The City Council, with certain statutory exceptions, can only take action upon properly posted and listed agenda items. Any writings or documents given to a majority of the City Council regarding any matter on this agenda that the City received after issuing the agenda packet are available for public inspection in the City Clerk’s office during normal business hours. Such Documents may also be posted on the City’s website at www.elsegundo.org and additional copies will be available at the City Council meeting.

Unless otherwise noted in the Agenda, the Public can only comment on City-related business that is within the jurisdiction of the City Council and/or items listed on the Agenda during the Public Communications portions of the Meeting. Additionally, the Public can comment on any Public Hearing item on the Agenda during the Public Hearing portion of such item. The time limit for comments is five (5) minutes per person.

Before speaking to the City Council, please come to the podium and state: Your name and residence and the organization you represent, if desired. Please respect the time limits.

Members of the Public may place items on the Agenda by submitting a Written Request to the City Clerk or City Manager’s Office at least six days prior to the City Council Meeting (by 2:00 p.m. the prior Tuesday). The request must include a brief general description of the business to be transacted or discussed at the meeting. Playing of video tapes or use of visual aids may be permitted during meetings if they are submitted to the City Clerk two (2) working days prior to the meeting and they do not exceed five (5) minutes in length.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact City Clerk, 524-2305. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

REGULAR MEETING OF THE EL SEGUNDO CITY COUNCIL
TUESDAY, July 16 2013 – 5:00 PM

5:00 P.M. SESSION

CALL TO ORDER

ROLL CALL

PUBLIC COMMUNICATION – (Related to City Business Only – 5 minute limit per person, 30 minute limit total) Individuals who have received value of $50 or more to communicate to the City Council on behalf of another, and employees speaking on behalf of their employer, must so identify themselves prior to addressing the City Council. Failure to do so shall be a misdemeanor and punishable by a fine of $250.
SPECIAL ORDER OF BUSINESS:

CLOSED SESSION:
The City Council may move into a closed session pursuant to applicable law, including the Brown Act (Government Code Section §54960, et seq.) for the purposes of conferring with the City’s Real Property Negotiator; and/or conferring with the City Attorney on potential and/or existing litigation; and/or discussing matters covered under Government Code Section §54957 (Personnel); and/or conferring with the City’s Labor Negotiators; as follows:

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Gov’t Code §54956.9(d) (3) -2- matter

1. City of El Segundo vs. City of Los Angeles, et.al. LASC Case No. BS094279
2. City of Los Angeles vs. Pacific Bell Telephone Company, et al., LASC Case No. BC414272

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Government Code §54956.9(d) (2) and (3): -0- matter.

Initiation of litigation pursuant to Government Code §54956.9(c): -0- matter.

DISCUSSION OF PERSONNEL MATTERS (Gov’t Code §54957): -0- matter

APPOINTMENT OF PUBLIC EMPLOYEE (Gov’t. Code § 54957) –0- matter

CONFERENCE WITH CITY’S LABOR NEGOTIATOR (Gov’t Code §54957.6): -0- matters

CONFERENCE WITH REAL PROPERTY NEGOTIATOR (Gov’t Code §54956.8): -1- matters

1. Lease of City Owned Property (Price and Terms)
   Real Property: City owned Golf Course (“The Lakes”) located at Sepulveda Boulevard (Assessor Parcel Number: 4138-014-910 & 4138-014-913).
   City’s Negotiator: Greg Carpenter, City Manager
   Potential Lessee/Negotiating Party: Centercal Properties, Inc.
AGENDA
EL SEGUNDO CITY COUNCIL
COUNCIL CHAMBERS - 350 Main Street

The City Council, with certain statutory exceptions, can only take action upon properly posted and listed agenda items. Any writings or documents given to a majority of the City Council regarding any matter on this agenda that the City received after issuing the agenda packet, are available for public inspection in the City Clerk’s office during normal business hours. Such Documents may also be posted on the City’s website at www.elsegundo.org and additional copies will be available at the City Council meeting.

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REGULAR MEETING OF THE EL SEGUNDO CITY COUNCIL
TUESDAY, July 16, 2013 - 7:00 P.M.

7:00 P.M. SESSION

CALL TO ORDER

INVOCATION – Wes Harding, Associate Pastor, The Bridge

PLEDGE OF ALLEGIANCE – Mayor Pro Tem Jacobson
PRESENTATIONS – South Bay Workforce Investment Board

ROLL CALL

PUBLIC COMMUNICATIONS – (Related to City Business Only – 5 minute limit per person, 30 minute limit total) Individuals who have received value of $50 or more to communicate to the City Council on behalf of another, and employees speaking on behalf of their employer, must so identify themselves prior to addressing the City Council. Failure to do so shall be a misdemeanor and punishable by a fine of $250. While all comments are welcome, the Brown Act does not allow Council to take action on any item not on the agenda. The Council will respond to comments after Public Communications is closed.

CITY COUNCIL COMMENTS – (Related to Public Communications)

A. PROCEDURAL MOTIONS

Consideration of a motion to read all ordinances and resolutions on the Agenda by title only.
Recommendation – Approval.

B. SPECIAL ORDERS OF BUSINESS (PUBLIC HEARING)

C. UNFINISHED BUSINESS

D. REPORTS OF COMMITTEES, COMMISSIONS AND BOARDS

1. Consideration and possible action to announce the appointments to the Planning Commission, Library Board of Trustees and Senior Citizen Housing Corporation Board. (Fiscal Impact: None)
Recommendation – 1) Announce the appointees to the Planning Commission, Library Board of Trustees and Senior Citizen Housing Corporation Board, if any; 2) Alternatively, discuss and take other possible action related to this item.

E. CONSENT AGENDA

All items listed are to be adopted by one motion without discussion and passed unanimously. If a call for discussion of an item is made, the item(s) will be considered individually under the next heading of business.
2. Warrant Numbers 2593081 - 2593328 on Register No. 18 in the total amount of $653,440.77 and Wire Transfers from 6/7/2013 through 6/20/2013 in the total amount of $2,217,443.54 and Warrant Numbers 2593329 – 2593532 on Register No. 19 in the total amount of $1,121,589.50 and Wire Transfers from 6/20/2013 through 7/03/2013 in the total amount of $777,279.37.
Recommendation – Approve Warrant Demand Registers and authorize staff to release. Ratify Payroll and Employee Benefit checks; checks released early due to contracts or agreement; emergency disbursements and/or adjustments; and wire transfers.

3. Special City Council Meeting Minutes of June 12, 2013, Special City Council Meeting Minutes of June 18, 2013, Regular City Council Meeting Minutes of June 18, 2013 and Special City Council Minutes of June 27, 2013.
Recommendation – Approval.

4. Consideration and possible action to waive the bidding process per El Segundo Municipal Code §1-7-10 and authorize the purchase of two (2) Holmatro Rescue Equipment systems from Fire Service Specification & Supply.
(Fiscal Impact: $57,824.50)
Recommendation – 1) Authorize the purchase of two (2) Holmatro Rescue Equipment systems from Fire Service Specification & Supply; 2) Alternatively, discuss and take other possible action related to this item.

5. Consideration and possible action to approve a change order with Rojas Construction and accept as complete the City's FY 2011-2012 Annual Sidewalk, Curb and Gutter Repair/Replacement Project. Project No.: PW 12-03 (Fiscal Impact: $105,047.28)
Recommendation – 1) Authorize City Manager to approve additional payment in the amount of $5,047.28 to Rojas Construction for the City's FY 2011-2012 Annual Sidewalk, Curb and Gutter Repair/Replacement Project; 2) Authorize the transfer of $5,047.28 from General Fund Account 001-400-4202-6209 (Street Maintenance) to Account 106-400-8206-8604 (Gas Tax); 3) Authorize the City Clerk to file a Notice of Completion in the County Recorder’s Office; 4) Alternatively, discuss and take other possible action related to this item.

6. Consideration and possible action regarding the El Segundo Senior Housing Corporation 2013 Annual Budget for the Park Vista Apartments located at 615 East Holly Street. (Fiscal Impact: None)
Recommendation – 1) Approve the 2013 Park Vista Budget; 2) Alternatively, discuss and take other possible action related to this item.
7. Consideration and possible action regarding a request from El Segundo Girls' Softball to waive the $25 per hour field rental fee associated with a field reservation that took place on Wednesday, June 26, 2013, featuring the Australian U19 National Softball Team at the Recreation Park Softball Field. (Fiscal Impact: $200.00)

Recommendation – 1) Approve or deny the request from El Segundo Girls Softball to waive the field reservation fees associated with the field rental; 2) Alternatively, discuss and take other possible action related to this item.

8. Consideration and possible action to adopt a Resolution establishing policies regarding use of City cable broadcast facilities for the production and broadcast of local election candidate statements, statements regarding local ballot measures and third-party sponsored debates/forums. (Fiscal Impact: None for FY 12/13; $1,600.00 estimated per election year)

Recommendation – 1) Adopt the Resolution; 2) Alternatively, discuss and take other possible action related to this item.

9. Consideration and possible action regarding 1) Approval of changes to the Class Specifications for Recreation Coordinator and Recreation Supervisor; and 2) Approval of the proposed Examination Plans for Recreation Coordinator and Recreation Supervisor. (Fiscal Impact: None)

Recommendation – 1) Approve the proposed Classification Specifications; 2) Approve the proposed Examination Plans; 3) Alternatively, discuss and take other possible action related to this item.

10. Consideration and possible action regarding adopting a resolution in support of a grant application submitted by the City of Santa Monica, as the lead agency, to the California Coastal Commission to research trends and impacts of sea level rise in Southern California. (Fiscal Impact: None)

Recommendation – 1) Adopt the attached resolution supporting a grant application to research trends and impacts of sea level rise in Southern California; 2) Alternatively, discuss and take other possible action related to this item.

11. Consideration and possible action to award a five-year Public Works Maintenance Contract to Flo-Systems, Inc. for Pump Stations Maintenance and On-Call Repair Services. Project No.; PW13-12. (Fiscal Impact: $90,000.00 annually for five years)

Recommendation – 1) Authorize the City Manager to execute a five-year Public Works Maintenance Contract in a form approved by the City Attorney to Flo-Systems, Inc. for an annual amount of $90,000.00 for five years; 2) Alternatively, discuss and take other possible action related to this item.
12. Consideration and possible action regarding authorizing the recording of the Notice of Completion and authorizing the City Manager to accept completion of work for 30 homes related to the City’s Residential Sound Insulation Program’s Group 45 (Project No. RSI 12-04). (Fiscal Impact: $1,402,808.90, less liquidated damages)

Recommendation – 1) Authorize the City Clerk to file the City’s Planning and Building Safety Director’s Notice of Completion in the County Recorder’s Office; 2) Authorize the City Manager, or designee, to close out Project No. RSI 12-04; 3) Alternatively, discuss and take other possible action related to this item.

F. NEW BUSINESS

13. Consideration and possible action regarding the purchase and installation of bicycle racks throughout the Downtown corridor. (Fiscal Impact: Not to exceed $9,723.00 from TDA Article 3 Fund)

Recommendation – 1) Receive and file this report; 2) Alternatively, discuss and take other possible action related to this item.

14. Consideration and possible action regarding the history of property tax for the City of El Segundo. (Fiscal Impact: None)

Recommendation – 1) Receive and file the history of property tax for the City of El Segundo; 2) Alternatively, discuss and take other possible action related to this item.

G. REPORTS – CITY MANAGER

H. REPORTS – CITY ATTORNEY

I. REPORTS – CITY CLERK

J. REPORTS – CITY TREASURER

K. REPORTS – CITY COUNCIL MEMBERS

Council Member Fellhauer -

Council Member Atkinson –
Council Member Fuentes –

Mayor Pro Tem Jacobson –

Mayor Fisher –

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MEMORIALS –

CLOSED SESSION

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REPORT OF ACTION TAKEN IN CLOSED SESSION (if required)

ADJOURNMENT

POSTED:

DATE: 7.10.13

TIME: 12:30 PM

NAME: Tracey Weaver
AGENDA DESCRIPTION:

Consideration and possible action to announce the appointments to the Planning Commission, Library Board of Trustees and Senior Citizen Housing Corporation Board. (Fiscal Impact: None)

RECOMMENDED COUNCIL ACTION:

1. Announce the appointees to the Planning Commission, Library Board of Trustees and Senior Citizen Housing Corporation Board, if any;
2. Alternatively, discuss and take other action related to this item.

ATTACHED SUPPORTING DOCUMENTS:

None

FISCAL IMPACT: Included in Adopted Budget

Amount Budgeted: $ None
Additional Appropriation: N/A
Account Number(s):

ORIGINATED BY: Mishia Jennings, Executive Assistant
REVIEWED BY:
APPROVED BY: Greg Carpenter, City Manager

BACKGROUND AND DISCUSSION:

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**TOTAL WARRANTS** $ 653,440.77

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES

Information on actual expenditures is available in the Director of Administrative Services office in the
City of El Segundo.

