The City Council, with certain statutory exceptions, can only take action upon properly posted and listed agenda items.

Unless otherwise noted in the Agenda, the Public can only comment on City-related business that is within the jurisdiction of the City Council and/or items listed on the Agenda during the Public Communications portion of the Meeting. The time limit for comments is five (5) minutes per person.

Before speaking to the City Council, please come to the podium and state: Your name and residence and the organization you represent, if desired. Please respect the time limits.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact City Clerk, 310-524-2303. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

SPECIAL MEETING OF THE EL SEGUNDO CITY COUNCIL
TUESDAY, APRIL 5, 2016, 7:00 P.M.

CALL TO ORDER

ROLL CALL

PUBLIC COMMUNICATIONS - (Related to City Business Only - 5 minute limit per person, 30 minute limit total). Individuals who have received value of $50 or more to communicate to the City Council on behalf of another, and employees speaking on behalf of their employer, must so identify themselves before addressing the City Council. Failure to do so is a misdemeanor and punishable by a fine of $250.

SPECIAL ORDER OF BUSINESS:

REPORTS –

Mayor Fuentes –

1. Consideration and possible action to authorize the Mayor to enter into a Memorandum of Understanding (MOU) that designates the Mayor as a member of the Leadership Committee of the Los Angeles Air Force Base Community Partnership (LACP).
   (Fiscal Impact: None)

Recommendation – 1) Authorize the Mayor to enter into the Memorandum of Understanding 2) Alternatively, discuss and take other action related to this item.
CLOSED SESSION:

The City Council may move into a closed session pursuant to applicable law, including the Brown Act (Government Code Section §54960, et seq.) for the purposes of conferring with the City’s Real Property Negotiator; and/or conferring with the City Attorney on potential and/or existing litigation; and/or discussing matters covered under Government Code Section §54957 (Personnel); and/or conferring with the City’s Labor Negotiators; as follows:

ADJOURNMENT

POSTED:

DATE: 04/05/20
TIME: 09:00 AM
NAME: [Signature]
AGENDA DESCRIPTION:
Consideration and possible action to authorize the Mayor to enter into a Memorandum of Understanding (MOU) that designates the Mayor as a member of the Leadership Committee of the Los Angeles Air Force Base Community Partnership (LACP). (Fiscal Impact: None)

RECOMMENDED COUNCIL ACTION:
1. Authorize the Mayor to enter into the Memorandum of Understanding
2. Alternatively, discuss and take other action related to this item.

ATTACHED SUPPORTING DOCUMENTS:
Los Angeles Air Force Base Community Partnership Leadership Committee Memorandum of Understanding

FISCAL IMPACT: None
Amount Budgeted: N/A
Additional Appropriation: N/A
Account Number(s): N/A

PREPARED BY: Suzanne Fuentes, Mayor
REVIEWED BY: 
APPROVED BY: Greg Carpenter, City Manager

BACKGROUND & DISCUSSION:
Earlier this year, the Mayor and representatives of neighboring South Bay cities were asked to participate in a preliminary planning effort to develop the LACP. The LACP program is part of the Air Force Community Partnership initiative started in 2012. This Partnership provides an ongoing framework to identify requirements and needs among the partners, and to develop collaboration opportunities to increase LAAFB’s ability to contribute to the Department of Defense’s future mission capabilities and support the economic vitality and quality of life of the region. These partnerships offer a means to leverage the capabilities and resources of military installations, local governments or commercial entities to enhancing mission effectiveness or creating efficiencies or economies of scale, including reducing costs while enhancing the quality of life of our respective communities.

The successful implementation of the program requires the formation of a Leadership Committee. The committee’s purpose is to provide strategic level vision, decision-making and oversight in furtherance of the LACP program. Likewise, the Leadership Committee will set partnership priorities and the ongoing agenda. The members, or their designated representatives, should have the authority to commit their organizations to both action and investment, within the limitations set by their own legal structures. The draft MOU calls for the Leadership Committee members will consist of the following partners or their designated representatives:
- Commander, 61st Air Base Group
- Mayor of El Segundo
- Redondo Beach City Councilmember

The duties and authority of the Leadership Committee are called out in greater detail in the attached MOU.

Participation in this effort does not commit the City to any expenses or actions other than a commitment on the part of the Mayor to look for creative opportunities to mutually share resources and facilities to promote the missions of the Base and the City. This is an effective method of maintaining a strong relationship between the City and the Air Force Base and illustrates the City’s commitment to supporting the continued presence and success of the Los Angeles Air Force Base in El Segundo.
Los Angeles Air Force Base  
Air Force Community Partnership  
Leadership Committee  
Memorandum of Understanding (MOU)  
April 2016

1. Purpose. This document establishes the Los Angeles Community Partnership (LACP) Program, for the purpose of promoting innovative and collaborative partnerships between Los Angeles AFB (LAAFB), and the state of California, Los Angeles County, the cities comprising the South Bay Cities Council of Governments, community organizations, businesses and institutions.

