



# City of El Segundo

## Office of the City Manager

### ADMINISTRATIVE ORDER NO. 2 TO ADDRESS COVID-19

#### Elected Officials

*Drew Boyles,  
Mayor*

*Chris Pimentel,  
Mayor Pro Tem*

*Carol Pirsztuk,  
Councilmember*

*Scot Nicol,  
Councilmember*

*Lance Giroux,  
Councilmember*

*Tracy Weaver,  
City Clerk*

*Matthew Robinson,  
City Treasurer*

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#### Appointed Officials

*Scott Mitnick,  
City Manager*

*Mark D. Hensley,  
City Attorney*

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#### Department Directors

*Barbara Voss,  
Deputy City Manager*

*Joseph Lillio,  
Finance*

*Chris Donovan,  
Fire Chief*

*David Serrano,  
Human Resources*

*Charles Mallory,  
Information Systems*

*Melissa McCollum,  
Library Services*

*Sam Lee,  
Planning & Building Safety*

*Bill Whalen,  
Police Chief*

*Mark Watkins,  
Public Works*

*Meredith Petit,  
Recreation & Parks*

#### Temporary Closure of Certain City Facilities and Parks and Re-Opening of Certain City Facilities

Revised and Restated Order Issued: May 14, 2020

By virtue of authority vested in me as the City Manager of the City of El Segundo pursuant to the provisions of the El Segundo Municipal Code, Section 2-2-5, to promulgate, issue, and enforce rules, regulations, orders, and directives, I hereby declare the following orders to be necessary for the protection of life and property. This Order will take effect immediately and remain in effect until the current COVID-19 emergency is terminated by City Council resolution.

This Order is issued in accordance with, and incorporates by reference, the March 4, 2020 Proclamation of a State of Emergency issued by Governor Gavin Newsom, the March 4, 2020 declaration of public health emergency issued by the Los Angeles County Board of Supervisors and Los Angeles County Health Officer, and the March 17, 2020, Confirmation of a Local Emergency issued by the El Segundo City Council.

On March 19, 2020, the Los Angeles County Health Officer issued the "Safer at Home Order for Control of COVID-19," which applies to all cities in Los Angeles County (including the City of El Segundo) except the cities of Pasadena and Long Beach. Such order was amended and re-issued on March 21, 27 and 31, April 10, and May 8, 2020. This Order is intended to supplement and further clarify the Los Angeles County Health Officer's Order, as amended, within the City of El Segundo.

On May 5, 2020, City Council amended the City's FY 2019-2020 General Fund Budget to account for the initial loss of \$9,602.215 (12%) in recurring revenues due to the impact of COVID-19. Accordingly, the City will continue to take into account the financial implications when issuing emergency orders due to COVID-19.

#### **PURSUANT TO GOVERNMENT CODE SECTION 8630 AND EL SEGUNDO MUNICIPAL CODE CHAPTER 2-2, THE CITY MANAGER, ACTING AS THE EMERGENCY SERVICES DIRECTOR, ORDERS THE FOLLOWING:**

All City Parks, fields, sports courts, exercise equipment and other recreation facilities including but not limited to the following are subject to immediate closure. Individuals may, however, use such locations for passive use, such as for walking or jogging, provided that such individuals maintain "social distancing" as described in the State and County orders.

**Parks**

- Recreation Park
- Acacia Park
- Candy Cane Park
- Clutter’s Park
- Constitution Park
- Freedom Park
- Hilltop Park
- Holly Valley Park
- Imperial Strip and Memorial Tree Row
- Independence Park
- Kansas Park
- Library Park
- Sycamore Park
- Washington Park

**Fields**

- Campus El Segundo
- Stevenson Field
- George Brett Field
- Recreation Park Softball Field
- Richmond Street Field

**Facilities**

- Tot Playground (Recreation Park)
- Playground (Recreation Park)

**The Lakes at El Segundo Golf Course; New Fees**

Notwithstanding the foregoing, The Lakes at El Segundo Golf Course, including the Driving Range, will reopen effective May 9, 2020, and will remain open through July 31, 2020. In accordance with applicable State and County orders, social distancing and other safety protocols will be implemented and adhered to, and the Fairway Café restaurant and pro shop will remain closed (until otherwise authorized by County orders). Effective immediately, due to the significant financial impact of COVID-19, the golf course green fees and driving range fees will be as follows:

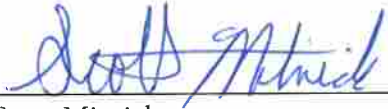
9-Hole Play		
Non-Resident	Weekday	Weekend/Holiday
Regular	\$22	\$26
Senior	\$18	\$26
Junior (17 yrs & under)	\$16	\$21
Twilight	\$13	\$20
Resident	Weekday	Weekend/Holiday
Regular	\$14	\$17
Senior	\$12	\$17
Junior (17 yrs & under)	\$12	\$17
Twilight	\$10	\$16
Replay Rate	\$13	\$20
<b><u>Driving Range Buckets</u></b>		
Small (35 balls) \$6		
Medium (75 balls) \$10		
Large (110 balls) \$14		

Monthly Passes, Punch Passes, or Range Discount Keys will no longer be sold. However, valid passes will be honored. March 2020 Monthly Passes will be honored through May 31, 2020. The City’s fee schedule will be amended accordingly.

**El Segundo Dog Park, and Tennis, Pickleball and Paddle Tennis Courts**

Effective May 15, 2020, the El Segundo Dog Park and tennis, pickleball, and paddle tennis courts will re-open provided all users who are not part of a single household or living unit comply with social distancing as described by State and County orders. Members of a single household or living unit may engage in permitted activities together at such facilities. All users engaged in those activities or visiting those facilities must adhere to all posted guidelines and rules.

This version of Administrative Order No. 2 supersedes all previous versions. A violation of any of the above prohibitions constitutes a misdemeanor under El Segundo Municipal Code Section 2-2-8 and is punishable by fines not to exceed \$1,000 or imprisonment not to exceed six months.



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Scott Mitnick  
City Manager  
City of El Segundo

Date: May 14, 2020 @ 3:00 pm