I certify as to the accuracy of the Demands and the availability of fund for payment thereof.

For Approval: Regular checks held for City council authorization to release.

CODES:

R = Computer generated checks for all non-emergency/urgent payments for materials, supplies and
services in support of City Operations

A = Payroll and Employee Benefit checks

B - F = Computer generated Early Release disbursements and/or adjustments approved by the City
Manager. Such as: payments for utility services, petty cash and employee travel expense
reimbursements, various refunds, contract employee services consistent with current contractual
agreements, instances where prompt payment discounts can be obtained or when a situation arises that the City Manager approves.

H = Handwritten Early Release disbursements and/or adjustments approved by the City Manager.

FINANCE DIRECTOR ________________________  CITY MANAGER ________________
DATE: 4/24/13                           DATE: 6-24-13
CITY OF EL SEGUNDO
PAYMENTS BY WIRE TRANSFER
6/7/13 THROUGH 6/20/13

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DATE OF RATIFICATION: 07/02/13
TOTAL PAYMENTS BY WIRE: 2,217,443.54

Certified as to the accuracy of the wire transfers by:

Mary M. Koba                   6/20/13
Deputy City Treasurer

Deborah J. Gill               6/24/13
Director of Finance

Greg Carpenter               6/24/13
City Manager

Information on actual expenditures is available in the City Treasurer's Office of the City of El Segundo.
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<td><strong>TOTAL WARRANTS</strong></td>
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STATE OF CALIFORNIA
COUNTY OF LOS ANGELES

Information on actual expenditures is available in the Director of Administrative Services office in the City of El Segundo.

I certify as to the accuracy of the Demands and the availability of fund for payment thereof.

For Approval: Regular checks held for City council authorization to release.

CODES:

R = Computer generated checks for all non-emergency/urgency payments for materials, supplies and services in support of City Operations

A = Payroll and Employee Benefit checks

B - F = Computer generated Early Release disbursements and/or adjustments approved by the City Manager. Such as: payments for utility services, petty cash and employee travel expenses, reimbursements, various refunds, contract employee services consistent with current contractual agreements, instances where prompt payment discounts can be obtained or late payment penalties can be avoided or when a situation arises that the City Manager approves.

H = Handwritten Early Release disbursements and/or adjustments approved by the City Manager.

FINANCE DIRECTOR: 

CITY MANAGER:

DATE: 7-3-13

DATE: 7-8-13
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DATE OF RATIFICATION: 07/16/13
TOTAL PAYMENTS BY WIRE: 777,279.37

Certified as to the accuracy of the wire transfers by:

Mary M. Krob
Deputy City Treasurer
7/3/13

Dana Schull
Director of Finance
7/3/13

Ray Caruso
City Manager
7-8-13

Information on actual expenditures is available in the City Treasurer's Office of the City of El Segundo.
SPECIAL MEETING OF THE EL SEGUNDO CITY COUNCIL
WEDNESDAY, JUNE 12, 2013 – 6:00 PM

CALL TO ORDER – Mayor Fisher at 6:00 p.m.

ROLL CALL

Mayor Fisher - Present
Mayor Pro Tem Jacobson - Present
Council Member Fuentes - Present
Council Member Atkinson - Present
Council Member Fellhauer - Present

PUBLIC COMMUNICATION – (Related to City Business Only – 5 minute limit per person, 30 minute limit total) Individuals who have received value of $50 or more to communicate to the City Council on behalf of another, and employees speaking on behalf of their employer, must so identify themselves prior to addressing the City Council. Failure to do so shall be a misdemeanor and punishable by a fine of $250. - NONE

CLOSED SESSION:
The City Council moved into a closed session pursuant to applicable law, including the Brown Act (Government Code Section §54960, et seq.) for the purposes of conferring with the City’s Real Property Negotiator; and/or conferring with the City Attorney on potential and/or existing litigation; and/or discussing matters covered under Government Code Section §54957 (Personnel); and/or conferring with the City’s Labor Negotiators; as follows:

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Gov’t Code §54956.9(a) -2- matters

Willmore vs. City of El Segundo, et al., LASC Case No. BC485025
Garton vs. City of El Segundo, et al, LASC Case No. YC066586

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Government Code §54956.9(b): -0- matter.

Initiation of litigation pursuant to Government Code §54956.9(c): -0 - matter.

DISCUSSION OF PERSONNEL MATTERS (Gov’t Code §54957): -0- matter

APPOINTMENT OF PUBLIC EMPLOYEE (Gov’t. Code § 54957) – 0 - matter

CONFERENCE WITH CITY’S LABOR NEGOTIATOR (Gov’t Code §54957.6): -0- matter
SPECIAL MEETING OF THE EL SEGUNDO CITY COUNCIL
TUESDAY, JUNE 18, 2013 – 4:00 PM

CALL TO ORDER – Mayor Fisher at 4:00 PM

ROLL CALL

Mayor Fisher - Present
Mayor Pro Tem Jacobson - Present
Council Member Fuentes - Present
Council Member Atkinson - Present
Council Member Fellhauer - Arrived at 5:26 PM

PUBLIC COMMUNICATIONS – (Related to City Business Only – 5 minute limit per person, 30 minute limit total) Individuals who have received value of $50 or more to communicate to the City Council on behalf of another, and employees speaking on behalf of their employer, must so identify themselves prior to addressing the City Council. Failure to do so shall be a misdemeanor and punishable by a fine of $250.

SPECIAL MATTERS: -1- MATTER

1. Interview candidates and potential appointments to the Economic Development Advisory Council. (Note: the interviews will commence at approximately 4:00 PM and take place in the West Conference Room in City Hall).

Council consensus to appoint Sandy Jacobs, Al Keahi and Drew Boyles to the Economic Development Advisory Council.

ADJOURNMENT – at 5:08 PM

Tracy Weaver, City Clerk
REGULAR MEETING OF THE EL SEGUNDO CITY COUNCIL
TUESDAY, June 18, 2013 – 5:00 PM

5:00 P.M. SESSION

CALL TO ORDER – Mayor Fisher at 5:09 PM

ROLL CALL

Mayor Fisher - Present
Mayor Pro Tem Jacobson - Present
Council Member Fuentes - Present
Council Member Atkinson - Present
Council Member Fellhauer - Present

PUBLIC COMMUNICATION – (Related to City Business Only – 5 minute limit per person, 30 minute limit total) Individuals who have received value of $50 or more to communicate to the City Council on behalf of another, and employees speaking on behalf of their employer, must so identify themselves prior to addressing the City Council. Failure to do so shall be a misdemeanor and punishable by a fine of $250.

Mayor Fisher announced that Council would be meeting in closed session pursuant of the items listed on the agenda.

SPECIAL ORDER OF BUSINESS:

CLOSED SESSION:
The City Council may move into a closed session pursuant to applicable law, including the Brown Act (Government Code Section §54960, et seq.) for the purposes of conferring with the City’s Real Property Negotiator; and/or conferring with the City Attorney on potential and/or existing litigation; and/or discussing matters covered under Government Code Section §54957 (Personnel); and/or conferring with the City’s Labor Negotiators; as follows:

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Gov’t Code §54956.9(d) (1) -5- matter

1. City of El Segundo vs. City of Los Angeles, et.al. LASC Case No. BS094279
2. City of Los Angeles vs. Pacific Bell Telephone Company, et al., LASC Case No. BC414272
3. Willmore vs. City of El Segundo, et al., LASC Case No. BC485025
4. Garton vs. City of El Segundo, et al., LASC Case No. YC066586
5. Jackson vs. City of El Segundo, et al., LASC Case No. YC67977
CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Government Code §54956.9(d) (2) and (3): -0- matter.

Initiation of litigation pursuant to Government Code §54956.9(c): -2- matter.

DISCUSSION OF PERSONNEL MATTERS (Gov’t Code §54957): -1- matter

1. Performance Evaluation
   Title: City Attorney

APPOINTMENT OF PUBLIC EMPLOYEE (Gov’t. Code § 54957) –0- matter

CONFERENCE WITH CITY’S LABOR NEGOTIATOR (Gov’t Code §54957.6): -0- matters

CONFERENCE WITH REAL PROPERTY NEGOTIATOR (Gov’t Code §54956.8): -0- matters

Recessed at 6:50 PM
REGULAR MEETING OF THE EL SEGUNDO CITY COUNCIL
TUESDAY, June 18, 2013 - 7:00 P.M.

7:00 P.M. SESSION

CALL TO ORDER - Mayor Fisher at 7:00 PM

INVOCATION – Brandon Cash, Pastor, Oceanside Christian Fellowship

PLEDGE OF ALLEGIANCE – Council Member Fellhauer

PRESENTATIONS

a) Proclamation read by Mayor Fisher and presented to Patricia Morales and Nicole Padilla proclaiming July RELAY FOR LIFE month. Event will take place July 13-14, 2013 at Campus El Segundo.

b) Presentation by Julian Poyourow, Tree Musketeers Youth Director, to Catherine Magruder, Tree Musketeers Advisory Director, for the Tree Musketeer’s Volunteer of the Year award.

ROLL CALL

Mayor Fisher  -  Present
Mayor Pro Tem Jacobson - Present
Council Member Fuentes  -  Present
Council Member Atkinson  -  Present
Council Member Fellhauer - Present

PUBLIC COMMUNICATIONS – (Related to City Business Only – 5 minute limit per person, 30 minute limit total) Individuals who have received value of $50 or more to communicate to the City Council on behalf of another, and employees speaking on behalf of their employer, must so identify themselves prior to addressing the City Council. Failure to do so shall be a misdemeanor and punishable by a fine of $250. While all comments are welcome, the Brown Act does not allow Council to take action on any item not on the agenda. The Council will respond to comments after Public Communications is closed.

Lew Murez, long time golf course member, thanked the City for forming the Golf Course Advisory Group and is in favor of the of preserving the Lakes of El Segundo.

Joe Svezia, would like to see the golf course stay as a normative golf course.

Chuck Shriner, Manhattan Beach resident, in favor of preserving the Lakes of El Segundo.

Tom Courtney, Manhattan Beach resident, spoke on the financial aspect of the Lakes at El Segundo.

Ruth Grau, Redondo Beach resident, member of the Foxy Ladies golf group enjoys the current golf course as it stands.
Jayne Glodowski, President of Foxy Ladies at the Lakes, enjoys the course as it stands with its sense of community. Denise Berger, non-resident, spoke on the Food and Beverage aspect of the Lakes at El Segundo. Josh Albert, resident, understands that finances are a huge part of the decision making process for the Lakes, however, would like to see the course remain as it stands.

CITY COUNCIL COMMENTS – (Related to Public Communications)

A. PROCEDURAL MOTIONS

Consideration of a motion to read all ordinances and resolutions on the Agenda by title only.

MOTION by Mayor Pro Tem Jacobson, SECONDED by Council Member Atkinson to read all ordinances and resolutions on the agenda by title only. MOTION PASSED BY UNANIMOUS VOICE VOTE. 5/0

B. SPECIAL ORDERS OF BUSINESS (PUBLIC HEARING)

C. UNFINISHED BUSINESS

D. REPORTS OF COMMITTEES, COMMISSIONS AND BOARDS

1. The Golf Course Advisory Group presented findings of research related to options for improvement of the financial and physical condition of the Lakes at El Segundo Golf Course.

   Presentation by Craig Kessler and Jorge Badel, both members of the Golf Course Advisory Group, on their research findings.

   Council thanked the members of the Advisory Committee and Bob Cummings, Director of Parks and Recreation, for their time in compiling the research on the Lakes at El Segundo.

2. Consideration and possible action to announce the appointments to the Economic Development Advisory Council.

   (Fiscal Impact: None)

   Mayor Fisher announced the appointment Sandy Jacobs, Al Keahi, and Drew Boyles to the Economic Development Advisory Council.

E. CONSENT AGENDA
All items listed are to be adopted by one motion without discussion and passed unanimously. If a call for discussion of an item is made, the item(s) will be considered individually under the next heading of business.

3. Approved Warrant Numbers 2592920 to 2593080 on register No. 17 in the total amount of $736,237.65 and Wire Transfers from 5/24/13 through 6/6/13 in the total amount of $1,153,518.96. Authorized staff to release. Ratified Payroll and Employee Benefit checks; checks released early due to contracts or agreement; emergency disbursements and/or adjustments; and wire transfers.


