AGENDA
EL SEGUNDO CITY COUNCIL
COUNCIL CHAMBERS - 350 Main Street

The City Council, with certain statutory exceptions, can only take action upon properly posted and listed agenda items. Any writings or documents given to a majority of the City Council regarding any matter on this agenda that the City received after issuing the agenda packet are available for public inspection in the City Clerk’s office during normal business hours. Such documents may also be posted on the City’s website at www.elsegundo.org and additional copies will be available at the City Council meeting.

Unless otherwise noted in the Agenda, the Public can only comment on City-related business that is within the jurisdiction of the City Council and/or items listed on the Agenda during the Public Communications portions of the Meeting. Additionally, the Public can comment on any Public Hearing item on the Agenda during the Public Hearing portion of such item. The time limit for comments is five (5) minutes per person.

Before speaking to the City Council, please come to the podium and state: Your name and residence and the organization you represent, if desired. Please respect the time limits.

Members of the Public may place items on the Agenda by submitting a Written Request to the City Clerk or City Manager’s Office at least six days prior to the City Council Meeting (by 2:00 p.m. the prior Tuesday). The request must include a brief general description of the business to be transacted or discussed at the meeting. Playing of video tapes or use of visual aids may be permitted during meetings if they are submitted to the City Clerk two (2) working days prior to the meeting and they do not exceed five (5) minutes in length.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact City Clerk, 524-2305. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

REGULAR MEETING OF THE EL SEGUNDO CITY COUNCIL
TUESDAY, NOVEMBER 18, 2014, 2014 – 5:00 PM

5:00 P.M. SESSION

CALL TO ORDER

ROLL CALL

PUBLIC COMMUNICATION – (Related to City Business Only – 5 minute limit per person, 30 minute limit total) Individuals who have received value of $50 or more to communicate to the City Council on behalf of another, and employees speaking on behalf of their employer, must so identify themselves prior to addressing the City Council. Failure to do so shall be a misdemeanor and punishable by a fine of $250.
SPECIAL ORDER OF BUSINESS:

CLOSED SESSION:
The City Council may move into a closed session pursuant to applicable law, including the Brown Act (Government Code Section §54960, et seq.) for the purposes of conferring with the City’s Real Property Negotiator; and/or conferring with the City Attorney on potential and/or existing litigation; and/or discussing matters covered under Government Code Section §54957 (Personnel); and/or conferring with the City’s Labor Negotiators; as follows:

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Gov’t Code §54956.9(d) (3): -1- matter

1. City of El Segundo vs. City of Los Angeles, et.al. LASC Case No. BS094279

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Government Code §54956.9(d) (2) and (3): -0- matter.

Initiation of litigation pursuant to Government Code §54956.9(c): -0- matter.

DISCUSSION OF PERSONNEL MATTERS (Gov’t Code §54957): -0- matter

APPOINTMENT OF PUBLIC EMPLOYEE (Gov’t. Code § 54957): -0- matter

PUBLIC EMPLOYEMENT (Gov’t Code § 54957) -0- matter
CONFERENCE WITH CITY’S LABOR NEGOTIATOR (Gov’t Code §54957.6): -8-matters

1. **Employee Organizations:** Police Management Association; Police Officers Association; Police Support Services Employees Association; Fire Fighters Association; Supervisory and Professional Employees Association; City Employees Association; Executive Management Group (Unrepresented Group); Management/Confidential Group (Unrepresented Group)

   Agency Designated Representative: Steve Filsarthy and City Manager

CONFERENCE WITH REAL PROPERTY NEGOTIATOR (Gov’t Code §54956.8): -0-matters
AGENDA

EL SEGUNDO CITY COUNCIL
COUNCIL CHAMBERS - 350 Main Street

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REGULAR MEETING OF THE EL SEGUNDO CITY COUNCIL
TUESDAY, NOVEMBER 18, 2014 - 7:00 P.M.

7:00 P.M. SESSION

CALL TO ORDER

INVOCATION – Scott Lambert, Minister, Hilltop Community Church of Christ

PLEDGE OF ALLEGIANCE – Council Member Atkinson
PRESENTATIONS


b). Presentation - Residential Sound Insulation (RSI) update and discuss changes to the eligibility requirements.

c). Acknowledgement – Presented to Bill Goodglick and Brian Polkinghorne for their years of service with the City’s Economic Development Advisory Committee (EDAC).

ROLL CALL

PUBLIC COMMUNICATIONS – *(Related to City Business Only – 5 minute limit per person, 30 minute limit total)* Individuals who have received value of $50 or more to communicate to the City Council on behalf of another, and employees speaking on behalf of their employer, must so identify themselves prior to addressing the City Council. Failure to do so shall be a misdemeanor and punishable by a fine of $250. While all comments are welcome, the Brown Act does not allow Council to take action on any item not on the agenda. The Council will respond to comments after Public Communications is closed.

CITY COUNCIL COMMENTS – *(Related to Public Communications)*

A. PROCEDURAL MOTIONS

Consideration of a motion to read all ordinances and resolutions on the Agenda by title only.

Recommendation – Approval.

B. SPECIAL ORDERS OF BUSINESS (PUBLIC HEARING)

C. UNFINISHED BUSINESS
1. Consideration and possible action to consider implementing striping changes on the 100, 200 and 300 block of Richmond Street from angled parking to parallel parking.  
(Fiscal Impact: Undetermined)
Recommendation – 1) Consider whether to implement striping changes on the 100, 200, and 300 block of Richmond Street from angled parking to parallel parking; 2) Alternatively, discuss and take other possible action related to this item.

2. Consideration and possible action to 1) Cancel the prior December 10, 2014 public hearing and re-notice and set a new public hearing date regarding the Proposition 218 protest procedures for potential increases to the City's water and sewer rates for FY 2014/15-2018/19 and 2) Provide direction on whether to allow protest ballots already received to be counted at the re-noticed public hearing date.  
(Fiscal Impact: 25,000)
Recommendation – 1) Cancel and re-notice the public hearing for the Proposition 218 protest ballot procedures for proposed water and sewer rate increases; 2) If feasible to count previously received ballots, request Provide direction to staff regarding whether to allow protest ballots already received to be counted at the re-noticed public hearing date; 3) Alternatively, discuss and take other possible action related to this item.

D. REPORTS OF COMMITTEES, COMMISSIONS AND BOARDS

E. CONSENT AGENDA

All items listed are to be adopted by one motion without discussion and passed unanimously. If a call for discussion of an item is made, the item(s) will be considered individually under the next heading of business.

3. Warrant Numbers 3003293 through 3003487 on Register No. 3 in the total amount of $946,841.74 and Wire Transfers from 10/20/2014 through 11/02/2014 in the total amount of $899,331.18.
Recommendation – Approve Warrant Demand Register and authorize staff to release. Ratify Payroll and Employee Benefit checks; checks released early due to contracts or agreement; emergency disbursements and/or adjustments; and wire transfers.
4. Regular City Council Meeting Minutes of November 4, 2014 and Special City Council Meeting Minutes of November 4, 2014.
Recommendation – Approval.

5. Consideration and possible action to receive and file this report regarding the emergency repair to remove debris in the attic space of City Hall without the need for bidding in accordance with Public Contracts Code §§ 20168 and 22050 and El Segundo Municipal Code (“ESMC”) § 1-7-12 and 1-7A-4. 
(Fiscal Impact: $82,354.00)
Recommendation – 1) Receive and file this report regarding the emergency repair to remove debris in the attic space of City Hall without the need for bidding in accordance with Public Contracts Code §§ 20168 and 22050 and El Segundo Municipal Code (“ESMC”) § 1-7-12 and 1-7A-4; 2) Alternatively, discuss and take other possible action related to this item.

6. Consideration and possible action to receive and file this report regarding cleaning and repairing drywall and carpet as well as restoring furniture in the north portion of City Hall without the need for bidding in accordance with Public Contracts Code §§ 20168 and 22050 and El Segundo Municipal Code (“ESMC”) §§ 1-7-12 and 1-7A-4. 
(Fiscal Impact: $37,000.00)
Recommendation – 1) Receive and file this report regarding cleaning and repairing drywall and carpet as well as restoring furniture in the north portion of City Hall without the need for bidding in accordance with Public Contracts Code §§ 20168 and 22050 and El Segundo Municipal Code (“ESMC”) §§ 1-7-12 and 1-7A-4; 2) Alternatively, discuss and take other possible action related to this item.

7. Consideration and possible action to accept as complete the Center St. and Pine Ave. Water Main Improvement, Project No. PW 14-02.
(Fiscal Impact: $544,535.37)
Recommendation – 1) Accept the work for project No. PW14-02 as complete; 2) Authorize the City Clerk to file Notice of Completion in the County Recorder’s office; 3) Alternatively, discuss and take other possible action related to this item.

8. Consideration and possible action to approve Vesting Tract No. 72169, a subdivision of 115 East Walnut Avenue for condominium purposes. 
(Fiscal Impact: None)
Recommendation – 1) Approve and accept Final Tract Map No. 72169; 2) Authorize the appropriate City Official(s) to sign and record said Map; 3) Alternatively, discuss and take other possible action related to this item.
9. Consideration and possible action to waive the bidding process per El Segundo Municipal Code §1-7-11 by utilizing previously established government contracting rates, and authorize the purchase of one (1) Sewer Equipment Company of America High Pressure Sewer Jetting Truck Using National Joint Powers Alliance contracting rates.  
(Fiscal Impact: $238,400.00)
Recommendation – 1) Pursuant to El Segundo Municipal Code §1-7-11, waive the bidding process and purchase one (1) Sewer Equipment Company of America High Pressure Sewer Jetting Truck for cleaning of sewer mainlines; 2) Authorize the City Manager to execute an agreement, in a form approved by the City Attorney, with Plumbers Depot to purchase one (1) Sewer Equipment Company of America High Pressure Sewer Jetting Truck for cleaning of sewer mainlines with Sewer Enterprise funds using National Joint Powers Alliance contract rates; 3) Alternatively, discuss and take other possible action related to this item.

10. Consideration and possible action to 1) approve the creation of two new at-will Senior Engineer positions in the Engineering Division of Public Works and authorize the City Manager to initiate recruitments to fill these two new positions once job specifications have been finalized and approved by City Council and 2) authorize the City Manager to recruit for the budgeted Public Works Inspector position. 
(Fiscal Impact: $260,000-$315,000.00 in funding for two new engineers, DOE.)
Recommendation – 1) Approve the creation of a new at-will Senior Engineering position in the Engineering Division of Public Works; 2) Approve the recruitment for one budgeted Public Works inspector and two Senior Engineering positions once job specifications have been finalized and approved by City Council; 3) Alternatively, discuss and take other possible action related to this item.

11. Consideration and possible action regarding 1) Adoption of Resolutions for reducing the amount that employees pay towards the Employee Paid Member Contributions towards their California Public Employees Retirement System (CalPERS) pension (reduces the amounts paid by employees who are members of the Police Managers' Association, Police Officers' Association, City Employees' Association, and Police Support Services Employees' Association). 
(Fiscal Impact: $525,242 for Fiscal Year 2014-15.)
Recommendation – 1) Approve the resolutions; 2) Alternatively, discuss and take other possible action related to this item.
12. Consideration and possible action regarding awarding a contract to Karabuild Development, Inc. for construction at nineteen (19) homes related to Project No. RSI 14-20 (Group 63 of the City’s Residential Sound Insulation Program)
(Fiscal Impact: Estimated construction costs not to exceed $574,405.00)
Recommendation – 1) Waive minor irregularities in the bid from Karabuild Development, Inc.; 2) Award a contract to Karabuild Development, Inc. for project RSI 14-20 (Group 63); 3) Authorize the City Manager to execute a contract in a form approved by the City Attorney; 4) Alternatively, discuss and take other possible action related to this item.

13. Consideration and possible action regarding awarding a contract to Karabuild Development, Inc. for construction at eighteen (18) homes related to Project No. RSI 14-21 (Group 64 of the City’s Residential Sound Insulation Program)
(Fiscal Impact: Estimated construction costs not to exceed $726,864.00)
Recommendation – 1) Allow Patriot Contracting & Engineering to withdraw their bid; 2) Waive minor irregularities in the bid from Karabuild Development, Inc.; 3) Award a contract to Karabuild Development, Inc. for project RSI 14-21 (Group 64); 4) Authorize the City Manager to execute a contract in a form approved by the City Attorney; 5) Alternatively, discuss and take other possible action related to this item.

14. Consideration and possible action regarding awarding a contract to SPEC Construction Co., Inc. for construction at twenty-four (24) homes related to Project No. RSI 14-23 (Group 65 of the City’s Residential Sound Insulation Program)
(Fiscal Impact: Estimated construction costs not to exceed $828,685.00)
Recommendation – 1) Reject the bid from Patriot Contracting & Engineering as non-responsive; 2) Waive minor irregularities in the bid from SPEC Construction Co., Inc.; 3) Award a contract to SPEC Construction Co., Inc. for project RSI 14-23 (Group 65); 4) Authorize the City Manager to execute a contract in a form approved by the City Attorney; 5) Alternatively, discuss and take other possible action related to this item.
15. Consideration and possible action authorizing the City Manager to execute a Professional Services Agreement with RBF Consulting, a Michael Baker International Company, to provide environmental review services (NEPA/CEQA) and engineering design review for the Park Place Extension and Railroad Grade Separation Project affecting property located between the intersection of Park Place and Nash Street and Park Place and Allied Way. 
(Fiscal Impact: Up to $321,424 will be paid for through Reimbursement Grants)
Recommendation – 1) Approve up to $321,424.00 in funding; 2) Authorize the City Manager to execute a Professional Services Agreement for environmental review services (NEPA/CEQA) and engineering design review, in a form approved by the City Attorney, for $271,424; 3) Alternatively, discuss and take other possible action related to this item.

F. NEW BUSINESS

16. Consideration and possible action to adopt a resolution pursuant to Public Contracts Code § 20168 finding that an emergency existed within the City; ratifying the actions of the City Manager; and authorizing the City Manager to execute contracts, in forms approved by the City Attorney, for all services needed for repairing dwelling units at the Senior Citizens Housing Facility (“Park Vista”) located at 615 East Holly Avenue. The Resolution confirms that because of the emergency, bidding is not required in accordance with Public Contracts Code §§ 20168 and 22050 and El Segundo Municipal Code (“ESMC”) § 1-7-12 and 1-7A-4. The Resolution also finds the project exempt from review under the California Environmental Quality Act as an emergency repair. 
(Fiscal Impact: Design and Management Services not to exceed $50,000, repair amount to be determined)
Recommendation – 1) Adopt a Resolution finding that an emergency exists and waive bidding requirements pursuant to Public Contracts Code §§ 20168 and 22050 and ESMC §§ 1-7-12 and 1-7A-4; (2) Authorize the City Manager to execute a professional service agreement with Phoenix Engineering for design and project for the repair of dwelling units at Park Vista. The City Manager is also authorized to execute such additional contracts that are needed to complete the emergency repairs; 3) Find that the project is exempt from review under the California Environmental Quality Act (Public Resources Code § 21000, et seq. (“CEQA”)) pursuant to 14 California Code of Regulations § 15269(a); and 4) Alternatively, discuss and take other possible action related to this item.

G. REPORTS – CITY MANAGER
H. REPORTS – CITY ATTORNEY

I. REPORTS – CITY CLERK

J. REPORTS – CITY TREASURER

K. REPORTS – CITY COUNCIL MEMBERS

Council Member Fellhauer –

Council Member Atkinson –

Council Member Dugan –

17. Consideration and possible action to discuss the impact of filming in the downtown area. Specifically, to address possible issues that might impact businesses during the 2014 holiday season and to address potential permanent changes to the City’s film ordinance to ensure businesses are included in the decision process pertaining to filming within the City limits. (Fiscal Impact: N/A)

Recommendation – 1) Consideration and possible action to direct the City Manager to review and approve film permits associated with the downtown area during the month of December; 2) Direct staff to meet with the business community to understand the impact of filming on their businesses and to possibly revise the City’s film ordinance to ensure businesses have an opportunity to assess the impact of film permits that might affect their business; 3) Alternatively, discuss and take other possible action related to this item.

Mayor Pro Tem Jacobson –
Mayor Fuentes –

18. Consideration and possible action to nominate, select and approve the travel of a former Council Member to travel to Guaymas in February of 2015.
(Fiscal Impact: $1,000.00)
Recommendation – 1) Authorize the City Manager to approve the travel costs for a former Council member to travel to Guaymas; 2) Alternatively, discuss and take other possible action related to this item.

19. Consideration and possible action to waive Encroachment Permit fees and security deposit requirements for Eagle Scout candidate Chad Pordes to enable him to complete his landscaping project on East Acacia Avenue in El Segundo.
(Fiscal Impact: $220 Uncollected Revenue)
Recommendation – 1) Waive the fees associated with obtaining an Encroachment Permit; 2) Alternatively, discuss and take other possible action related to this item.

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MEMORIALS –

CLOSED SESSION

The City Council may move into a closed session pursuant to applicable law, including the Brown Act (Government Code Section §54960, et seq.) for the purposes of conferring with the City’s Real Property Negotiator; and/or conferring with the City Attorney on potential and/or existing litigation; and/or discussing matters covered under Government Code Section §54957 (Personnel); and/or conferring with the City’s Labor Negotiators.

REPORT OF ACTION TAKEN IN CLOSED SESSION (if required)
ADJOURNMENT

POSTED:

DATE: 11-13-14
TIME: 2:45 p.m.
NAME: [Handwritten name]

13
AGENDA DESCRIPTION:
Consideration and possible action to consider implementing striping changes on the 100, 200 and 300 block of Richmond Street from angled parking to parallel parking. (Fiscal Impact: Undetermined)

RECOMMENDED COUNCIL ACTION:
1. Consider whether to implement striping changes on the 100, 200 and 300 block of Richmond Street from angled parking to parallel parking.
2. Alternatively, discuss and take other possible action related to this item.

ATTACHED SUPPORTING DOCUMENTS:
Map
Community Workshop Flier
Letter to Businesses Regarding Striping

FISCAL IMPACT: Undetermined

Amount Budgeted: $0
Additional Appropriation: N/A
Account Number(s): N/A

ORIGINATED BY: Stephanie Katsouleas, Director of Public Works
REVIEWED BY: Stephanie Katsouleas, Public Works Director
APPROVED BY: Greg Carpenter, City Manager

BACKGROUND AND DISCUSSION:
At its September 3, 2013 meeting, City Council directed staff to use Downtown Parking In-lieu funds to hire a consultant to develop conceptual designs for Richmond St. and Standard St. that would increase the number of available parking stalls between El Segundo Blvd. and Holly Ave. (the 100-400 blocks). This action was in response to downtown businesses concerns that there was not enough parking to accommodate the growing demand of customers. KOA Corporation was subsequently retained to complete to develop concepts for consideration for those streets and began work later that fall.

On February 27, 2014, the City hosted a joint Community Workshop and Planning Commission meeting to review four draft alternative designs for Richmond St. and three for Standard St., each of which considered existing right-of-way widths available, traffic flow, required lane widths for emergency vehicles, sidewalk widths for pedestrians, and the number if increased parking stalls that could be achieved. Outreach for the meeting included: 1) fliers advertising the meeting, which were distributed to each of the affected businesses on Richmond (see attached), 2) advertising the meeting in the El Segundo Herald and 3) posting the announcement and draft designs on the City’s website. The design alternatives were then presented to City Council on
March 18, 2014, along with several comments that had been received by the public. The alternatives presented included:

- Alternative 1: Conversion of both streets to one-way, with Richmond St. directed northbound and Standard St. directed southbound.

- Alternative 2: Maintain two-way traffic, with angled parking on the west side and parallel parking on the east side of the street. Reduce sidewalk widths. [Later modified to Alternative 2(a).]

- Alternative 3: Maintain two-way traffic, with 90° on the west side, and parallel parking on the east side of the street. Reduce sidewalk widths.

- Alternative 4: Maintain two-way traffic, with angled parking on the west side and no parking on the east side of the street. Maintain current sidewalk widths.

Following the presentation, City Council directed staff to proceed with implementing Alternative 4 in conjunction with the upcoming slurry project as an interim “pilot project” until funds could be secured to proceed with additional lane widening and parking enhancements as proposed in Alternative 2(a). Although Alternative 4 gains the least number of spaces of all alternatives proposed, it was the most cost-effective interim option to achieve immediate results and could be implemented relatively easily and quickly by capitalizing on the scheduled slurry seal project. On September 24, 2014, prior to the implementing the new striping plan, staff distributed notices to affected businesses regarding the parking enhancements that would soon occur with the slurry project (see attached notice). We received minimal feedback following its distribution.

On Wednesday, October 22nd, the new striping plan was installed, resulting in an additional 19 spaces over the original 92 parallel parking spaces available in the 100, 200 and 300 blocks of Richmond St. It is worth noting that the Alternative 4 plans projected a gain of 34 spaces. However, due to an error in the original count of available parking spaces in the 300 block of Richmond St., along with field modifications that were made to ensure safe traffic flow, establish conservative intersection setbacks and accommodate delivery trucks, the final count was 15 spaces less than anticipated. Still, the pilot project has been successful in providing the community the opportunity to experience angled parking on this street and provide real feedback about what works and what doesn’t prior to drafting final designs and implementing the construction project. The ultimate configuration, which includes widening most of Richmond St. between El Segundo Blvd. and Holly St. by four feet and restoring parallel parking on the east side, is anticipated to yield between 45-50 spaces, depending on final parking lane widths, intersection setbacks, etc. (see alternative 2(a) map attached).

Since installation, staff and City Council have received a number of complaints from affected residents who live in the northern 300 block of Richmond, as well as from parents whose children attend the daycare center at St. Anthony’s Church, citing concerns over the safety of their children. They have collectively requested that City Council immediately return the parallel parking configuration on both sides of Richmond St. north of the 99¢ Store, or alternatively consider returning the entire 300 block of Richmond back to parallel parking. Other members of the community have voiced their opinion that all of Richmond St. be returned to parallel parking on both sides of the street due to the difficulties with parking if heading
northbound. Staff has not received any direct complaints from businesses regarding angled parking.

The following table highlights the current and future parking space projections for implementation of Alternative 2(a):

<table>
<thead>
<tr>
<th>Configurations</th>
<th>100 Block</th>
<th>200 Block</th>
<th>300 Block</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original # of Parallel Parking Spaces</td>
<td>34</td>
<td>17</td>
<td>41</td>
</tr>
<tr>
<td>Current # of Angled Spaces</td>
<td>47</td>
<td>20</td>
<td>44</td>
</tr>
<tr>
<td>Current Gain in # of Spaces</td>
<td>13</td>
<td>3</td>
<td>3</td>
</tr>
<tr>
<td>Future (Projected) # of Angled and Parallel Spaces</td>
<td>60</td>
<td>28</td>
<td>Up to 54</td>
</tr>
<tr>
<td>Final Increase in # of Parking Spaces with Alternative 2A</td>
<td>26</td>
<td>11</td>
<td>Up to 13</td>
</tr>
</tbody>
</table>

If City Council desires to return parallel parking to all of the 300 block of Richmond, then there will be 41 available parking spaces, as was the original configuration. If only the northern end is returned to parallel parking, staff estimates that there will be 39-41 parking spaces available, which will depend on the final alignment of travel lanes to ensure safe traffic flow at the transition point between parallel and angled parking. We have yet to determine what angled spaces will need to be removed to ensure safe lane alignment, but expect that there will be some impact to other angled parking spots beyond the parallel parking zone.

With the understanding that this temporary striping plan is a pilot project and to receive community feedback, staff seeks direction from City Council on whether to leave the striping as is for the next 15-18 months until Alternative 2A is fully implemented, or whether to proceed with immediate modifications to Richmond St. If making modifications now, direct staff on which modifications should be implemented – to reinstall parallel parking for the entire 300 block of Richmond St, or only that portion north of the 99¢ Store.
NOTICE OF COMMUNITY WORKSHOP
TO DISCUSS PARKING IMPROVEMENTS ALONG RICHMOND STREET AND
STANDARD STREET BETWEEN EL SEGUNDO BOULEVARD AND HOLLY STREET

Date: February 27, 2014
Time: 5:30 p.m.
Place: City Council Chambers
350 Main Street
El Segundo, CA 90245

NOTICE IS HEREBY GIVEN that the EL SEGUNDO PLANNING COMMISSION will hold a Community Workshop at the time and place indicated above regarding the following project:

Discussion of Parking Improvements Along Richmond Street and Standard Street Between El Segundo Boulevard and Holly Street (In The Downtown Specific Plan and Smoky Hollow Specific Plan Areas)

PROJECT DESCRIPTION AND OVERVIEW
The proposed project is to evaluate and enhance available parking in the downtown and Smoky Hollow areas of El Segundo. On June 18, 2013, City Council directed staff to proceed with using Downtown Parking In-Lieu funds to hire a consultant to develop conceptual designs for Richmond Street and Standard Street. The project includes an evaluation to: 1) maximize the total number of on-site street parking spots between El Segundo Blvd. and Holly Avenue, while considering the total right-of-way width available, sidewalk requirements and existing off-street access points; 2) identify the pros and cons of the proposed configurations and how many additional spaces the proposed designs(s) would achieve over the current number available; 3) identify the physical constraints for each design, and provide options for how those constraints could be resolved; 4) suggest other creative ideas or additional considerations that would enhance the downtown “feel or ambiance” while still achieving additional parking; and 5) estimate the probable cost of construction for each proposed configuration.

The Community Workshop will include a presentation of the conceptual designs for Richmond Street and Standard Street and provide an opportunity for the public to provide comments regarding those conceptual designs. The public is encouraged to attend and participate in this community workshop on the parking improvements along Richmond Street and Standard Street between El Segundo Boulevard and Holly Street in the Downtown Specific Plan and Smoky Hollow Specific Plan areas respectively.

The related files for the above-mentioned projects are available for public review, Monday through Thursday, between 7:00 a.m. and 6:00 p.m. in the Public Works Department located at 350 Main Street, El Segundo, or on our homepage at www.elsegundo.org. Please note that City Hall is closed on Fridays. Any person may provide comment at the community workshop at the time and place indicated above. Please contact Stephanie Katsouleas, Public Works Director, in the Public Works Department at (310) 524-2356 for further information.

COMMENTS
Written comments may be 1) submitted to Stephanie Katsouleas, Public Works Department, City of El Segundo, 350 Main Street, El Segundo, CA 90245, 2) submitted at the community workshop or 3) be sent by Fax to: (310) 640-0489. All written comments must be received by February 27, 2014 to be available at the community workshop.

Please be advised that if you challenge the proposed actions in Court, you may be limited to raising only those issues you or someone else raised at the community workshop described in this notice, or in written correspondence delivered at or before the community workshop.
Dear Property/Business Owner,

As you have surely experienced, daytime and evening parking in downtown El Segundo has become more difficult over the past several years, a sure sign that businesses in our small town are attracting more visitors.

To help address the parking shortage and come up with viable solutions, the City of El Segundo has launched an investigative effort focused on various street designs that would increase the number of parking stalls available in downtown El Segundo on Richmond St. and Standard St., between El Segundo Blvd. and Holly St. Four alternatives have been drafted, which include concepts such as one-way streets with angled parking, two-way streets with angled parking, 90-degree parking and narrower sidewalks to accommodate additional parking.

We invite and strongly encourage you to attend a Community Workshop on this issue, to be held at 6:00 p.m., Thursday, February 27, 2014 in the Council Chambers of City Hall. Plans showing the four design alternatives can be found on the home page of our website at www.elsegundo.org.

We look forward to your participation and input! If you have any questions about this project, please call Public Works Director Stephanie Katsouleas at 310-524-2356 or email skatsouleas@elsegundo.org.
September 24, 2014

Subject: Council Approves Striping Modifications on Richmond St. to Increase Parking Availability Between El Segundo Blvd. and Holly St.

Dear Residents or Business Owners,

On March 18, 2014 City Council was presented with four Richmond Street design concepts that would enhance the availability of parking on Richmond Street, between El Segundo Boulevard and Holly Street. Following the presentation, City Council directed staff to implement two design options, one concurrent with the fall slurry project (currently under way), and another at a future date when additional funding would be allocated to complete a larger project (including sidewalk, curb and gutter restoration work).

As part of implementing the first design option, Richmond St. will undergo a striping reconfiguration in October. The striping change will occur after the slurry seal resurfacing has been completed and the slurry seal has hardened enough to be striped. It will include installing angled parking and curb stops on the west side of Richmond St and eliminating parallel parking on the east side of the street. Two-way traffic will be maintained. This striping modification will result in the addition of 34 additional parking spaces over three blocks. In early 2016, the second design option is planned for implementation. This option includes narrowing the sidewalks from 10ft. to 8 ft, maintaining two-way traffic and angled parking on the west side, and restoring parallel parking on the east side. A additional 22 spaces will be created once this option is implemented, for a total gain of 56 spaces. Please note that the second phase will be a significant construction project due to the removal of the ficus trees and complete reconstruction of the streets and sidewalks. We will keep you posted as we progress with that project late next year.

In the mean time, this letter serves to inform you about the striping changes that will occur so that you can also inform your customers and employees prior to the change.

What are the main differences between the old striping and the new striping?
The new striping has several components to it:
- Changes will occur on Richmond Street between El Segundo Blvd. and Holly Ave. only
- Two-way traffic will use the east side of the street
- Parallel parking on the west side of the street will be replaced with diagonal parking
- Parking on the east side of the street will be eliminated
• Concrete parking bumpers (curb stops) will be installed on the street in the diagonal parking stalls

**Why is the striping being changed?**
The striping is being changed to add 34 more parking spaces to the street at the direction of City Council, which is in response to concerns among business owners that there is not currently enough public parking to meet the demand.

**How can you help?**
• Please inform your customers and vendors of the coming changes to the street striping, and that it will occur in October after the street slurry seal has cured.
• Feel free to contact Ms. Arianne Bola at (310) 524-2364 for any general questions you may have.

Thank you for your cooperation.

You are welcome to come to the City Hall Public Works Counter to see a plan of the striping changes or log on to www.elsegundo.org to download the PDF document showing the new striping detail.
AGENDA DESCRIPTION:
Consideration and possible action to 1) Cancel the prior December 10, 2014 public hearing and re-notice and set a new public hearing date regarding the Proposition 218 protest procedures for potential increases to the City's water and sewer rates for FY 2014/15-2018/19 and 2) Provide direction on whether to allow protest ballots already received to be counted at the re-noticed public hearing date. (Fiscal Impact: $25,000.00)

RECOMMENDED COUNCIL ACTION:
1. Cancel and re-notice the public hearing for the Proposition 218 protest ballot procedures for proposed water and sewer rate increases;
2. If feasible to count previously received ballots, request City Council to provide direction to staff regarding whether to allow protest ballots already received to be counted at the re-noticed public hearing date; or
3. Alternatively, discuss and take other possible action related to this item.

ATTACHED SUPPORTING DOCUMENTS:
1. Draft Cover Letter to Residents
2. Draft Notice to Parcel Owners of a Proposed Rate Increase and Notice of a Public Hearing set for January 20, 2015 at 7:00 p.m.

FISCAL IMPACT: Budget Adjustment Previously Approved
Amount Budgeted: $60,000.00
Additional Appropriation: N/A
Account Number(s): 501-400-7102-6214
501-400-7102-6253
502-400-4301-6214
502-400-4301-6253

ORIGINATED BY: Stephanie Katsouleas, Director of Public Works
Tracy Weaver, City Clerk

REVIEWED BY: Tracy Weaver, City Clerk

APPROVED BY: Greg Carpenter, City Manager

BACKGROUND AND DISCUSSION:
On September 16, 2014 City Council set a Public Hearing date for November 18, 2014 and authorized staff to commence with Proposition 218 (Prop 218) protest ballot procedures for proposed water and sewer rate increases. Shortly thereafter, staff learned that the vendor the City uses for preparing Prop 218 documents could not meet the City’s anticipated mailing date in order to conduct a hearing on November 18, 2014. Staff returned to City Council on October 7, 2014 and proposed that a new hearing date be set in December to allow for the legally required 45 day period between the mailing of ballots and conducting a public hearing. A new hearing
date was then set for December 10, 2014 and ballots were subsequently mailed to parcel owners and water and sewer account holders on October 24, 2014.

Shortly after ballots were mailed out, staff discovered that one of the dates listed on the ballot materials referenced December 10, 2015 instead of December 10, 2014 as the date the protest ballots were due and would be counted and fee increases considered. Given this discrepancy and to avoid any potential confusion regarding the hearing date, staff was advised to re-issue Prop 218 ballots to all property owners and water and sewer customers and establish a new public hearing date to count protest ballots. That action has triggered the following events:

1. A new public hearing is proposed to be held on January 20, 2015 for the consideration of the proposed water and sewer fee increases. All properly completed protest ballots received (except duplicate protests for individual parcels) before the close of the public hearing will be counted.
2. New public hearing notices and ballot materials referencing the new hearing date will be mailed to all parcel owners and city water and sewer billing customers. If the property owner and water and billing customer are the same person then the person will receive one water and one sewer protest ballot. If the property owner and customer are not the same person(s) then both individuals will receive one water and one sewer protest ballot. Again, only one protest ballot will be counted per parcel for each service (water and sewer).
3. If feasible to count protest ballots previously received in the City Clerk’s Office, Staff requests City Council to decide whether to allow those previously submitted ballots to be counted in-lieu of requiring everyone to resubmit the protest ballot. Staff is investigating the coordination effort that will be required to accurately count new and previously submitted ballots after considering bar coding and database compatibility. We will report on this further at the City Council meeting.

A cover letter will be included in ballot materials to explain: a) the reason for re-noticing the public hearing date, b) whether those persons that already submitted protest ballots will have their ballots counted, and c) explain why some parcels may receive more than one protest ballot for water and sewer rates based upon the fact that sometimes the property owner and customer are not the same person.

The original allocated budget for mailing out ballot materials was $60,000.00, although the actual cost was approximately $28,000.00. Therefore, funds are still available to conduct the second mailing and an additional allocation is not needed.
Prop 218 Ballot Protest for Water and Sewer Rates

Date: December 3, 2014

Subject: Cancellation/Re-issuance of Proposition 218 Public Hearing
And
Protest Ballot Procedures for Proposed Water and Wastewater (Sewer) Rates

Dear Property Owners and Water & Sewer Billing Customers,

On October 24, 2014 the City of El Segundo mailed each property owner and water & sewer billing customer a Proposition 218 Protest Ballot package for proposed water and sewer rate increases that were to be considered at a public hearing before the City Council on December 10, 2014. Shortly thereafter, staff noticed that one date in the “Notice of Public Hearing” referenced the year 2015 instead of 2014. For purposes of resolving any ambiguity caused by this date discrepancy, the City Council decided to reissue protest ballots to all eligible property owners and water & sewer billing customers. This decision affects you.

What You Need to Know

1. A new Proposition 218 hearing date has been set for January 20, 2015, to consider protest ballots received regarding the potential increase in water and sewer rates. If you have not returned your ballot to City Hall before the close of business (6pm) on January 20, 2015, to the City Clerk’s Office, 350 Main Street, you may hand deliver your protest ballot(s) to the City Clerk before the close of the public hearing, which will be conducted in the Council Chambers at City Hall, 350 Main Street, starting at 7:00 p.m. on January 20, 2015.

2. Your previously submitted ballot(s) will be counted. If you have already submitted a properly completed protest ballot(s) to the City for the previous scheduled December 10, 2014 public hearing, these ballots will be counted as part of the January 20, 2015, re-noticed Proposition 218 public hearing.

3. The City Clerk’s Office has received numerous inquiries regarding who is eligible to receive and file protest ballots for the proposed water and sewer rate increases. Pursuant to Proposition 218 and state law, property owners and water & sewer billing customers are eligible to receive and file protest ballots. However, only one protest ballot is counted per parcel of land. For example, if the water & sewer billing customer (the person who is paying the bill) is a different person than the owner of the property, both the customer and the owner will receive and are eligible to file protest ballots. If both were to file protest ballots for the same parcel, only one protest would be counted.
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2. Your previously submitted ballot(s) will not be counted. If you have already submitted a protest ballot to the City for the previous scheduled December 10, 2014 public hearing, you will need to resubmit the new ballot you receive.

3. The City Clerk’s Office has received numerous inquiries regarding who is eligible to receive and file protest ballots for the proposed water and sewer rate increases. Pursuant to Proposition 218 and state law, property owners and water & sewer billing customers are eligible to receive and file protest ballots. However, only one protest ballot is counted per parcel of land. For example, if the water & sewer billing customer (the person who is paying the bill) is a different person than the owner of the property, both the customer and the owner will receive and are eligible to file protest ballots. If both were to file protest ballots for the same parcel, only one protest would be counted.
WATER RATE INCREASE PROTEST BALLOT
CITY OF EL SEGUNDO

Water Rate Study

A recently completed water rate study proposed a multi-year rate schedule to adjust monthly water rates in an effort to offset the City’s cost of providing these services. The FY 2014-2015 increase is proposed to be implemented on March 1, 2015. FY 2015-2016, FY 2016-2017, FY 2017-2018, FY 2018-2019, rate increases are proposed for implementation on the first of July and January of each subsequent year due to how annual rate increases are passed through from the Metropolitan Water District and West Basin Municipal Water District. Complete copies of the water study, entitled “City of El Segundo Water Rate Study 2014” dated September 2014 are available at City of El Segundo City Hall, 350 Main Street in the City Clerk’s office.

