AGENDA
EL SEGUNDO CITY COUNCIL
COUNCIL CHAMBERS - 350 Main Street

The City Council, with certain statutory exceptions, can only take action upon properly posted and listed agenda items. Any writings or documents given to a majority of the City Council regarding any matter on this agenda that the City received after issuing the agenda packet are available for public inspection in the City Clerk's office during normal business hours. Such Documents may also be posted on the City's website at www.elsegundo.org and additional copies will be available at the City Council meeting.

Unless otherwise noted in the Agenda, the Public can only comment on City-related business that is within the jurisdiction of the City Council and/or items listed on the Agenda during the Public Communications portions of the Meeting. Additionally, the Public can comment on any Public Hearing item on the Agenda during the Public Hearing portion of such item. The time limit for comments is five (5) minutes per person.

Before speaking to the City Council, please come to the podium and state: Your name and residence and the organization you represent, if desired. Please respect the time limits.

Members of the Public may place items on the Agenda by submitting a Written Request to the City Clerk or City Manager's Office at least six days prior to the City Council Meeting (by 2:00 p.m. the prior Tuesday). The request must include a brief general description of the business to be transacted or discussed at the meeting. Playing of video tapes or use of visual aids may be permitted during meetings if they are submitted to the City Clerk two (2) working days prior to the meeting and they do not exceed five (5) minutes in length.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact City Clerk, 524-2305. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

REGULAR MEETING OF THE EL SEGUNDO CITY COUNCIL
TUESDAY, October 2, 2012 – 5:00 PM

5:00 P.M. SESSION

CALL TO ORDER

ROLL CALL

PUBLIC COMMUNICATION – (Related to City Business Only – 5 minute limit per person, 30 minute limit total) Individuals who have received value of $50 or more to communicate to the City Council on behalf of another, and employees speaking on behalf of their employer, must so identify themselves prior to addressing the City Council. Failure to do so shall be a misdemeanor and punishable by a fine of $250.
SPECIAL ORDER OF BUSINESS:

CLOSED SESSION:
The City Council may move into a closed session pursuant to applicable law, including the Brown Act (Government Code Section §54960, et seq.) for the purposes of conferring with the City’s Real Property Negotiator; and/or conferring with the City Attorney on potential and/or existing litigation; and/or discussing matters covered under Government Code Section §54957 (Personnel); and/or conferring with the City’s Labor Negotiators; as follows:

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Gov’t Code §54956.9(a) -2- matter

1. City of El Segundo vs. City of Los Angeles, et. al. LASC Case No. BS094279

2. So. Cal. Mobile Food Vendors Assn. vs. City of El Segundo, LASC Case No. YC067710

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Government Code §54956.9(b): -0- matter.

Initiation of litigation pursuant to Government Code §54956.9(c): -2- matter.

DISCUSSION OF PERSONNEL MATTERS (Gov’t Code §54957): -0- matter

APPOINTMENT OF PUBLIC EMPLOYEE (Gov’t. Code § 54957) –0- matter

CONFERENCE WITH CITY’S LABOR NEGOTIATOR (Gov’t Code §54957.6): -1- matters

1. Represented Group: Supervisory and Professional Employees Association (SPEA)
   Negotiator: Greg Carpenter, City Manager

CONFERENCE WITH REAL PROPERTY NEGOTIATOR (Gov’t Code §54956.8): -0- matters
AGENDA
EL SEGUNDO CITY COUNCIL
COUNCIL CHAMBERS - 350 Main Street

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REGULAR MEETING OF THE EL SEGUNDO CITY COUNCIL
TUESDAY, OCTOBER 2, 2012 - 7:00 P.M.

7:00 P.M. SESSION

CALL TO ORDER

INVOCATION – City Clerk, Tracy Weaver

PLEDGE OF ALLEGIANCE – Council Member Fellhauer
PRESENTATIONS
   

ROLL CALL

PUBLIC COMMUNICATIONS – (Related to City Business Only – 5 minute limit per person, 30 minute limit total) Individuals who have received value of $50 or more to communicate to the City Council on behalf of another, and employees speaking on behalf of their employer, must so identify themselves prior to addressing the City Council. Failure to do so shall be a misdemeanor and punishable by a fine of $250. While all comments are welcome, the Brown Act does not allow Council to take action on any item not on the agenda. The Council will respond to comments after Public Communications is closed.

A. PROCEDURAL MOTIONS

   Consideration of a motion to read all ordinances and resolutions on the Agenda by title only.

   Recommendation – Approval.

B. SPECIAL ORDERS OF BUSINESS (PUBLIC HEARING)

C. UNFINISHED BUSINESS

D. REPORTS OF COMMITTEES, COMMISSIONS AND BOARDS

E. CONSENT AGENDA

All items listed are to be adopted by one motion without discussion and passed unanimously. If a call for discussion of an item is made, the item(s) will be considered individually under the next heading of business.

1. Warrant Numbers 2589230-2589411 on Register No. 24 in the total amount of $1,201,512.10 and Wire Transfers from 8/31/12 through 9/13/12 in the total amount of $2,942,593.65.

   Recommendation – Approve Warrant Demand Register and authorize staff to release. Ratify Payroll and Employee Benefit checks; checks released early due to contracts or agreement; emergency disbursements and/or adjustments; and wire transfers.
Recommendation – Approval.

3. Consideration and possible action to receive and file the evaluation report on the Downtown Dinner Shuttle Pilot Program.
(Fiscal Impact: None)
Recommendation – 1) Receive and file an evaluation report on the Downtown Dinner Shuttle Pilot Program; 2) Alternatively, discuss and take other action related to this item.

4. Consideration and possible action regarding a request to install temporary banner signs that exceed 500 square feet on the temporary perimeter fencing for the property at the northeast corner of Sepulveda Boulevard and Rosecrans Avenue. Applicant: Federal Realty Investment Trust
(Fiscal Impact: None)
Recommendation – 1) Approve Federal Realty Investment Trust’s request for temporary banner Announcement Signs for one year; 2) Alternatively, discuss and take other action related to this item.

5. Consideration and possible action to receive and file this report regarding the emergency repair of the apparatus bay door at Fire Station 1.
(Fiscal Impact: $440.99)
Recommendation – 1) Receive and file this report regarding the emergency repair of the Fire Station 1 apparatus bay door; 2) Alternatively, discuss and take other action related to this item.