5. Authorized the City Manager to sign Amendment No. 3375C to an agreement, reviewed by the City Attorney, with the Regents of the University of California for the UCLA Center for Prehospital Care to continue and provide services including continuing education; quality improvement; emergency medical technician training; and automatic external defibrillator programs to the El Segundo Fire and Police Departments. (Fiscal Impact: $7,000.00 for Fire and Police Departments Combined Over Three (3) Years)

6. PULLED BY COUNCIL MEMBER FUENTES

7. Waived the bidding process per El Segundo Municipal Code § 1-7-10 and authorized City Manager to execute an agreement, in a form approved by the City Attorney, to purchase office furniture for the Police Department Investigative Division work space from G/M Business Interiors utilizing Developer Fee funds. (Fiscal Impact: $32,420.60)

8. Waived the bidding process per El Segundo Municipal Code § 1-7-11 and authorized the City Manager to execute Agreement No. 4437, in a form approved by the City Attorney, to purchase to purchase sixteen (16) renegade Breach Level IIIA tactical vest packages from FSOC (First Spear of California) LLC using equipment replacement and Bulletproof Vest Partnership (BVP) grant funds. (Fiscal Impact: $44,500.00)

9. Adopted Resolution 4824 approving Plans and Specifications for Construction of ADA Ramps (CDBG Project). Project No.: PW 13-14. (Fiscal Impact: $45,000.00 anticipated grant funding)

10. Adopted Resolution 4825 approving Plans and Specifications for on-call services contracts for plumbing, electrical and general carpentry. Project No.: PW 13-16. (Fiscal Impact: To Be Determined)
11. Authorized the City Manager to execute Professional Services Agreement No. 4438 with NCM Engineering Corp. for preliminary roadway and railroad design work for the Park Place Extension Project.  
(Fiscal Impact: $0, Reimbursement Grant up to $735,000.00 and Property Owner Deposit of 20%, up to $150,000.00; no impact to the General Fund)

12. Authorized the City Manager to execute an amendment with Stephen Doreck Equipment Rentals, Inc. in a form approved by the City Attorney for $25,708.89, authorized an additional $22,378.89 incontinency funds from the Economic Uncertainty Fund to cover change orders for the Pressure Reducing Station Waterline Improvements at 2161 El Segundo Blvd. Project, accepted the project as complete and authorized the City Clerk to file a Notice of Completion with County Recorder's Office.  
(Fiscal Impact: $22,378.89)

13. Authorized the City Manager to execute an amendment with O’Duffy Bros., Inc. in a form as approved by the City Attorney for $40,292.21 and authorized an additional $15,227.21 in contingency funds from the Measure R, Mariposa Storm Drain Fund to cover change orders for the Mariposa Avenue Storm Drain System Improvements Project. Project No.: PW 12-06.  
(Fiscal Impact: $15,227.21)

14. PULLED BY STAFF

15. Authorized the City Clerk to file the City’s Planning and Building Safety Director's Notice of Completion in the County Recorder’s Office and authorized the City Manager, or designee, to close out Project No. RSI 12-09. Residential Sound Insulation Program's Group 46.  
(Fiscal Impact: $955,506.16, less liquidated damages)

16. Adopted Resolution 4826 amending Resolution No. 4105, adopted January 5, 1999, affecting the “Pre-Approved Public Facility Site List” to accommodate Major and/or Minor Wireless Communication Facilities.  
(Fiscal Impact: Potential Revenue Source for City)

17. Authorized the City Manager, in a form approved by the City Attorney, to execute Amendment No. 4350A to an existing Professional Services Agreement with Wildan to increase the amount of the agreement by $75,000.00 for planning consulting services.  
(Fiscal Impact: $75,000.00)

18. Ratified the El Segundo Chamber of Commerce nomination and appointed Natalie Ssensalo to seat #10 and re-appointed Elyse Beardsley to seat #18 of the South Bay Workforce Investment Board (SBWIB) and requested the City Clerk to forward a certified copy of Council’s action to the SBWIB.  
(Fiscal Impact: None)
19. Rejected the bid and bid protest from AZ Home, Inc., rejected the bid from Harry H. Joh Construction, waived minor irregularities in the bid from Big West Construction Corporation, awarded Contract No. 4436 to Big West Construction Corporation for project RSI 13-04 (Group 50) and authorized the City Manager to execute a contract in a form approved by the City Attorney. (Fiscal Impact: $961,978.00)

MOTION by Council Member Fellhauer, SECONDED by Council Member Fuentes to approve Consent Agenda items 3, 4, 5, 7, 8, 9, 10, 11, 12, 13, 15, 16, 17, 18, and 19. MOTION PASSED BY UNANIMOUS VOICE VOTE. 5/0

PULLED ITEMS:

14. Consideration and possible action regarding approval of a blanket purchase order for FY 2012-2013 in excess of $25,000.00 and possible action to waive the formal bidding process and authorize the continued purchase of advertising services with the Los Angeles Business Journal, not to exceed $35,000.00. (Fiscal Impact: $35,000.00 General Fund)

MOTION by Council Member Fuentes, SECONDED by Council Member Fellhauer to approve a blanket purchase order for FY 2012-2013 in excess of $25,000.00 and waived the formal bidding process and authorized the continued purchase of advertising services with the Los Angeles Business Journal, not to exceed $35,000.00. MOTION PASSED BY UNANIMOUS VOICE VOTE. 5/0

F. NEW BUSINESS

G. REPORTS – CITY MANAGER – Thanked Bob Cummings for his participation in the Golf Course Advisory Group, reminded everyone of the Strategic Planning Meeting that will be held June 27, 2013 at 7:30 AM. Mr. Carpenter also gave an update on the Plunge, he stated a portion of the piping will need to be replaced and that the City is waiting for the L.A. County Health Department to give the go ahead.

H. REPORTS – CITY ATTORNEY - None

I. REPORTS – CITY CLERK - None

J. REPORTS – CITY TREASURER – Has completed the banking RFP process and announced that Chase Bank was chosen.

K. REPORTS – CITY COUNCIL MEMBERS
Council Member Fellhauer – Attended the Center Street Ice Cream Social, El Segundo Animal Hospital Ribbon Cutting, Beauty and the Beach, Grand Re-Opening for the Old Town Music Hall and ESMoA.

Council Member Atkinson – Attended the first Concert in Park on Sunday, June 16, 2013 and attended the El Segundo Animal Hospital Ribbon Cutting.

20. Consideration and possible action to direct staff to have an analysis prepared of the feasibility and cost of providing diagonal parking on Richmond and Standard Streets in the Downtown and improvements to the public parking lot at Main Street and Grand Avenue and report results back to City Council.
   (Fiscal Impact: Not to exceed $60,000.00 – Downtown Parking in Lieu Account)

Mark Hensley, City Attorney, stated Mayor Pro Tem Jacobson had a conflict of interest concerning the Standard Street parking portion of the item, therefore the motion was split into two motions, allowing Mayor Pro Tem Jacobson to vote on the first motion and he then excused himself for the second motion.

MOTION by Council Member Atkinson, SECONDED by Council Member Fuentes to direct staff to have an analysis prepared for the feasibility and cost of providing diagonal parking on Richmond Street and report results back to the City Council. MOTION PASSED BY UNANIMOUS VOICE VOTE. 5/0

Mayor Pro Tem Jacobson left the dais.

MOTION by Council Member Atkinson, SECONDED by Council Member Fellhauer to direct staff to have an analysis prepared for the feasibility and cost of providing diagonal parking on Standard Street in the Downtown and improvements to the public parking lot at Main Street and Grand Avenue and report results back to City Council. MOTION PASSED BY UNANIMOUS VOICE VOTE. 4/0. MAYOR PRO TEM JACOBSON NOT PARTICIPATING DUE TO A POTENTIAL CONFLICT.

Mayor Pro Tem Jacobson returned to the dais.

Council Member Fuentes – Attended the Beauty and the Beach, El Segundo Animal Hospital Ribbon Cutting, Coffee with a Cop at Library Park and AQMD hearing. Happy 4th of July to the community.

20A. Consideration and possible action to adopt a resolution opposing the Metro recommended funding plan for the Crenshaw/LAX Transit Project and support Director Knabe’s and O’Conner’s motion.
   (Fiscal Impact: None)

MOTION by Council Member Fuentes, SECONDED by Mayor Pro Tem Jacobson to adopt Resolution 4827 opposing the Metro recommended funding plan for the Crenshaw/LAX Transit Project and supported Director Knabe’s and O’Conner’s motion.
MOTION PASSED BY UNANIMOUS VOICE VOTE. 5/0

Mayor Pro Tem Jacobson – Wished the community Happy 4th of July.

Mayor Fisher – Thanked NRG for the Beauty and the Beach clean-up day, attended the El Segundo Animal Hospital Ribbon Cutting, gave a shout out to his son’s AA baseball team for winning their championship game and reminded the community that the Concert in the Park series has begun.

21. Consideration and possible action to (1) to appoint Mayor Bill Fisher and Councilmember Dave Atkinson to the to the Economic Development Advisory Council (EDAC) to provide a direct conduit to the entire City Council on economic development issues including funding recommendations and a long range economic development strategic plan and (2) receive and file the revisions of Council Assignments. (Fiscal Impact: None)

MOTION by Council Member Fuentes, SECONDED by Council Member Fellhauer approved the appointments of Mayor Bill Fisher and Council Member Dave Atkinson to the Economic Development Advisory Council, receive and file the revisions of Council Assignments. MOTION PASSED BY UNANIMOUS VOICE VOTE. 5/0

*** Note, the Committee Listing will need to be revised per Mr. Carpenter. Mayor Pro Tem Jacobson to be removed from the Golf Advisory Committee and replaced with Council Member Atkinson. ***

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MEMORIALS – Allen H. Carson

CLOSED SESSION - None

ADJOURNMENT at 8:41 PM

Tracy Weaver, City Clerk
SPECIAL MEETING OF THE EL SEGUNDO CITY COUNCIL
THURSDAY, JUNE 27, 2013
El Segundo Public Library
111 W. Mariposa Avenue, El Segundo, CA 90245
7:30 a.m.

7:30 A.M. SESSION

CALL TO ORDER—Mayor Fisher at 7:31 AM

PLEDGE OF ALLEGIANCE – Council Member Fellhauer

ROLL CALL

Mayor Fisher - Present
Mayor Pro Tem Jacobson - Present
Council Member Fuentes - Present
Council Member Atkinson - Present
Council Member Fellhauer - Present

PUBLIC COMMUNICATIONS – (Related to City Business Only – 5 minute limit per person, 30 minute limit total) Pursuant to Government Code § 54954.3(a), the only public comment that will be permitted during this Special Meeting is that pertaining to the agenda item listed below. Individuals who have received value of $50 or more to communicate to the City Council on behalf of another, and employees speaking on behalf of their employer, must so identify themselves prior to addressing the City Council. Failure to do so shall be a misdemeanor and punishable by a fine of $250. While all comments are welcome, the Brown Act does not allow Council to take action on any item not on the agenda. The Council will respond to comments after Public Communications is closed. NONE

SPECIAL ORDERS OF BUSINESS:

Consideration and possible action regarding a strategic planning workshop resulting in City Council guidance to staff for preparing the Fiscal Year 2013-2014 Preliminary Budget. Staff will present a brief overview of policy issues, challenges/limitations, goals and strategies associated with preparation and planning of the fiscal year budget including, without limitation, the following matters:

Introduction – Greg Carpenter, City Manager
Guiding Principles
Economic Development – Sam Lee, Director of Planning and Building Safety
Yearend Fund Balance Update—Three year forecast – Deborah Cullen, Director of Finance
Action Items from April 2013 – Deborah Cullen, Director of Finance
Cost of Doing Business – Greg Carpenter, City Manager
Quality Workforce Update – Deborah Cullen, Director of Finance
Re-visit Priority List
Council recessed at 9:15 am.

Council reconvened at 9:25 am – all Council Members present.

Staff to return to Council with the following items:

History of property tax rates and associated inequities and what it would take to increase property tax revenue.
Prepare analysis of current long-term (airport) parking revenue projections and include analysis of increasing taxes for residents.
Prepare analysis of “cost to live” in El Segundo compared to surrounding cities.

Action Items – Critical Needs:

Council consensus to have staff return with item recommending funding of action items-critical needs and borrow up to $80,000 from Reserve Funds if necessary.

Information Technology – reconvene Technology Committee and schedule a meeting as soon as possible.

Explore potential Department of Defense grant funding opportunities arising from defense industry cuts.

Library – Open on Fridays – possibly extend hours to 10 am to 5 pm.

Develop a plan for placing tax increases on the April 2014 election ballot and a plan for educating the public. Return to Council by October with tax structure analysis, opportunities, and outreach to educate the public.

PUBLIC COMMUNICATION –

Rod Spackman, spoke regarding the need for tax sharing and indicated that Chevron would commit $15,000 matching funds for economic development.

