The City Council, with certain statutory exceptions, can only take action upon properly posted and listed agenda items. Any writings or documents given to a majority of the City Council regarding any matter on this agenda that the City received after issuing the agenda packet are available for public inspection in the City Clerk’s office during normal business hours. Such Documents may also be posted on the City's website at www.elsegundo.org and additional copies will be available at the City Council meeting.

Unless otherwise noted in the Agenda, the Public can only comment on City-related business that is within the jurisdiction of the City Council and/or items listed on the Agenda during the Public Communications portions of the Meeting. Additionally, the Public can comment on any Public Hearing item on the Agenda during the Public Hearing portion of such item. The time limit for comments is five (5) minutes per person.

Before speaking to the City Council, please come to the podium and state: Your name and residence and the organization you represent, if desired. Please respect the time limits.

Members of the Public may place items on the Agenda by submitting a Written Request to the City Clerk or City Manager’s Office at least six days prior to the City Council Meeting (by 2:00 p.m. the prior Tuesday). The request must include a brief general description of the business to be transacted or discussed at the meeting. Playing of video tapes or use of visual aids may be permitted during meetings if they are submitted to the City Clerk two (2) working days prior to the meeting and they do not exceed five (5) minutes in length.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact City Clerk, 524-2305. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

MEETING OF THE EL SEGUNDO CITY COUNCIL
TUESDAY, MARCH 5, 2019 – 5:00 PM

5:00 P.M. SESSION

CALL TO ORDER

ROLL CALL

PUBLIC COMMUNICATION – (Related to City Business Only – 5 minute limit per person, 30 minute limit total) Individuals who have received value of $50 or more to communicate to the City Council on behalf of another, and employees speaking on behalf of their employer, must so identify themselves prior to addressing the City Council. Failure to do so shall be a misdemeanor and punishable by a fine of $250.
SPECIAL ORDER OF BUSINESS:

CLOSED SESSION:

The City Council may move into a closed session pursuant to applicable law, including the Brown Act (Government Code Section §54960, et seq.) for the purposes of conferring with the City's Real Property Negotiator; and/or conferring with the City Attorney on potential and/or existing litigation; and/or discussing matters covered under Government Code Section §54957 (Personnel); and/or conferring with the City’s Labor Negotiators; as follows:

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Gov’t Code §54956.9(d)(1): -5- matters

1. Galloway v. City of El Segundo, Los Angeles Superior Court Case No. BC709378
2. Sarrafiesh v. City of El Segundo, Workers Compensation Appeals Board Case No. ADJ 10068763, etc.
3. Nixt v. City of El Segundo, Workers Compensation Appeals Board Case No. ADJ 9802836
4. Whitehead v. City of El Segundo, Workers Compensation Appeals Board Case No. ADJ 11048959
5. Hatcher v. City of El Segundo, Workers Compensation Appeals Board Case No. ADJ (To Be Assigned)

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Government Code §54956.9(d)(2): -0- matters.


DISCUSSION OF PERSONNEL MATTERS (Gov’t Code §54957): -0- matters

APPOINTMENT OF PUBLIC EMPLOYEE (Gov’t. Code § 54957): -0- matter
PUBLIC EMPLOYMENT (Gov't Code § 54957) -1- matter

1. City Manager

CONFERENCE WITH REAL PROPERTY NEGOTIATOR (Gov't Code §54956.8): -0- matters

CONFERENCE WITH CITY'S LABOR NEGOTIATOR (Gov't Code §54957.6): -6- matters

1. Employee Organizations: Police Management Association; Police Support Services Employees Association; Supervisory, Professional Employees Association; City Employee Association; and Executive and Management/Confidential Employees (unrepresented groups).

Agency Designated Representative: Irma Moisa Rodriguez, City Manager, Greg Carpenter and Human Resources Director.
The City Council, with certain statutory exceptions, can only take action upon properly posted and listed agenda items. Any writings or documents given to a majority of the City Council regarding any matter on this agenda that the City received after issuing the agenda packet, are available for public inspection in the City Clerk's office during normal business hours. Such Documents may also be posted on the City's website at www.elsegundo.org and additional copies will be available at the City Council meeting.

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REGULAR MEETING OF THE EL SEGUNDO CITY COUNCIL
TUESDAY, MARCH 5 - 7:00 P.M.

7:00 P.M. SESSION

CALL TO ORDER

INVOCATION – Pastor George Lopez, The Bridge Church

PLEDGE OF ALLEGIANCE – Mayor Pro Tem Pirsztuk

PRESENTATIONS

b) Proclamation – ESHS Boys’ Soccer Team CIF Champions

c) Presentation – Treasury Department Investment Portfolio Report and Year in Review.

ROLL CALL

PUBLIC COMMUNICATIONS – (Related to City Business Only – 5 minute limit per person, 30 minute limit total) Individuals who have received value of $50 or more to communicate to the City Council on behalf of another, and employees speaking on behalf of their employer, must so identify themselves prior to addressing the City Council. Failure to do so shall be a misdemeanor and punishable by a fine of $250. While all comments are welcome, the Brown Act does not allow Council to take action on any item not on the agenda. The Council will respond to comments after Public Communications is closed.

CITY COUNCIL COMMENTS – (Related to Public Communications)

A. PROCEDURAL MOTIONS

Consideration of a motion to read all ordinances and resolutions on the Agenda by title only.

Recommendation – Approval.

B. SPECIAL ORDERS OF BUSINESS (PUBLIC HEARING)

C. UNFINISHED BUSINESS

D. REPORTS OF COMMITTEES, COMMISSIONS AND BOARDS

E. CONSENT AGENDA

All items listed are to be adopted by one motion without discussion and passed unanimously. If a call for discussion of an item is made, the item(s) will be considered individually under the next heading of business.
1. Warrant Numbers 3024874 through 3024963 and 9000821 through 9000821 on Register No. 10a in the total amount of $369,135.70 and Wire Transfers from 2/11/19 through 2/17/19 in the total amount of $2,240,442.18. Warrant Numbers 3024964 through 3025055 and 9000822 through 9000823 on Register No. 10b in the total amount of $413,586.96 and Wire Transfers from 2/18/2019 through 2/24/2019 in the total amount of $269,159.77.

Recommendation – Approve Warrant Demand Register and authorize staff to release. Ratify Payroll and Employee Benefit checks; checks released early due to contracts or agreement; emergency disbursements and/or adjustments; and wire transfers.


Recommendation – 1) Approval

3. Consideration and possible action to adopt a Resolution approving Plans and Specifications for the El Segundo Boulevard Parking Pilot Project (narrowing travel lanes and eliminating shoulder on north side of street between Sheldon Street and Main Street to provide additional parking), Project No. PW 19-15, to authorize staff to advertise the project for construction bids.

(Fiscal Impact: To Be Determined)

Recommendation – 1) Adopt the attached Resolution approving the Plans and Specifications for the El Segundo Boulevard Parking Pilot project, Project No. PW 19-15; 2) Authorize staff to advertise the project for construction bids; 3) Alternatively, discuss and take other action related to this item.

4. Consideration and possible action regarding a request to allow a new restaurant (BURGERIM) to serve beer and wine for on-site consumption. BURGERIM is located at 831 North Douglas Street, within the Corporate Campus Specific Plan area. EA 1238 AUP 18-09. Applicant: FLOMAE, LLC.

(Fiscal Impact: None)

Recommendation – 1) Receive and file this report without objecting to the issuance of the alcohol permit for the new restaurant at 831 North Douglas Street; 2) Alternatively, discuss and take other action related to this item.
5. Consideration and possible action to award a standard Public Works Contract to G2K Construction for the Campus El Segundo Shade Structure Project (installation of shade structures on soccer fields) at 2201 E. Mariposa Ave., Project No. PW 18-28. (Fiscal Impact: $121,700.00)

Recommendation – 1) Authorize the City Manager to execute a standard Public Works Contract, in a form approved by the City Attorney, with G2K Construction in the amount of $110,700, for the Campus El Segundo Shade Structure Project, Project No. PW 18-28, and authorize an additional $11,000 for construction related contingencies; 2) Alternatively, discuss and take other action related to this item.

6. Consideration and possible action to amend the standard Public Works Contract with Corral Construction & Development, Inc. for the Library Wi-Fi and Reading Lounge Renovation Project, Project No. PW18-04. (Fiscal Impact: $37,368.00)

Recommendation – 1) Authorize the City Manager to amend the standard Public Works Contract, in a form approved by the City Attorney, with Corral Construction & Development Inc. for additional work in the amount of $33,968.00 and approve an additional construction contingency of $3,400; 2) Alternatively, discuss and take other action related to this item.

7. Consideration and possible action to adopt a Resolution approving the Plans and Specifications for Class III Bike Routes to be located on Main St.; Grand Ave.; Nash St. from Imperial Hwy. to El Segundo Blvd.; El Segundo Blvd. from Loma Vista St. to Main St.; Loma Vista St. from Grand Ave. to Binder Pl.; and Utah Ave. from Douglas St. to Aviation Blvd., Project No. PW 19-03. (Fiscal Impact: To Be Determined)

Recommendation – 1) Adopt the Resolution approving the Plans and Specification for Class III Bike Routes, Project No. PW 19-03; 2) Alternatively, discuss and take other action related to this item.

8. Consideration and possible action to adopt a Resolution for the City to opt out of the California Congestion Management Program (CMP). (Fiscal Impact: None)

Recommendation – 1) Adopt the resolution electing the City to be exempt from the Congestion Management Program; 2) Alternatively, discuss and take other action related to this item.
9. Consideration and possible action to adopt a Resolution approving plans and specifications for FY 18/19 Pavement Rehabilitation at Center St. and Maple Ave., Project No. PW 19-01, and authorize staff to advertise the project for receipt of construction bids (Fiscal Impact: TBD)

Recommendation – 1) Adopt the attached Resolution approving plans and specifications for FY 18/19 Pavement Rehabilitation at Center St. and Maple Ave., Project No. PW 19-01; 2) Authorize staff to advertise the project for receipt of construction bids; 3) Alternatively, discuss and take other action related to this item.

10. Consideration and possible action regarding approval of an amendment to the Prosum Technology Services Agreement No. 5346 for technical consulting, business analysis and project management services for the Information Systems Department. (Fiscal Impact: $600,000.00)

Recommendation – 1) Authorize the City manager to execute a contract amendment, in a form approved by the City Attorney, with Prosum Technology Services to provide technical consulting services and temporary business analysts and project management staffing for the Information Systems Department; 2) Alternatively, discuss and take other action related to this item.

F. NEW BUSINESS

11. Consideration and possible action to receive an informational report on the quarterly update for the Strategic Work Plan for the first quarter of Fiscal Year (FY) 2018-19. (Fiscal Impact: None)

Recommendation – 1) Receive and file an informational report on the Strategic Work Plan for the first quarter of FY 2018-19; 2) Alternatively, discuss and take other action related to this item.

G. REPORTS – CITY MANAGER

H. REPORTS – CITY ATTORNEY

I. REPORTS – CITY CLERK

J. REPORTS – CITY TREASURER

K. REPORTS – CITY COUNCIL MEMBERS
Council Member Pimentel –

Council Member Nicol –

Council Member Brann –

12. Consideration and possible action to clarify the direction to staff related to selection of user groups for the City of El Segundo – Wiseburn Unified School District Aquatics Center (2240 E. Grand Avenue).

(Fiscal Impact: None)

Recommendation – 1) Discuss and provide clear direction on either (1) how heavily to weigh each decision-making criteria, (2) further define the criteria, and/or (3) select specific user groups to allocate space to on a priority basis; 2) Alternatively, discuss and take other action related to this item.

Mayor Pro Tem Pirsztuk –

Mayor Boyles –

13. Consideration and possible action to amend the Municipal Code to change the starting time of City Council Meetings.

(Fiscal Impact: N/A)

Recommendation – 1) Direct staff to prepare an ordinance amending the Municipal Code to change the starting time of City Council meetings; 2) Alternatively, discuss and take other action related to this item.

PUBLIC COMMUNICATIONS – (Related to City Business Only – 5 minute limit per person, 30 minute limit total) Individuals who have receive value of $50 or more to communicate to the City Council on behalf of another, and employees speaking on behalf of their employer, must so identify themselves prior to addressing the City Council. Failure to do so shall be a misdemeanor and punishable by a fine of $250. While all comments are welcome, the Brown Act does not allow Council to take action on any item not on the agenda. The Council will respond to comments after Public Communications is closed.

MEMORIALS –

CLOSED SESSION
The City Council may move into a closed session pursuant to applicable law, including the Brown Act (Government Code Section §54960, et seq.) for the purposes of conferring with the City’s Real Property Negotiator; and/or conferring with the City Attorney on potential and/or existing litigation; and/or discussing matters covered under Government Code Section §54957 (Personnel); and/or conferring with the City’s Labor Negotiators.

REPORT OF ACTION TAKEN IN CLOSED SESSION (if required)

ADJOURNMENT

POSTED:

DATE: 2-21-19

TIME: 3:45 pm

NAME: [Signature]
WHEREAS, In 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, Arbor Day celebrated nationally on March 7th, 2019 will be commemorated by the City of El Segundo with a Tree Care Celebration on April 13, 2019; and

WHEREAS, This holiday was first observed with the planting of more than a million trees in Nebraska and is now observed throughout the nation and the world; and

WHEREAS, Trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce life-giving oxygen, and provide habitat for wildlife; and

WHEREAS, Trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, and wherever trees are planted, they are a source of life, joy and spiritual renewal that bring people together as neighbors; and

WHEREAS, As a result of our City’s commitment to its community forest, El Segundo has been named a Tree City USA since 2003; and

WHEREAS, El Segundo Arbor Day celebration events have been presented annually since 1988 by local youth; and 2019 marks the second year of a renewed partnership with **TREE MUSKETEERS, THE NEXT GENERATION**; and

WHEREAS, **TREE MUSKETEERS, THE NEXT GENERATION** in partnership with the City of El Segundo, its conscientious business citizens, service clubs and residents tall or small will care for trees in Memory Row on April 13, 2019 at 10:00 AM in observance of El Segundo’s 32nd Arbor Day Celebration; and

WHEREAS, This Arbor Day project further signifies the City of El Segundo’s commitment to the community, the environment, and the fight against global warming.

NOW, THEREFORE, the Mayor and members of the City Council of the City of El Segundo, California, join with communities in proclaiming **National Arbor Day as March 7th, 2019** and invite all citizens to join **TREE MUSKETEERS, THE NEXT GENERATION** to otherwise honor all trees and the young people of our community for the important roles they play in improving our hometown quality of life.
Proclamation

ESHS Boys' Soccer Team CIF Champions
AGENDA DESCRIPTION:
Presentation of Investment Portfolio Report and the Year in Review
(Fiscal Impact: None)

RECOMMENDED COUNCIL ACTION:
1. Receive and File
2. Alternatively, discuss and take other possible action related to this item.

ATTACHED SUPPORTING DOCUMENTS:
Investment Portfolio Report – December, 2018

FISCAL IMPACT: None
Amount Budgeted: N/A
Additional Appropriation: N/A
Account Number(s): N/A

STRATEGIC PLAN:
Goal: 5 Champion Economic Development & Fiscal Sustainability
Objective: 3 The City will maintain a stable, efficient, and transparent financial environment

ORIGINATED BY: Dino Marsocci, Deputy City Treasurer II
REVIEWED BY: Crista Binder, Treasurer
APPROVED BY: Greg Carpenter, City Manager

BACKGROUND AND DISCUSSION:
The Treasury Department presents the December, 2018 Investment Portfolio Report, which provides a status of Treasury Investment activities and related economic indicators.

This report will be created and submitted to Council on a quarterly basis. The report will also be posted to the City’s web site under the Treasury Department.
City of El Segundo
Office of the City Treasurer

Date: March 5, 2019
From: Office of the City Treasurer
To: El Segundo City Council
RE: Investment Portfolio Report – As of December 31, 2018

Introduction:

This report will serve as a summary for the City of El Segundo’s Treasury Department investment reporting, compliance, investment environment and future plans; as well as subsidiary schedules which will support the Portfolio Summary and provide additional analysis of our investments.

Investment Summary:

The investments as of December 31, 2018 are as follows:

<table>
<thead>
<tr>
<th>December Portfolio Summary</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Security Type</strong></td>
</tr>
<tr>
<td>Reserve Portfolio</td>
</tr>
<tr>
<td>Government</td>
</tr>
<tr>
<td>Municipal Bonds</td>
</tr>
<tr>
<td>Corp. Bonds</td>
</tr>
<tr>
<td>SUPRA's</td>
</tr>
<tr>
<td>CD's</td>
</tr>
<tr>
<td>Union Bank Trust</td>
</tr>
<tr>
<td>Liquidity Portfolio</td>
</tr>
<tr>
<td>Pacific Prem Bank CBD</td>
</tr>
<tr>
<td>CAMP - JPAP</td>
</tr>
<tr>
<td>LAIF Immediate</td>
</tr>
<tr>
<td>LAIF Sr. Housing</td>
</tr>
<tr>
<td>LAIF - LAWA</td>
</tr>
<tr>
<td>LAIF Subtotal</td>
</tr>
<tr>
<td>Total Invested</td>
</tr>
</tbody>
</table>

Trust Acct. Cash | 30,917.66 | 30,917.66 | 1.00 | 0.00% | 0.04% |
Chase Bank - Cash | 7,509,144.12 | 7,509,144.12 | 1.00 | 0.55% | 10.58% |
Total Portfolio | 71,524,736.14 | 71,005,644.13 | 2.24% | 100.00% |
The portfolio Breakdown by Short Term (< 1 year) and Long Term is:

<table>
<thead>
<tr>
<th></th>
<th>Short Term</th>
<th>Long Term</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Portfolio Value (Market)</td>
<td>$28,069,820</td>
<td>$35,426,680</td>
<td>$63,496,500</td>
</tr>
<tr>
<td>Effective Yield</td>
<td>2.111%</td>
<td>2.351%</td>
<td>2.245%</td>
</tr>
<tr>
<td>Average Wtd. Maturity</td>
<td>99 Days</td>
<td>2.62 Years</td>
<td>1.58 Years</td>
</tr>
</tbody>
</table>

The interest income received during the period was:

<table>
<thead>
<tr>
<th></th>
<th>Invested Cost</th>
<th>Interest Received</th>
<th>% Yield</th>
</tr>
</thead>
<tbody>
<tr>
<td>October</td>
<td>75,741,097</td>
<td>203,155.70</td>
<td>3.22%</td>
</tr>
<tr>
<td>November</td>
<td>74,255,439</td>
<td>95,206.39</td>
<td>1.54%</td>
</tr>
<tr>
<td>December</td>
<td>63,984,684</td>
<td>157,026.11</td>
<td>2.94%</td>
</tr>
<tr>
<td>Avg/Total</td>
<td>71,327,074</td>
<td>455,388.20</td>
<td>2.55%</td>
</tr>
</tbody>
</table>

*Note: the monthly fluctuation is because interest on most bonds is paid semi-annually, with LAIF paid quarterly, and some investments paid monthly.*

**Compliance:**

It is the intention of the City Treasurer’s office to ensure that our investments are in compliance with the maturity time limits and percentage allocation limits with all of our investments. The City is currently in compliance as demonstrated below:

<table>
<thead>
<tr>
<th>Investment Type</th>
<th>Maximum Maturity</th>
<th>Maximum Specified % of Portfolio</th>
<th>Minimum Quality Requirements</th>
<th>City of El Segundo Investments</th>
<th>In Compliance Y/N</th>
</tr>
</thead>
<tbody>
<tr>
<td>Local Agency Bonds</td>
<td>5 years</td>
<td>None</td>
<td>None</td>
<td>0.78%</td>
<td>Y</td>
</tr>
<tr>
<td>U. S Treasury Obligations</td>
<td>5 years</td>
<td>None</td>
<td>None</td>
<td>0.00%</td>
<td>Y</td>
</tr>
<tr>
<td>US Agency Obligations</td>
<td>5 years</td>
<td>None</td>
<td>None</td>
<td>25.94%</td>
<td>Y</td>
</tr>
<tr>
<td>Negotiable Certificates of Deposit</td>
<td>5 years</td>
<td>30%</td>
<td>None</td>
<td>22.99%</td>
<td>Y</td>
</tr>
<tr>
<td>Medium Term Notes</td>
<td>5 years</td>
<td>15%</td>
<td>&quot;A&quot; Rating</td>
<td>15.36%</td>
<td>Y *</td>
</tr>
<tr>
<td>Collateralized Bank Deposits</td>
<td>5 years</td>
<td>None</td>
<td>None</td>
<td>0.00%</td>
<td>Y</td>
</tr>
<tr>
<td>Local Agency Investment Fund (LAIF)</td>
<td>N/A</td>
<td>None</td>
<td>None</td>
<td>5.26%</td>
<td>Y</td>
</tr>
<tr>
<td>SUPRA Nationals</td>
<td>5 years</td>
<td>10%</td>
<td>&quot;A A A&quot; Rating</td>
<td>2.77%</td>
<td>Y</td>
</tr>
<tr>
<td>Commercial Paper</td>
<td>5 years</td>
<td>10%</td>
<td>&quot;A-1/A&quot; Rating</td>
<td>0.00%</td>
<td>Y</td>
</tr>
<tr>
<td>Joint Powers Authority Pool</td>
<td>N/A</td>
<td>30%</td>
<td>Multiple</td>
<td>16.28%</td>
<td>Y</td>
</tr>
</tbody>
</table>

