MEETING DATE: Tuesday, May 14, 2013
MEETING TIME: 7:00 P.M.
MEETING PLACE: El Segundo Public Library
               Rose Garden/Gazebo Room
               111 W. Mariposa Avenue
               El Segundo, CA 90245

The Board of Trustees, with certain statutory exceptions, can only take action upon properly posted and listed agenda items.

Unless otherwise noted in the Agenda, the public can only comment on City-related business that is within the Board of Trustees' subject-matter jurisdiction and items listed on the Agenda during the Public Communications portion of the meeting. The time limit for comments is generally limited to five minutes per person.

Before speaking to the Board of Trustees, please come to the podium and state: Your name and residence and the organization you represent, if desired. Please respect the time limits. While all comments are welcome, the Board of Trustees may not take action on any matter not on this Agenda. Board of Trustees members may respond to comments after Public Communications is closed.

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerk (310) 524-2305. Notification 48 hours before the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

A. CALL TO ORDER

B. ROLL CALL

C. PRESENTATIONS –
   1. Author Fair 2013—Presentation by Ellen Cunningham, Senior Librarian,
   2. Summer Reading Program 2013—Presentation by Sindee Pickens, Librarian II.

D. PUBLIC COMMUNICATIONS (Related to City Business only and for which the Advisory Committee is responsible – 5 minutes per person; 30 minutes total).

E. APPROVAL OF MINUTES for March 12, 2013

F. SPECIAL ORDERS OF BUSINESS –
   1. Library Board Members up for re-appointment: President, Shelia Henry, and Kevin Smith.

      Board members need to be re-appointed by the City Council by July 1, 2013. They should fill out new applications and return them to the City Manager's office as soon as possible.
2. President, Sheila Henry, will appoint two Board members to serve on a sub-committee to select new officers for 2013/2014, starting in July 2013.

A slate for all officer positions, President, Vice President, and Secretary/Treasurer, should be submitted by the sub-committee to Jessie LeMay, Executive Assistant, no later than July 2, 2013.

G. UNFINISHED BUSINESS –

1. El Segundo Herald Preservation Project.

An update of the Herald Project by Library Director, Debra Brighton


A report by Library Director, Debra Brighton

H. NEW BUSINESS – NONE

I. REPORTS – LIBRARY DIRECTOR (No Board Action Required)

1. Discussion of Library Programs, Services, Budget, Material Collections, Facility Maintenance, Personnel Changes, and Other Items Related to the Administration of the El Segundo Public Library.

2. Report on the School Libraries, including the El Segundo High School, the Center St. Elementary School, the Richmond St. Elementary School, and the Middle School.

   a. Library Director’s Report

   b. School District Librarian’s Report

J. REPORTS – PRESIDENT, FRIENDS OF THE LIBRARY (No Board Action Required)

1. Report on Book Sales, Donations, Historical Committee Activities, Special Events and Other Items Related to Friends of the Library Business.

K. BOARD MEMBER COMMENTS

L. ADJOURNMENT

POSTED BY: 

DATE: 5/6/13

TIME: 4:05 P.M.