

APPLICATION to Committees/Commissions/Boards (“CCBs”)

(First Name)	(Middle)	(Last Name)
Address: _____		Telephone #s _____
Residence _____		Res. _____
		Bus. _____
Mailing _____		Fax. _____
		e-mail _____
Name and Address of Employer _____		

Present Occupation _____ If you are a Resident of El Segundo, how many years _____

Have you ever served on a City of El Segundo Committee/Commission/Board? Yes _____ No _____

If YES, name the Committee/Commission/Board _____ Term Served _____

If you would like to be considered for more than one CCB, please rate the CCB by order of your preference, i.e. 1st, 2nd, 3rd, etc.)

- | | |
|---|---|
| <input type="checkbox"/> Capital Improvement Program Advisory Committee (“CIPAC”) | <input type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Community Cable Advisory Committee | <input type="checkbox"/> Recreation & Parks Commission |
| <input type="checkbox"/> Economic Development Advisory Council (“EDAC”) | <input type="checkbox"/> Senior Citizen Housing Corporation Board |
| <input type="checkbox"/> Investment Advisory Committee | <input type="checkbox"/> Environmental Committee |
| <input type="checkbox"/> Library Board of Trustees | <input type="checkbox"/> Other |

Community Service Experience:

ORGANIZATION	From (date)	To (date)	OFFICES HELD

Education:

SCHOOL	MAJOR	GRADUATION DATE/DEGREE

Additional Pertinent Courses or Training:

Other Pertinent Skills, Experience or Interests:

Please furnish brief, written responses to the questions below using additional sheets, if necessary:

- 1. Why do you think you should be appointed? What is there specifically in your background training, education and interests which qualifies you as a candidate?

- 2. What do you see as the objectives/goals of the Committee(s)/Commission(s)/Board(s) you are applying to?

- 3. How would you help achieve the objectives and goals?

- 4. What reservations, if any, do you have about the Committee(s)/Commission(s)/Board(s)?

- 5. Other comments:

- 6. Please provide the names, addresses, and telephone numbers of three personal references (other than family members):

Name	Address	Phone

Signature _____

Date: _____

For further information call (310) 524-2302. You may fax your completed application to (310) 322-7137 or mail it to City Council, City of El Segundo, 350 Main Street, El Segundo, CA 90245-3895.

***This is a Public Document and may be disclosed upon request.**

BACKGROUND INFORMATION ON CITY COMMITTEES/COMMISSIONS/BOARDS

- 1. Capital Improvement Program Advisory Committee: (Public Works)** is a 5-member committee, composed of 3 residents and 2 local Business representatives (no residency requirements for business reps). Members serve without compensation, for 4-year terms, without term limits. The Director of Administrative Services and the Director of Public Works provide staff support to the committee. The committee assists in the development of the 5-year Capital Improvement Program ("CIP"). Each year staff proposes CIP projects for a 5-year period. The committee reviews these projects and makes recommendations to the City Council for funding consideration in conjunction with the City's annual budget process. In addition to the projects proposed by staff, the committee holds a community workshop each year to receive project requests from the general public. **The committee generally meets at 7:00 p.m., on a weekly basis in March, April and May,** with the goal of finalizing its recommendations to the City Council in June.
- 2. Community Cable Advisory Committee: (Recreation & Parks)** was restructured in July 1994. It is a 5-member committee, composed of residents, who serve without compensation, for 4-year terms, without term limits. The committee acts in an advisory capacity to the Community Cable Manager and the City Council regarding the policies and procedures surrounding governmental, educational, local origination, and community programming for channels 3 and 22 in the City of El Segundo. **The Committee meets on the 3rd Wednesday of every month at 6:30 p.m., in the West Conference Room.**
- 3. Economic Development Advisory Council: (Economic Development)** is a spin-off of the City/Chamber of Commerce Business Retention & Attraction Task Force, originally established in 1990/91. The Committee was restructured in June 1994 as a 9-member committee by the City Council to implement the City's Economic Development Strategic Plan. It is currently a 10-member committee due to the Council action on 09/19/06. The members represent a cross-section of the community, and include both residents and non-residents. The committee positions have no term expiration, and members serve without compensation. The committee's primary responsibility is to provide support and direction to staff, and to advise the City Council on business retention and attraction and implementation of the City's Economic Development Program. **The committee meets on an "as needed" basis at City Hall.**
- 4. Investment Advisory Committee: (Treasurer)** was established by Resolution #3764 dated June 2, 1992, for the purpose of advising the City Treasurer and City Council on matters pertaining to the investment of the City's idle funds. This is a 4-member committee; two are automatic appointments – (City Treasurer and Director of Administrative Services); the other two members (one of whom must be a resident of El Segundo) serve without compensation, for 4-year terms, without term limits. **The committee meets quarterly at City Hall on the 3rd Tuesday in March, June, September and December.**