6. Consideration and possible action to award a standard Public Works Contract to Shawnan for the resurfacing of Aviation Boulevard from El Segundo Boulevard to 116th Street. Project No. PW 12-02
(Fiscal Impact: $651,000.00 shared between the City of El Segundo and the Los Angeles County Department of Public Works; with reimbursement from LAC DPW to be determined based on actual quantities)
Recommendation – 1) Authorize the City Manager to execute a standard Public Works Contract in a form as approved by the City Attorney with Shawnan in the amount of $559,223.54; 2) Authorize the City Manager to execute a Professional Services Agreement in a form approved by the City Attorney with APA Engineering, Inc. for construction inspection services in the amount not to exceed $35,000.00. 3) Alternatively, discuss and take other action related to this item.
CALL ITEMS FROM CONSENT AGENDA

F. NEW BUSINESS

G. REPORTS – CITY MANAGER

H. REPORTS – CITY ATTORNEY

I. REPORTS – CITY CLERK

J. REPORTS – CITY TREASURER

K. REPORTS – CITY COUNCIL MEMBERS

Council Member Fellhauer -

Council Member Atkinson –

Council Member Fisher –

Mayor Pro Tem Fuentes –

Mayor Jacobson -

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MEMORIALS –
CLOSED SESSION

The City Council may move into a closed session pursuant to applicable law, including the Brown Act (Government Code Section §54960, et seq.) for the purposes of conferring with the City’s Real Property Negotiator; and/or conferring with the City Attorney on potential and/or existing litigation; and/or discussing matters covered under Government Code Section §54957 (Personnel); and/or conferring with the City’s Labor Negotiators.

REPORT OF ACTION TAKEN IN CLOSED SESSION (if required)

ADJOURNMENT

POSTED:

TIME: 11:50 am
NAME: [Signature]
Proclamation

WHEREAS, Abuse of alcohol, marijuana and other drugs has reached epidemic stages in the United States; and

WHEREAS, Families and communities have been plagued by the numerous issues associated with the use and abuse of alcohol, tobacco, and other drugs; and

WHEREAS, Youths are lured to use alcohol, tobacco and other drugs as early as their elementary school years; and

WHEREAS, Parents, teachers and community leaders play an important role in providing positive influences, in fostering awareness about the harmful effects of use and abuse of alcohol and other drugs and in supporting substance abuse prevention activities which will give youth the opportunity to choose healthy lifestyles; and

WHEREAS, Current conditions in many communities within L.A County show growing prevalence of alcohol, tobacco and other drugs use/abuse making it imperative to launch visible substance abuse prevention education efforts to reduce the influence and motivation for underage drinking and drug use; and

WHEREAS, Red Ribbon Week which is the oldest and largest anti-drug campaign in the United States is observed in October of each year; and

WHEREAS, The organization, Reach Out Against Drugs (ROAD) and the City of El Segundo are in partnership to make impactful contributions in the efforts to make parents and the rest of the community aware of what they can do to prevent alcohol, tobacco and other drug use/abuse especially among youths.

NOW, THEREFORE, the Mayor and the Members of the City Council of the City of El Segundo, California hereby proclaim the month of October, 2012, as “DRUG AWARENESS MONTH” and encourage its citizens to participate in drug prevention education activities.

Mayor Carl Jacobson
Mayor Pro Tem Suzanne Fuentes Council Member Bill Fisher
Council Member Dave Atkinson Council Member Marie Fellhauer
CITY OF EL SEGUNDO  
WARRANTS TOTALS BY FUND  

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<tr>
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<td>001</td>
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<td>104</td>
<td>Traffic Safety Fund</td>
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<td>106</td>
<td>State Gas Tax Fund</td>
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<td>108</td>
<td>Associated Recreation Activities Fund</td>
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<td>109</td>
<td>Asset Forfeiture Fund</td>
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<td>111</td>
<td>Comm. Devel. Block Grant</td>
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<td>112</td>
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<td>Prop. C Transportation</td>
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<td>115</td>
<td>Air Quality Investment Program</td>
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<td>118</td>
<td>Home Sound Installation Fund</td>
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<td>Hyperion Mitigation Fund</td>
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<td>TDA Article 3 - SB 891 Bikeway Fund</td>
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<td>MTA Grant</td>
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<td>L.A.W.A. Fund</td>
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<td>Expendable Trust Fund - Other</td>
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<td></td>
<td>Total Warrants</td>
<td>1,201,512.10</td>
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STATE OF CALIFORNIA  
COUNTY OF LOS ANGELES  
Information on actual expenditures is available in the Director of Administrative Services office in the City of El Segundo.

I certify as to the accuracy of the Demands and the availability of fund for payment thereof.

For Approval: Regular checks held for City council authorization to release,

CODES:

R = Computer generated checks for all non-emergency/urgency payments for materials, supplies and services in support of City Operations

For Ratification:

A = Payroll and Employee Benefit checks

B - F = Computer generated Early Release disbursements and/or adjustments approved by the City Manager. Such as: payments for utility services, petty cash and employee travel expense reimbursements, various refunds, contract employee services consistent with current contractual agreements, instances where prompt payment discounts can be obtained or late payment penalties can be avoided or when a situation arises that the City Manager approves.

H = Handwritten Early Release disbursements and/or adjustments approved by the City Manager.

FINANCE DIRECTOR: 
DATE: 9/13/14

CITY MANAGER: 
DATE: 9/13/12

VOID CHECKS DUE TO ALIGNMENT: N/A

VOID CHECKS DUE TO INCORRECT CHECK DATE: 

VOID CHECKS DUE TO COMPUTER SOFTWARE ERROR: 

NOTES:
## CITY OF EL SEGUNDO
### PAYMENTS BY WIRE TRANSFER
#### 8/31/12 THROUGH 9/13/12

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<th>Date</th>
<th>Payee</th>
<th>Amount</th>
<th>Description</th>
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<td>State of CA EFT</td>
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<td>EFT Child support payment</td>
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<td>Manufacturers &amp; Traders</td>
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<td>IRA payment</td>
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<td>EFT 401a payment</td>
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<td>8/31/2012</td>
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<td>PARS payment</td>
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<td>9/6/2012</td>
<td>Lane Donovan Golf Ptr</td>
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<td>West Basin</td>
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<td>9/12/2012</td>
<td>Health Comp</td>
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<td>9/13/2012</td>
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<td>State Taxes</td>
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<td>Federal Taxes</td>
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<td>8/31-9/13/12</td>
<td>Workers Comp Activity</td>
<td>16,144.85</td>
<td>SCRMA checks issued</td>
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**DATE OF RATIFICATION: 10/02/12**

**TOTAL PAYMENTS BY WIRE:**

2,942,593.65

Certified as to the accuracy of the wire transfers by:

Deputy City Treasurer

[Signature]

Date 9/13/12

Director of Finance

[Signature]

Date 9/13/12

City Manager

[Signature]

Date 9/13/12

Information on actual expenditures is available in the City Treasurer's Office of the City of El Segundo.
REGULAR MEETING OF THE EL SEGUNDO CITY COUNCIL
TUESDAY, SEPTEMBER 18, 2012 – 5:00 PM

5:00 P.M. SESSION

CALL TO ORDER – Mayor Jacobson at 5:00 PM

ROLL CALL

Mayor Jacobson - Present
Mayor Pro Tem Fuentes - Present
Council Member Fisher - Present
Council Member Atkinson - Present
Council Member Fellhauer - Present

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SPECIAL ORDER OF BUSINESS:

Interview of candidates and potential appointments to the Investment Advisory Committee and the Environmental Committee. (Note: the interviews will commence at approximately 5:00 p.m. and take place in the West Conference Room in City Hall)

Council consensus to appoint Steve Smetana to the Investment Advisory Committee for a partial term to expire 6/30/2013; Suzanne Smith to the Environmental Committee for a partial term to expire 6/30/2014 and Larry Klingaman to a full term to expire 6/30/16.

