AGENDA
EL SEGUNDO CITY COUNCIL
COUNCIL CHAMBERS - 350 Main Street

The City Council, with certain statutory exceptions, can only take action upon properly posted and listed agenda items. Any writings or documents given to a majority of the City Council regarding any matter on this agenda that the City received after issuing the agenda packet are available for public inspection in the City Clerk's office during normal business hours. Such Documents may also be posted on the City's website at www.elsegundo.org and additional copies will be available at the City Council meeting.

Unless otherwise noted in the Agenda, the Public can only comment on City-related business that is within the jurisdiction of the City Council and/or items listed on the Agenda during the Public Communications portions of the Meeting. Additionally, the Public can comment on any Public Hearing item on the Agenda during the Public Hearing portion of such item. The time limit for comments is five (5) minutes per person.

Before speaking to the City Council, please come to the podium and state: Your name and residence and the organization you represent, if desired. Please respect the time limits.

Members of the Public may place items on the Agenda by submitting a Written Request to the City Clerk or City Manager's Office at least six days prior to the City Council Meeting (by 2:00 p.m. the prior Tuesday). The request must include a brief general description of the business to be transacted or discussed at the meeting. Playing of video tapes or use of visual aids may be permitted during meetings if they are submitted to the City Clerk two (2) working days prior to the meeting and they do not exceed five (5) minutes in length.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact City Clerk, 524-2305. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

REGULAR MEETING OF THE EL SEGUNDO CITY COUNCIL
TUESDAY, MAY 3, 2016 – 5:00 PM

5:00 PM SESSION CANCELLED – NO ITEMS TO DISCUSS

REGULAR MEETING AT 7:00 PM

5:00 P.M. SESSION

CALL TO ORDER

ROLL CALL
PUBLIC COMMUNICATION — (Related to City Business Only — 5 minute limit per person, 30 minute limit total) Individuals who have received value of $50 or more to communicate to the City Council on behalf of another, and employees speaking on behalf of their employer, must so identify themselves prior to addressing the City Council. Failure to do so shall be a misdemeanor and punishable by a fine of $250.

SPECIAL ORDER OF BUSINESS:

CLOSED SESSION:

The City Council may move into a closed session pursuant to applicable law, including the Brown Act (Government Code Section §54960, et seq.) for the purposes of conferring with the City’s Real Property Negotiator; and/or conferring with the City Attorney on potential and/or existing litigation; and/or discussing matters covered under Government Code Section §54957 (Personnel); and/or conferring with the City’s Labor Negotiators; as follows:

CONFERENCE WITH LEGAL COUNSEL — EXISTING LITIGATION (Gov’t Code §54956.9(d) (3): -0- matter

CONFERENCE WITH LEGAL COUNSEL — ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Government Code §54956.9(d) (2) and (3): -0- matter.

Initiation of litigation pursuant to Government Code §54956.9(c): -0- matter.

DISCUSSION OF PERSONNEL MATTERS (Gov’t Code §54957): -0- matter

APPOINTMENT OF PUBLIC EMPLOYEE (Gov’t. Code § 54957): –0- matter

CONFERENCE WITH CITY’S LABOR NEGOTIATOR (Gov’t Code §54957.6): -0- matters

CONFERENCE WITH REAL PROPERTY NEGOTIATOR (Gov’t Code §54956.8): -0- matters
AGENDA
EL SEGUNDO CITY COUNCIL
COUNCIL CHAMBERS - 350 Main Street

The City Council, with certain statutory exceptions, can only take action upon properly posted and listed agenda items. Any writings or documents given to a majority of the City Council regarding any matter on this agenda that the City received after issuing the agenda packet, are available for public inspection in the City Clerk’s office during normal business hours. Such Documents may also be posted on the City’s website at www.elsegundo.org and additional copies will be available at the City Council meeting.

Unless otherwise noted in the Agenda, the Public can only comment on City-related business that is within the jurisdiction of the City Council and/or items listed on the Agenda during the Public Communications portions of the Meeting. Additionally, the Public can comment on any Public Hearing item on the Agenda during the Public Hearing portion of such item. The time limit for comments is five (5) minutes per person.

Before speaking to the City Council, please come to the podium and state: Your name and residence and the organization you represent, if desired. Please respect the time limits.

Members of the Public may place items on the Agenda by submitting a Written Request to the City Clerk or City Manager’s Office at least six days prior to the City Council Meeting (by 2:00 p.m. the prior Tuesday). The request must include a brief general description of the business to be transacted or discussed at the meeting. Playing of video tapes or use of visual aids may be permitted during meetings if they are submitted to the City Clerk two (2) working days prior to the meeting and they do not exceed five (5) minutes in length.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact City Clerk, 524-2305. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

REGULAR MEETING OF THE EL SEGUNDO CITY COUNCIL
TUESDAY, MAY 3, 2016 - 7:00 P.M.

7:00 P.M. SESSION

CALL TO ORDER

INVOCATION – Pastor John Svendsen, First Baptist Church

PLEDGE OF ALLEGIANCE – Mayor Pro Tem Jacobson
PRESENTATIONS


b) Commendation – Loretta Frye, AARP Volunteer Preparer Services

c) Presentation – Recognition of the Election poll workers and Election night workers for their valuable services rendered to The City of El Segundo during the April 12, 2016 Municipal Election.

ROLL CALL

PUBLIC COMMUNICATIONS – (Related to City Business Only – 5 minute limit per person, 30 minute limit total) Individuals who have received value of $50 or more to communicate to the City Council on behalf of another, and employees speaking on behalf of their employer, must so identify themselves prior to addressing the City Council. Failure to do so shall be a misdemeanor and punishable by a fine of $250. While all comments are welcome, the Brown Act does not allow Council to take action on any item not on the agenda. The Council will respond to comments after Public Communications is closed.

CITY COUNCIL COMMENTS – (Related to Public Communications)

A. PROCEDURAL MOTIONS

Consideration of a motion to read all ordinances and resolutions on the Agenda by title only.
Recommendation – Approval.

B. SPECIAL ORDERS OF BUSINESS (PUBLIC HEARING)

C. UNFINISHED BUSINESS

D. REPORTS OF COMMITTEES, COMMISSIONS AND BOARDS

E. CONSENT AGENDA
All items listed are to be adopted by one motion without discussion and passed unanimously. If a call for discussion of an item is made, the item(s) will be considered individually under the next heading of business.

1. Warrant Numbers 3010745 through 3010940 on Register No. 14 in the total amount of $735,200.00 and Wire Transfers from 4/11/16 through 4/24/16 in the total amount of $2,697,872.74.

