AGENDA
EL SEGUNDO CITY COUNCIL
COUNCIL CHAMBERS - 350 Main Street

The City Council, with certain statutory exceptions, can only take action upon properly posted and listed agenda items. Any writings or documents given to a majority of the City Council regarding any matter on this agenda that the City received after issuing the agenda packet are available for public inspection in the City Clerk’s office during normal business hours. Such Documents may also be posted on the City’s website at www.elsegundo.org and additional copies will be available at the City Council meeting.

Unless otherwise noted in the Agenda, the Public can only comment on City-related business that is within the jurisdiction of the City Council and/or items listed on the Agenda during the Public Communications portions of the Meeting. Additionally, the Public can comment on any Public Hearing item on the Agenda during the Public Hearing portion of such item. The time limit for comments is five (5) minutes per person.

Before speaking to the City Council, please come to the podium and state: Your name and residence and the organization you represent, if desired. Please respect the time limits.

Members of the Public may place items on the Agenda by submitting a Written Request to the City Clerk or City Manager's Office at least six days prior to the City Council Meeting (by 2:00 p.m. the prior Tuesday). The request must include a brief general description of the business to be transacted or discussed at the meeting. Playing of video tapes or use of visual aids may be permitted during meetings if they are submitted to the City Clerk two (2) working days prior to the meeting and they do not exceed five (5) minutes in length.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact City Clerk, 524-2305. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

REGULAR MEETING OF THE EL SEGUNDO CITY COUNCIL
TUESDAY, JANUARY 20, 2015 – 5:00 PM

5:00 P.M. SESSION

CALL TO ORDER

ROLL CALL

PUBLIC COMMUNICATION – (Related to City Business Only – 5 minute limit per person, 30 minute limit total) Individuals who have received value of $50 or more to communicate to the City Council on behalf of another, and employees speaking on behalf of their employer, must so identify themselves prior to addressing the City Council. Failure to so shall be a misdemeanor and punishable by a fine of $250.
SPECIAL ORDER OF BUSINESS:

CLOSED SESSION:
The City Council may move into a closed session pursuant to applicable law, including the Brown Act (Government Code Section §54960, et seq.) for the purposes of conferring with the City’s Real Property Negotiator; and/or conferring with the City Attorney on potential and/or existing litigation; and/or discussing matters covered under Government Code Section §54957 (Personnel); and/or conferring with the City’s Labor Negotiators; as follows:

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Gov’t Code §54956.9(d) (3): -3- matter

1. City of El Segundo vs. City of Los Angeles, et.al. LASC Case No. BS094279
2. Penuelas vs. City of El Segundo, LASC Case No. BC55698
3. Hooper vs. City of El Segundo, LASC Case No. BC 540995

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Government Code §54956.9(d) (2) and (3): -0- matter.

Initiation of litigation pursuant to Government Code §54956.9(c): -0- matter.

DISCUSSION OF PERSONNEL MATTERS (Gov’t Code §54957): -0- matter

APPOINTMENT OF PUBLIC EMPLOYEE (Gov’t. Code § 54957): -0- matter

PUBLIC EMPLOYEMENT (Gov’t Code § 54957) -0- matter
CONFERENCE WITH CITY’S LABOR NEGOTIATOR (Gov’t Code §54957.6): -8-matters

1. **Employee Organizations:** Police Management Association; Police Officers Association; Police Support Services Employees Association; Fire Fighters Association; Supervisory and Professional Employees Association; City Employees Association; Executive Management Group (Unrepresented Group); Management/Confidential Group (Unrepresented Group)

   Agency Designated Representative: Steve Filarisky and City Manager

CONFERENCE WITH REAL PROPERTY NEGOTIATOR (Gov’t Code §54956.8): -0-matters
AGENDA

EL SEGUNDO CITY COUNCIL
COUNCIL CHAMBERS - 350 Main Street

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REGULAR MEETING OF THE EL SEGUNDO CITY COUNCIL
TUESDAY, JANUARY 20, 2015 - 7:00 P.M.

7:00 P.M. SESSION

CALL TO ORDER

INVOCATION – John Svendsen, Pastor, First Baptist Church

PLEDGE OF ALLEGIANCE – Mayor Pro Tem Jacobson
PRESENTATIONS

a) Presentation – 2014 Holiday Parade Winners

ROLL CALL

PUBLIC COMMUNICATIONS – (Related to City Business Only – 5 minute limit per person, 30 minute limit total) Individuals who have received value of $50 or more to communicate to the City Council on behalf of another, and employees speaking on behalf of their employer, must so identify themselves prior to addressing the City Council. Failure to do so shall be a misdemeanor and punishable by a fine of $250. While all comments are welcome, the Brown Act does not allow Council to take action on any item not on the agenda. The Council will respond to comments after Public Communications is closed.

CITY COUNCIL COMMENTS – (Related to Public Communications)

A. PROCEDURAL MOTIONS

Consideration of a motion to read all ordinances and resolutions on the Agenda by title only.

Recommendation – Approval.

B. SPECIAL ORDERS OF BUSINESS (PUBLIC HEARING)

1. Consideration and possible action to 1) conduct a public hearing related to the Proposition 218 majority protest process relative to proposed rate increases to the City’s water rates and sewer rates for FY 2014/15-2018/19 and 2) introduction of an ordinance setting the new rates if it is determined that no majority protests exist.

(Fiscal Impact: Undetermined – Dependent on the results of Proposition 218 Protest Ballot Measure)

Recommendation – 1) Open public hearing; 2) Receive all written and verbal testimony regarding the proposed fee increases; 3) If no majority protests exist, introduce an Ordinance setting the Water and Sewer Rates and Charges pursuant to Health and Safety Code § 5471 and El Segundo Municipal Code § 11-1-5; 4) Alternatively, discuss and take other possible action related to this item.
2. Consideration and possible action regarding (Public Hearing) the proposed project and budget for the 2015-16 Community Development Block Grant (CDBG) Program Year. The estimated CDBG budget allocation for Program Year 2015-2016 is approximately $52,861. Additionally, $11,401 in unspent prior year CDBG Program funds are available for reprogramming for a total available CDBG allocation of approximately $64,262. (Fiscal Impact: $64,262.00)

Recommendation – 1) Open public hearing and take testimony; 2) Close public hearing and discuss item; 3) Adopt the new 2015-2016 CDBG project and budget; 4) Authorize the City Manager to execute the contracts, in a form approved by the City Attorney, with the Los Angeles County Community Development Commission (CDC); 5) Alternatively, discuss and take other possible action related to this item.

C. UNFINISHED BUSINESS

D. REPORTS OF COMMITTEES, COMMISSIONS AND BOARDS

3. Consideration and possible action to open the recruitment process for the positions on the Committees, Commissions and Boards ("CCBs") that expire in the year 2015. (Fiscal Impact: None)

Recommendation – 1) Direct staff to open the recruitment process for the positions on the CCBs; 2) Alternatively, discuss and take other possible action related to this item.

E. CONSENT AGENDA

All items listed are to be adopted by one motion without discussion and passed unanimously. If a call for discussion of an item is made, the item(s) will be considered individually under the next heading of business.
4. Warrant Numbers 3003931 through 3004133 on Register No. 6 in the total amount of $1,259,667.99 and Wire Transfers from 12/1/2014 through 12/14/2014 in the total amount of $4,007,868.90 and Warrant Numbers 3004134 through 3004313 on Register No. 7 in the total amount of $1,028,926.21 and Wire Transfers from 12/15/2014 through 1/4/2015 in the total amount of $1,067,691.13.

Recommendation – Approve Warrant Demand Register and authorize staff to release. Ratify Payroll and Employee Benefit checks; checks released early due to contracts or agreement; emergency disbursements and/or adjustments; and wire transfers.


Recommendation – Approval.

6. Consideration and possible action to lease 953 acre-ft of ground water pumping rights for two years to Golden State Water Company. (Fiscal Impact: $133,420 revenue to the Water Enterprise Fund)

Recommendation – 1) Authorize the City Manager to execute a lease agreement with Golden State Water Company in a form approved by the City Attorney; 2) Alternatively, discuss and take other possible action related to this item.

7. Consideration and possible action to receive and file this report regarding emergency work to repair dwelling units at the Park Vista Senior Housing Facility due to water intrusion without the need for bidding in accordance with Public Contracts Code §§ 20168 and 22050 and El Segundo Municipal Code ("ESMC") §§ 1-7-12 and 1-7A-4. (Fiscal Impact: $50,000.00)

Recommendation – 1) Receive and file this report regarding emergency work to repair dwelling units at the Park Vista Senior Housing Facility due to water intrusion without the need for bidding in accordance with Public Contracts Code §§ 20168 and 22050 and El Segundo Municipal Code ("ESMC") §§ 1-7-12 and 1-7A-4. 2) Alternatively, discuss and take other possible action related to this item.
8. Consideration and possible action to authorize the City Manager to enter into a three year contract with P.C. Mall Gov. for Cisco SmartNet support and maintenance at a cost not to exceed $68,400 (three years of $22,800).
(Fiscal Impact: $68,400.00)
Recommendation – 1) Authorize the City Manager to enter into a three year contract with P.C. Mall Gov. for Cisco SmartNet support and maintenance at a cost not to exceed $68,400 (three years of $22,800); 2) Alternatively, discuss and take other possible action related to this item.

9. Consideration and possible action regarding 1) Approval of a new Class Specification for the at-will position of Senior Civil Engineer; and 2) Adoption of a Resolution establishing the basic monthly salary range for Senior Civil Engineer; and 3) Introduction of an Ordinance amending El Segundo Municipal Code § 1-6-4 Regarding Employment Exclusions from Civil Service.
(Fiscal Impact: $324,312.00)
Recommendation – 1) Approve the proposed Class Specification for Senior Civil Engineer; 2) Adopt the Resolution establishing the Basic Monthly Salary Range for the job classification of Senior Civil Engineer; 3) Introduce and Waive the First Reading of the Ordinance; 4) Alternatively, discuss and take other action related to this item.

10. Consideration and possible action to authorize the City Manager, or designee, to record the Notice of Completion accepting completion of work for twenty-nine (29) homes related to Project RSI 14-03 (the City's Residential Sound Insulation Program's Group 53).
(Fiscal Impact: Final Contract Amount - $1,054,647.76)
Recommendation – 1) Authorize the City Clerk to file the City Manager's, or designee's, Notice of Completion in the County Recorder's Office; 2) Authorize the City Manager, or designee, to close out Project No. RSI 14-03; 3) Alternatively, discuss and take other possible action related to this item.

11. Consideration and possible action to authorize the City Manager, or designee, to record the Notice of Completion accepting completion of work for twenty-seven (27) homes related to Project RSI 14-04 (the City's Residential Sound Insulation Program's Group 54).
(Fiscal Impact: Final Contract Amount - $591,337.15)
Recommendation – 1) Authorize the City Clerk to file the City Manager's, or designee's, Notice of Completion in the County Recorder's Office; 2) Authorize the City Manager, or designee, to close out Project No. RSI 14-04; 3) Alternatively, discuss and take other possible action related to this item.
F. **NEW BUSINESS**

12. Consideration and possible action to select a consulting firm to conduct work as described in Request for Proposals #14-31, *Financial Analysis and Comparison of The Lakes at El Segundo Golf Course and the TopGolf Development Proposal.*

(Fiscal Impact: $15,970-$30,000, authorized fiscal impact will be reduced by a pledged donation of $10,000.00)

Recommendation – 1) Discuss and select a consulting firm to conduct work as a result of RFP #14-31; 2) Authorize the City Manager to execute a Professional Services Agreement in a form approved by the City Attorney with the selected firm; 3) Alternatively, discuss and take other possible action related to this item.

G. **REPORTS – CITY MANAGER**

H. **REPORTS – CITY ATTORNEY**

I. **REPORTS – CITY CLERK**

J. **REPORTS – CITY TREASURER**

K. **REPORTS – CITY COUNCIL MEMBERS**

   Council Member Fellhauer –

   Council Member Atkinson –

   Council Member Dugan -

   Mayor Pro Tem Jacobson –

   Mayor Fuentes –
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MEMORIALS –

CLOSED SESSION

The City Council may move into a closed session pursuant to applicable law, including the Brown Act (Government Code Section §54960, et seq.) for the purposes of conferring with the City’s Real Property Negotiator; and/or conferring with the City Attorney on potential and/or existing litigation; and/or discussing matters covered under Government Code Section §54957 (Personnel); and/or conferring with the City’s Labor Negotiators.

REPORT OF ACTION TAKEN IN CLOSED SESSION (if required)

ADJOURNMENT

POSTED:

DATE: 1.14.15

TIME: 4:00 pm

NAME: [Signature]

[Handwritten Signature]

10
AGENDA DESCRIPTION:
Consideration and possible action to 1) conduct a public hearing related to the Proposition 218 majority protest process relative to proposed rate increases to the City's water rates and sewer rates for FY 2014/15-2018/19 and 2) introduction of an ordinance setting the new rates if it is determined that no majority protests exist. (Fiscal Impact: Undetermined - Dependent on the results of Proposition 218 Protest Ballot Measure)

RECOMMENDED COUNCIL ACTION:
1. Open the Public Hearing.
2. Receive all written and verbal testimony regarding the proposed fee increases.
3. If no majority protests exist, introduce an Ordinance setting the Water and Sewer Rates and Charges pursuant to Health and Safety Code § 5471 and El Segundo Municipal Code § 11-1-5.
4. Alternatively, discuss and take other possible action related to this item.

ATTACHED SUPPORTING DOCUMENTS:
Resolution No. 4888 for Proposition 218 Procedures
Proposed Resolution Certifying Protest Procedure Results for Water and Sewer
Proposed Ordinance Establishing Water and Sewer Rates
Notice and Protest Ballots Mailed to Property Owners

FISCAL IMPACT: Undetermined

Amount Budgeted: \$ 
Additional Appropriation: N/A
Account Number(s): N/A

ORIGINATED BY: Lifan Xu, Principal Civil Engineer
Stephanie Katsouleas, Public Works Director

REVIEWS BY: Mark Hensley, City Attorney

APPROVED BY: Greg Carpenter, City Manager

BACKGROUND AND DISCUSSION:
Approximately every five years, the City of El Segundo reviews its water and sewer rates to determine what rates should be set for the next five years such that the full cost of operating a Water Enterprise and Sewer Enterprise is fully self-supported. The last time water raters were increased was in 2009, and the last time sewer rates were increased was in 2006. In anticipation of the need to raise rates for the next five year period, staff initiated two rate studies in the spring of 2014. Those studies were presented to City Council on September 16th, along with various tiered options for setting new water rates and sewer rates for FY 2014/15 through FY 2018/19. On September 16, 2014 the City Council approved the studies, selected a preferred water rate tier
structure and adopted Resolution No. 4888 setting forth the procedures required by Proposition 218 to implement the new water and sewer rate increases for residential and non-residential water and wastewater services. It is worth noting that rates can only be raised for a maximum period of five (5) years before rate increases must again be approved through the Proposition 218 protest ballot process.

**Proposed Rate Increases**
The proposed Ordinance (attached) provided for increases to the City's water and sewer rates to be implemented over the next five years, from FY 2014/15 through FY 2018/19. The new rates proposed in the 2014 Water Rate Study and Sewer Rate Study (available at http://www.elsegundo.org/news/displaynews.asp?NewsID=1511&TargetID=1) are designed to fully cover the associated costs incurred by the Water Enterprise Fund and Sewer Enterprise Fund for the next five years. Soon the Enterprise revenues will not be able to cover the rising cost of imported water and also provide funding for operations, treatment of wastewater, emergencies and planned capital projects, thus making passage of new rates necessary to continue operations as self-sufficient Enterprises.