*Although % is greater than maximum specified, we were in compliance when investments were purchased.*
<table>
<thead>
<tr>
<th>Investment Type</th>
<th>Issuer</th>
<th>Maximum % of Portfolio</th>
<th>Minimum Quality Requirements</th>
<th>S&amp;P Rating</th>
<th>City of El Segundo Investments</th>
<th>In Compliance Y/N</th>
<th>MARKET VALUE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Medium Term Notes</td>
<td>TOTAL</td>
<td>15%</td>
<td>&quot;A&quot; Rating</td>
<td>A</td>
<td>15.35% Y</td>
<td></td>
<td>10,898,886</td>
</tr>
<tr>
<td>Medium Term Notes</td>
<td>AMERICAN HONDA FINANCE</td>
<td>3%</td>
<td>&quot;A&quot; Rating</td>
<td>AA+</td>
<td>0.68% Y</td>
<td></td>
<td>989,745</td>
</tr>
<tr>
<td>Medium Term Notes</td>
<td>APPLE INC</td>
<td>3%</td>
<td>&quot;A&quot; Rating</td>
<td>A-</td>
<td>0.70% Y</td>
<td></td>
<td>483,465</td>
</tr>
<tr>
<td>Medium Term Notes</td>
<td>BANK OF AMERICA</td>
<td>3%</td>
<td>&quot;A&quot; Rating</td>
<td>A</td>
<td>0.70% Y</td>
<td></td>
<td>489,845</td>
</tr>
<tr>
<td>Medium Term Notes</td>
<td>BANK OF NEW YORK MELLON</td>
<td>3%</td>
<td>&quot;A&quot; Rating</td>
<td>A</td>
<td>0.69% Y</td>
<td></td>
<td>490,110</td>
</tr>
<tr>
<td>Medium Term Notes</td>
<td>BARCLAYS BANK PLC</td>
<td>3%</td>
<td>&quot;A&quot; Rating</td>
<td>A</td>
<td>0.69% Y</td>
<td></td>
<td>488,060</td>
</tr>
<tr>
<td>Medium Term Notes</td>
<td>CATERPILLAR FINANCIAL SVCS</td>
<td>3%</td>
<td>&quot;A&quot; Rating</td>
<td>AA-</td>
<td>1.40% Y</td>
<td></td>
<td>994,690</td>
</tr>
<tr>
<td>Medium Term Notes</td>
<td>CISCO SYSTEMS</td>
<td>3%</td>
<td>&quot;A&quot; Rating</td>
<td>A</td>
<td>0.70% Y</td>
<td></td>
<td>495,420</td>
</tr>
<tr>
<td>Medium Term Notes</td>
<td>DANAHER CORP.</td>
<td>3%</td>
<td>&quot;A&quot; Rating</td>
<td>A</td>
<td>0.68% Y</td>
<td></td>
<td>479,390</td>
</tr>
<tr>
<td>Medium Term Notes</td>
<td>HSBC USA, INC.</td>
<td>3%</td>
<td>&quot;A&quot; Rating</td>
<td>A</td>
<td>0.60% Y</td>
<td></td>
<td>424,448</td>
</tr>
<tr>
<td>Medium Term Notes</td>
<td>IBM CORPORATION</td>
<td>3%</td>
<td>&quot;A&quot; Rating</td>
<td>AA-</td>
<td>0.20% Y</td>
<td></td>
<td>142,217</td>
</tr>
<tr>
<td>Medium Term Notes</td>
<td>JOHNS HOPKINS HEALTH SYS</td>
<td>3%</td>
<td>&quot;A&quot; Rating</td>
<td>AA-</td>
<td>0.70% Y</td>
<td></td>
<td>495,025</td>
</tr>
<tr>
<td>Medium Term Notes</td>
<td>MICROSOFT CORP</td>
<td>3%</td>
<td>&quot;A&quot; Rating</td>
<td>AA-</td>
<td>0.70% Y</td>
<td></td>
<td>481,955</td>
</tr>
<tr>
<td>Medium Term Notes</td>
<td>NEW YORK LIFE GLOBAL</td>
<td>3%</td>
<td>&quot;A&quot; Rating</td>
<td>AA-</td>
<td>0.68% Y</td>
<td></td>
<td>485,105</td>
</tr>
<tr>
<td>Medium Term Notes</td>
<td>ORACLE CORPORATION</td>
<td>3%</td>
<td>&quot;A&quot; Rating</td>
<td>A</td>
<td>0.70% Y</td>
<td></td>
<td>496,005</td>
</tr>
<tr>
<td>Medium Term Notes</td>
<td>PACCAR FINANCIAL CORP</td>
<td>3%</td>
<td>&quot;A&quot; Rating</td>
<td>A</td>
<td>0.69% Y</td>
<td></td>
<td>493,410</td>
</tr>
<tr>
<td>Medium Term Notes</td>
<td>TOYOTA</td>
<td>3%</td>
<td>&quot;A&quot; Rating</td>
<td>AA-</td>
<td>0.70% Y</td>
<td></td>
<td>494,155</td>
</tr>
<tr>
<td>Medium Term Notes</td>
<td>TOYOTA MOTOR CREDIT CORP</td>
<td>3%</td>
<td>&quot;A&quot; Rating</td>
<td>AA-</td>
<td>0.70% Y</td>
<td></td>
<td>497,660</td>
</tr>
<tr>
<td>Medium Term Notes</td>
<td>US BANK NA</td>
<td>3%</td>
<td>&quot;A&quot; Rating</td>
<td>A</td>
<td>0.69% Y</td>
<td></td>
<td>492,670</td>
</tr>
<tr>
<td>Medium Term Notes</td>
<td>WALT DISNEY CO</td>
<td>3%</td>
<td>&quot;A&quot; Rating</td>
<td>A</td>
<td>1.38% Y</td>
<td></td>
<td>979,855</td>
</tr>
<tr>
<td>Supranational Obl.</td>
<td>TOTAL</td>
<td>10%</td>
<td>&quot;AAA&quot; Rating</td>
<td>A</td>
<td>2.77% Y</td>
<td></td>
<td>1,970,275</td>
</tr>
<tr>
<td>Supranational Obl.</td>
<td>IADB-INTER-AMERICAN DEV BANK</td>
<td>3%</td>
<td>&quot;AAA&quot; Rating</td>
<td>AAA</td>
<td>2.08% Y</td>
<td></td>
<td>1,473,545</td>
</tr>
<tr>
<td>Supranational Obl.</td>
<td>IBRD-INTERNATIONAL BANK FOR RECON &amp; DEV</td>
<td>3%</td>
<td>&quot;AAA&quot; Rating</td>
<td>AAA</td>
<td>0.70% Y</td>
<td></td>
<td>496,730</td>
</tr>
<tr>
<td>Commercial Paper</td>
<td>TOTAL</td>
<td>10%</td>
<td>&quot;A-1/4&quot; Rating</td>
<td>A-1</td>
<td>0.00% Y</td>
<td></td>
<td>16,324,900</td>
</tr>
<tr>
<td>Commercial Paper</td>
<td>TOTAL</td>
<td>30%</td>
<td>&quot;A-1/4&quot; Rating</td>
<td>A-1+</td>
<td>0.00% Y</td>
<td></td>
<td>11,561,333</td>
</tr>
<tr>
<td>CD/S</td>
<td>TOTAL</td>
<td>30%</td>
<td>&quot;A-1/4&quot; Rating</td>
<td>A-1+</td>
<td>0.00% Y</td>
<td></td>
<td>11,561,333</td>
</tr>
<tr>
<td>Joint Powers Auth. Pool</td>
<td>TOTAL</td>
<td>30%</td>
<td>&quot;A-1/4&quot; Rating</td>
<td>A-1+</td>
<td>0.00% Y</td>
<td></td>
<td>11,561,333</td>
</tr>
</tbody>
</table>

* Although % is greater than maximum specified, we were in compliance when investments were purchased.

## City of El Segundo - Treasury Department
### Continuing Education Tracking - As of December 31, 2018

<table>
<thead>
<tr>
<th>Requirement</th>
<th>YTD Hours</th>
<th>Excess/(Deficit)</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Treasurer</td>
<td>5.00</td>
<td>(5.00)</td>
<td>To attend GIOA 3/19</td>
</tr>
<tr>
<td>Deputy City Treasurer II</td>
<td>5.00</td>
<td>(5.00)</td>
<td>To attend GIOA 3/19</td>
</tr>
<tr>
<td>Deputy City Treasurer I</td>
<td>5.00</td>
<td>(5.00)</td>
<td>To attend CMTA 1/19</td>
</tr>
</tbody>
</table>

## Investment Environment:

During the fourth quarter of 2018, rates up to one year increased, however the yield curve then inverted out to three years, with the five year up, but still below the one year Treasury. As of February 25th, the rates are about the same as they were at December 31st, with the one year and five year slightly lower. The FOMC raised the Federal Funds Rate at the December meeting to 2.25-2.50%, and at this time the forecast is that the Fed may raise rates one time in 2019. The current expectation is for one increase or to hold steady for now, but this could change depending on the current economic data.

The graphs and charts below show some of the key interest rates on items we invest in. As rates are expected to rise over the next few years, we want to time our investments to take advantage of the increases as they occur.
Composite Bond Rates (as of 12/31/18)

US Treasury Bonds Rates

<table>
<thead>
<tr>
<th>Maturity</th>
<th>Yield</th>
<th>Yesterday</th>
<th>Last Week</th>
<th>Last Month</th>
</tr>
</thead>
<tbody>
<tr>
<td>3 Month</td>
<td>2.45</td>
<td>2.40</td>
<td>2.45</td>
<td>2.37</td>
</tr>
<tr>
<td>6 Month</td>
<td>2.56</td>
<td>2.48</td>
<td>2.52</td>
<td>2.52</td>
</tr>
<tr>
<td>2 Year</td>
<td>2.48</td>
<td>2.52</td>
<td>2.55</td>
<td>2.80</td>
</tr>
<tr>
<td>3 Year</td>
<td>2.46</td>
<td>2.50</td>
<td>2.56</td>
<td>2.83</td>
</tr>
<tr>
<td>5 Year</td>
<td>2.51</td>
<td>2.56</td>
<td>2.58</td>
<td>2.84</td>
</tr>
</tbody>
</table>


Cash Flow Analysis:

The chart below shows the historical cash flow for the last 12 months. We can see that the majority of our funds are received in the second quarter of the fiscal year, January thru March, primarily due to Business License Renewals and the annual Chevron Payment. We also receive Sales and UUT taxes during the first few months of the year as well.

Our investments will be purchased with the liquidity relative to our cash flow needs.

![Rolling 12 Month Cash Flow Analysis](chart)
This chart shows the net change in Cash as related to the Cash Flow Analysis above. Some of the larger disbursements occur in the third and fourth quarters of the fiscal year. During Q-3, March to June, we have a significant payment to CalPers for our Other Post-Employment Benefits, and in Q-4, July-September, a payment to ICRMA for our citywide insurance premiums, a large payment to CalPers for the pension Unfunded Accrued Liability, and a large infrastructure payment for roadwork which was completed several years ago. We have added the prior year to highlight the changes that have occurred this year.

**Additional Economic Indicators:**

*Economic Projections from September Meeting*

The Economic Indicators presented below are key items that the Federal Reserve will look at in deciding whether or not to change interest rates going forward.

The GDP, or Gross Domestic Product, represents the market value of all goods and services produced by the economy during the period measured, including personal consumption, government purchases, private inventories, paid-in construction costs and the foreign trade balance (exports are added, imports are subtracted). This is a key indicator the Federal Reserve will look at when deciding on interest rate changes. The target level for GDP is in the 2.5% to 3.5% range.

The Unemployment Rate shows the percentage of the labor force that is unemployed but seeking work. The target level for Unemployment is around 5.6%.

The PCE Inflation is the Personal Consumption Expenditures rate of inflation. This index is essentially a measure of goods and services targeted toward individuals and consumed by individuals. The long term
inflation target is around 2% per year. Core PCE Inflation excludes items such as food and energy due to the nature of their potential price swings.

<table>
<thead>
<tr>
<th>Fed Economic Projections (central tendencies as of December 2018)</th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Variable</td>
<td>2018</td>
<td>2019</td>
<td>2020</td>
<td>2021</td>
</tr>
<tr>
<td>Change in real GDP</td>
<td>3.0 - 3.1</td>
<td>2.3 - 2.5</td>
<td>1.8 - 2.0</td>
<td>1.5 - 2.0</td>
</tr>
<tr>
<td>September projection</td>
<td>3.0 - 3.2</td>
<td>2.4 - 2.7</td>
<td>1.8 - 2.1</td>
<td>1.6 - 2.0</td>
</tr>
<tr>
<td>Unemployment rate</td>
<td>3.7</td>
<td>3.5 - 3.7</td>
<td>3.5 - 3.8</td>
<td>3.6 - 3.9</td>
</tr>
<tr>
<td>September projection</td>
<td>3.7</td>
<td>3.4 - 3.6</td>
<td>3.4 - 3.8</td>
<td>3.5 - 4.0</td>
</tr>
<tr>
<td>PCE inflation</td>
<td>1.8 - 1.9</td>
<td>1.8 - 2.1</td>
<td>2.0 - 2.1</td>
<td>2.0 - 2.1</td>
</tr>
<tr>
<td>September projection</td>
<td>2.0 - 2.1</td>
<td>2.0 - 2.1</td>
<td>2.1 - 2.2</td>
<td>2.0 - 2.2</td>
</tr>
<tr>
<td>Core PCE inflation 4</td>
<td>1.8 - 1.9</td>
<td>2.0 - 2.1</td>
<td>2.0 - 2.1</td>
<td>2.0 - 2.1</td>
</tr>
<tr>
<td>September projection</td>
<td>1.9 - 2.0</td>
<td>2.0 - 2.1</td>
<td>2.1 - 2.2</td>
<td>2.0 - 2.2</td>
</tr>
<tr>
<td>Memo: Projected appropriate policy path</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Federal funds rate</td>
<td>2.4</td>
<td>2.6 - 3.1</td>
<td>2.9 - 3.4</td>
<td>2.6 - 3.1</td>
</tr>
<tr>
<td>September projection</td>
<td>2.1 - 2.4</td>
<td>2.9 - 3.4</td>
<td>3.1 - 3.6</td>
<td>2.9 - 3.6</td>
</tr>
</tbody>
</table>

Unemployment

![Chart showing unemployment rate over time](chart.png)

Source: [http://data.bls.gov/cpi-bin/surveymost7bls](http://data.bls.gov/cpi-bin/surveymost7bls)

Inflation:
Inflation Rates by Month

Average Inflation Rates by Year

Source: http://www.usinflationcalculator.com/inflation/current-inflation-rates/
Investment Strategy:

It is the City and City Treasurer’s policy to invest funds in accordance with the Investment Policy and to meet all legal requirements regarding the safeguarding of funds.

In the past we maintained a higher cash balance at the bank in order to offset our bank fees since our Earnings Credit rate was higher than the LAIF rate. Now that the LAIF interest rate exceeds our Earnings Credit rate we have lowered our bank balance and invested more short term funds in LAIF. We will now pay bank fees but earn more interest income, and will continue to monitor our cash flow needs in order to determine which investments will maximize return while providing the proper level of liquidity.

The Liquidity Schedule provides an overview of when our current investments are due to mature. We will plan our future investments to coordinate with these maturities in order to ensure a liquidity balance to our portfolio. The Investments by Security Type schedule provides an additional breakdown of how our funds are presently allocated.

The Portfolio Summary for the month is included as an attachment to this report.

Additional Notes:

The City has funds of $1,120,553.82 which belong to the El Segundo Senior Citizens Housing Fund and is now shown as its own LAIF balance. The applicable interest for this account is posted quarterly in the same manner as the regular City LAIF interest posting. On December 31, 2018 we returned funds of $10,543,429.96 previously included in the City’s LAIF balances for LAWA RSI (Los Angeles World Airports Residential Sound Insulation) to LAWA.
In June of 2018 the City Council approved Resolution No. 5094 which now allows the City to invest in a Joint Powers Authority Pool with a maximum of 30% of the total portfolio. The City has established an account with the California Asset Management Program – CAMP, and continues to add to the account when possible.

The City of El Segundo utilizes the following Brokers/Dealers to conduct investment trades:

- Cantor Fitzgerald & Co.
- CastleOak Securities, L.P.
- Higgins Capital Management, Inc.
- Multi-Bank Securities, Inc.
- Mutual Securities, Inc.
- Vining Sparks IBG, L.P.
- Wells Fargo Securities, LLC
City of El Segundo  
Investment Advisory Committee  
Liquidity Schedule  
As of: December 31, 2018

<table>
<thead>
<tr>
<th>Item</th>
<th>Availability</th>
<th>Par Value</th>
<th>Cumulative Balances</th>
<th>% of Total Assets</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cash in Bank</td>
<td>Immediate</td>
<td>7,509,144.12</td>
<td>$7,540,061.78</td>
<td>10.52%</td>
</tr>
<tr>
<td>Union Bank - Trust Account</td>
<td>Immediate</td>
<td>30,917.66</td>
<td>$7,540,061.78</td>
<td>10.52%</td>
</tr>
<tr>
<td>Cash in Bank - Total</td>
<td></td>
<td></td>
<td>$7,540,061.78</td>
<td>10.52%</td>
</tr>
<tr>
<td>L.A.I.F. (State of California)</td>
<td>Immediate</td>
<td>2,613,291.08</td>
<td>$10,153,352.86</td>
<td>14.17%</td>
</tr>
<tr>
<td>Cash Immediate</td>
<td></td>
<td></td>
<td>$10,153,352.86</td>
<td>14.17%</td>
</tr>
<tr>
<td>L.A.I.F. - Senior Housing Fund</td>
<td>LAIF</td>
<td></td>
<td>$11,273,906.68</td>
<td>15.73%</td>
</tr>
<tr>
<td>L.A.I.F. - LAWA (Restricted)</td>
<td>LAIF</td>
<td></td>
<td>$11,273,906.68</td>
<td>15.73%</td>
</tr>
<tr>
<td>Pacific Prem Bank CBD</td>
<td></td>
<td>778.48</td>
<td>$11,274,685.16</td>
<td>15.73%</td>
</tr>
<tr>
<td>CAMP - JPAP</td>
<td></td>
<td>11,561,333.28</td>
<td>$22,836,018.44</td>
<td>31.67%</td>
</tr>
<tr>
<td>Portfolio Investments:</td>
<td></td>
<td>9.92</td>
<td>$22,836,018.44</td>
<td>31.67%</td>
</tr>
<tr>
<td>&lt; 30 Days</td>
<td></td>
<td></td>
<td>$11,274,695.06</td>
<td>15.73%</td>
</tr>
<tr>
<td>31 to 90 Days</td>
<td></td>
<td>$1,000,000.00</td>
<td>$12,274,695.06</td>
<td>17.13%</td>
</tr>
<tr>
<td>91 to 180 Days</td>
<td></td>
<td>$4,725,000.00</td>
<td>$16,999,695.06</td>
<td>23.72%</td>
</tr>
<tr>
<td>181 to 365 Days</td>
<td></td>
<td>$7,100,000.00</td>
<td>$24,099,695.06</td>
<td>33.63%</td>
</tr>
<tr>
<td>1 to 2 Years</td>
<td></td>
<td>$14,356,000.00</td>
<td>$38,456,695.06</td>
<td>53.67%</td>
</tr>
<tr>
<td>2 to 3 Years</td>
<td></td>
<td>$10,155,000.00</td>
<td>$48,612,695.06</td>
<td>67.84%</td>
</tr>
<tr>
<td>3 to 4 Years</td>
<td></td>
<td>$6,685,000.00</td>
<td>$55,297,695.06</td>
<td>77.16%</td>
</tr>
<tr>
<td>4 to 5 Years</td>
<td></td>
<td>$4,803,000.00</td>
<td>$60,100,695.06</td>
<td>83.87%</td>
</tr>
<tr>
<td>Subtotal</td>
<td></td>
<td>61,508,675.50</td>
<td></td>
<td>100.00%</td>
</tr>
<tr>
<td>Grand Total</td>
<td></td>
<td>$71,662,028.36</td>
<td></td>
<td>100.00%</td>
</tr>
</tbody>
</table>

Investment Portfolio subtotal: $64,162,884.24

**Investments by Maturity Date**

- **Cash Immediate**: $7,509,144.12
- **L.A.I.F. Immediate**: $2,613,291.08
- **L.A.I.F. - Senior Housing Fund**: $11,273,906.68
- **L.A.I.F. - LAWA (Restricted)**: $11,273,906.68
- **Pacific Prem Bank CBD**: $778.48
- **CAMP - JPAP**: $11,561,333.28
- **Portfolio Investments**: $9.92
- **< 30 Days**: $11,274,695.06
- **31 to 90 Days**: $12,274,695.06
- **91 to 180 Days**: $16,999,695.06
- **181 to 365 Days**: $24,099,695.06
- **1 to 2 Years**: $38,456,695.06
- **2 to 3 Years**: $48,612,695.06
- **3 to 4 Years**: $55,297,695.06
- **4 to 5 Years**: $60,100,695.06

Total: $71,662,028.36
City of El Segundo
Investment Advisory Committee
Investments by Security Type
As of: December 31, 2018

<table>
<thead>
<tr>
<th>Item</th>
<th>Availability</th>
<th>Market Value</th>
<th>Cumulative Balances</th>
<th>% of Total</th>
<th>% of Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cash in Bank</td>
<td>Immediate</td>
<td>7,509,144.12</td>
<td>$7,540,061.78</td>
<td>10.62%</td>
<td>10.62%</td>
</tr>
<tr>
<td>Union Bank - Trust Account</td>
<td>Immediate</td>
<td>30,917.66</td>
<td>$7,509,144.12</td>
<td>0.62%</td>
<td>0.62%</td>
</tr>
<tr>
<td>L.A.I.F. (State of California)</td>
<td>LAIF Immediate</td>
<td>2,613,291.08</td>
<td>$10,153,352.86</td>
<td>14.30%</td>
<td>3.68%</td>
</tr>
<tr>
<td></td>
<td>Cash Immediate</td>
<td>$10,153,352.86</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>L.A.I.F. - Senior Housing Fund</td>
<td>LAIF Immediate</td>
<td>1,120,553.82</td>
<td>$11,273,906.68</td>
<td>15.88%</td>
<td>1.58%</td>
</tr>
<tr>
<td>L.A.I.F. - LAWA (Restricted)</td>
<td>LAIF Immediate</td>
<td>-</td>
<td>$11,273,906.68</td>
<td>15.88%</td>
<td>0.00%</td>
</tr>
<tr>
<td>Pacific Prem Bank CBD</td>
<td></td>
<td>778.48</td>
<td>$11,274,685.16</td>
<td>15.88%</td>
<td>0.00%</td>
</tr>
<tr>
<td>CAMP - JPAP</td>
<td></td>
<td>11,561,333.28</td>
<td>$22,836,018.44</td>
<td>32.16%</td>
<td>16.28%</td>
</tr>
<tr>
<td>Portfolio Investments:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CD's</td>
<td></td>
<td>16,324,899.95</td>
<td>$27,599,585.11</td>
<td>38.87%</td>
<td>22.99%</td>
</tr>
<tr>
<td>Gov't Obligations</td>
<td></td>
<td>18,421,801.44</td>
<td>$46,021,386.55</td>
<td>64.81%</td>
<td>25.94%</td>
</tr>
<tr>
<td>Municipal Bonds</td>
<td></td>
<td>553,763.60</td>
<td>$46,575,150.15</td>
<td>65.59%</td>
<td>0.78%</td>
</tr>
<tr>
<td>SUPRA's</td>
<td></td>
<td>1,970,275.00</td>
<td>$47,991,661.55</td>
<td>67.59%</td>
<td>2.77%</td>
</tr>
<tr>
<td>Bonds</td>
<td></td>
<td>10,898,885.70</td>
<td>$58,890,547.25</td>
<td>82.94%</td>
<td>15.35%</td>
</tr>
<tr>
<td>Subtotal</td>
<td></td>
<td>$60,852,291.27</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Grand Total</td>
<td></td>
<td>$71,005,644.13</td>
<td></td>
<td>100.00%</td>
<td></td>
</tr>
<tr>
<td>Investment Portfolio subtotal</td>
<td></td>
<td>$63,496,500.01</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**INVESTMENTS BY SECURITY TYPE**

- **Cash Immediate,** $7,540,062
- **LAIF Immediate,** $2,613,291
- **LAIF - Senior Housing,** $1,120,554
- **LAIF - LAWA,** $0
- **Pacific Prem Bank CBD,** $778
- **CAMP - JPAP,** $11,561,333
- **CD's,** $16,324,900
- **Bonds,** $10,898,886
- **SUPRA's,** $1,970,275.00
- **Municipal Bonds,** $553,763.60
- **Gov't Obligations,** $18,421,801.44
| CITY OF EL SEGUNDO |
| W R A N T  S  T O L E T S  B Y  F U N D |
| 3024874 - 3024903  |
| 90000021 - 90000212 |
| DATE OF APPROVAL: | AS OF 3/5/19 |
| REGISTER # 10a |

| 001 | GENERAL FUND | 227,719.74 |
| 104 | TRAFFIC SAFETY FUND | - |
| 106 | STATE GAS TAX FUND | 124.28 |
| 108 | ASSOCIATED RECREATION ACTIVITIES FUND | - |
| 109 | ASSET FORFEITURE FUND | 11,767.68 |
| 111 | COMM. DEVEL. BLOCK GRANT | - |
| 112 | PROP "A" TRANSPORTATION | - |
| 114 | PROP "C" TRANSPORTATION | - |
| 115 | AIR QUALITY INVESTMENT PROGRAM | - |
| 116 | HOME SOUND INSTALLATION FUND | - |
| 117 | HYPERSION MITIGATION FUND | - |
| 118 | TDA ARTICLE 3 - EBB IR1 BREWSAY FUND | - |
| 119 | MTA GRANT | - |
| 121 | FEMA | - |
| 120 | C.O.P.S. FUND | - |
| 122 | L.A.W.A. FUND | - |
| 123 | PSAP PROPERTY TAX PUBLIC SAFETY | - |
| 232 | ASSESSMENT DISTRICT #73 | - |
| 301 | CAPITAL IMPROVEMENT FUND | 95,622.21 |
| 302 | INFRASTRUCTURE REPLACEMENT FUND | - |
| 405 | FACILITIES MAINTENANCE | - |
| 501 | WATER UTILITY FUND | 3,929.82 |
| 502 | WASTEWATER FUND | 2,256.02 |
| 503 | GOLF COURSE FUND | 674.08 |
| 601 | EQUIPMENT REPLACEMENT | - |
| 602 | LIABILITY INSURANCE | 197.40 |
| 603 | WORKERS COMP. RESERVE/INSURANCE | 112.61 |
| 701 | RETIRED EMP. INSURANCE | 79.89 |
| 702 | EXPENDABLE TRUST FUND - DEVELOPER FEES | 95.70 |
| 703 | EXPENDABLE TRUST FUND - OTHER | 9,000.00 |
| 708 | OUTSIDE SERVICES TRUST | - |
| TOTAL WARRANTS | $369,135.70 |

STATE OF CALIFORNIA  
COUNTY OF LOS ANGELES  
Information on past expenditures is available in the Director of Finance's office in the City of El Segundo.