Recommendation – Approve Warrant Demand Registers and authorize staff to release. Ratify Payroll and Employee Benefit checks; checks released early due to contracts or agreement; emergency disbursements and/or adjustments; and wire transfers.

2. Special City Council Meeting Minutes of April 5, 2016 and Regular City Council Meeting Minutes of April 19, 2016.

Recommendation – Approval.

3. Consideration and possible action regarding a thirty (30) day provisional appointment extension for the position of Information Systems Manager.
   (Fiscal Impact: $)

Recommendation – 1) Approve the thirty (30) day provisional appointment extension for the position of IS Manager; 2) Alternatively, discuss and take other possible action related to this item.

4. Consideration and possible action to receive and file this report regarding emergency work to repair dwelling units at the Park Vista Senior Housing Facility due to water intrusion without the need for bidding in accordance with Public Contracts Code §§ 20168 and 22050 and El Segundo Municipal Code ("ESMC") §§ 1-7-12 and 1-7A-4.
   (Fiscal Impact: $50,000.00)

Recommendation – 1) Receive and file this report regarding emergency work to repair dwelling units at the Park Vista Senior Housing Facility due to water intrusion without the need for bidding in accordance with Public Contracts Code §§ 20168 and 22050 and El Segundo Municipal Code ("ESMC") §§ 1-7-12 and 1-7A-4; 2) Alternatively, discuss and take other action related to this item.

F. NEW BUSINESS

G. REPORTS – CITY MANAGER

H. REPORTS – CITY ATTORNEY
J. REPORTS – CURRENT CITY COUNCIL MEMBERS

I. REPORTS – CITY CLERK

5. Consideration and possible action adopting a proposed resolution declaring the results of the General Municipal Election held on April 12, 2016.  
   (Fiscal Impact: None)  
   Recommendation – 1) Read Resolution by title only; 2) Adopt Resolution; 3) Comments from Seated Council; 4) Alternatively, discuss and take other possible action related to this item.

6. Consideration and possible action regarding the administering of the Oath of Office to the Council Members Elect, City Clerk Elect and City Treasurer Elect.  
   (Fiscal Impact: None)  
   Recommendation – 1) Deputy City Clerk II presents Certificate of election and administers oath of office to City Clerk Elect; 2) City Clerk presents Certificate of election and administers oath of office to Council Members elect and City Treasurer elect; 3) Comments from newly seated Council Members; 4) Alternatively, discuss and take other possible action related to this item.

7. Consideration and possible action regarding election of Mayor and Mayor Pro Tem by seated Council Members.  
   (Fiscal Impact: None)  
   Recommendation – 1) Clerk receives nominations for Mayor; 2) Mayor receives nominations for Mayor Pro Tem; 3) Alternatively, discuss and take other possible action related to this item.

K. REPORTS – CITY TREASURER

L. REPORTS – NEWLY ELECTED/CURRENT CITY COUNCIL MEMBERS

Council Member Dugan and Council Member Pirsztuk -
8. Consideration and possible action to change the current practice of electing a Mayor and Mayor Pro-tem for two-year terms and instead, to have these positions appointed on an annual basis using a set rotation. (Fiscal Impact: None)

Recommendation – 1) Direct staff to make the appropriate changes to the Municipal Code to allow the annual rotation of the positions of Mayor and Mayor Pro Tem.; 2) Alternatively, discuss and take other possible action related to this item.

PUBLIC COMMUNICATIONS – (Related to City Business Only – 5 minute limit per person, 30 minute limit total) Individuals who have receive value of $50 or more to communicate to the City Council on behalf of another, and employees speaking on behalf of their employer, must so identify themselves prior to addressing the City Council. Failure to do so shall be a misdemeanor and punishable by a fine of $250. While all comments are welcome, the Brown Act does not allow Council to take action on any item not on the agenda. The Council will respond to comments after Public Communications is closed.

MEMORIALS –

ADJOURNMENT

POSTED:

DATE: 4.27.16

TIME: 3:45 pm

NAME: Tracey Weaver
Proclamation
Ed! Gala
Friday, May 13, 2016
Certificate of Commendation

The Mayor and Members of the City Council of the City of El Segundo, California
On this 3rd day of May, 2016
Hereby Commend

Loretta Frye

For providing volunteer service as a dedicated
AARP Volunteer Tax Preparer
at the El Segundo Joslyn Center for the senior citizens of El Segundo.

CITY OF
EL SEGUNDO

Mayor Suzanne Fuentes
Mayor Pro Tem Carl Jacobson  Council Member Dave Atkinson
Council Member Marie Fellhauer  Council Member Michael Dugan
Presentation

Recognition of the Election poll workers and Election night workers for their valuable services rendered to The City of El Segundo during the April 12, 2016 Municipal Election.
### CITY OF EL SEGUNDO
### WARRANTS TOTALS BY FUND