**Protest Ballots, Public Hearing and Resolution Certifying Ballot Results**
On September 16, 2014, City Council directed staff to administer the Proposition 218 majority protest process and set a public hearing for January 20, 2015 for consideration of the proposed water and sewer rate increases. On December 5, 2015, protest ballots were mailed out to the recorded owners of each parcel and the water users in the City (ballot sample is attached), allowing the minimum 45 days notification prior to the Proposition 218 hearing. In all 6395 ballots were mailed for 5290 total parcels. To successfully protest the water and sewer rate increases, a simple majority of property owners and/or water users (2646 or more) must return their ballots as instructed. Property owners and/or water users can turn in (by mail or hand delivery) protest ballots at anytime prior to the close of the public hearing; however, only one ballot will be counted for each parcel. At the public hearing, the City Council will be presented with a resolution for purposes of verifying the result of the protest process and an Ordinance reflecting the proposed water and sewer increases should there be less than a majority protest.

**Ordinance Setting New Water and Sewer Rates**
The ordinance recommended for introduction (attached) reflects the proposed water and sewer rate increases set forth in the notice mailed with the protest ballots, but also allows for a pass through of wholesale water cost increases to the City. The ordinance cannot be introduced and adopted if a majority of the property owners file written protests. If introduced by City Council, the second reading and adoption of the ordinance would be scheduled for the February 3, 2015 City Council meeting. Rate increases, if enacted, would take effect no earlier than March 3, 2015. Please note that passage of the Ordinance requires approval by a minimum of four (4) Council Members in order to meet the (2/3) legislative requirement.

**The Proposition 218 Process Recap**
In November 1995, the California electorate approved Proposition 218 that requires certain procedures be followed with regard to “property-related” fee increases imposed by governmental agencies. Initially, case law indicated that these procedures would not be applicable to water rate increases. However, a 2006 California Supreme Court decision held Proposition 218 fee increase procedures must be followed for any proposed increases to the City’s water rates. In short, water and sewer rate increases are subject to a “majority protest” process that provides that
if a majority of the parcels in the City protest the proposed rate increases, then the City cannot impose the increase.

Just as there was initially some disagreement between lawyers and court decisions regarding which fees were subject to Proposition 218, there is currently a disagreement with respect to the protest ballot process. Specifically, there is a disagreement amongst attorneys that represent public agencies (and potentially between the language approved by the voters and some recent legislation) as to whether tenants that pay for fees covered by Proposition 218 must be afforded the opportunity to protest proposed fee increases. Last year the state legislature attempted to clarify this issue by passing legislation that on its face requires that tenants be afforded the opportunity to protest such fee increases. The City Attorney’s Office believes the legislation is not consistent with Proposition 218 and believes it is potentially invalid since the language in Proposition 218 stated that the notice regarding the protest process must be sent to the “record owner” and the owner was the person that had the right to file the protest.

Despite the City Attorney’s Office opinion on this matter, staff and the City Attorney agree that the most conservative approach is to send the protest ballots to the property owners and to the tenants if the tenant is the water customer. The City is only required to count one protest per parcel. Accordingly, even if both the owner and tenant file a protest, only one protest shall be counted for purposes of determining whether there is a “majority protest” as described below.

Proposition 218 requires that the City provide all properties receiving the service for which the fee is charged (in this case, water treatment and distribution) with a minimum of 45 days written notice prior to City Council holding a public hearing on a proposed rate increase. The property owners and now tenants have the ability to “protest” the proposed rate increase until the close of the public hearing. If a majority of the parcels file written protests with the City prior to the close of the public hearing, Proposition 218 states that the City cannot implement the proposed increase. If a majority of the parcels do not protest the proposed increase, the Council has the authority to implement the proposed rate increase.

In accordance with Proposition 218 requirements, several steps have been taken to comply with the law. Notice to Parcel Owners of a Proposed Rate Increase, a Notice of a Public Hearing set for January 20, 2015 at 7:00 p.m., and a Schedule of Proposed Water Rate Adjustments were sent to property owners and water users on December 5, 2014, along with a cover letter stating the reason for the second mailing. The most current assessor’s parcel roll from the Los Angeles County Assessor’s office was obtained and direct mailing to each parcel owner within the City was conducted. Likewise, direct mailing was also conducted to each water customer utilizing the water billing address that the City has on file.
RESOLUTION NO. 4888

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL SEGUNDO ESTABLISHING PROCEDURES FOR INCREASING WATER, WASTEWATER, AND SOLID WASTE FEES IN ACCORDANCE WITH THE REQUIREMENTS OF PROPOSITION 218.

The City Council for the City of El Segundo does resolve as follows:

SECTION 1: The City Council finds and declares as follows:

A. On July 24, 2006, the California Supreme Court confirmed that charges for water and wastewater services are subject to Proposition 218 procedures (Bighorn-Desert View Water Agency v. Verrijl (2006) 39 Cal.4th 205);

B. The City Council anticipates that there will be future increases in water, wastewater, and solid waste rates. Adopting the policies and procedures set forth in this Resolution will help implement the requirements set forth in Article XIIIID of the California Constitution and help ensure that the rights of those persons that are authorized to protest service charges are preserved;

C. Elections Code § 4000(c)(9) provides that any protest ballot proceeding required or authorized by California Constitution Articles XIIIC or XIIIID may be conducted wholly by mail. In the event a protest ballot process is required, the City Council seeks to achieve higher awareness of those affected by the proposed increase, provide an orderly protest process for both those receiving the ballots and the City, ensure to the extent practicable that there is some verification process regarding the protests received, and to reduce the costs of the protest ballot process; and

D. Adopting this Resolution is in the public interest for the reasons set forth above and as further stated within Article XIIIID and the Proposition 218 and state legislation relating to the implementation of Proposition 218.

SECTION 2: The City Council adopts the procedures set forth in this Resolution for conducting all proceedings required by California Constitution Article XIIIID for utility fee (as defined below) increases. Where no specific procedures are imposed by Article XIIIID or the Proposition 218 Omnibus Implementation Act (Government Code §§ 53750, et seq.), the procedures set forth in this Resolution apply. This Resolution may be referred to as the “Proposition 218 Protest Proceedings Resolution.”

SECTION 3: Definitions. Unless the contrary is stated or clearly appears from the context, the following definitions govern the construction of the words and phrases used in this Resolution. Words and phrases not defined by this Resolution will have the
meaning set forth in California Constitution Article XIIID or the Proposition 218 Omnibus Implementation Act.

A. “Act” means the Proposition 218 Omnibus Implementation Act found at Government Code §§ 53750, *et seq*.;

B. “Article 13D” means California Constitution Article XIIID, § 6;

C. “Manager” means the City Manager or designee;

D. “Property owner” has the same meaning set forth in Article 13D and also pursuant to the Act includes tenancies of real property where tenants are directly liable to pay the proposed water or wastewater fee or charge;

E. “Protest” means a written protest filed with the City Clerk in accordance with Article 13D, the Act, and this Resolution as described in Article 13D, § 6(a)(2);

F. “Utility fee” means a fee or charge imposed for potable water, wastewater, or solid waste services provided to customers in accordance with the El Segundo Municipal Code (“ESMC”), and other applicable law, by the City of El Segundo.

SECTION 4: Calculation of the fee and proposed increase. Utility fees must be calculated in accordance with the recommendations in the latest independent Rate Study report or City’s internal financial analysis.

SECTION 5: Administration of Proceedings. The City Manager, or designee, is authorized to implement this Resolution in a manner consistent with the California Constitution and other applicable law.

SECTION 6: Notice. Notice of a proposed utility fee increase is provided as follows:

A. In general, the City will identify the record property owner(s) of each parcel to which the utility fee would be applied from it’s billing system database and/or the latest equalized tax roll produced by Los Angeles County. The City’s Utility Billing database and the equalized tax roll is presumptive evidence of ownership of the land for voting purposes.

B. If either the City’s Utility Billing Database or Los Angeles County Recorder’s website shows that more than one property owner has an interest in a parcel, all property owners (each property owner) must receive notice at the address shown for the property owner. Both property owners and parties financially responsible for paying the fee will be provided notice. In the event that notice is sent for a utility service for which the City is not currently charging a fee, the notices will be sent to
the property owner based upon the Los Angeles County Recorder’s website and to the street address to which the service would be provided if the address is different than the address designated for the property owner on the Los Angeles County Recorder’s website.

C. The notice must be sent by first class mail at least forty-five (45) days before the date set for the public hearing on the utility fee.

D. The form of the notice of hearing will be approved by the City Council and be on file with the City Clerk.

E. The notice provided by these procedures, in accordance with Article 13D, supersedes and is in lieu of notice required by any other statutes to levy or increase a utility fee.

F. The City Clerk, or designee, may certify the proper mailing of notices by an affidavit which constitutes conclusive proof of mailing in the absence of fraud.

G. Failure of any person to receive notice does not invalidate the proceedings.

SECTION 7: Protests against Utility Fee Increases.

A. The property owner(s) of parcels subject to the proposed fee increase are entitled to a single protest for each parcel. When a parcel is held as community property or in joint tenancy or as a tenancy in common, any spouse or joint tenant or tenant in common is presumed to have authority to cast a protest on behalf of such parcel.

B. Executors, administrators, and guardians may cast a protest on behalf of the estate represented by them. If such representatives are shown on the latest assessment roll as paying taxes and assessments on behalf of the property owner(s), that fact establishes the right of such representative(s) to cast a protest. If such representatives are not shown on the latest assessment roll, the representatives may file with the City Clerk, at any time before the commencement of the public hearing, or the date of the election, as the case may be, certified copies of the written documentation establishing the legal representation.

C. The protest of any public or quasi-public corporation, private corporation, or unincorporated association may be signed by any person so authorized in writing by the board of directors or trustees or other managing body thereof.

D. The Manager is designated as the voting representative with respect to City-owned property.
E. In any case where the documentation provided to the City Clerk in is ambiguous or unclear, the City Attorney will determine whether the documentation is adequate for the purpose provided.

F. In the event a property owner loses or misplaces a protest ballot, upon request by the property owner the City will provide a replacement protest ballot unless a properly filled out protest ballot has already been received for the parcel of property.

SECTION 8: *Public Hearing.*

A. Only protest ballots that (i) were provided by the City to the property owner in the form approved by the Council and (ii) are properly filled out and legibly signed by an eligible property owner is made will be counted as a valid protest. Only one protest shall be counted for each parcel of property regardless of the number of protests filed by property owners for the parcel.

B. The City Clerk must stamp each written protest the date and time it is filed with the City Clerk for purposes of establishing whether the protest was filed before the close of the public testimony portion of the public hearing. No protest received after the close of the public testimony portion of the public hearing can be counted in determining the amount of protest, but the Council may, in its discretion, consider such protests in making its decision. Written protests may be withdrawn in writing at any time before the conclusion of the public testimony portion of the public hearing.

C. At the time and place fixed for the hearing, or at any time to which the hearing is adjourned, the Council must:

1. Hear all persons interested in the matter of the proposed fee increase;

2. Hear all objections, protests or other written communications from any owner of property subject to the proposed utility fee; and

3. Take and receive oral and documentary evidence pertaining to the proposed fee increase.

4. The hearing may be continued from time to time, as the Council determines necessary to complete its consideration of the proposed fee increase.

5. If the Council determines, at the close of the public testimony portion of the public hearing, that votes were received from 

Page 4 of 6
property owners representing a majority of the parcels subject to the proposed fee increase, the Council shall adopt a resolution setting forth the results of the protest ballot process and the proceedings shall then be closed and the utility fee cannot be approved by the City Council.

6. If the Council determines at the close of the public testimony portion of the public hearing that written protests were not received from property owners representing a majority of the parcels subject to the proposed utility fee, the Council shall adopt a resolution setting forth the results of the protest ballot process and then may by Ordinance change the utility fee so long as in an amount that does exceed the amount and methodology set forth in the public notices sent to the property owners.

SECTION 9: Environmental Review. This Resolution is exempt from review under the California Environmental Quality Act (California Public Resources Code §§ 21000, et seq., “CEQA”) and CEQA regulations (14 California Code of Regulations §§ 15000, et seq.) because it establishes rules and procedures to implement government funding mechanisms; does not involve any commitment to a specific project which could result in a potentially significant physical impact on the environment; and constitutes an organizational or administrative activity that will not result in direct or indirect physical changes in the environment. Accordingly, this Resolution does not constitute a “project” that requires environmental review (see specifically 14 CCR § 15378(b)(4-5)).

SECTION 10: If any part of this Resolution or its application is deemed invalid by a court of competent jurisdiction, the city council intends that such invalidity will not affect the effectiveness of the remaining provisions or applications and, to this end, the provisions of this Resolution are severable.

SECTION 11: The City Clerk is directed to certify the passage and adoption of this Resolution; and cause it to be entered into the City of El Segundo’s book of original Resolutions.

SECTION 12: This Resolution will take effect immediately day following its final passage and adoption.
PASSED AND ADOPTED this 16th day of September, 2014

Suzanne Puentes, Mayor

ATTEST:

Tracy Weaver, City Clerk

APPROVED AS TO FORM
MARK D. HENSLEY, City Attorney

By:
Karl H. Berger, Assistant City Attorney
RESOLUTION NO. ________

A RESOLUTION DECLARING THE RESULTS OF THE PROCEEDINGS FOR ADOPTING WATER CHARGES IN ACCORDANCE WITH ARTICLE XIIIJO OF THE CALIFORNIA CONSTITUTION.

The City Council of the city of El Segundo does resolve as follows:

SECTION 1: The City Council finds and declares 'as follows:

A. On January 20, 2015, the City Council held a public hearing to consider the results of protest proceedings conducted in accordance with California Constitution Article XIIIID, § 6(a)(2) and Resolution No. 4888; and
B. After receiving documentary and oral testimony, the City Council declared the public hearing closed and considered whether written protests were received from property owners representing a majority of properties subject to the water and wastewater charges.

SECTION 2: The total number of protest ballots mailed or provided to property owners eligible to file a protest ballot was 6395. The number of valid protest ballots received by the City at the end of the January 20, 2015 public hearing was ________.

SECTION 3: The number of valid protest ballots required to prevent adoption of the proposed water and wastewater charges is 2646 or more. Because the number of valid protest ballots received by the City [__ does ____ does not] represent a majority of property owners eligible to protest, the City Council [____ may _____ may not] adopt the proposed water and wastewater charges.

SECTION 4: The City Clerk will certify to the passage and adoption of this Resolution and enter it into the book of original resolutions.

SECTION 5: This Resolution will become effective immediately upon adoption.

PASSED AND ADOPTED this 20th day of January, 2015.

Suzanne Fuentes, Mayor
ATTEST:

_______________________________
Tracy Weaver, City Clerk

APPROVED AS TO FORM:
MARK D. HENSLEY, City Attorney

By: _____________________________
   Karl Berger, Assistant City Attorney
ORDINANCE NO. __________

AN ORDINANCE SETTING THE AMOUNT OF WATER AND SEWER RATES AND CHARGES PURSUANT TO HEALTH AND SAFETY CODE §5471 AND EL SEGUNDO MUNICIPAL CODE § 11-1-5.

The City Council of the City of El Segundo does ordain as follows:

SECTION 1: The City Council finds and declares as follows:

A. The City of El Segundo requires a reliable supply of water meeting current and anticipated water quality standards to protect the public general welfare, health and safety.

