

CITY OF EL SEGUNDO
C A L I F O R N I A

**ADOPTED OPERATING AND
CAPITAL IMPROVEMENT BUDGET
FISCAL YEAR 2023 – 2024**

23-24

CITY OF EL SEGUNDO, CALIFORNIA
ADOPTED OPERATING & CAPITAL IMPROVEMENT BUDGET
FISCAL YEAR 2023-2024

CITY COUNCIL

Drew Boyles
Mayor

Chris Pimentel
Mayor Pro Tem

Carol Pirsztuk
Councilmember

Lance Giroux
Councilmember

Ryan Baldino
Councilmember

Tracy Weaver
City Clerk

Matthew Robinson
City Treasurer



Darrell George
City Manager

Mark Hensley
City Attorney

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City Manager's Office
MEMORANDUM

350 Main Street El Segundo, CA 90245
Phone 310-524-2300 | www.elsegundo.org

To: Honorable Mayor and Members of City Council

From: Darrell George, City Manager

Date: June 6, 2023

Subject: Adopted FY 2023-2024 Operating & Capital Improvement Program Budget

On behalf of the City organization, it is my pleasure to submit the Operating Budget for Fiscal Year (FY) 2023-2024 as proposed to City Council on June 6, 2023.

Executive Summary

City Council, management, and staff in all departments worked diligently to prepare the Adopted FY 2023-2024 Budget. There were a total of 2 public meetings and about 20 interdepartmental meetings over the past several months dedicated to preparing this budget. A budget study session was conducted on April 17, 2023.

This spending plan will fund service levels which local residents and businesses expect and will provide a quality of life that residents can be proud of. While this is a conservative, bare bones budget, it does represent a plan that is fiscally responsible and responsive to the community's needs. Staff will continuously monitor the City's revenues and expenditures throughout the 12 months of the fiscal year to ensure that any material changes to revenues and/or appropriations are communicated to City Council.

Staff will also take proactive steps to ensure strong financial health for the City during the uncertainties associated with a post COVID-19 economy, as the federal Public Health Emergency conclusion was declared for May 2023. The City is fortunate to have a diverse tax base, and with a united front among City Council, management, and our hard-working employees, the City will continue to maintain financial stability, while limiting impacts on core municipal services provided to local residents, businesses, and visitors. Moving forward, the paradigm shift to focus more on long-term financial planning will continue to play an essential role in managing the organization's future.

The City is fortunate to have professional and dedicated employees performing at highly competent levels. My personal thanks need to be extended to the Executive Team, Finance Department (especially former Chief Financial Officer Joseph Lillio), and staff in all the operating departments for the many hours of outstanding work, interdepartmental cooperation, and commitment to preparing a balanced Adopted Operating and CIP Budget. We will continue to strive for positive labor relations which are a critical component to how the City organization is managed and operated. In addition to the City's operating budget, the FY 2023-2024 Budget defines a highly ambitious Capital Improvement Program (CIP).

Upward of \$18.5M will be set aside to support 19 projects, including funds for two long-awaited projects, with the Plunge remodel and the Recreation Park renovation.

Finally, it is important to acknowledge City Council for its continued leadership and confidence in the City's team to provide a wide array of municipal services during such unprecedented and challenging times.

Respectfully Submitted,



Darrell George
City Manager

Budget Preparation & Discussion Process

The FY 2023-2024 budget preparation process began at the staff level in early 2023 and included a public meeting with City Council as a whole on April 17, 2023. Based on the best information available at the time of the FY 2022-2023 General Fund Mid-Year Budget Update on February 21, 2023, minor adjustments were made to accommodate for a minor increase in revenues and appropriations to ensure that FY 2022-2023 ended the year with a balanced budget. On June 6, 2023, City Council adopted the citywide FY 2023-2024 Budget.

Citywide Strategic Plan for 2023-2024

The City Council and Staff are proactively working at updating the current Citywide Strategic Plan, and the final updates will be available on the City's public website. At the Strategic Planning Study Session held on May 16th, 2023, City Council revisited the priorities and goals previously adopted for its 2022-2026 Strategic Plan, and identified the following updated priorities for the 2023-2024 budget year:

Mission Statement

"Provide a great place to live, work, and visit"

Vision

"Be a global innovation leader where 'big ideas take off' while maintaining our unique small-town character"

Values and Culture

Values:

El Segundo's values define how we service and manage our City. We practice:

Service. We work to provide exceptional services and continuously improve our practices and processes.

Ethics. We are accountable and responsible for our actions, transparent in our processes, and follow professional standards.

Collaboration. We work as "one team" on behalf of our community.

Culture:

El Segundo strives to create a working culture of:

- Innovation
- Support and recognition
- Leadership by example
- Proactive action
- Problem-solving – getting to yes
- Engaging the community

Top Ten Priorities

1. Enhance our proactive community engagement program to educate and inform the public about City services, programs, and issues.
2. Address quality of life issues pertaining to homelessness, graffiti, noise, crime, air quality and other concerns.
3. Determine the best and most cost-effective response model for the Fire Department; and complete and implement the Fire Department's accreditation process.
4. Review and update 1-2 key performance indicators (KPIs) per department to ensure they can be tracked with data and the results used to make improvement decisions; use the data to provide departmental recognition as appropriate.
5. Expedite the on-boarding process for new employees and expand outreach to include a broader scope of candidates in the recruitment process.
6. Renovate the indoor swimming facility, the Plunge; construction 1st quarter of 2024; discuss funding.
7. Utilize the City's long-term financial plan to make financial decisions; identify opportunities for new revenues, enhancement of existing revenues, and exploration of potential funding options to support unfunded capital improvements and deferred maintenance to address the aging infrastructure throughout the City.
8. Implement the goals and objectives of the Economic Development Program aimed at industry diversification, business attraction, retention, expansion, and promoting the City as a tourist destination.
9. Preserve the small-town charm and single-family neighborhood.
10. Engage in a fiscal feasibility study about regional housing east of Pacific Coast Highway to include specific scenarios (staff to come back to Council with a plan;/proposal for the Study). Include Economic Development input.