<table>
<thead>
<tr>
<th>Code</th>
<th>Fund Description</th>
<th>Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>001</td>
<td>GENERAL FUND</td>
<td>517,542.78</td>
</tr>
<tr>
<td>104</td>
<td>TRAFFIC SAFETY FUND</td>
<td>517,542.78</td>
</tr>
<tr>
<td>106</td>
<td>STATE GAS TAX FUND</td>
<td></td>
</tr>
<tr>
<td>108</td>
<td>ASSOCIATED RECREATION ACTIVITIES FUND</td>
<td></td>
</tr>
<tr>
<td>109</td>
<td>ASSET FORFEITURE FUND</td>
<td></td>
</tr>
<tr>
<td>111</td>
<td>COMM. DEVEL. BLOCK GRANT</td>
<td></td>
</tr>
<tr>
<td>112</td>
<td>PROP &quot;X&quot; TRANSPORTATION</td>
<td>361.59</td>
</tr>
<tr>
<td>114</td>
<td>PROP &quot;C&quot; TRANSPORTATION</td>
<td>34.53</td>
</tr>
<tr>
<td>115</td>
<td>AIR QUALITY INVESTMENT PROGRAM</td>
<td></td>
</tr>
<tr>
<td>116</td>
<td>HOME SOUND INSTALLATION FUND</td>
<td>1,600.20</td>
</tr>
<tr>
<td>117</td>
<td>HYPERSON MITIGATION FUND</td>
<td></td>
</tr>
<tr>
<td>118</td>
<td>TDA ARTICLE 3 - SB 621 BIKEWAY FUND</td>
<td></td>
</tr>
<tr>
<td>119</td>
<td>MTA GRANT</td>
<td></td>
</tr>
<tr>
<td>121</td>
<td>FEMA</td>
<td></td>
</tr>
<tr>
<td>120</td>
<td>C.O.P.S. FUND</td>
<td></td>
</tr>
<tr>
<td>122</td>
<td>L.A.W.A. FUND</td>
<td></td>
</tr>
<tr>
<td>202</td>
<td>ASSESSMENT DISTRICT #72</td>
<td></td>
</tr>
<tr>
<td>301</td>
<td>CAPITAL IMPROVEMENT FUND</td>
<td>41,289.00</td>
</tr>
<tr>
<td>302</td>
<td>INFRASTRUCTURE REPLACEMENT FUND</td>
<td></td>
</tr>
<tr>
<td>405</td>
<td>FACILITIES MAINTENANCE</td>
<td>102,838.57</td>
</tr>
<tr>
<td>501</td>
<td>WATER UTILITY FUND</td>
<td>23,492.00</td>
</tr>
<tr>
<td>502</td>
<td>WASTEWATER FUND</td>
<td>3,516.80</td>
</tr>
<tr>
<td>503</td>
<td>GOLF COURSE FUND</td>
<td>13,267.50</td>
</tr>
<tr>
<td>601</td>
<td>EQUIPMENT REPLACEMENT</td>
<td>3,122.85</td>
</tr>
<tr>
<td>602</td>
<td>LIABILITY INSURANCE</td>
<td>2,102.34</td>
</tr>
<tr>
<td>603</td>
<td>WORKERS COMP. RESERVE/INSURANCE</td>
<td>4,397.75</td>
</tr>
<tr>
<td>701</td>
<td>RETIRED EMP. INSURANCE</td>
<td>4,724.03</td>
</tr>
<tr>
<td>702</td>
<td>EXPENDABLE TRUST FUND - DEVELOPER FEES</td>
<td>3,123.02</td>
</tr>
<tr>
<td>703</td>
<td>EXPENDABLE TRUST FUND - OTHER</td>
<td>13,283.45</td>
</tr>
<tr>
<td>709</td>
<td>OUTSIDE SERVICES TRUST</td>
<td></td>
</tr>
<tr>
<td></td>
<td>TOTAL WARRANTS</td>
<td>$ 735,200.00</td>
</tr>
</tbody>
</table>

STATE OF CALIFORNIA  
COUNTY OF LOS ANGELES  
Information on actual expenditures is available in the Director of Finance's office in the City of El Segundo.

I certify as to the accuracy of the Demand and the availability of fund for payment thereof.

For Approval: Regular checks held for City council authorization to release,

**CODES:**

- **R =** Computer generated checks for all non-emergency/urgent payments for materials, supplies and services in support of City Operations

For Ratification:

- **A =** Payroll and Employee Benefit checks

- **B - F =** Computer generated Early Release disbursements and/or adjustments approved by the City Manager. Such as: payments for utility services, petty cash and employee travel expense reimbursements, various refunds, contract employee services consistent with current contractual agreements, instances where prompt payment discounts can be obtained or late payment penalties can be avoided or when a situation arises that the City Manager approves,

- **H =** Handwritten Early Release disbursements and/or adjustments approved by the City Manager,

**FINANCE DIRECTOR**

**DATE:** 4-25-2016

**CITY MANAGER**

**DATE:** 4-25-16
CITY OF EL SEGUNDO  
PAYMENTS BY WIRE TRANSFER  
4/11/16 THROUGH 4/24/16

<table>
<thead>
<tr>
<th>Date</th>
<th>Payee</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>4/11/2016</td>
<td>West Basin</td>
<td>1,741,741.07 H2O payment</td>
</tr>
<tr>
<td>4/11/2016</td>
<td>Nationwide NRS EFT</td>
<td>34,979.09 EFT 457 payment</td>
</tr>
<tr>
<td>4/11/2016</td>
<td>IRS</td>
<td>259,484.93 Federal 941 Deposit</td>
</tr>
<tr>
<td>4/11/2016</td>
<td>Employment Development</td>
<td>54,979.67 State PIT Withholding</td>
</tr>
<tr>
<td>4/12/2016</td>
<td>Manufacturers &amp; Traders</td>
<td>23,804.85 457 payment Vantagepoint</td>
</tr>
<tr>
<td>4/12/2016</td>
<td>Manufacturers &amp; Traders</td>
<td>467.31 ROTH IRA payment Vantagepoint</td>
</tr>
<tr>
<td>4/14/2016</td>
<td>Cal Pers</td>
<td>96,341.42 EFT Retirement Misc</td>
</tr>
<tr>
<td>4/14/2016</td>
<td>Cal Pers</td>
<td>291,190.20 EFT Retirement Safety</td>
</tr>
<tr>
<td>4/14/2016</td>
<td>Cal Pers</td>
<td>1,501.58 EFT Retirement Safety-Police</td>
</tr>
<tr>
<td>4/14/2016</td>
<td>Cal Pers</td>
<td>23,001.83 EFT Retirement Misc</td>
</tr>
<tr>
<td>4/14/2016</td>
<td>Cal Pers</td>
<td>69.30 2016 Replacement Benefit Contributions</td>
</tr>
<tr>
<td>4/15/2016</td>
<td>Health Comp</td>
<td>1,469.62 Weekly claims</td>
</tr>
<tr>
<td>4/20/2016</td>
<td>Pitney Bowes</td>
<td>1,000.00 Postage for Library</td>
</tr>
<tr>
<td>4/22/2016</td>
<td>Manufacturers &amp; Traders</td>
<td>23,879.79 457 payment Vantagepoint</td>
</tr>
<tr>
<td>4/22/2016</td>
<td>Manufacturers &amp; Traders</td>
<td>587.31 IRA payment Vantagepoint</td>
</tr>
<tr>
<td>4/22/2016</td>
<td>South Bay Credit Union</td>
<td>9,300.38 Payroll credit union deduction pmt</td>
</tr>
<tr>
<td>4/22/2016</td>
<td>Nationwide NRS EFT</td>
<td>31,952.27 EFT 457 payment</td>
</tr>
<tr>
<td>4/22/2016</td>
<td>State of CA EFT</td>
<td>1,006.91 EFT Child support payment</td>
</tr>
<tr>
<td>4/22/2016</td>
<td>Health Comp</td>
<td>1,289.36 Weekly claims</td>
</tr>
<tr>
<td>4/14/2016</td>
<td>Lane Donovan Golf Pte</td>
<td>19,570.83 Payroll Transfer</td>
</tr>
<tr>
<td>4/14/16-4/10/16</td>
<td>Workers Comp Activity</td>
<td>18,777.38 SCRMA checks issued</td>
</tr>
<tr>
<td>4/11/16-4/17/16</td>
<td>Workers Comp Activity</td>
<td>17,796.00 SCRMA checks issued</td>
</tr>
<tr>
<td>4/18/16-4/24/16</td>
<td>Workers Comp Activity</td>
<td>22,690.97 SCRMA checks issued</td>
</tr>
<tr>
<td>4/4/16-4/10/16</td>
<td>Liability Trust - Claims</td>
<td>2,998.93 Claim checks issued</td>
</tr>
<tr>
<td>4/11/16-4/17/16</td>
<td>Liability Trust - Claims</td>
<td>12,057.63 Claim checks issued</td>
</tr>
<tr>
<td>4/18/16-4/24/16</td>
<td>Liability Trust - Claims</td>
<td>2,626.88 Claim checks issued</td>
</tr>
</tbody>
</table>