Please mark the box and fill out your ballot in ink. Do not use pencil.

Provided is a WATER RATE INCREASE PROTEST BALLOT. If you wish to protest implementation of the multi-year water rate increases, you should 1) check the box on the ballot indicating that you protest the proposed service charge increases and if you own the property and/or if you are the water customer, 2) print and sign your name on the lines provided, 3) fold the ballot the same way it was folded and insert into the return envelope for the WATER SERVICE FEE INCREASE PROTEST with the barcode showing thru the window, 4) deliver the signed form to the City Clerk before the close of the public hearing on January 20, 2015 by one of the following methods: U.S. mail addressed to City Clerk/Water Service Fee, City of El Segundo, 350 Main Street, El Segundo, CA 90245 or hand deliver to the City Clerk’s office at the same address.

Please see the “IMPORTANT NOTICE TO PARCEL OWNERS” on the back of this ballot.

Assessor’s Parcel Number: <<APN>>
Owner Name: <<Owner_Name>>
Site Address for this Parcel: <<Situs Address>>

☐ I own the property at the above address.
☐ I am a water customer at the above address.

I hereby declare under penalty of perjury that I am the record owner, or the authorized representative of the record owner for the parcel defined above.

Printed Name ___________________________ Signature ___________________________ Date ________________
December 3, 2014

IMPORTANT NOTICE TO PARCEL OWNERS
REGARDING PROPOSED INCREASES IN WATER RATE CHARGES AND
WASTEWATER RATES AND
NOTICE OF PUBLIC HEARING ON JANUARY 20, 2015

Dear City of El Segundo Property Owner/Water Customer:

TAKE NOTICE that on JANUARY 20, 2015, AT 7:00 P.M., the City Council will conduct a Public Hearing at the City Council Chambers, 350 Main Street, El Segundo, California to consider proposed water service rate increases associated with providing water services and wastewater collection service rate increases to property located in the City of El Segundo. Increases are proposed to pay for increases in the City’s costs to acquire water from other agencies, to provide potable water services to properties located within the City, to provide for treatment and discharge of wastewater generated by those properties, and to meet the regulatory obligations imposed by the State of California Department of Public Health (DPH) and the U.S. Environmental Protection Agency (EPA).

Water Rate Study

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Sewer Rate Study

A recently completed sewer rate study proposed a multi-year rate schedule to adjust monthly wastewater rates in an effort to offset the City’s cost of providing wastewater collection and treatment services. The FY 2014-2015 increase is proposed to be implemented on March 1, 2015. FY 2015-2016, FY 2016-2017, FY 2017-2018, FY 2018-2019, rate increases are proposed for implementation on the first of January of each subsequent year. Complete copies of the sewer study, entitled “City of El Segundo Sewer Rate Study 2014” dated September 2014 are available at City of El Segundo City Hall, 350 Main Street in the City Clerk’s office.

The proposed new rates are provided on the enclosed “Schedule of Proposed Service Charge Increases for Potable Water” and “Schedule of Proposed Service Charge Increases for Wastewater Collection.” Review these to determine how your specific parcel would be affected. Customers are encouraged to review water and wastewater use history found on prior utility bills. Charges are based upon a combination of meter size and actual usage. If you have any questions on the proposed increase please call (310) 524-2368 for assistance. Any adjustment shown, if enacted, will take effect no earlier than March 2015.

IMPORTANT INFORMATION: If you oppose an increase to your monthly water service charges or wastewater service charges and wish to protest these actions, you must do so in writing before the close of the public hearing on JANUARY 20, 2015. If you do not oppose the proposed increases, no response is necessary. A majority protest exists if, at the end of the Public Hearing, there are valid written protests submitted by owners of a majority of the properties subject to the fee increases. A majority protest will result in the fee increase not being imposed. Note that no more than one protest per parcel will be counted. If you want more information, please contact the City’s Water Division Engineer at (310) 524-2368.
SEWER RATE INCREASE PROTEST BALLOT

CITY OF EL SEGUNDO

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☐ I am a water customer at the above address.

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Printed Name

Signature

Date
December 3, 2014

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## CITY OF EL SEGUNDO
## PAYMENTS BY WIRE TRANSFER
## 10/20/14 THROUGH 11/2/14

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### TOTAL PAYMENTS BY WIRE: 899,331.18

Certified as to the accuracy of the wire transfers by:

**Deputy City Treasurer II**  
Date: 11/3/14

**Director of Finance**  
Date: 11/10/14

**City Manager**  
Date: 11/10/14

Information on actual expenditures is available in the City Treasurer's Office of the City of El Segundo.
REGULAR MEETING OF THE EL SEGUNDO CITY COUNCIL
TUESDAY, NOVEMBER 4, 2014 – 5:00 PM

5:00 P.M. SESSION

CALL TO ORDER – Mayor Fuentes at 5:00 PM

ROLL CALL

Mayor Fuentes - Present
Mayor Pro Tem Jacobson - Present
Council Member Atkinson - Present
Council Member Fellhauer - Present
Council Member Dugan - Present

PUBLIC COMMUNICATION – (Related to City Business Only – 5 minute limit per person, 30 minute limit total) Individuals who have received value of $50 or more to communicate to the City Council on behalf of another, and employees speaking on behalf of their employer, must so identify themselves prior to addressing the City Council. Failure to do so shall be a misdemeanor and punishable by a fine of $250. Chris Michaels, resident, commented on the email he sent to the Council concerning the re-stripping on recent Richmond Street. Erin Ferrier, resident, commented on the recent re-stripping of Richmond Street.

Council commented on the Public Communication.

Mayor Fuentes announced that Council would be meeting in closed session pursuant to the items listed on the Agenda.

SPECIAL ORDER OF BUSINESS:

CLOSED SESSION:
The City Council may move into a closed session pursuant to applicable law, including the Brown Act (Government Code Section §54960, et seq.) for the purposes of conferring with the City’s Real Property Negotiator; and/or conferring with the City Attorney on potential and/or existing litigation; and/or discussing matters covered under Government Code Section §54957 (Personnel); and/or conferring with the City’s Labor Negotiators; as follows:

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Gov’t Code §54956.9(d) (3): -1- matter

1. City of El Segundo vs. City of Los Angeles, et.al. LASC Case No. BS094279

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to Government Code §54956.9(d) (2) and (3): -0- matter.
Initiation of litigation pursuant to Government Code §54956.9(c): -1- matter.

DISCUSSION OF PERSONNEL MATTERS (Gov’t Code §54957): -0- matter

APPOINTMENT OF PUBLIC EMPLOYEE (Gov’t. Code § 54957): -0- matter

PUBLIC EMPLOYEMENT (Gov’t Code § 54957) -0- matter

CONFERENCE WITH CITY’S LABOR NEGOTIATOR (Gov’t Code §54957.6): -8- matters

1. Employee Organizations: Police Management Association; Police Officers Association; Police Support Services Employees Association; Fire Fighters Association; Supervisory and Professional Employees Association; City Employees Association; Executive Management Group (Unrepresented Group); Management/Confidential Group (Unrepresented Group)

Agency Designated Representative: Steve Filarsky and City Manager

CONFERENCE WITH REAL PROPERTY NEGOTIATOR (Gov’t Code §54956.8): -0- matters

Adjourned at 6:55 PM
REGULAR MEETING OF THE EL SEGUNDO CITY COUNCIL
TUESDAY, NOVEMBER 4, 2014 - 7:00 P.M.

7:00 P.M. SESSION

CALL TO ORDER – Mayor Fuentes at 7:00 PM

INVOCATION – Brendon Cash, Pastor, Oceanside Christian Fellowship

PLEDGE OF ALLEGIANCE – Mayor Pro Tem Jacobson

PRESENTATIONS

a. Proclamation read by Mayor Fuentes and presented to Fire Chief Kevin Smith proclaiming November 17, 2014 – December 18, 2014 as the Spark of Love Toy Drive.

ROLL CALL

Mayor Fuentes - Present
Mayor Pro Tem Jacobson - Present
Council Member Atkinson - Present
Council Member Fellhauer - Present
Council Member Dugan - Present

PUBLIC COMMUNICATIONS – (Related to City Business Only – 5 minute limit per person, 30 minute limit total) Individuals who have received value of $50 or more to communicate to the City Council on behalf of another, and employees speaking on behalf of their employer, must so identify themselves prior to addressing the City Council. Failure to do so shall be a misdemeanor and punishable by a fine of $250. While all comments are welcome, the Brown Act does not allow Council to take action on any item not on the agenda. The Council will respond to comments after Public Communications is closed.

Loretta Frye, resident, commented on the Water and Sewer Protest process and ballots. Ms. Frye is not in favor of the recent re-stripping on Richmond Street.

Dina Ferguson, St. Michael's Episcopal Church and Pre-School, not in favor of the recent re-stripping of Richmond Street.

Chris Terrin, resident, not in favor of the recent re-stripping of Richmond Street.

Victoria Steven, resident, not in favor of the recent re-stripping on Richmond Street.

Angela Nevel, resident, not in favor of the recent re-stripping on Richmond Street.

John Eldon, resident, not in favor of the recent re-stripping on Richmond Street.

Antonio Mendez, resident, mentioned an article he read relating to Top Golf, commented on a flyer he received via Mike Robbins pertaining to the Water and Sewer Protest and commented on the Park’s closing of 10:00 PM.

Keia Gonzalez, resident, commented on the traffic on Grand Ave. and commented on the new fees for reservations at the Recreation and Park.
Lou Merez, Manhattan Beach resident, commented on item #C2. 
John Gutt, resident, commented on item #C2.

CITY COUNCIL COMMENTS – (Related to Public Communications)

Council answered questions from Public Communications.

A. PROCEDURAL MOTIONS

Consideration of a motion to read all ordinances and resolutions on the Agenda by title only.

MOTION by Mayor Pro Tem Jacobson, SECONDED by Council Member Fellhauer to read all ordinances and resolutions on the agenda by title only. MOTION PASSED BY UNANIMOUS VOICE VOTE. 5/0.

B. SPECIAL ORDERS OF BUSINESS (PUBLIC HEARING)

1. Consideration and possible action to open a public hearing and receive public testimony concerning adopting a resolution amending the Zone A preferential parking area and include the permit fee in accordance with the El Segundo Municipal Code (“ESMC”). Zone A will be amended to include the west curb line of Washington Street (from Maple Avenue to Walnut Avenue), both curb lines of Walnut Avenue (from Washington Street to Center Street), both curb lines of Sycamore Avenue between Washington Street and California Street (excluding the south curb line directly adjacent to the public park), and both curb lines of California Street between Acacia Avenue and Maple Avenue (Excluding the east curb line directly adjacent to the public park).
   (Fiscal Impact: $2,000.00)

Mayor Fuentes stated this was the time and place for a Public Hearing regarding adopting a resolution amending the Zone A preferential parking area and include the permit fee in accordance with the El Segundo Municipal Code (“ESMC”). Zone A will be amended to include the west curb line of Washington Street (from Maple Avenue to Walnut Avenue), both curb lines of Walnut Avenue (from Washington Street to Center Street), both curb lines of Sycamore Avenue between Washington Street and California Street (excluding the south curb line directly adjacent to the public park), and both curb lines of California Street between Acacia Avenue and Maple Avenue (excluding the east curb line directly adjacent to the public park).

City Clerk Weaver stated that proper notice had been given in a timely manner and that no written communication has been received in the City Clerk’s office.

Mayor Fuentes opened the Public Hearing.

Mitch Tavera, Police Chief, gave a presentation and answered Council questions.
MOTION by Mayor Pro Tem Jacobson, SECONDED by Council Member Dugan to close the public hearing. MOTION PASSED BY UNANIMOUS VOICE VOTE. 5/0

Council Discussion

Karl Berger, Assistant City Attorney, stated for the record; Section 5 (pertaining to permit fees) shall be $0.00. No fees to be charged to the residents.

Karl Berger, Assistant City Attorney, read by title only:

RESOLUTION NO. 4890

A RESOLUTION AMENDING RESOLUTION NO. 4876 REGARDING PREFERENTIAL PARKING AREAS WITHIN THE CITY WHERE PARKING PERMITS MAY BE USED IN ACCORDANCE WITH EL SEGUNDO MUNICIPAL CODE CHAPTER 8-5A.

MOTION by Mayor Pro Tem Jacobson, SECONDED by Council Member Fellhauer to adopt Resolution No. 4890 amending Resolution No. 4876. MOTION PASSED BY UNANIMOUS VOICE VOTE. 5/0

C. UNFINISHED BUSINESS

2. Discussion and possible action regarding the distribution of the Request for Proposals for a Financial Analysis and Comparison of The Lakes at El Segundo Golf Course and the TopGolf Development Proposal. (Fiscal Impact: Not to exceed $10,000 from donated funcs)

Meredith Petit, Director of Recreation and Parks, gave a presentation.

Council Discussion

MOTION by Council Member Atkinson, SECONDED by Mayor Pro Tem Jacobson to distribute the Request for Proposal for a Financial Analysis and Comparison of The Lakes at El Segundo Golf Course and the TopGolf Development Proposal. MOTION PASSED BY A VOICE VOTE. 3/2 Yes: Atkinson, Fellhauer, Jacobson No: Dugan, Fuentes

3. Consideration and possible action to 1) receive and file this report regarding the Capital Improvement Program (CIP) goals and objectives for FY 2014/15 and summary of resources needs to accomplish those goals and objectives and 2) consider whether to allocate additional staffing resources in Public Works to accelerate the proposed schedule for CIP and improve plan check services. (Fiscal Impact: Undetermined)

Stephanie Katsouleas, Public Works Director, gave a presentation.
Council Discussion

Council consensus to receive and file the report regarding the Capital Improvement Program Goals and Objectives for FY 2014/15. Council directed staff to identify staffing options and the resources needed to accomplish accelerating the Capital Improvement Projects and bring back the findings to a future City Council Meeting.

D. REPORTS OF COMMITTEES, COMMISSIONS AND BOARDS

E. CONSENT AGENDA

All items listed are to be adopted by one motion without discussion and passed unanimously. If a call for discussion of an item is made, the item(s) will be considered individually under the next heading of business.

4. Approve Warrant Numbers 3003069 through 3003292 on Register No. 2 in the total amount of $826,888.71 and Wire Transfers from 10/05/2014 through 10/19/2014 in the total amount of $3,417,015.94. Authorized staff to release. Ratified Payroll and employee Benefit checks; checks released early due to contracts or agreement; emergency disbursements and/or adjustments; and wire transfers.

5. Approve Special City Council Meeting Minutes of October 20, 2014 and Regular City Council Meeting Minutes of October 21, 2014.

6. Approve a request for a new Alcoholic Beverage Control (ABC) License to allow the on-site sale and consumption of beer, wine and distilled spirits (Type 47 State of California Alcoholic Beverage Control License) at a hotel bar (Aloft Hotel) at a location currently addressed as 525 North Sepulveda Boulevard. Applicant: Rubicon B Hacienda LLC. (Fiscal Impact: N/A)

7. Adopt Resolution No. 4891 regarding the intent to vacate an existing public street easement at 815 and 821 Hornet Way and adopt Resolution No. 4892 to affirm the adoption of Ordinance No. 237 regarding vacation of a 90-foot wide public street easement and a 60-foot wide public street easement at 815, 821 and 827 Hornet Way. Applicant: Northrop Grumman c/o DCA Engineering (Fiscal Impact: None)

8. Receive and file the report regarding the emergency repair to remove debris in the attic space of City Hall without the need for bidding in accordance with Public Contracts Code §§ 20168 and 22050 and El Segundo Municipal Code (“ESMC”) §§ 1-7-12 and 1-7A-4. (Fiscal Impact: $82,354.00)
9. Receive and file the report regarding the emergency repair to remove debris in the attic space of City Hall without the need for bidding in accordance with Public Contracts Code §§ 20168 and 22050 and El Segundo Municipal Code (“ESMC”) §§ 1-7-12 and 1-7A-4.

MOTION by Council Member Fellhauer, SECONDED by Council Member Atkinson to approve Consent Agenda items 4, 5, 6 7, 8, and 9. ***Mayor Fuentes excused herself from voting on item #7, due to the fact that Ms. Fuentes is employed by Northrop Grumman. MOTION PASSED BY UNANIMOUS VOICE VOTE. 5/0

F. NEW BUSINESS

10. Discussion and possible action regarding the request from Space-X to reserve areas of Recreation Park for the purposes of a special event, including barbequeing for a period of up to 24 hours, and in violation of the El Segundo Municipal Code pertaining Title 10, Chapter 1 for Park Rules and Regulations (“ESMC § 10-1-4). (Fiscal Impact: None)

Meredith Petit, Director of Recreation and Parks, gave a presentation.

Council Discussion

Karl Berger, Assistant City Attorney, answered questions by Council and advised the City execute a license agreement with Space-X if the Council approves the item.

MOTION by Council Member Fellhauer, SECONDED by Council Member Atkinson to approve the request from Space-X to reserve areas of Recreation Park for the purposes of a special event, including barbequeing for a period of up to 24 hours, and in violation of the El Segundo Municipal Code pertaining Title 10, Chapter 1 for Park Rules and Regulations (“ESMC § 10-1-4). MOTION PASSED BY A VOICE VOTE. 4/1 Yes: Atkinson, Dugan, Fellhauer, Jacobson No: Fuentes

11. Consideration and possible action regarding 1) Introduction of an Ordinance; 2) Adoption of a Resolution of Intention to approve an Amendment to the Contract between the Board of Administration of the California Public Employees’ Retirement System (CalPERS) and the El Segundo City Council to cease contributions under Government Code Section 20516(a) (3% Employee Cost Sharing of Additional Benefits) applicable to El Segundo Firefighters’ Association members per 2011-14 MOU agreement and 3) Approval for Staff to administer the required Employee Election. (Fiscal Impact: $174,338 for Fiscal Year 2014/15)

Martha Dykstra, Human Resource Director, explained the item.

Council Discussion
MOTION by Council Member Fellhauer, SECONDED by Council Member Atkinson to adopt Urgency Ordinance No. 1498, adopt Resolution No. 4893, and direct Staff to administer the Employee Election. MOTION PASSED BY UNANIMOUS VOICE VOTE. 5/0

REPORTS – CITY MANAGER - Thanked the employees for a safe and enjoyable Halloween.

REPORTS – CITY ATTORNEY - None

REPORTS – CITY CLERK - None

REPORTS – CITY TREASURER - None

REPORTS – CITY COUNCIL MEMBERS

Council Member Fellhauer – Mentioned November 11, 2014 is Veteran’s Day and suggested take time to thank a Veteran for their service to our Country

Council Member Atkinson – Attended the Sketchers Pier to Pier Walk last weekend.

Council Member Dugan – None

Mayor Pro Tem Jacobson – None

Mayor Fuentes – Mentioned Veteran’s Day as well, thanked the City Manager and Chevron for taking care of a storm drain emergency at Grand Beach over the weekend, attended the Real Estate Broker’s event, attended the 75th Anniversary of Northrop Aviation and attended a presentation with Congress woman Maxine Water’s at the Los Angeles Airport concerning Ebola protocol.

PUBLIC COMMUNICATIONS – (Related to City Business Only – 5 minute limit per person, 30 minute limit total) Individuals who have receive value of $50 or more to communicate to the City Council on behalf of another, and employees speaking on behalf of their employer, must so identify themselves prior to addressing the City Council. Failure to do so shall be a misdemeanor and punishable by a fine of $250. While all comments are welcome, the Brown Act does not allow Council to take action on any item not on the agenda. The Council will respond to comments after Public Communications is closed. 

Loretta Frye, resident, commented on the Water and Sewer Protest ballots and commented on the Richmond Street re-stripping.

MEMORIALS – None
ADJOURNMENT at 9:21 PM

Tracy Weaver, City Clerk
CALL TO ORDER – Mayor Fuentes at 5:00 PM

ROLL CALL

Mayor Fuentes - Present
Mayor Pro Tem Jacobson - Present
Council Member Dugan - Present
Council Member Atkinson - Present
Council Member Fellhauer - Present

PUBLIC COMMUNICATIONS - (Related to City Business Only - 5 minute limit per person, 30 minute limit total). Individuals who have received value of $50 or more to communicate to the City Council on behalf of another, and employees speaking on behalf of their employer, must so identify themselves before addressing the City Council. Failure to do so is a misdemeanor and punishable by a fine of $250.

Chris Michaels, resident, commented on the email he sent to the Council concerning the re-stripping on recent Richmond Street.

Erin Ferrier, resident, commented on the recent re-stripping of Richmond Street.

SPECIAL ORDER OF BUSINESS:

Mayor Fuentes announced that Council would be meeting in closed session pursuant to the items listed on the Agenda.

CLOSED SESSION:

The City Council may move into a closed session pursuant to applicable law, including the Brown Act (Government Code Section §54960, et seq.) for the purposes of conferring with the City’s Real Property Negotiator; and/or conferring with the City Attorney on potential and/or existing litigation; and/or discussing matters covered under Government Code Section §54957 (Personnel); and/or conferring with the City’s Labor Negotiators; as follows:

CONFERENCE WITH LEGAL COUNSEL – ANITICIPATED LITIGATION

Significant exposure to litigation pursuant to Government Code §54956.9(d) (2) and (3):

-1- matter.

ADJOURNMENT at 6:55 PM

______________________________
Tracy Weaver, City Clerk
EL SEGUNDO CITY COUNCIL

AGENDA STATEMENT

MEETING DATE: November 18, 2014
AGENDA HEADING: Consent Agenda

AGENDA DESCRIPTION:

Consideration and possible action to receive and file this report regarding the emergency repair to remove debris in the attic space of City Hall without the need for bidding in accordance with Public Contracts Code §§ 20168 and 22050 and El Segundo Municipal Code ("ESMC") §§ 1-7-12 and 1-7A-4. (Fiscal Impact: $82,354.00)

RECOMMENDED COUNCIL ACTION:

(1) Receive and file this report regarding the emergency repair to remove debris in the attic space of City Hall without the need for bidding in accordance with Public Contracts Code §§ 20168 and 22050 and El Segundo Municipal Code ("ESMC") §§ 1-7-12 and 1-7A-4.

(2) Alternatively, discuss and take other possible action related to this item.

ATTACHED SUPPORTING DOCUMENTS:

None

FISCAL IMPACT: Included in Adopted Budget

Amount Budgeted: $82,354.00
Additional Appropriation: No
Account Number(s): 405-400-0000-6215 (Facilities Maintenance: Repairs and Maintenance)

ORIGINATED BY: Stephanie Katsouleas, Director of Public Works
REVIEWED BY: Stephanie Katsouleas, Director of Public Works
APPROVED BY: Greg Carpenter, City Manager

BACKGROUND AND DISCUSSION:

Cleaning of the interstitial space within City Hall, which was limited to Friday – Sunday, is now complete. Punch list items are being addressed by the contractor. Staff expects to close out the contract this month.

Public Contracts Code § 22050 (c) requires that the City Council receive updates at every regularly scheduled meeting until the emergency repair is completed. Therefore, staff recommends that City Council receive and file this report on the status of the emergency repair to clean the attic space in City Hall.
AGENDA DESCRIPTION:

Consideration and possible action to receive and file this report regarding cleaning and repairing drywall and carpet as well as restoring furniture in the north portion of City Hall without the need for bidding in accordance with Public Contracts Code §§ 20168 and 22050 and El Segundo Municipal Code (“ESMC”) § 1-7-12 and 1-7A-4. (Fiscal Impact: $37,000.00)

RECOMMENDED COUNCIL ACTION:

(1) Receive and file this report regarding cleaning and repairing drywall and carpet as well as restoring furniture in the north portion of City Hall without the need for bidding in accordance with Public Contracts Code §§ 20168 and 22050 and El Segundo Municipal Code (“ESMC”) § 1-7-12 and 1-7A-4; and/or.

(2) Alternatively, discuss and take other possible action related to this item.

ATTACHED SUPPORTING DOCUMENTS:

None

FISCAL IMPACT: Included in Adopted Budget

Amount Budgeted: $37,000
Additional Appropriation: No.
Account Number(s): 405-400-0000-6215 (Facilities Maintenance Fund – Repair & Maintenance Acct.)

ORIGINATED BY: Stephanie Katsouleas, Director of Public Works

REVIEWED BY: Stephanie Katsouleas, Director of Public Works

APPROVED BY: Greg Carpenter, City Manager

BACKGROUND AND DISCUSSION:

A&V Contractors, Inc. began work on October 8, 2014 to clean and repair drywall and carpet as well as restore furniture in the north portion of City Hall (Human Resources, City Clerk’s office, server room). As you may recall, damage to these areas was due to an improperly sealed drain and corresponding rain event which occurred during the City Hall roofing project. Demolition of all areas and subsequent repairs in the women’s restroom are complete. Construction continues in the other areas, including drywall patching, painting and carpet installation.

Public Contracts Code § 22050(c) requires that the City Council receive updates at every regularly scheduled meeting until the emergency repair is completed. Therefore, staff also recommends that City Council receive and file this report on the status of the emergency repair to clean and repair drywall and carpet and restore furniture in the north portion of City Hall.
AGENDA DESCRIPTION:
Consideration and possible action to accept as complete the Center St. and Pine Ave. Water Main Improvement, Project No. PW 14-02. (Fiscal Impact: $544,535.37)

RECOMMENDED COUNCIL ACTION:
1. Accept the work for Project No. PW14-02 as complete.
2. Authorize the City Clerk to file Notice of Completion in the County Recorder's office.
3. Alternatively, discuss and take other possible actions related to this item.

ATTACHED SUPPORTING DOCUMENTS:
Notice of Completion

FISCAL IMPACT: Included in Adopted Budget

Amount Budgeted: $600,000
Additional Appropriation: N/A
Account Number(s): 501-400-7103-8207 (Water Enterprise Fund)

ORIGINATED BY: Lifan Xu, Principal Civil Engineer
REVIEWED BY: Stephanie Katsouleas, Public Works Director
APPROVED BY: Greg Carpenter, City Manager

BACKGROUND AND DISCUSSION:
The City's water transmission and distribution system dates back to the 1920s. Staff regularly evaluates the conditions of the pipes to develop and prioritize a replacement schedule for more than 65 miles of active water mains. The water mains under Center St., from Mariposa Ave. to Pine Ave., and under Pine Ave., from Center St. to Lomita St., were installed in 1930. They have exceeded their useful life and are now in need of replacement.

On April 1, 2014, City Council adopted the plans and specifications for Center St. and Pine Ave. Water Main Improvements (Project No. PW14-02) and authorized staff to advertise the project for receipt of construction bids.

On June 3, 2014, the City Council awarded a standard public works contract to the lowest responsible bidder, Stephen Doreck Equipment Rentals, Inc. for $413,372.50 and approved an additional $82,674.50 for construction-related contingencies. City Council also awarded a professional services agreement to AKM Consulting Engineers to provide construction inspection for the Project in the amount of $59,350.00 with an additional $10,000 for contingencies.
Construction began on July 14, 2014 and was successfully completed by Stephen Doreck Equipment Rentals, Inc. on October 15, 2014. Additional leaking water mains and valves were discovered during construction and subsequently repaired with construction contingency.

Staff recommends that City Council accept the work performed by Stephen Doreck Equipment Rentals, Inc. as complete and authorize the City Clerk to file a Notice of Completion with the County Recorder's office.

**Accounting Summary:**

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<thead>
<tr>
<th>Amount</th>
<th>Description</th>
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<tbody>
<tr>
<td>$413,372.50</td>
<td>Stephen Doreck Equipment Rentals, Inc. Contract Amount</td>
</tr>
<tr>
<td>+$82,027.71</td>
<td>Change Order and Construction Contingency Utilized</td>
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<td><strong>$495,400.21</strong></td>
<td><strong>Stephen Doreck Equipment Rentals, Inc. Construction Total</strong></td>
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<tr>
<td>+$48,463.16</td>
<td>AKM Construction Inspection Funds Utilized</td>
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<tr>
<td>+$672.00</td>
<td>Advertising for Bids in Newspaper</td>
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<tr>
<td><strong>$544,535.37</strong></td>
<td><strong>Total Fiscal Impact</strong></td>
</tr>
<tr>
<td>$600,000.00</td>
<td>Amount Budgeted for the project</td>
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<tr>
<td>-$544,535.37</td>
<td>Total Fiscal Impact</td>
</tr>
<tr>
<td><strong>$55,464.63</strong></td>
<td>Unspent Budgeted Amount Returned to the Water Fund</td>
</tr>
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</table>
NOTICE OF COMPLETION OF CONSTRUCTION PROJECT

Project Name: Center St. and Pine Ave. Water Main Improvement

Project No. : PW 14-02  Contract No. 4615

Notice is hereby given pursuant to State of California Civil Code Section 3093 et seq that:

1. The undersigned is an officer of the owner of the interest stated below in the property hereinafter described.

2. The full name of the owner is: City of El Segundo

3. The full address of the owner is: City Hall, 350 Main Street, El Segundo, CA, 90245

4. The nature of the interest of the owner is: Public Facilities

5. A work of improvement on the property hereinafter described was field reviewed by the City Engineer on October 15, 2014. The work done was: Water Main Improvement.

6. On November 17, 2014, City Council of the City of El Segundo accepted the work of this contract as being complete and directed the recording of this Notice of Completion in the Office of the County Recorder.

7. The name of the Contractor for such work of improvement was: Stephen Doreck Equipment Rentals, Inc.

8. The property on which said work of improvement was completed is in the City of El Segundo, County of Los Angeles, State of California, and is described as follows: Center St. from Mariposa Ave. to Pine Ave. and Pine Ave. from Center St. to Lomita St.

9. The street address of said property is: Center St. and Pine Ave. in El Segundo, CA 90245

Dated: ________________

Stephanie Katsouleas
Public Works Director

VERIFICATION

I, the undersigned, say: I am the Director of Public Works/City Engineer of the City El Segundo, the declarant of the foregoing Notice of Completion; I have read said Notice of Completion and know the contents thereof; the same is true of my own knowledge.

I declare under penalty of perjury the foregoing is true and correct.

Executed on ________________, 2014 at El Segundo, California. 90245

_________________________________________
Stephanie Katsouleas
Public Works Director
AGENDA DESCRIPTION:

Consideration and possible action to approve Vesting Tract No. 72169, a subdivision of 115 East Walnut Avenue for condominium purposes. (Fiscal Impact: None)

RECOMMENDED COUNCIL ACTION:

1. Approve and accept Final Tract Map No. 72169
2. Authorize the appropriate City Official(s) to sign and record said Map; and/or
3. Alternatively, discuss and take other possible action related to this item.

ATTACHED SUPPORTING DOCUMENTS:

None.

FISCAL IMPACT: None

Amount Budgeted: $0
Additional Appropriation: None
Account Number(s): Not applicable

ORIGINATED BY: Kimberly Christensen, AICP, Planning Manager
REVIEWED BY: Sam Lee, Planning and Building Safety Director
APPROVED BY: Greg Carpenter, City Manager

BACKGROUND AND DISCUSSION:

The applicant, Karsten Pointe 115 Walnut ES, LLC, and the property owners, Peyer Family Trust, are requesting approval of Vesting Tract Map No. 72169. The applicant and owners seek to create two new lots from one existing lot (115 East Walnut Avenue) and to construct six new buildings with two condominium residential units in each building for a total of 12 condominium units. On May 23, 2013, the Planning Commission held a public hearing on the proposed subdivision and subsequently approved Vesting Tentative Map No. 72169 and Resolution No. 2734 approving Environmental Assessment No. EA-1014.

The Final Tract Map subdivides 23,357 square feet into 12 condominium units. The Final Tract Map conforms to the Tentative Map and has been reviewed and approved by the Los Angeles County Department of Public Works. City staff has determined that Final Tract Map No. 72169 is in substantial conformance with the General Plan and applicable zoning and building ordinances.

The Final Tract Map is now ready for approval by the City Council. If the City Council finds the Final Tract Map to be in substantial compliance with the previously approved Tentative Map,
then the City Council must approve the Final Tract Map (Gov. Code §§ 66457, 66474.1). If approved, the map will be recorded in the Los Angeles County Registrar-Recorder’s Office.
AGENDA DESCRIPTION:

Consideration and possible action to waive the bidding process per El Segundo Municipal Code §1-7-11 by utilizing previously established government contracting rates, and authorize the purchase of one (1) Sewer Equipment Company of America High Pressure Sewer Jetting Truck Using National Joint Powers Alliance contracting rates. (Fiscal Impact: $238,400.00)

RECOMMENDED COUNCIL ACTION:

1. Pursuant to El Segundo Municipal Code §1-7-11, waive the bidding process and purchase one (1) Sewer Equipment Company of America High Pressure Sewer Jetting Truck for cleaning of sewer mainlines.

2. Authorize the City Manager to execute an agreement, in a form approved by the City Attorney, with Plumbers Depot to purchase one (1) Sewer Equipment Company of America High Pressure Sewer Jetting Truck for cleaning of sewer mainlines with Sewer Enterprise funds using National Joint Powers Alliance contract rates.

3. Alternately discuss, and take other action related to this item.

ATTACHED SUPPORTING DOCUMENTS:

National Joint Powers Alliance Contract # 022014-SCA
Specifications for Sewer Equipment Company of America 800-HPR-ECO Truck

FISCAL IMPACT: Included in Adopted Budget

Amount Budgeted: $275,000.00
Additional Appropriation: No
Account Number(s): 502-400-4301-8105 Sewer Operations Equipment Replacement

ORIGINATED BY: Gil Busick, Wastewater Supervisor
REVIEWED BY: Stephanie Katsouleas, Director of Public Works
APPROVED BY: Greg Carpenter, City Manager

BACKGROUND AND DISCUSSION:

To effectively clean and maintain the City of El Segundo sewer mainlines requires a high pressure sewer jetting truck. The truck that staff currently uses for cleaning mainlines is a combination high pressure sewer jetting truck/vacuum truck. Because of the weight and space used for its vacuum capabilities, the truck has relatively small water carrying capacity and requires frequent fill-ups during routine cleaning operations. Although the vacuum capability is extremely useful and necessary for a variety of tasks, it is typically used 5% of the time while the high pressure jetting is used 95% of the time. The new sewer jetting truck, with its large capacity water tank, will result in more efficient sewer mainline cleaning with less time needed for refills. The new truck is also smaller and more maneuverable than the combination truck.
Lastly, the new jetting truck will enable staff to be better prepared for dealing with sewer system overflows and spills because staff will have the ability to simultaneously contain a spill with the vacuum truck while breaking the blockage with the jetting truck. This ability will undoubtedly improve our response and mitigation time, and help reduce or even eliminate flows from reaching the storm drain system. Purchase of the new sewer jetting truck was included in the 2014-15 annual budget and is now ready for purchase.

Therefore, staff recommends that City Council waive the bidding process per El Segundo Municipal Code §1-7-11 and authorize the purchase of one (1) Sewer Equipment Company of America High Pressure Sewer Jetting Truck Using National Joint Powers Alliance contracting rates.
National Joint Powers Alliance® (herein NJPA)
REQUEST FOR PROPOSAL (herein RFP)

for the procurement of

SEWER VACUUM, HYDRO-EXCAVATION, AND/OR STREET SWEEPER EQUIPMENT WITH RELATED ACCESSORIES AND SUPPLIES

RFP Opening
February 21, 2014
8:00 A.M. Central Time
At the offices of the
National Joint Powers Alliance®
202 12th Street Northeast, Staples, MN 56479

RFP #022014

The National Joint Powers Alliance® (NJPA), on behalf of NJPA and its current and potential Member agencies to include all Government, Higher Education, K12 Education, Non-Profit, and all other Public Agencies located nationally in all fifty states and potentially internationally, issues this Request For Proposal (RFP) to result in a national contract solution for the procurement of SEWER VACUUM, HYDRO-EXCAVATION, AND/OR STREET SWEEPER EQUIPMENT WITH RELATED ACCESSORIES AND SUPPLIES. Details of this RFP are available beginning January 9, 2014 and continuing until February 13, 2014. Details may be obtained by letter of request to Maureen Knight, NJPA, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479, or by e-mail at RFP@njpacoop.org. Proposals will be received until February 20, 2014 at 4:30 p.m. Central Time at the above address and opened February 21, 2014 at 8:00 A.M. Central Time.

RFP Timeline

January 9, 2014
Publication of RFP in the print and online Minneapolis Star Tribune, in the print version of the Salt Lake News within the state of Utah, in the print and online Daily Journal of Commerce within the State of Oregon, the NJPA website, and on the website of noticetobidders.com

February 6, 2014
10:00 A.M. Central Time
Pre-Proposal Conference (webcast – conference call - Connection info sent to all inquirers two business days prior to the event)

February 13, 2014
Deadline for RFP requests and questions

February 20, 2014
4:30 P.M. Central Time
Deadline for Submission of Proposals

February 21, 2014
8:00 A.M. Central Time
Public Opening of Proposals

Direct questions regarding this RFP to:
Maureen Knight at maureen.knight@njpacoop.org or (218)895-4114
FORM D

Formal Offering of Proposal
(To be completed Only by Proposer)

SEWER VACUUM, HYDRO-EXCAVATION, AND/OR STREET SWEeper EQUIPMENT WITH RELATED ACCESSORIES AND SUPPLIES.