ADJOURNMENT – at 11:25 a.m.

Tracy Weaver, City Clerk
AGENDA DESCRIPTION:
Consideration and possible action to waive the bidding process per El Segundo Municipal Code §1-7-10 and authorize the purchase of two (2) Holmatro Rescue Equipment systems from Fire Service Specification & Supply. (Fiscal Impact: $57,824.50)

RECOMMENDED COUNCIL ACTION:
1. Authorize the purchase of two (2) Holmatro Rescue Equipment systems from Fire Service Specification & Supply.
2. Alternatively, discuss and take other action related to this item.

ATTACHED SUPPORTING DOCUMENTS:
1. Extrication Concepts, LLC Quote
2. West Coast Fire and Rescue Quote
3. Fire Service Specification & Supply Quote
4. Fire Service Specification & Supply Sole Source Letter

FISCAL IMPACT: $57,824.50 Included in Adopted Budget

<table>
<thead>
<tr>
<th>Amount Budgeted:</th>
<th>$58,000</th>
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</thead>
<tbody>
<tr>
<td>Additional Appropriation:</td>
<td>None</td>
</tr>
<tr>
<td>Account Number(s):</td>
<td>601-400-3255-8105 Equipment Replacement</td>
</tr>
</tbody>
</table>

ORIGINATED BY: Richard D. Guyer, Battalion Chief
REVIEWED BY: Kevin S. Smith, Fire Chief
APPROVED BY: Greg Carpenter, City Manager

BACKGROUND AND DISCUSSION:

The City of El Segundo has used Holmatro Rescue Equipment systems exclusively for over twenty years for performing vehicle extrication operations. We have three (3) separate systems, two (2) of which are thirteen (13) years old and one that is twenty (20) years old. Although the existing systems still function, newer vehicle technology that includes superior hardened steel to make cars lighter requires us to seek new rescue equipment as our existing units do not have enough strength move and cut the steel in newer vehicles. Holmatro Rescue Equipment systems meet or exceed the current standards for new vehicle extrication. The City has accumulated enough money in equipment replacement in order to allow us to replace two (2) of the (3) systems. Staff recommends that we replace two (2) of the three (3) systems and that we continue to use Holmatro Rescue Equipment systems because of their proven quality and the benefit of user familiarity with the systems being made by the same manufacturer. Although the new systems are enhanced to provide greater pushing and cutting strength, the basic operation of the new systems remains the same. This consistency will aid staff in ensuring consistency and operating knowledge of the different systems. The Holmatro Rescue Equipment must be
purchased from the exclusive dealer for Los Angeles County and the State of California, Fire Service Specification and Supply (FS3). Two (2) quotes from other States are attached as reference.
Extrication Concepts LLC
5009 W. Aster Drive
Glendale, AZ
djmcclue@hotmail.com

Date: 1/18/2013
Quote #: ECQ-2148

Sales Rep: Fred
DST Tech:

Quote will expire 30 days from date unless otherwise noted.

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
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<th>Rate</th>
<th>Total</th>
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<td>158.012.101</td>
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<td>6,836.00</td>
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<tr>
<td>158.582.008</td>
<td>Pulling Tips w/Hooks for 4240</td>
<td>1</td>
<td>605.01</td>
<td>605.01T</td>
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<tr>
<td>158.012.099</td>
<td>4055NCT Cutter</td>
<td>1</td>
<td>6,150.00</td>
<td>6,150.00T</td>
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<td>158.032.014A</td>
<td>4350 Long Telescopic Ram CORE</td>
<td>1</td>
<td>4,750.00</td>
<td>4,750.00T</td>
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<tr>
<td>158.572.125A</td>
<td>32' Hose CORE Orange</td>
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<td>868.00</td>
<td>868.00T</td>
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<tr>
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<td>32' Hose CORE Blue</td>
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<td>868.00</td>
<td>868.00T</td>
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<tr>
<td>Freight &amp; Ins.</td>
<td>Freight &amp; Ins, Charges-Estimated</td>
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<td>400.00</td>
<td>400.00</td>
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</table>

Subtotal: $28,372.01
Sales Tax (9.0%): $2,517.48
Total: $30,889.49

Quote prepared by Don McClue
For: Fred Dimas Sr
January 15th, 2013

Jose Zambrano
El Segundo Fire Department

Here is the pricing for the Holmatro tools that you requested.

<table>
<thead>
<tr>
<th>Qty</th>
<th>Item</th>
<th>Unit Price</th>
<th>Ext Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Holmatro DPU31 Duo Pump 55lbs</td>
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<td>$9,085.00</td>
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<tr>
<td>1</td>
<td>4240 27&quot; Spreader(33,625lbs spreading force) 41.5lbs</td>
<td>$6,836.00</td>
<td>$6,836.00</td>
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<tr>
<td>1</td>
<td>Set of pulling tips W/hooks</td>
<td>$605.00</td>
<td>$605.00</td>
</tr>
<tr>
<td>1</td>
<td>4055NCT 9&quot; Cutter (228,000lbs force)</td>
<td>$6,150.00</td>
<td>$6,150.00</td>
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<tr>
<td>1</td>
<td>4350 Telescopic Ram (22' retracted to 50' extended)</td>
<td>$4,750.00</td>
<td>$4,750.00</td>
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<tr>
<td>2</td>
<td>32' Core hoses</td>
<td>$868.00</td>
<td>$1,736.00</td>
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<td></td>
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<tr>
<td></td>
<td>Shipping</td>
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<td></td>
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<td><strong>Subtotal 2</strong></td>
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<td></td>
<td>Sales Tax</td>
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<td></td>
<td><strong>GRAND TOTAL</strong></td>
<td><strong>$32,113.58</strong></td>
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<table>
<thead>
<tr>
<th>Qty</th>
<th>Item</th>
<th>Unit Price</th>
<th>Ext Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Holmatro Spider SR20 Duo Pump 55lbs 3-stage</td>
<td>$7,895.00</td>
<td>$7,895.00</td>
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<tr>
<td>1</td>
<td>4240 27&quot; Spreader(33,625lbs spreading force) 41.5lbs</td>
<td>$6,836.00</td>
<td>$6,836.00</td>
</tr>
<tr>
<td>1</td>
<td>Set of pulling tips W/hooks</td>
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</tr>
<tr>
<td>1</td>
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<td>$6,150.00</td>
</tr>
<tr>
<td>1</td>
<td>4350 Telescopic Ram (22' retracted to 50' extended)</td>
<td>$4,750.00</td>
<td>$4,750.00</td>
</tr>
<tr>
<td>2</td>
<td>32' Core hoses</td>
<td>$868.00</td>
<td>$1,736.00</td>
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<td></td>
<td><strong>Subtotal 1</strong></td>
<td><strong>$27,972.00</strong></td>
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<td></td>
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<td></td>
<td>Sales Tax</td>
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<td></td>
<td><strong>GRAND TOTAL</strong></td>
<td><strong>$30,816.48</strong></td>
<td></td>
</tr>
</tbody>
</table>

Prices good 45 days then subject to change without notice.

Sincerely,

[Signature]

Tracy Hoffman
West Coast Fire & Rescue

Holmatro Rescue Tools are Made in the USA
El Segundo Fire Dept.,
Attn: Chief Guyer

Feb. 3, 2013

Chief Guyer: Here is the quote you requested for two systems of Holmatro Rescue Equipment with the SR20PC pumps included.

(2) SR20PC Duo Pumps: $7,500ea. $15,000.00
(2) 4240 Spreaders: $6,494ea. $12,988.00
(2) 4240 Tips w/Hooks set: $575ea. $1,150.00
(2) 4055NCT Cutters: $5,843ea. $11,686.00
(2) 4350 Telescoping Rams: $4,513ea. $9,026.00
(4) 32' Core Hoses: $800ea. $3,200.00

Total: $53,050.00
Tax: $4,774.50
Grand Total: $57,824.50

This price includes shipping to El Segundo Fire Department. Please allow approximately eight weeks for delivery. Please let me know how else I can be of service.

Sincerely,
Tom Gilbertsen, FS3, Holmatro
January 7, 2013

EL SEGUNDO FIRE DEPARTMENT
ATTN: B/C RICHARD GUYER

RE: SOLE SOURCE LETTER

Dear Richard:

This letter will serve as notification that FS3, located at 18662 Beachmont Ave, Santa Ana, CA 92705 is the Sole Authorized Sales and Service Dealer for Holmatro Rescue Systems for the State of California.

Holmatro Inc. requires an extremely high level of commitment from its Dealer Network, including, Extrication Training Certification, Service and Warranty Certification, a 24 hour response to service issues with loaner tools provided should the item needing service require a longer period of time for Repair, and Dealers must adhere to their Integrity Policy which governs their general approach to Business practices. FS3 meets or exceeds all of the above requirements.

Please feel free to contact me at any time additional information that may be required.

Sincerely,

Frank Lane
FS3 714-566-4484
AGENDA DESCRIPTION:
Consideration and possible action to approve a change order with Rojas Construction and accept as complete the City's FY 2011-2012 Annual Sidewalk, Curb and Gutter Repair/Replacement Project. Project No. PW 12-03 (Fiscal Impact $105,047.28)

RECOMMENDED COUNCIL ACTION:
1. Authorize the City Manager to approve additional payment in the amount of $5,047.28 to Rojas Construction for the City's FY 2011-2012 Annual Sidewalk, Curb and Gutter Repair/Replacement Project.
2. Authorize the transfer of $5,047.28 from General Fund Account 001-400-4202-6209 (Street Maintenance) to Account 106-400-8206-8604 (Gas Tax).
3. Authorize the City Clerk to file a Notice of Completion in the County Recorder’s Office.
4. Alternatively, discuss and take other possible action related to this item.

ATTACHED SUPPORTING DOCUMENTS:
Notice of Completion

FISCAL IMPACT: Budget Adjustment Required

<table>
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<tr>
<th>Amount Budgeted:</th>
<th>$100,000</th>
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<tbody>
<tr>
<td>Additional Appropriation:</td>
<td>Yes $5,047.28 from 001-400-4202-6209</td>
</tr>
<tr>
<td>Account Number(s):</td>
<td>106-400-8206-8604 (Gas Tax: Curb Replacement)</td>
</tr>
</tbody>
</table>

ORIGINATED BY: Floriza Rivera, Principal Engineer
REVIEWED BY: Stephanie Katsouleas, Public Works Director
APPROVED BY: Greg Carpenter, City Manager

BACKGROUND AND DISCUSSION:

On July 17, 2012, the City Council awarded a contract to Rojas Construction for construction of the City's FY 2011-2012 Annual Sidewalk, Curb and Gutter Repair/Replacement Project in the amount of $57,540, and authorized staff to negotiate for additional work at the unit bid rate for an additional $42,460, for a combined total of $100,000.00. Rojas Construction was authorized to repair several high priority areas of damaged sidewalks not part of the original bid, as well as to install a new concrete walkway on Main St. connecting Imperial Ave. to Imperial Hwy for bus riders.

In May, 2013, after the majority of funds had been expended, staff confirmed that the sidewalk in front of the entrance to 140 Richmond Street was creating a significant tripping hazard due to
extensive root damage. Because this building, the Old Town Music Hall, has significant daytime and evening patrons of all ages, staff felt that the removal of the offending trees and replacement of damaged concrete should be prioritized under the existing contract. Funds are available from the Street Maintenance account to cover the $5,047.28 additional costs for this work.

A final inspection of all concrete repair and installation work was performed and completed per the plans and specifications. Staff recommends that City Council 1) accept the work performed by Rojas Construction as complete, 2) authorize the City Clerk to file a Notice of Completion with the County Recorder's Office and 3) authorize a transfer of $5,047.28 from 001-400-4202-6209 to 106-400-8206-8604 to cover the additional work described above.
NOTICE OF COMPLETION OF CONSTRUCTION PROJECT

Project Name: FY 2011-2012 Annual Sidewalk, Curb and Gutter Repair/Replacement Project

Project No.: PW 12-03 Contract No. 4304

Notice is hereby given pursuant to State of California Civil Code Section 3093 et seq that:

1. The undersigned is an officer of the owner of the interest stated below in the property hereinafter described.

2. The full name of the owner is: City of El Segundo

3. The full address of the owner is: City Hall, 350 Main Street, El Segundo, CA, 90245

4. The nature of the interest of the owner is: Public Facilities

5. A work of improvement on the property hereinafter described was field reviewed by the City Engineer on July 3, 2013. The work done was: the FY 2011-2012 Annual Sidewalk, Curb and Gutter Repair/Replacement Project.

6. On July 16, 2013, City Council of the City of El Segundo accepted the work of this contract as being complete and directed the recording of this Notice of Completion in the Office of the County Recorder.