CLOSED SESSION:
The City Council moved into a closed session pursuant to applicable law, including the Brown Act (Government Code Section §54960, et seq.) for the purposes of conferring with the City’s Real Property Negotiator; and/or conferring with the City Attorney on potential and/or existing litigation; and/or discussing matters covered under Government Code Section §54957 (Personnel); and/or conferring with the City’s Labor Negotiators; as follows: CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Gov’t Code §54956.9(a) -2- matter

City of El Segundo vs. City of Los Angeles, et. al. LASC Case No. BS094279
Willmore vs. City of El Segundo, LASC Case No. YC067196
CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Government Code § 54956.9(b): -0- matter.

Initiation of litigation pursuant to Government Code § 54956.9(c): -2- matter.

DISCUSSION OF PERSONNEL MATTERS (Gov’t Code §54957): -0- matter

APPOINTMENT OF PUBLIC EMPLOYEE (Gov’t. Code § 54957) –0- matter

CONFERENCE WITH CITY’S LABOR NEGOTIATOR (Gov’t Code §54957.6): -1- matters

Represented Group: Supervisory and Professional Employees Association (SPEA)
Negotiator: Greg Carpenter, City Manager

CONFERENCE WITH REAL PROPERTY NEGOTIATOR (Gov’t Code §54956.8): -1- matters

Sale or Lease of City Owned Property (Price and Terms):
Real Property: City owned parking lot at Corner of Main Street and Grand Avenue
(Assessor Parcel Number: 4135-003-901)
City’s Negotiator: Greg Carpenter, City Manager

Council recessed at 6:59 p.m.
REGULAR MEETING OF THE EL SEGUNDO CITY COUNCIL
TUESDAY, SEPTEMBER 18, 2012 - 7:00 P.M.

7:00 P.M. SESSION

CALL TO ORDER – Mayor Jacobson at 7:02 p.m.

INVOCATION – Tracy Weaver, City Clerk

PLEDGE OF ALLEGIANCE – Council Member Atkinson

PRESENTATIONS

a) Council Member Marie Fellhauer presented a Proclamation – Commending the El Segundo Kiwanis Club for sponsoring and organizing the 36th Annual Richmond Street Fair on September 22, 2012.

ROLL CALL

Mayor Jacobson - Present
Mayor Pro Tem Fuentes - Present
Council Member Fisher - Present
Council Member Atkinson - Present
Council Member Fellhauer - Present

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Fred Adjariar spoke on behalf of the Golden State Water Company.

Mike Dugan, Resident, spoke concerning The Lakes Golf Course.

Blake Parker, Youth Manager for Tree Musketeers, spoke on the benefits of trees on the economy and upcoming workshops in October.

George Ramaldi, Resident, spoke concerning The Lakes Golf Course.
Brian Lewis, former Tournament Director for The Lakes and instructor for Good Swings, spoke concerning The Lakes Golf Course.

A. PROCEDURAL MOTIONS

Consideration of a motion to read all ordinances and resolutions on the Agenda by title only.

MOTION by Council Member Fellhauer, SECONDED by Council Member Fisher to read all ordinances and resolutions on the Agenda by title only. MOTION PASSED BY UNANIMOUS VOICE VOTE. 5/0

B. SPECIAL ORDERS OF BUSINESS (PUBLIC HEARING)

1. Consideration and possible action (Continued Public Hearing) regarding the Fiscal Year 2012-2013 Budget (including all City Revenues and Expenditures), and Adoption of Resolution approving and adopting the 2012-2013 Final Operating Budget as amended and Adopting the Appropriation Limit for Fiscal Year 2012-2013. (Copies of the Fiscal Year 2012-2013 Preliminary Budget can be found in the Library, City Clerk’s office, and on the City’s website.) (Fiscal Impact $116,706,800 in total appropriations; Revenues of $103,300,650 and prior year designations of $13,406,150)

Mayor Jacobson stated that this was the time and place to continue the public hearing, receive testimony, adopt a Resolution approving and adopting the Fiscal Year 2012-2013 Operating Budget and Appropriation Limit; incorporate “Exhibit A Fiscal Year 2012-2013 Change List of Budget Revisions in all Funds” into the Adopted Budget and transfer any fiscal year 2011-2012 General Fund savings into the Economic Uncertainty Fund in fiscal year 2012-2013 once the fiscal year 2011-2012 audit is complete; and approve the Principal Civil Engineer Position for the Water and Wastewater Fund.

City Clerk Weaver stated that proper notice had been given in a timely manner and that no written communication has been received in the City Clerk’s office.

Debra Cullen, Finance Director, gave a presentation.

Opened Hearing to the public.

MOTION by Mayor Pro Tem Fuentes, SECONDED by Council Member Fisher to close the Public Hearing. MOTION PASSED BY UNANIMOUS VOICE VOTE. 5/0

Mark Hensley, City Attorney, read by title only:
RESOLUTION NO. 4785


MOTION by Mayor Pro Tem Fuentes, SECONDED by Council Member Fellhauer to adopt Resolution No. 4785. MOTION PASSED BY UNANIMOUS VOICE VOTE. 5/0

C. UNFINISHED BUSINESS

D. REPORTS OF COMMITTEES, COMMISSIONS AND BOARDS

2. Consideration and possible action to announce the appointments to the Investment Advisory Committee and Environmental Committee. (Fiscal Impact: None)

Mayor Jacobson announced the following appointments: Steve Smetana to the Investment Advisory Committee for a partial term to expire 6/30/2013; Suzanne Smith to the Environmental Committee for a partial term to expire 6/30/2014; and Larry Klingaman to a full term to expire 6/30/16.

E. CONSENT AGENDA

All items listed are to be adopted by one motion without discussion and passed unanimously. If a call for discussion of an item is made, the item(s) will be considered individually under the next heading of business.

3. Approved Warrant Numbers 2589055-2589229 on Register No. 23 in the total amount of $899,083.59 and Wire Transfers from 8/17/12 through 8/30/12 in the total amount of $850,387.36. Authorized staff to release. Ratified Payroll and Employee Benefit checks; checks released early due to contracts or agreement; emergency disbursements and/or adjustments; and wire transfers.


