A. CALL TO ORDER

President Kevin Smith called the meeting to order at 7:00 p.m.

B. ROLL CALL

Present: Board Members Kevin Smith, Laura Verouden, Beth Marbois, Sheila Henry and Penny Armstrong.

Others present: Liz Cook, Friends of the Library President; Joanne Gen, School District Librarian; Debra Brighton, Library Services Director, Ellen Cunningham, Senior Librarian; Sindie Pickens, Youth Services Librarian, and Jessie LeMay, Administrative Services.

C. PRESENTATIONS –

1. Presentation of Author Fair for June 3, 2012 and other activities by Ellen Cunningham, Adult Services

- Author Fair is scheduled for Sunday, June 3 from 11:30 a.m.-4:30 p.m. The event features 35 authors, 2-author panels, book signing, book sales, poetry reading, a special children’s program, goodie bag giveaways, live music and balloon artist.
- Ellen gave a brief description of some of the books written by the featured authors.
- A sample poster and goodie bag with various giveaway items were displayed for everyone to see.
- The Friends of the Library donated funds for this year’s Author Fair.

2. Presentation of Summer Reading Program for 2012, and other activities by Sindie Pickens, Youth Services

- “Dream Big Read” is this year’s children theme of the Summer Reading Program while the teen’s theme is “Own The Night”. Registration begins June 21. The Kick-off program is scheduled for June 26 at the Library Park.
- In order to promote the Summer Reading Program, staff will wear t-shirts with the Summer Reading theme designs. Sindie brought t-shirt samples, an event log and goodie bag giveaways for everyone to see. The finale program is still a work in progress.
H. NEW BUSINESS –

1. **Budget Planning Sessions for June 2012.**
   Report by the Director of priorities, challenges and recommendations to the City Manager and City Council for FY 2012/13 Library’s Budget.

   The first Budget Planning Session for the city will be held on Thursday, June 21, starting at 7:30 a.m. in the Friends meeting room. The new Council, City Manager and Department Heads will meet to discuss the 2012/13 budget and get direction. The Library will make a presentation to re-open the Library on Fridays, revise the Fines & Fees schedule and to propose an extension of the Historical Wall in City Hall and the Mayor’s Wall.

   Debra mentioned a meeting with a parent who came to see her about opening more hours at the Center Street and Richmond Street School libraries using only volunteers. A discussion ensued regarding this issue. Beth inquired about funding/budget for additional library hours. Kevin suggested that anyone can speak at the Public Communications portion of the Budget Session in June regarding this matter.

2. **Historical Wall project in City Hall and a new book on the History of El Segundo.**
   Report by the Director on a couple of recent historical projects assigned by the City Manager.

   Debra reported that there are plans to update the Historical wall and Mayor’s wall at City Hall. She contacted the original design consultant who installed the current exhibit and a proposal for a new design has been received. As stated above, this will be part of the Library’s budget presentation.

I. REPORTS - LIBRARY DIRECTOR (No Board Action Required)

1. **Discussion of Library Programs, Services, Budget, Material Collections, Facility Maintenance, Personnel Changes, and other items related to the Administration of the El Segundo Public Library.**

   Debra Brighton reported the following:
   - Personnel – Kimberlee Carter is back to work on light duty after her knee surgery. We hired two part timers at the Reference Desk; Cristina Garcia and Kristina Kora-Beckman. There has been a turnover of Pages lately.
K. BOARD MEMBER COMMENTS –

Kevin thanked Beth for her years of service on the Library Board.

L. ADJOURNMENT – Meeting was adjourned at 7:55 p.m. The next Board meeting will be held on Tuesday, July 10, 2012 in the Rose Garden/Gazebo Room.