5. **Library Board of Trustees: (Library Services)** was established by City Council Resolution #3665 on December 4, 1990, pursuant to Education Code Section 18910 et seq. The Board's 5-members must be 1-year, or more, residents of El Segundo, who serve without compensation. Trustees serve for 3-year terms and may not serve for more than 2 consecutive terms. The board acts in an advisory capacity to the City Council in all matters pertaining to the Library and cooperates with other governmental agencies and civic groups in the advancement of sound planning and programming. The board considers, reviews, edits, and issues policy recommendations on library service, recommends the adoption of standards pertaining to library services and programs and makes recommendations for the provision of adequate library services consistent with community needs. The board may administer any trust declared or created for the Library and approves the Library's Annual Report to the State Librarian. The board meets at **7:00 p.m., on the 2nd Tuesday of every other month, beginning in January, in the Friends of the Library Meeting Room.**
6. **Planning Commission: (Planning & Building Safety)** was established pursuant to the Planning Laws of the State of California (Sec. 65100-65106) on August 20, 1946 by City Ordinance #300. The commission is comprised of 5-members who serve with minimal compensation, for 4-year terms, without term limits. The commission makes recommendations to the City Council on the adoption or amendment of the City's General Plan; performs duties with respect to land subdivision, planning and zoning as prescribed by City and State law; and, advises the City Council on those matters falling within its charged responsibilities in a manner reflecting concern for the overall development and environment of the City as a setting for human activities. The Commission meets on the **2nd and 4th Thursday of each month, at 5:00 p.m., in City Hall Council Chambers.**
7. **Recreation & Parks Commission: (Recreation & Parks)** was established on March 23, 1938 by Resolution #448. It is comprised of 5-members, who must be residents of El Segundo. Commissioners serve with minimal compensation for 4-year terms, without term limits. The commission advises the City Council on all matters pertaining to recreation, parks, parkways and street trees. It makes recommendations to the City Council regarding level of services, policies and assists in implementing Recreation and Parks Department improvements and programs, including youth counseling, senior outreach, golf operations, city transportation, and in the acquisition and disposal of park property. The commission meets on the **3rd Wednesday of each month, at 7:00 p.m., in City Hall Council Chambers.**
8. **Senior Citizen Housing Corporation Board: (Recreation & Parks)** is a non-profit corporation formed in 1984 for the construction of the low-income housing facility for seniors, referred to as "Park Vista." The Board was established in 1986 to actively oversee the management, operation, maintenance, and finances of Park Vista. The Board enters into an operating agreement with the City Council, and enlists a management company to operate the facility. The Board, comprised of 7 directors, all El Segundo residents (per bylaws), serve without compensation, for 4-year terms, without term limits. The Board meets on the **4th Wednesday of every month, at 7:00 p.m., at Park Vista, 615 E. Holly Avenue, El Segundo.**

9. **El Segundo Environmental Committee: (Public Works)** was established on February 6, 2008, for the purpose of reviewing existing City environmental programs and recommending new policies and programs to the City Council that facilitate the goals stated within the Environmental Work Plan. The Environmental Committee is comprised of 5-members, two members from the business community, two members from the residential community, one member from the El Segundo School District to serve four-year terms. One City staff member will serve the committee in an ex-official capacity. **The committee meets quarterly at City Hall over a twelve month period.**