AGENDA
EL SEGUNDO CITY COUNCIL
COUNCIL CHAMBERS - 350 Main Street

The City Council, with certain statutory exceptions, can only take action upon properly posted and listed agenda items. Any writings or documents given to a majority of the City Council regarding any matter on this agenda that the City received after issuing the agenda packet, are available for public inspection in the City Clerk’s office during normal business hours. Such Documents may also be posted on the City’s website at www.elsegundo.org and additional copies will be available at the City Council meeting.

Unless otherwise noted in the Agenda, the Public can only comment on City-related business that is within the jurisdiction of the City Council and/or items listed on the Agenda during the Public Communications portions of the Meeting. Additionally, the Public can comment on any Public Hearing item on the Agenda during the Public Hearing portion of such item. The time limit for comments is five (5) minutes per person.

Before speaking to the City Council, please come to the podium and state: Your name and residence and the organization you represent, if desired. Please respect the time limits.

Members of the Public may place items on the Agenda by submitting a Written Request to the City Clerk or City Manager’s Office at least six days prior to the City Council Meeting (by 2:00 p.m. the prior Tuesday). The request must include a brief general description of the business to be transacted or discussed at the meeting. Playing of video tapes or use of visual aids may be permitted during meetings if they are submitted to the City Clerk two (2) working days prior to the meeting and they do not exceed five (5) minutes in length.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact City Clerk, 524-2305. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

REGULAR MEETING OF THE EL SEGUNDO CITY COUNCIL
TUESDAY, DECEMBER 2, 2008 - 5:00 P.M.

Next Resolution # 4578
Next Ordinance # 1425

5:00 P.M. SESSION

CALL TO ORDER

ROLL CALL

PUBLIC COMMUNICATION – (Related to City Business Only – 5 minute limit per person, 30 minute limit total) Individuals who have received value of $50 or more to communicate to the City Council on behalf of another, and employees speaking on behalf of their employer, must so identify themselves prior to addressing the City Council. Failure to do so shall be a misdemeanor and punishable by a fine of $250.
SPECIAL ORDER OF BUSINESS:

None

CLOSED SESSION:
The City Council may move into a closed session pursuant to applicable law, including the Brown Act (Government Code Section §54960, et seq.) for the purposes of conferring with the City’s Real Property Negotiator; and/or conferring with the City Attorney on potential and/or existing litigation; and/or discussing matters covered under Government Code Section §54957 (Personnel); and/or conferring with the City’s Labor Negotiators; as follows:

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Gov’t Code §54956.9(a)) –
3- matter

1. City of El Segundo vs. City of Los Angeles, et. al. LASC Case No. BS094279
2. Allstar Fire Equipment Co. v. City of Los Angeles, LASC Case No. BS115556
3. Coleman v. City of El Segundo, LASC Case No. YC057685

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to Government Code §54956.9(b): 0- potential case (no further public statement is required at this time); Initiation of litigation pursuant to Government Code §54956.9(c): 1- matter.

DISCUSSION OF PERSONNEL MATTERS (Gov’t Code §54957): 0- matter

CONFERENCE WITH CITY’S LABOR NEGOTIATOR (Gov’t Code §54957.6): 4- matters
City Negotiators: City Manager Jack Wayt; Human Resources Director Bob Hyland; Finance Director Deborah Cullen; Richard Kreisler. Employee Organizations: (1) Unrepresented management/confidential employees (City employees who are not members of bargaining units); (2) El Segundo Police Officers’ Association; (3) El Segundo Firefighter’s Association; (4) the El Segundo Police Management Association.

CONFERENCE WITH REAL PROPERTY NEGOTIATOR (Gov’t Code §54956.8): 0- matter

SPECIAL MATTERS: 0- matter
AGENDA
EL SEGUNDO CITY COUNCIL
COUNCIL CHAMBERS - 350 Main Street

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REGULAR MEETING OF THE EL SEGUNDO CITY COUNCIL
TUESDAY, DECEMBER 2, 2008 - 7:00 P.M.

Next Resolution # 4578
Next Ordinance # 1425

7:00 P.M. SESSION

CALL TO ORDER

INVOCATION – Pastor Wes Harding, El Segundo Foursquare Church

PLEDGE OF ALLEGIANCE – Mayor Pro Tem Eric Busch
PRESENTATIONS

a. Proclamation proclaiming the 1200 Block of Acacia Avenue as CANDY CANE LANE from December 13, 2008 at 7:00 p.m., through December 23, 2008, and inviting the young and young at heart to experience the wonders of this El Segundo holiday tradition.

b. Commendation to Benny Pessia honoring him as the El Segundo Police Department's RSVP of the Year.

ROLL CALL

PUBLIC COMMUNICATIONS – (Related to City Business Only – 5 minute limit per person, 30 minute limit total) Individuals who have received value of $50 or more to communicate to the City Council on behalf of another, and employees speaking on behalf of their employer, must so identify themselves prior to addressing the City Council. Failure to do so shall be a misdemeanor and punishable by a fine of $250. While all comments are welcome, the Brown Act does not allow Council to take action on any item not on the agenda. The Council will respond to comments after Public Communications is closed.

A. PROCEDURAL MOTIONS

Consideration of a motion to read all ordinances and resolutions on the Agenda by title only.

Recommendation – Approval.

B. SPECIAL ORDERS OF BUSINESS (PUBLIC HEARING)

C. UNFINISHED BUSINESS

D. REPORTS OF COMMITTEES, COMMISSIONS AND BOARDS

E. CONSENT AGENDA

All items listed are to be adopted by one motion without discussion and passed unanimously. If a call for discussion of an item is made, the item(s) will be considered individually under the next heading of business.
1. Warrant Numbers 2568886 to 2569089 on Register No. 4 in the total amount of $1,340,791.49 and Wire Transfers from 11/07/2008 through 11/20/2008 in the total amount of $1,767,156.63. 
Recommendation – Approve Warrant Demand Register and authorize staff to release. Ratify: Payroll and Employee Benefit checks; checks released early due to contracts or agreement; emergency disbursements and/or adjustments; and wire transfers.

2. Regular City Council Meeting Minutes and Special City Council Meeting Minutes of November 18, 2008. 
Recommendation – Approval.

3. Consideration and possible action regarding a proposed Amendment No. 3 to the contract with Jenkins & Hogin, LLP for City Attorney services. (Fiscal Impact: $0) 
Recommendation – (1) Approve Amendment No. 3 to the contract with Jenkins & Hogin, LLP increasing the hourly rates and retainer amount for City Attorney Services; (2) Alternatively, discuss and take other action related to this item.

4. Consideration and possible action authorizing the recording of the Notices of Completion and authorizing the City Manager to accept completion of work for 81 homes related to the City's Residential Sound Insulation Program Groups 24 (Project No. RSI 08-02), 25 (Project No. RSI 08-03) and 26 (Project No. RSI 08-04). (Final Contract Amount: $795,617.93, $753,940.48 and $797,024.16) 
Recommendation – (1) Authorize the City Clerk to file the City's Planning and Building Safety Director's Notice of Completion in the County Recorder's Office; (2) Authorize the City Manager, or designee, to close out Projects Nos. RSI 08-02, RSI 08-03 and RSI 08-04; (3) Alternatively, discuss and take other action related to this item.

5. Consideration and possible action to clarify and supplement Resolution 4574 adopted on October 21, 2008 establishing certain city-wide fees and charges specifically for Building Safety Division and Fire Department for public services provided to the public. (Fiscal Impact: $0)
Recommendation – (1) Adopt Resolution to clarify and supplement Resolution No. 4574; 2) Alternatively, discuss and take other action related to this item.
6. Consideration and possible action authorizing the City Manager to execute a Professional Services Agreement, in a form approved by the City Attorney, with All City Management Services Inc. (ACMS) for crossing guard services to El Segundo Unified School District schools for a period of one year, plus an annual renewal extension. (Fiscal Impact: $75,600; 2008-2009)

   Recommendation – (1) Authorize the City Manager to execute a one year professional services agreement, in a form approved by the City Attorney, for crossing guard services to ESUSD with All City Management Services Inc.; (2) Alternatively, discuss and take other action related to this item.

7. Consideration and possible action regarding the annual Resolutions updating the employer's contribution under the Public Employees' Medical and Hospital Care Act for El Segundo City Employees’ Association, El Segundo Police Support Services Association and El Segundo Supervisory and Professional Employees' Association. (Fiscal Impact: Included in Adopted Budget)

   Recommendation – (1) Adopt the required Resolutions; (2) Alternatively discuss and take other action related to this item.

8. Consideration and possible action regarding a Resolution providing for salary increases and benefit changes to Chapter 1A2 (Management-Confidential Series - includes all non-represented employees except the City Manager) of the El Segundo Administrative Code. (Fiscal Impact: $235,294 salary and benefit increases for Executive Management, Mid-Management/Confidential Employees; plus $190,419 in Salary Increases to resolve Salary Compaction in Public Safety for a grand total of $425,713.)

   Recommendation – (1) Adopt the attached Resolution; (2) Alternatively, discuss and take other action related to this item.

9. Consideration and possible action to award a standard Public Works Contract to Southwest Pipeline and Trenchless Corporation for trenchless rehabilitation of the sanitary sewer main on Imperial Highway from east to west City limit. Approved Capital Improvement Project. Project No. PW 08-10 (Fiscal Impact: $465,795.00)

   Recommendation – (1) Authorize the City Manager to execute a standard Public Works Contract in a form as approved by the City Attorney with Southwest Pipeline and Trenchless Corporation, in the amount of $465,795.00; (2) Alternatively, discuss and take other action related to this item.
10. Consideration and possible action to allow banners from the Young Americans Workshop Committee to be hung over Main Street at no cost.  
(Fiscal Impact: $178.00)  
Recommendation – (1) Approve the request from the Young Americans Workshop Committee regarding its banners; (2) Alternatively, discuss and take other action related to this item.

CALL ITEMS FROM CONSENT AGENDA

NEW BUSINESS

REPORTS – CITY MANAGER

REPORTS – CITY ATTORNEY

REPORTS – CITY CLERK

11. Consideration and possible action regarding Council consensus to cancel the January 6, 2009 City Council Meeting.  (Fiscal Impact: None)  
Recommendation – (1) Approve cancellation of the January 6, 2009 City Council Meeting; (2) Alternatively, discuss and take other action related to this item.

REPORTS – CITY TREASURER

REPORTS – CITY COUNCIL MEMBERS

Council Member Brann –

Council Member Fisher –
12. Consideration and possible action to review and either uphold, overturn or modify the Traffic Committee decision regarding the proposed placement of stop signs on Hillcrest Street at Sycamore Avenue. (Fiscal Impact: $1,000)

Recommendation - (1) Review the Traffic Committee decision of October 2, 2008 regarding the placement of stop signs at the intersection of Hillcrest Street and Sycamore Avenue; (2) Alternatively, discuss and take other action related to this item.

Council Member Jacobson –

Mayor Pro Tem Busch –

Mayor McDowell –

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MEMORIALS –

CLOSED SESSION

The City Council may move into a closed session pursuant to applicable law, including the Brown Act (Government Code Section §54960, et seq.) for the purposes of conferring with the City's Real Property Negotiator; and/or conferring with the City Attorney on potential and/or existing litigation; and/or discussing matters covered under Government Code Section §54957 (Personnel); and/or conferring with the City's Labor Negotiators.

REPORT OF ACTION TAKEN IN CLOSED SESSION (if required)

ADJOURNMENT

POSTED:
DATE: Nov. 25, 2008
TIME: 3:30 p.m.
NAME: [Signature]
WHEREAS, Great and wonderful events are many times the inspiration of one person, like Ken Bailey, whose simple idea, that a decorated tree be placed at the end of the cul-de-sac on the 1200 Block of East Acacia in celebration of a neighborhood Christmas 1949, is today an annual holiday tradition in El Segundo, worthy of national media coverage, and known as Candy Cane Lane; and

WHEREAS, Candy Cane Lane features Santa Claus arriving on top of a horn-blowing El Segundo fire truck to light the beautifully decorated homes on Candy Cane Lane as he makes his way into a snow-covered Christmas Village situated at the end of the cul-de-sac, where he then climbs on his sleigh from which he sends good cheer each year for 10 nights this year to hundreds of boys and girls, residents and tourists; and

WHEREAS, Magnolia trees are brightly decorated and artificial snow is supplied by the City. The El Segundo Community Band plays and property owners dress up their homes for all the oohs and aahs and the tradition of Candy Cane Lane. A few good merry men of Candy Cane Lane, like Tom Lindsay, have given their merry Ho, Ho, Ho's, year after year, in the same Santa suit donated by Chevron. A big thanks to Spring Cleaners for generously making sure Santa’s suit is sparkling and mended for the season. The RSVPs and ESHS volunteers make sure the crowds maneuver down the Lane in a safe and orderly fashion; and toys are donated by Mattel and given to the children.

WHEREAS, Least we forget, we herein list the names of the folks that are synonymous with Candy Cane Lane: the Bradys, Borgattas, Brummers, Brunnenkants, Doukas, Eyres, the Greens, Hos, Hudspeth, Kehls, Leachs, Manumaleuna, McEwan, Mitchells, Moores, Mortensens, Odles, Palmers, Phillips, Sanchez, Schlenderings, Steinbergs, Turnbulls, Walters, and Warwicks.

NOW, THEREFORE, on this 2nd day of December, 2008, the Mayor and Members of the City Council of the City of El Segundo, California, proclaim the 1200 Block of Acacia Avenue as CANDY CANE LANE from December 13, 2008 at 7:00 p.m., through December 23, 2008, and invite the young and young at heart to experience the wonders of this El Segundo holiday tradition.

Mayor Kelly McDowell
Mayor Pro-Tem Eric H. Bush
Council Member Carl Jacobson
Council Member Bill Fisher
Council Member Don Brown
WHEREAS, The goal of the El Segundo Police Department’s Retired Senior Volunteer Program ("RSVP") is to supplement and assist both the Field Operations and the Administrative Services Bureau in their efforts to better serve the citizens of the City of El Segundo; and

WHEREAS, RSVP members are the “eyes and the ears” of the Police Department and, as representatives of the City and the Police Department, must maintain an image at all times that parallels the professionalism of the El Segundo Police Department; and

WHEREAS, Benny Pessia has been an El Segundo Police Department RSVP since May 25, 1995, working the required four hours per week. In addition, Benny assists the Crime Prevention Unit with other tasks; and

WHEREAS, Benny Pessia never fails to come to work with a smile and an eagerness to help with any request, and make invaluable contributions to the RSVP program and to our community with enthusiasm and support; and

WHEREAS, Benny Pessia has been selected by the City of El Segundo as the recipient of the El Segundo Police Department’s RSVP of the Year Award in recognition of the 96 volunteer hours he has given to the El Segundo Police Department’s Retired Senior Volunteer Program over the past year.

NOW, THEREFORE, the Mayor and Members of the City Council of the City of El Segundo, California, on this 2nd day of December, 2008, here by commend Benny Pessia for his invaluable contributions to the Retired Senior Volunteer Program, and invite all citizens in recognizing Benny Pessia as the El Segundo Police Department’s RSVP of the Year.

Mayor Kelly McDowell
Mayor Pro Temp Eric H. Busch
Council Member Bill Fisher
Council Member Carl Jacobson
Council Member Don Brown
| Account | Description                                           | Fiscal Year | Fiscal Year | Fiscal Year | Fiscal Year | Fiscal Year | Fiscal Year | Fiscal Year | Fiscal Year | Fiscal Year | Fiscal Year | Fiscal Year | Fiscal Year | Fiscal Year | Fiscal Year | Fiscal Year | Fiscal Year |
|---------|-------------------------------------------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| 010000  | General Fund                                         | 7775        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        |
|         | EXPENSES                                              | 7775        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        |
| 020000  | State General Fund                                   | 7775        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        |
|         | EXPENSES                                              | 7775        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        |
| 030000  | Special Revenue Fund                                 | 7775        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        |
|         | EXPENSES                                              | 7775        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        |
| 040000  | Enterprise Fund                                       | 7775        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        |
|         | EXPENSES                                              | 7775        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        |
| 050000  | Infrastructure Bond Proceeds                          | 7775        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        |
|         | EXPENSES                                              | 7775        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        |
| 060000  | APPROPRIATIONS                                        | 7775        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        |
|         | EXPENSES                                              | 7775        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        |
| 070000  | Debt Service Fund                                     | 7775        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        |
|         | EXPENSES                                              | 7775        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        |
| 080000  | Deferred Revenues                                     | 7775        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        |
|         | EXPENSES                                              | 7775        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        |
| 090000  | Contributions and Grants                              | 7775        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        |
|         | EXPENSES                                              | 7775        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        |
| 100000  | Other Special Revenue                                 | 7775        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        |
|         | EXPENSES                                              | 7775        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        |
| 110000  | Other Funds                                           | 7775        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        |
|         | EXPENSES                                              | 7775        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        | 1200        |
CITY OF EL SEGUNDO
PAYMENTS BY WIRE TRANSFER
11/07/2008 THROUGH 11/20/2008

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DATE OF RATIFICATION: 12/02/08
TOTAL PAYMENTS BY WIRE: 1,767,156.63

Certified as to the accuracy of the wire transfers by:

Deputy Treasurer
Date 11/20/08

Director of Finance
Date 11/24/08

City Manager
Date 11/24/08

Information on actual expenditures is available in the City Treasurer's Office of the City of El Segundo.
REGULAR MEETING OF THE EL SEGUNDO CITY COUNCIL
TUESDAY, NOVEMBER 18, 2008 - 5:00 P.M.

5:00 P.M. SESSION

CALL TO ORDER – Mayor McDowell at 5:00 p.m.

ROLL CALL

Mayor McDowell - Absent
Mayor Pro Tem Busch - Absent
Council Member Brann - Absent
Council Member Fisher - Absent
Council Member Jacobson - Absent

Clerk Domann adjourned the meeting to 7:00 p.m. due to a lack of quorum.

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SPECIAL ORDER OF BUSINESS:

None

CLOSED SESSION: - NONE
The City Council moved into a closed session pursuant to applicable law, including the Brown Act (Government Code Section §54960, et seq.) for the purposes of conferring with the City’s Real Property Negotiator; and/or conferring with the City Attorney on potential and/or existing litigation; and/or discussing matters covered under Government Code Section §54957 (Personnel); and/or conferring with the City’s Labor Negotiators; as follows:

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Gov’t Code §54956.9(a) – 3- matter

City of El Segundo vs. City of Los Angeles, et. al. LASC No. BS094279
Allstar Fire Equipment Co. v. City of Los Angeles, LASC Case No. BS115556
Coleman v. City of El Segundo, LASC No. YC057685

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to Government Code §54956.9(b): -0- potential case (no further public statement is required at this time); Initiation of litigation pursuant to Government Code §54956.9(c): -1- matter.

DISCUSSION OF PERSONNEL MATTERS (Gov't Code §54957): - 0- matter

CONFERENCE WITH CITY'S LABOR NEGOTIATOR (Gov't Code §54957.6): - 4- matters
City Negotiators:  City Manager Jack Wayt; Human Resources Director Bob Hyland; Finance Director Deborah Cullen; Richard Kreisler. Employee Organizations: (1) Unrepresented management/confidential employees (City employees who are not members of bargaining units); (2) El Segundo Police Officers' Association; (3) El Segundo Firefighter's Association; (4) the El Segundo Police Management Association.

CONFERENCE WITH REAL PROPERTY NEGOTIATOR (Gov't Code §54956.8): - 0- matter

SPECIAL MATTERS: - 0- matter
7:00 P.M. SESSION

CALL TO ORDER – Mayor McDowell at 7:00 p.m.

INVOCATION – Pastor Roger Kinsey, Pacific Baptist Church

PLEDGE OF ALLEGIANCE – Council Member Carl Jacobson

PRESENTATIONS

a. Council Member Fisher presented a Proclamation to Kevin Smith, Fire Chief, announcing Spark of Love Toy Drive November 25 through December 15, 2008

b. Katie Holmes, American Cancer Society, spoke regarding the “Relay for Life” and presented a certificate of appreciation to the City.

ROLL CALL

Mayor McDowell - Present
Mayor Pro Tem Busch - Present
Council Member Brann - Absent
Council Member Fisher - Present
Council Member Jacobson - Present

PUBLIC COMMUNICATIONS -- (Related to City Business Only – 5 minute limit per person, 30 minute limit total) Individuals who have received value of $50 or more to communicate to the City Council on behalf of another, and employees speaking on behalf of their employer, must so identify themselves prior to addressing the City Council. Failure to do so shall be a misdemeanor and punishable by a fine of $250. While all comments are welcome, the Brown Act does not allow Council to take action on any item not on the agenda. The Council will respond to comments after Public Communications is closed.

Jack Kenton, resident, spoke regarding the need for a four-way stop sign at Hillcrest and Sycamore and/or Hillcrest and Acacia.

Brad Listall, resident, spoke in favor of a four-way stop sign at Hillcrest and Sycamore and/or Hillcrest and Acacia.

Mr. Fotty, spoke in favor of a four-way stop sign and at Hillcrest and Sycamore and/or Hillcrest and Acacia.

