AGENDA
EL SEGUNDO CITY COUNCIL
COUNCIL CHAMBERS - 350 Main Street

The City Council, with certain statutory exceptions, can only take action upon properly posted and listed agenda items. Any writings or documents given to a majority of the City Council regarding any matter on this agenda that the City received after issuing the agenda packet are available for public inspection in the City Clerk’s office during normal business hours. Such Documents may also be posted on the City’s website at www.elsegundo.org and additional copies will be available at the City Council meeting.

Unless otherwise noted in the Agenda, the Public can only comment on City-related business that is within the jurisdiction of the City Council and/or items listed on the Agenda during the Public Communications portions of the Meeting. Additionally, the Public can comment on any Public Hearing item on the Agenda during the Public Hearing portion of such item. The time limit for comments is five (5) minutes per person.

Before speaking to the City Council, please come to the podium and state: Your name and residence and the organization you represent, if desired. Please respect the time limits.

Members of the Public may place items on the Agenda by submitting a Written Request to the City Clerk or City Manager’s Office at least six days prior to the City Council Meeting (by 2:00 p.m. the prior Tuesday). The request must include a brief general description of the business to be transacted or discussed at the meeting. Playing of video tapes or use of visual aids may be permitted during meetings if they are submitted to the City Clerk two (2) working days prior to the meeting and they do not exceed five (5) minutes in length.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact City Clerk, 524-2305. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

REGULAR MEETING OF THE EL SEGUNDO CITY COUNCIL
TUESDAY, MAY 3, 2011 – 5:00 P.M.

Next Resolution # 4718
Next Ordinance # 1461

5:00 P.M. SESSION

CALL TO ORDER

ROLL CALL

PUBLIC COMMUNICATION – *(Related to City Business Only – 5 minute limit per person, 30 minute limit total)* Individuals who have received value of $50 or more to communicate to the City Council on behalf of another, and employees speaking on behalf of their employer, must so identify themselves prior to addressing the City Council. Failure to do so shall be a misdemeanor and punishable by a fine of $250.
SPECIAL ORDER OF BUSINESS:

1. Interviews of Candidates for the Community Cable Advisory Committee, Recreation and Parks Commission and Senior Citizen Housing Corporation Board and possible appointments to these Boards and Commissions (Interviews to be conducted in West Conference Room).

CLOSED SESSION:
The City Council may move into a closed session pursuant to applicable law, including the Brown Act (Government Code Section §54960, et seq.) for the purposes of conferring with the City’s Real Property Negotiator; and/or conferring with the City Attorney on potential and/or existing litigation; and/or discussing matters covered under Government Code Section §54957 (Personnel); and/or conferring with the City’s Labor Negotiators; as follows:

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Gov’t Code §54956.9(a) - 2- matters

1. City of El Segundo vs. City of Los Angeles, et. al. LASC Case No. BS094279
2. NSA Construction vs. City of El Segundo, LASC Case No. BC438182

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to Government Code §54956.9(b): -1- Initiation of litigation pursuant to Government Code §54956.9(c): -0- matter.

DISCUSSION OF PERSONNEL MATTERS (Gov’t Code §54957): - 0- matter

APPOINTMENT OF PUBLIC EMPLOYEE (Gov’t. Code § 54957) - 0- matter

CONFERENCE WITH CITY’S LABOR NEGOTIATOR (Gov’t Code §54957.6): -0- matters

CONFERENCE WITH REAL PROPERTY NEGOTIATOR (Gov’t Code §54956.8): -0- matters
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REGULAR MEETING OF THE EL SEGUNDO CITY COUNCIL
TUESDAY, MAY 3, 2011 - 7:00 P.M.

Next Resolution # 4718
Next Ordinance # 1461

7:00 P.M. SESSION

CALL TO ORDER

INVOCATION – Pastor John Svendsen, First Baptist Church

PLEDGE OF ALLEGIANCE – Council Member Don Brann

3
PRESENTATIONS

a. Presentation regarding the South Bay Bicycle Master Plan.
b. CERT Certificates
c. Proclamation announcing Saturday, May 21, 2011 as Super CPR Saturday

ROLL CALL

PUBLIC COMMUNICATIONS – (Related to City Business Only – 5 minute limit per person, 30 minute limit total) Individuals who have received value of $50 or more to communicate to the City Council on behalf of another, and employees speaking on behalf of their employer, must so identify themselves prior to addressing the City Council. Failure to do so shall be a misdemeanor and punishable by a fine of $250. While all comments are welcome, the Brown Act does not allow Council to take action on any item not on the agenda. The Council will respond to comments after Public Communications is closed.

A. PROCEDURAL MOTIONS

Consideration of a motion to read all ordinances and resolutions on the Agenda by title only.
Recommendation – Approval.

B. SPECIAL ORDERS OF BUSINESS (PUBLIC HEARING)

C. UNFINISHED BUSINESS

1. Consideration and possible action regarding a request for a new Alcoholic Beverage Control (ABC) license for on-site sale and off-site consumption of alcohol at an existing convenience store located at 601 North Sepulveda Boulevard. Applicant: Veronica Becerra (Fiscal Impact: N/A)

Recommendation – (1) Receive and file this report without objecting to a new Type 20 ABC license at 601 North Sepulveda Boulevard; (2) Alternatively, discuss and take other possible action related to this item.
D. REPORTS OF COMMITTEES, COMMISSIONS AND BOARDS

2. Consideration and possible action to announce the appointment to the Community Cable Advisory Committee, Recreation and Parks Commission and Senior Citizen Housing Corporation Board. (Fiscal Impact: None) Recommendation – (1) Announce the appointees to the Community Cable Advisory Committee, Recreation and Parks Commission and Senior Citizen Housing Corporation Board; (2) Alternatively, discuss and take other action related to this item.

E. CONSENT AGENDA

All items listed are to be adopted by one motion without discussion and passed unanimously. If a call for discussion of an item is made, the item(s) will be considered individually under the next heading of business.

3. Warrant Numbers 2581923 to 2582137 on Register No. 14 in the total amount of $703,373.83 and Wire Transfers from 4/8/11 through 4/21/11 in the total amount of $1,961,307.38. Recommendation – Approve Warrant Demand Registers and authorize staff to release. Ratify Payroll and Employee Benefit checks; checks released early due to contracts or agreement; emergency disbursements and/or adjustments; and wire transfers.


5. Consideration and possible action to award a standard Public Works Contract to NIC Partners, Inc., for the installation of surveillance equipment at the City Police Station. Project No.: PW 11-03 (Fiscal Impact: $57,148.79 COPS Funds) Recommendation – (1) Authorize the City Manager to execute a Standard Public Works Contract in a form as approved by the City Attorney with NIC Partners, Inc., in the amount of $57,148.79; (2) Alternatively, discuss and take other action related to this item.