I certify as to the accuracy of the demands and the availability of funds for payment thereof.

For Approval. Regular checks held for City council authorization to release.

CODES:
R = Computer generated checks for all non-emergency/urgence payments for materials, supplies and services in support of City Operations

VOID CHECKS DUE TO ALIGNMENT:
N/A

VOID CHECKS DUE TO INCORRECT CHECK DATE:

VOID CHECKS DUE TO COMPUTER SOFTWARE ERROR:

NOTES

For Ratification:
A = Payroll and Employee Benefit checks

B - F = Computer generated Early Release disbursements and/or adjustments approved by the City Manager. Such as: payments for utility services, petty cash and employee travel expense reimbursements, various refunds, contract employee services consistent with current contractual agreements, instances where prompt payment discounts can be obtained or late payment penalties can be avoided or when a situation arises that the City Manager approves.

H = Handwritten Early Release disbursements and/or adjustments approved by the City Manager.

FINANCE DIRECTOR
DATE: 2/19/9

CITY MANAGER
DATE: 2/20/9
CITY OF EL SEGUNDO  
PAYMENTS BY WIRE TRANSFER  
2/11/19 THROUGH 2/17/19

<table>
<thead>
<tr>
<th>Date</th>
<th>Payee</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>2/11/2019</td>
<td>IRS</td>
<td>Federal 941 Deposit</td>
</tr>
<tr>
<td>2/11/2019</td>
<td>Employment Development</td>
<td>State PIT Withholding</td>
</tr>
<tr>
<td>2/11/2019</td>
<td>Employment Development</td>
<td>State SDI payment</td>
</tr>
<tr>
<td>2/11/2019</td>
<td>Health Comp</td>
<td>Weekly claims</td>
</tr>
<tr>
<td>2/11/2019</td>
<td>Nationwide NRS EFT</td>
<td>EFT 457 payment</td>
</tr>
<tr>
<td>2/11/2019</td>
<td>West Basin</td>
<td>H2O payment</td>
</tr>
<tr>
<td>2/12/2019</td>
<td>State of CA EFT</td>
<td>EFT Child support payment</td>
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<tr>
<td>2/15/2019</td>
<td>Health Comp</td>
<td>Weekly claims</td>
</tr>
<tr>
<td>2/14/2019</td>
<td>Lane Donovan Golf Pte</td>
<td>Payroll Transfer</td>
</tr>
<tr>
<td>2/19-2/10/19</td>
<td>Workers Comp Activity</td>
<td>SCRMA checks issued</td>
</tr>
<tr>
<td>2/19-2/10/19</td>
<td>Liability Trust - Claims</td>
<td>Claim checks issued</td>
</tr>
<tr>
<td>2/19-2/10/19</td>
<td>Retiree Health Insurance</td>
<td>Health Reimbursement checks issued</td>
</tr>
<tr>
<td>2/19-2/10/19</td>
<td>Flexible Spending Card</td>
<td>Employee Health and DCA card charges</td>
</tr>
</tbody>
</table>

DATE OF RATIFICATION: 2/16/19  
TOTAL PAYMENTS BY WIRE: 2,240,442.18

Certified as to the accuracy of the wire transfers by:

Deputy City Treasurer II  
Date: 2/16/19

Director of Finance  
Date: 2/19/19

City Manager  
Date: 2/20/19

Information on actual expenditures is available in the City Treasurer's Office of the City of El Segundo.
<table>
<thead>
<tr>
<th>CODE</th>
<th>DESCRIPTION</th>
<th>AMOUNT</th>
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<tbody>
<tr>
<td>001</td>
<td>GENERAL FUND</td>
<td>273,620.69</td>
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<tr>
<td>104</td>
<td>TRAFFIC SAFETY FUND</td>
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</tr>
<tr>
<td>106</td>
<td>STATE GAS TAX FUND</td>
<td>116,638.37</td>
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<tr>
<td>109</td>
<td>ASSOCIATED RECREATION ACTIVITIES FUND</td>
<td>-</td>
</tr>
<tr>
<td>109</td>
<td>ASSET RECOVERY FUND</td>
<td>-</td>
</tr>
<tr>
<td>111</td>
<td>COMM. DEVEL. BLOCK GRANT</td>
<td>-</td>
</tr>
<tr>
<td>112</td>
<td>PROP &quot;A&quot; TRANSPORTATION</td>
<td>5.96</td>
</tr>
<tr>
<td>114</td>
<td>PROP &quot;C&quot; TRANSPORTATION</td>
<td>-</td>
</tr>
<tr>
<td>115</td>
<td>AIR QUALITY INVESTMENT PROGRAM</td>
<td>-</td>
</tr>
<tr>
<td>110</td>
<td>HOME SOUND INSTALLATION FUND</td>
<td>-</td>
</tr>
<tr>
<td>117</td>
<td>HYPERSON MITIGATION FUND</td>
<td>55,99</td>
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<tr>
<td>118</td>
<td>TDA ARTICLE 3 - SB 821 BIKEWAY FUND</td>
<td>-</td>
</tr>
<tr>
<td>119</td>
<td>MTA GRANT</td>
<td>-</td>
</tr>
<tr>
<td>121</td>
<td>FEMA</td>
<td>-</td>
</tr>
<tr>
<td>120</td>
<td>C.O.P.S. FUND</td>
<td>-</td>
</tr>
<tr>
<td>122</td>
<td>L.A.W.A. FUND</td>
<td>-</td>
</tr>
<tr>
<td>123</td>
<td>PSIF PROPERTY TAX PUBLIC SAFETY</td>
<td>-</td>
</tr>
<tr>
<td>202</td>
<td>ASSESSMENT DISTRICT #73</td>
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<tr>
<td>301</td>
<td>CAPITAL IMPROVEMENT FUND</td>
<td>-</td>
</tr>
<tr>
<td>302</td>
<td>INFRASTRUCTURE REPLACEMENT FUND</td>
<td>-</td>
</tr>
<tr>
<td>405</td>
<td>FACILITIES MAINTENANCE</td>
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</tr>
<tr>
<td>501</td>
<td>WATER UTILITY FUND</td>
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<td>502</td>
<td>WASTEWATER FUND</td>
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<tr>
<td>503</td>
<td>GOLF COURSE FUND</td>
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<td>601</td>
<td>EQUIPMENT REPLACEMENT</td>
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<tr>
<td>602</td>
<td>LIABILITY INSURANCE</td>
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<td>WORKERS COMP. RESERVE/INSURANCE</td>
<td>-</td>
</tr>
<tr>
<td>731</td>
<td>RETIRED EMP. INSURANCE</td>
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<tr>
<td>702</td>
<td>EXPENDABLE TRUST FUND - DEVELOPER FEES</td>
<td>36.96</td>
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<tr>
<td>703</td>
<td>EXPENDABLE TRUST FUND - OTHER</td>
<td>8,370.75</td>
</tr>
<tr>
<td>706</td>
<td>OUTSIDE SERVICES TRUST</td>
<td>-</td>
</tr>
</tbody>
</table>

**TOTAL WARRANTS**

$ 413,586.99

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**STATE OF CALIFORNIA**

**COUNTY OF LOS ANGELES**

Information on actual expenditures is available in the Director of Finance's office in the City of El Segundo.

I certify as to the accuracy of the demands and the availability of funds for payment thereof.

For Approval: Regular checks held for City council authorization to release.

---

**CODING:**

R = Computer generated checks for all non-emergency/urgency payments for materials, supplies and services in support of City Operations.

A = Payroll and Employee Benefit checks

B = Computer generated Early Release disbursements and/or adjustments approved by the City Manager. Such as: payments for utility services, petty cash and employee travel expense reimbursements, various refunds, contract employee services consistent with current contractual agreements, instances where prompt payment discounts can be obtained or late payment penalties can be avoided or when a situation arises that the City Manager approves.

H = Handwritten Early Release disbursements and/or adjustments approved by the City Manager.

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**FINANCE DIRECTOR**

DATE: 2/28/19

CITY MANAGER

DATE: 2/28/19
# CITY OF EL SEGUNDO

## PAYMENTS BY WIRE TRANSFER

### 2/18/19 THROUGH 2/24/19

<table>
<thead>
<tr>
<th>Date</th>
<th>Payee</th>
<th>Amount</th>
<th>Description</th>
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</thead>
<tbody>
<tr>
<td>2/20/2019</td>
<td>Cal Pers</td>
<td>4,207.08</td>
<td>EFT Retirement Safety-Fire-PEPRA New 25020</td>
</tr>
<tr>
<td>2/20/2019</td>
<td>Cal Pers</td>
<td>7,540.43</td>
<td>EFT Retirement Safety-Police-PEPRA New 25021</td>
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<td>2/20/2019</td>
<td>Cal Pers</td>
<td>22,575.56</td>
<td>EFT Retirement Misc - PEPRA New 26013</td>
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<td>2/20/2019</td>
<td>Cal Pers</td>
<td>48,251.79</td>
<td>EFT Retirement Misc - Classic 27</td>
</tr>
<tr>
<td>2/20/2019</td>
<td>Cal Pers</td>
<td>71,168.73</td>
<td>EFT Retirement Safety Police Classic - 1st Tier 28</td>
</tr>
<tr>
<td>2/20/2019</td>
<td>Cal Pers</td>
<td>47,013.66</td>
<td>EFT Retirement Safety Fire- Classic 30168</td>
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<td>2/20/2019</td>
<td>Cal Pers</td>
<td>4,170.29</td>
<td>EFT Retirement Sfty Police Classic-2nd Tier 30169</td>
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<td>2/22/2019</td>
<td>Health Comp</td>
<td>873.77</td>
<td>Weekly claims</td>
</tr>
<tr>
<td>2/22/2019</td>
<td>Manufacturers &amp; Traders</td>
<td>25,480.63</td>
<td>457 payment Vantagepoint</td>
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<tr>
<td>2/22/2019</td>
<td>Manufacturers &amp; Traders</td>
<td>1,300.00</td>
<td>IRA payment Vantagepoint</td>
</tr>
<tr>
<td>2/11/19-2/17/19</td>
<td>Workers Comp Activity</td>
<td>30,340.94</td>
<td>SCRMA checks issued</td>
</tr>
<tr>
<td>2/11/19-2/17/19</td>
<td>Liability Trust - Claims</td>
<td>592.00</td>
<td>Claim checks issued</td>
</tr>
<tr>
<td>2/11/19-2/17/19</td>
<td>Retiree Health Insurance</td>
<td>0.00</td>
<td>Health Reimbursement checks issued</td>
</tr>
<tr>
<td>2/11/19-2/17/19</td>
<td>Flexible Spending Card</td>
<td>5,644.69</td>
<td>Employee Health and DCA card charges</td>
</tr>
</tbody>
</table>

**DATE OF RATIFICATION: 2/25/19**

**TOTAL PAYMENTS BY WIRE:** 269,159.77

Certified as to the accuracy of the wire transfers by:

- Deputy City Treasurer II
- Director of Finance
- City Manager

Information on actual expenditures is available in the City Treasurer's Office of the City of El Segundo.

---

P:\City Treasurer\Wire Transfers\Copy of Wire Transfers 10-01-18 to 9-30-19

2/25/2019 1/1
CALL TO ORDER

Chair Al Keahi called to order the Joint Meeting of the El Segundo City Council and Economic Development Advisory Council at 4:40PM on Wednesday January 16th, 2019 at DoubleTree Hotel 1985 E. Grand Ave, El Segundo, CA 90245.

ROLL CALL

The following El Segundo City Council members were present:

- Mayor Drew Boyles
- Mayor Pro Tem Carol Pirsztuk
- Dr. Don Brann
- Chris Pimentel
- Scot Nicol

The following El Segundo City Staff were present:

- Greg Carpenter, City Manager
- Barbara Voss, Economic Development Manager
- Mona Shilling, Deputy City Clerk II
- Mark Hensley, City Attorney

The following Economic Development Advisory Council members were present:

- Al Keahi (Chair)
- Alex Abad
- Spencer Bauer
- Lily Craig
- Jim McCaulley
- Richard Lundquist
- Bob Healey
- Gary Horwitz
- Rick Yuse
- Michael Mothner
- Lance Ralls
- Corinne Murat
- Matthew Tompkins

The following Economic Development Advisory Council members were absent:

- Rob Croxall
- Vandan Espahbodi
- Shar Franklin
- Tim Harris
- Lance Giroux

Approval of Minutes
Alex Abad motioned to approve the minutes of the December 12th, 2018 meeting. Jim McCaulley seconded, unanimous approval.

**Public Communications**

- A. Keahi thanked Director of Sales, Gabe Romero and General Manager Tim Woolslayer for hosting the EDAC meeting at DoubleTree Hotel.
- A. Keahi introduced new EDAC members Rick Yuse and Matthew Tompkins to City Council and EDAC.
- A. Keahi and B. Voss thanked Bob Gray and Sandy Jacobs for their volunteer service with EDAC.

**Presentations**

**Myra Marayag, Vice President- Los Angeles Times**

- World Urban Games presentation deferred to the February 20th, 2019 EDAC meeting.

**Josh Gausman, the Private Suites LAX Chief Operating Officer & Co-Founder**

- J. Gausman shared the Private Suites LAX provides a private terminal for members to have a stress free flight experience that avoids airport traffic and crowded check-in lines.
  - Members are allowed to leave facility to eat and/or go shop.
  - Members are allowed to have non traveling guest to meet at facility to conduct a business meeting.
  - Non-member and membership rates available.
- J. Gausman stated the Private Suites LAX has decreased paparazzi incidents with high profile public figures.
- J. Gausman shared the facility has thirteen private suites, private TSA screening, transportation to aircraft and more.
- J. Gausman offered to give the Economic Development Advisory Council a tour of the Private Suites LAX.
- S. Bauer asked if an individual can fly with any airline with the Private Suites LAX.
  - J. Gausman stated an individual can fly any airline inbound and outbound.
- J. McCaulley asked about the maximum room occupancy for a suite.
  - J. Gausman stated there are different suite sizes that can accommodate small and/or large parties.
- A. Abad asked about the loading and transportation of large items from the facility to the aircraft.
  - J. Gausman ensured the facility’s baggage claim is accommodating to on-time transportation with large and/or small items.

**Bob Healey, CBRE Senior Vice President & Gary Horwitz, JLL Management Director- Commercial Real Estate Update**
• B. Healey and G. Horwitz provided an overview on El Segundo’s commercial real estate.
  ◦ Shared high level statistics for the office market in El Segundo: Total inventory is 10 million square feet of office product that are class A and class B.
  ◦ 2019 total vacancy rate in El Segundo is 16%.
• G. Horwitz discussed large new development projects in El Segundo.
  ◦ Hackman Capital- the District is 550,000 square feet
  ◦ Flyte is 580,000 square feet
  ◦ Alta Oficina is 160,000 square feet
  ◦ Nash Street Exchange is 75,000 square feet
  ◦ Standard Works is 30,000 square feet
  ◦ Beach Cities Media Campus is 300,000 square feet
• B. Healey and G. Horwitz shared vacant spaces in El Segundo
  ◦ 2030 Maple Ave
  ◦ 300 North Pacific Coast Highway
  ◦ 101 Continental Blvd
  ◦ Ascend Utah Campus
  ◦ 555/777 Aviation
• M. Tomkins asked if it is uncommon for a company to refurbish an entire building then sell.
  ◦ G. Horwitz stated it is not typical for a company to spend money on refurbishing a building then sell.
• B. Healey shared there has been over a billion dollars of office space sold in the City of El Segundo.
• G. Horwitz revealed the co-working space has grown to 4 million feet in Los Angeles.
  ◦ 10% of the shared office space is in El Segundo
• B. Voss asked what type of industries are entering El Segundo.
  ◦ G. Horwitz stated there is a lot of young vibrant companies coming into the city in healthcare, social media, bioscience and aerospace.

Unfinished Business

• A. Keahi shared the 2018 Art Walk event balance sheet.

New Business

• A. Keahi discussed an amendment of the EDAC bylaws to eliminate the requirement to complete the FPPC Conflict of Interest Form 700.
• A Keahi appointed EDAC members Jim McCaulley and Lance Giroux to meet with city staff and the City Attorney’s office to clarify EDAC’s role and responsibilities to defer from completing the FPPC Conflict of Interest Form 700.
• M. Hensley stated he would help EDAC understand their roles and responsibilities and how it relates to government relations.
• A. Keahi discussed nominating an EDAC chair and vice chair for a one-year term.
• Lance Ralls motioned to appoint Al Keahi to serve as the EDAC chair for a one-year term. Jim McCaulley seconded, unanimous approval.
• A. Keahi recommended EDAC to nominate an EDAC vice chair for a one-year term at the February 20th, 2019 EDAC meeting.

Council Member/EDAC Comments
• A. Keahi commented on adding an hotelier to EDAC to help out with the hospitality/tourism initiatives reflected in the EDAC Work Plan.
• A. Keahi commented on Tim Harris, President of Business Operations for the Los Angeles Lakers to present an overview on the e-gaming industry.

Adjournment
The meeting adjourned at 6:02PM.

PASSED ON THIS 16TH DAY of January, 2019.

________________________________________
Megan Covarrubias
Economic Development Intern
MEETING OF THE EL SEGUNDO CITY COUNCIL
TUESDAY, FEBRUARY 19, 2019 – 5:00 PM

5:00 P.M. SESSION

CALL TO ORDER – Mayor Boyles at 5:00 PM

ROLL CALL

Mayor Boyles Present
Mayor Pro Tem Pirsztuk Present
Council Member Brann Present
Council Member Pimentel Present
Council Member Nicol Present

PUBLIC COMMUNICATION – (Related to City Business Only – 5 minute limit per person, 30 minute limit total) None

SPECIAL ORDER OF BUSINESS:

Mayor Boyles announced that Council would be meeting in closed session pursuant to the items listed on the Agenda.

CLOSED SESSION:

The City Council may move into a closed session pursuant to applicable law, including the Brown Act (Government Code Section §54960, et seq.) for the purposes of conferring with the City’s Real Property Negotiator; and/or conferring with the City Attorney on potential and/or existing litigation; and/or discussing matters covered under Government Code Section §54957 (Personnel); and/or conferring with the City’s Labor Negotiators; as follows:

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Gov’t Code §54956.9(d)(1): -1- matters

1. Galloway v. City of El Segundo, Los Angeles Superior Court Case No. BC709378

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Government Code §54956.9(d)(2): -1-matters.


DISCUSSION OF PERSONNEL MATTERS (Gov’t Code §54957): -0- matters
APPOINTMENT OF PUBLIC EMPLOYEE (Gov’t. Code § 54957): -0- matter

PUBLIC EMPLOYMENT (Gov’t Code § 54957) -0- matter

CONFERENCE WITH REAL PROPERTY NEGOTIATOR (Gov’t Code §54956.8): -0- matters

CONFERENCE WITH CITY’S LABOR NEGOTIATOR (Gov’t Code §54957.6): -6- matters

1. Employee Organizations: Police Management Association; Police Support Services Employees Association; Supervisory, Professional Employees Association; City Employee Association; and Executive and Management/Confidential Employees (unrepresented groups).

   Agency Designated Representative: Irma Moisa Rodriquez, City Manager, Greg Carpenter and Human Resources Director.

Adjourned at 6:52 PM
REGULAR MEETING OF THE EL SEGUNDO CITY COUNCIL
TUESDAY, FEBRUARY 19 - 7:00 P.M.

