AGENDA
EL SEGUNDO CITY COUNCIL
WEST CONFERENCE ROOM –
350 MAIN STREET

The City Council, with certain statutory exceptions, can only take action upon properly posted and listed agenda items. Any writings or documents given to a majority of the City Council regarding any matter on this agenda that the City received after issuing the agenda packet are available for public inspection in the City Clerk’s office during normal business hours. Such Documents may also be posted on the City’s website at www elsegundo.org and additional copies will be available at the City Council meeting.

Unless otherwise noted in the Agenda, the Public can only comment on City-related business that is within the jurisdiction of the City Council and/or items listed on the Agenda during the Public Communications portions of the Meeting. Additionally, the Public can comment on any Public Hearing item on the Agenda during the Public Hearing portion of such item. The time limit for comments is five (5) minutes per person.

Before speaking to the City Council, please come to the podium and state: Your name and residence and the organization you represent, if desired. Please respect the time limits.

Members of the Public may place items on the Agenda by submitting a Written Request to the City Clerk or City Manager’s Office at least six days prior to the City Council Meeting (by 2:00 p.m. the prior Tuesday). The request must include a brief general description of the business to be transacted or discussed at the meeting. Playing of video tapes or use of visual aids may be permitted during meetings if they are submitted to the City Clerk two (2) working days prior to the meeting and they do not exceed five (5) minutes in length.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact City Clerk, 524-2305. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

MEETING OF THE EL SEGUNDO CITY COUNCIL
TUESDAY, MAY 7, 2019 – 5:00 PM

5:00 P.M. SESSION

CALL TO ORDER

ROLL CALL

PUBLIC COMMUNICATION – (Related to City Business Only – 5 minute limit per person, 30 minute limit total) Individuals who have received value of $50 or more to communicate to the City Council on behalf of another, and employees speaking on behalf of their employer, must so identify themselves prior to addressing the City Council. Failure to do so shall be a misdemeanor and punishable by a fine of $250.
SPECIAL ORDER OF BUSINESS:

1. Department new hire introductions – Finance, Library, IT and Deputy City Manager

CLOSED SESSION:

The City Council may move into a closed session pursuant to applicable law, including the Brown Act (Government Code Section §54960, et seq.) for the purposes of conferring with the City’s Real Property Negotiator; and/or conferring with the City Attorney on potential and/or existing litigation; and/or discussing matters covered under Government Code Section §54957 (Personnel); and/or conferring with the City’s Labor Negotiators; as follows:

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Gov’t Code §54956.9(d)(1): -0- matters

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Government Code §54956.9(d)(2): -0- matters.


DISCUSSION OF PERSONNEL MATTERS (Gov’t Code §54957): -0- matters

APPOINTMENT OF PUBLIC EMPLOYEE (Gov’t. Code § 54957): -1- matter
PUBLIC EMPLOYMENT (Gov’t Code § 54957) -1- matter

1. City Manager

CONFERENCE WITH REAL PROPERTY NEGOTIATOR (Gov’t Code §54956.8): -0- matters

CONFERENCE WITH CITY’S LABOR NEGOTIATOR (Gov’t Code §54957.6): -4- matters
1. Employee Organizations: Police Management Association; Police Support Services Employees Association; Supervisory, Professional Employees Association; and Executive and Management/Confidential Employees (unrepresented groups).

Agency Designated Representative: Irma Moisa Rodriquez, City Manager, Greg Carpenter and Human Resources Director, David Serrano.
AGENDA
EL SEGUNDO CITY COUNCIL
COUNCIL CHAMBER –
350 MAIN STREET

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REGULAR MEETING OF THE EL SEGUNDO CITY COUNCIL
TUESDAY, MAY 7, 2019 - 7:00 P.M.

7:00 P.M. SESSION

CALL TO ORDER

INVOCATION – Pastor Wes Harding, The Bridge Church

PLEDGE OF ALLEGIANCE – Council Member Nicol
PRESENTATIONS

a) Proclamation – National Police Week

b) Proclamation – Older American’s Month and recognition of the El Segundo
    Older American of the Year, Cecelia “Bebe” Buchen.

ROLL CALL

PUBLIC COMMUNICATIONS – (Related to City Business Only – 5 minute limit per
person, 30 minute limit total) Individuals who have received value of $50 or more to communicate
to the City Council on behalf of another, and employees speaking on behalf of their employer, must so
identify themselves prior to addressing the City Council. Failure to do so shall be a misdemeanor and
punishable by a fine of $250. While all comments are welcome, the Brown Act does not allow Council to
take action on any item not on the agenda. The Council will respond to comments after Public
Communications is closed.

CITY COUNCIL COMMENTS – (Related to Public Communications)

A. PROCEDURAL MOTIONS

Consideration of a motion to read all ordinances and resolutions on the
Agenda by title only.
Recommendation – Approval.

B. SPECIAL ORDERS OF BUSINESS (PUBLIC HEARING)

1. Consideration and possible action regarding City Council approval of
   Environmental Assessment No. EA-1152 and certification of a Final
   Environmental Impact Report (FEIR) for the Park Place Extension and
   Grade Separation project. (Applicant: City of El Segundo)
   (Fiscal Impact: None with this action)
   Recommendation – 1) Conduct a public hearing; 2) Take testimony and other
evidence as presented; 3) Adopt a Resolution approving Environmental
   Assessment No. EA-1152 and certifying a Final Environmental Impact Report for
   the Park Place Extension and Grade Separation project; 4) Alternatively, discuss
   and take other action related to this item.

C. UNFINISHED BUSINESS
2. Consideration and possible action to receive and file a presentation on the draft Citywide Facilities Condition Assessment reports.  
(Fiscal Impact: None)  
Recommendation – 1) Receive and file a presentation on the draft Citywide Facilities Condition Assessment reports; 2) Provide input and staff direction to assist with the preparation of the final reports if desired; 3) Alternatively, discuss and take other action related to this item.

D. REPORTS OF COMMITTEES, COMMISSIONS AND BOARDS

3. Consideration and possible action to adopt a Resolution revising the Environmental Committee By-Laws.  
(Fiscal Impact: None)  
Recommendation – 1) Adopt a Resolution amending the Environmental Committee’s proposed By-Laws; 2) Alternatively, discuss and take other action related to this item.

4. Consideration and possible action to receive and file a report from the Environmental Committee.  
(Fiscal Impact: None)  
Recommendation – 1) City Council to receive and file a report from the Environmental Committee; 2) Alternatively, discuss and take other action related to this item.

5. Consideration and possible action to receive a verbal report from The Gateway Committee on the project status of developing the vision, goals and scope of the Main Street and Imperial Highway Entryway Capital Improvement Project.  
(Fiscal Impact: None)  
Recommendation – 1) Receive and file a verbal report; 2) Alternatively, discuss and take other action related to this item.

E. CONSENT AGENDA

All items listed are to be adopted by one motion without discussion and passed unanimously. If a call for discussion of an item is made, the item(s) will be considered individually under the next heading of business.
6. Warrant Numbers 3025677 through 3025767 and 9000905 through 9000905 on Register No. 14a in the total amount of $610,459.03 and Wire Transfers from 4/08/19 through 4/14/19 in the total amount of $2,974,266.13. Warrant Numbers 3025768 through 3025845 and 9000906 through 9000908 on Register No. 14b in the total amount of $166,358.53 and Wire Transfers from 4/15/19 through 4/21/19 in the total amount of $73,498.00.

Recommendation – Approve Warrant Demand Register and authorize staff to release. Ratify Payroll and Employee Benefit checks; checks released early due to contracts or agreement; emergency disbursements and/or adjustments; and wire transfers.

7. Joint Council and Economic Development Meeting Minutes of March 20, 2019, Special City Council Meeting Minutes of March 19, 2019 Regular City Council Meeting Minutes of March 19, 2019, Special City Council Meeting Minutes of April 10, 2019, Special City Council Meeting Minutes of April 16, 2019 (Closed Session), Special City Council Meeting Minutes of April 16, 2019 (Open Session), Regular City Council Meeting Minutes of April 16, 2019 and Special City Council Meeting Minutes of April 25, 2019.

Recommendation – 1) Approval

8. Consideration and possible action to approve the revised fee schedule for the City of El Segundo Wiseburn Unified School District Aquatics Center (2240 E. Grand Avenue) to add an “alternative use” rate to be applicable to for-profit rental groups.

(Fiscal Impact: None)

Recommendation – 1) Approve a resolution to adopt the proposed fee schedule to establish “alternative use” rates applicable to for-profit rental organizations; 2) Authorize the City Manager to enter into a License Agreement with South Bay United Water Polo, in a form approved by the City Attorney, for usage of the Urho Saari Swim Stadium at a rate of $35 per hour for the main pool for a term of one year; 3) Authorize the City Manager to enter into a License Agreement with Trojan Water Polo Club, in a form approved by the City Attorney, for usage of the Urho Saari Swim Stadium at a rate of $45 per hour for the main pool for a term of one year; 4) Alternatively, discuss and take other action related to this item.
9. Consideration and possible action to authorize the City Manager to execute a contract amendment with Michael Baker International, Inc. (MBI) for additional work related to traffic engineering and analysis for the Park Place Extension project (Applicant: City of El Segundo) (Fiscal Impact: $15,000.00)

Recommendation – 1) Authorize the City Manager to execute a contract amendment with Michael Baker International, in a form approved by the City Attorney, for additional work related to traffic engineering and analysis for the Park Place Extension project; 2) Authorize the expenditure of $15,000 from the Park Place Extension Measure R project account (301-400-8203-6679); 3) Alternatively, discuss and take other action related to this item.

10. Consideration and possible action to award a standard Public Works Contract to Superior Pavement Markings Inc., in a form approved by the City Attorney, for construction of the Class III Bike Route Improvements on Main St., Grand Ave., Nash St. and Utah Ave., Project No. PW 19-03. (Fiscal Impact: $54,275.00)

Recommendation – 1) Waive minor irregularities in the bid from Superior Pavement Markings Inc.; 2) Authorize the City Manager to execute a standard Public Works Contract, in a form approved by the City Attorney, with Superior Pavement Markings Inc. in the amount of $49,341.00, and authorize an additional $4,934.00 for construction related contingencies; 3) Appropriate $42,184 from TDA Article 3- SB 821 Bikeway Fund to the Project; 4) Alternatively, discuss and take other action related to this item.

11. Consideration and possible action to award a standard Public Works Contract to Pacific Tennis Courts, Inc., in a form approved by the City Attorney, for construction of the El Segundo Boulevard On-Street Parking Pilot Project. Project No. PW 19-15. (Fiscal Impact: $82,487.00)

Recommendation – 1) Authorize the City Manager to transfer $82,487 of funds from General Fund Reserves to a designated Smoky Hollow Parking In-Lieu account for the purpose of funding an on-street parking pilot project on El Segundo Boulevard; 2) Authorize the City Manager to execute a standard Public Works Contract, in a form approved by the City Attorney, with Pacific Tennis Courts, Inc. in the amount of $74,988.00 and authorize an additional $7,499.00 for construction related contingencies; 3) Alternatively, discuss and take other action related to this item.
12. Consideration and possible action to authorize a budget appropriation of $100,000 to the existing Citizens Option for Public Safety (COPS) Supplemental Law Enforcement Services Fund (SLESF) account as part of the City's Fiscal Year 2018-19 budget, pursuant to Government Code §30061(c)(2). The grant requires that expenditures be utilized to supplement "front line law enforcement." Front line law enforcement includes funding special enforcement details and purchasing equipment.  
(Fiscal Impact: $100,000 COPS grant funding)  
Recommendation – 1) Authorize a budget appropriation of $100,000 to the existing Citizens Option for Public Safety (COPS) Supplemental Law Enforcement Services Fund (SLESF) account as part of the City's Fiscal Year 2018-19 budget; 2) Alternatively, discuss and take other action related to this item.

(Fiscal Impact: None)  
Recommendation – 1) Receive and file an informational report on the Strategic Work Plan for the second quarter of FY 2018-19; 2) Alternatively, discuss and take other action related to this item.

14. Consideration and possible action of support for Assembly Bill 720 introduced by Assembly Members Muratsuchi and Smith, on Separating Instructional Services Agreements from the Student Centered Funding Formula and authorizing the Mayor to sign a letter of support.  
(Fiscal Impact: None)  
Recommendation – 1) Authorize the Mayor to sign a letter of Support for Assembly Bill 720 (Muratsuchi & Smith); 2) Alternatively, discuss and take other action related to this item.

15. Consideration and possible action to approve an amendment #4 to the original agreement with Michael T. Little dba Counter Risk, Inc. to provide consultant services for the Regional Training Group (RTG) and fire chiefs within the region.  
(Fiscal Impact: $201,640.00)  
Recommendation – 1) Authorize the City Manager to sign the Amendment to the Professional Services Agreement, in a form approved by the City Attorney, with Michael T. Little dba Counter Risk, Inc.; 2) Authorize an increase of the blanket purchase order by $201,640 to enable the Fire Department to receive the services provided by Michael T. Little dba Counter Risk, Inc.; 3) Authorize and approve additional appropriation to expense account 124-400-3785-6214; 4) Alternatively, discuss and take other action related to this item.
16. Consideration and possible action regarding approval and adoption of a resolution providing for salary and benefit changes to Chapter 1A2 (Management Confidential Series) of the El Segundo Administrative Code. (Fiscal Impact: $180,287.00 for FY 2018-19; $1,052,534.00 for FY 2019-20)
Recommendation – 1) Adopt a resolution amending the City's Administrative Code setting Salary and Benefits for Executive, Management and Confidential Series; 2) Adopt a resolution approving the Contract Amendment with CalPERS for the additional PERS pickup; 3) Alternatively, discuss and take other action related to this item.

F. NEW BUSINESS

17. Consideration and possible action to introduce and waive first reading of a proposed ordinance amending El Segundo Municipal Code Chapter 1-7C to increase the dollar limit for the administrative "no bid" award of Public Works Contracts in accordance with state law. (Fiscal Impact: None)
Recommendation – 1) Introduce by title only and waive first reading of proposed Ordinance No. XX; 2) Schedule adoption of the ordinance at the Council's next regularly scheduled meeting; 3) Alternatively, discuss and take other action related to this item.

18. Consideration and possible action regarding Fiscal Year (FY) 2018-19 Midyear Financial Review. (Fiscal Impact: Increase of $68,387 to the General Fund Expenditures and an increase of $175,000 to Fund 109 {Asset Forfeiture} expenditures)
Recommendation – 1) Receive and File FY 2018-19 2nd Quarter Financial Review; 2) Approve the appropriation requests itemized in Attachment A; 3) Alternatively, discuss and take other action related to this item.

19. Consideration and possible action to receive and file a report from Robert Kleinhenz, Economist and Executive Director of Research at Beacon Economics, on the creative economy in El Segundo. (Fiscal Impact: None)
Recommendation – 1) Receive and file El Segundo Creative Economy report; 2) Alternatively, discuss and take other action related to this item.

G. REPORTS – CITY MANAGER

H. REPORTS – CITY ATTORNEY
I. REPORTS – CITY CLERK

J. REPORTS – CITY TREASURER

K. REPORTS – CITY COUNCIL MEMBERS

Council Member Pimentel –

Council Member Nicol –

20. Consideration and possible action to discuss the current subsidy of fees for the Run for Education and potentially modify to a different subsidy level (Fiscal Impact: currently $12,000. Increase TBD)

Recommendation – 1) City Council discuss and consider potentially modifying the subsidy for the Run for Education special event; 2) Alternatively, discuss and take other action related to this item.

Council Member Brann –

Mayor Pro Tem Pirsztuk –

Mayor Boyles –

21. Consideration and possible action to (1) allocate $39,000 to help fund the 2019 El Segundo Art Walk to be held on the third Thursday during the months of June, July, and August 2019, (2) allow use of city property as a central venue, and (3) permit the operation of a beer/wine garden on public property for the 2019 El Segundo Art Walk.

(Fiscal Impact: $39,000.00)

Recommendation – 1) Allocate $39,000 to help fund the 2019 El Segundo Art Walk on June 20, July 18, and August 15, 2019; 2) Grant permission to the El Segundo Art Walk organization to use city property as a central venue during the three days of the 2019 El Segundo Art Walk; 3) Approve the request to operate a beer/wine garden at the central venue on public property during the three days of the 2019 Art Walk; 4) Alternatively, discuss and take other action related to this item.
22. Consideration and possible action to direct staff to allocate funding from the mid-year budget surplus for the purpose of developing a policy and project to replace missing sections of sidewalk in the residential areas of the City.

(Fiscal Impact: TBD)

Recommendation – 1) Direct staff to develop a plan including funding and policy direction to replace missing sections of sidewalk in the residential areas of the City and return to Council for review and potential adoption; 2) Alternatively, discuss and take other action related to this item.

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MEMORIALS –

CLOSED SESSION

The City Council may move into a closed session pursuant to applicable law, including the Brown Act (Government Code Section §54960, et seq.) for the purposes of conferring with the City's Real Property Negotiator; and/or conferring with the City Attorney on potential and/or existing litigation; and/or discussing matters covered under Government Code Section §54957 (Personnel); and/or conferring with the City's Labor Negotiators.

REPORT OF ACTION TAKEN IN CLOSED SESSION (if required)

ADJOURNMENT

POSTED:
DATE: 5.1.19
TIME: 1:15 pm
NAME: [Signature]
Proclamation

City of El Segundo, California

WHEREAS, the President and Congress of the United States have designated May 12-18, 2019 as “NATIONAL POLICE WEEK” which coincides with Peace Officers Memorial Day on May 15th; and

WHEREAS, the members of the El Segundo Police Department play an essential role in safeguarding the rights and freedoms of those living and working in the City of El Segundo; and

WHEREAS, it is important that all citizens know and understand the duties, hazards, and sacrifices of their law enforcement agency, and that members of our law enforcement agency recognize their duty to serve and protect the people; and

WHEREAS, the men and women of the El Segundo Police Department, in partnership with the community, work tirelessly to apply the core values of Respect, Integrity, Service and Excellence to every community interaction.

NOW, THEREFORE, the Mayor and Members of the City Council of the City of El Segundo, California, hereby proclaim the May 12-18, 2019, as “NATIONAL POLICE WEEK” and urges all citizen to commemorate law enforcement officers, past and present, who have dedicated their professional lives to uphold the law and ensure the public safety.

The Mayor and Members of the City Council of the City of El Segundo further calls upon residents and employees of El Segundo to observe May 15, 2019, as Peace Officers Memorial Day in honor of those law enforcement officers who, through their courageous actions, have made the ultimate sacrifice in service to their community.

Mayor Drew Boyles
Mayor Pro Tem Carol Pirzstuk
Council Member Dr. Don Brann
Council Member Chris Pimentel
Council Member Scot Nicol
WHEREAS, May 2019 is National Older Americans Month, a time set aside annually to commemorate and celebrate the significant contribution older Americans have made to the community of El Segundo; and

WHEREAS, El Segundo is committed to valuing all individuals and recognizing their ongoing life achievements; and

WHEREAS, Older Americans possess and share a wealth of experience, background and history, making them one of the City’s most treasured and enduring resources; and

WHEREAS, Older Americans are available, capable and enthusiastic to provide volunteer services that contribute to a coordinated community-based system of social, emotional, physical well-being of not only other seniors but the community at large thus an important part of the ties that bind both family and community; and

WHEREAS, Recognizing the successes of community elders encourages their ongoing participation and further accomplishments; and

WHEREAS, Cecelia “Bebe” Buchen was nominated by her peers as the 2019 El Segundo Older American of the Year, a recognition which identifies, inspires and promotes community involvement and a spirit of giving back to others through volunteerism and community engagement;

NOW, THEREFORE, on this 7th day of May, 2019, the Mayor and Members of the City Council of the City of El Segundo, California, do hereby proclaim the month of May, 2019,

OLDER AMERICANS MONTH 2019
and
Cecelia “Bebe” Buchen
the
2019 El Segundo Older American of the Year

And hereby recognize the Elderfest Celebration Saturday, May 11th, 2019, from 11:00 a.m. to 2:00 p.m., at the Joslyn Center to recognize Cecelia “Bebe” Buchen and other senior citizens who have given generously of their time and talent to improve the quality of life for all in El Segundo.

Mayor Drew Boyles

Mayor Pro Tem Carol Pirsztuk

Council Member Dr. Don Brann

Council Member Chris Pimentel

Council Member Scot Nicol
AGENDA DESCRIPTION:
Consideration and possible action regarding City Council approval of Environmental Assessment No. EA-1152 and certification of a Final Environmental Impact Report (FEIR) for the Park Place Extension and Grade Separation project. (Applicant: City of El Segundo) (Fiscal Impact: None with this action)

RECOMMENDED CITY COUNCIL ACTION:
1. Conduct a public hearing;
2. Take testimony and other evidence as presented;
3. Adopt a Resolution approving Environmental Assessment No. EA-1152 and certifying a Final Environmental Impact Report for the Park Place Extension and Grade Separation project; and/or,
4. Alternatively, discuss and take other possible action related to this item.

ATTACHED SUPPORTING DOCUMENTS:
1. Draft Resolution approving Environmental Assessment No. EA-1152 and certifying a Final Environmental Impact Report for the Park Place Extension and Grade Separation project
   a. CEQA findings of fact
   b. FEIR, including a Mitigation Monitoring and Reporting Program (MMRP)
2. Conceptual site plans of the project build alternatives

FISCAL IMPACT: None
Amount Budgeted: N/A
Additional Appropriation: N/A
Account Number(s): N/A

STRATEGIC PLAN:
Goal: 5 Champion Economic Development and Fiscal Sustainability
Objective: (b) El Segundo promotes economic growth and vitality for businesses and the community

Goal: 4 Develop Quality Infrastructure and Technology
Objective: (a) El Segundo’s physical infrastructure supports an appealing, safe, and effective City
INTRODUCTION

In conjunction with Caltrans, City staff prepared a Final Environmental Impact Report/Environmental Assessment (EIR/EA) for the Park Place Extension and Grade Separation project. The City is the lead agency under the California Environmental Quality Act (CEQA), and is responsible for consideration of certification of the EIR. Caltrans is the lead agency under the National Environmental Policy Act (NEPA), and is responsible for approval of the EA. On April 4, 2019, Caltrans approved the EA for the project. The EIR is being presented to the City Council for review and certification.

BACKGROUND AND DISCUSSION

The Project

The project involves an extension of Park Place from Allied Way to Nash Street, which includes a railroad grade separation. The project is identified as a critical project in the City’s 2004 General Plan Circulation Element update. Park Place currently exists in two segments with a roughly quarter mile gap across an undeveloped area between the Union Pacific Railroad (UPRR) and Burlington Northern Santa Fe (BNSF) railroads. The western segment of Park Place begins at Pacific Coast Highway and travels east for approximately a quarter mile and turns into Allied Way, which runs north from that location. The eastern segment of Park Place runs between Nash and Douglas Streets, from the ArcLight Cinemas complex to the Douglas Street Green Line station. The project’s purpose is to close a gap on Park Place and allow it to serve as an alternate east-west route between Pacific Coast Highway and Douglas Street to relieve congestion along portions of Rosecrans Avenue and Pacific Coast Highway, as well as to improve local traffic circulation and access to and from the I-105 freeway and the Green Line.
The 2004 General Plan Circulation Element identified the Park Place extension project and designated this segment as a 4-lane divided collector street. At this location, Park Place’s proposed 80-foot right-of-way would consist of a raised and landscaped center median, roadway with two travel lanes in each direction for shared vehicle and bicycle traffic, curb and gutter, a five-foot landscaped parkway, and a five-foot sidewalk.
The Park Place extension will cross the existing UPRR and BNSF rail alignments traversing the project site. As part of the preliminary design and environmental review process, the City developed four build alternatives that meet the purpose and need of the project and one no-build alternative. The four build alternatives feature varying intersection and rail crossing configurations, which are summarized below. Aerial map exhibits of the alternatives are attached to this report as Exhibit 2.

The four build alternatives

**Alternative 1A** would relocate the existing BNSF alignment north and adjacent to the UPRR alignment to allow for a single grade separation (bridge) with Park Place extending under both tracks. Alternative 1A will involve a stop controlled “T” intersection at the proposed intersection of Park Place and Allied Way. This intersection will require retaining walls along both sides of Park Place and Allied Way. At the eastern end of the extension project, Park Place would run through a parking lot directly north of the ArcLight Cinemas and connect to the eastern segment of Park Place at Nash Street. The intersection of Park Place and Nash Street, access to the ArcLight Cinemas parking lot, and a driveway to a neighboring property north of Park Place (2121 Park Place) would be reconstructed.

**Alternative 1C** is similar to Alternative 1A in that it would relocate the existing BNSF alignment and allow for a single grade separation. The primary difference is that Alternative 1C would include a roundabout at the Park Place and Allied Way intersection, instead of a “T” intersection. In addition, this alternative would require a slight realignment of Allied Way to provide an adequate approach to the roundabout.

**Alternative 3A** would not relocate the existing BNSF alignment, as proposed under Alternatives 1A and 1C. Instead of a single grade separation (bridge), Alternative 3A involves two separate grade separations at the western and eastern end of the proposed Park Place extension. In addition, this alternative provides a driveway ramp extending down from Park Place into the ArcLight Cinemas surface parking lot immediately east of the BNSF grade separation.

**Alternative 3B** would be similar to Alternative 3A, in that it would maintain the existing BNSF alignment. However, this alternative would include only one grade separation at the UPRR alignment and an at-grade crossing at the BNSF rail alignment. The UPRR grade separation would include a roundabout intersection beneath the railroad alignment. Due to the design requirement for a 90-degree at-grade crossing at the BNSF tracks, Park Place alignment would be shifted slightly north with a design speed of 25 mph as compared to the other build alternatives. This northerly shift will require improvements along Allied Way, including extending retaining walls north, immediately south of the existing Dick’s Sporting Goods.

Under Alternative 3B, the roadway geometry at the eastern end of the project requires access to the ArcLight Cinemas parking lot and the neighboring property to be reconstructed using one of two alternative options.

- **Option 1**: Nash Street terminates at a cul-de-sac north of Park Place. Access to the 2121 Park Place property will be maintained via a reconstructed driveway with retaining walls. A driveway providing access to the westerly portion of the ArcLight Cinemas surface
parking lot will extend from Park Place immediately east of the proposed Park Place/BNSF at-grade crossing.

- **Option 2:** Access to the westerly portion of the ArcLight Cinemas is maintained by a driveway (via an underpass) extending into the existing parking lot. A driveway providing access to the 2121 Park Place property would also be constructed similar to Option 1.

**No Build Alternative.** Under the no build Alternative, the Park Place extension would not take place. The existing UPRR and BNSF and roadway configurations would remain. CEQA regulations require that a sufficient range of feasible project alternatives, including a "no-build" alternative be considered. However, the no-build alternative would not be consistent with the purpose of the project to develop Park Place as an alternate east-west route between Pacific Coast Highway and Douglas Street to relieve congestion along of Rosecrans Avenue and Pacific Coast Highway, as well as to improve local traffic circulation and access to and from the I-105 freeway and the Green Line.

**The Environmental Review Process and Caltrans' Role**

Work on the Park Place extension project began in 2013 when the City entered into a Professional Services Agreement with NCM Engineering Corp. to prepare preliminary roadway and railway design for the project. In 2014, the City entered into an agreement with Michael Baker International (MBI) to provide environmental review and engineering design review services for the project. The approximately $1 million of funding for these two agreements came primarily from the Federal Highway Administration and local matching funds from Federal Realty Investment Trust, the owner of Plaza El Segundo and The Point. Because the project involves Federal funding, it must comply with the NEPA environmental review requirements in addition to California’s CEQA requirements. As a result, the environmental document prepared for the project is a combined document addressing both Federal and State requirements. Caltrans, pursuant to an agreement with the Federal government, is the lead agency for NEPA purposes and the City of El Segundo is the lead agency for CEQA purposes.

**Initial Study and Scoping**

At the beginning of the process, City staff and MBI prepared an Initial Study of the project’s potential environmental impacts under CEQA. The initial study was completed and released for public review and comment from October 28 to December 9, 2016. A public scoping meeting was held on December 8, 2016, during a regularly scheduled Planning Commission meeting. The purpose of the public scoping meeting was to obtain input from the public and affected public agencies on potential impacts to study in the EIR.

**Draft EIR/EA**

After the public scoping meeting, City and MBI staff conducted technical studies, including, but not limited to air quality, noise, natural environment, hazard and hazardous materials, traffic and transportation, and cultural resources. The studies and their conclusions were incorporated in a Draft EIR/EA (DEIR/EA). The DEIR/EA was released for public review and comment from
September 27 to November 13, 2018. During the review period, a public hearing was held on October 20, 2018, pursuant to NEPA requirements, to obtain input on the DEIR/EA and its conclusions.

Final EIR/EA

After the public review period concluded, City and MBI staff reviewed and responded to the comments received. The comments and responses are incorporated in the Final EIR/EA (FEIR/EA) document. In cases where comments necessitated changes to the DEIR/EA, the FEIR/EA was amended to address them.

Approval/Certification of the EIR/EA

On March 28, 2019, the Planning Commission held a public hearing, reviewed the FEIR, and recommended that the City Council certify the FEIR. Caltrans approved the EA for the project on April 4, 2019. The FEIR is now presented to the City Council for certification pursuant to CEQA.

ENVIRONMENTAL ANALYSIS

CEQA Impacts and Mitigation Measures

CEQA requires that projects be evaluated for the potential impacts they may have on specific environmental study areas and that measures are identified to mitigate the impacts determined to be potentially significant. None of the study areas analyzed in the EIR/EA were found to have potentially significant and unavoidable impacts. Under most study areas, impacts are anticipated to be less than significant, or less than significant with implementation of mitigation measures to minimize the impacts. A complete analysis of the impacts is found in FEIR/EA Chapters 2 and 3. A complete list of the avoidance, minimization, and/or Mitigation measures can be found in Appendix F of the FEIR/EA. A brief summary of those areas with potential, but less than significant, environmental impacts is provided below.

Aesthetics. The project would have temporary impacts during construction, as construction activity will be visible from adjacent commercial businesses and rights-of-way. Mitigation measures V-1 and V-2 address construction fencing and nighttime lighting to reduce the potential impacts.

Air Quality. The project is not anticipated to generate substantial additional traffic and, thus, will not have a significant impact from vehicle emissions. The construction duration is relatively short, therefore the construction impacts are considered temporary and less than significant. In addition, the nearest sensitive receptors are residential uses located 1,500 feet away from the project areas. Due to the distance from sensitive receptors and the use of mandated emission control devices on construction equipment, the impacts to sensitive receptors are anticipated to be less than significant.

Biological Resources. Records searches and a project site survey did not find special status plant species in the project area. The project area has habitat area for some special status species, but the potential of those being present is low. To ensure that any potential impact to special status
species is minimized, Mitigation Measure PS-1 requires a preconstruction rare plant survey to be conducted to determine whether certain special status species occur on site. In addition, Mitigation Measure PS-2 requires that all disturbed areas be replanted with native plant species to conform to the surrounding plant composition in the area.

Temporary impacts to certain special status animals, may occur during construction. As a result, Mitigation Measures AS-1 and AS-2 are incorporated requiring preconstruction surveys to ensure that certain nesting birds and burrowing owls remain absent from the project site.

Cultural Resources. The project area is not listed, nor is it eligible for listing on the National or California Register of Historic Places. The site was used for industrial purposes and has been significantly disturbed in the past. As a result, there is low likelihood that any archaeological or paleontological resources are present. To minimize any potential impact to such resources, Mitigation Measure PF-CUL 1 requires that all earth-moving activity around a discovery area be diverted until a qualified archaeologist can assess the nature and significance of the find. In addition, Mitigation Measure PALEO-1 requires preparation of a project-specific Paleontological Mitigation Plan, including worker training and other provisions.

Geology and Soils. There is potential for geologic and seismic hazards in the project area due to a potential earthquake occurrence. Conformance with the California Building Code, standard engineering practices, and preparation of a geotechnical field investigation will minimize the potential impact to less than significant. Potential soil erosion and siltation impacts due to cut and fill operations will be minimized with standard erosion control measures.

Greenhouse gas emissions. The project is anticipated to have impacts during construction, including from operation of construction equipment and transportation of materials and workers to and from the project site. Those impacts are anticipated to be less than significant due to their temporary nature. In addition, they would fall below the thresholds set by the Southern California Air Quality Management District (SCAQMD). In addition, the project is anticipated to reduce GHG emissions during operation due to its anticipated reduction in congestion and vehicle delays. As a result, the impacts in this study area are anticipated to be less than significant.

Hazards and Hazardous Materials. A Phase I Initial Site Assessment conducted in the project area found existing contamination. Construction workers onsite could be exposed to these contaminants. Mitigation Measure HW-1 requires a Phase II site investigation to define the extent of on-site contamination and recommend appropriate remediation. Mitigation Measure HW-2 requires a Soil Management Plan. Mitigation Measures HW 3, 4, 5, and 6 would require identification and relocation coordination of on-site monitoring wells, on-site petroleum lines, and transformers, and preparation of a Construction Contingency Plan in the event that unknown hazardous materials are uncovered during site disturbance activities.

In addition, the project will have an impact on emergency services access through the project area during construction. Mitigation Measures U&ES-2 and TRA-1 will require preparation of a Traffic Management Plan to coordinate any street/ramp closures and identify alternate routes. As a result, impacts on emergency response are anticipated to be less than significant.
Hydrology and Water Quality. A Preliminary Drainage Assessment conducted at the site found that impacts related to hydrology and water quality are less than significant. Impacts from storm water runoff can be minimized by adherence to standard National Pollutant Discharge Elimination System requirements. In addition, the project is anticipated to add approximately 1.5 to 2.0 acres of new impervious surfaces, which is a small proportion of the overall project area and an even smaller proportion of the Dominguez Channel watershed of which this project is a part. As a result, the impact on storm water runoff is less than significant. Impacts to ground water are also anticipated to be less than significant. Based on a preliminary geotechnical report, ground water is encountered at depths of 80 feet from ground surface, which is at a substantial distance from the project-related ground disturbance activities. Impacts to ground water are anticipated to be less than significant.

Land Use and Planning. The project is consistent with the City of El Segundo General Plan, the California Transportation Plan 2040, the Southern California Association of Governments’ 2016-2040 Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS). As a result, the impacts related to Land Use and Planning are anticipated to be less than significant.

Noise. The Noise Study Report for the project concluded that the project will be consistent with the City’s noise criteria for temporary construction and permanent operations. The nearest sensitive receptors are residential uses located 1,500 feet away from the project site, a distance that substantially reduces the potential construction noise and future traffic noise impacts. Further, Mitigation Measures N-1 and N-2 minimize temporary noise impacts from construction, by requiring sound control devices on construction equipment and other noise attenuation measures. Noise impacts from the project will be less than significant with mitigation.

Population and Housing. The project is located in an urbanized area, except for vacant land in the central portion of the site. No specific development is currently proposed and no applications for development have been received by the City. Therefore, the project is not anticipated to induce substantial population growth in the area and its impact in this regard would be less than significant.

Public Services. As mentioned under the Hazards and Hazardous Materials discussion, the project will have temporary impacts on emergency response access and may cause delays. Mitigation Measures U&ES-2 and TRA-1 provide for coordination of street and ramp closures and identification of alternate routes around the project site. As a result, the impacts would be less than significant with mitigation.

Transportation/Traffic. Based on the Traffic Impact Analysis, the project will have temporary traffic and access impacts during construction, as Allied Way and Park Place will have lane reductions and be closed temporarily. These impacts will be reduced with incorporation of Mitigation Measure TRA 1, which will coordinate street closures and identify alternate routes around the project area.

The project is anticipated to result in beneficial impacts during operation, including reduction in delays in area intersections. Although the project will have beneficial impacts, Mitigation Measure TRA-2 (a traffic signal) is recommended at the intersection of Douglas Street and Park Place to
address the existing deficient p.m. peak hour level of service and complaints the City received regarding traffic operations at this location.

Tribal Cultural Resources. Based on the Historic Property Survey Report and required consultation with native american tribes in the area, the impacts on tribal cultural resources are anticipated to be less than significant. The site was previously developed and substantially disturbed. As a result, less than significant impact would occur with regard to tribal cultural resources.

Utility and Service Systems. The project is not anticipated to generate substantial amounts of waste water and storm water runoff. As a result no new waste water and storm water facilities will be necessary. Water usage is anticipated to be minimal during construction and after installation of landscaping, which will require permanent water facilities. The project will generate some construction waste, such as vegetation, some excess soil, and solid waste, such as concrete, asphalt, and wood. The waste collected will be properly disposed of at existing landfills or recycled. Mitigation Measures U&ES-1 and U&ES-3 require coordination with affected utility and rail agencies to minimize potential utility relocation impacts during construction. The impact on utilities and service systems are anticipated to be less than significant.

Public comments on the DEIR/EA and responses

During the public review period for the DEIR/EA, the City received 15 comments letters from 13 state, regional and local agencies, and other interested parties. The complete comments and responses are provided in Chapter 4, Section 7 of the FEIR/EA. A brief summary is provided here.

1. The Office of Planning and Research/State Clearinghouse indicated that the DEIR/EA was received and distributed to other State agencies for review and that the city met its obligation to submit the draft document for review.

2. The California Public Utilities Commission, which has jurisdiction over railroads, indicated it does not support Alternative 3B, because it involves an at-grade crossing.

3. The Department of Conservation, Oil, Gas, and Geothermal Resources (DOGGR) requested that it be notified if any oil or gas wells are uncovered or damaged during construction. The City in its response indicated that it will notify DOGGR if any oil or gas wells are uncovered or damaged during construction.

4. The Department of Fish and Wildlife requested that additional surveys of the site be conducted before construction, to confirm the absence of burrowing owls from the site. The City in its response indicated that Mitigation Measure AS-2 has been revised to include additional surveys of the site prior to ground disturbing activities.

5. The SCAQMD requested that the City conduct additional analysis on the project’s air quality impacts. The City in its response indicated that the additional analysis was not necessary pointing to the analysis’ compliance with the Caltrans Standard Environmental Reference Chapter 11 (Air Quality) guidelines.

6. West Basin Municipal Water District pointed to the existing reclaimed water line located in the project site area that would have to be relocated as part of the project. The District emphasized the importance of the water line as a source of water for several large customers and the cost of disrupting that water supply. In its response the City stated that
it will work closely with the District during the final design and construction, to minimize the time that service may be disrupted.

7. The City of Manhattan Beach indicated its agreement with the conclusions of the Traffic and Transportation analysis in the DEIR/EA.

8. The Gabrieleno Band of Mission Indians – Kizh Nation indicated that the project area is within its ancestral tribal territory and that there is the potential for tribal cultural resources to exist within the project area. The tribe requested as a mitigation measure to have a Native American monitor present during any project ground disturbing activities. The City, in its response, stated it does not support having a Native American monitor during ground disturbing activities. The site has been heavily disturbed previously and it is very unlikely that tribal cultural resources would be found during construction.

9. Chevron Products Company requested that the City coordinate with it during design and construction to ensure that its shipping operations via rail and pipeline are not significantly disrupted and that it retains the same capacity to ship its products after the project is completed. The City, in its response, indicated that it anticipates that the disruption to Chevron’s shipping activities would be minimal and that it will work closely with Chevron during the final design and construction process.

10. Union Pacific Railroad Company (UPRR) expressed concern that the DEIR/EA did not adequately address the potential disruption to its infrastructure and the economic impact thereof. It further suggested that a railroad underpass structure be considered. The City in its response indicated that it intends to work closely with UPRR during the final design and construction process to minimize the disruption to the UPRR operations (shipping to and from Chevron). Further, the City considered and rejected a potential railroad underpass structure as infeasible due to the grade level of the existing railroad track, which is significantly higher than the existing grade of Park Place.

11. Federal Realty Investment Trust indicated general support for the project, but expressed concern about impacts on access to its property and parking areas, especially during construction. It further stated that the project design would permanently reduce visibility of parts of its property from drivers on Park Place near the intersection with Allied Way. The City in its response indicated that it intends to work closely with Federal Realty during the final design and construction process to minimize access and parking disruption and visibility impacts on its property.

12. H. Kramer & Co. stated its concern regarding the project’s impact on access to its property and on existing soil and water contamination issues on its property. For these reasons, Kramer expressed opposition to Alternatives 1A and 1C. The City in its response indicated that as designed currently, the project will not impact access to the Kramer property as construction work in the area could be scheduled overnight so that access is maintained during operating hours. In addition, the project construction will not disturb an existing environmental cap on the Kramer property. Furthermore, prior to construction, the EIR mitigation measures require a Phase II/Site Characterization Specialist to define the extent of contamination in the project area and recommend appropriate coordination and remediation as necessary.

13. Continental Development Corporation indicated its support for the project and the beneficial effect it would have on traffic and congestion relief.
The Preferred Alternative

The FEIR/EA identifies Build Alternative 1C as the Preferred Alternative. This was selected by the project development team on November 16, 2018, based on the following:

- It fulfills the project’s established purpose and need;
- It includes a single, consolidated grade crossing under the UPRR and BNSF railroad alignments, eliminating the need for the construction of two grade separations;
- It does not include any at-grade rail crossings, thus eliminating a potential point of conflict and associated safety concerns;
- It provides the highest degree of benefit in reducing vehicle delay at the proposed new Allied Way/Park Place intersection (as compared to a stop-controlled intersection as proposed under Alternative 1A) as a result of the proposed roundabout. Detailed information regarding the reduction in vehicle delay can be found in Chapter 2.1.5, Traffic and Transportation/Pedestrian and Bicycle Facilities.
- It would facilitate an extension of Allied Way to Rosecrans Avenue if desired (or required) in the future.

PLANNING COMMISSION DISCUSSION

On March 28, 2019, the Planning Commission held a public hearing to consider the FEIR. No members of the public participated during the public hearing. During the discussion, the Planning Commission asked why staff did not select alternative 3B as the preferred alternative, which includes an at-grade crossing and would probably be cheaper to construct. Staff stated that the at-grade crossing would create a new conflict between vehicle and train traffic thereby increasing safety risks. In addition, staff stated that the Public Utilities Commission would not approve an at-grade crossing for this project due to the same safety reasons. The Planning Commission also asked about whether the site is contaminated and how that will be addressed. Staff explained that the EIR determined that portions of the project area are contaminated and that prior to the beginning of construction, the City will undertake remediation activities to address the contamination. Finally, the Planning Commission expressed a concern about the proposed roundabout intersection related to the safety of pedestrians and cyclists. Staff pointed out that studies have shown roundabouts to be safe for all users, but that the final design will consider pedestrian safety very closely. At the conclusion of the discussion, the Planning Commission voted 3-0 to recommend City Council approval and certification of the FEIR.

CONCLUSION

Based on the comments received during the public review period, no additional analysis or substantial changes to the EIR were necessary. The analysis in the EIR determined that the project will not cause any significant and unavoidable impacts requiring preparation of a Statement of Overriding Considerations. As indicated in the discussion above and in the FEIR, the analysis of the project’s environmental impacts was completed in accordance with the requirements of CEQA. Further, the project is consistent with the City of El Segundo General Plan, in that it closes a gap in the City’s existing traffic circulation network identified in the Circulation Element of the General Plan.
RECOMMENDATION

Staff respectfully recommends that the City Council adopt a Resolution approving Environmental Assessment No. EA 1152 and certification of a Final EIR for the Park Place Extension and Grade Separation project.

NEXT STEPS

This project is currently part of the South Bay Cities Council of Governments’ Measure R Regional Program. A request for Measure R funding in order to proceed with the design phase was submitted for the COG’s consideration and is expected to be approved for submission to the LA County Metropolitan Transportation Authority (Metro) by June 30, 2019. Design is estimated to be completed within two years, and with all necessary approvals, will commence in Fall 2019.
RESOLUTION NO. ____

A RESOLUTION APPROVING ENVIRONMENTAL ASSESSMENT NO. EA-1152 AND CERTIFYING A FINAL ENVIRONMENTAL IMPACT REPORT FOR THE PARK PLACE EXTENSION AND GRADE SEPARATION PROJECT

The City Council of the City of El Segundo does resolve as follows:

SECTION 1: The City Council finds and declares that:

A. On March 17, 2016, the City initiated an Environmental Assessment No. EA 1152 for the Park Place Extension and Grade Separation project;

B. The Park Place Extension and Grade Separation project will close a 0.25-mile gap of Park Place between Allied Way and Nash Street, creating a continuous four-lane collector roadway from Pacific Coast Highway to Douglas Street. The project would be required to cross the existing UPRR and BNSF rail alignments, including at least one grade-separated crossing. By extending Park Place and closing the gap between Allied Way and Nash Street, the project would create an alternative route and provide much needed relief to Rosecrans Avenue, a heavily congested, east-west major arterial in the South Bay region;

C. The City reviewed the project’s environmental impacts under the California Environmental Quality Act (Public Resources Code §§ 21000, et seq., “CEQA”), the regulations promulgated thereunder (14 Cal. Code of Regulations §§15000, et seq., the “CEQA Guidelines”);

D. An Environmental Impact Report (EIR) was prepared pursuant to the requirements of CEQA Guidelines Section 15161;

E. On March 28, 2019, the Planning Commission held a public hearing to receive public testimony and other evidence regarding the application including, information provided to the Planning Commission by city staff; and, adopted Resolution No. 2859 recommending that the City Council approve Environmental Assessment EA 1152 and certify a Final EIR for the Park Place extension and grade separation project;

F. This Resolution and its findings are made based upon the evidence presented to the City Council at its May 7, 2019 hearing, including the staff report submitted by the Planning and Building Safety Department, the Final EIR, and the totality of the evidence in the administrative record.

SECTION 2: Factual Findings and Conclusions. The City Council hereby adopts the CEQA findings of fact set forth in Exhibit A
SECTION 3: General Plan Consistency Findings. The City Council finds that the Park Place Extension and Grade Separation project is compatible with, and will not frustrate, the goals and policies of the City’s General Plan. The Circulation Element of the General Plan (2004) identified the need to provide additional roadway capacity in the southeast portion of the City, north of Rosecrans Avenue and east of Pacific Coast Highway. The extension of Park Place from Nash Street to Pacific Coast Highway was recognized as a potential transportation improvement to help satisfy this need and, as such, the existing segment of Park Place between Douglas Street and Nash Street was re-designated from a local street to a collector to be consistent with a future extension. The portion of Park Place from Pacific Coast Highway to Allied was completed in 2006. The proposed project will close the remaining gap between Allied Way and Nash Street. Furthermore, the proposed project is consistent with the following goals, objectives and policies of the General Plan:

A. The project is consistent with Circulation Element Goal C1, Objective C1-1 and Policy C1-1.4, in that it will provide a roadway system that accommodates the City’s existing and projected land use and circulation needs by constructing a missing roadway link designated in the Circulation element.

B. The project is consistent with Policy C1-1.8, in that it will provide more efficient access to the I-105 freeway by providing an alternative route from Pacific Coast Highway to Douglas Street.

C. The project is consistent with Policy C1-10, in that it will provide a new east-west corridor parallel to Rosecrans Avenue and diverted trips from the heavily impacted intersection of Pacific Coast Highway and Rosecrans Avenue.

D. The project is consistent with Goal C2 to provide a circulation system that incorporates alternatives to the single-occupant vehicles in that it includes five-foot sidewalks and shared vehicle and bicycle lanes that will accommodate both pedestrian and bicycle traffic in addition to vehicular traffic.

E. The project is also consistent with Objective C2-1 and Policies C2-1.1 and C2-1.4 by providing a continuous pedestrian link from the Douglas Street Green line station to Pacific Coast Highway.

F. The project is consistent with Objective C2-2 in that it expands the bicycle network thereby supporting the use of the bicycle as a safe and convenient travel mode.