Dave McPherson, spoke in favor of a four-way stop sign at Hillcrest and Sycamore and/or Hillcrest and Acacia.
Celese Peskis, resident, spoke in favor of a four-way stop sign at Hillcrest and Sycamore and/or Hillcrest and Acacia.

Resident, spoke in favor of a four-way stop sign at Hillcrest and Sycamore and/or Hillcrest and Acacia.

Peter Lewis, resident, spoke in favor of a four-way stop sign at Hillcrest and Sycamore and/or Hillcrest and Acacia.

Council consensus to agendize the stop sign item for the Council next meeting.

A. PROCEDURAL MOTIONS

Consideration of a motion to read all ordinances and resolutions on the Agenda by title only.

MOTION by Council Member Jacobson, SECONDED by Mayor Pro Tem Busch to read all ordinances and resolutions on the Agenda by title only. MOTION PASSED BY UNANIMOUS VOICE VOTE. 4/0. COUNCIL MEMBER BRANN ABSENT

B. SPECIAL ORDERS OF BUSINESS (PUBLIC HEARING)

C. UNFINISHED BUSINESS

D. REPORTS OF COMMITTEES, COMMISSIONS AND BOARDS

1. Consideration and possible action to adopt the Aviation Safety and Noise Abatement Committee’s (ASNAC) recommended comments to the California Department of Transportation in response to Los Angeles International Airport’s (LAX) request for a Noise Variance regarding its operations at LAX.

Suzanne Fuentes, Aviation Safety and Noise Abatement Committee, gave a report.

Council consensus to receive ASNAC recommendations as part of El Segundo’s input to the LAX Noise Variance process.

E. CONSENT AGENDA

All items listed are to be adopted by one motion without discussion and passed unanimously. If a call for discussion of an item is made, the item(s) will be considered individually under the next heading of business.

2. Approved Warrant Numbers 2568633 to 2568885 on Register No. 3 in the total amount of $558,075.31 and Wire Transfers from 10/24/2008 through 11/06/2008 in the total amount of $1,117,342.40 and authorized staff to release. Ratified: Payroll and Employee Benefit checks; checks released early due to contracts or agreement; emergency disbursements and/or adjustments; and wire transfers.
3. Approved Regular City Council Meeting Minutes and Special City Council Meeting Minutes of November 5, 2008.


5. Approved the Employment Examination Plan for Pool Maintenance Technician.

6. Accepted the work as complete on the project for the 2007-2008 annual contract for curb, gutter, handicap access ramps, sidewalk and other minor improvements at various locations citywide. Approved Capital Improvement Project. Project No. PW 08-05. CDBG Project No. 601066-07. (Fiscal Impact: $231,446.20) Authorized the City Clerk to file a Notice of Completion in the County Recorder's Office.

7. Approved Professional Service Agreement No. 3874 with AKM Consulting Engineers for improvements to the City's wastewater collection system, specifically a conceptual design of possible elimination of Pump Station No. 7 (640 Virginia Street), the upgrade of Pump Station No. 1 (625 West Acacia Avenue), and the replacement of the force main from Pump Station No. 1 to Imperial Avenue. (Fiscal Impact: $276,480) Authorized the City Manager to execute the agreement in a form as approved by the City Attorney.

8. Authorized staff to solicit bids for the upgrade of field lighting at George Brett Field and the Softball Field in Recreation Park at 339 Sheldon Street. Approved Capital Improvement Program Project No. PW 08-15 (Fiscal Impact: $290,000)

9. Authorized the City Manager to enter into Agreement No. 3875 to accept a matching grant of $24,000 in funding from the Governor's Office of Emergency Services ("OES") that authorizes the El Segundo Fire Department to evaluate and implement a pilot community notification system for mass notifications. The City's twenty percent (20%) match will be through a soft match of staff resources and Beach Cities Community Awareness and Emergency Response Association ("CAER") participation. (Fiscal Impact: $24,000)

10. Approved Resolution No. 4577 to support the City's participation in the South Bay Cities Council of Governments Energy Partnership and our City's participation in the programs and projects of the South Bay Environmental Savings Center. (Fiscal Impact: None)

11. Accepted the withdrawal of Bid from DAB Construction, Inc.; Determined that the failure to acknowledge Addendum #2 on the bid form by S&L Specialty Contracting, Inc. be considered a "immaterial irregularity"; Waived the "immaterial irregularity" of the Bid from S&L and awarded Contract No. 3873 to S&L Specialty Contracting, Inc. for construction related to Group 29 (27 homes) of the City's Residential Sound Insulation Program (Project No. RSI 08-17). (Estimated construction cost and retention: $547,800); Authorized the City Manager to execute a contract in a form approved by the City Attorney.
MOTION by Council Member Jacobson, SECONDED by Council Member Fisher to approve Consent Agenda Items 2, 3, 4, 5, 6, 7, 8, 9, 10 and 11. MOTION PASSED BY UNANIMOUS VOICE VOTE. 4/0. COUNCIL MEMBER BRANN ABSENT.

CALL ITEMS FROM CONSENT AGENDA

F. NEW BUSINESS

G. REPORTS – CITY MANAGER - NONE

H. REPORTS – CITY ATTORNEY - NONE

I. REPORTS – CITY CLERK - NONE

J. REPORTS – CITY TREASURER - NONE

K. REPORTS – CITY COUNCIL MEMBERS

Council Member Brann – Absent

Council Member Fisher – NONE

Council Member Jacobson – Spoke regarding the recent Los Angeles County earthquake exercises.

Mayor Pro Tem Busch –

12. Consideration and possible action regarding a presentation and discussion regarding public art regulations and direction to the Planning and Building Safety staff to prepare an ordinance amending the Municipal Code to establish regulations for a “Percent for Art or Art in Public Places Program”. (Fiscal Impact: None)

Greg Carpenter, Planning and Building Safety Director, gave a report.

Council consensus to have staff return to Council with a report on developer feedback regarding incentives to provide public art in their projects and/or amend the Zoning Code to voluntary incorporate public art into existing landscaping requirements, and a policy to encourage public art to be voluntary incorporated into development agreements.

Thanked El Segundo Firefighters for their service during the recent firestorms.

Mayor McDowell – Thanked El Segundo Firefighters for their service during the recent firestorms. Also congratulated the United States Air Force on the first “Air Force Week Los Angeles”.

Noted that El Segundo residents can drop off waste cooking oil at Stuft Pizza during the upcoming Thanksgiving weekend.
PUBLIC COMMUNICATIONS – (Related to City Business Only – 5 minute limit per person, 30 minute limit total) Individuals who have receive value of $50 or more to communicate to the City Council on behalf of another, and employees speaking on behalf of their employer, must so identify themselves prior to addressing the City Council. Failure to do so shall be a misdemeanor and punishable by a fine of $250. While all comments are welcome, the Brown Act does not allow Council to take action on any item not on the agenda. The Council will respond to comments after Public Communications is closed.

Jack Kenton, spoke regarding public art and City murals and noted at free airplane rides to be given at the Torrance airport on December 6 at noon for between the ages of 8-18.

MEMORIALS – NONE

CLOSED SESSION – NONE

ADJOURNMENT at 7:50

Cathy Domann, Deputy City Clerk
SPECIAL CLOSED SESSION MEETING OF THE EL SEGUNDO CITY COUNCIL  
WEDNESDAY, NOVEMBER 18, 2008 – 4:00 P.M.

CALL TO ORDER – Mayor McDowell at 4:00 p.m.

ROLL CALL

Mayor McDowell - Present
Mayor Pro Tem Busch - Present – arrived at 4:03 p.m.
Council Member Brann - Absent
Council Member Fisher - Present
Council Member Jacobson - Present

PUBLIC COMMUNICATIONS - (Related to City Business Only - 5 minute limit per person, 30 minute limit total). Individuals who have received value of $50 or more to communicate to the City Council on behalf of another, and employees speaking on behalf of their employer, must so identify themselves before addressing the City Council. Failure to do so is a misdemeanor and punishable by a fine of $250. - NONE

SPECIAL MATTERS: -1- matter

City Negotiators: Assistant City Manager Bill Crowe; Human Resources Director Bob Hyland; Finance Director Deborah Cullen; Richard Kreisler. Employee Organizations: (a) Unrepresented management/confidential employees (City employees who are not members of bargaining units); (b) El Segundo Police Officers' Association; (c) El Segundo Firefighter's Association; and (d) El Segundo Police Management Association.

ADJOURNMENT – at 5:05 p.m.

Cathy Domann, Deputy City Clerk
AGENDA DESCRIPTION:

Consideration and possible action regarding a proposed Amendment No. 3 to the contract with Jenkins & Hogin, LLP for City Attorney services. (Fiscal Impact: $0)

RECOMMENDED COUNCIL ACTION:

1) Approve Amendment No. 3 to the contract with Jenkins & Hogin, LLP increasing the hourly rates and retainer amount for City Attorney Services;
2) Alternatively, discuss and take other action related to this item.

ATTACHED SUPPORTING DOCUMENTS:

Draft Amendment No. 3 to Jenkins & Hogin Contract
15 Year Summary of City Attorney Budget

FISCAL IMPACT: $0

Amount Budgeted: $
Additional Appropriation: N/A
Account Number(s):

ORIGINATED BY: Mark Hensley, City Attorney
REVIEWED BY: 
APPROVED BY: Jack Wayt, City Manager

BACKGROUND AND DISCUSSION:

On July 20, 2004 the City Council approved a contract with Jenkins & Hogin for purposes of providing the City with City Attorney services. Pursuant to the current agreement the billing rates are: Assistant City Attorney $155 per hour; City Attorney $160 per hour; associates $165 per hour; and, partners $190 per hour. Additionally, the agreement provides for a retainer rate of $6,200 per month that includes 35 hours of work per month and attendance at up to four Council Meetings per month. For the past several years of the agreement, approximately 41 hours per month have been billed for retainer services that have resulted in the City paying approximately $151 per hour for retainer services. The above rates were approved pursuant to Amendment No. 2 to the Agreement and took effect on October 1, 2007.

Jenkins & Hogin is requesting that effective January 1, 2009 the hourly rates all be increased by $5.00 per hour and that the retainer amount be increased to $6,400 which will result in the City paying an estimated $156 per hour for retainer services. The requested increases represent an approximate 3% increase to the existing rate structure.
It is always difficult to forecast legal expenses given the uncertainty of potential lawsuits that may be filed against the City and the various issues that may arise in the governmental setting. However, utilizing the past 3 fiscal years of legal billings, it is projected that the proposed amendment would result in an approximate increase of $10,000 in billings to the City. It is anticipated that the $10,000 can be absorbed within the proposed 2008/09 City Attorney’s budget (the City Attorney’s Office has operated below budgeted levels for the past several years).

Attached for Council review is a 15 year history of the City Attorney’s projected and actual budget. This budget reflects all legal fees incurred by the City from all law firms providing general legal services to the City except for legal services relating to the City’s ongoing oversight of the LAX Master Plan process and legal services relating to “insurance defense” litigation.
AMENDMENT NO. 3 TO AGREEMENT FOR CITY ATTORNEY SERVICES

THIS AMENDMENT NO. 3 is being made and entered into this 2nd day of December 2008, by and between the City of El Segundo, a General Law City ("City") and the law firm of Jenkins & Hogin, LLP ("JH") with respect that AGREEMENT FOR CITY ATTORNEY SERVICES dated September 1, 2004 ("Agreement").

The City and JH do hereby agree that effective January 1, 2009 the Agreement shall be amended as follows:

Section 4.A. "Basic Retainer" shall be amended in its entirety as follows:

"JH shall be compensated for the performance of basic retainer services pursuant to this Agreement in the amount of Six Thousand four hundred dollars ($6,400.00) per calendar month. Basic retainer services for the purposes of this Agreement shall be deemed to be: Attendance at up to Four (4) City Council meetings per month, of whatever length, and office hours of Eight (8) hours per week in the City Hall.

Section 4.B.1. "Performance of Services Designated City Attorney and Assistant City Attorney" shall be amended it its entirety as follows:

"For all time spent by the designated City Attorney and Assistant City Attorney in excess of the basic retainer rate per calendar month, JH shall be compensated on an hourly basis of One Hundred Sixty Dollars ($160.00) per hour for all time so spent by the Assistant City Attorney, and One Hundred Sixty Five Dollars ($165.00) per hour for all time so spent by the City Attorney. The hourly rates designated City Attorney and Assistant City Attorney, exclusive of basic retainer services, shall be increased or decreased subject to City Council Approval."

Section 4.B.2. "Legal Services Provided by Attorneys Other Than Designated City Attorney and Assistant City Attorney" shall be amended it its entirety as follows:

"JH shall be compensated for the performance of legal services by attorneys other than the designated City Attorney and Assistant City Attorney at the hourly rate of One Seventy Dollars ($170.00) per hour for associates and One Hundred Ninety Five Dollars ($195.00) for partners, except for bond and financial work."

All other terms and conditions of the Agreement shall remain in full force and effect.
IN WITNESS WHEREOF, the parties hereto have caused this Amendment No. 2 to Agreement City Attorney Services to be executed by their representatives as follows:

CITY OF EL SEGUNDO, a General Law City

________________________
Kelly Mc Dowell, Mayor

Attest:

________________________
Cincý Mortesen, City Clerk

Jenkins & Hogin, LLP

By: ______________________
<table>
<thead>
<tr>
<th>FISCAL YEAR</th>
<th>BUDGET</th>
<th>ACTUAL</th>
<th>GENERAL FUND</th>
<th>% OF GENERAL FUND</th>
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<td>1998-99**</td>
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<td>476,058</td>
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<td>501,950</td>
<td>572,250</td>
<td>37,418,050</td>
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<td>2000-01</td>
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<td>483,837</td>
<td>38,574,550</td>
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<td>524,450</td>
<td>610,320</td>
<td>42,585,050</td>
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<tr>
<td>2002-03</td>
<td>604,200</td>
<td>702,391</td>
<td>45,929,700</td>
<td>1.32%</td>
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<td>2003-04</td>
<td>529,200</td>
<td>443,292</td>
<td>44,063,250</td>
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<td>436,313</td>
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<td>2005-06</td>
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<td>405,449</td>
<td>48,657,900</td>
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<td>2006-07</td>
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<td>326,534</td>
<td>52,956,800</td>
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<tr>
<td>2007-08</td>
<td>529,200</td>
<td>429,819</td>
<td>55,268,150</td>
<td>0.96%</td>
</tr>
</tbody>
</table>
AGENDA DESCRIPTION:
Consideration and possible action authorizing the recording of the Notices of Completion and authorizing the City Manager to accept completion of work for 81 homes related to the City's Residential Sound Insulation Program Groups 24 (Project No. RSI 08-02), 25 (Project No. RSI 08-03) and 26 (Project No. RSI 08-04).
(Final Contract Amounts: $795,617.93, $753,940.48 and $797,024.16)

RECOMMENDED COUNCIL ACTION:
1. Authorize the City Clerk to file the City's Planning and Building Safety Director's Notices of Completion in the County Recorder's Office;
2. Authorize the City Manager, or designee, to close out Project Nos. RSI 08-02, RSI 08-03 and RSI 08-04; and/or
3. Alternatively discuss and take other action related to this item.

ATTACHED SUPPORTING DOCUMENTS:
Lists of homes included in Groups 24, 25 and 26

FISCAL IMPACT: Included in Adopted Budget

Amounts Budgeted: $877,250 (Group 24)
$823,020 (Group 25)
$867,020 (Group 26)

Additional Appropriation: N/A
Account Number(s): 116-400-0000-8960

ORIGINATED BY: James S. O'Neill, Program Manager
REVIEWED BY: Greg Carpenter, Director of Planning and Building Safety
APPROVED BY: Jack Wayt, City Manager

BACKGROUND AND DISCUSSION:
These projects are part of the City's Residential Sound Insulation (RSI) Program financed by federal grants from the Federal Aviation Administration (FAA) and the settlement agreement with Los Angeles World Airports (LAWA).

The RSI Program offers modifications to owners of qualifying residential property in the City of El Segundo that reduce interior sound levels of noise generated by air traffic from neighboring Los Angeles International Airport (LAX).

At its meeting on March 18, 2008 the City Council awarded a construction contract to Tron Construction, Inc. (Tron) for construction for 25 homes, commonly referred to as Group 24 of the RSI Program. The final contract amount based on measured quantities is $795,617.93.
Also at its meeting on March 18, 2008 the City Council awarded construction contracts to S&L Specialty Contracting, Inc. (S&L) for construction for 56 homes, commonly referred to as Groups 25 and 26 of the RSI Program. The final contract amounts based on measured quantities are $753,940.48 (Group 25) and $797,024.16 (Group 26).
## Residential Sound Insulation Program
### Group 24

<table>
<thead>
<tr>
<th>RSI Number</th>
<th>Project Address</th>
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<tbody>
<tr>
<td>24.01</td>
<td>204 E. Acacia Ave.</td>
</tr>
<tr>
<td>24.02</td>
<td>946 Pepper St.</td>
</tr>
<tr>
<td>24.03</td>
<td>942 Pepper St.</td>
</tr>
<tr>
<td>24.04</td>
<td>627 Eucalyptus Dr.</td>
</tr>
<tr>
<td>24.05</td>
<td>629 Eucalyptus Dr.</td>
</tr>
<tr>
<td>24.06</td>
<td>940 Cedar St., Unit 1</td>
</tr>
<tr>
<td>24.07</td>
<td>940 Cedar St., Unit 2</td>
</tr>
<tr>
<td>24.08</td>
<td>940 Cedar St., Unit 3</td>
</tr>
<tr>
<td>24.09</td>
<td>940 Cedar St., Unit 4</td>
</tr>
<tr>
<td>24.10</td>
<td>965 Cedar St.</td>
</tr>
<tr>
<td>24.11</td>
<td>955 Cedar St.</td>
</tr>
<tr>
<td>24.12</td>
<td>963 Cedar St.</td>
</tr>
<tr>
<td>24.13</td>
<td>959 Cedar St.</td>
</tr>
<tr>
<td>24.14</td>
<td>961 Cedar St.</td>
</tr>
<tr>
<td>24.15</td>
<td>900 Cedar #301</td>
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<tr>
<td>24.16</td>
<td>900 Cedar St., #308</td>
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<tr>
<td>24.17</td>
<td>770 W. Imperial Ave., #13</td>
</tr>
<tr>
<td>24.18</td>
<td>707 W. Acacia Ave.</td>
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<tr>
<td>24.19</td>
<td>635 W. Acacia Ave.</td>
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<tr>
<td>24.20</td>
<td>914 Dune St.</td>
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<td>24.21</td>
<td>921 Hillcrest St.</td>
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<td>24.22</td>
<td>215 W. Walnut Ave.</td>
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<tr>
<td>24.24</td>
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<tr>
<td>24.25</td>
<td><strong>Not Included</strong></td>
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<tr>
<td>24.26</td>
<td>310 W. Imperial Ave., #7</td>
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## Residential Sound Insulation Program
### Group 25

<table>
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<tr>
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<th>Project Address</th>
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<tbody>
<tr>
<td>25.01</td>
<td>742 Redwood Ave.</td>
</tr>
<tr>
<td>25.02</td>
<td>724 W. Acacia Ave.</td>
</tr>
<tr>
<td>25.03</td>
<td>913 Dune St.</td>
</tr>
<tr>
<td>25.04</td>
<td>947 Cypress St.</td>
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<tr>
<td>25.05</td>
<td>221 W. Walnut Ave.</td>
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<td>25.06</td>
<td>508 W. Imperial Ave., Unit 1</td>
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<tr>
<td>25.07</td>
<td>508 W. Imperial Ave., Unit 2</td>
</tr>
<tr>
<td>25.08</td>
<td>508 W. Imperial Ave., Unit 3</td>
</tr>
<tr>
<td>25.09</td>
<td>508 W. Imperial Ave., Unit 4</td>
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<tr>
<td>25.10</td>
<td>508 W. Imperial Ave., Unit 5</td>
</tr>
<tr>
<td>25.11</td>
<td>508 W. Imperial Ave., Unit 6</td>
</tr>
<tr>
<td>25.12</td>
<td>508 W. Imperial Ave., Unit 7</td>
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<td>25.31</td>
<td>950 Virginia St., #304</td>
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### Residential Sound Insulation Program
#### Group 26

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<th>Project Address</th>
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<tbody>
<tr>
<td>26.06</td>
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</tr>
<tr>
<td>26.07</td>
<td>228 W. Imperial Ave., Unit 2</td>
</tr>
<tr>
<td>26.08</td>
<td>228 W. Imperial Ave., Unit 3</td>
</tr>
<tr>
<td>26.09</td>
<td>228 W. Imperial Ave., Unit 4</td>
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<tr>
<td>26.10</td>
<td>228 W. Imperial Ave., Unit 5</td>
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<td>26.11</td>
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<td>26.12</td>
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<td>26.13</td>
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<tr>
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<td>937 Eucalyptus Dr.</td>
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<tr>
<td>26.02</td>
<td>910 Dune St.</td>
</tr>
<tr>
<td>26.03</td>
<td>712 W. Acacia</td>
</tr>
<tr>
<td>26.15</td>
<td>647 W. Sycamore Ave.</td>
</tr>
<tr>
<td>26.16</td>
<td>937 Cypress St.</td>
</tr>
<tr>
<td>26.17</td>
<td>939 Cypress St.</td>
</tr>
<tr>
<td>26.19</td>
<td>951 Loma Vista</td>
</tr>
<tr>
<td>26.20</td>
<td>953 Loma Vista</td>
</tr>
<tr>
<td>26.21</td>
<td>955 Loma Vista</td>
</tr>
<tr>
<td>26.22</td>
<td>967 Loma Vista</td>
</tr>
<tr>
<td>26.23</td>
<td>971 Loma Vista</td>
</tr>
<tr>
<td>26.24</td>
<td>907 Virginia St.</td>
</tr>
</tbody>
</table>
Consideration and possible action to clarify and supplement Resolution 4574 adopted on October 21, 2008 establishing certain city-wide fees and charges specifically for Building Safety Division and Fire Department for public services provided to the public. (Fiscal Impact: $0)

RECOMMENDED COUNCIL ACTION:

1) Adopt Resolution to clarify and supplement Resolution No. 4574; and
2) Alternatively, discuss and take other action related to this item.