7:00 P.M. SESSION

CALL TO ORDER – Mayor Boyles at 7:00 PM

INVOCATION – Father Alexi, St. Andrew Russian Greek Catholic Church

PLEDGE OF ALLEGIANCE – Council Member Pimentel

PRESENTATIONS

a. Presentation by Dan Engler, FD Captain, Battle of the Badges and Barbara Briney, El Segundo ED! Foundation. ED! received a $3000.00 check on behalf of the POA and FFA.

b. Presentation by Chris Donovan, Fire Chief, introducing the Fire Department’s new firefighters; Khalid Abdelshife, Alissa Connell, Dylan Lowell, Javier Olmedo and internal promotions; Eric Anderson from Firefighter to Paramedic and Kevin Heronema from Paramedic to Engineer.

c. Proclamation read by Council Member Pimentel and presented to Arecia Hester, Recreation and Parks Department Superintendent proclaiming February as National Black History Month.

ROLL CALL

Mayor Boyles Present
Mayor Pro Tem Pirsztuk Present
Council Member Brann Present
Council Member Pimentel Present
Council Member Nicol Present

PUBLIC COMMUNICATIONS – (Related to City Business Only – 5 minute limit per person, 30 minute limit total)
Rod Spackman, Chevron USA, Inc. spoke regarding the recent lightning strike at the refinery.
Mark Leestma, Major Account Executive, Canon Copiers, commented on item #E10.
Ryan Quinnan, resident, commented on item #C1.
Julie Quinnan, resident, commented on item #C1.
Alex Heck, resident and South Bay United Water Polo Coach, commented on item #E12 and expressed the need for clarification on “peak” and “non-peak” hours usage.
Kirk Frye, President South Bay United Water Polo Club, commented on item #E12.
Rebecca Parker, resident and a school psychologist in the area, invited the community to attend the “Out of the Darkness” Campus walk at Torrance High School on Saturday,
March 23, 2019 from 9:00 AM to 12:00 PM. This walk is sponsored by the American Foundation for Suicide Prevention and the South Bay Association of School Psychologist.

Joe Krebbes, resident, commented on item #C1.

Patrick Stanford, resident and representing AYSO, Region 92, commented on lack of El Segundo Campus field use for the Spring Soccer program.

Tim Hughes, resident, commented on item #C1.

CITY COUNCIL COMMENTS – (Related to Public Communications)
Council Member Brann commented on the Aquatics Center time slots and usage.

A. PROCEDURAL MOTIONS

Consideration of a motion to read all ordinances and resolutions on the Agenda by title only.

MOTION by Council Member Brann, SECONDED by Mayor Pro Tem Pirsztuk to read all ordinances and resolutions on the agenda by title only. MOTION PASSED BY UNANIMOUS VOICE VOTE. 5/0

**MAYOR BOYLES MOVED ITEM #F11 ON THE AGENDA – TIME CONSIDERATION FOR CONSULTANT ON THE EAST COAST.**

19. Consideration and possible action to receive and file a presentation on the City’s second annual customer satisfaction survey results that were conducted with residents and businesses which were based on the Net Promoter Score methodology and part of the City’s strategic work plan.

(Fiscal Impact: $20,000.00)

Greg Carpenter, City Manager, introduced the item.

Joe Lillio, Finance Director and John Dickey, Quality Solutions, Inc., gave a presentation and answered Council questions on the item.

Council discussion

Council consensus to receive and file the presentation on the City’s second annual customer satisfaction survey.

**MAYOR BOYLES MOVED ITEM #F11 ON THE AGENDA – TIME CONSIDERATION FOR CONSULTANT ON THE EAST COAST.**

20. Consideration and possible action to receive and file results for the first and second quarter transaction point survey, explore discussion of evaluating the current effectiveness of the transaction point survey, and recommendations for potential restructure of the process during the Fiscal Year 2019-20 Strategic Planning Budgeting session.

(Fiscal Impact: $0)
Greg Carpenter, City Manager, introduced the item.

Joe Lillio, Finance Director and John Dickey, Quality Solutions, Inc., reported and answered Council questions on the item.

Council discussion

Council consensus to receive and file the presentation on the City's second annual customer satisfaction survey.

B. SPECIAL ORDERS OF BUSINESS (PUBLIC HEARING)

C. UNFINISHED BUSINESS

1. Consideration and possible action regarding the possible installation of additional Stop Signs on Walnut Avenue at Sheldon Street.
   (Fiscal Impact: None)

Greg Carpenter, Office Manager, introduced the item.

Ken Berkman, Public Works Director, reported and answered Council questions on the item.

Mark Hensley, City Attorney, answered Council questions.

Council Discussion

MOTION by Council Member Nicol, SECONDED by Council Member Pimentel approving the installation of a stop sign at the corner of Walnut Avenue at Sheldon Street. MOTION PASSED BY VOICE VOTE. 4/1 YES: Boyles Pirsztuk Pimentel Nicol NO: Brann

Council moved to Consent Agenda and came back to item #C2 after recessing at 9:50 PM.

Mayor Boyles left the dais due to possible conflict of interest.

2. Consideration and possible action to execute an exclusive franchise Agreement No. 5652 with EDCO Waste & Recycling Services (EDCO) to provide automated residential and municipal solid waste hauling services to one and two-unit residential properties.
   (Fiscal Impact: $10,506,410 over 10 years + annual CPI increase)

Greg Carpenter, City Manager, introduced the item.

Ken Berkman, Public Works Director, gave a presentation.
Council Discussion

MOTION by Council Member Nicol, SECONDED by Council Member Pimentel authorizing the Mayor to execute an exclusive 10-year franchise agreement with EDCO Waste & Recycling Services to provide automated residential and municipal solid waste hauling services, in a form approved by the City Attorney, with an annual estimated cost of $1,050,641 (plus annual CPI increases). MOTION PASSED BY UNANIMOUS VOICE VOTE. 4/0

3. Consideration and possible action to adopt a resolution to impose solid waste collection and disposal fees on one and two unit residential properties. The City conducted a Proposition 218 property protest process regarding the proposed fees and the Council held a public hearing on the proposed solid waste collection and disposal fees on November 6, 2018, and continued its deliberations to this Council Meeting.
(Fiscal Impact: $48,837.60 per year if the City imposes a monthly $20.00 per unit fee and $775,200 per year if no fee is imposed)

Greg Carpenter, City Manager, introduced the item.

Mark Hensley, City Attorney, reported on the item.

Council Discussion

Mark Hensley, City Attorney, read by title only;

RESOLUTION NO. 5128

A RESOLUTION ADOPTING NEW FEES FOR COLLECTION AND DISPOSAL OF SOLID WASTE (TRASH) FEES FOR ONE AND TWO UNIT RESIDENTIAL PROPERTIES

MOTION by Council Member Nicol, SECONDED by Mayor Pro Tem Pirsztuk to adopt a Resolution imposing a solid waste collection and disposal on one and two unit residential properties at $20.00 per month to begin May 1, 2019. MOTION DID NOT PASS. 2/2 Yes: Nicol Pirsztuk No: Brann Pimentel.

Continued Council Discussion

Amended Motion

MOTION by Mayor Pro Tem Pirsztuk, SECONDED by Council Member Pimentel adopting amended Resolution No. 5128, (In Sect. 4, the current language will be replaced; this Resolution will become effective immediately upon adoption, but only $15.00 of the fee shall be imposed on May 1, 2019 and a $5.00 fee shall be suspended unless and until the City Council passes a resolution removing all or part of the
suspended amount). MOTION PASSED BY VOICE VOTE. 3/1 YES: Pirsztuk Pimentel Nicol NO: Brann

4. Consideration and possible action regarding 1) Introduction of an Ordinance authorizing an amendment to the contract between the City Council of the City of El Segundo and the Board of Administration of the California Public Employees’ Retirement System (CalPERS); 2) Adoption of a Resolution of Intention to approve an Amendment to the Contract between the Board of Administration of CalPERS and the El Segundo City Council to provide Section 20516 (Employee Sharing Additional cost) of 3% for classic local police members in El Segundo Police Officer’s Association as per POA MOU 2018-2021, and 3% for classic local fire members in the El Segundo Firefighters’ Association on the basis described in the Resolution of Intention adopted by the City Council of the City of El Segundo, as per FFA MOU 2018-2021; and 3) Approval for Staff to administer the required Employee Election.  
(Fiscal Impact: None)

Greg Carpenter, City Manager, introduced the item.

David Serrano, Human Resources Manager, reported on the item.

Council Discussion

Mark Hensley, City Attorney, read by title only;

RESOLUTION NO. 5129

RESOLUTION OF INTENTION TO APPROVE AN AMENDMENT TO CONTRACT BETWEEN THE BOARD OF ADMINISTRATION CALIFORNIA PUBLIC EMPLOYEES’ RETIREMENT SYSTEM AND THE CITY COUNCIL CITY OF EL SEGUNDO

MOTION by Council Member Brann, SECONDED by Mayor Boyles adopting Resolution No. 5129. MOTION PASSED BY UNANIMOUS VOICE VOTE. 5/0

Mark Hensley, read by title only;

ORDINANCE NO. 1581

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EL SEGUNDO AUTHORIZING AN AMENDMENT TO THE CONTRACT BETWEEN THE CITY COUNCIL OF THE CITY OF EL SEGUNDO AND THE BOARD OF ADMINISTRATION OF THE CALIFORNIA PUBLIC EMPLOYEES’ RETIREMENT SYSTEM.

Council Member Brann introduced the Ordinance. Second reading of the ordinance is scheduled for the regular City Council Meeting of March 19, 2019.
D. REPORTS OF COMMITTEES, COMMISSIONS AND BOARDS

E. CONSENT AGENDA

All items listed are to be adopted by one motion without discussion and passed unanimously. If a call for discussion of an item is made, the item(s) will be considered individually under the next heading of business.

5. Approve Warrant Numbers 3024683 through 3024757 and 9000743 through 9000743 on Register No. 9a in the total amount of $423,192.57 and Wire Transfers from 1/28/19 through 2/3/19 in the total amount of $478,956.15. Warrant Numbers 3024758 through 3024873 and 9000782 through 9000820 on Register No. 9b in the total amount of $417,377.32 and Wire Transfers from 2/4/19 through 2/10/19 in the total amount of $824,135.09. Ratified Payroll and Employee Benefit checks; checks released early due to contracts or agreement; emergency disbursements and/or adjustments; and wire transfers.


7. Authorize the City Manager to execute a standard Public Works Contract No. 5656, in a form approved by the City Attorney, with Corral Construction & Development in the amount of $66,400.00, for the Fire Station #1 Chiefs’ Living Quarters Improvements Project, authorize an additional $13,280 for construction related contingencies and authorize to transfer $14,680 from the Eucalyptus Storm Drain Abandonment account (301-400-8205-8313) and $20,000 from Police Dept. Upgrades account (301-400-8201-8708) to the project account for shortfall in the project budget. Project No. PW 18-01. (Fiscal Impact: $79,680.00)

8. PULLED BY COUNCIL MEMBER BRANN

9. PULLED BY COUNCIL MEMBER PIMENTEL

10. PULLED BY COUNCIL MEMBER PIMENTEL

11. PULLED BY COUNCIL MEMBER PIMENTEL
12. Approve the proposed fee schedule for the City of El Segundo – Wiseburn Unified School District Aquatics Center (2240 E. Grand Avenue) to include off-peak hourly rental rates titled “Non-Prime Time” for user groups that are categorized as a non-profit organization renting swimming pool lanes before the hours of 3:00pm or after 8:00pm on weekdays or before 12:00pm on weekend days.  
(Fiscal Impact: None)  
NOTE: off peak hour rental rates included with previously approved rental rates approved by Council February 5, 2019 on Resolution No. 5127.

13. Receive an informational report on the use of the professional and technical services for the Department of Planning and Building Safety for the first quarter of the Fiscal Year (FY) 2018-19.  
(Fiscal Impact: None)

(Fiscal Impact: $1,263,600.00)

15. Approve the Revocation of Resolution No. 4943 and adopt Resolution No. 5131 regarding City-paid Medical contributions for the El Segundo Firefighters Association pursuant to Government Code 22892(a).  
(Fiscal Impact: $982,800.00)

16. Approve a request to allow the sale and consumption of beer wine, and distilled spirits at a new hotel (AC Hotel by Marriott). The Hotel is within the Corporate Campus Specific Plan (CCSP) at 2130 East Maple Avenue. EA-1237 and AUP 18-08. The project is categorically exempt from the requirements of the California Environmental Quality Act (CEQA) pursuant to 14 California Code of Regulations §1 5301 as a Class 1 categorical exemption (Existing Facilities). Applicant: Amarjit Shokeen on behalf of Welcome El Segundo, LLC.  
(Fiscal Impact: None)

17. PULLED BY COUNCIL MEMBER PIMENTEL

18. Receive and file a report regarding the Fiscal Year 2018-19 First Quarter Financial Review.  
(Fiscal Impact: None)

MOTION by Mayor Pro Tem Pirsztuk, SECONDED by Council Member Brann approving Consent Agenda items 5, 6 (as corrected), 7, 12, 13, 14, 15, 16, and 18. MOTION PASSED BY UNANIMOUS VOICE VOTE. 5/0
PULLED ITEMS:

8. Consideration and possible action to award a standard Public Works Contract to R. E. Schultz for the Holly Valley Playground Project, Project No. PW 18-33. (Fiscal Impact: $148,794.00)

Council Member Brann had a concern regarding an alternate bid concerning installing a low 3’ fence around the park. Dr. Brann would like to know if the Recreation and Parks Commission has approved this alternate bid item.

Greg Carpenter, City Manager, answered for Meredith Petit, Recreation and Parks Director, who was not present this evening. Mr. Carpenter stated the Recreation and Parks Commission was not in favor of fences/walls around parks, therefore, the short fence alternative bid item can be pulled from the bid until the Recreation and Parks Commission reviews.

MOTION by Council Member Brann, SECONDED by Council Member Pimentel
Authorize the City Manager to execute a standard Public Works Contract, No. 5657 in a form approved by the City Attorney with R.E. Schultz, in the amount of $135,294 for the Holly Valley Playground Project and authorize an additional $13,500 for construction related contingencies, minus the alternate bid of a 3’ low wall. Project No. PW 18-33. MOTION PASSED BY UNANIMOUS VOICE VOTE. 5/0

9. Consideration and possible action to accept a new Rescue Ambulance from Braun Northwest in a sum not to exceed $213,389.22, following a local grant from Chevron USA and to refurbish an existing Rescue Ambulance from Braun Northwest for a sum not to exceed $135,000.00, utilizing designated strike team reimbursement funds. (Fiscal Impact: Not to exceed $135,000.00)

Council Member Pimentel asked Chief Donovan to explain the reason for purchasing a gasoline platform vehicle versus a clean diesel technology vehicle.

Council discussion

MOTION by Council Member Pimentel, SECONDED by Mayor Pro Tem Pirsztuk
authorizing the City Manager, in a form approved by the City Attorney, to accept a new 2019 Braun Northwest Ambulance from Chevron USA, Agreement No. 5658 in conformance with a local grant totaling $213,289.22 and authorize the City Manager, in a form approved by the City Attorney, to refurbish an existing Rescue Ambulance from Braun Northwest, agreement no. 5659 for a sum not to exceed $135,000. MOTION PASSED BY UNANIMOUS VOICE VOTE. 5/0
10. Consideration and possible action to authorize the City Manager to execute a 5
year agreement with Kyocera Document Solutions, to replace and service the
City's multi-function printer fleet as well as implement PaperCut MF print control
software.
(Fiscal Impact: $516,454.00)

Charles Mallory, Information Systems Director, answered Council questions regarding
the item.

Joe Lillio, Finance Director, answered Council questions regarding the item.

Council Discussion

MOTION by Mayor Boyles, SECONDED by Mayor Pro Tem Pirsztuk authorizing the
City Manager to execute a 5-year agreement with Kyocera Document Solutions
Agreement No. 5660, in a form approved by the City Attorney, with the addition of
adding a mechanism into the contract for discounting services based on volume.
MOTION PASSED BY UNANIMOUS VOICE VOTE. 5/0

11. Consideration and possible action to approve the El Segundo Senior Housing
Board Corporation (Park Vista) proposed annual budget for calendar year 2019.
(Fiscal Impact: None to the General Fund)

Council Member Pimentel asked Neil Cadman, Cadman Group, Property Management
for Park Vista, to answer Council questions and update the Council on the property.

Council Discussion

MOTION by Council Member Brann, SECONDED by Council Member Nicol approving
the El Segundo Senior Housing Board Corporation (Park Vista) proposed annual budget
for calendar year 2019. MOTION PASSED BY UNANIMOUS VOICE VOTE. 5/0

17. Consideration and possible action to waive the formal bidding process and
approve a five-year contract with Vigilant Solutions to purchase and install
twenty-six (26) fixed Automated License Plate Recognition (ALPR) cameras and
(8) mobile ALPR's to be mounted on (2) marked police vehicles using funds from
the City's General Fund and Asset Forfeiture.
(Fiscal Impact: $597,364.00)

Council Member Pimentel asked Lt. Garcia to explain the Automated License Plate
Recognition (ALPR) cameras and program.

Bill Whalen, Police Chief and Greg Mills, Vigilant Solutions, answered Council questions
regarding the system.

Council Discussion
MOTION by Mayor Boyles, SECONDED by Mayor Pro Tem Pirsztuk to waive the formal bidding process, approve a five-year contract and authorize the City Manager to execute a contract No. 5661, in form approved by the City Attorney's office, with Vigilant Solutions using funds from the City's General Fund and Asset Forfeiture and authorize. MOTION PASSED BY VOICE VOTE. 4/1 YES: Boyles Brann Nicol Pirsztuk NO: Pimentel

Recessed at 9:50 PM

Reconvened at 9:59 PM

F. NEW BUSINESS

19. MOVED UP ON THE AGENDA

20. MOVED UP ON THE AGENDA

21. Consideration and possible action to present the El Segundo Police Department reorganization plan. Additionally, consideration and possible action to upgrade a Police Assistant I/II position to Management Analyst I/II; a Police Officer position to Police Sergeant; and, convert the part-time contract Crime Analyst to a full-time City of El Segundo Crime Analyst position. (Fiscal Impact: $102,877.00)

Greg Carpenter, City Manager, introduced the item

Bill Whalen, Police Chief, gave a presentation.

Council Discussion

Council consensus to receive and file report.

MOTION by Mayor Boyles, SECONDED by Council Member Brann approving to upgrade a Police Officer position to a Police Sergeant position, upgrade a Police Assistant I/II position to a Management Analyst I/II position and eliminate the part-time contracted Crime Analyst position and create a full-time Crime Prevention/Analyst position, with the understanding the City will address the added position in the upcoming budget cycle. MOTION PASSED BY UNANIMOUS VOICE VOTE. 5/0

G. REPORTS – CITY MANAGER – Thanked all Department Heads and the City Clerk's office, along with the City Attorney's office, on the work put into the Agenda.
H. REPORTS – CITY ATTORNEY – Commented on the recent housing bill generated by a Northern California Senator, will bring back to Council more information and the possibility of sending an opposition letter on behalf of the City.

I. REPORTS – CITY CLERK – Let Council know she will miss the March 19, 2019 and April 2, 2019 Council Meetings due to a trip.

J. REPORTS – CITY TREASURER – Not Present

K. REPORTS – CITY COUNCIL MEMBERS

Council Member Pimentel – Passed

Council Member Nicol – Passed

Council Member Brann – Attended the Community Room renaming at the El Segundo Public Library in honor of Sue Carter, concerned about the hours allocation at the Aquatics Center, didn’t agree with the stop sign approved at the Sheldon and Walnut intersection and thanked the Police Department for the last report, but mentioned he would like to see all the open positions filled.

Mayor Pro Tem Pirsztuk – Thanked the Public Works Department for a job well done during our recent storms.

Mayor Boyles – Passed

PUBLIC COMMUNICATIONS – (Related to City Business Only – 5 minute limit per person, 30 minute limit total) None

MEMORIALS – None

ADJOURNMENT at 11:46 PM

Tracy Weaver, City Clerk
EL SEGUNDO CITY COUNCIL

AGENDA STATEMENT

MEETING DATE: March 5, 2019
AGENDA HEADING: Consent Agenda

AGENDA DESCRIPTION:

Consideration and possible action to adopt a Resolution approving Plans and Specifications for the El Segundo Boulevard Parking Pilot Project (narrowing travel lanes and eliminating shoulder on north side of street between Sheldon Street and Main Street to provide additional parking), Project No. PW 19-15, to authorize staff to advertise the project for construction bids. (Fiscal Impact: To be determined)

RECOMMENDED COUNCIL ACTION:

1. Adopt the attached Resolution approving the Plans and Specifications for the El Segundo Boulevard Parking Pilot project, Project No. PW 19-15;
2. Authorize staff to advertise the project for construction bids;
3. Alternatively, discuss and take other possible action related to this item.

ATTACHED SUPPORTING DOCUMENTS:

1. Resolution
2. El Segundo Blvd. Parking Pilot Plan

FISCAL IMPACT: To be determined

Amount Budgeted: $0
Additional Appropriation: N/A
Account Number(s): Smoky Hollow Parking In Lieu - #001-400-4101-6304

STRATEGIC PLAN:

Goal 5: Champion Economic Development and Fiscal Sustainability
Objective 5A: El Segundo promotes economic growth and vitality for businesses and the community

PREPARED BY: Paul Samaras, AICP, Principal Planner
Lifan Xu, City Engineer

REVIEWED BY: Sam Lee, Planning and Building Safety Director
Ken Berkman, Public Works Director

APPROVED BY: Greg Carpenter, City Manager

DISCUSSION

On October 2, 2018, the City Council adopted the Smoky Hollow Specific Plan. During the public hearing on this item, the City Council directed staff to proceed with a pilot project to add on-street parking on the north side of El Segundo Boulevard. The pilot project would add a parking lane, painted bulb-outs and red curb areas on four blocks of El Segundo Boulevard from the alley east of Main Street to the alley east of Sheldon Street. Pursuant Council’s direction, staff entered into
a Professional Services Agreement with KOA Corporation to provide engineering design and construction cost estimate services for the pilot project. On February 14, 2019, KOA completed and submitted the engineering design and construction cost estimate to staff. Based on the design, 15 parking spaces would be added on this segment of El Segundo Boulevard. The estimated construction cost is $76,000.

The adopted budget for Fiscal Year 2018/19 did not allocate funds for this pilot project. As a result, staff will recommend at a later Council meeting that the City Council authorize the City Manager to transfer adequate funding from General Fund Reserves to an account designated for this pilot project after the bid results are known. Staff anticipates that this initial funding for the pilot project will be “repaid” as the City begins to collect parking in-lieu fees in the Smoky Hollow area.