In compliance with the Request for proposal (RFP) for "SEWER VACUUM, HYDRO-EXCAVATION, AND/OR STREET SWEeper EQUIPMENT WITH RELATED ACCESSORIES AND SUPPLIES", the undersigned warrants that I/we have examined this RFP and, being familiar with all of the instructions, terms and conditions, general specifications, expectations, technical specifications, service expectations and any special terms, do hereby propose, fully commit and agree to furnish the defined equipment/products and related services in full compliance with all terms, conditions of this RFP, any applicable amendments of this RFP, and all Proposer's Response documentation. Proposer further understands they accept the full responsibility as the sole source of responsibility of the proposed response herein and that the performance of any sub-contractors employed by the Proposer in fulfillment of this proposal is the sole responsibility of the Proposer.

Company Name: Sewer Equipment Company
Date: 2-13-14

Company Address: 1590 Dutch Road

City: Dixon State: IL Zip: 61021

Contact Person: Tom Hochmouth
Title: Western Region Sales Manager

Authorized Signature (ink only): [Signature]
(Name printed or typed)
Form F

Contract Acceptance and Award

(To be completed only by NJPA)

NJPA to 2014 Sewer Vacuum, tank-wiper, and street-sweeper equipment with related accessories supplied

Sewer Equipment Company of America

Proposer's full legal name

Your proposal is hereby accepted and awarded. As an awarded Proposer, you are now bound to provide the defined product/equipment and services contained in your proposal offering according to all terms, conditions, and pricing set forth in this RFP, any amendments to this RFP, your Response, and any exceptions accepted or rejected by NJPA on Form C.

The effective start date of the Contract will be March 18th, 2014 and continue for four years from the board award date. This contract has the consideration of a fifth year renewal option at the discretion of NJPA.

National Joint Powers Alliance® (NJPA)

NJPA Authorized signature: [Signature]

NJPA Executive Director

(Name printed or typed)

Awarded this 18th day of March, 2014 NJPA Contract Number 022014-SCA

NJPA Authorized signature: [Signature]

NJPA Board Member

(Name printed or typed)

Executed this 18th day of March, 2014 NJPA Contract Number 022014-SCA

Proposer hereby accepts contract award including all accepted exceptions and NJPA clarifications identified on FORM C.

Vendor Name: Sewer Equipment Company of America

Vendor Authorized signature: [Signature]

(Name printed or typed)

Title: Western Region Sales Manager

Executed this 22nd day of March, 2014 NJPA Contract Number 022014-SCA
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<th>Model</th>
<th>Drive System</th>
<th>Hose Reel Location</th>
<th>Reel Rotation</th>
<th>Water Tank Size</th>
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<td>800-HPRTVEC0</td>
<td>Hydrostatic/Aux Engine</td>
<td>Rear, Extendable</td>
<td>Yes</td>
<td>1,000-3,000 Gallon</td>
</tr>
<tr>
<td>800-HPRECO</td>
<td>Hydrostatic/Aux Engine</td>
<td>Rear, Extendable</td>
<td>Yes</td>
<td>1,000-3,000 Gallon</td>
</tr>
<tr>
<td>800-HF</td>
<td>Hydrostatic/Aux Engine</td>
<td>Front</td>
<td>Yes</td>
<td>1,000-3,000 Gallon</td>
</tr>
<tr>
<td>800-H</td>
<td>Hydrostatic/Aux Engine</td>
<td>Rear, Fixed</td>
<td>No</td>
<td>1,000-3,000 Gallon</td>
</tr>
<tr>
<td>800-A or APR</td>
<td>Aux Engine</td>
<td>Rear, Fixed (A) or Extendable (APR)</td>
<td>Yes</td>
<td>1,000-3,000 Gallon</td>
</tr>
</tbody>
</table>

**General Specifications**

Environmental Enclosure  
One piece welded steel shroud  
One piece aluminum shroud  
Aluminum roll up door  
80,000 BTU Heater in shroud

Electrical System  
NEMA 4 rated controls enclosure  
Loomed wiring  
Sealed connections and junction boxes  
Unit specific wiring diagram  
ICC Lighting System

Water / Jet System  
Exclusive dupolene tank  
UV Stable  
Weldable and Repairable  
Dual tank system for flexibility  
Duraprene baffles inside tank for reduced water movement  
Removable top for inspection and cleaning  
Customizable tank sizes  
7 year warranty standard  
Pumps with volumes from 40-100 GPM  
“Vari-Flow” water delivery system for flow variable flow  
Integral hydraulic pump drive  
Wash down system  
Winterization blow out system

Warranty**  
12 month / 2,000 hour warranty on body

Safety Hose Reel  
Variable speed hydraulic drive  
Industrial swivel bearing  
Welded construction  
Controls rotate with reel  
Water level sight gauge on both sides of tanks  
10’ Leader hose

Convenience features  
Curbside ladder  
Optional root cutter maintenance box  
2 1/2” fill system located at street side of truck  
Water Level sight gauge on both sides of tank  
2 High efficiency nozzles  
Complete accessory package

Design  
Tubular steel frames  
Components pre painted  
Modular sub-assemblies  
Powder coated shrouds (white only)  
Custom colors available

Environmental Friendly Hydraulic Fluid - This hydraulic fluid is non-toxic and inherently biodegradable and therefore non threatening to the ecosystem in the event of a fluid leak.

33% Reduction in Engine Operating Speed - This means lower fuel costs and a safer & quieter environment for operators and neighborhood residents while cleaning sewers.

3/4” Thick Duraprene Water Tank Walls - Creates a more durable and robust water tank which will last the lifetime of the jetter.

Reduced Environmental Impact Production Process.

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*All Specifications are subject to change without notice. **Please consult Sewer Equipment Co. of America or your local dealer for specific warranty details.

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# 800-HPR-ECO

## Truck Mounted High Pressure Sewer Cleaner

<table>
<thead>
<tr>
<th>Engine/Pump:</th>
<th>Hose Reel &amp; Hose:</th>
<th>Accessories:</th>
</tr>
</thead>
<tbody>
<tr>
<td>FE Meyers 65 gpm @ 2000 psi</td>
<td>Rear Mounted Safety Hose Reel</td>
<td>10' Leader Hose</td>
</tr>
<tr>
<td>Hydrostatic Drive via World Trans</td>
<td>Rotating &amp; Telescoping with 700' x 1&quot; Hose capacity</td>
<td>BB Hose Guide</td>
</tr>
<tr>
<td>Lighted NEMA 4 control panel</td>
<td>Water Tank &amp; Fill:</td>
<td>Tri-Star (chisel point) nozzle</td>
</tr>
<tr>
<td>Hour Meter &amp; Tachometer</td>
<td></td>
<td>DD (high flow) nozzle</td>
</tr>
<tr>
<td>Air Purge Valve</td>
<td></td>
<td>Finned Nozzle extension</td>
</tr>
<tr>
<td>Recirculation System</td>
<td></td>
<td>Nozzle Rack</td>
</tr>
<tr>
<td>Painted Steel Shroud</td>
<td></td>
<td>25' Fill Hose</td>
</tr>
<tr>
<td>with 3 rollup doors</td>
<td></td>
<td>Washdown Gun w/ 25' ext. hose</td>
</tr>
<tr>
<td>80,000 BTU compartment heater</td>
<td>Truck:</td>
<td>Upstream Pulley Guide</td>
</tr>
</tbody>
</table>

**BASE UNIT AS OUTLINED ABOVE**

<table>
<thead>
<tr>
<th>LIST PRICE</th>
<th>QTY</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>$99,670.00</td>
<td>1</td>
<td>$99,670.00</td>
</tr>
</tbody>
</table>

**FOR ALL NON STANDARD OPTIONS PLEASE CONTACT FACTORY FOR PRICING**

**STANDARD OPTIONS:**

| UPGRADE SYSTEM TO 80 GPM AT 2,000 PSI WATER PUMP | $5,951.00 |
| UPGRADE SYSTEM TO 75 GPM AT 2,500 PSI WATER PUMP | $10,837.00 |
| UPGRADE SYSTEM TO 55 GPM AT 3,000 PSI WATER PUMP (REQUIRES UPGRADE TO 3000 PSI SEWER HOSE) | $5,951.00 |
| UPGRADE TO SINGLE PISTON 65 GPM @ 2500 PSI WATER PUMP | $15,388.00 |
| UPGRADE TO SINGLE PISTON 80 GPM @ 2500 PSI WATER PUMP | $22,571.00 |
| ACCUMULATOR FOR SINGLE PISTON PUMP | $2,694.00 |
| UPGRADE TO ENVIRONMENTAL FRIENDLY HYDRAULIC FLUID | $478.00 |
| HYDRAULICALLY POWERED ROTATING HOSE REEL | $5,244.00 |
| AUTOMATIC LEVEL WIND WITH HYDRAULIC UP/DOWN ACTION | $5,820.00 |
| DIGITAL "SMART COUNTER" FOOTAGE METER | $2,570.00 |
| FOOTAGE METER (MOUNTED ON JET HOSE REEL) | $652.00 |
| FOOTAGE METER (MOUNTED ON MANUAL LEVEL WIND * not available w/ ALW) | $690.00 |
| DRAIN VALVES FOR WATER PUMP *RECOMMENDED FOR COLD CLIMATES* | $139.00 |
| HYDRAULIC PRESSURE GAUGE | $271.00 |
| HYDRAULIC MANIFOLD REEL CONTROL (STANDARD w/ MASTER PENDANT OPTION) | $900.00 |
| HYDRAULIC TOOL CIRCUIT (RATED AT 0.5 GPM, SYSTEM ENGAGED VIA MANUAL DIVERTER VALVE AND SUPPLIED w/ PARKER 60 SERIES CONNECTORS) | $681.00 |
| UPGRADE TO 1000' CAPACITY HOSE REEL IN LIEU OF STANDARD CAPACITY | $22,799.00 |
| TESTING FEE (FOR UNITS ORDERED WITHOUT HOSE) | $333.00 |
| SEWER HOSE (1" I.D., 2500 P.S.I. OPERATING PRESSURE) PER FT | $3.89 |
| SEWER HOSE (2" I.D., 3000 P.S.I. OPERATING PRESSURE) PER FT | $4.67 |
| SEWER HOSE (3/4" I.D., 2500 P.S.I. OPERATING PRESSURE) PER FT | $3.54 |
| SEWER HOSE (3/4" I.D., 3000 P.S.I. OPERATING PRESSURE) PER FT | $3.83 |
| SEWER HOSE (5/8" I.D., 4000 P.S.I. OPERATING PRESSURE) PER FT | $3.60 |
| SEWER HOSE (1/2" I.D., 4000 P.S.I. OPERATING PRESSURE) PER FT | $3.44 |
| 25' x 3/4" LEADER HOSE (IN LIEU OF STANDARD 10') | $189.00 |
| 25' x 1" LEADER HOSE (IN LIEU OF STANDARD 10') | $304.00 |
| LATERAL LINE CLEANING KIT (150' X 1/2" HOSE WITH NOZZLE MOUNTED ON A ROLLING CART; INCLUDES ADDITON OF 1200 PSI AUXILIARY CLEANING CIRCUIT ON JET UNIT) | $3,529.00 |
| Note: Underbody Storage Capacity will be reduced with this option. | |
| MINI-MISSILE NOZZLE | $383.00 |
| PATRIOT II ROOT CUTTER KIT (RING & ADJ. ROLLER SKIDS, 4" TO 15" SAWS) | $2,310.00 |
| 50' WASHDOWN SYSTEM WITH RETRACTABLE REEL | $1,153.00 |
| UPGRADE TO ALUMINUM SHROUD | $10,077.00 |
| DEDUCT TO REMOVE COMPARTMENT HEATER | ($999.00) |

**DUAL REEL OPTIONS:**

DUAL HOSE REELS (SECOND REEL CAPACITY AS FOLLOWS: 400' x 3/4" ID; 700' x 5/8" ID; OR 900' x 1/2" ID) *SEE ABOVE SECTION TO ORDER HOSE NEEDED*

<table>
<thead>
<tr>
<th>LIST PRICE</th>
<th>QTY</th>
<th>TOTAL</th>
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</thead>
<tbody>
<tr>
<td>$7,117.00</td>
<td>1</td>
<td>$7,117.00</td>
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</table>

AUTOMATIC LEVEL WIND w/ HYDRAULIC UP/DOWN ACTION ON BOTH (2) REELS

$10,077.00

**FREIGHT AND/OR APPLICABLE TAXES NOT INCLUDED**

**EFFECTIVE AS OF 01/01/14**
<table>
<thead>
<tr>
<th>TANK &amp; FILL OPTIONS:</th>
<th></th>
<th></th>
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</thead>
<tbody>
<tr>
<td>DECREASE WATER TANK TO 1,000 GALLONS</td>
<td>$(1,235.00)</td>
<td>$0.00</td>
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<tr>
<td>INCREASE TO 1800 GALLON DURAPROLENE™ (BLACK) WATER TANK</td>
<td>$5,150.00</td>
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<tr>
<td>INCREASE TO 2500 GALLON DURAPROLENE™ (BLACK) WATER TANK, INCLUDES INSULATION OF EXTERIOR TANK CROSS-OVER PIPING</td>
<td>$16,480.00</td>
<td></td>
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<tr>
<td>INCREASE TO 3000 GALLON DURAPROLENE™ (BLACK) WATER TANK, INCLUDES INSULATION OF EXTERIOR TANK CROSS-OVER PIPING</td>
<td>$19,055.00</td>
<td></td>
</tr>
<tr>
<td>UPGRADE 10' X 6' LOW PROFILE 1500 GALLON WATER TANK</td>
<td>$16,500.00</td>
<td></td>
</tr>
<tr>
<td>FILL HOSE STORAGE RACK</td>
<td>$183.00</td>
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</tr>
<tr>
<td>TANK ACCESS LADDER</td>
<td>$750.00</td>
<td></td>
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<tr>
<td>UPGRADE DURAPROLENE WATER TANK FROM STANDARD 7 YEAR WARRANTY TO 10 YEAR WARRANTY ON 1500 GALLON UNIT (MUST BE PURCHASED AT TIME OF SALE) CALL FACTORY FOR INCREASED PRICE FOR WARRANTY ON LARGER TANKS</td>
<td>$2,350.00</td>
<td>1</td>
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<thead>
<tr>
<th>LIGHTING OPTIONS:</th>
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<tbody>
<tr>
<td>ENGINE/WATER PUMP COMPARTMENT LIGHT</td>
<td>$182.00</td>
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<tr>
<td>LED FLOOD LIGHT (FACTORY STANDARD)</td>
<td>$390.00</td>
<td>1</td>
</tr>
<tr>
<td>Strobe Light Package 10 Strobe</td>
<td>$470.00</td>
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<tr>
<td>LED STROBE LIGHT (FACTORY STANDARD)</td>
<td>$455.00</td>
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<tr>
<td>LED ARROW STICK (FACTORY STANDARD)</td>
<td>$925.00</td>
<td>1</td>
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<tr>
<td>LED ARROW BOARD (FACTORY STANDARD)</td>
<td>$1,100.00</td>
<td>1</td>
</tr>
<tr>
<td>HANDHELD WIRELESS 12v/110v RECHARGABLE LED SPOTLIGHT WITH STORAGE BRACKET</td>
<td>$290.00</td>
<td>1</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>PENDANT CONTROLS:</th>
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<th></th>
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</thead>
<tbody>
<tr>
<td>BASIC PENDANT CONTROL WITH 35' CORD, (WITH HOSE REEL F-N-R CONTROL AND KILL SWITCH) INCLUDES MANIFOLD HYDRAULICS</td>
<td>$2,114.00</td>
<td></td>
</tr>
<tr>
<td>STANDARD PENDANT CONTROL WITH 35' CORD, (WITH HOSE REEL F-N-R CONTROL, THROTTLE UP/DOWN, KILL SWITCH) INCLUDES MANIFOLD HYDRAULICS</td>
<td>$2,860.00</td>
<td></td>
</tr>
<tr>
<td>MASTER PENDANT CONTROL WITH 35' CORD, (WITH HOSE REEL F-N-R CONTROL, VARIABLE SPEED CONTROL, THROTTLE UP/DOWN, WATER ON/OFF, AND KILL SWITCH) INCLUDES MANIFOLD HYDRAULICS</td>
<td>$3,470.00</td>
<td></td>
</tr>
<tr>
<td>WIRELESS REMOTE CONTROL PENDANT (WITH HOSE REEL F-N-R CONTROL, THROTTLE UP/DOWN, WATER OFF/ON, KILL SWITCH) INCLUDES MANIFOLD HYDRAULICS</td>
<td>$6,274.00</td>
<td>1</td>
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<table>
<thead>
<tr>
<th>PAINT (JETTER PORTION):</th>
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<tbody>
<tr>
<td>STANDARD WHITE PAINT</td>
<td>INCLUDED</td>
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<tr>
<td>ALL OTHER COLORS (EXCEPT METALLIC PAINT)</td>
<td>$595.00</td>
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</table>

<table>
<thead>
<tr>
<th>TRUCK MOUNTING AND TOOL STORAGE OPTIONS:</th>
<th></th>
<th></th>
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</thead>
<tbody>
<tr>
<td>AIR PURGE SYSTEM (POWERED BY CHASSIS)</td>
<td>$1,168.00</td>
<td></td>
</tr>
<tr>
<td>DEDUCT FOR HYDROSTATIC FRONT CRANKSHAFT DIRECT DRIVE</td>
<td>$(955.00)</td>
<td></td>
</tr>
<tr>
<td>REAR GAUGE CLUSTER (VOLTS, WATER TEMP, OIL PRESSURE): OPTION REQUIRES CHASSIS TO BE PROVIDED WITH EITHER AN SAE J1939 INTERFACE (MULTIPLEX SYSTEMS) OR ENGINE ACCESS FOR ANALOG GAUGE SENDERS</td>
<td>$919.00</td>
<td></td>
</tr>
<tr>
<td>SPRAY BAR (FRONT FRAME MOUNTED)</td>
<td>$1,111.00</td>
<td></td>
</tr>
<tr>
<td>FIXED OVERHEAD CANOPY (TO MATCH SHROUD)</td>
<td>$587.00</td>
<td></td>
</tr>
<tr>
<td>STEEL SKIRTING AND STEEL TOOLBOXES (5)</td>
<td>$4,503.00</td>
<td></td>
</tr>
<tr>
<td>STEEL SKIRTING AND ALUMINUM TOOLBOXES (5)</td>
<td>$4,881.00</td>
<td>1</td>
</tr>
<tr>
<td>SKIRTING ONLY (NO TOOLBOXES)</td>
<td>$1,265.00</td>
<td></td>
</tr>
<tr>
<td>LONG HANDLED TOOL STORAGE (TWO (2) 4&quot; TUBES)</td>
<td>$266.00</td>
<td>2</td>
</tr>
<tr>
<td>ROLL-OUT ROOT CUTTER MAINTENANCE BOX</td>
<td>$2,097.00</td>
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<tr>
<td>ROLL-OUT ROOT CUTTER MAINTENANCE BOX W/ELECTRIC PUMP</td>
<td>$3,269.00</td>
<td></td>
</tr>
<tr>
<td>REAR BACK UP CAMERA SYSTEM W/ 7&quot; COLOR MONITOR MOUNTED IN CAB</td>
<td>$960.00</td>
<td>1</td>
</tr>
<tr>
<td>HITCH - REESE STYLE (10,000 LBS MAXIMUM LOAD) WITH CAB MOUNTED BRAKE CONTROLLER &amp; 7 PIN RECEPTICAL</td>
<td>$659.00</td>
<td></td>
</tr>
<tr>
<td>COMBINATION HEAVY DUTY BALL HITCH (20,000 LBS MAXIMUM LOAD) WITH CAB MOUNTED BRAKE CONTROLLER &amp; 7 PIN RECEPTICAL</td>
<td>$937.00</td>
<td></td>
</tr>
<tr>
<td>SIX (6) 18&quot; D.O.T. SAFETY CONES AND HOLDER</td>
<td>$325.00</td>
<td></td>
</tr>
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*Freight and/or applicable taxes not included*
### MANUALS & TRAINING:

<table>
<thead>
<tr>
<th>Item</th>
<th>Price</th>
<th>Discount</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>ADDITIONAL PAPER OPERATOR'S MANUAL</td>
<td>$69.00</td>
<td></td>
<td>$0.00</td>
</tr>
<tr>
<td>CD-ROM OPERATOR'S MANUAL</td>
<td>$49.00</td>
<td></td>
<td>$0.00</td>
</tr>
<tr>
<td>ONSITE FACTORY TRAINING (1 DAY)</td>
<td>$1,450.00</td>
<td></td>
<td>$0.00</td>
</tr>
<tr>
<td>ONSITE FACTORY TRAINING (ADDITIONAL DAY)</td>
<td>$1,080.00</td>
<td></td>
<td>$0.00</td>
</tr>
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**LIST PRICE OF SELECTED OPTIONS:**  $154,160.00  
**LESS 3% NJPA DISCOUNT:**  $4,624.80  
**NET PRICE OF UNIT:**  $149,535.20  
**FACTORY SUPPLIED CHASSIS:**  $68,875.00  
**ESTIMATED FREIGHT:**  $4,500.00  
**ESTIMATED TOTAL:**  $222,710.20

*FREIGHT AND/OR APPLICABLE TAXES NOT INCLUDED  
EFFECTIVE AS OF 01/01/14*
PLUMBERS DEPOT INC.
3921 W. 139th Street
Hawthorne, CA 90250
Phone: (866) 422-2156
Fax: (310) 355-1711

<table>
<thead>
<tr>
<th>Name / Address</th>
<th>Ship To</th>
</tr>
</thead>
</table>
| City of El Segundo
Finance A/P
150 Illinois Street
El Segundo, CA 90245 | City of El Segundo
Wastewater
150 Illinois Street
El Segundo, CA 90245 |

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Qty</th>
<th>Price</th>
<th>Total</th>
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<tbody>
<tr>
<td>800-HPR</td>
<td>800-HPR Truck Mounted Jetter see Attached NIPA Contract</td>
<td>1</td>
<td>222,710.20</td>
<td>222,710.20T</td>
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<tr>
<td>DISCT%</td>
<td>Discount Applied % Additional Discount per Plumbers depot Inc Six 18&quot; D.O.T Safety Cones and Holder 50ft washdown Systemw/ Retractable Reel Installed 10 Corner Strobe</td>
<td></td>
<td>-4,000.00</td>
<td>-4,000.00</td>
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<table>
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<tr>
<th>Rep</th>
<th>Serial #</th>
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<tr>
<td>P.D</td>
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</table>

| Subtotal | $218,710.20 |
| Sales Tax (9.0%) | $19,683.92 |
| Total | $238,394.12 |

Signature and Na...
# Specification Proposal

<table>
<thead>
<tr>
<th>Data Code</th>
<th>Description</th>
<th>Weight Front</th>
<th>Weight Rear</th>
<th>Retail Price</th>
</tr>
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<tbody>
<tr>
<td>PRL-07M</td>
<td>M2 PRL-07M (EFF:09/18/2013)</td>
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<td>STD</td>
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<tr>
<td>DRL-015</td>
<td>SPECPRO21 DATA RELEASE VER 015</td>
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<td>N/C</td>
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<tr>
<td>001-172</td>
<td>M2 105 CONVENTIONAL CHASSIS</td>
<td>5,765</td>
<td>3,515</td>
<td>$94,408.00</td>
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<td>004-215</td>
<td>2015 MODEL YEAR SPECIFIED</td>
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<td>STD</td>
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<tr>
<td>002-004</td>
<td>SET BACK AXLE - TRUCK</td>
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<td></td>
<td>STD</td>
</tr>
<tr>
<td>019-002</td>
<td>STRAIGHT TRUCK PROVISION</td>
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<td>STD</td>
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<tr>
<td>003-001</td>
<td>LH PRIMARY STEERING LOCATION</td>
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<tr>
<td>AA1-002</td>
<td>TRUCK CONFIGURATION</td>
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<tr>
<td>AA6-001</td>
<td>DOMICILED, USA 50 STATES (INCLUDING CALIFORNIA AND CARB OPT-IN STATES)</td>
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<tr>
<td>A85-010</td>
<td>UTILITY/REPAIR/MAINTENANCE SERVICE</td>
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<tr>
<td>A84-1GM</td>
<td>GOVERNMENT BUSINESS SEGMENT</td>
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<td>N/C</td>
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<tr>
<td>A44-002</td>
<td>LIQUID BULK COMMODITY</td>
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<td>N/C</td>
</tr>
<tr>
<td>A55-002</td>
<td>TERRAIN/DUTY: 100% (ALL) OF THE TIME, IN TRANSIT, IS SPENT ON PAVED ROADS</td>
<td></td>
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<tr>
<td>A81-008</td>
<td>MAXIMUM 8% EXPECTED GRADE</td>
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<td>STD</td>
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<tr>
<td>A85-001</td>
<td>SMOOTH CONCRETE OR ASPHALT PAVEMENT - MOST SEVERE IN-TRANSIT (BETWEEN SITES) ROAD SURFACE</td>
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<td>995-091</td>
<td>MEDIUM TRUCK WARRANTY</td>
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<tr>
<td>A66-99D</td>
<td>EXPECTED FRONT AXLE(S) LOAD : 12000.0 lbs</td>
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<tr>
<td>A66-99D</td>
<td>EXPECTED REAR DRIVE AXLE(S) LOAD : 21000.0 lbs</td>
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<td>A63-99D</td>
<td>EXPECTED GROSS VEHICLE WEIGHT CAPACITY : 33000.0 lbs</td>
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<tr>
<td>Data Code</td>
<td>Description</td>
<td>Weight Front</td>
<td>Weight Rear</td>
<td>Retail Price</td>
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<tr>
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<td><strong>Truck Service</strong></td>
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<td>AA3-003</td>
<td>TANK BODY</td>
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<td>AF7-99D</td>
<td>EXPECTED BODY/PAYLOAD CG HEIGHT ABOVE FRAME &quot;XX&quot; INCHES : 32.0 in</td>
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<td><strong>Engine</strong></td>
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<td>101-2NT</td>
<td>CUM ISB 6.7-250 250 HP @ 2300 RPM, 2600 GOV, 660 LB/FT @ 1600 RPM</td>
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<td>$3,211.00</td>
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<td><strong>Electronic Parameters</strong></td>
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<td>79A-075</td>
<td>75 MPH ROAD SPEED LIMIT</td>
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<td>79B-000</td>
<td>CRUISE CONTROL SPEED LIMIT SAME AS ROAD SPEED LIMIT</td>
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<td>79K-013</td>
<td>PTO MODE ENGINE RPM LIMIT - 1600 RPM</td>
<td>N/C</td>
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<td>79M-001</td>
<td>PTO MODE BRAKE OVERRIDE - SERVICE BRAKE ONLY ENABLED</td>
<td>N/C</td>
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<td>79P-002</td>
<td>PTO RPM WITH CRUISE SET SWITCH - 700 RPM</td>
<td>N/C</td>
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<td>79Q-003</td>
<td>PTO RPM WITH CRUISE RESUME SWITCH - 800 RPM</td>
<td>N/C</td>
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<td>79S-008</td>
<td>PTO MODE CANCEL VEHICLE SPEED - 25 MPH</td>
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<td>79U-008</td>
<td>PTO GOVERNOR RAMP RATE - 300 RPM PER SECOND</td>
<td>N/C</td>
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<td>80G-002</td>
<td>PTO MINIMUM RPM - 700</td>
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<td>80J-001</td>
<td>REGEN INHIBIT SPEED THRESHOLD - 0 MPH</td>
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<td>99C-013</td>
<td>2013 ONBOARD DIAGNOSTICS/2010 EPA/CARB/GHG14</td>
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<td>99D-011</td>
<td>2006 CARB EMISSION CERTIFICATION - CLEAN IDLE (INCLUDES 6X4 INCH LABEL ON LOWER FORWARD CORNER OF DRIVER DOOR)</td>
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<td>13E-001</td>
<td>STANDARD OIL PAN</td>
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<td>105-001</td>
<td>ENGINE MOUNTED OIL CHECK AND FILL</td>
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<td>133-004</td>
<td>ONE PIECE VALVE COVER</td>
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<td>014-099</td>
<td>SIDE OF HOOD AIR INTAKE WITH FIREWALL MOUNTED DONALDSON AIR CLEANER</td>
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<tr>
<td>124-1D7</td>
<td>DR 12V 180 AMP 28-SI QUADRAMOUNT PAD ALTERNATOR WITH REMOTE BATTERY VOLT SENSE</td>
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<tr>
<td>292-1D8</td>
<td>(2) ALLIANCE MODEL 1131, GROUP 31, 12 VOLT MAINTENANCE FREE 1850 CCA THREADED STUD BATTERIES</td>
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<td>290-017</td>
<td>BATTERY BOX FRAME MOUNTED</td>
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<td>281-001</td>
<td>STANDARD BATTERY JUMPERS</td>
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<td>282-001</td>
<td>SINGLE BATTERY BOX FRAME MOUNTED LH SIDE UNDER CAB</td>
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<td>291-017</td>
<td>WIRE GROUND RETURN FOR BATTERY CABLES WITH ADDITIONAL FRAME GROUND RETURN</td>
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<td>289-001</td>
<td>NON-POLISHED BATTERY BOX COVER</td>
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<td>295-029</td>
<td>POSITIVE AND NEGATIVE POSTS FOR JUMPSTART LOCATED ON FRAME NEXT TO STARTER</td>
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<td>107-032</td>
<td>CUMMINS TURBOCHARGED 18.7 CFM AIR COMPRESSOR WITH INTERNAL SAFETY VALVE</td>
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<td>108-002</td>
<td>STANDARD AIR COMPRESSOR GOVERNOR</td>
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<td>131-013</td>
<td>AIR COMPRESSOR DISCHARGE LINE</td>
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<td>152-041</td>
<td>ELECTRONIC ENGINE INTEGRAL SHUTDOWN PROTECTION SYSTEM</td>
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<td>016-1C2</td>
<td>RH OUTBOARD UNDER STEP MOUNTED HORIZONTAL AFTERTREATMENT SYSTEM ASSEMBLY WITH RH B-PILLAR MOUNTED VERTICAL TAILPIPE</td>
<td>30</td>
<td>25</td>
<td>$874.00</td>
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<tr>
<td>28F-002</td>
<td>ENGINE AFTERTREATMENT DEVICE, AUTOMATIC OVER THE ROAD REGENERATION AND DASH MOUNTED REGENERATION REQUEST SWITCH</td>
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<td>239-038</td>
<td>11 FOOT 06 INCH (138 INCH+0/5 INCH) EXHAUST SYSTEM HEIGHT</td>
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<td>237-1CR</td>
<td>RH CURVED VERTICAL TAILPIPE B-PILLAR MOUNTED ROUTED FROM STEP</td>
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<td>23U-001</td>
<td>6 GALLON DIESEL EXHAUST FLUID TANK</td>
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<td>30N-003</td>
<td>100 PERCENT DIESEL EXHAUST FLUID FILL</td>
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<td>43X-002</td>
<td>LH MEDIUM DUTY STANDARD DIESEL EXHAUST FLUID TANK LOCATION</td>
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<td>23Y-001</td>
<td>STANDARD DIESEL EXHAUST FLUID PUMP MOUNTING</td>
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<td>43Y-001</td>
<td>STANDARD DIESEL EXHAUST FLUID TANK CAP</td>
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<tr>
<td>242-011</td>
<td>ALUMINUM AFTERTREATMENT DEVICE/MUFFLER/TAILPIPE SHIELD(S)</td>
<td>N/C</td>
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<td>273-035</td>
<td>HORTON HT650 FRONTAL AIR ON/OFF ENGINE FAN CLUTCH</td>
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<td>276-002</td>
<td>AUTOMATIC FAN CONTROL WITH DASH SWITCH AND INDICATOR LIGHT, NON ENGINE MOUNTED</td>
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<tr>
<td>110-003</td>
<td>CUMMINS SPIN ON FUEL FILTER</td>
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<td>118-001</td>
<td>FULL FLOW OIL FILTER</td>
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<td>266-078</td>
<td>950 SQUARE INCH ALUMINUM RADIATOR</td>
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<td>103-004</td>
<td>ANTIFREEZE TO -34F, NOAT EXTENDED LIFE COOLANT</td>
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<td>Weight Front</td>
<td>Weight Rear</td>
<td>Retail Price</td>
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<tr>
<td>171-007</td>
<td>GATES BLUE STRIPE COOLANT HOSES OR EQUIVALENT</td>
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<td>172-001</td>
<td>CONSTANT TENSION HOSE CLAMPS FOR COOLANT HOSES</td>
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<td>270-016</td>
<td>RADIATOR DRAIN VALVE</td>
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<td>173-009</td>
<td>SHUT OFF VALVES ON ENGINE FOR CUSTOMER TO SUPPLY COOLANT TO THERE HEATER IN BODY</td>
<td>N/C</td>
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<tr>
<td>168-002</td>
<td>LOWER RADIATOR GUARD</td>
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<td>138-010</td>
<td>PHILLIPS-TEMRO 750 WATT/115 VOLT BLOCK HEATER</td>
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<td>$97.00</td>
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<tr>
<td>140-053</td>
<td>BLACK PLASTIC ENGINE HEATER RECEPTACLE MOUNTED UNDER LH DOOR</td>
<td>N/C</td>
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<tr>
<td>134-001</td>
<td>ALUMINUM FLYWHEEL HOUSING</td>
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<tr>
<td>132-004</td>
<td>ELECTRIC GRID AIR INTAKE WARMER</td>
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<td>185-058</td>
<td>DELCO 12V 8MOH HD STARTER WITH INTEGRATED MAGNETIC SWITCH</td>
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### Transmission

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<th>Retail Price</th>
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<tbody>
<tr>
<td>342-582</td>
<td>ALLISON 3000 RDS AUTOMATIC TRANSMISSION WITH PTO PROVISION</td>
<td>200</td>
<td>60</td>
<td>$6,632.00</td>
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### Transmission Equipment

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<tr>
<td>343-339</td>
<td>ALLISON VOCATIONAL PACKAGE 223 - AVAILABLE ON 3000/4000 PRODUCT FAMILIES WITH VOCATIONAL MODELS RDS, HS, MH AND TRV</td>
<td>N/C</td>
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<tr>
<td>848-012</td>
<td>ALLISON VOCATIONAL RATING FOR ON/OFF HIGHWAY APPLICATIONS AVAILABLE WITH ALL PRODUCT FAMILIES</td>
<td>N/C</td>
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<tr>
<td>84C-023</td>
<td>PRIMARY MODE GEAR, LOWEST GEAR 1, START GEAR 1, HIGHEST GEAR 6, AVAILABLE FOR 3000/4000 PRODUCT FAMILIES ONLY</td>
<td>N/C</td>
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<tr>
<td>84D-022</td>
<td>SECONDARY MODE GEAR, LOWEST GEAR 1, START GEAR 1, HIGHEST GEAR 5, AVAILABLE FOR 3000/4000 PRODUCT FAMILIES ONLY</td>
<td>N/C</td>
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<tr>
<td>353-022</td>
<td>VEHICLE INTERFACE WIRING WITH BODY BUILDER CONNECTOR MOUNTED BACK OF CAB</td>
<td>$69.00</td>
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<tr>
<td>34C-001</td>
<td>ELECTRONIC TRANSMISSION CUSTOMER ACCESS CONNECTOR FIREWALL MOUNTED</td>
<td>$60.00</td>
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<tr>
<td>362-1Y0</td>
<td>(2) CUSTOMER INSTALLED CHELSEA 277 SERIES PTO'S</td>
<td>N/C</td>
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<tr>
<td>363-011</td>
<td>PTO MOUNTING, LH AND RH SIDES OF MAIN TRANSMISSION</td>
<td>N/C</td>
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<td>341-018</td>
<td>MAGNETIC PLUGS, ENGINE DRAIN, TRANSMISSION DRAIN, AXLE(S) FILL AND DRAIN</td>
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<tr>
<td>Data Code</td>
<td>Description</td>
<td>Weight Front</td>
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<tr>
<td>345-003</td>
<td>PUSH BUTTON ELECTRONIC SHIFT CONTROL, DASH MOUNTED</td>
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<tr>
<td>97G-004</td>
<td>TRANSMISSION PROGNOSTICS - ENABLED 2013</td>
<td>N/C</td>
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<td>370-015</td>
<td>WATER TO OIL TRANSMISSION COOLER, IN RADIATOR END TANK</td>
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<td>346-003</td>
<td>TRANSMISSION OIL CHECK AND FILL WITH ELECTRONIC OIL LEVEL CHECK</td>
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<tr>
<td>35T-001</td>
<td>SYNTHETIC TRANSMISSION FLUID (TES-295 COMPLIANT)</td>
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### Front Axle and Equipment

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<th>Data Code</th>
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<th>Weight Rear</th>
<th>Retail Price</th>
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<tbody>
<tr>
<td>400-1A8</td>
<td>DETROIT DA-F-12.0-3 12,000# FF1 71.5 KI/3.74 DROP SINGLE FRONT AXLE</td>
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<td>402-020</td>
<td>MERITOR 16X4 O+ CAM FRONT BRAKES</td>
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<tr>
<td>403-002</td>
<td>NON-ASBESTOS FRONT BRAKE LINING</td>
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<tr>
<td>419-023</td>
<td>CONMET CAST IRON FRONT BRAKE DRUMS</td>
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<tr>
<td>427-001</td>
<td>FRONT BRAKE DUST SHIELDS</td>
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<tr>
<td>409-021</td>
<td>SKF SCOTSEAL PLUS XL FRONT OIL SEALS</td>
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<td>408-001</td>
<td>VENTED FRONT HUB CAPS WITH WINDOW, CENTER AND SIDE PLUGS - OIL</td>
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<td>416-022</td>
<td>STANDARD SPINDLE NUTS FOR ALL AXLES</td>
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<tr>
<td>405-002</td>
<td>MERITOR AUTOMATIC FRONT SLACK ADJUSTERS</td>
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<td>536-050</td>
<td>TRW TFP-60 POWER STEERING</td>
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<td>539-003</td>
<td>POWER STEERING PUMP</td>
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<td>534-015</td>
<td>2 QUART SEE THROUGH POWER STEERING RESERVOIR</td>
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<td>40T-002</td>
<td>SYNTHETIC 75W-90 FRONT AXLE LUBE</td>
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### Front Suspension