ATTACHED SUPPORTING DOCUMENTS:

1) Corrected Cost Allocation and Fee Study Summary - Exhibit A
2) Resolution

FISCAL IMPACT: Included in Adopted Budget

Amount Budgeted: $0
Additional Appropriation: N/A
Account Number(s): 

ORIGINATED BY: Rolf Schleicher, Fiscal Services Manager
REVIEWED BY: Deborah Cullen, Director of Finance
APPROVED BY: Jack Wayt, City Manager

BACKGROUND AND DISCUSSION:

After a properly noticed public hearing October 21, 2008, the City Council adopted Resolution No. 4574 which established city-wide charges and fees for certain public services. These fees and charges were reflected in the Revenue and Cost Specialists ("RCS") report, entitled Cost Allocation and Fee Study Summary, which was incorporated by reference into Resolution No. 4574 and serves the basis for calculating all fees and charges.

Exhibit A to Resolution No. 4574 summarized the fees and charges identified by the RCS report. Regrettably, Exhibit A to that Resolution failed to list certain fees and charges from the El Segundo Fire Department and Building Safety Division. This was done out of inadvertence and does not reflect any new fees, or increased fees, that were not already identified by the RCS report.

To ensure that all fees and charges are in one document, it is recommended that the City Council adopt the draft resolution. If adopted, the resolution would amend Resolution No. 4574 by listing certain (already identified) ESFD and Building Safety Division fees in Exhibit A. Since these are neither new fees nor an increase to existing fee amounts, no additional public hearing or notice is required to implement the recommended action.
<table>
<thead>
<tr>
<th>REFERENCE #</th>
<th>CITY SERVICE</th>
<th>CITY PROPOSED FEE</th>
</tr>
</thead>
<tbody>
<tr>
<td>S-001</td>
<td>ADMINISTRATIVE USE PERMIT</td>
<td>$3,345 per application/$1,670 per application (50% fee) for properties in the Downtown Specific Plan Area</td>
</tr>
<tr>
<td>S-002</td>
<td>MINOR CONDITIONAL USE PERMIT</td>
<td>$3,345 per application/$1,670 per application (50% fee) for properties in the Downtown Specific Plan Area</td>
</tr>
<tr>
<td>S-003</td>
<td>MAJOR CONDITIONAL USE PERMIT</td>
<td>$6,855 per application/$3,425 per application (50% fee) for properties in the Downtown Specific Plan Area</td>
</tr>
<tr>
<td>S-004</td>
<td>ARCHITECTURAL/DESIGN REVIEW</td>
<td>$450 per application/$225 per application (50% fee) for properties in the Downtown Specific Plan Area</td>
</tr>
<tr>
<td>S-005</td>
<td>VARIANCE REVIEW</td>
<td>$6,855 per application</td>
</tr>
<tr>
<td>S-006</td>
<td>ADJUSTMENT REVIEW</td>
<td>$2,570 per application/$1,285 per application (50% fee) for fence height adjustment on properties in the R-1, R-2 and R-3 Zones</td>
</tr>
<tr>
<td>S-007</td>
<td>ZONE TEXT AMENDMENT/ZONE CHANGE</td>
<td>Deposit determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside or contract costs.</td>
</tr>
<tr>
<td>S-008</td>
<td>PRE-APPLICATION REVIEW</td>
<td>$3,410 per application. This fee gets the applicant two meetings with staff. Half of this fee will be credited towards any future fees for this project.</td>
</tr>
<tr>
<td>S-009</td>
<td>TRAFFIC STUDY REVIEW</td>
<td>Deposit determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside or contract costs.</td>
</tr>
<tr>
<td>S-010</td>
<td>OFF-SITE PARKING COVENANT</td>
<td>$300 per application</td>
</tr>
<tr>
<td>S-011</td>
<td>PARKING DEMAND/SHARED PARKING STUDY</td>
<td>$3,285 per study plus actual costs for Traffic Engineer</td>
</tr>
<tr>
<td>S-012</td>
<td>GENERAL PLAN AMENDMENT REVIEW</td>
<td>Deposit determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside or contract costs.</td>
</tr>
<tr>
<td>S-013</td>
<td>SPECIFIC PLAN REVIEW</td>
<td>Deposit determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside or contract costs.</td>
</tr>
<tr>
<td>S-014</td>
<td>SPECIFIC PLAN AMENDMENT REVIEW</td>
<td>Deposit determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside or contract costs.</td>
</tr>
<tr>
<td>S-015</td>
<td>SPHERE OF INFLUENCE AMENDMENT</td>
<td>Deposit determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside or contract costs.</td>
</tr>
<tr>
<td>S-016</td>
<td>ANNEXATION REQUEST REVIEW</td>
<td>Deposit determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside or contract costs.</td>
</tr>
<tr>
<td>S-017</td>
<td>CFD ANNEXATION REQUEST REVIEW</td>
<td>Deposit determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside or contract costs.</td>
</tr>
<tr>
<td>S-018</td>
<td>DEVELOPMENT AGREEMENT REVIEW</td>
<td>Deposit determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside or contract costs.</td>
</tr>
<tr>
<td>S-019</td>
<td>COASTAL DEVELOPMENT PERMIT</td>
<td>$770 per application</td>
</tr>
<tr>
<td>S-020</td>
<td>PLANNED RESIDENTIAL DEVELOPMENT REV</td>
<td>Deposit determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside or contract costs.</td>
</tr>
<tr>
<td>REFERENCE #</td>
<td>CITY SERVICE</td>
<td>CITY PROPOSED FEE</td>
</tr>
<tr>
<td>------------</td>
<td>-----------------------------------</td>
<td>----------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>S-022</td>
<td>SMOKY HOLLOW FLOATING ZONE PROC.</td>
<td>Deposit determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside or contract costs.</td>
</tr>
<tr>
<td>S-023</td>
<td>SMOKY HOLLOW SITE PLAN</td>
<td>$2,060 per application - &lt; 15,000 square feet  $4,180 per application - &gt;= 15,000 square feet</td>
</tr>
<tr>
<td>S-024</td>
<td>DENSITY BONUS AGREEMENT REVIEW</td>
<td>Deposit determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside or contract costs.</td>
</tr>
<tr>
<td>S-025</td>
<td>ENVIRON. CATEGORICAL EXEMPTION</td>
<td>$130 per application</td>
</tr>
<tr>
<td>S-026</td>
<td>ENVIRON INITIAL STUDY/NEG DEC/RECIR</td>
<td>$3,545 per application if prepared only by City staff/Deposit determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside or contract costs.</td>
</tr>
<tr>
<td>S-027</td>
<td>ENVIRONMENTAL IMPACT REPORT REVIEW</td>
<td>Deposit determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside or contract costs.</td>
</tr>
<tr>
<td>S-028</td>
<td>MITIGATION MONITORING</td>
<td>Minor - $465 per project  Major - Deposit determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside or contract costs.</td>
</tr>
<tr>
<td>S-029</td>
<td>PRECISE PLAN MODIFICATION REVIEW</td>
<td>Deposit determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside or contract costs.</td>
</tr>
<tr>
<td>S-030</td>
<td>TENTATIVE PARCEL MAP REVIEW</td>
<td>$4,475 per map  (Any County processing fees are paid directly to the County by the applicant)</td>
</tr>
<tr>
<td>S-031</td>
<td>TENTATIVE TRACT MAP REVIEW</td>
<td>$4,845 per map plus $370 per lot for every lot over 5  (Any County processing fees are paid directly to the County by the applicant)</td>
</tr>
<tr>
<td>S-032</td>
<td>VESTING TENTATIVE TRACT MAP REVIEW</td>
<td>$4,845 per map plus $370 per lot for every lot over 5  (Any County processing fees are paid directly to the County by the applicant)</td>
</tr>
<tr>
<td>S-033</td>
<td>RESUBMITTED MAP REVIEW</td>
<td>$1,135 per map</td>
</tr>
<tr>
<td>S-034</td>
<td>LOT LINE ADJUSTMENT</td>
<td>$1,365 per application</td>
</tr>
<tr>
<td>S-035</td>
<td>LOT MERGER</td>
<td>$1,365 per application</td>
</tr>
<tr>
<td>S-036</td>
<td>REVERSION TO ACREAGE</td>
<td>$5,245 per application</td>
</tr>
<tr>
<td>S-037</td>
<td>CERTIFICATE OF COMPLIANCE REVIEW</td>
<td>$1,510 per application</td>
</tr>
<tr>
<td>S-038</td>
<td>RECIPROCAL ACCESS EASEMENT</td>
<td>$1,345 per application plus actual costs for City Attorney</td>
</tr>
<tr>
<td>S-039</td>
<td>CC&amp;R REVIEW</td>
<td>$1,350 per application plus actual costs for City Attorney</td>
</tr>
</tbody>
</table>
### Fee Study Summary
#### Schedule - Exhibit A