Five Broad Goals

1. Enhance Customer Service, Diversity, Equity, Inclusion and Communication
2. Support Community Safety and Preparedness
3. Promote a Quality Workforce Through Teamwork and Organizational Efficiencies

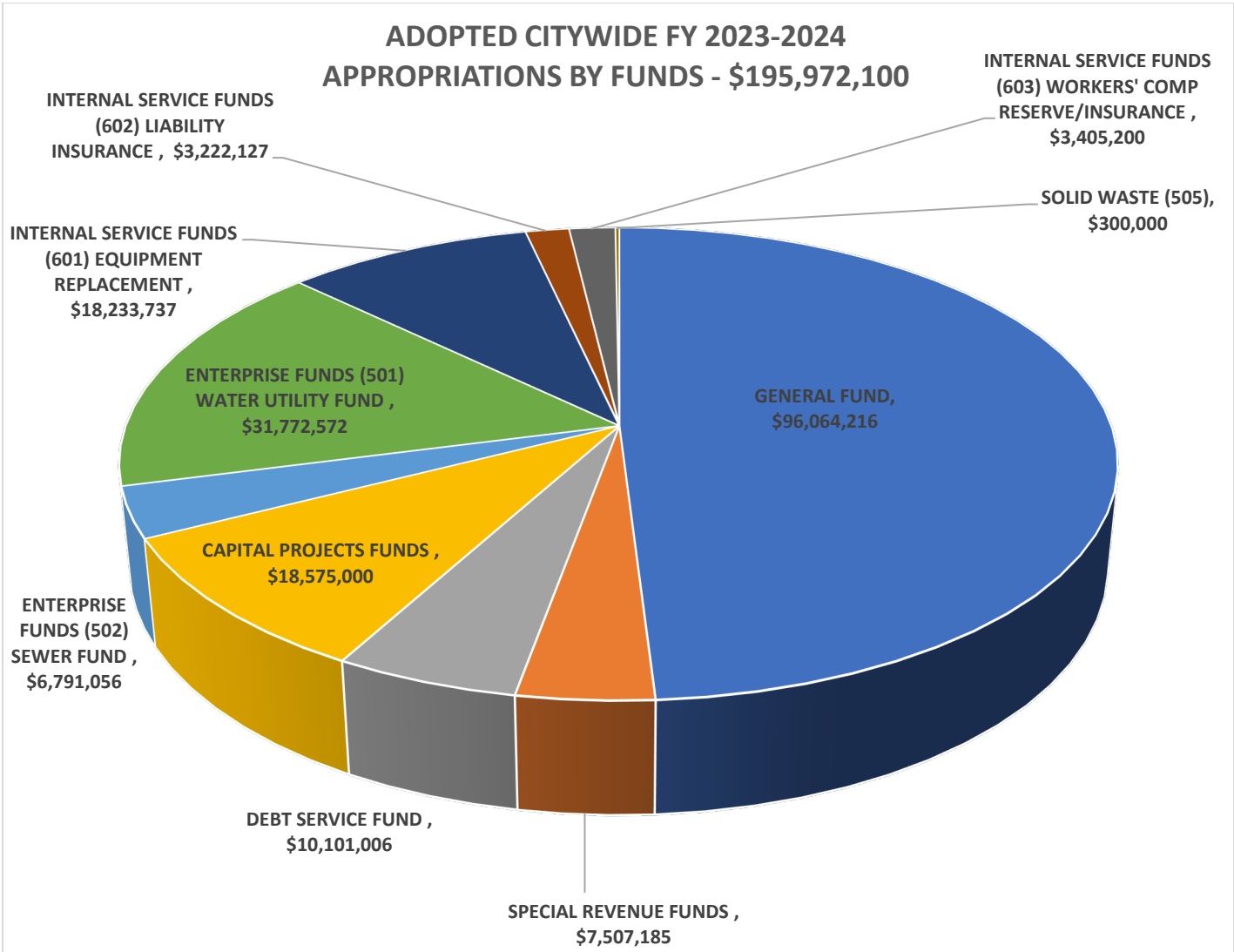
4. Develop and Maintain Quality Infrastructure and Technology
5. Champion Economic Development and Fiscal Sustainability

Overview of Adopted FY 2023-2024 Operating Citywide Budget

Total adopted appropriations (for all funds) for FY 2023-24 are \$195,972,100, as follows:

	Adopted FY 22-23	Adopted FY 23-24
001 GENERAL FUND	85,941,128	96,064,216
104 TRAFFIC SAFETY FUND	45,000	
106 STATE GAS TAX FUND	752,966	221,745
109 ASSET FORFEITURE FUND	725,000	800,000
110 MEASURE R	600,000	600,000
111 COMM. DEVEL. BLOCK GRANT	75,000	140,139
112 PROP "A" TRANSPORTATION	322,165	362,281
114 PROP "C" TRANSPORTATION	1,550,127	300,000
115 AIR POLUTION REDUCTION FUND	100,000	100,000
116 RESIDENTIAL SOUND INSULATION PROG. FUND	800	10,000
117 HYPERION MITIGATION FUND	100,000	109,453
118 TDA ARTICLE 3 - SB 821 BIKEWAY FUND	15,000	15,000
119 MTA GRANT		-
120 C.O.P.S. FUND	350,000	615,000
122 LAWA FUND		
123 PSAF PROPERTY TAX PUBLIC SAFETY	150,000	75,000
124 FEDERAL GRANTS		418,038
125 STATE GRANTS		148,944
126 CUPA	557,642	537,827
127 MEASURE M	1,000,000	200,000
128 SB-1	600,000	800,000
129 CERTIFIED ACCESS SPECIALIST PROGRAM (CASP)	80,000	15,000
130 AFFORDABLE HOUSING FUND	200,000	-
131 COUNTY STORM WATER PROGRAM	750,000	750,000
132 MEASURE B		12,580
202 DEBT SERVICE FUND	545,000	603,300
204 PENSION OBLIGATION BONDS	9,800,000	9,497,706
301 CAPITAL IMPROVEMENT FUND	7,870,893	18,575,000
401 ECONOMIC UNCERTAINTY		
405 FACILITIES MAINTENANCE		-
501 WATER UTILITY FUND	31,359,005	31,772,572
502 SEWER FUND	6,500,017	6,791,056
503 GOLF COURSE	10,000	-
504 SENIOR HOUSING	75,313	808,981
505 SOLID WASTE	270,000	300,000
601 EQUIPMENT REPLACEMENT	1,386,989	18,233,737
602 LIABILITY INSURANCE	3,572,125	3,222,127
603 WORKERS COMP RESERVE/INSURANCE	3,263,365	3,405,200
702 TRUST FUNDS - SPECIAL REVENUE/DONATIONS		169,000
704 CULTURAL DEVELOPMENT FUND	326,000	298,196
708 TRUST FUNDS-PROJECT DEPOSITS NONREFUNDAB		-
Grand Total	158,893,535	195,972,100

**ADOPTED CITYWIDE FY 2023-2024
APPROPRIATIONS BY FUNDS - \$195,972,100**



The General Fund represents the largest portion of the total Adopted Citywide Budget at \$96,064,216 (49.0%). Enterprise Funds represent the second largest group at 19.8%, as follows: Water Fund at \$31,772,572 (16.2%); Wastewater Fund at \$6,791,056 (3.5%); Solid Waste Fund at \$300,000 (0.2%). Internal Service Funds total \$24,861,064 (12.7%) as follows: General Liability Fund at \$3,222,127 (1.6%); Workers' Compensation Fund at \$3,405,200 (1.7%); and Equipment Replacement Fund at \$18,233,737 (9.3%).

The General Fund Capital Improvement Program (CIP) Fund totals \$18,575,000 (or 9.5% of all funds). This consists of carryover funding from prior fiscal years to support 19 ongoing projects.

The Debt Service funds total \$10,101,006 (5.2%). This consist of the new Debt Service Pension Obligation Bonds of \$9,497,706 (or 4.8% of all funds) and Douglas Street Gap closure of \$603,300 (or 0.3% of all funds).

The remainder of the funds consist of smaller funds dedicated to specific purposes. These include Transportation related funds, the Development Services Trust Fund, Recreation and Parks Fund, Economic Development Fund, Cultural Development Trust Fund, and Park Vista Senior Housing Project Fund.

Adopted FY 2023-2024 General Fund Budget

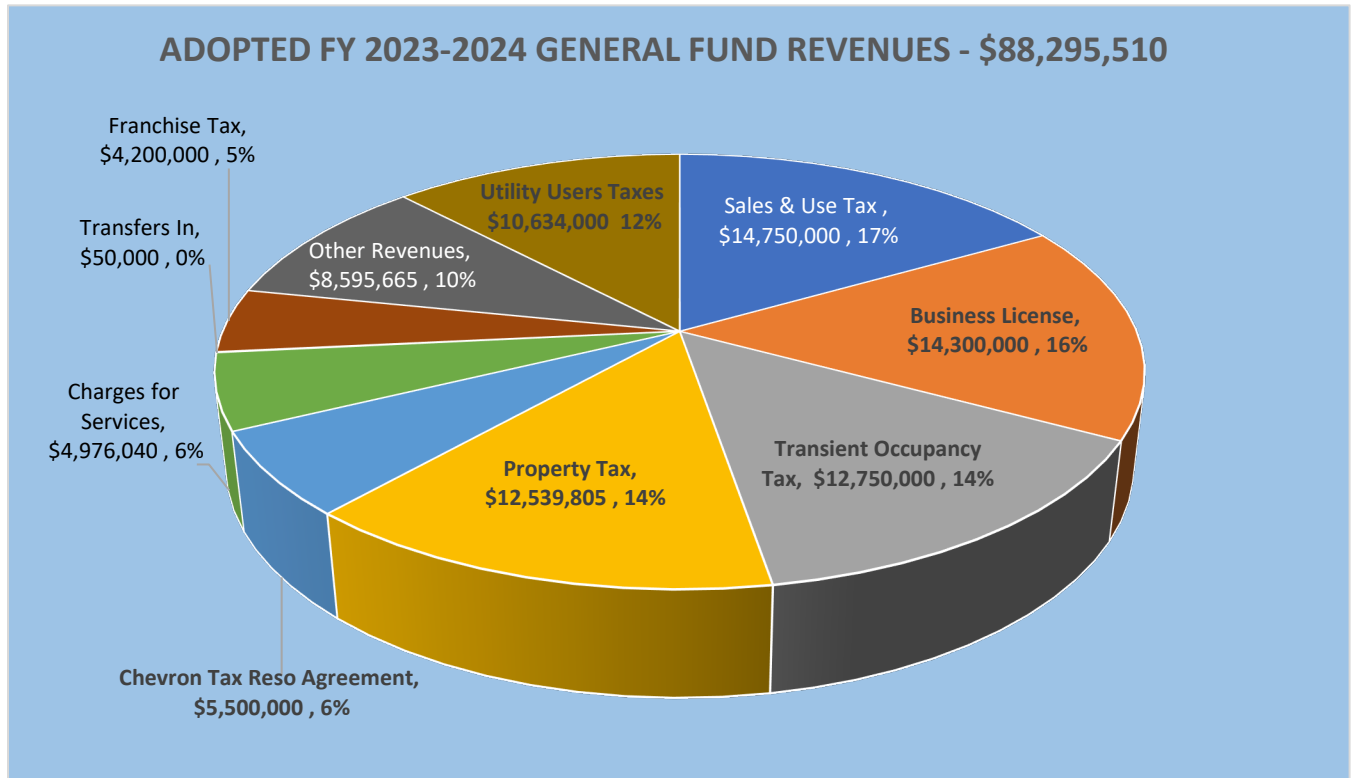
The General Fund pays for the City's basic operations and services, including the following:

- Public Safety (Police & Fire)
- Public Works (Streets/Engineering/Facilities/Landscaping)
- Community Services (Library/Senior/Teen/Recreation/Cultural Arts)
- Development Services (Planning/Building/Housing)
- Internal Support (City Clerk/City Treasurer/Finance/Human Resources/Information Technology)
- General Governance (City Council/City Manager/City Attorney)

The Adopted FY 2023-2024 General Fund Budget preparation process began in January 2023 and continued through June 2023. Staff worked diligently to develop the adopted budget. Through discussions with City Council during the Strategic Planning and Budget Study sessions, the following approach was used to develop the FY 2023-24 General Fund Budget:

- Utilize a 5% vacancy rate for personnel
 - Approximately \$2.2 million reduction in salaries and benefits
 - Equivalent to 14 vacant full-time equivalent positions
 - Historically the vacancy rate has been about 11% = 30 Full Time Positions

General Fund Revenues



- Total General Fund revenues for FY 2023-2024 are anticipated to be \$88,295,510, as illustrated in the following chart and table:

General Fund Revenue	FY2022-2023 Adopted	FY 2023-2024 Projected
Sales & Use Tax	\$12,950,000	\$14,750,000
Business License	11,935,200	14,300,000
Transient Occupancy Tax	11,040,000	12,750,000
Property Tax	12,209,615	12,539,805
Chevron Tax Reso Agreement	7,578,805	5,500,000
Utility User Tax (UUT)	7,269,908	10,634,000
Charges for Services	4,797,150	4,976,040
Transfers In	3,052,390	50,000
Franchise Tax	3,300,000	4,200,000
Other Revenues	2,163,683	3,112,944
Intergovernmental	168,006	130,000
License & Permits	2,100,000	2,182,000
Interest & Rental Income	2,874,000	2,843,620
Fines & Forfeitures	311,766	327,101
Total	\$ 81,750,522	\$ 88,295,510

The Top Six General Fund revenue sources are as follows:

1. Sales Tax -- \$14,750,000

This represents an increase of \$1,800,000 from the adopted FY 2022-2023 budget which is due, in part, to the economic recovery since COVID-19, as well as commodity prices increasing causing the City's UUT, Franchise Tax, and Sales Tax (related to sales of gasoline) to increase for FY 2023-2024. It is anticipated that most revenue sources will have incremental increases as the local economy continues to recover from the impacts of COVID-19 and new economic development occurs.

2. Business License Tax -- \$14,300,000

This represents an increase of \$2,364,800 from the adopted FY 2022-2023 budget which is due to the Measure BT tax implementation occurring during the fiscal year. This measure passed in November 2022.

3. Property Tax -- \$12,539,805

This represents an increase of \$330,190 from the adopted FY 2022-2023 budget which is attributed to an increase in assessed value and property tax for the City.

It is important to remember that the City of El Segundo is a "very low tax city" and receives a small portion of local Property Tax revenue (about 6 cents for every \$1 dollar of Property Tax paid). In total, Property Tax represents approximately 12% of the estimated total General Fund revenues. This is a smaller percentage than most California cities.