CALL ITEMS FROM CONSENT AGENDA
F. NEW BUSINESS

G. REPORTS – CITY MANAGER

H. REPORTS – CITY ATTORNEY

I. REPORTS – CITY CLERK

J. REPORTS – CITY TREASURER

K. REPORTS – CITY COUNCIL MEMBERS

Council Member Fuentes –

Council Member Brann –

Council Member Jacobson –

Mayor Pro Tem Fisher –

Mayor Busch –

PUBLIC COMMUNICATIONS – (Related to City Business Only – 5 minute limit per person, 30 minute limit total) Individuals who have receive value of $50 or more to communicate to the City Council on behalf of another, and employees speaking on behalf of their employer, must so identify themselves prior to addressing the City Council. Failure to do so shall be a misdemeanor and punishable by a fine of $250. While all comments are welcome, the Brown Act does not allow Council to take action on any item not on the agenda. The Council will respond to comments after Public Communications is closed.

MEMORIALS –
CLOSED SESSION

The City Council may move into a closed session pursuant to applicable law, including the Brown Act (Government Code Section §54960, et seq.) for the purposes of conferring with the City's Real Property Negotiator; and/or conferring with the City Attorney on potential and/or existing litigation; and/or discussing matters covered under Government Code Section §54957 (Personnel); and/or conferring with the City's Labor Negotiators.

REPORT OF ACTION TAKEN IN CLOSED SESSION (if required)

ADJOURNMENT

POSTED: 

DATE: April 27, 2011

TIME: 11:25 a.m.

NAME: [Signature]
PRESENTATIONS

a. Presentation regarding the South Bay Bicycle Master Plan.
PRESENTATIONS

b. CERT Certificates
Proclamation

City of El Segundo,

WHEREAS, Over sixty million Americans have cardiovascular disease and over one million people die from the disease annually, and each year three hundred thousand Americans have cardiovascular emergencies.

WHEREAS, Ninety-five percent of Americans who suffer cardiovascular emergencies die before reaching an emergency room, and the rate of survival increases dramatically when a family member, friend or bystander can immediately start Cardio-Pulmonary Resuscitation ("CPR").

WHEREAS, The City of El Segundo, El Segundo CERT, El Segundo Chamber of Commerce and The American Red Cross will provide emergency medical care and training, and continue this tradition of excellence with SUPER CPR SATURDAY.

WHEREAS, The SUPER CPR SATURDAY event has trained over 3,500 people in the greater South Bay Area over the past 15 years, to be better prepared for cardiovascular emergencies, and to mitigate the life-threatening impacts of sudden cardiac arrest.

WHEREAS, El Segundo High School provides a critical element of success for the event by allowing use of the school's facilities to accommodate the training of over 300 people.

WHEREAS, SUPER CPR SATURDAY receives generous financial and in-kind support from our local corporate and service club sponsors that enables this valuable community event to be held.

NOW, THEREFORE, the Mayor and Members of the City Council of the City of El Segundo, California hereby encourage participation in CPR training and proclaim Saturday, May 21, 2011, from 8:00 a.m. to 2:00 p.m. as SUPER CPR SATURDAY.

[Signature]

Mayor Jim H. Busch

[Signature]

Council Member Bill Fisher

[Signature]

Council Member Don Brann

[Signature]

Council Member Carl Jacobson

[Signature]

Council Member Suzanne Fuentes
AGENDA DESCRIPTION:
Consideration and possible action regarding a request for a new Alcoholic Beverage Control (ABC) license for on-site sale and off-site consumption of alcohol at an existing convenience store located at 601 North Sepulveda Boulevard. Applicant: Veronica Becerra (Fiscal Impact: N/A)

RECOMMENDED COUNCIL ACTION:
1. Receive and file this report without objecting to a new Type 20 ABC license at 601 North Sepulveda Boulevard; and/or,
2. Alternatively, discuss and take other possible action related to this item.

ATTACHED SUPPORTING DOCUMENTS:
1. Letter of request and plans dated April 4, 2011.
2. City Council Staff Report dated August 3, 2010
3. Planning Commission Staff Report dated July 22, 2010
4. Director’s Approval Letter to Applicant dated July 15, 2010
6. Police Reporting Districts Map

FISCAL IMPACT: None
Amount Budgeted: N/A
Additional Appropriation: N/A
Account Number(s): N/A

ORIGINATED BY: Kimberly Christensen, AICP, Planning Manager
REVIEWED BY: Greg Carpenter, Planning and Building Safety Director
APPROVED BY: Doug Willmore, City Manager

BACKGROUND AND DISCUSSION:

I. Background

On July 15, 2010 the Director of Planning and Building Safety approved an Administrative Use Permit (AUP) application request for a (Type 20) Alcoholic Beverage Control (ABC) license at an existing gas station that contains a convenience store located at 601 North Sepulveda Boulevard and the Planning Commission upheld the Director’s decision on July 22, 2010.

On August 3, 2010, the City Council protested the issuance of a (Type 20) Alcoholic Beverage Control (ABC) license at the proposed location. The grounds for the protest were the
concentration of alcohol licenses on Sepulveda Boulevard and the safety concerns regarding the location of four existing driveways adjacent to the corner of Mariposa Avenue and Sepulveda Boulevard. The Council was concerned about the high volume and speed of vehicle traffic going southbound to the site on Sepulveda Boulevard and on Mariposa Avenue. Another concern to the Council was the potential for a recently approved remodel and expansion of the convenience store to further increase vehicular and pedestrian traffic hazards. Additionally, the convenience store is also located in a Reporting District that is considered a high crime area by the El Segundo Police Department with a total of 39 crimes reported between January and June 2010, compared to a total average of 18 crimes reported for all districts during that period. The total number of crimes reported from July 2010 through December 2010 is 32 crimes. A high crime district would require a public convenience and necessity letter from the City for the California Department of Alcoholic Beverage Control to approve the issuance of the license.

There are currently seven (7) locations along Sepulveda Boulevard that are licensed for the sale of alcoholic beverages for off-site consumption. These include Mobile Oil Corporation, Leonards Liquor, Ralph’s Grocery Store, Walgreens, Chevron, Whole Foods Market, and Cost Plus World Market. There are currently no active ABC licenses within the boundary of the census tract where 601 North Sepulveda Boulevard is located and the California Department of Alcoholic Beverage Control would allow three (3) licenses. Issuing this license for off-site consumption of alcohol within this specific census tract would be the first and therefore not considered an over concentration in licenses.

On April 4, 2011, Veronica Becerra submitted a letter to the Planning and Building Safety Director on behalf of the property owner, requesting that the City Council reconsider protesting a (Type 20) Alcoholic Beverage Control (ABC) License for the subject location. The property owner also submitted revised plans of the site in effort to address the City Council’s concerns. The plans propose removing the first driveway along Mariposa Avenue that is closest to the corner and replacing it with a new sidewalk consistent with City standards. The plans also propose widening the second driveway on Mariposa Avenue from 28 feet to 30 feet. The proposed changes will help improve the flow of traffic at the corner and make it safer for vehicles or trucks entering and exiting the site. Should the City Council determine that the modified plan addresses their concerns, the conditions of approval of the AUP will be modified to require the improvements prior to commencing the sale of beer and wine.