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<tr>
<td>620-1FO</td>
<td>12,000# DUAL TAPERLEAF FRONT SUSPENSION</td>
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<td>619-005</td>
<td>MAINTENANCE FREE RUBBER BUSHINGS - FRONT SUSPENSION</td>
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<td>410-001</td>
<td>FRONT SHOCK ABSORBERS</td>
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### Rear Axle and Equipment

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<tr>
<td>420-1C8</td>
<td>DETROIT DA-RS-21.0-4 21,000# R-SERIES SINGLE REAR AXLE</td>
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<td>421-614</td>
<td>6.14 REAR AXLE RATIO</td>
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<td>424-001</td>
<td>IRON REAR AXLE CARRIER WITH STANDARD AXLE HOUSING</td>
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<td>386-079</td>
<td>MXL 16T MERITOR EXTENDED LUBE MAIN DRIVELINE WITH HALF ROUND YOKES</td>
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<tr>
<td>423-020</td>
<td>MERITOR 16.5X7 O+ CAST SPIDER CAM REAR BRAKES, DOUBLE ANCHOR, FABRICATED SHOES</td>
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<td>433-002</td>
<td>NON-ASBESTOS REAR BRAKE LINING</td>
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<td>434-011</td>
<td>BRAKE CAMS AND CHAMBERS ON FORWARD SIDE OF DRIVE AXLE(S)</td>
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<td>451-023</td>
<td>CONMET CAST IRON REAR BRAKE DRUMS</td>
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<td>425-003</td>
<td>REAR BRAKE DUST SHIELDS</td>
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<td>SKF SCOTSEAL PLUS XL REAR OIL SEALS</td>
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<td>426-074</td>
<td>HALDEX GOLDSEAL LONGSTROKE 1-DRIVE AXLE SPRING PARKING CHAMBERS</td>
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<td>428-002</td>
<td>MERITOR AUTOMATIC REAR SLACK ADJUSTERS</td>
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<td>41T-002</td>
<td>SYNTHETIC 75W-90 REAR AXLE LUBE</td>
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**Rear Suspension**

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<th>Retail Price</th>
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<tr>
<td>622-1MG</td>
<td>21,000# 52 INCH VARIABLE RATE MULTI-LEAF SPRING REAR SUSPENSION WITH LEAF SPRING HELPER</td>
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<td>621-001</td>
<td>SPRING SUSPENSION - NO AXLE SPACERS</td>
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<td>431-001</td>
<td>STANDARD U-BOLT PAD</td>
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**Brake System**

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<td>018-002</td>
<td>AIR BRAKE PACKAGE</td>
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<td>490-100</td>
<td>WABCO 4S/4M ABS WITHOUT TRACTION CONTROL</td>
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<td>871-001</td>
<td>REINFORCED NYLON, FABRIC BRAID AND WIRE BRAID CHASSIS AIR LINES</td>
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<td>904-001</td>
<td>FIBER BRAID PARKING BRAKE HOSE</td>
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<td>412-001</td>
<td>STANDARD BRAKE SYSTEM VALVES</td>
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<td>46D-002</td>
<td>STANDARD AIR PRESSURE PROTECTION SYSTEM</td>
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<td>413-002</td>
<td>STD U.S. FRONT BRAKE VALVE</td>
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<td>432-003</td>
<td>RELAY VALVE WITH 5-8 PSI CRACK PRESSURE, NO REAR PROPORTIONING VALVE</td>
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<td>480-047</td>
<td>BW AD-IS (DRM) BRAKE LINE AIR DRYER WITH SHIELD, HEATER AND INTEGRAL RESERVOIR</td>
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<td>AIR DRYER RESERVOIR MOUNTED</td>
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<td>460-058</td>
<td>STEEL AIR TANKS MOUNTED AFT INSIDE AND/OR BELOW FRAME JUST FORWARD OF REAR SUSPENSION</td>
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<td>607-1AA</td>
<td>CLEAR FRAME BOTH RAILS (A) FROM TRANSMISSION PTO OPENING TO MINIMUM 30 INCHES BACK OF CAB (INSIDE/BELOW) AND (B) FROM BACK OF CAB TO REAR SUSPENSION (OUTBOARD)</td>
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<td>477-004</td>
<td>PULL CABLES ON ALL AIR RESERVOIR(S)</td>
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<td><strong>Trailer Connections</strong></td>
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<td>296-025</td>
<td>PRIMARY CONNECTOR/RECEPTACLE WIRED FOR COMBINATION STOP/TURN, CENTER PIN POWERED THROUGH IGNITION</td>
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<td>SAE J562 7-WAY PRIMARY TRAILER CABLE RECEPTACLE MOUNTED END OF FRAME</td>
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<td>UPGRADED CHASSIS MULTIPLEXING UNIT</td>
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<td>32A-002</td>
<td>UPGRADED BULKHEAD MULTIPLEXING UNIT</td>
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<td><strong>Wheelbase &amp; Frame</strong></td>
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<tr>
<td>545-412</td>
<td>4125MM (162 INCH) WHEELBASE</td>
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<tr>
<td>546-100</td>
<td>11/32X3-1/2X10-3/16 INCH STEEL FRAME (8.73MMX258.8MM/0.344X10.19 INCH) 120KSI</td>
<td>-60</td>
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<td>552-138</td>
<td>1100MM (43 INCH) REAR FRAME OVERHANG</td>
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<td>55W-004</td>
<td>FRAME OVERHANG RANGE: 41 INCH TO 50 INCH</td>
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<td>AC8-99D</td>
<td>CALC'D RACK OF CAB TO REAR SUSP C/L (CA): 96.45 in</td>
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<td>AE8-99D</td>
<td>CALCULATED EFFECTIVE BACK OF CAB TO REAR SUSPENSION C/L (CA): 93.45 in</td>
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<td>AE4-99D</td>
<td>CALC'D FRAME LENGTH - OVERALL: 234.39</td>
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<td>CALC'D SPACE AVAILABLE FOR DECKPLATE: 96.45 in</td>
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<td>FSS-0LH</td>
<td>FRAME SPACE LH SIDE: 44.06 in</td>
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<td>FSS-0RH</td>
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<td>SQUARE END OF FRAME</td>
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<td>556-1AP</td>
<td>THREE-PIECE 14 INCH PAINTED STEEL BUMPER WITH COLLAPSIBLE ENDS</td>
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<td>BUMPER MOUNTING FOR SINGLE LICENSE PLATE</td>
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<td>642-998</td>
<td>NO BUMPER/FENDER MOUNTED SIGHT RODS</td>
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<td>586-024</td>
<td>FENDER AND FRONT OF HOOD MOUNTED FRONT MUDFLAPS</td>
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<td>551-007</td>
<td>GRADE 8 THREADED HEX HEADED FRAME FASTENERS</td>
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<td>Fuel Tanks</td>
<td>204-215 50 GALLON/189 LITER SHORT RECTANGULAR ALUMINUM FUEL TANK - LH</td>
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<td>219-005 RECTANGULAR FUEL TANK(S)</td>
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<td>215-005 PLAIN ALUMINUM/PAINTED STEEL FUEL/HYDRAULIC TANK(S) WITH PAINTED BANDS</td>
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<td>212-007 FUEL TANK(S) FORWARD</td>
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<td>664-001 PLAIN STEP FINISH</td>
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<td>205-001 FUEL TANK CAP(S)</td>
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<td>122-084 ALLIANCE FUEL FILTER/WATER SEPARATOR WITH PRIMER PUMP</td>
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<td>216-020 EQUIFLO INBOARD FUEL SYSTEM</td>
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<td>205-004 AUXILIARY FUEL SUPPLY AND RETURN PORTS LOCATED ON LH FUEL TANK</td>
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<td>202-016 HIGH TEMPERATURE REINFORCED NYLON FUEL LINE</td>
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<td>Tires</td>
<td>093-1V4 CONTINENTAL HSR2 11R22.5 14 PLY RADIAL FRONT TIRES</td>
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<td>094-1V4 CONTINENTAL HSR2 11R22.5 14 PLY RADIAL REAR TIRES</td>
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<td>418-045 CONMET PRE-SET BEARING IRON FRONT HUBS</td>
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<td>450-045 CONMET PRE-SET BEARING IRON REAR HUBS</td>
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<td>Wheels</td>
<td>502-524 MAXION WHEELS 90541 22.5X8.25 10-HUB PILOT 5.20 INSET 2-HAND STEEL DISC FRONT WHEELS</td>
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<td>496-011 FRONT WHEEL MOUNTING NUTS</td>
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<td>497-011 REAR WHEEL MOUNTING NUTS</td>
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<td>Cab Exterior</td>
<td>629-071 106 INCH BBC FLAT ROOF ALUMINUM CONVENTIONAL CAB</td>
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<td>650-009 RUBBER CAB MOUNTS</td>
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<td>648-002 NONREMOVABLE BUGSCREEN MOUNTED BEHIND GRILLE</td>
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<td>678-001 LH AND RH GRAB HANDLES</td>
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<td>646-023 HOOD MOUNTED CHROMED PLASTIC GRILLE</td>
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<td>65X-003</td>
<td>CHROME HOOD MOUNTED AIR INTAKE GRILLE</td>
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<td>644-004</td>
<td>FIBERGLASS HOOD</td>
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<td>TUNNEL/FIREWALL LINER</td>
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<td>727-1AH</td>
<td>SINGLE 14 INCH ROUND POLISHED AIR HORN ROOF MOUNTED</td>
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<td>729-001</td>
<td>SINGLE HORN SHIELD</td>
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<td>657-001</td>
<td>DOOR LOCKS AND IGNITION SWITCH KEYED THE SAME</td>
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<td>575-001</td>
<td>REAR LICENSE PLATE MOUNT END OF FRAME</td>
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<td>312-038</td>
<td>INTEGRAL HEADLIGHT/MARKER ASSEMBLY WITH CHROME BEZEL</td>
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<td>302-047</td>
<td>LED AERODYNAMIC MARKER LIGHTS</td>
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<td>DAYTIME RUNNING LIGHTS</td>
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<td>294-017</td>
<td>INTEGRAL STOP/TAI/BACKUP LIGHTS WITH 7 FEET ADDITIONAL WIRE AT CHASSIS END OF FRAME</td>
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<td>300-015</td>
<td>STANDARD FRONT TURN SIGNAL LAMPS</td>
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<td>744-1BH</td>
<td>DUAL WEST COAST MOLDED-IN COLOR MIRRORS</td>
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<td>787-001</td>
<td>DOOR MOUNTED MIRRORS</td>
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<td>796-001</td>
<td>102 INCH EQUIPMENT WIDTH</td>
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<td>LH AND RH 8 INCH MOLDED-IN COLOR CONVEX MIRRORS MOUNTED UNDER PRIMARY MIRRORS</td>
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<td>STANDARD SIDE/REAR REFLECTORS</td>
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<td>677-016</td>
<td>DUAL LEVEL CAB ENTRY STEPS ON BOTH SIDES</td>
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<td>275-063</td>
<td>OPTION PARAMETER TO INITIATE REGEN ALERT WITH HORN AND FLASHERS WITH OUTPUT FOR BODY INTERFACE TO TURN ON SECONDARY ALARM. DATA CODE 275-063 &amp; 275-070</td>
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<td>768-043</td>
<td>63X14 INCH TINTED REAR WINDOW</td>
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<td>TINTED DOOR GLASS LH AND RH WITH TINTED OPERATING WING WINDOWS</td>
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<td>654-003</td>
<td>MANUAL DOOR WINDOW REGULATORS</td>
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<td>663-013</td>
<td>TINTED WINDSHIELD</td>
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<td>659-019</td>
<td>2 GALLON WINDSHIELD WASHER RESERVOIR WITHOUT FLUID LEVEL INDICATOR, FRAME MOUNTED</td>
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<td>707-1AK</td>
<td>OPAL GRAY VINYL INTERIOR</td>
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<td>705-026</td>
<td>MOLDED PLASTIC DOOR PANEL WITHOUT VINYL INSERT WITH ALUMINUM KICKPLATE</td>
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<td>BLACK MATS WITH SINGLE INSULATION</td>
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<td>DASH MOUNTED ASH TRAYS AND LIGHTER</td>
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<td>691-008</td>
<td>FORWARD ROOF MOUNTED CONSOLE WITH UPPER STORAGE COMPARTMENTS WITHOUT NETTING</td>
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<td>694-010</td>
<td>IN DASH STORAGE BIN</td>
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<td>742-007</td>
<td>(2) CUP HOLDERS LH AND RH DASH</td>
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<td>660-006</td>
<td>GRAY/CHARCOAL FLAT DASH</td>
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<td>700-002</td>
<td>HEATER, DEFROSTER AND AIR CONDITIONER</td>
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<td>701-008</td>
<td>STANDARD HVAC DUCTING WITH SNOW SHIELD FOR FRESH AIR INTAKE</td>
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<td>703-005</td>
<td>MAIN HVAC CONTROLS WITH RECIRCULATION SWITCH</td>
<td>N/C</td>
<td></td>
<td></td>
</tr>
<tr>
<td>170-045</td>
<td>STANDARD HEATER PLUMBING WITH BALL SHUTOFF VALVES AT SUPPLY LINES ONLY</td>
<td>STD</td>
<td></td>
<td>$41.00</td>
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<tr>
<td>130-033</td>
<td>DENSO HEAVY DUTY AIR CONDITIONER COMPRESSOR</td>
<td>N/C</td>
<td></td>
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<tr>
<td>702-002</td>
<td>BINARY CONTROL, R-134A</td>
<td>N/C</td>
<td></td>
<td></td>
</tr>
<tr>
<td>739-033</td>
<td>STANDARD INSULATION</td>
<td>STD</td>
<td></td>
<td></td>
</tr>
<tr>
<td>285-013</td>
<td>SOLID-STATE CIRCUIT PROTECTION AND FUSES</td>
<td>STD</td>
<td></td>
<td></td>
</tr>
<tr>
<td>280-007</td>
<td>12V NEGATIVE GROUND ELECTRICAL SYSTEM</td>
<td>STD</td>
<td></td>
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</tr>
<tr>
<td>324-014</td>
<td>DOME LIGHT WITH 3-WAY SWITCH ACTIVATED BY LH AND RH DOORS</td>
<td>STD</td>
<td></td>
<td></td>
</tr>
<tr>
<td>655-001</td>
<td>CAB DOOR LATCHES WITH MANUAL DOOR LOCKS</td>
<td>STD</td>
<td></td>
<td></td>
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<tr>
<td>756-1J3</td>
<td>BASIC HIGH BACK AIR SUSPENSION DRIVER SEAT WITH MECHANICAL LUMBAR AND</td>
<td>30</td>
<td></td>
<td>$221.00</td>
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<tr>
<td></td>
<td>INTEGRATED CUSHION EXTENSION</td>
<td></td>
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<tr>
<td>760-235</td>
<td>2 MAN TOOL BOX MID BACK NON SUSPENSION PASSENGER SEAT</td>
<td>30</td>
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<td>$187.00</td>
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<tr>
<td>759-007</td>
<td>DUAL DRIVER SEAT ARMRESTS, NO PASSENGER SEAT ARMRESTS</td>
<td>4</td>
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<td>$69.00</td>
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<tr>
<td>711-004</td>
<td>LH AND RH INTEGRAL DOOR PANEL ARMRESTS</td>
<td>STD</td>
<td></td>
<td></td>
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<tr>
<td>758-014</td>
<td>BLACK CORDURA PLUS CLOTH DRIVER SEAT COVER</td>
<td>STD</td>
<td></td>
<td>$2.00</td>
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<tr>
<td>761-014</td>
<td>BLACK CORDURA PLUS CLOTH PASSENGER SEAT COVER</td>
<td>STD</td>
<td></td>
<td>$2.00</td>
</tr>
<tr>
<td>Data Code</td>
<td>Description</td>
<td>Weight Front</td>
<td>Weight Rear</td>
<td>Retail Price</td>
</tr>
<tr>
<td>-----------</td>
<td>-----------------------------------------------------------------------------</td>
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<tr>
<td>763-006</td>
<td>3 POINT DRIVER AND PASSENGER AND 2 POINT CENTER FRONT SEAT BELT RETRACTORS</td>
<td></td>
<td></td>
<td>N/C</td>
</tr>
<tr>
<td>532-001</td>
<td>FIXED STEERING COLUMN</td>
<td>STD</td>
<td></td>
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<tr>
<td>540-015</td>
<td>4-SPOKE 18 INCH (450MM) STEERING WHEEL</td>
<td>STD</td>
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<tr>
<td>765-002</td>
<td>DRIVER AND PASSENGER INTERIOR SUN VISORS</td>
<td>STD</td>
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</tbody>
</table>

**Instruments & Controls**

<table>
<thead>
<tr>
<th>Data Code</th>
<th>Description</th>
<th>Weight Front</th>
<th>Retail Price</th>
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<tbody>
<tr>
<td>732-004</td>
<td>GRAY DRIVER INSTRUMENT PANEL</td>
<td>STD</td>
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<tr>
<td>734-004</td>
<td>GRAY CENTER INSTRUMENT PANEL</td>
<td>STD</td>
<td></td>
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<tr>
<td>87L-003</td>
<td>ENGINE REMOTE INTERFACE WITH PARK BRAKE AND NEUTRAL INTERLOCKS</td>
<td>STD</td>
<td>$35.00</td>
</tr>
<tr>
<td>870-001</td>
<td>BLACK GAUGE BEZELS</td>
<td>STD</td>
<td></td>
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<tr>
<td>486-001</td>
<td>LOW AIR PRESSURE LIGHT AND BUZZER</td>
<td>STD</td>
<td></td>
</tr>
<tr>
<td>840-002</td>
<td>2 INCH PRIMARY AND SECONDARY AIR PRESSURE GAUGES</td>
<td>STD</td>
<td></td>
</tr>
<tr>
<td>198-025</td>
<td>INTAKE MOUNTED AIR RESTRICTION INDICATOR WITHOUT GRADUATIONS</td>
<td>STD</td>
<td></td>
</tr>
<tr>
<td>721-001</td>
<td>97 DB BACKUP ALARM</td>
<td>STD</td>
<td>$60.00</td>
</tr>
<tr>
<td>149-013</td>
<td>ELECTRONIC CRUISE CONTROL WITH SWITCHES IN LH SWITCH PANEL</td>
<td>STD</td>
<td></td>
</tr>
<tr>
<td>156-007</td>
<td>KEY OPERATED IGNITION SWITCH AND INTEGRAL START POSITION; 4 POSITION OFF/RUN/START/ACCESSORY</td>
<td>STD</td>
<td></td>
</tr>
<tr>
<td>811-011</td>
<td>ODOMETER/TRIP/HOUR/DIAGNOSTIC/VOLTAGE DISPLAY; 1X7 CHARACTER, 26 WARNING LAMPS, DATA LINKED, ICU3</td>
<td>STD</td>
<td></td>
</tr>
<tr>
<td>160-025</td>
<td>DIAGNOSTIC INTERFACE CONNECTOR, 9 PIN, SAE J1939, LOCATED BELOW DASH</td>
<td>STD</td>
<td></td>
</tr>
<tr>
<td>844-001</td>
<td>2 INCH ELECTRIC FUEL GAUGE</td>
<td>STD</td>
<td></td>
</tr>
<tr>
<td>148-071</td>
<td>ENGINE REMOTE INTERFACE WITH INCREMENT/DECREMENT</td>
<td>STD</td>
<td>$285.00</td>
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<tr>
<td>163-004</td>
<td>ENGINE REMOTE INTERFACE CONNECTOR IN ENGINE COMPARTMENT</td>
<td>STD</td>
<td>$75.00</td>
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<tr>
<td>856-001</td>
<td>ELECTRICAL ENGINE COOLANT TEMPERATURE GAUGE</td>
<td>STD</td>
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<tr>
<td>864-001</td>
<td>2 INCH TRANSMISSION OIL TEMPERATURE GAUGE</td>
<td>STD</td>
<td>$11.00</td>
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<tr>
<td>830-017</td>
<td>ENGINE AND TRIP HOUR METERS INTEGRAL WITHIN DRIVER DISPLAY</td>
<td>STD</td>
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<tr>
<td>372-051</td>
<td>CUSTOMER FURNISHED AND INSTALLED PTO CONTROLS</td>
<td>N/C</td>
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<tr>
<td>652-002</td>
<td>ELECTRIC ENGINE OIL PRESSURE GAUGE</td>
<td>STD</td>
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<tr>
<td>746-1A2</td>
<td>AM/FM/MW/BB RADIO WITH FRONT AUXILIARY INPUT</td>
<td>STD</td>
<td>$320.00</td>
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<tr>
<td>Data Code</td>
<td>Description</td>
<td>Weight Front</td>
<td>Weight Rear</td>
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<tr>
<td>-----------</td>
<td>------------------------------------------------------------------------------</td>
<td>--------------</td>
<td>-------------</td>
</tr>
<tr>
<td>747-001</td>
<td>DASH MOUNTED RADIO</td>
<td></td>
<td>N/C</td>
</tr>
<tr>
<td>750-002</td>
<td>(2) RADIO SPEAKERS IN CAB</td>
<td></td>
<td>N/C</td>
</tr>
<tr>
<td>753-001</td>
<td>AM/FM ANTENNA MOUNTED ON FORWARD LH ROOF</td>
<td>2</td>
<td>N/C</td>
</tr>
<tr>
<td>810-027</td>
<td>ELECTRONIC MPH SPEEDOMETER WITH SECONDARY KPH SCALE, WITHOUT ODOMETER</td>
<td></td>
<td>STD</td>
</tr>
<tr>
<td>817-001</td>
<td>STANDARD VEHICLE SPEED SENSOR</td>
<td></td>
<td>STD</td>
</tr>
<tr>
<td>812-001</td>
<td>ELECTRONIC 3000 RPM TACHOMETER</td>
<td></td>
<td>STD</td>
</tr>
<tr>
<td>162-011</td>
<td>IDLE LIMITER, ELECTRONIC ENGINE</td>
<td></td>
<td>STD</td>
</tr>
<tr>
<td>836-015</td>
<td>DIGITAL VOLTAGE DISPLAY INTEGRAL WITH DRIVER DISPLAY</td>
<td></td>
<td>STD</td>
</tr>
<tr>
<td>660-008</td>
<td>SINGLE ELECTRIC WINDSHIELD WIPER MOTOR WITH DELAY</td>
<td></td>
<td>STD</td>
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<tr>
<td>304-001</td>
<td>MARKER LIGHT SWITCH INTEGRAL WITH HEADLIGHT SWITCH</td>
<td></td>
<td>STD</td>
</tr>
<tr>
<td>882-009</td>
<td>ONE VALVE PARKING BRAKE SYSTEM WITH WARNING INDICATOR</td>
<td></td>
<td>STD</td>
</tr>
<tr>
<td>299-013</td>
<td>SELF CANCELING TURN SIGNAL SWITCH WITH DIMMER, WASHER/WIPER AND HAZARD IN HANDLE</td>
<td></td>
<td>STD</td>
</tr>
<tr>
<td>298-039</td>
<td>INTEGRAL ELECTRONIC TURN SIGNAL FLASHER WITH HAZARD LAMPS OVERRIDING STOP LAMPS</td>
<td></td>
<td>STD</td>
</tr>
</tbody>
</table>

**Design**

| 065-000  | PAINT: ONE SOLID COLOR                                                      | STD         |              |              |

**Color**

| 980-3F6  | CAB COLOR A: N0006EA WHITE ELITE SS                                         |              | N/C         |              |
| 996-020  | BLACK, HIGH SOLIDS POLYURETHANE CHASSAN PAINT                               |              | STD         |              |
| 992-962  | MAXION WHEELS W POWDER WHITE (N0006EA) FRONT WHEELS/RIMS                    |              | N/C         |              |
| 986-962  | MAXION WHEELS W POWDER WHITE (N0006EA) REAR WHEELS/RIMS                     |              | N/C         |              |
| 984-6Z7  | BUMPER PAINT: FP24612 ARGENT SILVER DUPONT FLEX                             |              | STD         |              |

**Certification / Compliance**

| 996-001  | U.S. FMVSS CERTIFICATION, EXCEPT SALES CABS AND GLIDER KITS                | STD         |              |              |

**TOTAL VEHICLE SUMMARY**
Adjusted List Price

Adjusted List Price ** $108,552.00

Weight Summary

<table>
<thead>
<tr>
<th>Weight</th>
<th>Weight</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Front</td>
<td>6225 lbs</td>
<td>3817 lbs</td>
</tr>
<tr>
<td>Rear</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Total Weight †

| Total       | 6225 lbs | 3817 lbs | 10042 lbs |

ITEMS NOT INCLUDED IN ADJUSTED LIST PRICE

Other Factory Charges

PMT-013 2013 OBD/2010 EPA/CARB/GHG14 ESCALATOR
STANDARD DELIVERY CHARGE

$875.00 $1,950.00

Extended Warranty

WAG-052 TOWING EXTENDED/ROADSIDE SERVICE WARRANTY, 1
YEAR/UNLIMITED MILES/KM, $550 CAP

Total Extended Warranty (Local Currency)

$200.00

† Weights shown are estimates only.
If weight is critical, contact Customer Application Engineering.

(**) Prices shown do not include taxes, fees, etc... “Net Equipment Selling Price” is located on the Quotation Details Proposal Report.
AGENDA DESCRIPTION:

Consideration and possible action to 1) approve the creation of two new at-will Senior Engineer positions in the Engineering Division of Public Works and authorize the City Manager to initiate recruitments to fill these two new positions once job specifications have been finalized and approved by City Council and 2) authorize the City Manager to recruit for the budgeted Public Works Inspector position. (Fiscal Impact: $260,000-$315,000.00 in funding for two new engineers, DOE.)

RECOMMENDED COUNCIL ACTION:

1. Approve the creation of a new at-will Senior Engineering position in the Engineering Division of Public Works.

2. Approve the recruitment for one budgeted Public Works Inspector and two Senior Engineering positions once job specifications have been finalized and approved by City Council.

3. Alternatively, discuss and take other possible action related to this item.

ATTACHED SUPPORTING DOCUMENTS:

Public Works Organization Chart

FISCAL IMPACT: Potential

Amount Budgeted: $85,868 for a Public Works Inspector
Additional Appropriation: N/A Reallocation of Resources from CIP
Account Number(s): Varies

ORIGINATED BY: Stephanie Katsouleas, Public Works Director
REVIEWED BY: Stephanie Katsouleas, Public Works Director
APPROVED BY: Greg Carpenter, City Manager

BACKGROUND AND DISCUSSION:

This past summer, City Council took action at its Strategic Planning Sessions to providing approximately $3.2 million in funding for a list of priority capital infrastructure program (CIP) projects as well as for software upgrades needed for key city functions performed by Finance and Information Services (IS). The CIP projects approved, combined with those previously approved and funded primarily with grants, represent 39 projects.

On November 4, Public Works staff presented to City Council the anticipated timeline to complete these projects. The timeline was developed by correlating the work effort needed to complete each project with the overall availability of each engineer for those projects. It showed that, given our current level of resources, it would take at least three years to complete the projects (i.e., best case scenario) assuming no new emergency or unplanned projects are added to the list. Staff also presented an alternative timeline, showing that the projects could be
completed more quickly with additional resources utilizing a combination of consultants and new employees, along with a realignment of staff responsibilities within Engineering. City Council directed staff to return with proposed new positions and salary ranges for consideration in hiring at-will engineers. We therefore propose the following staff modifications/augmentations:

**Create Two (2) New Senior Civil Engineer Positions**

Engineering proposes to add two new “at-will” engineering positions in order to adequately meet the existing and expected increased workload for capital projects and plan check services.

- One engineer would be dedicated to capital projects as well as other department plans and studies typically required for grant compliance. With 39 capital projects either underway or in the queue, this position will supplement existing resources to help achieve an accelerated schedule for CIP implementation as well as help our ability to respond more quickly to emergencies and other unplanned capital projects.
- One engineer would be specifically dedicated to private development and public right-of-way plan check activities. By bifurcating this task from capital project and construction oversight activities, we will be able to provide a higher level of customer service to applicants ushered through the plan check process, including achieving quicker turn around times as well as offering over-the-counter and appointment plan checks services. Creation of this position also has the added benefit of freeing up the Division’s other engineers, allowing them to allocate more of their time to the CIP program.

Making these two positions “at-will” will provide El Segundo the flexibility to eliminate the positions should there be a decrease in funding to the CIP and a corresponding need to reduce staff services that cannot be achieved through attrition. However, in order to establish an at-will position, several steps will need to be taken, which include:

- Establishing a new class specification and corresponding salary range. We propose to develop a new Senior Civil Engineer position with a salary range similar to but slightly higher than our Senior Engineer Associate classification. The key difference between these positions will be the requirement to hold Professional Engineer (PE) license certification issued by the state of California. The PE certification is typically associated with a higher level of skill in reading and interpreting plans, as well as the ability to “stamp” or certify plans for construction. For reference, the current monthly salary range for a Senior Engineer Associate is $6601 - $8023, with a corresponding annual, fully loaded cost of $127,500 - $150,500.
- Revising the El Segundo Municipal Code to incorporate the new at-will class spec into the approved list of classifications. This will require a Public Hearing and second meeting for adoption of the Ordinance.

Staff anticipates preparing the necessary class specifications and salary range for Council consideration during the second City Council meeting in December. Once approved, we are requesting your approval for Human Resources to initiate the recruitment process understanding that the positions cannot be filled until the Ordinance amending the Municipal Code has become effective thirty one (31) days following its passage and adoption. Our goal is to have the vacancies filled by the beginning of April 2015.
**Restore One (1) Public Works Inspector Position**

Over the last decade, El Segundo has filled its Public Works Inspector only once, which was in 2008. Immediately following the employee’s departure in 2009, all city vacancies were frozen in anticipation of a looming budget shortfall. This position has yet to be restored.

A Public Works Inspector should be the City’s most trusted steward of the public right-of-way, ensuring that work performed by others meets the installation and restoration standards set by the City and that they adhere to the industry’s standard best management practices for construction. This person acts as the eyes and ears of the City to ensure right-of-way work is performed under the proper permits or authorization. The position also helps enforce storm water mandates, ensures proper signage is posted for safety of construction projects and assists engineering staff in overseeing and inspecting capital projects. Restoring this position will have multiple benefits, which include:

- Ensuring construction standards are met for public right-of-way work when being performed by others
- Ensuring construction activities are properly permitted and inspected
- Providing additional inspection support services to the Engineering Division for CIP projects
- Enforcing storm water mandates as required by the Regional Water Quality Control Board
- Ensuring the safety of the general public by inspecting proper placement of construction and traffic signage
- Ensuring proper storage of construction materials for right-of-way work
- Assisting with outreach and acting as an ambassador to address residential concerns and/or complaints.

The current salary range for a Public Works Inspector is $3892 - $4730, with a corresponding annual, fully loaded cost of earmarked in the budget for $85,868.00

Attached is an organization chart showing the current level of resources available in Public Works along with the new positions proposed herein. The two new engineering positions can be funded by reallocating funds earmarked for the Richmond St. rehabilitation project because the majority of those funds will not be spent until the next fiscal year when construction is expected to commence (following development of construction documents). The Public Works Inspector position is already in this year’s budget.

Staff recommends that City Council:

1. Authorize the creation of two new at-will Senior Civil Engineering positions, with the class specification and proposed salary range to be developed and brought back to City Council for approval in December.
2. Restore and authorize recruitment for one Public Works Inspector (existing classification).
3. Discuss and provide additional direction to staff as necessary.
AGENDA DESCRIPTION:
Consideration and possible action regarding 1) Adoption of Resolutions for reducing the amount that employees pay towards the Employee Paid Member Contributions towards their California Public Employees Retirement System (CalPERS) pension (reduces the amounts paid by employees who are members of the Police Managers’ Association, Police Officers’ Association, City Employees’ Association, and Police Support Services Employees’ Association). Fiscal Impact: $525,242 for Fiscal Year 2014-15.

RECOMMENDED COUNCIL ACTION:
1. Approve the attached resolutions.
2. Alternatively, discuss and take other action related to this item.

ATTACHED SUPPORTING DOCUMENTS:
1. Resolution for Paying and Reporting the Value of Employer Paid Member Contributions for Police Managers’ Association (PMA) and Police Officers’ Association (POA)
2. Resolution for Paying and Reporting the Value of Employer Paid Member Contributions for City Employees’ Association (CEA)
3. Resolution for Paying and Reporting the Value of Employer Paid Member Contributions for Police Support Services Employees’ Association (PSSEA)


Amount Budgeted: N/A
Additional Appropriation: N/A
Account Number(s): N/A

ORIGINATED BY: Lisa Jenkins, Senior Human Resources Analyst
REVIEWED BY: Martha Dijkstra, Director of Human Resources
APPROVED BY: Greg Carpenter, City Manager

BACKGROUND AND DISCUSSION:
The City contracts with the California Public Employees’ Retirement System (CalPERS) in order to provide retirement benefits. For “Classic” CalPERS Members (those who were in the system prior to the Pension Reform Act of 2013), the contributions for retirement are broken up into the “Employer Contribution” and the “Employee Contribution.” The Employer Contribution is different for Miscellaneous Employees and Safety Employees and fluctuates from year to year based upon an annual actuarial evaluation. The Employee Contribution remains static at 7% for Miscellaneous Members and 9% for Local Safety Members. If an employee bargaining unit negotiates with the employer to pay (and report) any portion of this employee contribution, this is called Employer-Paid Member Contribution (“EPMC”).

In accordance with Memoranda of Understanding (MOU’s) negotiated in 2011, employees in PMA, POA, PSSEA, and CEA paid 3% towards their employee contribution during the course of the
MOU’s. Once these agreements were reached, resolutions specifying that the City was paying (and reporting) 4% of the employee contribution for miscellaneous employees (CEA and PSSEA) and 6% for Police employees (POA and PMA). Because the 3% contribution expired at the end of the MOU’s (September 30, 2014), the City reverts to paying the full EPMC contribution, as specified in the preceding contract. The EPMC refers to the designation of the Employer paying the Member’s Contribution on behalf of the employee. While the City is currently in negotiations with the applicable bargaining units, CalPERS requires that the City have approved resolutions on file which designate the accurate reported EPMC payment for each group or class of employment. Because the City is currently paying (and reporting) the full employee contribution based upon the expired contract, resolutions are being presented to the Council for approval to memorialize the current payment.

Should further changes to the EPMC be negotiated with applicable bargaining units (or changed by Council resolution for unrepresented employees), resolutions adjusting the EPMC will be presented to Council for approval and subsequent submission to CalPERS.
RESOLUTION NO.__________

A RESOLUTION FOR PAYING AND REPORTING THE VALUE OF EMPLOYER PAID MEMBER CONTRIBUTION FOR POLICE OFFICERS’ ASSOCIATION AND POLICE MANAGERS’ ASSOCIATION

Be it resolved by the Council of the City of El Segundo as follows:

WHEREAS, the City Council of the City of El Segundo has the authority to implement Government Code Section 20636(c)(4) pursuant to Section 20691;

WHEREAS, the City Council of the City of El Segundo has a written labor policy or agreement which specifically provides for the normal member contributions to be paid by the employer, and reported as additional compensation;

WHEREAS, one of the steps in the procedures to implement Section 20691 is the adoption by the City Council of the City of El Segundo of a Resolution to commence paying and reporting the value of said Employer Paid Member Contributions (EPMC); pursuant to CCR title 2 section 571(a)(1).

WHEREAS, the City Council of the City of El Segundo has identified the following conditions for the purpose of its election to pay EPMC:

- This benefit shall apply to all “Classic” employees of the Police Officers’ Association and Police Managers’ Association.

- This benefit shall consist of Employer paying 9% of the normal member contributions as EPMC, and reporting the same percent (value) of the compensation earnable (excluding Government Code Section 20636(c)(4)) as additional compensation.

- The effective date of this Resolution shall be November 29, 2014.

NOW, THEREFORE, BE IT RESOLVED that the governing body of the City of El Segundo elects to pay EPMC, as set forth above.

Section 2: The City Clerk is directed to certify the adoption of this Resolution; record this Resolution in the book of the City’s original resolutions; and make a minute of the adoption of the Resolution in the City Council’s records and the minutes of this meeting.

PASSED AND ADOPTED this 18th day of November, 2014.

Suzanne Fuentes,
Mayor
RESOLUTION NO._______

A RESOLUTION FOR PAYING AND REPORTING THE VALUE OF EMPLOYER PAID MEMBER CONTRIBUTIONS (EPMC) FOR THE CITY EMPLOYEES’ ASSOCIATION

Be it resolved by the Council of the City of El Segundo as follows:

WHEREAS, the City Council of the City of El Segundo has the authority to implement Government Code Section 20636(c)(4) pursuant to Section 20691;

WHEREAS, the City Council of the City of El Segundo has a written labor policy or agreement which specifically provides for the normal member contributions to be paid by the employer, and reported as additional compensation;

WHEREAS, one of the steps in the procedures to implement Section 20691 is the adoption by the City Council of the City of El Segundo of a Resolution to commence paying and reporting the value of said Employer Paid Member Contributions (EPMC); pursuant to CCR title 2 section 571(a)(1).