SECTION 4: Environmental Assessment. The City Council makes the following environmental findings based on the whole of the administrative record:

A. The City completed a Draft Environmental Impact Report (DEIR) for this project. A noticed Public Scoping meeting was held on December 8, 2016, pursuant to CEQA Guidelines §15083. A Notice of Preparation of the DEIR was circulated for public review from October 28, 2016 to December 9, 2016
pursuant to CEQA Guidelines §15082. A Notice of Completion for the DEIR was filed with the State Office of Planning and Research on September 27, 2018 pursuant to CEQA Guidelines §15085. The public comment and review period for the DEIR was open between September 27 to November 13, 2018 in compliance with CEQA Guidelines §15087. The comments received during the public review period did not result in any substantial changes to the DEIR;

B. The FEIR, attached hereto as Exhibit B and incorporated by reference, was presented to the City Council and each Councilmember has independently reviewed and considered the FEIR and its appendices prior to making a recommendation on the Project. Furthermore, each Councilmember has reviewed and considered the testimony and other additional evidence presented at or prior to the public hearing on May 7, 2019;

C. The FEIR is an accurate and complete statement of the potential environmental impacts of the project and is in compliance with CEQA and the CEQA Guidelines. The FEIR was prepared under the City’s direction and reflects its independent judgment and good faith analysis of the potential environmental impacts and includes substantive and thorough responses to comments received during the public review period;

D. In response to comments from the public and other public agencies, some other minor changes have been made to the Final EIR, which is attached as Exhibit B. In accordance with CEQA, the City Council finds as follows:

1. Factual corrections and minor changes have been set forth as clarifications and modifications to the FEIR;

2. The factual corrections and minor changes to the FEIR are not substantial changes in the FEIR that would deprive the public of a meaningful opportunity to comment on a substantial adverse environmental effect of the project, a feasible way to mitigate or avoid such an effect, or a feasible project alternative;

3. The factual corrections and minor changes to the FEIR will not result in new significant environmental effects or substantially increase the severity of the previously identified significant effects disclosed in the Draft EIR;

4. The factual corrections and minor changes to the FEIR do not involve mitigation measures or alternatives that are considerably different from those analyzed in the Draft EIR and that would substantially reduce one or more significant effect on the environment; and
5. The factual corrections and minor changes to the FEIR do not render the FEIR so fundamentally inadequate and conclusory in nature that meaningful public review and comment would be precluded.

Therefore, none of the conditions set forth in CEQA requiring recirculation of a FEIR have been met. Incorporation of the factual corrections and minor changes to the Draft EIR into the Final EIR does not require the FEIR to be recirculated for public comment.

I. Based on the foregoing, and on the evidence in the record as a whole, the City Council hereby finds that all potentially significant environmental impacts resulting from the project have been eliminated or reduced to a level of insignificance.

SECTION 5: Approvals. The City Council hereby approves Environmental Assessment No. 1152; adopts findings of fact set forth in Exhibit A; and certifies a Final EIR for the Park Place Extension and Grade Separation project as set forth in Exhibit B.

SECTION 6: Reliance on Record. Each and every one of the findings and determination in this Resolution are based on the competent and substantial evidence, both oral and written, contained in the entire record relating to the project. The findings and determinations constitute the independent findings and determinations of the City Council in all respects and are fully and completely supported by substantial evidence in the record as a whole.

SECTION 7: Limitations. The City Council’s analysis and evaluation of the project is based on information available at the time of the decision. It is inevitable that in evaluating a project that absolute and perfect knowledge of all possible aspects of the project will not exist. In all instances, best efforts have been made to form accurate assumptions.

SECTION 8: Summaries of Information. All summaries of information in the findings, which precede this section, are based on the substantial evidence in the record. The absence of any particular fact from any such summary is not an indication that a particular finding is not based in part on that fact.
SECTION 9: This Resolution will remain effective unless and until superseded by a subsequent resolution.

PASSED AND ADOPTED this ___ day of ______ 2019.

__________________________________________
Drew Boyles, Mayor

ATTEST:

STATE OF CALIFORNIA )
COUNTY OF LOS ANGELES )    SS
CITY OF EL SEGUNDO  )

I, Tracy Weaver, City Clerk of the City of El Segundo, California, do hereby certify that the whole number of members of the City Council of said City is five; that the foregoing Resolution No. ___ was duly passed, approved and adopted by said City Council at a regular meeting held on the ___ day of ______________, 2019, approved and signed by the Mayor, and attested to by the City Clerk, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

__________________________________________
Tracy Weaver, City Clerk

APPROVED AS TO FORM:
MARK D. HENSLEY, City Attorney

_______________________________________
David King, Assistant City Attorney
RESOLUTION NO. ____
EXHIBIT A

CEQA FINDINGS OF FACT
Park Place Extension and Grade Separation Project: Findings of Fact

1 OVERVIEW AND INTRODUCTION

These Findings of Fact are made with respect to the Park Place Extension and Grade Separation Project (project), which state the findings of the City Council of the City of El Segundo (City) relating to the potentially significant environmental effects of the Project.

The following Findings of Fact and Environmental Commitments Record (ECR) are required by the California Environmental Quality Act (CEQA), California Public Resources Code Section 21081, 21081.5 and 21081.6, and Title 14, California Code of Regulations (CEQA Guidelines) Sections 15091 through 15093, for the project.

This document provides the findings required by CEQA and the CEQA Guidelines and the specific reasons for finding the project acceptable with no significant impacts. Recommended mitigation identified in the Environmental Impact Report/Environmental Assessment (EIR/EA) reduced potential impacts to less than significant levels.

Environmental Impact Report/Environmental Assessment (EIR/EA)

The California Department of Transportation (Caltrans) is the lead agency for the proposed project under the National Environmental Policy Act (NEPA). The City of El Segundo is the lead agency under CEQA. The City proposes to extend Park Place from Allied Way to Nash Street with a railroad grade separation to implement a critical project as identified in the City’s 2005 Traffic Impact Fee Study Update, and the Southern California Association of Governments (SCAG) 2017 Federal Transportation Improvement Program (FTIP).

The proposed project involves Federal funds administered by Caltrans. Thus, the project is subject to both CEQA and NEPA review. The EIR/EA is considered a joint CEQA/NEPA document; however, these Findings of Fact are required under CEQA only.

2 PROJECT DESCRIPTION

The City proposes to extend Park Place from Allied Way to Nash Street with a grade separation to implement a critical project as identified in the City’s 2005 Traffic Impact Fee Study Update. By extending Park Place and closing the gap between Allied Way and Nash Street, the project would create an alternative route and provide much needed relief to Rosecrans Avenue, a heavily congested, east-west major arterial in the South Bay region of Los Angeles. The project would also improve access to the 105 Freeway by creating a direct route from Pacific Coast Highway to Douglas Street.

The project site includes a combination of both developed and vacant land. The northwesterly portion of the project site is developed and includes parts of the Plaza El Segundo retail development, located along the east side of Pacific Coast Highway. This portion of the project site includes part of the existing westerly segment of Park Place, portions of Allied Way, and paved/landscaped parking facilities associated with retail activities. Within this area, both Park Place and Allied Way are four-lane roadways (two lanes in each direction).
The central portion of the project site consists of vacant land, formerly occupied by heavy industrial uses such as Honeywell and the H. Kramer foundry. The majority of the H. Kramer property within the northern portion of the project site has been capped as part of hazardous materials remediation. The majority of other vacant land within the central portion of the site is either overgrown with vegetation or graded with exposed soils. A number of soil mounds exist within the former Honeywell portion of the property, along the southerly boundary of the project site. Within this primarily vacant area are both Union Pacific Railroad (UPRR) and Burlington Northern Santa Fe (BNSF) rail alignments that serve the Chevron Oil Refinery, which is directly west of the project site. Both the UPRR and BNSF rail alignments are elevated approximately 10-15 feet with embankments and chain-link fences along the right-of-way. From the Chevron Oil Refinery, both rail alignments traverse the project site in a northeasterly direction, ultimately leading off-site in a northerly direction towards an existing rail right-of-way adjacent to Aviation Boulevard.

The easterly portion of the project site is developed with commercial uses and roadway facilities. Within this area, the project site extends along Nash Street, a four-lane roadway (two lanes in each direction) that terminates to the south at Rosecrans Avenue. This area of the project site also affects portions of the easterly segment of the existing Park Place, which is a two-lane roadway (one lane in each direction with a center turn lane). The project site also includes a parking lot associated with the existing ArcLight Cinemas located along the westerly side of Nash Street. The existing parking lot is paved with landscaping along the perimeter and numerous planters within the interior of the project site. The parking lot is accessed via the northerly terminus of Nash Street.

The proposed project consists of extending Park Place by constructing approximately 0.25 miles of new roadway and creating a continuous four-lane collector roadway from Pacific Coast Highway to Douglas Street. The proposed Park Place extension would include an 80-foot right-of-way consisting of a raised and landscaped center median, roadway with two travel lanes in each direction for shared vehicle and bicycle traffic, curb and gutter, a five-foot landscaped parkway, and a five-foot sidewalk. The proposed project would be required to cross the existing UPRR and BNSF rail alignments traversing the project site.

**Alternative 1C (Preferred Alternative)**

The project proposes to consolidate the UPRR and BNSF alignments to facilitate a single grade separation (proposed roadway undercrossing of the railroad tracks) by relocating the BNSF tracks to the west. The project would include a roundabout at the Park Place/Allied Way intersection. With the implementation of this roundabout intersection, improvements at the existing signalized intersection along Park Place providing access to parking areas at Plaza El Segundo (immediately west of the westerly terminus of the proposed project) is proposed to match the new grade of the Park Place extension. These improvements would primarily consist of lowering the northerly and southerly legs of the intersection to match grade. In addition, a slight realignment of Allied Way is proposed to provide an adequate approach to the new roundabout intersection. Retaining walls would be installed along both sides of existing Park Place and proposed realigned Allied Way, immediately west and north (respectively) of the proposed Park Place/Allied Way roundabout intersection. At the easterly terminus of the project, the proposed roadway would extend directly north of the existing ArcLight Cinemas building, through an existing surface parking lot. Modifications to the existing Park Place/Nash Street intersection would be required to match proposed roadway geometry with a roadway design speed at 35 miles per hour (mph). Access to the ArcLight Cinemas parking lot and driveway to the 2121 Park Place property from Nash Street would be reconstructed.

**Drainage Facilities**
Drainage facilities associated with the roadway improvements would include new storm drain pipe and catch basins. Stormwater runoff would be conveyed via gravity flow to an existing detention pond located to the north of the project site.

**Utility Relocation**

The project would require relocation of various utilities, including petroleum pipelines within railroad right-of-way and a 42-inch reclaimed water pipeline between the UPRR and BNSF alignments. Modifications to City water and sewer as well as various underground natural gas and electric infrastructure would also be necessary.

**Right-of-Way**

Right-of-way acquisition would be required as a result of project implementation. This would include fee acquisitions for roadway extensions and realignments, slope easements, temporary construction easements, drainage easements for stormwater treatment and conveyance, and utility licenses/easements.

**Construction Staging**

Staging areas would ultimately be selected by the construction contractor, but would be located entirely within the project site boundary. Construction staging would likely occur within the vacant, former industrial area located within the central portion of the site.

The proposed project would be implemented via three-stage construction in order to maintain rail operations along the UPRR and BNSF facilities serving the Chevron facility. Stage 1 would consist of a temporary shoofly along the UPRR alignment in order to construct the rail crossing over the proposed Park Place alignment. Stage 2 would include construction of the realigned BNSF tracks to utilize the proposed grade separation, in addition to the central portion of the Park Place roadway extension between the existing UPRR and BNSF facilities. Stage 2 would also include elimination of the temporary UPRR shoofly to switch rail operations back to the existing UPRR alignment. Stage 3 would include completing the remaining Park Place roadway improvements, generally west of the UPRR alignment and east of the existing BNSF alignment. Stage 3 would switch BNSF operations to the new alignment, and removal of the vacated BNSF track and yard.

### 3 RECORD OF PROCEEDINGS

For purposes of CEQA and these Findings of Fact, the Record of Proceedings for the project consists, without limitation, of the following documents:

- The Notice of Preparation (“NOP”) and all other public notices issued by the City in conjunction with the project;

- All comments submitted by public agencies or members of the public during the 30-day public comment period for the Initial Study that began on October 28, 2016 and ended on December 9, 2016 except those comments that addressed the subject matter included in the Draft EIR/EA;

- The Park Place Extension and Grade Separation Project Draft EIR/EA dated September 2018;
Findings of Fact

- All comments submitted by public agencies or members of the public during the 48-day public comment period for the Draft EIR/EA that began on September 27, 2018 and ended on November 13, 2018;

- The Park Place Extension and Grade Separation Project Final EIR/EA (including Response to Comments), dated March 2019;

- All comments and correspondence submitted to the City with respect to the project, in addition to timely comments on the Draft Initial Study and Draft EIR/EA;

- The Mitigation Monitoring and Reporting Program/Environmental Commitments Record (MMRP/ECR) for the project;

- All findings and resolutions adopted by City decision makers in connection with the project, and all documents cited or referred therein;

- All reports, studies, memoranda, staff reports, maps, exhibits, illustrations, diagrams or other planning materials relating to the project prepared by the City or by consultants to the City, or responsible or trustee agencies and submitted to the City or responsible or trustee agencies, with respect to the City’s compliance with the requirements of CEQA and with respect to the City’s actions on the project;

- All documents submitted to the City by other public agencies or members of the public in connection with the project;

- Minutes, as available, of all public meetings and public hearings held by the City in connection with the project;

- Any documentary or other evidence submitted to the City at such information sessions, public meetings, and public hearings;

- Matters of common knowledge within the City, including, but not limited to those cited above; and

- Any other materials required to be in the record of proceedings by Public Resources Code Section 21167.6, subdivision (e).

The Draft EIR/EA, Final EIR/EA, and administrative record for the Park Place Extension and Grade Separation Project are available for review upon request at:

City of El Segundo  
Planning Division  
350 Main Street  
El Segundo, California 90245

The City Council has relied on all of the documents listed above in reaching its decision on the project.
4 PROCEDURAL HISTORY

The City released a Notice of Preparation (NOP) on October 28, 2016 for the Park Place Extension and Grade Separation Project Draft EIR, and provided notice of a Public Scoping Meeting, which was held on December 8, 2016 at the El Segundo City Council Chambers.

Draft EIR/EA

Michael Baker International, Inc. prepared a Draft EIR/EA for the Park Place Extension and Grade Separation Project, dated September 2018, under the direction of the City’s Director of Planning. A Notice of Completion and copies of the Draft EIR/EA were delivered to the State Clearinghouse (SCH No. 2016101075) on September 26, 2018, and the Draft EIR/EA was circulated for a duly noticed 48-day public review period that began on September 27, 2018 and ended on November 13, 2018.

A Notice of Availability (NOA) for the Draft EIR/EA was provided via the Los Angeles County Clerk-Registrar, El Segundo Herald, and two public places.

As noted, the Draft EIR/EA was distributed to public agencies, organizations, and interested parties for a 48-day commenting period. Hard copies and/or compact discs with electronic EIR/EA files were distributed to the State Clearinghouse and the above-mentioned agencies, organizations, and interested parties, including Native American tribal representatives. A hard copy of the Draft EIR/EA was also made available for review at Caltrans District 7 headquarters, City Hall, City of El Segundo Public Library, and on-line at the following websites: www.elsegundo.org and http://www.dot.ca.gov/d7/env-docs/. Upon completion of the public review and comment period, 15 written comments were received.

Final EIR/EA

Written responses to all significant comments raised with respect to the Draft EIR/EA were prepared and incorporated into the Final EIR/EA. Written responses to comments received from public agencies have been made available to those agencies at least 10 days before the City considers certification of the Final EIR/EA. The comments received on the Draft EIR/EA and their responses have been considered by the City Council in deciding to adopt the Park Place Extension and Grade Separation Project and certify the Final EIR/EA.

The Final EIR/EA was released and distributed to public agencies and other commenters on the Draft EIR/EA, and for public review, on [ ], 2019, more than 10 days in advance of the scheduled date of review and consideration by this City Council. The Final EIR/EA includes the comments and recommendations received regarding the Draft EIR/EA, a list of Draft EIR/EA commenters, and written responses to the comments received. Changes and corrections made to the various Draft EIR/EA sections are included as errata.

As required by Public Resources Code Section 21081.6, a MMRP/ECR has been prepared for consideration and adoption by the City Council.

The City Council considered adoption of the Park Place Extension and Grade Separation Project, certification of the Final EIR/EA, these Findings of Fact, and the MMRP/ECR at its public hearing on [ ], 2019. Notice of the City Council public hearing was duly given pursuant to the relevant provisions of California law, including the Brown Act.
5 FINDINGS OF FACT

Pursuant to Public Resources Code Section 21081 and CEQA Guidelines Section 15091, no public agency shall approve or carry out a project where an Environmental Impact Report (EIR) has been certified that identifies one or more significant impacts on the environment that would occur if the project is approved or carried out, unless the public agency makes one or more findings for each of those significant impacts, accompanied by a brief explanation of the rationale of each finding. The possible findings, which must be supported by substantial evidence in the record, are:

(1) Changes or alterations have been required in, or incorporated into, the project which mitigate or avoid the significant effects on the environment.

(2) Those changes or alterations are within the responsibility and jurisdiction of another public agency and have been, or can and should be, adopted by that other agency.

(3) Specific economic, legal, social, technological, or other considerations, including considerations for the provision of employment opportunities for highly trained workers, make infeasible the mitigation measures or alternatives identified in the environmental impact report.

With respect to significant effects, which were subject to finding (1) above, the public agency must find that potential impacts are mitigated to a less than significant level.

References for discussion of environmental impacts within the Final EIR/EA are noted with each finding.

A. Effects Determined to Have No Impact or a Less than Significant Impact

The evaluation prepared in the Park Place Extension and Grade Separation Project EIR/EA found and provided substantial evidence that certain impacts of the Park Place Extension and Grade Separation project would have no impact or have impacts that are less than significant. The City Council agrees with the characterization of the Final EIR/EA with respect to all of the Park Place Extension and Grade Separation project impacts identified as "resulting in no impact" or "less than significant" impacts and finds that those impacts have been described and analyzed accurately and are supported by substantial evidence as described in the Final EIR/EA. Reference should be made to the Draft EIR/EA and Final EIR/EA for a more complete description of the findings regarding these impacts.

This finding applies to the evaluation of the potential impacts for the following items as further described in the Final EIR/EA, that the project will not:

Visual/Aesthetics

☐ Have a substantial adverse effect on a scenic vista.

☐ Substantially damage scenic resources, including, but not limited to, trees, rock outcroppings, and historic buildings within a state scenic highway.
Findings of Fact

Agricultural Resources

- Convert Prime Farmland, Unique Farmland, or Farmland of Statewide Importance (Farmland), as shown on the maps prepared pursuant to the Farmland Mapping and Monitoring Program of the California Resources Agency, to non-agricultural use.

- Conflict with existing zoning for agricultural use, or a Williamson act contract.

- Conflict with existing zoning for, or cause rezoning of, forest (as defined in Public Resources Code Section 12220 (g)), timberland (as defined by Public Resources Code Section 4526), or timberland zoned Timberland Production (as defined by Government Code Section 51104 (g)).

- Result in loss of forest land or conversion of forest land to non-forest use.

- Involve other changes in the existing environment which, due to their location or nature, could result in conversion of Farmland to non-agricultural use or conversion of forest land to non-forest use.

Air Quality

- Conflict with or obstruct implementation of applicable air quality plan.

- Violate any air quality standard or contribute substantially to an existing or projected air quality violation.

- Result in a cumulatively considerable net increase of any criteria pollutant for which the project region is non-attainment under an applicable federal or state ambient air quality standard (including releasing emissions which exceed quantitative thresholds for ozone precursors).

- Exposure of sensitive receptors to substantial pollutant concentrations and Toxic Air Contaminants.

- Create objectionable odors affecting a substantial number of people.

Biological Resources

- Have a substantial adverse effect on any riparian habitat or other sensitive natural community identified in local or regional plans, policies, or regulations, or by the California Department of Fish and Wildlife or U.S. Fish and Wildlife Service.

- Have a substantial adverse effect on federally protected wetlands as defined by section 404 of the Clean Water Act (including but not limited to marsh, vernal pool, coastal, etc.) through direct removal, filling, hydrological interruption, or other means.

- Interfere substantially with the movement of any native resident or migratory fish or wildlife species or with established native resident or migratory wildlife corridors or impede the use of native wildlife nursery sites.

- Conflict with any local policies or ordinances protecting biological resources, such as a tree preservation policy or ordinance.
Conflict with the provisions of an adopted Habitat Conservation Plan, Natural Community Conservation Plan, or other approved local, regional, or state habitat conservation plan.

Cultural Resources

- Cause a substantial adverse change in the significance of a historical resource as defined in §15064.5.
- Cause a substantial adverse change in the significance of an archaeological resource pursuant to §15064.5.
- Disturb any human remains, including those interred outside of dedicated cemeteries.

Geology and Soils

- Expose people or structures to potential substantial adverse effects, including the risk of loss, injury, or death involving:
  - Rupture of a known earthquake fault, as delineated on the most recent Alquist-Priolo Earthquake Fault Zoning Map issued by the State Geologist for the area or based on other substantial evidence of a known fault. (Division of Mines and Geology Special Publication 42)
  - Strong seismic ground shaking.
  - Seismic-related ground failure, including liquefaction.
  - Landslides.
- Result in substantial soil erosion of the loss of topsoil.
- Be located on a geological unit or soil that is unstable, or that would become unstable as a result of the project and potentially result in on-or off-site landslide, lateral spreading, subsidence, liquefaction or collapse.
- Be located on expansive soil, as defined by Table 18-1-B of the Uniform Building Code creating substantial risks to life or property.
- Have soils incapable of adequately supporting the use of septic tanks or alternative wastewater disposal systems where sewers are not available for the disposal of wastewater.

Greenhouse Gases

- Generate greenhouse gas emissions, either directly or indirectly, that may have a significant impact on the environment.
- Conflict with an applicable plan, policy or regulation adopted for the purpose of reducing the emissions of greenhouse gases.

Hazardous and Hazardous Materials

- Create a significant hazard to the public or the environment through the routine transport, use, or disposal of hazardous materials.
Findings of Fact

- For a project located within an airport land use plan or, where such a plan has not been adopted, within two miles of a public airport or public use airport, result in a safety hazard for people residing or working in the project area.

- For a project within the vicinity of a private airstrip, result in a safety hazard for people residing or working in the project area.

- Expose people or structures to a significant risk of loss, injury, or death involving wildland fires, including where wildlands are adjacent to urbanized areas or where residences are intermixed with wildlands.

**Hydrology and Water Quality**

- Violate any water quality standards or waste discharge requirements.

- Substantially deplete groundwater supplies or interfere substantially with groundwater recharge such that there would be a net deficit in aquifer volume or a lowering of the local groundwater table level (e.g., the production rate of pre-existing nearby wells would drop to a level which would not support existing land uses or planned uses for which permits have been granted).

- Substantially alter the existing drainage pattern of the site or area, including through the alteration of the course of a stream or river, in a manner which would result in substantial erosion or siltation on- or off-site.

- Substantially alter the existing drainage pattern of the site or area, including through the alteration of the course of a stream or river, or substantially increase the rate or amount of surface runoff in a manner which would result in flooding on-or off-site.

- Create or contribute runoff water which would exceed the capacity of existing or planned stormwater drainage systems or provide substantial additional sources of polluted runoff.

- Otherwise substantially degrade water quality.

- Place housing within a 100-year flood hazard area as mapped on a federal Flood Hazard Boundary or Flood Insurance Rate Map or other flood hazard delineation map.

- Place within a 100-year flood hazard area structures which would impede or redirect flood flows.

- Expose people or structures to a significant risk of loss, injury or death involving flooding, including flooding as a result of the failure of a levee or dam.

- Inundation by seiche, tsunami, or mudflow.

**Land Use and Planning**

- Physically divide an established community.

- Conflict with any applicable land use plan, policy, or regulation of an agency with jurisdiction over the project (including, but not limited to the general plan, specific plan, local coastal
program, or zoning ordinance) adopted for the purpose of avoiding or mitigating an environmental effect.

☐ Conflict with any applicable habitat conservation plan or natural community conservation plan.

**Mineral Resources**

☐ Result in the loss of availability of a known mineral resource that would be of value to the region and the residents of the state.

☐ Result in the loss of availability of a locally-important mineral resource recovery site delineated on a local general plan, specific plan or other land use plan.

**Noise**

☐ Result in a substantial permanent increase in ambient noise levels in the project vicinity above levels existing without the project.

☐ For a project located within an airport land use plan or, where such a plan has not been adopted, within two miles of a public airport or public use airport, expose people residing or working in the project area to excessive noise levels; or

☐ For a project within the vicinity of a private airstrip, expose people residing or working in the project area to excessive noise levels.

**Population and Housing**

☐ Induce substantial population growth either directly (e.g., by proposing new homes and businesses) or indirectly (e.g., through extension of roads or other infrastructure).

☐ Displace substantial numbers of existing housing, necessitating the construction of replacement housing elsewhere.

☐ Displace substantial numbers of people, necessitating the construction of replacement of housing elsewhere.

**Public Services**

☐ Result in substantial adverse physical impacts associated with the provision of new or physically altered governmental facilities, need for new or physically altered governmental facilities, the construction of which would cause significant environmental impacts, in order to maintain acceptable service ratios, response times, or other performance objectives for any of the following public services:
   - Schools
   - Parks
   - Other public facilities.
Recreation

- Increase the use of existing neighborhood and regional parks or other recreational facilities such that substantial physical deterioration of the facility would occur or be accelerated.

- Include recreational facilities or require the construction or expansion of recreational facilities which might have an adverse physical effect on the environment.

Transportation/Traffic

- Result in a change in air traffic patterns, including either an increase in traffic levels or a change in location that results in substantial safety risks.

- Conflict with adopted policies, plans, or programs regarding public transit, bicycle, or pedestrian facilities, or otherwise decrease the performance or safety of such facilities.

Tribal Cultural Resources

- Cause a substantial adverse change in the significance of a tribal cultural resource, defined in Public Resources Code section 21074 as either a site, feature, place, cultural landscape that is geographically defined in terms of the size and scope of the landscape, sacred place, or object with cultural value to a California Native American tribe, and that is:
  
  a) Listed or eligible for listing in the California Register of Historical Resources, or in a local register of historical resources as defined in Public Resources Code section 5020.1(k), or
  
  b) A resource determined by the lead agency, in its discretion and supported by substantial evidence, to be significant pursuant to criteria set forth in subdivision (c) of Public Resources Code Section 5024.1. In applying the criteria set forth in subdivision (c) of Public Resource Code Section 5024.1, the lead agency shall consider the significance of the resource to a California Native American tribe.

Utilities and Service Systems

- Exceed wastewater treatment requirements of the Regional Water Quality Control Board.

- Require or result in the construction of new water or wastewater facilities, or expansion of existing facilities, the construction of which would cause significant environmental effects.

- Require or result in the construction of new storm water drainage facilities or expansion of existing facilities, the construction of which would cause significant environmental effects.

- Have sufficient water supplies available to serve the project from existing entitlements and resources or are new or expanded water supply entitlements needed.

- Result in a determination by the wastewater treatment provider which serves or may serve the project that it does not have adequate capacity to serve the project’s projected demand in addition to the provider’s existing commitments.

- Be served by a landfill with insufficient permitted capacity to accommodate the project’s solid waste disposal needs.
Fail to comply with federal, state, and local statutes and regulations related to solid waste.

B. Impacts Determined to Be Less than Significant with Mitigation Incorporated

The Final EIR/EA identifies the following significant environmental impacts associated with the project. Based on the environmental analysis of the project and the identification of feasible mitigation measures, potentially significant impacts have been determined by the City to be reduced to a level of less than significant, and the City has found in accordance with Public Resources Code Section 21081(a)(1) and State CEQA Guidelines Section 15091(a)(1) that “changes or alterations have been required in, or incorporated into, the project which mitigate or avoid the significant effects on the environment.” The descriptions of the impacts in these findings are summary statements. Mitigation Measures are numbered to correspond to listings in the EIR/EA. Reference should be made to the EIR/EA for a more complete description.

Aesthetics

Section 2.1.6 of the EIR/EA discusses the project’s potential impacts related to visual character and quality, and light and glare. The section concludes that the impacts can be mitigated to a level below significance.

**IMPACT (c): Substantially degrade the existing visual character or quality of the site and its surroundings.**

**IMPACT (d): Create a new source of substantial light or glare which would adversely affect day or nighttime views in the area.**

Substantial Evidence

As noted in Section 2.1.6 (Aesthetics) of the EIR/EA, construction of the project would not expose sensitive uses to views of the project site. The only viewers of the project would be motorists traveling along adjacent roadways in the project area and patrons of the adjacent retail and commercial businesses. Construction-related vehicle access and staging of construction materials would occur within the City right-of-way (ROW) and disturbed or developed areas along the length of the project site, and would be visible to motorists and patrons traveling adjacent to the project site. Construction-related impacts would be short-term and would cease upon project completion. Mitigation Measure V-1 would be implemented and would require the City to implement a Construction Management Plan that would identify measures such as temporary opaque fencing around staging areas, the location for staging areas and stockpiling of materials, and construction haul routes, consistent with the Caltrans’ Standard Specifications for Construction. Compliance with Mitigation Measure V-1 would reduce temporary visual impacts, and impacts would be less than significant.

It is anticipated that the project may require nighttime construction activities. These activities may be required to take place for several months. Existing sources of light within the project area include vehicle headlights on adjacent roadways and lighting emanating from the retail and commercial businesses adjacent to the project site. Light and glare from nighttime construction lighting could potentially cause a nuisance to these motorists and patrons. Mitigation Measure V-2 would require that any lighting required for nighttime construction activities would be consistent with Section 2-208, Night Work, of the Caltrans Construction Manual (July 2017). This provision provides for adequate lighting for the safety of construction workers, but necessitates shielding so that lighting does not blind approaching drivers. Necessary lighting for safety and construction purposes would be directed away from land uses outside the project area, and contained and directed toward the...
specific area of construction. With implementation of required mitigation, impacts would be less than significant in this regard.

With regard to impacts to aesthetic impacts, the following mitigation measures are required by the Park Place Extension and Grade Separation Project:

(V-1) The City of El Segundo shall implement a Construction Management Plan that identifies measures to avoid visual impacts during construction activities, such as temporary opaque fencing around staging areas, the location for staging areas and stockpiling of materials, and construction haul routes, consistent with the Caltrans’ Standard Specifications for Construction.

(V-2) Any lighting required for nighttime construction activities shall be consistent with Section 2-208, Night Work, of the Caltrans Construction Manual (July 2017). Necessary lighting for safety and construction purposes shall be directed away from land uses outside the project area, and contained and directed toward the specific area of construction.

Finding

These mitigation measures will ensure that potential aesthetic impacts will be less than significant. Based on substantial evidence in the EIR/EA regarding visual impacts, the City hereby finds that changes or alterations have been required in, or incorporated into, the project which mitigate or avoid the significant effects on the environment. Further evidence supporting the fact that the environmental effects related to aesthetics will be reduced to a less than significant level is provided in Chapter 2 of the EIR/EA.

Biological Resources

Section 2.3.1 (Natural Communities), Section 2.3.2 (Plant Species), Section 2.3.3 (Animal Species), and Section 2.3.4 (Threatened and Endangered Species) of the EIR identify potential significant impacts pertaining to biological resources but conclude that impacts can be mitigated to less than significant levels.

IMPACT (a): Have a substantial adverse effect, either directly or through habitat modifications, on any species identified as a candidate, sensitive, or special-status species in local or regional plans, policies, or regulations, or by the California Department of Fish and Wildlife or U.S. Fish and Wildlife Service.

Substantial Evidence

Implementation of the proposed Park Place Extension and Grade Separation Project could result in impacts to special status species Cooper’s hawk, northern harrier, burrowing owl, California horned lark, American peregrine falcon, Southern tarplant, and paniculate tarplant. Impacts to special status species and migratory birds would be considered significant if development under the proposed project results in the “take” of special status species. Without mitigation, potentially adverse impacts could occur to nesting birds that are affected by construction-related tree and vegetation removal and construction noise. Implementation of the following mitigation measures would reduce these potential impacts to less than significant. Mitigation Measures AS-1 and AS-2 would ensure that if nesting birds that are covered by the Migratory Bird Treaty Act (MBTA) and/or the California Fish and Game Code are found on a construction site, protective measures would be
implemented. Mitigation Measures PS-1 and PS-2 would require preconstruction plant surveys and revegetation after construction, to minimize impacts to sensitive plants. As stated in Section 2.3.3 of the Final EIR/EA, impacts will be less than significant with mitigation incorporated.

With regard to impacts to biological resources, the following mitigation measures are required by the Park Place Extension and Grade Separation Project:

(AS-1)

Pursuant to the Migratory Bird Treaty Act (MBTA) and California Fish and Game Code, removal of any trees, shrubs, or any other potential nesting habitat shall be conducted outside the avian nesting season. The nesting season generally extends from early February through August, but can vary slightly from year to year based upon seasonal weather conditions. If ground disturbance and vegetation removal cannot occur outside of the nesting season, a preconstruction clearance survey for nesting birds shall be conducted within three days of the start of any ground disturbing activities to ensure that no nesting birds will be disturbed during construction. The biologist conducting the clearance survey shall document a negative survey with a brief letter report indicating that no impacts to active avian nests will occur. If an active avian nest is discovered during the preconstruction clearance survey, construction activities shall stay outside of a 300-foot buffer around the active nest. For raptor species, this buffer is expanded to 500 feet. The biological monitor shall be present to delineate the boundaries of the buffer area and to monitor the active nest to ensure that nesting behavior is not adversely affected by the construction activity. Once the young have fledged and left the nest, or the nest otherwise becomes inactive under natural conditions, normal construction activities can occur.

(AS-2)

Burrowing owl breeding season focused surveys shall be conducted prior to ground disturbing activities. The surveys shall be conducted consistent with the California Department of Fish and Wildlife (CDFW) Staff Report on Burrowing Owl Mitigation (Staff Report) dated March 7, 2012. Should burrowing owl be found within the Biological Study Area (BSA) during preconstruction clearance surveys, the CDFW shall be contacted for consultation prior to clearing and grubbing.

If burrowing owl are found to occupy the BSA at the time of the survey, a relocation and management plan shall be written, approved by CDFW, and implemented prior to site development. Determination of the appropriate method of relocation, such as eviction/passive relocation or active relocation, shall be based on the specific site conditions (e.g., distance to nearest suitable habitat and presence of burrows within that habitat) in coordination with the CDFW. Active relocation and eviction/passive relocation require the preservation and maintenance of suitable burrowing owl habitat determined through coordination with the CDFW during the nesting season.

(PS-1)

A preconstruction rare plant clearance survey is recommended to be conducted within the Biological Study Area (BSA) during the appropriate blooming season (March to September) to determine whether southern tarplant and/or paniculate tarplant occur onsite. Surveys shall provide 100 percent clearance of suitable habitat within the BSA. If southern tarplant and/or paniculate tarplant, or any other special-status plant species, are present and unavoidable, they shall be salvaged
and moved to a different location within the BSA that contains a similar habitat, in accordance with resource agency requirements. It is also recommended that fugitive dust be contained to the maximum extent possible via the use of an onsite water truck(s), and that all construction equipment be thoroughly cleaned of all weed seeds prior to entering the BSA to prevent the spread of invasive species.

(PS-2)

To increase the availability of suitable habitat and general habitat quality within the BSA, all undeveloped disturbed areas shall be revegetated with native plant species generally conforming to the plant composition in the immediate surrounding area.

Finding

These mitigation measures will ensure that impacts to nesting birds and plant species will be less than significant. They will ensure that protective measures are taken if nesting birds and sensitive plants are determined to be present prior to construction. Based on substantial evidence in the EIR/EA and the public record regarding impacts to biological resources, the City hereby finds that changes or alterations have been required in, or incorporated into, the project which mitigate or avoid the significant effects on the environment. Further evidence supporting the fact that the environmental effects related to biological resources will be reduced to a less than significant level is provided in Chapter 2 of the EIR/EA.

Cultural Resources

Section 2.1.7 (Cultural Resources) of the Final EIR/EA identifies potential significant impacts pertaining to construction-related Cultural Resources impacts but concludes that impacts can be mitigated to less than significant levels. IMPACT (c): Directly or indirectly destroy a unique paleontological resource or site or unique geologic feature.

Substantial Evidence

While there are no known recorded paleontological resources within the project boundaries, earth-moving activities associated with construction of the project may affect paleontologically-sensitive deposits, which could result in the disturbance or loss of paleontological resources, including scientifically important fossil remains, associated fossil specimen data, and corresponding geologic and geographic locality data. Any loss of paleontological resources would be a significant impact and would most likely occur in areas underlain by areas in the proposed project boundaries mapped as Pleistocene older flood plain deposits (Qoa) (see the Paleontological Resources section in Chapter 2 for a detailed discussion). Therefore, Mitigation Measure PALEO-1 has been incorporated and would require preparation of a project-specific Paleontological Mitigation Plan (PMP) prepared by a qualified principal paleontologist, once adequate project design information regarding subsurface disturbance location, depth, and lateral extent is available. This measure would also require paleontological worker training, and preparation of a Paleontological Mitigation Report, in addition to other provisions.

With regard to impacts to paleontological resources, the following mitigation measure is required by the Park Place Extension and Grade Separation Project:

(PALEO-1)
Prior to construction activities, the City of El Segundo shall ensure that a Paleontological Mitigation Plan is prepared and implemented during construction of the project in those parts of the project area that have been identified as having a high potential to impact significant nonrenewable paleontological resources. The Paleontological Mitigation Plan shall be prepared by a qualified paleontologist and shall include the following:

a) Preconstruction paleontological sensitivity training for earth-moving personnel, with documentation of training that includes, but is not limited to, sign-in sheets and hardhat stickers.

b) A signed repository agreement.

c) Proposed field and laboratory methods that are consistent with repository requirements.

d) Reporting requirements to document that compliance with paleontological measures is being achieved.

e) Submission of the final Paleontological Mitigation Compliance Report to the City of El Segundo upon completion of project earth-moving activities.

Finding

This mitigation measure will ensure that the unanticipated discovery of paleontological resources is adequately addressed in accordance with CEQA. It will require preparation of Paleontological Mitigation Plan to ensure that impacts to resources are minimized. Based on substantial evidence in the EIR and the public record regarding impacts to paleontological resources, the City hereby finds that changes or alterations have been required in, or incorporated into, the project to mitigate or avoid the significant effects on the environment. Further evidence supporting the fact that the environmental effects related to paleontological resources will be reduced to less than significant levels is provided in Chapter 2 of the EIR/EA.

Hazards and Hazardous Materials

Section 2.2.4 (Hazardous Waste and Materials) of the EIR/EA discusses the project’s effects related to hazards and risk of upset, hazards in proximity to a local school, and sites listed pursuant to Government Code Section 65962.5. The section concludes that the impacts can be mitigated to a level below significance.

**IMPACT (b):** Create a significant hazard to the public or the environment through reasonably foreseeable upset and accident conditions involving the release of hazardous materials into the environment.

**IMPACT (c):** Emit hazardous emissions or handle hazardous or acutely hazardous materials, substances, or waste within one-quarter mile of an existing or proposed school.

**IMPACT (d):** Be located on a site which is included on a list of hazardous materials sites compiled pursuant to Government Code Section 65962.5 and, as a result, would it create a significant hazard to the public or the environment.
IMPACT (g): Impair implementation of or physically interfere with an adopted emergency response plan or emergency evacuation plan.

Substantial Evidence

Section 2.2.4 of the EIR/EA identifies releases of hazardous materials/waste from past on-site and off-site industrial uses, which have resulted in contamination to on-site soil, soil gas, and groundwater. Past facilities include Honeywell/General Chemical, Air Products, H. Kramer & Company, rail operations and MTA/BNSF property, and petroleum pipelines. The project would involve acquisition of contaminated properties. There is a potential for exposure of contractors to hazardous materials/wastes in soil, soil gas, and groundwater. Soil excavation and earth-moving activities associated with the project could expose workers to contaminants associated with past uses on-site. During construction, exposure to these contaminants can be minimized through adherence to protocols for the removal, handling, and disposal of said materials.

Implementation of Mitigation Measure HW-1 would require a Phase II site investigation to define the extent of on-site contamination and recommend appropriate coordination with other off-site properties owners and remediation. Mitigation Measure HW-2 would require a Soil Management Plan. Mitigation Measure HW-3 would require identification and relocation coordination of on-site monitoring wells. The Phase II/Site Characterization Specialist would be required to identify the location of on-site petroleum pipelines (Mitigation Measure HW-4). Any site disturbance activities within any easements for petroleum pipelines would be required to be conducted under local purview. Further, any on-site transformers to be relocated/removed during site disturbance activities would be required to be conducted under the purview of the local purveyor to identify property-handling procedures regarding PCBs (Mitigation Measure HW-5). Mitigation Measure HW-6 requires a Construction Contingency Plan be prepared in the event that unknown hazardous materials/waste are uncovered during site disturbance activities. Mitigation Measures HW-1 through HW-6 would reduce impacts regarding hazardous waste/materials to less than significant levels.

Vistamar School is located approximately 0.25-mile east of the proposed project area at 737 Hawaii Street. As discussed in the responses to a) and b) above, the project could involve the potential for release of hazardous emissions or handling of acutely hazardous materials. However, Mitigation Measures HAZ-1 through HAZ-6 would reduce these impacts to a less than significant level.

Based on the Phase I ISA, seven regulatory sites were reported to be associated with the areas of proposed ROW acquisition within the boundaries of the subject site. As such, the project site consists of areas included on a list of hazardous materials sites compiled pursuant to Government Code Section 65962.5. However, impacts pertaining to reported releases at the project site would be reduced to less than significant levels with implementation of Mitigation Measures HW-1 through HW-6.

As described in Section 2.1.4, Utilities/Emergency Services, in this EIR/EA, the project could result in short-term construction impacts to emergency access due to traffic delays associated with a construction zone; however, Short-term congestion would be addressed with implementation of a Traffic Management Plan (TMP), which would serve to minimize disruption to emergency services. Mitigation Measure U&ES-2 provides that prior to and during construction, the City and the Construction Contractor will coordinate all temporary ramp closures and detour plans with fire, emergency medical, and law enforcement providers to minimize temporary delays in emergency response times as part of the TMP to be prepared for project (refer to Mitigation Measure TRA-1).
including the identification of alternative routes and routes across the construction areas for emergency vehicles, developed in coordination with the affected agencies. With implementation of Mitigation Measures U&ES-2 and TRA-1, potentially significant impacts related to short-term construction activities and effects on emergency response would be reduced to a less than significant impact.

With regard to impacts to hazardous waste, the following mitigation measures are required by the Park Place Extension and Grade Separation Project:

(HW-1) Phase II Site Investigation: The City of El Segundo shall retain a Phase II/Site Characterization Specialist during the Plans, Specifications, and Estimates (PS&E) stage to define the extent of on-site contamination and recommend appropriate coordination with other off-site properties owners and remediation, as necessary, for implementation of the proposed project.

(HW-2) Soil Management Plan: The City of El Segundo shall retain a Phase II/Site Characterization Specialist during the Plans, Specifications, and Estimates (PS&E) stage to review available files and recorded covenants and deed restrictions pertaining to hazardous materials for the project site as well as coordinate with the Los Angeles Regional Water Quality Control Board (RWQCB) regarding proposed construction activities within the former Honeywell and H. Kramer & Company properties. The Specialist shall prepare a Soil Management Plan that identifies necessary sampling efforts, necessary actions to satisfy covenant and deed restrictions, and soil management practices necessary during site disturbance (including safety precautions to ensure worker safety). The Plan shall also consider necessary sampling efforts, management of soils, and proper disposal of waste materials during demolition within railroad ROW as well as any work within the vicinity of a petroleum pipeline. The handling and/or disposal of contaminated soils shall comply with all federal, state, and local laws and regulations.

(HW-3) On-Site Monitoring Wells: The City of El Segundo shall retain a Phase II/Site Characterization Specialist during the Plans, Specifications, and Estimates (PS&E) stage to identify and coordinate property relocation of existing on-site monitoring wells, as necessary, with the contractor for the project. All well relocation shall be conducted in consultation with, and per the standards of, the Los Angeles Regional Water Quality Control Board (RWQCB).

(HW-4) On-Site Petroleum Pipelines: The City of El Segundo shall retain a Phase II/Site Characterization Specialist during the Plans, Specifications, and Estimates (PS&E) stage to identify the location of on-site petroleum pipelines. Any site disturbance activities within any easements for petroleum pipelines shall be conducted under the purview of the local purveyor.
(HW-5) PCBs: Any transformer to be relocated/removed during site disturbance activities shall be conducted under the purview of the local purveyor to identify property-handling procedures regarding PCBs.

(HW-6) Unknown Hazardous Materials: Prior to the start of construction, the contractor shall prepare a Construction Contingency Plan (CCP) in accordance with the California Department of Transportation’s (Caltrans) Unknown Hazards Procedures for Construction. The CCP shall include provisions for emergency response in the event that unidentified hazardous materials, petroleum hydrocarbons, or hazardous or solid wastes are discovered during construction activities. The CCP shall address field screening, contaminant materials testing methods, mitigation and contaminate management requirements, and health and safety requirements for construction workers, including limiting exposure to potential residual contamination in on-site surface soils. The CCP shall be prepared in consideration of the Phase II/Site Characterization Specialists’ Soil Management Plan.

(U&ES-2) Prior to and during construction, the City of El Segundo and the Construction Contractor shall coordinate all temporary ramp closures and detour plans with fire, emergency medical, and law enforcement providers to minimize temporary delays in emergency response times as part of the Traffic Management Plan (TMP), including the identification of alternative routes and routes across the construction areas for emergency vehicles, developed in coordination with the affected agencies.

(TRA-1) A Traffic Management Plan (TMP) shall be implemented to reduce short-term construction-related impacts in the project vicinity. The TMP shall include, but not be limited to, the following provisions:

- Public Information: Provide advanced notice and project updates to affected businesses and the general public, via brochures and mailers, community meetings, signage, and website information.

- Motorist Information: Provide project information using changeable message signs and ground-mounted signs regarding closures, available detours, and alternate access points to existing businesses.

- Traffic Management: Prepare a traffic lane closure chart, detour routes, pedestrian routes, residential and commercial access routes, and temporary traffic signals during construction.

Finding

These mitigation measures will ensure that impacts from hazards and hazardous materials will be less than significant. Based on substantial evidence in the EIR/EA and the public record regarding impacts from hazardous waste, the City hereby finds that changes or alterations have been required in, or incorporated into, the project which mitigate or avoid the significant effects on the environment. Further evidence supporting the fact that the environmental effects related to hazards
and hazardous materials will be reduced to a less than significant level is provided in Chapter 2 of the EIR/EA.

**Noise**

Section 2.2.6 (Noise) of the EIR/EA discusses the potential project effects related to generation of noise in excess of agency standards, groundborne vibration/noise, and temporary or periodic noise above levels existing without the project. The section concludes that the impacts can be mitigated to a level below significance.

**IMPACT (a):** Expose people to or generate noise levels in excess of standards established in the local general plan or noise ordinance, or applicable standards of other agencies.

**IMPACT (b):** Expose people to or generate excessive groundborne vibration or groundborne noise levels.

**IMPACT (d):** Cause a substantial temporary or periodic increase in ambient noise levels in the project vicinity above levels existing without the project.

**Substantial Evidence**

Section 2.2.6 of the EIR/EA identifies potentially significant impacts related to noise. For short-term construction activities, the Section 7-2-10 of the El Segundo Municipal Code creates an exemption for construction noise, provided said activities occur between the City’s allowable construction hours of 7:00 a.m. and 6:00 p.m., Monday through Saturday. Construction is also prohibited on Sundays or Federal holidays. Section 7-2-10 also requires that construction activities do not exceed the noise standard of 65 dBA measured at a residential receptor’s property line. The closest receivers are the commercial uses located along Park Place. These commercial areas would be subject to short-term noise levels between 86 and 95 dBA Lmax generated by construction activities along the project alignment. However, no significant noise impacts from construction are anticipated as construction activities would occur between the City’s allowable construction hours of 7:00 a.m. and 6:00 p.m., Monday through Saturday. Construction activities would not occur on Sundays and Federal holidays. It is not anticipated that construction noise would substantially interfere or interrupt ongoing commercial activities adjacent to the project site (e.g., Plaza El Segundo, ArcLight Cinemas).

In addition, there are no sensitive receptors in the vicinity of the project site. The closest sensitive receptors to the project area are residential uses located approximately 1,500 feet away. Based on the Noise Study Report (NSR), maximum construction noise levels would reach a maximum of 67 dBA at 600 feet. Since the nearest residential receptors are approximately 1,500 feet away, construction noise levels are not anticipated to exceed the City’s construction noise standard of 65 dBA at residential receptors. Construction noise would be short-term and intermittent, and would cease upon completion of the project. Further, implementation of Mitigation Measures N-1 and N-2 would minimize the temporary noise impacts from construction, by requiring sound-control devices/mufflers on construction equipment and providing attenuation around stationary construction noise sources, among others.