II. Conclusion

Planning staff recommends that the Council receive and file this report without objecting to a new Type 20 ABC license and approve the issuance of a public convenience and necessity letter for the convenience store at 601 North Sepulveda Boulevard, or alternatively discuss and take another action related to this item.
April 4, 2011

Greg Carpenter, Director
Planning and Building Safety Department
350 Main Street
El Segundo, CA 90245

RE: Environmental Assessment No. EA-867 and Administrative Use Permit (AUP) No. 10-03
Address: 601 N. Sepulveda Boulevard (Union 76 gas station and convenience store)
Property Owner: Shahram Sanieoff

Dear Mr. Carpenter:

The property owner seeks a letter of support from the City Council for the approval of a (Type 20 ABC) License for the sale of beer and wine at an existing gas station that contains a convenience store at 601 North Sepulveda Boulevard.

The construction documents for the interior remodel of the convenience store have been submitted to the City and the owner would like to propose additional upgrades to the site in order to obtain the support from Council. The owner proposes the removal of the first driveway adjacent to the corner of Mariposa Avenue and Sepulveda Boulevard to improve safety at the corner intersection. New sidewalk will be installed to replace the first driveway in accordance to Public Works specifications. Additionally, the widening of the second driveway along Mariposa Avenue by two (2) feet is proposed to improve truck circulation at the site for the delivery of gasoline and other products.

Please let me know when we can meet to discuss this case. Thanks.

Respectfully,

Veronica Becerra
Rabuild Commercial
AGENDA DESCRIPTION:
Consideration and possible action regarding a new Alcoholic Beverage Control (ABC) license for on-site sale and off-site consumption of alcohol at an existing convenient store located at 601 North Sepulveda Boulevard. Applicant: Veronica Becerra (Fiscal Impact: N/A)

RECOMMENDED COUNCIL ACTION:
1. Receive and file this report without objecting to a new Type 20 ABC license at 601 North Sepulveda Boulevard; and/or,
2. Alternatively, discuss and take other possible action related to this item.

ATTACHED SUPPORTING DOCUMENTS:
1. Crime and Arrest Statistics by Reporting Districts (RD)
2. Police Reporting Districts Map
3. Planning Commission Staff Report dated July 22, 2010
4. Approval Letter to Applicant dated July 15, 2010

FISCAL IMPACT: None
Amount Budgeted: N/A
Additional Appropriation: N/A
Account Number(s): N/A

ORIGINATED BY: Kimberly Christensen, AICP, Planning Manager
REVIEWED BY: Greg Carpenter, Planning and Building Safety Director
APPROVED BY: Jack Wayt, City Manager

BACKGROUND AND DISCUSSION:

I. Background

In 1995, the City Council directed staff to bring all future ABC licenses to it for review. For alcohol sales at a retail establishment, California regulations require a 30-day review and comment period after notifying local police and planning departments. The grounds of a protest, if any, should relate to public health, safety or welfare concerns. Based upon previous Council direction, staff is providing background information regarding this application.

II. Analysis

According to the most recent Crime and Arrest statistics report (January 2010 – June 2010, Exhibit 1) prepared by the Police Department, the convenience store is located in Reporting District (RD) 210. Based on 2010 reported data prepared by the Police Department, the district
had a total of 11 Part I crimes (criminal homicide, forcible rape, robbery, aggravated assault, burglary, larceny-theft, motor vehicle theft and arson), and 28 Part II crimes. The Reporting District is considered a high crime area with a total of 39 crimes reported between January and June 2010. However, the Police Department and the Planning and Building Safety Department do not object to a new ABC license for the proposed store.

This license request will allow the sale of beer and wine in conjunction with the operations of a convenience store. A request for a new license is required, since no previous alcohol license existed at the proposed location. The applicant’s proposed hours for alcohol sales will be Monday through Sunday from 6:00 a.m. to 12:00 a.m. The gas station and convenience store currently operates 24 hours a day from Monday through Sunday.

On July 15, 2010, the Director of Planning and Building Safety approved an Administrative Use Permit application (EA No. 867, AUP No. 10-03) for 601 North Sepulveda Boulevard. The Director's decision was forwarded to the Planning Commission on July 22, 2010. On July 22, 2010, the Planning Commission chose to Receive and File the item with the conditions of approval.

ABC license review requires mandatory findings that are regulated by the Department of Alcoholic Beverage Control. The City’s AUP process is separate. The Department of Alcoholic Beverage Control (ABC) is responsible for running a complete background check on all alcohol license applicants, as well as conducting site inspections, before issuing any type of alcohol license.

III. Conclusion

Planning staff recommends that the Council receive and file this report without objecting to a new Type 20 ABC license at 601 North Sepulveda Boulevard.
CITY OF EL SEGUNDO

PLANNING COMMISSION STAFF REPORT

PUBLIC HEARING: July 22, 2010

SUBJECT: Environmental Assessment No. EA-867
Administrative Use Permit No. 10-03

APPLICANT: Veronica Becerra

PROPERTY OWNER: Airport Five Star, Inc.

REQUEST: A Request for an Administrative Use Permit to allow
the sale of beer and wine (Type 20 State of
California Alcoholic Beverage Control License) at a
gas station/convenience store

PROPERTY INVOLVED: 601 North Sepulveda Boulevard

I. INTRODUCTION

The Planning and Building Safety Department received an application for an
Administrative Use Permit to allow the sale of beer and wine for off-site
consumption (Type 20 Alcoholic Beverage Control license) at a gas
station/convenience store at 601 North Sepulveda Boulevard. The project site is
located in the General Commercial (C-3) Zone on the block bounded to the south by
East Mariposa Avenue and to the north by East Palm Avenue. The proposed use
(on-site sale for off-site consumption of beer and wine at a retail establishment)
requires an Administrative Use Permit (AUP) in accordance with ESMC § 15-5C-
4(A).

ANALYSIS

The site is 14,687.32 square feet in area and is developed with a 1,700 square-foot
building containing a 414 square-foot market, an office and three pump islands. The
applicant is currently remodeling the building interior to remove three existing auto
service repair bays to expand the 414 square-foot market to 1,463 square feet in
area. The building will also contain an office, a restroom, and a backroom for
storage that is a combined total of 237 square feet in area. The market expansion
includes new refrigeration equipment and the display of alcohol for sale is proposed
in 13 square feet of floor area. No expansion of the building itself is proposed. The
minimum number of required parking spaces for the gas station and market including the conversion of the existing auto service repair floor area to a market is 6 spaces. There are currently 7 off-street parking spaces on the property including one accessible parking space.

The gas station is a legal nonconforming use. The site was developed as a gas station in 1966 with three auto mechanic bays. The use became legal nonconforming in 1969 when the Municipal Code was amended requiring Conditional Use Permits for auto service uses. Legal non-conforming uses are permitted to continue, and remodel or rebuild, however, they may not be enlarged, or re-established after abandonment. A portion of the building was converted to a market in 1998. Markets are a permitted use.

The current (Type 20 ABC) license request is for the on-site sale of beer and wine for off-site consumption, which is a permitted accessory use with the approval of an Administrative Use Permit for retail establishments and is not considered an expansion of the nonconformity.

The area surrounding the market is composed of commercial retail and restaurant uses to the east, a hotel (Hacienda) to the south, a parking lot for a hotel (Hacienda) to the north and the west, and multi-family residential uses west of the parking lot. These uses are compatible with the purpose and intent of the proposed use. The market serves the neighboring commercial and residential uses in the area, providing a convenient place within walking distance. The existing market will continue to meet the needs of the surrounding commercial and residential uses.