WHEREAS, the City Council of the City of El Segundo has identified the following conditions for the purpose of its election to pay EPMC:

- This benefit shall apply to all “Classic” employees of the City Employees’ Association.

- This benefit shall consist of Employer paying 7% of the normal member contributions as EPMC, and reporting the same percent (value) of the compensation earnable (excluding Government Code Section 20636(c)(4)) as additional compensation.

- The effective date of this Resolution shall be November 29, 2014.

NOW, THEREFORE, BE IT RESOLVED that the governing body of the City of El Segundo elects to pay EPMC, as set forth above.

Section 2: The City Clerk is directed to certify the adoption of this Resolution; record this Resolution in the book of the City’s original resolutions; and make a minute of the adoption of the Resolution in the City Council’s records and the minutes of this meeting.

PASSED AND ADOPTED this ___18th__ day of ___November___, 2014.

Suzanne Fuentes,
Mayor
RESOLUTION NO.\

A RESOLUTION FOR PAYING AND REPORTING THE VALUE OF EMPLOYER PAID MEMBER CONTRIBUTIONS (EPMC) FOR POLICE SUPPORT SERVICES EMPLOYEES

Be it resolved by the Council of the City of El Segundo as follows:

WHEREAS, the City Council of the City of El Segundo has the authority to implement Government Code Section 20636(c)(4) pursuant to Section 20691;

WHEREAS, the City Council of the City of El Segundo has a written labor policy or agreement which specifically provides for the normal member contributions to be paid by the employer, and reported as additional compensation;

WHEREAS, one of the steps in the procedures to implement Section 20691 is the adoption by the City Council of the City of El Segundo of a Resolution to commence paying and reporting the value of said Employer Paid Member Contributions (EPMC); pursuant to CCR title 2 section 571(a)(1).

WHEREAS, the City Council of the City of El Segundo has identified the following conditions for the purpose of its election to pay EPMC:

• This benefit shall apply to all “Classic” employees of the Police Support Services Employees’ Association (Police Assistant I/II, Police Services Officer I/II)

• This benefit shall consist of Employer paying 7% of the normal member contributions as EPMC, and reporting the same percent (value) of the compensation earnable (excluding Government Code Section 20636(c)(4)) as additional compensation.

• The effective date of this Resolution shall be November 29, 2014.

NOW, THEREFORE, BE IT RESOLVED that the governing body of the City of El Segundo elects to pay EPMC, as set forth above.

Section 2: The City Clerk is directed to certify the adoption of this Resolution; record this Resolution in the book of the City’s original resolutions; and make a minute of the adoption of the Resolution in the City Council’s records and the minutes of this meeting.

PASSED AND ADOPTED this 18th day of November, 2014.

Suzanne Fuentes,
Mayor
AGENDA DESCRIPTION:

Consideration and possible action regarding awarding a contract to Karabuild Development, Inc. for construction at nineteen (19) homes related to Project No. RSI 14-20 (Group 63 of the City's Residential Sound Insulation Program)

(Estimated construction costs: Not to exceed $574,405)

RECOMMENDED COUNCIL ACTION:

1. Waive minor irregularities in the bid from Karabuild Development, Inc.;
2. Award a contract to Karabuild Development, Inc. for project RSI 14-20 (Group 63);
3. Authorize the City Manager to execute a contract in a form approved by the City Attorney; and/or
4. Alternatively, discuss and take other action related to this item.

ATTACHED SUPPORTING DOCUMENTS:

1. Bid Log

FISCAL IMPACT: Included in Adopted Budget

<table>
<thead>
<tr>
<th>Amount Budgeted:</th>
<th>$12,000,000.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>Additional Appropriation:</td>
<td>N/A</td>
</tr>
<tr>
<td>Account Number(s):</td>
<td>116-400-0063-8961 (RSI Program Construction)</td>
</tr>
</tbody>
</table>

PREPARED BY: James O’Neill, Program Manager

REVIEWED BY: Sam Lee, Director of Planning and Building Safety

APPROVED BY: Greg Carpenter, City Manager

BACKGROUND & DISCUSSION:

On October 14th, 2014 the City Clerk’s office opened bids for Project RSI 14-20 (Group 63 of the City’s Residential Sound Insulation (RSI) Program). Three (3) bids were submitted, and the results are as follows:

- Karabuild Development, Inc. $ 522,186.00
- Patriot Contracting & Engineering $ 584,000.00
- Harry H. Joh Construction $ 610,000.00

The staff estimate for the project was calculated to be $468,341.50.

The bid submitted by Karabuild Development, Inc. appears to be responsive with the exception of some minor irregularities.
In an abundance of caution, staff recommends that the following items be identified as minor irregularities and waived by the City Council:

1. The Bidder's Bond submitted by Spec Construction Co., Inc. does not specify a dollar amount in words or figures, but rather lists "NOT TO EXCEED ONE MILLION AND NO/100THS" and "N.T.E. 1,000,000.00"

2. Whether or not Vartan Mnayan (the business identified to perform "Electrical" work) is certified as a DBE (Disadvantaged Business Enterprise) Contractor, was not identified on the "Designation of Subcontractors" form

The bond error and status of Vartan Mnayan can be easily remedied without giving Karabuild Development, Inc. an economic advantage, and therefore staff recommends that the City Council waive these minor irregularities.

The amount requested for the contract is $574,405 which represents the amount of the bid submitted by Karabuild Development, Inc. ($522,186.00) and an additional 10% for contingencies.

Construction is scheduled to start on March 2\textsuperscript{nd}, 2015 and complete by April 14\textsuperscript{th}, 2015.
CITY OF EL SEGUNDO  
BID/RFP LOG  
BID NO. #RSI 14-20  
City of El Segundo  
Residential Sound Insulation Group 63

Date of BID Opening: Tuesday, October 14, 2014  
Time of BID Opening: 11:00 A.M.  
Place of BID Opening: City Clerk’s Office

<table>
<thead>
<tr>
<th>COMPANY NAME/ADDRESS</th>
<th>Total BID Amount</th>
</tr>
</thead>
</table>
| 1. HJ Harry H. Joh Construction  
7303 Somerset Blvd.  
Paramount, CA 90723 | $610,000.00 |
| 2. Karabuild Development, Inc.  
17337 Ventura Blvd., #215  
Encino, CA 91316 | $522,186.00 |
| 3. Patriot Contracting & Engineering  
22601 La Palma Avenue, Suite 100  
Yorba Linda, CA 92887 | $584,000.00 |
| 4. | |
| 5. | |
| 6. | |
| 7. | |
| 8. | |
| 9. | |
| 10. | |

Staff Present:  

Cathy Domann, City Clerk’s Office  
Mama [signature], City Clerk’s Office  
[signature], RSI, Representative

FORMS/BID/OPENLOG1
To the Mayor and City Council  
City of El Segundo  
350 Main St.  
El Segundo, CA 90245

I declare, under penalty of perjury, that I have carefully examined, become familiar with, and understand all of the requirements of the Contract Documents and conditions under which the Work must be performed, including the City of El Segundo’s current Municipal Code, and am fully informed as to all conditions and matters which can in any way affect the Work or its cost, and agree to the following:

To perform all Work in strict conformity with the requirements of the Contract Documents for  

**Project Number RSI 14-20**  
“Residential Sound Insulation Program – Group 63”

at the following lump sum price:

<table>
<thead>
<tr>
<th>RSI ID</th>
<th>Property Address</th>
<th>Bid Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>63.01</td>
<td>417 Valley Street</td>
<td>$44,603</td>
</tr>
<tr>
<td>63.02</td>
<td>617 Loma Vista Street</td>
<td>$39,906</td>
</tr>
<tr>
<td>63.03</td>
<td>613 Virginia Street</td>
<td>$48,927</td>
</tr>
<tr>
<td>63.04</td>
<td>536 Virginia Street</td>
<td>$26,317</td>
</tr>
<tr>
<td>63.05</td>
<td>540 Virginia Street</td>
<td>$29,106</td>
</tr>
<tr>
<td>63.06</td>
<td>720 East Mariposa Street</td>
<td>$63,374</td>
</tr>
<tr>
<td>63.07</td>
<td>1616 East Sycamore Avenue., # 1</td>
<td>$20,946</td>
</tr>
<tr>
<td>63.08</td>
<td>1616 East Sycamore Avenue., # 2</td>
<td>$20,009</td>
</tr>
<tr>
<td>63.09</td>
<td>1616 East Sycamore Avenue., # 3</td>
<td>$20,009</td>
</tr>
<tr>
<td>63.10</td>
<td>1616 East Sycamore Avenue., # 4</td>
<td>$20,009</td>
</tr>
<tr>
<td>63.11</td>
<td>1616 East Sycamore Avenue., # 5</td>
<td>$20,009</td>
</tr>
<tr>
<td>63.12</td>
<td>1616 East Sycamore Avenue., # 6</td>
<td>$20,009</td>
</tr>
<tr>
<td>63.13</td>
<td>1616 East Sycamore Avenue., # 7</td>
<td>$20,946</td>
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<tr>
<td>63.14</td>
<td>1616 East Sycamore Avenue., # 8</td>
<td>$20,009</td>
</tr>
<tr>
<td>63.15</td>
<td>1616 East Sycamore Avenue., # 9</td>
<td>$20,009</td>
</tr>
<tr>
<td>63.16</td>
<td>1616 East Sycamore Avenue., # 10</td>
<td>$20,009</td>
</tr>
<tr>
<td>Lot</td>
<td>Address</td>
<td>Bid Amount</td>
</tr>
<tr>
<td>-----</td>
<td>--------------------------</td>
<td>------------</td>
</tr>
<tr>
<td>63.17</td>
<td>1616 East Sycamore Ave., #11</td>
<td>$20,000</td>
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<tr>
<td>63.18</td>
<td>1616 East Sycamore Ave., #12</td>
<td>$21,046</td>
</tr>
<tr>
<td>63.19</td>
<td>1616 East Sycamore Ave., #14</td>
<td>$26,934</td>
</tr>
</tbody>
</table>

**Total Bid (Contract Sum)**

Five hundred twenty-two thousand one hundred eighty-six dollars only

$522,186.00

In case of discrepancy between the words and figures, the words must prevail.

**Contractor Representative:** Kevork Karajerjian

**Signature:**

**Date:** September 30, 2014

**Title:** CFO

**Name of Firm:** Karabuild Development, Inc.

**Address:** 17337 Ventura Blvd., #215

**Encino, CA 91316**

**Telephone Number:** 818-817-9300

**Contractor’s State License Number:** B 837099

**License Expiration Date:** April 30, 2016

**Type of Entity:** ☑ Corporation*  □ Partnership  □ Sole Proprietorship  □ Other

* If Corporation, evidence of authority to sign must be attached
AGENDA DESCRIPTION:

Consideration and possible action regarding awarding a contract to Karabuild Development, Inc. for construction at eighteen (18) homes related to Project No. RSI 14-21 (Group 64 of the City’s Residential Sound Insulation Program)

(Estimated construction costs: Not to exceed $726,864)

RECOMMENDED COUNCIL ACTION:

1. Allow Patriot Contracting & Engineering to withdraw their bid;
2. Waive minor irregularities in the bid from Karabuild Development, Inc.;
3. Award a contract to Karabuild Development, Inc. for project RSI 14-21 (Group 64);
4. Authorize the City Manager to execute a contract in a form approved by the City Attorney; and/or
5. Alternatively, discuss and take other action related to this item.

ATTACHED SUPPORTING DOCUMENTS:

1. Bid Log
2. Email from Patriot Contracting & Engineering dated October 16, 2014

FISCAL IMPACT: Included in Adopted Budget

Amount Budgeted: $12,000,000.00
Additional Appropriation: N/A
Account Number(s): 116-400-0064-8961 (RSI Program Construction)

PREPARED BY: James O’Neill, Program Manager
REVIEWED BY: Sam Lee, Director of Planning and Building Safety
APPROVED BY: Greg Carpenter, City Manager

BACKGROUND & DISCUSSION:

On October 14th, 2014 the City Clerk’s office opened bids for Project RSI 14-21 (Group 64 of the City’s Residential Sound Insulation (RSI) Program). Three (3) bids were submitted, and the results are as follows:

Patriot Contracting & Engineering $ 623,000.00
Karabuild Development, Inc. $ 660,785.00
Harry H. Joh Construction $ 702,000.00

The staff estimate for the project was calculated to be $584,895.75.

In the attached email, dated October 16, 2014, Patriot Construction & Engineering (“Patriot”) requested to withdraw their bid pursuant to Public Contract Code §5101 et seq. due to an error in their bid discovered after the bid opening. Staff recommends the City Council consent to the withdrawal of Patriot’s bid.
The bid submitted by Karabuild Development, Inc. appears to be responsive with the exception of some minor irregularities.

In an abundance of caution, staff recommends that the following items be identified as minor irregularities and waived by the City Council:

1. The Bidder’s Bond submitted by Spec Construction Co., Inc. does not specify a dollar amount in words or figures, but rather lists "NOT TO EXCEED ONE MILLION AND NO/100THS" and "N.T.E. 1,000,000.00"

The bond error can be easily remedied without giving Karabuild Development, Inc. an economic advantage, and therefore staff recommends that the City Council waive this minor irregularity.

The amount requested for the contract is $726,864 which represents the amount of the bid submitted by Karabuild Development, Inc. ($660,785.00) and an additional 10% for contingencies.

Construction is scheduled to start on March 2nd, 2015 and complete by April 13th, 2015.
CITY OF EL SEGUNDO
BID/RFP LOG
BID NO. #RSI 14-21
City of El Segundo
Residential Sound Insulation Group 64

Date of BID Opening: Tuesday, October 14, 2014
Time of BID Opening: 11:30 A.M.
Place of BID Opening: City Clerk’s Office

<table>
<thead>
<tr>
<th>COMPANY NAME/ADDRESS</th>
<th>Total BID Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. HJ Harry H. Joh Construction 7303 Somerset Blvd.</td>
<td>$ 702,000</td>
</tr>
<tr>
<td>Paramount, CA 90723</td>
<td></td>
</tr>
<tr>
<td>2. Patriot Contracting &amp; Engineering 2260 La Palma Avenue,</td>
<td>$ 623,000</td>
</tr>
<tr>
<td>Suite 100, Yorba Linda, CA 92887</td>
<td></td>
</tr>
<tr>
<td>3. Karabuild Development, Inc. 17337 Ventura Blvd., #215</td>
<td>$ 660,785</td>
</tr>
<tr>
<td>Encino, CA 91316</td>
<td></td>
</tr>
</tbody>
</table>

4.                                                                 |
5.                                                                 |
6.                                                                 |
7.                                                                 |
8.                                                                 |
9.                                                                 |
10.                                                                |

Staff Present: [Signatures] City Clerk’s Office

[Signatures] City Clerk’s Office

[Signatures] RSI, Representative
Dear Mr. O'Neill

It is with great regret that I must withdraw our bid for the El Segundo Group 64 project. On October 14th while reviewing our bid breakdown I discovered an adding error in our bid calculation. The error occurred in our Door Installation line item. The amount was 25,000 for this item of work, but I added 2,500 to the total amount of the bid. Patriot made an error in the amount of 22,500 that we cannot overcome.

Patriot must withdraw it's bid for this project, I wish the city of El Segundo good luck with this project.

Sincerely, Richard G. Wolfinger
City of El Segundo
Residential Sound Insulation Program
RSI 14-21 (Group 64)

To the Mayor and City Council
City of El Segundo
350 Main St.
El Segundo, CA 90245

I declare, under penalty of perjury, that I have carefully examined, become familiar with, and understand all of the requirements of the Contract Documents and conditions under which the Work must be performed, including the City of El Segundo's current Municipal Code, and am fully informed as to all conditions and matters which can in any way affect the Work or its cost, and agree to the following:

To perform all Work in strict conformity with the requirements of the Contract Documents for

Project Number RSI 14-21
“Residential Sound Insulation Program – Group 64”

at the following lump sum price:

<table>
<thead>
<tr>
<th>RSI ID</th>
<th>Property Address</th>
<th>Bid Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>64.01</td>
<td>975 Loma Vista Street</td>
<td>$29,688</td>
</tr>
<tr>
<td>64.02</td>
<td>604 West Imperial Avenue</td>
<td>$28,436</td>
</tr>
<tr>
<td>64.03</td>
<td>608 West Imperial Avenue</td>
<td>$28,386</td>
</tr>
<tr>
<td>64.04</td>
<td>900 Loma Vista Street</td>
<td>$28,176</td>
</tr>
<tr>
<td>64.05</td>
<td>642 West Walnut Avenue</td>
<td>$28,884</td>
</tr>
<tr>
<td>64.06</td>
<td>644 West Walnut Avenue</td>
<td>$32,260</td>
</tr>
<tr>
<td>64.07</td>
<td>660 West Oak Avenue</td>
<td>$38,414</td>
</tr>
<tr>
<td>64.08</td>
<td>215 West Oak Avenue</td>
<td>$42,230</td>
</tr>
<tr>
<td>64.09</td>
<td>120 West Sycamore Avenue</td>
<td>$42,638</td>
</tr>
<tr>
<td>64.10</td>
<td>126 West Maple Avenue</td>
<td>$47,863</td>
</tr>
<tr>
<td>64.11</td>
<td>209 East Acacia Avenue</td>
<td>$50,207</td>
</tr>
<tr>
<td>64.12</td>
<td>945 Eucalyptus Drive</td>
<td>$51,701</td>
</tr>
<tr>
<td>64.13</td>
<td>934 Cypress Street</td>
<td>$53,751</td>
</tr>
<tr>
<td>64.14</td>
<td>841 Penn Street</td>
<td>$55,565</td>
</tr>
<tr>
<td>64.15</td>
<td>843 Penn Street</td>
<td>$57,238</td>
</tr>
<tr>
<td>64.16</td>
<td>904 McCarthy Court</td>
<td>$34,587</td>
</tr>
</tbody>
</table>

Bidding Form Appendix B-01
Bidder’s Proposal and Statement

Last Modified: August 14, 2014
September 30, 2014
City of El Segundo
Residential Sound Insulation Program

RSI 14-21 (Group 64)

<table>
<thead>
<tr>
<th>Location</th>
<th>Bid Amount</th>
<th>Total Bid (Contract Sum)</th>
</tr>
</thead>
<tbody>
<tr>
<td>64.17 805 McCarthy Court</td>
<td>$30,480</td>
<td>$39,480 KK</td>
</tr>
<tr>
<td>64.18 826 Bungalow Drive</td>
<td>$36,677</td>
<td>$39,677 KK</td>
</tr>
</tbody>
</table>

Six Hundred Forty Eight Dollars Fifty Cents

In case of discrepancy between the words and figures, the words must prevail.

Contractor Representative: ________________________
Signature: ________________________
Date: September 30, 2014

Kevork Karajerjian
Title: CFO
Name (printed or typed)

Karabuild Development, Inc.
Name of Firm:

17337 Ventura Blvd., #215
Address: Encino, CA 91316

818-817-9300
Telephone Number:

Contractor's State License Number: B 837099
License Expiration Date: April 30, 2014

Type of Entity: ☐ Sole Proprietorship ☐ Partnership ☑ Corporation*

* If Corporation, evidence of authority to sign must be attached
EL SEGUNDO CITY COUNCIL  MEETING DATE: November 18, 2014
AGENDA ITEM STATEMENT  AGENDA HEADING: Consent Agenda

AGENDA DESCRIPTION:
Consideration and possible action regarding awarding a contract to SPEC Construction Co., Inc. for construction at twenty-four (24) homes related to Project No. RSI 14-23 (Group 65 of the City’s Residential Sound Insulation Program)
(Estimated construction costs: Not to exceed $828,685)

RECOMMENDED COUNCIL ACTION:
1. Reject the bid from Patriot Contracting & Engineering as non-responsive;
2. Waive minor irregularities in the bid from SPEC Construction Co., Inc.;
3. Award a contract to SPEC Construction Co., Inc. for project RSI 14-23 (Group 65);
4. Authorize the City Manager to execute a contract in a form approved by the City Attorney; and/or
5. Alternatively, discuss and take other action related to this item.

ATTACHED SUPPORTING DOCUMENTS:
1. Bid Log
2. Bidder’s Proposal and Statements submitted by SPEC Construction Co., Inc.

FISCAL IMPACT: Included in Adopted Budget

<table>
<thead>
<tr>
<th>Amount Budgeted:</th>
<th>$12,000,000.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>Additional Appropriation:</td>
<td>N/A</td>
</tr>
<tr>
<td>Account Number(s):</td>
<td>116-400-0065-8961 (RSI Program Construction)</td>
</tr>
</tbody>
</table>

PREPARED BY: James O’Neill, Program Manager
REVIEWED BY: Sam Lee, Director of Planning and Building Safety
APPROVED BY: Greg Carpenter, City Manager

BACKGROUND & DISCUSSION:
On October 28th, 2014 the City Clerk’s office opened bids for Project RSI 14-23 (Group 65 of the City’s Residential Sound Insulation (RSI) Program). Three (3) bids were submitted, and the results are as follows:

<table>
<thead>
<tr>
<th>Contractor</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Patriot Contracting &amp; Engineering</td>
<td>$722,000.00</td>
</tr>
<tr>
<td>SPEC Construction Co., Inc.</td>
<td>$753,350.00</td>
</tr>
<tr>
<td>Karabuild Development, Inc.</td>
<td>$806,618.00</td>
</tr>
</tbody>
</table>

The staff estimate for the project was calculated to be $667,810.75.

The bid submitted by Patriot Contracting & Engineering appears to be non-responsive for at least the following reasons:
1. Patriot failed to provide the majority of submittals required; and
2. Patriot failed to meet the submittal requirements for submittals that were provided.

City staff is recommending the City Council reject Patriot’s bid due to the bid being nonresponsive.
The discrepancies listed above are not responsive to the bidding instructions and affect City staff’s ability to compare Patriot’s bid to the other bids received.

It is important to note that City staff holds pre-bid meetings for each project to meet with prospective bidders and allow for opportunities to discuss requirements of the Contract Documents that might initially be unclear to prospective bidders, as well as encourages anyone to ask for clarification of any potentially unclear requirements by means of a pre-bid Request for Information/Interpretation (RFI). City staff discussed submittal requirements with a representative from Patriot Contracting & Engineering at considerable length during a pre-bid meeting.

The bid submitted by Spec Construction Co., Inc. appears to be responsive with the exception of some minor irregularities.

In an abundance of caution, staff recommends that the following items be identified as minor irregularities and waived by the City Council:

1. The Bidder’s Bond submitted by Spec Construction Co., Inc. does not specify a dollar amount in words or figures, but rather lists "Ten Percent of the Total Amount Bid" and "10% of the Bid"

The bond error can be easily remedied without giving Spec Construction Co., Inc. an economic advantage, and therefore staff recommends that the City Council waive this minor irregularity.

The amount requested for the contract is $828,685 which represents the amount of the bid submitted by Spec Construction Co., Inc. ($753,350.00) and an additional 10% for contingencies.

Construction is scheduled to start on April 27th, 2015 and complete by June 4th, 2015, with Contractor Site Evaluations scheduled for January 5th – 9th, 2015.
**CITY OF EL SEGUNDO**  
**BID/RFP LOG**  
**BID NO. #RSI 14-23**  
**City of El Segundo**  
**Residential Sound Insulation Group 65**

<table>
<thead>
<tr>
<th>COMPANY NAME/ADDRESS</th>
<th>Total BID Amount</th>
</tr>
</thead>
</table>
| 1. SPEC Construction Co., Inc.  
1870 S. Carlos Ave.  
Ontario, CA 91761                                          | $753,350.00        |
| 2. Karabuild Development  
17337 Ventura Blvd., #215  
Encino, CA 91316                                                | $806,618.00        |
| 3. Patriot Contracting & Engineering  
22601 La Palma Avenue, Suite 100  
Yorba Linda, CA 92887                                              | $722,000.00        |
| 4.                                                                 |                    |
| 5.                                                                 |                    |
| 6.                                                                 |                    |
| 7.                                                                 |                    |
| 8.                                                                 |                    |
| 9.                                                                 |                    |
| 10.                                                                |                    |

**Date of BID Opening:** Tuesday, October 28, 2014  
**Time of BID Opening:** 11:00 A.M.  
**Place of BID Opening:** City Clerk's Office

**Staff Present:**  
- [Signature] City Clerk's Office  
- [Signature] City Clerk's Office  
- [Signature] RSI, Representative

FORMS/BIDOPENLOG1
To the Mayor and City Council  
City of El Segundo  
350 Main St.  
El Segundo, CA 90245  

I declare, under penalty of perjury, that I have carefully examined, become familiar with, and understand all of the requirements of the Contract Documents and conditions under which the Work must be performed, including the City of El Segundo’s current Municipal Code, and am fully informed as to all conditions and matters which can in any way affect the Work or its cost, and agree to the following:  

To perform all Work in strict conformity with the requirements of the Contract Documents for  

**Project Number RSI 14-23**  
“*Residential Sound Insulation Program – Group 65*”  

at the following lump sum price:

<table>
<thead>
<tr>
<th align="right">RSI ID</th>
<th>Property Address</th>
<th align="right">Bid Price</th>
</tr>
</thead>
<tbody>
<tr>
<td align="right">65.01</td>
<td>723 West Pine Avenue</td>
<td align="right">$31,650.00</td>
</tr>
<tr>
<td align="right">65.02</td>
<td>529 Richmond Street</td>
<td align="right">$36,000.00</td>
</tr>
<tr>
<td align="right">65.03</td>
<td>135 West Palm Avenue, Unit 1</td>
<td align="right">$58,950.00</td>
</tr>
<tr>
<td align="right">65.04</td>
<td>135 West Palm Avenue, Unit 2</td>
<td align="right">$30,150.00</td>
</tr>
<tr>
<td align="right">65.05</td>
<td>135 West Palm Avenue, Unit 3</td>
<td align="right">$30,150.00</td>
</tr>
<tr>
<td align="right">65.06</td>
<td>135 West Palm Avenue, Unit 4</td>
<td align="right">$31,350.00</td>
</tr>
<tr>
<td align="right">65.07</td>
<td>540 Sheldon Street</td>
<td align="right">$35,100.00</td>
</tr>
<tr>
<td align="right">65.08</td>
<td>510 East Mariposa Avenue</td>
<td align="right">$32,300.00</td>
</tr>
<tr>
<td align="right">65.09</td>
<td>527 East Mariposa Avenue, Unit 1</td>
<td align="right">$27,800.00</td>
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<tr>
<td align="right">65.10</td>
<td>527 East Mariposa Avenue, Unit 2</td>
<td align="right">$27,600.00</td>
</tr>
<tr>
<td align="right">65.11</td>
<td>610 East Mariposa Avenue</td>
<td align="right">$46,100.00</td>
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**Total Bid (Contract Sum)**

Seven-Hundred & Fifty-Three Thousand, Three-Hundred & Fifty

(words)

$753,350.00

(figures)

In case of discrepancy between the words and figures, the words must prevail.

Contractor Representative: _______________________________ 10/27/2014

Signature

Jasen DeLaPosse

Name (printed or typed)

Title: __________ Vice President __________

Contractor's State License Number:

Name of Firm: __________ Spec Construction Co., Inc. __________

Address: __________ 1870 S. Carlos Ave. __________

Ontario, CA 91761 __________

License Expiration Date: __________ 08/31/2014 __________

Telephone Number: __________ 909-947-4601 __________

Type of Entity: ☐ Sole Proprietorship ☐ Partnership ☑ Corporation* ☐ Other

* If Corporation, evidence of authority to sign must be attached
AGENDA DESCRIPTION:
Consideration and possible action authorizing the City Manager to execute a Professional Services Agreement with RBF Consulting, a Michael Baker International Company, to provide environmental review services (NEPA/CEQA) and engineering design review for the Park Place Extension and Railroad Grade Separation Project affecting property located between the intersection of Park Place and Nash Street and Park Place and Allied Way. (Fiscal Impact: up to $321,424 will be paid for through Reimbursement Grants).

RECOMMENDED COUNCIL ACTION:
1. Approve up to $321,424 in funding;
2. Authorize the City Manager to execute a Professional Services Agreement for environmental review services (NEPA/CEQA) and engineering design review, in a form approved by the City Attorney, for $271,424; and/or;
3. Alternatively, discuss and take other possible action related to this item.

ATTACHED SUPPORTING DOCUMENTS:
1. RBF Consulting Proposal for Preparation of an Environmental Assessment and Environmental Impact Report (NEPA/CEQA Review) for the Park Place Extension and Railroad Grade Separation Project.

FISCAL IMPACT: $605,000 receipt of grant funding available

   Amount Requested: $321,424 ($271,424 +$50,000 Contingency Funds)
   Additional Appropriation: N/A
   Account Number(s): 301-400-8203-6679

ORIGINATED BY: Kimberly Christensen, AICP, Planning Manager
REVIEWED BY: Stephanie Katsouleas, Director of Public Works
               Sam Lee, Director of Planning and Building Safety
APPROVED BY: Greg Carpenter, City Manager

BACKGROUND AND DISCUSSION:
In 2008, El Segundo secured a federal earmark of $750,000 to initiate design concepts and evaluate the possible extension of Park Place between Nash Street and Sepulveda Boulevard. On March 20, 2013 the Federal Highway Administration (FHWA) approved the encumbrance and the California Department of Transportation (Caltrans) issued a Notice to Proceed (E-76) for preliminary design work for extending Park Place. Total available funds for the project include the earmark ($750,000 less Caltrans’ $15,000 administration fee) plus the 20% match requirement ($150,000), totaling $885,000.
($900,000-$15,000 administrative fee) and $350,000 in Measure R funds. The match funds are being provided by Federal Realty Investment Trust (Street Retail, Inc.) through a separate reimbursement agreement with the City.

Subsequently, the City retained the services of NCM Engineering Corporation for preliminary roadway and railroad design work for the Park Place Extension Project (approved by City Council at the June 18, 2013 meeting) in an amount not to exceed $629,780.26, leaving approximately $605,219.74 remaining for the environmental review (NEPA/CEQA) and final design review processes. NCM Engineering Corporation completed the preliminary roadway and railroad design work and prepared a report in July 2014 that evaluated 6 project design alternatives, including a No Build Alternative which was presented to the City Council on October 21st. This report, along with the subsequent environmental review process, will serve as the basis for selection of a locally preferred alternative.

In preparation for the next phase, Staff prepared and issued an RFP for environmental review services (NEPA/CEQA) and engineering design review for the Park Place Extension and Railroad Grade Separation Project on July 7, 2014. Ten firms were notified. Bids were due by August 11, 2014 and five firms submitted proposals. All five firms were interviewed on October 1-2, 2014, which included RBF Consulting, LSA Associates, Inc., Terry A. Hayes Associates Inc., MIG, Inc. and GPA Consulting. Staff selected RBF Consulting as the most responsive and the most qualified firm. Following the interview process, Staff proceeded with minor refinement of the scope of work and budget with the selected firm.

If the proposed request for environmental consulting services is approved by City Council, Planning staff will be coordinating the CEQA/NEPA process with the selected firm, which is anticipated to take approximately 15-18 months to complete upon execution of the contract.

Recommendation

The Planning and Building Safety and Public Works Departments requests the City Council: 1) authorize the City Manager to execute a Professional Services Agreement with RBF Consulting, a Michael Baker International Company, in a form approved by the City Attorney, for a total of $271,424 for environmental consulting services (NEPA/CEQA) and engineering design review for the Park Place Extension and Railroad Grade Separation Project, and 2) authorize an additional $50,000 in contingency funds for any necessary revisions to the preliminary roadway and railroad design or other tasks that may result from the environmental analysis.
PROPOSAL
FOR CONSULTING SERVICES

NEPA/CEQA Review and
Design Review for the
Park Place Extension and Railroad
Grade Separation Project

CITY OF
EL SEGUNDO

Prepared for:
City of El Segundo

Submitted by:
RBF Consulting

August 11, 2014
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I. INTRODUCTION AND UNDERSTANDING OF THE PROJECT

1.1 INTRODUCTION

RBF Consulting has submitted this Proposal to prepare NEPA/CEQA Review and Design Review documentation to assess potential environmental impacts for the Park Place Extension and Railroad Grade Separation Project in the City of El Segundo. Each of the environmental issues will be approached thoroughly in order to fully assess all potential impacts, establish thresholds of significance, and identify mitigation measures. For this work program, RBF will provide services from our Corporate Headquarters in Irvine. Our familiarity with environmental and land use issues for roadway extension projects involving rail, utility, and pipeline issues, coupled with our extensive environmental review experience in the City of El Segundo, are key assets that we offer in order to complete the environmental clearance for the Project.

1.2 STATEMENT OF RBF'S COMMITMENT TO THE CITY OF EL SEGUNDO

The following affirms RBF's commitment to the City of El Segundo and the proposed work program:

1. The proposed services to be provided by the RBF Consulting team involve the preparation of NEPA/CEQA environmental compliance documentation and Design Review for the Park Place Extension and Railroad Grade Separation Project in El Segundo, California.

2. RBF Consulting is focused on a comprehensive and complete review process. The RBF team will provide services, pursuant to the goals set forth by the City, and as detailed in Section 1.1 of this proposal.

3. RBF Consulting will thoroughly address each environmental issue area and will recommend the appropriate NEPA/CEQA clearance for the Project. RBF Consulting holds as the top priority, the integrity of documentation and processing, focusing on legal defensibility and full compliance with NEPA/CEQA.

4. All aspects of RBF Consulting's proposal, including costs, have been determined independently, without consultation with any other prospective Consultant or competitors for the purpose of restricting competition.

5. All declarations in RBF Consulting's proposal and attachments are true and constitute a warranty, the falsity of which shall entitle the City to pursue any remedy by law.

6. This August 11, 2014 proposal by RBF Consulting is binding, if the proposal is selected and a contract is awarded.

7. The RBF Consulting team agrees to provide the City of El Segundo with any other information that is determined to be necessary for an accurate determination of the Consultant's ability to perform services as proposed.

8. If RBF Consulting is selected for this and all other assignments with the City, RBF Consulting will comply with all applicable rules, laws, and regulations.

9. RBF has a dedicated team whom maintains the in-house Library/Filing Management System. All Project-related files are categorized and independently filed to preserve the integrity of the Administrative Record. Documentation of all Project transactions is kept in a central file readily accessible to Project team members. Any public records act or Administrative Record requests are coordinated with the Lead Agency, and implemented per applicable laws and regulations.

1.3 UNDERSTANDING OF THE PROJECT

This understanding of the Project is based on the Request for Proposal (City of El Segundo, July 7, 2014), and the Park Place Extension Preliminary Study Report (NMC Engineering Corporation, April 22, 2014) along with attachments. It is RBF’s understanding that the City of El Segundo (City) is seeking to retain a consultant to prepare the required...
NEPA/CEQA Review and Design Review for the Park Place Extension and Railroad Grade Separation Project (Project). It is anticipated that Caltrans will be lead for NEPA and the City of El Segundo will be lead for CEQA. It is also anticipated that the environmental document will be a joint EA/EIR.

PROJECT CHARACTERISTICS

The Project study area is located in El Segundo’s southeast quadrant and is generally bounded by El Segundo Boulevard on the north, Rosecrans Avenue on the south, South Douglas Street on the east, and Sepulveda on the west. The Project study limits extend easterly along Park Place from its intersection with Sepulveda Boulevard at the Plaza El Segundo entrance to approximately 250 feet west of existing Allied Way to Park Place’s intersection with Nash Street, and from the South Douglas Street/Utah Avenue intersection southwesterly along the UPRR and BNSF Railway to the Sepulveda Boulevard/Rosecrans Avenue intersection. The Project area was originally used by Allied Signal and Honeywell and is relatively flat. In addition to the active UPRR and BNSF railroad lines, both of which serve the Chevron refinery, the study area includes approximately three buried crude oil pipelines, utilities and spur tracks.

The proposed Project involves extending Park Place between Allied Way and Nash Street, and grade separating the extension from the Union Pacific Railroad (UPRR) and Burlington Northern Santa Fe (BNSF) Railway tracks. The Project also potentially involves: relocating/consolidating the UPRR and BNSF rail lines and yards into a single rail corridor, in order to facilitate a single grade separation location at the Park Place extension; and relocating the buried crude oil pipelines located adjacent to/within the railroad rights-of-ways.

The PSR identified six Alternatives (No Build, 1A, 1B, 1C, 2A, and 2B) that will serve as the basis for selection of a locally preferred alternative(s) that will be further developed to support environmental evaluation and documentation. The Alternatives are grouped according to relocation of either the BNSF Railway or the UPRR facilities. Alternatives 1A, 1B and 1C involve various roadway and underpass configurations for Park Place with the BNSF Railway relocated to the west alongside the existing UPRR facilities, while Alternatives 2A and 2B involve roadway and underpass configurations with the UPRR facilities relocated to the east alongside the existing BNSF corridor. All build alternatives involve railroad underpass grade separation configurations with Park Place crossing underneath the railroads. The railroad bridge width would accommodate two tracks to provide access for the BNSF and UPRR lead tracks between the Chevron Refinery and railroad storage yards and lines further to the northeast.