The City’s General Plan EIR provides land use compatibility standards for interior and exterior noise. The interior/exterior noise compatibility for commercial uses is 75 dBA, and for single-family residential it is 65 dBA (exterior) and 55 dBA (interior). Based on the NSR, predicted traffic noise levels associated with the project would reach a maximum of 59 dBA at the various modeled commercial receivers surrounding the project site. This would be below the City’s noise compatibility standard for commercial uses of 75 dBA. Given the distance of the project site to any
sensitive receptors (single-family residential approximately 1,500 feet away), it is not anticipated that the project would result in any exceedance of the City's interior/exterior noise compatibility standards for single-family residential uses.

Thus, the potential noise impacts during construction and operation of the project would be less than significant, upon implementation of mitigation measures. With regard to impacts to noise, the following mitigation measures are required by the Park Place Extension and Grade Separation Project:

(N-1)
All equipment shall have sound-control devices that are no less effective than those provided on the original equipment. No equipment shall have an unmuffled exhaust.

(N-12)
The contractor shall implement appropriate noise mitigation measures, including changing the location of stationary construction equipment, turning off idling equipment, notifying adjacent business owners in advance of construction work, rescheduling construction activity, and installing acoustic barriers around stationary construction noise sources.

Finding

Based on substantial evidence in the EIR/EA and the public record regarding impacts to noise, the City hereby finds that changes or alterations have been required in, or incorporated into, the project which mitigate or avoid the significant effects on the environment. Further evidence supporting the fact that the environmental effects related to noise will be reduced to a less than significant level is provided in Chapter 2 of the EIR/EA.

Public Services

Section 2.1.4 (Utilities and Emergency Services) of the EIR/EA identifies potentially significant impacts pertaining to emergency services. Fire and police protection are the only areas that have the potential for significant impacts, but the section concludes that impacts to police and fire services within the study area of can be reduced to less than significant with mitigation.

IMPACT (a): The project result in substantial adverse physical impacts associated with the provision of new or physically altered governmental facilities, need for new or physically altered governmental facilities, the construction of which could cause significant environmental impacts, in order to maintain acceptable service ratios, response times or other performance objectives for fire and police protection.

Substantial Evidence

Section 2.1.4 of the EIR/EA identifies potentially significant impacts of the proposed Park Place Extension and Grade Separation project. Fire protection and emergency medical/paramedic services in the City of El Segundo are provided by the El Segundo Fire Department. Police protection services in the City of El Segundo are provided by the El Segundo Police Department. Project construction would result in temporary impacts to traffic circulation that could affect fire and police response times. However, these impacts would be temporary in nature. Emergency services providers could experience travel delays during the temporary construction process.
Short-term congestion would be addressed with implementation of a Traffic Management Plan (TMP), which would serve to minimize disruption to emergency services. Mitigation Measure U&ES-2 provides that prior to and during construction, the City and the Construction Contractor will coordinate all temporary closures and detour plans with fire, emergency medical, and law enforcement providers to minimize temporary delays in emergency response times as part of the TMP to be prepared for project (refer to Mitigation Measure TRA-1), including the identification of alternative routes and routes across the construction areas for emergency vehicles, developed in coordination with the affected agencies. With implementation of this mitigation measure, impacts related to short-term construction activities and effects on emergency response and evacuation plans would be less than significant. With regard to impacts to fire and police protection services, the following mitigation measures are required by the Park Place Extension and Grade Separation Project:

(U&ES-2)

Prior to and during construction, the City of El Segundo and the Construction Contractor shall coordinate all temporary ramp closures and detour plans with fire, emergency medical, and law enforcement providers to minimize temporary delays in emergency response times as part of the Traffic Management Plan (TMP), including the identification of alternative routes and routes across the construction areas for emergency vehicles, developed in coordination with the affected agencies.

(TRA-1)

A Traffic Management Plan (TMP) shall be implemented to reduce short-term construction-related impacts in the project vicinity. The TMP shall include, but not be limited to, the following provisions:

- Public Information: Provide advanced notice and project updates to affected businesses and the general public, via brochures and mailers, community meetings, signage, and website information.

- Motorist Information: Provide project information using changeable message signs and ground-mounted signs regarding closures, available detours, and alternate access points to existing businesses.

- Traffic Management: Prepare a traffic lane closure chart, detour routes, pedestrian routes, residential and commercial access routes, and temporary traffic signals during construction.

Finding

Based on substantial evidence in the EIR/EA and the public record regarding impacts to fire and police services, the City hereby finds that changes or alterations have been required in, or incorporated into, the project which mitigate or avoid the significant effects on the environment. Further evidence supporting the fact that the environmental effects related to fire and police services will be reduced to a less than significant level is provided in Chapter 2 of the EIR/EA.

Transportation/Traffic

Section 2.1.5 (Traffic) of the EIR/EA identifies potential significant impacts pertaining to conflicts with Level of Service (LOS) measures of effectiveness for performance of the circulation system but concludes that impacts to local intersections within the study area of can be reduced to less than
significant with mitigation. Impacts also pertain to conflicts with the Los Angeles County Congestion Management Plan, increased hazards due to a design feature, and inadequate emergency access. The section concludes that these impacts can be reduced to less than significant with mitigation.

**IMPACT (a):** Conflict with an applicable plan, ordinance, or policy establishing measures of effectiveness for the performance of the circulation system, taking into account all modes of transportation including mass transit and non-motorized travel and relevant components of the circulation system, including but not limited to intersections, streets, highways and freeways, pedestrian and bicycle paths, and mass transit.

**IMPACT (b):** Conflict with an applicable congestion management program, including, but not limited to level of service standards and travel demand measures, or other standards established by the county congestion management agency for designated roads or highways.

**IMPACT (d):** Substantially increase hazards due to a design feature (e.g., sharp curves or dangerous intersections) or incompatible uses (e.g., farm equipment).

**IMPACT (e):** Result in inadequate emergency access.

### Substantial Evidence

Section 2.1.5 (Traffic) of the EIR/EA identifies potentially significant impacts of the proposed Park Place Extension and Grade Separation project. Construction would result in temporary construction impacts that may temporarily restrict vehicular accessibility within the construction area. However, these disruptions would be temporary, designed to not completely prohibit access to adjoining properties and roads, and would cease once construction of the project is complete. Construction of the proposed improvements has been examined relative to the existing system and it has been determined that both short-term and long-term lane closures will be necessary, however, Mitigation Measure TRA-1 would require that access is maintained to all business and properties within the project area throughout the duration of the construction process. Preparation of a TMP would be required that would include: a) a public information campaign to provide advanced notice to affected business owners and the surrounding community; b) detour signage; and c) re-routing to ensure access to existing businesses is maintained.

Project operation is anticipated to result in beneficial long-term traffic and circulation impacts because the project would improve traffic patterns for businesses in the project area. For Existing 2016 plus project conditions, all study intersections are projected to operate at LOS D or better, except for four (4) intersections that would continue to experience deficient LOS with the diverted traffic conditions, but would experience improved LOS. The un-signalized intersection at Douglas Street at Park Place would be projected to operate at LOS F, but would not result in a significant traffic impact at this intersection because the project would not generate trips that would cause an increase in delay of four (4) or more seconds. Although the project would not result in a significant impact, a new traffic signal (Mitigation Measure TRA-2) shall be implemented at the intersection of Douglas Street at Park Place to address the deficient LOS, due to complaints the City has received regarding traffic operations at this location.

As discussed in the Traffic Impact Analysis that was prepared for the project, the traffic assessment for the project was conducted based on the requirements of the 2010 Los Angeles County Congestion Management Program (CMP). As discussed in the response to question a) above, all of the study intersections would experience improved LOS under the project, with the exception of the un-signalized intersection of Douglas Street at Park Place. Mitigation Measure TRA-2 provides
for installation of a new traffic signal at the intersection of Douglas Street at Park Place, which would reduce significant traffic impacts to a less than significant level.

The project would be designed, constructed, and operated consistent with the City of El Segundo and other applicable standards and specifications for railroad grade separations, retaining walls, drainage features, and utility relocations/modifications. During short-term construction, the project could result in hazards due to temporary lane and ramp closures required for project implementation. However, these impacts would be temporary in nature and adherence to Mitigation Measure TRA-1 would minimize impacts in this regard. The project would not include hazardous design features. Mitigation Measure TRA-2 provides for installation of a new traffic signal at the intersection of Douglas Street at Park Place, which would reduce traffic impacts to a less than significant level.

Impacts to emergency services in this regard would be less than significant with adherence to Mitigation Measures U&ES-2 and TRA-1, as discussed in Section 2.1.3 (Community Impacts). In the long term, the project would reduce traffic congestion and travel times in the project area. The improvements in the project are likely to improve emergency response times. Therefore, with implementation of Mitigation Measures U&ES-2 and TRA-1, potential impacts would be reduced to less than significant levels.

With implementation of Mitigation Measures TRA-1 and TRA-2, potential short-term and long-term traffic impacts would be reduced less than significant levels. Thus, the potential traffic impacts during construction and operation of the project would be less than significant, upon implementation of mitigation measures. With regard to impacts to noise, the following mitigation measures are required by the Park Place Extension and Grade Separation Project:

(TRA-1)
A Traffic Management Plan (TMP) shall be implemented to reduce short-term construction-related impacts in the project vicinity. The TMP shall include, but not be limited to, the following provisions:

- Public Information: Provide advanced notice and project updates to affected businesses and the general public, via brochures and mailers, community meetings, signage, and website information.

- Motorist Information: Provide project information using changeable message signs and ground-mounted signs regarding closures, available detours, and alternate access points to existing businesses.

- Traffic Management: Prepare a traffic lane closure chart, detour routes, pedestrian routes, residential and commercial access routes, and temporary traffic signals during construction.

(TRA-2)
To minimize potential traffic-related impacts during operation of the project, a new traffic signal shall be installed at the intersection of Douglas Street and Park Place.

(U&ES-2)
Prior to and during construction, the City of El Segundo and the Construction Contractor shall coordinate all temporary ramp closures and detour plans with fire, emergency medical, and law enforcement providers to minimize temporary delays in emergency response times as part of the Traffic Management Plan (TMP), including the identification of alternative routes and routes across the construction
areas for emergency vehicles, developed in coordination with the affected agencies.

Finding

Based on substantial evidence in the EIR/EA and the public record regarding impacts to transportation/traffic, the City hereby finds that changes or alterations have been required in, or incorporated into, the project which mitigate or avoid the significant effects on the environment. Further evidence supporting the fact that the environmental effects related to transportation/traffic will be reduced to a less than significant level is provided in Chapter 2 of the EIR/EA.

6 ALTERNATIVES

This section contains a discussion of the alternatives considered and rejected in the Park Place Extension and Grade Separation Project Draft EIR/EA, including the No-Build Alternative; Alternative 1A; Alternative 3A; and Alternative 3B. Transportation Demand Management, Transportation System Management, and Mass Transit alternatives were not considered viable options because the proposed project is not a major highway project and is located in an area with a population under 200,000.

No-Build Alternative

Under the No-Build Alternative, the City would not adopt any changes to the existing roadway and railroad facilities within the project site. Park Place and the remainder of the project site would be left in its existing condition. As a result, the No-Build Alternative would not provide for congestion relief or improvements in local traffic circulation in the project area.

This alternative would have less impacts than the proposed project, except for compliance with the Southern California Association of Governments (SCAG) 2016-2040 Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS) (RTP ID LA0G321); SCAG’s financially constrained 2017 Federal Transportation Improvement Program (FTIP) (FTIP ID LA0G321); and the City’s Master Plan of Streets within the General Plan Circulation Element. The No-Build Alternative would be less effective in supporting future transit. Similar to the Build Alternatives, no significant and unavoidable impacts associated with the No-Build Alternative would occur. The No-Build Alternative would not support attainment of the project’s purpose and need in the following ways:

- The No-Build Alternative would not close the gap along Park Place between Allied Way and Nash Street.
- The No-Build Alternative would not relieve congestion along portions of Rosecrans Avenue and Pacific Coast Highway.
- The No-Build Alternative would not improve local traffic circulation and access to and from the I-105 freeway.

Given the foregoing facts, as more fully delineated in the project EIR/EA, this City Council finds that the No-Build Alternative is less desirable than the proposed project and therefore rejects the alternative. Public Resources Code § 21081(a)(3); CEQA Guidelines, §15091(a)(3).

Alternative 1A
Alternative 1A is similar to the proposed project, except that Alternative 1A would include a stop controlled "T" intersection at the proposed intersection of Park Place/Allied Way. This alternative would result in increased vehicle delay at the proposed new Allied Way/Park Place intersection (as compared to the project, which would include a roundabout intersection).

This alternative would have impacts that are similar to the project for most impacts. Like the other Alternatives, no significant and unavoidable impacts associated with Alternative 1A would occur. Alternative 1A would support attainment of the project's purpose and need; however, not to the extent of the project.

- Alternative 1A would close the gap along Park Place between Allied Way and Nash Street.
- Alternative 1A would relieve congestion along portions of Rosecrans Avenue and Pacific Coast Highway; however, the stop controlled "T" intersection at the proposed intersection of Park Place/Allied Way would increase vehicle delay as compared to the project.
- Alternative 1A would improve local traffic circulation and access to and from the I-105 freeway; however, the stop controlled "T" intersection at the proposed intersection of Park Place/Allied Way would increase vehicle delay as compared to the project.

Given the foregoing facts, as more fully delineated in the project EIR/EA, this City Council finds that Alternative 1A is less desirable than the proposed project and therefore rejects the alternative. Public Resources Code § 21081(a)(3); CEQA Guidelines, §15091(a)(3).

**Alternative 3A**

Under Alternative 3A, the proposed alignment and intersection configurations of the roadway extension would generally be similar to Alternative 1C. However, the UPRR and BNSF tracks would maintain their existing alignments, and two grade separations (roadway undercrossings of the railroad tracks) would be constructed. In addition, a driveway ramp extending from the proposed extension of Park Place (immediately east of the BNSF grade separation) to the westerly portion of the ArcLight Cinemas surface parking lot would be provided for access.

As stated, this alternative would not consolidate the UPRR and BNSF railroad alignments to allow for a single rail crossing. Alternative 3A would require an additional underpass structure (two grade separations) as compared to the project (one grade separation). Similar to the other Alternatives, no significant and unavoidable impacts associated with Alternative 3A would occur. Alternative 3A would support attainment of the project's purpose and need; however, not to the extent of the project.

- Alternative 3A would close the gap along Park Place between Allied Way and Nash Street. However, Alternative 3A would require an additional underpass structure (two grade separations) as compared to the project (one grade separation).
- Alternative 3A would relieve congestion along portions of Rosecrans Avenue and Pacific Coast Highway.
- Alternative 3A would improve local traffic circulation and access to and from the I-105 freeway.
Given the foregoing facts, as more fully delineated in the project EIR/EA, this City Council finds that Alternative 3A is less desirable than the proposed project and therefore rejects the alternative. Public Resources Code § 21081(a)(3); CEQA Guidelines, §15091(a)(3).

**Alternative 3B**

Under Alternative 3B, the existing UPRR and BNSF tracks would maintain their existing alignments (similar to Alternative 3A). However, this alternative would include one grade separation at the UPRR rail alignment and one at-grade crossing at the BNSF rail alignment. The UPRR grade separation would consist of a roundabout intersection beneath the railroad alignment. Due to the design requirement for a 90-degree at-grade crossing at the BNSF tracks, and Park Place extension alignment would be shifted slightly north with a design speed of 25 mph as compared to the other three build alternatives. This northern shift would require improvements along existing Allied Way to match the proposed grade of the roundabout intersection, including retaining walls along both sides of the road, a retaining wall immediately south of the existing Dick's Sporting Goods retail facility, and intersection/driveway modifications at the signalized intersection immediately north of the proposed Park Place/Allied Way intersection.

At the easterly terminus of the proposed project, the roadway would extend through the northerly extent of the ArcLight Cinemas parking lot. Modifications to the existing Park Place/Nash Street intersection would be required to match proposed roadway geometry. At this location, access to the existing ArcLight surface parking lot and 2121 Park Place property would be configured as one of the following two options:

- **Driveway Access Option 1**: Nash Street would terminate at a cul-de-sac to the north of the proposed Park Place extension. Access to the 2121 Park Place property would be maintained via a reconstructed driveway with retaining walls. A driveway providing access to the westerly portion of the ArcLight Cinemas surface parking lot would extend from Park Place immediately east of the proposed Park Place/BNSF at-grade crossing.

- **Driveway Access Option 2**: Under this option, access to the westerly portion of the ArcLight Cinemas would be maintained by a driveway that extends north of Park Place and then curves to the southwest beneath Park Place (via an underpass structure), extending into the existing parking lot. A driveway providing access to the 2121 Park Place property would also be constructed similar to Driveway Access Option 1.

As stated, this alternative would not consolidate the UPRR and BNSF railroad alignments to allow for a single rail crossing. Alternative 3B would require one grade separation at the UPRR rail alignment and one at-grade crossing at the BNSF rail alignment as compared to the project (one grade separation). Additionally, this alternative would result in increased vehicle delay at the proposed new at-grade crossing at the BNSF rail alignment (as compared to the project).

This alternative would have impacts that are similar to the project for most impacts. Similar to the other Alternatives, no significant and unavoidable impacts associated with Alternative 3B would occur. Alternative 3B would support attainment of the project’s purpose and need; however, not to the extent of the project.

- Alternative 3B would close the gap along Park Place between Allied Way and Nash Street. However, Alternative 3B would require one grade separation and one at-grade crossing as compared to the project, which would require one grade separation.
• Alternative 3B would relieve congestion along portions of Rosecrans Avenue and Pacific Coast Highway; however, the at-grade crossing at the BNSF rail alignment would increase vehicle delay as compared to the project.

• Alternative 3B would improve local traffic circulation and access to and from the I-105 freeway; however, the at-grade crossing at the BNSF rail alignment would increase vehicle delay as compared to the project.

In addition, the inclusion of an at-grade crossing at the BNSF alignment could result in potential vehicle/rail conflicts and resultant safety concerns. The California Public Utilities Commission (CPUC) indicated that it is not in support of Alternative 3B due to this concern.

Given the foregoing facts, as more fully delineated in the project EIR/EA, this City Council finds that Alternative 3B is less desirable than the proposed project and therefore rejects the alternative. Public Resources Code § 21081(a)(3); CEQA Guidelines, §15091(a)(3).

7 CONCLUSION

The City Council hereby finds that, with implementation of the recommended measures identified in the project EIR/EA and MMRP/ECR, impacts would be reduced to a level below significance. The City also finds that no feasible alternative exists that would provide all the foregoing benefits to the public and reduce the environmental impacts when compared to the project.
RESOLUTION NO. ____

EXHIBIT B

FINAL ENVIRONMENTAL IMPACT REPORT (EIR)
PARK PLACE EXTENSION AND GRADE SEPARATION PROJECT

The final EIR can be viewed at the following link on the City’s website:

https://www.elsegundo.org/depts/planningsafety/planning/ea_1152_park_place_extension_project/default.asp
AGENDA DESCRIPTION:
Consideration and possible action to receive and file a presentation on the draft Citywide Facilities Condition Assessment reports. (Fiscal Impact: None)

RECOMMENDED COUNCIL ACTION:
1. Receive and file a presentation on the draft Citywide Facilities Condition Assessment reports; and,
2. Provide input and staff direction to assist with the preparation of the final reports if desired; or,
3. Alternatively, discuss and take other possible action related to this item.

ATTACHED SUPPORTING DOCUMENTS:
Facilities Condition Assessment – Draft Reports Update Presentation

FISCAL IMPACT: Included in Adopted Budget
Amount Budgeted: $1,000,000
Additional Appropriation: No
Account Number(s): 301-400-8203-6679

ORIGINATED BY: Ken Berkman, Public Works Director
APPROVED BY: Greg Carpenter, City Manager

BACKGROUND AND DISCUSSION:
The City owns and maintains over 260,000 square feet (SF) of building area with Public Works Department staff, or for the Park Vista Senior Housing facility, ~60,000 SF with consultant Cadman & Associates. Unlike the Master Plans that the Department has prepared for the City’s Water, Wastewater, and Pavement systems, for example, a Master Plan has never been prepared for the City’s facilities and appurtenant building systems. Thus, City staff has historically been in a reactive maintenance mode for building improvements and repairs where unknown and/or unanticipated major costs have occurred, at times with significant inconvenience to staff and disruption of services to the public.

Recognizing this deficiency, the City Council approved staff’s recommendation to hire a consultant to conduct the critically-needed Citywide Facilities Condition Assessment (FCA) in the FY17/18 capital improvement program. The goal of the FCA was to create a short- and long-term capital improvement program for our facilities so staff and Council could properly budget the expected maintenance workload in the future from both a staffing and financial perspective.
A thorough Request for Proposals (RFP) process was completed, and on June 18, 2018 the Council authorized the execution of a Professional Services Agreement with EMG to prepare the FCA.

Summary

Overall, the City’s buildings are in “good” condition, with no urgently needed or safety improvements required this year or next. Minor safety needs will be easily addressed, such as repairing the Teen Center’s basketball court surface that is already occurring.

The resulting 20-year facilities CIP requires approximately $45M of improvements, which includes a 3% annual cost escalation. Approximately $90,000 and $140,000 or work is needed this year and next, respectively.

Staff has been coordinating the development of the Park Vista FCA with Recreation & Parks staff, the Park Vista Board, and Cadman & Associates, and has attended monthly Board meetings in December 2018, and March and April of this year to provide updates to the Board and the residents. In addition, the Finance and Public Works Directors met with Neil Cadman and a Board subcommittee (including the Board President) on April 30th to go over the specifics of Park Vista’s report. The Board is in concurrence with the report’s findings and supports the recommendations included therein.

Next Steps

Staff will commence work on the immediate and short-term needs, and as part of the upcoming Strategic Planning and Budget Preparation meetings for FY19/20, will work on a multi-year CIP Program for our facilities that will likely include a short-term project list of 3-5 years along with a recommended annual project to ensure funding is encumbered and carried-over each year to address major improvements as they are scheduled. This process will occur each year to ensure flexibility and that the most critical improvements are completed.
CITY OF
EL SEGUNDO

Draft Facility Condition Assessments
May 7, 2019
Project Overview

- EMG was hired to provide Facility Condition Assessments and develop a 20-year Facilities CIP Program
- Findings:
  - Facilities are in good shape overall
  - Existing minor safety issues are easily addressed (such as missing fire extinguishers & a potential trip hazard)
  - Approximately $90,000 and $140,000 of work to be done this year and next, respectively
  - Approximately $45 million dollars in escalated replacement costs over a 20 year period
FCA Objectives

- Review 31 Sites, including City Hall, Police Department, Fire Stations, Library and Parks
- Facility Condition Information of all building systems and components, including bar coding
- Long Range Facilities Capital Improvement Plan
- Preventive Maintenance Software Population
- Time Period commencing Summer 2019
Scope of Services

Facility Condition Assessment

- Exterior Systems - roofs, walls, window systems, doors
- Interior Construction - walls, doors, flooring, classroom casework
- Interior Finishes: Flooring, ceiling, wall finishes
- Health/Fire/Life Safety systems
- Heating, Ventilation and Air Conditioning
- Plumbing
- Electrical and Service Distribution
- Fire Suppression
FCA Process / Methodology

Kick-Off Phase
- Existing Data Review
- Data Scheme Setup
- Asset Taxonomy
- Scheduling
- Interviews with Staff and Stakeholders

Field Phase
- Pilot Program
- Architectural & Engineering Assessments
- Equipment Inventory

Reporting Phase
- Individual Building Reports
- Cost Estimating
- Facilities Condition Index (FCI)
- Recommendations

Final Deliverable
- Individual Building Reports
- Prioritization
- AssetCALC Database
- Export data to CMMS
Facility Condition Index (FCI)

Facility Condition Index (FCI)
One of the major goals of the FCA is to calculate each building’s Facility Condition Index (FCI), which provides a theoretical objective indication of a building’s overall condition. By definition, the FCI is defined as the ratio of the cost of current needs divided by current replacement value (CRV) of the facility.

<table>
<thead>
<tr>
<th>FCI Ranges and Description</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>0 – 5%</td>
<td>In new or well-maintained condition, with little or no visual evidence of wear or other deficiencies.</td>
</tr>
<tr>
<td>5 – 10%</td>
<td>Subjected to wear but is still in a serviceable and functioning condition.</td>
</tr>
<tr>
<td>10 – 30%</td>
<td>Subjected to hard or long-term wear. Nearing the end of its useful or serviceable life.</td>
</tr>
<tr>
<td>30% and above</td>
<td>Has reached the end of its useful or serviceable life. Renewal is now necessary.</td>
</tr>
</tbody>
</table>
## Facility Condition Index (FCI)

<table>
<thead>
<tr>
<th>Facility (year built)</th>
<th>Cost/SF</th>
<th>Total SF</th>
<th>Replacement Value</th>
<th>Current</th>
<th>3-Year</th>
<th>5-Year</th>
<th>10-Year</th>
<th>20-Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACACIA PARK- RESTROOMS (1984)</td>
<td>$275</td>
<td>151</td>
<td>$350,000</td>
<td>0.00%</td>
<td>4.00%</td>
<td>9.00%</td>
<td>30.00%</td>
<td>33.00%</td>
</tr>
<tr>
<td>CAMP EUCALYPTUS (2003)</td>
<td>$350</td>
<td>1,210</td>
<td>$423,500</td>
<td>4.00%</td>
<td>7.00%</td>
<td>16.00%</td>
<td>30.00%</td>
<td>53.00%</td>
</tr>
<tr>
<td>CIVIC CENTER - CITY HALL (1977)</td>
<td>$400</td>
<td>27,961</td>
<td>$11,184,400</td>
<td>0.00%</td>
<td>4.00%</td>
<td>9.00%</td>
<td>17.00%</td>
<td>49.00%</td>
</tr>
<tr>
<td>CIVIC CENTER - POLICE STATION</td>
<td>$550</td>
<td>32,868</td>
<td>$18,077,400</td>
<td>0.00%</td>
<td>3.00%</td>
<td>7.00%</td>
<td>16.00%</td>
<td>29.00%</td>
</tr>
<tr>
<td>FIRE STATION NO. 1</td>
<td>$450</td>
<td>17,905</td>
<td>$8,057,250</td>
<td>0.00%</td>
<td>3.00%</td>
<td>4.00%</td>
<td>7.00%</td>
<td>26.00%</td>
</tr>
<tr>
<td>FIRE STATION NO. 2 (2009)</td>
<td>$450</td>
<td>17,905</td>
<td>$8,057,250</td>
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<td>0.00%</td>
<td>4.00%</td>
<td>8.00%</td>
<td>19.00%</td>
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<tr>
<td>HILLTOP PARK WATER FACILITY-RESTROOMS (1970)</td>
<td>$275</td>
<td>760</td>
<td>$1,159,000</td>
<td>0.00%</td>
<td>3.00%</td>
<td>4.00%</td>
<td>16.00%</td>
<td>64.00%</td>
</tr>
<tr>
<td>LIBRARY PARK</td>
<td>$550</td>
<td>31,275</td>
<td>$17,201,250</td>
<td>0.00%</td>
<td>1.00%</td>
<td>3.00%</td>
<td>8.00%</td>
<td>22.00%</td>
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<tr>
<td>MAINTENANCE FACILITY (1983)</td>
<td>$350</td>
<td>37,304</td>
<td>$13,056,400</td>
<td>0.00%</td>
<td>1.00%</td>
<td>7.00%</td>
<td>10.00%</td>
<td>19.00%</td>
</tr>
<tr>
<td>PARK VISTA SENIOR LIVING CENTER (1987)</td>
<td>$350</td>
<td>60,000</td>
<td>$21,000,000</td>
<td>0.00%</td>
<td>6.00%</td>
<td>6.00%</td>
<td>15.00%</td>
<td>36.00%</td>
</tr>
<tr>
<td>REC PARK MAIN COMPLEX</td>
<td>$821</td>
<td>25,080</td>
<td>$20,582,404</td>
<td>0.00%</td>
<td>1.00%</td>
<td>6.00%</td>
<td>14.00%</td>
<td>36.00%</td>
</tr>
<tr>
<td>TEEN CENTER (1980)</td>
<td>$315</td>
<td>5,480</td>
<td>$1,726,200</td>
<td>1.00%</td>
<td>4.00%</td>
<td>16.00%</td>
<td>30.00%</td>
<td>41.00%</td>
</tr>
<tr>
<td>WATER DIVISION</td>
<td>$350</td>
<td>6,269</td>
<td>$2,194,150</td>
<td>1.00%</td>
<td>4.00%</td>
<td>13.00%</td>
<td>38.00%</td>
<td>52.00%</td>
</tr>
<tr>
<td>WATER DIVISION STORAGE BUILDING (2010)</td>
<td>$750</td>
<td>72</td>
<td>$54,000</td>
<td>0.00%</td>
<td>0.00%</td>
<td>0.00%</td>
<td>39.00%</td>
<td>46.00%</td>
</tr>
</tbody>
</table>
Current Facility Condition Index (FCI)

AVERAGE PORTFOLIO FCI: 0.073%
Facility Condition Index (FCI)

FCI Progression: Year 0 - Year 3 - Year 5 - Year 10

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## Immediate Needs – Year 0 Repairs

### Immediate Needs Report

<table>
<thead>
<tr>
<th>Facility/Building</th>
<th>Total Items</th>
<th>Total Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACACIA PARK- RESTROOMS</td>
<td>0</td>
<td>$0</td>
</tr>
<tr>
<td>CAMP EUCALYPTUS</td>
<td>1</td>
<td>$1,039</td>
</tr>
<tr>
<td>CIVIC CENTER - CITY HALL</td>
<td>2</td>
<td>$34,785</td>
</tr>
<tr>
<td>CIVIC CENTER - POLICE STATION</td>
<td>0</td>
<td>$0</td>
</tr>
<tr>
<td>FIRE STATION NO. 1</td>
<td>0</td>
<td>$0</td>
</tr>
<tr>
<td>FIRE STATION NO. 2</td>
<td>0</td>
<td>$0</td>
</tr>
<tr>
<td>HILLTOP PARK WATER FACILITY- RESTROOMS</td>
<td>0</td>
<td>$0</td>
</tr>
<tr>
<td>LIBRARY PARK</td>
<td>2</td>
<td>$40,730</td>
</tr>
<tr>
<td>MAINTENANCE FACILITY</td>
<td>1</td>
<td>$11,570</td>
</tr>
<tr>
<td>PARK VISTA SENIOR LIVING CENTER</td>
<td>1</td>
<td>$206</td>
</tr>
<tr>
<td>REC PARK MAIN COMPLEX</td>
<td>0</td>
<td>$0</td>
</tr>
<tr>
<td>TEEN CENTER</td>
<td>0</td>
<td>$0</td>
</tr>
<tr>
<td>WATER DIVISION</td>
<td>2</td>
<td>$1,808</td>
</tr>
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<td>WATER DIVISION STORAGE BUILDING</td>
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<td>$0</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td><strong>$90,138</strong></td>
</tr>
</tbody>
</table>

---

*EMG* engineering | environmental | capital planning | project management  
A Bureau Veritas Group Company
## Immediate Needs Detail

<table>
<thead>
<tr>
<th>Location</th>
<th>UF Code</th>
<th>Description</th>
<th>Condition</th>
<th>Plan Type</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>CAMP EUCLYPTUS</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CAMP EUCLYPTUS</td>
<td>B3016</td>
<td>Gutters &amp; Downspouts, Aluminum w/ Fittings, Replace</td>
<td>Failed</td>
<td>Performance/Integrity</td>
<td>$1,039</td>
</tr>
<tr>
<td>Total (1 items)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$1,039</td>
</tr>
<tr>
<td>CIVIC CENTER - CITY HALL</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CIVIC CENTER - CITY HALL</td>
<td>D5007</td>
<td>Fire Alarm Control Panel, Multiplex, Replace</td>
<td>Poor</td>
<td>Performance/Integrity</td>
<td>$13,857</td>
</tr>
<tr>
<td>CIVIC CENTER - CITY HALL</td>
<td>D3052</td>
<td>Packaged Unit (RTU), 8 to 10 Ton, Replace</td>
<td>Poor</td>
<td>Performance/Integrity</td>
<td>$20,929</td>
</tr>
<tr>
<td>Total (3 items)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$34,785</td>
</tr>
<tr>
<td>LIBRARY PARK</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>LIBRARY PARK</td>
<td>A2022</td>
<td>South Wall, Waterproofing of Exterior Face, Replace</td>
<td>Poor</td>
<td>Performance/Integrity</td>
<td>$31,142</td>
</tr>
<tr>
<td>LIBRARY PARK</td>
<td>P000X</td>
<td>Engineer, Waterproofing Specialist, Evaluate/Report</td>
<td>Poor</td>
<td>Performance/Integrity</td>
<td>$9,588</td>
</tr>
<tr>
<td>Total (2 items)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$40,730</td>
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<tr>
<td>MAINTENANCE FACILITY</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>MAINTENANCE FACILITY</td>
<td>B2011</td>
<td>Exterior Wall, Concrete Block (CMU), 1-2 Stories, Repair</td>
<td>Poor</td>
<td>Performance/Integrity</td>
<td>$11,570</td>
</tr>
<tr>
<td>Total (1 items)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$11,570</td>
</tr>
<tr>
<td>PARK VISTA SENIOR LIVING CENTER</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PARK VISTA SENIOR LIVING CENTER</td>
<td>G2042</td>
<td>Retaining Wall, Brick/Stone (per SF Face), Repair</td>
<td>Poor</td>
<td>Performance/Integrity</td>
<td>$206</td>
</tr>
<tr>
<td>Total (1 items)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$206</td>
</tr>
<tr>
<td>WATER DIVISION</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>OFFICE AND MAINTENANCE BUILDING</td>
<td>D3042</td>
<td>Restroom Exhaust Fan, 100 - 250 CFM, Replace</td>
<td>Failed</td>
<td>Performance/Integrity</td>
<td>$1,004</td>
</tr>
<tr>
<td>PARAGON BUILDING</td>
<td>D4031</td>
<td>Fire Extinguisher, Replace</td>
<td>NA</td>
<td>Safety</td>
<td>$804</td>
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<tr>
<td>Total (2 items)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$1,808</td>
</tr>
</tbody>
</table>
## Highest Priority Short Term Repairs (Year 0 – 3)

<table>
<thead>
<tr>
<th>Location</th>
<th>LE Code</th>
<th>Description</th>
<th>Type</th>
<th>Raw Score</th>
<th>Condition</th>
<th>First Replacement</th>
<th>Plan Type</th>
<th>Quantity</th>
<th>Unit</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>WATER DIVISION (PARRISON BUILDING)</td>
<td>D4201</td>
<td>Fire Extinguisher, Replace</td>
<td>16</td>
<td>0.11</td>
<td>NA</td>
<td>2019</td>
<td>Safety</td>
<td>2 EA</td>
<td>$924</td>
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</tr>
<tr>
<td>MAINTENANCE FACILITY</td>
<td>E0111</td>
<td>Exterior Wall, Concrete Block CMU, 1-2 Stories, Repair</td>
<td>15</td>
<td>89.11</td>
<td>Poor</td>
<td>2019</td>
<td>Performance Integrity</td>
<td>600 SF</td>
<td>$12,025</td>
<td></td>
</tr>
<tr>
<td>WATER DIVISION (OFFICE AND MAINTENANCE BUILDING)</td>
<td>C3642</td>
<td>Exhaust Fan, Centrifugal, 100 to 250 CFM, Replace</td>
<td>15</td>
<td>89.11</td>
<td>Poor</td>
<td>2019</td>
<td>Performance Integrity</td>
<td>1 EA</td>
<td>$1,004</td>
<td></td>
</tr>
<tr>
<td>CIVIC CENTER - CITY HALL</td>
<td>D5207</td>
<td>Fire Alarm Control Panel, Multistorey, Replace</td>
<td>15</td>
<td>89.11</td>
<td>Poor</td>
<td>2019</td>
<td>Performance Integrity</td>
<td>1 EA</td>
<td>$13,917</td>
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</tr>
<tr>
<td>CIVIC CENTER - CITY HALL</td>
<td>D3692</td>
<td>Package Unit (RTU), 9 to 10 Ton, Replace</td>
<td>15</td>
<td>89.11</td>
<td>Poor</td>
<td>2019</td>
<td>Performance Integrity</td>
<td>1 EA</td>
<td>$20,929</td>
<td></td>
</tr>
<tr>
<td>PARK VISTA SENIOR LIVING CENTER</td>
<td>G2042</td>
<td>Refurbish Door, Bi-Fold/Glass (pair SP Face), Replace</td>
<td>15</td>
<td>89.11</td>
<td>Poor</td>
<td>2019</td>
<td>Performance Integrity</td>
<td>16 SF</td>
<td>$296</td>
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<tr>
<td>LIBRARY PARK</td>
<td>A2202</td>
<td>Basement Wall, Waterproofing of Exterior Face, Replace</td>
<td>40</td>
<td>89.11</td>
<td>Poor</td>
<td>2019</td>
<td>Performance Integrity</td>
<td>600 SF</td>
<td>$73,200</td>
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<tr>
<td>LIBRARY PARK</td>
<td>P0000</td>
<td>Engineer, Structural, Substructure, Evaluate Report</td>
<td>15</td>
<td>89.11</td>
<td>Poor</td>
<td>2019</td>
<td>Performance Integrity</td>
<td>1 EA</td>
<td>$7,589</td>
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</tr>
<tr>
<td>CAMPL AT EUCALYPTUS</td>
<td>B3016</td>
<td>Gutters &amp; Downspouts, Aluminum or Fiberglass, Replace</td>
<td>10</td>
<td>89.11</td>
<td>Poor</td>
<td>2019</td>
<td>Performance Integrity</td>
<td>1 EA</td>
<td>$1,093</td>
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</tr>
<tr>
<td>REC PARK MAIN COMPLEX / SITE</td>
<td>C0200</td>
<td>Parking Lots, Concrete Pavement, Replace</td>
<td>30</td>
<td>89.11</td>
<td>Poor</td>
<td>2020</td>
<td>Safety</td>
<td>5,500 SF</td>
<td>$49,930</td>
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<tr>
<td>CIVIC CENTER - CITY HALL</td>
<td>C3604</td>
<td>Interior Floor Finish, VYNL Tile (VCT), Replace</td>
<td>15</td>
<td>89.11</td>
<td>Poor</td>
<td>2020</td>
<td>Performance Integrity</td>
<td>260 SF</td>
<td>$1,428</td>
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</tr>
<tr>
<td>WATER DIVISION (OFFICE AND MAINTENANCE BUILDING)</td>
<td>C3604</td>
<td>Interior Floor Finish, VYNL Tile (VCT), Replace</td>
<td>15</td>
<td>89.11</td>
<td>Poor</td>
<td>2020</td>
<td>Performance Integrity</td>
<td>210 SF</td>
<td>$1,137</td>
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<tr>
<td>MAINTENANCE FACILITY - MAINTENANCE SHOP</td>
<td>D2502</td>
<td>Exterior Door, Steel, Replace</td>
<td>21</td>
<td>89.11</td>
<td>Poor</td>
<td>2020</td>
<td>Performance Integrity</td>
<td>1 EA</td>
<td>$1,672</td>
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</tr>
<tr>
<td>MAINTENANCE FACILITY / MAINTENANCE SHOP</td>
<td>C3642</td>
<td>Exterior Fan, Centrifugal, 100 to 250 CFM, Replace</td>
<td>15</td>
<td>89.11</td>
<td>Poor</td>
<td>2020</td>
<td>Performance Integrity</td>
<td>1 EA</td>
<td>$1,604</td>
<td></td>
</tr>
<tr>
<td>MAINTENANCE FACILITY / VEHICLE STORAGE</td>
<td>C3646</td>
<td>Parking Lots, Concrete Pavement, Replace</td>
<td>30</td>
<td>89.11</td>
<td>Poor</td>
<td>2020</td>
<td>Performance Integrity</td>
<td>600 SF</td>
<td>$9,196</td>
<td></td>
</tr>
<tr>
<td>REC PARK MAIN COMPLEX / CLUBHOUSE</td>
<td>D3646</td>
<td>HVAC System Ductwork, Sheet Metal, Replace</td>
<td>30</td>
<td>89.11</td>
<td>Poor</td>
<td>2020</td>
<td>Performance Integrity</td>
<td>160 SF</td>
<td>$12,658</td>
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</tr>
<tr>
<td>TECH CENTER</td>
<td>C3647</td>
<td>Play Surfaces &amp; Sports Courts, Asphalt, MI &amp; Overlay</td>
<td>25</td>
<td>89.11</td>
<td>Poor</td>
<td>2020</td>
<td>Performance Integrity</td>
<td>5,550 SF</td>
<td>$52,534</td>
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</tr>
<tr>
<td>TECH CENTER</td>
<td>C3648</td>
<td>Play Surfaces &amp; Sports Courts, Asphalt, Seal &amp; Strip</td>
<td>5</td>
<td>89.11</td>
<td>Poor</td>
<td>2020</td>
<td>Performance Integrity</td>
<td>5,550 SF</td>
<td>$2,382</td>
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<tr>
<td>REC PARK MAIN COMPLEX / JOSLIN RECREATION CENTER</td>
<td>D1905</td>
<td>Structural Frame, Concrete Caisson-Placed, 1-2 Stories</td>
<td>50</td>
<td>89.11</td>
<td>Poor</td>
<td>2020</td>
<td>Performance Integrity</td>
<td>110 SF</td>
<td>$4,406</td>
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<tr>
<td>WATER DIVISION / OFFICE AND MAINTENANCE BUILDING</td>
<td>D5207</td>
<td>Fire Alarm System, Office Building, Uplift/Not For</td>
<td>20</td>
<td>89.11</td>
<td>Poor</td>
<td>2020</td>
<td>Modernization/Adaptation</td>
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<td>C4201</td>
<td>Pole Light, Exterior, 100 to 200 W LED (Fixture &amp; Bracket Arm Only), Replace/Install</td>
<td>20</td>
<td>89.11</td>
<td>Poor</td>
<td>2020</td>
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<td>Roof Structure, Flat, Metal/Cold Roll over Steel Beams, Replace</td>
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<td>Poor</td>
<td>2020</td>
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<td>D2023</td>
<td>Water Heater, Gas, Commercial, 60 to 120 GAL, Replace</td>
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<td>Ductwork, Roof Mount, Sheet Metal, 10 to 15 Diameter, Each Ton, Replace</td>
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<td>Poor</td>
<td>2021</td>
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<td>30,000 SF</td>
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<td>Exterior Door, Wood Solid Core, Replace</td>
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<td>Swimming Pool Plaster, Aggregate</td>
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<td>Air Handler, Interior, 10,001 to 15,000 CFM, Replace</td>
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<td>89.11</td>
<td>Poor</td>
<td>2022</td>
<td>Performance Integrity</td>
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<td>CIVIC CENTER - POLICE STATION / CIVIC CENTER - POLICE STATION</td>
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<td>30</td>
<td>89.11</td>
<td>Poor</td>
<td>2022</td>
<td>Performance Integrity</td>
<td>1 EA</td>
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<td>Air Handler, Interior, 10,001 to 15,000 CFM, Replace</td>
<td>30</td>
<td>89.11</td>
<td>Poor</td>
<td>2022</td>
<td>Performance Integrity</td>
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<tr>
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<td>Plumbing System, Domestic Supply, Replace</td>
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<td>Performance Integrity</td>
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<td>E3048</td>
<td>HVAC Control, Building Automation System (BAS), Upgrade</td>
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<td>2022</td>
<td>Modernization/Adaptation</td>
<td>17,800 SF</td>
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A Bureau Veritas Group Company
### Summary of 20 Year Capital Improvement Program

<table>
<thead>
<tr>
<th>Location</th>
<th>Total Escalated Estimate</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACACIA PARK - RESTROOMS</td>
<td>$143,530</td>
</tr>
<tr>
<td>CAMP EUCALYPTUS</td>
<td>$263,782</td>
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<tr>
<td>CIVIC CENTER - CITY HALL</td>
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<td>CIVIC CENTER - POLICE STATION</td>
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<td>CIVIC CENTER - COMMUNICATION CENTER ADDITION</td>
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<td>FIRE STATION NO. 1</td>
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<tr>
<td>FIRE STATION NO. 2</td>
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<tr>
<td>HILLTOP PARK WATER FACILITY - RESTROOMS</td>
<td>$861,682</td>
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<tr>
<td>LIBRARY PARK</td>
<td>$4,354,667</td>
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<td>MAINTENANCE FACILITY</td>
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<tr>
<td>PARK VISTA SENIOR LIVING CENTER</td>
<td>$8,816,722</td>
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**NOTE:** COSTS ARE ESCALATED AT 3% PER ANNUM

<table>
<thead>
<tr>
<th>Location</th>
<th>Total Escalated Estimate</th>
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</thead>
<tbody>
<tr>
<td>REC PARK MAIN COMPLEX / CHECKOUT BUILDING</td>
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<tr>
<td>REC PARK MAIN COMPLEX / CLUBHOUSE</td>
<td>$2,468,207</td>
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<tr>
<td>REC PARK MAIN COMPLEX / CONCESSION RESTROOMS 1</td>
<td>$170,176</td>
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<tr>
<td>REC PARK MAIN COMPLEX / CONCESSION RESTROOMS 2</td>
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<td>$244,548</td>
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<tr>
<td>REC PARK MAIN COMPLEX / JOSLYN RECREATION CENTER</td>
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<td>REC PARK MAIN COMPLEX / PARK OFFICE SHOP BUILDING</td>
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<td>REC PARK MAIN COMPLEX / SCOREKEEPERS RESTROOMS</td>
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<td>REC PARK MAIN COMPLEX / SCOREKEEPERS BOOTH</td>
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<td>REC PARK MAIN COMPLEX / SITE</td>
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<td>REC PARK MAIN COMPLEX / STORAGE OUTREACH BUILDING</td>
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<td>WATER DIVISION</td>
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<td>WATER DIVISION / PARAGON BUILDING</td>
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<td>WATER DIVISION STORAGE BUILDING</td>
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**GrandTotal**                                      | **$44,657,461**
# Prioritization of Repairs

## Plan Type Descriptions

<table>
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<tr>
<th>Plan Type</th>
<th>Description</th>
</tr>
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<tbody>
<tr>
<td>Safety</td>
<td>An observed or reported unsafe condition that if left unaddressed could result in an injury; a system or component that presents a potential liability risk.</td>
</tr>
<tr>
<td>Performance/Integrity</td>
<td>Component or system has failed, is almost failing, performs unreliably, does not perform as intended, and/or poses a risk to overall system stability.</td>
</tr>
<tr>
<td>Accessibility</td>
<td>Does not meet ADA, UFAS, and/or other handicap accessibility requirements.</td>
</tr>
<tr>
<td>Environmental</td>
<td>Improvements to air or water quality, including removal of hazardous materials from the building or site.</td>
</tr>
<tr>
<td>Retrofit/Adaptation</td>
<td>Components, systems, or spaces that are recommended for upgrades in order to meet current standards, facility usage, or client/occupant needs.</td>
</tr>
<tr>
<td>Lifecycle/Renewal</td>
<td>Any component or system in which future repair or replacement is anticipated beyond the next several years or is of minimal substantial early-term consequence.</td>
</tr>
</tbody>
</table>

## Pie Chart

- **Safety**: $16.3% (\$51,900)
- **Performance/Integrity**: 7.6% (\$2,942,800)
- **Modernization/Adaptation**: 76.8% (\$13,677,000)

**10-Year Total**: \$18,044,200
Prioritization of Buildings

Buildings are prioritized in the following order:

- Emergency Operations / First Responders
  - City Hall / Fire / Police / Public Works / City Yard / Water Division
- Residential
- Service Buildings
  - Community Centers
- Park Support Facilities
- Others
Capital Expenses over 20 Years (Escalated @ 3% per annum)

<table>
<thead>
<tr>
<th>Location</th>
<th>2019</th>
<th>2020-2021</th>
<th>2022-2023</th>
<th>2024-2025</th>
<th>2026-2039</th>
<th>Total Escalated Estimate</th>
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Next Steps

- Council Comments / Feedback
- Staff Commence Immediate Needs Projects
- Finalize Reports and Incorporate Findings into Strategic Plan and Budget
Draft Facility Condition Assessments
May 7, 2019
AGENDA DESCRIPTION:
Consideration and possible action to adopt a Resolution revising the Environmental Committee By-Laws. (Fiscal Impact: None)

RECOMMENDED COUNCIL ACTION:
1. Adopt a Resolution amending the Environmental Committee’s proposed By-Laws.
2. Alternatively, discuss and take other possible action related to this item.