The proposed location and use, and the conditions under which the use would be operated and maintained will not be detrimental to the public health, safety, or welfare, or materially injurious to properties or improvements in the vicinity. The sale of alcohol will not create any new impacts that would not be normally associated with the operation of a market at a gas station. The parking lot is currently paved with asphalt and concrete, and is not expected to generate dust or smoke. The proposed use will not increase noise, fumes, vibration, odors, traffic, or hazards.

The proposed hours of alcohol sales are limited to Monday through Sunday from 6:00 a.m. to 12:00 a.m. The market and gas station may operate 24 hours a day and seven days a week. The proposed hours of operation for alcohol sales and the location of the market will help to minimize impacts on surrounding uses. Any change to the hours of operation is subject to review and approval by the Director of Planning and Building Safety.

Planning staff reviewed the application and the Planning and Building Safety Director made the necessary findings to grant an Administrative Use Permit. The attached letter (Exhibit A) specifies all of the required findings for the permit.
III. ENVIRONMENTAL DETERMINATION

The proposed project is categorically exempt from the requirements of the California Environmental Quality Act (CEQA) pursuant to 14 California Code of Regulations § 15301 as a Class 1 categorical exemption (Existing Facilities). The project includes an alcohol license for an existing market which results in a minor alteration in the operation of an existing building involving no expansion of the existing use. The project is not anticipated to have any significant impacts with regard to traffic, noise, air quality, or water quality. Moreover, there is no new building area proposed for this project. There are adequate utilities and public services to serve the project.

IV. INTER-DEPARTMENTAL COMMENTS

The project applications and plans were circulated to all the relevant City Departments and are attached to this report. All relevant comments have been incorporated as conditions of approval for the project.

V. RECOMMENDATION

Receive and File.

VI. EXHIBITS

A. Administrative Use Permit Approval Letter, dated July 15, 2010
B. Applications
C. Inter-departmental Comments
D. Plans and pictures

Prepared by: Maria Balden negro, Assistant Planner

Kimberly Christensen, AICP, Planning Manager
Department of Planning & Building Safety

Greg Carpenter, Director
Department of Planning & Building Safety
July 15, 2010

Veronica Becerra
417 B. West Foothill Blvd., #157
El Segundo, CA 90245

RE: Environmental Assessment No. EA-867 and Administrative Use Permit (AUP) No. 10-03 (REVISED)
On-site sale and off-site consumption of beer and wine (Type 20 State of California Alcoholic Beverage Control License) at an existing gas station that includes a convenience store
Address: 601 North Sepulveda Boulevard

Dear Ms. Becerra:

This letter is to inform you that, in accordance with El Segundo Municipal Code ("ESMC") Chapter 15-22, the Planning Division reviewed your application for the above-referenced project and the Director of Planning and Building Safety APPROVED Environmental Assessment No. EA-867 and Administrative Use Permit No. 10-03 for the sale of beer and wine for off-site consumption at a gas station/convenience store at 601 North Sepulveda Boulevard. The following are the findings and facts in support of each finding for this decision:

FINDINGS AND FACTS IN SUPPORT OF FINDINGS:

Environmental Assessment No. 867

Finding 1

- The proposed project is categorically exempt from the requirements of the California Environmental Quality Act ("CEQA") pursuant to 14 California Code of Regulations § 15301 as a Class 1 categorical exemption (Existing Facilities).
Facts in Support of Finding 1

1. The applicant is requesting an alcohol license for the on-site sale and off-site consumption of beer and wine at an existing gas station that includes a convenience store, an office and three pump islands. The applicant is currently remodeling the building interior to remove three existing auto service repair bays to expand the 414 square-foot convenience store to 1,463 square feet in area. The building will also contain an office, a restroom, and a backroom for storage that is a combined total of 237 square feet in area. The interior convenience store expansion includes new refrigeration equipment and the display of alcohol for sale is proposed in 13 square feet of floor area. No addition to the building itself is proposed. The project results in a minor alteration in the operation of an existing building and minor interior improvements of the existing use. The property is in an urbanized and developed area where it has adequate access and all public services and facilities are available. Therefore, the project is not anticipated to have any significant impacts with regard to traffic, noise, air quality or water quality.

Administrative Use Permit 10-03

Finding 1

- There is compatibility of the particular use on the particular site in relationship to other existing and potential uses within the general area in which the use is proposed to be located.

Facts in Support of Finding 1

1. The applicant proposes to provide on-site sale and off-site consumption of beer, and wine at an existing convenience store. The 1,700 square-foot building contains a 414 square-foot convenience store that is located in the General Commercial (C-3) Zone at 601 North Sepulveda Boulevard. The applicant is currently remodeling the interior of the store to expand the area from 414 square feet to 1,463 square feet. The replacement of the service bays with an expanded retail area will make the use more consistent with the purpose of the C-3 zoning district and adjacent uses. The conditions of approval for the project are intended to limit impacts on surrounding uses; including the removal of an existing waste oil tank, new slurry for the surface parking area, and requiring the exterior finish of the building for the remodel to match the existing materials of the building.

2. The hours of alcohol sales are limited to Monday through Sunday from 6:00 a.m. to 12:00 a.m. The convenience store and gas station may operate 24 hours a day and seven days a week.

3. The project site provides adequate on-site parking with six spaces required and seven spaces provided.
4. The convenience store is compatible with, and is intended to support the surrounding land uses which include commercial retail and restaurant uses to the east, a parking lot for a hotel to the north and west, multi-family residential uses to the west, and a hotel (Hacienda) to the south.

5. The General Plan land use designation for the site is General Commercial and the zoning for the site is General Commercial (C-3). Markets are permitted uses in accordance with ESMC Chapter 15-5C and on-site sale of alcohol for off-site consumption requires the approval of an Administrative Use Permit (AUP) in accordance with ESMC § 15-5C-4(A).

Finding 2

- The proposed use is consistent and compatible with the purpose of the Zone in which the site is located.

Facts in Support of Finding 2

1. The General Plan Land Use designation of the site is General Commercial. Retail, hotels, and major medical facilities are permitted uses in this land use designation.

2. The zoning for the site is General Commercial (C-3) Zone. Retail uses are permitted uses and gas stations are conditionally permitted in this zoning district in accordance with ESMC. The proposed use, on-site sale and off-site consumption of beer and wine at an existing retail establishment, requires an Administrative Use Permit (AUP) in accordance with ESMC § 15-5C-4(A).

3. The purpose of the General Commercial (C-3) Zone is for the development of commercial establishments which serve a broad cross section of retail and service uses. The proposed alcohol license for an existing retail establishment is consistent with the zone in that retail uses are permitted uses in the General Commercial (C-3) Zone.

4. The gas station is a legal nonconforming use, as it was permitted without a conditional use permit. The convenience store is a permitted use. The automobile service station and convenience store do not have an ABC license. The current (Type 20 ABC) license request is for the on-site sale of beer and wine for off-site consumption, which is subject to an Administrative Use Permit for a convenience store and is not considered an expansion of the nonconformity.