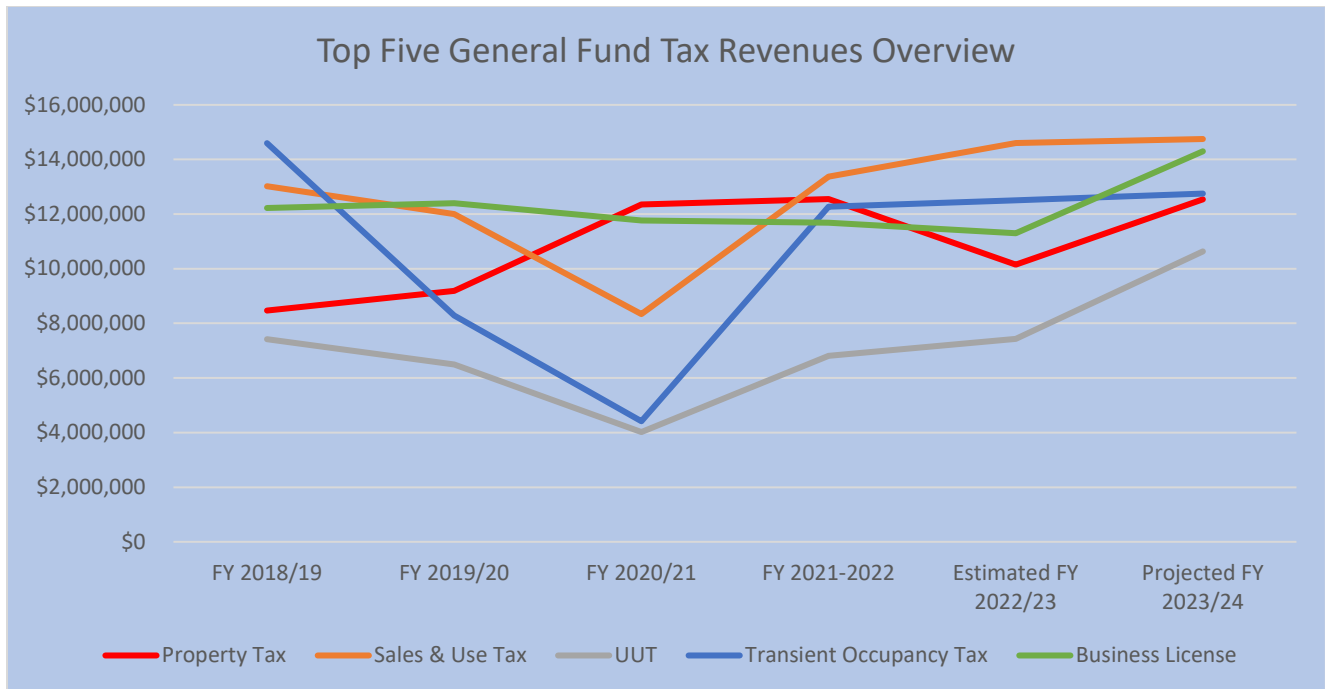
4. Transient Occupancy Tax (TOT) - \$12,750,000

This represents an increase of \$1,710,000 from the adopted FY 2022-2023 budget. The slow recovery to the TOT is largely due to the economic slow-down brought on by COVID-19, which significantly impacted the travel and tourism industry. It is anticipated that this revenue source will increase as business travelers begin to return to traveling at pre-pandemic levels. The pre-pandemic occupancy rates were about 87%. The current occupancy rate that has been consistent throughout the past twelve months is about 75%.

5. Utility Users Tax (UUT) -- \$10,634,000

This revenue source reflects the total of all the Utility Users Taxes from gas, water, telecommunications, cogenerated electric, and electricity (which are applied to non-residential users only) and is estimated to increase \$3,364,092 from the adopted FY 2022-2023 budget. This is primarily due to increases in commodity prices which have a direct impact on the calculation of UUT.

The following graph provides a five-year historical overview of the City's Top Five General Fund revenues:



General Fund Appropriations

Total Adopted General Fund Appropriations for FY 2023-2024 is \$96,064,216 is as follows:

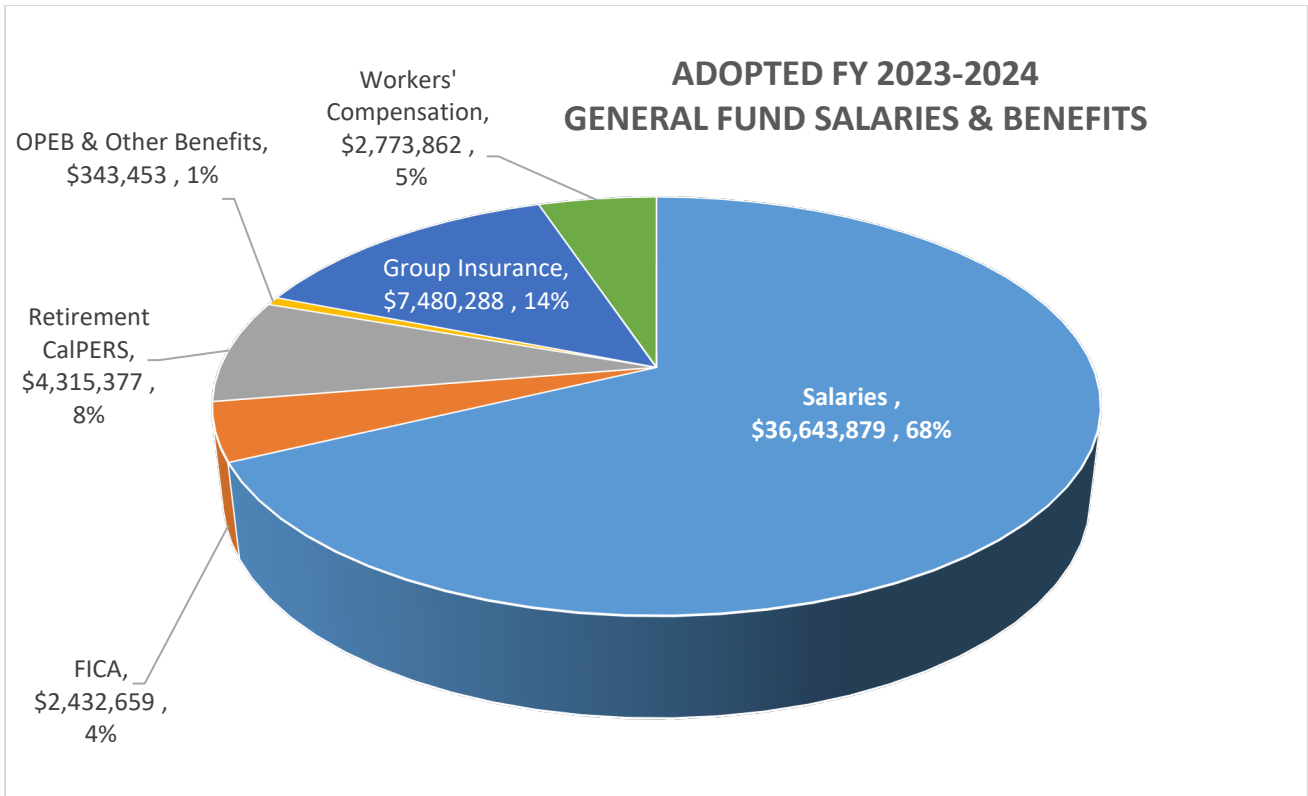
Department	Adopted FY 2022-2023 Appropriations	FY 2023-2024 Adopted Appropriations
Police	\$ 20,378,246	\$ 21,611,055
Fire	13,564,268	14,196,502
Transfers Out	13,985,120	17,930,206
Public Works	7,154,856	8,602,036
Non-Departmental	6,128,801	6,745,052
Recreation, Parks and Library	8,685,569	10,233,080
Community Development Department	3,828,987	3,802,120
Information Technology	3,741,130	3,864,715
City Manager	2,850,000	2,903,270
Finance	2,576,681	2,472,453
Human Resources	1,492,491	2,116,401
City Attorney	770,450	835,450
City Clerk	568,511	516,545
City Council	216,018	235,329
Total	\$ 85,941,128	\$ 96,064,216