B. The purpose of water rates and charges is to protect the public health, safety and general welfare by providing a reliable and adequate supply of water meeting current and anticipated water quality standards for the residential properties and non-residential properties of the City of El Segundo and to pay for the cost of providing such service.

C. The purpose of the wastewater rates and charges (sewer charges) is to protect the public health, safety and general welfare by providing a reliable and adequate system for the discharge, transmission and treatment of wastewater from residential and non-residential properties located within the City.

D. There is a reasonable relationship between the amount of the rates and charges and the cost of services and facilities necessary to deliver water and wastewater service to the residents and non-residential development of the City.

E. The City Council previously set water rates and established administrative procedures for billing and collecting water rates. These actions are reflected, without limitation, in Ordinance No. 1435 (adopted November 17, 2009).

F. The City Council previously set sewer rates and established administrative procedures for billing and collecting sewer rates. These actions are reflected, without limitation, in Ordinance No. 1404 (adopted January 16, 2007).

G. Notice regarding the water and sewer rates included in this ordinance was provided in accordance with California Constitution Article XIIIId, § 6(c) and Government Code § 54354.5.

H. On January 20, 2015, the City Council held a public hearing to consider the results of the protest proceeding and to consider whether to increase the water and sewer rates as proposed.
I. This Ordinance is exempt from review under the California Environmental Quality Act (Cal. Pub. Res. Code §§ 21000, et seq.; "CEQA") and CEQA regulations (Cal. Code Regs. tit. 14, §§ 15000, et seq.) because it establishes, modifies, structures, restructures, and approves rates and charges for meeting operating expenses; purchasing supplies, equipment, and materials; meeting financial requirements; and obtaining funds for capital projects needed to maintain service within existing service areas. This Ordinance, therefore, is categorically exempt from further CEQA review under Cal. Code Regs. tit. 14, § 15273.

J. This ordinance is adopted in accordance with Health and Safety Code § 5471 and El Segundo Municipal Code ("ESMC") § 11-1-5 to establish the City's current water rates and ESMC § 12-7-3 to establish the City's current wastewater rates.

K. The City Council has considered the evidence and testimony presented at the public hearing. Based in part upon that evidence, and the staff reports presented to the Council regarding this issue, the City Council believes that it is in the public interest to adopt this Ordinance.

SECTION 2: AMOUNT OF RATES AND CHARGES. Pursuant to ESMC § 11-1-5, the City Council establishes the amount of water rates as set forth in attached Exhibit “A,” which is incorporated by reference (“Water Charges”). Pursuant § 12-7-3. The City Council established the amount of sewer rates as set forth in attached Exhibit “B,” which is incorporated by reference (“Wastewater Charges”)

SECTION 3: COST ESTIMATES. The City Manager, or designee, will periodically, but not less than annually, review the Water and Wastewater Charges to determine whether revenues from such charges are meeting actual cost of services and facilities needed to deliver water service and provide waste collection services to the residents and non-residential developments within the City. If the City Manager determines that revenues do not adequately meet costs, the City Manager will recommend to the City Council a revised rate and charge schedule to be adopted by this City Council by ordinance.

SECTION 4: This Ordinance was adopted to comply with the California Supreme Court decision in Bighorn-Desert View Water Agency v. Verjil (2006) 39 Cal.4th 205. To the extent any provision of this Ordinance repeals or supersedes Ordinance No. 1435 and Ordinance No. 1404, such repeal or replacement will not affect any penalty, forfeiture, or liability incurred before, or preclude prosecution and imposition of penalties for any violation occurring before, this Ordinance's effective date. Any such repealed or superseded part of Ordinance No. 1435 and/or Ordinance No. 1404 will remain in full force and effect for sustaining action or prosecuting violations occurring before the effective date of this Ordinance.

SECTION 5: If any part of this Ordinance or its application is deemed invalid by a court of competent jurisdiction, the City Council intends that such invalidity will not affect the effectiveness of the remaining provisions or applications and, to this end, the provisions of this Ordinance are severable.
SECTION 6: The City Clerk is directed to certify the passage and adoption of this Ordinance; cause it to be entered into the City of El Segundo's book of original ordinances; make a note of the passage and adoption in the records of this meeting; and, within fifteen (15) days after the passage and adoption of this Ordinance, cause it to be published or posted in accordance with California law.

SECTION 7: This Ordinance will become effective on the thirty-first (31st) day following its passage and adoption.

PASSED AND ADOPTED this 3rd day of February, 2015

Suzanne Fuentes, Mayor

ATTEST:

STATE OF CALIFORNIA )
COUNTY OF LOS ANGELES ) SS
CITY OF EL SEGUNDO )

I, Tracy Weaver, City Clerk of the City of El Segundo, California, do hereby verify that the whole number of members of the City Council of said City is five; that the foregoing Ordinance No. _________ was duly introduced by said City Council at a regular meeting held on the 20th day of January, 2015, and was duly passed and adopted by said City Council, approved and signed by the Mayor, and attested to by the City Clerk, all at a regular meeting of said Council held on the 3rd day of February, 2015, and the same was so passed and adopted by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

______________________________
Tracy Weaver, City Clerk

APPROVED AS TO FORM:
Mark D. Hensley, City Attorney
By:

Karl H. Berger, Assistant City Attorney
# Exhibit “A”

## City of El Segundo

Schedule of Proposed Monthly Service Charge Increases for Potable Water

### Capacity Charges (Monthly)

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### Fire Service Charges (Monthly)

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### Monthly Single Family Residence Consumption Charges per 100 ft³

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<tr>
<td>4</td>
<td>50+</td>
<td>$4.2698</td>
<td>$4.4833</td>
<td>$4.7075</td>
<td>$4.9428</td>
<td>$5.1900</td>
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### Monthly Multi Family and Non-Residential Consumption Charges per 100 ft³

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<td>50+</td>
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### Recycled Water Surcharge per 100 ft³*

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*If the Metropolitan Water District and/or West Basin Municipal Water District increase rates beyond the annual percentage increase identified in the above tables, then the City’s annual water rates will also increase by the same percent.*
### Exhibit “B”

City of El Segundo

Schedule of Proposed Monthly Service Charge Increases for Wastewater Collection

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<td><strong>Single Family Residential</strong></td>
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<td>3/4&quot;</td>
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<td>$6.60</td>
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<td>$7.92</td>
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<td><strong>Multi-family Residential</strong></td>
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<td><strong>Industrial (East)</strong></td>
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### Treatment Fee (Monthly)

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December 5, 2014

IMPORTANT NOTICE TO PROPERTY OWNERS
REGARDING PROPOSED INCREASES IN WATER RATES AND
WASTEWATER (SEWER) RATES AND
NOTICE OF PUBLIC HEARING ON JANUARY 20, 2015

Dear City of El Segundo Property Owner/Water & Sewer Billing Customer:

TAKE NOTICE that on JANUARY 20, 2015, AT 7:00 P.M., the City Council will conduct a Public Hearing at the City Council Chambers, 350 Main Street, El Segundo, California to consider proposed rate increases associated with providing water services and wastewater (sewer) collection services to properties located in the City of El Segundo. Increases are proposed to pay for increases in the City’s costs to acquire water from other agencies, to provide potable water services to properties located within the City, to provide for treatment and discharge of wastewater generated by those properties, and to meet the regulatory obligations imposed by the State of California Department of Public Health (DPH) and the U.S. Environmental Protection Agency (EPA).

Water Rate Study

A recently completed water rate study proposed a multi-year rate schedule to adjust monthly water rates to cover the City’s cost of providing these services. The FY 2014-2015 increase is proposed to be implemented on or after March 6, 2015. FY 2015-2016, FY 2016-2017, FY 2017-2018, FY 2018-2019, rate increases are proposed for implementation on the first of July and January of each subsequent year due to when annual rate increases are passed through from the Metropolitan Water District and West Basin Municipal Water District. Complete copies of the water study, entitled “City of El Segundo Water Rate Study 2014”, dated September 2014, are available at City of El Segundo City Hall, 350 Main Street in the City Clerk’s office and/or the City’s website, www.elsegundo.org.

Wastewater (Sewer) Rate Study

A recently completed sewer rate study proposed a multi-year rate schedule to adjust monthly sewer rates to cover the City’s cost of providing wastewater (sewer) collection and treatment services. The FY 2014-2015 increase is proposed to be implemented on or after March 6, 2015. FY 2015-2016, FY 2016-2017, FY 2017-2018, FY 2018-2019, rate increases are proposed for implementation on the first of January of each subsequent year. Complete copies of the sewer study, entitled “City of El Segundo Sewer Rate Study 2014”, dated September 2014, are available at City of El Segundo City Hall, 350 Main Street in the City Clerk’s office and/or the City’s website, www.elsegundo.org.

The proposed new rates are provided on the enclosed “Schedule of Proposed Service Charge Increases for Potable Water” and “Schedule of Proposed Service Charge Increases for Wastewater (Sewer) Collection.” Review these to determine how your specific property would be affected. Customers are encouraged to review water and sewer use history found on prior utility bills. Charges are based upon a combination of meter size and actual usage. If you have any questions on the proposed increase please call (310) 524-2368 for assistance. Any adjustment shown, if enacted, will take effect no earlier than March 2015.

IMPORTANT INFORMATION: If you oppose an increase to your monthly water service charges or sewer service charges and wish to protest these actions, you must do so in writing before the close of the public hearing on JANUARY 20, 2015. If you do not oppose the proposed increases, no response is necessary. A majority protest exists if, at the end of the Public Hearing, there are valid written protests submitted by a majority of the properties subject to the fee increases. A majority protest will result in the fee increase not being imposed. Note that no more than one protest per property will be counted. If you need more information, please contact the City’s Water Division Engineer at (310) 524-2368.
WATER RATE INCREASE PROTEST BALLOT
CITY OF EL SEGUNDO

Water Rate Study

A recently completed water rate study proposed a multi-year rate schedule to adjust monthly water rates to cover the City's cost of providing these services. The FY 2014-2015 increase is proposed to be implemented on or after March 6, 2015. FY 2015-2016, FY 2016-2017, FY 2017-2018, FY 2018-2019, rate increases are proposed for implementation on the first of July and January of each subsequent year due to when annual rate increases are passed through from the Metropolitan Water District and West Basin Municipal Water District. Complete copies of the water study, entitled "City of El Segundo Water Rate Study 2014", dated September 2014, are available at City of El Segundo City Hall, 350 Main Street in the City Clerk's office and/or the City's website, www.elsegundo.org.

Please mark the box and fill out your ballot in ink. Do not use pencil.

Provided is a WATER RATE INCREASE PROTEST BALLOT. If you wish to protest implementation of the multi-year water rate increases, you must 1) check the box on the ballot indicating that you protest the proposed service charge increases and whether you own the property and/or if you are the water & sewer billing customer, 2) print and sign your name on the lines provided, 3) fold the ballot the same way it was folded and insert into the return envelope for the WATER SERVICE FEE INCREASE PROTEST with the barcode showing thru the window, and 4) deliver the signed form to the City Clerk before the close of the public hearing on January 20, 2015 by one of the following methods: U.S. mail addressed to City Clerk/Water Service Fee, City of El Segundo, 350 Main Street, El Segundo, CA 90245 or hand deliver to the City Clerk’s office.

Please see the “IMPORTANT NOTICE TO PROPERTY OWNERS” on the back of this ballot.

Assessor's Parcel Number: __________________________
Name: __________________________________________
Site Address for this Property: __________________________


☐ I own the property at the above address.

☐ I am a water & sewer billing customer at the above address.

I hereby declare under penalty of perjury that I am the record owner and/or water & sewer billing customer, or the authorized representative of the record owner and/or water & sewer billing customer for the property defined above.

Printed Name __________________________ Signature __________________________ Date ______________
SEWER RATE INCREASE PROTEST BALLOT
CITY OF EL SEGUNDO

Wastewater (Sewer) Rate Study

A recently completed sewer rate study proposed a multi-year rate schedule to adjust monthly sewer rates to cover the City's cost of providing wastewater (sewer) collection and treatment services. The FY 2014-2015 increase is proposed to be implemented on or after March 6, 2015. FY 2015-2016, FY 2016-2017, FY 2017-2018, FY 2018-2019, rate increases are proposed for implementation on the first of January of each subsequent year. Complete copies of the sewer study, entitled “City of El Segundo Sewer Rate Study 2014”, dated September 2014, are available at City of El Segundo City Hall, 350 Main Street in the City Clerk’s office and/or the City's website, www.elsegundo.org.

Provided is a SEWER RATE INCREASE PROTEST BALLOT. If you wish to protest implementation of the multi-year sewer rate increases, you must 1) check the box on the ballot indicating that you protest the proposed service charge increases and whether you own the property and/or if you are the water & sewer billing customer, 2) print and sign your name on the lines provided, 3) fold the ballot the same way it was folded and insert into the return envelope for the SEWER SERVICE FEE INCREASE PROTEST with the barcode showing thru the window, and 4) deliver the signed form to the City Clerk before the close of the public hearing on January 20, 2015 by one of the following methods: U.S. mail addressed to City Clerk/Sewer Service Fee, City of El Segundo, 350 Main Street, El Segundo, CA 90245 or hand deliver to the City Clerk's office at the same address.

Please see the "IMPORTANT NOTICE TO PROPERTY OWNERS" on the back of this ballot.

Assessor's Parcel Number: ___________________________
Name: ___________________________
Site Address for this Property: ___________________________


☐ I own the property at the above address.

☐ I am a water & sewer billing customer at the above address.

I hereby declare under penalty of perjury that I am the record owner and/or water & sewer billing customer, or the authorized representative of the record owner and/or water & sewer billing customer for the property defined above.

Printed Name ___________________________ Signature ___________________________ Date ___________________________
EL SEGUNDO CITY COUNCIL

AGENDA STATEMENT AGENDA HEADING: Special Order of Business - Public Hearing

AGENDA DESCRIPTION:
Consideration and possible action regarding (Public Hearing) the proposed project and budget for the 2015-16 Community Development Block Grant (CDBG) Program Year. The estimated CDBG budget allocation for Program Year 2015-2016 is approximately $52,861. Additionally, $11,401 in unspent prior year CDBG Program funds are available for reprogramming for a total available CDBG allocation of approximately $64,262. (Fiscal Impact: $64,262).

RECOMMENDED COUNCIL ACTION:
1. Open public hearing and take testimony;
2. Close public hearing and discuss item;
3. Adopt the new 2015-2016 CDBG project and budget;
4. Authorize the City Manager to execute the contracts, in a form approved by the City Attorney, with the Los Angeles County Community Development Commission (CDC); and/or,
5. Alternatively, discuss and take other possible action related to this item.

ATTACHED SUPPORTING DOCUMENTS:
None.

FISCAL IMPACT: $64,262

Amount Budgeted: Total CDBG $64,262 ($52,861 estimated CDBG 2015/16 allocation; $11,401 unspent prior year CDBG funds)

Account Number(s): CDBG Fund 111

ORIGINATED BY: Kimberly Christensen, AICP, Planning Manager

REVIEWED BY: Sam Lee, Director of Planning and Building Safety

APPROVED BY: Greg Carpenter, City Manager

BACKGROUND AND DISCUSSION:
Each year, Community Development Block Grant (CDBG) funds are allocated to cities by the Federal Housing and Urban Development Department (HUD) and administered through the Los Angeles County Community Development Commission (CDC). Participating cities receive funding based upon the total number of cities participating in the County's program, census population counts, estimates of poverty, overcrowding and aged housing stock.