ATTACHED SUPPORTING DOCUMENTS:
1. Draft resolution adopting revised Environmental Committee By-Laws
2. Environmental Committee Revised By-Laws

FISCAL IMPACT: None
Amount Budgeted: N/A
Additional Appropriation: N/A
Account Number(s): N/A

STRATEGIC PLAN:
Goal: 1 Enhance Customer Service and Engagement
Objective: 1b El Segundo’s engagement with the community ensures excellence

ORIGINATED BY: Jasmine Allen, Senior Management Analyst
REVIEWED BY: Ken Berkman, Public Works Director
APPROVED BY: Greg Carpenter, City Manager

BACKGROUND AND DISCUSSION:
The El Segundo City Council adopted the first Environmental Work Plan on January 8, 2008, and thus established the Environmental Work Council, now called the Environmental Committee. The Environmental Committee is tasked with reviewing current City environmental practices and identifying new environmentally related goals and objectives for City governance over municipal, residential and business entities within its jurisdiction.

On February 20, 2018, the City Council of the City of El Segundo adopted Environmental Committee’s By-Laws via Resolution No. 5075. The Committee would like to modify the By-Laws in order to be consistent with the current standard practices of other City Committees. At their regularly scheduled meeting on March 8, 2019, the Environmental Committee members approved the following revisions (changes are italicized):
Before:
The Committee shall collaborate with City staff and the local community to help formulate responsible environmental strategies that are consistent with governmental standards, and to provide suggestions for a “best practices” approach to implementing environmentally conscious standards.

After:
The Committee shall collaborate with City staff and the local community to help formulate responsible environmental strategies that are consistent with local, state and federal standards, and to provide suggestions for a “best practices” approach to implementing sustainable and environmentally conscious standards.

Before:
Copies shall be distributed to each Environmental Committee member, City Council member, and to the City Clerk.

After:
Copies shall be distributed to each Environmental Committee member, City Council member, and shall be publicly posted.

Before:
- Section II – Minutes
  - Minutes of all meetings shall be prepared and maintained with the Environmental Committee records by a staff member from the Public Works Department. Copies shall be distributed to each Environmental Committee member, City Council member, and to the City Clerk.

- Section II – Distribution of Documents
  - Preparation and distribution of Environmental Committee documents to the members, City Council and City Clerk shall be the responsibility of a designated staff member from the Public Works Department.

After:
- Section II – Minutes
  - Meeting minutes are the official record of the actions and decisions taken in a meeting to be distributed to the public. Minutes of all meetings shall be prepared and maintained with the Environmental Committee records by a staff member from the Public Works Department. Copies shall be distributed to each Environmental Committee member, City Council member, and shall be publicly posted.

- Section II – Distribution of Documents
  - Preparation, distribution, and public posting of Environmental Committee documents shall be the responsibility of a designated staff member from the Public Works Department. Whenever possible, documents presented or submitted as part of a meeting will be distributed as an attachment to the agenda. The distribution of other documents, not associated with a specific meeting, will be at the approval of the committee Chair or Vice Chair only.
Before:
ARTICLE IX – ASSISTANCE OF STAFF
The Public Works Director, or designee, shall provide the Environmental Committee with such information and staff assistance as the Environmental Committee may request from time to time subject to the limitations imposed by the City Council. The staff member(s) designated by the Public Works Director shall attend meetings of the Environmental Committee and submit such reports as requested by the Environmental Committee and as deemed necessary or desirable, subject to limitations imposed by the City Council.

After:
ARTICLE IX – ASSISTANCE OF STAFF
The Public Works Director, or designee, shall provide the Environmental Committee with information and staff assistance at the request of the Environmental Committee and with the City Council’s approval. The staff member(s) designated by the Public Works Director shall attend meetings of the Environmental Committee and submit reports to the Environmental Committee upon request, subject to limitations imposed by the City Council. The Committee shall communicate with other City staff through the assigned liaison.
RESOLUTION NO. ___

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL SEGUNDO ADOPTING THE BY-LAWS FOR THE ENVIRONMENTAL COMMITTEE, AS AMENDED.

The City Council of the City of El Segundo does resolve as follows:

SECTION 1: Recitals:

A. The El Segundo City Council adopted the first Environmental Work Plan on January 8, 2008, and thus established the Environmental Work Council, now called the Environmental Committee;

B. On February 20, 2018, the City Council adopted Resolution No. 5075, formally adopting the Committee's By-Laws;

C. On March 8, 2019, the Environmental Committee approved an amendment to its By-Laws to revise Article II (Purpose), Article VII (Official Documents), and Article IX (Assistance of Staff).

D. The City Council now desires to adopt the Environmental Committee's proposed By-Laws, as amended.

SECTION 2: Adoption of the By-Laws. The By-Laws recommended for adoption by the Committee and attached as Exhibit A are hereby adopted.

SECTION 3: This Resolution will become effective immediately upon adoption and remain effective unless superseded by a subsequent resolution.

PASSED AND ADOPTED this ___ day of ______________, 2019.

__________________________________________
Drew Boyles, Mayor

ATTEST:

__________________________________________
Tracy Weaver, City Clerk

APPROVED AS TO FORM:

__________________________________________
Mark D. Hensley
City Attorney
CITY OF EL SEGUNDO - ENVIRONMENTAL COMMITTEE

BY-LAWS

ARTICLE I – NAME
The name of this organization shall be the Environmental Committee.

ARTICLE II – PURPOSE
The purpose of the Environmental Committee is to research and advise the City Council on environmental-related issues, such as any programs or business practices including but not limited to those that affect air quality, energy usage, solid waste, urban planning and development, hazardous waste, transportation and water usage. The Committee shall collaborate with City staff and the local community to help formulate responsible environmental strategies that are consistent with local, state and federal standards, and to provide suggestions for a “best practices” approach to implementing sustainable and environmentally conscious standards. The Committee is a standing advisory committee that serves at the pleasure of the City Council.

ARTICLE III – QUALIFICATIONS
Members of the Environmental Committee shall represent a cross-section of the community, including both residents and business representatives who have applicable knowledge and notable interest in Environmental issues and practices.

ARTICLE IV – MEMBERSHIP
The Environmental Committee shall be composed of six (6) voting members appointed by the City Council, three (3) to represent the residential perspective and three (3) to represent the business perspective, plus one (1) voting member appointed by ESUSD. A Public Works staff person shall support the Committee in a de facto status.

The City Council shall appoint at least one (1) member of the City Council to serve as a non-voting liaison for the Committee.

- Section I – Selection of Members
  - The City of El Segundo shall advertise and solicit applications to fill any vacant position among the six voting members appointed by the City Council that might occur. After the application period has closed, the Chair and Vice Chair of the
Environmental Committee shall review the applications with the sole purpose of making a recommendation for selection to the Mayor and members of the City Council. The Council may interview the recommended candidates and the City Council shall make the final selection and appointments. A candidate for a City seat on the Committee may not serve on the Committee without City Council final approval.

- **Section II – Term of Office**
  - The term for each voting member of the Environmental Committee is four (4) years, with the exception of the ESUSD seat, which must be reappointed by ESUSD annually. Terms are set on a rotating basis to avoid turnover of the complete Committee at any time.

- **Section III – Compensation**
  - Environmental Committee members shall serve without compensation.

- **Section IV – Removal**
  - Members of the Environmental Committee are expected to attend all meetings. When any member has three or more consecutive absences or a total of 6 or more within a 12-month period, the member’s seat will be deemed vacant.

**ARTICLE V – MEETINGS**

All meetings of the Committee shall be publicly noticed, open to the public and in a publicly accessible location as required by State law.

- **Section I – Regular Meetings**
  - Regular meetings of the Environmental Committee shall be on the first Friday of each month that City Hall is open, commencing at 12:00 pm. The location shall be a meeting room in City Hall.

- **Section II – Special Meetings**
  - Special Meetings of the Environmental Committee may be held at any time upon the call of the Committee Chair, or by a majority of the voting members, or the City Council following at least forty-eight (48) hours’ notice to each Committee member. The Committee Chair or a majority of the voting members shall determine the time and location of the Special Meeting.

- **Section III – Quorum**
• A majority of the voting members of the Environmental Committee shall constitute a quorum. A quorum is necessary for action by the Environmental Committee.

• Section IV – Voting
  o Each voting member shall have one vote.

• Section V – Meeting Procedures
  o Except as otherwise provided by these By-laws, City Council Resolutions or State law, the Environmental Committee will follow the latest edition of the Robert’s Rules of Order for the orderly conduct of meetings.

ARTICLE VI - OFFICERS

Officers of the Environmental Committee shall be a Committee Chair and a Vice Chair who shall serve at the pleasure of the Environmental Committee. Term of office shall be for two (2) years. Duties of the officers shall conform to the regular parliament duties set forth by the latest edition of the Robert’s Rules of Order, unless otherwise stated.

• Section I – Committee Chair
  o The Committee Chair shall preside over the meetings of the Environmental Committee.
  o The Committee Chair shall work with Public Works staff to draft the monthly meeting agenda.

• Section II – Committee Vice Chair
  o During the absence, disability, or disqualification of the Committee Chair, the Committee Vice Chair shall perform all the duties and be subject to all the responsibilities of the Committee Chair. The Committee Vice Chair shall succeed the Committee Chair if he/she vacates the office before the term expires. If this occurs, a new Committee Vice Chair shall be elected at the next regular meeting.

• Section III – Duties of the Environmental Committee Members
  o It is intended that the Environmental Committee shall serve an advisory body to the City Council. Nothing herein contained shall be construed as a limitation on the powers of the City Council or the City’s administrative staff in their supervision or authority over property or personnel under their jurisdiction.
  o Members of the Environmental Committee are not expected to perform any services or work that would normally be performed by City staff or contractors.
ARTICLE VII – OFFICIAL DOCUMENTS

- Section I – Agendas
  - Agendas for all meetings shall be prepared and maintained with the Environmental Committee records by a staff member from the Public Works Department. Copies shall be distributed to each Environmental Committee member, City Council member, and shall be publicly posted.

- Section II – Minutes
  - Meeting minutes are the official record of the actions and decisions taken in a meeting to be distributed to the public. Minutes of all meetings shall be prepared and maintained with the Environmental Committee records by a staff member from the Public Works Department. Copies shall be distributed to each Environmental Committee member, City Council member, and shall be publicly posted.

- Section III – Distribution of Documents
  - Preparation, distribution, and public posting of Environmental Committee documents shall be the responsibility of a designated staff member from the Public Works Department. Whenever possible, documents presented or submitted as part of a meeting will be distributed as an attachment to the agenda. The distribution of other documents, not associated with a specific meeting, will be at the approval of the committee Chair or Vice Chair only.

ARTICLE VIII – CONDUCT OF MEMBERS

- Section I – Personal
  - Environmental Committee members shall make no personal commitment on behalf of the Environmental Committee without the Committee’s majority approval.

- Section II – Conflict of Interest
  - Members of the Environmental Committee shall abstain from participating in any matter to come before the Environmental Committee in which he or she has any direct or indirect economic interest. Should a conflict of interest exist, the Committee member shall recuse himself/herself from discussions and abstain from voting. A yearly Conflict of Interest Statement shall be filed with the City Clerk.

- Section III – Attendance at Meetings
Members are expected to attend the monthly meeting. When any member has three or more consecutive absences or a total of 6 or more within a 12-month period, the member’s seat will be deemed vacant.

ARTICLE IX – ASSISTANCE OF STAFF

The Public Works Director, or designee, shall provide the Environmental Committee with information and staff assistance at the request of the Environmental Committee and with the City Council’s approval. The staff member(s) designated by the Public Works Director shall attend meetings of the Environmental Committee and submit reports to the Environmental Committee upon request, subject to limitations imposed by the City Council. The Committee shall communicate with other City staff through the assigned liaison.

ARTICLE X – AMENDMENTS

The Committee may recommend amendments to these By-laws. Such recommendations may be made by simple majority of the voting members at any legal meeting of the Environmental Committee. Such amendments must be approved by the City Council.

PASSED AND ADOPTED by the Environmental Committee – March 8, 2019
PASSED AND ADOPTED by the El Segundo City Council – ____________
AGENDA DESCRIPTION:
Consideration and possible action to receive and file a report from the Environmental Committee. (Fiscal Impact: None)

RECOMMENDED COUNCIL ACTION:
1. City Council to receive and file a report from the Environmental Committee; or,
2. Alternatively, discuss and take other possible action related to this item.

ATTACHED SUPPORTING DOCUMENTS:
None

FISCAL IMPACT: None

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<td>Account Number(s):</td>
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STRATEGIC PLAN:

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<tr>
<th>Goal:</th>
<th>1</th>
</tr>
</thead>
<tbody>
<tr>
<td>Objective:</td>
<td>1b El Segundo’s engagement with the community ensures excellence</td>
</tr>
</tbody>
</table>

ORIGINATED BY: Jasmine Allen, Senior Management Analyst on behalf of the Environmental Committee

REVIEWED BY: Ken Berkman, Director of Public Works

APPROVED BY: Greg Carpenter, City Manager

BACKGROUND AND DISCUSSION:

The Environmental Committee is comprised of seven members appointed by City Council:

Tracey Miller-Zanneke, Chair
Corrie Zuppo, Vice Chair
Kevin Maggay
Caroline Hawks
Rachel McPherson
Kristin Faivre
One vacancy

The Committee acts in an advisory capacity to the City Council in all matters pertaining to the City’s environmental programs and policies, and desires to provide a quarterly update to Council on their activities. The report is a summary of the Committee’s activities since their last report/presentation to the Council on December 5, 2017.
AGENDA DESCRIPTION:

Consideration and possible action to receive a verbal report from The Gateway Committee on the project status of developing the vision, goals and scope of the Main Street and Imperial Highway Entryway Capital Improvement Project. (Fiscal Impact: None)

RECOMMENDED COUNCIL ACTION:

1. Receive a verbal report; or,
2. Alternatively, discuss and take other action related to this item.

ATTACHED SUPPORTING DOCUMENTS: None

FISCAL IMPACT: None

<table>
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<tr>
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<td>Account Number(s):</td>
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</table>

STRATEGIC PLAN:

Goal: 1B El Segundo’s engagement with the community ensures excellence

Objective: 1 The City engages in regular, intentional information gathering

Goal: 4A El Segundo’s physical infrastructure supports an appealing, safe and effective community

PREPARED BY: Meredith Petit, Director of Recreation and Parks

REVIEWED BY: Meredith Petit, Director of Recreation and Parks

APPROVED BY: Greg Carpenter, City Manager

BACKGROUND & DISCUSSION:

Within the approved and adopted FY 2018/2019 Budget, the City Council allocated $150,000 for the improvement of the entryway area to the City at Main Street and Imperial Highway. On November 6, 2018, the City Council established The Gateway Committee comprised of various representation from City committees, commissions and business sectors, to help develop the scope and vision of the project.

Led by Park Maintenance Superintendent Christopher Hentzen, the committee representatives were selected by the end of December 2018 and the first meeting was held on January 23, 2019. The committee has been meeting about twice per month, have visited the project site and have collected images of sample entryway art, landscaping and signage to help develop the parameters for the project.

Members of The Gateway Committee will provide a comprehensive update on their planned next steps and be available for questions at the Council meeting during this discussion item.
<table>
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<tr>
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<th>Description</th>
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<tr>
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<td>Associated Recreational Activities Fund</td>
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<td>109</td>
<td>Asset Forfeiture Fund</td>
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<td>Air Quality Investment Program</td>
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<td>Home Sound Installation Fund</td>
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<td>Hyperson Mitigation Fund</td>
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<td>TDA Article 3 - 88 621 Breeway Fund</td>
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<td>MTA Grant</td>
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<td>FEMA</td>
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</tr>
<tr>
<td>120</td>
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<td>L.A.W.A. Fund</td>
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<td>PSAP Property Tax Public Safety</td>
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<td>Workers Comp. Reserve/Insurance</td>
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<td>Retired Emp. Insurance</td>
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<td>Expendable Trust Fund - Other</td>
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<td>708</td>
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<td></td>
<td><strong>Total Warrants</strong></td>
<td>5210,459.03</td>
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</table>

**STATE OF CALIFORNIA**

**COUNTY OF LOS ANGELES**

Information on actual expenditures is available in the Director of Finance's office in the City of El Segundo.

I certify as to the accuracy of the Demands and the availability of fund for payment thereof.

For Approval: Regular checks held for City council authorization to release.

**CODES:**

- **R** - Computer generated checks for all non-emergency/urgent payments for materials, supplies and services in support of City Operations

**For Ratification:**

- **A** - Payroll and Employee Benefit checks

- **D-P** - Computer generated Early Release disbursements and/or adjustments approved by the City Manager. Such as: payments for utility services, petty cash and employee travel expense reimbursements, various refunds, contract employee services consistent with current contractual agreements, instances where prompt payment discounts can be obtained or late payment penalties can be avoided or when a situation arises that the City Manager approves.

- **H** - Handwritten Early Release disbursements and/or adjustments approved by the City Manager.

**FINANCE DIRECTOR:**

**CITY MANAGER:**

**DATE:** 9-18-19

**NOTE:**

**VOID CHECKS DUE TO ALIGNMENT:**

**VOID CHECKS DUE TO INCORRECT CHECK DATE:**

**VOID CHECKS DUE TO COMPUTER SOFTWARE ERROR:**
CITY OF EL SEGUNDO  
PAYMENTS BY WIRE TRANSFER  
4/8/19 THROUGH 4/14/19

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<td>4/1/19-4/7/19</td>
<td>Liability Trust - Claims</td>
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2,974,266.13

DATE OF RATIFICATION: 4/15/19
TOTAL PAYMENTS BY WIRE:

Certified as to the accuracy of the wire transfers by:

Deputy City Treasurer II  
date: 4/15/19

Director of Finance  
date: 4/18/19

City Manager  
date: 4/19/19

Information on actual expenditures is available in the City Treasurer's Office of the City of El Segundo.
### CITY OF EL SEGUNDO

**Warrants Totals by Fund**

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<th>Fund Description</th>
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<td>108</td>
<td>ASSOCIATED RECREATION ACTIVITIES FUND</td>
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<td>PROP &quot;C&quot; TRANSPORTATION</td>
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<td>HOME SOUN D INSTALLATION FUND</td>
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<td>117</td>
<td>HYPERION MITIGATION FUND</td>
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<td>TDA ARTICLE 6 - 88 821 BIKEWAY FUND</td>
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<td>119</td>
<td>MTA GRANT</td>
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<td>131</td>
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<td>120</td>
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<td>123</td>
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<td>503</td>
<td>GOLF COURSE FUND</td>
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<td>601</td>
<td>EQUIPMENT REPLACEMENT</td>
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<td>602</td>
<td>LIABILITY INSURANCE</td>
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<td>603</td>
<td>WORKERS COMP. RESERV./INSURANCE</td>
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<tr>
<td>701</td>
<td>RETIRED EMP. INSURANCE</td>
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<td>702</td>
<td>EXPENDABLE TRUST FUND - DEVELOPER FEES</td>
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<td>703</td>
<td>EXPENDABLE TRUST FUND - OTHER</td>
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<tr>
<td>709</td>
<td>OUTSIDE SERVICES TRUST</td>
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**Total Warrants**: $166,398.53

---

**State of California**  
**County of Los Angeles**

Information on actual expenditures is available in the Director of Finance’s office in the City of El Segundo.

I certify as to the accuracy of the Demands and the availability of fund for payment thereof.

For Approval: Regular checks held for City council authorization to release.

**Codes:**

- **R** = Computer generated checks for all non-emergency/urgency payments for materials, supplies and services in support of City Operations
- **A** = Payroll and Employee Benefit checks
- **B - F** = Computer generated Early Release disbursements and/or adjustments approved by the City Manager. Such as: payments for utility services, petty cash and employee travel expense reimbursements. Various refunds, contract employee services consistent with current contractual agreements, instances where prompt payment discounts can be obtained or where situation arises that the City Manager approves.
- **H** = Handwritten Early Release disbursements and/or adjustments approved by the City Manager.

**Finance Director:** [Signature]  
**CITY MANAGER:** [Signature]

**Date:** 4-22-19  
**Date:** 4-22-19
# CITY OF EL SEGUNDO
## PAYMENTS BY WIRE TRANSFER
### 4/15/19 THROUGH 4/21/19

<table>
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<th>Date</th>
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<td>Vision Insurance payment 12/2018</td>
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<td><strong>TOTAL PAYMENTS BY WIRE:</strong></td>
<td>73,498.00</td>
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**DATE OF RATIFICATION: 4/22/19**

**TOTAL PAYMENTS BY WIRE:** 73,498.00

Certified as to the accuracy of the wire transfers by:

- **Deputy City Treasurer II**
  - Signature
  - Date: 4/23/19

- **Director of Finance**
  - Signature
  - Date: 4/24/19

- **City Manager**
  - Signature
  - Date: 4/29/19

Information on actual expenditures is available in the City Treasurer’s Office of the City of El Segundo.
SPECIAL JOINT MEETING OF THE EL SEGUNDO CITY COUNCIL
AND ECONOMIC DEVELOPMENT ADVISORY COUNCIL
March 20th, 2019 Meeting Minutes

CALL TO ORDER
Chair Al Keahi called to order the Joint Meeting of the City of El Segundo City Council and Economic Development Advisory Council at 4:42PM on Wednesday March 20th, 2019 at AT&T 2260 E. Imperial Highway, El Segundo, CA 90245.

ROLL CALL

The following El Segundo City Council members were present:
- Carol Pirsztuk
- Dr. Don Brann
- Scot Nicol

The following El Segundo City Council members were not present:
- Mayor Drew Boyles
- Chris Pimentel

The following El Segundo City Staff were present:
- Greg Carpenter, City Manger
- Barbara Voss, Economic Development Manager

The following Economic Development Advisory Council members were present:
- Al Keahi
- Alex Abad
- Lily Craig
- Jim McCaulley
- Vandad Espahbodi
- Richard Lundquist
- Gary Horwitz
- Michael Mothner
- Tim Harris
- Lance Giroux
- Corinne Murat
- Matthew Tompkins

The following Economic Development Advisory Council members were absent:
- Spencer Bauer
- Rob Croxall
- Shar Franklin
- Bob Healey
- Rick Yuse
- Lance Ralls

APPROVAL OF MINUTES

Alex Abad motioned to approve the minutes of the February 20th, 2019 meeting. Matthew Tompkins seconded, unanimous approval.
Presentations

T. Harris introduced the Los Angeles Lakers 2K League team and presented a brief overview of the NBA 2K Draft process for esports.

- T. Harris shared his experience watching the 2K League Draft online.
  - Similar to the NBA Draft, the 2K draft has professional analysts and commentators and draft picks are called by name to walk up the stage to shake hands with the NBA 2K commissioner and participate in media interviews.
- Out of 1 million players worldwide, only 126 players are selected to join one of the 21 teams.

Mitchell Holder, VP Marketing at Los Angeles Lakers presented highlights and trends for esports.

- M. Holder noted that since 2012 esports has tripled in audience and viewership.
- M. Holder noted that in 2019 the esports industry reached over $1 billion in revenue and over $1.7 billion is projected by 2022.
- The highest-grossing revenue stream is sponsorship and advertising.
- While the majority of egames are viewed online, the league is looking to expand and host games in the West Coast.

M. Makovec, Lakers Gaming general manager and head coach, presented an overview of the Lakers Gaming Franchise

- Lakers Gaming team established in 2019.
- The primary logo is a gold star constructed out of an “LA” ligature. The secondary logo is reminiscent of the classic purple and gold Lakers wordmark and speed lines.
- Players are provided with salary, medical insurance, and housing in El Segundo.
- EDAC members pointed out the lack of female gamers in esports.
- M. Makovec responded that there are females involved in the sport, but in egaming the gender is unknown until the player appears in person.
- B. Voss inquired about key opportunities for economic development in esports.
- M. Makovec suggested event engagement and partnerships as opportunities for the city’s economic development.
- While esports are usually hosted in New York, Los Angeles and Las Vegas are being considered as potential locations for future events.

Tim Vanneman, Lakers corporate partnerships coordinator, presented information for sponsorship opportunities and engagement

- Sponsors can display brand logos on both the gamer and the gamer’s avatar uniforms.
- Virtual courts and arenas provide additional exposure for advertising.

M. Thompkins presented an overview on the local space industry attraction and growth strategies:

- New Space Development Agency (SDA) coming to El Segundo in 2020. SDA focuses on proliferated Low Earth Orbit (LEO) satellites and it’s expected to be a valuable addition to the Air Force’s Space and Missile Systems Center (SMC).
- M. Thompkins provided suggestions as to how the city can engage and partner with the aerospace community, such as attending conferences and providing access and awareness for the space community to access local government.

The Public Relations Update presentation deferred to the April 17th, 2019 EDAC meeting.

ADJOURNMENT

The meeting adjourned at 6:18PM.
MEETING MINUTES OF THE EL SEGUNDO CITY COUNCIL
TUESDAY, MARCH 19, 2019 – 4:30 PM
ACTION/SUMMARY MINUTES

(Please note time change for Closed Session)

4:30 P.M. SESSION

CALL TO ORDER – Mayor Boyles at 4:30 PM

ROLL CALL

Mayor Boyles Present
Mayor Pro Tem Pirsztuk Present
Council Member Brann Present
Council Member Pimentel Present
Council Member Nicol Present

PUBLIC COMMUNICATION – (Related to City Business Only – 5 minute limit per person, 30 minute limit total) None

SPECIAL ORDER OF BUSINESS:

Mayor Boyles announced that Council would be meeting in closed session pursuant to the items listed on the Agenda.

CLOSED SESSION:

The City Council may move into a closed session pursuant to applicable law, including the Brown Act (Government Code Section §54960, et seq.) for the purposes of conferring with the City’s Real Property Negotiator; and/or conferring with the City Attorney on potential and/or existing litigation; and/or discussing matters covered under Government Code Section §54957 (Personnel); and/or conferring with the City’s Labor Negotiators; as follows:

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Gov’t Code §54956.9(d)(1): -3- matters

1. Galloway v. City of El Segundo, Los Angeles Superior Court Case No. BC709378

2. Whitehead v. City of El Segundo, Workers Compensation Appeals Board Case No. ADJ 11048959

3. Hatcher v. City of El Segundo, Workers Compensation Appeals Board Case No. ADJ (To Be Assigned)

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to Government Code §54956.9(d)(2): -1- matter.


DISCUSSION OF PERSONNEL MATTERS (Gov't Code §54957): -0- matters

APPOINTMENT OF PUBLIC EMPLOYEE (Gov't. Code § 54957): -0- matter

PUBLIC EMPLOYMENT (Gov't Code § 54957) -1- matter

1. City Manager

CONFERENCE WITH REAL PROPERTY NEGOTIATOR (Gov't Code §54956.8): -0- matters

CONFERENCE WITH CITY'S LABOR NEGOTIATOR (Gov't Code §54957.6): -6- matters

1. Employee Organizations: Police Management Association; Police Support Services Employees Association; Supervisory, Professional Employees Association; City Employee Association; and Executive and Management/Confidential Employees (unrepresented groups).

    Agency Designated Representative: Irma Moisa Rodriguez, City Manager, Greg Carpenter and Human Resources Director.

Adjourned at 5:55 PM
Mayor Boyles announced the Regular and Special Meeting will be run simultaneously

7:00 P.M. SESSION

CALL TO ORDER – Mayor Boyles at 7:00 PM

INVOCATION – Pastor Carlile, United Methodist Church

PLEDGE OF ALLEGIANCE – Council Member Brann

PRESENTATIONS

a) Proclamation read by Council Member Nicol, proclaiming April as “Sexual Assault Awareness Month” and designates Wednesday, April 24, 2019 as Denim Day.

b) Proclamation read by Council Member Brann, recognizing National Donate Life Month and proclaim the month of April 2019 as “DMV/Donate Life California Month” in El Segundo.

Accepted by One Legacy Ambassador, Cathy Choice

Ms. Choice invited everyone to “Donate Run Walk” fundraiser at Cal State University, April 27, 2019.

ROLL CALL

Mayor Boyles Present
Mayor Pro Tem Pirsztuk Present
Council Member Brann Present
Council Member Pimentel Present
Council Member Nicol Present

PUBLIC COMMUNICATIONS – (Related to City Business Only – 5 minute limit per person, 30 minute limit total)
Resident Jim Boulgarides, Bungalow Drive, spoke regarding electric scooters, witnessed accident, witnessed scooters blocking side walk pedestrians had to walk in the street, studies done related to increase in injuries, utilizing the city sidewalks, requesting they conform to the City of El Segundo’s business model, requesting companies provide share of profits, how is this business best for the citizens of El Segundo

Nancy Downs with Oceana, Campaign Organizer for Southern California spoke on agenda item D5 on tonight’s Council Agenda, consideration and possible action to adopt a resolution presented by the Environmental Committee, opposing new Off-Shore Drilling, including opposing new leases for oil and gas activities off the California coast, thanked Council for their consideration and strongly supports Council passing this resolution tonight

Mike Harrial, Public Affairs Manager for Southern California Gas Company, assigned to the City of El Segundo, here to talk about item D6 recommended by the Environmental Committee for Council consideration and possible action to adopt a resolution opposing proposed state legislation to maintain local control of energy solutions in opposition to the zero-emissions buildings and sources of eat energy, thanked Council for their consideration

Kevin Maggay, Environmental Committee member spoke in support of introducing mobility services in El Segundo, supported ban Council enforced needed to be done the right way and believes the pilot program with the South Bay Cities Council of Government is the correct way to proceed, some concerns, would like to see metrics for the pilot program, concrete guidelines on were the devices are parked in the mornings, and enforcement concerns

Tim Harder, Government Partnership with Bird, spoke in support of introducing mobility services in El Segundo, appreciates the work staff has put into the pilot program with the COG and the need to make sure reasonable regulation are put in place, Bird is conceptually ready to move forward with the requirements laid out in the pilot program asking for Council to support the item but do not wait for the other cities. They request El Segundo move forward with a pilot program similar to the COG’s

Chris Cagle with the South Bay Work Investment Board here to deliver quarterly report and also includes annual report profiles all the programs the agency has been working on, included its a pilot program they have been working on with Cal State Dominguez Hills related to the South Bay economy, it will be presented tomorrow, at the Double Tree in Torrance at 8am and it is open to the public. Also, wanted to let the public know the agency helps people find jobs, assist in creating career paths and right now employers are looking for engineers and bio engineers for internships that with a grant are turning those positions into apprenticeships. If any adults are interested in working locally, Raytheon El Segundo is hiring right now

Curt Frye, South Bay United Water Polo Club, pointed out only club here tonight represented for the pool, had meeting with Carol, and brought attention to what has been happening with this process. January 7th told by staff would be given pool time at
the new pool Monday through Thursday from 6pm to 9pm, United stated OK, in same meeting they were asked if could take Fridays from 6pm to 9pm which is undesirable but said OK, few weeks later on February 1st were told the hours had been reduced from 7:30pm to 9pm without explanation, United advised could pay the $15 an hour published rate, United was advised by staff they were not allowed to revise their proposal, staff advised would notify Council in the February 5th Council meeting, Council was not informed, was informed that another club was allowed to revise their proposal back in January, at Council meeting February 19th, Recreation & Parks proposed to Council the off peak 8pm to 9pm rate be increased from $65 an hour to $100 an hour at that time and currently South Bay United is the only club requesting to use that time, at same time Council Member Nicol and Council Member Brann recommended that Alpha Aquatics and South By United should receive priority for the new pool, on Feb. 26th in meeting with staff, it was indicated another revised proposal, would now be given half of the pool from 7:15pm to 8pm and the full pool from 8pm to 9pm with the increased rate, and the plunge from 6pm to 7pm, at the March 5th Council meeting staff clarified South Bay United would only receive 45 minutes at the plunge, Council Member Nicol flipped vote that South Bay United could be considered an alternative youth program, optics do not look good, as of today South Bay United had not heard from Parks and Rec as to the status of the pool usage, have been attempting to pay, have once again heard the times have changed again, hours are being cut and time will now be split with Trojan, 30 percent of members are El Segundo residents, spoke to scholarships dedicated to El Segundo residents, also promote joint events with local businesses here in El Segundo

Lance Giroux, 1714 Bungalow Drive, here to speak about the aquatic center, as a resident, the city has a conflict of interest on the aquatic subcommittee, the member has relationship with Beach City's, the member did inform the City about this relationship, the member wrote a letter to City Council related to Beach City programs, how is there no conflict of interest, believes the process is compromised, new criteria of considering current and future residents, this facility should have the same criteria of any other Rec and Park facility, priorities programs with greatest number of participants during peak times, shouldn't it read residency verses density, this is not a requirement for other facilities, reputation of other water polo clubs, 2 percent of Trojan members are El Segundo residents, 30 percent of United members are El Segundo residents, 90 percent of El Segundo water polo players play for United, asked Council to please make their decisions on the people that live here and are invested now

Steve Collins, resident of Redondo Beach, served on the South Bay Bicycle Collision on the Board of Directors since 2011 and part owner of Hermosa Cycler in Hermosa Beach, here to speak on bike share, scooter share topic, LAX to PV natural boundary we move in lock step, it is a not good idea to disregard the COG process, no sharing going on, bike rental company straight up, this effects bike shops that are in the bike rental business, it is not a fair playing field, they compare themselves to Uber, Lyft but these bike share, scooter share services they are not the same, they use sidewalks for their inventory, they drive on our sidewalks, it is well established that these type of companies do harm our traditional bicycle companies, encourage that if Council does adopt a share service they also adopt some type of GEO fencing, also commented on the COG's report siting 50 percent interest, there is a difference between showing interest and actually using, 2 or 3 percent of every thousand people actual use the
share service, Lime has pulled their bikes out of Santa Monica and Seattle, some companies are out of business, helmets are a concern, possibly biggest step backward in safety

Carla Wana, Lime’s Community Affairs Manager for the greater Los Angeles region, first wanted to thank Mayor Boyles and City Council for allowing her to speak today, here to give public comment on agenda item C4, mission to provide convenient, affordable, environmental friendly modes of transportation for the public, scooter mode of transportation has become very popular just in the last few years, Lime was launched in 2017, has provided over 25 million rides to 100 plus communities over 5 continents, people are choosing to travel by scooter, because they are easy, are affordable, functional, data confirms this, recently surveyed their riders in the Los Angeles area, 40 percent of riders confirmed use scooters to replace a car ride, 30 percent use it get to and from work, 35 percent use for entertainment, a quarter of the users use them for running errands, commended staff for their work and remain committed to work with the City of El Segundo and look forward to the implementation of the pilot program.

CITY COUNCIL COMMENTS – (Related to Public Communications)

Council Member Nicol, spoke regarding the aquatics center direction given to staff in reviewing the City Manager’s Action Report from the February 5, 2019 City Council meeting, it conflicted with the direction of staff, the approved minutes from the City Clerk’s Office stated the following “directing staff to make recommendations on pool usage/user groups based on the following five (5) criteria; 1) Current and future resident composition, 2) Prioritize programs with greatest number of participants during peak times, 3) Diversity of programs, 4) Adding off Peak Pricing and 5) Minimize financial impact. In addition, Alpha Aquatics will be guaranteed pool time during peak hours and South Bay United Water Polo Team will be guaranteed hours during off peak hours”.

Council Member Nicol then reviewed the City Manager’s Action Report from the March 5, 2019 meeting, the approved minutes from the City Clerk’s Office stated the following “uphold the 5 criteria items previously voted upon at the February 5, 2019 City Council Meeting, (current and future resident composition, prioritize programs with greatest number of participants during peak times, diversity of programs, adding off peak pricing and minimize financial impact), accommodate all four programs, (Alpha Aquatics, Beach Cities Swimming, Trojan Water Polo Club and South Bay United Water Polo Club) and offer one (1) year contracts and after the year is complete, reevaluate the programs using the same success criteria for possible contract extensions.”

Council Member Nicol stated the direction at the March 5 2019 was given to direct staff to accommodate all four programs, using criteria previously agreed upon and review in a year, so based upon that, Council Member Nicol’s understanding is that is how the item was voted on, that Alpha is given priority during peak time and United is given priority during off peak time, is this correct Greg?

City Manager, Greg Carpenter stated Council gave direction during the initial RFP with stated criteria, the second time Council gave direction to accommodate the one swim club priority during the peak hours and the one water polo club priority during the non-peak hours, the third time Council came back and directed staff to accommodate all four
groups using the criteria previously agreed upon, the City Manager stated that both swim clubs have been given priority, where it stands today is one swim club is already using the facilities, and the other swim club will be using the pool beginning April 1st, what hasn’t been completed yet is to split up the off peak time for the water polo clubs, does not know if both clubs will be happy with that split of time.

Council Member Nicol asked why is it being split, the priority was to be given to United.

City Manager advised Council requested both clubs be accommodated with priority to United.

Council Member Nicol stated only if there was space available.

Mayor Boyles stated Council gave direction that all four clubs would be accommodated.

Mayor Boyles suggested the item be brought back to review the minutes and this item.

City Attorney, Mark Hensley advised this item is not agendized for tonight, so if Council does want to further discuss this item they will need to bring it back, if just clarification of motion previously given then yes this can be discussed.

Council Member Nicol referred again to the City Manager’s Action Minutes, would prefer not to bring back, he would prefer clarification of action taken and direction given to staff at previous meeting.

City Manager, Greg Carpenter summarized where he believes the directions stand, after the second meeting, agreed direction was give priority to Alpha for peak hours and United for off peak hours, but the direction given by Council at the March 5, 2019 meeting was to accommodate all four clubs with priority to Alpha and United and Trojan would be treated equally.

Council Member Nicol again stated that was not the previously agreed upon criteria.

Mayor Boyles stated he agreed with the City Manager’s, Greg Carpenter’s interpretation, advised again let’s go back and revisit the video, minutes, etc. and bring back to Council at the next meeting.

City Manager, Greg Carpenter, advised Council Member Pirsztuk that the two swim clubs were in the pool, Council Member Pirsztuk would prefer to resolve tonight.

Council Member Nicol again spoke to the City Manager’s Action Minutes.

Mayor Boyles asked the Clerk, Deputy City Clerk II, Mona Shilling, read the March 5, 2019 minutes, the minutes supported Mayor Boyles and City Manager, Carpenter’s understanding.

Council Member Nicol requested the item be agendized for the next meeting to clarify direction to staff, did not agree with minute motion read by the Clerk.
City Manager, Greg Carpenter, confirmed Council is requesting staff bring back the non-peak hour schedules for the water polo clubs

Council Member Brann, addressed speakers related to Item No. 4, regarding the scooter companies, if we do move forward he hopes it goes better than the first experience, because that was a disruptive model of introducing these types of services and was it conducted the same way in other cities, believes Council should pay attention to the speakers here tonight that cautioned moving forward with these programs and the way they have been run in the past, let’s try and get the best program to serve the people in town.

Council Member Brann, addressed the items related to the pool, time and space, believe that what United spoke to tonight was right on, consistently he has said the same thing, we need to prioritize the pool for people in El Segundo, if anything is left over then we can sell to out of town teams, he has never seen Council Members choose non-residents over residents, he is embarrassed to be a part of a Council that made this decision. He spoke to what it would be like if our residents went to another city and demanded pool time in their pool, the pool is meant for the residents of El Segundo, if anything left over fine make money off it but don’t screw over the people of El Segundo and our teams, on behalf of people from outside the city.

Mayor Boyles wanted to remind everyone that Alpha Aquatics had no El Segundo resident membership when they first came to town, when given pool time here in El Segundo they grew to 85 plus resident membership within 2 years.

SPECIAL MEETING AGENDA ITEM
SPECIAL ORDER OF BUSINESS:
(NEW BUSINESS)

1. Consideration and possible action to receive and file a presentation regarding the proposed LA Street Festival to be held in El Segundo on September 21st and 22nd of 2019, and authorize the City Manager to execute a partnership agreement with the Los Angeles Times and NantMedia, in a form approved by the City Attorney, in an amount not to exceed $50,000.00
(Fiscal Impact: $50,000.00)

Barbara Voss, Deputy City Manager, introduced the item, special guests from Los Angeles Times, here to introduce the Los Angeles Street Festival, to be held here in El Segundo in the fall, September 21th and the 22nd, 2019.

Barbara Voss, Deputy City Manager, gave a presentation on the item, gave background about City first being approached in the fall of last year about a first time annual event, World Urban Games, that initial event has evolved into what is being presented tonight. The Los Angeles Street Festival, this event focuses on three key pillars, expected to bring 5,000 visitors per day to El Segundo, free community event, staff is looking at this event with the Los Angeles Times to develop a partnership, not looking for donations,
looking for partnership in which the City leverages the significant media power of the Los Angeles Times, to promote El Segundo as a destination location, attract new businesses to El Segundo, staff believes this could help the City in this area, in exchange the City is being asked for support in the areas of; permit fee reduction or waiver, marketing and community support, outreach, emergency services, police and fire support for the event, the partnership would not exceed a value of $50,000, staff is not looking for anything specific this evening only for authorization to begin those negotiations and enter into an agreement for a partnership that meets the needs of both parties.

Barbara Voss, Deputy City Manager introduced the COO of the Los Angeles Times, Chris Argentieri and the Vice President of Partnerships, Myra Marayag and Director of Events, Scott Dallavo to present to Council

Chris Argentieri spoke, thanked Council and the community, the move for the Los Angeles Times has been positive, they have a very happy workforce, they are a local news and media business, El Segundo is Los Angeles Times home base, several employees are now residents of the City of El Segundo, covers 80 plus cities that make up the greater Los Angeles area, do understand the event business, this event would be the first of many.

Myra Marayag spoke, thanked Council for opportunity, provided overview of event and estimated economic impact the event could bring to El Segundo, outlined the request Los Angeles Times is asking for in a partnership with the City of El Segundo, event will be based on three core pillars, asked Council to think of LA Street Festival as the next generation of games, strong executive team behind the vision of this event, spoke about main features of the event, the three pillars, spoke to why this is a great community event, provided proposed site map, estimate will provide an economic impact to El Segundo of 2 million dollars, estimate based on 5000 attendees per day with $200 an day expenditure and additional hotel revenue, asking for support from City Council for the following; closure of Douglas Street pre event dates and day after, waiving of Special Event permit fees, as well as overall support to include event operations, emergency services, police, fire and ambulance, traffic control, assisting in marketing and community engagement, local business support, site map approvals, in exchange the Los Angeles Times has put together a package that breaks up to an onsite activation where the City of El Segundo can have its own footprint onto the event, 200 square feet onsite, marketing inclusion, part of a 1.5 million dollar campaign across digital, print, TV, outdoor, etc, all major platforms, City of El Segundo branding will be a part of this promotional event, will also include advertising media which the city can use as desired

Council Discussion

City Manager, Greg Carpenter advised estimated direct economic benefit to city would be approximately 20 to 30 thousand dollars related to revenue to general fund, this does not included the marketing value opportunity for the City.
Council Member Chris Pimentel requested monetary marketing and advertising value the City will be reserving be identified with agreement

Council consensus to receive and file the presentation.

MOTION by Council Member Pimentel, SECONDED by Council Member Brann authorizing the City Manager to execute a sponsorship agreement with the Los Angeles Times and NantMedia, in a form approved by the City Attorney, in an amount not to exceed $50,000.00. MOTION PASSED BY UNANIMOUS VOICE VOTE. 5/0

A. PROCEDURAL MOTIONS

Consideration of a motion to read all ordinances and resolutions on the Agenda by title only.

MOTION by Council Member Brann, SECONDED by Council Member Nicol to read all ordinances and resolutions on the agenda by title only. MOTION PASSED BY UNANIMOUS VOICE VOTE. 5/0

B. SPECIAL ORDERS OF BUSINESS (PUBLIC HEARING)

C. UNFINISHED BUSINESS

1. Consideration and possible action to receive and file a presentation by Ignited, LLC, of the finalized recruitment marketing campaign for the Police Department. (Fiscal Impact: None)

Captain Jamie Bermudez introduce item and gave brief overview to Council

Bandi Brie and Chalita Dasnagdoli of Ignited, LLC, gave a presentation

Council Discussion

Council consensus to receive and file the presentation

2. Consideration and possible action to receive and file a presentation by the Police Department on the implementation of a traffic plan and street closures of the 1100 to 1200 block of East Acacia and surrounding neighborhood during the 2018 annual holiday lights event, commonly known as Candy Cane Lane. (Fiscal Impact: $45,291)

Council Member Nicol left the dais, due to conflict

Police Captain Mendoza, introduced the item.

Sargent De La Rambelje, gave a presentation.

Council Discussion
Council consensus to receive and file the presentation.

3. Consideration and possible action to receive and file a report on Accessory Dwelling Unit (ADU) plan checks and permits since adoption of the ADU ordinance in July, 2017 (18 month review).
   (Fiscal Impact: None)

Sam Lee, Director Planning and Building Safety, introduced the item and gave a brief presentation.

Council Discussion

Sam Lee, Director Planning and Building Safety advised Council they intent to bring back for Council this summer consideration better defined guidelines for ADUs

Council consensus to receive and file the presentation.

4. Consideration and possible action to (1) receive an update regarding efforts to introduce shared mobility (bicycles, electric scooters, etc.) services in El Segundo; and (2) provide direction to staff regarding a potential pilot program, including coordination with the South Bay Cities Council of Governments (South Bay COG).
   (Fiscal Impact: $3,000.00)

Mayor Boyles left the dais, due to conflict

Greg Carpenter, City Manager, introduced the item.

Paul Samaras, Principal Planner, gave a presentation, requesting Council’s input regarding the guidelines established based on input from previous experience with shared ride venders, partnership with other cities through the South Bay Council of Governments (COG), surveys, staff, the guideline are included in the agenda packet to for residents, the business community, venders interested in providing shared mobility services to provide input also, the next step would be for cities to agree to enter into a pilot program, to require a qualification guideline to companies interested in providing the service, the COG has offered to coordinate the RFQ process, also to have a role after the pilot is potentially launched, there would be broad guidelines but each City would be able to make decisions based on their specific needs through a permit process, this would be a pilot program that will be reviewed and data collected, the COG is requesting the cities to help fund their role in this process at a regional basis at a cost of $3,000 per city

If Council directs staff to continue, the next steps would be to collect input from the public and interested companies, work with COG to draft and release an RFQ, bring back draft ordinance to address regulating shared mobility services and also to bring back a resolution recommended fees for this type of program, next continue at staff level to work on some of the details before any permits are issues, such as where they
would park, where they will be deployed, what size fleet, come back to City Council with
updates as requested but definitely before any permits are ready to be issued,
recommendation is that Council direct staff to opt into a regional pilot program in
partnership with other south bay cities and the COG, share in the cost for the COG role
in this program and direct staff to bring back an ordinance setting those regulations in
the municipal code and setting fees for this type of program

Council Discussion

City Manager, Greg Carpenter, advised Council if interested staff recommends
implementing through the COG, but tonight is about Councils desire to move forward on
a pilot bases

Council Member Brann asked if any other cities interested in this, Paul advised staff is
working closely with Manhattan Beach, Hermosa Beach and Redondo Beach, Council
Member Brann asked if these Councils have taken action yet, Paul advised not yet but
each of those cities are planning to take an item to their Council within the next month, if
we have a core of cities that are interested the pilot has a better chance

Council Member Pimentel asked if the COG had a guideline for how many cities have to
opt in before it would make sense to move forward with the pilot program, Paul
responded no specific number, however, the more that participate and the closer the
cities are the better changes of a successful pilot program, staff would review who has
opted in and report back to Council

Mayor ProTem Pirsztuk indicated the data from survey, would support a bike program,
not sure if residents have an appetite for a scooter program

Council Member Pimentel asked if we have the ability to define locations of operations
based on type of devise, Paul responded yes at City level this can be defined as far as
where they are deployed and where they are picked up, City Attorney Mark Hensley
advised the city could not regulate if they are driven on the street, we do not have that
authority, Council Member Pimentel asked if we could priorities where they devise is
parked, Paul responded yes at the city level

Mayor Pro Tem Pirsztuk advised one of the most common complaints were people in
wheel chairs, prevented them from remaining on the sidewalk, Paul advised this is
currently addressed in draft guidelines, there is a specific clearance requirements

Council Member Pimentel asked if there is a requirement for interested companies to
participate if the people deployed to recover the devises are covered, Paul advised,
there is a requirement to disclose if they have employees or contractors, also a
requirement to give cities a description of their polices and training for all the employees
engaged in this process, also there is similar language in the insurance guideline
requirements, Council Member Pimentel asked if we can define quantity of where we
require some of these devises to be deployed, Paul responded yes, this will be done at
the city level
Council Member Nicol asked if there has been any discussion of having to have representatives available during deployment. Paul stated does see a mix of employees and contractors, does not have an exact number, the guidelines ask the company to explain who will be doing the deployment. Council Member Nicol asked if agree to enter into this pilot program and the other cities say yes are we bound by the frame work agreed upon by the COG or can we change the requirements, Paul explained there is common criteria and then the City can regulate the details, Council Member Nicol asked about data available from the City of Long Beach, which was about to launch their own scooter program with razor scooters are there any studies from that program?, Paul does not have specific data from that program, but has spoken to staff from Culver City, they just launched a pilot program and plan to extend the program.