<table>
<thead>
<tr>
<th>REFERENCE #</th>
<th>CITY SERVICE</th>
<th>CITY PROPOSED FEE</th>
</tr>
</thead>
<tbody>
<tr>
<td>S-040</td>
<td>HISTORIC RESOURCE NOMINATION REVIEW</td>
<td>$7,195 per application</td>
</tr>
<tr>
<td>S-041</td>
<td>ADMIN DETERMINATION - DIR DECISION</td>
<td>$1,110 per application</td>
</tr>
<tr>
<td>S-042</td>
<td>ADMIN DETERMINATION - PC DECISION</td>
<td>$1,650 per application</td>
</tr>
<tr>
<td>S-043</td>
<td>SIGN PLAN REVIEW</td>
<td>$110 per application</td>
</tr>
<tr>
<td>S-044</td>
<td>MASTER SIGN PROGRAM</td>
<td>Minor - $580 per application</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Major - Deposit determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside or contract costs.</td>
</tr>
<tr>
<td>S-045</td>
<td>LARGE FAMILY DAY CARE PERMIT</td>
<td>$220 per application plus $100 if a public hearing is requested.</td>
</tr>
<tr>
<td>S-046</td>
<td>MOVED BUILDING SITE PLAN REVIEW</td>
<td>$1,030 per application</td>
</tr>
<tr>
<td>S-047</td>
<td>ZONING CONFORMANCE LETTER/REVIEW</td>
<td>$745 per letter</td>
</tr>
<tr>
<td>S-048</td>
<td>MODIF. TO DISCRETIONARY APPROVAL</td>
<td>$3,250 per application</td>
</tr>
<tr>
<td>S-049</td>
<td>TIME EXTENSION REVIEW</td>
<td>$1,255 per application</td>
</tr>
<tr>
<td>S-050</td>
<td>APPEAL TO THE PLANNING COMMISSION</td>
<td>Resident - $1,100 per appeal for 50% cost recovery Non-Resident - $2,200 per appeal for 100% cost recovery</td>
</tr>
<tr>
<td>S-051</td>
<td>APPEAL TO THE CITY COUNCIL</td>
<td>Resident - $1,550 per appeal for 50% cost recovery Non-Resident - $3,100 per appeal for 100% cost recovery Inside the Coastal Appeal Zone - No Charge per State law</td>
</tr>
<tr>
<td>S-052</td>
<td>STREET ADDRESS CHANGE</td>
<td>$545 per application</td>
</tr>
<tr>
<td>S-053</td>
<td>GENERAL PLAN MAINTENANCE</td>
<td>10% of all Building &amp; Safety permit fees</td>
</tr>
<tr>
<td>S-054</td>
<td>TEMPORARY USE PERMIT</td>
<td>$745 per application/No fee for special events (including block parties) on properties in the R-1, R-2, and R-3 Zones.</td>
</tr>
<tr>
<td>S-055</td>
<td>ENTERTAINMENT PERMIT</td>
<td>$670 per application</td>
</tr>
<tr>
<td>S-056</td>
<td>ADULT USE PLANNING PERMIT</td>
<td>Deposit determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside or contract costs.</td>
</tr>
<tr>
<td>S-057</td>
<td>AMPLIFIED SOUND PERMIT</td>
<td>$110 per application</td>
</tr>
<tr>
<td>S-058</td>
<td>ANIMAL PERMIT</td>
<td>$340 per application</td>
</tr>
<tr>
<td>S-059</td>
<td>ANIMAL PERMIT RENEWAL</td>
<td>$170 per renewal</td>
</tr>
<tr>
<td>S-060</td>
<td>ANIMAL PERMIT APPEAL</td>
<td>Resident - $805 per appeal for 50% cost recovery Non-Resident - $1,610 per appeal for 100% cost recovery</td>
</tr>
<tr>
<td>S-061</td>
<td>BUSINESS ZONING CLEARANCE</td>
<td>Home Occupation - $110 per application Other Businesses - $55 per application</td>
</tr>
<tr>
<td>S-062</td>
<td>PUBLIC NOTICING</td>
<td>$120 per notice or deposit with actual costs, at the discretion of City staff.</td>
</tr>
<tr>
<td>REFERENCE #</td>
<td>CITY SERVICE</td>
<td>CITY PROPOSED FEE</td>
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<tr>
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</tr>
<tr>
<td>S-063</td>
<td>ENCROACHMENT PERMIT</td>
<td>House Sewer Lateral Connection to Existing Sewer Main - $225</td>
</tr>
<tr>
<td></td>
<td></td>
<td>House Sewer Connection to Existing Sewer Lateral - $145</td>
</tr>
<tr>
<td>S-064</td>
<td>EXCAVATION PERMIT</td>
<td>Permit Issuance - $30</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Inspection - $2.85 per linear foot of excavation or trench with a minimum of $140</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Plan Check - $300</td>
</tr>
<tr>
<td></td>
<td></td>
<td>plus performance bond at a level determined by City staff</td>
</tr>
<tr>
<td>S-065</td>
<td>UTILITY STREET CUT PERMIT</td>
<td>Permit Issuance - $30</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Inspection - $2.85 per linear foot of excavation or trench with a minimum of $140</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Plan Check - $300</td>
</tr>
<tr>
<td></td>
<td></td>
<td>plus performance bond at a level determined by City staff</td>
</tr>
<tr>
<td>S-066</td>
<td>ENCROACHMENT LICENSE AGREEMENT</td>
<td>Deposit determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside or contract costs.</td>
</tr>
<tr>
<td>S-067</td>
<td>STREET CLOSURE REVIEW</td>
<td>$215 per application</td>
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<tr>
<td>S-068</td>
<td>NEWSRACK PERMIT</td>
<td>New - $105 per newsrack</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Annual Renewal - $50 per newsrack</td>
</tr>
<tr>
<td>S-069</td>
<td>NEWSRACK IMPOUNDMENT</td>
<td>$90 per newsrack $5 per day for storage</td>
</tr>
<tr>
<td>S-070</td>
<td>FINAL PARCEL MAP CHECK</td>
<td>$665 per map</td>
</tr>
<tr>
<td></td>
<td></td>
<td>(Any County processing fees are paid directly to the County by the applicant)</td>
</tr>
<tr>
<td>S-071</td>
<td>FINAL TRACT MAP PLAN CHECK</td>
<td>$1,565 or Actuals on 10 or greater lots.</td>
</tr>
<tr>
<td>S-072</td>
<td>FINAL MAP AMENDMENT</td>
<td>$155 per application</td>
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<td></td>
<td>(Any County processing fees are paid directly to the County by the applicant)</td>
</tr>
<tr>
<td>S-073</td>
<td>PUBLIC IMPROVEMENT PLAN CHECK</td>
<td>Percent of Construction Valuation:</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$0-$100,000 - 3%</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$100,001-$500,000 - 2% of the construction value over $100,000</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$500,001+ - 1% of the construction value over $500,000</td>
</tr>
<tr>
<td>S-074</td>
<td>PUBLIC IMPROVEMENT INSPECTION</td>
<td>Percent of Construction Valuation:</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$0-$100,000 - 1.5%</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$100,001-$500,000 - 1% of the construction value over $100,000</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$500,001+ - 0.5% of the construction value over $500,000</td>
</tr>
<tr>
<td>S-075</td>
<td>CERTIFICATE OF CORRECTION ISSUANCE</td>
<td>$1,505 per application</td>
</tr>
<tr>
<td>S-076</td>
<td>RECORD OF SURVEY PLAN CHECK</td>
<td>$382.50 per plan</td>
</tr>
<tr>
<td>S-077</td>
<td>EASEMENT PROCESSING</td>
<td>Deposit determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside or contract costs.</td>
</tr>
<tr>
<td>S-078</td>
<td>QUITCLAIM REVIEW</td>
<td></td>
</tr>
<tr>
<td>S-079</td>
<td>SURETY &amp; SUBORDINATION REVIEW</td>
<td>$382 per plan</td>
</tr>
<tr>
<td>S-080</td>
<td>LIEN REMOVAL</td>
<td>$155 per lien</td>
</tr>
<tr>
<td>S-081</td>
<td>DRAINAGE STUDY REVIEW</td>
<td>Minor - $460</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Major - Deposit determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside or contract costs.</td>
</tr>
<tr>
<td>S-082</td>
<td>STOCKPILE/BORROW SITE PLAN CHECK</td>
<td>$340 per plan</td>
</tr>
<tr>
<td>S-083</td>
<td>MINOR PLAN CHECK REVISION</td>
<td>$305 per sheet</td>
</tr>
<tr>
<td>S-084</td>
<td>STREET NAME CHANGE</td>
<td>Deposit determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside or contract costs.</td>
</tr>
<tr>
<td>REFERENCE #</td>
<td>CITY SERVICE</td>
<td>CITY PROPOSED FEE</td>
</tr>
<tr>
<td>------------</td>
<td>-------------------------------------</td>
<td>---------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>S-085</td>
<td>ALLEY/STREET VACATION REVIEW</td>
<td>Deposit determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside or contract costs.</td>
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<tr>
<td>S-086</td>
<td>ASSESS. DISTRICT FORMATION RESEARCH</td>
<td>Deposit determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside or contract costs.</td>
</tr>
<tr>
<td>S-087</td>
<td>CITY PROPERTY ACQUISITION PROC.</td>
<td>Deposit determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside or contract costs.</td>
</tr>
<tr>
<td>S-088</td>
<td>WIDE &amp; OVERLOAD PERMIT</td>
<td>Daily - $16 per permit</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Annual - $90 per permit</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Fees are set by State Law.</td>
</tr>
<tr>
<td>S-089</td>
<td>BLUEPRINT COPY SERVICE</td>
<td>In House - $7.50</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Outside - Actual Costs</td>
</tr>
<tr>
<td>REFERENCE #</td>
<td>CITY SERVICE</td>
<td>CITY PROPOSED FEE</td>
</tr>
<tr>
<td>-------------</td>
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<td>-------------------------------------------------------</td>
</tr>
<tr>
<td>S-090</td>
<td>BUILDING PLAN CHECK SERVICES</td>
<td>See Schedule B-1 and B-2, Attached</td>
</tr>
<tr>
<td>S-091</td>
<td>BUILDING INSPECTION SERVICES</td>
<td>See Schedule B-1 and B-2, Attached</td>
</tr>
<tr>
<td>S-092</td>
<td>MAP/PLAN/FILE SCANNING SERVICES</td>
<td>No Change to RCS Proposed Fees</td>
</tr>
<tr>
<td>REFERENCE #</td>
<td>CITY SERVICE</td>
<td>CITY PROPOSED FEE</td>
</tr>
<tr>
<td>------------</td>
<td>--------------------------------------------------</td>
<td>----------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>S-093</td>
<td>ANNUAL BUSINESS FIRE INSPECTION</td>
<td>0-1,499 square feet - $65</td>
</tr>
<tr>
<td></td>
<td></td>
<td>1,500-9,999 square feet - $85</td>
</tr>
<tr>
<td></td>
<td></td>
<td>10,000-24,999 square feet - $150</td>
</tr>
<tr>
<td></td>
<td></td>
<td>25,000-99,999 square feet - $275</td>
</tr>
<tr>
<td></td>
<td></td>
<td>100,000-499,999 square feet - $650</td>
</tr>
<tr>
<td></td>
<td></td>
<td>500,000+ square feet - $1,300</td>
</tr>
<tr>
<td>S-094</td>
<td>ANNUAL BUSINESS FIRE REINSPECTION</td>
<td>0-1,499 square feet - $45</td>
</tr>
<tr>
<td></td>
<td></td>
<td>1,500-9,999 square feet - $45</td>
</tr>
<tr>
<td></td>
<td></td>
<td>10,000-24,999 square feet - $66</td>
</tr>
<tr>
<td></td>
<td></td>
<td>25,000-99,999 square feet - $105</td>
</tr>
<tr>
<td></td>
<td></td>
<td>100,000-499,999 square feet - $200</td>
</tr>
<tr>
<td></td>
<td></td>
<td>500,000+ square feet - $400</td>
</tr>
<tr>
<td>S-095</td>
<td>ANNUAL FIRE PERMIT</td>
<td>$95 per permit</td>
</tr>
<tr>
<td>S-096</td>
<td>TEMPORARY FIRE PERMIT</td>
<td>$505 per permit</td>
</tr>
<tr>
<td>S-097</td>
<td>FIRE HIGH RISE INSPECTION</td>
<td>$1.02 per 100 square feet</td>
</tr>
<tr>
<td>S-098</td>
<td>FIRE SPRINKLER PLAN CHECK/INSPECT.</td>
<td>Valuation based on Tables in Schedule B-1 of this Report.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>These revenues should be in separate revenue accounts.</td>
</tr>
<tr>
<td>S-099</td>
<td>FIRE ALARM PLAN CHECK/INSPECTION</td>
<td>Valuation based on Tables in Schedule B-1 of this Report.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>These revenues should be in separate revenue accounts.</td>
</tr>
<tr>
<td>S-100</td>
<td>FIRE EXTINGUISHING SYSTEM PC/INSP</td>
<td>Valuation based on Tables in Schedule B-1 of this Report.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>These revenues should be in separate revenue accounts.</td>
</tr>
<tr>
<td>S-101</td>
<td>FIRE PROTECTION TESTING</td>
<td>$465 per system</td>
</tr>
<tr>
<td>S-102</td>
<td>STATE MANDATED FIRE INSPECTION</td>
<td>$125 per inspection</td>
</tr>
<tr>
<td>S-103</td>
<td>SPECIAL FIRE EQUIP INSPE/APPVROAL</td>
<td>$775 per request plus any outside costs</td>
</tr>
<tr>
<td>S-104</td>
<td>HAZARDOUS MATERIALS INSPE. PROGRAM</td>
<td>Range I - $302</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Range II - $428</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Range III - $564</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Range IV - $1,840</td>
</tr>
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<td>Range V - $1,755</td>
</tr>
<tr>
<td>S-105</td>
<td>CHEMICAL ACCIDENT RELEASE PREV PROG</td>
<td>100-1,000 Pounds:</td>
</tr>
<tr>
<td></td>
<td></td>
<td>1 chemical - $1,370</td>
</tr>
<tr>
<td></td>
<td></td>
<td>2 chemicals - $1,825</td>
</tr>
<tr>
<td></td>
<td></td>
<td>3+ chemicals - $2,280</td>
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<tr>
<td></td>
<td></td>
<td>1,000-10,000 Pounds:</td>
</tr>
<tr>
<td></td>
<td></td>
<td>1 chemical - $1,480</td>
</tr>
<tr>
<td></td>
<td></td>
<td>2 chemicals - $2,055</td>
</tr>
<tr>
<td></td>
<td></td>
<td>3+ chemicals - $2,735</td>
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<td></td>
<td></td>
<td>10,000+ Pounds:</td>
</tr>
<tr>
<td></td>
<td></td>
<td>1 chemical - $2,055</td>
</tr>
<tr>
<td></td>
<td></td>
<td>2 chemicals - $3,195</td>
</tr>
<tr>
<td></td>
<td></td>
<td>3+ chemical - $5,020</td>
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<tr>
<td>S-106</td>
<td>HAZARDOUS WASTE GENERATOR PERMIT</td>
<td>Silver/Universal Waste Only Generator - $230</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Extra Small (1-5 employees) - $515</td>
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<tr>
<td></td>
<td></td>
<td>Small (6-19 employees) - $300</td>
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<tr>
<td></td>
<td></td>
<td>Intermediate (20-100 employees) - $1,100</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Advanced (101-500 employees) - $1,600</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Complex (501+ employees) - $2,625</td>
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<tr>
<td></td>
<td></td>
<td>Permit By Rule - $1,300</td>
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<tr>
<td></td>
<td></td>
<td>Conditional Authorization - $1,000</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Conditionally Exempt - $125</td>
</tr>
<tr>
<td>S-107</td>
<td>NEW INDUSTRIAL WASTE PERMIT/INSPECT</td>
<td>New Permit Application: Sewer - $480 Off-Complete - $480 On-Site - $935</td>
</tr>
<tr>
<td></td>
<td></td>
<td>New Sewer Plan: 1/2 - $570 3/4 - $800 5/6 - $1,255</td>
</tr>
<tr>
<td></td>
<td></td>
<td>New On-Site Plan: 1/2 - $725 3/4 - $1,010 5/6 - $1,580</td>
</tr>
<tr>
<td></td>
<td></td>
<td>New Off-Site Plan: 1/2 - $625 3/4 - $875 5/6 - $1,370</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Closure Inspection - $1,185</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Wastewater Sampling - $665 plus actual tab costs</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Site Remediation - Actual Costs</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Special Inspection and Off-Hours Inspection - Actual Costs</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Additional Plan Review - Actual Costs</td>
</tr>
<tr>
<td>REFERENCE #:</td>
<td>CITY SERVICE</td>
<td>CITY PROPOSED FEE</td>
</tr>
<tr>
<td>-------------</td>
<td>-----------------------------------</td>
<td>----------------------------------------------------------------------------------</td>
</tr>
</tbody>
</table>
| S-108       | REVISED INDUSTRIAL WASTE PERMIT/INS | Revise Permit Application - $230  
Revise Sewer Plan:  
1/2 - $440  3/4 - $610  5/6 - $950  
Revise On-Site Plan:  
1/2 - $550  3/4 - $760  5/6 - $1,180  
Revise Off-Site Plan:  
1/2 - $440  3/4 - $610  5/6 - $950 |
| S-109       | INDUSTRIAL WASTE ANNUAL INSPECTION  | Class 1 - $244  
Class 2 - $488  
Class 3 - $732  
Class 4 - $976  
Class 5 - $1,220  
Class 12 - $1,359  
Class X - $685 |
| S-110       | UNDERGROUND TANK PERMIT            | Annual Permit Maintenance - $770 plus $140 for each add'l tank  
Operating Permit Transfer - $725  
New Construction Plan Clearance - $1,140  
Closure Application - $2,095 plus $230 for each additional tank or deposit  
Complex Site Investigation - Deposit with actual cost  
Permit Addendum - $480  
Voluntary Cleanup Oversight - Deposit with actual costs  
Secondary Containment Testing Oversight - $500 plus $570 for each tank plus $570 for each re-inspection tank after the first two inspections. |
| S-111       | ABOVE GROUND LIQUID TANK INSPECTION | 0-10,000 gallon - $62.50  
10,001-100,000 gallon - $125  
100,001,000,000 gallons - $250  
1,000,001 + 10,000,000 gallons - $1,000  
10,000,001-100,000,000 gallon - $5,000  
100,000,001+ gallon - $18,750 |
| S-112       | REVIEW OF RISK MANAGEMENT PLAN     | Deposit determined by staff with charges at the fully allocated hours for all personnel involved plus any outside or contract costs. |
| S-113       | FIRE STORMWATER INSPECTION         | Restaurant - $165  
Automotive - $165  
1 Acre - $200  
2-5 Acres - $235  
More than 5 Acres - $330 |
<p>| S-114       | HAZARDOUS MATERIALS RESPONSE       | Charge the fully allocated hourly rates for all personnel involved plus any outside or contract costs. |
| S-115       | NEW CONSTR. FIRE RE-INSPECTION     | Charges at the fully allocated hourly rates for all personnel involved plus any outside or contract costs. |
| S-116       | AFTER-HOURS FIRE INSPECTION        | Deposit determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside or contract costs. |</p>
<table>
<thead>
<tr>
<th>REFERENCE #</th>
<th>CITY SERVICE</th>
<th>CITY PROPOSED FEE</th>
</tr>
</thead>
<tbody>
<tr>
<td>S-117</td>
<td>NEW BUSINESS LICENSE PROCESSING</td>
<td>$40 per application</td>
</tr>
<tr>
<td>S-118</td>
<td>BUSINESS LICENSE RENEWAL PROCESSING</td>
<td>$40 per renewal</td>
</tr>
<tr>
<td>S-119</td>
<td>FILM PERMIT PROCESSING</td>
<td>Permit Application Fee - $640</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Revision/Rider - $175</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Public Right-of-Way Usage - $750 per day per location</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Police Personnel - Actual Costs</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Fire Personnel - Actual Costs</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Public Works Personnel - Actual Costs</td>
</tr>
<tr>
<td>S-120</td>
<td>COPY SERVICE</td>
<td>First 5 copies - No Charge</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Each additional copy - $0.20 per copy</td>
</tr>
<tr>
<td>S-121</td>
<td>DOCUMENT CERTIFICATION</td>
<td>$3 per document</td>
</tr>
<tr>
<td>S-122</td>
<td>VIDEO/AUDIO COPYING</td>
<td>$10 per tape/disk</td>
</tr>
<tr>
<td>S-123</td>
<td>INITIATIVE PROCESSING</td>
<td>$200 per application</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Fee is limited by State Law</td>
</tr>
<tr>
<td>ELECTRICAL PERMITS</td>
<td>Current Fee</td>
<td>RCS Proposed Fee</td>
</tr>
<tr>
<td>--------------------------------------------------------</td>
<td>-------------</td>
<td>------------------</td>
</tr>
<tr>
<td>Permit Issuance</td>
<td>$15.00</td>
<td>$28.00</td>
</tr>
<tr>
<td>Supplemental Permit Issuance</td>
<td>$15.00</td>
<td>$21.00</td>
</tr>
<tr>
<td><strong>Electrical Plan Check</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Residential Appliances, up to 1 hp</td>
<td>$4.00</td>
<td>$28.00</td>
</tr>
<tr>
<td>Non-Residential Appliances, up to 1 hp</td>
<td>$8.00</td>
<td>$28.00</td>
</tr>
<tr>
<td>Electrical Sign</td>
<td>$15.00</td>
<td>$133.00</td>
</tr>
<tr>
<td><strong>Power Apparatus (Ratings in HP, KW, KVA, or KVAR)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>up to 5</td>
<td>$6.50</td>
<td>$114.00</td>
</tr>
<tr>
<td>5-20</td>
<td>$10.00</td>
<td>$114.00</td>
</tr>
<tr>
<td>21 - 50</td>
<td>$15.00</td>
<td>$114.00</td>
</tr>
<tr>
<td>51 - 100</td>
<td>$33.00</td>
<td>$114.00</td>
</tr>
<tr>
<td>100 +</td>
<td>$50.00</td>
<td>$188.00</td>
</tr>
<tr>
<td><strong>Temporary Power Pole</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Services, Switchboards, Control Centers, &amp; Panels</td>
<td></td>
<td></td>
</tr>
<tr>
<td>up to 600 volts</td>
<td></td>
<td></td>
</tr>
<tr>
<td>up to 200 amps</td>
<td></td>
<td></td>
</tr>
<tr>
<td>SFR</td>
<td>$12.00</td>
<td>$56.00</td>
</tr>
<tr>
<td>Non-SFR</td>
<td>$12.00</td>
<td>$133.00</td>
</tr>
<tr>
<td>201-400 amps</td>
<td></td>
<td></td>
</tr>
<tr>
<td>SFR</td>
<td>$20.00</td>
<td>$56.00</td>
</tr>
<tr>
<td>Non-SFR</td>
<td>$20.00</td>
<td>$133.00</td>
</tr>
<tr>
<td>401-1,200 amps</td>
<td>$36.00</td>
<td>$315.00</td>
</tr>
<tr>
<td>over 1,200 amps</td>
<td>$45.00</td>
<td>$315.00</td>
</tr>
<tr>
<td>greater than 600 volts</td>
<td>$60.00</td>
<td>$342.00</td>
</tr>
<tr>
<td><strong>Switchboards</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>First Section Standing Panel</td>
<td>$35.00</td>
<td>N/A</td>
</tr>
<tr>
<td>Additional Sections</td>
<td>$30.00</td>
<td>N/A</td>
</tr>
<tr>
<td><strong>Fire Warning Communications Control Panel</strong></td>
<td>$14.00</td>
<td>No Change</td>
</tr>
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</table>
### ELECTRICAL PERMITS

<table>
<thead>
<tr>
<th>Description</th>
<th>Current Fee</th>
<th>RCS Proposed Fee</th>
<th>City Proposed Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Over 600 Volt Section</td>
<td>$80.00</td>
<td>N/A</td>
<td>No Change to proposed</td>
</tr>
<tr>
<td>Additional Sections</td>
<td>$55.00</td>
<td>N/A</td>
<td>No Change to proposed</td>
</tr>
<tr>
<td>Receptacle, Switch, and Lighting Outlet, per fixture</td>
<td>$0.50</td>
<td>$7.00</td>
<td>$3.50 (SFR)</td>
</tr>
<tr>
<td>Lighting Fixture, per fixture</td>
<td>$0.50</td>
<td>$7.00</td>
<td>$3.50 (SFR)</td>
</tr>
<tr>
<td>Pole or Platform Mounted Fixtures, per fixture</td>
<td>$3.00</td>
<td>$19.00</td>
<td>No Change to proposed</td>
</tr>
<tr>
<td>Swimming Pool</td>
<td>$0.00</td>
<td>$111.00</td>
<td>$55.50 (SFR)</td>
</tr>
<tr>
<td>Meter Change</td>
<td>$0.00</td>
<td>$37.00</td>
<td>No Change to proposed</td>
</tr>
<tr>
<td>Miscellaneous Conduits and Conductors (per 100 linear feet)</td>
<td>$0.00</td>
<td>$28.00</td>
<td>$30.00</td>
</tr>
<tr>
<td>Inspections not specified</td>
<td>Hourly Rate</td>
<td>Hourly Rate</td>
<td>No Change to proposed</td>
</tr>
<tr>
<td>Reinspections</td>
<td>Hourly Rate</td>
<td>Hourly Rate</td>
<td>No Change to proposed</td>
</tr>
<tr>
<td>After Hours Inspection (4 hour minimum)</td>
<td>OT Hourly Rate</td>
<td>O&quot; Hourly Rate</td>
<td>No Change to proposed</td>
</tr>
<tr>
<td>Overtime Hourly Rate is 120% of the Regular Hourly Rate</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PLUMBING PERMITS</td>
<td>Current Fee</td>
<td>RCS Proposed Fee</td>
<td>City Proposed Fee</td>
</tr>
<tr>
<td>-------------------------------------------------------</td>
<td>-------------</td>
<td>------------------</td>
<td>-------------------</td>
</tr>
<tr>
<td>Permit Issuance</td>
<td>$15.00</td>
<td>$28.00</td>
<td>No Change to proposed</td>
</tr>
<tr>
<td>Supplemental Permit Issuance</td>
<td>$15.00</td>
<td>$21.00</td>
<td>No Change to proposed</td>
</tr>
<tr>
<td>Plumbing Plan Check</td>
<td>Based on Schedule B-1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Plumbing Fixtures and Vents</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>SFR</td>
<td>$10.00</td>
<td>$11.00</td>
<td>No Change to proposed</td>
</tr>
<tr>
<td>Non-SFR</td>
<td>$10.00</td>
<td>$27.00</td>
<td>No Change to proposed</td>
</tr>
<tr>
<td>Repair or Alteration of Drainage or Vent Piping</td>
<td>$5.00</td>
<td>$28.00</td>
<td>$14.00 (SFR)</td>
</tr>
<tr>
<td>Grease Interceptor</td>
<td>$25.00</td>
<td>$237.00</td>
<td>$125.00</td>
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<td>Piping</td>
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</tr>
<tr>
<td>Single Family Residential (per dwelling unit)</td>
<td>$8.00</td>
<td>$37.00</td>
<td>$18.50 (SFR)</td>
</tr>
<tr>
<td>Multi Family Residential (per dwelling unit)</td>
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<td>$114.00</td>
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</tr>
<tr>
<td>Repipe</td>
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</tr>
<tr>
<td>Single Family Residential (per dwelling unit)</td>
<td>$8.00</td>
<td>$56.00</td>
<td>$28.00 (SFR)</td>
</tr>
<tr>
<td>Multi Family Residential (per dwelling unit)</td>
<td>$8.00</td>
<td>$56.00</td>
<td></td>
</tr>
<tr>
<td>Lawn Sprinklers, Vacuum Breakers, and Backflow Protection Dev.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Each Lawn Sprinkler System per Valve</td>
<td>$5.00</td>
<td>$9.00</td>
<td>No Change to proposed</td>
</tr>
<tr>
<td>Each Vacuum Breaker or Backflow Protection Device</td>
<td>$5.00</td>
<td>$9.00</td>
<td>No Change to proposed</td>
</tr>
<tr>
<td>Backflow Protection Device greater than 6&quot;</td>
<td>$25.00</td>
<td>$167.00</td>
<td>No Change to proposed</td>
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<tr>
<td>Gas System</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>For Each System</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Less than 2&quot;</td>
<td>$15.00</td>
<td>$56.00</td>
<td>$28.00 (SFR)</td>
</tr>
<tr>
<td>2&quot; or more</td>
<td>$50.00</td>
<td>$133.00</td>
<td>No Change to proposed</td>
</tr>
<tr>
<td>For Each Outlet over 5</td>
<td>$3.00</td>
<td>$11.00</td>
<td>$5.50 (SFR)</td>
</tr>
<tr>
<td>Water Heater</td>
<td>$8.00</td>
<td>$28.00</td>
<td>$14.00 (SFR)</td>
</tr>
<tr>
<td>Solar Water Heating system</td>
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<td>$56.00</td>
<td>$28.00 (SFR)</td>
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<td>Sewer</td>
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<tr>
<td>0-25 linear feet</td>
<td>$15.00</td>
<td>$28.00</td>
<td>No Change to proposed</td>
</tr>
<tr>
<td>each additional 100 linear feet</td>
<td>$0.00</td>
<td>$28.00</td>
<td>No Change to proposed</td>
</tr>
<tr>
<td>Swimming Pool</td>
<td>$75.00</td>
<td>$83.00</td>
<td>No Change to proposed</td>
</tr>
<tr>
<td>In-Ground Spa</td>
<td>$30.00</td>
<td>$37.00</td>
<td>No Change to proposed</td>
</tr>
<tr>
<td>Pool/Spa Heater</td>
<td>$0.00</td>
<td>$28.00</td>
<td>No Change to proposed</td>
</tr>
<tr>
<td>Service Description</td>
<td>Fee 1</td>
<td>Fee 2</td>
<td>Note</td>
</tr>
<tr>
<td>----------------------------------------------</td>
<td>--------</td>
<td>--------</td>
<td>-------------------</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>$30.00</td>
<td>$56.00</td>
<td>No Change to proposed</td>
</tr>
<tr>
<td>Inspections not specified</td>
<td>Hourly Rate</td>
<td>Hourly Rate</td>
<td>No Change to proposed</td>
</tr>
<tr>
<td>Reinspections</td>
<td>Hourly Rate</td>
<td>Hourly Rate</td>
<td>No Change to proposed</td>
</tr>
<tr>
<td>After Hours Inspection (4 hour minimum)</td>
<td>OT Hourly Rate</td>
<td>OT Hourly Rate</td>
<td>No Change to proposed</td>
</tr>
<tr>
<td>Overtime Hourly Rate is 120% of the Regular Hourly Rate</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
# CITY OF EL SEGUNDO