Staff respectfully recommends City Council adopt the attached resolution approving the plans and specifications for the project and authorize advertising for bids.

The schedule for the project is estimated as follows:

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
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</thead>
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<tr>
<td>Advertise for bids</td>
<td>March 2019</td>
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<tr>
<td>Award by City Council</td>
<td>April 2019</td>
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<tr>
<td>Construction Start</td>
<td>May 2019</td>
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<tr>
<td>Construction End</td>
<td>June 2019</td>
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</table>
RESOLUTION NO. __

A RESOLUTION APPROVING THE DESIGN AND PLANS FOR THE CONSTRUCTION OF PROJECT PW 19-15, EL SEGUNDO BLVD. PARKING PILOT PURSUANT TO GOVERNMENT CODE § 830.6 AND ESTABLISHING A PROJECT PAYMENT ACCOUNT.

The City Council of the City of El Segundo does resolve as follows:

SECTION 1: The City Council finds and declares as follows:

A. The City retained KOA Corporation ("Consultant") as the engineer to design and prepare the plans for project PW 19-15, El Segundo Blvd. Parking Pilot to add on-street parking on the north side of El Segundo Boulevard;

B. The Consultant informed the City Engineer that these plans are complete and that construction of the Project may begin;

C. The City Engineer reviewed the completed design and plans for the Project and agrees with the Consultant that the plans are complete and the Project may be constructed;

D. The City Council wishes to obtain the immunities set forth in Government Code § 830.6 with regard to the plans and construction of the Project.

SECTION 2: Design Immunity; Authorization.

A. The design and plans for the Project are determined to be consistent with the City’s standards and are approved.

B. The design approval set forth in this Resolution occurred before actual work on the Project construction commenced.

C. The approval granted by this Resolution conforms with the City’s General Plan.

D. The City Engineer, or designee, is authorized to act on the City’s behalf in approving any alterations or modifications of the design and plans approved by this Resolution.

E. The approval and authorization granted by this Resolution is intended to avail the City of the immunities set forth in Government Code § 830.6.

SECTION 3: Project Payment Account. For purposes of the Contract Documents administering the Project, the City Council directs the City Manager, or designee, to establish a fund containing sufficient monies from the current fiscal year budget to pay for the Project ("Project Payment Account"). The Project Payment Account is the sole
source of funds available for the Contract Sum, as defined in the Contract Document administering the Project.

SECTION 4: The City Clerk is directed to certify the adoption of this Resolution.

SECTION 5: This Resolution will become effective immediately upon adoption.

PASSED AND ADOPTED this ___ day of ______, 2019.

______________________________
Drew Boyles, Mayor

ATTEST:

______________________________
Tracy Weaver, City Clerk

APPROVED AS TO FORM:

______________________________
Mark D. Hensley, City Attorney
AGENDA DESCRIPTION:
Consideration and possible action regarding a request to allow a new restaurant (BURGERIM) to serve beer and wine for on-site consumption. BURGERIM is located at 831 North Douglas Street, within the Corporate Campus Specific Plan area. EA 1238 AUP 18-09. Applicant: FLOMAE, LLC. (Fiscal Impact: None)

RECOMMENDED COUNCIL ACTION:
1. Receive and file this report without objecting to the issuance of the alcohol permit for the new restaurants at 831 North Douglas Street; and/or
2. Alternatively, discuss and take other possible action related to this item.

ATTACHED SUPPORTING DOCUMENTS:
1. Crime and Arrest Statistics by Reporting Districts (RD) for July to December 2018
2. Police Reporting Districts Map
3. Administrative Use Permit approval letter and conditions, dated January 16, 2019
4. Planning Commission Staff Report, dated January 24, 2019

FISCAL IMPACT: None
Amount Budgeted: N/A
Additional Appropriation: N/A
Account Number(s): N/A

STRATEGIC PLAN: N/A

ORIGINATED BY: Brenna Callero, Assistant Planner
REVIEWED BY: Sam Lee, Planning and Building Safety Director
APPROVED BY: Greg Carpenter, City Manager

On January 16, 2019, the Director of Planning and Building Safety approved an Administrative Use Permit application with conditions of approval, allowing the sale of beer and wine at BURGERIM, located at 831 North Douglas. Planning Commission Received and Filed the Director’s decision on January 24, 2019. Pursuant to City Council direction from 1995, this matter is brought to the Council’s attention at this time.

Analysis
According to the most recent Crime and Arrest statistics report prepared by the Police Department, the proposed restaurants are located in Reporting District (RD) 303 Based on the July- December 2018 data reported by the Police Department, the district had a total of 5 Part I & II crimes and 1 felony/misdemeanor arrest. This rate is 68% lower than the City’s average. The Police Department
and the Planning and Building Safety Department do not object to the issuance of the alcohol permit for the new restaurant.

The Planning Commission’s decision to receive and file the Director’s decision on January 24, 2019 granted approval for an Administrative Use Permit. The approval will allow BURGERIM to serve beer and wine during their hours of operation from 10:30 am to 8:30 pm daily, with alcohol service operating at the same hours. The restaurant is roughly 1,193 square feet.

The project site is located in the Corporate Campus Specific Plan area. Restaurants are a permitted use by right. On-site and off-site sale of alcohol at a restaurant requires an Administrative Use Permit in accordance with the Municipal Code. As noted above, this permit was approved by the Director of Planning and Building Safety and confirmed by the Planning Commission.

The ABC license review process is separate from the City’s AUP process. ABC is responsible for running a complete background check on all alcohol license applicants, as well as conducting site inspections, before issuing any type of alcohol license. The City reviews compatibility issues.

**Environmental Review**

The project is categorically exempt from the requirements of the California Environmental Quality Act (CEQA) pursuant to 14 California Code of Regulations §15301 as a Class 1 categorical exemption (Existing Facilities).

**Conclusion**

Staff recommends that the Council receive and file this report without objecting to the issuance of a new alcohol permit for the site, or alternatively discuss and take another action related to this item.
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<th>REPORTING DISTRICT</th>
<th>PART I &amp; II CRIMES</th>
<th>FELONY/MISD ARRESTS</th>
<th>TOTAL</th>
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Number of Reporting Districts = 52  
Average # of Part I & II Crimes per Reporting District = 14  
Average # of Felony/Misdemeanor Part I & II Crime Arrests per Reporting District = 5  
Average # of Crimes and Arrests per Reporting District = 19  
(Results from 07/01/2018 through 12/31/2018)  
High Crime Area per B&P Code Section 23958.4 = >20%
HIGH CRIME AREA MAP
January 16, 2019

FLOMAE, LLC
831 N. Douglas Street
El Segundo, CA 90245

RE: Environmental Assessment 1238: Administrative Use Permit 18-09

Address: 831 North Douglas Street, El Segundo, CA 90245

Dear Mr. Jones:

Your request for an Administrative Use Permit allowing the sale and dispensing of beer and wine (Type 41) at the proposed Burgerim Restaurant is approved and subject to the conditions of approval in the attached Exhibit A. The associated environmental determination and findings supporting the decision are described in Exhibit B.

Please note that this letter does not constitute the City’s final decision in this matter. This determination is scheduled to be "received and filed" by the Planning Commission at the January 24, 2019, meeting. Any Planning Commissioner may request that this permit be discussed and a decision be made by the Commission instead of "received and filed."

Should you have any questions, please contact Brenna Callero, Assistant Planner at (310) 524-2342.

Sincerely,

Sam Lee, Director
Department of Planning and Building Safety
Exhibit A

CONDITIONS OF APPROVAL

In addition to all applicable provisions of the El Segundo Municipal Code ("ESMC"), Trevino Jones of Flomae, LLC ("Applicant") agrees that it will comply with the following provisions as conditions for the City of El Segundo’s approval of Administrative Use Permit No. 18-09 ("Project Conditions"):

1. The hours of operation to sell alcohol for on-site consumption is limited to between 10:30 am to 8:30 pm daily. Any change to the hours of operation or the hours that alcohol may be served is subject to review and approval by the Director of Planning and Building Safety.

2. Any subsequent modification to the project as approved must be referred to the Director of Planning and Building Safety for approval or a determination regarding the need for Planning Commission review of the proposed modification.

3. The Planning and Building Safety Department and the Police Department must be notified of any change of ownership of the approved use in writing within 10 days of the completion of the change of ownership. A change in project ownership may be cause to schedule a hearing before the Planning Commission regarding the status of the administrative use permit.

4. The applicant must obtain and maintain all licenses and comply with all regulations of the Alcoholic Beverage Control (ABC) Act (Business & Professions Code Section 23300) and the regulations promulgated by the Board, including the regulations set forth in 4 Cal. Code of Regs. §§55, et seq.

5. All employees tasked to sell alcoholic beverages must provide evidence that they have either:

   a. Obtained an ABC-issued certificate for completion of the Leadership and Education in Alcohol and Drugs (LEAD) program; or,

   b. Completed an accepted equivalent training offered by the ABC district office to ensure proper distribution of beer, wine, and distilled spirits to adults of legal age.

   c. If a prospective employee designated to sell alcoholic beverages does not have LEAD or equivalent training, then the applicant must within 15 days of this decision confirm with the Planning and Building Safety Department that a date is scheduled with the local ABC district office to complete the LEAD course.

   d. Within 30 days of taking LEAD or equivalent course, employees or their employer must deliver each required certificate showing completion to the Police Department.
6. The licensee must have readily identifiable personnel to monitor and control
the behavior of customers inside the building premises. Staff must monitor
activity immediately adjacent to the property under the establishment’s control
to ensure the areas are generally free of nuisances.

7. If complaints are received regarding excessive noise, or other nuisances
associated with the sale of beer, wine, and distilled spirits the City may, in its
discretion, take action to review the Administrative Use Permit and add
conditions or revoke the permit.

8. There must be no exterior advertising of any kind or type indicating the
availability of specific alcoholic beverage products.

9. The building must not be occupied by more persons than allowed by the
California Building Code, as adopted by the ESMC.

10. The building and any outdoor seating must comply with the California Building
and Fire Code requirements, as adopted by the ESMC.

11. The Applicant agrees to indemnify and hold the City harmless from and against
any claim, action, damages, costs (including, without limitation, attorney fees),
injuries, or liability, arising from the City’s approval of Environmental
Assessment 1238 or Administrative Use Permit 18-09. Should the City be
named in any suit, or should any claim be brought against it by suit or otherwise,
whether the same be groundless or not, arising out of the City approval of
Environmental Assessment 1238 or Administrative Use Permit 18-09, the
Applicant agrees to defend the City (at the City’s request and with counsel
satisfactory to the City) and will indemnify the City for any judgment rendered
against it or any sums paid out in settlement or otherwise. For purposes of this
section, “the City” includes the City of El Segundo’s elected officials, appointed
officials, officers, and employees.

12. Trevino Jones, of Flomae, LLC must acknowledge receipt and acceptance of
the project conditions by executing the acknowledgement below.

These Conditions are binding upon Trevino Jones, of Flomae LLC and all successors and
assigns to the property at 831 North Douglas Street, El Segundo, CA 90245 until
superseded by another approval letter or rescinded.

Trevino Jones, Flomae LLC
Exhibit B
Environmental Determination and Required Findings

Environmental Assessment 1238:

After considering the above facts and findings, the Director finds this project is categorically exempt from the requirements of the California Environmental Quality Act (CEQA) pursuant to 14 California Code of Regulations §15301 as a Class 1 categorical exemption (Existing Facilities) because the proposed project consists of the permitting of existing private structures and involves a negligible expansion of the use.

Administrative Use Permit 18-09:

The following are the facts in support of each finding for this decision:

Finding 1: There is compatibility of the particular use on the particular site in relationship to other existing and potential uses within the general area in which the use is proposed to be located.

1. The project is located in a commercial area and is in proper relation to industrial and commercial adjacent uses within this area. The project is situated in an environment that includes offices, retail, service uses, and other restaurants nearby. The subject site is located in the Corporate Campus Specific Plan area, where restaurants are permitted.

Finding 2: The proposed use is consistent and compatible with the purpose of the Zone in which the site is located.

1. The zone of the property is Corporate Campus Specific Plan (CCSP). The CCSP consists of a mixed-use development program that accommodates a range of uses, heights, and building square footages. The CCSP’s goals provide consistency and reflect the vision of the General Plan, including facilitating economic development and promoting compatible land uses. The intent of the CCSP is met by having several types of uses occupy a single building. The proposed restaurant and the addition of alcohol sales as an ancillary use are consistent with this purpose.

Finding 3: The proposed location and use, and the conditions under which the use would be operated or maintained will not be detrimental to the public health, safety, or welfare, or materially injurious to properties or improvements in the vicinity.

1. The restaurant will be located inside an existing retail commercial building and no new construction is proposed as part of the current request for the alcohol license. The proposed closing hours are 8:30 pm every day, so it is unlikely that the consumption of alcohol in a restaurant setting will cause the establishment to become a nuisance.
Finding 4: Potential impacts that could be generated by the proposed use, such as noise, smoke, dust, fumes, vibration, odors, traffic, and hazards have been recognized and mitigated.

1. The consumption of beer and wine will not create any new impacts that would not be normally associated with the operation of a restaurant.

Finding 5: The State Department of Alcoholic Beverage Control has issued or will issue a license to sell beer, wine and distilled spirits to the Applicant.

1. The City expects the Applicant will obtain a license from the State of California Department of Alcoholic Beverage Control for on-site sale and consumption of beer, and wine for restaurants (Type 41). In the event the Applicant does not receive such license, the City’s approval will be null (Condition No. 4).
EL SEGUNDO PLANNING COMMISSION
AGENDA STATEMENT
MEETING DATE: January 24, 2019
AGENDA HEADING: Consent

AGENDA DESCRIPTION:
Consideration and possible action regarding approval of Environmental Assessment 1239 and Administrative Adjustment No. ADJ 18-01 for the elimination of the required 6" tall concrete tire stops for 500 parking spaces at a new five-story parking structure. The project is categorically exempt from the requirements of the California Environmental Quality Act (CEQA) pursuant to 14 California Code of Regulations § 15301 as a Class 1 categorical exemption (Existing Facilities).

Address: 722 North Nash Street.

Applicant: Vanessa Yeh on behalf of EVA Airways Corporation.

RECOMMENDED PLANNING COMMISSION ACTION:
1. Receive and file this report regarding the Director’s approval of an Administrative Adjustment eliminating the required tire stops; or
2. Alternatively, any Planning Commissioner may request that a decision on the application be made by the Planning Commission instead of received and filed.

ATTACHED SUPPORTING DOCUMENTS: Approval letter dated January 15, 2019

ORIGINATED BY: Maria Baldenegro, Assistant Planner
REVIEWED BY: Gregg McClain, Planning Manager
APPROVED BY: Sam Lee, Director of Planning and Building Safety

On January 15, 2019, the Director of Planning and Building Safety granted approval to eliminate the required 6" tall concrete tire stops for 500 parking spaces at a new five-story parking structure. The conditions, findings of approval, and environmental assessment are provided in the attached approval letter. Staff recommends that the Commission receive and file this report.
AGENDA DESCRIPTION:

Consideration and possible action to award a standard Public Works Contract to G2K Construction for the Campus El Segundo Shade Structure Project (installation of shade structures on soccer fields) at 2201 E. Mariposa Ave., Project No. PW 18-28. (Fiscal Impact: $121,700)

RECOMMENDED COUNCIL ACTION:

1. Authorize the City Manager to execute a standard Public Works Contract, in a form approved by the City Attorney, with G2K Construction in the amount of $110,700, for the Campus El Segundo Shade Structure Project, Project No. PW 18-28, and authorize an additional $11,000 for construction related contingencies; or,

2. Alternatively, discuss and take other possible action related to this item.

ATTACHED SUPPORTING DOCUMENTS:

None

FISCAL IMPACT: Included In the Adopted FY2017-18 and 18/19 Budgets

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<th>Amount Budgeted:</th>
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<td>Additional Appropriation:</td>
<td>None.</td>
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<tr>
<td>Account Number(s):</td>
<td>301-400-8202-8420 (Park Facilities Upgrades)</td>
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STRATEGIC PLAN:

<table>
<thead>
<tr>
<th>Goal:</th>
<th>4</th>
<th>Develop Quality Infrastructure and Technology</th>
</tr>
</thead>
<tbody>
<tr>
<td>Objective:</td>
<td>(a)</td>
<td>El Segundo’s physical infrastructure supports an appealing, safe, and effective City.</td>
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</table>

ORIGINATED BY: Cheryl Ebert, Senior Civil Engineer

REVIEWED BY: Ken Berkman, Public Works Director
Meredith Petit, Recreation and Parks Director

APPROVED BY: Greg Carpenter, City Manager

BACKGROUND AND DISCUSSION:

The Campus El Segundo (CES) athletic fields are a highly-used recreational facility in the City of El Segundo. Through various needs assessments and resident surveys, residents and organizations have expressed the need for more shaded areas within the parks and athletic fields, and specifically at the CES athletic fields. AYSO recently approached the City and offered financial assistance to add shade to CES.

This project includes the procurement and installation of two (2) shade structures over the concrete bleachers on the east and west side of the concessions building and two (2) shade structures over each of the exterior benches along the outer perimeter of the field.
On December 18, 2018, Council adopted the plans and specifications for the Campus El Segundo Shade Structure Project, Project No. PW 18-28, and authorized staff to advertise for construction bids.

On February 5, 2019, the City Clerk received and opened five (5) bids as follows:

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<td>1. Shade Comforts</td>
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<td>2. Minako Construction</td>
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<td>3. NR Development Inc.</td>
<td>$104,500</td>
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<td>4. NoHo Constructors</td>
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<td>5. G2K Construction</td>
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The alternate bid is for two (2) 50-ft long shade structures over the bleachers, in lieu of two (2) 35-ft shade structures as described in the base bid. The Public Works Department, in collaboration with the Recreation and Parks Department, has reviewed the base bids and alternative bids, and suggest installing the longer 50-ft long shade structures as described in the alternative bids to take advantage of the economy of scale and current construction prices to provide larger shade areas for the field patrons.

The bid package states that the award to the apparent lowest bidder is based on the total of the base bid items. Although, NR Development Inc.’s alternative bid is lower, G2K Construction is the apparent lowest bidder based on the total of the base bid. Staff reviewed G2K Construction’s bid package and deemed the contractor as the lowest responsive and responsible bidder. Staff also checked G2K Construction’s references and license status and determined that they have satisfactorily completed similar projects for other public agencies and their license is in good standing.

Staff respectfully recommends City Council authorize the City Manager to execute a standard Public Works Contract in a form approved by the City Attorney with G2K Construction in the amount of $110,700 and authorize an additional $11,000 for construction related contingencies.

With approval, the project is expected to commence in June and be completed in August 2019.
AGENDA DESCRIPTION:

Consideration and possible action to amend the standard Public Works Contract with Corral Construction & Development, Inc. for the Library Wi-Fi and Reading Lounge Renovation Project, Project No. PW18-04. (Fiscal Impact: $37,368)

RECOMMENDED COUNCIL ACTION:

1. Authorize the City Manager to amend the standard Public Works Contract, in a form approved by the City Attorney, with Corral Construction & Development Inc. for additional work in the amount of $33,968.00 and approve an additional construction contingency of $3,400; or,

2. Alternatively, discuss and take other possible actions related to this item.

ATTACHED SUPPORTING DOCUMENTS:

None.

FISCAL IMPACT: Included in Adopted Budget

- **Amount Budgeted:** $153,000
- **Additional Appropriation:** No
- **Account Number(s):** 301-400-8201-8417 (Library Wi-Fi Zone)

STRATEGIC PLAN:

**Goal:** 4  Develop Quality Infrastructure and Technology

**Objective:** (a) El Segundo’s physical infrastructure supports an appealing, safe, and effective City

**Goal:** 1  Enhance Customer Service and Engagement

**Objective:** 2  City services are convenient, efficient and user-friendly for all residents, businesses, and visitors

ORIGINATED BY: Arianne Bola, Senior Associate Engineer

REVIEWED BY: Ken Berkman, Public Works Director

Melissa McCollum, Library Director

APPROVED BY: Greg Carpenter, City Manager

BACKGROUND AND DISCUSSION:

On September 4, 2018, City Council awarded a standard Public Works Contract with Corral Construction & Development, Inc. in the amount of $38,805.31 and approved an additional $7,000 for construction-related contingencies. This project involved converting the reference section area to a Wi-Fi and reading lounge area that involved demolition, electrical, flooring
preparation and interior painting work. Most of the original work identified in the contract has been completed to staff’s satisfaction.

Library and Public Works staff would like to take advantage of the low bid price and the excellent work of the Contractor to make additional and needed improvements at the Library. The interior of the library has never been repainted since the renovation in the 1990s and is in need of fresh paint due to normal wear and tear. In addition, it is prudent to incorporate the repainting work into the ongoing project now to minimize the impact to Library patrons. The cost to paint the rest of the general floor area of the library and the conference room in the basement is $33,968.00. There is sufficient funding within the original project budget to fund the additional paint work.

Therefore, staff respectfully recommends City Council to authorize the City Manager to amend the Public Works Contract with Corral Construction and Development, Inc. in a form approved by the City Attorney for additional work in an amount of $33,968.00 and approve an additional construction contingency of $3,400.
EL SEGUNDO CITY COUNCIL

AGENDA STATEMENT

AGENDA DESCRIPTION:

Consideration and possible action to adopt a Resolution approving the Plans and Specifications for Class III Bike Routes to be located on Main St.; Grand Ave.; Nash St. from Imperial Hwy. to El Segundo Blvd.; El Segundo Blvd. from Loma Vista St. to Main St.; Loma Vista St. from Grand Ave. to Binder Pl.; and Utah Ave. from Douglas St. to Aviation Blvd., Project No. PW 19-03. (Fiscal Impact: To Be Determined).

RECOMMENDED COUNCIL ACTION:

1. Adopt the attached Resolution approving the Plans and Specification for Class III Bike Routes, Project No. PW 19-03.

2. Alternatively, discuss and take other possible action related to this item.

ATTACHED SUPPORTING DOCUMENTS:

Resolution
Location Map

FISCAL IMPACT: Included in Adopted FY 2018-19 Budget

Amount Budgeted: $150,000
Additional Appropriation: N/A
Account Number(s): 301-8141-8219 (Class III Bike Route Improvements)
TDA Article 3 Grant (account number to be determined)

STRATEGIC PLAN:

Goal: 2 Support Community Safety and Preparedness

Objective: (a) The City has a proactive approach to public safety, preparedness and crime that is outcome focused.