Council consensus to receive and file the presentation.

MOTION by Council Member Pimentel, SECONDED by Council Member Nicol directing staff to move forward regarding a potential pilot program, including coordination with the South Bay COG; if no other city has agreed to move forward with the program by the third week of April 2019, staff is directed to bring the item back to Council, Council clarified that in no way does this action commit them or the City to move forward with the pilot program, this is exploratory at this point to see if other cities are interested and does not commit the City to a pilot program until the item is brought back to Council

MOTION PASSED BY UNANIMOUS VOICE VOTE. 4/0

Council adjourned for a five minute break at 9:40pm

Council reconvened at 9:45pm

D. REPORTS OF COMMITTEES, COMMISSIONS AND BOARDS

5. Consideration and possible action recommended by the Environmental Committee to adopt a Resolution opposing new Off-Shore Drilling, including opposing new leases for oil and gas activities off the California coast pursuant to the federal government’s proposed 2019-2024 National Outer Continental Shelf Program
   (Fiscal Impact: None)

   Tracy Miller-Zanneke, Environmental Committee, reported on the item.

   Council Discussion

   MOTION by Mayor Boyles, SECONDED by Council Member Brann to adopt Resolution No. 5141. MOTION PASSED BY UNANIMOUS VOICE VOTE. 5/0

   6. Consideration and possible action recommended by the Environmental Committee to adopt a Resolution opposing proposed state legislation to maintain local control of energy solutions in opposition to the zero-emissions buildings and sources of heat energy. (Fiscal Impact: None)
Greg Carpenter, City Manager, introduced the item.

Tracy Miller-Zarneke, Environmental Committee, reported on the item.

Council Discussion

MOTION by Mayor ProTem Pirsztuk, SECONDED by Council Member Nicol to adopt Resolution No. 5142. MOTION PASSED BY UNANIMOUS VOICE VOTE. 5/0

7. Consideration and possible action recommended by the Library Board regarding implementation of a Fine Forgiveness Month at the El Segundo Public Library beginning Monday, April 1, 2019 and ending Tuesday, April 30, 2019 for purposes of removing barriers to library services and allowing the El Segundo Public Library to recover library materials which may not otherwise be returned for use by other customers.
   (Fiscal Impact: The El Segundo Public Library’s average monthly revenue from overdue fines and fees is $1666. In addition, library staff estimate that at least $10,000 in overdue fees could be waived during Fine Forgiveness Month. The lost revenue is offset, to some extent, by the return of overdue materials. It also must be recognized that a significant portion of the lost revenue would never have been collected.)

Kristie Sherill, Library Board of Trustees, gave a presentation.

Melissa McCollum, Library Director, presented additional information and answered Council questions.

Council Discussion

Council consensus to receive and file the presentation.

MOTION by Council Member Brann, SECONDED by Mayor Boyles directing the Library Director to waive fines and fees for overdue books returned during Fine Forgiveness Month. MOTION PASSED BY UNANIMOUS VOICE VOTE. 5/0

E. CONSENT AGENDA

All items listed are to be adopted by one motion without discussion and passed unanimously. If a call for discussion of an item is made, the item(s) will be considered individually under the next heading of business.

8. Approve Warrant Numbers 3025056 through 3025144 on Register No. 11a in the total amount of $1,618,907.22 and Wire Transfers from 2/25/19 through 3/3/19 in the total amount of $598,149.68. Warrant Numbers 3025145 through 3025268 and 900824 through 9000862 on Register No. 11b in the total amount of $428,867.51 and Wire Transfers from 3/4/19 through 3/10/19 in the total amount of $789,465.84. Ratified Payroll and Employee Benefit checks; checks released.
early due to contracts or agreement; emergency disbursements and/or adjustments; and wire transfers.

9. PULLED BY COUNCIL MEMBER NICOL

10. Approve a Memorandum of Understanding (MOU) (Labor Agreement) between the City of El Segundo and the El Segundo Police Support Services Employees’ Association (PSSEA), agreement no. 5687 adopt Resolution No. 5143 approving the Memorandum of Understanding and adopt Resolution No. 5144 approving and authorizing changes to the City’s medical premium to CalPERS for each year of the MOU.

11. Approve a Memorandum of Understanding (MOU) (Labor Agreement) between the City of El Segundo and the El Segundo City Employees’ Association, adopt Resolution No. 5145 approving the Memorandum of Understanding and adopt Resolution No. 5146 approving and authorizing changes to the City’s medical premium to CalPERS for each year of the MOU.
   (Fiscal Impact: $228,988 for FY 2018-19, $690,354 for FY 2019-20, $820,146 for FY 2020-21, $974,317 for FY 2021-22, and $1,012,452 for FY 2022-23)

12. Approve a request to allow a new restaurant (JETTA) to serve beer and wine for on-site consumption. JETTA is located at 243 Main Street, within the Downtown Specific Plan area. Environmental Assessment (Exemption pursuant to California Environmental Quality Act). Applicant: SISSNME, LLC.
   (Fiscal Impact: None)

13. PULLED BY COUNCIL MEMBER PIMENTEL

14. Approve Resolution No. 5136 approving and accepting Final Vesting Parcel Map No. 73137 for a four-unit commercial mixed-use condominium subdivision located at 123, 123A, 125, and 127 Nevada Street and authorize the appropriate City Officials to sign and record said Map.
   (Fiscal Impact: N/A)

MOTION by Council Member Nicol, SECONDED by Council Member Brann approving Consent Agenda items 8, 10, 11, 12, and 14. MOTION PASSED BY UNANIMOUS VOICE VOTE. 5/0

PULLED ITEM:

9. Approve Special City Council Meeting Minutes of March 5, 2019 and Regular City Council Meeting Minutes of March 5, 2019.

Council Member Nicol introduced the item
Council Member Nicol asked and made a motion to continue the approval of the minutes to the April 16, 2019 City Council Meeting, Tracy Weaver unavailable to confirm if meeting minutes from March 3, 2019 Regular Council Meeting are correct.

MOTION by Council Member Nicol, SECONDED by Mayor Boyles to continue Special and Regular Council Meeting minutes of March 5, 2019 to the April 16, 2019 Regular City Council meeting. MOTION PASSED BY UNANIMOUS VOICE VOTE. 5/0

13. Receive and file report regarding an update since the implementation of the City’s Social Host Ordinance.  
(Fiscal Impact: None)

Council Member Pimentel introduced the item

Council Pimentel asked Chief Whalen to speak on the item.

Council Discussion

MOTION by Council Member Nicol, SECONDED by Council Member Parsztuk Boyles to receive and file report regarding an update of the City’s Social Host Ordinance. MOTION PASSED BY UNANIMOUS VOICE VOTE. 5/0

F. NEW BUSINESS

G. REPORTS – CITY MANAGER

H. REPORTS – CITY ATTORNEY

I. REPORTS – CITY CLERK

15. Consideration and possible action regarding Council consensus to cancel the Tuesday, April 2, 2019 City Council Meeting.
(Fiscal Impact: None)

Mayor Boyles, introduced the item.

Council Discussion

MOTION by Council Member Nicol, SECONDED by Mayor ProTem Parsztuk approving the cancellation of the April 2, 2019 regular City Council Meeting.

16. Consideration and possible action to introduce an ordinance amending section 1-4-4A of the El Segundo Municipal Code (“ESMC”) to change the Regular City Council Meetings held on the first and third Tuesday of every calendar month beginning time from five o’clock (5:00) p.m. to four o’clock (4:00) p.m. for closed session matters and interviews or appointments for committees, boards and commissions in the West Conference Room and change the beginning time of the
seven o'clock (7:00) p.m. to six o'clock (6:00) p.m. in the Council Chamber for all other matters addressed in open session.
(Fiscal Impact: None)

Mayor Boyles, introduced the item.

Council Discussion

Mark Hensley, City Attorney, read by title only:

ORDINANCE NO. 1582

AN ORDINANCE AMENDING EL SEGUNDO MUNICIPAL CODE SECTION 1-4-4A RELATING TO CITY COUNCIL MEETINGS.

Council Member Brann introduced the Ordinance. The second reading is scheduled for the April 16, 2019 regular City Council meeting.

J. REPORTS – CITY TREASURER

K. REPORTS – CITY COUNCIL MEMBERS

Council Member Pimentel –

Thanked staff, especial Paul Samaras for the work put into the Shared Mobility Service staff report, every single item of concern was addressed in the staff report

Council Member Nicol –

Requesting the scheduling for the Wiseburn Aquatics Center be brought back to Council

Reported Mayor ProTem Pirsztuk and himself attended the ground breaking of the APM, Automated People Mover at LAX, various officials spoke at the event. Just wants to make the public aware there are a lot of big things that are happening, would like the public to pay attention, do research and then voice their opinions to Council to be your voice

Council Member Brann –

Looking forward to his upcoming Police Ride Alongs

Mayor Pro Tem Pirsztuk –

Just wanted to wish Barbie a Happy Birthday! It was her 60th Birthday last Saturday and Mayor ProTem Pirsztuk was able to attend the celebration.

Also, want to thank City Staff and congratulate the El Segundo High School for participating in Civic Day, there were about 50 high school seniors here to shadow
employees though out the City including Council and the project they have been empowered with is to look at is the teen center. They will participate as a class and come up with some ideas on how to improve the teen center and then partner with their assigned City employee, then come and pitch their ideas to the mock Council. Hoping to get some really good ideas on how to improve the teen center.

Mayor Boyles –

PUBLIC COMMUNICATIONS – (Related to City Business Only – 5 minute limit per person, 30 minute limit total)

None

MEMORIALS – None

ADJOURNMENT at PM 10:19pm

Mona Shilling, Deputy City Clerk II
SPECIAL MEETING OF THE EL SEGUNDO CITY COUNCIL  
WEDNESDAY, APRIL 10, 2019  
7:00 PM  

A COMMUNITY (RESIDENTIAL AND BUSINESS)  
TOWN HALL MEETING  
WHAT ARE YOU LOOKING FOR IN A CITY MANAGER?  

7:00 P.M. SESSION  

CALL TO ORDER – Mayor Boyles at 7:00 PM  

PLEDGE OF ALLEGIANCE – Mayor Boyles  

ROLL CALL  

Mayor Boyles Present  
Mayor Pro Tem Pirsztuk Present  
Council Member Brann Present  
Council Member Pimentel Absent  
Council Member Nicol Absent  

PUBLIC COMMUNICATIONS – (Related to City Business Only) – None  

Mayor Boyles gave an introduction  

David King, Assistant City Attorney, stated the ground rules for how the meeting will run.  

Mayor Pro Tem Pirsztuk asked those in attendance to express their honest opinions and thoughts.  

SPECIAL ORDERS OF BUSINESS:  

1. The City Council will be selecting a new City Manager in May of 2019. Our current City Manager, Greg Carpenter, will be retiring in June 2019. The Council is seeking input from the Community (residential and business) on what you are looking for in the next City Manager?  

Examples of the questions the City Council is seeking input from the community (under each question is the input received by the Community);  

❖ What are the important challenges facing the City of El Segundo and what skills are needed by the City Manager to address them?  
  • Fiscally focused  
  • Structural deficit/Infrastructure issues  
  • Main Street Plan  
  • Housing availability  
  • Senior Housing – maintain and remain  
  • Airport Expansion  
  • Proactive code enforcement  
  • State and local legislation/regulations
• Environment opportunities

❖ What qualities and traits do you believe are important for a City Manager?
  • CEO, CFO, Marketing and Sales
  • Know how to manage a business/HR, Budgets, Leadership & Operations
  • Lifetime learner – be open & ready for change
  • Be reflective, not regressive
  • Challenge “status quo” and data focused
  • Get it done attitude
  • Start with, “How can I, not “Why I can’t”
  • Not a yes man/woman
  • Thinks on feet
  • Strong communication skills
  • Grow with our City
  • Accountability – Own it
  • Engaged in the Community/Be visible
  • Don’t play favorites/Equal communication (with Community and Council Members)
  • Transparency and ethics
  • Problem solver/Advocate/Good Listener/Decision maker
  • Provide opinions & input – don’t just rely on Council to recommend change
  • Don’t try to please everyone
  • Strong conviction for residents, businesses and El Segundo
  • Think of the Community/Businesses as shareholders

❖ What knowledge should the new City Manager know about the El Segundo Community (residential and business)?
  • Hosts many Fortune 500 firms/businesses as well as small shops, LAX and LAAFB.
  • Majority of City Budget comes from business
  • Many multi-generational families as well as new families
  • Need space to expand businesses
  • City is slow to respond and react
  • LAX expansion threats
  • Numerous State encroachments into local control
  • City must be immediate in response to public/business
  • City Manager is a leadership post and must work through staff to model
  • Citizens (want & expect) immediate feedback/results from City which is often unreasonable
  • Be able to identify what’s missing to enhance/expand the business base
What is the preferred method of interaction you want the City Manager to have with the community and what topics do you feel are important for the future City Manager to communicate? (Combined last two questions into one discussion)

- Once a quarter interact with Community
- Don’t eat lunch in your office
- Engage
- Push out information (Nixel, text, social media, etc.)
- Proactively let the Community know what is on the agenda
- Targeted communication (Don’t forget the Senior Citizens) communication for all residents/businesses
- Align messages in order that all employees know the priority topics, thus the employees will be better equipped to direct residents for information
- Business outreach – first 100 days as City Manager
- Meet and greets and attend events
- Q & A sessions that will stimulate engagement
- Welcoming events
- Saturday hours
- Buy into the Community/be a part of the community

These items were for discussion and Community input only; no action was taken by the City Council at this meeting. All members of the public were encouraged to attend and provide input.

ADJOURNMENT at 8:21 PM

Tracy Weaver, City Clerk
SPECIAL MEETING OF THE EL SEGUNDO CITY COUNCIL  
TUESDAY, APRIL 16, 2019 – 5:00 PM  
(Ran simultaneously with Regular Closed Session)  

5:00 P.M. SESSION  

CALL TO ORDER – Mayor Boyles at 5:00 PM  

ROLL CALL  

Mayor Boyles Present  
Mayor Pro Tem Pirsztuk Present  
Council Member Brann Present  
Council Member Pimentel Present  
Council Member Nicol Present  

PUBLIC COMMUNICATION – (Related to City Business Only – 5 minute limit per person, 30 minute limit total) None  

SPECIAL ORDER OF BUSINESS:  

Mayor Boyles announced that Council would be meeting in closed session pursuant to the items listed on the Agenda.  

CLOSED SESSION:  

The City Council may move into a closed session pursuant to applicable law, including the Brown Act (Government Code Section §54960, et seq.) for the purposes of conferring with the City’s Real Property Negotiator; and/or conferring with the City Attorney on potential and/or existing litigation; and/or discussing matters covered under Government Code Section §54957 (Personnel); and/or conferring with the City’s Labor Negotiators; as follows:  

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION  

Significant exposure to litigation pursuant to Government Code §54956.9(d)(2): -1- matters.  


ADJOURNMENT at 6:55 PM  

__________________________  
Tracy Weaver, City Clerk
SPECIAL MEETING OF THE EL SEGUNDO CITY COUNCIL  
TUESDAY, APRIL 16, 2019 – 7:00 PM  
(Ran simultaneously with Regular Open Session)

7:00 P.M. SESSION

CALL TO ORDER – Mayor Boyles at 7:00 PM

ROLL CALL

Mayor Boyles Present
Mayor Pro Tem Pirsztuk Present
Council Member Brann Present
Council Member Pimentel Present
Council Member Nicol Present

PUBLIC COMMUNICATION – (Related to City Business Only – 5 minute limit per person, 30 minute limit total) None

REPORTS – CITY COUNCIL MEMBERS

Mayor Boyles –

1. Consideration and possible action to authorize the Mayor to execute the attached letter to the Los Angeles County Metropolitan Transportation Authority ("Metro") supporting the use of South Bay Measure M Metro funds to develop and implement a fiber optic project to assist the South Bay cities in reducing traffic congestion.  
   (Fiscal Impact: N/A)

Mayor Boyles introduced the item.

Council Discussion

MOTION by Council Member Nicol, SECONDED by Mayor Boyles authorizing the Mayor to execute a letter to the Los Angeles County Metropolitan Transportation Authority ("Metro"). MOTION PASSED BY UNANIMOUS VOICE VOTE. 4/0 (Council Member Brann had left the dais for a brief period and was unavailable during the vote).

ADJOURNMENT at 9:29 PM

Tracy Weaver, City Clerk
MEETING OF THE EL SEGUNDO CITY COUNCIL
TUESDAY, APRIL 16, 2019 – 5:00 PM

5:00 P.M. SESSION

CALL TO ORDER – Mayor Boyles at 5:00 PM

ROLL CALL

Mayor Boyles Present
Mayor Pro Tem Pirsztuk Present
Council Member Brann Present
Council Member Pimentel Present
Council Member Nicol Present

PUBLIC COMMUNICATION – (Related to City Business Only – 5 minute limit per person, 30 minute limit total) None

SPECIAL ORDER OF BUSINESS:

Mayor Boyles announced that Council would be meeting in closed session pursuant to the items listed on the Agenda.

CLOSED SESSION:

The City Council may move into a closed session pursuant to applicable law, including the Brown Act (Government Code Section §54960, et seq.) for the purposes of conferring with the City’s Real Property Negotiator; and/or conferring with the City Attorney on potential and/or existing litigation; and/or discussing matters covered under Government Code Section §54957 (Personnel); and/or conferring with the City’s Labor Negotiators; as follows:

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Gov’t Code §54956.9(d)(1): -0- matters

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Government Code §54956.9(d)(2): -0- matters.


DISCUSSION OF PERSONNEL MATTERS (Gov’t Code §54957): -0- matters

APPOINTMENT OF PUBLIC EMPLOYEE (Gov’t. Code § 54957): -0- matter
PUBLIC EMPLOYMENT (Gov’t Code § 54957) -1- matter

1. City Manager

CONFERENCE WITH REAL PROPERTY NEGOTIATOR (Gov’t Code §54956.8): -0- matters

CONFERENCE WITH CITY’S LABOR NEGOTIATOR (Gov’t Code §54957.6): -5- matters

1. Employee Organizations: Police Management Association; Police Support Services Employees Association; Supervisory, Professional Employees Association; and Executive and Management/Confidential Employees (unrepresented groups).

Agency Designated Representative: Irma Moisa Rodriguez, City Manager, Greg Carpenter and Human Resources Director, David Serrano.

Adjourned at 6:55 PM

Tracy Weaver, City Clerk
REGULAR MEETING OF THE EL SEGUNDO CITY COUNCIL
TUESDAY, APRIL 16, 2019 - 7:00 P.M.

7:00 P.M. SESSION

CALL TO ORDER – Mayor Boyles at 7:00 PM

INVOCATION – Tracy Weaver, City Clerk

PLEDGE OF ALLEGIANCE – Council Member Pimentel

PRESENTATIONS – None

ROLL CALL

Mayor Boyles Present
Mayor Pro Tem Pirsztuk Present
Council Member Brann Present
Council Member Pimentel Present (Left at 9:06 PM)
Council Member Nicol Present

PUBLIC COMMUNICATIONS – (Related to City Business Only – 5 minute limit per person, 30 minute limit total)
Tracey Miller-Zarneke, Environmental committee chair and resident, wished everyone a Happy Earth Week and invited the community to visit their booth at the Farmer’s Market on Thursday. Commented on the EDCO transition and made recommendations encouraging the community to make greener choices.
Chief Donovan thanked Chevron for the recent local grant which enabled the Fire Department to purchase a new fire engine.
Rod Spackman, Chevron USA, Inc, commented on the grant and thanked the fire department for their help in purchasing the fire truck and mentioned that a second grant is forthcoming for the purchase of a new ambulance.
Mark Prince, resident, invited the community to the Run For Education on April 27, 2019.

CITY COUNCIL COMMENTS – (Related to Public Communications)

A. PROCEDURAL MOTIONS

Consideration of a motion to read all ordinances and resolutions on the Agenda by title only.

MOTION by Council Member Brann, SECONDED by Council Member Pimentel to read all ordinances and resolutions on the agenda by title only. MOTION PASSED BY UNANIMOUS VOICE VOTE. 5/0

B. SPECIAL ORDERS OF BUSINESS (PUBLIC HEARING)
1. Consideration and possible action regarding approval of an amendment to Environmental Assessment No. EA-1154, amendment to Specific Plan No. SP 16-01, amended and restated conditions of approval and a Second Amendment to Development Agreement No. DA 16-01, amending the requirement that the developer provide six affordable units for low, very low and extremely low qualified households within the residential development to increase the number of affordable units to eight and to allow the eight units to be purchased by qualified moderate income households.

An Addendum to the Environmental Impact Report (EIR) for the development project was certified by the City Council on September 28, 2016. The requested revision to the affordable housing requirement does not introduce new significant environmental effects or substantially increase the severity of the environmental impacts that previously were identified and analyzed in the certified EIR Addendum. Additionally, the project does not include changed circumstances or new information, which were not known at the time the EIR was certified, that would require the preparation of a subsequent environmental analysis pursuant to CEQA Guidelines.

(Applicant: DR Horton CA2, Inc.)
(Fiscal Impact: As part of the proposed amendment, the developer has agreed to provide the City an additional $100,000 for the City's costs of administering the program for two additional units.)

Mayor Boyles stated this was the time and place for a Public Hearing regarding approval of an amendment to Environmental Assessment No. EA-1154, amendment to Specific Plan No. SP 16-01, amended and restated conditions of approval and a Second Amendment to Development Agreement No. DA 16-01, amending the requirement that the developer provide six affordable units for low, very low and extremely low qualified households within the residential development to increase the number of affordable units to eight and to allow the eight units to be purchased by qualified moderate income households.

City Clerk Weaver stated that proper notice had been given in a timely manner and that written communication has been received in the City Clerk's office.

Gregg McClain, Planning Manager, reported on the item and answered Council questions.

Public Comment:

The following two DR Horton CA2, Inc., employees spoke, Marianne Adriatico, Vice President and Division Council and Keltie B. Cole, Senior Vice President. Erica Berardi, resident, in favor of the Ordinance and Resolution.

MOTION by Council Member Brann, SECONDED by Council Member Nicol to close the public hearing. MOTION PASSED BY UNANIMOUS VOICE VOTE. 5/0

Council Discussion
Sam Lee, Planning and Building Safety Director, Mark Hensley, City Attorney, Tracyi Nelson, consultant and David King, Assistant City Attorney, answered Council questions.

Council consensus directing staff to refine the amendment with DR Horton CA2, Inc.

MOTION by Mayor Pro Tem Pirsztuk, SECONDED by Mayor Boyles to continue the Public Hearing to the regular City Council meeting on May 21, 2019. MOTION PASSED BY VOICE VOTE. 4/1 YES: Boyles Nicol Pimentel Pirsztuk NO: Brann

B. UNFINISHED BUSINESS

C. REPORTS OF COMMITTEES, COMMISSIONS AND BOARDS

D. CONSENT AGENDA

All items listed are to be adopted by one motion without discussion and passed unanimously. If a call for discussion of an item is made, the item(s) will be considered individually under the next heading of business.

2. Approve Warrant Numbers 3025269 through 3025345 on Register No. 12a in the total amount of $380,637.63 and Wire Transfers from 3/11/19 through 3/17/19 in the total amount of $2,108,725.71. Warrant Numbers 3025346 through 3025445 on Register No. 12b in the total amount of $360,326.16 and Wire Transfers from 3/18/19 through 3/24/19 in the total amount of $533,445.13. Warrant Numbers 3025446 through 3025554 on Register No. 13a in the total amount of $700,637.87 and Wire Transfers from 3/25/19 through 3/31/19 in the total amount of $905,211.69. Warrant Numbers 3025555 through 3025676 and 9000863 through 9000904 on Register No. 13b in the total amount of $815,116.78 and Wire Transfers from 4/1/19 through 4/7/19 in the total amount of $210,166.36. Ratified Payroll and Employee Benefit checks; checks released early due to contracts or agreement; emergency disbursements and/or adjustments; and wire transfers.

3. Approve Special City Council Meeting Minutes of March 5, 2019 and Regular City Council Meeting Minutes of March 5, 2019. Special & Regular City Council Meeting Minutes of March 19, 2019 pulled until the May 7, 2019 City Council Meeting.

4. Adopt Resolution No. 5138 approving the Plans and Specifications for the McCarthy Court Street Improvement Project and authorize advertising for bids. Project No. PW 19-10. (Fiscal Impact: TBD)
5. Authorize the City Manager to amend the Professional Services Agreement, Amendment No. 5617A, with KOA Corporation in a form approved by the City Attorney for additional on-call construction inspection in the amount of $25,000 on call construction inspection. (Fiscal Impact: $25,000)

6. Adopt Resolution No. 5139 approving Plans and Specifications for the FY18/19 Slurry Seal Project in the area south of Mariposa Avenue, east of Sheldon Street, west of PCH and north of Franklin Ave. Project No. PW 19-19. (Fiscal Impact: estimated $280,000)

7. Adopt Resolution No. 5137 identifying which projects will be funded with SB-1, "Road Repair and Accountability Act" funds. (Fiscal Impact: approximately $500,000 in FY 19-20 in SB1, Gas Tax, Prop C and Measure R Local Return Funds)

8. Receive and file the adjustment to use $73,748.45 from the Prop C fund and $100,000 from the Measure R fund and return the same combined amount $173,748.45 to the Gas Tax Account from the FY 17/18 Pavement Rehabilitation Project, Project No. PW18-18. (Fiscal Impact: None)

9. Appropriate $232,128 from the Measure R Local Return fund, authorize the City Manager to execute a standard Public Works Contract in a form approved by the City Attorney with Hardy and Harper, Inc. in the amount of $482,268.00 for FY18/19 Pavement Rehabilitation Project, No. PW 19-01, Agreement No. 5684 (add Cedar St., Walnut Ave., Mariposa Ave., Nevada St., Oregon St. and California St. to the project), authorize an additional $288,860 for additional project locations based on the Contractor's unit bid price and immediately amend the contract amount to $771,128.00, Amendment No. 5684A authorize an additional $77,000 for construction related contingencies, authorize the City Manager to execute a standard Professional Services Agreement No. 5685 in a form approved by the City Attorney with KOA Corporation in the amount of $76,300.00 for construction inspection and testing services on the project, authorize an additional $7,700.00 for construction related contingencies and authorize to transfer $38,860.00 from the Water Enterprise Fund account #501-400-7103-8206 to the Gas Tax Local Street Rehab account #106-400-8203-8943. (Fiscal Impact: estimated $932,128.00)

10. Authorize the City Manager to transfer $45,000 in funds budgeted for Fiscal Year FY 2018/19 for employee salaries and benefits to professional/technical service charges; and increase contract amount with JLee Engineering, Inc., Amendment No. 3790R, in a total amount not to exceed $165,000. (Fiscal Impact: $0)
11. Authorize the City Manager to execute a 5 year agreement, Agreement No. 5686, with Central Square Technologies, in a form approved by the City Attorney, to provide implementation, Software as a Service (SAAS) hosting and ongoing maintenance services for the City’s Permitting System project. (Fiscal Impact: $300,000.00 for FY 2018-19, $683,642.00 over 5 years)

12. Waive the second reading and adopt Ordinance No. 1582, regarding an ordinance amending section 1-4-4A of the El Segundo Municipal Code ("ESMC") to change the Regular City Council Meetings held on the first and third Tuesday of every calendar month beginning time from five o’clock (5:00) p.m. to four o’clock (4:00) p.m. for closed session matters and interviews or appointments for committees, commissions and boards in the West Conference Room and change the beginning time of the seven o’clock (7:00) p.m. to six o’clock (6:00) p.m. in the Council Chamber for all other matters addressed in open session. (Fiscal Impact: None)

13. PULLED BY COUNCIL MEMBER PIMENTEL

14. Authorize the City Manager to execute an agreement, Amendment No.4810l, to the Robert Half International, Inc. (dba Accountemps) Agreement No. 4810 for temporary staffing in the Departments of Information Systems, Human Resources, Police Department, Public Works and Finance. (Fiscal Impact: $352,500.00)

15. Adopt Resolution No. 5140 increasing the City’s Manager’s settlement authority to $50,000.00, pursuant to Government Code § 935.4 (Fiscal Impact: None)

16. Adopt Job Classification Title Changes for Recreation Leaders I-IV positions for Recreation and Parks Department, adopt changes/revisions to Classification Specifications (Class Specs) to Recreation Leaders I-IV in Recreation and Parks Department, adopt the creation of two part-time classifications of Swim Instructor and Shuttle Driver Job Classifications, reclassify Incumbents into new positions by title, readopt part-time class wage table showing new job titles, elimination of charging various pay grades and adopt Exam Plan updates. (Fiscal Impact: None)

MOTION by Council Member Brann, SECONDED by Council Member Pimentel approving Consent Agenda items 2, 3 (as amended), 4, 5, 6, 7, 8, 9, 10, 11, 12, 14, 15, and 16. MOTION PASSED BY UNANIMOUS VOICE VOTE: 5/0

PULLED ITEM:

13. Consideration and possible action to authorize the Police Department to replace five (5) 2013 Honda ST1300P motorcycles which are due for replacement by purchasing five (5) new 2019 BMW R1250 RT-P motorcycles under an existing contract from Long Beach BMW. The City’s purchase would “piggy-back” on
existing City of Sacramento contract #2017-0327. Authorize the City Manager or
designee to repurpose, sell or auction the department’s used motorcycles.
(Fiscal Impact: $150,195.00)

Mayor Boyles introduced the item

Council Pimentel asked Lt. Garcia to speak on the item.

MOTION by Council Member Brann, SECONDED by Mayor Boyles to approve the
replacement of five (5) 2013 Honda ST1300P motorcycles with five (5) new 2019 BMW
R1250 RT-P motorcycles. MOTION PASSED BY UNANIMOUS VOICE VOTE. 5/0

F. NEW BUSINESS

Moved to last item for consideration on the agenda. Council Member Pimentel left
the meeting due to both a medical issue and a possible conflict of interest on the
item.

17. Consideration and possible action to allocate pool space to South Bay United
and Trojan youth water polo clubs at the City of El Segundo – Wiseburn Unified
School District Aquatics Center (2240 E. Grand Avenue).
(Fiscal Impact: N/A)

Greg Carpenter, City Manager, introduced the item

Meredith Petit, Recreation and Parks Director, reported on the item.

Council Discussion

MOTION by Mayor Boyles, SECONDED by Council Member Nicol approving staff’s
recommendation to allocate the available pool space designated for water polo between
South Bay United and Trojan youth water polo clubs as follows: 3 weekdays (MW/F) +
1 weekend day (Sat) per week – SBU and 2 weekdays (T/Th) + 1 weekend day (Sun)
per week – Trojan. MOTION PASSED BY VOICE VOTE. 3/1 YES: Boyles Pirisztuk
Nicol NO: Brann

18. Consideration and possible action to approve the design concepts for Acacia
Park and Washington Playground as presented by RHA Landscape Architects-
Planners and recommended by the Recreation and Parks Commission.
(Fiscal Impact: $950,000)

Greg Carpenter, City Manager, introduced the item

Meredith Petit, Recreation and Parks Director, reported on the item.

Doug Grove and Greg Meek, RHA Landscape Architects-Planners Inc., gave a
presentation.

Council Discussion
MOTION by Council Member Nicol, SECONDED by Mayor Boyles, approving Acacia Park Concept 2 design option (includes removal of the existing swimming pool and restroom) and approving Washington Playground Concept 1 design option. MOTION FAILED. VOTE 2/3 YES: Boyles Nicol NO: Pimentel Pirsztuk Brann

MOTION by Council Member Pimentel, SECONDED by Council Member Brann approving Acacia Park Concept 1 design option (includes renovation of existing swimming pool and restroom) and approving Washington Playground Concept 1 design option. MOTION PASSED BY VOICE VOTE. 4/1 YES: Brann Nicol Pimentel Pirsztuk NO: Boyles

G. REPORTS – CITY MANAGER – Reported an update on the SBCOG (South Bay Council of Governments) Scooter Pilot Program and mentioned Hermosa Beach has agreed to the pilot program, Manhattan Beach and Redondo Beach have yet to commit. Thanked Chevron for our new fire truck and ambulance. Ken Berkman, Public Works Director, gave an update on the conversion from Republic Services to EDCO for the City’s trash hauling services.

H. REPORTS – CITY ATTORNEY

19. Consideration and possible action to send letter opposing Senate Bill 13 which would allow for conversion of garages to Accessory Dwelling Units without requiring replacement parking.

Mark Hensley, City Attorney, introduced the item and gave a presentation.

Council discussion

MOTION by Mayor Boyles, SECONDED by Council Member Brann directing staff to send a letter in opposition of Senate Bill 13. MOTION PASSED BY UNANIMOUS VOICE VOTE. 5/0

I. REPORTS – CITY CLERK – Passed

J. REPORTS – CITY TREASURER – Not present

K. REPORTS – CITY COUNCIL MEMBERS

Council Member Pimentel – left the meeting at 9:06 PM.

Council Member Nicol – Invited the community to the Mayor’s Good Friday Breakfast and thanked Mattel for partnering with the Automobile Driving Museum’s Kid’s Area at the Automobile Driving Museum.

Council Member Brann – Wished everyone a Happy Easter!
Mayor Pro Tem Pirsztuk – Invited the community to join the Run For Education on Saturday, April 27, 2019 and would like the Council to look into the fees charged to the Run For Education and the possibility of lowering the fees. Council Member Nicol asked to place this item on the agenda at a future meeting. Thanked the Recreation and Parks Department, along with the Tree Musketeers, Next Generation on a successful Arbor Day. Thanked Officer Villarreal for sharing his story with Project 99 and the El Segundo High School’s Suicide program.

Has an item on the Special Agenda running simultaneously with this meeting. See the minutes from the Special Agenda 4-16-19 for the item and outcome.

Mayor Boyles – Mentioned a great State of the City Address event and thanked all those who contributed to the success of the event.

PUBLIC COMMUNICATIONS – (Related to City Business Only – 5 minute limit per person, 30 minute limit total)
Lee Davis, resident and Recreation and Parks Commission member, shared information from the Commission on the discussion around the Acacia Park Playground and Pool upgrades. Also stated he was looking forward to hearing the goals and evaluation criteria for the Aquatics Center now that all teams are in the pool.

MEMORIALS – None

ADJOURNMENT at 9:29 PM

Tracy Weaver, City Clerk
SPECIAL MEETING OF THE EL SEGUNDO CITY COUNCIL
THURSDAY, APRIL 25, 2019 9:00 AM

9:00 AM SESSION

CALL TO ORDER – Mayor Boyles at 9:03 AM

ROLL CALL

Mayor Boyles Present
Mayor Pro Tem Pirsztk Present
Council Member Brann Present
Council Member Pimentel Present
Council Member Nicol Present

PUBLIC COMMUNICATION – (Related to City Business Only – 5 minute limit per person, 30 minute limit total) None

SPECIAL ORDER OF BUSINESS:

Mayor Boyles announced that Council would be meeting in closed session pursuant to the items listed on the Agenda.

CLOSED SESSION:

The City Council may move into a closed session pursuant to applicable law, including the Brown Act (Government Code Section §54960, et seq.) for the purposes of conferring with the City’s Real Property Negotiator; and/or conferring with the City Attorney on potential and/or existing litigation; and/or discussing matters covered under Government Code Section §54957 (Personnel); and/or conferring with the City’s Labor Negotiators; as follows:

PUBLIC EMPLOYMENT (Gov’t Code § 54957) -1- matter

1. City Manager

ADJOURNMENT at 3:47 PM

_____________________________________
Tracy Weaver, City Clerk
EL SEGUNDO CITY COUNCIL  MEETING DATE: May 7, 2019
AGENDA ITEM STATEMENT  AGENDA HEADING: Consent Agenda

AGENDA DESCRIPTION:
Consideration and possible action to approve the revised fee schedule for the City of El Segundo Wiseburn Unified School District Aquatics Center (2240 E. Grand Avenue) to add an “alternative use” rate to be applicable to for-profit rental groups. (Fiscal Impact: None)

RECOMMENDED COUNCIL ACTION:
(1) Approve a resolution to adopt the proposed fee schedule to establish “alternative use” rates applicable to for-profit rental organizations; and,
(2) Authorize the City Manager to enter into a License Agreement with South Bay United Water Polo in a form approved by the City Attorney for usage of the Urho Saari Swim Stadium at a rate of $35 per hour for the main pool for a term of one year; and,
(3) Authorize the City Manager to enter into a License Agreement with Trojan Water Polo in a form approved by the City Attorney for usage of the Urho Saari Swim Stadium at a rate of $45 per hour for the main pool for a term of one year; and,
(4) Alternatively, discuss and take other action related to this item.

ATTACHED SUPPORTING DOCUMENTS:
(1) Resolution with Exhibit A: Revised fee chart for rental rates at the El Segundo Wiseburn Aquatics Center

FISCAL IMPACT: None
Amount Budgeted: N/A
Additional Appropriation: None
Account Number(s): N/A

STRATEGIC PLAN:
Goal: 1A El Segundo provides unparalleled service to internal and external customers.

Objective: 2 City services are convenient, efficient and user-friendly for all residents, businesses, and visitors.

Goal: 5 El Segundo approaches its work in a financially strategic and responsible way.

ORIGINATED BY: Meredith Petit, Director of Recreation and Parks
REVIEWED BY: Meredith Petit, Director of Recreation and Parks
APPROVED BY: Greg Carpenter, City Manager

BACKGROUND & DISCUSSION:
On February 5, 2019, the City Council approved a fee schedule for hourly rental rates at the City of El Segundo Wiseburn Unified School District Aquatics Center, located at 2240 E. Grand Avenue, to include user group categories of For-Profit, Non-Profit, and Alternate Use. Furthermore, the fee schedule adjusted the hourly rates based on the term of agreement with a user group, providing for a discount for ongoing renters who utilize the facility an average of ten or more hours per week.

In an effort to provide incentive to groups who desire to utilize the facility during times of the day that the facility would not otherwise be fully maximized, the City Council further approved “off-peak” rental rates on February 19, 2019. At the time, the fee chart indicated that both the “off-peak” and “alternative use” rates would apply only to non-profit organizations.
Over the past several months the City has undergone a thorough vetting of potential user groups and has entered into agreements with seven long-term user groups offering a variety of competitive, recreational and fitness opportunities for all ages. While it is customary for public agencies to charge higher rates to for-profit groups, the current fee structure has some inconsistency in the alternative use category that provides for a disproportionate increase in the rate charged to a for-profit organization that would be considered an “alternate use” (i.e. youth water polo). Under the current rate structure a for-profit alternate use group would be charged $200 for half-pool while a non-profit would be charged $65 for the same space, over 300% the discounted rate. To alleviate the inconsistency, staff recommends the addition of an “alternate use” rate for for-profit groups set at approximately 30% higher which is consistent when comparing other non-profit versus for-profit rates.

Furthermore, staff is recommending minor revisions to the Full-Pool Alternate Rate to be equal to two times the Half-Pool option. Staff believes the originally adopted fee to be a typo, as it was listed at an hourly rate equal to more than two half-pool rates combined. This recommendation is consistent to the rates listed for the Teaching Pool – there is no discount or surcharge for renting a full pool. If approved, fees will be effective immediately.

Additionally, to finalize the aquatics user groups’ scheduling, staff is requesting approval of License Agreements in a form approved by the City Attorney’s Office to enter into one-year agreements with South Bay United Water Polo (non-profit) and Trojan Water Polo (for-profit) for use of the Urho Saari Swim Stadium (The Plunge) at hourly rates of $35 and $45 respectively. Each group has been assigned various weekdays from 6:00-7:30pm and will be using the facility primarily to train and develop youth under the age of ten years old in the sport of water polo with the goal to feed the athletes into the more competitive age groups over time.
RESOLUTION NO. __________

A RESOLUTION ADOPTING NEW FEES FOR THE EL SEGUNDO-WISEBURN AQUATICS CENTER

BE IT RESOLVED by the Council of the City of El Segundo as follows:

SECTION 1: The City Council finds as follows:

A. The City Council may establish fees for the use of park property and facilities pursuant to state law (Gov. Code § 37112);

B. Fees and charges imposed for entrance to or use, rental or lease of governmental property are excepted from the definition of “tax” under Proposition 26 and may be adopted by the City Council (Cal. Const. art. XIIIIC, § 1(e)(4));

C. In addition, El Segundo Municipal Code (ESMC) § 9-8-6 allows to fees for the use of park property and facilities to be established by City Council resolution;

D. Based on the recommendation of the City Manager and the Director of Recreation and Parks, the City Council believes that it is in the public interest to establish the recommended fees.

SECTION 2: The City Council approves and adopts the fees attached as Exhibit “A” and incorporated into this Resolution as if fully set forth. Such fees will be incorporated into the City’s fee schedule.

SECTION 3: This Resolution is exempt from review under the California Environmental Quality Act (Cal. Pub. Res. Code §§ 21000, et seq.; “CEQA”) and CEQA Guidelines (14 Cal. Code Regs. §§ 15000, et seq.) because it establishes, modifies, structures, restructures, and approves rates and charges for meeting operating expenses; purchasing supplies, equipment, and materials; meeting financial requirements; and obtaining funds for capital projects needed to maintain service within existing service areas. This Resolution, therefore, is categorically exempt from further CEQA review under § 15273 of the CEQA Guidelines.

SECTION 4: This Resolution will become effective immediately upon adoption and will remain effective unless repealed or superseded.

SECTION 5: The City Clerk will certify to the passage and adoption of this Resolution; will enter the same in the book of original Resolutions of said City; and will make a minute of the passage and adoption thereof in the record of proceedings of the City Council of said City, in the minutes of the meeting at which the same is passed and adopted.
PASSED AND ADOPTED this 7th day of May, 2019.

__________________________
Drew Boyles, Mayor

STATE OF CALIFORNIA    )
COUNTY OF LOS ANGELES   )    SS
CITY OF EL SEGUNDO      )

I, Tracy Weaver, City Clerk of the City of El Segundo, California, hereby certify that the whole number of members of the City Council of the City is five; that the foregoing Resolution No. ________ was duly passed and adopted by said City Council, approved and signed by the Mayor of said City, and attested to by the City Clerk of said City, all at a regular meeting of said Council held on the 7th day of May 2019, and the same was so passed and adopted by the following roll call vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

ATTEST:

__________________________
Tracy Weaver,
City Clerk

APPROVED AS TO FORM:

__________________________
Mark D. Hensley,
City Attorney
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<td>( ≥ 10hrs / week )</td>
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EL SEGUNDO CITY COUNCIL  
AGENDA STATEMENT  
MEETING DATE: May 7, 2019  
AGENDA HEADING: Consent Calendar

AGENDA DESCRIPTION:
Consideration and possible action to authorize the City Manager to execute a contract amendment with Michael Baker International, Inc. (MBI) for additional work related to traffic engineering and analysis for the Park Place Extension project. (Fiscal Impact: $15,000) (Applicant: City of El Segundo).

RECOMMENDED COUNCIL ACTION:
1. Authorize the City Manager to execute a contract amendment with Michael Baker International, in a form approved by the City Attorney, for additional work related to traffic engineering and analysis for the Park Place Extension project;
2. Authorize the expenditure of $15,000 from the Park Place Extension Measure R project account (301-400-8203-6679); or,
3. Alternatively, discuss and take other possible action related to this item.

ATTACHED SUPPORTING DOCUMENTS:
MBI Scope of Work

FISCAL IMPACT:

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<th>Amount Budgeted:</th>
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<td>Additional Appropriation:</td>
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<td>Account Number(s):</td>
<td>$15,000 from Park Place Extension Project Measure R account 301-400-8203-6679</td>
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STRATEGIC PLAN: N/A

PREPARED BY: Ken Berkman, Director of Public Works
APPROVED BY: Greg Carpenter, City Manager

BACKGROUND AND DISCUSSION:

On January 15, 2015, the City entered into an agreement with Michael Baker International (MBI) for the purpose of preparing the CEQA and NEPA documentation for the Park Place extension project. The initial agreement was for $271,424 and was subsequently amended three times to cover additional work on required technical studies ($13,754); development of additional design alternatives for the project ($108,475); and to make modifications to the documents to comply with revised Caltrans requirements ($15,700). The total amount budgeted for MBI’s CEQA and NEPA documentation services is $409,623. The additional work currently proposed would bring the amount up to $424,353.

The additional work is required at the request of Metro staff to justify the City’s $5M Design and Right-of-Way Engineering request for Measure R funds, which, with Council’s certification of the Final EIR (also considered as part of this Council Meeting’s agenda), is the next phase of the Project. If approved, this would be the 7th amendment to the original agreement. As noted above,
the agreement was amended three times before to increase the cost and twice more to extend its term.

To accommodate this amendment’s scope of work, the contract required an amendment to extend its term a third time, which was executed administratively under the authority of the City Manager. With that action, the current term of the agreement expires December 31, 2019.
ADDITIONAL WORK REQUEST SUMMARY

Client:        City of El Segundo
Project:       Park Place Extension and Railroad Grade Separation Project
Work Requested By:        Mr. Ken Berkman, Public Works Director

Summary of Additional Work:

This Additional Work Request has been submitted to the City of El Segundo for Michael Baker International to provide traffic-related assistance in support of the City’s pursuit of grant funding for the proposed project.

TASK 1:       DEVELOP SYNCHRO SIM-TRAFFIC SIMULATIONS

Michael Baker will develop a SYNCHRO software-based Sim Traffic simulation for conditions without and conditions with the Park Place extension. The area that will be included in the simulation is as follows:

- Rosecrans Avenue from west of Pacific Coast Highway to Douglas Street;
- Park Place from Pacific Coast Highway to Douglas Street;
- Pacific Coast Highway from north of Hughes Way to south of Rosecrans Avenue; and
- Douglas Street from north of Park Place to south of Rosecrans Avenue.

Traffic simulations will be prepared for conditions during the morning and evening peak periods. Video clips will be prepared for a representative 5-minute period during the peak hours.

TASK 2:       DEVELOP MEASURES OF EFFECTIVENESS FOR TRAFFIC IMPROVEMENT

Michael Baker will develop several measures that can be used to demonstrate benefits offered by the Park Place Extension and Grade Separation Project. These could include, but are not limited to the following types of measures:

- Daily or weekly vehicle delay reductions during peak periods at individual intersections.
- Travel time savings along Rosecrans Avenue and Pacific Coast Highway during peak periods.
- Time saved waiting at the Pacific Coast Highway railroad crossing.
Park Place Extension  
April 24, 2019

- Qualitative discussion of system capacity enhancements that may reduce shorter trips using I-405 Freeway.
- Brief and qualitative discussion of system capacity enhancements that may reduce shorter trips using the 105 Freeway.

Michael Baker will further develop these measures in coordination with the City and collaborate in the development of additional traffic and transportation measures the demonstrate the benefits of the project.

Michael Baker will assist in the development of tables and graphics that can be used in documents and/or PowerPoint presentations.

**TASK 3: PROJECT MANAGEMENT AND CONFERENCE CALLS**

Mr. Bob Davis will provide coordination and oversight of the work effort under this Additional Work Request. This task will include consultation with City staff, coordination and management of technical specialists, and QA/QC of the deliverables identified above. Mr. Alan Ashimine will provide administrative support for this effort (invoicing, data needs and background, etc.).

This task assumes discussions with City staff will occur via up to four (4) conference calls, and specifically excludes in-person meetings.