The Preliminary Study Report Alternative Comparison Matrix presents a rough comparative analysis of the alternatives. As shown, two of the Alternatives (Alternatives 1A and 1C) ranked the highest. According to the Preliminary Study Report, the Project Alternatives identified in the Preliminary Study Report will serve as the basis for selection of a locally preferred alternative(s) that will be further developed for evaluation during the Project Approval and Environmental Documentation phase. Accordingly, the Scope presented below assumes that the EA/EIR will address two Build Alternatives, in addition to the No Build Alternative.

PURPOSE OF THE PROJECT

The purpose of the Park Place Extension and Railroad Grade Separation Project is to provide an alternate route to the Rosecrans Corridor and improve access to/from I-105 (Douglas Street and Nash Street on and off ramps, respectively). Specifically, the Project would connect existing segments of Park Place between Allied Way and Nash Street to provide: a continuous roadway from Douglas Street to Sepulveda Boulevard; traffic relief to Rosecrans Avenue; and direct access from Sepulveda Boulevard to Douglas Street, and thereby to I-105. The proposed extension is a critical project, as identified in the City’s 2005 Traffic Impact Fee Study Update.

APPROACH TO ENVIRONMENTAL ANALYSIS/TIERING

When previous environmental documents have already analyzed a particular impact, NEPA and CEQA allow subsequent environmental analysis and documents to tier from the earlier analysis rather than duplicating work. Under NEPA,
agencies are encouraged to issue a tiered or subsequent EIS or EA when the environmental issues have been analyzed in a broader (programmatic) NEPA review. The tiered analysis and documentation can thereby focus on specific issues relevant to the subsequent action (40 CFR § 1502.20). Similarly, CEQA encourages agencies to tier the environmental analyses, which they prepare for separate but related projects including general plans, zoning changes, and development projects (CEQA Guidelines § 15152). This allows subsequent analyses to focus on project-specific impacts (14 CCR § 15152).

The impacts from the infrastructure improvements/modifications associated with the Park Place Extension and Railroad Grade Separation Project were considered at a programmatic level in the Environmental Impact Report for the Sepulveda/Rosecrans Site Rezoning and Plaza El Segundo Development (Plaza El Segundo EIR) (Christopher A. Joseph & Associates, October 2004). According to Plaza El Segundo EIR Section II, Project Description (page II-10), in order to accommodate the anticipated development, several existing utilities would need to be relocated and other infrastructure improvements, including roadways, would need to be constructed. Plaza El Segundo EIR Section II specifically notes the following:

Specific infrastructure requirements that may be included as part of the proposed Sepulveda/Rosecrans Site Rezoning would include:

- Existing Park Place would be extended westerly through the Sepulveda/Rosecrans Rezoning Site to connect to Sepulveda Boulevard and a new north-south roadway would be constructed to connect the new Park Place extension to Hughes Way via Allied Way, which presently terminates at the northern edge of the Sepulveda/Rosecrans Rezoning Site (Figure II-4). The Park Place extension would be grade separated from the relocated BNSF railroad line (see next bullet). These roadways are identified as part of the City’s roadway network in the City’s Circulation Element Update.

- The BNSF railroad line would be moved to a new alignment just south of and parallel to the Union Pacific Railroad (UPRR) line (Figure II-5). The pipelines within the BNSF railroad ROW would either be abandoned or realigned when the railroad ROW is relocated to the north.

- Portions of an existing 42-inch reclaimed water line may be relocated.

- A number of pipelines within the railroad right-of-ways (ROW) may be abandoned or relocated vertically to accommodate roadway improvements.

It is anticipated that the CEQA document will be an EIR and the NEPA document will be an EA. Although NEPA and CEQA allow similar tiering processes, they do not allow tiering of a NEPA document (such as the proposed EA) to a previous CEQA document (such as the Plaza El Segundo EIR), nor visa versa. Therefore, the proposed environmental documentation will tier from the Plaza El Segundo EIR only where allowed and appropriate. Because the first-tier EIR (Plaza El Segundo EIR) has been certified, RBF proposes to examine the environmental effects of the Park Place Extension and Railroad Grade Separation Project (or later project) using a tiered EIR (Public Resources Code § 21094(a)). The proposed second-tier EIR (such as the proposed EIR) would be limited to significant environmental effects that were: 1) not examined in the Plaza El Segundo EIR, or 2) previously examined and that are susceptible to substantial reduction or avoidance through project revisions, mitigation measures, or other means (Public Resources Code § 21068.5 and CEQA Guidelines § 15152(d)).

The initiation of the environmental review will involve a detailed scoping process including a review of issues, constraints, and Project opportunities. RBF, working closely and in collaboration with City staff, will embark on an agency consultation process, which will include a public scoping session, in order to provide an opportunity to obtain a better understanding of key environmental concerns of interested agencies and the community, as well as informing the public as to the purpose of the NEPA/CEQA review and determination process.

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1 This EIR was certified on March 1, 2005 (City Council Resolution 4415).
II. SCOPE OF WORK

The environmental analysis will thoroughly discuss the existing conditions for each environmental issue area and evaluate the short- and long-term environmental impacts associated with Project construction and operation (both individual and cumulative). The degree of significance for each potential impact will be determined and feasible mitigation measures will be recommended to reduce the significance of impacts will be recommended. Areas of unavoidable significant adverse impacts even after mitigation will be identified. The environmental documentation will assist in identifying constraints, modifications, and improvements, which may be incorporated into the planning process.

RBF will serve as an extension of City staff to ensure that the entire NEPA/CEQA process is conducted in a comprehensive manner, which will include consideration of recent NEPA/CEQA legislation and reviewing agency requirements. The RBF Project management team led by Mr. Glenn Lajoie and Ms. Rita Garcia will provide regular and consistent communications and updates to City staff on the progression of the work program and status of the analysis. The RBF Team will be viewed as an integral component in the Project review and will participate in meetings with the City staff, and public hearings, as required by the City.

RBF will prepare the joint NEPA/CEQA documentation and associated work products in accordance with the City of El Segundo Environmental Guidelines, NEPA, CEQA, and Caltrans' Standard Environmental Reference (SER) Environmental Document Annotated Outline (AO)² for an EA/EIR. RBF has extensive experience in processing environmental documentation for Caltrans Local Assistance projects throughout California, many of which occurred within Caltrans District 7’s jurisdiction. It is anticipated that the environmental document will be a joint EA/EIR leading to a Notice of Determination/Finding of No Significant Impact (NOD/FONSI). The Scope presented below assumes that the EA/EIR will address two Build Alternatives, in addition to the No Build Alternative. The following Scope of Work has been prepared based upon information received by RBF Consulting. The cost estimate, which is itemized according to task and issue, is included in Section IX of this proposal.

1.0 PROJECT SCOPING

1.1 PROJECT KICK-OFF AND PROJECT CHARACTERISTICS

The environmental work program will be initiated with a kick-off meeting with the City/Caltrans staff to discuss the Project in greater detail. This initial meeting is vital to the success of the CEQA/NEPA process and will be a key milestone, in order to confirm the analysis' parameters, the details of the proposed construction buildout conditions, scheduling, and overall communications. Prior to the kick-off, RBF will distribute a kick-off meeting agenda and detailed memorandum, which will identify information needs. Based upon the detailed Project information obtained at the Project kick-off meeting, RBF will draft a preliminary Project Description for review and approval by City staff. Two Build Alternatives, in addition to the No Build Alternative, will be described.

1.2 RESEARCH AND INVESTIGATION

RBF will obtain and review available referenced data for the Project area, including policy documentation from the City staff, County of Los Angeles, State and Federal agencies, the Southern California Association of Governments, and all other agencies which may be affected by the Project. This information, along with environmental data and information available from City staff and other nearby jurisdictions, will become part of the EIR’s foundation and will be reviewed and incorporated into the analysis, as deemed appropriate. This task includes a visit to the Project area, which will include a detailed photographic recording of on- and off-site conditions.

² Caltrans' AOs were developed for the preparation of environmental documents addressing both NEPA and CEQA requirements. The use of the joint NEPA/CEQA AOs is required for any project receiving FHWA federal-aid funds, such as the Project.
1.3 INITIAL STUDY AND NOTICE OF PREPARATION

The Initial Study will include detailed explanations of all checklist determinations and discussions of potential environmental impacts. The Initial Study will be structured in the same format as CEQA Guidelines Appendix G. The Initial Study will: include a description of the Project and its location, including supporting exhibits; briefly explain the reasons for determining which Project impacts would not be significant or potentially significant and provide evidence to support each conclusion; and identify which Project impacts would be significant or potentially significant, in order to focus the EA/EIR environmental analysis. RBF will respond to one complete set of comments from the City and one from Caltrans on the Draft Initial Study then finalize the document for distribution.

RBF will prepare the Notice of Preparation (NOP) for the EA/EIR, which will be distributed along with the Initial Study to a City-approved Distribution List. This task includes certified mailing to a maximum of 50 NOP/Initial Study to affected agencies and interested parties. Comments received in response to the NOP will be evaluated during preparation of the environmental documentation.

1.4 SCOPING MEETING

A public scoping meeting, which can also involve Federal, State, or other local agencies, will be scheduled during the NOP public review period, in order for that the community can gain an understanding of the proposed Project and provide comments on environmental concerns. The Scoping Meeting will orient the community on the CEQA/NEP review processes and will be presented in a manner that would enable the community to gain a greater understanding of the proposal, intent of CEQA/NEPA, and the key issue areas to be addressed in the environmental documentation. RBF will provide a PowerPoint presentation, handouts, and presentation-size graphics to supplement the discussion, as needed. Following the presentation, the meeting will be devoted to public participation, questions, and comments. Written comment forms will be provided for this purpose, and these comments, along with oral comments, will become a part of the administrative record. This task is included in Section 5.2 below.

2.0 PREPARATION OF ADMINISTRATIVE DRAFT EA/EIR

2.1 EXECUTIVE SUMMARY

The Executive Summary will include a brief summary of the proposed actions and their consequences. This summary section will also identify each significant effect with proposed mitigation measures that would reduce or avoid that effect, and the Project alternatives. The areas of controversy and issues to be resolved will also be included in this section. The Environmental Summary will be presented in a columnar format.

2.2 PROPOSED PROJECT

This Section will include an Introduction, Purpose and Need for the Project, and a Project Description. The Introduction will cite the CEQA/NEPA provisions and the City of El Segundo CEQA Implementation procedures for which the proposed Project is subject. The Purpose and Need for the Project discussion will identify the purpose of the study and statutory authority, as well document scoping procedures, summary of the EA/EIR format, listing of responsible and trustee agencies, and documentation incorporated by reference. The Project Description will detail the Project’s location, environmental setting, background and history, characteristics, discretionary actions, goals and objectives, construction program and phasing, and permits and approvals needed. Two Project Alternatives, in addition to the No Build Alternative, will be described. Exhibits to support the discussion will also be included.

2.3 AFFECTED ENVIRONMENT, ENVIRONMENTAL CONSEQUENCES, AND AVOIDANCE, MINIMIZATION, AND/OR MITIGATION MEASURES

RBF will evaluate the necessary information with respect to the affected environment. The significance threshold criteria for each environmental issue area will be described, providing the basis for conclusions of significance. Primary sources
to be used in identifying the criteria include the CEQA Guidelines, Federal, State, and local or other standards applicable to an impact category.

The potential environmental consequences of Project implementation (individual and cumulative, and short- and long-term) will be analyzed, and measures to avoid, minimize, and/or mitigate such effects will be recommended. Environmental issues raised during the scoping process and any other relevant and valid informative sources will also be evaluated. The analyses will be based upon all available data, results from additional research, and an assessment of available technical data. These analyses will be performed by qualified RBF Environmental Analysts, NEPA/CEQA experts, Planners, and Engineers.

The following environmental scope considers the Preliminary Environmental Investigation, Park Place Extension (LSA Association, Inc., October 18, 2013), which used the Preliminary Environmental Study (PES) Checklist (Caltrans' Standard Environmental Reference (SER)) to determine preliminary environmental topics for environmental investigation. The topics addressed in the Preliminary Investigation reflect the topics in the PES Form that were preliminarily determined to potentially have effects from the Project.

2.3.1 Special Studies

A. Air Quality Assessment

The Project is located in Los Angeles County, within the South Coast Air Basin (SCAB), and is under the jurisdiction of the South Coast Air Quality Management District (SCAQMD). This SCAB portion is designated as nonattainment for ozone (State and federal standards) and for particulate matter 10 microns or less in diameter (PM10) (State and federal standards). Carbon monoxide (CO) and PM2.5 is now in attainment/maintenance status in the Project area for federal standards and attainment status for State standards. An air quality analysis is required along with a conformity determination and, potentially, a hot spot analysis.

The air quality analysis will be conducted by RBF's in-house technical team. RBF's air quality specialists have an extensive background in preparing, modeling, and conducting analyses pursuant to air quality district requirements and the CEQA Guidelines. The Scope of work is as follows:

Air Quality Assessment and CEQA/NEPA Section

The analysis will be prepared in accordance with the latest following protocols/guidelines: Caltrans Standard Environmental Reference; U.S. Environmental Protection Agency's March 2006 Final Rule and Transportation Conformity Guidance for Quantitative Hot-spot Analyses in PM2.5 and PM10 Nonattainment and Maintenance Areas (December 2010); Federal Highway Administration's Interim Guidance on Air Toxic Analysis in NEPA Documents (December 2012); and Transportation Project-Level Carbon Monoxide Protocol. The particulate matter analysis will require coordination with the regional Transportation Conformity Working Group (TCWG) to determine Project level conformity for particulate matter. The Air Quality Report will also analyze and discuss the presence/absence of naturally occurring asbestos and construction-related emissions.

The Greenhouse Gas Emissions Analysis will be based on the Caltrans Climate Action Program and will require coordination with District Headquarters staff on the final methodology.

The analysis will address "existing," "existing plus project," "opening year," "opening year plus project," "forecast," and "forecast plus project" conditions. The analysis will also document whether the Project is included in the latest Regional Transportation Plan (RTP) and Federal Transportation Improvement Program (FTIP) for preliminary engineering/environmental documentation. Mitigation measures will be defined for any construction and/or operational impacts that are identified.
B. Biological Resources (Natural Environment Study - Minimal Impacts)

Previous biological studies and a biological resources investigation of the site determined federally listed species are absent from the site. However, the Project has the potential, directly or indirectly, to affect migratory birds or their nests or eggs. Additionally, previous investigations indicated the presence of Mulefat scrub in the Project area, which is on the National Wetland Plants List and could be an indicator of wetlands within the Project area. It does not appear that the site supports waters of the U.S. or waters of the State. Because the original biological report was prepared in 2003/2004 and is over one year old, it is no longer considered valid. An updated biological survey and report will need to be conducted to ensure that the site conditions have not changed and to update the potential for sensitive plant and wildlife species to occur on the Project site.

A Natural Environment Study - Minimal Impacts (NES-MI) will be prepared in accordance with guidance set forth in the Caltrans SER Volume 3, Section 2-5 for addressing potential impacts to biological resources occurring within the Biological Study Area, including the effect on migratory birds. Specifically, the scope proposed below is for: 1) conducting a habitat assessment of the site; and 2) preparing a NES-MI. For qualification of a NES-MI, certain criteria apply:

- Of limited scope and impact;
- Minor A or B projects that do not require consideration of both context and intensity;
  a) Context. The significance of an action must be analyzed in different circumstances, such as society as a whole (human, national), the affected region, the affected interests, and the locality. An impact's level of significance varies with the setting (context) of the proposed action. Both short-term and long-term effects are relevant.
  b) Intensity. The intensity of an impact refers to the severity of impact. The following should be considered in evaluating intensity:
    - Not ordinarily intended for projects involving listed species.
    - May be used in conjunction with cumulative project impacts where the biological issues are limited to those covered in the NES-MI.

RBF will prepare an NES-MI that will document all biological resources and the pertinent requirements. The NES-MI will also address impacts to biological species, noxious weed management, and invasive species, and identify construction BMPs to limit the potential for the introduction or spread of invasive plant species. The NES-MI will include a description of the field methods used and the results of the biological evaluation of the Project area. The report will include a list of plant and wildlife species present within the Project area, a general description of the plant communities occurring in the area, and the presence or absence of any federally or State listed species or sensitive plant communities. The proposed scope includes preparation of a draft NES-MI report to be reviewed by both the City of El Segundo and Caltrans. RBF will prepare and distribute up to five copies of the NES-MI review and will respond to one complete set of comments and update the NES-MI report.

If the Project scope is expanded to a full NES (i.e., jurisdictional waters not observed on aerials will be impacted or sensitive biological resources are found onsite during a filed survey), a revised scope and fee will be submitted to the City of El Segundo.

Natural Environmental Study – Minimal Impacts (NES-MI)

Literature Review

RBF will review all biological reports previously prepared for the Project and other vicinity data for the general area to determine which sensitive biological resources are likely to occur onsite or within adjacent areas. RBF will also utilize the California Natural Diversity Database (CNDDB) and California Native Plant Society (CNPS) Electronic Inventory of Rare and Endangered Vascular Plants of California to conduct record searches of sensitive biological resources known to occur in the region and general site vicinity. Additional information sources will be consulted including the California Department of Fish and Wildlife (CDFW), United States Fish and Wildlife Service (USFWS), historic/current aerial
photographs, and topographic maps as appropriate, to define the habitat requirements for sensitive species potentially occurring onsite. This will allow RBF to focus its field visit on those sensitive biological resources present or likely to be present onsite.

In accordance with Caltrans guidelines, RBF will submit a letter to the USFWS requesting a list of threatened and endangered species known from the Project vicinity. The results of the records search will be summarized in a table and included in the NES-MI. The biological study area will be determined through coordination with a Caltrans Biologist.

**Habitat Assessment**

Following the literature review, the site will be surveyed to document baseline conditions of the project site and to verify its ability to support any listed species or sensitive plant community. The fieldwork will be conducted by a qualified RBF biologist in order to document the presence/absence of sensitive biological resources, or to determine the potential for occurrence of such resources that may not be detectable when the literature review is conducted. Particular attention will be given to undeveloped areas that have a higher potential to provide suitable habitat for sensitive plant and wildlife species. The location of any sensitive biological resources if present on-site (i.e., plants, plant communities, drainage features, wildlife) will be mapped. RBF will also search for suitable avian nesting opportunities potentially occurring on or within 500 feet of the project site. Notes will be taken on all plant and wildlife species observed on-site during the survey. This survey will provide an understanding of the overall project setting and biological resources occurring in the area. This data will be used to devise an appropriate clearance/conservation strategy for developing the project site.

**NES-MI Report**

A NES-MI will be prepared with the results from the habitat assessment that will document all plant and wildlife species and plant communities occurring on the Project site, the site’s potential to support any federally or State listed species, and whether the site supports potential jurisdictional features. The report will include a detailed map of the plant communities occurring onsite and their respective acreages. The report will include a brief analysis of anticipated impacts to biological resources and suggestions for further studies that may be needed prior to development, and will recommend mitigation measures, if necessary. The report will be sufficient to allow Caltrans to make the appropriate impact/mitigation determinations under the NEPA and CEQA.

**C. Cultural Resources (Historic Property Survey Report/Archaeological Survey Report/Historical Resources Evaluation Report)**

Plaza El Segundo EIR Section IV.N, *Cultural Resources*, concluded there are no archaeological resources in the rezoning area (inclusive of the Project site). However, one historic resource (Resource 19-186856) was identified on the H. Kramer portion of the Sepulveda/Rosecrans Rezoning Site, which includes the Project site. This resource was identified as the old foundry foundations. Plaza El Segundo EIR Section IV.N concluded that future development on the H. Kramer portion of the Sepulveda/Rosecrans Rezoning Site could significantly impact this resource and further evaluation was necessary, as specified in the following Mitigation Measure:

N-2 Further analysis of Cultural Resource 19-186856 is required, that meets the requirements of CEQA Guidelines Section 15064.5(a)(2), to determine potential eligibility for the California or National Register of Historic Places prior to any construction activities occurring on the H. Kramer portion of the Sepulveda/Rosecrans Rezoning Site. If further analysis identifies that the resource is eligible, then the recommendations identified in that analysis shall be followed.

Thus, in compliance with Plaza El Segundo EIR Mitigation Measure N-2, RBF has retained Cogstone Resources Management to prepare a Historic Property Survey Report/Archaeological Survey Report/Historical Resources Evaluation Report (HPSR/ASR/HRER) in accordance with Caltrans requirements. Sherri Gust, Registered Professional Archaeologist and Professional Paleontologist, will serve as Task Manager. She may be assisted by Nancy Sikes or Molly Valasik, also all RPAs. Pamela Daly will be the architectural historian. All Cogstone personnel meet the Secretary of Interior Standards for archaeology and historic preservation, and meet Caltrans qualifications standards. All work will
be completed in compliance with National Historic Preservation Act (NHPA) Section 106 and Caltrans Standard Environmental Reference (SER) Handbook. Cogstone will complete the following tasks in support of the Project:

- Coordinate preparation of Area of Potential Effects (APE) maps for archaeological and architectural resources with RBF and Caltrans;
- Cultural resources record search to determine existence of previously recorded resources;
- Record search for sacred lands from the Native American Heritage Commission;
- Follow up contact with all Native Americans the Commission recommends;
- Consultation with local historic preservation groups;
- Record search for paleontological resources;
- Complete pedestrian surveys of the APE for archaeological, architectural, and paleontological resources;
- Prepare log of Native American/historical societies contact results;
- Prepare Archaeological Survey Report (ASR), Historical Resources Evaluation Report (HRER), and Historic Property Survey Report (HPSR);
- Prepare Paleontological Technical Report (CEQA level document)

This scope assumes one round of comments from the City and one round of comments from Caltrans on the technical reports. In the APE for this approximately 0.5 mile length Project, there are NBSF and UPRR Rail Road lines and spur tracks that would require recordation and evaluation by our experienced architectural historian.

D. Hazards and Hazardous Materials (Phase I Initial Site Assessment)

Current and historic land uses in the Project area have generated hazardous waste. A Remedial Action Plan for Soil (Honeywell, Inc., October 2004) was prepared and submitted to the Los Angeles Regional Water Quality Control Board (RWQCB). The Plan indicated that some of the highest concentrations of Volatile Organic Compounds (VOCs) were located in the Project site's railroad area. An Initial Site Assessment for Hazardous Wastes will be required, and recommendations for remediation are anticipated.

RBF has retained Geo-Environmental, Inc. (GEI) to perform an Initial Site Assessment (ISA) or Environmental Site Assessment (ESA) investigation at the Project site. The purpose of the investigation is to identify recognized environmental conditions (REC) at the site, as defined by American Society for Testing and Materials (ASTM) Standard E1527-13. The Phase I ISA/ESA investigation will be conducted in general accordance with CALTRANS and ASTM E1527-E Standards for Environmental Site Assessments.

Review of Local Geology and Hydrogeology Using Available Data

- GEI will review readily available, published local geology maps and literature to evaluate the geologic setting and types of geologic formations beneath the site. These materials will be used to determine ideal contaminant migration patterns, if needed.
- GEI will review readily available published local and regional hydrogeology maps and literature for depths to groundwater, general quality of groundwater, direction of groundwater flow, and waterbearing formations (aquifers).

Review of Historical Conditions and Uses of the Site and the Immediate Vicinity

- GEI will review selected historical aerial photographs for general site use information.
- GEI will review existing geotechnical and environmental reports for mention of hazardous materials onsite.
- GEI will review selected government documents for record of potential hazardous materials/waste contamination at the site and in the immediate vicinity of the site.
- GEI will contact appropriate local, county, and state agencies that may have information regarding the occurrence of hazardous materials/waste in the area of the site.
Proposal for the NEPA/CEQA Review and Design Review for the Park Place Extension and Railroad Grade Separation Project

- GEI will review title documents (if provided by the City) for names of previous owners of the site, for mention of hazardous materials at the site, and for any liens recorded.
- GEI will interview selected present and/or past owners, lessees, and employees (if they are available and cooperative) for additional information about past and present site usage.

Onsite Observational Reconnaissance

- GEI will perform an onsite observational reconnaissance with assistance from onsite personnel, if any, for visual indications on the ground surface of hazardous materials or hazardous waste contamination. This includes observations of drum storage and chemical use areas, discolored ground surfaces, wells, underground storage tanks, sumps, electrical transformers, areas of solid waste disposal, and potential contamination from immediately adjacent properties. Land use of immediately adjacent properties will be identified.
- GEI will take photographs of representative site conditions.

Phase I ISA/ESA Report Preparation

- GEI will prepare a report summarizing our findings, conclusions, and recommendations for the subject site. If the presence of hazardous materials is suspected or identified at the site, subsurface sampling and analyses may be recommended.

E. Land Use and Planning (Relocation Impact Memorandum)

All Project Alternatives would require relocation of UPRR/BNSF Railway railroad tracks. Also, the two Build Alternatives would require acquisition of railroad right-of-way and a portion of the commercial property (parking lot) located north of the Arc Light Cinemas parking structure. According to the Preliminary Study Report and Preliminary Environmental Study (PES) Form, a Relocation Impact Memorandum (RIM) must be prepared. RBF will prepare a RIM consistent with Caltrans requirements. The RIM will evaluate the Project’s impact on businesses (no residences, farms, or nonprofit organizations are known in the area). The RIM will include an estimate of the number, type, and size of the businesses to be displaced and the approximate number of employees that may be affected. An estimate of the availability of replacement business sites will be provided. This analysis will consider any special relocation advisory services that may be necessary.

As previously noted, Plaza El Segundo EIR Section II anticipated that several existing utilities would need to be relocated and other infrastructure improvements would need to be constructed, in order to accommodate the anticipated development. The Project was identified among the anticipated improvements. This section will analyze the proposed actions for consistency with any applicable City of El Segundo land use plan, policy, or regulation, including the El Segundo General Plan and Zoning Code. The consistency review will focus on General Plan policies and Zoning Code standards, which were adopted for the purpose of avoiding/mitigating an environmental effect. Specifically, El Segundo General Plan Circulation Element Goals include providing efficient and safe access for emergency vehicles. The Project will be evaluated for consistency with this and all relevant General Plan Goals and Policies. This Task also includes preparation of a Memorandum regarding design review recommendations for the Specific Plan document, which will not be a part of environmental document.

The Project will provide improved local circulation and access to planned future development projects in the Sepulveda/Rosecrans Rezoning area. Therefore, the analysis will evaluate the Project’s merits with particular attention given to land use compatibility between the Project and these future developments and the expanded transportation network that will be developed with them. Consideration will be given to environmental factors that influence land use compatibility, including, air quality, noise, and traffic.

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3 This is pending verification, since the Preliminary Study Report and Preliminary Environmental Study (PES) Form also state that 30 properties are impacted. Since ten or more properties are involved, a Relocation Impact Statement (RIS) is required under the Caltrans SER.
F. Noise

The Project's build alternatives would construct a new roadway and include a vertical component in the form of a grade separation. Therefore, the proposed Project with federal funding is a Type I project. A Noise Study Report (NSR) will be required. RBF will conduct a noise analysis in accordance with Caltrans SER Volume 1 Chapter 12 and CEQA and NEPA guidelines. RBF will adhere to the guidance provided in the Caltrans' Traffic Noise Analysis Protocol and Technical Noise Supplement. Prior to preparing the NSR, RBF will initiate a teleconference call with Caltrans for review and concurrence with the short- and long-term measurement locations. The NSR will be prepared consistent with the Caltrans Noise Analysis Protocol to address traffic noise impacts on noise-sensitive land uses located within the study area. Short-term (15-minute) noise measurements will be taken at up to two (2) locations to document the existing noise environment, as well as to calibrate the traffic noise model. The Federal Highway Administration (FHWA) Traffic Noise Model (TNM) version 2.5 will be used to evaluate traffic noise levels associated with the Existing, Future No Build, and Future Build conditions. The Traffic NSR will also consider impacts to frequent outdoor uses, as defined by FHWA, and recommend mitigation as appropriate. Recommendations will be made for any required noise abatement measures, including sound walls. The Project will generate construction noise and construction equipment could result in temporary or periodic increases in ambient noise levels. Pile-driving may be necessary. The NSR will also address the full range of construction noise potential. This scope excludes the preparation of a Noise Abatement Decision Report (NADR).^4

G. Traffic and Circulation

RBF will prepare a traffic impact analysis (TIA) for the proposed Park Place Extension Project in the City of El Segundo. The TIA will assess forecast traffic conditions associated with the proposed Project on the study area circulation system. If necessary, mitigation measures for identified Project-generated traffic impacts will be recommended in accordance with applicable agency performance criteria and thresholds of significance. RBF has extensive knowledge of the roadway/intersection circulation system in the vicinity of the Project site based on our detailed multi-jurisdictional (City of El Segundo, Caltrans, etc.) TIA for the Raytheon Project located northerly of the Project site area. However, since this Scope of Work has not been reviewed by City of El Segundo staff, it is subject to change along with the fee associated with the Scope of Work.

Study Conditions

The TIA will evaluate the following scenarios:

- Existing Conditions;
- Forecast Existing Plus Conditions;
- Forecast Project Opening Year Without Project Conditions; and
- Forecast Project Opening Year With Project Conditions.

The City anticipates beginning construction of the Park Place Extension Project in 2018; therefore, the precise near-term year will be identified based on discussions with City staff as the year the roadway extension would be expected to be complete. No long-range year analysis is assumed, since the proposed Project is consistent with the City of El Segundo General Plan Circulation Element.

^4 The Project is not expected to require a NADR, since no sensitive receptors have been identified in the study area, thus, the Project design does not include sound walls.
Study Area

The proposed Project will redistribute trips in the study Project site vicinity by providing additional roadway capacity and linkage between the existing Park Place terminus east of Sepulveda Boulevard (SR-1) and the existing Park Place terminus west of Nash Street, with Allied Way realigned to intersect with the Park Place Extension. Therefore, as part of the analysis, RBF proposes to count the following 21 study intersections during the a.m. peak period (7:00 a.m. to 9:00 a.m.) and the p.m. peak period (4:00 p.m. to 6:00 p.m.) on a typical weekday:

1. Sepulveda Blvd. (SR-1)/El Segundo Blvd.;
2. Sepulveda Blvd. (SR-1)/Hughes Way;
3. Sepulveda Blvd. (SR-1)/Park Place;
4. Sepulveda Blvd. (SR-1)/Rosecrans Avenue;
5. Plaza El Segundo/Park Place;
6. Village Drive/Rosecrans Avenue;
7. Continental Blvd./El Segundo Blvd.;
8. Allied Way/Hughes Way;
9. Nash Street/El Segundo Blvd.;
10. Nash Street/Park Place;
11. Nash Street/Rosecrans Avenue;
12. Apollo Street/Park Place;
13. Apollo Street/Rosecrans Avenue;
14. Douglas Street/El Segundo Blvd.;
15. Douglas Street/Transit Center;
16. Douglas Street/Park Place;
17. Douglas Street/Rosecrans Avenue;
18. Aviation Blvd./El Segundo Blvd.;
19. Aviation Blvd./Utah Avenue;
20. Aviation Blvd./Alaska Avenue; and
21. Aviation Blvd./Rosecrans Avenue.

This Scope of Work does not assume vehicle classification traffic count data collection, however vehicle classification counts can be accommodated for a fee in addition to the fee associated with this Scope of Work.

The study area will consist of the existing 21 intersections identified above, plus the proposed future Allied Way/Park Place intersection, which will be analyzed as both a standard intersection and as a roundabout.

Since some study intersections are not under jurisdiction of the City of El Segundo, the traffic analysis will utilize applicable agency performance criteria and thresholds of significance, as appropriate. Due to the overlap of jurisdictions, some study intersections may be analyzed and subject to multiple jurisdiction traffic impact review. Study intersections within the Caltrans' jurisdiction will be analyzed based on the Caltrans Guide for the Preparation of Traffic Impact Studies (State of California Department of Transportation, December 2002).

Site Visit/Existing Systems Documentation

RBF will visit the study area to document existing conditions including intersection control, traffic signal phasing, roadway cross-section, speed limits, parking restrictions, intersection approach lanes, etc. The TIA will include graphics documenting the existing intersection roadway geometry and will utilize existing geometric conditions to establish a baseline for current operations.

Proposed Project Trip Distribution & Assignment

The TIA will provide a forecast redistribution of trips assuming implementation of the proposed project, taking into account the proposed modified roadway circulation system. Manual trip distribution and assignment will be reviewed and approved by agency staff prior to utilization in the analysis.

Forecast Near-Term Project Opening Year Traffic Volumes

Forecast near-term year traffic volumes will be based on either specific cumulative projects traffic data supplied by City staff, and/or by applying an annual traffic growth rate provided by the agency staff to adjust existing traffic volumes to the
designated future horizon year. Forecast near-term year conditions will assume planned, programmed, and funded circulation improvements identified by agency staff, anticipated for completion by the project opening year. The study will identify the number of daily and peak hour trips forecast to be generated by approved/pending projects, using trip generation rates contained in Trip Generation (Institute of Transportation Engineers, 9th Edition, 2012) or other source as directed by agency staff. RBF will manually derive cumulative projects trip generation and assignment data, which will be reviewed and approved by applicable agency staff for use in the analysis.

Level of Service

The analysis will assess the forecast traffic impacts of the proposed project during the a.m. peak hour and p.m. peak hour at the 22 study intersections for the analysis scenarios identified above. The analysis will document operation of the study intersections using the Intersection Capacity Utilization (ICU) analysis methodology for signalized study intersections under City and/or Congestion Management agency jurisdiction and the Highway Capacity Manual (HCM) analysis methodology for unsignalized study intersections under City jurisdiction as well as signalized State Highway study intersections under Caltrans jurisdiction. Intersection level of service analysis will be prepared using the TrafficPRO software. If the analysis indicates the proposed project will significantly impact the study intersections based on applicable agency thresholds of significance, mitigation measures will be recommended in accordance with established agency performance criteria. The analysis will document forecast operating conditions after implementation of recommended mitigation measures. Since a project alternative considers the proposed Allied Way/Park Place intersection as a roundabout in lieu of a standard signalized intersection, the SIDRA analysis software will be utilized to evaluate the proposed Allied Way/Park Place roundabout.

Traffic Signal Warrant Analysis

The analysis will include a traffic signal warrant analysis in accordance with the Manual For Uniform Traffic Control Devices (MUTCD) analysis methodology for average daily traffic (ADT) volumes at the following unsignalized study intersections for the analysis scenarios identified above: 1) Nash Street/Park Place; 2) Apollo Street/Park Place; and 3) Douglas Street/Park Place. As part of MUTCD ADT traffic signal warrant analysis, RBF will collect ADT volumes over a 24-hour period on a typical weekday on the approach legs of the unsignalized intersections.

State Highway Intersection Analysis

The Caltrans traffic studies guide requires review of substantial individual projects, which might on their own impact the State Highway transportation system. The State Highway intersection analysis will be prepared based on the Caltrans Guide for the Preparation of Traffic Impact Studies (State of California Department of Transportation, December 2002), assuming the State Highway analysis study area will consist of the following four (4) State Highway intersections in the study area: 1) Sepulveda Boulevard (SR-1)/El Segundo Boulevard; 2) Sepulveda Boulevard (SR-1)/Hughes Way; 3) Sepulveda Boulevard (SR-1)/Park Place; and 4) Sepulveda Boulevard (SR-1)/Rosecrans Avenue. The State Highway study intersections will be analyzed as discussed in the Level of Service section above. This Scope of Work assumes no freeway mainline or freeway ramp analysis is required.

The analysis will assess the Project’s forecast traffic impacts at the State Highway study intersections for the peak hours and analysis scenarios identified above in the study scenarios section. The analysis will document operation of the study intersections for the analysis scenarios to identify potential project-related traffic impacts using the Highway Capacity Manual (HCM) 2000 analysis methodology.

If the State Highway intersection analysis shows the proposed project will significantly impact a State Highway facility based on Caltrans thresholds of significance, mitigation measures will be recommended in accordance with Caltrans performance criteria. The analysis will also document forecast operating conditions after application of any recommended mitigation measures.
Congestion Management Program Analysis

The analysis will analyze potential project impacts as applicable as required by the Los Angeles County Congestion Management Program (CMP) assuming the State Highway analysis study area will consist of the following two (2) State Highway intersections in the study area: 1) Sepulveda Boulevard (SR-1)/El Segundo Boulevard; and 2) Sepulveda Boulevard (SR-1)/Rosecrans Avenue. If the CMP analysis shows the proposed project will significantly impact a CMP study facility based on applicable CMP agency thresholds of significance, mitigation measures will be recommended in accordance with applicable agency performance criteria.

Conference Calls/Meetings

This Scope assumes up to 20 hours of conference calls/meetings, as identified by City staff.

2.3.2 Topical Environmental Issue Areas

RBF will prepare the Screencheck Draft EA/EIR consistent Caltrans requirements. This task assumes that the following topical sections will be included within the EA/EIR, incorporating the results of the studies described above. Impacts will be analyzed on both a project-level and cumulative basis, as required by Caltrans. Short-term construction and long-term operational impacts will be evaluated.

- **Human Environment**: Land Use; Growth; Farmlands/Timberlands; Community Impacts; Utilities/Emergency Services; Traffic and Transportation/Pedestrian and Bicycle Facilities; Visual/Aesthetics; and Cultural Resources.

- **Physical Environment**: Hydrology and Floodplain; Water Quality and Storm Water Runoff; Geology/Soils/Seismic/Topography; Paleontology; Hazardous Waste/Materials; Air Quality; Noise and Vibration; and Energy.