| 4/25/16       | 2,697,872.74                       |

DATE OF RATIFICATION: 4/25/16 
TOTAL PAYMENTS BY WIRE: 2,697,872.74

Certified as to the accuracy of the wire transfers by:

Deputy City Treasurer II  
Date 4/25/16

Director of Finance  
Date 4/25/16

City Manager  
Date 4/25/16

Information on actual expenditures is available in the City Treasurer's Office of the City of El Segundo.
SPECIAL MEETING OF THE EL SEGUNDO CITY COUNCIL
TUESDAY, APRIL 5, 2016, 7:00 P.M.

CALL TO ORDER- Mayor Fuentes at 7:00 PM
(In Conjunction with the Regular City Council Meeting)

ROLL CALL

Mayor Fuentes - Present
Mayor Pro Tem Jacobson - Present
Council Member Atkinson - Present
Council Member Fellhauer - Present
Council Member Dugan - Present

PUBLIC COMMUNICATIONS - (Related to City Business Only - 5 minute limit per person, 30 minute limit total). None

SPECIAL ORDER OF BUSINESS:

REPORTS –

Mayor Fuentes –

1. Consideration and possible action to authorize the Mayor to enter into a Memorandum of Understanding (MOU) that designates the Mayor as a member of the Leadership Committee of the Los Angeles Air Force Base Community Partnership (LACP).
(Fiscal Impact: None)

Mayor Fuentes, introduced and presented the item.

Council Discussion

MOTION by Mayor Pro Tem, SECONDED by Council Member Fellhauer to authorize the Mayor to enter into the Memorandum of Understanding No. 5012 that designates the Mayor as a member of the Leadership Committee of the Los Angeles Air Force Base Community Partnership (LACP). MOTION PASSED BY UNANIMOUS VOICE VOTE. 5/0

ADJOURNMENT at 9:03 PM

Mona Shilling, Acting Deputy City Clerk II
REGULAR MEETING OF THE EL SEGUNDO CITY COUNCIL  
TUESDAY, APRIL 19, 2016 – 5:00 PM

5:00 P.M. SESSION

CALL TO ORDER – Due to lack of quorum at 5:00 PM, meeting was called to order at 5:30 PM by Mayor Pro Tem Jacobson.

ROLL CALL

Mayor Fuentes - Present
Mayor Pro Tem Jacobson - Present
Council Member Atkinson - Present
Council Member Fellhauer - Present
Council Member Dugan - Present

PUBLIC COMMUNICATION – (Related to City Business Only – 5 minute limit per person, 30 minute limit total) None

SPECIAL ORDER OF BUSINESS:

CLOSED SESSION:

The City Council may move into a closed session pursuant to applicable law, including the Brown Act (Government Code Section §54960, et seq.) for the purposes of conferring with the City’s Real Property Negotiator; and/or conferring with the City Attorney on potential and/or existing litigation; and/or discussing matters covered under Government Code Section §54957 (Personnel); and/or conferring with the City’s Labor Negotiators; as follows:

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Gov’t Code §54956.9(d)(1): -2- matter

1. City of El Segundo vs. City of Los Angeles, et.al. LASC Case No. BS094279
2. Li v. City of El Segundo, et all, LAXC Case No. BC605728

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Government Code §54956.9(d)(2): -1- matter.


DISCUSSION OF PERSONNEL MATTERS (Gov’t Code §54957): -0- matter
APPOINTMENT OF PUBLIC EMPLOYEE (Gov't. Code § 54957): -0- matter

PUBLIC EMPLOYMENT (Gov't Code § 54957) -0- matter

CONFERENCE WITH CITY'S LABOR NEGOTIATOR (Gov't Code §54957.6): -6- matters

1. Employee Organizations: Police Management Association; Police Officers Association; Police Support Services Employees Association; Supervisory and Professional Employees Association; City Employees Association; Executive Management Group (Unrepresented Group).

   Agency Designated Representative: Steve Filarsky and City Manager

CONFERENCE WITH REAL PROPERTY NEGOTIATOR (Gov't Code §54956.8): -0- matters

Adjourned at 6:50 PM
REGULAR MEETING OF THE EL SEGUNDO CITY COUNCIL
TUESDAY, APRIL 19, 2016 - 7:00 P.M.

7:00 P.M. SESSION

CALL TO ORDER – Mayor Fuentes at 7:03 PM

INVOCATION – Pastor Brandon Cash, Oceanside Christian Fellowship

PLEDGE OF ALLEGIANCE – Council Member Fellhauer

PRESENTATIONS

a) Presentation by Fire Chief Donovan, recognizing Public Works employees Michael Ward, Marco Becerra and Jesse Pedroza for their quick action extinguishing a house fire.

b) Presentation by Fire Chief Donovan, recognizing Fire Marshal James Carver, by the California Fire Chiefs Association Fire Prevention Officers section, Fire Marshal Carver was awarded the William E. Fox lifetime achievement award.

c) Proclamation read by Mayor Fuentes, proclaiming Saturday, April 23, 2016 as Earth Day in El Segundo.

d) Proclamation read by Mayor Fuentes, proclaiming Saturday, April 23, 2016 as El Segundo PTA’s Annual Run 4 Education Day and presented to Michelle Lawson, El Segundo Council PTA President and Kim Wakefield, Run Director.

e) Presentation by Stephanie Katsouleas, Public Works Director, status update on the El Segundo Plunge.