## BUILDING & SAFETY FEE SCHEDULE

### MECHANICAL, ELECTRICAL, AND PLUMBING PERMIT FEES

<table>
<thead>
<tr>
<th>MECHANICAL PERMITS</th>
<th>Current Fee</th>
<th>RCS Proposed Fee</th>
<th>City Proposed Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Permit Issuance</td>
<td>$15.00</td>
<td>$28.00</td>
<td>No Change to proposed</td>
</tr>
<tr>
<td>Supplemental Permit Issuance</td>
<td>$15.00</td>
<td>$21.00</td>
<td>No Change to proposed</td>
</tr>
<tr>
<td><strong>Mechanical Plan Check</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ForcAir-Air or Gravity-Type Furnace or Burner</td>
<td>$8.00</td>
<td>$47.00</td>
<td>$23.50 (SFR)</td>
</tr>
<tr>
<td>Floor Furnace - Installation or Relocation</td>
<td>$8.00</td>
<td>$37.00</td>
<td>$18.50 (SFR)</td>
</tr>
<tr>
<td>Suspended/Recessed Wall/Floor Mounted Heater - Install/Reloc</td>
<td>$8.00</td>
<td>$37.00</td>
<td>No Change to proposed</td>
</tr>
<tr>
<td>Fireplace</td>
<td>$8.00</td>
<td>$76.00</td>
<td>$38.00 (SFR)</td>
</tr>
<tr>
<td>Appliance Vents per each Inlet/Outlet</td>
<td>$5.00</td>
<td>$13.00</td>
<td>$6.50 (SFR)</td>
</tr>
<tr>
<td>Air Handling Units</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>SFR</td>
<td>$15.00</td>
<td>$56.00</td>
<td>$28.00 (SFR)</td>
</tr>
<tr>
<td>Non-SFR</td>
<td>$15.00</td>
<td>$133.00</td>
<td>$75.00</td>
</tr>
<tr>
<td>Air Inlet / Air Outlet</td>
<td>$3.00</td>
<td>No Change</td>
<td>No Change to existing</td>
</tr>
<tr>
<td>Variable Air Volume Box</td>
<td>$6.00</td>
<td>No Change</td>
<td>No Change to existing</td>
</tr>
<tr>
<td>Single Register Ventilation Fan</td>
<td>$5.00</td>
<td>$9.00</td>
<td>No Change to proposed</td>
</tr>
<tr>
<td>Independent Venting System</td>
<td>$14.00</td>
<td>$37.00</td>
<td>No Change to proposed</td>
</tr>
<tr>
<td>Hood served by Mechanical Exhaust</td>
<td>$8.00</td>
<td>$133.00</td>
<td>No Change to proposed</td>
</tr>
<tr>
<td>Boilers, Compressors, and Absorption Systems</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>0-3 HP or 0-100,000 Btu/h</td>
<td>$25.00</td>
<td>$114.00</td>
<td>$75.00</td>
</tr>
<tr>
<td>3-15 HP or 100,001-500,000 Btu/h</td>
<td>$25.00</td>
<td>$133.00</td>
<td>$75.00</td>
</tr>
<tr>
<td>15-30 HP or 500,001-1,000,000 Btu/h</td>
<td>$25.00</td>
<td>$237.00</td>
<td>$100.00</td>
</tr>
<tr>
<td>30-50 HP or 1,000,001-1,750,000 Btu/h</td>
<td>$35.00</td>
<td>$342.00</td>
<td>$125.00</td>
</tr>
<tr>
<td>50+ HP or 1,750,001+ Btu/h</td>
<td>$75.00</td>
<td>$447.00</td>
<td>$150.00</td>
</tr>
<tr>
<td><strong>Fire Damper</strong></td>
<td>$5.00</td>
<td>No Change</td>
<td>No Change to existing</td>
</tr>
</tbody>
</table>
## CITY OF EL SEGUNDO

### BUILDING & SAFETY FEE SCHEDULE

#### MECHANICAL, ELECTRICAL, AND PLUMBING PERMIT FEES

<table>
<thead>
<tr>
<th>MECHANICAL PERMITS</th>
<th>Current Fee</th>
<th>RCS Proposed Fee</th>
<th>City Proposed Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Smoke Control Damper</td>
<td>$5.00</td>
<td>No Change</td>
<td>No Change to existing</td>
</tr>
<tr>
<td>Thermostat</td>
<td>$2.50</td>
<td>No Change</td>
<td>No Change to existing</td>
</tr>
<tr>
<td>Incinerator/Kiln</td>
<td>$0.00</td>
<td>$56.00</td>
<td>No Change to proposed</td>
</tr>
<tr>
<td>Alteration to Duct Work not otherwise noted</td>
<td>$10.00</td>
<td>$4.00</td>
<td>$10.00</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>$30.00</td>
<td>$56.00</td>
<td>No Change to proposed</td>
</tr>
<tr>
<td>Inspections not specified</td>
<td>Hourly Rate</td>
<td>Hourly Rate</td>
<td>No Change to proposed</td>
</tr>
<tr>
<td>Reinspections</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>After Hours Inspection (4 hour minimum)</td>
<td>OT Hourly Rate</td>
<td>OT Hourly Rate</td>
<td>No Change to proposed</td>
</tr>
</tbody>
</table>

**Overtime Hourly Rate is 120% of the Regular Hourly Rate**

<table>
<thead>
<tr>
<th>MISCELLANEOUS PERMITS</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Grading Plan Check</td>
<td>Based on Schedule B-1</td>
</tr>
<tr>
<td>Grading Permit</td>
<td>Based on Schedule B-1</td>
</tr>
<tr>
<td>Sign Plan Check</td>
<td>Based on Schedule B-1</td>
</tr>
<tr>
<td>Sign Permit</td>
<td>Based on Schedule B-1</td>
</tr>
<tr>
<td>Swimming Pool Plan Check</td>
<td>Based on Schedule B-1</td>
</tr>
<tr>
<td>Swimming Permit</td>
<td>Based on Schedule B-1</td>
</tr>
<tr>
<td>Demolition Plan Check</td>
<td>Based on Schedule B-1</td>
</tr>
<tr>
<td>Demolition Permit</td>
<td>Based on Schedule B-1</td>
</tr>
<tr>
<td>Disabled Access Plan Check</td>
<td>Hourly Rate</td>
</tr>
<tr>
<td>Energy Plan Check</td>
<td>Hourly Rate</td>
</tr>
<tr>
<td>SUSMP Plan Check</td>
<td>Hourly Rate</td>
</tr>
<tr>
<td>Reinspection Fee</td>
<td>Hourly Rate</td>
</tr>
</tbody>
</table>
RESOLUTION NO. ______

A RESOLUTION CLARIFYING AND SUPPLEMENTING RESOLUTION NO. 4574 ADOPTED ON OCTOBER 21, 2008 WHICH ESTABLISHED CERTAIN CITY-WIDE FEES AND CHARGES.

BE IT RESOLVED by the Council of the City of El Segundo as follows:

SECTION 1: The City Council finds as follows:

A. Following a properly noticed public hearing on October 21, 2008, the City Council adopted Resolution No. 4574 to establish various fees for City Departments (collectively, the “Fees”).

B. The Fees were summarized in Exhibit “A,” to Resolution No. 4574 and were also set forth (along with the methodology for calculating the Fees) in the report entitled Cost Allocation and Fee Study Summary – Exhibit A (the “Report”) which was incorporated into Resolution No. 4574 by reference.

C. Through inadvertence and clerical error, the Fees set forth in Exhibit A to Resolution No. 4574, failed to list certain fees and charges required for the El Segundo Fire Department and Building Safety Division.

D. To ensure that the Fees are accurately set forth in one document, the City Council believes it is in the public interest to correct Exhibit A to Resolution No. 4574 by listing the ESFD and Building Safety Division fees identified by this Resolution.

SECTION 2: Resolution No. 4574 is supplemented by listing the ESFD and Building Safety Division fees set forth in bold in the attached Exhibit “A” and Schedule B-2 to this Resolution. Exhibit “A” to this Resolution constitutes a restatement and clarification of the existing Fees adopted by Resolution No. 4574. Consequently, no further public hearing or notice is required.

SECTION 3: Except as restated and clarified by this Resolution, all provisions of Resolution No. 4574 remain in full force and effect.

SECTION 4: This Resolution will become effective immediately upon adoption and will remain effective unless repealed or superseded.
SECTION 5: The City Clerk will certify to the passage and adoption of this Resolution; will enter the same in the book of original Resolutions of said City; and will make a minute of the passage and adoption thereof in the record of proceedings of the City Council of said City, in the minutes of the meeting at which the same is passed and adopted.

PASSED AND ADOPTED this 2nd day of December 2008.

___________________________
Kelly McDowell,
Mayor
STATE OF CALIFORNIA  
COUNTY OF LOS ANGELES  
CITY OF EL SEGUNDO  

I, Cindy Mortesen, City Clerk of the City of El Segundo, California, hereby certify that the whole number of members of the City Council of the City is five; that the foregoing Resolution No. _________ was duly passed and adopted by said City Council, approved and signed by the Mayor of said City, and attested to by the City Clerk of said City, all at a regular meeting of said Council held on the ___ day of December 2008, and the same was so passed and adopted by the following roll call vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

ATTEST:

__________________________________________
Cindy Mortesen,
City Clerk

APPROVED AS TO FORM:
Mark D. Hensley, City Attorney

By: _________________________________
Karl H. Berger
Assistant City Attorney
AGENDA DESCRIPTION:

Consideration and possible action authorizing the City Manager to execute a Professional Services Agreement, in a form approved by the City Attorney, with All City Management Services Inc. (ACMS) for crossing guard services to El Segundo Unified School District schools for a period of one year, plus an annual renewal extension. (Fiscal Impact: $75,600; 2008-2009)

RECOMMENDED COUNCIL ACTION:

1) Authorize the City Manager to execute a one year professional services agreement, in a form approved by the City Attorney, for crossing guard services to ESUSD with All City Management Services Inc.

2) Alternatively, discuss and take other action related to this item.

ATTACHED SUPPORTING DOCUMENTS:

Exhibit "A" Statement of Work
Exhibit Schedule "B" Fees & Locations
Exhibit "C" Client List

FISCAL IMPACT: Included in Adopted Budget

Amount Budgeted: $75,600
Additional Appropriation: NA
Account Number(s): 001-400-2901-6405

ORIGINATED BY: Rolf Schleicher, Fiscal Services Manager
REVIEWED BY: Deborah Cullen, Director of Finance
APPROVED BY: Jack Wayt, City Manager

BACKGROUND AND DISCUSSION:

On May 27, 2008 El Segundo Unified School District Superintendent Dr. Geoff Yantz requested City funding to support crossing guard services, among other programs, within the District as a result of ESUSD budget cuts. On September 16, 2008, City Council approved $100,000 for ESUSD crossing guard services under Special Orders of Business, Item #6 within the 2008-2009 Budget Appropriations Staff Report.

Subsequently, staff defined the statement of work and specific locations requiring service. On September 19, 2008, staff solicited proposals from qualified professional services firms to manage the District’s current crossing guard services. After reviewing all proposals, staff recommends All City Management Services (ACMS) as the only qualified contractor based on
scope of services, cost, experience and reputation. Additionally, ACMS works with most all the surrounding area agencies as noted in Exhibit C attached. Input from local agencies provided positive feedback on ACMS's performance to date.

The annual cost of funding service for one year is $75,600. This amount includes 6 crossing guards for 36 weeks priced at $14 dollars per hour scheduled, for a total of 5,400 hours. The contract is expected to be automatically renewed year to year as long as ACMS performance meets the City's and ESUSD's expectations.

The City of El Segundo will directly manage the overall contract. ESUSD is an intended third-party beneficiary to the contract and can enforce its terms if required. This is a one year contract with an optional annual automatic extensions at the City's sole discretion.
1. The Contractor will provide personnel equipped and trained in appropriate procedures for crossing pedestrians in marked crosswalks. Such personnel shall be herein referred to as a Crossing Guard. The Contractor is an independent Contractor and the Crossing Guards to be furnished by it shall at all times be its employees and not those of either ESUSD or the City of El Segundo. Contractor will recruit, evaluate and determine if current district Crossing Guards are eligible to become employees of Contractor.

2. The City shall have the right to determine the hours and locations when and where Crossing Guards shall be furnished by the Contractor. The Contractor shall notify the ESUSD in writing of any changes which may need to occur in hours of work or locations. The City further has the power to add to, delete from, or revise the work schedule/locations at any time.

3. The Contractor shall provide supervisory personnel to see that Crossing Guard activities are taking place at the required places and times, and in accordance with all items of this Agreement.

4. The Contractor shall maintain adequate reserve personnel to be able to furnish alternate Crossing Guards in the event that any person fails to report for work at the assigned time and location.

5. The Contractor shall provide personnel properly trained as herein specified for the performance of duties of Crossing Guards. In the performance of their duties the Contractor and employees of the Contractor shall conduct themselves in accordance with the conditions of this Agreement and the laws and codes of the State of California pertaining to general pedestrian safety and school crossing areas.

6. Crossing Guard Services shall be provided by the Contractor at the designated locations and at the designated hours on all days on which the designated schools in the City of El Segundo are in session.

7. The Contractor shall provide all Crossing Guards with apparel by which they are readily visible and easily recognized as Crossing Guards. Such apparel shall be uniform for all persons performing the duties of Crossing Guards and shall be worn at all times while performing said duties. The Contractor shall also provide all Crossing Guards with hand held Stop Signs and appropriate safety vest.

8. In the event that this Agreement is extended beyond the contracted date as defined in provision 8 (Terms) under the Services Agreement, compensation for services shall be established by current contract terms in addition to a predefined annual per hour rate escalation, and or mutual consent of the parties. Said payment shall be made upon written statement to the City by the Contractor and approval of Purchasing Officer.

9. The Contractor will provide Crossing Guard service during the traditional school year. This will include 6 crossing guards at the 5 locations listed on Exhibit Schedule B for a total of 5,400 hours. The crossing guard supervisor is provided by the contractor.

10. All ACMS personnel providing services to the City of El Segundo and El Segundo Unified School District will be fingerprinted and receive Department of Justice (DOJ) clearance prior to commencing work under provisions of the Agreement.
CLIENT LIST

City of Bell Gardens
John Oropeza, Public Works
8327 South Garfield Avenue
Bell Gardens, CA 90201
562.806.7770

Belmont-Redwood Shores School District
Audra Romero, Personnel Director
2960 Hallmark Drive
Belmont, CA 94002
650.637.4800

Bennett Valley Union Elementary
Dr. Susan Field, Superintendent
2250 Mesquite Drive
Santa Rosa, CA 95405
707.542.2201

Beverly Hills Unified School District
Diane Richards, Purchasing Agent
255 South Lasky Drive
Beverly Hills, CA 90212
310.551.5100 x2249

Brea Police Department
Officer Chris Haddad
One Civic Center Circle
Brea, CA 92821
714.990.7625

Brentwood Union School District
Gayle Crockett, Assistant
255 Guthrie Lane
Brentwood, CA 94513
925.513-6306

Broadmoor Police Protection Dist.
Lieutenant Dave Parenti
388 88th Street
Broadmoor, CA 94015
650.755.3838

Burlingame Police Department
Sergeant Dean Williams
1111 Trousdale Drive
Burlingame, CA 94010
650.777.4142 Fax 650.697.8130

City of Calabasas
Robert Yelda, Traffic/Transportation
26135 Mureau Road
Calabasas, CA 91302
818.878.4242

City of Carson
Elna Cea
701 East Carson Street
Carson, CA 90745
310.830.7600 x1676

Chino Valley Unified School District
Dennis Gideon, Director of Student Support Serv.
5130 Riverside Drive
Chino, CA 91710-4130
909.628.1201 x1303

Clayton Police Department
Sergeant Richard Enea
6001 Heritage Trail
Clayton, CA 94517
925.673.7350
CLIENT LIST

College of Marin
Swinerton Management & Consulting
Christine Tai, Project Manager
P.O. Box 144003
Kentfield, CA 94914
415.884.3147

Colton Joint Unified School District
Rick Feinstein, Director of Transportation
1212 Valencia Drive
Colton, CA 92324
909.580.5000

City of Compton
Pat Sweet, Administrative Assistant
500 S. Santa Fe Ave
Compton, CA 90221
310.605.6329

Concord Police Department
Sergeant Brandon Richey
1350 Galindo Street
Concord, CA 94520
925.671.5073

Contra Costa County
Public Works Department
Mark De La O, P.E., Civil Engineer
255 Glacier Drive
Martinez, CA 94553-4825
(925) 313-2000

Corona Police Department
Lieutenant Brent Coleman
849 West Sixth Street
Corona, CA 91718
951.736.2330

City of Costa Mesa
David Cho
P.O. Box 1200
Costa Mesa, CA 92626
714.754.5182

Covina Police Department
Lieutenant Derek Webster
444 North Citrus Avenue
Covina, CA 91723
626.858.4429

Cucamonga School District
Mike Reynolds, Business Manager
8776 Archibald Avenue
Rancho Cucamonga, CA 91730
909.987.8942

City of Cudahy
Larry Galvan, City Clerk
5220 Santa Ana Street
Cudahy, CA 90201
323.773.5143

City of Cupertino
Chrylene Osborne, Service Center Manager
10555 Mary Avenue
Cupertino, CA 95014
408.777.3269

Cypress Police Department
Jeff Kepley
5275 Orange Avenue
Cypress, CA 90630
714.229.6600
CLIENT LIST

City of Dana Point
Lt Mark Levy, Chief of Police Services
33282 Golden Lantern
Dana Point, CA 92629
949.248.3550

Downey Police Department
Sergeant Dean Milligan
10911 South Brookshire Avenue
Downey, CA 90241
562.904.2342

City of Dublin
Lt. Kurt Von Savoye
100 Civic Plaza
Dublin, CA 94568
925.556.4540

East Whittier City School District
Glenda Faught
14535 East Whittier Boulevard
Whittier, CA 90605
562.698.0351

City of El Monte
Cesar Roldan
11333 Valley Boulevard
El Monte, CA 91731
626.580.2058

First Presbyterian Church
Attention Financial Assistant
838 North Euclid
Fullerton, CA 92632
714.526.7701

Fontana Unified School District
Chief Bob Ramsey
9680 Citrus Avenue #9
Fontana, CA 92335
909.357.5000 x7020

Fountain Valley Police Department
Officer Kurt Ulrich
10200 Slater Avenue
Fountain Valley, CA 92708
714.593.4481 ext.348

Fremont Police Department
Lieutenant Tom Mikkelsen
2000 Stevenson Boulevard
Fremont, CA 94537
510.790.6982

Fullerton Police Department
Lieutenant Doug Cave
237 Commonwealth Avenue
Fullerton, CA 92832
714.738.6816

City of Garden Grove
Chuck Boyd, Senior Administrative Analyst
11222 Acacia Parkway
Garden Grove, CA 92840
714.741.5819

City of Glendale
Violet Nielsen, Senior Engineer Technician
633 East Broadway, Suite 300
Glendale, CA 91306
818.548.3960
CLIENT LIST

Hermosa Beach Police Department
Lieutenant Lance Jaakola
1315 Valley Drive
Hermosa Beach, CA 90254
310.318.0360

City of Hidden Hills
Cherie Paglia, City Manager
6165 Spring Valley Road
Hidden Hills, CA 91302
818.888.9281

City of Highland
Melissa Morgan, Public Works Manager
27215 Base Line
Highland, CA 92346
909.863.0284 x201

City of Huntington Beach
Sergeant Steve Buschousen
2000 Main Street
Huntington Beach, CA 92648
714.536.5506

Huntington Park Police Department
Sergeant Eric Ault
6542 Miles Avenue
Huntington Park, CA 90255
323.826.6624

Kensington Police Department
Chief Gregory Harman
217 Arlington Avenue
Kensington, CA 94707
510.526.4141

City of La Canada Flintridge
David Stegner
1327 Foothill Blvd
La Canada Flintridge, CA 91011
818.790.8880

Lafayette Police Department
Cathy Surges-Moscato, Community Services Officer
3675 Mount Diablo Boulevard, #130
Lafayette, CA 94549
925.283.3680

City of Laguna Hills
Chief Steve Doan
24035 El Toro Road
Laguna Hills, CA 92653
949.707.2642

City of Laguna Niguel
Lt. Linda Solorza
27801 La Paz Road
Laguna Niguel, CA 92677
949.362.4310

La Palma Police Department
Captain Jim Enright
7792 Walker Street
La Palma, CA 90623
714.690.3370

City of La Puente
David C. Lasher, Assistant to Manager
15900 East Main Street
La Puente, CA 91740
626.855.1500
CLIENT LIST

City of Lake Forest
James Wren, Public Safety Manager
25550 Commerce Centre Drive, Suite 100
Lake Forest, CA 92630
949.282.5215

City of Lawndale
Mike Estes, Comm. Services Director
14717 Burin Avenue
Lawndale, CA 90260
310.973.3272

Liberty Union High School District
Jean Kindt, Classified Personnel Coordinator
20 Oak Street
Brentwood, CA 94513
925.634.2166

Little Lake City Elementary School District
Tom Ancell, Assistant Superintendent of Business
10515 South Pioneer Boulevard
Santa Fe Springs, CA 90670
562.868.8241

City of Livermore
Lieutenant Mike Peretti
1110 South Livermore Avenue
Livermore, CA 94550-9534
925.371.4854

City of Los Altos
Captain Tom Connelly
One North San Antonio Road
Los Altos, CA 94022
650.947.2823

Los Angeles County Office of Education
Ken Kobayashi, Transportation & Planning Officer
9300 Imperial Hwy, Room 153 Clark Bldg.
Downey, CA 90242-2890
562.803-8516

Town of Los Gatos
Sergeant Layne Davis
110 East Main Street
Los Gatos, CA 95031
408.354.6851

Lowell Joint School District
Andrea Reynolds-Chief Business Official
11019 Valley Home Avenue
Whittier, CA 90603
562.943.0211, or 562.902.4280

Transportation Authority of Marin
Denise Merlino
750 Lindaro Street, Suite 200
San Rafael, CA 94901
415.507.2680 or 415.226.0815

Manhattan Beach Police Department
Lt. Andy Harrod
420 15th Street
Manhattan, CA 90266
310.802.5165

Martinez Police Department
Commander Eric Ghisletta
525 Henrietta Street
Martinez, CA 94553
925.372.3447
CLIENT LIST

