In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerk (310) 524-2305. Notification 48 hours before the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

A. CALL TO ORDER

B. ROLL CALL

C. PRESENTATIONS –

1. In recognition of Shella Henry’s one (1) year of service as President of the Board of Trustees.

D. PUBLIC COMMUNICATIONS (Related to City Business only and for which the Advisory Committee is responsible – 5 minutes per person; 30 minutes total).

E. APPROVAL OF MINUTES for May 14, 2013

F. SPECIAL ORDERS OF BUSINESS –

1. Election of 2013-2014 Library Board Officers

On an annual basis the Library Board will elect new officers for the positions of President, Vice-President and Secretary/Treasurer. A sub-committee has presented a slate of proposed candidates and the Board will vote by secret ballot. The Director and Executive Assistant will count the ballots and report the results to the entire Board.
G. UNFINISHED BUSINESS –

1. **Budget Strategic Planning Sessions—June 27, 2013**

   The second City Budget Strategic Planning Session for FY 2013/14, was held on Thursday, June 27th in the Friends of the Library Meeting Room. Debra will report on any actions or changes from this session for the Library’s budget.

2. **El Segundo Herald Preservation Project**

   Report by the Director of the ongoing digitization project of the *El Segundo Herald* from microfilm to data files and access through the Internet.

3. **PayPal Account Status**

   Update on the completion of the Library’s PayPal account for online payment of fines, fees, Friends’ membership dues and book sale items, and Meeting Room charges.

H. NEW BUSINESS –

I. **REPORTS – LIBRARY DIRECTOR (No Board Action Required)**

   1. **Discussion of Library Programs, Services, Budget, Material Collections, Facility Maintenance, Personnel Changes, and Other Items Related to the Administration of the El Segundo Public Library.**

   2. **Report on the School Libraries, including the El Segundo High School, the Center St. Elementary School, the Richmond St. Elementary School, and the Middle School.**

      a. **Library Director’s Report**

      b. **School District Librarian’s Report**

J. **REPORTS – PRESIDENT, FRIENDS OF THE LIBRARY (No Board Action Required)**

   1. **Report on Book Sales, Donations, Historical Committee Activities, Special Events and Other Items Related to Friends of the Library Business.**

K. **BOARD MEMBER COMMENTS**

L. **ADJOURNMENT**

   POSTED BY: [Signature]

   DATE: 6/27/13

   TIME: 3:50 p.m.