Since 1986, the City of El Segundo participated in the annual Los Angeles Urban County's
CDBG Program. In order to continue its participation in the upcoming 2015-2016 Program Year, which begins on July 1, 2015, and ends on June 30, 2016, the City of El Segundo must prepare and submit its proposed CDBG action plan and/or project descriptions to the Los Angeles County Community Development Commission (CDC) by February 2, 2015, for review and approval.

Pursuant to Federal requirements, notice of this public hearing was posted in public buildings within the City. Federal requirements also mandate that as part of the hearing, the Council and public be informed of the range of eligible housing and community development activities that may be funded under the CDBG program. Interested persons may obtain a copy of the Federal eligibility guidelines, available at the City of El Segundo’s Department of Planning and Building Safety, during regular business hours.

**Proposed CDBG Projects and Budgets**

The proposed 2015-2016 CDBG allocation for the City of El Segundo is $52,861; a decrease of approximately two percent (2%) from 2014-2015 levels. The decrease is due to on-going federal entitlement program funding reductions. This proposed CDBG allocation is a planning estimate only; the Los Angeles County Community Development Commission (CDC) will release final appropriations in spring 2015. The City's final CDBG allocation is generally within 10% of the estimate provided.


In 2014-2015, the City’s annual allocation of CDBG funds will support the removal of existing concrete curbs with steep grades and replacement with American with Disabilities Act (ADA) compliant wheelchair accessible concrete ramps. Removal of architectural barriers to improve mobility and accessibility of senior adults and severely handicapped persons is an example of an eligible project under the CDBG Program.

The CDBG-funded ADA Sidewalk Ramp Improvement project is part of the City’s continuing effort to comply with the Americans with Disability Act (ADA) requirements that eliminate architectural barriers that impede access to public facilities. Since 2006, more than 300 accessible sidewalk ramps have been installed throughout the City.

**Recommended 2015-2016 CDBG Action Plan**

Staff recommends that the 2015-2016 CDBG Program Year allocation totaling approximately $52,861 plus unspent prior year CDBG funds in the amount of $11,401, for a total of $64,262 be used to continue the implementation of ADA accessible sidewalk ramps at various intersections throughout the City.
AGENDA DESCRIPTION:
Consideration and possible action to open the recruitment process for the positions on the Committees, Commissions and Boards ("CCBs") that expires in the year 2015. (Fiscal Impact: None)

RECOMMENDED COUNCIL ACTION:
1. Direct staff to open the recruitment process for the positions on the CCBs, as listed;
2. Alternatively, discuss and take other action related to this item.

ATTACHED SUPPORTING DOCUMENTS:
CCB Listing of the year 2015 vacancies on Committees, Commission and Boards and Background Information

FISCAL IMPACT: Included in Adopted Budget

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ORIGINATED BY: Mishia Jennings, Executive Assistant
REVIEWED BY: 
APPROVED BY: Greg Carpenter, City Manager

BACKGROUND AND DISCUSSION:
Pursuant to Government Code §54972, attached is the Local Appointment List of the positions on Committee, Commissions and Boards that will expire in the year 2015.

Application forms, the anticipated vacancies in the year 2015 and the background information list are posted on the City’s website at www.elsegundo.org or may be obtained from the Council Office at City Hall or, upon request, will be mailed to interested persons.

To apply to any CCB, potential candidates should contact City Hall at 310-524-2302, for an application. The deadline for filing applications is 48 hours prior to the posted interview date. Interviews of candidates are set by the City Council when a sufficient number of candidates have applied to a position.
CITY OF EL SEGUNDO
LOCAL APPOINTMENTS LIST
(COMMISSIONS, COMMITTEES, AND BOARDS)
Positions to Open in Year 2015 Posted pursuant to Govt Code § 54972
TO APPLY, CONTACT CITY HALL ADMINISTRATION, 310-524-2302

TERM EXPIRES/OPENINGS

MAY
RECREATION & PARKS COMMISSION: (4 Yr Term – No Term Limit - All Residents)

Rob Croxall (apptd 5/3/11 to 1st full 4-yr term) 05/30/15

JUNE
ENVIRONMENTAL COMMITTEE: (4 Yr Term – No Term Limit – 2 Residents/2 Business Person/1ESUSD)

Corrie Chitlik (apptd 06/17/14 to partial term) 06/30/15

LIBRARY BOARD OF TRUSTEES: (3Yr Term – Max. 2 Term Limit - All Residents)

David Jonta (apptd 7/17/12 to 1st full term) 06/30/15

PLANNING COMMISSION: (4 Yr Term – No Term Limitation) (All Residents)

Davie Wagner (re-appted 07/19/11 to 3rd full term) 06/30/15

SENIOR CITIZEN HOUSING CORPORATION BOARD: (4 Yr Term – No Term Limit - All Residents)

Laura Freeman (appted 05/03/11 to 1st full term) 06/30/15
Karen Gorin (appted to 05/03/11 to 1st full term) 06/30/15

AUGUST
INVESTMENT ADVISORY COMMITTEE: (4 Yr Term - No Term Limitation; 2 Residents or 1 Res/1 Bus. Person + City Treasurer and Director of Finance)

Mike Van Kleeck (appted to 12/06/11 to 1st full term) 08/30/15

OCTOBER
EL SEGUNDO COMMUNITY CABLE ADVISORY COMMITTEE: (4 Yr Term – No Term Limit - All Residents)

Position currently vacant 10/30/15

NOVEMBER
CAPITAL IMPROVEMENT PROGRAM ADVISORY COMMITTEE: (4 Yr Term – No Term Limit – 2 Business/3 Residents)

Mike Rotolo (apptd 04/03/12 to 1st full term) 11/31/15

The ECONOMIC DEVELOPMENT ADVISORY COUNCIL does not have term expirations, but from time to time, due to resignations of members, candidates will be asked to apply.

Council Approval: 01/20/15
Posted: 01/21/15
By: M. Jennings

THIS LIST IS TO REMAIN POSTED ALL YEAR -- DO NOT REMOVE
CITY OF EL SEGUNDO
PAYMENTS BY WIRE TRANSFER
12/1/14 THROUGH 12/14/14

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Total Payments by Wire: 4,007,868.90

DATE OF RATIFICATION: 12/15/14
Certified as to the accuracy of the wire transfers by:

Deputy City Treasurer

Director of Finance

City Manager

Information on actual expenditures is available in the City Treasurer's Office of the City of El Segundo.
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**DATE OF RATIFICATION: 1/5/15**

**TOTAL PAYMENTS BY WIRE:** 1,067,691.13

Certified as to the accuracy of the wire transfers by:

Deputy City Treasurer II

Director of Finance

City Manager

Information on actual expenditures is available in the City Treasurer's Office of the City of El Segundo.
REGULAR MEETING OF THE EL SEGUNDO CITY COUNCIL
TUESDAY, DECEMBER 16, 2014 – 5:00 PM

5:00 P.M. SESSION

CALL TO ORDER – Mayor Fuentes at 5:00 PM

ROLL CALL

Mayor Fuentes - Present
Mayor Pro Tem Jacobson - Present
Council Member Atkinson - Present
Council Member Fellhauer - Present
Council Member Dugan - Present

PUBLIC COMMUNICATION – (Related to City Business Only – 5 minute limit per person, 30 minute limit total) Individuals who have received value of $50 or more to communicate to the City Council on behalf of another, and employees speaking on behalf of their employer, must so identify themselves prior to addressing the City Council. Failure to do so shall be a misdemeanor and punishable by a fine of $250.

Mayor Fuentes announced that Council would be meeting in closed session pursuant to the items listed on the Agenda.

SPECIAL ORDER OF BUSINESS:

CLOSED SESSION:
The City Council may move into a closed session pursuant to applicable law, including the Brown Act (Government Code Section §54956, et seq.) for the purposes of conferring with the City’s Real Property Negotiator; and/or conferring with the City Attorney on potential and/or existing litigation; and/or discussing matters covered under Government Code Section §54957 (Personnel); and/or conferring with the City’s Labor Negotiators; as follows:

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Gov’t Code §54956.9(d) (3): -3- matter

1. City of El Segundo vs. City of Los Angeles, et.al. LASC Case No. BS094279
2. Penuelas vs. City of El Segundo, LASC Case No. BC55698
3. Hooper vs. City of El Segundo, LASC Case No. BC 540995

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Government Code §54956.9(d) (2) and (3): -0- matter.
Initiation of litigation pursuant to Government Code §54956.9(c): -0- matter.

DISCUSSION OF PERSONNEL MATTERS (Gov't Code §54957): -0- matter

APPOINTMENT OF PUBLIC EMPLOYEE (Gov't. Code § 54957): -0- matter

PUBLIC EMPLOYEMENT (Gov't Code § 54957) -0- matter

CONFERENCE WITH CITY'S LABOR NEGOTIATOR (Gov't Code §54957.6): -8- matters

1. Employee Organizations: Police Management Association; Police Officers Association; Police Support Services Employees Association; Fire Fighters Association; Supervisory and Professional Employees Association; City Employees Association; Executive Management Group (Unrepresented Group); Management/Confidential Group (Unrepresented Group)

   Agency Designated Representative: Steve Filarsky and City Manager

CONFERENCE WITH REAL PROPERTY NEGOTIATOR (Gov't Code §54956.8): -0- matters

Council recessed at 6:55 PM
REGULAR MEETING OF THE EL SEGUNDO CITY COUNCIL
TUESDAY, DECEMBER 16, 2014 - 7:00 P.M.

7:00 P.M. SESSION

CALL TO ORDER – Mayor Fuentes at 7:02 PM

INVOCATION – Father Alexei Smith, St. Andrew Russian Greek Catholic Church

PLEDGE OF ALLEGIANCE – Council Member Fellhauer

PRESENTATIONS

a) Commendation read by Mayor Fuentes and presented to Linda Messia; RSVP of the Year (Retired Senior Volunteer Program).

b) Commendation read by Mayor Fuentes thanking all sponsors, supporters and volunteers for their contributions to the El Segundo Community Christmas Dinner to be held on December 25, 2014. Mark Von Flue, Recreation Specialists, received the Commendation on behalf of the sponsors, supporters and volunteers.

ROLL CALL

Mayor Fuentes - Present
Mayor Pro Tem Jacobson - Present
Council Member Atkinson - Present
Council Member Fellhauer - Present
Council Member Dugan - Present

PUBLIC COMMUNICATIONS – (Related to City Business Only – 5 minute limit per person, 30 minute limit total) Individuals who have received value of $50 or more to communicate to the City Council on behalf of another, and employees speaking on behalf of their employer, must so identify themselves prior to addressing the City Council. Failure to do so shall be a misdemeanor and punishable by a fine of $250. While all comments are welcome, the Brown Act does not allow Council to take action on any item not on the agenda. The Council will respond to comments after Public Communications is closed.

Angie Hougen, Old Town Music Hall patron, commented on item #C2.
John Gutt, resident, commented on his item under Public Communications.
Liz Garnholz, resident, commented on the Prop 218 ballots, items #E10 and #E11.
Craig Kessler, Southern California Golf Association, commented on the Top Golf RFP.
Chris Hougen, Old Town Music Hall patron, commented on item #C2.
John Torres, Old Town Music Hall patron, commented on item #C2.
James Maul, Old Town Music Hall volunteer, commented on item #C2.
Bill Field, Old Town Music Hall, commented on item #C2.

1. Request by resident John D. Gutt:

   I would ask the Council’s consideration and possible action to direct the Golf Course Sub-Committee to begin that “public deliberation” and work with Staff on developing the structure, elements and terms of an RFP capable of delivering to the city the best overall offer for superior recreational use of The Lakes at El Segundo that is consistent with Council and community expectations regarding both financial performance and the services provided to our community.

Council Discussion

MOTION by Council Member Fellhauer, SECONDED by Council Member Dugan to direct the Golf Course Sub-Committee to begin that “public deliberation” and work with Staff on developing the structure, elements and terms of an RFP capable of delivering to the city the best overall offer for superior recreational use of The Lakes at El Segundo that is consistent with Council and community expectations regarding both financial performance and the services provided to our community. MOTION PASSED BY VOICE VOTE. 3/1 YES: Dugan, Fellhauer, Fuentes NO: Atkinson Abstained: Jacobson

CITY COUNCIL COMMENTS – (Related to Public Communications)

Mark Hensley, City Attorney, answered questions concerning Prop 218 brought up during Public Communications.

F. NEW BUSINESS: (item 17 moved forward)

17. Consideration and possible action regarding acceptance of the terms and conditions from a grant award by Chevron U.S.A., Inc. in the amount of $175,000 to assist in Economic and Business Development within the City of El Segundo over the next two fiscal years.

   (Fiscal Impact: $175,000 Revenue for the Chevron USA, Inc. Grant Account for FY 2014-2015 and 2015-16)

Council accepted the Grant Agreement with Chevron U.S.A., Inc. and appropriate grant funding for FY 2014-15 and 2015-16 in the Economic Development Grant Fund Account. This item was ratified Dec. 22, 2014.

A. PROCEDURAL MOTIONS

Consideration of a motion to read all ordinances and resolutions on the Agenda by title only.
MOTION by Mayor Pro Tem Jacobson, SECONDED by Council Member Fellhauer to read all ordinances and resolutions on the agenda by title only. MOTION PASSED BY UNANIMOUS VOICE VOTE. 5/0.

B. SPECIAL ORDERS OF BUSINESS (PUBLIC HEARING)

1. Consideration and possible action to: 1) adopt a resolution to vacate an existing 150-foot wide public street easement at 815 and 821 Hornet Way. Applicant: Northrop Grumman c/o DCA Engineering. (Fiscal Impact: None).

Mayor Fuentes removed herself from participating in this item, as Northrop Grumman is her employer and Mayor Pro Tem Jacobson removed himself as well, Mr. Jacobson has investments with Northrop Grumman.

Council Member Atkinson stated this was the time and place for a Public Hearing regarding a resolution to vacate an existing 150-foot wide public street easement at 815 and 821 Hornet Way. Applicant: Northrop Grumman c/o DCA Engineering.

City Clerk Weaver stated that proper notice had been given in a timely manner and that no written communication has been received in the City Clerk’s office.

Council Member Atkinson opened the Public Hearing.

Kimberly Christensen, AICP, Planning Manager, gave a presentation.

Karl Reimer, DCA Engineering, spoke on this item.

MOTION by Council Member Fellhauer, SECONDED by Council Member Dugan to close the public hearing. MOTION PASSED BY UNANIMOUS VOICE VOTE. 3/0

Council Discussion

Mark Hensley, City Attorney, read by title only:

RESOLUTION NO. 4899

A RESOLUTION OF THE CITY COUNCIL VACATING A PUBLIC STREET EASEMENT AT 815 AND 821 HORNET WAY WITHIN THE CITY OF EL SEGUNDO

MOTION by Council Member Dugan, SECONDED by Council Member Fellhauer to adopt Resolution No. 4899 to vacate an existing 150-foot wide public street easement at 815 and 821 Hornet Way. MOTION PASSED BY UNANIMOUS VOICE VOTE. 3/0

Mayor Fuentes and Mayor Pro Tem Jacobson returned to the dais.

C. UNFINISHED BUSINESS
2. Consideration and possible action to consider implementing lane width, loading and handicap access striping changes to the 100 and 200 blocks of Richmond St. 
(Fiscal Impact: $0)

Stephanie Katsouleas, Public Works Director, gave an update and recommendations for the parking situation on Richmond Street.