5. Legal non-conforming uses are permitted to continue, and remodel or rebuild, however, they may not be enlarged, expanded, extended, or reestablished after abandonment. The sale of alcohol is a permitted accessory use with the approval.
of an Administrative Use Permit to the legal-nonconforming use and is not considered an expansion of the nonconformity.

6. The minimum number of required parking spaces for the proposed market use is six (6) spaces and there are currently seven (7) off-street parking spaces on the property, including one handicap accessible space.

7. The proposed use is consistent with Land Use Element Goal LU4 in that it provides a stable tax base for the City through development of new commercial uses, primarily within a mixed-use environment, without adversely affecting the viability of Downtown.

8. The proposed use is consistent with Land Use Element Objective LU4-1 in that it promotes retail facilities in proximity to major employment centers.

9. The surrounding land uses include: commercial retail, restaurants, a hotel (the Hacienda), surface parking for a hotel, and multi-family residential units. The proposed sale of alcohol at an existing convenience store will be compatible with the surrounding land uses.

Finding 3

- The proposed location and use and the conditions under which the use would be operated or maintained will not be detrimental to the public health, safety, or welfare, or materially injurious to properties or improvements in the vicinity.

Facts In Support of Finding 3

1. The existing convenience store will continue to meet the needs of the surrounding residential and commercial community. The convenience store will provide additional service with the sale of beer and wine for off-site consumption. The convenience store currently does not have an Alcoholic Beverage Control License. A sufficient number of parking spaces will be provided on-site in compliance with ESMC Chapter 15-15.

2. The surrounding land uses include commercial retail and restaurant uses to the east, a hotel (Hacienda) to the south, a parking lot for the hotel to the north and west, and multi-family residential uses to the west. These uses are compatible with the purpose and intent of the proposed use.

3. The hours of alcohol sales are limited to Monday through Sunday from 6:00 a.m. to 12:00 a.m. The convenience store and gas station may operate 24 hours a day and seven days a week. Limiting the hours of operation for the sale of alcoholic beverages at the convenience store would ensure the protection of the public health, safety and welfare of adjacent residents to the west of the property.
Finding 4

- Potential impacts that could be generated by the proposed use, such as noise, smoke, dust, fumes, vibration, odors, traffic, and hazards have been recognized and mitigated.

Facts in Support of Finding 4

1. The sale of alcohol will not create any new impacts that would not be normally associated with the operation of a convenience store. Any additional parking demand associated with the sale of alcohol will be accommodated with the existing seven (7) off-street parking spaces available on the site. Additionally, the subject site is accessible to pedestrians from the surrounding area.

2. The parking lot is currently paved with concrete and asphalt and is not expected to generate dust or smoke. The proposed use will not increase noise, fumes, vibration, odors, traffic or hazards.

3. The proposed hours of operation for alcohol sales and the location of the convenient store will help to minimize impacts on surrounding uses. The hours of alcohol sales are limited to Monday through Sunday from 6:00 a.m. to 12:00 a.m. The convenience store and gas station may operate 24 hours a day and seven days a week.

4. In addition to complying with the City of El Segundo and the State of California Department of Alcoholic Beverage Control, the convenience store is subject to County Health Department regulations that address and monitor impacts of fumes and odors.

Finding 5

- The State Department of Alcoholic Beverage Control has issued or will issue a license to sell alcohol to the applicant.

Facts in Support of Finding 5

1. The applicant must obtain a license from the State of California Department of Alcoholic Beverage Control (Type No. 20).

PLANNING AND BUILDING SAFETY DEPARTMENT DIRECTOR ACTION

Based on these findings and facts in support of these findings, the Planning and Building Safety Department Director APPROVES the proposed project, subject to the following conditions:
1. The hours of alcohol sales are limited to Monday through Sunday from 6:00 a.m. to 12:00 a.m. The convenience store and gas station may operate 24 hours a day and seven days a week. Any change to the hours of operation or the hours that alcohol may be sold is subject to review and approval by the Director of Planning and Building Safety or designee.

2. The alcohol available for sale within the convenience store will be limited to 13 square feet of interior floor area.

3. In addition to complying with the requirements of the City of El Segundo and the State of California Department of Alcoholic Beverage Control the convenience store is subject to County Health Department regulations for the storage of food and beverages.

4. Any subsequent modification to the project as approved, including the floor plan and areas where alcohol will be sold, and/or the conditions of approval must be referred to the Director of Planning or designee and Building Safety for approval and a determination regarding the need for Planning Commission review of the proposed modification.

5. The applicant must obtain and maintain all licenses required by the Alcoholic Beverage Control Act (Business & Professions Code §§ 23300 et seq.). The applicant must obtain and maintain a Type 20 license.

6. The Planning and Building Safety Department and the Police Department must be notified of any change of ownership of the approved use in writing within 10 days of the completion of the change of ownership. A change in project ownership may be cause to schedule a hearing before the Planning Commission regarding the status of the administrative use permit.

7. The applicant must comply with all regulations of the Alcoholic Beverage Control Act and the regulations promulgated by the Alcoholic Beverage Control Board including, without limitation, the regulations set forth in 4 Cal. Code of Regs. §§ 55 et seq.

8. The applicant must post a sign in a clear and conspicuous location listing a phone number at which a responsible party may be contacted during all open hours of the establishment to address any concerns of the community regarding noise, trash bin debris, debris in the convenience store, or debris in the parking lot. Said contact’s name and phone number must also be available through the convenience store staff at all times.

9. There must be no exterior advertising of any kind or type, including advertising directed to the exterior from within, promoting or indicating the availability of alcoholic beverages. Interior displays of alcoholic beverages which are clearly visible to the exterior must constitute a violation of this condition.
10. All employees selling alcoholic beverages to patrons must enroll in and complete a certified training program approved by the State Department of Alcoholic Beverages Control (ABC) for the responsible sales of alcohol. The training must be offered to new employees on not less than a quarterly basis.

11. Any and all employees hired to sell alcoholic beverages must provide evidence that they have either:

   a. Completed training from the State of California Department of Alcoholic Beverage Control (ABC), Long Beach/Lakewood District Office administered Leadership and Education in Alcohol and Drugs (LEAD) Program in the form of an ABC-issued certificate; or,

   b. Completed an accepted equivalent by the ABC, Long Beach/Lakewood District Office to ensure proper distribution of beer and wine to adults of legal age. If any prospective employee designated to sell alcoholic beverages does not currently have such training, then;

   c. The ABC-licensed proprietors must have confirmed with the Planning and Building Safety Department within fifteen (15) days of the Planning Manager's decision, or by final project approval, that a date certain has been scheduled within the local ABC Office to complete the LEAD course.

   d. Within thirty (30) days of taking said course, the employees, or responsible employer must deliver each required certificate showing completion to the Police Department.

12. The licensee must have readily identifiable personnel to monitor and control the behavior of customers inside the building premises. Staff must monitor activity outside in the parking lot and any adjacent property under the establishment's control to ensure the areas are generally free of people and are cleared of patrons and their vehicles.

13. If complaints are received regarding excessive noise, fumes, parking availability, lighting, building access, and the like associated with the convenience store, the city may, in its discretion, take action to review the Administrative Use Permit, including without limitation, adding conditions or revoking the permit.

