Civic Day Internship

Katherine Kakuske
Supervisors: Shaunna Hunter & Katrena Woodson
El Segundo Teen Center

GABIT Tournament
Basketball tournament containing about 16 teams, with about 5 players per team.

Responsibilities as Teen Center Workers
Providing equipment for teens, such as basketballs, pool cues, etc. Workers at the Teen Center help teens follow the rules and respect the facility. Also engage with the teens to ensure a safe and welcome environment.

Teen Center Camps
Teen Center camps are organized by Shaunna Hunter, and are available for kids ages 11-14. Kids play bag-o, volleyball games, basketball, and enjoy the indoor activities. Trips to Mulligan, The Plunge, etc.

GOAL:
The goal of the El Segundo Teen Center is to provide a safe and engaging environment, where parents can feel comfortable with their kids being here. We want teens to enjoy themselves and trust that they are in good hands at the El Segundo Teen Center.
Joslyn Center

Meals On Wheels
For a small donation, the Joslyn Center will deliver meals straight to your door.

Dial-A-Ride
Plan for the Dial-A-Ride bus to take you anywhere in El Segundo you would like.

Beach Shuttle
Shuttles with several stops that transport directly to El Porto Beach. $1

Doctor Dial-A-Ride
Free rides to Doctor appointments anywhere in the South Bay. Runs every Thursday.
The Checkout Building and Clubhouse both demonstrated their new software for scheduling events. Now, all events can be planned and booked through a website that already has every Rec Park ID member in the system, and allows the payment process and organization to run more efficiently. They explained the difficulty some workers face from switching from paper to electronic, however expressed their satisfaction with their latest transition.
<table>
<thead>
<tr>
<th>Urho Saari Swim Stadium</th>
<th>Family Campout</th>
<th>Farmer’s Market</th>
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<tbody>
<tr>
<td>60-100 Lifeguards, all of which must be CPR, First Aid, and Lifeguard certified, Pumpkin Activity, Lifeguard Certification (CPR, First Aid, Lifeguard), Moana activity, Swim Classes 1:5 ratio, lottery for kids, New Swimming Pool</td>
<td>25 workers, Take out grills, set up tables, booths and games for kids, Making beads and necklaces for kids, braiding shirts together, Line of families waiting outside for campout</td>
<td>Took a tour of Farmer’s Market, and learned to understand the process of booths being scheduled and set up. Partnered with staff at Manager’s Booth to promote events.</td>
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<td>Toured Facility</td>
<td>Helped set up, take out grills, arts &amp; crafts supplies, activities, and set up food stations</td>
<td>Sat at Manager’s Booth</td>
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<td>Discussed Future Plans with New Swimming Stadium</td>
<td>During the cookout: Helped kids with arts &amp; crafts activities</td>
<td>Promoted Back-To-School Mini Carnival</td>
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Teen Center Art Show

**Objective:**

The Teen Center Art Show presents an opportunity for young artists to promote their work and express their art. By limiting the artists to El Segundo Residents and locals of the South Bay, we provided the opportunity for more locals showcase their artwork. Additionally, the Teen Center Art Show allowed for residents of all ages to experience what the Teen Center is all about. With ESMoA and the El Segundo Public Library partnering with the Teen Center, attendees were also able to attend their booths, and discover the upcoming events happening at ESMoA and the El Segundo Public Library.
Teen Center Art Show: Timeline

- **August 10**: Meeting with ESMoA
  Discussed with staff and volunteers at ESMoA regarding plans for the show, as well as promotional ideas and art setup.

- **August 15**: Partnership with El Segundo Public Library
  El Segundo Public Library donated about 35 books for a “Don’t Judge A Book By Its Cover” activity, and set up arts and crafts table for younger attendees.

- **August 16**: Confirm Artists
  13 total artists: poetry, photography, painting, collage, pastel, drawing, podcast host.

- **August 20-23**: Promotion/Advertisement
  Worked with the city of El Segundo to help promote flyer. Displayed flyers at The Plunge. Support from Dr. Hawn at ESHS.
Results

- 50-70 attendees
- 13 local artists ages 14-20
- Ping pong, air hockey, free refreshments, snacks and pizza
Future Goals for Teen Center Art Show:

- Earlier planning to allow for better advertisement
- Help promote art at the El Segundo High School
- Diversify age groups in attendance
Back to School Carnival

- El Segundo Public Library
- September 11th, 3-5pm
- After school one time drop in activity where students can play a wide range of board games and interactive games to win to tickets and collect prizes
- Entire event was free: snacks, refreshments, displayed a movie
- 100-115 attendees

Objective: Provide an opportunity for kids to interact with new people, as well as play with their friends in a safe environment. Additionally, we wanted student volunteers to help interact with the kids, as well as answer any questions they may have about going back to school or give them advice.
Developed and scheduled ideas for Teen Read Week/Fall Program

Developed and drafted various ideas and activities for teens to participate in during the Teen Read Week. These activities range from cookie decorating, to slime, vision board collages, and an escape room! Draft of activities include price per activity, brief description of event, date of event, and supplies needed.
Teen Read Week E-Reader Giveaway Contest

Drafted guidelines for the first ever E-Reader competition, in which students of ESMS & ESHS can submit their artwork for a chance to win a brand new E-Reader tablet. In guidelines states the theme of which the artwork must abide by, general rules, prizes, and submission due and winner announcement.

Library Survey for ESHS Students

10 questions survey, either multiple choice or short answer. Questions are aimed to get a better idea of what students primarily use at the library, as well as what we can improve on in terms of facilities, finding interests in clubs and activities.
Reflection

- Civic Day Internship was the first internship of its kind, and I am grateful for the opportunity to be a part of the El Segundo staff and help contribute to my community.
- First experience in a professional work environment
  - Meetings
  - Planning/Facilitating Events
- Learn about planning of events & everything behind El Segundo facilities
- Thank you for this opportunity!