7. The name of the Contractor for such work of improvement was: Rojas Construction.

8. The property on which said work of improvement was completed is in the City of El Segundo, County of Los Angeles, State of California, and is described as follows: various locations within the City of El Segundo.

9. The street address of said property is: None.

Dated: ____________________________

Stephanie Katsouleas
Public Works Director

VERIFICATION

I, the undersigned, say: I am the Director of Public Works/City Engineer of the City El Segundo, the declarant of the foregoing Notice of Completion; I have read said Notice of Completion and know the contents thereof; the same is true of my own knowledge.

I declare under penalty of perjury the foregoing is true and correct.

Executed on _________________. 2013 at El Segundo, California.

__________________________________________

Stephanie Katsouleas
Public Works Director
AGENDA DESCRIPTION:
Consideration and possible action regarding the El Segundo Senior Housing Corporation 2013 Annual Budget for the Park Vista Apartments located at 615 East Holly Street.
(Fiscal Impact: None)

RECOMMENDED COUNCIL ACTION:
1. Approve the 2013 Park Vista Budget; or
2. Alternatively, discuss and take other action related to this item.

ATTACHED SUPPORTING DOCUMENTS:
1. 2013 Park Vista Budget

FISCAL IMPACT: N/A—No General Fund

<table>
<thead>
<tr>
<th>Amount Budgeted</th>
<th>N/A</th>
</tr>
</thead>
<tbody>
<tr>
<td>Additional Appropriation</td>
<td>N/A</td>
</tr>
<tr>
<td>Account Number(s)</td>
<td>N/A</td>
</tr>
</tbody>
</table>

PREPARED BY: Meredith Petit, Recreation Superintendent
REVIEWED BY: Bob Cummings, Director of Recreation and Parks
APPROVED BY: Greg Carpenter, City Manager

BACKGROUND & DISCUSSION:

On Wednesday, May 22, 2013, the El Segundo Senior Housing Corporation Board of Directors approved the 2013 Annual Budget for the Park Vista Apartments located at 615 East Holly Street. The minimal increases in expenses are primarily due to general building maintenance, telephone, cable, and water.

Operating Budget Comparison

<table>
<thead>
<tr>
<th></th>
<th>2012</th>
<th>2013</th>
<th>Variance</th>
<th>Increase/Decrease</th>
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<td>Expenses</td>
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<td>$363,250</td>
<td>$11,804</td>
<td>3.38%</td>
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<tr>
<td>Revenue</td>
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<td>$586,017</td>
<td>$6,307</td>
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<tr>
<td>Net Income</td>
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<td>$222,767</td>
<td>$(5,497)</td>
<td>-2.41%</td>
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</table>
# Budget Detail Report

**Property:** Park Vista - 615 E. Holly Avenue El Segundo, CA 90245  
**Period Beginning:** Jan 2013  
**Date Prepared:** 06/24/2013  
**Prepared By:** Cadman Group  
**Budget Description:** Fiscal 2013 Budget

<table>
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<tr>
<th></th>
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</thead>
<tbody>
<tr>
<td>RENT</td>
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<td></td>
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<td>562,548.00</td>
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<td>46,879.00</td>
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<tr>
<td>Parking Income</td>
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<td>48,368.13</td>
<td>580,417.57</td>
<td>99.28</td>
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</table>

**Other Income**


**Expense**

| Maintenance     | 6,083.37 | 6,083.33 | 6,083.33 | 6,083.33 | 6,083.33 | 6,083.33 | 6,083.33 | 6,083.33 | 6,083.33 | 6,083.33 | 6,083.33 | 6,083.33 | 73,000.00 | 20.10    |
| Elevator Service | 375.00   | 375.00   | 375.00   | 375.00   | 375.00   | 375.00   | 375.00   | 375.00   | 375.00   | 375.00   | 375.00   | 375.00   | 4,500.00  | 1.24     |
| Gardening        | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 | 12,000.00 | 3.30     |
| Management Fees  | 12,333.33| 12,333.33| 12,333.33| 12,333.33| 12,333.33| 12,333.33| 12,333.33| 12,333.33| 12,333.33| 12,333.33| 12,333.33| 12,333.33| 147,999.96| 40.74    |
| Pest Control     | 100.00   | 100.00   | 100.00   | 100.00   | 100.00   | 100.00   | 100.00   | 100.00   | 100.00   | 100.00   | 100.00   | 100.00   | 1,200.00  | 0.33     |
| Insurance - Property | 0.00   | 0.00     | 0.00     | 0.00     | 0.00     | 0.00     | 0.00     | 0.00     | 0.00     | 0.00     | 0.00     | 0.00     | 12,000.00 | 3.30     |
| Electricity      | 1,458.37 | 1,458.33 | 1,458.33 | 1,458.33 | 1,458.33 | 1,458.33 | 1,458.33 | 1,458.33 | 1,458.33 | 1,458.33 | 1,458.33 | 1,458.33 | 17,500.00 | 4.82     |
| Gas              | 775.00   | 775.00   | 775.00   | 775.00   | 775.00   | 775.00   | 775.00   | 775.00   | 775.00   | 775.00   | 775.00   | 775.00   | 9,300.00  | 2.56     |
| Water            | 2,416.74 | 2,416.66 | 2,416.66 | 2,416.66 | 2,416.66 | 2,416.66 | 2,416.66 | 2,416.66 | 2,416.66 | 2,416.66 | 2,416.66 | 2,416.66 | 29,000.00 | 7.98     |
| Telephone        | 516.74   | 516.66   | 516.66   | 516.66   | 516.66   | 516.66   | 516.66   | 516.66   | 516.66   | 516.66   | 516.66   | 516.66   | 6,200.00  | 1.71     |
| Cable/Television  | 2,916.74 | 2,916.66 | 2,916.66 | 2,916.66 | 2,916.66 | 2,916.66 | 2,916.66 | 2,916.66 | 2,916.66 | 2,916.66 | 2,916.66 | 2,916.66 | 35,000.00 | 9.64     |
| Stenographer     | 200.00   | 200.00   | 200.00   | 200.00   | 200.00   | 200.00   | 200.00   | 200.00   | 200.00   | 200.00   | 200.00   | 200.00   | 2,400.00  | 0.66     |
| Office Supplies  | 395.87   | 395.83   | 395.83   | 395.83   | 395.83   | 395.83   | 395.83   | 395.83   | 395.83   | 395.83   | 395.83   | 395.83   | 4,750.00  | 1.31     |

Created on 06/24/2013
## Budget Detail Report

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AGENDA DESCRIPTION:

Consideration and possible action regarding a request from El Segundo Girl’s Softball to waive the $25 per hour field rental fee associated with a field reservation that took place on Wednesday, June 26, 2013, featuring the Australian U19 National Softball Team at the Recreation Park Softball Field. (Fiscal Impact: $200)

RECOMMENDED COUNCIL ACTION:

1. Approve or deny the request from El Segundo Girls Softball to waive the field reservation fees associated with the field rental;
2. Alternatively, discuss and take other action related to this item.

ATTACHED SUPPORTING DOCUMENTS:

1. Request Letter from ESGS President, Peter Gianusso

FISCAL IMPACT: $200 Revenue

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PREPARED BY: Meredith Petit, Recreation Superintendent
REVIEWED BY: Bob Cummings, Director of Recreation and Parks
APPROVED BY: Greg Carpenter, City Manager

BACKGROUND & DISCUSSION:

El Segundo Girls Softball reserved the Softball Field at Recreation Park and hosted a three-game series featuring the Australian U19 National Team on Wednesday, June 26, 2013. The reservation was from 10:00am-6:00pm for a total of eight hours. According to the Athletic Field Fee Chart the hourly rate would be $25 per hour.

El Segundo Girls Softball is requesting that the field reservation fee of $200 be waived under the justification that they lost a significant portion of their snack bar profits during the Recreation Park light outage that occurred in late April and early May. Prior to the field reservation, the Recreation and Parks Commission voted at their meeting on Wednesday, June 19, 2013, to recommend that the City Council approve the request.
Peter Gianusso
PO Box 584
El Segundo, CA 90245
June 12, 2013

Jesse Bobbett
City of El Segundo

Dear Mr. Bobbett:

El Segundo Girls Softball (ESGS) is part of the Amateur Softball Association (ASA) of America. We have been offered a chance to host the Australian U19 ASA softball national team on 6/26 in a 3 game series against travel teams from Southern California. This will give the El Segundo softball community the opportunity to see softball at a level that, to my knowledge, is unprecedented in El Segundo. Our ESGS girls will thoroughly enjoy the opportunity to meet, interact with, and watch these young women from Australia.

In addition, ESGS might be able to recoup some of the major losses in snack bar profits that we took due to the lighting situation at Rec Park. We will be able to open the snack bar during the 3 game series.

This event will be advertised in the Southern California softball community and will showcase our wonderful city.

This event will be covered under our ASA insurance that we provided proof of at the beginning of the season.

Sincerely,

Peter Gianusso
El Segundo Girls Softball President
AGENDA DESCRIPTION:
Consideration and possible action to adopt a Resolution establishing policies regarding use of City cable broadcast facilities for the production and broadcast of local election candidate statements, statements regarding local ballot measures and third-party sponsored debates/forums. (Fiscal Impact: None for FY 12/13; $1,600 estimated per election year)

RECOMMENDED COUNCIL ACTION:
1. Adopt the Resolution.
2. Alternatively, discuss and take other action related to this item.

ATTACHED SUPPORTING DOCUMENTS:
1. Resolution.
2. Video Statement Guidelines.

FISCAL IMPACT: None for FY 12/13; $1,600 estimated per election year

Amount Budgeted: $0
Additional Appropriation: No
Account Number(s): None

ORIGINATED BY: Dan O’Toole, Community Cable Program Manager
REVIEWED BY: Bob Cummings, Director of Recreation & Parks
APPROVED BY: Greg Carpenter, City Manager

BACKGROUND AND DISCUSSION:
The Resolution proposes to define the use of the City of El Segundo’s Community Cable broadcast facilities for the production of local candidate statements, statements regarding local ballot measures and third-party sponsored debates/forums. The goal is for the use of electronic broadcast production to increase voter awareness of El Segundo’s local elections, candidates and ballot issues while insuring a neutral equal opportunity for all candidates and issues.

El Segundo TV will broadcast the recorded video statements and candidate forums on the City’s local channels and website. Making the videos available on multiple electronic media platforms will support improved audience accessibility and voter awareness among the City of El Segundo’s residents.

On February 20, 2013 the Community Cable Advisory Committee reviewed and approved the Resolution and Statement Guidelines for Local Municipal Election Candidate and Ballot Issue Spokesperson’s Video. As recommended by the Committee, staff is asking for City Council’s approval to adopt the Resolution.
RESOLUTION NO. __

A RESOLUTION ADOPTING POLICIES REGARDING USE OF CITY CABLE BROADCAST FACILITIES FOR THE PRODUCTION AND BROADCAST OF LOCAL ELECTION CANDIDATE STATEMENTS; STATEMENTS REGARDING LOCAL BALLOT MEASURES, AND THIRD-PARTY SPONSORED DEBATES/FORUMS.

The City Council of the city of El Segundo does resolve as follows:

SECTION 1: The City Council finds and declares as follows:

A. It is in the public interest for the citizens living within the City to be informed regarding local municipal elections through the televised broadcast of recorded statements by candidates for local elected office, statements by spokespersons related to local ballot measures, and debates and forums conducted during local election campaigns.

B. The City maintains video recording and cable broadcasting facilities, equipment and personnel for the purpose of public education and information dissemination.

C. It is in the public interest for the City to allow qualified candidates, persons, and organizations to use the City's television and cablecasting facilities to cablecast statements, debates and forums.

D. The production and broadcast of all video recordings must be accomplished in a neutral and nonpartisan manner for the primary purpose of educating and informing the public.

SECTION 2: The City will facilitate, at its cost, the production and cablecast of local municipal election candidate statements; persons qualified to make ballot arguments in accordance with the requirements of the Elections Code and as designated by applicable City Council Resolution; and third-party sponsored debates and forums conducted during local election campaigns.

SECTION 3: As the Elections Official, the City Clerk is authorized and directed to coordinate the scheduling of debates or forums and the selection of sponsors. In addition, the City Manager, or designee, may promulgate appropriate administrative policies and procedures for producing, broadcasting, and facilitating local municipal election candidate statements and ballot statements (collectively, the City Clerk and City Manager are referred to as the "Elections Official"). Generally, the Elections Official should use the following procedures:

A. The Elections Official should contact potential candidates; persons qualified to make ballot arguments; and sponsor organizations immediately after the official listing of candidates and ballot order is available, to provide the maximum time possible to schedule programs;
B. As to debates and forums, the City should not cablecast more than three (3) such events per election campaign;

C. Qualified sponsoring organizations should be selected on a “first come, first served” basis;

D. The Elections Official must verify that the proposed sponsoring organization meets the qualifications set forth in this Resolution;

E. After verifying the qualifications of sponsoring organizations, the Elections Official may schedule candidate statements; ballot statements; and debates/forums for cablecasting.

