MEETING DATE: Tuesday, July 10, 2012
MEETING TIME: 7:00 P.M.
MEETING PLACE: El Segundo Public Library
               Rose Garden/Gazebo Room
               111 W. Mariposa Avenue
               El Segundo, CA 90245

The Board of Trustees, with certain statutory exceptions, can only take action upon properly posted and listed agenda items.

Unless otherwise noted in the Agenda, the public can only comment on City-related business that is within the Board of Trustees' subject-matter jurisdiction and items listed on the Agenda during the Public Communications portion of the meeting. The time limit for comments is generally limited to five minutes per person.

Before speaking to the Board of Trustees, please come to the podium and state: Your name and residence and the organization you represent, if desired. Please respect the time limits. While all comments are welcome, the Board of Trustees may not take action on any matter not on this Agenda. Board of Trustees members may respond to comments after Public Communications is closed.

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerk (310) 524-2305. Notification 48 hours before the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

A. CALL TO ORDER

B. ROLL CALL

C. PRESENTATIONS –
   1. In recognition of Kevin Smith’s one (1) year of service as President of the Board of Trustees.

D. PUBLIC COMMUNICATIONS (Related to City Business only and for which the Advisory Committee is responsible – 5 minutes per person; 30 minutes total).

E. APPROVAL OF MINUTES for May 22, 2012

F. SPECIAL ORDERS OF BUSINESS –
   1. Election of New Library Board Officers for 2012/13

A slate of new officers will be presented and the Library Board will elect a President, Vice-President, and Secretary/Treasurer as specified in the By-laws.
G. UNFINISHED BUSINESS –

1. Library Board of Trustees Vacancy

Due to a lack of candidates, the City Council did not interview applicants in June for City Boards and Commissions that had vacancies. The Library Board will have a vacant position and remain at four members until the Council has enough candidates for interviews.

2. Library Budget Process

A Strategic Planning Budget Session for FY 2012/13 was held in the Friends’ Room on Thursday, June 21. A review of City revenues and expenditures was provided by the Finance Director. The Department Heads presented their top priorities for improving facilities, infrastructure, equipment, services, and suggested costs associated with those items. The Library presented the costs for restoring Friday and Sunday Main Library hours, extending School Library hours, a Historical Wall/Mayor Wall project in City Hall, and recommendations for increasing fines and fees. The next Budget Session is set for Thursday, August 16 in the Friends’ Room at 7:30 a.m.

3. Preservation Grant and Historical Room Study Update

As a result of the “Preservation Grant” we received, Susan Allen, Ph.D., Director of the California Rare Book School at UCLA, spent two days, June 25-26, reviewing the contents, organization and physical environment of our History Room.

H. NEW BUSINESS – NONE

I. REPORTS – LIBRARY DIRECTOR (No Board Action Required)

1. Discussion of Library Programs, Services, Budget, Material Collections, Facility Maintenance, Personnel Changes, and Other Items Related to the Administration of the El Segundo Public Library.

2. Report on the School Libraries, including the El Segundo High School, the Center St. Elementary School, the Richmond St. Elementary School, and the Middle School.

J. REPORTS – PRESIDENT, FRIENDS OF THE LIBRARY (No Board Action Required)

1. Report on Book Sales, Donations, Historical Committee Activities, Special Events and Other Items Related to Friends of the Library Business.

K. BOARD MEMBER COMMENTS

L. ADJOURNMENT

POSTED BY: 

DATE: 7/21/12

TIME: 4:05 pm.