- **Biological Environment**: Natural Communities; Wetlands and Other Waters; Plant Species; Animal Species; Threatened and Endangered Species; Invasive Species;

2.3.3 Cumulative Impacts

In accordance with NEPA/CEQA, the EA/EIR will include a section providing a detailed listing of cumulative projects and actions under consideration for the analysis. The likelihood of occurrence and level of severity will be studied. The purpose of the section is to present a listing and description of projects, past, present and anticipated in the reasonably foreseeable future, even if those projects are outside of El Segundo’s jurisdiction. The potential for impact and levels of significance are contingent upon the radius or area of interaction with the Project. RBF will base this analysis on a Cumulative Projects List to be provided by the City. The cumulative analysis for each topical area will be incorporated throughout the topical environmental issue areas.

2.4 CALIFORNIA ENVIRONMENTAL QUALITY ACT EVALUATION

This section will discuss the environmental evaluation’s approach to determining significance under CEQA and the significance of Project impacts, including those that were determined to be: less than significant; significant; significant and unavoidable; significant irreversible. The mitigation measures for significant impacts under CEQA will be outlined. This Section will also identify the Organizations and Persons Consulted and will include a Bibliography. The Project’s growth-inducing impacts and impacts on climate change will be included in the topical environmental issue areas.

2.5 ALTERNATIVES TO THE PROPOSED ACTION

The Scope presented above will include an analysis two Build Alternatives, in addition to the No Build Alternative. Pursuant to CEQA Guidelines § 15126.6, RBF will provide an analysis of a “reasonable range” of alternatives, comparing environmental impacts of each alternative in each impact area to the Project. For each alternative, RBF will provide a qualitative analysis. An impact matrix that will compare the varying levels of impact of each alternative being analyzed will be included.
2.6 COMMENTS AND COORDINATION

If comments are received on the Draft EA/EIR during the public availability period and/or at the public hearing, the Final EA/EIR will be modified to reflect all substantive comments and responses to comments; refer to Final EA/EIR Section below.

This Section will serve to document the coordination that occurred throughout the environmental review process. It will discuss the following: the early and continuing coordination with the general public and public agencies; the scoping process; the consultation and coordination with public agencies; and public participation.

2.7 MITIGATION MONITORING AND REPORTING PROGRAM

To comply with the Public Resources Code § 21081.6 (AB 32180), RBF will prepare a Mitigation Monitoring and Reporting Program (MMRP) to be defined through working with City staff to identify appropriate monitoring steps/procedures and in order to provide a basis for monitoring such measures during and upon Project implementation. The MMRP Checklist will serve as the foundation of the Project’s MMRP. The Checklist outlines the mitigation measure number as outlined in the EA/EIR, the Mitigation Measure/Condition of Approval, the Monitoring Milestone (what agency/department is responsible for verifying implementation of the measure), Method of Verification (documentation, field checks, etc.), and a verification section for the initials of the verifying individual, date of verification, and pertinent remarks.

2.8 LIST OF PREPARERS

This Section will include a list of state and local agency personnel, including consultants, who were primarily responsible for preparing the environmental document and technical studies.

3.0 DRAFT EA/EIR

3.1 PRELIMINARY DRAFT EA/EIR

RBF will respond to one complete set of comments from the City and one from Caltrans on the Administrative Draft EA/EIR. If desired, RBF will provide the revised document with all changes highlighted to assist in the review.

3.2 DRAFT EA/EIR

RBF will respond to a second review of the Preliminary Draft EA/EIR, including one complete set of comments from the City and one from Caltrans. If desired, RBF will provide the revised document with all changes highlighted to assist in the review of the Draft Public Review EA/EIR, prior to release.

3.3 DRAFT EA/EIR PUBLIC REVIEW

RBF will prepare the EA/EIR for the required 45-day public review period. RBF will consult with the City and Caltrans to establish the public review period, public notification, and agency filing requirements, and to develop a Distribution List. The necessary Notices (Notice of Intent (NOI) and Notice of Completion (NOC)) will be prepared, as outlined in Section 4.3 below. The NOI, Distribution List, EA/EIR, and NOC will be filed at the State Clearinghouse. The NOI will also be filed at the County Clerk. RBF will distribute copies of the NOI and EA/EIR, based on the Distribution List.

4.0 FINAL EA/EIR

4.1 COMMENTS AND RESPONSES TO COMMENTS

If comments are received on the Draft EA/EIR during the public availability period and/or at the public hearing, RBF will respond to all substantive comments and will modify the EA/EIR to reflect all substantive comments. RBF will prepare thorough, reasoned, and sensitive responses to substantive comments. The Draft Responses to Comments will be
prepared for review by the City. RBF will respond to one complete set of comments from the City and one from Caltrans on the Draft Responses to Comments, and will finalize this section for inclusion in the Administrative Final EA/EIR.

It is noted that it is unknown at this time the extent of public and agency comments that will result from the review process. RBF has budgeted conservatively, given the Project's complexity. Should the level of comments and responses exceed our estimate, RBF will submit additional funding requests to the City, in order to complete the responses.

4.2 FINAL EA/EIR

The Final EA/EIR will consist of the revised Draft EA/EIR text, as necessary, and the "Comments to Responses" Section. The Draft EA/EIR will be revised in accordance with the responses to public comments on the EA/EIR. To facilitate City review, RBF will format the Final EA/EIR with shaded text for any new or modified text, and "strike out" any text which has been deleted from the Final EA/EIR. The Final EA/EIR will be submitted to Caltrans for approval and Finding of No Significant Impact (FONSI). RBF will also prepare and file the Notice of Determination within five (5) days of EA/EIR approval. This Scope of Work excludes the required fees for the California Department of Fish and Wildlife (CDFW).

4.3 PUBLIC NOTICES AND FONSI

RBF will prepare, submit, and mail all NEPA/CEQA notices required for the Project. Public notices are anticipated to include:

- **Notice of Preparation:** As stated above within Task 1.5, RBF will prepare the NOP for the Project to initiate the 30-day NOP public review period. RBF will distribute the NOP to appropriate agencies, parties, and individuals (including the State Clearinghouse). RBF will also post the NOP at the County Clerk.

- **Notice of Availability:** RBF will prepare a Notice of Availability (NOA) to be distributed at the onset of the Project's 45-day public review period. The NOA will include required Project information, such as a brief Project description, the start/end dates of the public review period, locations where the EIR is available for review, and contact information for City staff.

- **Notice of Completion:** RBF will prepare a Notice of Completion (NOC) for submittal to the State Clearinghouse at the onset of both the 30-day NOP public review period and the 45-day Draft EIR public review period. The NOC will follow the format recommended by the State Clearinghouse.

- **Notice of Determination:** As stated above within Task 4.2, RBF will prepare a Notice of Determination (NOD), to be filed with the County Clerk and sent to the State Clearinghouse within five cays of EIR certification. This Scope of Work excludes payment of any CDFW filing fees, if applicable.

- **Finding of No Significant Impact:** RBF will prepare a Finding of No Significant Impact (FONSI) for review, approval, and signature by Caltrans. A notice of availability of the FONSI will be sent to the affected units of federal, state and local government. RBF will also provide a copy of the environmental document to the Headquarters NEPA Assignment Office.

This scope assumes that the City would be responsible for any radius mailing, newspaper notices, and filing fees required for the Project.

4.3 FINDINGS AND STATEMENT OF OVERRIDING CONSIDERATIONS

RBF will provide administrative assistance to facilitate the CEQA process including the preparation of the Notice of Determination, Statement of Overriding Considerations, and Findings for City use in the Project review process. RBF will prepare the Findings in accordance with CEQA Guidelines §§ 15091 and 15093 and in a form specified by the City. RBF will submit the Draft Findings for City review and will respond to one complete set of City comments.
5.0 PROJECT COORDINATION AND MEETINGS

5.1 COORDINATION

Mr. Glenn Lajoie, AICP, and Ms. Rita Garcia, will be responsible for management and supervision of the EIR Project Team as well as consultation with City staff. Mr. Lajoie and Ms. Garcia will undertake consultation and coordination of the Project and review the EIR for compliance with NEPA/CEQA requirements and guidelines and City procedures. RBF will coordinate with state and local agencies regarding this environmental document. Ms. Garcia will coordinate with all technical staff, consultants, support staff, and word processing toward the timely completion of the EA/EIR. This Task assumes bi-monthly progress conference calls with the City/Caltrans (12 total). It is RBF’s goal to serve as an extension of City staff throughout the duration of the Project. As is stated in Understanding of the Project, RBF will be available to meet with City staff to discuss particular Project parameters, as required by the City.

5.2 MEETINGS

Mr. Lajoie, and/or Ms. Garcia, will attend all staff meetings and will represent the Project Team at public hearings and make presentations as necessary. RBF anticipates several meetings with City staff, including a “kick-off meeting” (refer to Task 1.1), progress meetings, public meetings, and hearings. Mr. Lajoie and Ms. Garcia along with other key Project Team personnel, including the Design Review staff, will also be available to attend meetings with affected jurisdictions, agencies, and organizations, as needed to identify issues, assess impacts, and define mitigation. At public hearings, RBF will present an overview of the environmental review process, a summary of the environmental issue areas to be studied, areas of controversy, and EIR conclusions, and will be available to answer questions. Any sub-consultants used as part of the environmental consultant team would also be available for attendance. Should the City determine that additional meetings beyond the meetings outlined below are necessary, services will be provided under a separate Scope of Work on a time and materials basis. The estimated cost for additional meetings is approximately $800 per person.

- One (1) kickoff meeting with City staff (Refer to Task 1.1) to coordinate the Project;
- One (1) meeting to monitor the environmental document’s progress, resolve issues, review comments on Administrative documents, and receive any necessary direction from the City.
- Two (2) meetings with City staff regarding proposed recommendations;
- One (1) scoping meeting.
- One (1) public hearing with presentations, as necessary, before the Planning Commission;
- Two (2) public hearings with presentations, as necessary, before the City Council.

6.0 DELIVERABLES

A breakdown of all products/deliverables is provided below. The listed deliverables assume a standard number of deliverables for a project of this type and can be adjusted, as directed by City. RBF can also provide a cost per document and billing on a time and materials basis, as requested by the City.

SECTION 1.0

Initial Study (IS)/Notice of Preparation (NOP)

- 50 printed copies NOP;
- 20 printed copies of IS;
- 30 CDs;
- One (1) camera-ready copy;
- One (1) electronic copy in Microsoft Word;
- One (1) electronic copy in PDF;

SECTIONS 2.0 - 3.0

Administrative Draft EA/EIR

- Five (5) printed copies;
- One (1) electronic copy in Microsoft Word;
- One (1) electronic copy in PDF;

2nd Administrative Draft EA/EIR

- Five (5) printed copies;
- One (1) electronic copy in Microsoft Word;
- One (1) electronic copy in PDF;
Draft EA/EIR
- 30 printed copies;
- 2 printed copies of Appendices;
- 60 CDs;
- One (1) camera-ready copy;
- One (1) electronic copy in Microsoft Word;
- One (1) electronic copy in PDF;

Executive Summary
- One (1) electronic copy in Microsoft Word;
- One (1) printed copy;
- 20 CDs;
- One (1) camera-ready copy;
- One (1) electronic copy in PDF included in Draft EA/EIR CDs.

SECTION 4.0

Administrative Comments and Responses
- Five (5) printed copies;
- One (1) electronic copy in Microsoft Word;
- One (1) electronic copy in PDF;

Final EA/EIR
- 15 printed copies;
- 15 CDs;

Design Review Recommendations
- One (1) camera-ready copy;
- One (1) electronic copy in Microsoft Word;
- One (1) electronic copy in PDF;

All documents, notices, labels and maps included in the Scope of Services section will be provided on CD in Microsoft Word 2010 format, unless otherwise agreed to by City staff, and sent via e-mail or uploaded as required by the City. Regular electronic updates of the documents shall be provided to City staff as drafts are revised and finalized.
III. PRELIMINARY NEPA/CEQA SCHEDULE*

There may be additional opportunities to streamline the overall schedule and reduce the schedule by another one to two months (based upon further discussions with City staff). A date-specific schedule will be provided at the Project kickoff.

- EA/EIR Kickoff
- Project Description is Drafted/Approved
- Initial Study/Notice of Preparation
- 30-Day NOP Public Review
- EA/EIR Scoping Meeting
- Administrative Draft EA/EIR preparation
- Review of Administrative Draft EA/EIR
- Preliminary Draft EA/EIR preparation by RBF
- Review of Preliminary Draft EA/EIR
- Complete, Publish, and Circulate Draft EA/EIR
- 45-Day Public Review Period
- Hearing during the Draft EA/EIR Review to receive Comments
- RBF prepares Responses to Comments
- Review of Responses to Comments
- RBF prepares Administrative Final EA/EIR
- Review of Administrative Final EA/EIR
- Complete, Publish, and Circulate Final EA/EIR
- Certification Hearing

* The schedule considers on-going coordination and meetings with the Project team through the duration of the Project.
IV. QUALIFICATIONS

1.0 SUMMARY

FIRM OVERVIEW

RBF Consulting, a Company of Michael Baker International (RBF), is one of the largest engineering, design and construction management firms in the Nation. From RBF's beginning in 1944 in southern California, the company has grown to a full service consulting firm with project experience in 13 countries, 27 states and with over 700 local agencies. RBF has a team of 540 professionals with 16 offices in the Western United States. RBF has experience, organizational resources, and management capabilities to provide a complete range of services for planning, urban design, transportation planning, land use and policy planning, landscape architecture, and environmental services.

KEY QUALIFICATION FACTORS

RBF Consulting is a multi-disciplinary planning and engineering firm with offices in Orange, Los Angeles, Riverside, San Bernardino, Ventura, San Diego, Contra Costa, Marin, Santa Clara, and Sacramento counties. With over 68 years of public and private sector experience, RBF is respected and recognized in the profession of consulting planning, environmental, and engineering services throughout the state of California. RBF has in-house expertise in disciplines including Environmental Analysis, Planning, GIS Services, Surveying, Aerial Photogrammetry, Mapping, Real Estate Assessments, Transportation/Traffic Engineering, Civil Engineering (including Grading, Public Works, Water/Wastewater, Hydrology), Mechanical/Electrical/Energy Services, Computer Aided Design and Drafting (CADD), and Media Services. Over 75 professionals are dedicated to Environmental, Planning, Urban Design, and Landscape Architecture services company-wide.

SUMMARY OF QUALIFICATIONS

RBF possesses the full range of disciplines necessary to provide turn-key planning, design and implementation of a wide range of projects. We combine our expertise in development projects and urban planning, transportation, and air quality management, to develop and assess project designs that minimize impacts to the natural environment and community.
2.0 PROJECT TEAM ORGANIZATIONAL CHART

CEQA Lead Agency

NEPA Lead Agency

Project Director
Glenn Lajoie, AICP

Project Manager
Rita Garcia

Caltrans NEPA Lead
Alan Ashimine

Air Quality/GHG/Noise
Eddie Torres, INCE
Biology
Tom McGill, PhD
Cultural Resources
Sherri Gust, RPA
Cogstone Resource Management

Hazardous Materials
Roberto C. Flores
Geo-Environmental, Inc.
Land Use/Community Impacts
Starla Barker, AICP
Traffic
Bob Matson
### 3.0 PROJECT AND TEAM EXPERIENCE MATRIX

The following matrix highlights RBF's experience, according to representative projects, Project features, and Project team.

<table>
<thead>
<tr>
<th>Project Name</th>
<th>Project Location</th>
<th>Client Location</th>
<th>Project Features</th>
<th>Project Team</th>
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<tbody>
<tr>
<td>Alamos Park CEQA/NEPA Clearance</td>
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<td>City of El Segundo</td>
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<td>City of San Diego</td>
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4.0 REPRESENTATIVE PROJECTS

The following pages provide a small sample of representative projects throughout Southern California. Additional examples and references may be provided, as requested.
RBF assisted the City of Long Beach with preparation of California Environmental Quality Act (CEQA) and National Environmental Policy Act (NEPA) clearance documentation for the Alamitos Park project. The project included roadway improvements at and surrounding the intersection of Martin Luther King Jr. (MLK) Avenue and 7th Street, within the southwestern portion of the City. The project proposed to vacate a portion of MLK Avenue and convert it into a public park use. The project utilized Highway Safety Improvement Program (HSIP) funds through the Federal Highway Administration, and thus required NEPA documentation through the Caltrans District 7 Division of Local Assistance.

RBF prepared an extensive range of environmental technical documentation in accordance with the Caltrans Standard Environmental Reference (SER). This technical analysis pertained to air quality, noise, traffic, hazardous materials, and cultural resources, and required close consultation with Caltrans staff to complete the CEQA/NEPA documentation on an expedited schedule.

Highlights:
- Federally Funded – Caltrans NEPA Documentation
- Conversion of Existing Roadway to Public Park Use
- Extensive Network of Roadway Circulation Enhancements
- Detailed Air Quality, Greenhouse Gases, and Noise Modeling
- Traffic Analysis Addressing Caltrans and Local Facilities
- Extensive Consultation with Caltrans District 7 Environmental Staff
El Camino Real Bridge and Road Widening
San Diego, CA

RBF is currently assisting the City of San Diego with preparation of an Environmental Assessment (EA) under NEPA and for the El Camino Real Bridge Widening Project. Due to the City's use of federal funding for the project, the EA is being processed through the Caltrans Division of Local Assistance.

The project is required to correct seismic and operational deficiencies associated with the existing El Camino Real Bridge. The City proposes to reconstruct and widen the 340-foot long bridge over the San Dieguito River. Project build alternatives include four vehicle travel lanes with pedestrian, bicycle, and equestrian improvements. Utility relocations and improvements to bridge approaches would also be included.

The EA and supporting technical studies include preparation of a detailed biological analysis to determine potential impacts to federally listed species. In addition, the project will require extensive coordination with multiple state and federal regulatory agencies. Other primary issues to be analyzed within the EA and supporting technical studies include aesthetics, noise, wetlands, and hydrology/water quality.

Highlights:
- Federally Funded – Caltrans Environmental Assessment
- Endangered Species Impacts
- Air Quality and Noise Modeling
- Extensive Habitat Restoration Required
El Segundo South Campus Specific Plan
Environmental Impact Report
El Segundo, CA

RBF prepared the EIR for the El Segundo South Campus Specific Plan Project located at the Raytheon Company's Space and Airborne Systems Facility at 2000-2100 East El Segundo Boulevard. The El Segundo South Campus Specific Plan Project proposes to establish a maximum allowable development within the Specific Plan area boundaries of 4,231,547 gross square feet, or an additional 2,142,457 gross square feet over existing conditions. Proposed uses within the Specific Plan include office, warehousing, light industrial, and commercial (retail/restaurant) uses. In addition to the Specific Plan, the proposed Project entitlements include a General Plan Amendment, Zone Change, Zone Map Amendment, Zone Text Amendment, a Vesting Tentative Map, and a Development Agreement. The Specific Plan also proposed extensive utility improvements, and vehicular and non-vehicular circulation improvements to El Segundo Boulevard, Nash Street and Continental Boulevard.

Highlights:
- Roadway Extensions
- Extensive Traffic/Circulation Analysis
- Review of Noise, Air Quality, and Land Use Consistency

Reference:
City of El Segundo
350 Main Street
El Segundo, CA 90245
Ms. Kimberly Christensen, AICP
310/524-2340
John Wayne Airport (SNA) / State Route 55
Access Ramps
Orange County, CA

**Airside**

**Perimeter Road Realignment**

RBF provided professional engineering services to realign approximately 1,300 feet of perimeter access road at John Wayne Airport. This work included pavement section analysis and retaining wall design to accommodate the existing water pressure reducing station, geometric and vertical profile analysis, signing and pavement markings, electrical design, access gates, specifications, and cost estimates.

**Landside**

**Interstate 405 / State Route 55 Access Ramps**

RBF provided professional engineering services for this project which added local access ramps to the John Wayne Airport from branch connectors on the Interstate 405/State Route 55 Freeway Interchange. Complete PS&E were prepared to Caltrans Standards and Specifications. Caltrans review and approvals were obtained from Caltrans District 7. Project work included geometric layout and profile design of the new access ramps, on and off site highway drainage systems, and signing and striping. Services provided included: Concept Plan Development; Preliminary Plan Preparation; Alternative Interchange Analysis; Technical Report Preparation; Geometric Approval Plans; and Final PS&E. Complete PS&E was also prepared for the realignment of the east/west perimeter/fire access road and taxiway connector. This work also included the construction of an extinguishable message sign for emergency access as well as utility relocations.

**Highlights:**

- Director Connectors to Interstate 405 / State Route 55
- Preliminary and Final PS&E
- Caltrans Standards and Specifications

**Reference:**

County of Orange
300 North Flower Street
Santa Ana, CA 92702
Sand Canyon Avenue Grade Separation at the
Metrolink/BNSF Railroad
Irvine, CA

RBF provided design services for Sand Canyon Avenue / Undercrossing at
Southern California Regional Rail Authority (SCRRA) / Orange County
Transportation Authority (OCTA) / Metrolink Grade Separation in Irvine,
California. RBF was responsible for roadway layout, structures design, pump
station design, railroad permitting and coordination, railroad shoofly design,
drainage design, utility relocation coordination, survey / right-of-way engineering,
community outreach, landscape / irrigation, identification of funding and
gotechnical engineering services.

Key issues included:
- Value analysis of project report and rail bridge structure design elements
- Complex construction staging for maintenance of operations including:
  rail, trucks, cars, bicycle, and pedestrian traffic
- Coordination with multiple utility agencies for major transmission and
distribution facility relocations including: oil-transmission lines, high
pressure gas, electric transmission lines, fiber-optic facilities, domestic
water transmission, and multiple distribution facilities
- Construction of a new 84-inch stormwater drainage facility and stormwater
  pump station
- Stormwater treatment facility
- Landscaped medians and parkways including “Heritage” oak tree
  preservation
- Maintain two (2) operating railroad mainlines using temporary Shoo-
  fly (detour)
- Temporary property encroachments and protection of “Old Town”
  Irvine property
- Relocations of SCRRA Maintenance of Way (MOW) site
- Traffic signal design, interconnect, queue cutter signal design, and
  street lighting
- Careful roadway / rail alignment study and design to maximize
  highway speeds, and rail track adjustments to maintain appropriate
  structure clearances
- Caltrans encroachment permit for work within their right-of-way

Highlights:
- Railroad Coordination
- Railroad Bridge Design
- Multi-Track Shoof-Fly Design
- Stage Construction
- Caltrans and AREMA
  Standards and
  Specifications
- Alignment Alternatives
  Analysis
- Multi-Agency and Utility
  Coordination
- Stormwater Pump Station
  Design

Reference:
City of Irvine
One Civic Center Plaza
Irvine, CA 92623
Mr. Steven Ollo, 949/724-7562
solo@ci.irvine.ca.us
RBF prepared the Environmental Impact Report for a 3,000-acre expansion of the Southern California Logistics Airport (SCLA) Specific Plan to accommodate proposed intermodal and multimodal rail facilities adjacent to the former George Air Force Base in the City of Victorville. Rail facilities would be complemented by nearly 20 million square feet of general industrial development. Issues analyzed within the EIR included air quality, noise, biological resources, cultural resources, aesthetics, and traffic, among others.

RBF also assisted in the preparation of the Environmental Assessment for the project, necessitated by the City’s pursuit of Federal funding. RBF coordinated extensive Section 7 and Section 106 consultations with Federal agencies and local Native American tribes, in addition to processing the document through the Federal Railroad Administration (FRA).

**Highlights:**
- 3,200-Acre Specific Plan Amendment for Intermodal and Multimodal Rail Facilities
- CEQA and NEPA Compliance
- Sensitive Species Analysis: Desert Tortoise, Mojave Ground Squirrel, and Burrowing Owl
- Native American Tribal Consultation

**Reference:**
Stirling Airports International, LLC
27422 Portola Parkway
Suite 300
Foothill Ranch, CA 92610
Mr. Jim Houlihan
949/588-2233
5.0 PROJECT TEAM RESUMES

The following are brief background descriptions for the key professionals who would be responsible for preparing the EA/EIR. The percentage of hours of each staff member and individual tasks are included in the Fee Summary.
Mr. Lajoie's primary responsibilities include oversight of daily operations, management of projects, staff mentoring and instruction, scheduling, and business development. With many years of practical experience, Mr. Lajoie is a recognized leader in CEQA and NEPA studies (EIR’s, EIS’s, Negative Declarations, Environmental Assessments), as well as other policy planning documents, including General Plans, Area Plans, Specific Plans, and due diligence studies. Projects have ranged from private entitlement applications related to residential and commercial projects as well as a variety of water, wastewater, highway, and redevelopment projects throughout California. Project responsibilities include analysis, technical review and management of environmental and policy planning documentation for compliance with NEPA/CEQA, implementation of public participation programs, and assistance to various public and private sector clients in meeting the requirements of local, State, and Federal agencies.

**Relevant Experience:**
- 231-265 North Beverly Drive (William Morris Agency) Project EIR
- Automobile Club of Southern California EIR
- Beverly Hills Gardens and Montage Hotel Mixed Use Project EIR
- Boeing Specific Plan Program EIR
- Buena Park General Plan Update/Program EIR
- Cypress Business Park Environmental Review
- Downtown and Central Long Beach Redevelopment Plans Master EIR
- El Segundo Media Center
- Fair, Isaac Office Park EIR
- Glendora Route 66 Specific Plan/EIR
- Hotel Del Coronado Master Plan EIR
- Lincoln Avenue Specific Plan MND
- Long Point Resort EIR
- Marymount College Facilities Expansion EIR
- North Downtown Lancaster Neighborhood Revitalization / Transit Village Plan EIR/EA
- North Village Mammoth Specific Plan Program EIR
- Oasis Road Specific Plan Master EIR
- Old Town Yucca Valley Specific Plan Program EIR
- Pacific Trade Center EIR
- Palmdale Transit Village Specific Plan Program EIR
- Shoreline Gateway EIR
- Temple Palms Business Park EIR
RITA GARCIA | PROJECT MANAGER

Years Experience: 25

Education:
B.S., 1988, Urban and Regional Planning, California State Polytechnic University, Pomona

Professional Affiliations:
American Planning Association
Association of Environmental Professionals

Ms. Garcia is involved in the preparation, daily monitoring, and coordination of environmental documents, ensuring their timely completion reflective of the highest standard of professional care. With over 25 years in the environmental field, Ms. Garcia has extensive experience with projects involving sensitive planning and environmental issues including land use and relevant planning, aesthetics/visual character, and traffic/circulation. She has had significant experience with environmental analyses of a very broad range of projects, including small/large, development/redevelopment, and residential/non-residential (i.e., commercial, industrial, facility/institutional, and infrastructure). These projects were located in varied settings, including inland and coastal, and rural and urbanized communities, many involving substantial controversy and public participation. Her background is foundational to providing environmental, land use, and project management services that produce successful results for her clients. Her experience in environmental analysis ranges from Initial Studies/Negative Declarations and Environmental Assessments for small-scale urban infill residential/commercial projects to environmental impact reports (EIRs) for large-scale, mixed-use projects on vacant properties. More specifically, her experience as Project Manager for El Segundo Project includes the El Segundo South Campus Specific Plan EIR, which addressed the Nash Street and Continental Boulevard extensions proposed just north of the Park Place Extension Project area, and multiple IS/MNDs (Queen Esther Square Shopping Center Project, Equinix Data Center, T5 Data Center, and Hampton Inn. Ms. Garcia also served as Senior Environmental Analyst on the Chevron Central Reliability Center and Central Tool Room/I&E Shops EIR, Nash Street Data Center IS/MND, and Aloft Hotel. These projects required detailed traffic/circulation, noise, land use consistency, and traffic/circulation analyses for short- and long-term conditions. These projects involved critical land use compatibility and relevant planning issues, and in depth analyses of consistency with city policies and code standards.

Additional Relevant Experience:
- Arbor Gardens Senior Citizens Housing Project EA
- Beverly Hills Gardens and Montage Hotel Mixed Use Project EIR
- Bloomington Phase I Housing Project EA
- Crestridge Senior Housing EIR
- Dana Point Harbor Revitalization EIR
- Department of Water and Power Specific Plan Amendment EIR
- University of California East Campus Infrastructure Improvements Phase 2 IS/MND
- General Plan Update/Program EIRs (Artesia, Buena Park, Fullerton, Garden Grove, Murrieta, Villa Park)
- Inspiration Neighborhood Center EA
- Holiday Haus Project IS/MND
- Hotel del Coronado Master Plan Program EIR
- Housing Element Update IS/MNDs (Anaheim, Fullerton, Los Alamitos, Orange, Placentia, Stanton)
- Jamboree Housing Project EA
- John Wayne Airport Fuel Farm Feasibility Study
- John Wayne Airport Perimeter Road Rehabilitation Project IS/MND
- Long Point Resort EIR
- Monterey Downs, Monterey Horse Park, and Central Coast Veterans Cemetery SP EIR
- SCLA Rail Service Project NEPA/CEQA
ALAN ASHIMINE  |  PROJECT COORDINATOR

Years Experience: 15

Education:
B.A., 2000, Environmental Analysis and Design, University of California, Irvine

Professional Affiliations:
Board of Directors, Orange County Association of Environmental Professionals (OCAEP), 2009 and 2010
Legislative Committee, OCAEP, 2008
Member, American Planning Association (APA)
Member, Association of Environmental Professionals (AEP)

As a Project Manager and Senior Environmental Analyst at RBF, Alan Ashimine prepares environmental studies for public and private sector clients under the California Environmental Quality Act (CEQA) and National Environmental Policy Act (NEPA). Mr. Ashimine has extensive practical experience in managing Environmental Impact Reports, Mitigated Negative Declarations, and joint CEQA/NEPA documents for a diverse range of projects including infrastructure, land development, redevelopment/brownfield, and institutional uses. Using his broad background and understanding of environmental constraints, Mr. Ashimine provides defensible CEQA/NEPA compliance review and environmental documentation.

Mr. Ashimine is currently serving as project coordinator for the Coast Community College District's Maritime Training Center Project, which is also located along West Coast Highway and requires analysis of a similar range of issues. In addition, he has worked on a range of projects located along the coast and is familiar with issues typically encountered with coastal development.

Relevant Experience:
- Alamitos Park CEQA/NEPA Clearance
- Pacific Trade Center EIR
- Biane Business Park Project EIR
- Orange Coast College Maritime Training Center IS/MND
- California Senior Plaza IS/MND
- Capistrano Bluffs Sewer Pipeline IS/MND
- Poseidon Seawater Desalination EIR
- West Basin Municipal Water District Temporary Ocean Water Desalination Demonstration Project EIR
- River’s End Staging Area and San Gabriel River Bikeway Enhancement Plan
- Universal Health Services Mixed-Use Facility EIR
- Huntington Beach Gun Range EIR
- San Diego County Water Authority Seawater Desalination Project EIR
- Coastal Water Project Proponent’s Environmental Assessment
- Southeast Coastal Redevelopment Plan Program EIR
- Cajon Wash Improvements Plan IS/MND
- Camp Pendleton Desalination Feasibility Study
- Carbon Canyon Dam Sewer Pipeline EIR
- Linda Vista Reservoir Complex Environmental Analysis
- Prado Reservoir Environmental Analysis
- Sycamore Creek Channel Improvements IS/MND
- Victor Valley Wastewater Reclamation Authority Treatment Plant IS/MND
- Walnut Canyon Reservoir CEQA and Regulatory Permitting
- Yucaipa Master Plan of Drainage Update IS/MND
STARLA BARKER, AICP | SENIOR ENVIRONMENTAL ANALYST

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<td>2009, American Institute of Certified Planners, 58834482</td>
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<td>B.A., 1996, Business Economics, University of California, Riverside</td>
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Years Experience: 12  Professional Affiliations:
2009, American Institute of Certified Planners, 58834482
Member, American Planning Association (APA)

Ms. Barker received her master’s degree in urban and regional planning from California State Polytechnic University, Pomona, specializing in community development and environmental planning. At RBF, Ms. Barker’s primary responsibilities are the preparation and management of environmental documents (Initial Studies, Negative Declarations, Environmental Impact Reports, and Environmental Assessments), as well as other policy planning documents, including General Plans and Specific Plans. Project responsibilities typically include research, analysis, and writing of policy planning and environmental documents for compliance with CEQA / NEPA, as well as technical review and management of General Plan and CEQA / NEPA work programs and participation in public outreach programs.

Ms. Barker has managed a wide range of projects with particular emphasis in urban infill, downtown, and redevelopment projects. Utilizing her experience in community planning, Ms. Barker is also regularly involved in land use and policy planning and frequently prepares environmental documents for citywide policy planning and redevelopment projects. Ms. Barker is also involved in several needs assessment studies, which use GIS mapping to analyze and evaluate neighborhood and/or city needs and to develop strategies for redevelopment and revitalization within those areas.

Relevant Experience:
- Buena Park General Plan Update and EIR (Buena Park, CA)
- Department of Water and Power Specific Plan Amendment EIR (Seal Beach, CA)
- Downtown Lancaster Specific Plan EIR (Lancaster, CA)
- Duarte General Plan Update EIR (Duarte, CA)
- Expansion Area Amendment to the Redevelopment Plans for the Merged Project Area Program EIR (Palmdale, CA)
- Fullerton Plan 2030 General Plan Update EIR (Fullerton, CA)
- Garden Grove General Plan Update and EIR (Garden Grove, CA)
- Historic Upland Downtown Specific Plan EIR (Upland, CA)
- Lancaster General Plan Update and EIR (Lancaster, CA)
- Murrieta General Plan Update and EIR (Murrieta, CA)
- North Downtown Lancaster Neighborhood Revitalization/Transit Village EIR/EA (Lancaster, CA)
- Northeast Gateway Corridors EIR (Lancaster, CA)
- Palmdale Expansion Area Amendment to the Redevelopment Plans for the Merged Project Area EIR (Palmdale, CA)
- Palmdale Transit Village Specific Plan EIR (Palmdale, CA)
- Perris Historic Downtown Specific Plan EIR (Perris, CA)
- Plan Amendment No. 13 to Existing Project Area No. 1 Program EIR (South Gate, CA)
- Proposed Plan Amendment to Existing Project Area No. 1 Program EIR (South Gate, CA)
- San Bernardino Merged Area B Merger and Amendments Project EIR (San Bernardino, CA)
- South Gate General Plan Update EIR (South Gate, CA)
- Stanton General Plan Update and EIR (Stanton, CA)
- Glendora General Plan Update and EIR (Glendora, CA)
Mr. Torres serves as the Director of Technical Studies, with a specialty in Acoustics, Air Quality, Climate Change, and Visual Impact Assessments. Mr. Torres leads RBF’s efforts to be at the forefront of Global Climate Change studies. Mr. Torres has prepared numerous analyses that are consistent with climate change legislation such as Assembly Bill 32, Senate Bill 97, Executive Order S-3-35, and Senate Bill 375. In addition to analyzing climate change impacts, Mr. Torres has led the development of numerous greenhouse gas inventory models which calculate greenhouse gas emissions from such sources as vehicular traffic, stationary sources, electricity consumption, water consumption, wastewater treatment, and construction processes.

Mr. Torres has also been selected by the California Energy Commission (CEC) to co-lead a set of technical working groups to develop energy and GHG assessment protocols for single buildings, land use and infrastructure projects. The program was developed through a Public Interest Energy Research (PIER) grant to facilitating a series of technical working groups that bring together diverse sets of subject matter experts, emphasizing individuals with combinations of “front line” experience and vision for the implications for public policy, regulation, and market transformation. The following is a representative sample of projects for which Mr. Torres has prepared environmental and technical analyses.

**Relevant Experience:**

- Beverly Hills Gardens and Montage Hotel Mixed Use Project EIR
- Buena Park General Plan Update/Program EIR
- Dana Point Harbor Revitalization EIR
- Fullerton Climate Action Plan
- Historic Downtown Upland Specific Plan Program EIR
- Hotel del Coronado Specific Plan Program EIR
- Mammoth Clearwater Specific Plan EIR
- Murrieta Climate Action Plan
- Palmdale Transit Village Specific Plan Program EIR
- Plan Amendment No. 13 to Existing Project Area No. 1 Program EIR, South Gate
- Rio Bravo Ranch Specific Plan Program EIR
- Saco Ranch Commercial Center EIR
- San Bernardino East Project Areas Mergers and Plan Amendments EIR
- Seal Beach City Wide Sewer Master Plan Project IS/MND
- South Pasadena Downtown Revitalization Project
- Temple Palms Business Park EIR
- Tyler Mall Redevelopment Project
THOMAS MCGILL, PH.D. | BIOLOGICAL RESOURCES

Years Experience: 31

Honors/Awards:
- Lifetime Achievement Award, 2004 Inland Empire Leaders of Distinction
- Outstanding Individual Achievement Award, 2003 AEP State of California
- Outstanding Individual Achievement Award, 2003 AEP Inland Empire Chapter

Education:
- Ph.D., Genetics, University of California, Santa Barbara 1978
- M.A., Ecology, University of California, Santa Barbara 1978
- B.A., Biology, Harvard University Cambridge Massachusetts, 1971

Professional Affiliations:
- Association of Environmental Professionals
- Business Development Association of the Inland Empire
- California State Bar Association
- Death Valley Natural History Association, Past Chairman

Dr. McGill has more than 30 years of experience in preparing all types of biological reports, including resource management plans, habitat conservation plans (HCP), multi-species habitat conservation plans (MSHCP), sensitive species surveys, and biological assessments under Section 7 of the federal endangered species act. He provides the unique combination of being and environmental consultant as well as an attorney having passed the California State Bar in 1990. Dr. McGill has directed numerous habitat conservation planning, land use planning, and environmental efforts throughout the Inland Empire, including the cities of Chino, Ontario, Rancho Cucamonga, Fontana, Rialto, San Bernardino, Highland, Redlands, Riverside, San Jacinto, and Hemet. Dr. McGill is also one of the authors of the multiple award-winning first ever Tribal Multi-Species Habitat Conservation Plan prepared for the Agua Caliente Band of Cahuilla Indians which established the benchmark for all future similar documents for Sovereign Nations. Prior to his entry into the private industry, Dr. McGill worked for the U.S. Department of the Navy as head of environmental management in the Mojave Desert at China Lake.