SECTION 4: To ensure that debates/forums are conducted in a nonpartisan and neutral manner, the sponsor of the program must meet the following qualifications:

A. The organization must be a well-known, neutral, non-partisan organization specializing in programs of community interest including, without limitation, educational programming;

B. The organization must be an unincorporated nonprofit association established primarily for educational or charitable (but not political) purposes that advance community interests or an incorporated nonprofit entity with a 501(c)(3) or 501(c)(4) designation under the Internal Revenue Code;

C. The organization must have been organized for at least five (5) consecutive years before seeking sponsorship of an election debate/forum. The Elections Official may verify how long the organization has existed through all reasonable, publicly accessible, means including, without limitation, by referring to by-laws or articles of incorporation.

D. For purposes of example, and not limitation, the foregoing criteria would apply to organizations such as the El Segundo Chamber or Commerce; the League of Women Voters; and the American Association of University Women (AAUW).

SECTION 5: Before being allowed to sponsor a debate/forum, the organization selected by the Elections Official must sign an acknowledgement, in a form approved by the City Attorney, stating that the debate/forum must be conducted in a nonpartisan and neutral manner and that failure to comply with this requirement will result in the organization paying for all costs associated with cablecasting the debate/forum. Such a document may also include a hold harmless agreement in a form approved by the City Attorney.

SECTION 6: Generally, the sponsoring organization can establish all ground rules for a debate/forum. To help ensure that debate/forums are conducted in a nonpartisan
and neutral manner, however, the guidelines set forth below should be followed by a sponsoring organization whenever practicable:

A. Programs with more than ten (10) candidates should be broken into multiple segments;

B. Programs should be conducted as early as possible to allow absentee voters to be informed;

C. The content of the forum/debate must be informational in nature and may not include advocacy for or against a particular candidate or advocacy for or against a particular ballot measure;

D. Equal time must be scheduled for each candidate during the forum/debate;

E. The forum/debate cannot exceed two hours;

F. Programs should be replayed on television as often as reasonably possible to maximize voter education.

SECTION 7: In adopting these policies, the City Council reserves its absolute discretion to approve or disapprove any public funding of local municipal election candidate or ballot measure spokesperson statements, campaign debates or forums, and this Resolution does not confer any rights upon any person or organization to be chosen as a sponsor for a debate or forum covered by the policies contained in this resolution.

SECTION 8: This Resolution will become effective immediately upon adoption.

PASSED AND ADOPTED this ___ day of ______________, 2013.

Bill Fisher,
Mayor
STATE OF CALIFORNIA )
COUNTY OF LOS ANGELES ) SS
CITY OF EL SEGUNDO )

I, Tracy Sherrill Weaver, City Clerk of the City of El Segundo, California, hereby certify that the whole number of members of the City Council of the City is five; that the foregoing Resolution No. _________ was duly passed and adopted by said City Council, approved and signed by the Mayor of said City, and attested to by the City Clerk of said City, all at a regular meeting of said Council held on the ______ day of ________________, 2013, and the same was so passed and adopted by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

__________________________
Tracy Sherrill Weaver,
City Clerk

APPROVED AS TO FORM:
Mark D. Hensley, City Attorney

By: _______________________
Karl H. Berger
Assistant City Attorney
Local Municipal Election Candidate and Ballot Issue Spokesperson’s Video Statement Guidelines

Candidates for local municipal elections and spokespersons for local ballot measures may record a five-minute long candidate or ballot issue video statement. The recording of a statement is voluntary. These guidelines establish the procedures and requirements for the production and broadcast of the statements on El Segundo TV.

Guidelines

Eligibility

- The following individuals are eligible to record a video statement (collectively, “Eligible Individuals”):
  - Candidates – persons qualified to have their names listed on the ballot as a candidate for municipal elective office of the City of El Segundo in accordance with Elections Code §§ 10220-10230 and §§ 10600-10604.
  - Write-in candidates – if there is reasonably sufficient time to schedule a video statement in accordance with these regulations, persons qualified to have written votes on their behalf counted for election to local office in accordance with Elections Code §§ 8600, et seq. and Elections Code §§ 15350, et seq.
  - Ballot issue spokespersons – persons qualified to make ballot arguments in accordance with the requirements of Elections Code §§ 9281 and 9282 and as designated by applicable City Council Resolution.

Production of Recorded Video Statements

- The City Manager, or designee, will contact Eligible Individuals after receiving the sample ballot and/or upon notification of a qualified write-in candidate by the City Clerk.

- An Eligible Individual who chooses to record a video statement is allocated a one-hour time slot during which time he or she may access the El Segundo TV facilities, record his or her video statement, and review and select the version he or she wishes to use if multiple versions are recorded.

- Video statements will be for up to five-minutes in length. The Eligible Individual is responsible for the reading length of their statement.

- The Eligible Individual may supply a word document of his or her speech for uploading to a teleprompter to use for their video statement taping.

- Eligible Individuals may have one supporter present during the videotaping. However, supporters will not be allowed on camera or heard on the sound track. Such involvement by a supporter will result in disqualification of the video statement for broadcast purposes.
- No visual or audio aids are allowed on camera (this includes campaign buttons, banners, charts, graphs, audio effects or similar aids).

- El Segundo TV staff provides no content editing, with the exception that the El Segundo TV Program Manager may refuse to transmit a statement or a portion of a statement which he or she reasonably believes contains obscenity.

- The role of El Segundo TV staff during production is limited to ensuring that basic settings and production standards are met for each video statement (e.g., camera angle, lighting, sound).

- If more than one version of the video statement is taped during the session, the candidate or spokesperson must confirm in writing their preference of which version they would like to be included in the program before leaving the studio.

- Individuals who choose to record a video statement may not attend other taping sessions or preview other video statements recorded for the same election.

**Broadcast of Recorded Video Statements**

- A 10 second contact slide is shown before each taped video statement begins. The slide includes the following information:
  - Name of candidate or spokesperson
  - Name of office or ballot measure

- To the greatest extent possible, video statements are broadcast back-to-back in the order they are listed on the ballot and/or as proscribed by Elections Code § 13109 when cablecast on El Segundo TV (the “Election Video Program”).

- Video statements are also viewable on the city’s website via video streaming technology.

- The Election Video Program is viewable on El Segundo TV starting approximately 30 days before the election and ending at midnight on the day of the election. Weekly scheduling times for the Election Video Program are established by the El Segundo TV Program Manager or his or her designee.

- The following disclaimer will appear before each broadcast of the Election Video Program:

  "The views expressed by the participants in this program do not necessarily reflect those of the City of El Segundo or its employees. The following recordings are for the sole purpose of the El Segundo Election Video Program and are not to be used for other purposes."

- Eligible Individuals must execute a hold harmless agreement, in a form approved by the City Attorney, which releases all claims against; indemnifies; and holds harmless the City of El Segundo, its elected and appointed officials, employees, and contractors.
TV Appearance Tips

- Practice complete script read-throughs for length and feel.
- Video tape yourself reading the statement.
- Video taping yourself will prepare you for talking with a camera present.
- Review the tape for your own self-assessment.
- Get evaluation feedback from other people.

TV Clothing Tips

For the videotaping session, speakers should consider the following clothing tips to ensure that your dress appearance does not interfere with your message being heard. These are suggestions only that may assist your visual appearance and help avoid distracting the viewer's attention away from your message.

The "Do's"

Do wear a shirt with more neutral hues (blues and grays come out more pleasing to the camera).

Do wear hues that complement your particular skin and hair tones. If you need assistance, clothing consultants are available free of charge at most major department stores. Explain that the clothing will be for television.

Do watch local and national news broadcasts for ideas on the types and styles of clothing that "works" for television broadcasts.

Do feel comfortable in the wardrobe choice you have made!

The "Do Nots"

Do not wear clothes that are predominantly black and white. Such clothing creates distortion on certain televisions.

Do not wear a white shirt if at all possible (although a white shirt under a jacket may be acceptable).

Do not wear clothes with intricate or "busy" patterns.

Do not wear clothes with thin vertical lines (especially tight pinstripes) that will produce a "moiré" or possible flickering effect.
AGENDA DESCRIPTION:
Consideration and possible action regarding 1) Approval of changes to the Class Specifications for Recreation Coordinator and Recreation Supervisor; and 2) Approval of the proposed Examination Plans for Recreation Coordinator and Recreation Supervisor; Fiscal Impact: None.

RECOMMENDED COUNCIL ACTION:
1. Approve the proposed Classification Specifications.
2. Approve the proposed Examination Plans.
3. Alternatively, discuss and take other action related to this item.

ATTACHED SUPPORTING DOCUMENTS:
1. Proposed Classification Specifications

FISCAL IMPACT: None

Amount Budgeted: N/A
Additional Appropriation: N/A
Account Number(s): N/A

ORIGINATED BY: Lisa Jenkins, Senior Human Resources Analyst
REVIEWED BY: Deborah Cullen, Director of Finance/Human Resources
APPROVED BY: Greg Carpenter, City Manager

BACKGROUND AND DISCUSSION:
In anticipation of the recruitment, testing, and selection process to fill the current vacancies for Recreation Supervisor and Recreation Coordinator, staff reviewed the classifications to determine if the job descriptions accurately reflected the positions’ duties, responsibilities and requirements. The job analyses revealed the need to revise the class specifications. As there are multiple positions within each classification that may be assigned to different programs and facilities, the revisions are inclusive of the various assignments in the division. Additionally, as the two classifications are part of a classification series, the revisions bring consistency between the language in the two classifications regarding the duties and requirements. Staff anticipates recruiting for both vacancies following approval of the classification specifications and examination plans.

Examination Plans

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<td>Structured Technical and Career Preparation Interview</td>
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Recreation Supervisor                                   Open-Competitive/Promotional

Structured Technical and Career Preparation          Weighted 100%
Interview

Approval of exam plans for Merit System job classifications in all City Departments has been required since the passage of Initiative Ordinance No. 586 in April 1962:

“For departments other than Police and Fire, the plan may consist of any one or combination of the following techniques:

1. Written;
2. Oral;
3. Demonstration; and
4. Any evaluation of education, experience, or skills or physical fitness, which fairly evaluates the relative capacities of the applicants.

Police and Fire Departments:

The examination plan, for entrance or promotional, for the Police and Fire Departments, shall consist of a written examination and one or more of the following:

1. Oral;
2. Demonstration; and
3. Any evaluation of education certification, experience, or skills or any test of manual skills or physical fitness, which fairly evaluates the relative capacities of the applicant.”
RECREATION COORDINATOR

**Definition:** Under limited supervision, plans, coordinates, and implements a variety of community recreation programs, community center activities, teen center activities, aquatic programs and facilities, and special events. Supervises part-time recreation staff.

**Essential Functions:** Essential functions, as defined under the Americans with Disabilities Act, may include the following duties and responsibilities, knowledge, skills and other characteristics. This list of duties and responsibilities is ILLUSTRATIVE ONLY, and is not a comprehensive listing of all functions and tasks performed by positions in this class.

**Characteristic Duties and Responsibilities:**

Plans, and coordinates and facilitates assigned recreation activities and programs in a variety of recreation areas, such as: cultural arts, community programs and classes, teen center, senior programs and services, transportation, aquatics, athletic fields and facilities, sports, camps, special events, etc.; promotes use of and membership in activity center; organizes and/or assists with special events, activities and programs for center participants, teen center programs and facilities, and aquatic programs and facilities, provides tours and group presentations; oversees facility operation and maintenance as needed, coordinates and/or assists Recreation Supervisor with special events/projects or ongoing programs.

Based on assignment additional duties, may include oversight of Facility Maintenance.

Promotes use of facilities and membership/participation in programs to the public; prepares media and cable press releases, programs, special events and activities publications (e.g. recreation brochure, newsletters, etc.) and other promotional materials (e.g. signage, banners, flyers, etc.); represents and promotes the assigned program(s) through participation on committees, boards and community groups.

Maintains statistical, attendance and program activity records, and prepares written and oral reports on assigned program; may assist with program budget for assigned area(s).

Provides and promotes excellent customer service to internal and external customers; ensures adherence to department policies and procedures by staff and patrons.
Assists with hiring, hires, trains, schedules, assigns, reviews and evaluates work of part-time staff and community-volunteers; initiates corrective action; counsels employees.