2. Mission. The LACP program is part of the Air Force Community Partnership initiative started in 2012. This Partnership provides an ongoing framework to identify requirements and needs among the partners, and to develop collaboration opportunities to increase LAAFB’s ability to contribute to the Department of Defense’s future mission capabilities and support the economic vitality and quality of life of the region. These partnerships offer a means to leverage the capabilities and resources of military installations, local governments or commercial entities to enhancing mission effectiveness or creating efficiencies or economies of scale, including reducing costs while enhancing the quality of life of our respective communities.

3. Structure. The Memorandum of Understanding (MOU) structure outlines both decision-making and staff/action officer support for identifying, developing, implementing, revising and when necessary, concluding mutually beneficial initiatives.

3.1 The Leadership Committee provides strategic level vision, decision-making and oversight in furtherance of the LACP program. Likewise, the Leadership Committee will set partnership priorities and the ongoing agenda. The members, or their designated representatives, should have the authority to commit their organizations to both action and investment, within the limitations set by their own legal structures. The Leadership Committee members will consist of the following partners or their designated representatives:

- Commander, 61st Air Base Group
- Mayor of El Segundo
- Redondo Beach City Councilmember

3.2 An Executive Secretary may be appointed, as necessary, to produce the LACP agenda, draft working documents, coordinate working group actions, and/or perform other duties as assigned. The ability of each organization to support the duties or requirements of this position shall be determined by the individual organization’s structure and governing regulations.

3.3 Work Groups will be tasked out by the Leadership Committee to address the tactical level actions needed to develop partnerships and supporting courses of action. Work Groups are established as
required for a limited duration to achieve specific objectives. Work Groups should consist of creative senior individuals who are able to advise on policy, organizational capabilities, and insight into how their organization can support a partnership opportunity. However, it is recognized that from time to time these individuals will be unable to attend all meetings. Therefore, each member may delegate another individual with similar authority from their organization as their representative to the Work Group.

4. Supporting Organizations. The Leadership Committee should coordinate its efforts, as required, with other Federal, state, and local government entities. In addition, as appropriate, they should involve economic development organizations, academia, and business organizations for their advice, recommendations, planning support, and project assistance. It should remain cognizant at all times of the potential for such coordination efforts to create appearances of or actually perpetuate favoritism or endorsement of non-Federal entities, in violation of the Joint Ethics Regulation, and take affirmative steps to avoid the same.

5. Guiding Principles.

5.1 The Leadership Committee is a consensus-based collaborative body. Therefore voting is unnecessary, and will not be required.

5.2 The Leadership Committee, as an organization, will not engage in lobbying or other political activity.

5.3 Participation in the Leadership Committee shall not impede otherwise normal direct communication and other coordination between individual members.

5.4 No member is authorized to speak for, or make any representations to the public, or others, on behalf of the Leadership Committee.

6. Meeting Schedule and Agenda

6.1 The Leadership Committee will schedule quarterly or “as-needed” meetings by agreement of the Committee Members. Meeting location will be determined by a consensus of the Leadership Committee. The meeting host assignment will rotate amongst the Leadership Committee members who will be responsible for securing a location for the meeting and granting access to the site.

6.2 The meetings will provide the Leadership Committee the opportunity to:

   - Manage the development and implementation of initiatives by supporting the Work Group(s) with resources and guidance
   - Identify new initiatives through open discussions of shared challenges
   - Review and revise existing initiatives to ensure they are having the desired impact
   - When necessary, discuss the conclusion of an initiative

6.3 Meeting agenda will include, but not be limited to, the following:

   - Agenda items submitted through the Work Groups
   - Updates from Work Groups
   - Objective prioritization and tracking of projects
   - New partnering opportunities
   - Partnership agreement signing ceremonies and media events as appropriate
7. Each Party to this agreement is responsible for all costs of its own personnel, including pay and benefits, support, and travel. Each Party is responsible for supervising and managing its own personnel. Further, this MOU neither documents nor provides for the exchange of funds or manpower between the Parties, and does not make any commitment of funds or resources.

Signed this ______ day of ____________________ 2016.

__________________________________________
DONNA L. TURNER, Colonel, USAF
Commander
61st Air Base Group
Los Angeles AFB, CA

__________________________________________
SUZANNE FUENTES
Mayor
City of El Segundo

__________________________________________
LAURA EMDEE
Council Member
City of Redondo Beach