Summary of General Fund Appropriations (Excluding Transfers Out)				
	Adopted FY 2022-2023	Adopted FY 2023-2024	\$ Increase	% Increase
Salaries/OT/Other	35,520,393	36,643,879	1,123,486	3.2%
All Benefits	15,997,514	17,345,639	1,348,125	8.4%
Subtotal	51,517,907	53,989,518	2,471,611	
Maintenance & Operations	20,438,101	23,758,341	3,320,240	16.2%
Grand Total	71,956,008	77,747,859	5,791,851	8.0%

The two largest General Fund departments remain Police and Fire. These two departments consume 37% of the total General Fund Budget (the General Fund includes Transfers Out which records the payment on the POBs, transfer to Solid Waste, transfer to Senior Housing, and \$7.6 million transferred to the GF CIP Capital Fund), followed by the Recreation, Parks, and Library Department at 11%. The issuance of the POBs paid off the UAL to CalPERS and the annual POBs payments are recorded as a transfer out of the General Fund to the Debt Service POBs Fund.

Salaries and Benefits

The General Fund continues to experience rising salary costs (mainly in Police and Fire Departments), including a recent State-mandated increase in minimum wage. In addition, Workers' Compensation costs remain a concern. For FY 2023-2024, budgeted General Fund Salaries and Benefits will total \$53.9 million and will equal approximately 56% of the General Fund operating budget. The following pie chart illustrates how General Fund salaries and benefits will be allocated:



As is the case with most California cities, El Segundo has historically budgeted to fill 100% of all budgeted positions. Cities are seldom fully staffed at 100%. The average number of vacancies at a given time is 30 employees or 11% of the 281 full-time budgeted General Fund positions (excluding elected officials). The Adopted FY 2023-24 Budget includes a 5% vacancy rate built into each Department's budget (except for City Clerk and HR due to being departments with 5 full-time staff or less) rather than freezing full-time vacant positions which has been done for the past three fiscal years and is not a long-term solvency solution.

The 5% vacancy rate will result in a decrease to the operating budget by approximately \$2.2 million. It is anticipated that the City will reevaluate this practice as departments continue to assess their organizational structure to provide essential services in the most cost-effective manner.

Maintenance & Operations

The Adopted General Fund Budget includes a 14% increase in Maintenance & Operations costs. This increase is primarily due to contractual increases due to minimum wage increase and inflation.

Chargebacks

Chargebacks consist of services provided by a General Fund department to another Governmental Fund or Enterprise Fund. During the year, the applicable operations will be charged to reflect the cost of receiving these services and reimburse (or charge back) the General Fund. The methodology is based on the City's formal Cost Allocation Plan.

Estimated Fund Balance

Fund balance is the difference between assets and liabilities and is contained within non-spendable, restricted, assigned, or unassigned categories. City policy is to set the General Fund reserve levels at 20%-25% of appropriations, and the Fiscal Year 2023-2024 budget includes reserves at 25%. Based on

estimated revenues and adopted appropriations for FY 2023-2024, staff projects the ending General Fund balance on June 30, 2024 to be \$32,831,675, and the estimated ending unassigned fund balance after meeting the 25% reserve is \$10,723,746.

Reserve Levels

Maintaining a reserve of at least 20% is considered a “Best Management Practice” (BMP) by municipal financial advisory firms and bond rating agencies. In addition, the possibility of another economic recession during the COVID-19 recovery, continues to raise its head. Further, the City has significant financial exposure associated with its aging and deteriorating public infrastructure which will require unexpected future infusions of cash. Moreover, the reduction in reserve balances also equates to a reduction in interest earnings revenue for the General Fund.