Knowledge, Skills and Other Characteristics:

Knowledge of a variety of recreation and aquatic programs.
Knowledge of basic principles of supervision, including training and motivating people.
Knowledge of special certifications or licenses that may be required in some assigned programs such as transportation or aquatics.
Knowledge of policies and procedures related to recreation programs and facilities.
Knowledge of community outreach strategies.
Knowledge of general office software and recreation registration software.

Skill in marketing recreation programs.
Skill in using computer software.
Skill in communicating with community patrons.
Skill in researching, new, updating, current and developing new recreation programs.
Skill in preparing clear, concise and comprehensive reports.
Skill in presenting ideas and concepts orally and in writing.
Skill in maintaining accurate records.
Skill in utilizing public relations techniques in order to responding to inquiries and complaints.
Skill in establishing and maintaining effective working relationships with supervisors, subordinates, other department staff, other City employees and officials, and members of the public.

Working Conditions:

Regularly required to lift and/or carry up to 50 pounds.
Based on assignment, may be exposed to smells of pool chemicals.
Exposure to environmental conditions presented at City pools and related facilities and locations.
Exposure to various weather conditions present at indoor and outdoor recreation facilities and/or areas.

Licensing/Certification Requirements:

A valid California Driver’s License.
Based on assignment a Class B Driver’s License may be required.
Based on assignment, current certification in First Aid, CPR, Lifesaving, and Water Safety Instruction may be required.
**Minimum Qualifications:**

A Bachelor's Degree in Recreation/Leisure Management, Physical Education, Public Administration or a related field, and two (2) years of experience in the implementation of recreation activities and programs, or an equivalent combination of education and experience. **Experience supervising recreation staff is desirable.**
RECREATION SUPERVISOR

Definition: Under general supervision, develops, coordinates, promotes and administers comprehensive community recreation staff, programs and services, community center activities, a weekly farmers market, shuttle and Dial-a-Ride transportation and special events as assigned. Supervises full-time and part-time recreation staff.

Essential Functions: Essential functions, as defined under the Americans with Disabilities Act, may include the following duties and responsibilities, knowledge, skills and other characteristics. This list of duties and responsibilities is ILLUSTRATIVE ONLY, and is not a comprehensive listing of all functions and tasks performed by positions in this class.

Characteristic Duties and Responsibilities:

Plans, develops, organizes, and supervises comprehensive year-round and seasonal recreation programs, services, special events, and staff, including multi-use community facilities in one or more of the following types of areas: cultural arts, community programs and classes, teen center, senior programs and services, transportation, aquatics, athletic fields and facilities, sports, camps, special events, etc., with emphasis working with older adults and city's transportation program and drivers.

Coordinates scheduling of part-time employees, shuttle drivers and volunteers; schedules recreation facility programs and events;

administers all aspects of sections-recreational instructor recruitment, and class schedule and registration process, and related cash handling/payment procedures coordinates fine and performing arts, leisure and cultural programs and community; city and department special events;

Supervises the operation of assigned recreation facility(ies); the community center, and assists with teen center, senior center, aquatics facilities and athletic fields and facilities; maintains inventories of program supplies and equipment; plans and coordinates maintenance and repair of vehicles scheduling and the operation; maintenance and repair work of and recreational facilities.

Participates in the development and administration of the annual budget including personnel, equipment, materials requirements and capital improvements;
make estimating revenue and expenditure projections, developing program budgets, monitoring budget expenditures and authorizing purchasing; monitoring and evaluating program costs and recommending continuation or cancellation of programs.

Supervises, prepares and reviews media and cablepress releases, publications (e.g. recreation brochure, newsletters, etc.) and other promotional materials (e.g. signage, banners, flyers, etc.) for to promote recreation programs, special events, and activities; publications of monthly newsletter and quarterly brochure information.

Maintains records, conducts research and writes comprehensive reports; prepares and presents written and oral reports to the Senior Housing Board, the Recreation and Parks Commissions, Task Forces, agencies and other groups and/or city departments; Participates on, serves as a liaison to, and represents the department at various committees, task forces, and boards.

Provides and promotes excellent customer service to internal and external customers; ensures adherence to department policies and procedures by staff and patrons.

Hires, trains, schedules, assigns, reviews and evaluates work of assigned full and part time staff, contract employees and community volunteers; initiates corrective and/or disciplinary action and responds to grievances following established personnel policies and procedures and in consultation with the Recreation Superintendent, Directors of Recreation and Parks and/or Human Resources representatives.

Knowledge, Skills and Other Characteristics:

Knowledge of a wide variety of recreation programs.
Knowledge of practices and principles of supervision.
Knowledge of principles of budgeting.
Knowledge of policies and procedures related to recreation programs and facilities.
Knowledge of and ability to conduct public and community general municipal meetings, preparing agendas and approving Minutes.
Knowledge of general office software and recreation registration software.

Skill in working with a wide variety of populations - elderly, adults
Skill in using computer and class registration software
Skill in working with volunteers and volunteer boards
Skill in marketing recreation programs.
Skill in supervising, training, evaluating and motivating employees.
Skill in conducting research and preparing clear, concise and comprehensive reports.
Skill in presenting ideas and concepts orally and in writing.
Skill in maintaining accurate records.
Skill in budgeting.
Skill in utilizing public relations techniques in order to responding to inquiries and complaints.
Skill in establishing and maintaining effective working relationships with supervisors, subordinates, other department staff, other City employees and officials, and members of and the public.

Ability to trouble-shoot and problem solve
Ability to see the “big picture” and communicate goals effectively

**Working Conditions:**

Regularly required to lift and/or carry up to 50 pounds.
Based on assignment, may be exposed to smells of pool chemicals.
Exposure to environmental conditions present at City pools and related facilities and locations.
Exposure to various weather conditions present at indoor and outdoor recreation facilities and areas

**Licensing/Certification Requirements:**

A valid California driver's license.
Based on assignment, current certification in First Aid, CPR, Lifesaving, and/or Water Safety Instruction may be required.

**Minimum Qualifications:**

A Bachelor's degree in Recreation/Leisure Management, Physical Education, Public Administration, Gerontology, or a related field and three (3) years of experience in the implementation of recreation activities and programs including, working with senior citizens and knowledge of senior programs and needs, (1) year of full-time and supervisory experience, or an equivalent combination of education and experience.
AGENDA DESCRIPTION:
Consideration and possible action regarding adopting a resolution in support of a grant application submitted by the City of Santa Monica, as the lead agency, to the California Coastal Commission to research trends and impacts of sea level rise in Southern California (Fiscal Impact: $0)

RECOMMENDED COUNCIL ACTION:
1. Adopt the attached resolution supporting a grant application to research trends and impacts of sea level rise in Southern California
2. Alternatively, discuss and take other possible action related to this item.

ATTACHED SUPPORTING DOCUMENTS:
Resolution

FISCAL IMPACT: None
Amount Budgeted: $0
Additional Appropriation: N/A
Account Number(s):

ORIGINATED BY: Stephanie Katsouleas, Public Works Director
REVIEWED BY: Stephanie Katsouleas, Public Works Director
APPROVED BY: Greg Carpenter, City Manager

BACKGROUND AND DISCUSSION:
On April 22, 2013, the California Coastal Commission, California Ocean Protection Council and Coastal Conservancy announced the availability of grant funds to the plan for, address and protect the future impacts of sea level rise on coastal communities. Applications are due July 15, 2013.

The City of Santa Monica, as the lead agency, is applying for regional funds to “provide scientific information acquisition where the regional scale is more appropriate and where gains can be made in economies of scale, and 2) provide opportunities to build capacity in the region through training and information sharing in areas including climate science and sea level rise projections, adaptation strategies and options, modeling and tools, vulnerability assessments and methods, and others.” In short, the application seeks to:

- Compile and analyze existing reports addressing current and past sea levels and storm events in the Los Angeles region;
- Study coastal erosion and shoreline changes over time;
- Estimate/project what sea level elevations might be in 2050 and 2100; and
• Make recommendations for planning and action based on the assumption that sea levels will rise and have negative regional consequences in the coming decades.

In securing regional support, the proposal will more competitive and allow the Los Angeles regional to request more funds than the grant’s $250,000 cap. For this reason, Santa Monica is asking that coastal cities support the application by adopting the attached resolution. There is no financial cost to El Segundo, although staff will be asked to participate in a few meetings and peer review the report’s finding at a future date.

This project is exciting because it will provide El Segundo (and other jurisdictions) a better sense of the potential impact of future, higher sea levels elevations. It will also help us understand and plan for long-term modifications that may be necessary, in particular by assessing the vulnerabilities of our roadways, sewers, storm drains, water lines and recreational amenities. The partner agencies that have been invited to and/or already signed on include the majority of Los Angeles County coastal communities.

**List of Partners (as of June 27, 2013)**
- City of Santa Monica (Lead applicant)
- City of Hermosa Beach
- City of Malibu
- City of Torrance (tentative)
- City of El Segundo (tentative)
- City of Manhattan Beach (tentative)
- City of Redondo Beach (tentative)
- Los Angeles County Dept. of Beaches & Harbors (tentative)
- City of Los Angeles Department of Water & Power
- LAX (tentative)
- Port of Long Beach (tentative)
- City of Long Beach (tentative)

Please note that agencies identified as “tentative” have conceptually committed to support the project and are in the process of taking similar resolutions for adoption to their City Councils.
RESOLUTION NO. __

A RESOLUTION AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO PARTICIPATE IN A REGIONAL GRANT APPLICATION FOR A LOCAL COASTAL PROGRAM SEA LEVEL RISE ADAPTATION GRANT.

The City Council of the city of El Segundo does resolve as follows:

The City Council finds and declares as follows: The City of El Segundo is committed to conserving and protecting its coastal resources from future impacts from sea level rise and related climate change impacts such as extreme weather events. Sea level rise in Southern California is expected to match global projections over the next century, with an increase of five to nine inches between 2000 and 2050, and fifteen to thirty inches between 2000 and 2100. Such changes in sea level will likely affect West Coast storms more powerfully because sea level rise will exacerbate impacts from wave run-up and storm surge, causing more erosion and more extensive and frequent flooding.

SECTION 1: The City Manager, or designee, is authorized to participate in a $330,000 regional grant application to the California Coastal Commission, the California Ocean Protection Council and the Coastal Conservancy, with the City of Santa Monica as the lead agency, to perform a regional assessment and mapping of the Los Angeles County coastline, and to provide training and outreach on climate science, sea level rise, vulnerability assessments and methods, adaptation strategies, and modeling and tools.

SECTION 2: The City Manager, or designee, is authorized to execute any required documents to receive the grant for the purposes identified herein.

SECTION 3: The City Manager, or designee, is authorized to accept and spend the grant monies identified in this Resolution for the purposes set forth herein.

SECTION 4: There is no match requirement for this grant. Therefore, the City Council does not need to amend or supplement the City’s Budget for fiscal year 2013/14 to appropriate the monies to pay for the retention plan proposed by the City in support of its grant application. The City Manager, or designee, is authorized to implement the purpose of this section.
SECTION 5: This Resolution will become effective immediately upon adoption.

PASSED AND ADOPTED this ___ day of ____________, 2013.

______________________________
Bill Fisher, Mayor

ATTEST:

______________________________
Tracy Weaver, City Clerk

APPROVED AS TO FORM:
MARK D. HENSLEY, City Attorney

By: _______________________
Karl H. Berger,
Assistant City Attorney
EL SEGUNDO CITY COUNCIL

AGENDA STATEMENT

MEETING DATE: July 16, 2013
AGENDA HEADING: Consent Agenda

AGENDA DESCRIPTION:
Consideration and possible action to award a five-year Public Works Maintenance Contract to Flo-Systems, Inc. for Pump Stations Maintenance and On-Call Repair Services. Project No. PW13-12 (Fiscal Impact: 90,000.00 annually for five years)

RECOMMENDED COUNCIL ACTION:
1. Authorize the City Manager to execute a five-year Public Works Maintenance Contract in a form approved by the City Attorney to Flo-Systems, Inc. for an annual amount of $90,000 for five years.
2. Alternatively, discuss and take other possible action related to this item.

ATTACHED SUPPORTING DOCUMENTS:
None

FISCAL IMPACT:

Amount Budgeted: $90,000 annually for five (5) years
Additional Appropriation: No
Account Number(s): 502-400-4301-6206 (Sewer Enterprises Fund: Contract Services)

ORIGINATED BY: Lifan Xu, Principal Engineer
REVIEWED BY: Stephanie Katsouleas, Public Works Director
APPROVED BY: Greg Carpenter, City Manager

BACKGROUND AND DISCUSSION:
The Wastewater Division has twelve (12) sewer and storm water pump stations, which require routine maintenance and servicing to ensure smooth operations. Each year the city secures vendor services for this routine maintenance as well as for unexpected and emergency repairs.