---

Alan Ashimine, Senior Associate

Accepted By /Date

---

**FEE ESTIMATE**

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</table>

Notes: PM = Project Manager; STP = Senior Transportation Planner; ATE = Assistant Traffic Engineer; ATP = Assistant Transportation Planner
AGENDA DESCRIPTION:
Consideration and possible action to award a standard Public Works Contract to Superior Pavement Markings Inc., in a form approved by the City Attorney, for construction of the Class III Bike Route Improvements on Main St., Grand Ave., Nash St. and Utah Ave., Project No. PW 19-03. (Fiscal Impact: $54,275.00)

RECOMMENDED COUNCIL ACTION:
1. Waive minor irregularities in the bid from Superior Pavement Markings Inc.;
2. Authorize the City Manager to execute a standard Public Works Contract, in a form approved by the City Attorney, with Superior Pavement Markings Inc. in the amount of $49,341.00, and authorize an additional $4,934.00 for construction related contingencies;
3. Appropriate $42,184 from TDA Article 3- SB 821 Bikeway Fund to the Project; or,
4. Alternatively, discuss and take other possible action related to this item.

ATTACHED SUPPORTING DOCUMENTS:
Location Map

FISCAL IMPACT: Included in Adopted FY 2018-19 Budget

Amount Budgeted: $150,000
Additional Appropriation: Yes. Appropriate $42,184 from TDA Article 3- SB 821 Bikeway fund.
Account Number(s): 301-400-8141-8219 (Class III Bike Route Improvements)
$42,184 from TDA Article 3 Fund (Account number to be determined)

STRATEGIC PLAN:
Goal: 4 Develop Quality Infrastructure & Technology
Objective: (a) El Segundo’s physical infrastructure supports an appealing, safe, and effective City

ORIGINATED BY: Orlando Rodriguez, Senior Civil Engineer
REVIEWED BY: Ken Berkman, Public Works Director
APPROVED BY: Greg Carpenter, City Manager

BACKGROUND AND DISCUSSION:
On March 5, 2019, Council approved the complete set of plans and specifications for the Class III Bike Route Improvements Project in the following locations and authorized staff to advertise for construction bids:
Main St. from Imperial Highway to El Segundo Blvd. (5,300 Ft.)
Grand Ave. from Loma Vista St. to Duley St. (11,300 Ft.)
Nash St. from Imperial Highway to El Segundo Blvd. (5,300 Ft.)
Utah Ave. From Douglas St. to Aviation Blvd. (1,350 Ft.)
Total: 23,250 Ft. or ~4 1/2 Miles

On April 16, 2019, the City Clerk received and opened two bids, as follows:

**Base Bid Items**

1. Superior Pavement Markings Inc. $49,314.00
2. Pacific Tennis Courts, Inc. $64,278.00

The lowest responsive and responsible bidder for the base bid items is Superior Pavement Markings Inc. (Superior). Staff checked the Contractor’s references and license status and determined that they have satisfactorily completed similar projects for other public agencies and their license is in good standing.

On April 18, 2019, Pacific Tennis Courts, Inc. submitted a bid protest letter to the City Clerk via email regarding Superior’s bid. Superior incorrectly labeled the outside of the envelope containing their bid for another bid opening occurring at the same day and time (PW 19-15, El Segundo On-Street Parking Pilot Project). Staff have reviewed the bid protest letter with assistance from City Attorney’s office and are of the opinion that Superior has met its obligations related to the bidding requirements.

In an abundance of caution, however, staff recommends that the following item be identified as a minor irregularity and waived by the City Council:

1. The lowest bidder, Superior Pavement Markings Inc. incorrectly labeled their bid envelope.

The design and construction of the project is eligible for TDA Article 3-SB 821 Bikeway Funds, wherein there is $42,184 available for appropriation and $34,594 of which must be spent by June 30, 2019. Staff recommends using TDA Article 3 funds for this project to avoid the lapse deadline. Staff will make the adjustment to use $20,000 from the TDA Article 3 fund for the completed design contract with JMDiaz, Inc. for the project and return the same amount to the project account #301-400-8141-8219. The remaining $22,184 TDA Article 3 fund will be used for the construction phase.

Therefore, staff respectfully recommends that City Council: 1) waive minor irregularities in the bid from Superior Pavement Markings Inc.; 2) authorize the City Manager to execute a standard Public Works Contract in a form approved by the City Attorney with Superior Pavement Markings Inc. in the amount of $49,341.00, and authorize an additional $4,934.00 for construction related contingencies; and, 3) appropriate $42,184 from TDA Article 3- SB 821 Bikeway Funds to the Project.

With Council’s approval, construction is estimated to occur this June and July.
AGENDA DESCRIPTION:
Consideration and possible action to award a standard Public Works Contract to Pacific Tennis Courts, Inc., in a form approved by the City Attorney, for construction of the El Segundo Boulevard On-Street Parking Pilot Project, Project No. PW 19-15. (Fiscal Impact: $82,487.00)

RECOMMENDED COUNCIL ACTION:
1. Authorize the City Manager to transfer $82,487 of funds from General Fund Reserves to a designated Smoky Hollow Parking In-Lieu account for the purpose of funding an on-street parking pilot project on El Segundo Boulevard;
2. Authorize the City Manager to execute a standard Public Works Contract, in a form approved by the City Attorney, with Pacific Tennis Courts, Inc. in the amount of $74,988.00 and authorize an additional $7,499.00 for construction related contingencies; or,
3. Alternatively, discuss and take other possible action related to this item.

ATTACHED SUPPORTING DOCUMENTS:
None.

FISCAL IMPACT: $82,487.00
Amount Budgeted: $0
Additional Appropriation: Yes, $82,487.00
Account Number(s): From: General Fund Reserves (001-299-000-2990) To: Smoky Hollow Parking In Lieu (001-400-4101-6304)

STRATEGIC PLAN:
Goal: 4 Develop Quality Infrastructure & Technology
Objective: (a) El Segundo’s physical infrastructure supports an appealing, safe, and effective City
Goal 5: Champion Economic Development and Fiscal Sustainability
Objective 5A: El Segundo promotes economic growth and vitality for businesses and the community

PREPARED BY: Paul Samaras, AICP, Principal Planner
Orlando Rodriguez, Senior Civil Engineer
REVIEWED BY: Sam Lee, Planning and Building Safety Director
Ken Berkman, Public Works Director
APPROVED BY: Greg Carpenter, City Manager
DISCUSSION

On October 2, 2018, the City Council adopted the Smoky Hollow Specific Plan. During the public hearing on this item, the City Council directed staff to proceed with a pilot project to add on-street parking on the north side of El Segundo Boulevard. The pilot project would add a parking lane on four blocks of El Segundo Boulevard from the alley east of Main Street to the alley east of Sheldon Street. Pursuant to Council’s direction, staff entered into a Professional Services Agreement with KOA Corporation to provide engineering design and construction cost estimating services for the pilot project.

On March 5, 2019, Council approved the complete set of plans and specifications for the project and authorized staff to advertise the project for construction bids. On April 16, 2019, the City Clerk received and opened one bid, as follows:

**Base Bid Items**

<table>
<thead>
<tr>
<th>Company</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pacific Tennis Courts, Inc.</td>
<td>$74,988.00</td>
</tr>
</tbody>
</table>

The lowest responsive and responsible bidder for the base bid items is Pacific Tennis Courts, Inc. Staff checked the Contractor’s references and license status and determined that they have satisfactorily completed similar projects for other public agencies and their license is in good standing.

Therefore, staff respectfully recommends that City Council authorize the City Manager to execute a standard Public Works Contract in a form approved by the City Attorney with Pacific Tennis Courts, Inc. in the amount of $74,988.00, and authorize an additional $7,499.00 for construction related contingencies.

With Council’s approval, construction is estimated to occur this June and July.
AGENDA DESCRIPTION:
Consideration and possible action to authorize a budget appropriation of $100,000 to the existing Citizens Option for Public Safety (COPS) Supplemental Law Enforcement Services Fund (SLESF) account as part of the City’s Fiscal Year 2018-19 budget, pursuant to Government Code § 30061(c)(2). The grant requires that expenditures be utilized to supplement “front line law enforcement.” Front line law enforcement includes funding special enforcement details and purchasing equipment. (Fiscal Impact: $100,000 COPS grant funding)

RECOMMENDED COUNCIL ACTION:

1. Authorize a budget appropriation of $100,000 to the existing Citizens Option for Public Safety (COPS) Supplemental Law Enforcement Services Fund (SLESF) account as part of the City’s Fiscal Year 2018-19 budget;

2. Alternatively, discuss and take other possible action related to this item.

ATTACHED SUPPORTING DOCUMENTS: None.

FISCAL IMPACT: $100,000 COPS grant funding

Amount Budgeted: $0
Additional Appropriation: $100,000 from COPS Fund Balance (Fund 120)
Account Number(s): From 120-299-0000-2990 to 120-400-0000-8104

STRATEGIC PLAN:
Goal: 2. Support Community Safety and Preparedness
Objectives: 1. El Segundo has a proactive approach to risk and crime
3. El Segundo approaches safety in a financially responsible way

ORIGINATED BY: Raymond Garcia, Lieutenant
REVIEWED BY: Bill Whalen, Chief of Police
Joe Lillio, Finance Director
APPROVED BY: Greg Carpenter, City Manager

BACKGROUND AND DISCUSSION:
In 2002, Senate Bill 823 (SB 823) (Poochigian – Local law enforcement funding) became law, creating supplemental local law enforcement funding. SB 823 provides $100,000,000 statewide for the Citizens for Public Safety (COPS) Program. The City of El Segundo participates in the COPS Program and receives its share of any funds available for the purpose of ensuring public
safety. The City has established its own Supplemental Law Enforcement Service Fund (SLESF) in accordance with Government Code § 30061.

For fiscal year 2018/19, the City was awarded $100,000 in COPS grant funds. All funds received under this grant must be utilized to supplement law enforcement activities and cannot be used to supplant existing funding (Gov. Code § 30062). In the past, the funds have been used to purchase equipment directly used in “front line law enforcement” including replacement handguns, less-than-lethal shotguns, electronic control devices, DUI enforcement, and tactical transportation vehicle upgrades. By this action, staff is requesting that the City Council authorize the appropriation of such funds as part of this fiscal year 2018/19 Budget as required by state law (Gov. Code § 30061(c)(2)).

It is anticipated that these monies will be utilized during this fiscal year to purchase similar equipment and fund specialized enforcement plans. Staff is considering the following items for approval by Council as possible utilizations to be made with all accrued funds in the COPS account. Any single equipment purchase that exceeds $50,000 per fiscal year will be submitted to Council for consideration and approval at a future meeting.

1. Overtime funding for special enforcement details.
2. Fund infrastructure and expansion of ALPR’s.
3. Fund mobile automated external defibrillators (AED’s).
4. Fund department patrol safety equipment.
5. Fund helmet communications equipment for motorcycle officers.
6. Fund new traffic accident and crime scene reconstruction technology.
7. Fund specialty uniforms for special assignments.
8. Fund drone equipment.
9. CSI lab equipment.
10. Crisis negotiations equipment.

RECOMMENDATION:

Staff requests that City Council authorize a budget appropriation of $100,000 to the SLESF account within the City’s fiscal year 2018/19 Budget.
AGENDA DESCRIPTION:
Consideration and possible action to receive an informational report on the quarterly update for the Strategic Work Plan for the second quarter of Fiscal Year (FY) 2018-19. (Fiscal Impact: none)

RECOMMENDED COUNCIL ACTION:
2. Alternatively, discuss and take other possible action related to this item.

ATTACHED SUPPORTING DOCUMENTS:
A. Exhibit A – 2nd Quarter FY 2018-19 Strategic Work Plan update

STRATEGIC PLAN:
<table>
<thead>
<tr>
<th>Goal</th>
<th>5(b)</th>
<th>Champion Economic Development and Fiscal Sustainability: El Segundo approaches its work in a financially disciplined and responsible way</th>
</tr>
</thead>
<tbody>
<tr>
<td>Objective</td>
<td>2</td>
<td>The City will maintain a stable, efficient, and transparent financial environment</td>
</tr>
</tbody>
</table>

FISCAL IMPACT: $ (0)

<table>
<thead>
<tr>
<th>Amount Budgeted</th>
<th>$0</th>
</tr>
</thead>
<tbody>
<tr>
<td>Additional Appropriation</td>
<td>N/A</td>
</tr>
</tbody>
</table>

PREPARED BY: Joseph Lillio, Finance Director
APPROVED BY: Greg Carpenter, City Manager

BACKGROUND & DISCUSSION:
The Mayor and City Council, the City Manager, and City staff worked diligently to develop and update the three-year Strategic Plan for FY 2018-19. The mission, "Provide a great place to live, work and visit," serves as the foundation for the City's five major goals. These goals are:

1. Enhance Customer Service and Engagement;
2. Support Community Safety and Preparedness;
3. Develop as a Choice Employer and Workforce;
4. Develop and Maintain Quality Infrastructure and Technology; and

This is the second quarter update on the strategic work plan progress. The quarterly reporting of the work plan status and reporting on the City-wide performance indicators are part of the approved strategic work plan. Identifying these goals enables the City to align its efforts and resources to
accomplish the goals and achieve positive progress for the community of El Segundo. This plan sets the course for the City of El Segundo to ensure the City’s mission is accomplished.

The City’s quarterly strategic work plan update includes a status column that delineates whether there is compliance with each activity.

Green : **Activity Completed/ Underway in FY 2018-19**: City is on target to fully implement or has already implemented the stated activity.

Yellow : **Activity delayed & to be completed in 2019-20**: City activity is not fully implemented as identified in the Strategic Plan but the estimated date to achieve full implementation has been delayed.

Red : **Activity unattainable in 2019 or 2020; may need to modify**: City activity is not currently attainable as identified in the Strategic Plan and staff recommends suspending attempts to pursue implementation at this time. This may necessitate a change in the activity in the future.

Some key highlights of the work plan update are:
- Of the 60 work plan items identified for FY 2018-19, fifty-one (51) of the items have either already been completed or are underway to be completed by the end of FY 2018-19. This is a completion rate of 85% of the work plan items will be done during the current fiscal year. Nine (9) items, 15%, will be carried over to FY 2019-20 for completion. There are currently no items that will be unattainable.
- This remarkable success rate speaks to the dedication staff has in achieving City Council’s strategic vision and accomplishing the identified work plan items.

With the development and implementation of the strategic plan, the City of El Segundo reaffirms its commitment to continue to provide exceptional services and programs to its community.
City of El Segundo Strategic Plan 2019 to 2021
Status Report as of March 31, 2019

This document contains all of the goals, objectives and activities in the current strategic plan. The status of each activity is shown. The items highlighted in green are the Priority Activities as determined by the Council in 2018.

<table>
<thead>
<tr>
<th>Goals and Activities</th>
<th>Responsible Department</th>
<th>Activity Completed/Underway in FY 2018-19</th>
<th>Activity delayed &amp; to be completed in 2019-20</th>
<th>Activity unattainable in 2019 or 2020; may need to modify</th>
<th>Status and Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>GOAL 1: Enhance Customer Service and Engagement</td>
<td></td>
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<tr>
<td>Tier 1 Priority Activities</td>
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<tr>
<td>a. Develop an effective strategy for improving communications with the public</td>
<td>City Manager</td>
<td>X</td>
<td></td>
<td></td>
<td>Communications Program formed under Deputy City Manager. Plan to be presented to Council May.</td>
</tr>
<tr>
<td>b. Clarify roles and expectations of the Council, committees, boards, subcommittees and task forces</td>
<td>City Manager</td>
<td>X</td>
<td></td>
<td></td>
<td>Staff working with Committees to clarify bylaws.</td>
</tr>
<tr>
<td>c. Strengthen relationships between Council, executives and staff</td>
<td>City Manager</td>
<td>X</td>
<td></td>
<td></td>
<td>Teambuilding held with School Board Executives to discuss during retreat</td>
</tr>
<tr>
<td>Other Activities</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>d. Streamline the contract policy for greater efficiency and effectiveness</td>
<td>Finance/City Clerk</td>
<td>X</td>
<td></td>
<td></td>
<td>Streamlined portions of the contract processing within the City Clerk’s Office. In the process of completing IS Charter to implement possible technology solutions related to inter departmental processes. Conducted a review workshop for City Staff with the City Attorney’s Office.</td>
</tr>
<tr>
<td>e. Develop and implement an operations and management plan for the new aquatics center</td>
<td>Rec/Parks</td>
<td>X</td>
<td></td>
<td></td>
<td>Aquatics Center opened in January 2019; user groups have been selected and full programming will be implemented in Spring/Summer 2019</td>
</tr>
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<tr>
<td>f. Implement the business center for increased customer service and efficiency</td>
<td>Planning/BS</td>
<td></td>
<td>X</td>
<td>For FY 2019 – 20, focusing on implementing the new citywide permit system. Necessary technology for the city’s business center.</td>
<td></td>
</tr>
<tr>
<td>g. Develop options for expanding Library services</td>
<td>Library</td>
<td></td>
<td>X</td>
<td>Updated technology for better customer service, including improving Wi-Fi access and implementing self-checkout, wireless printing, public scanning, and online booking of the library’s meeting rooms. Introduced new library partnerships and programs and facilitated a series of Community Conversations with teens and older adults to learn about residents’ aspirations for El Segundo.</td>
<td></td>
</tr>
<tr>
<td>h. Provide GIS software access to basic property information and relevant documents</td>
<td>IS</td>
<td></td>
<td>X</td>
<td>The City’s GIS services continues to fulfill requests that come in from all departments, such as routine address changes, quarterly parcel updates, aerial imagery re-prints, and maintenance of our mailing list generator website amongst other things. Recently, we have participated in the selection process for the city’s new permitting systems by offering technical expertise and recommendations. We have also performed a major upgrade to our GIS server to better equip our department’s ability to fulfill needs and requests. We are looking to bring more Web GIS to the City and its many departments as we make the transition to our GIS Enterprise system with eye on empowering people’s geographic mind set.</td>
<td></td>
</tr>
</tbody>
</table>
### Exhibit A

<table>
<thead>
<tr>
<th>Goals and Activities</th>
<th>Responsible Department</th>
<th>Activity Completed/Underway in FY 2018-19</th>
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<tbody>
<tr>
<td><strong>Goal 1B: El Segundo's engagement with the community ensures excellence.</strong></td>
<td></td>
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<tr>
<td><strong>Other Activities</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>a. Obtain customer feedback, assess customer satisfaction and use it to improve services through surveys and other methods (e.g., annual resident and business survey, transactional and event questionnaires, and personal outreach throughout the year)</td>
<td>Finance/City Manager</td>
<td>X</td>
<td></td>
<td></td>
<td>NPS based surveys conducted, results analyzed and action plans being developed; transactional surveys underway; annual surveys to be implemented for residential and businesses</td>
</tr>
<tr>
<td>b. Proactively identify City successes and highlight them to the public</td>
<td>City Manager</td>
<td>X</td>
<td></td>
<td></td>
<td>Part of City e-newsletter. To be expanded with communications program/website replacement.</td>
</tr>
<tr>
<td>c. Update the website and create a mobile app for full interface with the website</td>
<td>IS</td>
<td>X</td>
<td></td>
<td></td>
<td>Discovery Phase - A city-wide survey requesting feedback and input about the new city website was sent to residents/community with a target number of 375 desired respondents. As of 2/22/19, there were 209 responses. With an additional push via city newsletter database, as of 2/26/19 at noon, there were 550 responses, exceeding survey response goal. Survey was covered in the El Segundo Herald and shared via city social channels, as well as distributed via city chamber and various locations around the city. Survey close date is 2/28/19. An internal city staff/department survey sent and currently has received 15 responses and closes on 2/27/19. Survey feedback and analysis be shared 3/8/19 by Granicus.</td>
</tr>
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<tr>
<td>c. Cont’d – Update the website and create a mobile app for full interface with the website.</td>
<td>IS</td>
<td>X</td>
<td></td>
<td></td>
<td>Granicus will be conducting top line current site usability for input and UX considerations with a sample group of non-El Segundo community members. Sample task questions were shared with Website Sub Committee on 2/19/19. One-on-one new site internal consensus building/briefing meetings were conducted with Fire, PD, City Clerk, and Treasury departments. Additional one-on-one department meetings to be scheduled throughout March. All-hands website committee and core team weekly meetings are held on Mondays at 9am with all departments. Two meetings have been held - 2/11/19 and 2/25/19. On March 8, a committee and core team meeting will be held with Granicus to discuss UX and creative discussion. Feedback and recommendations will be presented at Tech Sub-Committee, Tech Committee, and Council. An ongoing regular bi-weekly meeting is scheduled with the website sub-committee.</td>
</tr>
<tr>
<td>d. Expand use of social media as communication tool</td>
<td>CM</td>
<td>X</td>
<td></td>
<td></td>
<td>Use of social media increased with communications program to be expanded with website replacement.</td>
</tr>
<tr>
<td>Goals and Activities</td>
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<tr>
<td>Goal 2: Support Community Safety and Preparedness</td>
<td></td>
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</tr>
<tr>
<td>Goal 2A: El Segundo is a safe and prepared city.</td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Tier 1 Priority Activities</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Implement strategies for recruitment and training of police officers</td>
<td>PD</td>
<td>X</td>
<td></td>
<td></td>
<td>HR Director and Chief of Police, along with Police Command Staff, are currently reviewing and analyzing current efforts, and developing strategy for recruitment of Lateral officers, along with Academy Graduates, and Police Officer Trainees. Implement strategy with open Academies for in-person recruitment of pre-service candidates. Review issues and concerns regarding Lateral transfers by “classic” safety members compared to PEPRA Lateral.</td>
</tr>
<tr>
<td>b. Increase community awareness of the need for preparedness; increase the number of people who are prepared for disaster and involved in CERT services we offer</td>
<td>PD/Fire</td>
<td>X</td>
<td></td>
<td></td>
<td>The second hybrid Community Emergency Response Training (CERT) class is scheduled for delivery on May 1, 2019 with 24 members enrolled. This new hybrid class includes on-line training at the CERT member’s discretion with a hands-on 8 hour manipulative training session scheduled for June 1, 2019 to complete the program.</td>
</tr>
<tr>
<td>Tier 2 Priority Activities</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>c. Enhance the public safety in the City’s streets and sidewalks</td>
<td>PW</td>
<td>X</td>
<td></td>
<td></td>
<td>Completed each and every year as part of the CIP Plan and through Traffic Committee actions. Pedestrian Safety study underway.</td>
</tr>
<tr>
<td>Other Priorities</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>d. Initiate the fire accreditation process, to include a response coverage study</td>
<td>Fire</td>
<td></td>
<td>X</td>
<td></td>
<td>Fire department exploring costs and work requirements with potential for mid-year budget request or FY 19-20 budget allocation</td>
</tr>
<tr>
<td>Goals and Activities</td>
<td>Responsible Department</td>
<td>Activity Completed/Underway in FY 2018-19</td>
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<td>-------------------------------------------------------------</td>
<td>---------------------------------------------------------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>e. Meet and where feasible exceed national standards for in-service training and employee development</td>
<td>Fire</td>
<td>X</td>
<td></td>
<td></td>
<td>All El Segundo Firefighters continue to receive at minimum two (2) hours of mandatory training each day to meet and when possible exceed the national standards.</td>
</tr>
<tr>
<td>f. Establish and maintain a local all-hazard Incident Management Team (IMT)</td>
<td>Emergency Management</td>
<td>X</td>
<td></td>
<td></td>
<td>The Incident Management Team has been established. Maintenance and exercising will be ongoing. Specifically, maintenance has occurred by entering all members of the incident management team into OneResponder, a software program that tracks team member training and performance. One of our finance section chiefs attended the All-Hazards Incident Management Teams Association annual conference in December. A group within EverBridge has been created that assists with the activation of the incident management team. The Incident Command Post (formally known as the EOC) has been cleaned out, TV’s have been remounted on the walls, the indoor Satellite phone has been checked for operation, inoperable phones have been fixed/replaced/ and old surplus equipment has been turned in. Future maintenance includes a Table Top Exercise scheduled for May 22. An emergency operations plan review, three training courses will also be scheduled.</td>
</tr>
</tbody>
</table>
### Exhibit A

<table>
<thead>
<tr>
<th>Goals and Activities</th>
<th>Responsible Department</th>
<th>Activity Completed/ Underway in FY 2018-19</th>
<th>Activity delayed &amp; to be completed in 2019-20</th>
<th>Activity unattainable in 2019 or 2020; may need to modify</th>
<th>Status and Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Goal 3: Develop as a Choice Employer and Workforce</strong></td>
<td></td>
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</tr>
<tr>
<td><strong>Goal 3A:</strong> El Segundo is a City employer of choice and consistently hiring for the future, with a workforce that is inspired, world-class and engaged, demonstrating increasing stability and innovation</td>
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#### Tier 1 Priority Activities

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</table>
a. Develop a new approach to human resources that will position the City for being a choice employer and meeting future workforce needs | HR X |

This is an on-going continual process improvement strategy. Develop and implement "Learning Based" organization principles: held inaugural Leadership Development Academy. Develop and implement Mid-Mgr retreat, as well as town hall and strategy meetings with Managers & Executive Mgmt. Strengthen overall recruitment efforts by collecting and managing data related to recruitment and hiring timelines; Develop and implement computer based training opportunities for all City staff; coordinate and implement an Employee Wellness program.

Efforts to be completed in 2019-20 include: Lunch and Learn program – for ongoing learning opportunities; Wellness Program update and improvements based upon employee feedback/use patterns; align training programs and tailor training programs for employee development and growth.

#### Tier 2 Priority Activities

<p>| | |</p>
<table>
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</thead>
</table>
b. Complete current labor negotiations | HR X |

Completed the following labor negotiations in FY 18-19: POA, FFA, PSSEA and CEA. Expectation to resolve PMA, SPEA, Mgmt. Confidential; and Exec Mgmt.
### Goals and Activities

<table>
<thead>
<tr>
<th>c. Improve our employees’ experience in our organization and enhance employee/management relations</th>
<th>Responsible Department</th>
<th>Activity Completed/Underway in FY 2018-19</th>
<th>Activity delayed &amp; to be completed in 2019-20</th>
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</tr>
</thead>
<tbody>
<tr>
<td>HR</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td>Ongoing, continual process improvement strategy. Current HR Department outreach to all Labor Associations, for ongoing communication and staff development opportunities.</td>
</tr>
</tbody>
</table>

| d. Conduct a review of part-time classifications and wages to ensure the City can attract and retain needed staff | HR | | X | | Review of PT classifications (non-covered), for attraction and retention following completion of all labor negotiations. |

| e. Fill vacant positions in order to provide needed services to the community | HR | X | | | Ongoing, continual process improvement strategy; Developed and implemented a monthly vacancy report continue to review vacancy reporting and recruitment data mining for process improvement; and in conjunction with Goal #2 above (police recruitment and training). |

### Other Activities

| f. Engage a third-party to conduct a Human Resources audit to identify best practices that will enable the City to become a choice employer | Finance/HR | X | | | Independent assessment of HR complete. Implementation on projects/focus areas is underway. |

| g. Improve our attention on employee development and engagement (e.g., develop leadership bench-strength professional development plans, meaningful employee evaluations, succession planning) | HR | X | | | Ongoing, continual process improvement strategy, currently reviewing the organization and HR will develop a vision for employee development and engagements. Implemented Leadership Development Academy; and will coordinate future staff development and training with Executive Team, and City workforce. Working with City Management., and labor associations to develop additional staff development and engagement strategies. |
### Exhibit A

<table>
<thead>
<tr>
<th>Goals and Activities</th>
<th>Responsible Department</th>
<th>Activity Completed/Underway in PY 2018-19</th>
<th>Activity delayed &amp; to be completed in 2019-20</th>
<th>Activity unattainable in 2019 or 2020; may need to modify</th>
<th>Status and Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>h. Enhance employee safety and reduce accidents and costs</td>
<td>HR</td>
<td></td>
<td>X</td>
<td></td>
<td>Ongoing continual process improvement strategy, including focus training on loss leaders. Currently working with our third party administrator to review and analyze employee injury trends. Develop and implement City-wide employee safety training program, with focus on WC loss leaders. Employee softball game held in October 2018; Employee Appreciation luncheon held in December 2018; Employee Service Awards recognition was held in March 2019; Working with labor associations and through other work committees, to develop other informal methods for employee recognition and efforts.</td>
</tr>
<tr>
<td>i. Implement formal and informal methods of recognizing employees which are valued by the City</td>
<td>HR</td>
<td>X</td>
<td></td>
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</tr>
</tbody>
</table>

**Goal 4: Develop and Maintain Quality Infrastructure and Technology**

*Goal 4A: El Segundo’s physical infrastructure supports an appealing, safe and effective community.*

**Tier 1 Priority Activities**

- **a.** Focus on improving City facilities through completing a conditions assessment and making improvements | PW | X | Underway. All draft reports completed and under staff review. Anticipated to be brought to Council in June 2019. |

**Tier 2 Priority Activities**

- **b.** Develop and deliver a multi-year capital improvement plan (CIP) | PW | X | Completed each and every year. |

**Other Activities**

- **c.** Develop a plan to utilize increased transportation funding | PW | X | In process as part of the development of the multi-year CIP |
- **d.** Regularly assess Citywide facility conditions meet safety standards and best practices | PW | X | Done by staff each day to ensure a safe user environment. FCA will highlight deficiencies that need to be corrected. |
- **e.** Identify funding and commitment to future infrastructure needs. | PW | X | New Multi-year CIP will assist with this process. |
<table>
<thead>
<tr>
<th>Goals and Activities</th>
<th>Responsible Department</th>
<th>Activity Completed/ Underway in FY 2018-19</th>
<th>Activity Delayed &amp; to be completed in 2019-20</th>
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</tr>
</thead>
<tbody>
<tr>
<td>f. Monitor the desalination plant project of the water district</td>
<td>CM</td>
<td>X</td>
<td></td>
<td>Comments provided on draft EIR – waiting for release of FEIR.</td>
<td></td>
</tr>
<tr>
<td><strong>Goal 48: El Segundo’s technology supports effective, efficient and proactive operations</strong></td>
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<tr>
<td><strong>Tier 1 Priority Activities</strong></td>
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</tr>
<tr>
<td>a. Successfully implement new technology as prioritized in the Technology Master Plan</td>
<td>IS</td>
<td>X</td>
<td></td>
<td>ISD staff is implementing 11 high priority projects from the Technology Master Project list. 6 projects are pending initiation, and 10 projects have been successfully completed. As a mid-year check, the department will meet with Directors and the Tech subcommittee to review, validate and reprioritize projects where appropriate.</td>
<td></td>
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<tr>
<td><strong>Tier 2 Priority Activities</strong></td>
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</tr>
<tr>
<td>b. Digitize document imaging of historical plans and records to aid in public accessibility</td>
<td>IS</td>
<td>X</td>
<td></td>
<td>Interdepartmental meetings underway to discuss implementation.</td>
<td></td>
</tr>
<tr>
<td>c. Implement emergency operations center (EOC) software</td>
<td>CM</td>
<td>X</td>
<td></td>
<td>Have received preliminary approval for a grant from LA County in order to acquire the software.</td>
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<tr>
<td><strong>Other Activities</strong></td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>d. Use the full potential of software</td>
<td>IS</td>
<td>X</td>
<td></td>
<td>Analysis of a number of preexisting business applications is in process to increase usage and efficiency where applicable: Eden HR Module – a gap analysis is schedule to kick-off in March 2019 Eden Requisition Module – use of the electronic automated requisition module Expanded usage of the conference call capability within the existing phone system. ISD continues to work with Departments to promote efficiency and process improvement.</td>
<td></td>
</tr>
<tr>
<td>Goals and Activities</td>
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</tr>
<tr>
<td>e. Implement paperless goals.</td>
<td>IS/All City Departments</td>
<td>X</td>
<td>X</td>
<td></td>
<td>ISD staff is continuing to work with Departments to identify stretch goals to reduce paper use and automate processes. Examples: Expanded use of the Eden requisition modules which allows City staff to submit purchase requisitions to the purchasing agent in an automated/paperless fashion. Three Departments are currently utilizing the software, while training is still in process for the remainder of the Departments. Additionally, in the upcoming months ISD will be replacing the City’s Multifunction Printers (MFP) fleet with newer models. Software will be installed to monitor and manage the City’s print volumes to promote conservative printing practices and reduce the City’s print volumes.</td>
</tr>
</tbody>
</table>
| f. Install Wi-Fi in all critical facilities. | IS                     | X                                        | X                                            |                                                           | Wi-Fi has been installed in the most critical facilities; this is an ongoing project and will take a number of years to fully optimize:  
  
  - A wireless assessment of the City is in process to determine the City’s current system capacity to offer additional Wi-Fi options.  
  
  - Recently ISD optimized free Wi-Fi services by doing away with user login to access Wi-Fi services.  
  
  - ISD worked with the Library to implemented wireless printing and self-service check-out. |
<table>
<thead>
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</thead>
<tbody>
<tr>
<td>Goal 5: Champion Economic Development and Fiscal Sustainability</td>
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<tr>
<td>Goal 5A: El Segundo promotes economic growth and vitality for businesses and the community.</td>
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<tr>
<td>Tier 1 Priority Activities</td>
<td></td>
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<td></td>
</tr>
<tr>
<td>a. Advocate for the City's interests regarding the impacts of LAX.</td>
<td>CM</td>
<td>X</td>
<td></td>
<td></td>
<td>Ongoing</td>
</tr>
<tr>
<td>Tier 2 Priority Activities</td>
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</tr>
<tr>
<td>b. Complete the golf course request for proposals process and determine the future of the property.</td>
<td>Rec/Park</td>
<td>X</td>
<td></td>
<td></td>
<td>Council subcommittee entered exclusive negotiations with Centercal/Toppolf; negotiations are ongoing with anticipated Council discussion in June 2019 for final approvals.</td>
</tr>
<tr>
<td>c. Implement the accessory dwelling unit ordinance, reflecting amendments as necessary.</td>
<td>P&amp;BS</td>
<td>X</td>
<td></td>
<td></td>
<td>Adopted ADU Ordinance.</td>
</tr>
<tr>
<td>d. Refine our focus on economic development to define who we want to attract and why.</td>
<td>CM</td>
<td>X</td>
<td></td>
<td></td>
<td>Will revisit in FY 19/20 based on changes in state requirements.</td>
</tr>
<tr>
<td>Other Activities</td>
<td></td>
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</tr>
<tr>
<td>e. Implement Downtown improvements and “re-imagine” the downtown, which includes downtown beautification, developing a vision for the downtown, promoting the downtown and creating a funding source for marketing the downtown.</td>
<td>CM &amp; Downtown Sub-committee</td>
<td>X</td>
<td></td>
<td></td>
<td>Completed landscaping upgrades and ongoing maintenance, installed lighting over three downtown intersections, working on parklet design review and approval. The downtown area is highlighted on new websites (ElSegundoBusiness.com and DestinationElSegundo.com). Landscape lighting is underway and scheduled to be complete in 2018/19 Plan is complete; implementation is underway</td>
</tr>
<tr>
<td>f. Implement the economic development strategic plan in order to promote business attraction, retention of existing businesses, and industry diversification.</td>
<td>CM</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Goals and Activities</td>
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<tr>
<td>g. Conduct proactive outreach with existing businesses as part of the City’s business retention program.</td>
<td>CM</td>
<td>X</td>
<td></td>
<td></td>
<td>Developing Mayor’s CEO Roundtable Program. Working with EDAC Business Retention Committee to schedule visits.</td>
</tr>
<tr>
<td>i. Launch hospitality and tourism marketing program.</td>
<td>CM</td>
<td>X</td>
<td></td>
<td></td>
<td>Hospitality &amp; Tourism, R&amp;D, and communication strategy complete. Implementation of communications plan is underway.</td>
</tr>
<tr>
<td>j. Identify El Segundo’s advantages for employers and use that to inform marketing campaigns to attract new employers.</td>
<td>CM</td>
<td>X</td>
<td></td>
<td></td>
<td>Information available on Elsegundobusiness.com and ongoing.</td>
</tr>
</tbody>
</table>

**Goal 5B: El Segundo approaches its work in a financially strategic and responsible way.**

**Tier 1 Priority Activities**

<table>
<thead>
<tr>
<th>Activity</th>
<th>Responsible Department</th>
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</tr>
</thead>
<tbody>
<tr>
<td>a. Continue to implement a strategy to shrink pension liabilities.</td>
<td>Finance</td>
<td>X</td>
<td></td>
<td></td>
<td>City Council has approved actions that have saved the City ~$6.2 million over the next 25-30 years. City Council approved $2.5 million with the FY 18-19 budget to address pension liabilities. This is a priority activity that will be continuously monitored. POA, FFA, PSSEA &amp; CEA Employees picked up additional pension costs in their new MOUs.</td>
</tr>
<tr>
<td>b. Continue on a sustainable financial path, solve future structural deficits and maintain reserves.</td>
<td>Finance</td>
<td>X</td>
<td></td>
<td></td>
<td>Being done through labor negotiations, Pension Ad-Hoc committee, and through Strategic Plan &amp; Budget</td>
</tr>
<tr>
<td>Tier 2 Priority Activities</td>
<td>Responsible Department</td>
<td>Activity Completed/ Underway in FY 2018-19</td>
<td>Activity delayed &amp; to be completed in 2019-20</td>
<td>Activity unattainable in 2019 or 2020; may need to modify</td>
<td>Status and Comments</td>
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<tr>
<td>c. Negotiate the trash contract, assess services, and determine how to pay for the services.</td>
<td>PW</td>
<td>X</td>
<td></td>
<td>RFP and Prop 218 process approved. New trash service to be implemented in May 2019.</td>
<td></td>
</tr>
<tr>
<td>d. Identify new revenue options for operations and infrastructure.</td>
<td>Finance</td>
<td>X</td>
<td></td>
<td>Measure C passed. City-wide fee study complete. Staff continues to research further options. Prop 218 process for Solid Waste completed. Annual update to the master fee schedule planned.</td>
<td></td>
</tr>
<tr>
<td>e. Explore developing a strategy in collaboration with other cities to get relief from low property tax with the potential of working toward a future statewide ballot measure.</td>
<td>Finance</td>
<td></td>
<td>X</td>
<td>In preliminary discussions with other cities.</td>
<td></td>
</tr>
<tr>
<td>f. Create a development fee for the arts to help with economic development.</td>
<td>Library</td>
<td>X</td>
<td></td>
<td>Received direction from City Council to develop a Percent for the Arts proposal in coordination with the Arts and Culture Advisory Committee for consideration in Spring 2019. In partnership with Economic Development, commissioned a Creative Economy Report from Beacon Economics for presentation to City Council in May 2019.</td>
<td>Will be discussed during Strategic Planning Meeting.</td>
</tr>
<tr>
<td>g. Review the business license tax to determine the appropriate level.</td>
<td>Finance</td>
<td>X</td>
<td></td>
<td>Will be discussed during Strategic Planning Meeting.</td>
<td></td>
</tr>
<tr>
<td>h. Evaluate creating a risk manager position to establish a coordinated program of management and reduction of costs associated with liability claims and workers’ compensation.</td>
<td>HR</td>
<td></td>
<td>X</td>
<td>City currently evaluating Joint Powers Insurance program with Risk Management option, requirements and services.</td>
<td></td>
</tr>
<tr>
<td>i. Conduct a water and sewer rate study to ensure adequacy of rates to support the water and sewer system.</td>
<td>Finance</td>
<td>X</td>
<td></td>
<td>Process underway</td>
<td></td>
</tr>
<tr>
<td>j. Annual review of the City’s master fee schedule and cost recovery policy to support City programs and needs.</td>
<td>Finance</td>
<td>X</td>
<td></td>
<td>Will review all fees w/ Budget Process and apply an appropriate CPI factor.</td>
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</table>
AGENDA DESCRIPTION:

Consideration and possible action of support for Assembly Bill 720 introduced by Assembly Members Muratsuchi and Smith, on Separating Instructional Services Agreements from the Student Centered Funding Formula and authorizing the Mayor to sign a letter of support (Fiscal Impact: $0).

RECOMMENDED COUNCIL ACTION:

1. Authorize the Mayor to sign a letter of Support for Assembly Bill 720 (Muratsuchi & Smith)
2. Alternately, discuss and take other action related to this item.

ATTACHED SUPPORTING DOCUMENTS:

1. Assembly Bill 720 Letter of Support
2. El Camino College Background Paper on Assembly Bill 720

FISCAL IMPACT: $0

<table>
<thead>
<tr>
<th>Amount Budgeted:</th>
<th>$0</th>
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<tbody>
<tr>
<td>Additional Appropriation:</td>
<td>$0</td>
</tr>
<tr>
<td>Account Number(s):</td>
<td>n/a</td>
</tr>
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</table>

STRATEGIC PLAN:

<table>
<thead>
<tr>
<th>Goal:</th>
<th>2</th>
</tr>
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<tbody>
<tr>
<td>Objective:</td>
<td>1</td>
</tr>
</tbody>
</table>

Support Community Safety & Preparedness

The City of El Segundo is a safe and prepared City. The City has a proactive approach to risk and crime that is outcome focused

ORIGINATED BY: Carol Lynn Umer, Senior Management Analyst
REVIEWED BY: Christopher Donovan, Fire Chief
APPROVED BY: Greg Carpenter, City Manager

BACKGROUND AND DISCUSSION:

Police and fire personnel in California have mandated, ongoing training required through their respective State agencies. Community colleges partner with their local police and fire departments to offer this training under the state’s apportionment funding model. Nearly a third of California’s community colleges maintain such partnerships built on revenue sharing agreements called Instructional Services Agreements (ISAs). The City of El Segundo partners with El Camino College in the delivery of public safety training. Revenues received from the State pay for the cost of the training and are divided between the college and its partner to cover program expenses.
In the past, 100 percent of the funds received from the State for these training programs came from Full Time Equivalent Students (FTES) apportionment. However, under the new student-centered community college funding formula approved during the 2017-2018 legislative session, over the next three years colleges will receive 60 percent of the funding based on apportionment. The remaining 40 percent is based on serving students of need and student outcomes—criteria that do not apply to the ISA scenario.

Assembly Bill 720, introduced for the 2019-2020 legislative session, modifies section 84750.4 of the Education Code dealing with community college apportionment, and, specifically, program-based funding. The proposed additional language states:

“The FTES earned under Instructional Service Agreements with public safety agencies shall be the applicable credit revenue rate for the 2017-2018 fiscal year adjusted for 2018-19 fiscal year cost-of-living adjustment and other base adjustments, and adjusted for the changes in the cost-of-living and other base adjustments in subsequent annual budget acts.”

AB 720 (Muratsuchi & Smith), requires that courses offered by California’s community colleges to public safety agencies via instructional service agreements (ISAs) be funded outside the new student-centered funding formula. In doing so, support of AB 720 will re-align the relationship that El Segundo has with El Camino College in the delivery of police and fire training. As such, staff respectfully requests Support for Assembly Bill 720 (Muratsuchi & Smith) and authorization for the Mayor to sign the AB 720 support letter.
May 7, 2019

Assembly Member Jose Medina
Chair, Assembly Higher Education Committee
State Capitol, Rm. 2141
Sacramento, CA 95814

RE: AB 720 (Muratsuchi)—SUPPORT

Dear Assembly Member Medina:

On behalf of the City of El Segundo, I write to voice my support for AB 720, which requires that courses offered by California’s community colleges to public safety agencies via instructional service agreements (ISAs) be funded outside the new student-centered funding formula. While the funding formula has the potential to yield some positive outcomes for our students, it also carries unintended consequences. One of the most concerning is its impact on a community college’s partnerships with public agencies, especially fire and police departments.

Police and fire personnel have ongoing training mandated by their respective state agencies. Colleges collaborate with local agencies to offer this training under the California Community College apportionment-funding model. These partnerships exist at a considerable number of colleges across the system. According to data for the 2016-17 academic year, there are 32 districts—almost 30 percent of California’s community college system—that offer public safety classes through ISAs. These courses serve nearly 15,000 Full Time Equivalent Students (FTES) statewide. In the past, 100 percent of the funds received from the State for these training programs came from FTES apportionment.

Under the new funding formula, however, over the next three years colleges will receive 60 percent of the funding based on apportionment. The remaining 40 percent is based on 1) serving students of need, and 2) student outcomes such as graduation rates, degrees, and employment. Students who participate in ISAs, however, are already employed, already hold credentials, and are not students of need. The criteria tied to the remaining 40 percent are not applicable to the students served through these partnerships.

The impact of the change in FTES funding will limit the ability of colleges to serve this important role in our State and may jeopardize public safety training in our communities.

Time is of the essence on this issue. The funding formula’s oversight committee has until 2022 to determine whether to incorporate ISAs into the funding formula—far too long given the urgency of resolving the problem. Therefore, the legislative solution provided by AB 720—separating this category of FTES from the current metrics and keeping ISA classes outside the funding formula—is vitally important. For that reason, I respectfully urge you to support AB 720.

Sincerely,

Drew Boyles
Mayor

350 Main Street, El Segundo, California 90245-3813
Phone (310)524-2302  Fax (310) 322-7137
AB 720: Separating Instructional Services Agreements
From the Student Centered Funding Formula

The Bill

Assembly Bill 720, introduced for the 2019-2020 legislative session, modifies section 84750.4 of the Education Code dealing with community college apportionment, and, specifically, program-based funding. The proposed additional language states:

“The FTES earned under Instructional Service Agreements with public safety agencies shall be the applicable credit revenue rate for the 17-18 fiscal year adjusted for 2018-19 fiscal year cost-of-living adjustment and other base adjustments, and adjusted for the changes in the cost-of-living and other base adjustments in subsequent annual budget acts.”

El Camino College and College of the Canyons have worked with Assembly member Al Muratsuchi to draft this bill, which will require ISA courses offered in partnership with public safety agencies be funded outside the new funding formula. Given the structure for making changes to the Student Centered Funding Formula and the potentially lengthy review process by the Oversight Committee, legislation was ultimately the best solution.

The Need

The 2018 Budget Act that included the new funding formula also created the Oversight Committee to evaluate and review the implementation of the formula, including whether to incorporate Public Safety ISAs in the funding formula. However, the timeline for the committee’s work is far too long given the urgency of resolving the ISA issue. Additionally, the Chancellor’s Office indicated it does not intend to make any changes to the funding formula over the next two years. Another solution is needed to have this category of FTES removed from the current metrics and keep the FTES generated through ISA classes offered in partnership with public safety agencies outside the funding formula.

The Issue

Police and fire personnel in California have mandated, ongoing training required through their respective state agencies. Community colleges partner with their local police and fire departments to offer this training under the state’s apportionment funding model. Nearly a third of California’s community colleges maintain such partnerships built on revenue sharing agreements called Instructional Services Agreements (ISAs). Revenues received from the state pay for the cost of the training and are divided between the college and its partner to cover program expenses.

In the past, 100 percent of the funds received from the state for these training programs came from FTES apportionment. However, under the new student-centered community college funding formula approved during the 2017-18 legislative session, over the next three years colleges will receive 60 percent of the funding based on apportionment. The remaining 40 percent is based on serving students of need and student outcomes—criteria that do not apply to the ISA scenario.

Accordingly, the revenue needed to support ISA training is now limited and may not cover the cost of instruction for colleges that offer continuing education, certified POST training, or additional coursework required for public safety officers in California. CEOs across the system raised this issue during the development of the new funding formula, but the final version did not address it.
AGENDA DESCRIPTION:
Consideration and possible action to approve an amendment #4 to the original agreement with Michael T. Little dba Counter Risk, Inc. to provide consultant services for the Regional Training Group (RTG) and fire chiefs within the region. (Fiscal Impact: $201,640).

RECOMMENDED COUNCIL ACTION:
1. Authorize the City Manager to sign the Amendment to the Professional Services Agreement, in a form approved by the City Attorney, with Michael T. Little dba Counter Risk, Inc.;
2. Authorize an increase of the blanket purchase order by $201,640 to enable the Fire Department to receive the services provided by Michael T. Little dba Counter Risk, Inc.
3. Authorize and approve additional appropriation to expense account 124-400-3785-6214
4. Alternately, discuss and take other action related to this item.