Council Discussion

MOTION by Council Member Atkinson, SECONDED by Mayor Fuentes to increase each parking stall to minimum of 8’6”, or more where feasible; relocate curb stops closer to curb on the 200 block and no changes to parking stalls on the 100 of Richmond Street. Loading Zones and ADA requirements will be eliminated on the 200 block and will be relocated to the s/w corner of Franklin on the 100 block of Richmond Street. Convene a Richmond St. Design Committee, consisting of; 2 Council Members, 2 residents (300 block) and 3 businesses (one from each block). MOTION PASSED BY A VOICE VOTE. 4/1 YES: Atkinson, Fellhauer, Fuentes, Jacobson NO: Dugan

D. REPORTS OF COMMITTEES, COMMISSIONS AND BOARDS

E. CONSENT AGENDA

All items listed are to be adopted by one motion without discussion and passed unanimously. If a call for discussion of an item is made, the item(s) will be considered individually under the next heading of business.

3. Approve Warrant Numbers 3003732 through 3003930 on Register No. 5 in the total amount of $1,663,126.39 and Wire Transfers from 11/17/2014 through 11/30/2014 in the total amount of $901,686.15. Authorized staff to release. Ratified Payroll and employee Benefit checks; checks released early due to contracts or agreement; emergency disbursements and/or adjustments; and wire transfers.


5. Authorize the City Manager to enter into Agreement No. 4729 in a form approved by the City Attorney to upgrade the existing Library’s Circulation and Online Catalog System, Millennium, to the current version of Sierra. In addition, include the expanded features for integrated E-books, Mobile Apps and access to other new technologies with a subscription to Encore. Both upgrades are from Innovative Interfaces, Inc. 
(Fiscal Impact: $56,000)
6. Waive the second reading and adopt Ordinance No. 1499 for Environmental Assessment No. EA-1075, Development Agreement No. DA 14-02, and Zone Text Amendment No. ZTA 14-02.  
(Fiscal Impact: None)

7. PULLED BY COUNCIL MEMBER ATKINSON

8. Receive and file this report regarding cleaning and repairing drywall and carpet as well as restoring furniture in the north portion of City Hall without the need for bidding in accordance with Public Contracts Code §§ 20168 and 22050 and El Segundo Municipal Code ("ESMC") §§ 1-7-12 and 1-7A-4.  
(Fiscal Impact: $37,000.00)

9. Receive and file this report regarding the emergency repair to remove debris in the attic space of City Hall without the need for bidding in accordance with Public Contracts Code §§ 20168 and 22050 and El Segundo Municipal Code ("ESMC") §§ 1-7-12 and 1-7A-4.  
(Fiscal Impact: $82,354.00)

10. Authorize the City Manager to execute an amendment to License Agreement #4240 in a form approved by the City Attorney with The La Mirada Armada to continue to operate the El Segundo Armada Youth Swim Team at the Urho Saari Swim Stadium through December 31, 2016, at a rental rate of $1,825.00 per month.  
(Fiscal Impact: $21,900 in Recreation Reservation Revenues annually)

11. PULLED BY MAYOR FUENTES.

12. PULLED BY STAFF – TO BE BROUGHT BACK AT THE JANUARY MEETING.

13. Select Landrum and Brown as the principal firm for acoustical testing and supplemental design services (RFQ 14-07) and authorize staff to negotiate a contract price for those services for the 2014/2015 fiscal year.  
(Fiscal Impact: None at this time)

14. Authorize staff to advertise a new Notice Inviting Sealed Bids for the project related to Project No. RSI 14-29 (Group 62 of the City’s Residential Sound Insulation Program).  
(Fiscal Impact: None at this time)

15. Authorize the City Clerk to file the City Manager’s, or designee’s, Notice of Completion accepting completion of work for twenty-five (25) homes related to Project RSI 14-02 (the City’s Residential Sound Insulation Program’s Group 52).  
(Fiscal Impact: Final Contract Amount $1,019,211.87)
MOTION by Council Member Fellhauer, SECONDED by Council Member Atkinson to approve Consent Agenda items 3, 4, 5, 6, 8, 9, 10, 13, 14, and 15. MOTION PASSED BY UNANIMOUS VOICE VOTE. 5/0

PULLED ITEMS:

7. Consideration and possible action to receive and file this report regarding emergency work to repair dwelling units at Park Vista Senior Housing Facility due to water intrusion without the need for bidding in accordance with Public Contracts Code §§ 20168 and 22050 and El Segundo Municipal Code ("ESMC") §§ 1-7-12 and 1-7A-4. (Fiscal Impact: $50,000.00)

Council Discussion

MOTION by Council Member Atkinson, SECONDED by Mayor Jacobson to receive and file this report regarding emergency work to repair dwelling units at the Park Vista Senior Housing Facility due to water intrusion without the need for bidding in accordance with Public Contracts Code §§ 20168 and 22050 and El Segundo Municipal Code ("ESMC") §§ 1-7-12 and 1-7A-4. MOTION PASSED BY UNANIMOUS VOICE VOTE. 5/0

11. Consideration and possible action regarding Adoption of the Resolutions updating the employer’s contribution under the Public Employees’ Medical and Hospital Care Act for the El Segundo Fire Fighters’ Association, the El Segundo Police Officers’ Association and the El Segundo Police Support Services Employees’ Association. (Fiscal Impact: None – Included in adopted Budget)

Council Discussion

Martha Dijkstra, Director of Human Resources, answered Council questions.

MOTION by Mayor Fuentes, SECONDED by Council Member Fellhauer to adopt Resolutions 4900, 4901 and 4902 updating the employer’s contribution under the Public Employees’ Medical and Hospital Care Act for the El Segundo Fire Fighters’ Association, the El Segundo Police Officers’ Association and the El Segundo Police Support Services Employees’ Association. MOTION PASSED BY UNANIMOUS VOICE VOTE. 5/0

F. NEW BUSINESS
16. Consideration and possible action to 1) authorize the City Manager to reclassify a vacant Network Assistant position into an Information Systems Specialist; and 2) authorize the City Manager to reclassify two part-time Information Systems Specialist positions into a full-time Information Systems Specialist position; and 3) approve the creation of a new Information Systems Developer position and authorize the City Manager to initiate recruitment to fill this new position once job specifications have been finalized and approved by City Council.
(Fiscal Impact: $183,750.00)

Mitch Tavera, Chief of Police, presented the item.

Larry Klingaman, Information Systems Manager, gave a presentation.

Council Discussion

MOTION by Mayor Pro Tem Jacobson, SECONDED by Council Member Atkinson to authorize the City Manager to reclassify a vacant Network Assistant position into an Information Systems Specialist. (Fiscal Impact: $33,750.00), authorize the City Manager to reclassify two part-time Information Systems Specialist positions into a full-time Information Systems Specialist position. (Fiscal Impact: $35,000.00) and authorize the City Manager to create a new position of Information Systems Developer and return with specifications. MOTION PASSED BY UNANIMOUS VOICE VOTE. 5/0

G. REPORTS – CITY MANAGER – Wished the City employees and their families a Merry Christmas and a Happy New Year.

H. REPORTS – CITY ATTORNEY – Wished everyone a Happy Holiday season.

I. REPORTS – CITY CLERK – Attended a Clerk’s conference in Monterey CA the first week of December and mentioned Cathy Doman will be retiring this month. Thanked Ms. Domann for her 15 years of service to the City of El Segundo.

J. REPORTS – CITY TREASURER – None

K. REPORTS – CITY COUNCIL MEMBERS

Council Member Fellhauer – Mentioned Candy Cane Lane opening and wished everyone a Merry Christmas and a Happy Holiday season.

Council Member Atkinson – Wished everyone a Merry Christmas and a Happy New Year. Please say a prayer for our troops.

Council Member Dugan - Wished everyone a Merry Christmas and a Happy New Year.

Mayor Pro Tem Jacobson – Thanked the Chamber for a great Holiday parade and wished everyone a Merry Christmas and a Happy New Year.
Mayor Fuentes –

18. Consideration and possible action regarding the annual request of Mr. S. Claus for variances from the Municipal Code.
   (Fiscal Impact: None)

MOTION by Mayor Fuentes, SECONDED by Council Member Fellhauer to approve the request by Mr. S. Claus for a waiver of the permits required for doing business within the City of El Segundo as follows: 1) The use of air rights and waiver of the Santa Monica Radial 160 R procedure; 2) Grant a free business license for a non-profit organization; 3) Waiver of the Noise Ordinance to permit the sound of bells; 4) Waiver of the Trespass Ordinance including dealing with trespassing animals; and 5) Waiver of the ordinance on Animal Regulations. MOTION PASSED BY UNANIMOUS VOICE VOTE. 5/0

Thanked Cathy Domann for her service in the Clerk’s office, thank you to the Parks and Rec staff, great parade, the Menorah will be lit on Thursday, Merry Christmas and Happy New Year and mentioned our troops overseas as well.

PUBLIC COMMUNICATIONS – (Related to City Business Only – 5 minute limit per person, 30 minute limit total) Individuals who have receive value of $50 or more to communicate to the City Council on behalf of another, and employees speaking on behalf of their employer, must so identify themselves prior to addressing the City Council. Failure to do so shall be a misdemeanor and punishable by a fine of $250. While all comments are welcome, the Brown Act does not allow Council to take action on any item not on the agenda. The Council will respond to comments after Public Communications is closed.

Mike Robbins, resident, spoke concerning the Prop 218 Protest ballots.
James Maul, Old Town Music Hall volunteer, commented on item #C2.
Chris Hougen, Old Town Music Hall patron, commented on item #C2.
Angie Hougen, Old Town Music Hall patron, commented on item #C2.
Liz Garnholz, resident, commented on item #E11 and mentioned the lack of a post office in town and would like to see the reimplementation of the loading zone in front of the mailbox on Main Street.
Bill Field, Old Town Music Hall, commented on the item #C2.

MEMORIALS –

ADJOURNMENT at 9:32 PM

______________________________
Tracy Weaver, City Clerk
SPECIAL MEETING OF THE EL SEGUNDO CITY COUNCIL  
MONDAY, DECEMBER 22, 2014, 7:00 P.M.

CALL TO ORDER – Mayor Fuentes at 7:00 PM

ROLL CALL

Mayor Fuentes - Present
Mayor Pro Tem Jacobson - Present
Council Member Atkinson - Present
Council Member Fellhauer - Present
Council Member Dugan - Present

PUBLIC COMMUNICATIONS - (Related to City Business Only - 5 minute limit per person, 30 minute limit total). Individuals who have received value of $50 or more to communicate to the City Council on behalf of another, and employees speaking on behalf of their employer, must so identify themselves before addressing the City Council. Failure to do so is a misdemeanor and punishable by a fine of $250.

A. SPECIAL ORDER OF BUSINESS (OPEN SESSION):

Consideration and possible action regarding acceptance of the terms and conditions from a grant award by Chevron U.S.A., Inc. in the amount of $175,000 to assist in Economic and Business Development within the City of El Segundo over the next two fiscal years. (Fiscal Impact: $175,000 Revenue for the Chevron USA, Inc. Grant Account for FY 2014-2015 and 2015-16)

MOTION by Mayor Pro Tem, SECONDED by Council Member Fellhauer to authorize the City Manager to execute the Grant Agreement with Chevron U.S.A., Inc. and appropriate grant funding for FY 2014-15 and 2015-16 in the Economic Development Grant Fund Account. MOTION PASSED BY UNANIMOUS VOICE VOTE. 4/0 Council Member Dugan removed himself from the vote due to the fact that his is retired from Chevron, USA Inc.

Mayor Fuentes announced that Council would be meeting in closed session pursuant to the items listed on the Agenda

CLOSED SESSION:

The City Council may move into a closed session pursuant to applicable law, including the Brown Act (Government Code Section §54960, et seq.) for the purposes of conferring with the City’s Real Property Negotiator; and/or conferring with the City Attorney on potential and/or existing litigation; and/or discussing matters covered under Government Code Section §54957 (Personnel); and/or conferring with the City’s Labor Negotiators; as follows:

CONFERENCE WITH CITY’S LABOR NEGOTIATOR (Gov’t Code §54957.6): -8- matters
1. Employee Organizations: Police Management Association; Police Officers Association; Police Support Services Employees Association; Fire Fighters Association; Supervisory and Professional Employees Association; Employees Association; Executive Management (unrepresented employees); Management/Confidential (unrepresented employees)

Agency Designated Representative: City Manager and Steve Filarsky

ADJOURNMENT at 9:04 PM
SPECIAL MEETING OF THE EL SEGUNDO CITY COUNCIL
TUESDAY, JANUARY 6, 2015 6:00 P.M.

CALL TO ORDER – Mayor Fuentes at 6:00 PM

ROLL CALL

Mayor Fuentes - Present
Mayor Pro Tem Jacobson - Present
Council Member Atkinson - Present
Council Member Fellhauer - Present
Council Member Dugan - Present

PUBLIC COMMUNICATIONS - (Related to City Business Only - 5 minute limit per person, 30 minute limit total). Individuals who have received value of $50 or more to communicate to the City Council on behalf of another, and employees speaking on behalf of their employer, must so identify themselves before addressing the City Council. Failure to do so is a misdemeanor and punishable by a fine of $250.

Mayor Fuentes announced that Council would be meeting in closed session pursuant to the items listed on the Agenda.

SPECIAL ORDER OF BUSINESS:

CLOSED SESSION:

The City Council may move into a closed session pursuant to applicable law, including the Brown Act (Government Code Section §54960, et seq.) for the purposes of conferring with the City’s Real Property Negotiator; and/or conferring with the City Attorney on potential and/or existing litigation; and/or discussing matters covered under Government Code Section §54957 (Personnel); and/or conferring with the City’s Labor Negotiators; as follows:

CONFERENCE WITH CITY’S LABOR NEGOTIATOR (Gov’t Code §54957.6): -8- matters

1. Employee Organizations: Police Management Association; Police Officers Association; Police Support Services Employees Association; Fire Fighters Association; Supervisory and Professional Employees Association; Employees Association; Executive Management (unrepresented employees); Management/Confidential (unrepresented employees)

Agency Designated Representative: City Manager and Steve Filarsky

ADJOURNMENT

Tracy Weaver, City Clerk
EL SEGUNDO CITY COUNCIL
AGENDA STATEMENT

MEETING DATE: January 20, 2015
AGENDA HEADING: Consent Agenda

AGENDA DESCRIPTION:
Consideration and possible action to lease 953 acre-ft of ground water pumping rights for two years to Golden State Water Company. (Fiscal Impact: $133,420 revenue to the Water Enterprise Fund)

RECOMMENDED COUNCIL ACTION:
1. Authorize the City Manager to execute a lease agreement with Golden State Water Company in a form approved by the City Attorney.
2. Alternatively, discuss and take other action related to this item.

ATTACHED SUPPORTING DOCUMENTS:
Proposed Water Right Lease Agreement

FISCAL IMPACT: $133,420 Revenue to the Water Enterprise Fund

Amount Budgeted: $0
Additional Appropriation: N/A
Account Number(s): 501-300-0000-3851 (Water Enterprise Fund: Revenue)

ORIGINATED BY: Stephanie Katsouleas, Director of Public Works
REVIEWED BY: Mark Hensley, City Attorney
APPROVED BY: Greg Carpenter, City Manager

BACKGROUND AND DISCUSSION:
The City of El Segundo has adjudicated ground water rights to pump 953 acre-ft of ground water each year from the West Coast Basin aquifer, although it has no ability exercise those annual pumping rights within the City’s jurisdiction due to poor groundwater quality. However, El Segundo can and does lease its water rights to other jurisdictions that have the ability to pump, typically by auctioning off its allocation to the highest bidder on an annual basis. If El Segundo does not lease its water rights, it results in a lost revenue opportunity to the water fund.