Goal: 4 Develop Quality Infrastructure & Technology

Objective: (a) El Segundo’s physical infrastructure supports an appealing, safe, and effective City

ORIGINATED BY: Orlando Rodriguez, Senior Civil Engineer

REVIEWED BY: Ken Berkman, Public Works Director

APPROVED BY: Greg Carpenter, City Manager

BACKGROUND AND DISCUSSION:

In December of 2009, the South Bay Bicycle Coalition (SBBC) approached a number of South Bay cities to ask for their support and involvement in the multi-city bicycle master planning process. Seven of the cities responded favorably and those seven responsive cities are the cities represented in the master plan, including El Segundo, Gardena, Hermosa Beach, Lawndale,
Manhattan Beach, Redondo Beach, and Torrance. The master plan calls for the installation of the following bikeways:

- Class I Bike Path – bikeway in the public right-of-way, but separated from the roadway.
- Class II Bike Lanes – bikeway in the roadway with dedicated, marked bike lanes.
- Class III Bike Routes – bike route in the roadway with shared travel lanes between vehicles and bicycles.

This project will install Class III Bike Routes throughout the City, which consists of applying the recognizable “sharrow” bicycle marking on the pavement as well as the installation of Bike Route signage. The goal of this project is to increase bicycle ridership, as well as create a larger base of utilitarian bicyclists including bicycle commuters through safe, accessible and consistent bicycle infrastructure.

The proposed Class III Bike Routes in the Bicycle Master Plan are the following street segments:

Main St. from Imperial Highway to El Segundo Blvd. (5,300 Ft.)
Grand Ave. from Loma Vista St. to Duley St. (11,300 Ft)
Nash St. from Imperial Highway to El Segundo Blvd. (5,300 Ft.)
El Segundo Blvd. Loma Vista St. to Main St. (via Binder Pl. & Whiting St.) (2,000 Ft.)
Loma Vista from Grand Ave. to Binder Pl. (750 Ft.)
Utah Ave. From Douglas St. to Aviation Blvd. (1,350 Ft.)

**Total: 26,000 feet or about five (5) miles.**

Staff respectfully recommends City Council adopt the attached Resolution approving the Plans and Specifications and authorize advertising for bids. With approval, staff expects to return to Council in April and construction to occur in May and June, 2019.
RESOLUTION NO. ___

A RESOLUTION APPROVING THE DESIGN AND PLANS FOR THE
CLASS III BIKEWAY PROJECT. PURSUANT TO GOVERNMENT CODE
SECTION 830.6 AND ESTABLISHING A PROJECT PAYMENT
ACCOUNT.

The City Council of the City of El Segundo does resolve as follows:

SECTION 1: The City Council finds and declares as follows:

A. The City Engineer prepared specifications and plans for PW 19-03, the
Class III Bikeway (the “Project”). These plans are complete. Bidding for
construction of the Project may begin;

B. The City Council wishes to obtain the immunities set forth in Government
Code § 830.6 with regard to the plans and construction of the Project.

SECTION 2: Design Immunity; Authorization.

A. The design and plans for the Project are determined to be consistent with
the City’s standards and are approved.

B. The design approval set forth in this Resolution occurred before actual
work on the Project construction commenced.

C. The approval granted by this Resolution conforms with the City’s General
Plan.

D. The City Engineer, or designee, is authorized to act on the City’s behalf in
approving any alterations or modifications of the design and plans
approved by this Resolution.

E. The approval and authorization granted by this Resolution is intended to
avail the City of the immunities set forth in Government Code § 830.6.

SECTION 3: Project Payment Account. For purposes of the Contract Documents
administering the Project, the City Council directs the City Manager, or designee, to
establish a fund containing sufficient monies from the current fiscal year budget to pay
for the Project (“Project Payment Account”) following receipt of construction bids. The
Project Payment Account will be the sole source of funds available for the Contract
Sum, as defined in the Contract Document administering the Project.

SECTION 4: The City Clerk is directed to certify the adoption of this Resolution.

SECTION 5: This Resolution will become effective immediately upon adoption.
PASSED AND ADOPTED this 5\textsuperscript{th} day of March, 2019.

________________________________________
Drew Boyles, Mayor

APPROVED AS TO FORM:
Mark D. Hensley, City Attorney

By: _____________________________________
David H. King, Assistant City Attorney
AGENDA DESCRIPTION:
Consideration and possible action to adopt a Resolution for the City to opt out of the California Congestion Management Program (CMP). (Fiscal Impact: None)

RECOMMENDED COUNCIL ACTION:
1. Adopt the resolution electing the City to be exempt from the Congestion Management Program; or,
2. Alternatively, discuss and take other possible action related to this item.

ATTACHED SUPPORTING DOCUMENTS:
Resolution

FISCAL IMPACT: None
Amount Budgeted: N/A
Additional Appropriation: None
Account Number(s): N/A

STRATEGIC PLAN:
Goal: 4 Develop Quality Infrastructure and Technology
Objective: (a) El Segundo’s physical infrastructure supports an appealing, safe, and effective City.

ORIGINATED BY: Lifan Xu, City Engineer
REVIEWED BY: Ken Berkman, Public Works Director
Gregg McClain, Planning Manager
APPROVED BY: Greg Carpenter, City Manager

BACKGROUND AND DISCUSSION:
Los Angeles County Metropolitan Authority (Metro) is required by state law to prepare and update, on a biennial basis, a Congestion Management Program (CMP) for the County of Los Angeles. The CMP process was established as part of a 1990 legislative package to implement Proposition 111, which increased the state gas tax from 9 to 18 cents. The intent of the CMP was to tie the appropriation of new gas tax revenues to congestion reduction efforts by improving land use/transportation coordination. While the CMP requirement was one of the pioneering efforts to conduct performance-based planning, the approach has become antiquated and expensive. CMP primarily uses a level of service (LOS) performance metric which is a measurement of vehicle delay that is inconsistent with new state-designated performance measures, such as vehicle miles travelled (VMT), enacted by SB743 for California Environmental Quality Act (CEQA) transportation analysis.
In accordance with California Government Code §65088.3, jurisdictions within a county may opt out of the CMP requirement without penalty, if a majority of local jurisdictions representing a majority of the county’s population formally adopt resolutions requesting to opt out of the program. There is no anticipated impact to the continued flow of State Gas Tax revenues to local jurisdictions.

On June 28, 2018, the Metro Board approved a staff recommendation to initiate the process to opt out of the state mandated CMP. The action allows Metro staff to proceed with the next step in the process, which is to determine if a majority of its public agency partners support Metro’s intent to opt out of the CMP. If a majority of the 88 participating local jurisdictions adopt resolutions requesting to opt out of the Program, Metro will notify the State Controller, Caltrans, and SCAG that LA County has opted out of the CMP in accordance with statutory requirements. Other counties, including San Diego, Fresno, Santa Cruz and San Luis Obispo counties have already opted out of the CMP.

According to Metro, the CMP has been found to contradict the region’s own efforts to promote a more sustainable and equitable transportation system. The passage of Measure M and the update of the Long-Range Transportation Plan give Metro an opportunity to consider new ways to measure transportation system performance that help combat climate change, support sustainable, vibrant communities and improve mobility. As such, the CMP is becoming increasingly outdated and is an impediment in pursuing current local and regional transportation goals and policies.

There are additional reasons to opt out of the CMP, including:
- Relieves Metro and local jurisdictions of the mandate to use a single measure (LOS) to determine roadway deficiencies
- Eliminates the risk to local jurisdictions of losing their state gas tax funds or being ineligible to receive state and federal Transportation Improvement Program funds, as a result of failing to comply with CMP requirements or performance standards.
- Eliminates the administrative and financial burden to cities associated with the preparation of documents to demonstrate conformance with the CMP.

The City has reviewed the proposed activity for compliance with the California Environmental Quality Act (CEQA) and has determined that the activity is not a “Project” as defined under Section 15378 of the State CEQA Guidelines; therefore, pursuant to Section 15060(c)(3) of the State CEQA Guidelines, the activity is not subject to CEQA. Thus, no environmental review is necessary.

Therefore, staff respectively recommends City Council adopt the attached resolution electing the City to be exempt from the Congestion Management Program.
RESOLUTION NO. __

A RESOLUTION OF THE EL SEGUNDO CITY COUNCIL ELECTING THE CITY TO BE EXEMPT FROM THE CALIFORNIA CONGESTION MANAGEMENT PROGRAM

BE IT RESOLVED by the Council of the City of El Segundo as follows:

SECTION 1: The City Council finds as follows:

A. In 1990 the voters of California passed Proposition 111 and the requirement that urbanized counties develop and implement a Congestion Management Program;

B. The legislature and governor established the specific requirements of the Congestion Management Program by passage of legislation which was a companion to Proposition 111 and is encoded in California Government Code §§ 65088 to 65089.10;

C. The Los Angeles County Metropolitan Transportation Authority (Metro) has been designated as the Congestion Management Agency responsible for Los Angeles County’s Congestion Management Program;

D. California Government Code § 65089.3 allows urbanized counties to be exempt from the Congestion Management Program based on resolutions passed by local jurisdictions representing a majority of a county’s jurisdictions with a majority of the county’s population;

E. The Congestion Management Program is outdated and increasingly out of step with current regional, State, and federal planning processes and requirements, including new State requirements for transportation performance measures related to greenhouse gas reduction; and

F. On June 28, 2018, the Metro Board of Directors directed Metro staff to work with local jurisdictions to prepare the necessary resolutions to exempt Los Angeles County from the Congestion Management Program.

SECTION 2: The City of El Segundo hereby elects to be exempt from the Congestion Management Program as described in California Government Code §§ 65088 to 65089.10.

SECTION 3: The adoption of this Resolution is exempt from review under the California Environmental Quality Act (Cal. Pub. Res. Code §§ 21000, et seq.; “CEQA”) and CEQA Guidelines (14 Cal. Code Regs. §§ 15000, et seq.) because it can be seen with certainty that there is no possibility such action will have a significant effect on the environment. Any future projects or plans will be evaluated for environmental impacts, including traffic impacts, pursuant to CEQA at the time the project or plan is considered.
SECTION 4: The City Clerk is directed to certify the adoption of this Resolution.

SECTION 5: This Resolution will become effective immediately upon adoption and will remain effective unless repealed or superseded.

PASSED AND ADOPTED this ___ day of ______, 2019.

________________________________________
Drew Boyles, Mayor

STATE OF CALIFORNIA  
COUNTY OF LOS ANGELES  
CITY OF EL SEGUNDO  

I, Tracy Weaver, City Clerk of the City of El Segundo, California, hereby certify that the whole number of members of the City Council of the City is five; that the foregoing Resolution No. _________ was duly passed and adopted by said City Council, approved and signed by the Mayor of said City, and attested to by the City Clerk of said City, all at a regular meeting of said Council held on the ____ day of March 2019, and the same was so passed and adopted by the following roll call vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

ATTEST:

_____________________________________
Tracy Weaver,
City Clerk

APPROVED AS TO FORM:

_____________________________________
Mark D. Hensley,
City Attorney
EL SEGUNDO CITY COUNCIL

AGENDA STATEMENT

MEETING DATE: March 5, 2019

AGENDA DESCRIPTION:

Consideration and possible action to adopt a Resolution approving plans and specifications for FY 18/19 Pavement Rehabilitation at Center St. and Maple Ave., Project No. PW 19-01, and authorize staff to advertise the project for receipt of construction bids. (Fiscal Impact: TBD)

RECOMMENDED COUNCIL ACTION:

1. Adopt the attached Resolution approving plans and specifications for FY 18/19 Pavement Rehabilitation at Center St. and Maple Ave., Project No. PW 19-01; and,
2. Authorize staff to advertise the project for receipt of construction bids; or,
3. Alternatively, discuss and take other possible action related to this item.

ATTACHED SUPPORTING DOCUMENTS:

Resolution
Map of Project Area

FISCAL IMPACT: Included in Adopted Budget

Amount Budgeted: $700,000
Additional Appropriation: N/A
Account Number(s): $279,709 from Account# 128-400-0000-8383 (SB-1 Expenditures)
As needed from 106-400-8203-8943 (Gas Tax Local Street rehab.)

STRATEGIC PLAN:

Goal: 4 Develop Quality Infrastructure and Technology
Objective: (a) El Segundo’s physical infrastructure supports an appealing, safe, and effective City

ORIGINATED BY: Arianne Bola, Senior Associate Engineer
REVIEWED BY: Ken Berkman, Public Works Director
APPROVED BY: Greg Carpenter, City Manager

BACKGROUND AND DISCUSSION:

The Public Works Department administers a 5-year (2016-2021) Pavement Management Program (PMP) to ensure public health and safety and efficiently and effectively manage the life of the City’s roadway system. Based upon existing records and field reviews, the PMP assigns a Pavement Condition Index (PCI) to all roadway segments in the City on a scale from 0-100, with 100 representing the best/like new pavement. Scores below 75 require some type of preventive maintenance depending on the extent of the roadway distress, which can range from a slurry seal, to an overlay, to complete reconstruction.
A best-value based approach is used to ensure that the most cost effective rehabilitation method is applied system-wide. The two primary resurfacing treatments for our roadway system, which was rated at “Fair” with an overall average PCI of 65.7 in the 2015 PMP, are overlays and surface seals. Overlays place a new layer of asphalt concrete on top of the existing roadway, after removal and reconstruction of existing pavement sections that are in severe distress. It is used on pavements with more advanced deterioration. Surface seals include slurry seals, chip seals, cape seals, or similar thin (less than one inch) treatments that are less costly than overlays but have a shorter life. Sealing is primarily used on residential streets that have low traffic indexes (traffic volumes with minimal trucks) to maintain pavement that is in “good” condition (PCI = 75-85).

The residential area in the City has been slurry sealed in quadrants from 2013-2016. Due to the lack of available funding to do more than the slurry seal program since the Great Recession, the City has fallen behind in its pavement management program. Staff fully agrees with the PMP findings that a significant amount of overlay work is needed to ensure we do not fall too far behind and have the City’s roadway system slip into an overall “poor” condition (PCI below 60), which would require far more costly rehabilitation methods. As such, like the previous two fiscal years’ efforts, this year’s pavement rehabilitation project will focus on the most deteriorated roadway sections. However, given the significant pavement rehabilitation work that has been accomplished over the past couple of years, staff believes the next slurry program cycle should be initiated, and it will restart this summer with southeast quadrant in the residential area via a separate report to Council.

Under the City’s PMP, the following streets are high priority and in urgent need of repair with a 2” removal and replacement (R&R) strategy, along with R&R of severely deteriorated pavement areas:

- Center St. – between Imperial Ave. and Mariposa Ave. (PCI of 45)
- Maple Ave. – between Sheldon St. and Pacific Coast Highway (PCI of 55)

This work was identified and approved in FY 2018/2019 Budget as part of the Capital Improvement Program and will advance our ultimate goal to achieve an overall weighted average PCI of 73 by FY 2020/21. Given the system wide condition of the City’s pavement in 2015, a PCI of 73 was determined to be the most efficient and cost-effective value for the City to invest in its roadway rehabilitation program.

Staff respectfully recommends that City Council approve the actions requested in this report. With approval, construction is expected to occur in June and July while the Center Elementary School is not in session.
RESOLUTION NO. __

A RESOLUTION APPROVING THE PLANS AND SPECIFICATIONS FOR THE CONSTRUCTION OF FY 18/19 PAVEMENT REHABILITATION, PROJECT NO. PW 19-01, PURSUANT TO GOVERNMENT CODE § 830.6 AND ESTABLISHING A PROJECT PAYMENT ACCOUNT.

The City Council of the City of El Segundo does resolve as follows:

SECTION 1: The City Council finds and declares as follows:

A. The City Engineer prepared plans and specifications for FY 18/19 Pavement Rehabilitation, Project NO. PW 19-01 ("Project"). These plans and specifications are complete. Construction of the Project may begin;

B. The City Council wishes to obtain the immunities set forth in Government Code § 830.6 with regard to the plans and construction of the Project.

SECTION 2: Design Immunity; Authorization.

A. The design and plans for the Project are determined to be consistent with the City's standards and are approved.

B. The design approval set forth in this Resolution occurred before actual work on the Project construction commenced.

C. The approval granted by this Resolution conforms with the City's General Plan.

D. The City Engineer, or designee, is authorized to act on the City's behalf in approving any alterations or modifications of the design and plans approved by this Resolution.

E. The approval and authorization granted by this Resolution is intended to avail the City of the immunities set forth in Government Code § 830.6.

SECTION 3: Project Payment Account. For purposes of the Contract Documents administering the Project, the City Council directs the City Manager, or designee, to establish a fund containing sufficient monies from the current fiscal year budget to pay for the Project ("Project Payment Account"). The Project Payment Account is the sole source of funds available for the Contract Sum, as defined in the Contract Document administering the Project.

SECTION 4: The City Clerk is directed to certify the adoption of this Resolution.

SECTION 5: This Resolution will become effective immediately upon adoption.
PASSED AND ADOPTED this ___ day of ________________, 2019.

__________________________
Drew Boyles, Mayor

ATTEST:

__________________________
Tracy Weaver, City Clerk

APPROVED AS TO FORM:

__________________________ for
Mark D. Hensley
City Attorney
AGENDA DESCRIPTION:
Consideration and possible action regarding approval of an amendment to the Prosum Technology Services agreement number 5346 for technical consulting, business analysis and project management services for the Information Systems Department.
(Fiscal Impact $600,000)

RECOMMENDED COUNCIL ACTION:
1. Authorize the City manager to execute a contract amendment, in a form approved by the City Attorney, with Prosum Technology Services to provide technical consulting services and temporary business analysts and project management staffing for the Information Systems Department.
2. Alternatively, discuss and take other possible action related to this item.

ATTACHED SUPPORTING DOCUMENTS:
City of El Segundo IS Project Status List
Second Amendment to PSA No. 5346

FISCAL IMPACT: $600,000

Amount Budgeted: $300,000 remainder of FY19-18
Additional Appropriation: Salary Savings
Account Number(s): 001-400-2505-4100 Salary Savings
001-400-2505-2000 Employee Benefits
001-400-2505-6214 Professional/Technical

STRATEGIC PLAN:

Goal: 4B El Segundo’s technology supports effective, efficient and proactive operations
Objective: a. Successfully implement new technology as prioritized in the Technology Master Plan

ORIGINATED BY: Shantae Duren, Information Systems Administrative Specialist
REVIEWED BY: Charles Mallory, Information Systems Director
APPROVED BY: Greg Carpenter, City Manager

BACKGROUND AND DISCUSSION:
In July 2017, the City Manager approved a 1 year agreement for staffing services with Prosum Technology Services to provide project based consulting and technical services to aid in implementing, upgrading and supporting critical business systems. The contract has been used to compliment staff skills in the Information Systems Division (ISD). In the coming months, there are a number of projects that need specialized skills to augment staff; therefore, it is anticipated an
additional amount of $600,000 will be necessary to meet the operational and project needs of the Information Systems Department. Currently there are vacant positions within the department that result in salary and benefit savings which can be used to execute the requested contract services. This amendment, if approved, will bring the contract total to an amount not to exceed $900,000.

Through the strategic planning and budgeting process for 2019-2020, the Information Systems Department will reassess staffing needs for the coming years. Additionally, staff in conjunction with the Technology Committee has determined the most efficient way to execute the approved projects is with the addition of project managers and business analysts to aid in the following activities:

- Assist with the management of the project portfolio of over 20 projects
- Manage the projects selection criteria, plans and budgets
- Lead the design, testing, data migration
- Ensure consistency of stakeholder communication
- Develop and document policy, standards and operating procedures
- Manage the vendors, City staff selections and implementation teams

These professionals will work with City staff, as well as the vendors contracted by the City to ensure the successful and timely completion of projects. It is anticipated that an additional amount of $600,000 will be necessary to meet the project and operational needs of the department. Amending the professional services contract with Prosum will allow ISD to continue to deliver projects and enhanced services that meet the needs of the residential and business community.

There are currently 17 large scale projects in queue, of which eleven are active. Many of these projects need specialized skills to augment staffing shortfalls. Therefore it is recommended that the City enter into a longer agreement with Prosum Technology Services by increasing the contract amount by $600,000. This increase will allow the project managers and business analysis to complete the approved technology projects currently in process. The salary savings and professional services funds are sufficient to cover the increase. Given the current working relationship with Prosum Technology Services, a local El Segundo company, we would like to continue this partnership.