ATTACHED SUPPORTING DOCUMENTS:
1. Amendment #4 to Agreement 5348D

FISCAL IMPACT: $201,640

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amount Budgeted</td>
<td>$0</td>
</tr>
<tr>
<td>Additional Appropriation</td>
<td>$201,640</td>
</tr>
<tr>
<td>Account Number(s)</td>
<td>$201,640 (124-400-3785-6214)</td>
</tr>
</tbody>
</table>

STRATEGIC PLAN:

<table>
<thead>
<tr>
<th>Goal</th>
<th>Objective</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>Support Community Safety &amp; Preparedness</td>
</tr>
<tr>
<td>1</td>
<td>The City of El Segundo is a safe and prepared City. The City has a proactive approach to risk and crime that is outcome focused</td>
</tr>
</tbody>
</table>

ORIGINATED BY: Carol Lynn Urner, Senior Management Analyst
REVIEWED BY: Christopher Donovan, Fire Chief
APPROVED BY: Greg Carpenter, City Manager

BACKGROUND AND DISCUSSION:
On June 06, 2017, the Fire Department entered into an agreement with Michael T. Little dba Counter Risk, Inc. to provide consulting services to integrate with the Regional Training Group and assist with, support, and further develop the training and response readiness of Los Angeles area fire agencies for incidents of national significance including, but not limited to: acts of terrorism, natural disasters, public health threats, cyber-attacks, major crime, and other large-scale incidents that pose a threat to public or first-responder safety. This position is a grant funded
position through the City of Los Angeles 2016 Urban Areas Security Initiative (UASI), and the County of Los Angeles 2017 State Homeland Security Grant Program (SHSGP). At this time the City of Los Angeles and the County of Los Angeles are reallocating additional funds and increasing El Segundo’s contract amount by $201,640 to cover the costs of an Intelligence Officer position that will serve as a consultant to the Regional Training Group (RTG) and fire chiefs within the region. The modifications and amendments as outlined in the respective sub-recipient agreements does not require a written amendment from the pass-through entity (e.g., Los Angeles City/County) in order to process an amendment, but may be effectuated by a written notification to the Sub-recipient.

While the sub-recipient agreements for these two grants allow for modification and amendments which in essence increases the total grant amount for this position, the fire department is required to seek approval to increase this professional services agreement in accordance with the increase in grant allocation (this request is generated to allow for approval of the internal purchase authority). The Fire Department recommends the City Council approve an extension to the term of the agreement beginning January 01, 2019 through September 30, 2020 and approve the increase to the total amount of the agreement not to exceed $601,270. Staff requests that the City Council authorize the City Manager to sign the Amendment, in a form approved by the City Attorney and increase the blanket purchase order to Michael T. Little dba Counter Risk, Inc., not to exceed $601,270 for the life of the agreement. Lastly, the El Segundo Fire Department requests the City Council authorize and approve additional appropriation to expense account 124-400-3785-6214 to cover the increase in this agreement.
FOURTH AMENDMENT TO
PROFESSIONAL SERVICES AGREEMENT
BETWEEN
THE CITY OF EL SEGUNDO AND
MICHAEL T. LITTLE, dba
COUNTER RISK, INC.

This Fourth Amendment is entered into this 29th day of April, 2019, by and between the CITY OF EL SEGUNDO, a municipal corporation and general law city ("CITY") and MICHAEL T. LITTLE dba COUNTER RISK, INC ("CONSULTANT").

1. The term of the Agreement is extended from January 01, 2018 to September 30, 2020.

2. The parties also desire to amend the Agreement to increase the total amount of the Agreement by $201,640, so that the total, not-to-exceed amount of the Agreement is $601,270.

3. This Amendment may be executed in any number or counterparts, each of which will be an original, but all of which together constitutes one instrument executed on the same date.

4. Except as modified by this Amendment, all other terms and conditions of Agreement No. 5348 remain the same.

[Signatures on next page]
IN WITNESS WHEREOF the parties hereto have executed this Amendment the day and year first hereinabove written.

CITY OF EL SEGUNDO

Greg Carpenter,
City Manager

MICHAEL T. LITTLE
dba COUNTER RISK, INC.

Michael T. Little

ATTEST:

Tracy Weaver,
City Clerk

Taxpayer ID No. 82-1454539

APPROVED AS TO FORM:

Mark D. Hensley,
City Attorney
AGENDA DESCRIPTION:
Consideration and possible action regarding approval and adoption of 1) A Resolution providing for salary and benefit changes to Chapter 1A2 (Management-Confidential Series) of the El Segundo Administrative Code. (Fiscal Impact: $180,287 for FY 2018-19; $1,052,534 for FY 2019-20)

RECOMMENDED COUNCIL ACTION:
1. Adopt attached Resolution amending the City’s Administrative Code setting Salary and Benefits for Executive, Management and Confidential Series;
2. Adopt the Resolution approving the Contract Amendment with CalPERS for the additional PERS pickup;
3. Alternatively, discuss and take other possible action related to this item.

ATTACHED SUPPORTING DOCUMENTS:
1. Resolutions

FISCAL IMPACT: $180,287 for FY 2018-19

Amount Budgeted: $180,287 (vacancy savings of various positions throughout the City will be used to cover the additional MOU costs for FY 2018-19)
Additional Appropriation: None
Account Number(s): 001-400-XXXX-XXXX (various salary and benefit accounts within each operational department in the General Fund)

STRATEGIC PLAN:

Goal: 1  Develop as a choice employer and workforce
Objective: 1  Fairness, balanced approach, build trust, competitive total compensation,

ORIGINATED BY: David Serrano, Human Resources Director
REVIEWED BY: Joe Lillio, Director of Finance
APPROVED BY: Greg Carpenter, City Manager

BACKGROUND AND DISCUSSION:
The City has signed labor agreements with POA, FFA, PSSEA, and CEA, regarding terms and conditions of employment, including setting of salaries and benefits. The Executive, Management, and Confidential are unrepresented, and do not engage in collective bargaining. The City has set out specific criteria for labor relations, including fairness, balance approach, built trust and develop within fiscal limitations a competitive total compensation approach.
In review of the Executive, Management and Confidential salaries, it is noted that based upon a comparison of local jurisdictions, the City had significant number of positions significantly under market. Within the Executive Series, all most all 10 positions were below market, with 8 out of 10 positions being significantly below market. In fact, upon a review of competitive salaries, 6 of 10 positions are in excess of 20% below market. It is fiscally imprudent to attempt to normalize salaries to meet competitive forces – this would require in some instance of attempting to increase salaries by 40%. Rather, a more fiscally responsible approach is utilized, by providing strategic increases to specified position, in relation to competitive salaries. This strikes a fair and balanced approach with the Executive series.

In regards to the Management Series (mid-management), they fair slightly better, with a total average of 12% below market rates. However, there are several position that are significantly below market rate, compared with only two positions slightly above market rate, within this group. Again, it would be fiscally imprudent to attempt to normalize salaries at this time, as there is one position that is 32% below market rate, and at least 5 positions in excess of 20% below market. With this series, a more fiscally responsible approach is utilized by providing strategic increases to specified positions, in relation to competitive salaries. This strikes a fair and balance approach with the Management Series (mid-management).

With respect to the Confidential Series, they measure an overall 17% below market rate on average. There is one position only minimally below market, with all other positions within this group to be a significantly below market rates. As with the other two series above, it would be fiscally imprudent to attempt to normalize salaries to meet competitive market rates. A more balanced approach is to provide strategic increases to specified positions, in relation to competitive salaries. This strikes a fair and balanced approach with the Confidential series.

The following are highlights of changes to Administrative Code associated with the positions outlined with the Administrative code, and as listed on the attached Resolution. Salary and benefit-related items are effective the pay period following adoption of the attached Resolution by Council, unless otherwise noted:

1. Salary Adjustments:
   - Executive Series: create Minimum and Maximum Salary range (eliminate step increase), strategic adjustments to salary, as reflected on the attached resolution
   - Management Series: create Minimum and Maximum Salary range (eliminate step increase), strategic adjustments to salary, as reflected on the attached resolution
   - Confidential: create Minimum and Maximum Salary range (eliminate step increase), strategic adjustments to salary, as reflected on the attached resolution.

2. Evaluations: any salary adjustment with the Adopted Salary Range, shall occur only with an accompanying Evaluation; evaluation methodology amended to meet positional competencies, as outlined in the attached Resolution (no step increases for Executive, Mid-Management, and Confidential employees).

3. PERS Pick-up: Classic Miscellaneous Members agree to pick-up an additional 1% of PERS Payment (total of 8%); Classic Safety Members agree to pick-up an additional 3% of PERS Payment (total of 12%).

4. Health Insurance: an increase in the City’s Health benefit:
   - The City will increase the flex benefit portion for all Executive, Management and
Classified, for combined total of $1,500 monthly City contribution, to be used to fund any allowable benefit (use it or lose it)

5. Eliminate opt-out cash-back program. Employees covered by this provision may opt-out, but they will not be eligible for any cash-back.

6. New City Hall hours: Effective July 8, 2019, City Hall will be open five days per week, Monday through Thursday, 7:00am to 5:00pm; and Friday, 7:00 am to 4:00 pm.

The attached resolution outlines the specific amendments to the City’s Administrative Code. While the City is not currently seeking to move all salaries that are significantly below market to meet market rates, the City can address that issue over time, including a full salary and compensation study. It is believed with these changes, the City will continue to seek and retain highly qualified and professional staff ready to meet the Community needs.

The Resolution as attached, contains all essential changes/amendments.
RESOLUTION NO. ______

A RESOLUTION PROVIDING FOR SALARY AND BENEFIT CHANGES TO
CHAPTER 1A2 (MANAGEMENT-CONFIDENTIAL SERIES) OF THE EL
SEGUNDO ADMINISTRATIVE CODE

The City Council of the City of El Segundo does resolve as follows:

SECTION 1: Section 1A2.010 of the Administrative Code, entitled “Basic Salary
Schedule,” shall be the first full pay-period following adoption of this
Resolution, and is amended as follows:

A. Executive Management Series: as per the table below,

<table>
<thead>
<tr>
<th>Position Title</th>
<th>Minimum Salary Range/month</th>
<th>Maximum Salary Range/month</th>
</tr>
</thead>
<tbody>
<tr>
<td>Deputy City Manager</td>
<td>$11,821.71</td>
<td>$14,186.05</td>
</tr>
<tr>
<td>Chief of Police</td>
<td>$17,620.73</td>
<td>$21,737.72</td>
</tr>
<tr>
<td>Fire Chief</td>
<td>$16,760.14</td>
<td>$20,112.17</td>
</tr>
<tr>
<td>Director of Finance</td>
<td>$13,414.80</td>
<td>$16,097.76</td>
</tr>
<tr>
<td>Director of Human Resources</td>
<td>$13,116.91</td>
<td>$15,740.29</td>
</tr>
<tr>
<td>Director of Information Systems</td>
<td>$13,414.80</td>
<td>$16,097.76</td>
</tr>
<tr>
<td>Director of Library Services</td>
<td>$11,499.30</td>
<td>$14,186.05</td>
</tr>
<tr>
<td>Director of Planning, Building &amp; Safety</td>
<td>$13,414.80</td>
<td>$16,097.76</td>
</tr>
<tr>
<td>Director of Public Works</td>
<td>$13,414.80</td>
<td>$16,097.76</td>
</tr>
<tr>
<td>Director of Recreation &amp; Parks</td>
<td>$12,542.73</td>
<td>$15,015.28</td>
</tr>
</tbody>
</table>

B. Management – Confidential: as per the tables shown below,

1. Management Series:

<table>
<thead>
<tr>
<th>Title</th>
<th>Min. Salary Range/month</th>
<th>Max Salary Range/month</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accounting Manager</td>
<td>$10,070.98</td>
<td>$12,085.18</td>
</tr>
<tr>
<td>Assistant City Engineer</td>
<td>$10,521.52</td>
<td>$12,625.83</td>
</tr>
<tr>
<td>Battalion Chief</td>
<td>$1,3041.06</td>
<td>$15,649.27</td>
</tr>
<tr>
<td>Building Safety Manager</td>
<td>$11,236.58</td>
<td>$13,483.89</td>
</tr>
<tr>
<td>City Engineer (At-Will)</td>
<td>$11,943.54</td>
<td>$14,332.25</td>
</tr>
<tr>
<td>Community Cable Program Manager</td>
<td>$10,070.98</td>
<td>$12,085.18</td>
</tr>
<tr>
<td>Deputy City Clerk II</td>
<td>$6,859.26</td>
<td>$8,231.11</td>
</tr>
<tr>
<td>Deputy City Treasurer II</td>
<td>$7,635.47</td>
<td>$9,162.56</td>
</tr>
<tr>
<td>Finance Manager</td>
<td>$10,292.33</td>
<td>$12,350.80</td>
</tr>
<tr>
<td>General Services Manager</td>
<td>$10,233.12</td>
<td>$12,279.74</td>
</tr>
<tr>
<td>Human Resources Manager</td>
<td>$10,070.98</td>
<td>$12,085.18</td>
</tr>
<tr>
<td>Information Systems Manager</td>
<td>$10,753.00</td>
<td>$12,903.60</td>
</tr>
<tr>
<td>Librarian II</td>
<td>$7,274.57</td>
<td>$8,729.48</td>
</tr>
<tr>
<td>Park Maintenance Superintendent</td>
<td>$9,437.67</td>
<td>$11,325.20</td>
</tr>
</tbody>
</table>
Planning Manager $11,236.58 $13,483.89  
Recreation Superintendent $9,854.65 $11,825.58  
Revenue Manager $10,070.98 $12,085.18  
Senior Librarian $7,796.33 $9,355.60

2. Confidential Series:

<table>
<thead>
<tr>
<th>Title</th>
<th>Min. Salary Range/mo:</th>
<th>Max Salary Range/mo:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accountant</td>
<td>$6,614.09</td>
<td>$7,936.91</td>
</tr>
<tr>
<td>Deputy City Clerk I</td>
<td>$6,104.99</td>
<td>$7,325.99</td>
</tr>
<tr>
<td>Executive Assistant</td>
<td>$6,582.92</td>
<td>$7,899.51</td>
</tr>
<tr>
<td>Human Resources Analyst</td>
<td>$7,030.31</td>
<td>$8,436.37</td>
</tr>
<tr>
<td>Human Resources Assistant</td>
<td>$5,127.76</td>
<td>$6,153.32</td>
</tr>
<tr>
<td>Management Analyst</td>
<td>$7,176.04</td>
<td>$8,611.25</td>
</tr>
<tr>
<td>Payroll Accountant</td>
<td>$6,614.09</td>
<td>$7,936.91</td>
</tr>
<tr>
<td>Principal Civil Engineer (At-Will)</td>
<td>$10,070.98</td>
<td>$12,085.18</td>
</tr>
<tr>
<td>Senior Civil Engineer (At-Will)</td>
<td>$9,437.67</td>
<td>$11,325.20</td>
</tr>
<tr>
<td>Senior Executive Assistant (At-Will)</td>
<td>$7,176.04</td>
<td>$8,611.25</td>
</tr>
<tr>
<td>Senior Human Resources</td>
<td>$7,796.33</td>
<td>$9,355.60</td>
</tr>
<tr>
<td>Senior Management Analyst</td>
<td>$7,796.33</td>
<td>$9,355.60</td>
</tr>
</tbody>
</table>

C. City Manager shall be authorized to make individual salary adjustments for all Staff included in part A, B, or C, above, subject to the approved maximum salary range or maximum salary step above.

SECTION 2: Section 1A2.060 of the Administrative Code, entitled, “Evaluation by City Manager – Department Heads is amended as follows:

A. Employees within the Management-Confidential group (including Executive Management Series; Management Series; and the Confidential Employee Series), hereinafter referred to as “covered employees,” shall be evaluated based upon criteria established by the City Manager.

SECTION 3: Section 1A2.070 of the Administrative Code, entitled, “Salary Increases based upon Performance” is amended to include the following:

A. Covered employees may be evaluated immediately upon adoption of this resolution and may receive an appropriate salary increase at the discretion of the reviewing authority, subject to an employee evaluation.

B. Salary increase shall be based upon performance evaluation, and shall not exceed the maximum salary range identified in 1A2.010 (table outlined in Section 1 above, as may be amended from time to time).
C. All other provisions of Section 1A2.070 shall remain in effect, including annual employee evaluation requirements.

SECTION 4: Section 1A2.105 of the Administrative Code entitled, “Flexible Benefit Plan, is amended as follows:

1. Section 1A2.105 (A) – Flexible Benefit amount is amended as follows:

   A. Executive Management Series: effective July 1, 2019, all positions listed in Section 1 (A) above (and as may be amended thereafter), shall be eligible to participate in the City’s Flexible Benefit Plan, as per table below:

<table>
<thead>
<tr>
<th>Health City Contribution per month</th>
<th>Flex Benefit – City Contribution per month</th>
<th>City Contribution Monthly total:</th>
</tr>
</thead>
<tbody>
<tr>
<td>$782</td>
<td>$718.00</td>
<td>$1,500.00</td>
</tr>
</tbody>
</table>

   B. Management – Confidential Series: effective July 1, 2019, all positions listed in Section 1 (B) and (C) above, and as may be created thereafter, shall be eligible to participate in the City’s Flexible Benefit Plan as per the table below:

<table>
<thead>
<tr>
<th>Health City Contribution per month</th>
<th>Flex Benefit – City Contribution per month</th>
<th>City Contribution Monthly total:</th>
</tr>
</thead>
<tbody>
<tr>
<td>$585.00</td>
<td>$915.00</td>
<td>$1,500.00</td>
</tr>
</tbody>
</table>

2. Section 1A2.105 (B) – City contribution to medical premium shall be amended as follows:

   A. Executive Management Series: effective July 1, 2019, all positions listed in Section 1 (A) above, and as may be created thereafter within this Series, shall be eligible to participate in the City’s Health Benefit Plan as per the table below:

<table>
<thead>
<tr>
<th>Health City Contribution per month</th>
<th>Flex Benefit – City Contribution per month</th>
<th>City Contribution Monthly total:</th>
</tr>
</thead>
<tbody>
<tr>
<td>$782.00</td>
<td>$718.00</td>
<td>$1,500.00</td>
</tr>
</tbody>
</table>

   B. Management – Confidential Series: effective July 1, 2019, all positions listed in Section 1 (B) and (C) above, and as may be created thereafter
within this Series, shall be eligible to participate in the City's Health Benefit Plan as per the table below:

<table>
<thead>
<tr>
<th>Health City Contribution per month</th>
<th>Flex Benefit – City Contribution per month</th>
<th>City Contribution Monthly total:</th>
</tr>
</thead>
<tbody>
<tr>
<td>$585.00</td>
<td>$915.00</td>
<td>$1,500.00</td>
</tr>
</tbody>
</table>

C. Employees covered by Section 4(A) and 4(B) shall not be entitled to cash out any excess monies that are not allocated to purchasing any of the specified benefits within the City's portfolio. The employee shall be responsible for any and all out-of-pocket costs in excess of the City's monthly contribution.

SECTION 5: Section 1A2.153 of the Administrative Code entitled, "PERS member contribution is amended as follows:

A. Effective July 1, 2019, the CalPERS Classic Members in the Miscellaneous Classifications in Executive, and Management-Confidential Series shall pay a total employee contribution of 8%; 7% shall be the member contribution, and 1% shall be employee-paid cost-sharing of the City's contribution under Gov. Code section 20516(a). CalPERS New Members in the Miscellaneous Classifications in Executive, and Management-Confidential Series shall pay 50% of normal cost. The salary for the Miscellaneous Classifications shall increase by 1%, and such increase is included and reflected within the salary table in Section 1.

B. Effective July 1, 2019, CalPERS Classic Members in the Safety Classifications in Executive, and Management-Confidential Series shall pay a total employee contribution of 12%; 9% shall be the member contribution, and 3% shall be the employee-paid cost-sharing of the City's contribution under Gov. Code section 20516(a). CalPERS New Members in the Safety Classifications in Executive, and Management-Confidential Series shall pay 50% of normal cost. The salary for Safety Classifications in Executive, and Management-Confidential Series shall increase by 3%, and such increase is included and reflected within the salary table in Section 1.

SECTION 6: The City shall eliminate the Computer Loan Program for all employees within the Executive, Management-Confidential series, effective upon adoption of this resolution.

SECTION 7: This resolution shall empower City staff to take all effective actions to put in place and to implement all changes consistent with the actions mentioned herein, including those necessary and proper to implementation of City Council action herein.
SECTION 8: The City Clerk will certify to the passage and adoption of this resolution; enter the same in the book of original resolutions of said City, and will make a minute of the passage and adoption thereof in the records of the proceedings of the City Council of said City, in the minutes of the meeting at which the same is passed and adopted.

SECTION 9: This resolution will remain in effect until superseded by subsequent resolution.

SECTION 10: This resolution will become effective immediately upon adoption, and where specifically indicated within this resolution.

PASSED AND ADOPTED this 16th day of April, 2019

Drew Boyles, Mayor

ATTEST

Tracey Weaver, City Clerk

APPROVED AS TO FORM
Mark D. Hensley, City Attorney

By: Mark. D. Hensley,
City Attorney
RESOLUTION NO. ________

AGREEMENT BETWEEN MEMBERS OF THE UNREPRESENTED MANAGEMENT-CONFIDENTIAL GROUP AND THE CITY OF EL SEGUNDO TO SHARE THE COSTS OF THE EMPLOYER CONTRIBUTION PURSUANT TO GOVERNMENT CODE SECTION 20516

The City Council of the City of El Segundo does hereby resolve as follows:

Section 1: The undersigned member of the City of El Segundo unrepresented Management-confidential group, consisting of executive series, including the Elected City Clerk, and Elected City Treasurer, the Chief of Police, Fire Chief, and City Manager; the mid-management series; and, the confidential series, and the City of El Segundo, hereby agree that effective on such date as CalPERS approves a contract amendment implementing a cost sharing agreement pursuant to Government Code Section 20516 ("Section 20516"), "Classic" Management-Confidential currently pay 7%, and "Classic" Management-Confidential employees shall pay an additional 1% for a total of 8% of their compensation towards the City of El Segundo employer contribution rate pursuant to Section 20516. The forgoing additional 1% shall be over and above the current 7% employees normal contribution rate.

Section 2: This Resolution shall include all "Classic" Management-Confidential group employees currently constituted, or as may be amended from time with new job titles, or classifications.

Section 3: "PEPRA" employees within the Management-Confidential group are exempt from this specific resolution, as their rates are currently set by law, through CalPERS.

Section 4: Staff is authorized to take all actions and steps necessary to implement an amendment to the CalPERS contracts, consistent with this Resolution.

Section 5: The City Clerk is directed to certify the adoption of this Resolution; record this Resolution in the book of the City’s original resolutions, and make a minute of this adoption of the Resolution in the City Council’s records and minutes of this meeting.
Section 6: This Resolution will become effective immediately upon adoption and

PASSED AND ADOPTED this _____ day of ______________, 2018.

CITY OF EL SEGUNDO:

______________________________
Drew Boyles, Mayor

Approved as to Form:

______________________________
Mark D. Hensley, City Attorney

Management-Confidential Members:
Elected Series –

______________________________  ______________________________
Tracy Weaver, City Clerk        Crista Binder, City Treasurer

Executive Series –

______________________________  ______________________________
Greg Carpenter, City Manager    Barbara Voss, Deputy City Manager,
<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bill Whalen</td>
<td>Police Chief</td>
</tr>
<tr>
<td>Chris Donovan</td>
<td>Fire Chief</td>
</tr>
<tr>
<td>Sam Lee</td>
<td>Director PBS</td>
</tr>
<tr>
<td>Joe Lillio</td>
<td>Director Finance</td>
</tr>
<tr>
<td>Ken Berkman</td>
<td>Director PW</td>
</tr>
<tr>
<td>Mid-Management Series</td>
<td></td>
</tr>
<tr>
<td>Lukas Quach</td>
<td>Build. Safety Mgr.</td>
</tr>
<tr>
<td>Dino Marsocci</td>
<td>Dep. City Treas. II</td>
</tr>
<tr>
<td>Juliana Demers</td>
<td>Rev. Mgr.</td>
</tr>
<tr>
<td>Shawn Bonfield</td>
<td>Batt. Chief</td>
</tr>
<tr>
<td>Breck Slover</td>
<td>Batt. Chief</td>
</tr>
<tr>
<td>Mark Herbert</td>
<td>Senior Librarian</td>
</tr>
<tr>
<td>Melissa McCollum</td>
<td>Director Library</td>
</tr>
<tr>
<td>Charles Mallory</td>
<td>Director IT</td>
</tr>
<tr>
<td>Meredith Petit</td>
<td>Director Rec &amp; Parks</td>
</tr>
<tr>
<td>David Serrano</td>
<td>Director HR</td>
</tr>
<tr>
<td>Mona Shilling</td>
<td>Dep. City Clerk II</td>
</tr>
<tr>
<td>Lifan Xu</td>
<td>City Engineer</td>
</tr>
<tr>
<td>David Davis</td>
<td>Finance Mgr.</td>
</tr>
<tr>
<td>Deena Lee</td>
<td>Batt. Chief</td>
</tr>
<tr>
<td>Scott Kim</td>
<td>IS Mgr.</td>
</tr>
<tr>
<td>Cynthia Pickens</td>
<td>Librarian II</td>
</tr>
</tbody>
</table>
Julie Todd, Senior Librarian

Gregg McClain, Planning Mgr.

Ron Fajardo, Gen. Serv. Mgr.

Confidential Series -

Lilli Sandoval, Dep. City Clerk I

Marie Perez de Tagle, Sr. Exec Asst.

Jasmine Allen, Sr. Mgt. Analyst

Orlando Rodriguez, Sen. Civil Eng.

Wei Cao, Accountant

Elizabeth Lydic, Mgmt. Analyst

Minerva Hernandez, HR Assistant

Chris Hentzen, Park Maint. Super.

Arencia Hester, Rec. Superintendent

Lauren Daniels, HR Manager

Mishia Jennings, Exec. Assistant

Floriza Rivera, Principal Civil Engineer

Cheryl Ebert, Senior Civil Engineer

Daisy Benoit, Accountant

Darryl Felder, Payroll Accountnt

Carol Lynn Urner, Sr. Mgmt. Analyst

Leslie Campbell, HR Analyst
Jesusa Le May, Exec. Assistant

Amanda O'Donnell, Exec. Assistant
AGENDA DESCRIPTION:
Consideration and possible action to introduce and waive first reading of a proposed ordinance amending El Segundo Municipal Code Chapter 1-7C to increase the dollar limit for the administrative “no bid” award of Public Works Contracts in accordance with state law. (Fiscal Impact: None)

RECOMMENDED COUNCIL ACTION:
1. Introduce by title only and waive first reading of proposed Ordinance No. XX;
2. Schedule adoption of the ordinance at the Council’s next regularly scheduled meeting; or,
3. Alternatively, discuss and take other action related to this item.

ATTACHED SUPPORTING DOCUMENTS:
Proposed Ordinance.

FISCAL IMPACT: None

Amount Budgeted: N/A
Additional Appropriation: N/A
Account Number(s): N/A

STRATEGIC PLAN: N/A.

ORIGINATED BY: Ken Berkman, Director of Public Works
Joe Lillio, Director of Finance

APPROVED BY: Greg Carpenter, City Manager

BACKGROUND AND DISCUSSION:
In 2006 and 2015, the City Council elected to become subject to the Uniform Public Construction Cost Accounting Act (Pub. Cont. Code §§ 22000, et seq.; ‘‘Act’’). Prior to 2019, the Act authorized public projects of $45,000 or less in value to be performed by the employees of a public agency by force account, negotiated contract, or purchase order, and public projects of $175,000 or less in value to be let to contract by informal procedures established by the Act. Although state law allows the City Council to delegate authority to award informal contracts to the City Manager or Director of Public Works, the City’s code allows those public projects of $45,000 or less to be awarded by the City Manager.

On January 1, 2019, Assembly Bill 2249 (Cooley) became law. The bill increased the dollar limits for such projects to $60,000 and $200,000, respectively, due to rising public construction costs. Staff has prepared the attached ordinance which, if adopted by the City Council, would allow those projects that are valued at $60,000 or less in value to either be performed by City employees or
awarded administratively. Staff recommends this change to increase the City Manager's discretionary authority to solicit bids and award contracts without prior City Council approval to increase efficiency and ensure a quicker procurement time for a greater number of smaller public works projects.

The ordinance also makes a similar change to the bid security requirements (bid security is a percentage of the total amount of bid which guarantees the bid and is intended to deter bidders from withdrawing their bids). The ordinance, however, leaves the current limit for public projects let by informal procedures – $175,000 – in place with no change.

Staff recommends that the City Council introduce the ordinance and schedule second reading and adoption of the ordinance at the Council’s next regularly scheduled meeting. If adopted, the ordinance would take effect 30 days later.
ORDINANCE NO. ______

AN ORDINANCE AMENDING EL SEGUNDO MUNICIPAL CODE
CHAPTER 1-7C TO INCREASE THE DOLLAR LIMIT FOR THE
ADMINISTRATIVE, "NO BID" AWARD OF PUBLIC WORKS PROJECTS
IN ACCORDANCE WITH STATE LAW.

The City Council of the City of El Segundo does ordain as follows:

SECTION 1. The City Council finds and determines as follows:

A. On January 17, 2006, the City Council adopted Resolution No. 4449
wherein the City elected to become subject to the Uniform Public
"Act") for purposes of contracting maintenance work;

B. On April 7, 2015, the City Council adopted Resolution No. 4911 electing to
become subject to the Act for purposes of all "public projects" as defined in
the Act;

C. Prior to 2019, the Act authorized public projects of $45,000 or less to be
performed by the employees of a public agency by force account, by
negotiated contract, or by purchase order, and public projects of $175,000
or less to be let to contract by informal procedures established by the Act;

D. On January 1, 2019, Assembly Bill 2249 (Cooley) became law; the bill
increased the dollar limits for such projects to $60,000 and $200,000,
respectively, due to rising public construction costs;

E. The City Council desires to increase the amount for those public projects
performed by force account, negotiated contract or purchase order, in
accordance with state law.

SECTION 2. El Segundo Municipal Code ("ESMC") § 1-7C-4 is amended as follows:

1-7C-4: SOLICITING BIDS AND AWARDED CONTRACTS:

The city manager may solicit bids, award contracts, and execute contracts
for public projects up to forty-five sixty thousand dollars ($45,000.00
60,000.00). Contracts for public projects costing more than forty-five sixty
thousand dollars ($45,000.00 60,000.00) must be awarded by the city
council.

SECTION 3. ESMC § 1-7C-7 is amended as follows:

1-7C-7: BID SECURITY:
A. Bid security is required for all bids on public projects when the city manager estimates that the price will exceed forty-five sixty thousand dollars ($45,000.00 $60,000.00). Bid security may be a bond issued by a licensed and duly qualified corporate surety, or the equivalent in cash, money order, cashier’s check, certified check, unconditional letter of credit, or other form approved by the city attorney. Nothing in this section prevents the city from requiring bid security on public projects of forty-five sixty thousand dollars ($45,000.00 $60,000.00) or less when the city manager believes such security is needed to protect the city’s interests.

B. Bid security must equal at least ten percent (10%) of the bid amount.

C. If the notice inviting bids requires a bid security, noncompliance or defective, inadequate, or incomplete security will render the bid nonresponsive.

D. Bid security will be forfeited or paid to the city should the bidder fail to execute a contract within the time specified in the notice inviting bids.

SECTION 4. Environmental Assessment. The City Council finds that the Ordinance is exempt from additional environmental review under the California Environmental Quality Act (Cal. Pub. Res. Code §§ 21000, et seq. “CEQA”) and CEQA regulations (14 Cal. Code of Regs. §§ 15000, et seq.) because it establishes rules and procedures to permit operation of existing facilities and consists only of minor revisions and clarifications to existing regulations. This ordinance, therefore, does not have the potential to cause significant effects on the environment. Consequently, it is categorically exempt from further CEQA review under 14 Cal. Code Regs. §§ 15301, 15305.

SECTION 5. Validity of Previous Code Sections. If the entire Ordinance or its application is deemed invalid by a court of competent jurisdiction, any repeal of the ESMC or other regulation by this Ordinance will be rendered void and cause such ESMC provision or other regulation to remain in full force and effect for all purposes.

SECTION 6. Validity of Previous Code Sections. If the entire Ordinance or its application is deemed invalid by a court of competent jurisdiction, any repeal of the ESMC or other regulation by this Ordinance will be rendered void and cause such ESMC provision or other regulation to remain in full force and effect for all purposes.

SECTION 7. Enforceability. Repeal or amendment of any previous Code Sections does not affect any penalty, forfeiture, or liability incurred before, or preclude prosecution and imposition of penalties for any violation occurring before this Ordinance’s effective date. Any such repealed part will remain in full force and effect for sustaining action or prosecuting violations occurring before the effective date of this Ordinance.

SECTION 8. Severability. If any part of this Ordinance or its application is deemed invalid by a court of competent jurisdiction, the City Council intends that such invalidity will not affect the effectiveness of the remaining provision or application and, to this end, the provisions of this Ordinance are severable.
SECTION 9. The City Clerk, or her duly appointed deputy, is directed to certify the passage and adoption of this Ordinance; cause it to be entered into the City of El Segundo's book of original ordinances; make a note of the passage and adoption in the records of this meeting; and, within fifteen (15) days after the passage and adoption of this Ordinance, cause it to be published or posted in accordance with California law.

SECTION 10. Effective Date. This Ordinance will become effective on the 31st day following its passage and adoption.

PASSED AND ADOPTED this ___ day of ____________, 2019.

________________________
Drew Boyles, Mayor

ATTEST:

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF EL SEGUNDO

I, Tracy Weaver, City Clerk of the City of El Segundo, California, do hereby certify that the whole number of members of the City Council of said City is five; that the foregoing Ordinance No. ___ was duly introduced by said City Council at a regular meeting held on the ___ day of ____________, 2019, and was duly passed and adopted by said City Council, approved and signed by the Mayor, and attested to by the City Clerk, all at a regular meeting of said Council held on the ___ day of ____________, 2019, and the same was so passed and adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

________________________
Tracy Weaver, City Clerk

APPROVED AS TO FORM:

________________________
Mark D. Hensley, City Attorney
AGENDA DESCRIPTION:
Consideration and possible action regarding Fiscal Year (FY) 2018-19 Midyear Financial Review. (Fiscal Impact: Increase of $68,387 to the General Fund Expenditures and an increase of $175,000 to Fund 109 {Asset Forfeiture} expenditures)

RECOMMENDED COUNCIL ACTION:
(2) Approve the appropriation requests itemized in Attachment A.
(3) Alternatively discuss and take other action related to this item.

ATTACHED SUPPORTING DOCUMENTS:
A. Itemization of Mid-year appropriation requests.

FISCAL IMPACT: Budget Adjustment Required

Additional Appropriation: Yes $68,387 increase to General expenditures; and $175,000 increase to fund 109 expenditures
Account Number(s): See Attachment A

STRATEGIC PLAN:
Goal: 5(b) Champion Economic Development and Fiscal Sustainability:
El Segundo approaches its work in a financially disciplined and responsible way

Objective: 1 The City will maintain a structurally balanced budget
2 The City will maintain a stable, efficient, and transparent financial environment

ORIGINATED BY: David Davis, Finance Manager & Juliana Demers, Revenue Manager
REVIEWED BY: Joseph Lillio, Director of Finance
APPROVED BY: Greg Carpenter, City Manager

BACKGROUND AND DISCUSSION:
Staff has reviewed all revenues and expenditures for the second quarter of FY 2018-19, with an emphasis on the General Fund, to determine if all sources and uses are on target with the originally adopted budget. As we review the mid-year results, the City continues to experience steady economic growth, as well as financial challenges related to rising CalPERS pension costs.
Midyear Financial Review Fiscal Year 2018-2019

Table 1 below represents the City’s General Fund balance and reserves. The fund balance is the amount of financial resources immediately available for use. The City also has a Council policy to maintain a 19% general fund reserve for the current year. The additional fund balance that is not designated towards the required 19% reserve is referred to as “unassigned” fund balance. These unassigned funds can be used at the discretion of City Council. Staff will continue to monitor revenues and expenditures and reevaluate the funds in the unassigned fund balance throughout the fiscal year. Due to a consistent vacancy number of about 30 full-time employees, there will be budgetary savings for the current fiscal year. The new Memorandum of Understandings (MOUs) for the Police Officers’ Association (POA), the FireFighters’ Association (FFA), the City Employees’ Association (CEA), and the Police Support Services Employees’ Association (PSSEA) utilized a majority of the vacancy savings for the current fiscal year; about $1.5 million. It is anticipated the Management/Confidential group and the Executive group proposed salary/benefit adjustments will cost $180,287 for FY 2018-19. The net result, after factoring in the cost of the new MOUs, is a budget savings of $673,100 compared to the adopted budget. The revenues are anticipated to be trending slightly higher than the adopted budget by $8,395. The adjustment to both the expenditures and revenues results in a budget surplus of $681,495. The adopted budget left an unassigned reserve balance of $182,657. The budget surplus of $681,495 combined with the current unassigned reserve, brings the total unassigned reserve balance to $864,152. Staff will be making a recommendation to Council, based on the City’s adopted strategic plan, to set priorities on the potential uses of these unassigned funds totaling $864,152.

Table 1: Revised General Fund balance for Fiscal Year-end 2018-19

<table>
<thead>
<tr>
<th></th>
<th>FY 2018-19</th>
<th>Adopted</th>
<th>Mid-Year</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Beginning Unassigned Fund Balance at October 1, 2018</strong></td>
<td>$18,732,046</td>
<td>$18,732,046</td>
<td></td>
</tr>
<tr>
<td>Plus adopted/revised revenues for FY 2018-19</td>
<td>74,465,624</td>
<td>74,474,019</td>
<td></td>
</tr>
<tr>
<td>Less adopted/revised expenditures for FY 2018-19 (includes transfers out)</td>
<td>(79,062,784)</td>
<td>(78,389,684)</td>
<td></td>
</tr>
<tr>
<td><strong>Ending Unassigned Fund Balance at September 30, 2019</strong></td>
<td>$14,134,886</td>
<td>$14,816,381</td>
<td></td>
</tr>
</tbody>
</table>

Designated reserve requirement (19% of expenditures, excluding Transfers Out & one-time additional payments towards UAL) | $13,952,229      | $13,952,229   |

Unassigned General Fund Reserves for FY 2018-19         | $182,657         | $864,152    |
**General Fund Revenues**
The following is a list of major General Fund revenues and the performance of each source through the second quarter:

**Table 2: General Fund Revenues 2nd Quarter**

<table>
<thead>
<tr>
<th>Revenue Source</th>
<th>Prior Year Actual Through 03/31/18</th>
<th>Current Year Actual Through 03/31/19</th>
<th>FY 2018-2019 Adopted Budget</th>
<th>% of Budget Received</th>
</tr>
</thead>
<tbody>
<tr>
<td>Business License</td>
<td>$10,944,572</td>
<td>$11,741,335</td>
<td>$11,800,000</td>
<td>99.5%</td>
</tr>
<tr>
<td>Sales &amp; Use Tax</td>
<td>4,758,012</td>
<td>4,320,449</td>
<td>11,900,000</td>
<td>36%</td>
</tr>
<tr>
<td>Property Tax</td>
<td>3,860,833</td>
<td>4,656,766</td>
<td>8,057,164</td>
<td>58%</td>
</tr>
<tr>
<td>Transient Occupancy (TOT)</td>
<td>4,240,728</td>
<td>3,960,514</td>
<td>14,500,000</td>
<td>27%</td>
</tr>
<tr>
<td>Charges for Services</td>
<td>2,651,905</td>
<td>2,064,365</td>
<td>5,393,625</td>
<td>38%</td>
</tr>
<tr>
<td>Utility User’s Tax (UUT)</td>
<td>2,256,874</td>
<td>3,351,681</td>
<td>5,010,000</td>
<td>67%</td>
</tr>
<tr>
<td>Franchise Tax</td>
<td>95,685</td>
<td>94,549</td>
<td>3,900,000</td>
<td>2%</td>
</tr>
<tr>
<td>Cogeneration Electric</td>
<td>383,613</td>
<td>568,288</td>
<td>925,000</td>
<td>61%</td>
</tr>
<tr>
<td>License &amp; Permits</td>
<td>775,195</td>
<td>951,186</td>
<td>1,668,388</td>
<td>57%</td>
</tr>
<tr>
<td>Fines &amp; Forfeitures</td>
<td>213,611</td>
<td>284,934</td>
<td>317,700</td>
<td>90%</td>
</tr>
<tr>
<td>Tax Resolution Agreement</td>
<td>6,589,528</td>
<td>6,171,627</td>
<td>5,800,000</td>
<td>106%</td>
</tr>
<tr>
<td>Interest on Investments</td>
<td>178,239</td>
<td>882,998</td>
<td>824,000</td>
<td>107%</td>
</tr>
<tr>
<td>Other Revenues</td>
<td>1,924,857</td>
<td>1,333,145</td>
<td>4,369,747</td>
<td>63%</td>
</tr>
<tr>
<td>Total General Fund Revenues, Net of Transfers</td>
<td>$38,873,653</td>
<td>$40,381,837</td>
<td>$74,465,624</td>
<td>56%</td>
</tr>
<tr>
<td>Transfers In</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Total General Fund Revenues</td>
<td>$38,404,796</td>
<td>$40,381,837</td>
<td>$74,465,624</td>
<td>56%</td>
</tr>
</tbody>
</table>

**Table 3: FY 2018-19 adopted Revenues compared to FY 2018-19 Year-end Estimates (YEE)**

<table>
<thead>
<tr>
<th>Revenue Source</th>
<th>FY 2018-2019 Adopted Budget</th>
<th>FY 2018-2019 Year-end Estimate</th>
<th>$ Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Business License</td>
<td>$11,800,000</td>
<td>$12,120,000</td>
<td>$320,000</td>
</tr>
<tr>
<td>Sales &amp; Use Tax</td>
<td>11,900,000</td>
<td>11,400,000</td>
<td>(500,000)</td>
</tr>
<tr>
<td>Property Tax</td>
<td>8,057,164</td>
<td>8,037,664</td>
<td>(19,500)</td>
</tr>
<tr>
<td>Transient Occupancy (TOT)</td>
<td>14,500,000</td>
<td>14,000,000</td>
<td>(500,000)</td>
</tr>
<tr>
<td>Charges for Services</td>
<td>5,393,625</td>
<td>5,553,795</td>
<td>160,170</td>
</tr>
<tr>
<td>Utility User’s Tax (UUT)</td>
<td>5,010,000</td>
<td>5,338,373</td>
<td>328,373</td>
</tr>
<tr>
<td>Franchise Tax</td>
<td>3,900,000</td>
<td>3,600,000</td>
<td>(300,000)</td>
</tr>
<tr>
<td>Cogeneration Electric</td>
<td>925,000</td>
<td>1,100,000</td>
<td>175,000</td>
</tr>
<tr>
<td>License &amp; Permits</td>
<td>1,668,388</td>
<td>1,701,600</td>
<td>33,212</td>
</tr>
<tr>
<td>Fines &amp; Forfeitures</td>
<td>317,700</td>
<td>367,700</td>
<td>50,000</td>
</tr>
<tr>
<td>Tax Resolution Agreement</td>
<td>5,800,000</td>
<td>6,171,627</td>
<td>371,627</td>
</tr>
<tr>
<td>--------------------------</td>
<td>-----------</td>
<td>-----------</td>
<td>--------</td>
</tr>
<tr>
<td>Interest on Investments</td>
<td>824,000</td>
<td>824,000</td>
<td>0</td>
</tr>
<tr>
<td>Other Revenues</td>
<td>4,369,747</td>
<td>4,259,260</td>
<td>(110,487)</td>
</tr>
<tr>
<td><strong>Total General Fund Revenues, Net of Transfers</strong></td>
<td><strong>$74,465,624</strong></td>
<td><strong>$74,474,019</strong></td>
<td><strong>8,395</strong></td>
</tr>
<tr>
<td>Transfers In</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>Total General Fund Revenues</strong></td>
<td><strong>$74,465,624</strong></td>
<td><strong>$74,474,019</strong></td>
<td><strong>8,395</strong></td>
</tr>
</tbody>
</table>

**Sales & Use Tax**: This current fiscal year, sales tax is the second largest revenue source, accounting for about 16% of the total estimated General Fund revenues. Sales and Use Tax receipts for the first half of the current year are slightly lower than that from the same period last year and staff is projecting to come under budget by $500,000.

<table>
<thead>
<tr>
<th>FY 2017-18 2nd Quarter</th>
<th>$4,758,012</th>
<th>FY 2017-18 Year-end</th>
<th>$12,201,208</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY 2018-19 2nd Quarter</td>
<td>$4,320,449</td>
<td>FY 2018-19 YEE</td>
<td>$11,400,000</td>
</tr>
</tbody>
</table>

**Business License Tax** is the City’s third largest General Fund revenue source, accounting for just under 16% of its total estimated revenues. The majority of this revenue stream is collected in January and February. It is anticipated that the revenue will slightly above budget this year due to an increase in filming activity and audit and field work for revenue compliance. With a budget adjustment this revenue will become the second largest general fund revenue accounting for 17% of the City’s total revenues.

<table>
<thead>
<tr>
<th>FY 2017-18 2nd Quarter</th>
<th>$10,944,572</th>
<th>FY 2017-18 Year-end</th>
<th>$11,447,994</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY 2018-19 2nd Quarter</td>
<td>$11,741,335</td>
<td>FY 2018-19 YEE</td>
<td>$12,100,000</td>
</tr>
</tbody>
</table>

**Property Tax** is $796,000 higher than the same period last year mainly due to value granted to continuous restorations and remodels that increases the assessed value. Also, from the 2% CPI increase applied by the Assessor’s Office. Despite the increased revenue for the first two quarters this revenue is anticipated to come in slightly under budget; $19,500 under. Staff will be monitoring and will provide updates if there is a change. The bulk of property tax revenue is received from the County in four large payments that occur in December, January, March and April of each year.

<table>
<thead>
<tr>
<th>FY 2017-18 2nd Quarter</th>
<th>$3,860,833</th>
<th>FY 2017-18 Year-end</th>
<th>$7,050,511</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY 2018-19 2nd Quarter</td>
<td>$4,656,766</td>
<td>FY 2018-19 YEE</td>
<td>$8,037,664</td>
</tr>
</tbody>
</table>

**Transient Occupancy Tax (TOT)** Although TOT revenues are the largest source of tax revenue for the City and we anticipate a couple new properties to open within the next several months, The City’s TOT revenues for this year are trending lower due to a 5% decline in occupancy rate in the area as a result of multiple new properties being established in the airport corridor. Staff estimates the revenues will come in at $14,000,000 for year-end; $500,000 under the adopted budget. Staff will continue to monitor occupancy and the tax receipts closely.
<table>
<thead>
<tr>
<th>FY 2017-18 2nd Quarter</th>
<th>FY 2017-18 Year-end</th>
<th>FY 2018-19 2nd Quarter</th>
<th>FY 2018-19 YEE</th>
<th>FY 2018-19 Adopted Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>$4,240,728</td>
<td>$12,876,631</td>
<td>$3,960,514</td>
<td>$14,000,000</td>
<td>$5,553,795</td>
</tr>
</tbody>
</table>

**Charges for Services** includes Zoning and Planning fees, Plan Check fees, Plan Retention fees, Energy Plan Check fees, Planning Service fees, Paramedic Transport, and Recreation and Park Fees have a combined mid-year revenue of $2,064,365, or 38% of budget received. For this period, there is a delay in recognizing the Paramedic Transport revenue due to the third party vendor having reporting delays to the City. The total revenue for charges for services is a little less than the same period last year and it is anticipated to be tracking slightly above budget; $160,170 above budget.

<table>
<thead>
<tr>
<th>FY 2017-18 2nd Quarter</th>
<th>FY 2017-18 Year-end</th>
<th>FY 2018-19 2nd Quarter</th>
<th>FY 2018-19 Adopted Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>$2,651,905</td>
<td>$5,221,266</td>
<td>$2,064,365</td>
<td>$5,553,795</td>
</tr>
</tbody>
</table>

**Franchise Tax** is another one of the City’s major revenue sources that is always impacted by the price of natural gas, its consumption demand, the price of electricity and its demand. The annual payments from Southern California Edison (SCE) and The Gas Co are received in April of each year. Staff is aware the current year payments will be trending below the estimated budget. Staff estimates this revenue will come in $300,000 below budget.

<table>
<thead>
<tr>
<th>FY 2017-18 2nd Quarter</th>
<th>FY 2017-18 Year-end</th>
<th>FY 2018-19 2nd Quarter</th>
<th>FY 2018-19 Adopted Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>$95,685</td>
<td>$2,865,581</td>
<td>$94,549</td>
<td>$3,600,000</td>
</tr>
</tbody>
</table>

**Utility User’s Tax** revenue collection has increased and it is higher than the same period last year, and tracking slightly higher than the anticipated budget. Staff will be closely monitoring this revenue item to see if the spring and summer revenue will trend with the adopted budget. At this time, staff is anticipating an additional $328,373 to the Gas UUT only, and no change to the Electric, Water or Phone UUT.