14. The applicant must provide a safe within the convenience store that is anchored to the concrete and must be noted on the plans to the satisfaction of the Police Department.

15. The applicant must install security cameras for monitoring and recording activity, which include, but are not limited to: cash handling/counting areas, the manager's office, the safe, all access doors, and any other areas deemed
necessary by the Police Department. Monitoring and recording equipment must be stored in a secure area (ex. manager's office).

16. Before a building permit is issued, a schematic plan of the camera system must be submitted and approved by the Police Department. The camera specification notes must be included on the schematic plan.

17. Before a building permit is issued, the Police Department's minimum camera requirements must be listed on the building plans with the camera specifications and include the following:

a. All security cameras must be in color.
b. Cameras, especially those viewing customers as they enter the business or stand at cash registers, must capture the individual from the waist to the top of the head, straight on.
c. Cameras must be situated low enough so that caps/hats or other disguises (typically used when committing a crime) will not obstruct the view of the individual's face. This will provide the best possible picture for identification during the investigation process.
d. The maximum mounting height must be 8 feet.
e. The recording equipment must be digital and must have a minimum of thirty (30) day storage. Security camera recordings must be made available to law enforcement agencies for investigation purposes upon request.
f. A schematic plan of the camera system must be submitted and approved by the Police Department before the issuance of a building permit for the remodel.
g. The Camera Specification Notes must be included on the schematic plan page.
h. A minimum security camera plan shall be: One camera facing each POS (2), one camera facing the safe (it may be possible to cover the safe and the POS closest to it) and one camera at the main entry door capturing customers as they exit.

18. The building must not be occupied by more persons than allowed by the California Building Code, as adopted by the ESMC.

19. The building must comply with California Building and Fire Code requirements, as adopted by the ESMC.

20. The applicant must remove an underground oil/water separator in the auto bay before the installation of refrigerator equipment or occupancy occurs in the store.

21. The applicant must remove the underground waste oil tank in front of the store to the satisfaction of the Fire Department.
22. The applicant must provide to the Fire Department all chemical inventories maintained at the property, including underground tank documents and plans.

23. The applicant must install new landscaping and automatic sprinklers in the existing planter located at the south east corner of the property.

24. The surface parking area must be slurry sealed and re-stripped to retain the existing 7 parking spaces as currently configured in conjunction with the proposed interior remodel and facade remodel subject to all required permits to the satisfaction of the Director of Planning and Building Safety.

25. The missing sign on the south wall of the convenience store building must be repaired, replaced or the wall must be repaired. The peeling/faded paint must be removed from the windows or replaced to the satisfaction of the Director of Planning and Building Safety.

26. The Applicant agrees to indemnify and hold the City harmless from and against any claim, action, damages, costs (including, without limitation, attorney's fees), injuries, or liability, arising from the City's approval of Environmental Assessment No. 867 and Administrative Use Permit No. 10-03. Should the City be named in any suit, or should any claim be brought against it by suit or otherwise, whether the same be groundless or not, arising out of the City approval of EA-867 or AUP 10-03, the Applicant agrees to defend the City (at the City's request and with counsel satisfactory to the City) and will indemnify the City for any judgment rendered against it or any sums paid out in settlement or otherwise. For purposes of this section "the City" includes the City of El Segundo's elected officials, appointed officials, officers, and employees.

PLANNING COMMISSION

Please be advised that this does not conclude the review process. This determination will be transmitted to the Planning Commission at its July 22, 2010 meeting with the recommendation that the Planning Commission Receive and File the determination. The City Council will determine whether or not to protest the issuance of the ABC License (Type 20) at its meeting on August 3, 2010. If you have any questions regarding this project, please contact project planner Maria Baldenegro at (310) 524-2341.

Sincerely,

[Signature]

Greg Carpenter, Director
Department of Planning and Building Safety
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Number of Reporting Districts = 51
Total Part I Crimes and Part II Crimes = 905
City Average for all Reporting Districts (905 / 51) = 18

High Crime Area per B&P Code Section 23958.4 (18 x 120%) = 22
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**Note:** No reported crime for 601 N. Sepulveda Blvd. However records show 603 N. Sepulveda Blvd. under Firm as Union 76 Gas Station with a total of four cases.
LOCATION: 601 N SEPULVEDA BLVD., CITY OF EL SEGUNDO
REPORTED PERIOD: FROM JANUARY 1, 2009 TO JULY 6, 2010
PERIMETER: WITHIN 500 FEET FROM LOCATION

REPORTED OFFENSES

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<tr>
<th>CASE No</th>
<th>OFFENSE</th>
<th>DAY</th>
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## High Crime Area by Reporting District

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Number of Reporting Districts = 53  
Total Part I Crimes and Part II Crimes = 290 + 640 = 930  
City Average for all Reporting Districts (930 / 53) = 18

High Crime Area per B&P Code Section 23958.4 (18 x 120%) = 22
AGENDA DESCRIPTION:
Consideration and possible action to announce the appointment to the Community Cable Advisory Committee, Recreation and Parks Commission and Senior Citizen Housing Corporation Board.
(Fiscal Impact: None)

RECOMMENDED COUNCIL ACTION:
1. Announce the appointees to the Community Cable Advisory Committee, Recreation and Parks Commission and Senior Citizen Housing Corporation Board;
2. Alternatively, discuss and take other action related to this item.

ATTACHED SUPPORTING DOCUMENTS:
None

FISCAL IMPACT: Included in Adopted Budget
Amount Budgeted: $ None
Additional Appropriation: N/A
Account Number(s):

ORIGINATED BY: Mishia Jennings, Executive Assistant
REVIEWED BY:
APPROVED BY: Doug Willmore, City Manager

BACKGROUND AND DISCUSSION:

<table>
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<tr>
<th>Committee/Commission and Board</th>
<th># of Openings</th>
<th>Appointee(s)</th>
<th>Term Expire(s)</th>
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**CITY OF EL SEGUNDO**  
**WARRANTS TOTALS BY FUND**

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<th>Code</th>
<th>Description</th>
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<td>104</td>
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<td>106</td>
<td>State Gas Tax Fund</td>
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<td>108</td>
<td>Associated Recreation Activities Fund</td>
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<td>116</td>
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**TOTAL WARRANTS**  
$ 703,373.83

---

**STATE OF CALIFORNIA**  
**COUNTY OF LOS ANGELES**

Information on actual expenditures is available in the Director of Administrative Services office in the City of El Segundo.

I certify as to the accuracy of the Demands and the availability of fund for payment thereof.

For Approval: Regular checks held for City council authorization to release.

**CODES:**

**R** = Computer generated checks for all non-emergency/urgency payments for materials, supplies and services in support of City Operations

**A** = Payroll and Employee Benefit checks

**B-F** = Computer generated Early Release disbursements and/or adjustments approved by the City Manager. Such as: payments for utility services, petty cash and employee travel expense reimbursements, various refunds, contract employee services consistent with current contractual agreements, instances where prompt payment discounts can be obtained or late payment penalties can be avoided or when a situation arises that the City Manager approves.