ROLL CALL

Mayor Fuentes - Present
Mayor Pro Tem Jacobson - Present
Council Member Atkinson - Present
Council Member Fellhauer - Present
Council Member Dugan - Present

PUBLIC COMMUNICATIONS – (Related to City Business Only – 5 minute limit per person, 30 minute limit total)
Michelle Lawson, resident and El Segundo Council PTA President, invited the City Council to the PTA’s Founder’s Day Tea on Tuesday, April 26, 2016 at the United Methodist Church at 3:30 PM.
Utsa Parikh, Youth Manager with Tree Musketeers, invited the community to Earth Day on Saturday, April 23, 2016 at 9:30 AM, meet on the SE corner of Imperial Hwy. Tracey Miller-Zarneke, resident and Environmental Committee member, commented on the upcoming possible infrastructure projects and encourages the Council to make decisions with the environment in mind when approving the projects.

CITY COUNCIL COMMENTS – (Related to Public Communications)

A. PROCEDURAL MOTIONS

Consideration of a motion to read all ordinances and resolutions on the Agenda by title only.

MOTION by Mayor Pro Tem Jacobson, SECONDED by Council Member Fellhauer to read all ordinances and resolutions on the Agenda by title only. MOTION PASSED BY UNANIMOUS VOICE VOTE. 5/0

B. SPECIAL ORDERS OF BUSINESS (PUBLIC HEARING)

C. UNFINISHED BUSINESS

D. REPORTS OF COMMITTEES, COMMISSIONS AND BOARDS

E. CONSENT AGENDA

All items listed are to be adopted by one motion without discussion and passed unanimously. If a call for discussion of an item is made, the item(s) will be considered individually under the next heading of business.

1. Approve Warrant Numbers 3010469 through 3010744 on Register No. 13 in the total amount of $1,142,414.70 and Wire Transfers from 3/21/16 through 4/10/16 in the total amount of $1,372,119.40. Authorized staff to release. Ratified payroll and employee Benefit checks; checks released early due to contracts or agreement; emergency disbursements and/or adjustments; and wire transfers.

2. Approve Regular City Council Meeting Minutes of April 5, 2016.

3. PULLED BY GREG CARPENTER, CITY MANANGER

4. Authorize the Police Department to hire one full-time benefited Police Service Officer by consolidating funds from two part-time and one full-time non-benefited positions.
   (Fiscal Impact: Not to exceed $106,000.00)
5. Adopt Resolution No. 4981 approving Plans and Specifications for City-wide Catch Basin Screen Installation, Project No. PW16-12. (Fiscal Impact: $68,000.00)

6. Receive and file this report regarding emergency work to repair dwelling units at the Park Vista Senior Housing Facility due to water intrusion without the need for bidding in accordance with Public Contracts Code §§ 20168 and 22050 and El Segundo Municipal Code ("ESMC") §§ 1-7-12 and 1-7A-4. (Fiscal Impact: $50,000.00)

7. Authorize the City Manager to execute an Amendment No. 4938A and extend the professional services agreement with Prosum Tech Services in an amount not-to-exceed $100,000.00 for helpdesk and technical support for the Information Systems division. (Fiscal Impact: $100,000.00)

MOTION by Council Member Fellhauer, SECONDED by Council Member Dugan to approve Consent Agenda items 1, 2, 4, 5, 6, and 7. MOTION PASSED BY UNANIMOUS VOICE VOTE. 5/0

Pulled Item:

3. Consideration and possible action regarding Adoption of 1) a Resolution amending Chapter 1A2 of the Administrative Code providing benefit changes to employees of the Executive and Management-Confidential series; 2) Resolutions updating the employer’s contribution under the Public Employees’ Medical and Hospital Care Act for the El Segundo Executive Management Group, Management/Confidential Group, Supervisory and Professional Employees’ Association (SPEA), and Police Managers’ Association (PMA) and 3) a Resolution for Employer Paid Member Contributions (EPMC) for Management-Confidential.

Greg Carpenter, City Manager, introduced and presented the item. Mr. Carpenter presented modifications to the staff report and Resolution No. 4975.

Council Discussion

MOTION by Mayor Pro Tem Jacobson, SECONDED by Council Member Fellhauer to adopt revised Resolution No. 4975 amending Chapter 1A2 of the Administrative Code providing benefit changes to employees of the Executive and Management-Confidential series with a modification concerning monthly medical contributions (the resolution was revised to reflect the modifications presented by Greg Carpenter, City Manager) and adopt Resolution No. 4976 updating the employer’s contribution under the Public Employees’ Medical and Hospital Care Act for the El Segundo Executive Management Group, Management/Confidential Group, Supervisory and Professional Employees’ Association (SPEA), and Police Managers’ Association (PMA) and adopt Resolution

MINUTES OF THE REGULAR CITY COUNCIL MEETING
APRIL 19, 2016
PAGE No. 5
No. 4977, 4978, 4979, 4980 for Employer Paid Member Contributions (EPMC) for Management-Confidential. MOTION PASSED BY UNANIMOUS VOICE VOTE. 5/0

F. NEW BUSINESS

(Fiscal Impact: To Be Determined)

Greg Carpenter, City Manager, introduced the item.

Joseph Lilio, Finance Director, presented the FY 2015-2016 Midyear Financial Review.

Council Discussion

Stephanie Katsouleas, Public Works Director and Meredith Petit, Recreation and Parks Director, answered Council questions concerning the Richmond Street Rehabilitation.

MOTION by Council Member Atkinson, SECONDED by Council Member Fellhauer to reinstate pedestrian lighting fixtures and conduit for the Richmond Street Rehabilitation project. MOTION PASSED BY VOICE VOTE. 3/2 YES: Atkinson, Fellhauer, Fuentes NO: Dugan, Jacobson

MOTION by Mayor Pro Tem Jacobson, SECONDED by Council Member Fellhauer to transfer $200,000.00 from the General Fund to the CIP Fund for the Sidewalk, Curb and Gutter program. MOTION PASSED BY UNANIMOUS VOICE VOTE. 5/0

Council consensus to receive and file FY 2015-16 Midyear Financial Review.

G. REPORTS – CITY MANAGER – Asked Stephanie Katsouleas, Public Works Director, to give an update on the intersection of Maple Avenue and Main Street.

H. REPORTS – CITY ATTORNEY- Reported the Southern California Association of Governments has prepared its regional transportation plan which includes a number of aviation improvements at the Los Angeles World Airport (LAX). During closed session, Council voted 5/0 to direct legal counsel, Shute, Mihaly & Weinberger to prepare a lawsuit to challenge the CEQA (California Environmental Quality Act) documentation that was prepared for the regional transportation plan.