It is also recommended that the City maintain an Economic Uncertainty Reserve balance of \$2.0 million. At the end of FY 2023-2024 this balance will be \$2.0 million. The City’s Economic Uncertainty Reserve Policy is to maintain a balance of \$2 million. The City also maintains a Section 115 Pension Trust balance of \$4.5 million for FY 2022-23.

Previous staff recommendations for the City’s reserve policies were to use a 20-25% range for the General Fund reserve. The FY 2023-2024 Adopted General Fund budget includes a 25% reserve level, based on proposed recurring appropriations.

A General CIP Reserve was established this fiscal year to allow City Council discretion to fund CIP projects that are not necessarily on the CIP program schedule. The direction from City Council is to include 5% of the annual budget as a contribution to this ongoing General CIP Reserve.

Solid Waste Fund

The Solid Waste Fund was set up in June 2019 to account for the General Fund’s subsidy of residential refuse collection services provided by the private hauler EDCO. The Adopted FY 2023-2024 Solid Waste Fund Budget is \$600,000 and reflects a recurring General Fund 25% subsidy of residential rates. The General Fund will not be able to maintain this subsidy and a plan will be developed to transition to a refuse collection model in which those that consume the service pay for their share of the cost.

Special Revenue Funds

The Adopted FY 2023-2024 Budget for all Special Revenue Funds is \$4.4 million, as well as \$2.7 million for capital improvements funded by special revenue for projects such as ADA improvements, infrastructure upgrades, etc. These funds are dedicated for specific purposes governed by specific laws and regulations. For example, the Gas Tax Fund can be spent only on street-related expenditures. Prop A and Prop C Funds can only be spent on transportation projects. Asset Forfeiture and COPS Funds can be spent only on public safety related activities – as a supplement and not to supplement current appropriations. Federal, State, or County grants can only be spent for the specific grant purpose that it is awarded. Some Special Revenue fund balances are projected to “decrease” as the City appropriated funds for specific purposes that they were intended to be used.

Cultural Development (1% for the Arts) Fund

The Adopted Cultural FY 2023-2024 Development Fund Budget is \$316,000. The Cultural Development Program commenced in FY 2019-2020 and is funded via a 1% “Fee for the Arts” on new commercial and industrial development to promote public art, foster quality economic development, and enhance public space aesthetics. The following new appropriations are adopted for FY 2023-2024:

1. Cultural Arts Coordinator (\$110,000) - This represents 75% funding for this full-time position.
2. \$10,000 Operating Fund
3. \$10,000 Literary Arts
4. \$25,000 Festival of Holidays
5. \$25,000 Visual Artists in Community Program Fund
6. \$25,000 Arts and Culture Community Engagements Fund
7. \$71,000 El Segundo Art Walk 2023
8. \$40,000 Downtown Beautification Project (ACC Contribution to CIP Projects)

Total = \$316,000

Debt Service Fund

The Debt Service Fund records the City's facility lease activity for the Douglas Street Gap Closure Capital Improvement project. Included in the Adopted 2023-2024 Budget is an appropriation of \$530,000 for the annual payment of principal and interest on the Douglas Street Gap Closure project.

Also, the City issued Pension Obligation Bonds (POBs) in FY 2021-2022 in the amount of \$144,135,000. Included in the Adopted 2023-2024 Budget is an appropriation of \$9.7 for the continuation of the annual debt service payments for these bonds.

General Fund Capital Improvement Program (CIP) Fund

The Adopted FY 2023-2024 General Fund CIP Fund Budget totals \$15,786,500. Of this amount, \$8,154,000 represents "carryover" unspent funds from prior fiscal years and the remaining \$7,632,500 represents funding for new or ongoing FY 2023-2024 projects. As delineated in the "Five-Year Capital Improvement Program," located toward the end of this budget document, there is a total of 12 General Fund CIP projects that will either be active during the fiscal year or will continue to accumulate funding for future activation.

A General CIP Reserve was established to allow City Council discretion to fund CIP projects that are not necessarily on the CIP program schedule. The direction from City Council is to include 5% of the annual budget as a contribution to this ongoing General CIP Reserve.

Ideally, a local government will dedicate at least 2% to 5% of its total budget each year to the community's public infrastructure, including public facilities. As the City ages and its infrastructure continues to deteriorate, the City will need to rely heavily on long-term financial planning to better prepare, and re-invest, in this essential aspect of the budget. The longer the City procrastinates and delays properly managing its existing facilities, infrastructure, and assets, it will end up costing both current and subsequent generations significantly more to rebuild and pay for rising future legal claims and settlements.

Capital improvement projects that are paid for via other funds are located within each fund’s budget. Please refer to the attached “Five-Year Capital Improvement Program” as well as to the CIP section of this budget document for more information about each capital improvement project.

Enterprise Funds

Water Fund

Every few years, the City reviews its water and wastewater rates to determine what rates should be adjusted over the next five years to pay for the full cost of providing reliable water and collecting and treating wastewater in an effective and environmentally safe manner. A fundamental policy goal is for the ratepayers to pay for the cost of services provided and for each fund to be self-sustaining.

Water rates were previously last adjusted in 2019. In anticipation of the need to adjust rates for the next five-year period, staff initiated a comprehensive Water and Wastewater “Rate Study” for each enterprise in the fall of 2019. This study was completed in the fall of 2020 and was presented to City Council on December 15, 2020. This study included presenting a series of water and wastewater rate adjustment options for each year from FY 2020-2021 through FY 2024-2025.