In November, staff released a bid package to all eligible pumpers in the West Coast Basin to auction the City’s water rights for two water years (July 1 – June 30 in 2014/15 and 2015/16). On November 25, 2014 the City Clerk’s office received only one bid, from Golden State Water Company, for $70 per acre-ft for each water year (or $66,710 annually). This is the same rate that was bid by Golden State Water Company during the previous biennial cycle and is reflective of market conditions.

Staff recommends that City Council 1) award a contract for El Segundo’s annual 953 ac-ft of groundwater pumping rights to Golden State Water Company for water years 2014-15 and 2015-
16 and 2) authorize the City Manager to execute the agreement in a form approved by the City Attorney. The $133,420 received will be deposited into the Water Enterprise Fund for current and future operations and maintenance.
Consent item #6

Attachment to be delivered under separate cover

6. Consideration and possible action to lease 953 acre-ft of ground water pumping rights for two years to Golden State Water Company.
(Fiscal Impact: $133,420 revenue to the Water Enterprise Fund)

Recommendation – 1) Authorize the City Manager to execute a lease agreement with Golden State Water Company in a form approved by the City Attorney; 2) Alternatively, discuss and take other possible action related to this item.
LICENSE AGREEMENT BETWEEN THE
CITY OF EL SEGUNDO AND
GOLDEN STATE WATER COMPANY

THIS LICENSE is made and executed this 20th day of January, 2015, between the CITY OF EL SEGUNDO, a municipal corporation ("CITY"), and Golden State Water Company, a corporation ("LICENSEE").

1. RECITALS. The Parties agree that this Agreement is entered into with reference to the following facts and objectives:

   A. In accordance with the judgment entered on August 19, 1961 in the case captioned California Water Service Company v. City of Compton, LASC Case No. 506806 ("Judgment"), CITY may license its Adjudicated Rights in the West Coast Basin;

   B. LICENSEE requested 953 acre feet of water annually from CITY; and

   C. CITY believes it is in the public interest to license 953 acre fee of water ("Property") to LICENSEE.

2. LICENSE; DESCRIPTION OF PROPERTY. CITY licenses to LICENSEE the right to extract the Property during the term of this Agreement and exercise CITY’s rights under the terms and conditions of the Judgment. LICENSEE does not acquire any right to extract water independent of CITY’s rights. CITY’s action is not, and should not be construed to be, a conveyance of a property interest or a lease; it is a license to use property only.

3. USE OF PROPERTY.

   A. LICENSEE must pay assessments levied on the pumping of the Property by the Water Replenishment District of Southern California ("District").

   B. LICENSEE must notify the District and the Watermaster that pumping the Property was done pursuant to this Agreement and provide the Watermaster with a copy of the document.

   C. LICENSEE must note, in any recording of water production for the term of this Agreement, that pumping was done pursuant to this Agreement.

   D. LICENSEE’S privilege to extract the Property may be increased by the amount licensed when computing carryover or allowable over extraction as provided by Paragraph V in the Judgment.

   E. LICENSEE acquires the privilege of pumping rights only and is responsible for
providing the means and location to effect said pumping itself and bears all pumping costs.

4. **TERM.** Except as provided in Section 6, the term of this Agreement will commence on January 20, 2015 and end on June 30, 2016

5. **WARRANTY.** CITY warrants that it has 953 acre-feet of Adjudicated Right and it has not pumped and will not pump or permit or license any other person to pump any part of said 953 acre-feet annually during periods of January 20, 2015 through June 30, 2015 and July 1, 2015 through June 30, 2016

6. **TERMINATION.** By executing this document, LICENSEE waives any and all claims for damages that might otherwise arise from CITY’s termination under this Section.

7. **COMPENSATION.** In exchange for the use of the Property, LICENSEE agrees to pay CITY a sum of $133,420 dollar ($one hundred and thirty-three thousand, four hundred and twenty dollars) for the term of this Agreement.

8. **CONDEMNATION.** If all or part of Property is acquired by eminent domain or purchase in lieu thereof, LICENSEE acknowledges that it will have no claim to any compensation awarded for the taking of Property or any portion thereof or for loss of or damage to LICENSEE’s improvements.

9. **ASSIGNMENT.** LICENSEE is not permitted to assign this Agreement or any interest therein.

10. **INDEMNIFICATION.**

    A. LICENSEE holds CITY harmless and free from any and all liability arising out of this Agreement, or its performance. Should CITY be named in any suit, or should any claim be against it, by suit or otherwise, whether the same be groundless or not, arising out of this Agreement, or its performance, pursuant to this Agreement, LICENSEE will defend CITY (at CITY’s request and with counsel satisfactory to CITY) and will indemnify it for any judgment rendered against it or any sums paid out in settlement or otherwise.

    B. For purposes of this section “CITY” includes CITY’s officers, officials, employees, agents, representatives, and certificated volunteers.

    C. LICENSEE expressly agrees that this release, waiver, and indemnity agreement is intended to be as broad and inclusive as is permitted by the law of the State of California and that if any portion is held invalid, it is agreed that the balance will, notwithstanding, continue in full legal force and effect.

    D. It is expressly understood and agreed that the foregoing provisions will survive
11. COMPLIANCE WITH LAW. LICENSEE will, at its sole cost and expense, comply with all of the requirements of all federal, state, and local authorities now in force, or which may hereafter be in force, pertaining to the Property and will faithfully observe in the use of Property all applicable laws. The judgment of any court of competent jurisdiction, or the admission of LICENSEE in any action or proceeding against LICENSEE, whether CITY be a party thereto or not, that LICENSEE has violated any such ordinance or statute in the use of Property will be conclusive of that fact as between CITY and LICENSEE.

12. NOTICES. Except as otherwise expressly provided by law, all notices or other communications required or permitted by this Agreement or by law to be served on or given to either party to this Agreement by the other party will be in writing and will be deemed served when personally delivered to the party to whom they are directed, or in lieu of the personal service, upon deposit in the United States Mail, certified or registered mail, return receipt requested, postage prepaid, addressed to LICENSEE at:

City: The City of El Segundo
350 Main Street
El Segundo, California 90245
Attn: City Clerk

Licensee: Golden State Water Company
630 E. Foothill Blvd.
San Dimas, CA 91773

Either party may change its address for the purpose of this Section by giving written notice of the change to the other party.

13. ACCEPTANCE OF FACSIMILE SIGNATURES. The Parties agree that agreements ancillary to this Agreement and related documents to be entered into in connection with this Agreement will be considered signed when the signature of a party is delivered by facsimile transmission. Such facsimile signature will be treated in all respects as having the same effect as an original signature.

14. GOVERNING LAW. This Agreement has been made in and will be construed in accordance with the laws of the State of California and exclusive venue for any action involving this Agreement will be in Los Angeles County.

15. ENTIRE AGREEMENT. This instrument and its Attachments constitute the sole agreement between CITY and LICENSEE respecting Property, the use of Property by LICENSEE, and the specified Agreement term, and correctly sets forth the obligations of CITY and LICENSEE. Any agreement or representations respecting Property or its licensing by CITY to LICENSEE not expressly set forth in this instrument are void.
16. **CONSTRUCTION.** The language of each part of this Agreement will be construed simply and according to its fair meaning, and this Agreement will never be construed either for or against either party.

17. **AUTHORITY/MODIFICATION.** The Parties represent and warrant that all necessary action has been taken by the Parties to authorize the undersigned to execute this Agreement and to engage in the actions described herein. This Agreement may be modified by written agreement. CITY’s city manager, or designee, may execute any such amendment on behalf of CITY.

18. **COUNTERPARTS.** This Agreement may be executed in any number or counterparts, each of which will be an original, but all of which together will constitute one instrument executed on the same date.

    IN WITNESS WHEREOF the parties hereto have executed this contract the day and year first hereinabove written.

CITY OF EL SEGUNDO

______________________________ ______________________________
Greg Carpenter,
City Manager

______________________________ Taxpayer ID No. _________________

ATTEST:

______________________________
Tracy Weaver,
City Clerk

APPROVED AS TO FORM:
MARK D. HENSLEY, City Attorney

By:
______________________________
Mark Hensley, City Attorney

Page 4 of 4
AGENDA DESCRIPTION:

Consideration and possible action to receive and file this report regarding emergency work to repair dwelling units at the Park Vista Senior Housing Facility due to water intrusion without the need for bidding in accordance with Public Contracts Code §§ 20168 and 22050 and El Segundo Municipal Code ("ESMC")§ 1-7-12 and 1-7A-4. (Fiscal Impact: $50,000.00)

RECOMMENDED COUNCIL ACTION:

(1) Receive and file this report regarding emergency work to repair dwelling units at the Park Vista Senior Housing Facility due to water intrusion without the need for bidding in accordance with Public Contracts Code §§ 20168 and 22050 and El Segundo Municipal Code ("ESMC")§ 1-7-12 and 1-7A-4.

(2) Alternatively, discuss and take other possible action related to this item.

ATTACHED SUPPORTING DOCUMENTS:

None

FISCAL IMPACT: Included in Adopted Budget

Amount Budgeted: $50,000.00
Additional Appropriation: No
Account Number(s): 405-400-0000-6215 (Facilities Maintenance: Repairs and Maintenance)

ORIGINATED BY: Stephanie Katsouleas, Director of Public Works
REVIEWED BY: Gregg Kovasevich, Assistant City Attorney
APPROVED BY: Greg Carpenter, City Manager

BACKGROUND AND DISCUSSION:

On November 18, 2014 City Council approved a contract to complete emergency work to repair three dwelling units at the Park Vista Senior Housing Facility due to water intrusion caused by improperly sloped decks. Contract and insurance documents were finalized in December and designs for the repair have commenced. Construction designs will consist of several options including drain modifications, slope realignment and adjustments to the height of the sliding glass doors facing the decks for three be completed, each of which will help address the water intrusion problems caused when it rains. Bidding and award of the construction portion of the project will commence as soon as the designs are finalized and approved, which is expected to be in February.
Public Contracts Code § 22050 (c) requires that the City Council receive updates at every regularly scheduled meeting until the emergency repair is completed. Therefore, staff recommends that City Council receive and file this report on the status of the emergency repair to address the water intrusion issues at Park Vista Senior Housing Facility.
AGENDA DESCRIPTION:
Consideration and possible action to authorize the City Manager to enter into a three year contract with P.C. Mall Gov. for Cisco SmartNet support and maintenance at a cost not to exceed $68,400 (three years of $22,800). (Fiscal Impact: $68,400)

RECOMMENDED COUNCIL ACTION:
(1) Authorize the City Manager to enter into a three year contract with P.C. Mall Gov. for Cisco SmartNet support and maintenance at a cost not to exceed $68,400 (three years of $22,800).
(2) Alternatively, discuss and take other action related to this item.

ATTACHED SUPPORTING DOCUMENTS:
P.C. Mall Gov. Quote
Insight Quote
Bear Data Quote
J.W. Systems Quote

FISCAL IMPACT: Budget Adjustment Required
Amount Budgeted: $21,600 (1-year)
Additional Appropriation: Yes $1,200
Account Number(s): 001-400-2505-6217

ORIGINATED BY: Larry Klingaman, Information Systems Manager
REVIEWED BY: Mitch Tavera, Chief of Police
APPROVED BY: Greg Carpenter, City Manager

BACKGROUND AND DISCUSSION:
The City of El Segundo has installed and utilizes Cisco hardware and software for core computer networking and telephone capabilities. This equipment includes routers, switches, wireless and VoIP telephony equipment. Cisco SmartNet coverage provides warranty protection, technical support and access to new versions of software as they are released.

In 2014, staff completed a fiber optic project connecting most City owned buildings. Staff subsequently expanded the VoIP telephone system to these buildings. These new devices require additional licensing and the SmartNet quote has been adjusted accordingly.
Staff requested quotes from vendors and received the following responses.

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Staff recommends the City Council authorize the City Manager to enter into a three year contract with P.C. Mall Gov. for Cisco SmartNet support and maintenance at a cost not to exceed $68,400 (three years of $22,800).
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**Note:** The table details are placeholders and should be replaced with actual data.
AGENDA DESCRIPTION:
Consideration and possible action regarding 1) Approval of a new Class Specification for the at-will position of Senior Civil Engineer; and 2) Adoption of a Resolution establishing the basic monthly salary range for Senior Civil Engineer; and 3) Introduction of an Ordinance amending El Segundo Municipal Code § 1-6-4 Regarding Employment Exclusions from Civil Service. Fiscal Impact: ($324,312)

RECOMMENDED COUNCIL ACTION:
1. Approve the proposed Class Specification for Senior Civil Engineer.
2. Adopt the Resolution establishing the Basic Monthly Salary Range for the job classification of Senior Civil Engineer.
3. Introduce and Waive the First Reading of the Ordinance.
4. Alternatively, discuss and take other action related to this item.

ATTACHED SUPPORTING DOCUMENTS:
1. Senior Civil Engineer Class Specification
2. Resolution establishing the Basic Monthly Salary for Senior Civil Engineer
3. Ordinance amending El Segundo Municipal Code § 1-6-4 Regarding Employment Exclusions from Civil Service.

FISCAL IMPACT:
- Amount Budgeted: $ N/A
- Additional Appropriation: N/A
- Account Number(s):

ORIGINATED BY: Martha A. Dijkstra, Director of Human Resources
REVIEWED BY: 
APPROVED BY: Greg Carpenter, City Manager

BACKGROUND AND DISCUSSION:
At its meeting on November 18, 2014, City Council authorized staff to move forward with the creation of a new at-will classification of Senior Civil Engineer. Council authorized allocating two of these positions to the Public Works Department to augment staffing dedicated to accomplishing the capital infrastructure program (CIP) projects approved by the City Council during the Strategic Planning Session earlier in the year and to address the increasing demand for public works plan check services and permit issuance.

The proposed Senior Civil Engineer classifications will be performing the following functions:

- One engineering position will be dedicated to capital projects as well as other department plans and studies typically required for grant compliance. With thirty-nine (39) capital projects either underway or in the queue, this position will supplement existing resources to
help achieve an accelerated schedule for CIP implementation as well as help the Public Works Department’s ability to respond more quickly to emergencies and other unplanned capital projects.

- The second engineering position will be specifically dedicated to private development and public right-of-way plan check activities. By bifurcating this task from capital projects and construction oversight activities, the Public Works Department will be able to provide a higher level of customer service to applicants ushered through the plan check process, including achieving quicker turn around times as well as offering over-the-counter and appointment plan checks services.

This new at-will classification will be placed in the Management and Confidential unrepresented employee group based upon the broad management responsibilities and independent discretion required to perform assigned responsibilities. Staff recommends slotting this classification into the existing salary grade of 48M which has a monthly salary range of $6,858.96 - $8,334.68. The recommended salary range for this classification is based on a review of its assigned level of responsibilities, required qualifications, and its relative standing with other positions within this job family.

Staff will bring back this item at the regular City Council meeting scheduled on February 3, 2015 to recommend passage and adoption of the Ordinance.
RESOLUTION NO.__________

A RESOLUTION ESTABLISHING A BASIC MONTHLY SALARY FOR THE JOB CLASSIFICATION OF SENIOR CIVIL ENGINEER.

