CITY OF EL SEGUNDO
LIBRARY BOARD OF TRUSTEES
REGULAR MEETING
AGENDA

MEETING DATE: Tuesday, May 13, 2014
MEETING TIME: 7:00 P.M.
MEETING PLACE: El Segundo Public Library
Rose Garden/Gazebo Room
111 W. Mariposa Avenue
El Segundo, CA 90245

The Board of Trustees, with certain statutory exceptions, can only take action upon properly posted and listed agenda items.

Unless otherwise noted in the Agenda, the public can only comment on City-related business that is within the Board of Trustees' subject-matter jurisdiction and items listed on the Agenda during the Public Communications portion of the meeting. The time limit for comments is generally limited to five minutes per person.

Before speaking to the Board of Trustees, please come to the podium and state: Your name and residence and the organization you represent, if desired. Please respect the time limits. While all comments are welcome, the Board of Trustees may not take action on any matter not on this Agenda. Board of Trustees members may respond to comments after Public Communications is closed.

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerk (310) 524-2305. Notification 48 hours before the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

A. CALL TO ORDER

B. ROLL CALL

C. PRESENTATIONS –

1. Presentation to out-going Board member, Laura Verouden, for her outstanding contributions to the Library Board of Trustees during her six year term.

2. Presentation to out-going President, Penny Armstrong for her year of service as President of the Library Board of Trustees.

3. Presentation and report by Sindee Pickens of the Annual Summer Reading Program for 20014.

4. Presentation and report by Ellen Cunningham of the Annual Author Fair on June 1, 2014.
D. PUBLIC COMMUNICATIONS (Related to City Business only and for which the Advisory Committee is responsible – 5 minutes per person; 30 minutes total).

E. APPROVAL OF MINUTES for March 11, 2014

F. SPECIAL ORDERS OF BUSINESS –

1. Appointment of a sub-committee (two Board members) by the President to select the slate of President, Vice President, Secretary/Treasurer for the next election of officers at the July 8, 2014 meeting.

2. Announcement of two vacancies on the Library Board for the terms July 2014-June 2017. Completed applications can be mailed or delivered to the City Manager’s office as soon as possible for interviews by the City Council.

G. UNFINISHED BUSINESS –

1. Report by the Library Director of the City’s current budget planning process for Fiscal Year (FY) 2014/15, and impacts on the services & operations of the Library Department.

H. NEW BUSINESS – None

I. REPORTS – LIBRARY DIRECTOR (No Board Action Required)

1. Discussion of Library Programs, Services, Budget, Material Collections, Facility Maintenance, Personnel Changes, and Other Items Related to the Administration of the El Segundo Public Library.

2. Report on the School Libraries, including the El Segundo High School, the Center St. Elementary School, the Richmond St. Elementary School, and the Middle School.
   a. Library Director’s Report
   b. School District Librarian’s Report

J. REPORTS – PRESIDENT, FRIENDS OF THE LIBRARY (No Board Action Required)

1. Report on Book Sales, Donations, Historical Committee Activities, Special Events and Other Items Related to Friends of the Library Business.

K. BOARD MEMBER COMMENTS

L. ADJOURNMENT

POSTED BY: 

DATE: 5/10/14 

TIME: 3:45 p.m.