**H** = Handwritten Early Release disbursements and/or adjustments approved by the City Manager.

---

**FINANCE DIRECTOR**

**CITY MANAGER**

**DATE: 4/26/11**

---

**VOID CHECKS DUE TO ALIGNMENT:**

N/A

---

**VOID CHECKS DUE TO INCORRECT CHECK DATE:**

---

**VOID CHECKS DUE TO COMPUTER SOFTWARE ERROR:**

---

**NOTES**

---

**DATE:** 4/26/11
CITY OF EL SEGUNDO
PAYMENTS BY WIRE TRANSFER
4/8/11 THROUGH 04/21/11

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1,961,307.38

DATE OF RATIFICATION: 05/3/11
TOTAL PAYMENTS BY WIRE: 1,961,307.38

Certified as to the accuracy of the wire transfers by:

Deputy City Treasurer
Date 4/26/11
Director of Finance
Date 4/26/11
City Manager
Date 4/26/11

Information on actual expenditures is available in the City Treasurer's Office of the City of El Segundo.
REGULAR MEETING OF THE EL SEGUNDO CITY COUNCIL
TUESDAY, APRIL 19, 2011 – 5:00 P.M.

5:00 P.M. SESSION

CALL TO ORDER – Mayor Busch at 5:00 p.m.

ROLL CALL

Mayor Busch - Present
Mayor Pro Tem Fisher - Present – arrived at 5:34 p.m.
Council Member Brann - Present
Council Member Fuentes - Present
Council Member Jacobson - Present

PUBLIC COMMUNICATION – (Related to City Business Only – 5 minute limit per person, 30 minute limit total) Individuals who have received value of $50 or more to communicate to the City Council on behalf of another, and employees speaking on behalf of their employer, must so identify themselves prior to addressing the City Council. Failure to do so shall be a misdemeanor and punishable by a fine of $250.

SPECIAL ORDER OF BUSINESS:

Mark Hensley, City Attorney, announced that Council would be meeting in closed session pursuant to the items listed on the agenda and that the Government Code §54956.9(b) item is based upon a matter for which the facts and circumstances might result in litigation against the City, but which the City believes are not yet known to the potential plaintiffs, which facts and circumstances need not be disclosed.

CLOSED SESSION:
The City Council moved into a closed session pursuant to applicable law, including the Brown Act (Government Code Section §54960, et seq.) for the purposes of conferring with the City’s Real Property Negotiator; and/or conferring with the City Attorney on potential and/or existing litigation; and/or discussing matters covered under Government Code Section §54957 (Personnel); and/or conferring with the City’s Labor Negotiators; as follows:

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Gov’t Code §54956.9(a) -1- matters

City of El Segundo vs. City of Los Angeles, et. al. LASC Case No. BS094279

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to Government Code §54956.9(b): -1- Initiation of litigation pursuant to Government Code §54956.9(c): -0- matter.
DISCUSSION OF PERSONNEL MATTERS (Gov't Code §54957): - 0- matter

APPOINTMENT OF PUBLIC EMPLOYEE (Gov't. Code § 54957) -0- matter

CONFERENCE WITH CITY'S LABOR NEGOTIATOR (Gov't Code §54957.6): -0- matters

CONFERENCE WITH REAL PROPERTY NEGOTIATOR (Gov't Code §54956.8): -0- matters

Council recessed at 6:50 p.m.
REGULAR MEETING OF THE EL SEGUNDO CITY COUNCIL
TUESDAY, APRIL 19, 2011 - 7:00 P.M.

7:00 P.M. SESSION

CALL TO ORDER – Mayor Busch at 7:00 p.m.

INVOCATION – Pastor Wes Harding, El Segundo Foursquare Church

PLEDGE OF ALLEGIANCE – Council Member Suzanne Fuentes

PRESENTATIONS

a. Presentation by Mitch Tafera, Police Chief, on behalf of the El Segundo Police Department, who will be participating in the National Take Back Initiative to dispose of unwanted/expired prescription medications on April 30, from 10:00 a.m. to 2:00 p.m.

b. Mayor Busch presented a Proclamation Frederick Scheer, Cereplast Bioplastics, announcing April 21, 2011 as Cereplast Bioplastics Day.

ROLL CALL

Mayor Busch - Present
Mayor Pro Tem Fisher - Present
Council Member Brann - Present
Council Member Fuentes - Present
Council Member Jacobson - Present

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Sam Penia, Consolidated Disposal Services, spoke regarding the services provided by the Company. He also spoke on Spring Clean Up Week.

Marc Rener, spoke, regarding item 4, Class Specification for the classification of Fire Engineer, item 10, Wiseburn School District proposed school site, and item 9, closure of the United States Post Office facility located at 200 Main Street.
Liz Garnholz, resident, spoke about transparency issues with regard to items placed on the Consent Agenda. Also spoke regarding item 4, Class Specification for the classification of Fire Engineer, Item 6, Southern California Edison Grant, Energy Efficiency Strategic Planning Activities, and Item 10, Wiseburn School District proposed school site.

A. PROCEDURAL MOTIONS

Consideration of a motion to read all ordinances and resolutions on the Agenda by title only.

MOTION by Mayor Pro Tem Fisher, SECONDED by Council Member Jacobson to read all ordinances and resolutions on the agenda by title only. MOTION PASSED BY UNANIMOUS VOICE VOTE. 5/0

B. SPECIAL ORDERS OF BUSINESS (PUBLIC HEARING)

C. UNFINISHED BUSINESS

D. REPORTS OF COMMITTEES, COMMISSIONS AND BOARDS

E. CONSENT AGENDA

All items listed are to be adopted by one motion without discussion and passed unanimously. If a call for discussion of an item is made, the item(s) will be considered individually under the next heading of business.

1. Approved Warrant Numbers 2581725 to 2581922 on Register No. 13 in the total amount of $762,964.27 and Wire Transfers from 3/25/11 through 4/07/11 in the total amount of $1,072,715.25. Authorized staff to release. Ratified: Payroll and Employee Benefit checks; checks released early due to contracts or agreement; emergency disbursements and/or adjustments; and wire transfers.

2. Approved Regular City Council Meeting Minutes of April 5, 2011.

3. PULLED FOR DISCUSSION BY MAYOR BUSCH

4. PULLED FOR DISCUSSION BY MAYOR BUSCH

5. Adopted Resolution No. 4716 vacating an existing two (2) feet water easement and approved Quit Claim Deed located at 126 Lomita Street. (Fiscal Impact: None)

6. PULLED FOR DISCUSSION BY COUNCIL MEMBER FUENTES
7. Waived second reading and adopted Ordinance No. 1460 approving an Environmental Assessment (EA 862) for a Categorical Exemption and a Zone Text Amendment amending the El Segundo Municipal Code ("ESMC") as it relates to nonconforming buildings and structures and to allow administrative adjustments for nonconforming buildings for incidental life safety repairs or upgrades and reasonable access accommodations for persons with disabilities. Applicant: City Initiated (Fiscal Impact: None)

8. Waived second reading and adopted Ordinance No. 1459 approving an Environmental Assessment (EA No. 911) and a Development Agreement Amendment (DA No. 11-01), (First Amendment to Development Agreement No. 00-02), to allow an 88,847 square-foot office building at 888-898 North Sepulveda Boulevard. (Fiscal Impact: $150,000-$228,000 Contribution to improvements of Sepulveda Boulevard and to other public benefits)