5. Waived the bidding process per El Segundo Municipal Code § 1-7-10 and authorized the purchase of mobile data computers and associated accessories to be installed on El Segundo Fire Department emergency vehicles. (Fiscal Impact: $59,172.66)

6. Approved the Amended and Restated Joint Use Agreement between the City of El Segundo and the El Segundo Unified School District for a term of ten (10) years, approved the Agreement between the City of El Segundo and the El Segundo Unified School District for Joint Use of Video Studio and Equipment for a term of fifteen (15) years, and approved the First Amendment to MOU between
the City of El Segundo and the El Segundo Unified School District for Library Services for a term of ten (10) years (Fiscal Impact: $330,000.00 annually from General Fund; $718,120 annually for various in-kind services)

7. Approved of ongoing agreements and blanket purchase orders for FY 2012-2013 in excess of $25,000 for various departments; Waived the formal bidding process and authorized the continued purchase of various goods and services as described. 1) Authorized the City Manager to execute an amendment to Agreement No. 4095, in a form approved by the City Attorney, with EK & EK to (a) substitute MWW Group with EK & EK; (b) extend the term of the agreement to September 30, 2013; (c) authorized payment for services up to $75,000 in FY 2012-2013 (General Fund); 2.) Authorized the City Manager to extend ongoing service agreement. with Baker & Taylor Information Services for supplying books and other library materials, and issuance of blanket purchase order not to exceed $70,000 in FY 2012-2013 (General Fund); 3) Authorized the City Manager to extend contract #2235 to Innovative Interfaces, Inc., for library computer network system maintenance and issuance of blanket purchase order not to exceed $30,000 in FY 2012-2013 (General Fund); 4.) Authorized the City Manager to extend ongoing service Agreement No. 3790 with J. Lee Engineering to provide plan check and inspection consulting services for the Building and Safety Division not to exceed $150,000 in FY 2012-2013 (General Fund); 5) Authorized the City Manager to extend ongoing service Agreement No. 3688 with JAS to provide plan check and inspection consulting services for the Building and Safety Division not to exceed $100,000 in FY 2012-2013 (General Fund); 6) Authorized the City Manager to extend ongoing service Agreement No. 3987 with Scanning Services Corporation; scans and inputs data into the City’s document imaging system not to exceed $25,000 in FY 2012-2013 (General Fund); 7) Authorized the City Manager to extend ongoing service Agreement No. 4105 with Willdan Engineering Services to provide professional planning consulting and engineering services to the City not to exceed $70,000 in FY 2012-2013 (General Fund); 8) Authorized the City Manager to extend ongoing service Agreement No. 3907 with U.S. HealthWorks to provide an extremely cost effective method of delivery of pre-employment and occupational medical services not to exceed $45,000 in FY 2012-2013 (General Fund); 9) Authorized the City Manager to extend ongoing service Agreement No. 3912 with Westchester Medical Group/Center for Heart and Health to provide annual safety employees fitness for duty and executive physical examinations not to exceed $70,000 in FY 2012-2013 (General Fund); 10) Authorized the City Manager to extend ongoing service Agreement No. 3882 with York Risk Services Group to administer workers’ compensation claims not to exceed $95,365 in FY 2012-2013 (Workers’ Compensation Fund); 11) Authorized the El Segundo Fire Department to waive the bidding process per El Segundo Municipal Code §1-7-10 to purchase medical and pharmaceutical supplies, and piggyback on the City of El Cajon’s Bound Tree Medical, Inc. ("Bound Tree") Bid #005-12, and authorized issuance of a blanket purchase order to Bound Tree for medical and pharmaceutical supplies not to exceed $26,000 in FY 2012-2013 (General Fund);
12) Authorized the issuance of a blanket purchase order to UCLA Center for Pre-Hospital Care for continuing education, defibrillation training and AED program oversight not to exceed $32,600 in FY 2012-2013 (General Fund); 13) Authorized the City Manager to execute a one-year Contract No. 3881 with All Cities Management Company to provide crossing guard services for the El Segundo School District not to exceed $80,000 in FY 2012-2013 (General Fund); 14) Authorized the issuance of a blanket purchase order to Mayer Hoffman McCann PC (Agreement #3866) for auditing services not to exceed $55,910 in FY 2012-2013 (General Fund); 15) Authorized all El Segundo City Departments to waive the bidding process per El Segundo Municipal Code § 1-7-10 to purchase maintenance/repair operating supplies, and industrial supplies, and piggyback on U.S. Communities Government Purchasing Alliance Contract # 11019-RFP awarded to Home Depot U.S.A. Inc., and authorized issuance of a citywide open purchase order to Home Depot for maintenance/repair operating supplies, and industrial supplies, under the agreement not to exceed $25,000 in FY 2012-2013 (General Fund); 16) Authorized all El Segundo City Departments to waive the bidding process per El Segundo Municipal Code § 1-7-10 to purchase office supplies, related products and off-site office services, and piggyback on The Cooperative Purchasing Network (TCPN) Contract # R5023 awarded to Office Depot, and authorize issuance of a citywide open purchase order to Office Depot for office supplies, related products and off-site office services under the agreement not to exceed $60,000 in FY 2012-2013 (General Fund); 17) Authorized the issuance of a blanket purchase order to Main Street Management for leasing of office space for Residential Sound Insulation (RSI) program. The annual lease payment is not to exceed $33,000 in FY 2012-2013 (General Fund); 18) Authorized the issuance of a blanket purchase order to 612 Twin Holdings, LLC for parking garage annual lease. The annual lease payment is not to exceed $260,000 in FY 2012-2013 (General Fund); 19) Authorized the issuance of a blanket purchase order to Lane Donovan Partners, LLC (Agreement #3399) to provide management services for The Lakes Golf Course for an amount not to exceed $108,000 in FY 2012-2013 (Golf Course Fund); 20) Authorized the issuance of a blanket purchase order to TruGreen Landcare (Agreement #4096) to provide weekly landscape services for an amount not to exceed $153,504 in FY 2012-2013 (General Fund); 21) Authorized the City Manager to extend ongoing tree maintenance services agreement with Great Scott Tree Service Inc. (Agreement #3476) for services not to exceed $70,000 in FY 2012-2013 (General Fund); 22) Authorized staff to continue to purchase gasoline and diesel fuel for City vehicles and equipment through the use of spot market purchasing in an amount not to exceed $315,000 (Various); 23) Authorized the issuance of a blanket purchase order to Metron Farnier & Actaris in an amount not to exceed $100,000 in total for the purchase of single jet water meters for the City’s water system in FY 2012-2013 (Water Enterprise Fund); 24) Authorized the issuance of a blanket purchase order to Blue Diamond Materials, a division of Sully Miller Contracting Company in an amount not to exceed $30,000 for the purchase of asphalt paving materials for Street Maintenance Division projects in FY 2012-2013 (General Fund); 25) Authorized the issuance
of a blanket purchase order to Flo-Systems, Inc. in an amount not to exceed $75,000 for ongoing repair and maintenance of the City's sewer and storm water stations in FY 2012-2013 (Sewer Fund); 26) Authorized the City Manager to extend ongoing custodial services agreement with Bell Building Services (Agreement #3898) and issuance of blanket purchase order not to exceed $66,540 in FY 2012-2013 (General Fund); 27) Authorized the issuance of a blanket purchase order to Infosend, Inc. (Agreement #4203) to provide water utility bill print and mail services for an amount not to exceed $27,500 in FY 2012-2013 (Water Funds); 28) Authorized the City Manager to extend the ongoing professional service Agreement (4269) with Aerotek for providing temporary staffing service for the Public Works Department not to exceed $50,000 in FY 2012-2013 (General Fund); 29) Authorized the City Manager to execute a one-year contract with the Society for the Prevention of Cruelty to Animals Los Angeles for animal sheltering services, not to exceed $28,200 in FY 2012-2013 (General Fund); 30) Authorized the City Manager to execute a one-year Contract No. 4223 with Duncan Solutions (formerly Enforcement Technology Inc.) for processing of parking citations/collections, not to exceed $77,000 in FY 2012-2013 (General Fund); 31) Authorized the City Manager to execute a one-year contract amendment and/or purchase order with Tyler Technologies who provide financial software to manage the City's General Ledger, Accounts Receivable, Accounts Payable, Payroll, and Human Resources. This item is for annual licensing, maintenance, and support of these systems not to exceed $36,000 in FY 2012-2013 (General Fund); 32) Authorized the City Manager to extend ongoing 3-year Contract No. 3957 with Gall Uniforms for an additional 3-years (per existing contract) to provide uniforms & equipment to police personnel, not to exceed $60,000 in FY 2012-2013 (General Fund); 33) Authorized the City Manager to purchase broadband airtime for ESPD (via their GPS/AVL) with Sprint not to exceed $25,000 in FY 2012-2013 (General Fund); 34) Authorized the City Manager to execute a one-year contract with Active Network for the purpose of a city-wide Class Cashier & Scheduling System not to exceed $36,000 in FY 2012-2013 (General Fund). (Fiscal Impact: General Fund $2,089,754; Assets Forfeiture Fund $13,000; Prop A Fund $30,000; Water Fund $136,500; Sewer Fund $88,000; Golf Course Fund $108,000; Workers' Compensation Fund $95,365)