The maintenance contract for the City’s sewer and storm water pump stations recently expired, prompting Public Works to prepare and release a new bid package. On April 16, 2013, the City Council adopted plans and specifications for Project No.PW13-12, Pump Stations Maintenance and On-call Repair Service project and authorized staff to advertise for receipt of construction bids.

On May 28, 2013, bids were due to the City. Surprisingly, the City Clerk received no responsive bids for the project. Some prospective contractors didn’t have the required license or experience for the project. Flo-Systems, Inc. who has historically provided quality lift station maintenance services, couldn’t bid on the project at the time because the company was in the middle of an ownership transition. That transition has since been completed.
In accordance with Public Contract Code, staff can negotiate a contract with a contractor for the project in the event no bid is received through a formal bidding process. Staff negotiated with Flo-Systems, Inc. for a Public Works Maintenance Contract that will continue to serve the City's needs. Flo-Systems, Inc., had satisfactorily provided pump stations maintenance and repair services for the City and similar public agencies for the past twenty years and its license is in good standing. Staff recommends that City Council award a five-year Public Works Maintenance Contract to Flo-Systems, Inc., in the annual amount of $90,000 for Pump Stations Maintenance and On-Call Repair Services.
EL SEGUNDO CITY COUNCIL

MEETING DATE: July 16, 2013

AGENDA STATEMENT

AGENDA DESCRIPTION:

Consideration and possible action regarding authorizing the recording of the Notice of Completion and authorizing the City Manager to accept completion of work for 30 homes related to the City's Residential Sound Insulation Program's Group 45 (Project No. RSI 12-04). (Final Contract Amount: $1,402,808.90, less liquidated damages)

RECOMMENDED COUNCIL ACTION:

1. Authorize the City Clerk to file the City's Planning and Building Safety Director's Notice of Completion in the County Recorder's Office;
2. Authorize the City Manager, or designee, to close out Project No. RSI 12-04; and/or
3. Alternatively discuss and take other action related to this item.

ATTACHED SUPPORTING DOCUMENTS:

List of homes included in Group 45
Planning and Building Safety Director’s Notice of Completion

FISCAL IMPACT: Included in Adopted Budget

Amounts Budgeted: $1,522,222.90
Additional Appropriation: N/A
Account Number(s): 116-400-0000-8960

ORIGINATED BY: James S. O'Neill, Program Manager
REVIEWED BY: Sam Lee, Director of Planning and Building Safety
APPROVED BY: Greg Carpenter, City Manager

BACKGROUND AND DISCUSSION:

This project is part of the City’s Residential Sound Insulation (RSI) Program financed by federal grants from the Federal Aviation Administration (FAA) and the settlement agreement with Los Angeles World Airports (LAWA).

The RSI Program offers modifications to owners of qualifying residential property in the City of El Segundo that reduce interior sound levels of noise generated by air traffic from neighboring Los Angeles International Airport (LAX).

At its meeting on May 15, 2012 the City Council awarded a construction contract to Karabuild Development, Inc. (Karabuild) for construction for 30 homes, commonly referred to as Group 45 of the RSI Program.

The work has now been completed and the final contract amount is $1,402,808.90, less liquidated damages.
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<td>45.03</td>
<td>821 Concord Place</td>
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<td>45.09</td>
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<td>713 Loma Vista Street</td>
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<td>45.15</td>
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</tr>
<tr>
<td>45.34</td>
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</table>
NOTICE OF COMPLETION OF CONSTRUCTION PROJECT

Project Name: Residential Sound Insulation Program – Group 45
Project No.: RSI 12-04

Notice is hereby given pursuant to State of California Civil Code Section 3093 et seq that:

1. The undersigned is an officer of the owner of interest stated below in the property hereinafter described.
2. The project owner’s name is: City of El Segundo
3. The full addresses of the project are: attached as Exhibit A and incorporated by reference
4. A work of improvement on the property hereinafter described was field reviewed by City representatives on: see attached Exhibit A
5. The work done was: Residential Sound Insulation Program Improvements
6. On July 16, 2013, City Council of the City of El Segundo accepted the work of this contract as being complete and directed the recording of this Notice of Completion in the Office of the County Recorder.
7. The name of the Contractor for such work of improvement was: Karabuild Development, Inc.
8. The property on which said work of improvement was completed is in the City of El Segundo, County of Los Angeles, State of California, and is described as follows: Private Residence(s) listed in Exhibit A
9. The street address of said properties are: set forth in Exhibit A

Dated: ________________

Sam Lee
Planning and Building Safety Director

VERIFICATION

I, the undersigned, say: I am the Director of Planning and Building Safety of the City El Segundo, the declarant of the foregoing Notice of Completion; I have read said Notice of Completion and know the contents thereof; the same is true of my own knowledge.

I declare under penalty of perjury the foregoing is true and correct.

Executed on ________________ at El Segundo, California.

Sam Lee
Planning and Building Safety Director

Notice of Completion
AGENDA DESCRIPTION:

Consideration and possible action regarding the purchase and installation of bicycle racks throughout the Downtown corridor. (Fiscal Impact: Not to exceed $9,723 from TDA Article 3 Fund)

RECOMMENDED COUNCIL ACTION:

1. Receive and file this report; and/or,
2. Alternatively, discuss and take other action related to this item.

ATTACHED SUPPORTING DOCUMENTS: None

FISCAL IMPACT: Not to exceed $9,723 from TDA Article 3 Fund

Amount Budgeted: N/A
Additional Appropriation: N/A
Account Number(s): 118-400-0000-5209 (Non-Capitalized Purchases)

PREPARED BY: Meredith Petit, Recreation Superintendent
REVIEWED BY: Bob Cummings, Director of Recreation and Parks
APPROVED BY: Greg Carpenter, City Manager

BACKGROUND & DISCUSSION:

The need for secure bicycle parking is evident in the Downtown corridor of El Segundo. Many local business owners and visitors have witnessed bicycles that have been locked to city benches, trees, light posts, and various forms of private property. In an effort to offer downtown customers safe and secure bicycle parking, the Departments of Public Works, Planning and Building Safety, and Recreation and Parks have collaborated to identify the benefits of providing public bike racks, plot feasible locations, and secure funding for the project.

Transportation Development Act (TDA) Article 3 funds are administered by Metro and are used by cities within Los Angeles County for the planning and construction of bicycle and pedestrian facilities. The funds are allocated annually on a per capita basis and administered much like a grant in that an application is completed, approved, and funds are allocated with a specific purpose. Local agencies may either draw down these funds or place them on reserve. Metro has authorized the City of El Segundo to drawdown a total of $9,723 from our 2009 reserves to fund the bicycle rack project.

Staff respectfully requests the City Council to “Receive and File” this report, allowing staff to move forward with the proposed project.
AGENDA DESCRIPTION:
Consideration and possible action regarding the history of property tax for the City of El Segundo (Fiscal Impact: none)

RECOMMENDED COUNCIL ACTION:
1. Receive and file the history of property tax for the City of El Segundo.
2. Alternatively discuss and take other action related to this item.

ATTACHED SUPPORTING DOCUMENTS:
1. Los Angeles County Representative General Levy Share Estimate.
2. Breakdown of Each $1 Paid in Property Tax.
3. Property Tax Breakdown Example.

FISCAL IMPACT: None
Amount Budgeted: $0
Additional Appropriation: N/A
Account Number(s): None

ORIGINATED BY: Steve Jones, Business Services Manager
REVIEWED BY: Deborah Cullen, Director of Finance/Human Resources
APPROVED BY: Greg Carpenter, City Manager

BACKGROUND AND DISCUSSION:
Prior to Proposition 13, each local jurisdiction authorized to levy a property tax set its own tax rate. Under this system, each local jurisdiction made a determination every year as to the amount of revenue necessary to finance the desired level of services. Local residents could influence the level of both services and taxes in their community through their voting decisions. The product of this system was a set of local government services that generally reflected the individual preferences of each community in the state.

In FY 1977-78, the property tax rate established by City Council was 15 cents per $100 of assessed valuation. The City Council determined this rate based on additional revenue needed for its City services. The tax rate had been reduced by 82 percent from 1974 through 1978 by the City Council.

On June 6th, 1978, nearly two-thirds of California’s voters passed Proposition 13, reducing property tax rates on homes and businesses by about 57%. It was declared constitutional by the United States Supreme Court and is found in Article 13A of the Constitution of the State of California.
Prior to Proposition 13, the property tax rate throughout California averaged a little less than 3% of market value. Additionally, there were no limits on increases for the tax rate or on individual ad valorem (taxes based on the assessed value of property) charges.

During the seventies, the real estate market experienced dramatic growth and everybody witnessed the rapid escalation in the value of homes. Because assessors were required to keep assessed values current, property taxes were skyrocketing at a substantial rate. However, increases in the assessed value were not made annually, resulting in a major tax jolt for homeowners every few years.

Under Proposition 13 tax reform, property tax value was rolled back and frozen at the 1976 assessed value level. Property tax increases on any given property were limited to no more than 2% per year as long as the property was not sold. Once sold, the property was reassessed at 1% of the sale price, and the 2% yearly cap became applicable to future years. This allowed property owners to finally be able to estimate the amount of future property taxes, and determine the maximum amount taxes could increase as long as he or she owned the property.

The primary changes of Proposition 13 are explained below:

1. **One Percent Rate Cap.** Proposition 13 capped, with limited exceptions, ad valorem property tax rates at one percent of full cash value at the time of acquisition. Prior to Proposition 13, local jurisdictions independently established their tax rates and the total property tax rate was the composite of the individual rates, with few limitations.

2. **Assessment Rollback.** Proposition 13 rolled back property values for tax purposes to their 1976 level.

3. **Responsibility for Allocating Property Tax Transferred to State.** Proposition 13 gave state lawmakers responsibility for allocating property tax revenues among local jurisdictions. Prior to Proposition 13, jurisdictions established their tax rates independently and property tax revenues depended solely on the rate levied and the assessed value of the land within the agency’s boundaries.

4. **Reassessment Upon Change of Ownership.** Proposition 13 replaced the practice of annually reassessing property at market value with a system based on cost at acquisition. Prior to Proposition 13, if homes in a neighborhood sold for higher prices, neighboring properties might have been reassessed for tax purposes only when it changes ownership. As long as the property is not sold, future increases in assessed value are limited to an annual inflation factor of no more than 2%.

In order to decrease the burden on cities that received no or a low share of property taxes, AB 1197 (Tax Equity Allocation) was passed in 1989/90. AB 1197 phased in a shift of property tax revenue to no and low property tax cities from counties at one cent a year over a time to a maximum of 7 cents. In 1992/93 the City’s share went from 5 cents up to a little more than 6 cents. An additional 1 cent was phased in 1993/94 which is the same year the county adjusted the shares to account for ERAF (Educational Revenue Augmentation Fund). The final number for the City of El Segundo ends up at 6.33 cents.
Unlike local communities in other states, California residents and local officials have virtually no control over the distribution of property tax revenue to local governments. Instead, all major decisions regarding property tax allocation are controlled by the state. Accordingly, if residents desire an enhanced level of a particular service, there is no local forum or mechanism to allow property taxes to be reallocated among local governments to finance this improvement.

Local officials have no power to raise or lower their property tax share on an annual basis to reflect the changing needs of their communities. The only option would be to request the Legislature to enact a new law – approved by two-thirds of the members of both houses – requiring the change in the property tax distribution. As a result, if residents wish to increase or maintain overall services, they would need to finance this improvement by raising funds through a different mechanism such as an assessment or special tax.
# LOS ANGELES COUNTY - 2012/13

**REPRESENTATIVE GENERAL LEVY SHARE ESTIMATE**

Estimate of Average City Representative Share of the General Levy

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<th>City</th>
<th>City Rate</th>
<th>Other Rates</th>
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<tr>
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**County Average:** 0.1059 0.0054 0.1114

*The City tax rate is based on the largest non-development Tax Rate Area in each city, other rates include city-governed overlaying districts such as lighting or maintenance districts.

Data Source: L.A. County Assessor 2012/13 Combined Tax Rolls
Prepared On 7/9/2013 by Pc
Breakdown of Each $1 Paid in Property Tax

- Los Angeles County
- Educational Aug. Fund Impound
- El Segundo Unified School District
- Tax District #1 (City of El Segundo) 6 Cents
- Educational Rev. Augmentation Fund
- El Camino Community College District

*Wiseburn School District: 6 Cents*
Property Tax Breakdown

Taxable Value: $9.7 Billion
Property Tax Revenue: $6.1 Million to City

Property Value: $500,000
Payment to County: $5,000
City's Tax Apportionment: 6.32%

Portion to City: $316