I. REPORTS – CITY CLERK – Gave an election update.

J. REPORTS – CITY TREASURER – Not present

K. REPORTS – CITY COUNCIL MEMBERS
Council Member Fellhauer – None

Council Member Atkinson – None

Council Member Dugan – None

Mayor Pro Tem Jacobson – Suggestion/request for new Council to address the Airbnb issue.

Mayor Fuentes – Commented on the State of the City Address held on April 6, 2016 at the Los Angeles Air Force Base. The Mayor thanked all those involved. Mentioned April 19th the El Segundo Fire Department is hosting a seminar on Earthquake Preparedness at 7:00 PM in the lobby of the El Segundo Public Library and stated she will be attending the Los Angeles Forecast 2016 on Wednesday, April 20, 2016.

PUBLIC COMMUNICATIONS – (Related to City Business Only – 5 minute limit per person, 30 minute limit total) None

MEMORIALS – None

ADJOURNMENT at 8:24 PM

Tracy Weaver, City Clerk
EL SEGUNDO CITY COUNCIL
AGENDA STATEMENT

MEETING DATE: May 3, 2016
AGENDA HEADING: Consent Agenda

AGENDA DESCRIPTION:

Consideration and possible action regarding a thirty (30) day provisional appointment extension for the position of Information Systems Manager (Fiscal Impact: $).

RECOMMENDED COUNCIL ACTION:

(1) Approve the thirty (30) day provisional appointment extension for the position of IS Manager;

(2) Alternatively, discuss and take other action related to this item.

ATTACHED SUPPORTING DOCUMENTS:

1) El Segundo Municipal Code Section 1-6-13(c)

FISCAL IMPACT: Included in Adopted Budget

Amount Budgeted: None
Additional Appropriation: N/A
Account Number(s): 

ORIGINATED BY: Brian Evanski, Captain
REVIEWED BY: Mitch Tavera, Chief of Police
APPROVED BY: Greg Carpenter, City Manager

BACKGROUND AND DISCUSSION:

The Police Department is requesting a thirty (30) day extension for the interim position of Information Systems Manager in accordance with El Segundo Municipal Code Section 1-6-13(c). Scott Kim has been Acting Information Systems Manager since November 14, 2015, due to the resignation of Larry Klingaman, who held the full time manager position.

Since Mr. Kim was appointed to the Acting IS Manager position, he has been managing various projects including the ongoing fiber plan and the Laserfiche install in addition to coordinating multiple service contracts. Staff is currently researching the various options available to fill this vacancy on a full-time permanent basis. Until such time, we are requesting extending Mr. Kim’s Interim assignment in order to maintain continuity of services.

In accordance with El Segundo Municipal Code Section 1-6-13(c), no person shall be employed by the City under provisional appointment for more than six (6) months in any fiscal year. The Code further states the provisional appointment may be extended for not more than thirty (30) days with Council approval. Staff is requesting a thirty (30) day extension through June 14, 2016. It is the Police Department’s intent to request additional thirty (30) day extensions through the remainder of the fiscal year to comply with ESCC Section 1-6-13(c).
El Segundo, California
City Code

1-6-13: APPOINTMENT IN CLASSIFIED SERVICE:

C. Provisional Appointment: In the absence of appropriate employment lists, a provisional appointment may be made of a person meeting the qualifications established for the classification. Any employment list shall be established within six (6) months, for any permanent position filled by provisional appointment. No person shall be employed by the City under provisional appointment for a total of more than six (6) months in any fiscal year except that the City Manager may, with approval of the City Council, extend the period of any provisional appointment for not more than thirty (30) days by any one action.
AGENDA DESCRIPTION:
Consideration and possible action to receive and file this report regarding emergency work to repair dwelling units at the Park Vista Senior Housing Facility due to water intrusion without the need for bidding in accordance with Public Contracts Code §§ 20168 and 22050 and El Segundo Municipal Code ("ESMC")§ 1-7-12 and 1-7A-4. (Fiscal Impact: $50,000.00)

RECOMMENDED COUNCIL ACTION:
(1) Receive and file this report regarding emergency work to repair dwelling units at the Park Vista Senior Housing Facility due to water intrusion without the need for bidding in accordance with Public Contracts Code §§ 20168 and 22050 and El Segundo Municipal Code ("ESMC")§ 1-7-12 and 1-7A-4.

(2) Alternatively, discuss and take other possible action related to this item.

ATTACHED SUPPORTING DOCUMENTS:
None

FISCAL IMPACT: Included in Adopted Budget

Amount Budgeted: $50,000.00
Additional Appropriation: No
Account Number(s): 405-400-0000-6215 (Facilities Maintenance: Repairs and Maintenance)

ORIGINATED BY: Stephanie Katsouleas, Director of Public Works
REVIEWED BY: Gregg Kovacevich, Assistant City Attorney
APPROVED BY: Greg Carpenter, City Manager

BACKGROUND AND DISCUSSION:
As reported earlier, unforeseen deck conditions were discovered adjacent to unit 219. Prior deck modifications were attempted years ago to address ponding and the flat slope, but the work, which included poorly installed flashing, resulted in long term, subsurface water damage (wood rot). That substandard installation is being addressed as part of this project. The work occurring at the other two units is still proceeding according to plan and is expected to take a total of approximately three weeks to complete.

Public Contracts Code § 22050 (c) requires that the City Council receive updates at every regularly scheduled meeting until the emergency repair is completed. Therefore, staff recommends that City Council receive and file this report on the status of the emergency repair to address the water intrusion issues at the Park Vista Senior Housing Facility.
AGENDA DESCRIPTION:

Consideration and possible action adopting a proposed resolution declaring the results of the General Municipal Election held on April 12, 2016. (Fiscal Impact: None)

RECOMMENDED COUNCIL ACTION:

(1) Read Resolution by title only;
(2) Adopt Resolution;
(3) Comments from seated Council;
(4) Alternatively, discuss and take other action related to this item.

ATTACHED SUPPORTING DOCUMENTS:

Proposed Resolution

FISCAL IMPACT: None

Amount Budgeted: $
Additional Appropriation: N/A
Account Number(s): N/A

ORIGINATED BY: Tracy Weaver
REVIEWED BY: Tracy Weaver
APPROVED BY: Greg Carpenter, City Manager

BACKGROUND AND DISCUSSION:

The regularly scheduled Municipal Election for City Council was held on May 3, 2016 for three (3) Council Seats, City Clerk, City Treasurer and Measurer B. The City Clerk’s office canvassed the returns of the election and has certified the results as required by Elections Code § 10262.