8. Adopted Resolution No. 4786 and Resolution No. 4787 updating the employer's contribution under the Public Employees' Medical and Hospital Care Act for the El Segundo Fire Fighters' Association, and the El Segundo Police Officers' Association. (Fiscal Impact: Active Employees $53,000.00; Retirees $19,000.00)

9. Approved class specifications and adopted a resolution providing the proposed Class Specifications for new and re-titled classes of Deputy City Clerk I, Deputy City Clerk II, Human Resources Assistant, and Senior Human Resources Analyst; Adopted the Resolution No. 4788 establishing the Basic Monthly Salary Range for the job classifications of Deputy City Clerk I, Deputy City Clerk II, Human Resources Assistant, and Senior Human Resources Analyst; Approved
elimination of the Records Technician (City Clerk) classification; Approved the Examination Plans for Deputy City Clerk I, Deputy City Clerk II, Human Resources Assistant, and Senior Human Resources Analyst. (Fiscal Impact: 0)

10. Adopted Resolution No. 4789 providing for salary and benefit changes to Chapter 1A2, Management-Confidential Series, of the El Segundo Administrative Code and adopted resolutions for CalPERS Employer Paid Member Contributions (EPMC) for Miscellaneous Executives, Resolution No. 4790, Safety Executives, Resolution No.4791, and Fire Management, Resolution No. 4792. (Fiscal Impact: Item 1 $38,528 reduction in OPEB costs and Item 2 there is no fiscal impact).

11. Authorized the Mayor to execute Lease Agreement No. 4324 with Golden State Water Company in a form approved by the City Attorney. (Fiscal Impact: $133,420.00 revenue to the Water Enterprise Fund)

12. Accepted the Maryland Street Improvement Project as complete and authorized the City Clerk to File a Notice of Completion in the County Recorder’s Office. Improvement Project. Project No.: PW 11-02. (Fiscal Impact: $155,325.00)

13. PULLED FOR DISCUSSION BY STAFF

14. Authorized the City Clerk to file the City's Planning and Building Safety Director's Notice of Completion in the County Recorder's Office related to the City's Residential Sound Insulation Program's Group 41 and authorized the City Manager, or designee, to close out Project No. RSI 11-06. (Project No. RSI 11-06). (Final Contract Amount: $1,465,966.36)

15. Authorized the City Manager to execute an amendment to Contract 4309, in a form approved by the City Attorney, with Bucknam Infrastructure Group, Inc. to expand the scope of work, extend the term, and increase the contract amount by $9,375.00 for expanded pavement condition survey services. (Fiscal Impact: $9,375.00)

MOTION by Council Member Fellhauer, SECONDED by Council Member Fisher to approve Consent Agenda items 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 14 and 15. MOTION PASSED BY UNANIMOUS VOICE VOTE. 5/0

CALL ITEMS FROM CONSENT AGENDA

13. A Status report on the City’s Residential Sound Insulation (RSI) Program, discussion of the possible sale of the City’s RSI demonstration home at 910 Hillcrest Street, and consideration and possible action to adopt policy changes to the City’s Residential Sound Insulation (RSI) Program. (Fiscal Impact: policy changes may result in lower pricing on future contractor bids).
James O'Neil, Program Manager, gave a report.

MOTION by Mayor Pro Tem Fuentes, SECONDED by Council Member Fisher to authorize staff to contact Los Angeles World Airports (LAWA) and Federal Aviation Administration (FAA) to request authorization to reinvest proceeds from the sale of the City’s demonstration home when the City decides to sell the house; adopted policy changes detailed in the staff report. MOTION PASSED BY UNANIMOUS VOICE VOTE. 5/0

F. NEW BUSINESS

G. REPORTS – CITY MANAGER - None

H. REPORTS – CITY ATTORNEY - None

I. REPORTS – CITY CLERK - None

J. REPORTS – CITY TREASURER - None

K. REPORTS – CITY COUNCIL MEMBERS

Council Member Fellhauer – Thanked Tree Musketeers for their concerns on the trees in El Segundo. Attended the Independent Cities Installation Dinner this week. Encouraged everyone to attend the Space Shuttle landing on Friday, September 21, 2012.

Council Member Atkinson –

16. Consideration and possible action regarding the recommendation to create an exploratory Task Force to undergo an analysis of the existing fee schedule, pricing policies, and cost-recovery models for the programs and services provided by the Department of Recreation and Parks. (Fiscal Impact: None)

MOTION by Council Member Fisher, SECONDED by Mayor Pro Tem Fuentes to initiate the creation of a Task Force and select Council Member Atkinson and Council Member Fellhauer to participate on the Task Force along with two Recreation and Parks Commissioners, one Recreation Superintendent, one Recreation Supervisor and one Administrative Analyst. MOTION PASSED BY UNANIMOUS VOICE VOTE. 5/0


Mayor Pro Tem Fuentes – Attended the LAEDC Jobs Defense Council meeting, attended both the Fire Department Pancake Breakfast and softball game between the Fire Department and the Police Department, and attended Fire Station #1 Memorial to
9/11. Would like to encourage the city to honor 9/11 yearly. Encouraged all to attend the Space Shuttle landing on Friday, September 21, 2012.


