FY 2017-18 1st Quarter Strategic Work Plan & KPIs Update

Presented by: Director of Finance, Joseph Lillio   February 6, 2018
First Quarter Update on the Strategic Work Plan for FY 2017-18

- There are a total of 30 priority activities (City Council top priorities) identified on the FY 2017-18 strategic work plan
- 26 work plan items (status of **GREEN**) have either already been successfully implemented or are under way to be completed in the current fiscal year
  - This represents 87% of the total work plan items
- 4 work plan items (status of **YELLOW**) are on track to begin by fiscal year end 2017-18 or early 2018-19 and to be fully completed in FY 2018-19
  - This represents 13% of the total work plan items
- At this time there are no work plan items (status of **RED**) to be temporarily deferred for implementation or permanently removed from the strategic work plan
Key highlights of the work plan items with status of GREEN

- PD has plans to Implement a new Automated License Plate Reader (ALPR) system upon approval from LA City
- HR released the Employee Survey in January 2018
- PW has begun planning of the bikeway design and ADA ramps
- Recreation & Parks has begun recruitment for positions at the new Aquatic Center, and is on track to be operational in Summer 2018
- The City filled a full-time Information Systems Director position
- City Council adopted a streamlined purchasing policy in December
Key highlights of the work plan items with status of **GREEN**

- City Manager’s Office continues to expand the City e-newsletter with growth of new readership of ~1500 subscribers. Engagement beat industry average by 25%.

- Planning & Building Safety - City Council adopted a new Accessory Dwelling Unit (ADU) Ordinance & will present periodic status (monitoring) updates to Council.

- The Lakes Task Force is developing an RFP to be released in March 2018 to address the future of the Lakes Golf Course.

- The City Council has authorized the refinancing of three pension plans and budgeted for an additional payment towards the pension liability, resulting in a total pension liability reduction to the City of $2.8M.
Work plan items with status of **YELLOW**

- The 4 work plan items with status of **YELLOW** will be carried over to FY 2018-19 and are on track to be fully completed in FY 2018-19
Work Plan Status Conclusion

- Staff will continue to monitor and report out the progress of the prior activities as identified in the adopted Strategic Plan.
- As priority activities become completed, staff will begin working on the other activities as identified in the adopted Strategic Plan and begin reporting out the progress of these other activities.
- Staff will continue to review and evaluate KPIs.
Some key highlights in the first quarter KPI report are:

- There is a new reporting format for the report – more of a dashboard reporting format
- Tracking KPIs began in Feb. 2017, resulting in a comparison of 1st Q FY 17-18 to 4th Q FY 16-17
- The City started a robust emergency services training program where 85% of City staff have attended at least one Disaster Worker Training session
- The direct commercial vacancy rate dropped below 10% for the first time since post Great Recession
- For the first time, there were 1,276 online business license renewals in the month of December
- Staff will continue to enhance the KPI reporting in subsequent quarters