Martinez Unified School District
Rick Rubino, Director of Personnel Services
921 Susana Street
Martinez, CA 94553
925.313.0480 x203

Menlo School
Robin Gomes, Transportation Coord Buyer
50 Valparaiso Avenue
Atherton, CA 94027
650.330.2001 x2562

Millbrae Police Department
Lieutenant Marc Farber
621 Magnolia Avenue
Millbrae, CA 94030
650.259.2300

City of Mission Viejo
Shirley Land, Transportation Manager
200 Civic Center
Mission Viejo, CA 92691
949.470.3069

Montclair Police Department
Captain Chris Weiske
5111 Benito Street
Montclair, CA 91763
909.621.5873

Montebello Police Department
Jerry Banuelos, Crime Prevention Supervisor
1600 West Beverly Boulevard
Montebello, CA 90640
323.887.1282

Montessori School
Erna Moore, Administrator
315 S. Peck Ave & 2617 Bell Ave
Manhattan Beach, CA 90266
310.379.9462

Moraga Police Department
Chief Mark Ruppenthal
350 Rheam Boulevard
Moraga, CA 94556
925.376.2515

Mountain View Police Department
Sergeant Greg Oselinsky
1000 Villa Street
Mountain View, CA 94041
650.903.6363 or 6324

Mountain View School District
Rick Carr, Ed. D., Superintendent
2585 South Archibald Ave
Ontario, CA 91761
909.947.2205

Newark Police Department
Ms. Misa Leal, Admin Analyst
37101 Newark Boulevard
Newark, CA 94560
510.790.7224 x221

New Haven Unified School District
Carol Gregorich, Assistant Superintendent
34200 Alvarado-Niles Road
Union City, CA 94587
510.471-1100
CLIENT LIST

Newport Beach Police Department
Karen Weigand, Traffic Supervisor
P.O. Box 7000
Newport Beach, CA 92658
949.644.3742

Newport Mesa Unified School District
Paul H. Reed, Assistant Superintendent
2985-A Bear Street
Costa Mesa, CA 92626
714.424.5000

City of Norco
Renee Fleager
2870 Clark Ave
Norco, CA 92860
951.582.5541

City of Norwalk
Grissel Chavez
12700 Norwalk Blvd
Norwalk, CA 90651-1030
562.929.5700

Novato Unified School District
Cynthia Cannon, Exe. Assist.CFO
1015 7th Street
Novato, CA 94945
415.897.4298

Oakley Union Elementary School District
Richard K. Rogers, Assist Superintendent
91 Mercedes Lane
Oakley, CA 94561
925.625.0700

Oak Park Unified School District
Martin Klauss, Assistant Superintendent
5801 East Conifer Street
Oak Park, CA 91377
818.735.3216

Ontario Police Department
Sergeant Gene Eberhardt
2500 South Archibald
Ontario, CA 91761
909.395.2514

County of Orange – North Operations
Beth Patterson, Office Supervisor
550 North Flower Street
Santa Ana, CA 92703
714.647.7000 x1850

Palo Alto Police Department
Captain Bob Beacom
275 Forest Avenue
Palo Alto, CA 94301
650.329.2555

Palos Verdes Peninsula USD
Gary Matsumoto, Deputy Superintendent
3801 Via La Selva
Palos Verdes Estates, CA 90274
310.378.9966 ext.277

City of Paramount
Maria Meraz, Public Safety Director
15001 Paramount Boulevard Suite# C
Paramount, CA 90723
562.220.2001
CLIENT LIST

City of Pasadena
Patricia A. Lane, Director of Human Services
100 N. Garfield Ave, Room N255
Pasadena, CA 91109
626.744.4386

Piedmont Police Department
Captain Lisa Ravazza
403 Highland Avenue
Piedmont, CA 94611
510.420.3012

Piner-Olivet Union School District
Becky Leffewy, Business Manager
3450 Coffey Lane
Santa Rosa, CA 95403
707.522.3000

Pittsburg Unified School District
Jessica Romeo, Asst. Superintendent of Personnel
2001 Railroad Ave
Pittsburg, CA 94565
925.473.4284

Placentia Police Department
Sergeant Richard Pascarella
401 East Chapman Ave
Placentia, CA 92870
714.993.8157

Pleasant Hill Police Department
Lieutenant John Moore, Patrol Division
330 Civic Drive
Pleasant Hill, CA 94523
925.288.4600

Pleasanton Police Department
Sergeant Mike Tryphonas
4833 Bernal Avenue
Pleasanton, CA 94566-0090
925.931.5169

City of Rancho Cucamonga
Fabian Villenas, Management Analyst
10500 Civic Center Drive
Rancho Cucamonga, CA 91729
909.477.2700

City of Rancho Palos Verdes
Carolyn Petru, Deputy City Manager
30940 Hawthorne Boulevard
Rancho Palos Verdes, CA 90275
310-544-5203

City of Rancho Santa Margarita
Sergeant Steve Mitchell
22112 El Paseo
Rancho Santa Margarita, CA 92688
949.635.1800

Redlands Police Department
Brenda Boon, Administrative Analyst
212 Brookside Avenue
Redlands, CA 92373
909.798.7500

Redwood City Police Department
Sergeant Eric Stasiak
1301 Maple Street
Redwood, CA 94063
650.780.7186
CLIENT LIST

Rincon Valley Union School District
Joseph Pandolfo, Assistant Superintendent Business
1000 Yulupa Avenue
Santa Rosa, CA 95405
707.542.7375

City of San Juan Capistrano
Lieutenant Mike Cantor
32400 Paseo Adelanto
San Juan Capistrano, CA 92675
949.493.1171

City of Riverside, Public Works
John Lue, Administrative Services Manager
3900 Main Street
Riverside, CA 92522
951.826.2394

Santa Ana Police Department
Linda Flores
60 Civic Center Plaza
Santa Ana, CA 92702
714.245.8200

City of Rolling Hills Estates
Ellen Shinkai, Human Resources Analyst
4045 Palos Verdes Drive North
Rolling Hills Estates, CA 90274
310-377-1577 ext. 108

City of Santa Maria
David Beas, Senior Civil Engineer
110 South Pine Street, Suite 101
Santa Maria, CA 93458
805.925.0951 x439

San Bernardino Police Department
Sergeant Jarrod Burguan
710 North “D” Street
San Bernardino, CA 92401
909.384.5735

Santa Maria Bonita School District
Acela Comerford
708 South Miller Street
Santa Maria, CA 93454
805.361.8193

City of San Bruno Police Department
Captain Neil Telford
1177 Huntington Avenue
San Bruno, CA 94066
650.616.7100

City of San Marino Police Department
Lieutenant Les Rune
2200 Huntington Drive
San Marino, CA 91108-2691
626. 300.0708

City of San Clemente
William Cameron, City Engineer
910 Calle Negocio, Suite 100
San Clemente, CA 92673
949.361.6120

Santa Rosa City Schools
Doug Bower
211 Ridgway Avenue
Santa Rosa, CA 95401
707.528.5381
CLIENT LIST

San Francisco State University
Sergeant Jamie Haymond
1600 Holloway Avenue
San Francisco, CA 94132
415.338.1173

Saratoga Union School District
Kym Plaing, Director of Human Resources
20460 Forrest Hills Drive.
Saratoga, CA 95070
408.687.3424 x204

City of Signal Hill
Mary Gilmore, Assistant to City Manager
2175 Cherry Avenue
Signal Hill, CA 90755-3799
562.989.7300

South Gate Police Department
Captain Russel Galbreath
8620 California Avenue
South Gate, CA 90280
323.563.5457

South San Francisco Police Dept.
Sergeant Paul Ritter
33 Arroyo Drive
South San Francisco, CA 94080
650.829.3934

South San Francisco USD
Ron Little
398 “B” Street
South San Francisco, CA 94080-4423
650.877.8700

South Whittier School District
Dr. David C. Morton, Superintendent
10120 South Painter Avenue
Whittier, CA 90605
562.944.6231

City of Stanton
Jake Wager, City Manager
7800 Katella Avenue
Stanton, CA 90680
714.379.9222

City of Temple City
Bryan Ariizumi, Public Safety Officer
9701 Las Tunas Drive
Temple City, CA 91780
626.285.2171

Tracy Police Department
Sergeant Tony Sheneman
1000 Civic Center Drive
Tracy, CA 95376
209.831.6522

City of Tustin Police Department
Sergeant Jeff Beeler
300 Centennial Way
Tustin, CA 92780
714.573.3200

Upland Police Department
Captain Jeff Mendenhall
1499 West 13th Street
Upland, CA 91786
909.946.7624 x3340
CLIENT LIST

Ventura Police Department
Sergeant Darin Schindler, Traffic Unit
1425 Dowell Drive
Ventura, CA 93003
805.339.4400

Vernon Police Department
Danita Robertson
4305 Santa Fe Avenue
Vernon, CA 90058
323.587.5171

City of Walnut
Tony Ramos, Assistant City Manager
P.O. Box 682
Walnut, CA 91789
909.595.7543

City of Walnut Creek
Lieutenant Damien Sandoval
1666 North Main Street
Walnut Creek, CA 94596
925.256.5883

City of Westlake Village
Ray Taylor, City Manager
31200 Oak Crest Drive
Westlake Village, CA 91361
818.706.1613

Whittier Police Department
Sergeant Gary Baker
7315 South Painter Avenue
Whittier, CA 90602
562.945.8254

Wright Elementary School District
Casey D'Angelo, Superintendent
4385 Prince Avenue
Santa Rosa, CA 95407
707.542.0556

City of Yorba Linda
Diane Wilkins
4845 Casa Loma
Yorba Linda, CA 92886-3364
714.961.7100
PROFESSIONAL SERVICES AGREEMENT
BETWEEN
THE CITY OF EL SEGUNDO AND
ALL CITY MANAGEMENT SERVICES INC.

This AGREEMENT is entered into this 1st day of December, 2008 by and between the CITY OF EL SEGUNDO, a municipal corporation and general law city ("CITY") and ALL CITY MANAGEMENT SERVICES INC., a California corporation ("CONSULTANT").

1. CONSIDERATION.

A. As partial consideration, CONSULTANT agrees to perform the work listed in the SCOPE OF SERVICES, below;

B. As additional consideration, CONSULTANT and CITY agree to abide by the terms and conditions contained in this Agreement;

C. As additional consideration, CITY agrees to pay CONSULTANT a sum not to exceed seventy five thousand six hundred dollars ($75,600) for CONSULTANT’s services. CITY may modify this amount as set forth below. Unless otherwise specified by written amendment to this Agreement, CITY will pay this sum as specified in the attached Exhibit “B,” which is incorporated by reference.

D. If the term of this Agreement is extended beyond the initial term, then the amount paid by CITY to CONSULTANT may be increased based on the Consumer Price Index (CPI), All Urban Consumers, for the Los Angeles-Anaheim-Riverside area (1982-84 = 100), as published by the United States Bureau of Labor Statistics, Department of Labor, for the month of September immediately preceding the month in which payment is due and payable, divided by the Consumer Price Index, All Urban Consumers, for the Los Angeles-Anaheim-Riverside area, for June 30, 2008, which equals 100. If the Index is discontinued or revised during the term of this Agreement, such other governmental price index or computation with which it is replaced chosen by CITY will be used in order to obtain substantially the same result as would be obtained if the Index had not been discontinued or revised. CITY will determine the adjustment in CPI and will provide CONSULTANT with the correct schedule before December 1.

2. SCOPE OF SERVICES.

A. CONSULTANT will perform services listed in the attached Exhibit “A,” which is incorporated by reference.

B. CONSULTANT will, in a professional manner, furnish all of the labor, technical, administrative, professional and other personnel, all supplies and materials,
equipment, printing, vehicles, transportation, office space and facilities to perform and complete the work and provide the professional services required of CONSULTANT by this Agreement.

3. PERFORMANCE STANDARDS. While performing this Agreement, CONSULTANT will use the appropriate generally accepted professional standards of practice existing at the time of performance utilized by persons engaged in providing similar services. CITY will continuously monitor CONSULTANT’s services. CITY will notify CONSULTANT of any deficiencies and CONSULTANT will have fifteen (15) days after such notification to cure any shortcomings to CITY’s satisfaction. Costs associated with curing the deficiencies will be borne by CONSULTANT.

4. PAYMENTS. For CITY to pay CONSULTANT as specified by this Agreement, CONSULTANT must submit a detailed invoice to CITY which lists the hours worked and hourly rates for each personnel category and reimbursable costs (all as set forth in Exhibit “B”) the tasks performed, the percentage of the task completed during the billing period, the cumulative percentage completed for each task, the total cost of that work during the preceding billing month and a cumulative cash flow curve showing projected and actual expenditures versus time to date.

5. NON-APPROPRIATION OF FUNDS. Payments due and payable to CONSULTANT for current services are within the current budget and within an available, unexhausted and unencumbered appropriation of the CITY. In the event the CITY has not appropriated sufficient funds for payment of CONSULTANT services beyond the current fiscal year, this Agreement will cover only those costs incurred up to the conclusion of the current fiscal year.

6. ADDITIONAL WORK.

A. CITY’s city manager (“Manager”) may determine, at the Manager’s sole discretion, that CONSULTANT must perform additional work (“Additional Work”) to complete the Scope of Work. If Additional Work is needed, the Manager will give written authorization to CONSULTANT to perform such Additional Work.

B. If CONSULTANT believes Additional Work is needed to complete the Scope of Work, CONSULTANT will provide the Manager with written notification that contains a specific description of the proposed Additional Work, reasons for such Additional Work, and a detailed proposal regarding cost.

C. Payments over $25,000 for Additional Work must be approved by CITY’s city council. All Additional Work will be subject to all other terms and provisions of this Agreement.

7. FAMILIARITY WITH WORK.

A. By executing this Agreement, CONSULTANT agrees that it has:
i. Carefully investigated and considered the scope of services to be performed;

ii. Carefully considered how the services should be performed; and

iii. Understands the facilities, difficulties, and restrictions attending performance of the services under this Agreement.

B. If services involve work upon any site, CONSULTANT agrees that CONSULTANT has or will investigate the site and is or will be fully acquainted with the conditions there existing, before commencing the services hereunder. Should CONSULTANT discover any latent or unknown conditions that may materially affect the performance of the services, CONSULTANT will immediately inform CITY of such fact and will not proceed except at CONSULTANT’s own risk until written instructions are received from CITY.

8. TERM. The initial term of this Agreement is from December 1st, 2008 and ends December 1st, 2009. This Agreement will automatically renew on an annual basis, on its anniversary date, unless otherwise terminated. Unless otherwise determined by written amendment between the parties, this Agreement will terminate in the following instances:

A. Completion of the work specified in Exhibit “A”;

B. Termination as stated in Section 16.

9. TIME FOR PERFORMANCE.

A. CONSULTANT will not perform any work under this Agreement until:

i. CONSULTANT furnishes proof of insurance as required under Section 23 of this Agreement; and

ii. CITY gives CONSULTANT a written notice to proceed.

B. Should CONSULTANT begin work on any phase in advance of receiving written authorization to proceed, any such professional services are at CONSULTANT’s own risk.

10. TIME EXTENSIONS. Should CONSULTANT be delayed by causes beyond CONSULTANT’s control, CITY may grant a time extension for the completion of the contracted services. If delay occurs, CONSULTANT must notify the Manager within forty-eight hours (48 hours), in writing, of the cause and the extent of the delay and how such delay interferes with the Agreement’s schedule. The Manager will extend the completion time, when appropriate, for the completion of the contracted services.
11. CONSISTENCY. In interpreting this Agreement and resolving any ambiguities, the main body of this Agreement takes precedence over the attached Exhibits; this Agreement supersedes any conflicting provisions. Any inconsistency between the Exhibits will be resolved in the order in which the Exhibits appear below:

A. Exhibit A: Scope of Work;
B. Exhibit B: Total Cost & Fee Schedule; Assignment Shifts

12. CHANGES. CITY may order changes in the services within the general scope of this Agreement, consisting of additions, deletions, or other revisions, and the contract sum and the contract time will be adjusted accordingly. All such changes must be authorized in writing, executed by CONSULTANT and CITY. The cost or credit to CITY resulting from changes in the services will be determined in accordance with written agreement between the parties.

13. TAXPAYER IDENTIFICATION NUMBER. CONSULTANT will provide CITY with a Taxpayer Identification Number.

14. PERMITS AND LICENSES. CONSULTANT, at its sole expense, will obtain and maintain during the term of this Agreement, all necessary permits, licenses, and certificates that may be required in connection with the performance of its’ services under this Agreement.

15. WAIVER. CITY’s review or acceptance of, or payment for, work product prepared by CONSULTANT under this Agreement will not be construed to operate as a waiver of any rights CITY may have under this Agreement or of any cause of action arising from CONSULTANT’s performance. A waiver by CITY of any breach of any term, covenant, or condition contained in this Agreement will not be deemed to be a waiver of any subsequent breach of the same or any other term, covenant, or condition contained in this Agreement, whether of the same or different character.

16. TERMINATION.

A. Except as otherwise provided, CITY may terminate this Agreement at any time with or without cause.

B. CONSULTANT may terminate this Agreement at any time with CITY’s mutual consent. Notice will be in writing at least ninety (90) days before the effective termination date.

C. Upon receiving a termination notice, CONSULTANT will immediately cease performance under this Agreement unless otherwise provided in the termination notice. Except as otherwise provided in the termination notice, any additional work performed by CONSULTANT after receiving a termination notice will be performed at CONSULTANT’s own cost; CITY will not be obligated to compensate CONSULTANT for such work.

D. Should termination occur, all finished or unfinished documents, data, studies,
surveys, drawings, maps, reports and other materials prepared by CONSULTANT
will, at CITY’s option, become CITY’s property, and CONSULTANT will
receive just and equitable compensation for any work satisfactorily completed up
to the effective date of notice of termination, not to exceed the total costs under
Section 1(C).

E. Should the Agreement be terminated pursuant to this Section, CITY may procure
on its own terms services similar to those terminated.

F. By executing this document, CONSULTANT waives any and all claims for
damages that might otherwise arise from CITY’s termination under this Section.

17. OWNERSHIP OF DOCUMENTS. All documents, data, studies, drawings, maps, models,
photographs and reports prepared by CONSULTANT under this Agreement are CITY’s
property. CONSULTANT may retain copies of said documents and materials as desired, but
will deliver all original materials to CITY upon CITY’s written notice. CITY agrees that use of
CONSULTANT’s completed work product, for purposes other than identified in this Agreement,
or use of incomplete work product, is at CITY’s own risk.

18. PUBLICATION OF DOCUMENTS. Except as necessary for performance of service
under this Agreement, no copies, sketches, or graphs of materials, including graphic art work,
prepared pursuant to this Agreement, will be released by CONSULTANT to any other person or
public CITY without CITY’s prior written approval. All press releases, including graphic
display information to be published in newspapers or magazines, will be approved and
distributed solely by CITY, unless otherwise provided by written agreement between the parties.

19. INDEMNIFICATION.

A. CONSULTANT agrees to the following:

i. *Indemnification for Professional Services.* CONSULTANT will save
harmless and indemnify and at CITY’s request reimburse defense
costs for CITY and all its officers, volunteers, employees and
representatives from and against any and all suits, actions, or claims,
of any character whatever, brought for, or on account of, any injuries
or damages sustained by any person or property resulting or arising
from any negligent or wrongful act, error or omission by
CONSULTANT or any of CONSULTANT’s officers, agents,
employees, or representatives, in the performance of this Agreement.

ii. *Indemnification for other Damages.* CONSULTANT indemnifies and
holds CITY harmless from and against any claim, action, damages,
costs (including, without limitation, attorney’s fees), injuries, or
liability, arising out of this Agreement, or its performance. Should
CITY be named in any suit, or should any claim be brought against it
by suit or otherwise, whether the same be groundless or not, arising

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out of this Agreement, or its performance, CONSULTANT will defend CITY (at CITY’s request and with counsel satisfactory to CITY) and will indemnify CITY for any judgment rendered against it or any sums paid out in settlement or otherwise.

B. For purposes of this section “CITY” includes CITY’s officers, officials, employees, agents, representatives, and certified volunteers.

C. It is expressly understood and agreed that the foregoing provisions will survive termination of this Agreement.

D. The requirements as to the types and limits of insurance coverage to be maintained by CONSULTANT as required by Section 23, and any approval of said insurance by CITY, are not intended to and will not in any manner limit or qualify the liabilities and obligations otherwise assumed by CONSULTANT pursuant to this Agreement, including, without limitation, to the provisions concerning indemnification.

20. ASSIGNABILITY. This Agreement is for CONSULTANT’s professional services. CONSULTANT’s attempts to assign the benefits or burdens of this Agreement without CITY’s written approval are prohibited and will be null and void.

21. INDEPENDENT CONTRACTOR. CITY and CONSULTANT agree that CONSULTANT will act as an independent contractor and will have control of all its’ work and the manner in which is it performed. CONSULTANT will be free to contract for similar service to be performed for other employers while under contract with CITY. CONSULTANT is not an agent or employee of CITY and is not entitled to participate in any pension plan, insurance, bonus or similar benefits CITY provides for its employees. Any provision in this Agreement that may appear to give CITY the right to direct CONSULTANT as to the details of doing the work or to exercise a measure of control over the work means that CONSULTANT will follow the direction of the CITY as to end results of the work only.