Pursuant to California Elections Code Section 10263, the City Council must adopt a resolution declaring the results of the election. The proposed resolution declares Drew Boyles, Carol Pirsztuk and Don Brann elected to office of the El Segundo City Council, Tracy Weaver elected to the office of City Clerk, and Crista Binder elected to the office of City Treasurer. In addition, the proposed resolution deems Ordinance No. 1519 (Measure B) adopted and ratified.
RESOLUTION NO.


The City Council of the city of El Segundo does resolve as follows:

SECTION 1: The City Council finds and declares as follows:

A. A General Municipal Election was held in the City of El Segundo on Tuesday, April 12, 2016, as required by law;

B. Notice of the election was given in the manner provided by law;

C. Voting precincts were properly established, election officers were appointed, votes were cast, votes were received and canvassed and the returns made and declared in the time and manner required by the Elections Code for holding elections in general law cities;

D. The City Clerk canvassed the returns of the election and certified the results to the City Council. These results are attached as Exhibit “A,” and incorporated by reference.

SECTION 2: The whole number of ballots cast in the precincts, except provisional ballots, was 1592. The number of provisional ballots cast in the City was 498. The number of vote by mail ballots cast in the City was 1535, making a total of 3625 ballots cast in the City.

SECTION 3: The names of persons voted for at the election for Members of the City Council are as follows:

Carol Pirsztuk
Don Brann
Drew Boyles
Marie Fellhauer
Dave Atkinson

SECTION 4: The name of the person voted for at the election for City Clerk is as follows:

Tracy Weaver

SECTION 5: The name of the person voted for at the election for City Treasurer is as follows:

Crisa Binder
SECTION 6: The number of votes given at each precinct and the number of votes given in the City to each of the persons named above for the respective offices for which the persons were candidates are as listed in attached Exhibit A.

SECTION 7: The City Council declares and determines that Carol Pirsztuk, Don Brann and Drew Boyles were elected as Members of the City Council for full terms of four years.

SECTION 8: The City Council declares and determines that Tracy Weaver was elected as City Clerk.

SECTION 9: The City Council declares and determines that Crista Binder was elected as City Treasurer.

SECTION 10: That the measure voted upon at the election (Measure B) is as follows:

| SHA LL THE HOTEL T AX MEASURE WHICH INCREASES TRANSIENT OCCUPANCY TAXES ON LODGING FROM 8% TO 12% (INDEFINITELY INCREASING ANNUAL GENERAL FUND REVENUES BY AN ESTIMATED $3,200,000.00) FOR ALL CITY SERVICES BE ADOPTED? |
|---------------------------------|------------|
| Yes □                          | No □       |

SECTION 11: That the number of votes given at each precinct and the number of votes given in the City for and against these measures are as listed in Exhibit A. The City Council declares and determines that as a result of the election, a majority of the voters voting on Measure B did vote in favor of it, and that Ordinance No. 1519, is duly passed and adopted by the Electorate of the City of El Segundo.

SECTION 12: The Mayor and City Clerk are hereby authorized and directed to execute Ordinance No. 1519, "A PROPOSITION AMENDING EL SEGUNDO MUNICIPAL CODE § 3-4-3 TO INCREASE THE TRANSIENT OCCUPANCY TAX TO FUND GENERAL MUNICIPAL SERVICES INCLUDING, WITHOUT LIMITATION, POLICE PROTECTION AND CRIME SUPPRESSION SERVICES, FIRE PREVENTION AND SUPPRESSION SERVICES, AND PARK AND RECREATION FACILITIES AND SERVICES," and the City Clerk will certify to the passage of Ordinance No. 1519, by the People of the City of El Segundo, enter it into the book of ordinances and cause such ordinance to be codified in the El Segundo Municipal Code.

SECTION 13: The City Clerk is directed to enter in the City's records a statement of the result of the election, showing: (1) the whole number of ballots cast in the City; (2) the names of the persons voted for; (3) the measures voted upon; (4) for what office each person was voted for; (5) the number of votes given at each precinct to each person and for and against the measure; and (6) the total number of votes given in the City to each person and for and against each measure.
SECTION 14: The City Clerk will immediately make and deliver to each of the persons so elected a Certificate of Election signed by the City Clerk and authenticated; the City Clerk will also administer to each person elected the Oath of Office prescribed in the Constitution of the State of California and will have them subscribe to it and file it in the office of the City Clerk. Each and all of the persons so elected will then be inducted into the respective office to which they have been elected.

SECTION 15: The City Clerk will certify to the passage and adoption of this Resolution and enter it into the book of original resolutions.

SECTION 16: This resolution will become effective immediately upon adoption.

PASSED AND ADOPTED this 3rd day of May 2016.

Suzanne Fuentes, Mayor

ATTEST:

Tracy Weaver, City Clerk

APPROVED AS TO FORM

Mark D. Hensley, City Attorney
### RESOLUTION NO. XXXX  EXHIBIT "A"

<table>
<thead>
<tr>
<th></th>
<th>PRECINCT 18</th>
<th>PRECINCT 20</th>
<th>PRECINCT 30</th>
<th>PROVISIONAL</th>
<th>TOTALS</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>VBM</td>
<td>PRCT</td>
<td>VBM</td>
<td>PRCT</td>
<td>VBM</td>
<td>PRCT</td>
</tr>
<tr>
<td>for MEMBER OF CITY COUNCIL</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CAROL PIRSZTUK</td>
<td>164</td>
<td>242</td>
<td>426</td>
<td>502</td>
<td>394</td>
<td>407</td>
</tr>
<tr>
<td>DON BRANN</td>
<td>128</td>
<td>141</td>
<td>301</td>
<td>323</td>
<td>278</td>
<td>268</td>
</tr>
<tr>
<td>DREW BOYLES</td>
<td>210</td>
<td>264</td>
<td>496</td>
<td>511</td>
<td>430</td>
<td>419</td>
</tr>
<tr>
<td>MARIE FELLHAUER</td>
<td>124</td>
<td>163</td>
<td>260</td>
<td>273</td>
<td>220</td>
<td>197</td>
</tr>
<tr>
<td>DAVID ATKINSON</td>
<td>96</td>
<td>81</td>
<td>166</td>
<td>123</td>
<td>143</td>
<td>83</td>
</tr>
<tr>
<td>for CITY CLERK</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>TRACY WEAVER</td>
<td>216</td>
<td>256</td>
<td>508</td>
<td>518</td>
<td>445</td>
<td>398</td>
</tr>
<tr>
<td>for CITY TREASURER</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CRISTA BINDER</td>
<td>214</td>
<td>249</td>
<td>501</td>
<td>501</td>
<td>442</td>
<td>395</td>
</tr>
<tr>
<td>for MEASURE B</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>YES</td>
<td>200</td>
<td>226</td>
<td>484</td>
<td>473</td>
<td>432</td>
<td>382</td>
</tr>
<tr>
<td>NO</td>
<td>84</td>
<td>114</td>
<td>161</td>
<td>209</td>
<td>127</td>
<td>153</td>
</tr>
<tr>
<td>NUMBER OF VOTES CAST</td>
<td>1436</td>
<td>1736</td>
<td>3303</td>
<td>3433</td>
<td>2911</td>
<td>2702</td>
</tr>
<tr>
<td>VOTER TURNOUT</td>
<td>291</td>
<td>349</td>
<td>665</td>
<td>694</td>
<td>579</td>
<td>549</td>
</tr>
<tr>
<td>REGISTERED VOTERS</td>
<td>10,825</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