PUBLIC COMMUNICATIONS – (Related to City Business Only – 5 minute limit per person, 30 minute limit total) Individuals who have receive value of $50 or more to communicate to the City Council on behalf of another, and employees speaking on behalf of their employer, must so identify themselves prior to addressing the City Council. Failure to do so shall be a misdemeanor and punishable by a fine of $250. While all comments are welcome, the Brown Act does not allow Council to take action on any item not on the agenda. The Council will respond to comments after Public Communications is closed.

Bill Watkins, El Segundo School Board, thanked the City for their continued financial support.

MEMORIALS – Frank (Monte) Montecalvo.

CLOSED SESSION – Returned to closed session at 7:54 p.m.

REPORT OF ACTION TAKEN IN CLOSED SESSION (if required)

ADJOURNMENT at 8:39 p.m.

______________________________
Tracy Weaver, City Clerk
SPECIAL MEETING OF THE EL SEGUNDO CITY COUNCIL
TUESDAY, SEPTEMBER 18, 2012 – 4:00 PM

4:00 P.M. SESSION

CALL TO ORDER – Mayor Jacobson at 4:01 p.m.

ROLL CALL

Mayor Jacobson - Present
Mayor Pro Tem Fuentes - Present
Council Member Fisher - Present
Council Member Atkinson - Present
Council Member Fellhauer - Present

PUBLIC COMMUNICATION – (Related to City Business Only – 5 minute limit per person, 30 minute limit total) Individuals who have received value of $50 or more to communicate to the City Council on behalf of another, and employees speaking on behalf of their employer, must so identify themselves prior to addressing the City Council. Failure to do so shall be a misdemeanor and punishable by a fine of $250.

Mayor Jacobson stated that Council would be meeting in closed session pursuant to the items listed on the agenda.

CLOSED SESSION:
The City Council moved into a closed session pursuant to applicable law, including the Brown Act (Government Code Section §54960, et seq.) for the purposes of conferring with the City’s Real Property Negotiator; and/or conferring with the City Attorney on potential and/or existing litigation; and/or discussing matters covered under Government Code Section §54957 (Personnel); and/or conferring with the City’s Labor Negotiators; as follows:

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Gov’t Code §54956.9(a) -2- matters

City of El Segundo vs. City of Los Angeles, et. al. LASC Case No. BS094279
Willmore vs. City of El Segundo, LASC Case No. YC067196

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Government Code §54956.9(b): -0- matter.

Initiation of litigation pursuant to Government Code §54956.9(c): -2- matter.

DISCUSSION OF PERSONNEL MATTERS (Gov’t Code §54957): -0- matter.
APPOINTMENT OF PUBLIC EMPLOYEE (Gov't. Code § 54957) -0- matter.

CONFERENCE WITH CITY'S LABOR NEGOTIATOR (Gov't Code §54957.6): -1- matters.
Represented Group: Supervisory and Professional Employees Association (SPEA)
Negotiator: Greg Carpenter, City Manager

ADJOURNMENT at 5:00 p.m.

______________________________
Tracy Weaver, City Clerk
MEETING OF THE EL SEGUNDO CITY COUNCIL
TUESDAY, SEPTEMBER 25, 2012 – 9:30 AM

9:30 A.M. SESSION

CALL TO ORDER – Mayor Jacobson at 9:30 a.m.

ROLL CALL

Mayor Jacobson - Present
Mayor Pro Tem Fuentes - Present
Council Member Fisher - Present
Council Member Atkinson - Present
Council Member Fellhauer - Present

PUBLIC COMMUNICATION – (Related to City Business Only – 5 minute limit per person, 30 minute limit total) Individuals who have received value of $50 or more to communicate to the City Council on behalf of another, and employees speaking on behalf of their employer, must so identify themselves prior to addressing the City Council. Failure to do so shall be a misdemeanor and punishable by a fine of $250. - NONE

Mayor Jacobson stated that Council would be meeting in closed session pursuant to the items listed on the agenda.

CLOSED SESSION:
The City Council moved into a closed session pursuant to applicable law, including the Brown Act (Government Code Section §54960, et seq.) for the purposes of conferring with the City’s Real Property Negotiator; and/or conferring with the City Attorney on potential and/or existing litigation; and/or discussing matters covered under Government Code Section §54957 (Personnel); and/or conferring with the City’s Labor Negotiators; as follows:

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Gov't Code §54956.9(a) -0- matter

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Government Code §54956.9(b): -0- matter.

Initiation of litigation pursuant to Government Code §54956.9(c): -2- matter.

DISCUSSION OF PERSONNEL MATTERS (Gov’t Code §54957): -0- matter

APPOINTMENT OF PUBLIC EMPLOYEE (Gov’t. Code § 54957) –0- matter
CONFERENCE WITH CITY’S LABOR NEGOTIATOR (Gov't Code §54957.6): -0- matters

CONFERENCE WITH REAL PROPERTY NEGOTIATOR (Gov't Code §54956.8): -0- matters

ADJOURNMENT at 12:10 PM.

______________________________
Cathy Domann, Deputy City Clerk
EL SEGUNDO CITY COUNCIL  MEETING DATE: October 2, 2012
AGENDA ITEM STATEMENT  AGENDA HEADING: Consent Agenda

AGENDA DESCRIPTION:
Consideration and possible action to receive and file the evaluation report on the Downtown Dinner Shuttle Pilot Program. (Fiscal Impact: None)

RECOMMENDED COUNCIL ACTION:
1. Receive and file an evaluation report on the Downtown Dinner Shuttle Pilot Program;
2. Alternatively, discuss and take other action related to this item.

ATTACHED SUPPORTING DOCUMENTS:
1. Ridership Data Chart

FISCAL IMPACT: None

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PREPARED BY: Meredith Petit, Recreation Superintendent
REVIEWED BY: Bob Cummings, Director of Recreation and Parks
APPROVED BY: Greg Carpenter, City Manager

BACKGROUND & DISCUSSION:
On December 6, 2011, the City Council discussed an agenda item in response to a number of requests made by the Chamber of Commerce related to Downtown business improvement efforts. Subsequently, the City Council directed staff to conduct a trial of the dinner/hotel shuttle concept presented by the Chamber.

Recreation and Parks staff, along with the City’s Economic Development Analyst, met and discussed the pilot program with representatives from the Chamber. Participating hotels were identified and confirmed, a time schedule was created, appropriate dates, days, and times were determined, and marketing efforts began.

The trial period, July 17-August 30, 2012, was seven weeks in duration, with one shuttle operating a continuous loop that connected six hotels and four downtown stops. The shuttle operated on Monday through Thursday from 5:00-9:00pm, and completed 6.5 loops each night.

The Chamber and City staff outreached the program to each hotel’s general manager, concierge services, and front desk staff. Flyers with the route map, time schedule, and contact information were displayed at each hotel. Additional marketing efforts included posting the information to the in-room television advertisements.