22. AUDIT OF RECORDS. CONSULTANT will maintain full and accurate records with respect to all services and matters covered under this Agreement. CITY will have free access at all reasonable times to such records, and the right to examine and audit the same and to make transcript therefrom, and to inspect all program data, documents, proceedings and activities. CONSULTANT will retain such financial and program service records for at least three (3) years after termination or final payment under this Agreement.

23. INSURANCE.

A. Before commencing performance under this Agreement, and at all other times this Agreement is effective, CONSULTANT will procure and maintain the following types of insurance with coverage limits complying, at a minimum, with the limits set forth below:
<table>
<thead>
<tr>
<th>Type of Insurance</th>
<th>Limits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Commercial general liability:</td>
<td>$1,000,000</td>
</tr>
<tr>
<td>Professional Liability</td>
<td>$1,000,000</td>
</tr>
<tr>
<td>Business automobile liability</td>
<td>$1,000,000</td>
</tr>
<tr>
<td>Workers compensation</td>
<td>Statutory requirement</td>
</tr>
</tbody>
</table>

B. Commercial general liability insurance will meet or exceed the requirements of the most recent ISO-CGL Form. The amount of insurance set forth above will be a combined single limit per occurrence for bodily injury, personal injury, and property damage for the policy coverage. Liability policies will be endorsed to name CITY, its officials, and employees as “additional insureds” under said insurance coverage and to state that such insurance will be deemed “primary” such that any other insurance that may be carried by CITY will be excess thereto. Such insurance will be on an “occurrence,” not a “claims made,” basis and will not be cancelable or subject to reduction except upon thirty (30) days prior written notice to CITY.

C. Professional liability coverage will be on an “occurrence basis” if such coverage is available, or on a “claims made” basis if not available. When coverage is provided on a “claims made basis,” CONSULTANT will continue to renew the insurance for a period of three (3) years after this Agreement expires or is terminated. Such insurance will have the same coverage and limits as the policy that was in effect during the term of this Agreement, and will cover CONSULTANT for all claims made by CITY arising out of any errors or omissions of CONSULTANT, or its officers, employees or agents during the time this Agreement was in effect.

D. Automobile coverage will be written on ISO Business Auto Coverage Form CA 00 01 06 92, including symbol 1 (Any Auto).

E. CONSULTANT will furnish to CITY duly authenticated Certificates of Insurance evidencing maintenance of the insurance required under this Agreement and such other evidence of insurance or copies of policies as may be reasonably required by CITY from time to time. Insurance must be placed with insurers with a current A.M. Best Company Rating equivalent to at least a Rating of “A:VII.”

F. Should CONSULTANT, for any reason, fail to obtain and maintain the insurance required by this Agreement, CITY may obtain such coverage at CONSULTANT’s expense and deduct the cost of such insurance from payments due to CONSULTANT under this Agreement or terminate pursuant to Section 16.
24. **USE OF SUBCONTRACTORS.** CONSULTANT must obtain CITY’s prior written approval to use any consultants while performing any portion of this Agreement. Such approval must approve of the proposed consultant and the terms of compensation.

25. **INCIDENTAL TASKS.** CONSULTANT will meet with CITY monthly to provide the status on the project, which will include a schedule update and a short narrative description of progress during the past month for each major task, a description of the work remaining and a description of the work to be done before the next schedule update.

26. **NOTICES.** All communications to either party by the other party will be deemed made when received by such party at its respective name and address as follows:

If to CONSULTANT:

City of El Segundo

Attention: Baron Farwell

If to CITY:

El Segundo, CA

Attention: Deborah Cullen

Any such written communications by mail will be conclusively deemed to have been received by the addressee upon deposit thereof in the United States Mail, postage prepaid and properly addressed as noted above. In all other instances, notices will be deemed given at the time of actual delivery. Changes may be made in the names or addresses of persons to whom notices are to be given by giving notice in the manner prescribed in this paragraph.

27. **CONFLICT OF INTEREST.** CONSULTANT will comply with all conflict of interest laws and regulations including, without limitation, CITY’s conflict of interest regulations.

28. **SOLICITATION.** CONSULTANT maintains and warrants that it has not employed nor retained any company or person, other than CONSULTANT's bona fide employee, to solicit or secure this Agreement. Further, CONSULTANT warrants that it has not paid nor has it agreed to pay any company or person, other than CONSULTANT's bona fide employee, any fee, commission, percentage, brokerage fee, gift or other consideration contingent upon or resulting from the award or making of this Agreement. Should CONSULTANT breach or violate this warranty, CITY may rescind this Agreement without liability.

29. **THIRD PARTY BENEFICIARIES.** This Agreement and every provision herein is generally for the exclusive benefit of CONSULTANT and CITY and not for the benefit of any other party. The parties agree, however, that the El Segundo Unified School District (“ESUSD”) is an intended third-party beneficiary to this Agreement and may enforce obligations under this contract to the extent deemed necessary to ensure compliance with the Scope of Work. Other than the ESUSD, there will be no incidental or other beneficiaries of any of CONTRACTOR's or CITY’s obligations under this Agreement.
30. **INTERPRETATION.** This Agreement was drafted in, and will be construed in accordance with the laws of the State of California, and exclusive venue for any action involving this agreement will be in Los Angeles County.

31. **COMPLIANCE WITH LAW.** CONSULTANT agrees to comply with all federal, state, and local laws applicable to this Agreement.

32. **ENTIRE AGREEMENT.** This Agreement, and its Attachments, sets forth the entire understanding of the parties. There are no other understandings, terms or other agreements expressed or implied, oral or written. There are two (2) Exhibits to this Agreement. This Agreement will bind and inure to the benefit of the parties to this Agreement and any subsequent successors and assigns.

33. **RULES OF CONSTRUCTION.** Each Party had the opportunity to independently review this Agreement with legal counsel. Accordingly, this Agreement will be construed simply, as a whole, and in accordance with its fair meaning; it will not be interpreted strictly for or against either Party.

34. **SEVERABILITY.** If any portion of this Agreement is declared by a court of competent jurisdiction to be invalid or unenforceable, then such portion will be deemed modified to the extent necessary in the opinion of the court to render such portion enforceable and, as so modified, such portion and the balance of this Agreement will continue in full force and effect.

35. **AUTHORITY/MODIFICATION.** The Parties represent and warrant that all necessary action has been taken by the Parties to authorize the undersigned to execute this Agreement and to engage in the actions described herein. This Agreement may be modified by written amendment. CITY's executive manager, or designee, may execute any such amendment on behalf of CITY.

36. **ACCEPTANCE OF FACSIMILE SIGNATURES.** The Parties agree that this Agreement, agreements ancillary to this Agreement, and related documents to be entered into in connection with this Agreement will be considered signed when the signature of a party is delivered by facsimile transmission. Such facsimile signature will be treated in all respects as having the same effect as an original signature.

37. **CAPTIONS.** The captions of the paragraphs of this Agreement are for convenience of reference only and will not affect the interpretation of this Agreement.

38. **TIME IS OF ESSENCE.** Time is of the essence for each and every provision of this Agreement.

39. **FORCE MAJEURE.** Should performance of this Agreement be prevented due to fire, flood, explosion, acts of terrorism, war, embargo, government action, civil or military authority, the natural elements, or other similar causes beyond the Parties' reasonable control, then the Agreement will immediately terminate without obligation of either party to the other.

40. **STATEMENT OF EXPERIENCE.** By executing this Agreement, CONSULTANT represents that it has demonstrated trustworthiness and possesses the quality, fitness and capacity to perform the Agreement in a manner satisfactory to CITY. CONSULTANT represents that its
financial resources, surety and insurance experience, service experience, completion ability, personnel, current workload, experience in dealing with private consultants, and experience in dealing with public agencies all suggest that CONSULTANT is capable of performing the proposed contract and has a demonstrated capacity to deal fairly and effectively with and to satisfy a public CITY.

IN WITNESS WHEREOF the parties hereto have executed this contract the day and year first hereinabove written.

CITY OF EL SEGUNDO

Jack Wayt, City Manager

ATTEST:

Cindy Mortesen, City Clerk

APPROVED AS TO FORM:
MARK D. HENSLEY, City Attorney

By: Karl H. Berger, Assistant City Attorney
AGENDA DESCRIPTION:

Consideration and possible action regarding the annual Resolution updating the employer's contribution under the Public Employees' Medical and Hospital Care Act for El Segundo City Employees' Association, El Segundo Police Support Services Association and El Segundo Supervisory and Professional Employees' Association. (Fiscal Impact: Included in the Adopted Budget)

RECOMMENDED COUNCIL ACTION:

1) Adopt the required Resolutions
2) Alternatively discuss and take other action related to this item.

ATTACHED SUPPORTING DOCUMENTS:

Proposed Resolutions

FISCAL IMPACT: Included in Adopted Budget

Amount Budgeted:
Additional Appropriation: N/A
Account Number(s): Various

ORIGINATED BY: Marcia Marion
REVIEWED BY: Deborah Cullen, Director of Finance
APPROVED BY: Jack Wayt, City Manager

BACKGROUND AND DISCUSSION:

As required, the City files with the Public Employees Retirement System (PERS) the annual Resolutions reflecting changes in the City's contribution for employees and annuitants under the Public Employees Medical and Hospital Care Act.

The current Memorandum of Understanding contract provisions with the El Segundo City Employees' Association and the El Segundo Police Support Services Association provide that the City’s contribution is based on the City’s contribution in 2008 plus 50% of the increase of the premium based on the average dollar increase in the premiums for HMOs available to all PERS covered employees in the Southern California area. In the 2009 calendar year the maximum City contribution based on this calculation for medical coverage will be $952.97 per month per employee. The current Memorandum of Understanding contract provisions with the City’s Supervisory and Professional Employees’ Association provides that the City’s contribution is based on the City’s Contribution in 2008 plus 50% of the increase of the premium based on the average dollar increase in the premiums for calendar year, the maximum City contribution based on this calculation for medical coverage will be $950.22. The City’s maximum contribution for the annuitants of these groups is the same as for active, represented employees.
RESOLUTION NO. ______

A RESOLUTION FIXING THE EMPLOYER'S CONTRIBUTION UNDER THE PUBLIC EMPLOYEES' MEDICAL AND HOSPITAL CARE ACT FOR THE EL SEGUNDO CITY EMPLOYEES' ASSOCIATION

BE IT RESOLVED by the Council of the City of El Segundo as follows:

SECTION 1: The City Council finds as follows:

A. Government Code § 22892(a) provides that a local agency contracting under the Public Employees' Medical and Hospital Care Act must fix the amount of the employer's contribution at an amount not less than the amount required under § 22892(b) of the Act, and

B. Government Code § 22892(c) provides that a contracting agency may fix the amount of the employer's contribution for employees and the employer's contribution for annuitants at different amounts provided that the monthly contribution for annuitants be annually increased by an amount not less than 5 percent of the monthly contribution for employees, until such time as the amounts are equal; and

C. The City of El Segundo ("employer") is a local agency contracting under the Act for participation by members of the El Segundo City Employees' Association.

SECTION 2: The employer's contribution for each employee is the amount necessary to pay the full cost of his/her enrollment, including the enrollment of his/her family members, in a health benefits plan up to a maximum of $952.97 per month effective January 1, 2009.

SECTION 3: The employer's contribution for each annuitant is the amount necessary to pay the full cost of his/her enrollment, including the enrollment of his/her family members, in a health benefits plan up to a maximum of $952.97 per month effective January 1, 2009.

SECTION 4: The City Clerk is directed to certify the passage and adoption of this Resolution; enter same in the book of original Resolutions; and make a Minute of its adoption in the City's records and in the Minutes of the meeting when it was adopted.

SECTION 5: This Resolution will become effective immediately upon adoption and will remain effective unless repealed or superseded.

PASSED, APPROVED AND ADOPTED this 2nd day of December, 2008

Kelly McDowell, Mayor of the City of El Segundo
ATTEST:

I, Cindy Mortesen, City Clerk of the City of El Segundo, California, do hereby certify that the whole number of members of the City Council of said City is five; that the foregoing Resolution No. ______ was duly passed and adopted by said City Council, approved and signed by the Mayor, and attested to by the City Clerk, all at a regular meeting of said Council held on the 2nd day of December, 2008, and the same was so passed and adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

______________________________
Cindy Mortesen, City Clerk

APPROVED AS TO FORM:
Mark D. Hensley, City Attorney

By: ___________________________
Karl H. Berger,
Assistant City Attorney
RESOLUTION NO. _______

A RESOLUTION FIXING THE EMPLOYER'S CONTRIBUTION UNDER THE PUBLIC EMPLOYEES' MEDICAL AND HOSPITAL CARE ACT FOR THE EL SEGUNDO POLICE SUPPORT SERVICES ASSOCIATION

BE IT RESOLVED by the Council of the City of El Segundo as follows:

SECTION 1: The City Council finds as follows:

A. Government Code § 22892(a) provides that a local agency contracting under the Public Employees' Medical and Hospital Care Act must fix the amount of the employer's contribution at an amount not less than the amount required under § 22892(b) of the Act, and

B. Government Code § 22892(c) provides that a contracting agency may fix the amount of the employer's contribution for employees and the employer's contribution for annuitants at different amounts provided that the monthly contribution for annuitants be annually increased by an amount not less than 5 percent of the monthly contribution for employees, until such time as the amounts are equal; and

C. The City of El Segundo ("employer") is a local agency contracting under the Act for participation by members of the El Segundo Police Support Services Association.

SECTION 2: The employer's contribution for each employee is the amount necessary to pay the full cost of his/her enrollment, including the enrollment of his/her family members, in a health benefits plan up to a maximum of $952.97 per month effective January 1, 2009.

SECTION 3: The employer's contribution for each annuitant is the amount necessary to pay the full cost of his/her enrollment, including the enrollment of his/her family members, in a health benefits plan up to a maximum of $952.97 per month effective January 1, 2009.

SECTION 4: The City Clerk is directed to certify the passage and adoption of this Resolution; enter same in the book of original Resolutions; and make a Minute of its adoption in the City's records and in the Minutes of the meeting when it was adopted.

SECTION 5: This Resolution will become effective immediately upon adoption and will remain effective unless repealed or superseded.

PASSED, APPROVED AND ADOPTED this 2nd day of December, 2008

Kelly McDowell, Mayor of the City of El Segundo
ATTEST:

I, Cindy Mortesen, City Clerk of the City of El Segundo, California, do hereby certify that the whole number of members of the City Council of said City is five; that the foregoing Resolution No. _____ was duly passed and adopted by said City Council, approved and signed by the Mayor, and attested to by the City Clerk, all at a regular meeting of said Council held on the 2nd day of December, 2008, and the same was so passed and adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Cindy Mortesen, City Clerk

APPROVED AS TO FORM:
Mark D. Hensley, City Attorney

By:

Karl H. Berger,
Assistant City Attorney
RESOLUTION NO. ________

A RESOLUTION FIXING THE EMPLOYER'S CONTRIBUTION UNDER THE PUBLIC EMPLOYEES' MEDICAL AND HOSPITAL CARE ACT FOR THE EL SEGUNDO SUPERVISORY AND PROFESSIONAL EMPLOYEES' ASSOCIATION

BE IT RESOLVED by the Council of the City of El Segundo as follows:

SECTION 1: The City Council finds as follows:

A. Government Code § 22892(a) provides that a local agency contracting under the Public Employees' Medical and Hospital Care Act must fix the amount of the employer's contribution at an amount not less than the amount required under § 22892(b) of the Act, and

B. Government Code § 22892(c) provides that a contracting agency may fix the amount of the employer's contribution for employees and the employer's contribution for annuitants at different amounts provided that the monthly contribution for annuitants be annually increased by an amount not less than 5 percent of the monthly contribution for employees, until such time as the amounts are equal; and

C. The City of El Segundo ("employer") is a local agency contracting under the Act for participation by members of the El Segundo Supervisory and Professional Employees' Association.

SECTION 2: The employer's contribution for each employee is the amount necessary to pay the full cost of his/her enrollment, including the enrollment of his/her family members, in a health benefits plan up to a maximum of $950.22 per month effective January 1, 2009.

SECTION 3: The employer's contribution for each annuitant is the amount necessary to pay the full cost of his/her enrollment, including the enrollment of his/her family members, in a health benefits plan up to a maximum of $950.22 per month effective January 1, 2009.

SECTION 4: The City Clerk is directed to certify the passage and adoption of this Resolution; enter same in the book of original Resolutions; and make a Minute of its adoption in the City's records and in the Minutes of the meeting when it was adopted.

SECTION 5: This Resolution will become effective immediately upon adoption and will remain effective unless repealed or superseded.

PASSED, APPROVED AND ADOPTED this 2nd day of December, 2008

Kelly McDowell, Mayor of the City of El Segundo
ATTEST:

I, Cindy Mortesen, City Clerk of the City of El Segundo, California, do hereby certify that the whole number of members of the City Council of said City is five; that the foregoing Resolution No. _____ was duly passed and adopted by said City Council, approved and signed by the Mayor, and attested to by the City Clerk, all at a regular meeting of said Council held on the 2nd day of December, 2008, and the same was so passed and adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Cindy Mortesen, City Clerk

APPROVED AS TO FORM:
Mark D. Hensley, City Attorney

By:

Karl H. Berger,
Assistant City Attorney
AGENDA DESCRIPTION:

Consideration and possible action regarding a Resolution providing for salary increases and benefit changes to Chapter 1A2 (Management-Confidential Series - includes all non-represented employees except the City Manager) of the El Segundo Administrative Code.
(Fiscal Impact: $235,294 salary and benefit increases for Executive Management, Mid-Management/Confidential Employees; plus $190,419 in Salary Increases to resolve Salary Compaction in Public Safety for a grand total of $425,713.)

RECOMMENDED COUNCIL ACTION:

1. Adopt the attached Resolution.
2. Alternatively, discuss and take other action related to this item.

ATTACHED SUPPORTING DOCUMENTS:

1. Resolution
2. Attachment A - Salary Tables

FISCAL IMPACT: ($235,294 Executive Management, Mid-Management/Confidential Employees, and $190,419 Public Safety)

- Amount Budgeted: $235,294
- Additional Appropriation: $190,419
- Account Number(s): 001-400-3101-4101 and 001-400-3201-4101

ORIGINATED BY: Bob Hyland, Director of Human Resources
REVIEWED BY: Bob Hyland, Director of Human Resources
APPROVED BY: Jack Wayt, City Manager

BACKGROUND AND DISCUSSION:

Executive Management and Mid-Management/Confidential Job Classifications are periodically reviewed by the City Council for possible salary and/or benefit adjustments. The last salary increase received by this group of unrepresented, non-bargaining unit employees was 3.5%, effective June 7, 2007.

At Council’s direction, staff initiated the review process for possible July 1, 2008 salary and/or benefit adjustments in June, 2008.

Adoption of the attached Resolution providing for changes to Chapter 1A2 (Management-Confidential Series) of the El Segundo Administrative Code would result in the following:

1. A 4.0% salary increase for all Executive Management, Mid-Management/Confidential Employees, with the exception of the City Manager, effective 7/5/2008.
For reference purposes, the Consumer Price Index (CPI-U) for the Los Angeles-Riverside-Orange County area averaged 3.52% for the twelve month period from July 2007 – June 2008.

2. An increase in additional pay from $1,000 per month to $1,200 per month. This compensation is used principally for the purchase of PERS Medical Insurance and was last increased in July, 2004, from $900 to $1,000.

3. An increase in Executive Leave Days for Department Head Employees, from eight days to ten days per year.

4. An increase in Executive Leave Days for Mid-Management/Confidential Employees from five days to seven days per year.

5. An increase in the maximum number of Vacation Days, following completion of 14 years service, from 22 days to 25 days per year.

6(a). Updated language regarding Jury Duty Service, providing for two weeks of paid Jury Duty Service, and a variety of new Administrative Procedures.

6(b). Revised City of El Segundo Substance Abuse Policy and Drug-Free Workplace Statement.

7. Provision that the maximum future City contribution for medical insurance, for both active employees and retirees, shall be $1,800 per month.

8. For Deputy Fire Chief and Battalion Chief, conversion of 5% Chief Officer Certification Pay to a flat dollar amount.

9. For Deputy Fire Chief and Battalion Chief, conversion of 6% Masters Degree Pay to a flat dollar amount.

10. For the Police Chief, elimination of 5% Master’s Degree Pay.

11. For Deputy Fire Chief and Battalion Chiefs, deletion of Administrative Code Section 1A2.122, entitled “Contingency Compensation.”

12. Amendment to the City’s contract with the California Public Employees Retirement System (PERS) to provide Section 21548 (Pre-Retirement Option 2W Death Benefit) for the Police Chief, Fire Chief, Deputy Fire Chief and Battalion Chiefs. This benefit provides the Retirement-Eligible Employees’ spouse a monthly allowance equal to the highest possible allowance the employee would have been eligible to receive at the time of their death. This benefit has been available to the City’s civilian, non-safety employees since April, 2008.