The City Council of the City of El Segundo does resolve as follows:

Section 1: The City Council approves the following basic monthly salary range:

<table>
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<th>Step</th>
<th>Step A</th>
<th>Step B</th>
<th>Step C</th>
<th>Step D</th>
<th>Step E</th>
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<td>$6,858.96</td>
<td>$7,199.81</td>
<td>$7,559.80</td>
<td>$7,937.79</td>
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<td>Civil Engineer Range 48M</td>
<td></td>
<td></td>
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</tr>
</tbody>
</table>

Section 2: The City Clerk is directed to certify the adoption of this Resolution; record this Resolution in the book of the City’s resolutions; and make a minute of the adoption of the Resolution in the City Council’s records and the minutes of this meeting.

Section 3: This Resolution will become effective upon the effective date of Ordinance No. _____ amending El Segundo Municipal Code Section 1-6-4 regarding Exclusions and will remain effective unless repealed or superseded.

PASSED AND ADOPTED this _____20th_____ day of _____January_____, 2015.

Suzanne Fuentes,
Mayor
CERTIFICATION

STATE OF CALIFORNIA )
COUNTY OF LOS ANGELES ) SS
CITY OF EL SEGUNDO )

I, Tracy Weaver, City Clerk of the City of El Segundo, California, do hereby certify that the whole number of members of the City Council of said City is five; that the foregoing Resolution No. ______ was duly passed and adopted by said City Council, approved and signed by the Mayor, and attested to by the City Clerk, all at a regular meeting of said Council held on the 20th day of January, 2015, and the same was so passed and adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

NOT PARTICIPATING:

WITNESS MY HAND THE OFFICIAL SEAL OF SAID CITY this 20th day of September, 2011.

Tracy Weaver, City Clerk
of the City of El Segundo,
California
(SEAL)

APPROVED AS TO FORM:
Mark D. Hensley, City Attorney

By: _______________________________________
   Karl H. Berger
   Assistant City Attorney
ORDINANCE NO. ______

AN ORDINANCE AMENDING EL SEGUNDO MUNICIPAL CODE
§1-6-4 REGARDING EXCLUSIONS.

The City Council of the City of El Segundo does ordain as follows;

SECTION 1: The City Council finds as follows;

A. The El Segundo Municipal Code ("ESMC") provides that the City Council may
   from time to time by Ordinance designate departments, appointive officers, or
   employees of the City; and

B. It is in the best interest of the City to list all existing officers and members of
   departments excluded from the Personnel Merit System; and

SECTION 2: ESMC § 1-6-4 is amended in its entirety to read as follows:

"Sec 1-6-4. EXCLUSIONS

Those officers and members of departments in addition to department heads and elected
officers who are expressly excluded from the merit system are:

Assistant City Manager
City Attorney
City Manager
City Engineer
Construction Coordinator
Economic Development Analyst
Economic Development Manager
Property Owner Coordinator
Residential Sound Insulation Design Coordinator
Senior Civil Engineer
Senior Executive Assistant

SECTION 3: Repeal of any provision of the ESMC herein will not affect any penalty, forfeiture,
or liability incurred before, or preclude prosecution and imposition of penalties for any
violation occurring before, this Ordinance's effective date. Any such repealed part will
remain in full force and effect for sustaining action or prosecuting violations occurring
before the effective date of this Ordinance.

SECTION 4: If any part of this Ordinance or its application is deemed invalid by a court of
competent jurisdiction, the city council intends that such invalidity will not affect the
effectiveness of the remaining provisions or applications and, to this end, the provisions of
this Ordinance are severable.
SECTION 5: The City Clerk is directed to certify the passage and adoption of this Ordinance; cause it to be entered into the City of El Segundo's book of original ordinances, make a note of the passage and adoption in the records of this meeting, and, within fifteen (15) days after the passage and adoption of this Ordinance, cause it to be published or posted in accordance with California law.

SECTION 6: This Ordinance will become effective on the thirty-first (31st) day following its passage and adoption.

PASSED AND ADOPTED this ___ day of _____, 2015.

Suzanne Fuentes, Mayor
STATE OF CALIFORNIA  
COUNTY OF LOS ANGELES  
CITY OF EL SEGUNDO  

I, Tracy Weaver, City Clerk of the City of El Segundo, California, do hereby certify that the whole number of members of the City Council of said City is five; that the foregoing Ordinance No. was duly introduced by said City Council at a regular meeting held on the 16th day of December 2014, and was duly passed and adopted by said City Council, approved and signed by the Mayor, and attested to by the City Clerk, all at a regular meeting of said Council held on the ____ day of ____ , 2015, and the same was so passed and adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Tracy Weaver, City Clerk

APPROVED AS TO FORM:

Mark D. Hensley, City Attorney
City of El Segundo, CA

Job Description

SENIOR CIVIL ENGINEER
(At-Will)

Definition: Under general supervision, this at-will position oversees and performs a variety of complex professional civil engineering work and plan check services for public works services and facilities and private development projects.

Essential Functions: Essential functions, as defined under the Americans with Disabilities Act, may include the following duties and responsibilities, knowledge, skills and other characteristics. This list of duties and responsibilities is ILLUSTRATIVE ONLY, and is not a comprehensive listing of all functions and tasks performed by positions in this class.

Characteristic Duties and Responsibilities:

Designs and prepares specifications, drawings and contracts for a variety of complex public works projects such as street and street lighting improvements, storm water/wastewater drain systems, landscaping, parks and the like.

Develops cost estimates, coordinates contractor bidding and selection processes, evaluates proposals and recommends awarding of contracts; serves as contract administrator for public works projects; negotiates contract change orders; approves progress payments and completes related reports and forms.

Serves as project engineer during construction; conducts field inspections of construction sites to monitor progress and ensure conformance to engineering plans, specifications and construction and safety standards; meets with contractors to resolve items of non-compliance; makes corrections or revisions to plans and prepares conditions of approval.

Reviews development plans for private construction projects affecting the City right-of-way to ensure conformance with City codes, specifications, policies and standards and prepares comprehensive correction lists as necessary; reviews and determines fees associated with development projects and issues permits and collects fees; provides information and investigates complaints and service requests; monitors, assesses, coordinates and trouble shoots the overall plan check process within Public Works so that it operates efficiently; indicates corrections of deficiencies where required; provides technical assistance and coordinates plan check activities with other City departments, external engineers, architects and contractors, outside agencies, and the public.

Responds to verbal and written inquiries; works at the public counter and responds to questions regarding city codes, specifications and policies; interprets and explains requirements and restrictions relative to City codes, ordinances, regulations, policies and procedures.

Assigns and monitors projects done by associate level engineering staff members; attends community meetings and other meetings as assigned; serves as liaison with other outside agencies.

Assists the Principal Civil Engineer in tracking and monitoring all program funds.
Conducts technical studies and prepares reports and recommendations related to complex civil engineering projects, capital improvement projects and other specialized studies; provides technical expertise to a variety of agencies and the public; may represent the division at public meetings; reviews legal descriptions of real property; performs survey work alone or as part of a survey crew by running transits, setting elevations, taking measurements and making survey notes and calculations.

Reviews environmental assessments, environmental impact reports, tract and parcel maps, variances and conditional use permits to ensure compliance with appropriate engineering regulations.

Provide professional assistance to the Principal Civil Engineer, as necessary, in performing administrative functions and may supervise the work of lower level staff.

**Knowledge, Skills and Other Characteristics:**

Knowledge of engineering principles and practices as applied to public works, including planning and development, design and construction.
Knowledge of methods and techniques used in the preparation of public works project designs and related plans, specifications and cost estimates.
Knowledge of engineering related federal and state laws, ordinances and regulations.
Knowledge of principles and practices of supervision.

Skill performing professional engineering work, including project design surveying.
Skill reading and interpreting plans, blueprints and specifications.
Skill conducting field investigations
Skill coordinating and monitoring the work of others performing engineering activities.
Skill interpreting and applying engineering related laws, ordinances and regulations.
Skill preparing and maintaining records and reports.
Skill meeting the public in situations requiring diplomacy and tact.
Skill dealing constructively with conflict and developing effective resolutions.
Skill communicating effectively both orally and in writing.
Skill establishing and maintaining effective working relationships with other department staff, other City employees and the public.

**Working Conditions:**

Typical office environment. Occasionally exposed to weather conditions.

**Licensing/Certification Requirements:**

A valid California driver license in order to carry out the essential functions of the job. Registration as a Professional Engineer in the State of California is required upon entry.

**Minimum Qualifications:**

A Bachelors degree in Civil Engineering or a closely related field, and five (5) years progressively responsible professional engineering experience, or an equivalent combination of education and experience.
AGENDA DESCRIPTION:
Consideration and possible action to authorize the City Manager, or designee, to record the Notice of Completion accepting completion of work for twenty-nine (29) homes related to Project RSI 14-03 (the City's Residential Sound Insulation Program's Group 53).
(Final Contract Amount: $1,054,647.76)

RECOMMENDED COUNCIL ACTION:
1. Authorize the City Clerk to file the City Manager's, or designee's, Notice of Completion in the County Recorder's Office;
2. Authorize the City Manager, or designee, to close out Project No. RSI 14-03; and/or
3. Alternatively discuss and take other action related to this item.

ATTACHED SUPPORTING DOCUMENTS:
Notice of Completion
List of homes included in Group 53

FISCAL IMPACT: Included in Adopted Budget

<table>
<thead>
<tr>
<th>Amount Budgeted:</th>
<th>$1,120,867.65</th>
</tr>
</thead>
<tbody>
<tr>
<td>Additional Appropriation:</td>
<td>N/A</td>
</tr>
<tr>
<td>Account Number(s):</td>
<td>116-400-0053-8960</td>
</tr>
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ORIGINATED BY: James S. O'Neill, Program Manager
REVIEWED BY: Sam Lee, Director of Planning and Building Safety
APPROVED BY: Greg Carpenter, City Manager

BACKGROUND AND DISCUSSION:
The RSI Program offers modifications to owners of qualifying residential property in the City of El Segundo that reduce interior sound levels of noise generated by air traffic from neighboring Los Angeles International Airport (LAX).

At its meeting June 3, 2014 the City Council awarded a construction contract to Karabuild Development, Inc. for the construction of thirty (30) homes, commonly referred to as Group 53 of the RSI Program. One home was removed from the project after it was determined that the existing construction would not accommodate the RSI Improvements.

The work has now been completed and the final contract amount is $1,054,647.76.
NOTICE OF COMPLETION OF CONSTRUCTION PROJECT

Project Name: Residential Sound Insulation Program – Group 53
Project No.: RSI 14-03

Notice is given pursuant to California Civil Code §§ 3093, et seq. that:

1. The undersigned is an officer of the owner of interest of the property described below.
2. The project owner’s name is: City of El Segundo
3. The full addresses of the project are: attached as Exhibit A and incorporated by reference
4. A work of improvement on the property hereinafter described was field reviewed by City representatives on: see attached Exhibit A
5. The work done was: Residential Sound Insulation Program Improvements
6. On January 20, 2015, City Council of the City of El Segundo accepted the work of this contract as being complete and directed the recording of this Notice of Completion in the Office of the County Recorder.
7. The name of the Contractor for such work of improvement was: Karabuild Development, Inc.
8. The property on which said work of improvement was completed is in the City of El Segundo, County of Los Angeles, State of California, and is described as follows: Private Residence(s) listed in Exhibit A
9. The street address of said properties are: set forth in Exhibit A

Dated: ____________________________

Sam Lee
Planning and Building Safety Director

VERIFICATION

I, the undersigned, say: I am the Director of Planning and Building Safety of the City El Segundo, the declarant of the foregoing Notice of Completion; I have read said Notice of Completion and know the contents thereof; the same is true of my own knowledge.

I declare under penalty of perjury the foregoing is true and correct.

Executed on ______________________ at El Segundo, California.

Sam Lee
Planning and Building Safety Director

Notice of Completion
### Exhibit A

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<tr>
<th>RSI Number</th>
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<tr>
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<td>819 Bungalow Drive</td>
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<td>53.02</td>
<td>1501 East Maple Avenue</td>
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<td>53.03</td>
<td>115 West Maple Avenue</td>
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<td>53.04</td>
<td>412 West Palm Avenue</td>
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<td>53.05</td>
<td>506 Virginia Street</td>
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<tr>
<td>53.06</td>
<td>1208 East Maple Avenue</td>
</tr>
<tr>
<td>53.07</td>
<td>1442 East Palm Avenue</td>
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<tr>
<td>53.08</td>
<td>631 West Mariposa Avenue</td>
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<td>53.09</td>
<td>623 Sheldon Street</td>
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<td>53.10</td>
<td>713 West Mariposa Avenue</td>
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<td>540 Arena Street</td>
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<td>53.12</td>
<td>643 Whiting Street</td>
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<td>53.13</td>
<td>1524 East Palm Avenue</td>
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<td>53.14</td>
<td>439 Virginia Street</td>
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<td>602 Arena Street</td>
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<td>53.16</td>
<td>627 West Mariposa Avenue</td>
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<td>53.17</td>
<td>420 Whiting Street</td>
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<td>53.18</td>
<td>525 East Oak Avenue</td>
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<td>53.19</td>
<td>527 East Oak Avenue</td>
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<td>53.20</td>
<td>302 West Mariposa Avenue</td>
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<td>53.30</td>
<td>663 West Maple Avenue</td>
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EL SEGUNDO CITY COUNCIL
AGENDA STATEMENT

AGENDA DESCRIPTION:
Consideration and possible action to authorize the City Manager, or designee, to record the Notice of Completion accepting completion of work for twenty-seven (27) homes related to Project RSI 14-04 (the City's Residential Sound Insulation Program's Group 54).
(Final Contract Amount: $591,337.15)

RECOMMENDED COUNCIL ACTION:
1. Authorize the City Clerk to file the City Manager's, or designee's, Notice of Completion in the County Recorder's Office;
2. Authorize the City Manager, or designee, to close out Project No. RSI 14-04; and/or
3. Alternatively discuss and take other action related to this item.

ATTACHED SUPPORTING DOCUMENTS:
Notice of Completion
List of homes included in Group 54

FISCAL IMPACT: Included in Adopted Budget
Amount Budgeted: $622,764
Additional Appropriation: N/A
Account Number(s): 116-400-0054-8960

ORIGINATED BY: James S. O'Neill, Program Manager
REVIEWED BY: Sam Lee, Director of Planning and Building Safety
APPROVED BY: Greg Carpenter, City Manager

BACKGROUND AND DISCUSSION:
The RSI Program offers modifications to owners of qualifying residential property in the City of El Segundo that reduce interior sound levels of noise generated by air traffic from neighboring Los Angeles International Airport (LAX).

At its meeting July 15, 2014 the City Council awarded a construction contract to Spec Construction Co., Inc. for the construction of twenty-seven (27) homes, commonly referred to as Group 54 of the RSI Program.

The work has now been completed and the final contract amount is $591,337.15.
NOTICE OF COMPLETION OF CONSTRUCTION PROJECT

Project Name: Residential Sound Insulation Program – Group 54
Project No. : RSI 14-04

Notice is given pursuant to California Civil Code §§ 3093, et seq. that:

1. The undersigned is an officer of the owner of interest of the property described below.
2. The project owner’s name is: City of El Segundo
3. The full addresses of the project are: attached as Exhibit A and incorporated by reference
4. A work of improvement on the property hereinafter described was field reviewed by City representatives on: see attached Exhibit A
5. The work done was: Residential Sound Insulation Program Improvements
6. On January 20, 2015, City Council of the City of El Segundo accepted the work of this contract as being complete and directed the recording of this Notice of Completion in the Office of the County Recorder.
7. The name of the Contractor for such work of improvement was: Spec Construction Co., Inc.
8. The property on which said work of improvement was completed is in the City of El Segundo, County of Los Angeles, State of California, and is described as follows: Private Residence(s) listed in Exhibit A
9. The street address of said properties are: set forth in Exhibit A

Dated: __________________________
Sam Lee
Planning and Building Safety Director

VERIFICATION

I, the undersigned, say: I am the Director of Planning and Building Safety of the City El Segundo, the declarant of the foregoing Notice of Completion; I have read said Notice of Completion and know the contents thereof; the same is true of my own knowledge.