The City Clerk has conducted a manual tally of 1% of the precincts, or one total precinct in accordance with 15360 of the California Elections Code. The results of the manual tally are as follows:

<table>
<thead>
<tr>
<th></th>
<th>Machine Tally</th>
<th>Hand Tally</th>
<th>Difference</th>
<th>Resolved</th>
</tr>
</thead>
<tbody>
<tr>
<td>for MEMBER OF CITY COUNCIL</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CAROL PIRSZTUK</td>
<td>2467</td>
<td>2467</td>
<td></td>
<td></td>
</tr>
<tr>
<td>DON BRANN</td>
<td>1642</td>
<td>1642</td>
<td></td>
<td></td>
</tr>
<tr>
<td>DREW BOYLES</td>
<td>2686</td>
<td>2686</td>
<td>0</td>
<td>Over mark not highlighted</td>
</tr>
<tr>
<td>MARIE FELLHAUER</td>
<td>1451</td>
<td>1450</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>DAVID ATKINSON</td>
<td>800</td>
<td>800</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>for CITY CLERK</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>TRACY WEAVER</td>
<td>2697</td>
<td>2701</td>
<td>4</td>
<td>Blue ink not highlighted</td>
</tr>
<tr>
<td>for CITY TREASURER</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CRISTA BINDER</td>
<td>2650</td>
<td>2650</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>for MEASURE B</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>YES</td>
<td>2534</td>
<td>2534</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>NO</td>
<td>996</td>
<td>996</td>
<td>0</td>
<td></td>
</tr>
</tbody>
</table>
AGENDA DESCRIPTION:
Consideration and possible action regarding the administering of the Oath of Office to the Council Members Elect, City Clerk Elect and City Treasurer Elect.  
(Fiscal Impact: None)

RECOMMENDED COUNCIL ACTION:
(1) Deputy City Clerk II presents Certificate of election and administers oath of office to City Clerk elect;
2) City Clerk presents Certificate of Election and administers oath office to City Council Members elect and City Treasurer elect;
(3) Comments from newly seated Council Members;
(2) Alternatively, discuss and take other action related to this item.

ATTACHED SUPPORTING DOCUMENTS:

FISCAL IMPACT: None

Amount Budgeted: $ 
Additional Appropriation: No 
Account Number(s):

ORIGINATED BY: Tracy Weaver
REVIEWED BY: Tracy Weaver
APPROVED BY: Greg Carpenter, City Manager

BACKGROUND AND DISCUSSION:

Election Code Section 10265 states that the Elections Official (City Clerk) shall immediately sign and deliver to each person elected a certificate of election. He or she shall also administer to each person elected the oath of office prescribed in the California Constitution.
AGENDA STATEMENT

AGENDA DESCRIPTION:
Consideration and possible action regarding election of Mayor and Mayor Pro Tem by seated Council Members. (Fiscal Impact: None)

RECOMMENDED COUNCIL ACTION:
(1) Clerk receives nominations for Mayor;
(2) Mayor receives nominations for Mayor Pro Tem;
(2) Alternatively, discuss and take other action related to this item.

ATTACHED SUPPORTING DOCUMENTS:
Copy of Government Code Section 36801

FISCAL IMPACT: None
Amount Budgeted: $  
Additional Appropriation: No  
Account Number(s):

ORIGINATED BY: Tracy Weaver
REVIEWED BY: Tracy Weaver
APPROVED BY: Greg Carpenter, City Manager

BACKGROUND AND DISCUSSION:
Government Code Section 36801 states that the City Council shall meet at the meeting at which the declaration of the election results for a general municipal election is made and, following the declaration of the election results and the installation of elected officials, choose one of its members as Mayor and one of its members as Mayor Pro Tempore.
36801. The city council shall meet at the meeting at which the declaration of the election results for a general municipal election is made pursuant to Sections 10262 and 10263 of the Elections Code and, following the declaration of the election results and the installation of elected officials, choose one of its number as mayor, and one of its number as mayor pro tempore.
AGENDA DESCRIPTION:
Consideration and possible action to change the current practice of electing a Mayor and Mayor Pro-tem for two-year terms and instead, to have these positions appointed on an annual basis using a set rotation. (Fiscal Impact: None)

RECOMMENDED COUNCIL ACTION:
1. Direct staff to make the appropriate changes to the Municipal Code to allow the annual rotation of the positions of Mayor and Mayor Pro Tem.
2. Alternatively, discuss and take other action related to this item.

ATTACHED SUPPORTING DOCUMENTS:

FISCAL IMPACT: $

Amount Budgeted: N/A
Additional Appropriation: N/A
Account Number(s):

PREPARED BY: Greg Carpenter, City Manager
REVIEWED BY: Mike Dugan, Council Member and Carol Pirsztuk, Council Member
APPROVED BY: Mark Hensley, City Attorney

BACKGROUND & DISCUSSION:
This request was made independently to the City Manager by both Council Members Dugan and Pirsztuk. Council Member Pirsztuk provided the methodology for rotation suggested below:

- To be elected Mayor, a Council Member must have been on the council for at least one year.
- A Council Member can only be elected to a one-year Mayor term during their four-year Council term.
- It is recommended, however, not required, that the rotation for Mayorship is based on the number of votes received during the election process.
- Any member of the Council can opt-out or defer their rotation.

The objective of this change is to provide all Council Members the opportunity to become Mayor and Mayor Pro-tem, as well as neutralize and equalize the Council. Also, this change will enable the Mayor to provide focused leadership, vision, and energy during a one-year term and will mitigate burnout.

Note: Currently Manhattan Beach and Hermosa Beach have elections every 9 ½ months. Culver City, Lomita, Palos Verdes, and Rancho Palos Verdes have elections annually.