MOTION by Council Member Brann, SECONDED by Council Member Jacobson to approve Consent Agenda Items 1, 2, 5, 7, and 8. MOTION PASSED BY UNANIMOUS VOICE VOTE. 5/0

3. Consideration and possible action to accepted a donation from El Segundo resident Sam Hepworth to paint the walls, planters, and railing surrounding the George E. Gordon Clubhouse at Recreation Park for his Boy Scout Eagle Project; adopt a Resolution to approve the plan for the project; authorize the City Manager to execute a Contract with Sam Hepworth in a form approved by the City Attorney. (Fiscal Impact: None)

MOTION by Council Member Brann, SECONDED by Council Member Jacobson, to accept a donation from El Segundo resident Sam Hepworth to paint the walls, planters, and railing surrounding the George E. Gordon Clubhouse at Recreation Park for his Boy Scout Eagle Project; adopt Resolution No. 4717 to approve the plan for the project; authorize the City Manager to execute Contract No. 4152 with Sam Hepworth in a form approved by the City Attorney. MOTION PASSED BY UNANIMOUS VOICE VOTE. 5/0

CALL ITEMS FROM CONSENT AGENDA

4. Consideration and possible action to approve the revised Class Specification for the classification of Fire Engineer. Fiscal Impact: None

Martha Dijkstra, Human Resources Manager, gave a brief report.

MOTION by Council Member Brann, SECONDED by Mayor Pro Tem Fisher to approve the revised Class Specification for the classification of Fire Engineer. Fiscal Impact: None. MOTION PASSED BY UNANIMOUS VOICE VOTE. 5/0

MINUTES OF THE REGULAR CITY COUNCIL MEETING
APRIL 19, 2011
PAGE NO. 5
6. Consideration and possible action to approve Professional Services Agreement for $437,850 with Willdan Energy Solutions for implementation of Energy Efficiency Strategic Planning Activities and Professional Services Agreement for $48,650 with Nina Tarnay for grant administration activities on behalf of the City of El Segundo using funds awarded by Southern California Edison. (Fiscal Impact: $486,500.00)

MOTION by Council Member Fuentes, SECONDED by Council Member Jacobson to approve Professional Services Agreement No. 4153 for $437,850 with Willdan Energy Solutions for implementation of Energy Efficiency Strategic Planning Activities and Professional Services Agreement No. 4154 for $48,650 with Nina Tarnay for grant administration activities on behalf of the City of El Segundo using funds awarded by Southern California Edison. Authorize the City Manager to execute the agreements in a form approved by the City Attorney. MOTION PASSED BY UNANIMOUS VOICE VOTE. 5/0

F. NEW BUSINESS

G. REPORTS – CITY MANAGER - NONE

H. REPORTS – CITY ATTORNEY - Addressed issues of transparency regarding City Council Agenda items.

I. REPORTS – CITY CLERK - NONE

J. REPORTS – CITY TREASURER - NONE

K. REPORTS – CITY COUNCIL MEMBERS

Council Member Fuentes – Completed a six week CERT training program. Also spoke on the upcoming HAM radio training to be provided by CERT.

Council Member Brann – Spoke on the upcoming Easter Egg Hunt on Saturday starting at 10:00 a.m. at Recreation Park.

Council Member Jacobson – Spoke on CERT training and the Recreation Park Easter Egg Hunt on Saturday.

Mayor Pro Tem Fisher – NONE

Mayor Busch –

9. Consideration and possible action regarding the closure of the United States Post Office facility located at 200 Main Street. (Fiscal Impact: None)
Contact information for Eduardo H. Ruiz, Jr., District Manager Los Angeles, for the United States Postal Service: 323.586.1200, Eduardoh.ruiz@usps.gov.

Directed staff to post mail and contact information on the City’s web site. The information will also be available in the City Clerk’s Office.

Council consensus to direct staff to monitor the status of the Post Office’s determination and report to City Council.

10. Consideration and possible action to: review the Wiseburn School District’s ("WSD") proposed acquisition of property within the City of El Segundo to be utilized for unspecified school/classroom purposes; direct staff regarding the Council’s position regarding the potential acquisition; and direct staff to continue to review and monitor WSD’s activities and report significant events to the Council. (Fiscal Impact: Unknown at this time)

Council Member Brann, left the dais due to a potential conflict.

Doug Willmore, City Manager and Greg Carpenter, Planning and Building Safety Director, gave a brief report.

Council consensus to direct staff to review WSD’s proposed acquisition of property within the City of El Segundo to be utilized for unspecified school/classroom purposes; direct staff regarding the Council’s position regarding the potential acquisition; and direct staff to continue to review and monitor WSD’s activities and report back to Council regarding this matter.

Council Member Brann, returned to the dais.

Mayor Busch also spoke on the Mayor’s Good Friday Breakfast, 6:45 a.m. on April 22nd at the Hacienda Hotel.

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Liz Garnholz, resident, spoke regarding a recent “Tea Party” meeting which she attended.

Marc Rener, resident, spoke regarding additional pay for city employees for special licenses. Also spoke regarding attendance and participation at Council meetings.
MEMORIALS – Mary Lewis retired City employee.

CLOSED SESSION – NONE

ADJOURNMENT AT 8:02 p.m.

Cathy Domann, Deputy City Clerk
AGENDA DESCRIPTION:
Consideration and possible action to award a standard Public Works Contract to NIC Partners, Inc., for the installation of surveillance equipment at the City Police Station. Project No.: PW 11-03 (Fiscal Impact: $57,148.79 COPS Funds)

RECOMMENDED COUNCIL ACTION:
1. Authorize the City Manager to execute a Standard Public Works Contract in a form as approved by the City Attorney with NIC Partners, Inc., in the amount of $57,148.79.
2. Alternatively, discuss and take other action related to this item.

ATTACHED SUPPORTING DOCUMENTS:

FISCAL IMPACT: Included in Adopted Budget
Amount Requested: $57,148.79
Additional Appropriation: No
Account Number(s): 120-400-0000-8104

ORIGINATED BY: Maryam M. Jonas, Principal Engineer
REVIEWED BY: Stephanie Katsouleas, Public Works Director
APPROVED BY: Doug Willmore, City Manager

BACKGROUND AND DISCUSSION:
On March 1, 2011, the City Council adopted plans and specifications for the installation of surveillance equipment at the City Police Station and authorized staff to advertise the project for competitive bids. On April 7, 2011, the City Clerk received and opened four (4) bids as follows:

1. NIC Partners, Inc. $57,148.79
2. Sierra Group $61,120.00
3. FEI Enterprises, Inc. $75,000.24
4. Metro Video Systems, Inc. $79,136.00

NIC Partners, Inc., the lowest responsible bidder has performed similar projects for other public and private organizations. City of El Segundo received excellent references from other agencies for projects completed by NIC Partners, Inc.

Staff recommends awarding the contract to NIC Partners, Inc., as the lowest responsible bidder, for $57,148.79. This project is funded from the Community Oriented Policing Services (COPS) and requires no match from the city general funds.