At this time, staff recommends approving a second amendment to agreement #5346, extending the term of the agreement to March 31, 2020, adding an additional amount of $600,000 for Prosum Technology Services to provide temporary staffing services to the Information Systems Department.
<table>
<thead>
<tr>
<th>ISD Projects</th>
<th>Project</th>
<th>Project Title</th>
<th>Proposed</th>
<th>Estimated</th>
<th>Budget</th>
<th>Final Budget</th>
<th>Actual</th>
<th>Funding Source</th>
<th>PM/M</th>
<th>Implementation POC</th>
<th>Start Date</th>
<th>End Date</th>
<th>Notes</th>
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<td>1/25/2017</td>
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<td>11/2/19</td>
<td>10/1/2019</td>
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<td>11/2/19</td>
<td>10/1/2019</td>
<td>Needs to be finalized and approved.</td>
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Exhibit B

An - 1/28/2019
<table>
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<tr>
<th>Project #</th>
<th>Project Description</th>
<th>Responsible Department(s)</th>
<th>Total Budget (in $)</th>
<th>FY/WW Budget (in $)</th>
<th>FYWW/WW Budget (in $)</th>
<th>Activities</th>
<th>Funding Source</th>
<th>PM/SA</th>
<th>Department FOC</th>
<th>Start Date</th>
<th>End Date</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>B</td>
<td>1. HIP - Policy update process: standardize contractor Affixes, payroll, purchasing, claims, pharmacy, and contract. Ensure compliance, accuracy, and accountability. The process will also ensure the HIP is in line with the office.</td>
<td>2 X Human Resources</td>
<td>$19,340.00</td>
<td>$4,016.00</td>
<td>$15,324.00</td>
<td></td>
<td></td>
<td>TBD</td>
<td>Sally Rodriguez</td>
<td>July 1 2020</td>
<td>TBD</td>
<td>TBD</td>
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<tr>
<td></td>
<td>Utility Billing: Development of a billing and revenue platform that offers a variety of revenue tracking and billing services. This project will improve revenue accuracy and provide a solution for lost and unprocessed bills.</td>
<td>2 X Human Resources</td>
<td>$6,090.00</td>
<td>$4,390.00</td>
<td>$1,700.00</td>
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<td>TBD</td>
<td>Sally Rodriguez</td>
<td>July 1 2020</td>
<td>TBD</td>
<td>TBD</td>
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<tr>
<td></td>
<td>Staff Schedule: Development of a scheduling system that provides real-time visibility into staff availability and capacity. This system will improve workforce management and ensure that staff are assigned to tasks that align with their skills.</td>
<td>1 X HR</td>
<td>$23,000.00</td>
<td>$16,490.00</td>
<td>$6,510.00</td>
<td></td>
<td></td>
<td>TBD</td>
<td>Website: Operating Supplies</td>
<td>Fred Sessions</td>
<td>3/1/2020</td>
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<td></td>
<td>11. HR Applications: Enhance HR applications to support Human Resources activities. The HR department does not have a system to track and manage personnel, benefits, sick leave, and vacation. This project will improve HR processes and reduce the time required for these activities.</td>
<td>3 X HR</td>
<td>$10,000.00</td>
<td>$4,390.00</td>
<td>$5,610.00</td>
<td></td>
<td></td>
<td>TBD</td>
<td>Sally Rodriguez</td>
<td>HR Director: Human Resources</td>
<td>TBD</td>
<td>TBD</td>
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<tr>
<td></td>
<td>Agenda Management System: Develop an agenda management system to streamline the agenda creation process and improve communication between departments.</td>
<td>1 X City Clerk</td>
<td>$7,000.00</td>
<td>$15,640.00</td>
<td>$8,600.00</td>
<td></td>
<td></td>
<td>TBD</td>
<td>Darlene Ford</td>
<td>Mike Witting</td>
<td>TBD</td>
<td>TBD</td>
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<tr>
<td></td>
<td>MAPI CareView System: Develop a comprehensive care plan system that supports the care planning process for patients with complex care needs.</td>
<td>1 X PO</td>
<td>$375,000.00</td>
<td>$15,640.00</td>
<td>$359,360.00</td>
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<td></td>
<td>TBD</td>
<td>Margaret J:</td>
<td>Lisa R. Harland</td>
<td>1/21/2019</td>
<td>TBD</td>
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<td></td>
<td>Cloud Storage Office: Develop a cloud-based storage system for the City. This project will provide secure and efficient storage for City records.</td>
<td>1 X GSE City Attorney</td>
<td>$45,000.00</td>
<td>$15,640.00</td>
<td>$31,360.00</td>
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<td></td>
<td>HUD Upgrading Budget</td>
<td>Scott Kim</td>
<td>Shannon Derry</td>
<td>Charles Mahaney</td>
<td>4/27/2019</td>
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<td>Mobile Access Replacement (Machine/Display and Sensors)</td>
<td>1 X</td>
<td>$495,000.00</td>
<td>$41,080.00</td>
<td>$444,920.00</td>
<td></td>
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<td></td>
<td>Charles Mahaney</td>
<td>Scott Kin</td>
<td>TBD</td>
<td>TBD</td>
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<td></td>
<td>Storage area Network: Replace the existing network and to deploy a new Ethernet network.</td>
<td>1 X</td>
<td>$590,000.00</td>
<td>$45,000.00</td>
<td>$545,000.00</td>
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<td>Charles Mahaney</td>
<td>Scott Kin</td>
<td>TBD</td>
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<tr>
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<td>Network Bandwidth: Replace the existing network network for better support.</td>
<td>1 X</td>
<td>$204,000.00</td>
<td>$26,080.00</td>
<td>$178,000.00</td>
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<td>Project</td>
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<td>Department(s)</td>
<td>Budget</td>
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<td>Combined Budget</td>
<td>Actuals</td>
<td>Funding Source</td>
<td>PM/EA</td>
<td>Department FOC</td>
<td>Start Date</td>
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<td>Status</td>
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</table>
| Business Process Online Support online Lookouts, fluency stabilizations, payments, and insurance. An application to the Sites Finance system to track vendor expense payments. Contains an addendum for the Financial Management System. | 1 | Finance | $3,140,000.00 | $2,224,400.00 | $2,376,800.00 | $2,570,400.00 | Business Services/Contracted Services | Sally Rodriguez | Finance | 07/01/2010 | 08/31/2010 | On-going, continued and in use.
| Fiber installation & Implementation - New optical cables being installed connecting the rest and west sides of the City. | 1 | Facility Management | $1,000,000.00 | - | 1,000,000.00 | 1,000,000.00 | Technology Software/Imagery/Network/Design/Implementation | Tim May | Finance | 07/01/2019 | 09/30/2019 | On-going, completed.
| Library/Public Interest Workstation Update/Upkeep/public interest 20 stations | 1 | Library | $20,000.00 | $22,100.00 | $22,100.00 | $22,100.00 | Technology Software/Imagery/Network/Design/Implementation | Tim May | Finance | 07/01/2019 | 09/30/2019 | On-going, completed.
| Network Management Software (NMS) - The domain recreation software application is a software and the center's business support. In December 15, a facility recreation module is needed. | 1 | Payroll | $10,000.00 | $10,000.00 | 10,000.00 | 10,000.00 | High Performance washer-Dryer | Tim May | Finance | 07/01/2019 | 09/30/2019 | On-going, completed.
| Lighting System (Sliding) - This project is to provide a new lighting system to replace CABB. | 1 | Facilities | $1,000,000.00 | $1,000,000.00 | 1,000,000.00 | 1,000,000.00 | Technology Software/Imagery/Network/Design/Implementation | Tim May | Finance | 07/01/2019 | 09/30/2019 | On-going, completed.
| Payment Gateway for Credit Card Processing - This project will provide a single point of sale system for credit card processing. | 3 | Finance | $6,000.00 | $6,000.00 | 6,000.00 | 6,000.00 | Technology Software/Imagery/Network/Design/Implementation | Tim May | Finance | 07/01/2019 | 09/30/2019 | On-going, completed.
| Streetlights - Request East Side of City for the installation of Public Records Act Prospects | 1 | Office | $26,000.00 | $26,000.00 | 26,000.00 | 26,000.00 | Operating Budget | John Smith | Finance | 01/01/2010 | 07/01/2015 | On-going, completed.
| Solar & Body-Worn Cameras - The installation of a tracking system, integration with body-worn cameras is essential. | 3 | Payroll | $450,000.00 | $450,000.00 | 450,000.00 | 450,000.00 | Equipment Replacement, Asset Management | Margaret Luna | Finance | 07/01/2018 | 09/30/2018 | On-going, completed.
| Vocation Fine Point System - Waiver list - A Computerabled (CAB) integrated system that provides the registration data to the Waiver list. The technology deploys software to track the Waiver list. The system needs to be integrated with the Waiver list. | 3 | Payroll | $250,000.00 | $250,000.00 | 250,000.00 | 250,000.00 | Technology Software/Imagery/Network/Design/Implementation | Margaret Luna | Finance | 07/01/2019 | 09/30/2019 | On-going, completed.
| Vehicle Impound & Impoundment - Apachita Center - New optical cables to data center from Apachita Center | 3 | Payroll | $20,000.00 | $20,000.00 | 20,000.00 | 20,000.00 | Technology Software/Imagery/Network/Design/Implementation | John Smith | Finance | 07/01/2019 | 09/30/2019 | On-going, completed.
| Site/Security - Sold Content - 3rd party | 3 | Payroll | $100,000.00 | $100,000.00 | 100,000.00 | 100,000.00 | Technology Software/Imagery/Network/Design/Implementation | John Smith | Finance | 07/01/2019 | 09/30/2019 | On-going, completed.
SECOND AMENDMENT TO
PROFESSIONAL SERVICES AGREEMENT BETWEEN
THE CITY OF EL SEGUNDO AND
PROSUM, INC.

THIS SECOND AMENDMENT ("Amendment") is made and entered into this ___ day of March, 2019, by and between CITY OF EL SEGUNDO, a general law city and municipal corporation existing under the laws of California ("CITY"), and PROSUM, INC., a California Corporation ("CONSULTANT").

1. Pursuant to Paragraph 12 of Professional Services Agreement No. 5346 ("Agreement"), Paragraph 1 of the Agreement is amended to read as follows:

   "1. CONSIDERATION.

   A. As partial consideration, CONSULTANT agrees to perform the work listed in the SCOPE OF SERVICES, below;

   B. As additional consideration, CONSULTANT and CITY agree to abide by the terms and conditions contained in this Agreement;

   C. As additional consideration, CITY agrees to pay CONSULTANT an additional Two Hundred Thousand Dollars ($600,000.00) for CONSULTANT's services not to exceed a total of Three Hundred Thousand Dollars ($900,000)."

2. Pursuant to Paragraph 8 of the Professional Services Agreement dated July 7, 2017 ("Agreement"), CONSULTANT and CITY desire to extend the term of the Agreement, so that the Agreement will now expire on March 31, 2020, unless terminated as set out in Paragraph 16 of the Agreement.

3. This Amendment may be executed in any number of counterparts, each of which will be an original, but all of which together constitutes one instrument executed on the same date.

4. Except as modified by this Amendment, all other terms and conditions of the Agreement will remain the same.

[SIGNATURES ON NEXT PAGE]
IN WITNESS WHEREOF the parties hereto have executed this Amendment the day and year first hereinabove written.

CITY OF EL SEGUNDO, a general law city

PROSUM, INC. a California corporation

Greg Carpenter, City Manager

Rick Tyner, VP Business Development

ATTEST:

Tracy Weaver, City Clerk

Taxpayer ID No.: 33-0776224

APPROVED AS TO FORM:

Mark D. Hensley, City Attorney
AGENDA DESCRIPTION:

Consideration and possible action to receive an informational report on the quarterly update for the Strategic Work Plan for the first quarter of Fiscal Year (FY) 2018-19. (Fiscal Impact: none)

RECOMMENDED COUNCIL ACTION:

2. Alternatively, discuss and take other possible action related to this item.

ATTACHED SUPPORTING DOCUMENTS:

A. Exhibit A – 1st Quarter FY 2018-19 Strategic Work Plan update

STRATEGIC PLAN:

Goal: 5(b) Champion Economic Development and Fiscal Sustainability:
El Segundo approaches its work in a financially disciplined and responsible way

Objective: 2 The City will maintain a stable, efficient, and transparent financial environment

FISCAL IMPACT: $ (0)

Amount Budgeted: $0
Additional Appropriation: N/A

PREPARED BY: Joseph Lillio, Finance Director
APPROVED BY: Greg Carpenter, City Manager

BACKGROUND & DISCUSSION:

The Mayor and City Council, the City Manager, and City staff worked diligently to develop and update the three-year Strategic Plan for FY 2018-19. The mission, "Provide a great place to live, work and visit," serves as the foundation for the City's five major goals. These goals are:

1. Enhance Customer Service and Engagement;
2. Support Community Safety and Preparedness;
3. Develop as a Choice Employer and Workforce;
4. Develop and Maintain Quality Infrastructure and Technology; and

This is the first quarter update on the strategic work plan progress. The quarterly reporting of the work plan status and reporting on the City-wide performance indicators is part of the approved strategic work plan. Identifying these goals enables the City to align its efforts and resources to accomplish
the goals and achieve positive progress for the community of El Segundo. This plan sets the course for the City of El Segundo to ensure the City’s mission is accomplished.

With the development and implementation of the strategic plan, the City of El Segundo reaffirms its commitment to continue to provide exceptional services and programs to its community.
Exhibit A

City of El Segundo Strategic Plan 2019 to 2021
Status Report December 31, 2018

This document contains all of the goals, objectives and activities in the current strategic plan. The status of each activity is shown. The items highlighted in green are the Priority Activities as determined by the Council in 2018.

<table>
<thead>
<tr>
<th>Goals and Activities</th>
<th>Responsible Department</th>
<th>Activity Completed/Underway in FY 2018-19</th>
<th>Activity delayed &amp; to be completed in 2019-20</th>
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<th>Status and Comments</th>
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</thead>
<tbody>
<tr>
<td>GOAL 1: Enhance Customer Service and Engagement</td>
<td></td>
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<tr>
<td>Tier 1 Priority Activities</td>
<td></td>
<td></td>
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<td></td>
</tr>
<tr>
<td>a. Develop an effective strategy for improving communications with the public</td>
<td>City Manager</td>
<td>X</td>
<td></td>
<td></td>
<td>Communications Program formed under Deputy City Manager. Plan to be presented to Council March/April</td>
</tr>
<tr>
<td>b. Clarify roles and expectations of the Council, committees, boards, subcommittees and task forces</td>
<td>City Manager</td>
<td>X</td>
<td></td>
<td></td>
<td>Staff working with Committees to clarify bylaws.</td>
</tr>
<tr>
<td>c. Strengthen relationships between Council, executives and staff</td>
<td>City Manager</td>
<td>X</td>
<td></td>
<td></td>
<td>Teambuilding held with School Board Executives to discuss during retreat</td>
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<tr>
<td>Other Activities</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>d. Streamline the contract policy for greater efficiency and effectiveness</td>
<td>Finance/City Clerk</td>
<td>X</td>
<td></td>
<td></td>
<td>Streamlined portions of the contract processing within the City Clerk’s Office. In the process of completing IS Charter to implement possible technology solutions related to inter departmental processes. Conducted a review workshop for City Staff with the City Attorney’s Office.</td>
</tr>
<tr>
<td>e. Develop and implement an operations and management plan for the new aquatics center</td>
<td>Rec/Parks</td>
<td>X</td>
<td></td>
<td></td>
<td>Aquatics Center opened in January 2019; user groups have been selected and full programming will be implemented in Spring/Summer 2019</td>
</tr>
<tr>
<td>Goals and Activities</td>
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<tr>
<td>f. Implement the business center for increased customer service and efficiency</td>
<td>Planning/BS</td>
<td></td>
<td>X</td>
<td></td>
<td>For FY 2019 – 20, focusing on implementing the new citywide permit system. Necessary technology for the city’s business center.</td>
</tr>
<tr>
<td>g. Develop options for expanding Library services</td>
<td>Library</td>
<td></td>
<td>X</td>
<td></td>
<td>Updated technology for better customer service, including improving Wi-Fi access and implementing self-checkout, wireless printing, public scanning, and online booking of the library’s meeting rooms. introduction of new library partnerships and programs and facilitated a series of Community Conversations with teens and older adults to learn about residents’ aspirations for El Segundo. Additional options for expanding Library services will be presented for City Council consideration during Strategic Planning.</td>
</tr>
<tr>
<td>h. Provide GIS software access to basic property information and relevant documents</td>
<td>IS</td>
<td></td>
<td>X</td>
<td></td>
<td>The City’s GIS services continues to fulfill requests that come in from all departments, such as routine address changes, quarterly parcel updates, aerial imagery re-prints, and maintenance of our mailing list generator website amongst other things. Recently, we have participated in the selection process for the city’s new permitting systems by offering technical expertise and recommendations. We have also performed a major upgrade to our GIS server to better equip our department’s ability to fulfill needs and requests. We are looking to bring more Web GIS to the City and its many departments as we make the transition to our GIS Enterprise system with eye on empowering people’s geographic mind set.</td>
</tr>
</tbody>
</table>
**Goals and Activities**

<table>
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<tr>
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<tr>
<td><strong>Goal 1B: El Segundo’s engagement with the community ensures excellence.</strong></td>
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</tbody>
</table>

**Other Activities**

a. Obtain customer feedback, assess customer satisfaction and use it to improve services through surveys and other methods (e.g., annual resident and business survey, transactional and event questionnaires, and personal outreach throughout the year)

<table>
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</tr>
</thead>
<tbody>
<tr>
<td>Finance/City Manager</td>
<td>X</td>
<td></td>
<td>NPS based surveys conducted, results analyzed and action plans being developed; transactional surveys underway; annual surveys to be implemented for residential and businesses</td>
</tr>
</tbody>
</table>

b. Proactively identify City successes and highlight them to the public

<table>
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<tbody>
<tr>
<td>City Manager</td>
<td>X</td>
<td></td>
<td>Part of City e-newsletter. To be expanded with communications program/website replacement.</td>
</tr>
</tbody>
</table>

c. Update the website and create a mobile app for full interface with the website

<table>
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<tr>
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<tbody>
<tr>
<td>IS</td>
<td>X</td>
<td></td>
<td>Discovery Phase - A city-wide survey requesting feedback and input about the new city website was sent to residents/community with a target number of 375 desired respondents. As of 2/22/19, there were 209 responses. With an additional push via city newsletter database, as of 2/26/19 at noon, there were 550 responses, exceeding survey response goal. Survey was covered in the El Segundo Herald and shared via city social channels, as well as distributed via city chamber and various locations around the city. Survey close date is 2/28/19. An internal city staff/department survey sent and currently has received 15 responses and closes on 2/27/19. Survey feedback and analysis be shared 3/8/19 by Granicus.</td>
</tr>
<tr>
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<tr>
<td>c. Cont’d – Update the website and create a mobile app for full interface with the website.</td>
<td>IS</td>
<td>X</td>
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<tr>
<td>d. Expand use of social media as communication tool</td>
<td>CM</td>
<td>X</td>
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<tr>
<td><strong>Goal 2: Support Community Safety and Preparedness</strong></td>
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<tr>
<td><strong>Goal 2A: El Segundo is a safe and prepared city.</strong></td>
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<tr>
<td><strong>Tier 1 Priority Activities</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Implement strategies for recruitment and training of police officers</td>
<td>PD</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>b. Increase community awareness of the need for preparedness; increase the number of people who are prepared for disaster and involved in CERT services we offer</td>
<td>PD/Fire</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td><strong>Tier 2 Priority Activities</strong></td>
<td></td>
<td></td>
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<tr>
<td>c. Enhance the public safety in the City’s streets and sidewalks</td>
<td>PW</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td><strong>Other Priorities</strong></td>
<td></td>
<td></td>
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<tr>
<td>d. Initiate the fire accreditation process, to include a response coverage study</td>
<td>Fire</td>
<td>X</td>
<td></td>
</tr>
<tr>
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<tr>
<td>e. Meet and where feasible exceed national standards for in-service training and employee development</td>
<td>Fire</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>f. Establish and maintain a local all-hazard Incident Management Team (IMT)</td>
<td>Emergency Management</td>
<td>X</td>
<td></td>
</tr>
</tbody>
</table>

**Goal 3: Develop as a Choice Employer and Workforce**

**Goal 3A:**

*El Segundo is a City employer of choice and consistently hiring for the future, with a workforce that is inspired, world-class and engaged, demonstrating increasing stability and innovation*

**Tier 1 Priority Activities**

<table>
<thead>
<tr>
<th></th>
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</thead>
<tbody>
<tr>
<td>a. Develop a new approach to human resources that will position the City for being a choice employer and meeting future workforce needs</td>
<td>HR</td>
<td>X</td>
<td></td>
<td>This is an on-going continual process improvement strategy. Develop and implement “Learning Based” organization principles: held inaugural Leadership Development Academy. Develop and implement Mid-Mgr town hall and strategy meetings with Executive Mgmt. Strengthen overall recruitment efforts by collecting and managing data related to recruitment and hiring timelines; Develop and implement computer based training opportunities for all City staff; coordinate and implement an Employee Wellness program. Efforts to be completed in 2019-20 include: Lunch and Learn program – for ongoing learning opportunities; Wellness Program update and improvements based upon employee feedback/use patterns; align training programs and tailor training programs for employee development and growth.</td>
</tr>
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<tr>
<td><strong>Tier 2 Priority Activities</strong></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>b. Complete current labor negotiations</td>
<td>HR</td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>c. Improve our employees’ experience in our organization and enhance employee/management relations</td>
<td>HR</td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>d. Conduct a review of part-time classifications and wages to ensure the City can attract and retain needed staff</td>
<td>HR</td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>e. Fill vacant positions in order to provide needed services to the community</td>
<td>HR</td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Other Activities</strong></td>
<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>f. Engage a third-party to conduct a Human Resources audit to identify best practices that will enable the City to become a choice employer</td>
<td>Finance/HR</td>
<td>X</td>
<td></td>
<td></td>
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### Goals and Activities

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<tbody>
<tr>
<td><strong>g. Improve our attention on employee development and engagement (e.g., develop leadership bench-strength professional development plans, meaningful employee evaluations, succession planning)</strong></td>
<td>HR</td>
<td>X</td>
<td></td>
<td></td>
<td>Ongoing, continual process improvement strategy, currently reviewing the organization and HR will develop a vision for employee development and engagements. Implemented Leadership Development Academy; and will coordinate future staff development and training with Executive Team, and City workforce. Working with City Management, and labor associations to develop additional staff development and engagement strategies.</td>
</tr>
<tr>
<td><strong>h. Enhance employee safety and reduce accidents and costs</strong></td>
<td>HR</td>
<td></td>
<td>X</td>
<td></td>
<td>Ongoing continual process improvement strategy, including focus training on loss leaders. Currently working with our third party administrator to review and analyze employee injury trends. Develop and implement City-wide employee safety training program, with focus on WC loss leaders.</td>
</tr>
<tr>
<td><strong>i. Implement formal and informal methods of recognizing employees which are valued by the City</strong></td>
<td>HR</td>
<td>X</td>
<td></td>
<td></td>
<td>Employee softball game held in October 2018; Employee Appreciation luncheon held in December 2018; Employee Service Awards recognition scheduled for March 2019; Working with labor associations and through other work committees, to develop other informal methods for employee recognition and efforts.</td>
</tr>
</tbody>
</table>

#### Goal 4: Develop and Maintain Quality Infrastructure and Technology

**Goal 4A: El Segundo’s physical infrastructure supports an appealing, safe and effective community.**

<table>
<thead>
<tr>
<th>Tier 1 Priority Activities</th>
<th>Tier 2 Priority Activities</th>
<th>Status and Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>a. Focus on improving City facilities through completing a conditions assessment and making improvements</strong></td>
<td></td>
<td>Underway. All draft reports completed and under staff review.</td>
</tr>
</tbody>
</table>
### Exhibit A

#### Goals and Activities

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<tbody>
<tr>
<td>b. Develop and deliver a multi-year capital improvement plan (CIP)</td>
<td>PW</td>
<td>X</td>
<td></td>
<td></td>
<td>Completed each and every year.</td>
</tr>
</tbody>
</table>

### Other Activities

| c. Develop a plan to utilize increased transportation funding | PW | X | | | In process as part of the development of the multi-year CIP |
| d. Regularly assess Citywide facility conditions meet safety standards and best practices | PW | X | | | Done by staff each day to ensure a safe user environment. FCA will highlight deficiencies that need to be corrected. |
| e. Identify funding and commitment to future infrastructure needs. | PW | | X | | New Multi-year CIP will assist with this process. |
| f. Monitor the desalinization plant project of the water district | CM | | X | | Comments provided on draft EIR – waiting for release of FEIR. |

**Goal 4B: El Segundo’s technology supports effective, efficient and proactive operations**

### Tier 1 Priority Activities

| a. Successfully implement new technology as prioritized in the Technology Master Plan | IS | X | | | ISD staff is implementing 11 high priority projects from the Technology Master Project list. 6 projects are pending initiation, and 10 projects have been successfully completed. As a mid-year check, the department will meet with Directors and the Tech subcommittee to review, validate and reprioritize projects where appropriate. |