Relevant Experience:
- Alabama Street Bridge (County of San Bernardino, CA)
- City of Chino Annexation, General Plan Amendment and EIR
- DARPA Grand Challenge (San Bernardino County, CA)
- Desert Conservation Program Multi-Species Habitat Conservation Plan (HCP)
- Habitat Conservation Plan (HCP) for Nursery Products (Barstow, CA)
- Hawes Radio Relay Station (San Bernardino County, CA)
- MSHCP Consistency Analyses for the Western Riverside County and Coachella Valley Association of Governments
- North Fontana Habitat Conservation Plan (Fontana, CA)
- On-Call Environmental / Biological Consulting (Los Angeles, CA)
- Panattoni Development Species Relocation Plan (Chino, CA)
- Prado Basin Biological Studies and Section 7 Consultation
- San Bernardino Merged Area B Merger and Amendments Project EIR (San Bernardino, CA)
- Santa Ana River Trail Biological Assessment
- Sares Regis Relocation Plan for the Burrowing Owl (Chino, CA)
- Silver State North Solar Project (Primm, NV)
- The Preserve Development (Chino, CA)
- Walton Development San Bernardino Kangaroo Rat Habitat Conservation Plan (Redlands, CA)
# BOB MATSON | TRAFFIC ANALYSIS

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<th>Years Experience: 25</th>
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<td>Certificate, 1988, Land Use and Development Planning, University of California, El Segundo</td>
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<td>Member, Institute of Transportation Engineers</td>
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Mr. Matson has many years of diverse traffic and transportation experience in preparing a wide range of traffic studies and transportation planning analyses. He is responsible for managing traffic and transportation studies for planning, environmental and engineering projects. His experience encompasses serving as the Manager of Transportation for the El Segundo Company for major land use planning, entitlements for generating traffic impact analyses for Caltrans on an on call basis. Mr. Matson and his staff generate a variety of traffic/transportation studies to analyze and document projects at various stages of development, such as conceptual planning, preliminary engineering, agency general plan/zoning modifications, environmental documentation, project/infrastructure phasing, site plans, tract maps, final engineering, construction traffic management plans, and parking studies. Mr. Matson received his B.S. in Engineering from California State Polytechnic University, Pomona and Social Ecology Development and Land Use Planning Certification from the University of California, El Segundo, along with numerous Institute of Transportation Studies certifications.

**Relevant Experience:**
- Beverly Hills Gardens and Montage Hotel Mixed Use Project EIR
- Buena Vista Casino Project Traffic Analysis Support to Agency Staff
- Casino Morongo Roundabout Traffic Visual Simulations
- Downtown Laguna Beach Traffic Circulation and Parking Management Analysis
- Downtown Lancaster Specific Plan Traffic Impact Analysis
- Downtown and Central Long Beach Redevelopment Plans Master EIR
- Downtown Sierra Madre Specific Plan and Program EIR Project Traffic and Parking Impact Analysis
- Hotel Del Coronado Master Plan EIR
- Long Point Resort EIR
- Los Alamitos Medical Center Traffic Impact Analysis
- Marblehead Coastal EIR
- Marymount College Facilities Expansion EIR
- North Downtown Lancaster Neighborhood Revitalization / Transit Village Plan EIR/EA
- Oasis Road Specific Plan Master EIR
- Old Town Yucca Valley Specific Plan Program EIR
- Pacific Trade Center EIR
- Perris Downtown Specific Plan Traffic and Parking Analysis
- Plymouth Casino Project Traffic Analysis Support to Agency Staff
- San Fernando Downtown Parking Lots Project Traffic and Parking Impact Analysis
- Seal Beach Townhomes Project MND
- South Pasadena Downtown Revitalization Project Traffic and Parking Impact Analysis
- Temple Palms Business Park Traffic Impact Analysis
- Torrance Citywide Comprehensive Traffic Study
ROBERTO C. FLORES
SENIOR PROJECT ENGINEER
OPERATIONS MANAGER

Caltrans Certified
DBE Firm

Mr. Flores has over ten years of experience in Civil Engineering especially in the area of Geotechnical Engineering. Mr. Flores has experience in construction materials laboratory testing, field observation and inspection, and environmental services. He is proficient using engineering software programs such as Gint (Geotechnical INTeGrator), GSTABL7, PDI, GRLWEAP, DRIVEN, STEDWin, LPiLE, LIQUEFY2, AutoCAD, and Corel Draw. Mr. Flores is proficient using software such as EQFAULT, EQSEARCH, and FRISKSP to perform probabilistic seismic analysis. Mr. Flores has experience preparing site plans and drawings for construction projects, performing geologic studies, preparing geotechnical engineering reports providing recommendations for the construction and design of projects related to roadways, parking lot structures, utility lines (sewer lines, storm drains, and water mains), pump stations, channels, slope stabilizations, residential and commercial building structures. He also has experience in litigation projects interacting with Lawyers and preparing reports. Mr. Flores is very experienced in providing field and laboratory testing of construction materials such as soils, asphalt concrete, Portland Cement Concrete (PCC) following the American Society of Testing and Materials (ASTM) Test Procedures and California Department of Transportation (Caltrans) Test Methods. In addition, he has experience reviewing contractor technical submittals, preparing construction schedules, monitoring and evaluating construction activities, coordinating and reviewing work plans.

EDUCATION
M.S., 2008, Civil Engineering (Geotechnical), University of California, Los Angeles (UCLA)
B.S., 1999, Civil Engineering, Instituto Tecnologico de Estudios Superiores de Monterrey (ITESM), Campus Monterrey, Mexico

AFFILIATIONS/ REGISTRATIONS
American Society of Civil Engineers (ASCE) – Chapter UCLA
Registered Civil Engineer, Mexico

CERTIFICATES
Nuclear Gauge Operator Training, No. 14205
Radiation Safety Officer (RSO) in the State of California
Cone Penetration Testing by Gregg In-Situ Drilling & Testing, Inc.

EXPERIENCE

Geo-Environmental, Inc.: Senior Project Engineer, 2002 – Continuing.
Mr. Flores is responsible for developing project schedules, man-hour and budget estimates. He assists during engineering analysis and makes decisions during the preparation of geotechnical engineering reports and proposals. Mr. Flores supervises all in-progress projects, conducts and evaluates geotechnical tests in field and laboratory and prepares plans, design drawings, project studies, and laboratory reports. He is responsible for field inspection, field materials testing, laboratory testing, engineering analysis, and report preparation. He has participated in numerous engineering projects for several cities throughout southern California and overseas therefore, is very familiar with local engineering and construction requirements:

- **Retention Basins, Dams, and Reservoirs:** Geotechnical investigations (Geologic and Seismic Evaluation) in the City of Palmdale, Geotechnical Investigation (Slope Stabilization) at Entradero Basin in the City of Torrance.

- **Roadways, Highways, and Airports:** Geotechnical Investigation Reports and Construction Observation and Materials Testing Services in the Cities of Burbank, Brea, Chino, Corona, Compton, Fontana, Hawthorne, Inglewood, Lawndale, El Segundo, La Quinta, La Habra, La Habra Heights, La Canada Flintridge, Long Beach, Los Angeles, Palmdale, Palm Springs, Lancaster, Rancho Palos Verdes, Rialto, Riverside, Ontario, San Bernardino (Omnitrans San Bernardino Express Bus Rapid Transit Project), San Dimas, Torrance, Pomona, Yorba Linda, and Baja California, Mexico.
Proposal for the NEPA/CEQA Review and Design Review for the Park Place Extension and Railroad Grade Separation Project

- **Parks and Parking Lots:** Geotechnical investigations and materials testing in the Cities of Corona, Torrance, Riverside, Moreno Valley, Bell, Santa Monica (Parking Structures 1 and 6), and San Marcos.

- **Environmental Site Assessments (ESA) (Phases I and II, and Aerially Deposited Lead (ADL) Investigations):** Phase I ESA for the proposed Alameda Corridor East (ACE) Fullerton Road Grade Separation and the City of Industry Betterment (Fullerton Road Widening) Projects, Phase I and Phase II of projects located in the Cities of Anaheim, Burbank, Carson, Corona, Compton, Monterey Park, and San Bernardino. ADL Investigation in the City of El Segundo, California.

- **Bridge Design/Interchange Improvements:** Geotechnical investigation for the proposed I-5/ Sand Canyon Avenue interchange improvements in the City of Irvine under the supervision of Caltrans. Inspection and materials testing during the I-15/ El Cerrito Road Interchange improvements in the City of Corona. Geotechnical investigation for the proposed rehabilitation of Hinkley Road Bridge over the Mojave River in Hinkley (An Unincorporated Community of the County of San Bernardino).

- **Ground Improvement (Compaction Grouting/ Caissons/ Geogrids):** Materials testing (soil, mortar, grout and PCC), monitoring, and inspections in the Cities of Sunset Beach and Yorba Linda.

- **Landslide/ Slope Stabilization Projects recommending Gabions, Drapery Systems, Block Walls, Layers of Geotextile Fabric and Geogrids and Retaining Walls (reinforced concrete, and “shotcrete”) including Soil Nailing and Tieback Systems:** Geotechnical investigations and field inspections in the Cities of Irvine, Corona, Costa Mesa, Highland, La Canada Flintridge, La Quinta, La Jolla, Capistrano Beach, and Torrance.

JN 140835 - 39 - August 11, 2014
SHERRI GUST
Project Manager and Principal Investigator

EDUCATION
1994  M. S., Anatomy, University of Southern California, Los Angeles
1979  B. S., Anthropology (Physical), University of California, Davis

SUMMARY QUALIFICATIONS
Gust is a Registered Professional Archaeologist and is accepted as a principal investigator for prehistoric and historical archaeology by the California Historic Resources Information System (chris.org). She has more than 30 years of experience in California. She is a Member of the Society for Historical Archaeology, the Society for California Archaeology and others. Gust holds a California statewide BLM cultural permit. She has special expertise in the identification and analysis of human and animal bone.

SELECTED PROJECTS
Metropole Vaults Replacement Project, Southern California Edison, Avalon, Catalina Island. Managed monitoring, recovery of multiple prehistoric burials with artifacts, negotiation with Most Likely Descendant regarding analysis permitted, processing of all materials and report. Helped arrange reburial ceremony attended by Gabriellino/Tongva elders. Project Manager and Principal Archaeologist. 2013-14

Purple Line Extension (Westside Subway) Final EIS/EIR and Mitigation Plans, Los Angeles County Metropolitan Transportation Authority, Los Angeles. The project involves construction of seven stations from the existing Purple Line at Wilshire/Western Avenue along Wilshire Boulevard to the Veterans Administration Hospital in Westwood for 9 miles. The Federal Transit Authority (FTA) is the lead agency for the project. Cogstone prepared the supplemental Archaeology and Architectural History Reports for the FEIS/EIR. Subsequently prepared the Cultural Resources Mitigation and Monitoring Plan for the entire project. Sub to Parsons Brinckerhoff. Task Manager. 2011-2013

Exposition Light Rail Phase 2, Exposition Transit Authority, Culver City to Santa Monica. Prepared Paleontological Assessment in support of EIR. Subsequently prepared Cultural and Paleontological Resources Management Plans, Santa Monica Air Line Railroad Data Recovery Plan and Paleontological Resources Management Plan for 7 linear miles of new rail facilities including stations. Supervised monitoring and data recovery programs. Principal Archaeologist and Paleontologist and Project Manager. 2012-present


San Juan Capistrano Town Center Master Plan Update, City of San Juan Capistrano. Managed archaeological record searches, research, and survey plus Native American consultation for 31 acre town center. Prepared report including evaluation of resources, updated/new site records and impact assessment. Principal Archaeologist and Project Manager. 2011


First Street Trunk Line, LADWP, Los Angeles. Prepared Paleontological Assessment in support of EIR for 2.8 miles of new water line. Subsequently, directed monitoring during construction and provided monitoring compliance report. Project Manager and Principal Investigator. 2006

V. REFERENCES

RBF Client references are provided below. Additional references are available upon request.

Ms. Kimberly Christensen, AICP
Planning Manager
CITY OF EL SEGUNDO
350 Main Street
El Segundo, California 90245
310.524.2300

Mr. Robert C. Gresens, P.E.
District Engineer
CAMBRIA COMMUNITY SERVICES DISTRICT
1316 Tamson Drive, Suite 201
Cambria, California 93428
805.927.6119

Mr. Ara Mihranian
Principal Planner
CITY OF RANCHO PALOS VERDES
30940 Hawthorne Boulevard
Rancho Palos Verdes, California 90275
310.377.0360

Ms. Jennifer Le
Senior Planner/Environmental Coordinator
CITY OF ORANGE
300 East Chapman Avenue
Orange, California 92866
714.744.7238
VI. LIABILITY INSURANCE

RBF has general liability insurance in the amount of $4,000,000. RBF’s Professional Liability (Errors and Omissions) amounts to $3,000,000. RBF also carries automobile liability, excess liability, work’s compensation and employer’s liability. Further information and/or certificates of insurance will be provided by RBF, as requested by the Client.
VII. STATEMENT OF FINANCIAL CONDITIONS

This proposal shall be valid for a period of 90 days. Progress billings will be forwarded based on payment criteria established by the City. These billings will include the fees earned for the billing period. The City shall make every reasonable effort to review invoices within fifteen (15) working days from the date of receipt of the invoices and notify Consultant in writing of any particular item that is alleged to be incorrect.

The fees proposed herein shall apply until July 1, 2015. Due to annual increases in costs associated with inflation, staff wage increases and increases in direct costs, Consultant will increase those portions of the contract fee for which work must still be completed after July 1, 2015, by fifteen percent (15%).

Deviations or modifications from the Scope of Work will result in potential re-evaluation of the associated fees. Items not specifically stated in the proposal will be considered an additional work item.

All work will be performed at a "Not to Exceed" contract price, which will become the fixed price upon completion of negotiations with the City staff authorized to negotiate and agreement. The total budget includes all miscellaneous costs for travel/mileage, reproduction, telephone, postal, delivery, reference materials, and incidental expenses.

The budget provides a breakdown of our estimated cost of performing the services described in this Scope of Services. The RBF Scope of Services and associated costs are based on several key assumptions, including the following:

1. The City will develop the mailing list for distribution of the EA/EIR and notices. The City will be responsible for newspaper cost of publication of notices, which will be billed directly to the City, thus, are not included in the proposed budget.

2. Photocopy costs included in the proposal are for the specified number of copies of deliverables and reasonable incidental and in-team photocopying. If additional copies of deliverables are needed, they can be provided with an amendment to the proposed budget.

3. Review cycles for preliminary documents are presented in the Scope of Work. Additional review cycles or additional versions of administrative drafts are assumed to not be needed.

4. The proposed work addresses CEQA/NEPA requirements of the proposed action. Work related to Section 404 compliance or other permitting processes is not included (although these can be added, as needed, with a contract amendment). Work concludes acceptance by the City of the final deliverable.

5. The budget is based on completion of work within an agreed upon schedule. If substantial delay occurs, an amendment of the budget would be warranted to accommodate additional project management time and other costs. Substantial delay is normally defined as 90 days or more.

6. Costs are included for the number of meetings specified in the Scope of Work. If additional meetings are needed, they can be included with an amendment of the budget.

7. The extent of public comment on a Draft EIR is not predictable. The proposed budget includes a reasonable preliminary estimate time to respond to comments. RBF will consult with the City after the valuation of the comments to determine if the preliminarily estimated budget is sufficient. An excessive amount of comments is generally considered to be more than thirty (30) commenting agencies/individuals and/or over 150 comments that require answers other than "Comment is noted."

8. Costs have been allocated to tasks to determine the total budget. RBF may reallocate costs among tasks, as needed, as long as the total budget is not exceeded.

9. Once the proposed Project Description, baseline, and alternatives are approved by the City for analysis in the Draft EIR, it is assumed they will not change thereafter. If changes requiring revisions to analysis or rewriting of EIR information occur, an amendment of the budget would be warranted.
10. RBF is agreeable to execute the City Professional Services Agreement and is able to provide proof of insurance and required endorsements as noted in the agreement.

11. The CEQA/NEPA statutes or guidelines may change during the course of this EA/EIR. If amendments require redoing work already performed or substantially increasing effort, a contract amendment may be warranted.
VIII. BUDGET

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Gl = Glenn Lajice  
RG = Rita Garcia  
AA = Alan Ashmine  
SB = Stanis Biological  
ET = Eddie Torres  
BM = Bob Matson  
TM = Tom McGee  
EA = Environmental Analyst/Engineer  
GA = Graphic Artist  

JN 140835 • 45 • August 11, 2014
AGENDA DESCRIPTION:

Consideration and possible action to adopt a resolution pursuant to Public Contracts Code § 20168 finding that an emergency existed within the City; ratifying the actions of the City Manager; and authorizing the City Manager to execute contracts, in forms approved by the City Attorney, for all services needed for repairing dwelling units at the Senior Citizens Housing Facility (“Park Vista”) located at 615 East Holly Avenue. The Resolution confirms that because of the emergency, bidding is not required in accordance with Public Contracts Code §§ 20168 and 22050 and El Segundo Municipal Code (“ESMC”) § 1-7-12 and 1-7A-4. The Resolution also finds the project exempt from review under the California Environmental Quality Act as an emergency repair. (Fiscal Impact: Design and Management Services not to exceed $50,000, repair amount to be determined)

RECOMMENDED COUNCIL ACTION:

(1) Adopt a Resolution finding that an emergency exists and waive bidding requirements pursuant to Public Contracts Code §§ 20168 and 22050 and ESMC §§ 1-7-12 and 1-7A-4;

(2) Authorize the City Manager to execute a professional service agreement with Phoenix Engineering for design and project for the repair of dwelling units at Park Vista. The City Manager is also authorized to execute such additional contracts that are needed to complete the emergency repairs;

(3) Find that the project is exempt from review under the California Environmental Quality Act (Public Resources Code § 21000, et seq. (“CEQA”)) pursuant to 14 California Code of Regulations § 15269(a); and

(4) Alternatively, discuss and take other possible action related to this item.

ATTACHED SUPPORTING DOCUMENTS:

Resolution
Declaration of Emergency

FISCAL IMPACT: Included in Adopted Budget

Amount Budgeted: $0
Additional Appropriation: N/A
Account Number(s): General Fund and Park Vista funds

ORIGINATED BY:

REVIEWED BY: Greg Carpenter, City Manager

APPROVED BY: Greg Carpenter, City Manager
BACKGROUND AND DISCUSSION:

The City was informed by the management of Park Vista Senior Apartments regarding an emergency situation involving water infiltration into three dwelling units. For several years, during heavy rains, these three units have suffered water infiltration from water seeping through and above the threshold of the sliding glass doors. At the beginning of each September, Park Vista places sand bags in the balconies of these three units ready for speedy response to lessen damage.

Ordinarily, the City would rotate projects for Park Vista into its regular maintenance schedule for City facilities. Based upon that schedule, these units would be maintained sometime in 2015. However, on October 9, 2014, the National Oceanic and Atmospheric Administration ("NOAA") released an alert (the "NOAA Alert") that the weather pattern known as "El Niño" is "favored to begin in the next 1-2 months and last into the Northern Hemisphere spring 2015." Historically, El Niño events have resulted in extreme rain and flooding within Southern California. A copy of the NOAA Alert is attached to the City Manager's administrative declaration of emergency.

Past rain events caused significant damage in these units from water infiltration. Moreover, the water encouraged mold growth which required remediation. While the 2013 rainy season was the driest in more than a century, the NOAA Alert demonstrates that the 2014 rainy season will probably result in heavy rains. It is therefore apparent that immediate action is needed to solve the problem.

Initial evaluation of the work suggests that the scope of work for Park Vista could involve reconstructing balconies outside of the Park Vista dwelling units so that water moves toward deck drains, and/or installing additional drains, and/or raising the sliding glass doors (headers and thresholds) to prevent water intrusion. There does not appear to be a single, simple action that will address the problem and staff recommends that the situation be evaluated and a detailed plan of action be developed to provide a long-term solution. Phoenix Engineering has been contacted and it is qualified and available to develop specifications for the project and provide management services over the project.

Ordinarily, the Public Contracts Code ("PCC") requires formal bidding for all public works projects. PCC § 20168, however, allows the City Council to adopt a resolution by four-fifths vote "declaring that the public interest and necessity demand the immediate expenditure of public money to safeguard life, health or property." Pursuant to this section and PCC § 22050, the City Council may by-pass bidding requirements ordinarily required under the PCC. An "emergency" is defined as "a sudden, unexpected occurrence that poses a clear and imminent danger, requiring immediate action to prevent or mitigate the loss or impairment of life, health, property, or essential public services."

Here, there is an imminent danger to public health and safety for several reasons including, without limitation: (1) the threat of additional property damage to Park Vista; and (2) the health effects to senior citizens residing at Park Vista resulting from potential mold infestation.
Staff recommends that City Council adopt the attached resolution declaring the repair of Park Vista dwelling units an emergency; ratifying the City Manager’s actions to authorize its repair; and authorizing the City Manager to execute various agreements in a form approved by the City Attorney.

The Senior Housing Board met on November 11, 2014 to discuss the overall situation including the use of Park Vista funds for the design and repair. The Board expressed concerns about the overall cost of the project.

The Park Vista building is a City-owned facility and the City is ultimately legally responsible for its maintenance and repair. At this point, staff believes that it is critical to begin the repair process and the City should fund the first phase of the project involving the design and cost evaluation of the repairs. Once plans and cost estimates are developed, staff and the Senior Housing Board will be in a better position to discuss funding the long-term repair.
RESOLUTION NO. ____

A RESOLUTION ADOPTED PURSUANT TO PUBLIC CONTRACTS CODE § 20168 FINDING THAT AN EMERGENCY EXISTS WITHIN THE CITY AND AUTHORIZING CONTRACTING WITHOUT THE NEED FOR BIDDING PURSUANT TO § 22050 AND EI SEGUNDO MUNICIPAL CODE §§ 1-7-12 and 1-7A-4 AND FINDING THAT THE PROJECT IS EXEMPT FROM REVIEW UNDER THE CALIFORNIA ENVIRONMENTAL QUALITY ACT AS AN EMERGENCY REPAIR.

The City Council does resolve as follows:

SECTION 1: The City Council finds and declares as follows:

A. Pursuant to Public Contracts Code ("PCC") § 20168, the City Council may, upon a four-fifths vote, declare that public interest and necessity demand the immediate expenditure of public money to safeguard life, health, or property because of an emergency.

B. In accordance with PCC §§ 20168 and 22050, the City Council may repair or replace a public facility, take any directly related and immediate action required by that emergency, and procure the necessary equipment, services, and supplies for those purposes, without giving notice for bids to let contracts.

C. Dwelling units located at the Senior Citizens Housing Facility ("Park Vista") located at 615 East Holly Avenue have suffered historic damage as a result of water infiltration from heavy rains. On October 9, 2014, the National Oceanic and Atmospheric Administration ("NOAA") released an alert (the "NOAA Alert") that the weather pattern known as "El Niño" is "favored to begin in the next 1-2 months and last into the Northern Hemisphere spring 2015." Historically, El Niño events have resulted in extreme rain and flooding within Southern California. A copy of the NOAA Alert is attached to the City Manager’s administrative declaration of emergency which is attached as Exhibit "A," and incorporated by reference.

D. Based upon the NOAA Alert, the City Council finds that the property and residents at Park Vista will be threatened by heavy rains within the next two to three months. Consequently, there is an imminent threat to public health and safety that requires immediate action.

E. In compliance with applicable law, and to protect public, health, safety and welfare, the City Manager took immediate emergency action to repair structural defects to the Park Vista facility in accordance with El Segundo Municipal Code ("ESMC") §§ 1-7-12 and 1-7A-4 and has reported his
actions to the City Council.

F. The threat of heavy rains, as demonstrated by the NOAA Alert, constitutes a sudden, unexpected occurrence that posed a clear and imminent danger to the City property, its citizens, and employees. This threat required immediate action to prevent or mitigate the loss or impairment of essential public services.

G. Under such emergency conditions, the City Council finds that the delay resulting from public bidding would have imperiled essential public services.

H. The project is exempt from review under the California Environmental Quality Act of 1970, as amended, Public Resources Code section 21000 et seq. ("CEQA") pursuant to Section 15269, subdivision (a) of the CEQA Guidelines because the fallen debris-related emergency repair to this public facility is necessary to maintain service essential to the public, health and welfare.

SECTION 2: In light of the emergency described above, the City Council ratifies the actions of the City Manager to take all steps necessary to protect public health, safety and welfare including, without limitation, awarding contracts in accordance with PCC § 22050 and ESMC §§ 1-7A-4 and and 1-7A-4.

SECTION 3: This Resolution will become effective immediately upon adoption and remain effective unless superseded by a subsequent resolution.

PASSED AND ADOPTED this ___ day of November, 2014.

Suzanne Fuentes, Mayor

APPROVED AS TO FORM:
Mark D. Hensley, City Attorney

By: Karl H. Berger, Assistant City Attorney

Resolution No._______
Page 2 of 3
CERTIFICATION

STATE OF CALIFORNIA       )
COUNTY OF LOS ANGELES     )   SS
CITY OF EL SEGUNDO        )

I, Tracy Weaver, City Clerk of the City of El Segundo, California, DO HEREBY CERTIFY that the whole number of members of the City Council of the said City is five; that the foregoing resolution, being RESOLUTION NO. _____ was duly passed and adopted by the said City Council, approved and signed by the Mayor of said City, and attested by the City Clerk of said City, all at a regular meeting of the said Council held on the _____ day of ______________, 2014, and the same was so passed and adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTENTION:

NOT PARTICIPATING:

WITNESS MY HAND THE OFFICIAL SEAL OF SAID CITY this _____ day of ______________, 2014.

Tracy Weaver, City Clerk
Of the City of El Segundo,
California
(SEAL)
DECLARATION OF EMERGENCY

The City Manager finds:

In accordance with the terms and conditions of the Operations Agreement entered into between the City of El Segundo and the El Segundo Senior Citizens Housing Corporation ("Corporation") on May 6, 1986 (the "Agreement"),¹ the Corporation's representative informed the City Manager's office that conditions of extreme peril exist to the safety of persons and property utilizing the Senior Citizens Housing Facility ("Park Vista") located at 615 East Holly Avenue. The Agreement makes it clear that the City is responsible protecting persons and property at the Park Vista.

Specifically, on October 9, 2014, the National Oceanic and Atmospheric Administration ("NOAA") released an alert (the "NOAA Alert") that the weather pattern known as "El Niño" is "favored to begin in the next 1-2 months and last into the Northern Hemisphere spring 2015." Historically, El Niño events have resulted in extreme rain and flooding within Southern California. A copy of that alert is attached to this Declaration and incorporated by reference.

Information from the Corporation shows that three units (Nos. 219, 220 and 221) at the Park Vista have experienced water infiltration as a result of extreme rainfall. Previous rain events led to the Corporation utilizing emergency measures to divert water. Despite such efforts, however, water damage occurred including, without limitation, immediate damage to carpeting and mold infestations. The NOAA Alert demonstrates that there is an imminent threat to public health and safety that requires the City to undertake an immediate response.

Consequently, pursuant to § 1-7A-4 of the El Segundo Municipal Code, a local emergency is proclaimed to exist at Park Vista on November 5, 2014.

Reg Carpenter
City Manager

11-10-14 at 6:10 pm
Date/Time

¹ Approved by Resolution No. 3383, adopted May 6, 1986.
EL NIÑO/SOUTHERN OSCILLATION (ENSO)
DIAGNOSTIC DISCUSSION

issued by
CLIMATE PREDICTION CENTER/NCEP/NWS
and the International Research Institute for Climate and Society
9 October 2014

ENSO Alert System Status: El Niño Watch

Synopsis: El Niño is favored to begin in the next 1-2 months and last into the Northern Hemisphere spring 2015.

During September 2014, above-average sea surface temperatures (SST) continued across much of the equatorial Pacific (Fig. 1). The weekly Niño indices were relatively unchanged from the beginning of the month, with values ranging from +0.3°C (Niño-3.4) to +1.1°C (Niño-1+2) at the end of the month (Fig. 2). The change in subsurface heat content anomalies (averaged between 180°-100°W) was also minimal (Fig. 3) due to the persistence of above-average temperatures at depth across the central and eastern Pacific (Fig. 4). Equatorial low-level winds were largely near average for the month, though brief periods of westerly wind anomalies continue to arise. Upper-level winds were also close to average for the month. The Southern Oscillation Index has remained negative, and rainfall was near average around the Date Line, with a mix of positive and negative anomalies over Indonesia and Papua New Guinea (Fig. 5). The lack of coherent atmospheric and oceanic features indicates the continuation of ENSO-neutral.

Most models predict El Niño to develop during October-December 2014 and to continue into early 2015 (Fig. 6). The consensus of forecasters indicates a 2-in-3 chance of El Niño during the November 2014 - January 2015 season. This El Niño will likely remain weak (3-month values of the Niño-3.4 index between 0.5°C and 0.9°C) throughout its duration. In summary, El Niño is favored to begin in the next 1-2 months and last into the Northern Hemisphere spring 2015 (click CPC/IRI consensus forecast for the chance of each outcome).

This discussion is a consolidated effort of the National Oceanic and Atmospheric Administration (NOAA), NOAA’s National Weather Service, and their funded institutions. Oceanic and atmospheric conditions are updated weekly on the Climate Prediction Center web site (El Niño/La Niña Current Conditions and Expert Discussions). Forecasts are also updated monthly in the Forecast Forum of CPC’s Climate Diagnostics Bulletin. Additional perspectives and analysis are also available in an ENSO blog. The next ENSO Diagnostics Discussion is scheduled for 6 November 2014. To receive an e-mail notification when the monthly ENSO Diagnostic Discussions are released, please send an e-mail message to: ncep.list.enso-update@noaa.gov.

Climate Prediction Center
National Centers for Environmental Prediction
NOAA/National Weather Service
College Park, MD 20740
Figure 1. Average sea surface temperature (SST) anomalies (°C) for the week centered on 1 October 2014. Anomalies are computed with respect to the 1981-2010 base period weekly means.
Figure 2. Time series of area-averaged sea surface temperature (SST) anomalies (°C) in the Niño regions [Niño-1+2 (0°-10°S, 90°W-80°W), Niño 3 (5°N-5°S, 150°W-90°W), Niño-3.4 (5°N-5°S, 170°W-120°W), Niño-4 (5°N-5°S, 150°W-160°E)]. SST anomalies are departures from the 1981-2010 base period weekly means.
Figure 3. Area-averaged upper-ocean heat content anomaly (°C) in the equatorial Pacific (5°N-5°S, 180°-100°W). The heat content anomaly is computed as the departure from the 1981-2010 base period pentad means.

Figure 4. Depth-longitude section of equatorial Pacific upper-ocean (0-300m) temperature anomalies (°C) centered on the pentad of 30 September 2014. The anomalies are averaged between 5°N-5°S. Anomalies are departures from the 1981-2010 base period pentad means.
Figure 5. Average outgoing longwave radiation (OLR) anomalies (W/m²) for the period 5 – 30 September 2014. OLR anomalies are computed as departures from the 1979-1995 base period pentad means.
Figure 6. Forecasts of sea surface temperature (SST) anomalies for the Niño 3.4 region (5°N-5°S, 120°W-170°W). Figure updated 16 September 2014.
AGENDA DESCRIPTION:
Consideration and possible action to discuss the impact of filming in the downtown area. Specifically, to address possible issues that might impact businesses during the 2014 holiday season and to address potential permanent changes to the City’s film ordinance to ensure businesses are included in the decision process pertaining to filming within the City limits. (Fiscal Impact: N/A)

RECOMMENDED COUNCIL ACTION:

1. Consideration and possible action to direct the City Manager to review and approve film permits associated with the downtown area during the month of December;
2. Direct staff to meet with the business community to understand the impact of filming on their businesses and to possibly revise the City’s film ordinance to ensure businesses have an opportunity to assess the impact of film permits that might affect their business;
3. Alternatively, discuss and take other action related to this item.

ATTACHED SUPPORTING DOCUMENTS:
N/A

FISCAL IMPACT: $ N/A

Amount Budgeted: N/A
Additional Appropriation: N/A
Account Number(s): N/A

PREPARED BY: Deborah Cullen, Director of Finance
REVIEWED BY: Greg Carpenter, City Manager
APPROVED BY: Mike Dugan, Council Member

BACKGROUND & DISCUSSION:
During the 2013 holiday season the City experienced increased filming activity in the downtown area; specifically on Main Street, Grand Avenue and Richmond Street. Businesses were affected by the reduction of available parking and limited sidewalk access to their locations. Based on the issues and complaints from last holiday season staff would like to consider each film permit request individually during the month of December to alleviate the potential impact to businesses in the downtown area.

Based on the current Municipal Code businesses have the ability to “opt out” against filming in their proximity zone. However, over 10% of the businesses or residents within the 275 feet proximity zone must also “opt out” to stop the film activity. The code currently does not require permission from each business to allow film parking. This approach may not be adequately addressing the impact of filming on individual businesses.
AGENDA DESCRIPTION:
Consideration and possible action to nominate, select and approve the travel of a former Council member to travel to Guaymas in February of 2015. (Fiscal Impact: $1,000.00)

RECOMMENDED COUNCIL ACTION:
1. Authorize the City Manager to approve the travel costs for a former Council member to travel to Guyamas;
2. Alternatively, discuss and take other action related to this item

ATTACHED SUPPORTING DOCUMENTS:
none

FISCAL IMPACT: $1,000

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ORIGINATED BY: Deborah Cullen, Director of Finance
REVIEWED BY: Greg Carpenter, City Manager
APPROVED BY: Suzanne Fuentes, Mayor

BACKGROUND AND DISCUSSION:
A sister city, county or state relationship is a broad-based, officially approved, long-term partnership between two communities, counties or states in two countries. Sister city partnerships have the potential to carry out the widest possible diversity of activities of any international program, including every type of municipal, business, professional, educational and cultural exchange or project. Sister city programs are also unique in that they inherently involve the three main sectors in a community: local government, businesses, and a wide variety of citizen volunteers.

For years, the City of El Segundo has maintained a Sister-City relationship with the City of Guaymas, Mexico. Former City of El Segundo Mayors have made countless visits to Guaymas to participate in cultural exchange and information sharing.

In the FY 2014-2015 Adopted Budget, $1,000.00 was appropriated for the Sister City Program. In accordance with the City’s Administrative Policy, all Council members were polled to determine if any current Council Member was interested in traveling to Guaymas in 2015 and based on that polling none were interested. Therefore, Council may nominate, select and approve the travel of a former Council Member to Guaymas with reimbursement of this travel by the City.
AGENDA DESCRIPTION:
Consideration and possible action to waive Encroachment Permit fees and security deposit requirements for Eagle Scout candidate Chad Pordes to enable him to complete his landscaping project on East Acacia Avenue in El Segundo. (Fiscal Impact: $220 Uncollected Revenue)

RECOMMENDED COUNCIL ACTION:
1. Waive the fees associated with obtaining an Encroachment Permit;
2. Alternatively, discuss and take other action related to these items.

ATTACHED SUPPORTING DOCUMENTS: None

FISCAL IMPACT: $220 Uncollected Revenue
Amount Budgeted: N/A
Additional Appropriation: N/A
Account Number(s): 001-300-0000-3407 (Street Permits)

ORIGINATED BY: Suzanne Fuentes, Mayor
REVIEWED BY: Meredith Petit, Director of Recreation and Parks
APPROVED BY: Greg Carpenter, City Manager

BACKGROUND AND DISCUSSION:
Chad Pordes, a resident Boy Scout and Eagle Scout candidate has been working on a landscaping project at the end of East Acacia Avenue to complete his Eagle Scout project. The property that Chad is improving is owned by the adjacent Boeing Corporation. The irrigation and planting has been approved by the City’s Parks Superintendent and the candidate has been working closely with City staff to complete the project. The plant material will be drought-tolerant and there will be improvements made to the existing chain-link fence.

The purpose of an Eagle Scout project is to lead youth and adult volunteers to raise funds, design, and purchase materials, and improve the aesthetics of the City Street and adjacent residential properties. The candidate has arranged for the long-term maintenance of the planted area to be taken care of by the residents of East Acacia Avenue.

Although the project is already underway, the final step is the planting portion. The candidate is requesting a minor street closure for the unloading and staging of the planting component. The applicant has requested a fee waiver for the issuance of an Encroachment Permit to allow the completion of the project and to assist in making the project affordable for the Eagle Scout since the project is funded entirely through fundraisers and donations. The total fees from established in the Public Works Department are as follows:

| Permit Issuance Fee | $30.00 |
| USA Fee             | $50.00 |
| Inspection Fee      | $140.00|
| Refundable Security Deposit | $500.00 |
| **Total:**          | **$720.00** |