Attached is a spreadsheet illustrating ridership data and the operating budget.
At the completion of the pilot program, staff contacted the Chamber and various hotel representatives for feedback. While it is clear that some hotels took advantage of the shuttle more than others, the consensus is that although the guests who utilized the service appreciated it and were satisfied, the service itself is not beneficial when operating costs are considered. Some other general feedback is as follows:

- The hotels were given appropriate marketing materials and information to disseminate to their staff and guests.
- Hotel guests who utilize the service would most likely pay a nominal fare to help subsidize the cost of operation.
- The hotels would not be willing or able to assist in funding the program.
- The hotels view the program as a good amenity to offer.
- A modified schedule should be considered, i.e. just Tuesdays and Wednesdays as they correlate with the highest occupancy rates.

As the data chart shows, the Downtown Dinner Shuttle Pilot Program operated for a total cost of approximately $2,900 and carried 130 passengers (less than 5 boardings per day), yielding a total cost per boarding of $22.31. It is unlikely that the City will reap enough benefit through increased downtown patronage that would outweigh the high operating costs. Therefore, staff recommends that the program be suspended until the demand is evident and/or outside funding is identified.
El Segundo Downtown Dinner Shuttle Pilot Program

July 17 - August 30, 2012

Ridership Data

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<th>Embassy Suites</th>
<th>Hacienda Hotel</th>
<th>Double Tree</th>
<th>Courtyard by Marriott</th>
<th>Hilton Gardens</th>
<th>Residence Inn</th>
<th>Franklin Avenue</th>
<th>Grand Avenue</th>
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Operating Costs

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Cost Per Boarding: $ 22.31
AGENDA DESCRIPTION:
Consideration and possible action regarding a request to install temporary banner Announcement Signs that exceed 500 square feet on the temporary perimeter fencing for the property at the northeast corner of Sepulveda Boulevard and Rosecrans Avenue. Applicant: Federal Realty Investment Trust (Fiscal Impact: None)

RECOMMENDED COUNCIL ACTION:
1. Approve Federal Realty Investment Trust’s request for temporary banner Announcement Signs for one year;
2. Alternatively, discuss and take other possible action related to this item.

ATTACHED SUPPORTING DOCUMENTS:
1. Letter of request from Federal Realty Investment Trust dated August 23, 2012; and
2. Proposed Banner Plans and Renderings.

FISCAL IMPACT: None

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ORIGINATED BY: Kimberly Christensen, AICP, Planning Manager
REVIEWED BY: Sam Lee, Director of Planning and Building Safety
APPROVED BY: Greg Carpenter, City Manager

BACKGROUND AND DISCUSSION:

I. Background and Discussion

On August 23, 2012, Federal Realty Investment Trust submitted a request to install temporary banner Announcement Signs on the perimeter fencing of a vacant property at the northeast corner of Sepulveda Boulevard and Rosecrans Avenue. The proposed banners would be approximately 3,666 square feet in area, divided into 13 six-foot tall sections and extend approximately 125 feet along Rosecrans Avenue and 486 feet along Sepulveda Boulevard. The banners would be made of a mesh material. The banners are intended to attract tenants for a new development on the subject property. Unlike previous oversized temporary sign requests that the City Council has reviewed that are typically located on the side of a building (e.g. the annual Mattel application), these temporary Announcement Signs would be placed on construction fencing while new commercial buildings are being constructed on the property. The primary purpose of the banner Announcement Signs is to promote and advertise the future expansion of the Plaza El Segundo shopping center. Screening of the corner property is required as a
mitigation measure during construction to help control dust leaving the site. The banner Announcement Signs will also serve to provide dust control of the site with attractive visual screening of the construction activity. City staff is currently processing entitlement permits for a revised version of the previously approved project at the corner of Rosecrans Avenue and Sepulveda Boulevard that includes a 92,000 square-foot expansion with four one and two-story buildings designed around a central plaza that will be named “The Pointe”. El Segundo Municipal Code (ESMC) § 15-18-8(I)(3) permits temporary Announcement Signs to be displayed for one year. ESMC § 15-18-8(I)(3) allows temporary announcement signs up to 100 square feet, however, City Council may approve larger signs. El Segundo Municipal Code (ESMC) § 15-18-8(H) requires that any sign over 500 square feet in area must be approved by the City Council.

The surrounding land uses consist of vacant land, industrial, and commercial uses as outlined below:

<table>
<thead>
<tr>
<th>Land Uses</th>
<th>Zone</th>
</tr>
</thead>
<tbody>
<tr>
<td>North: Vacant Land and Shopping Center</td>
<td>C-4</td>
</tr>
<tr>
<td>South: Shopping Center</td>
<td>CG (City of Manhattan Beach)</td>
</tr>
<tr>
<td>East: Vacant Land and Industrial</td>
<td>C-4</td>
</tr>
<tr>
<td>West: Oil Refinery</td>
<td>M-2</td>
</tr>
</tbody>
</table>

II. **Environmental Review**

The proposed project is exempt from the requirements of the California Environmental Quality Act (CEQA) pursuant to Categorical Exemption Section 15311(a), Class 11, as new existing on-premise signs. The project is not anticipated to have any significant impacts with regard to traffic noise, air quality, or water quality.

III. **Conclusion**

Planning staff recommends approval of the proposed temporary banner signs on the perimeter fencing of the property at the northeast corner of Sepulveda Boulevard and Rosecrans Avenue for one year. Although Federal Realty Investment Trust has requested approval of temporary banner Announcement Signs for one year beginning on October 1, 2012 and ending on September 30, 2013, staff recommends that the one-year period begin after the building permit has been issued and City staff has inspected and signed off on the building permit for the installed signs.
August 23, 2012

To whom it may concern,

Federal Realty Investment Trust is seeking approval from the City of El Segundo to install temporary leasing banners on the existing fence line surrounding the eight-acre site on the Northeast corner of Rosecrans Avenue and Sepulveda Boulevard. Our plans for the site are to develop a shopping and dining destination to serve the nearby communities. The messaging on the banners will be focused on leasing and we are proposing for installation to take place as soon as possible and to remain installed for one year. The quicker we begin leasing the development, the faster construction will commence and we can start serving the community. The banners will be installed on the existing fence and will be made of mesh material. The banners will start from the right side of the rolling gate on Sepulveda Boulevard and wrap around the monument. It will wrap 25 feet on both left and right sides of the monument. The banners will continue 100' down on Rosecrans Avenue and there will be a total of 13 banner sections. Each panel height will be 70" tall and the approximate square footage is 3,666 sq.ft. Installation will take 2 days from start to finish. Should you have any further questions, please do not hesitate to contact me at any time.

Sincerely,

Jeffrey Chambers
Senior Director, Development & Acquisitions
Federal Realty Investment Trust
jchambers@federalrealty.com
Fence is 6'2" high. Banner is 6' high.