### Tier 2 Priority Activities

| b. Digitize document imaging of historical plans and records to aid in public accessibility | IS | X | | | Interdepartmental meetings underway to discuss implementation. |
| c. Implement emergency operations center (EOC) software | CM | X | | | Have received preliminary approval for a grant from LA County in order to acquire the software. |
### Goals and Activities

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<tr>
<td>Other Activities</td>
<td></td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>d. Use the full potential of software</td>
<td>IS</td>
<td>X</td>
<td></td>
<td>Analysis of a number of preexisting business applications is in process to increase usage and efficiency where applicable:</td>
<td></td>
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<td>Eden HR Module – a gap analysis is schedule to kick-off in March 2019</td>
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<td>Eden Requisition Module – use of the electronic automated requisition module</td>
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<td></td>
<td>Expanded usage of the conference call capability within the existing phone system.</td>
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<tr>
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<td></td>
<td>ISD continues to work with Departments to promote efficiency and process improvement.</td>
<td></td>
</tr>
<tr>
<td>e. Implement paperless goals.</td>
<td>IS/All City Departments</td>
<td>X</td>
<td></td>
<td>ISD staff is continuing to work with Departments to identify stretch goals to reduce paper use and automate processes.</td>
<td></td>
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<td></td>
<td>Examples: Expanded use of the Eden requisition modules which allows City staff to submit purchase requisitions to the purchasing agent in an automated/paperless fashion. Three Departments are currently utilizing the software, while training is still in process for the remainder of the Departments.</td>
<td></td>
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<td>Additionally, in the upcoming months ISD will be replacing the City’s Multifunction Printers (MFP) fleet with newer models. Software will be installed to monitor and manage the City’s print volumes to promote conservative printing practices and reduce the City’s print volumes.</td>
<td></td>
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### Goals and Activities

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</table>
| f. Install Wi-Fi in all critical facilities. | IS | X | | | Wi-Fi has been installed in the most critical facilities; this is an ongoing project and will take a number of years to fully optimize:  
- A wireless assessment of the City is in process to determine the City’s current system capacity to offer additional Wi-Fi options.  
- Recently ISD optimized free Wi-Fi services by doing away with user login to access Wi-Fi services.  
- ISD worked with the Library to implemented wireless printing and self-service check-out. |

### Goal 5: Champion Economic Development and Fiscal Sustainability

**Goal 5A:**

*El Segundo promotes economic growth and vitality for businesses and the community.*

<table>
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<tr>
<th>Tier 1 Priority Activities</th>
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<tbody>
<tr>
<td>a. Advocate for the City’s interests regarding the impacts of LAX.</td>
<td>CM</td>
<td>X</td>
<td></td>
<td></td>
<td>Ongoing</td>
</tr>
</tbody>
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<thead>
<tr>
<th>Tier 2 Priority Activities</th>
<th>Responsible Department</th>
<th>Activity Completed/Underway in FY 2018-19</th>
<th>Activity delayed &amp; to be completed in 2019-20</th>
<th>Activity unattainable in 2019 or 2020; may need to modify</th>
<th>Status and Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>b. Complete the golf course request for proposals process and determine the future of the property.</td>
<td>Rec/Park</td>
<td>X</td>
<td></td>
<td></td>
<td>Council subcommittee entered exclusive negotiations with Centercal/Topgolf; negotiations are ongoing with anticipated Council discussion in March/April 2019 for final approvals.</td>
</tr>
</tbody>
</table>
| c. Implement the accessory dwelling unit ordinance, reflecting amendments as necessary. | P&BS | X | | | Adopted ADU Ordinance.  
Will revisit in FY 19/20 based on changes in state requirements. |
### Exhibit A

**Goals and Activities**

<table>
<thead>
<tr>
<th>Activity</th>
<th>Responsible Department</th>
<th>Activity Completed/Underway in FY 2018-19</th>
<th>Activity delayed &amp; to be completed in 2019-20</th>
<th>Activity unattainable in 2019 or 2020; may need to modify</th>
<th>Status and Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>d.</td>
<td>CM</td>
<td>X</td>
<td></td>
<td></td>
<td>Ongoing</td>
</tr>
<tr>
<td>e.</td>
<td>CM &amp; Downtown Sub-committee</td>
<td>X</td>
<td></td>
<td></td>
<td>Completed landscaping upgrades and ongoing maintenance, installed lighting over three downtown intersections, working on parklet design review and approval. The downtown area is highlighted on new websites (ElSegundoBusiness.com and DestinationElSegundo.com). Landscape lighting is underway and scheduled to be complete in 2018/19</td>
</tr>
<tr>
<td>f.</td>
<td>CM</td>
<td>X</td>
<td></td>
<td></td>
<td>Plan is complete; implementation is underway</td>
</tr>
<tr>
<td>g.</td>
<td>CM</td>
<td>X</td>
<td></td>
<td></td>
<td>Developing Mayor’s CEO Roundtable Program. Working with EDAC Business Retention Committee to schedule visits.</td>
</tr>
<tr>
<td>i.</td>
<td>CM</td>
<td>X</td>
<td></td>
<td></td>
<td>Hospitality &amp; Tourism, R&amp;D, and communication strategy complete. Implementation of communications plan is underway.</td>
</tr>
</tbody>
</table>

**Other Activities**

- e. Implement Downtown improvements and “re-imagine” the downtown, which includes downtown beautification, developing a vision for the downtown, promoting the downtown and creating a funding source for marketing the downtown.
- f. Implement the economic development strategic plan in order to promote business attraction, retention of existing businesses, and industry diversification.
- g. Conduct proactive outreach with existing businesses as part of the City’s business retention program.
- h. Enhance new business attraction, marketing and branding efforts through public relations and advertising.
- i. Launch hospitality and tourism marketing program.
## Goals and Activities

<table>
<thead>
<tr>
<th>Goals and Activities</th>
<th>Responsible Department</th>
<th>Activity Completed/Underway in FY 18-19</th>
<th>Activity delayed &amp; to be completed in 2019-20</th>
<th>Activity unattainable in 2019 or 2020; may need to modify</th>
<th>Status and Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>j. Identify El Segundo’s advantages for employers and use that to inform marketing campaigns to attract new employers.</td>
<td>CM</td>
<td>X</td>
<td></td>
<td></td>
<td>Information available on Elsegundobusiness.com and ongoing.</td>
</tr>
</tbody>
</table>

### Goal 5B: El Segundo approaches its work in a financially strategic and responsible way.

#### Tier 1 Priority Activities

<table>
<thead>
<tr>
<th>a. Continue to implement a strategy to shrink pension liabilities.</th>
<th>Finance</th>
<th>X</th>
<th></th>
<th></th>
<th>City Council has approved actions that have saved the City ~$6.2million over the next 25-30 years. City Council approved 2.5million with the FY 18-19 budget to address pension liabilities. This is a priority activity that will be continuously monitored. POA and FFA Employees picked up additional pension costs as of December 2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>b. Continue on a sustainable financial path, solve future structural deficits and maintain reserves.</td>
<td>Finance</td>
<td>X</td>
<td></td>
<td></td>
<td>Being done through labor negotiations, Pension Ad-Hoc committee, and through Strategic Plan</td>
</tr>
</tbody>
</table>

#### Tier 2 Priority Activities

| c. Negotiate the trash contract, assess services, and determine how to pay for the services. | PW                          | X                                      |                                               |                                                             | RFP and Prop 218 process underway. |
| d. Identify new revenue options for operations and infrastructure. | Finance                     | X                                      |                                               |                                                             | Measure C passed. City-wide fee study complete. Staff continues to research further options. Prop 218 process for Solid Waste completed. |
| e. Explore developing a strategy in collaboration with other cities to get relief from low property tax with the potential of working toward a future statewide ballot measure. | Finance                     | X                                      |                                               |                                                             | In preliminary discussions with other cities. |
## Goals and Activities

<table>
<thead>
<tr>
<th>Activity</th>
<th>Responsible Department</th>
<th>Completed/Underway in FY 2018-19</th>
<th>Activity delayed &amp; to be completed in 2019-20</th>
<th>Activity unattainable in 2019 or 2020; may need to modify</th>
<th>Status and Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>f. Create a development fee for the arts to help with economic development.</td>
<td>Library</td>
<td>X</td>
<td></td>
<td></td>
<td>Received direction from City Council to develop a Percent for the Arts proposal in coordination with the Arts and Culture Advisor y Committee for consideration in Spring 2019. In partnership with Economic Development, commissioned a Creative Economy Report from Beacon Economics for presentation to City Council in April 2019.</td>
</tr>
<tr>
<td>g. Review the business license tax to determine the appropriate level.</td>
<td>Finance</td>
<td>X</td>
<td></td>
<td></td>
<td>Will be discussed during Strategic Planning Meeting.</td>
</tr>
<tr>
<td>h. i. Evaluate creating a risk manager position to establish a coordinated program of management and reduction of costs associated with liability claims and workers’ compensation.</td>
<td>HR</td>
<td>X</td>
<td>X</td>
<td></td>
<td>City currently evaluating Joint Powers Insurance program with Risk Management option, requirements and services.</td>
</tr>
</tbody>
</table>

### Other Activities

<table>
<thead>
<tr>
<th>Activity</th>
<th>Responsible Department</th>
<th>Completed/Underway in FY 2018-19</th>
<th>Activity delayed &amp; to be completed in 2019-20</th>
<th>Activity unattainable in 2019 or 2020; may need to modify</th>
<th>Status and Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>j. Conduct a water and sewer rate study to ensure adequacy of rates to support the water and sewer system.</td>
<td>Finance</td>
<td>X</td>
<td></td>
<td></td>
<td>Process underway</td>
</tr>
<tr>
<td>k. Annual review of the City’s master fee schedule and cost recovery policy to support City programs and needs.</td>
<td>Finance</td>
<td>X</td>
<td></td>
<td></td>
<td>Will review all fees w/ Budget Process and apply an appropriate CPI factor.</td>
</tr>
</tbody>
</table>
AGENDA DESCRIPTION:
Consideration and possible action to clarify the direction to staff related to selection of user groups for the City of El Segundo – Wiseburn Unified School District Aquatics Center (2240 E. Grand Avenue). (Fiscal Impact: N/A)

RECOMMENDED COUNCIL ACTION:
1. Discuss and provide clear direction on either (1) how heavily to weigh each decision-making criteria, (2) further define the criteria, and/or (3) select specific user groups to allocate space to on a priority basis; and/or,
2. Alternatively, discuss and take other possible action related to this item.

ATTACHED SUPPORTING DOCUMENTS:
None

FISCAL IMPACT: None

<table>
<thead>
<tr>
<th>Amount Budgeted:</th>
<th>N/A</th>
</tr>
</thead>
<tbody>
<tr>
<td>Additional Appropriation:</td>
<td>N/A</td>
</tr>
<tr>
<td>Account Number(s):</td>
<td>N/A</td>
</tr>
</tbody>
</table>

STRATEGIC PLAN:

<table>
<thead>
<tr>
<th>Goal:</th>
<th>1a</th>
<th>El Segundo provides unparalleled service to internal and external customers.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Objective:</td>
<td>2</td>
<td>City Services are convenient, efficient and user-friendly for all residents, businesses, and visitors.</td>
</tr>
</tbody>
</table>

ORIGINATED BY: Meredith Petit, Director of Recreation and Parks
REVIEWED BY: Dr. Don Brann, Councilmember
APPROVED BY: Greg Carpenter, City Manager

BACKGROUND AND DISCUSSION:

On February 5, 2019, the City Council discussed the results of the RFP process for selection of user groups to utilize the El Segundo Wiseburn Aquatics Center. While the discussion was primarily related to granting priority space based on a group’s overall percentage of El Segundo (and Wiseburn Unified School District) residents versus financial return to the City, ultimately the City Council outlined the following five criteria to be used by staff to try to accommodate the four youth groups vying for pool time:

(1) Maximize financial impact
(2) Consider current and future residents
(3) Add off-peak pricing
(4) Offer diversity of programs
(5) Prioritize programs with the greatest number of participants during peak times
After further discussions with some of the user groups and initial allocations of pool space, it is apparent that the direction by Council was interpreted in different ways and clarification is needed in order to finalize the pool schedule.

What was clearly directed was to allocate space during "peak time" to Alpha Aquatics. Beyond that, however, there are different interpretations of how heavily to prioritize residency rates and how that relates to the time of day a group may be allocated pool time, as well as the role the initial RFP results should effect allocation of space, if at all.

Residency rates by group are as follows:

<table>
<thead>
<tr>
<th>Group Name</th>
<th>Non-Profit</th>
<th>Total Members</th>
<th>Total Residency Percentage (ES &amp; WUSD)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alpha Aquatics</td>
<td>Yes</td>
<td>142</td>
<td>56%</td>
</tr>
<tr>
<td>Beach Cities Swimming</td>
<td>Yes</td>
<td>312</td>
<td>4%</td>
</tr>
<tr>
<td>South Bay United Water Polo</td>
<td>Yes</td>
<td>141</td>
<td>26%</td>
</tr>
<tr>
<td>Trojan Water Polo</td>
<td>No</td>
<td>262</td>
<td>2%</td>
</tr>
</tbody>
</table>

Additionally, to meet the criteria of establishing "off-peak" rates, City Council adopted the full fee schedule below on February 19, 2019:

<table>
<thead>
<tr>
<th>City of El Segundo Wiseburn Unified School District Aquatics Center</th>
<th>Short Term Rental</th>
<th>Long Term Rental</th>
<th>Non-Prime Time</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Hourly Rate</td>
<td>Hourly Rate</td>
<td>Hourly Rate</td>
</tr>
<tr>
<td></td>
<td>(&lt; 10hrs / week)</td>
<td>(≥ 10hrs / week)</td>
<td>Before 3pm or After 8pm weekdays and</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Before 12pm weekends</td>
</tr>
</tbody>
</table>

**Competition Pool**

| Short Course - For Profit | $25       | $20       | n/a       |
| Long Course - For Profit  | $45       | $35       | n/a       |
| Short Course - Non-Profit | $20       | $15       | $10       |
| Long Course - Non-Profit  | $40       | $30       | $20       |
| Half Pool - Alternate Use (Non-Profit) | $85     | $65       | n/a       |
| Full Pool - Alternate Use (Non-Profit) | $200   | $150      | n/a       |

**Teaching Pool**

<p>| For Profit | $25       | $20       | n/a       |</p>
<table>
<thead>
<tr>
<th></th>
<th>$15</th>
<th>$10</th>
<th>n/a</th>
</tr>
</thead>
<tbody>
<tr>
<td>Non-Profit</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Full Pool - For Profit</td>
<td>$100</td>
<td>$80</td>
<td>n/a</td>
</tr>
<tr>
<td>Full Pool - Non-Profit</td>
<td>$500</td>
<td>$40</td>
<td>n/a</td>
</tr>
</tbody>
</table>

The original intent was that water polo groups could be categorized as an “Alternate Use”, thereby paying a rate less than half that of a swim team during peak time. However, in order to meet the above-listed criteria “maximize financial impact”, the South Bay United Water Polo Club has confirmed their ability to pay the same rate as swim teams ($15/lane/hour between 3-8pm and $10/lane/hour at all other times on weekdays). Furthermore, Trojan Water Polo Club has indicated that they are not a non-profit organization and therefore would be charged the rate of For-Profit if allocated space.

Based on the criteria set forth and the Council motion which passed 4-0 on February 5, 2019, staff proceeded with offering the following schedule to the various groups:

(1) Alpha Aquatics
- 10 Lanes Competition Pool from 5:00-7:00pm Monday through Friday
- 4 Lanes Teaching Pool from 5:00-8:00pm Monday through Thursday and 5:00-7:00pm on Fridays
- 10 Lanes Competition Pool from 8:00-10:00am Saturdays
- 5 Lanes Competition Pool from 5:30-7:00am on Tuesdays and Thursdays during the summer

(2) Beach Cities Swimming
- 10 Lanes Competition Pool from 6:00-8:00pm Monday through Friday
- 10 Lanes Competition Pool from 7:00-10:00am Sundays
- Possible morning hours during the summer TBD

(3) South Bay United Water Polo
- Half-Pool (10 Lanes) from 7:15-9:00pm Monday through Friday
- Additional Half-Pool (10 Lanes) from 8:00-9:00pm Monday through Friday
- Plunge (8 Lanes) from 6:00-7:00pm for 2-3 days per week to hold younger age groups at an earlier time

The intent with offering space in the above-listed priority was based on the following and offered in this order:

(1) Clear Council direction to offer Alpha Aquatics priority space in the prime-time. Alpha received priority by getting space on the half-pool section that allows for the earliest entry immediately following the end of ESHS practice. Alpha is also receiving priority by being allocated the entire teaching pool during their practice time and for an additional hour past their competition pool time. Alpha was flexible from their original request for 14 Competition lanes; staff recommended only reserving youth groups in 10-lane increments to maximize the usable space for diversity of programs.

(2) Beach Cities Swimming ranked the highest in the RFP evaluations based on the content of their proposal, highest proposed rental rate, cohesive organization structure and vision, ability to host large-scale meets, and thorough answers to interview questions. BCS essentially set the bar
for the non-profit rate structure that has proven to be what the market will bear as the other groups have indicated their ability to pay the same rate that BCS originally proposed, which has now been adopted as the established fee schedule. While BCS originally proposed a 4-hour time block, they have been flexible in reducing their time to as low as 10 lanes for 2 hours per day. They received less priority by being offered the later start time of 6:00pm on the side of the pool following WUSD. Staff offered until 8:00pm with the intent of allowing a water polo group to expand into the full pool from 8:00-9:00pm. Having two swim teams available to residents and participants from neighboring cities offers diversity of programs in that each swim team has a unique set of characteristics, coaching and training approaches, and practice schedules/locations.

(3) The City Council motion indicated that South Bay United (SBU) Water Polo should be allocated space during “off-peak” time, which was defined as after 8:00pm. Knowing that and 8:00pm start time is not ideal for any group, staff offered SBU time at the Plunge for their younger groups from 6:00-7:00pm and half-pool at the Aquatics Center beginning at 7:15pm immediately following Alpha Aquatics. Furthermore, at 8:00pm following BCS, SBU was offered the additional half-pool until 9:00pm (or later) for full-pool access. SBU’s official request is half-pool from 6:00-9:00pm Monday through Friday, with the 6:00pm start time as a critical component.

(4) At this time, Trojan Water Polo has not been offered any specific time slots.

The discrepancy with the various interpretations of the City Council direction lies in whether SBU should have priority before BCS based on their higher residency participation, diversity of programs in that it is a different sport, and their willingness to pay the same rate as a swim club and forego the identification within the “alternate use” category. Should SBU be given priority before BCS, BCS would be offered lane space similar to the current offer available to SBU (Plunge time at 6:00pm and Aquatics Center start time at 7:15pm). It is unknown whether BCS would accept.

Respectfully requested is clarification on which group to prioritize.
AGENDA DESCRIPTION:
Consideration and possible action to amend the Municipal Code to change the starting time of City Council meetings (Fiscal Impact: N/A)

RECOMMENDED COUNCIL ACTION:
1. Direct Staff to prepare an ordinance amending the Municipal Code to change the starting time of City Council meetings, or
2. Discuss and take other possible action related to this item.

ATTACHED SUPPORTING DOCUMENTS:
Section 1-4-4 Meetings, El Segundo Municipal Code

FISCAL IMPACT: None
Amount Budgeted: N/A
Additional Appropriation: N/A
Account Number(s): N/A

STRATEGIC PLAN:
Goal: 1 Enhance Customer Service and Engagement
Objective: 1 El Segundo’s engagement with the community ensures excellence.

ORIGINATED BY: Greg Carpenter, City Manager  
REVIEWED BY:
APPROVED BY: Drew Boyles, Mayor

BACKGROUND AND DISCUSSION:
The City Council from time to time, has lengthy meetings that can extend into late evening, early morning hours. This practice can be detrimental in a number of ways including:
- Reduced citizen participation and access to information due to late hours,
- Decreased effectiveness with decisions being made late in the work day,
- Increased cost/overtime due to staff members working later,
- Decreased productivity from staff the on the day following the City Council meeting due to reduced rest,

The City Council strives to be efficient in the use of everyone’s time, allow appropriate public participation and debate. However, the complexity and volume of the issues that cities are now deal with is creating longer meetings. In order to address this, the Mayor is recommending that the City Council direct staff to prepare an amendment to the Section 1-4-4 of the Municipal Code (attached) to change the start times for regular City Council meetings to 4 P.M. for Closed Session and 5 P.M. for Regular Session. Ideally, this change will allow for better use of time, improved
efficiency and earlier adjournment of City Council meetings. If City Council agrees, staff will prepare and ordinance to amend the Municipal Code for City Council consideration.
CHAPTER 4
CITY COUNCIL

SECTION:

1-4-1: Election And Terms Of Office
1-4-2: Selection Of Mayor And Mayor Pro Tem
1-4-3: Compensation Of Council Members
1-4-4: Meetings
1-4-5: Disturbance At Meetings
1-4-6: Rules Of Order

1-4-1: ELECTION AND TERMS OF OFFICE: The city council members, five (5) in number, shall be elected and serve four (4) year terms, as provided by statute. (2000 Code)

1-4-2: SELECTION OF MAYOR AND MAYOR PRO TEM: After the election results are certified by the city clerk, the newly seated city council shall meet and choose one of its members as mayor, and one of its members as mayor pro tem. (Ord. 1517, 2-2-2016)

1-4-3: COMPENSATION OF COUNCIL MEMBERS: Pursuant to California Government Code section 36516, each city council member will receive a salary of nine hundred dollars ($900.00) per month as compensation for serving on the city council. In addition, council members may also be reimbursed for actual and necessary expenses incurred in the performance of their official duties as determined by city council resolution. (Ord. 1392, 3-7-2006)

1-4-4: MEETINGS:
A. Regular Meetings: Regular city council meetings are scheduled for the first and third Tuesdays of every calendar month in the council chambers. Regular city council meetings begin at five o'clock (5:00) P.M. for closed session matters and interviews or appointments for committees, boards and commissions, and at seven o'clock (7:00) P.M. for all other matters addressed in open session. (Ord. 1346, 8-20-2002)

B. Holidays: Should the date of a regular meeting fall upon a holiday when city hall offices are closed then the regular meeting will be scheduled for the next succeeding business day. (Ord. 1434, 11-3-2009)

C. Special Meetings: Special meetings may be called at any time by the mayor, or by a majority of the council, upon providing twenty four (24) hours' notice, pursuant to Government Code section 54956.

D. Open Meetings: Unless otherwise provided by the Government Code, all city council meetings are open and public. All persons are permitted to attend any city council meeting, except as otherwise provided in the Government Code. (Ord. 1346, 8-20-2002)