I declare under penalty of perjury the foregoing is true and correct.

Executed on __________________________ at El Segundo, California.

Sam Lee
Planning and Building Safety Director

Notice of Completion
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<th>RSI Number</th>
<th>Project Address</th>
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<td>1010 East Imperial #1</td>
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<td>54.27</td>
<td>1653 E. Maple Ave. #6</td>
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EL SEGUNDO CITY COUNCIL

MEETING DATE: January 20, 2015

AGENDA STATEMENT

AGENDA DESCRIPTION:

Consideration and possible action to select a consulting firm to conduct work as described in Request for Proposals #14-31, Financial Analysis and Comparison of The Lakes at El Segundo Golf Course and the TopGolf Development Proposal. (Fiscal Impact: $15,970-$30,000, Authorized fiscal impact will be reduced by a pledged donation of $10,000)

RECOMMENDED COUNCIL ACTION:

1. Discuss and select a consulting firm to conduct work as a result of RFP #14-31;
2. Authorize the City Manager to execute a Professional Services Agreement in a form approved by the City Attorney with the selected firm; and,
3. Alternatively, discuss and take other action related to this item.

ATTACHED SUPPORTING DOCUMENTS:

1. Hourly Estimates by Task and Cost Proposals

FISCAL IMPACT: $15,970-$30,000 (Authorized fiscal impact will be reduced by a pledged donation of $10,000)

<table>
<thead>
<tr>
<th>Amount Budgeted:</th>
<th>$0</th>
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<tbody>
<tr>
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<tr>
<td>Account Number(s):</td>
<td>To be determined</td>
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</table>

ORIGINATED BY: Meredith Petit, Director of Recreation and Parks
REVIEWED BY: Greg Carpenter, City Manager
APPROVED BY: Greg Carpenter, City Manager

BACKGROUND AND DISCUSSION:

On August 19, 2014, the City Council held a discussion regarding the proposed Due Diligence and Ground Lease Agreement between ES CenterCal LLC and the City of El Segundo for the purposes of developing a TopGolf Facility at The Lakes at El Segundo Driving Range. The primary discussion was focused on the financial analysis of the current operations at The Lakes and whether the TopGolf Development Proposal would be financially beneficial for the City.

Staff prepared and presented various analyses to City Council and due to differences in opinion of what assumptions to use for the analysis, the City Council directed staff to seek proposals from outside entities to prepare an objective financial analysis for the purposes of better understanding the TopGolf Development Proposal. The analysis would compare the current and future operations of The Lakes, including modifications resulting from the TopGolf proposal, to the revenues anticipated from TopGolf from the ground lease and resulting tax generation. It would also identify potential burdens and risks that may arise from the proposal.
City staff prepared the draft Request for Proposals (RFP), entitled *Financial Analysis and Comparison of The Lakes at El Segundo Golf Course and the TopGolf Development Proposal*. The scope of work for the financial analysis includes a number of tasks including:

- A five-year financial analysis of The Lakes apportioned by program areas (i.e. Golf Course, Driving Range, Lessons, Pro Shop, and Restaurant, etc.);
- Analysis of the current infrastructure of The Lakes and cost estimates to improve and maintain the facilities for the next 25 years;
- Identification of “what could be” alternatives for the future operations of The Lakes for the purposes of improving its financial performance;
- Real estate appraisal of the various parcels at The Lakes and comparison to market value of similar commercial real estate;
- Evaluation of the TopGolf proposal in terms of financial benefits and risks, short- and long-term capital investments, and impact to the City during construction period and non-operation; and finally,
- Comparison of the current and future operations at The Lakes to the TopGolf proposal.

The RFP was approved by City Council on November 4, 2014, and distribution occurred shortly thereafter to approximately 40 potential bidders. At the due date of December 16, 2014, the City Clerk’s office had received four proposals. The four proposals were as follows:

1. Pro Forma Advisors, LLC - $19,960 (revised to $15,970)
2. David Taussig & Associates - $94,400
3. Titch Industries, Inc. - $11,750
4. National Golf Foundation Consulting - $35,000 (revised to $30,000)

The Selection Committee comprised of City Manager Greg Carpenter, Recreation and Parks Director Meredith Petit, and Council Members Dave Atkinson and Mike Dugan reviewed and evaluated each proposal and initially selected the top two proposals to move forward in the selection process with an oral interview. The top two proposals invited to interview were Pro Forma Advisors, LLC, and National Golf Foundation Consulting. The Selection Committee as well as the three community members of the Golf Course Sub-Committee conducted the interviews on January 7, 2015.

Through the proposal review and interview process it is clear that both consulting firms are highly experienced in conducting similar studies and capable of providing a quality finished product. However, after a more thorough review of the specific tasks associated with the project and sample work products, the National Golf Foundation has displayed a more comprehensive approach to their analyses. With that said, below is a summary of the “Pros” to consider when comparing each consulting agency:

<table>
<thead>
<tr>
<th>Pro Forma Advisors</th>
<th>National Golf Foundation</th>
</tr>
</thead>
<tbody>
<tr>
<td>&quot;PROS&quot;</td>
<td></td>
</tr>
<tr>
<td>Lower cost</td>
<td>More hours of work assigned to each task</td>
</tr>
<tr>
<td>Proximity to El Segundo</td>
<td>More team members directly assigned to tasks</td>
</tr>
<tr>
<td>Familiarity with The Lakes through participation in Ad Hoc Golf Course Advisory Committee in 2013</td>
<td>Sample work product indicates higher level of detail and analysis</td>
</tr>
<tr>
<td></td>
<td>Outside perspective on controversial issue</td>
</tr>
</tbody>
</table>
Both firms were asked to review their original cost proposal and modify various tasks they deemed of lesser importance with the goal to realize some cost savings. Both companies indicated that a shift from full narrative appraisals to limited summary appraisals would reduce costs by roughly the same amount. The selection is now between Pro Forma Advisors, LLC for $15,970 and National Golf Foundation (NGF) for $30,000. Furthermore, the City requested each party to provide an optional proposal for a full Economic Impact Analysis. Both Pro Forma Advisors and National Golf Foundation have quoted that additional piece at $5,000.

It is still our understanding that a donation of $10,000 has been pledged to help the City fund this project. As discussed on November 4, 2014, the Selection Committee was to return to the City Council for further discussion if the selected proposal exceeded $10,000.

Based on the aforementioned “Pros” for each firm, it is recommended to select National Golf Foundation to complete the work as identified in RFP #14-31, *Financial Analysis and Comparison of The Lakes at El Segundo Golf Course and the TopGolf Development Proposal*. However, if cost is a determining factor, the City Council can select Pro Forma Advisors, LLC. Once a proposal is selected, City Council needs to identify appropriate funds for the difference in expense above $10,000.
# Staffing Plan for Project Components

All consulting work is conducted under the direction of Richard B. Singer, Director of Consulting Services. The project director who will make the field visit and write the bulk of the report will be assigned at the time of selection by the City. NGF Consulting will use the golf appraisal firm of Brekan-Nava to provide appraisal and financial modeling support for the study.

Other staff members will work as part of the study team in gathering additional data, applying participation models, conducting financial analyses, preparing valuations and reviewing the written report. Resumes of key personnel appear after the Project Work Schedule on the following pages. Detailed support for the defined scope of services and NGF project approach will follow in the next section of this proposal.

## Project Work Schedule

<table>
<thead>
<tr>
<th>Phase</th>
<th>Key Personnel</th>
<th>Timing</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Phase Two: The Lakes Condition of Property Report</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Site(s) Inspection + Report (40 hrs.)</td>
<td>RS/EG/GL/RB</td>
<td>Jan.-Feb.</td>
</tr>
<tr>
<td><strong>Phase Four: Real Estate Appraisal and Three Valuations</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Full Valuation (6 hrs.)</td>
<td>GL/RB/BNG</td>
<td>February</td>
</tr>
<tr>
<td>Excluding the Driving Range and Lessons (6 hrs.)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Isolating Driving Range and Lessons (6 hrs.)</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Phase Five: Evaluate Centeval Agreement (40 hrs):</strong></td>
<td>RS/GL/RB/EG/ BNG</td>
<td>February</td>
</tr>
<tr>
<td>1. Gross revenue and net revenue payable by Centeval to the City</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2. Value of capital investments which Centeval is obligated to make</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3. Operating expenses the City is liable for</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4. Capital maintenance expenses the City might incur</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5. Risks that could affect the City's decision to enter into agreement</td>
<td></td>
<td></td>
</tr>
<tr>
<td>6. Fair market value of the property</td>
<td></td>
<td></td>
</tr>
<tr>
<td>7. Value of the short-term and long-term capital investments</td>
<td></td>
<td></td>
</tr>
<tr>
<td>8. Quantify the proposed revenues of the TopGolf operation</td>
<td></td>
<td></td>
</tr>
<tr>
<td>9. Additional net revenue the City might receive from profit participation covenant</td>
<td></td>
<td></td>
</tr>
<tr>
<td>10. Long term impact of the loss to the City from the closure of The Lakes during the construction period</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Phase Six: Scenario Comparison (40 hrs)</strong></td>
<td>RS/GL/RB</td>
<td>Feb.-Mar.</td>
</tr>
<tr>
<td>1. The Centeval/TopGolf Proposal to the current and future financial operations of The Lakes for the next 25 years, including capital improvements as identified in the condition report (Phase Two); and</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2. The Centeval/TopGolf Proposal to what the future financial operations of The Lakes could be with the proposed feasible enhancements defined in Phase Three.</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Phase Seven: Final Recommendations and Report Delivery/Presentation</strong></td>
<td>RS/GL</td>
<td>April 2015</td>
</tr>
</tbody>
</table>

KEY: RS = Richard Singer; GL = Gregg Lindquist; EG = Ed Getherall; RB = Ralph Brekan; BNG = Other Brekan-Nava Group Staff (analyst).
Best and Final Professional Fee Proposal

To complete this engagement, the NGFC team proposes to match the phase program as described by the City of El Segundo in its Request for Proposal, with only minor modifications. The NGF proposes to complete a summary appraisal and valuations, as opposed to a full narrative appraisal as originally requested. The NGF deliverable will not be a state certified appraisal of value, but rather an independent summary opinion of value. The NGF will also limit the review to an evaluation of two basic scenarios of economic performance: (1) review of continued operation of the Lakes at El Segundo as a 9-hole golf course with driving range (as is); or (2) the continued operation of the Lakes at El Segundo as a 9-hole golf course with the addition of a new TopGolf facility to replace the driving range.

Study Cost and Timeline Summary

The table below summarizes the timing and fees for the proposed scope of services:

<table>
<thead>
<tr>
<th>Phase</th>
<th>Description</th>
<th>Timing*</th>
<th>Professional Fees</th>
</tr>
</thead>
<tbody>
<tr>
<td>Preliminary</td>
<td>Project Coordination and Site Visit</td>
<td>Included</td>
<td>Included</td>
</tr>
<tr>
<td>Phase One</td>
<td>Financial Data Review</td>
<td>1 Week</td>
<td>$4,000</td>
</tr>
<tr>
<td>Phase Two</td>
<td>The Lakes Condition of Property Report</td>
<td>1-2 Weeks</td>
<td>$4,000</td>
</tr>
<tr>
<td>Phase Three</td>
<td>Identify Feasible Enhancements To Current Operations</td>
<td>Concurrent</td>
<td>$4,000</td>
</tr>
<tr>
<td>Phase Four</td>
<td>Summary Appraisal and Three Valuations</td>
<td>1-2 Weeks</td>
<td>$7,000</td>
</tr>
<tr>
<td>Phase Five</td>
<td>Evaluate Central Agreement</td>
<td>Concurrent</td>
<td>$4,000</td>
</tr>
<tr>
<td>Phase Six</td>
<td>Comparison of Two Scenarios</td>
<td>1-2 Weeks</td>
<td>$3,000</td>
</tr>
<tr>
<td>Phase Seven</td>
<td>Final Recommendations and Report Delivery/Presentation</td>
<td>Included</td>
<td>Included</td>
</tr>
</tbody>
</table>

Project Expenses (Not to Exceed)

TOTAL 4-7 Weeks $30,000

* Timing from the completion of the field visit.

National Golf Foundation Consulting, Inc. proposes a total not-to-exceed price of $30,000. This professional fee and expense limit is inclusive of all deliverables as noted up to and through the delivery of a final report to the City of El Segundo. All direct project expenses will conform to City guidelines as detailed in the Professional Services Agreement. If NGF Consulting is retained by the City, we are prepared to begin the field visit to El Segundo in Late January or early February, as outlined in the City’s RFP. The total project is expected to be completed in approximately 90 days from the site visit.
Pro Forma Advisors, LLC

Hourly Estimates by Task

<table>
<thead>
<tr>
<th>Task</th>
<th>Professional Staff Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Krekorian</td>
</tr>
<tr>
<td>Orientation/Stakeholder Interview</td>
<td>8</td>
</tr>
<tr>
<td>Historical Operating Performance</td>
<td>12</td>
</tr>
<tr>
<td>Current Facility Conditions</td>
<td>...</td>
</tr>
<tr>
<td>Revenue Enhancement/Expense Reduction</td>
<td>8</td>
</tr>
<tr>
<td>Golf Facility Appraisal</td>
<td>8</td>
</tr>
<tr>
<td>TopGolf Concept Evaluation</td>
<td>20</td>
</tr>
<tr>
<td>Comparative Assessment</td>
<td>12</td>
</tr>
<tr>
<td>Meetings/Workshops</td>
<td>8</td>
</tr>
<tr>
<td>Report Preparation/Attendance City Council Presentation</td>
<td>12</td>
</tr>
<tr>
<td>Total</td>
<td>88</td>
</tr>
</tbody>
</table>

Pro Forma Advisors, LLC

Alternate Fee Proposal

<table>
<thead>
<tr>
<th>Task</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Orientation/Stakeholder Interviews</td>
<td>$1,320.00</td>
</tr>
<tr>
<td>Historical Operating Performance</td>
<td>1,980.00</td>
</tr>
<tr>
<td>Current Facility Conditions</td>
<td>1,320.00</td>
</tr>
<tr>
<td>Revenue Enhancement/Expense Reduction</td>
<td>1,320.00</td>
</tr>
<tr>
<td>Golf Facility Appraisal</td>
<td>1,320.00</td>
</tr>
<tr>
<td>TopGolf Concept Evaluation</td>
<td>3,300.00</td>
</tr>
<tr>
<td>Comparative Assessment</td>
<td>1,980.00</td>
</tr>
<tr>
<td>Meetings/Workshops</td>
<td>1,320.00</td>
</tr>
<tr>
<td>Report Preparation/Attendance City Council Presentation</td>
<td>1,980.00</td>
</tr>
<tr>
<td>SubTotal Professional Fees</td>
<td>$15,840.00</td>
</tr>
<tr>
<td>Reimbursable Travel Expenses-</td>
<td>80.00</td>
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<tr>
<td>Reproduction and Other Out-of-Pocket</td>
<td>50.00</td>
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<tr>
<td>Total</td>
<td>$15,970.00</td>
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</tbody>
</table>