Sepulveda Ave. Mockup Banner will extend 461' from intersection.
Fence is 6′2″ high. Banner is 6′ high.
Rosecrans Ave. Mockup Banner will extend 100′ from intersection
At intersection, banner will be inset into a 25′ pocket
Sky View

END OF GOOD MESH

GOOD MESH

Left Corner 25'

Right Corner 25'

No Graphic on Rolling Gate

461'

100'

SEPULVEDA
AGENDA DESCRIPTION:

Consideration and possible action to receive and file this report regarding the emergency repair of the apparatus bay door at Fire Station 1. (Fiscal Impact: $440.99)

RECOMMENDED COUNCIL ACTION:

1. Receive and file this report regarding the emergency repair of the Fire Station 1 apparatus bay door.
2. Alternatively, discuss and take other action related to this item.

ATTACHED SUPPORTING DOCUMENTS:

FISCAL IMPACT: Included in Adopted Budget
Amount Budgeted: $441.00
Additional Appropriation: N/A  Funds Available in the Facilities Maintenance Fund
Account Number(s): 405-400-0000-6215 (Facilities Maintenance: Repairs and Maintenance)

ORIGINATED BY: Martin Whitehead, Facilities Maintenance Supervisor
REVIEWED BY: Stephanie Katsouleas, Public Works Director
APPROVED BY: Greg Carpenter, City Manager

BACKGROUND AND DISCUSSION:

On August 20, 2012, Facilities Maintenance staff was called out to troubleshoot one of the Fire Station 1 apparatus bay doors that had become inoperable. Because the door was in the closed, locked position and would not open, it was determined that the repair required the specialized services of a garage door company as an emergency repair. Aloha Doors was called out and subsequently diagnosed that the interlock cable had broken, causing the door to remain locked and incapable of being opened. The service technician repaired the interlock cable, installed a new 3” safety photo eye and performed testing of the repair. The door is now operational.

El Segundo Municipal Code Section 1-7-12 requires that staff provide a report of the emergency repair to City Council. Staff recommends that City Council receive and file this report.
AGENDA DESCRIPTION:
Consideration and possible action to award a standard Public Works Contract to Shawnan for the resurfacing of Aviation Boulevard from El Segundo Boulevard to 116th Street Project No. PW 12-02 (Fiscal Impact: $651,000 shared between the City of El Segundo and the Los Angeles County Department of Public Works; with reimbursement from LAC DPW to be determined based on actual quantities.)

RECOMMENDED COUNCIL ACTION:
1. Authorize the City Manager to execute a standard Public Works Contract in a form as approved by the City Attorney with Shawnan in the amount of $559,223.54;
2. Authorize the City Manager to execute a Professional Services Agreement in a form approved by the City Attorney with APA Engineering, Inc. for construction inspection services in the amount not to exceed $35,000; or
3. Alternatively, discuss and take other possible action related to this item.

ATTACHED SUPPORTING DOCUMENTS:
Location Map

FISCAL IMPACT: Included in Adopted Budget
Amount Budgeted: $651,000.00 (City/County Cost Share)
Additional Appropriation: No
Account Number(s): 301-400-8203-8358 (Capital Projects: Aviation Blvd.)

ORIGINATED BY: Arianne Bola, Associate Engineer
REVIEWED BY: Stephanie Katsouleas, Public Works Director
APPROVED BY: Greg Carpenter, City Manager

BACKGROUND AND DISCUSSION:
In August, the City of El Segundo and Los Angeles County Department of Public Works entered into a reimbursement agreement for the rehabilitation of Aviation Blvd. between 116th St. and El Segundo Blvd., a roadway which is shared by both jurisdictions. On August 7, 2012, the City Council adopted revised plans and specifications for this resurfacing project and authorized staff to advertise for receipt of construction bids. This project will involve the installation of asphalt rubber aggregate membrane followed by the application of two-inch-thick asphalt concrete, street striping, and the installation of PCC curb, gutters, sidewalks and curb ramps.

On September 25, 2012, the City Clerk received and opened eight (8) bids as follows:

1. Shawnan $559,223.54
2. Silvia Construction, Inc. $583,244.15
3. All American Asphalt $595,889.00
4. Hardy & Harper, Inc. $626,000.00
5. Sully-Miller Contracting Co. $628,570.00
6. Palp, Inc. DBA Excel Paving Co. $635,185.15
7. Griffith Company $674,864.50
8. C.A. Rasmussen, Inc. $687,013.90

The lowest responsible bidder was Shawnan. Staff is verifying the company’s references and contractor’s license status and expects to receive favorable reviews before the October 2, 2012 Council meeting. If favorable reviews are not received, staff will pull the item and recommend making an award to the next responsible bidder with the appropriate budget adjustments. In the interim, staff recommends awarding 1) a standard public works contract to Shawnan in the amount of $559,223.54, with an additional $56,776.46 set aside for construction-related contingencies, and 2) a professional services agreement for an amount not to exceed $35,000 to APA Engineering, Inc. for construction inspection services during the active phase of this project.

The City/County cost sharing agreement authorizes the County to reimburse the City for its jurisdictional share of construction and inspection services. Not including contingencies, staff estimates the City’s portion of construction to be approximately $258,978.00 and the County reimbursement portion to be approximately $335,245.00. The final reimbursement amount will be based on actual quantities used during construction, actual inspection hours billed and any change orders chargeable to the County.
<table>
<thead>
<tr>
<th>COMPANY NAME/ADDRESS</th>
<th>Total/BID Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. All American Asphalt</td>
<td>$595,889</td>
</tr>
<tr>
<td>P.O. Box 2229, Corona, CA 92878-2229</td>
<td></td>
</tr>
<tr>
<td>2. Hardy &amp; Harper, Inc.</td>
<td>$626,000</td>
</tr>
<tr>
<td>1312 E. Warner Ave., Santa Ana, CA 92705</td>
<td></td>
</tr>
<tr>
<td>3. Shawnan</td>
<td>$559,223</td>
</tr>
<tr>
<td>12240 Woodruff Avenue, Downey, CA 90241</td>
<td></td>
</tr>
<tr>
<td>4. Paip, Inc DBA Excel Paving Company</td>
<td>$635,185</td>
</tr>
<tr>
<td>2230 Lemon Avenue, Long Beach, CA 90806</td>
<td></td>
</tr>
<tr>
<td>5. C.A. Rasmussen, Inc.</td>
<td>$687,013</td>
</tr>
<tr>
<td>28548 Livingston Avenue, Valencia, CA 91355</td>
<td></td>
</tr>
<tr>
<td>6. Griffith Company</td>
<td>$674,864</td>
</tr>
<tr>
<td>12200 Bloomfield Avenue, Santa Fe Springs, CA 90670</td>
<td></td>
</tr>
<tr>
<td>7. Sully-Miller Contracting Co.</td>
<td>$628,570</td>
</tr>
<tr>
<td>135 S. State college Blvd., Ste 400, Brea, CA 92821</td>
<td></td>
</tr>
<tr>
<td>8. Silvia Construction, Inc</td>
<td>$583,244</td>
</tr>
<tr>
<td>9007 Center Avenue, Rancho Cucamonga, CA 91730-5311</td>
<td></td>
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<td>9.</td>
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<tr>
<td>10.</td>
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</tbody>
</table>

Staff Present: 

City Clerk's Office

City Clerk's Office

PW, Representative