

## CAPITAL IMPROVEMENT PROGRAM ADVISORY COMMITTEE

### ESTABLISHED

**Capital Improvement Program Advisory Committee: (Public Works).** Members serve without compensation, for 4-year terms, without term limits.

### NUMBER OF MEMBERS

CIPAC is comprised of a 5-member committee, composed of 3 residents and 2 local Business representatives (no residency requirements for business reps).

### APPOINTMENT

All members are appointed by the City Council.

### TERM OF OFFICE

Four year term, without term limits

### COMPENSATION

No

### MEETINGS

**The committee generally meets at 7:00 p.m., on a weekly basis in March, April and May, at City Hall, 350 Main Street with the goal of finalizing its recommendations to the City Council in June.**

### AGENDAS/MINUTES

[Capital Improvement Program Advisory Committee \(CIPAC\) Agendas](#)  
[Capital Improvement Program Advisory Committee \(CIPAC\) Minutes](#)

### DUTIES

The Director of Administrative Services and the Director of Public Works provide staff support to the committee. The committee assists in the development of the 5-year Capital Improvement Program ("CIP"). Each year staff proposes CIP projects for a 5-year period. The committee reviews these projects and makes recommendations to the City Council for funding consideration in conjunction with the City's annual budget process. In addition to the projects proposed by staff, the committee holds a community workshop each year to receive project requests from the general public.

### OATH

Yes

<b>Members</b>	<b>Date of Appointment</b>	<b>Date Term Expires</b>
Jerome Scott	06/15/15	11/30/20
Eric Kari	10/20/15	11/30/17
William Whalen	06/16/15	11/30/19
Mike Van Kleeck	10/20/15	11/30/19
Mike Rotolo	10/20/15	11/30/19