<table>
<thead>
<tr>
<th>FY 2017-18 2nd Quarter</th>
<th>FY 2017-18 Year-end</th>
<th>FY 2018-19 2nd Quarter</th>
<th>FY 2018-19 Adopted Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>$2,256,874</td>
<td>$5,077,622</td>
<td>$3,351,681</td>
<td>$5,338,373</td>
</tr>
</tbody>
</table>

**Cogenerated Electric Utility User’s Tax** is higher than the same period last year with 61% of budget received. The revenue source is trending higher than the adopted budget. Staff anticipates an additional $175,000 in revenue.

<table>
<thead>
<tr>
<th>FY 2017-18 2nd Quarter</th>
<th>FY 2017-18 Year-end</th>
<th>FY 2018-19 2nd Quarter</th>
<th>FY 2018-19 Adopted Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>$383,613</td>
<td>$1,096,271</td>
<td>$568,288</td>
<td>$1,100,000</td>
</tr>
</tbody>
</table>

**License and Permits** includes animal licensing, various building permits, and street permits.
The City recorded revenues of $951,186 or 57% of budget. Although revenue stream is somewhat seasonal it is anticipated to pick up in the spring and summer and is trending slightly higher than the adopted budget; $33,212 higher.

<table>
<thead>
<tr>
<th>FY 2017-18 2nd Quarter</th>
<th>FY 2017-18 Year-end</th>
<th>$1,687,062</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY 2018-19 2nd Quarter</td>
<td>FY 2018-19 Adopted Budget</td>
<td>$1,701,600</td>
</tr>
</tbody>
</table>

The annual Tax Resolution Agreement (TRA) payment is based on the prior years’ actual tax revenue received from Chevron and a “true-up” payment paid in the following fiscal year once the actual tax revenues have been reconciled. There is an established annual tax ceiling for Chevron that is increased each year by the CPI-U. FY 2018-19 TRA received is consistent with previous year due to the CPI escalator and slightly higher CPI for the same period compared to previous years. The TRA payment for FY 2018-19 is higher than the budgeted amount by $371,627. Therefore, staff is revising the year-end estimate to reflect this.

<table>
<thead>
<tr>
<th>FY 2017-18 2nd Quarter</th>
<th>FY 2017-18 Year-end</th>
<th>$6,589,528</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY 2018-19 2nd Quarter</td>
<td>FY 2018-19 YEE</td>
<td>$6,171,627</td>
</tr>
</tbody>
</table>

**Table 4 – General Fund Expenditures by Department – Current Year Compared to Prior Year**

<table>
<thead>
<tr>
<th>Departments</th>
<th>FY 2017-18 2nd Qtr Actuals</th>
<th>FY 2018-19 2nd Qtr Actuals</th>
<th>FY 2018-19 Adopted Budget</th>
<th>% of Budget Expensed</th>
</tr>
</thead>
<tbody>
<tr>
<td>City Attorney</td>
<td>$264,739</td>
<td>224,834</td>
<td>611,250</td>
<td>37%</td>
</tr>
<tr>
<td>City Clerk</td>
<td>198,686</td>
<td>205,927</td>
<td>513,901</td>
<td>40%</td>
</tr>
<tr>
<td>City Council</td>
<td>116,073</td>
<td>122,674</td>
<td>288,541</td>
<td>43%</td>
</tr>
<tr>
<td>City Manager</td>
<td>566,863</td>
<td>664,538</td>
<td>1,893,414</td>
<td>35%</td>
</tr>
<tr>
<td>City Treasurer</td>
<td>122,265</td>
<td>133,869</td>
<td>312,273</td>
<td>43%</td>
</tr>
<tr>
<td>Finance</td>
<td>980,638</td>
<td>877,921</td>
<td>2,331,337</td>
<td>38%</td>
</tr>
<tr>
<td>Fire</td>
<td>6,158,545</td>
<td>7,965,453</td>
<td>15,964,187</td>
<td>50%</td>
</tr>
<tr>
<td>Human Resources</td>
<td>282,739</td>
<td>426,679</td>
<td>1,004,459</td>
<td>42%</td>
</tr>
<tr>
<td>Library</td>
<td>989,617</td>
<td>1,146,288</td>
<td>2,345,526</td>
<td>49%</td>
</tr>
<tr>
<td>Planning &amp; Building Safety</td>
<td>1,256,675</td>
<td>1,165,687</td>
<td>2,830,338</td>
<td>41%</td>
</tr>
<tr>
<td>Police</td>
<td>8,648,479</td>
<td>10,528,895</td>
<td>21,746,192</td>
<td>48%</td>
</tr>
<tr>
<td>Information Services</td>
<td>581,897</td>
<td>964,167</td>
<td>2,059,988</td>
<td>47%</td>
</tr>
<tr>
<td>Public Works</td>
<td>2,721,772</td>
<td>3,147,306</td>
<td>8,507,761</td>
<td>37%</td>
</tr>
<tr>
<td>Recreation and Parks</td>
<td>2,281,163</td>
<td>2,829,557</td>
<td>7,272,244</td>
<td>39%</td>
</tr>
<tr>
<td>Nondepartment</td>
<td>2,918,451</td>
<td>4,463,148</td>
<td>8,251,373</td>
<td>43%</td>
</tr>
<tr>
<td>Total General Fund Expenditures, Net of Transfers</td>
<td>28,088,602</td>
<td>34,866,943</td>
<td>75,932,784</td>
<td>46%</td>
</tr>
<tr>
<td>Transfers Out</td>
<td>2,804,000</td>
<td>3,130,000</td>
<td>3,130,000</td>
<td>100%</td>
</tr>
<tr>
<td>Total General Fund Expenditures</td>
<td>$30,892,602</td>
<td>$37,996,943</td>
<td>$79,062,784</td>
<td>48%</td>
</tr>
</tbody>
</table>

6
Second quarter Comparison – FY 2018 v. FY 2019

In comparing between the second quarter of the year between current and prior years, the major differences are due to the following:

- City Manager expenditures increased $97,675 or 17% over the same period last year. This is due to step (salary) increases in staff assigned to the CM’s Department and the additional costs associated with the creation of the Deputy City Manager position.

- The Information Services department expenditures increased $382,270 or 66% over the same period last year. This is due to the filling of the Director position which was vacant for Q1 in 2018 and the increase in professional services due to implementation of IS projects.

- Human Resources department expenditures increased $143,940 or 51% over the same period last year. This is due to the increase in professional services.

- The Police department expenditures increased $1,880,416 or 22% over the same period last year. This is primarily due to the prepayment of the unfunded liability portion of pension costs, an increase in O.T. due to vacant positions, and the new MOU for POA.

- The Fire department expenditures increased $1,867,605 or 31% over the same period last year. This is primarily due to the prepayment of the unfunded liability portion of pension costs, an increase in O.T. due to vacant positions, and the new MOU for FFA.

- The Public Works department expenditures increased $425,534 or 16% over the same period last year. This is primarily due several positions being vacant last year are filled in the current year.

- The Recreation and Parks department expenditures increased $593,394 or 27% over the same period last year. This is primarily due to an increase related to the Wiseburn Aquatic Center.

- The Library department expenditures increased $156,670 or 16% over the same period last year. This is primarily due to the filling of the Director position which was vacant for the second quarter in 2018.

- Non-department expenditures increased $1,544,696 or 53% over the same period last year. This is due to the additional PERS payments authorized by Council: $1.5 million.

In summary, General Fund expenditures are trending below budget. However, the new MOUs approved and in place for FFA, POA, PSSEA, CEA, and the pending labor agreements with SPEA, Management/Confidential, Executive, and Police Management (PMA) will erode most of the savings from vacancies. The net result is an expected budget savings in the amount of $673,100.

Estimated Revenues and Expenditures for Golf Fund

The Golf Course Fund is currently at 42% of revenue budget received. Revenue at the Golf Course typically increases in the spring and summer and is projected to be in line with the adopted revenue budget of $1,453,699. Expenditures are at 47% of budget which will see an increase in the spring and summer. As a result, the expenditures will be on track to meet the adopted budget of $1,692,814.
Discussion on Special Revenue Funds

The funds under the Special Revenue Funds are primarily from Federal, State, and County programs such as: Traffic Safety, State Gas Tax, Asset Forfeiture, Measure R, Prop A & C, CDBG, COPS, and Federal and State Grants. These funds are on track to meet budget at year-end.

Discussion on Debt Service Fund

The Debt Service Fund records the City’s facility lease activity for the Douglas Street Gap Closure. On September 1, 2005, the City entered into a facility lease agreement with the California Infrastructure and Economic Development Bank (CIEDB) whereby CIEDB issued bonds in the amount of $10,000,000 to finance the Douglas Street Gap Closure Project. The City will make lease payments over a 30-year period, which began on February 1, 2006. The interest rate on the bonds is 2.87% per annum. Payments on the lease obligation are due February 1 and August 1 of each year. The debt service fund is on target to meet the revenue and expenditure budgets.

Discussion on Internal Service Funds

There are three funds that comprise this category: Equipment Replacement Fund, Liability Insurance Fund and the Workers Comp Insurance Fund. The Equipment Replacement Fund is trending under budget. The Worker’s Comp fund is on track to meet budget at year-end. The General Liability Insurance Fund is on target to meet the adopted budget. Staff will continue to monitor and report any changes during the 3rd quarter financial review.

Budget Appropriation Requests

General Fund:
The General Fund has an unassigned fund balance of $864,152 as reflected in Table 1 above. Staff is recommending the following requests to City Council resulting in utilizing $741,487 of the unassigned funds: $673,100 is coming from previous approved budget items in the form of salary savings and $68,387 as an additional appropriation from General Fund Balance. There is also a request to redistribute previously approved funds already allocated towards the facility assessment upgrades to be reallocated to the Acacia Park Project and Pool:

- $250,000 for additional funding of the section 155 pension trust administered by PARS. City Council approved establishing the 115 pension trust in November 2017. City Council approved funding an initial $1 million during the FY 2017-18 mid-year review, followed by an additional $1 million in the adopted FY 2018-19 budget. If approved, this will bring the principal funding by the City to $2,250,000, plus interest earned. Staff will monitor the investments on a monthly basis, meet quarterly with the Investment Advisory
Committee to evaluate the investment strategy, meet annually with PARS staff to evaluate the annual report and investment strategy return, and report out the annual report to City Council. Staff will continue to evaluate additional future funding opportunities into the trust.

- **$150,000** towards the additional funding of legal fees to oppose the LAX expansion.
- **$120,000** towards the Richmond Street Field: accessible pathways, new fencing throughout, and new spectator bleachers.
- **$100,000** towards a project to replace missing sections of sidewalks in the residential areas of town.
- **$82,487** towards a pilot project to add on-street parking on the north side of El Segundo Blvd. The pilot project would add a parking lane on four blocks of El Segundo Blvd., from the alley east of Main Street to the alley east of Sheldon Street. On October 2, 2018, City Council adopted the Smoky Hollow Specific Plan. During the public hearing, City Council directed staff to proceed with a pilot project. The $82,487 request will fund this pilot project request.
- **$39,000** for consideration of a request from the ES Art Walk to allow use of City property and reimbursement by the City of up to $39,000 of their event costs.

**Other Funds:**

- **$175,000** as an appropriation from Asset Forfeiture Fund (Fund 109) balance to the Asset Forfeiture operating expense account, non-capitalized purchases (account 109-400-3105-5209). The purpose of this request is to cover training opportunities that have been identified but not budgeted for and to upgrade outdated equipment to improve the overall safety for officers.

- **$800,000** to be reallocated from the City-wide facilities repair (already approved by Council in the current fiscal year budget) in the Capital Improvement Fund (Fund 301) towards the Acacia Park Project & Pool. City Council gave staff direction during the April 16th, 2019 Council meeting to fully fund the Acacia Park Project at a cost of $1 million. Proposition 68 (State of California Parks and Water Bond of 2018) will provide the City a minimum per capita allocation of $200,000. This guaranteed funding of $200,000 will be applied towards Acacia Park. Staff has already submitted an application to the State to secure the $200,000 funding. The difference, $800,000, is proposed to come from the City-wide facilities repair account in Fund 301.

**Personnel request:**

- Budget neutral request - Planning & Building Safety – Reclassify the Office Specialist II position to a Senior Administrative Specialist. The current listed job duties of the Office
Specialist II do not meet the department’s needs and not what we have come to rely on the staff member in this position to perform. In reviewing other existing job classifications, the position of Senior Administrative Specialist most accurately reflects how this position functions in the department while still allowing room for professional growth and flexibility for us to adjust to the Department’s evolving needs. The cost to reclassify is $3,999 for a full fiscal year. The professional & Technical line item budget will be reduced by the amount to cover the cost of this request. Future fiscal years will evaluate the upgrade cost and ensure the request, if approved by Council, will remain budget neutral.

<table>
<thead>
<tr>
<th></th>
<th>FY 2018-19</th>
<th>Mid-Year</th>
<th>Staff’s Recommendations</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Beginning Unassigned Fund Balance at October 1, 2018</strong></td>
<td>$18,732,046</td>
<td>$18,732,046</td>
<td></td>
</tr>
<tr>
<td><strong>Plus revised revenues for FY 2018-19</strong></td>
<td>74,474,019</td>
<td>74,474,019</td>
<td></td>
</tr>
<tr>
<td><strong>Less adopted expenditures for FY 2018-19</strong></td>
<td>$(78,389,684)</td>
<td>$(78,389,684)</td>
<td></td>
</tr>
<tr>
<td><strong>Ending Unassigned Fund Balance at September 30, 2019</strong></td>
<td>$14,816,381</td>
<td>$14,816,381</td>
<td></td>
</tr>
<tr>
<td><strong>Less: Designated reserve requirement (18%)</strong></td>
<td>$13,952,229</td>
<td>$13,952,229</td>
<td></td>
</tr>
<tr>
<td><strong>Undesignated General Fund Reserves for FY 2018-19</strong></td>
<td>$864,152</td>
<td>$864,152</td>
<td></td>
</tr>
<tr>
<td><strong>Less: Mid-Year recommendations (pending Council Approval)</strong></td>
<td></td>
<td>(741,487)</td>
<td></td>
</tr>
<tr>
<td><strong>Undesignated General Fund Reserves for FY 2018-19</strong></td>
<td></td>
<td></td>
<td>$122,665</td>
</tr>
</tbody>
</table>

**Conclusion**

The current year operational expenditures in the General Fund, less personnel costs, are trending in line with the adopted budget. The personnel costs are trending below the adopted budget primarily due to vacancies. Overall, revenues are tracking just slightly above budget. Staff will continue to monitor the expenditures and revenues closely and begin planning for the preparation of the FY 2019-20 budget.
## Executive Summary

**Exhibit A: Fiscal Year 2018-2019 Mid-Year Budget Adjustments**

<table>
<thead>
<tr>
<th>Item #</th>
<th>Description</th>
<th>Fiscal Impact</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>General Fund Expenditures</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1</td>
<td>Additional funding of the section 115 pension trust administered through PARS as established by City Council in November 2017</td>
<td>$250,000</td>
</tr>
<tr>
<td>2</td>
<td>Additional funding of legal fees to oppose the LAX expansion</td>
<td>150,000</td>
</tr>
<tr>
<td>3</td>
<td>Transfer Out to Capital Improvements - Richmond Street Field</td>
<td>120,000</td>
</tr>
<tr>
<td></td>
<td>Transfer Out to Capital Improvements - Sidewalk improvements to the residential areas</td>
<td>100,000</td>
</tr>
<tr>
<td>4</td>
<td>This item is no longer a request. The City received a check in the amount of $112,000 in Smoky Hollow Parking In-lieu Fees. Funding for the Smoky Hollow Specific Plan adopted by City Council - pilot project to add on-street parking on the north side of El Segundo Blvd.</td>
<td>$82,487</td>
</tr>
<tr>
<td>5</td>
<td>Partial funding of the ES Art Walk event costs</td>
<td>39,000</td>
</tr>
<tr>
<td></td>
<td>Personnel Request: Planning &amp; Building Safety – Reclassify the Office Specialist II position to a Senior Administrative Specialist. This request is budget neutral. Increase personnel budget by $3,999 and decrease professional/Technical Budget by $3,999</td>
<td>-</td>
</tr>
<tr>
<td><strong>Other Funds</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>Asset Forfeiture Fund - Approve an appropriation from available asset forfeiture fund balance to fund upcoming training opportunities and to upgrade outdated equipment to improve the overall safety for officers</td>
<td>175,000</td>
</tr>
<tr>
<td>7</td>
<td>CIP Fund - Reallocate $800,000 from the City-wide facilities CIP towards the Acacia Park &amp; Pool Project. City Council gave staff direction to come up with the additional funding for the Acacia Park &amp; Pool project during the April 16, 2019 City Council meeting</td>
<td>800,000</td>
</tr>
<tr>
<td>8</td>
<td>2019 City Council meeting CIP Fund - Reduce funding in the City-wide facilities improvements CIP account to fund the Acacia Park &amp; Pool Project</td>
<td>(800,000)</td>
</tr>
<tr>
<td>Item #</td>
<td>Description</td>
<td>Expenses</td>
</tr>
<tr>
<td>-------</td>
<td>-----------------------------------------------------------------------------</td>
<td>----------</td>
</tr>
<tr>
<td>1</td>
<td>Additional funding of the section 115 pension trust administered through PARS as established by City Council in November 2017</td>
<td>$250,000</td>
</tr>
<tr>
<td>2</td>
<td>Additional funding of legal fees to oppose the LAX expansion</td>
<td>150,000</td>
</tr>
<tr>
<td>3(a)</td>
<td>Transfer Out to Capital Improvements - Richmond Street Field</td>
<td>120,000</td>
</tr>
<tr>
<td>3</td>
<td>Transfer Out to Capital Improvements - Sidewalk improvements to the residential areas</td>
<td>100,000</td>
</tr>
<tr>
<td>5</td>
<td>This item is no longer a request. The City received a check in the amount of $112,000 in Smoky Hollow Parking In-lieu Fees. Funding for the Smoky Hollow Specific Plan adopted by City Council - pilot project to add on-street parking on the north side of El Segundo Blvd.</td>
<td>82,487</td>
</tr>
<tr>
<td>6</td>
<td>Partial funding of the ES Art Walk event costs</td>
<td>39,000</td>
</tr>
<tr>
<td>7(a)</td>
<td>Personnel Request: Planning &amp; Building Safety – Reclassify the Office Specialist II position to a Senior Administrative Specialist. This request is budget neutral.</td>
<td>3,999</td>
</tr>
<tr>
<td>7(b)</td>
<td>Personnel Request: Planning &amp; Building Safety – Reclassify the Office Specialist II position to a Senior Administrative Specialist. This request is budget neutral.</td>
<td>(3,999)</td>
</tr>
<tr>
<td></td>
<td><strong>Total General Fund Request</strong></td>
<td>741,487</td>
</tr>
<tr>
<td></td>
<td><strong>Less utilization of budget savings from vacancies</strong></td>
<td>(673,100)</td>
</tr>
<tr>
<td></td>
<td><strong>Total additional appropriation from GF fund balance</strong></td>
<td>$68,387</td>
</tr>
<tr>
<td></td>
<td><strong>Other Funds</strong></td>
<td></td>
</tr>
<tr>
<td>8</td>
<td>Approve an appropriation from available asset forfeiture fund balance to fund upcoming training opportunities and to upgrade outdated equipment to improve the overall safety for officers</td>
<td>175,000</td>
</tr>
<tr>
<td>3(b)</td>
<td>Capital Improvements - Richmond Street Field</td>
<td>120,000</td>
</tr>
<tr>
<td>4(b)</td>
<td>Capital Improvements - Sidewalk Improvements</td>
<td>100,000</td>
</tr>
<tr>
<td>9(a)</td>
<td>Reallocate $800,000 from the City-wide facilities CIP towards the Acacia Park &amp; Pool Project. City Council gave staff direction to come up with the additional funding for the Acacia Park &amp; Pool project during the April 16, 2019 City Council meeting.</td>
<td>800,000</td>
</tr>
<tr>
<td>9(b)</td>
<td>Reduce funding in the City-wide facilities CIP account to fund the Acacia Park &amp; Pool Project</td>
<td>(800,000)</td>
</tr>
<tr>
<td></td>
<td><strong>Increase in CIP Fund 301 Expenses</strong></td>
<td>$220,000</td>
</tr>
<tr>
<td>3(c)</td>
<td>Transfer in from General Fund to Capital Projects - Richmond Street Field</td>
<td>120,000</td>
</tr>
<tr>
<td>4(c)</td>
<td>Transfer in from General Fund to Capital Projects - Sidewalk Improvements</td>
<td>100,000</td>
</tr>
<tr>
<td></td>
<td><strong>Increase in CIP Fund 301 Revenues</strong></td>
<td>$220,000</td>
</tr>
</tbody>
</table>
Consideration and possible action to receive and file a report from Robert Kleinhenz, Economist and Executive Director of Research at Beacon Economics, on the creative economy in El Segundo. (Fiscal Impact: None)

RECOMMENDED COUNCIL ACTION:

1. Receive and file El Segundo Creative Economy report; and/or,
2. Alternatively, discuss and take other action related to this item.

ATTACHED SUPPORTING DOCUMENTS: El Segundo Creative Economy Report

STRATEGIC PLAN:

Goal: 5  Champion Economic Development & Fiscal Sustainability
Objective: 1  The City will implement a comprehensive economic development strategy to ensure the City encourages a vibrant business climate that is accessible, user-friendly and welcoming to all resident and visitors.

FISCAL IMPACT: None

PREPARED BY: Barbara Voss, Deputy City Manager
APPROVED BY: Greg Carpenter, City Manager

BACKGROUND & DISCUSSION:

In 2007 Otis College of Art and Design began commissioning an annual “Otis Report on the Creative Economy”. The report highlights the ways the creative industries in California and the Los Angeles region form an essential part of its overall economy. In 2016, Culver City commissioned a Creative Economy Report specific to Culver City in order to inspire government and the private sector to consider the creative economy in future planning and programming efforts.

Inspired by the impact of Culver City’s report, the City of El Segundo’s Arts and Culture Advisory Committee partnered with City Manager’s office of economic development in August 2018 to commission a similar economic analysis for El Segundo. In September 2018, the city entered into an agreement with Beacon Economics to develop the first El Segundo Creative Economy Report. The findings in this report will be instrumental in shaping the city’s economic development and business attraction efforts specific to businesses in the creative economy.

The industries studied in the El Segundo Creative Economy Report are: Architecture and Related Services, Creative Goods and Products, Entertainment and Digital Media, Fashion, and Fine Arts and Performing Arts. The creative sector is growing rapidly, provides high-quality jobs for the residents of El Segundo and the region, and has a positive impact on the city’s revenues. The Arts
and Culture Advisory Committee and the economic development office view the report as a first step to developing a collaborative action plan for establishing El Segundo as a hub for the creative economy and an attractive location for workers in these industries.

Key findings in the report include:

- Despite the city’s small population, El Segundo has a robust creative economy, where workers work in a diverse range creative sectors for firms of various sizes.
- Even though the city’s population is less than 0.2% of the entire Los Angeles County’s population, it employs roughly 1.4% of the County’s creative workforce.
- In 2017, the creative economy in El Segundo generated $3.3 billion in economic output.
- $2.3 billion was generated by the creative industries directly.
- Total employment supported by the creative economy in the city was 11,433, of which 5,888 positions were supported directly by the creative industries.
- A creative industries’ worker in El Segundo was paid almost forty percent higher than the county wide average in 2017.
- Entertainment and Digital Media accounted for the largest share of the city’s employment in the creative industries (55%).
- There were 262 establishments in the city’s creative industries in 2017, 36% more than in 2008.
- There was 13% increase in the number of firms in 2017 alone.

Robert Kleinhenz, Ph.D. is Economist and Executive Director of Research at Beacon Economics, LLC and is one of California’s leading economists with 30 years of experience in analyzing the national and state economies, as well as the economies of California’s many diverse regions. Dr. Kleinhenz will provide a summary of the key finding in the report and the impact of the creative sector on the El Segundo economy.
ITEM #19 – ATTACHMENT

EL SEGUNDO CREATIVE ECONOMY REPORT

https://docs.elsegundo.org/weblink8/0/doc/954558/Electronic.aspx

A PAPER COPY IS AVAILABLE IN THE CITY CLERK’S OFFICE
AGENDA DESCRIPTION:
Consideration and possible action to discuss the current subsidy of fees for the Run for Education and potentially modify to a different subsidy level. (Fiscal Impact: currently $12,000. Increase TBD))

RECOMMENDED COUNCIL ACTION:
1. City Council discuss and consider potentially modify the subsidy for the Run for Education special event.
2. Alternatively, discuss and take other action related to this item.

ATTACHED SUPPORTING DOCUMENTS:
A. February 17, 2015 City Council Agenda Item in which the fee waiver was increased from 25% to 50% of fees for the Run for Education event

STRATEGIC PLAN:
Goal: 5(b) Champion Economic Development and Fiscal Sustainability:
El Segundo approaches its work in a financially disciplined and responsible way
Objective: 2 The City will maintain a stable, efficient, and transparent financial environment

FISCAL IMPACT: $ (0)
Amount Budgeted: $0
Additional Appropriation: N/A

PREPARED BY: Joseph Lillio, Director of Finance
APPROVED BY: Greg Carpenter, City Manager

BACKGROUND & DISCUSSION:
During the April 16, 2019 City Council meeting, Council Member Nicol requested staff to bring an agenda item under his name for a discussion on the fees charged to and waived for the special event, Run for Education.

The fees for the Run for Education have been waived as part of the Special Event Fee Waiver list approved by City Council in 2011. In February 2015, (see attachment A) the event qualified for a Level III subsidy.

During fiscal year (FY) 2017-18, City Council directed staff to conduct a City-wide fee study and comprehensive cost allocation plan. This was also identified in the FY 2017-18 Strategic Work Plan as a priority item by City Council. A comprehensive fee study had not been conducted by the City in over ten years. Additionally, the fees had not been adjusted by any type of cost inflator or consumer price
index (cpi). The cost allocation and fee study was completed in FY 2017-18 and presented to City Council in several study sessions that also encouraged the public to participate. In June 2018 City Council formally adopted the new City-wide fee schedule and cost allocation plan. The new fees became effective over several months and were fully implemented by October 2019.

There was significant outreach conducted by City staff during the entire process while the fee study was underway and after the new fees were adopted by City Council.

The Run for Education currently has a City Council authorized fee waiver of 50%. This 50% subsidy of fees means the City absorbs 50% of the costs to the City and the Run for Education is responsible for paying the other 50% of costs to the City, directly to the City. The cost for the current year is estimated at $24,000. The Run for Education will be responsible for 50% of this estimated cost, or $12,000. The City of El Segundo will absorb the remaining 50%, or $12,000 in its General Fund operating budget.

It is important to consider that while the fee itself appears to have significantly increased from prior years, the prior years’ fees were not inclusive of the City’s true costs due to the fact the fees and cost allocation plan had not been updated in over ten years. This in turn resulted in all special events having fee waivers much greater than what City Council had authorized because the costs to the City had been significantly understated for many years.

The current fee waiver policy approved by City Council is:

- Level I: Non-Fund raising & free to attend = up to 100% fee waiver
- Level II: Scores 20-25 = up to a 75% fee waiver
- Level III: Scores 16-19 = up to a 50% fee waiver
- Level IV: Scores 11-15 = up to a 25% fee waiver

The policy questions for City Council consideration are as follows:

- Should the City retain the current level of fee waiver/subsidy for the Run for Education event, currently at Level III or 50%, or should the threshold be modified to an alternative amount?

- Should the City Council decide to increase the fee waiver for the Run for Education, should staff be directed to review the level of fee waiver for other special events?
AGENDA DESCRIPTION:

Discussion and possible action regarding an appeal from the El Segundo Council of Parents and Teachers, Inc., to adjust their given score indicating the fee waiver percentage for city support services associated with the Run for Education. (Fiscal Impact: Estimated $3,183)

RECOMMENDED COUNCIL ACTION:

1. Discussion regarding the appeal from the El Segundo Council of Parents and Teachers, Inc., to adjust their given score indicating the fee waiver percentage; and,
2. Alternatively, discuss and take other action related to this item.

ATTACHED SUPPORTING DOCUMENTS:

1. Original Scorecard for Run for Education
2. Scorecard Summary as approved by City Council July 15, 2014

FISCAL IMPACT: Estimated $3,183

Amount Budgeted: $3,183
Additional Appropriation: Yes
Account Number(s): Various Run for Education Accounts (702-400-5416-****)

ORIGINATED BY: Meredith Petit, Director of Recreation and Parks
REVIEWED BY: Meredith Petit, Director of Recreation and Parks
APPROVED BY: Greg Carpenter, City Manager

BACKGROUND & DISCUSSION:

At the regular City Council meeting July 15, 2014, the City Council approved a new process of identifying amounts in which the City would waive expenses as a result of supporting non-profit organizations’ community special events. As part of the process, a City Council appointed sub-committee created a “City of El Segundo Fee Waiver Scorecard” that assigned point values in the following categories: Type of Organization, Fundraising Status, Target Audience, Cost to Participate, Perceived Community Benefit, and Impact. The total score was then placed on a scale that indicated the percentage of the fees to be waived by the City.

At the time of City Council approval, the Run for Education event was assigned a score of 15 out of 25 (see Attachment #1). As the Scorecard Summary (Attachment #2) illustrates, a score of 15 placed the event in Level IV. The fee waiver levels are as follows:

Level I: Non-Fundraising/FREE to Attend = 100% Fee Waiver
Level II: Scores 20-25 = 75% Fee Waiver
Level III: Scores 16-19 = 50% Fee Waiver
Level IV: Scores 11-15 = 25% Fee Waiver
On February 5, 2015, the El Segundo Council of Parents and Teachers, Inc., submitted a letter to the Department of Recreation and Parks requesting that the City Council consider adjusting the score in three of the scoring categories: Type of Organization, Target Audience, and Perceived Community Benefit. The justification for score changes are presented in the Letter of Appeal (Attachment #3). With just one of the adjustments as requested, the event would enter into Level III and receive a 50% Fee Waiver.

The estimated City expenses for the Run for Education are $12,732. A Special Events account has been set up by the Finance Department to track expenses for all community special events and under the original 25% fee waiver the City has budgeted approximately $3,183 to support the event. The City would incur another $3,183 by increasing the fee waiver to 50% of the total expenses to support the Run for Education.
# CITY OF EL SEGUNDO FEE WAIVER SCORECARD

**EVENT NAME & DATE:**  PTA - Run for Education 5K & 10K

<table>
<thead>
<tr>
<th>Category</th>
<th>Comments</th>
<th>Score</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>ORGANIZATION INFORMATION</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>This section considers the organization's financial status and the percentage of the organization's funds that are used directly for social programs.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Type of Organization</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Resident / El Segundo Non-Profit</td>
<td>(10)</td>
<td>8</td>
</tr>
<tr>
<td>El Segundo School Org.</td>
<td>(8)</td>
<td></td>
</tr>
<tr>
<td>Non-Resident Non-Profit</td>
<td>(6)</td>
<td></td>
</tr>
<tr>
<td>Resident Commercial</td>
<td>(4)</td>
<td></td>
</tr>
<tr>
<td>Non-Resident Commercial</td>
<td>(2)</td>
<td></td>
</tr>
<tr>
<td>Other</td>
<td>(0)</td>
<td></td>
</tr>
<tr>
<td><strong>EVENT/PROGRAM INFORMATION</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>This section considers whether or not the event is a fundraiser. It also considers who the event or program is designed for.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fundraising Status</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Non-fundraising</td>
<td>(4)</td>
<td>3</td>
</tr>
<tr>
<td>Fundraising for ES Org</td>
<td>(3)</td>
<td></td>
</tr>
<tr>
<td>Fundraising for other</td>
<td>(1)</td>
<td></td>
</tr>
<tr>
<td>Target Audience</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(Defined as the population that the event or program is intended to serve.)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>El Segundo Residents</td>
<td>(4)</td>
<td>3</td>
</tr>
<tr>
<td>General Public</td>
<td>(3)</td>
<td></td>
</tr>
<tr>
<td>Exclusive Use</td>
<td>(0)</td>
<td></td>
</tr>
<tr>
<td>Cost to Participate</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Free to attend</td>
<td>(2)</td>
<td>0</td>
</tr>
<tr>
<td>Fee charged</td>
<td>(0)</td>
<td></td>
</tr>
<tr>
<td><strong>CONSIDERATIONS</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>This section considers the perceived benefits and the impacts of the event or program to the residents of the City El Segundo.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Perceived Community Benefit</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mostly Community</td>
<td>(5)</td>
<td></td>
</tr>
<tr>
<td>Considerable Community</td>
<td>(4)</td>
<td></td>
</tr>
<tr>
<td>Balanced</td>
<td>(3)</td>
<td></td>
</tr>
<tr>
<td>Considerably Individual</td>
<td>(2)</td>
<td></td>
</tr>
<tr>
<td>Mostly Individual</td>
<td>(0)</td>
<td></td>
</tr>
<tr>
<td>Impact</td>
<td>Street Closures; Property: Library Park, Tables, Chairs; Sound Permit</td>
<td>-3</td>
</tr>
<tr>
<td>Street Closure</td>
<td>(-1)</td>
<td></td>
</tr>
<tr>
<td>Property Wear &amp; Tear</td>
<td>(-1)</td>
<td></td>
</tr>
<tr>
<td>Sound Impact</td>
<td>(-1)</td>
<td></td>
</tr>
<tr>
<td>Other Considerations &amp; Recommendations</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL SCORE</strong></td>
<td></td>
<td>15</td>
</tr>
<tr>
<td>Total Amount Requested to be Waived $</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Amount Waived $</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Level I: 25-20 = Consider waiving most fees (75%)  
Level II: 19-15 = Consider waiving partial fees (50%)  
Level III: 14-12 = Consider waiving minimal fees (25%)  
Level IV: <12  = Do not consider waiving fees (0%)
## Annual Special Events
### Sample Fee Waiver Scorecard Summary

<table>
<thead>
<tr>
<th>EVENT</th>
<th>SPONSORED BY</th>
<th>SCORE (out of 25)</th>
<th>Estimated City Fees</th>
<th>Estimated Fees Paid by Organization (If waived according to Sample Score and Proposed Percentage)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Candy Cane Lane</td>
<td>Residents of E. Acacia Avenue</td>
<td>N/A</td>
<td>$1,035</td>
<td>$</td>
</tr>
<tr>
<td>Holiday Parade</td>
<td>El Segundo Chamber of Commerce</td>
<td>N/A</td>
<td>$13,835</td>
<td>$</td>
</tr>
<tr>
<td>Make a Difference Day</td>
<td>Tree Musketeers</td>
<td>N/A</td>
<td>$1,370</td>
<td>$</td>
</tr>
<tr>
<td>Opening Day Parade</td>
<td>El Segundo Little League</td>
<td>N/A</td>
<td>$4,100</td>
<td>$</td>
</tr>
<tr>
<td>Pancake Breakfast</td>
<td>El Segundo Police &amp; Fire Associations</td>
<td>N/A</td>
<td>$535</td>
<td>$</td>
</tr>
<tr>
<td>Promotional Dance</td>
<td>El Segundo PTA</td>
<td>N/A</td>
<td>$700</td>
<td>$</td>
</tr>
<tr>
<td>Soap Box Derby</td>
<td>El Segundo Boys Scouts Association</td>
<td>N/A</td>
<td>$1,671</td>
<td>$</td>
</tr>
<tr>
<td>Testing Bee</td>
<td>El Segundo Girls Scouts</td>
<td>N/A</td>
<td>$500</td>
<td>$</td>
</tr>
<tr>
<td>Homecoming Parade</td>
<td>El Segundo High School</td>
<td>N/A</td>
<td>$7,735</td>
<td>$</td>
</tr>
</tbody>
</table>

**Level II: 75% Fee Waiver (Scores 20-25)**

<table>
<thead>
<tr>
<th>EVENT</th>
<th>SPONSORED BY</th>
<th>SCORE (out of 25)</th>
<th>Estimated City Fees</th>
<th>Estimated Fees Paid by Organization (If waived according to Sample Score and Proposed Percentage)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Movie in the Park</td>
<td>El Segundo Rotary Club</td>
<td>21</td>
<td>$6,700</td>
<td>$1,675</td>
</tr>
<tr>
<td>Arbor Day</td>
<td>Tree Musketeers</td>
<td>20</td>
<td>$2,200</td>
<td>$550</td>
</tr>
<tr>
<td>Main Street Car Show</td>
<td>El Segundo Police Officers Association</td>
<td>20</td>
<td>$1,935</td>
<td>$484</td>
</tr>
<tr>
<td>Richmond Street Fair</td>
<td>El Segundo Kiwanis Club</td>
<td>20</td>
<td>$4,135</td>
<td>$1,034</td>
</tr>
<tr>
<td>Broadway in the Park</td>
<td>El Segundo Broadway in the Park</td>
<td>20</td>
<td>$2,752</td>
<td>$688</td>
</tr>
</tbody>
</table>

**Level III: 50% Fee Waiver (Scores 18-19)**

<table>
<thead>
<tr>
<th>EVENT</th>
<th>SPONSORED BY</th>
<th>SCORE (out of 25)</th>
<th>Estimated City Fees</th>
<th>Estimated Fees Paid by Organization (If waived according to Sample Score and Proposed Percentage)</th>
</tr>
</thead>
</table>

**Level IV: 25% Fee Waiver (Scores 11-10)**

<table>
<thead>
<tr>
<th>EVENT</th>
<th>SPONSORED BY</th>
<th>SCORE (out of 25)</th>
<th>Estimated City Fees</th>
<th>Estimated Fees Paid by Organization (If waived according to Sample Score and Proposed Percentage)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Run for Education 5K &amp; 10K</td>
<td>El Segundo PTA</td>
<td>15</td>
<td>$7,635</td>
<td>$5,726</td>
</tr>
<tr>
<td>No Fee Waiver (Non El Segundo Organization)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Relay for Life</td>
<td>American Cancer Society</td>
<td>N/A</td>
<td>$7,235</td>
<td>$7,235</td>
</tr>
<tr>
<td><strong>TOTALS</strong></td>
<td></td>
<td></td>
<td>$64,073</td>
<td>$17,392</td>
</tr>
</tbody>
</table>
February 5, 2015

Meredith Petit  
Director of Recreation and Parks  
339 Sheldon Street  
El Segundo, CA 90245

Dear Ms. Petit:

First, we would like to thank the City of El Segundo and the Recreation and Parks Department for working with the El Segundo Council of PTAs to make the Run for Education a success. Without everyone working together, the Run for Education would not be such an outstanding community event.

The El Segundo Council of PTAs was recently reviewing the enclosed July 15, 2014 Run for Education Scorecard. We believe a few areas warrant an adjustment as follows:

1. The Run for Education was assigned a score of 15. According to the published table, a score of 15 is Level II and a partial fee waiver of 50% is indicated. Our Council believes the Run for Education was assigned the wrong fee waiver level based upon the table on the Fee Waiver Scorecard. The City Staff gave the Run a score of 15, but only recommended a 25% fee waiver. Here’s what the table on the scorecard says:

   Level I: 25-20 = Consider waiving most fees (75%)  
   Level II: 19-15 = Consider waiving partial fees (50%)  
   Level III: 14-12 = Consider waiving minimal fees (25%)  
   Level IV: <12 = Do not consider waiving fees (0%)

   The Run should get a 50% fee waiver, based on the table.

2. Type of Organization: The Run for Education is listed as an El Segundo School Organization. The El Segundo Council of PTA’s Inc. is actually a Resident/El Segundo Non – Profit. While the PTA works closely with the El Segundo Unified School District, it is a separate, IRS 501(c)(3) legal entity with its own Tax ID. We think the Run for Education should be moved up to a Resident/El Segundo Non-Profit which would give us a score increase to 10.

3. Target Audience: The target audience for the Run has always been El Segundo since the Run’s inception. The bulk of our advertising and outreach is actually inside the city limits particularly within the schools. With the advent of the internet and on-line registration, the Run gets a great deal of exposure outside of El Segundo—especially since it has become a high quality event that has a very good reputation with runners in Southern California. And that benefits El Segundo business which is part of our main target audience. Starting this year, rather than going for the lowest price for things like t-shirts, printing and signage, we are giving a preference to businesses located in El
Segundo. We are focusing our efforts on making this a community event, bringing together the schools, the city and especially our local businesses. Our target audience is El Segundo, not the general public. We believe our score should be “4” in this category.

4. The Run for Education is 100% Community Benefit. All money raised is donated directly back to El Segundo Schools. As a result, we feel we should be awarded another point in this category.

With these adjustments, our score would be increased by 4 points, giving us a score of 19 out of 25. This number represents a 50% fee waiver based on the table.

We appreciate your willingness to take our appeal to the City Council so they can make a final determination, if necessary. If you need any additional information or would like me to appear before the Council, I would be happy to do so. I can be reached at ptatham@gmail.com or 310-640-8057. Thank you for your support.

Sincerely,

Kim Thoman
President
El Segundo Council of Parents and Teachers, Inc.

Enclosure
City of El Segundo Fee Waiver Scorecard: PTA - Run for Education 5K & 10K, July 15, 2014
AGENDA DESCRIPTION:
Consideration and possible action to (1) allocate $39,000 to help fund the 2019 El Segundo Art Walk to be held on the third Thursday during the months of June, July, and August 2019, (2) allow use of city property as a central venue, and (3) permit the operation of a beer/wine garden on public property for the 2019 El Segundo Art Walk. (Fiscal Impact: $39,000)

RECOMMENDED COUNCIL ACTION:
1. Allocate $39,000 to help fund the 2019 El Segundo Art Walk on June 20, July 18, and August 15, 2019;
2. Grant permission to the El Segundo Art Walk organization to use city property as a central venue during the three days of the 2019 El Segundo Art Walk;
3. Approve the request to operate a beer/wine garden at the central venue on public property during the three days of the 2019 Art Walk; and/or,
4. Alternatively, discuss and take other possible action related to this item.

ATTACHED SUPPORTING DOCUMENTS: None

FISCAL IMPACT: $39,000

| Amount Budgeted: | $0 |
| Additional Appropriation: | $39,000 |
| Account Number(s): | TBD |

STRATEGIC PLAN:

| Goal: | 1 | Enhance Customer Service, Engagement, and Communications |
| Objective: | (a) | El Segundo’s engagement with the community ensures excellence |
| Goal: | 5 | Champion Economic Development and Fiscal Sustainability |
| Objective: | (a) | El Segundo promotes economic growth and vitality for businesses and the community |

ORIGINATED BY: Drew Boyles, Mayor

REVIEWED BY: City Attorney’s Office

APPROVED BY: Greg Carpenter, City Manager

21
BACKGROUND AND DISCUSSION:

Founded in 2015, the El Segundo Art Walk (ESAW) is an independently organized, self-guided art event. Creative businesses throughout Downtown El Segundo and Smoky Hollow transform their spaces to allow Los Angeles-based artists to showcase their work. Attractions also include food trucks, live music, and a beer/wine garden. The ESAW strives to "improve the local community, inspire culture and create economic opportunities for artists, galleries, and businesses in El Segundo."

2018 ESAW highlights include:
- 3500 participants per event
- 48 businesses, 122 artists, and 22 musicians
- New Main Venue
- Significant social and traditional media impact
- Over 50% of attendees rated their experience 10 out of 10 on the Guest Survey

EUAW organizers identified several goals for the 2019 ESAW, including enhancing the event infrastructure and staffing, increasing attendance, continuing to attract top talent from El Segundo and across Los Angeles, and partnering with Salt Magazine and other publishing entities to increase local and regional marketing and elevate brand awareness.

To help meet ESAW goals and in recognition of related benefits to the City of El Segundo, such as tourism marketing, revenue for businesses and taxes, and culture building, ESAW organizers propose a City of El Segundo partnership similar to 2018 in terms of contributing funding and approving the use of city property for a central venue and beer/wine garden.

Organizers request $13,000 per event ($39,000 total), an increase of $6000 compared to 2018 City funding, in order to help support the following:
- Additional permitting costs
- Bolstered local advertising spend (Daily Breeze, El Segundo Herald)
- Regional advertising spend (Facebook, LA Weekly)
- Additional printing (flyers, banners, and posters)
- Central venue buildout (tenting, fencing, bathrooms, special art exhibits)
- Live entertainment (music and art)
- ESAW support staff and security

EUAW organizers estimate total expenses for 2019 will be $70,500. The proposed City contribution of $39,000 represents 55% of the budget.

In addition, organizers request use of the same location for the central venue as last year – the Fire Department’s Parking Lot at Main Street and Grand Avenue. This location was selected last year with the intention of maintaining optimal visibility to the public, accommodating large numbers of attendees, providing access for the El Segundo Police Department and El Segundo Fire Department, enabling easier event setup and breakdown, and minimizing the impact on City resources.
The ESAW organization is also requesting permission to serve alcohol at the central venue in a beer/wine garden type setting. El Segundo Municipal Code Section 7-6-8 states that it is unlawful to drink any alcoholic beverage or possess an open container of any alcoholic beverage upon any public street, alley, sidewalk, pathway, parking lot, park, beach, or other public property. ESAW is requesting City Council waive the enforcement of Municipal Code Section 7-6-8 and allow the sale and consumption of beer and wine at their event. The alcohol would be restricted to the location; attendees would not be allowed to leave the area while consuming alcohol. The beer/wine garden would also be regulated according to all applicable ABC License requirements and public health codes.

The use of public property would require the ESAW organization to obtain a Special Event Permit, Amplified Sound Permit, and any other permits deemed necessary to ensure a safe event. Some City staff support services may be required. All reimbursable city expenses and permit fees will be subtracted from the $39,000 contribution from the City if funding is approved.

2019 ESAW organizers John McCullough and George Renfro will be available to make an ESAW presentation during this item at the City Council Meeting on May 7, 2019.
AGENDA DESCRIPTION:
Consideration and possible action to direct staff to allocate funding from the mid-year budget surplus for the purpose of developing a policy and project to replace missing sections of sidewalk in the residential areas of the City. (Fiscal Impact: TBD)

RECOMMENDED COUNCIL ACTION:
1. Direct Staff to develop a plan including funding and policy direction to replace missing sections of sidewalk in the residential areas of the City and return to Council for review and potential adoption, or
2. Discuss and take other possible action related to this item.

ATTACHED SUPPORTING DOCUMENTS:
Map of missing sidewalk segments throughout the City

FISCAL IMPACT: None

<table>
<thead>
<tr>
<th>Amount Budgeted:</th>
<th>N/A</th>
</tr>
</thead>
<tbody>
<tr>
<td>Additional Appropriation:</td>
<td>N/A</td>
</tr>
<tr>
<td>Account Number(s):</td>
<td>N/A</td>
</tr>
</tbody>
</table>

STRATEGIC PLAN:

<table>
<thead>
<tr>
<th>Goal:</th>
<th>4</th>
<th>Develop and maintain quality infrastructure and technology</th>
</tr>
</thead>
<tbody>
<tr>
<td>Objective:</td>
<td>4A</td>
<td>El Segundo’s physical infrastructure supports an appealing, safe and effective community.</td>
</tr>
</tbody>
</table>

ORIGINATED BY: Greg Carpenter, City Manager

BACKGROUND AND DISCUSSION:
The City has approximately sixty miles of streets and thus approximately 120 miles of sidewalk, 4-5' in width on average. As with all public infrastructure such as roads, sewers and water mains, with limited exceptions sidewalks were installed when the adjacent properties were originally developed. There are, however, numerous sections of roadways that do not have sidewalk throughout the City (see attached map). There are likely a number of reasons for this; for example, the properties were developed prior to the installation requirement; there may be extreme physical conditions such as the grade of the ground or the property, or there could be obstructions such as a catch basin or other utility infrastructure where there has been no remodeling or redevelopment of the parcel since it was first constructed.
The City has an established priority-based policy in place to repair or replace broken sections of existing sidewalk in order to reduce tripping hazards and liability. With respect to missing sections, the City does require developers to install missing sidewalk if and when there is development of the adjacent property. This approach is likely to be more successful in areas like Smoky Hollow where there is more development activity than in established residential neighborhoods. For this reason, I would request that staff develop a draft policy for prioritizing where missing sidewalk sections are to be installed for the Council’s review and potential adoption, as well as a plan for allocating a portion of the FY 18-19 mid-year budget surplus towards a project to install missing sections of sidewalk in the City’s residential area based upon the draft guidelines.
Figure 4: El Segundo Missing Sidewalk Segments