Salary Compaction in the Police and Fire Departments

In order to address salary compaction issues between management job classifications and bargaining unit job classifications, the following salary increases establish 5% compensation differentials between supervisors and subordinates, and result in the Police Chief and Fire Chief being assigned to the same salary range. Salary Compaction Pay Adjustments, with the exception of the Fire Chief, effective July 1, 2008, will be effective October 1, 2008. The percentage
increases listed below include the 4% salary increase provided to all Management/Confidential Employees.

13. An increase of 16.9% to the Salary Range for Battalion Chief (Salary Range 60f).

14. An increase of 14.9% to the Salary Range for Deputy Fire Chief (Salary Range 69f).

15. An increase of 32.3% to the Salary Range for Fire Chief (Salary Range 70f).

16. An increase of 23% to the Salary Range for Police Chief (Salary Range 70p).
RESOLUTION NO.__________

A RESOLUTION PROVIDING FOR SALARY AND BENEFIT CHANGES TO CHAPTER 1A2 (MANAGEMENT-CONFIDENTIAL SERIES) OF THE EL SEGUNDO ADMINISTRATIVE CODE.

The City Council of the City of El Segundo does resolve as follows:

Section 1: Section 1A2.010 of the El Segundo Administrative Code entitled "Basic Salary Schedule," is amended as shown on "Attachment A."

Section 2: Section 1A2.100, of the El Segundo Administrative Code, entitled "Executive Leave" is amended as follows:

"Mid-Management/Confidential employees shall be granted seven days of Executive Leave with pay per calendar year. Department Head and Executive Employees shall be granted ten days of Executive Leave with pay per calendar year. Executive Leave may be used for personal business, attendance at educational courses, or vacation.

Section 3: Section 1A2.105 of the El Segundo Administrative Code, entitled "Flexible Benefit Plan" is amended as follows:

"Effective with the payroll deduction for the month of July, 2008, the monthly contribution by the City will increase by $200 per month to $1,200 per month. These benefits will be used principally for the purchase of employee medical insurance. All other terms and conditions in Section 1A2.105(A) remain in effect.

The maximum future City contribution for medical insurance, for both active employees and retirees, shall be $1,800 per month."

Section 4: Section 1A2.115.2 of the El Segundo Administrative Code, entitled "Educational Incentive," is amended as follows:

"Effective October 1, 2008, the Police Chief shall no longer receive 5% Educational Incentive Pay for possessing a Master's Degree from an accredited college or university.

Effective July 1, 2008, a Battalion Chief, upon obtaining a Master's Degree from an accredited college or university, shall receive Educational Incentive Compensation in an amount of $702.11 per month.

Effective October 1, 2008, the Deputy Fire Chief, upon obtaining a Master's Degree from an accredited college or university, shall receive Educational Incentive Compensation in an amount of $791.78 per month."
Section 5: Section 1A2.122 of the El Segundo Administrative Code, entitled “Contingency Compensation,” shall be deleted in its entirety.

Section 6: Section 1A2.123 of the El Segundo Administrative Code, entitled “Chief Officer Certification” shall be amended as follows:

“Effective July 1, 2008, Battalion Chiefs, upon obtaining Chief Officer Certification from the Office of the State Fire Marshal, shall receive Certification Compensation in an amount of $585.09 per month.

Effective October 1, 2008, the Deputy Fire Chief, upon obtaining Chief Officer Certification from the Office of the State Fire Marshal, shall receive Certification Compensation in an amount of $659.82 per month.”

Section 7: Section 1A2.144 of the El Segundo Administrative Code, entitled “Vacations” shall be amended as follows:

“3. Twenty-Five working days per year after fourteen years of continuous service.”

All other terms and conditions in Section 1A2.144 (1) and (2) remain in effect.

Section 8: Section 1A2.149, entitled “Jury Duty,” shall be added to the El Segundo Administrative Code as follows:

A. The employee must provide written notice of the expected Jury Duty to his or her supervisor as soon as possible, but in no case later than 14 days before the beginning of Jury Duty.

B. During the first two weeks of Jury Duty, an employee shall be entitled to receive his or her regular compensation.

C. For any portion of Jury Duty that extends beyond the first two weeks, such extended Jury Duty period shall be without pay.

D. Any compensation for the first two weeks of Jury Duty, except Travel Reimbursement Pay, must be deposited with the Director of Human Resources.

E. While on Jury Duty, the employee must report to work during any portion of a day that the employee is relieved of Jury Duty for three or more consecutive hours.

F. The employee must provide documentation of his or her daily attendance on Jury Duty.
Section 9: Section 1A2.151, entitled “Section 21548 - Pre-Retirement Option 2W Death Benefit,” is added to the El Segundo Administrative Code as follows:

“The City shall amend the contract between the Board of Administration of the California Public Employees Retirement System (PERS) and the El Segundo City Council in order to provide Section 21548 – Pre-Employment Option 2W Death Benefit for Sworn Safety Management Employees.”

Section 10: Section 1A2.152, entitled “City of El Segundo Substance Abuse Policy” and “Drug-Free Workplace Statement,” is added to the El Segundo Administrative Code as follows:

“The City of El Segundo Substance Abuse Policy and Drug-Free Workplace Statement, dated July 1, 2008 shall be applicable to all Department Heads, Mid-Management and Confidential Employees.”

PASSED AND ADOPTED this 2nd day of December, 2008.

__________________________
Kelly McDowell,
Mayor
CERTIFICATION

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF EL SEGUNDO

I, Cindy Mortesen, City Clerk of the City of El Segundo, California, do hereby certify that the whole number of members of the City Council of said City is five; that the foregoing Resolution No. _____ was duly passed and adopted by said City Council, approved and signed by the Mayor, and attested to by the City Clerk, all at a regular meeting of said Council held on the 2nd day of December, 2008, and the same was so passed and adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

NOT PARTICIPATING:

WITNESS MY HAND THE OFFICIAL SEAL OF SAID CITY this _____ day of __________, 2008.

Cindy Mortesen, City Clerk
of the City of El Segundo,
California
(SEAL)

APPROVED AS TO FORM:
Mark D. Hensley, City Attorney

By: __________________________
Karl H. Berger
Assistant City Attorney
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## ATTACHMENT A

**CITY OF EL SEGUNDO**

**PROPOSED SALARY TABLES**

**MANAGEMENT/CONFIDENTIAL GROUP**

**EFFECTIVE PAYROLL BEGINNING JULY 5, 2008**

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AGENDA DESCRIPTION:
Consideration and possible action to award a standard Public Works Contract to Southwest Pipeline and Trenchless Corporation for trenchless rehabilitation of the sanitary sewer main on Imperial Highway from east to west City limit.
Approved Capital Improvement Project. Project No. PW 08-10
(Fiscal Impact: $465,795.00)

RECOMMENDED COUNCIL ACTION:
1. Authorize the City Manager to execute a standard Public Works Contract in a form as approved by the City Attorney with Southwest Pipeline and Trenchless Corporation, in the amount of $465,795.00
2. Alternatively, discuss and take other action related to this item.

ATTACHED SUPPORTING DOCUMENTS:
Location Map

FISCAL IMPACT: Included in Adopted Budget

Amount Requested: $512,375.00  
Additional Appropriation: No  
Account Number(s): 502-400-8204-8647

ORIGINATED BY: Maryam M. Jonas, Principal Civil Engineer
REVIEWED BY: Dana Greenwood, Public Works Director
APPROVED BY: Jack Wayt, City Manager

BACKGROUND AND DISCUSSION:
On October 7, 2008, the City Council adopted plans and specifications and authorized staff to advertise for receipt of construction bids. This project provides for trenchless rehabilitation of the sanitary sewer on Imperial Highway. On November 12, 2008, the City Clerk received and opened the following two (2) bids:

1. Southwest Pipeline and Trenchless Corp. $465,795.00
2. Sancon Engineering, Inc. $536,342.00

The recommended contract will provide installation of a lining inside the existing sewer mains by slip lining method. The installation of the lining material will be done from the public street and with this method there is no need to excavate.
Staff has contacted references of the low bidder and has received favorable responses. Staff recommends awarding the contract to the lowest responsible bidder, Southwest Pipeline and Trenchless Corporation, in the amount of $465,795.00. The total amount ($512,375.00) requested includes the contract amount of $465,795.00 and an additional 10% to cover the unforeseeable construction related contingencies.

The adopted budget has allocated $835,000.00 from the sewer enterprise fund for the annual sewer main repair program. The balance of the funding ($322,625.00) will be returned to the sewer enterprise fund for reallocation to future sewer related projects.
AGENDA DESCRIPTION:
Consideration and possible action to allow banners from the Young Americans Workshop Committee to be hung over Main Street at no cost. (Fiscal Impact: $178)

RECOMMENDED COUNCIL ACTION:
1. Approve the request from the Young Americans Workshop Committee regarding its banners;
2. Alternatively, take such additional, related, action that may be desirable.

ATTACHED SUPPORTING DOCUMENTS:
Letter from the Young Americans Workshop Committee.

FISCAL IMPACT:
Amount Budgeted: $178
Additional Appropriation: No
Account Number(s):

ORIGINATED BY: Maryam Jonas, Principal Civil Engineer
REVIEWED BY: Dana Greenwood, Public Works Director
APPROVED BY: Jack Wayt, City Manager

BACKGROUND AND DISCUSSION:
Ms. Beth Muraida, representing the Young Americans Workshop Committee (YA), asked the City to hang a banner across Main Street in front of the El Segundo High School at no cost to YA. The banner would advertise the workshop performances to be held at the ESHS on January 12, 2009 and would begin display the week of December 29, 2008.

The YA offers scholarships to children who cannot afford the workshop fee. Because each dollar generated by the program is returned, the committee can offer this opportunity to El Segundo students more frequently. Last year, the YA offered 20 scholarships.

While the City does not have a formal banner policy, banners (and their location) are generally approved by the Public Works Department in accordance with El Segundo Municipal Code § 15-18-12. Persons placing such banners must pay the City $178 for hanging and removing each banner. Here, the YA requests that the City waive the fee in light of YA’s community service and nonprofit status. Waiving such fees would be consistent with the City Council’s past actions for nonprofit groups conducting events that benefit the community (e.g., “Keep LA Running,” and the “American Heart Association”).
Beth Muraida  
525 Lomita St.  
El Segundo, Ca 90245  
November 24, 2008

Dear Mr. Wayt;

Greetings on behalf of the Young Americans Workshop Committee here in El Segundo.

We are planning a workshop including over 300 El Segundo Unified School District Students for January 9-12 at the El Segundo High School and are eagerly involved with the planning stages.

We are requesting to hang the Young American Banner over Main St. in front of the High School in order to attract the community to the wonderful performances by the troupe of over 40 Young Americans aged 18-26 along with our own youth on January 11 at 3pm and on January 12 at 6pm. We are requesting that the fee of $178 be waived for our group.

Our committee works tirelessly to streamline the workshop and involve as many children as we can. All proceeds from the concerts go to the Young Americans and the few dollars above the workshop costs go toward awarding scholarships to about 20 students. Every cost cutting effort is made to make sure all children can participate, and therefore we are kindly requesting that fee be waived.

We look forward to a favorable decision to our request. Thank you for carrying our request to the Council on our behalf.

Beth Muraida  
Young Americans Workshop Committee  
2008-2009
AGENDA DESCRIPTION:
Consideration and possible action regarding Council consensus to cancel the January 6, 2009 City Council Meeting (Fiscal Impact: None)

RECOMMENDED COUNCIL ACTION:
(1) Approve cancellation of the January 6, 2009 City Council Meeting;
(2) Alternatively discuss and take other action related to this item.

ATTACHED SUPPORTING DOCUMENTS:
None

FISCAL IMPACT: None

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ORIGINATED BY: Cathy Domann
REVIEWED BY: Cindy Mortesen
APPROVED BY: Jack Wayt, City Manager

BACKGROUND AND DISCUSSION:
The first regular 2009 City Council meeting is scheduled for Tuesday, January 6, 2009. Because City Hall will be closed for certain established holidays and because of the additional meeting workload and scheduled travel plans, it would be difficult to meet legal noticing requirements and to properly prepare for the meeting.

Traditionally, the first City Council meeting of the new year has been cancelled and therefore it is requested that Council consider cancelling the January 6, 2009 meeting.
AGENDA DESCRIPTION:

Consideration and possible action to review and either uphold, overturn or modify the Traffic Committee decision regarding the proposed placement of stop signs on Hillcrest Street at Sycamore Avenue. (Fiscal Impact: $1,000)

RECOMMENDED COUNCIL ACTION:

Recommendation - (1) Review the Traffic Committee decision of October 2, 2008 regarding the placement of stop signs at the intersection of Hillcrest Street and Sycamore Avenue; (2) Alternatively, discuss and take other action related to this item.

ATTACHED SUPPORTING DOCUMENTS:

1. Traffic Analysis
2. Map depicting residents requested stop sign placement
3. City Council Letter from Mr. Kenton

FISCAL IMPACT: Included in Adopted Budget

Amount Budgeted: $N/A
Additional Appropriation: N/A
Account Number(s): N/A

ORIGINATED BY: Bill Fisher, Councilmember
REVIEWED BY: Dana Greenwood, Public Works Director
APPROVED BY: Bill Crowe, Assistant City Manager

BACKGROUND AND DISCUSSION:

On June 30, 2008, Jack Kenton delivered a letter to the Director of Public Works initially requesting that northbound and southbound stop signs be placed at the intersections of Hillcrest Street and Sycamore Avenue; in addition to the existing eastbound and westbound stop signs already at that intersection. Visibility on eastbound Sycamore Avenue of southbound traffic on Hillcrest Street was the reason for Mr. Kenton’s request for additional stop signs at this intersection.

On October 2, 2008, the Traffic Committee met and discussed this issue. Warrant analysis factors considered included traffic volumes, speed of traffic, visibility at the intersection, type of area, collision history, distance from other traffic control devices and proximity to a school. There were no reported accidents at this intersection in the past 6 years. After consideration of the aforementioned factors, it was the Traffic Committee’s conclusion that this intersection did not meet warrants for a multi-way stop sign per the Manual on Uniform Traffic Control Devices (MUTCD). The committee advised Mr. Kenton of the Committee’s decision.
At the November 18, 2008 City Council meeting, Mr. Kenton presented a letter and a neighborhood petition requesting City Council re-consideration of the stop signage request. After listening to public communication on the matter and reviewing relevant historical information, I have requested that this item be placed on the agenda for City Council discussion and possible action to direct staff to install the requested stop signs.

As noted in the attached report, additional stop signs can be installed to control vehicle/pedestrian conflicts. It is estimated that the cost to install the stop signs will be $1,000.00. This cost can be covered by the current Public Works Department operational budget with no additional appropriation required.
Date: October 2, 2008

Subject: Intersection of Hillcrest Street and Sycamore Avenue
        Consideration of All-Stop Control

Prepared by: Dan Garcia, Assistant City Engineer
              with consideration from the Traffic Committee

Physical Characteristics:

The intersection of Hillcrest Street and Sycamore Avenue is a four way intersection with stop signs controlling the east and west bound directions. Both Hillcrest Street and Sycamore Avenue are considered residential streets. The curb to curb distance is 36 feet for all streets emanating from this intersection except for Sycamore Avenue to the east of the intersection which is 34 feet. Both streets are equipped with concrete curbs and sidewalks.

Accident History:

There has been no reported accidents at this intersection in the last six years.

Recommended Solution:

Guidelines for the installation of stop signs are provided in the Manual on Uniform Traffic Control Devices (MUTCD) developed by the Federal Highway Administration. The MUTCD guidelines for stop signs include specific warrants for multi-way stops signs be based on vehicle and pedestrian volumes, speed of traffic, visibility at the intersection, type of area, collision history, distance from other traffic control devices and proximity to a school. The numerical warrants are not met at this intersection.

The MUTCD provides that stop signs are applicable at intersections where there is a need to control vehicle/pedestrian conflicts. Accordingly, installation of additional stop signs for northbound and southbound directions at the intersection to create an all-way stop could be considered as a solution.
835 Dune St.
El Segundo, CA 90245

City Council
City Hall
Main Street
El Segundo, CA 90245

November 18, 2008

Gentlemen:

Our little corner of the city would like to see the safe ingress/egress of our streets improved by a change in the traffic-controlling stop signs on Hillcrest Street.

What is specifically requested is to remove the existing stop sign at Walnut Avenue on Hillcrest St. and place it at Sycamore Avenue.

Twenty years ago, Hillcrest Street was a primary road that entered El Segundo from the Imperial Highway. The fact that traffic can flow comfortably presents a level of discomfort on those that are negotiating the stop signs controlling traffic on Sycamore Ave.

If asked, most of our neighbors will say that, when crossing Hillcrest Street, they cannot see to the north until they are one-third to one-half of the distance into the intersection. A low wall topped with shrubbery and curbside parking obstructs visibility.

The petition being presented totals over 50 persons – the names/signatures are, for the most part, only one of the drivers from each home. From my visiting with them, I can tell you that we could probably double the names if we sought out each driver.

Attached is a copy of our citizens’ petition and information on the streets that are involved.

Sincerely,

[Signature]

Jack Kenton
Section 2B.05 STOP Sign Applications

Guidance:

STOP signs should be used if engineering judgment indicates that one or more of the following conditions exist:

A. Intersection of a less important road with a main road where application of the normal right-of-way rule would not be expected to provide reasonable compliance with the law;
B. Street entering a through highway or street;
C. Unsignalized intersection in a signalized area; and/or
D. High speeds, restricted view, or crash records indicate a need for control by the STOP sign.

Chapter 2B – Regulatory Signs September 26, 2006 Part 2 - Signs California MUTCD Page 2B-3 (FHWA's MUTCD 2003 Revision 1, as amended for use in California)

1. Restricted view:

Below are Driver side views from a 1998 Ford Explorer. Note, all vehicles in the images are stationary.

View north on Hillcrest from east on Sycamore. View south on Hillcrest from east on Sycamore.

View north on Hillcrest from east on Sycamore. View south on Hillcrest from east on Sycamore.
2. High speeds:

All who drive the streets of El Segundo’s west side, know the routine of ducking into a slot between parked cars so that a vehicle traveling in the opposite direction can pass safely due to narrowness of the street.

However, Hillcrest Avenue is the widest north/south thoroughfare west of Main St. As such, two vehicles can safely travel in opposite directions without having to yield. Logic dictates that vehicle speeds increase on the wider street. For example, Loma Vista Ave. width measures at 30-feet and when cars line the street, vehicles traveling in opposite directions yield for passage. Sycamore Avenue measures just short of 36-feet in width which is adequate for two vehicles to safely pass. It should be noted that the intersections of Sycamore/Loma Vista and Sycamore/Virginia are both 4-way stops.

The Google Satellite view, below, illustrates the width of north/south streets west of Main St.

![Google Satellite View](image)

So if we accept the premise that the width of Hillcrest Avenue encourages a higher rate of speed, one might wonder what REAL affect another 5 or 10 MPH on safety. The table on the following page is sourced from a James Madison University Comprehensive Safety Plan, specifically as it relates to driver training.

You will note that the Total Stopping Distance differential from 20-25 MPH is 16-feet. Add an additional 5 MPH (to 30 MPH) and now the stopping distance has nearly doubled from 43 to 80 feet between 20 and 30MPH.
## Ratio of Speed to Stopping Distance

[http://www.jmu.edu/safetyplan/vehicle/generaldriver/stoppingdistance.shtml]

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3. Residential Service

While residential access is not deemed a criterion for stop sign guidance, it should be noted that of all the east/west streets that extend to the far west side, the W. Sycamore / Hillcrest Ave. services or has the potential to service the most residences, by far. As the Google Satellite view illustrates on the next page, there are 47 residences that could, logically, utilize W. Sycamore as their exit point.

By comparison:

- W. Sycamore Ave. 2-way stop services 47 residences.
- W. Walnut Ave. 3-way stop services 1 residence.
- W. Maple Ave. 4-way stop services 15 residences.
- W. Palm Ave. 3-way stop services 14 residences.
- NOTE: Acacia also services a large number of residences, but it is unknown how many of the residents of the 700-770 W. Imperial Ave. condominiums utilize Acacia.
Vehicles eastbound from the homes west of Hillcrest St., on both Acacia and Sycamore Avenues, have difficulty seeing traffic that is southbound on Hillcrest. The slope of Hillcrest St. at Acacia, and the wall at Sycamore, create a situation in which any parked car blocks the view to the north. This requires that a driver "ease out" beyond the stop sign to be able to see to the left. The locals are careful around these intersections. A visitor may not be that careful. We hereby request that the city install a four-way STOP sign at the Hillcrest and Acacia and at the Hillcrest and Sycamore intersections.

We also ask that the stop sign on Hillcrest at Walnut be removed. That sign would not be needed if the requested signs are installed.

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<tr>
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<tr>
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<tr>
<td>Donald Kent (D. Kent)</td>
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<td>909 Dune St E. S.</td>
</tr>
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<td>Name</td>
<td>Signature</td>
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<tr>
<td>Maureen Parker</td>
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<tr>
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