On December 15, 2020, City Council directed staff to administer the Proposition 218 majority protest process and set a public hearing for February 16, 2021, to vote on the proposed water and wastewater rate adjustments. On December 30, 2020, protest ballots were mailed out to the owners of each parcel and each water and wastewater customer (ratepayer). This process requires allowing a minimum of 45 days notification prior to the Proposition 218 public hearing. A total of 53,709 water protest ballots and 5,286 wastewater protest ballots were mailed out. For ratepayers to successfully protest the proposed water and wastewater rate increases, a simple majority of property owners and/or water ratepayers (2,686 or more) and wastewater ratepayers (2,644 or more) must return their ballots as instructed.

At its December 15, 2020 meeting, City Council approved the rate study, selected a water rate structure and wastewater rate structure, and reaffirmed policies and procedures adopted by City Council which set forth the procedures required by California State Proposition 218 (the “Right to Vote on Taxes Act” of 1996) to implement new or increased water and wastewater rates for residential and non-residential services. Since a majority vote protesting the proposed rate adjustments did not take place by the February 16, 2021 deadline, the approved rates will remain in place for five years. The City’s water rates are being adjusted over the next five years as follows:

<u>Utility</u>	<u>FY 20-21</u>	<u>FY 21-22</u>	<u>FY 22-23</u>	<u>FY 23-24</u>	<u>FY 24-25</u>
Water	0%	3.0%	3.0%	3.0%	3.0%

The first water rate adjustments took place on January 1, 2022 and January 1, 2023. The remaining water rate adjustments will take place on January 1, 2024, and January 1, 2025. The approved water rate adjustment over the total five years will result in an estimated \$5,726,955 that will ensure the long-term fiscal health of the Water Enterprise, as well as ensuring the delivery of safe and reliable water to the City’s customers. These rate adjustments are designed to fully cover the associated costs incurred by the Water Fund over the next five years. Without the proposed rate adjustments, Water Fund revenues will not cover the rising cost of imported water purchased from West Basin Municipal Water District, operating expenses, or needed capital expenses.

The Adopted FY 2023-2024 Water Fund Budget is \$28.7 million, including \$3 million in new capital improvement projects related to water main and facilities maintenance, and parks and median irrigation conversion to reclaimed water. The Water Division operates, maintains, and repairs the City’s water

distribution system consisting of approximately 65 miles of pipeline, a six-million-gallon reservoir, a three-million-gallon reservoir, and a 200,000 gallon elevated water tank.

The largest budget line-item is the cost of purchasing water (\$24 million) and this is projected to steadily increase at an annual rate of 3.5% for the foreseeable future. There is no local source of potable water in the City. As a result, 100% of potable water is purchased from a water wholesaler, West Basin Municipal Water District. The Water Fund is structurally balanced for FY 2023-2024 with the cost of capital, maintenance improvements, and all on-going operations costs paid from on-going revenue.

The Water Fund receives revenue primarily from metered water sales and base charges. FY 2023-24 Water Fund revenues are estimated at \$36.8 million. Since the water utility must be self-sufficient, the City remains committed to maintaining critical infrastructure and complying with all applicable laws, rules, and regulations to deliver safe, dependable, and efficient recycled water and water services to all customers. The City strives to maintain affordable water rates while ensuring the long-term integrity of the water distribution system.

Wastewater Fund

Based on the previously mentioned Water and Wastewater “Rate Study,” the City’s wastewater rates are being adjusted over the next five years as follows:

Utility	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25
Wastewater	9.0%	9.0%	9.5%	9.5%	9.5%

The first wastewater rate adjustments took place on April 2, 2021, January 1, 2022, and January 1, 2023. The remaining wastewater rates will take place on January 1, 2024, and January 1, 2025. The approved wastewater rate adjustments over the next five years will result in an estimated \$6,396,262 in new Wastewater Fund revenue to cover rising operating and capital costs associated with maintaining the enterprise.

The Adopted FY 2023-2024 Wastewater Fund Budget is \$6 million, including \$.8 million for capital improvement projects which include infrastructure replacements. While the Hyperion and Regional Sanitation District treatment plants are operated by the City of Los Angeles (Hyperion) and Los Angeles County (Los Angeles County Regional Sanitation District), the City of El Segundo operates and maintains the wastewater collection system which consists of nine stations, 18 pumps, and approximately 57 miles of sewer mains. The lift stations run in automatic mode 24 hours per day to convey over half-billion gallons of sewage per year to the Hyperion and Regional Sanitation District treatment plant customers located west of Pacific Coast Highway. Customers east of Pacific Coast Highway have their wastewater treated at the Regional Sanitation District plant.

The Wastewater Fund receives revenue primarily from residential and commercial user and connection fees. FY 2023-24 revenues are estimated at \$5.2 million. Since the wastewater utility must be self-sufficient, the City remains committed to maintaining critical infrastructure and complying with all applicable laws, rules, and regulations to deliver safe, dependable, and efficient wastewater services. The City strives to maintain affordable wastewater rates while ensuring the long-term integrity of the wastewater collection system.

Golf Fund

The existing Golf Fund continues to carry a significant negative net position, also referred to as negative retained earnings, due to the outstanding loan balance of approximately \$5.6 million that is due to the Equipment Replacement Fund from the Golf Fund. With Topgolf having opened in April 2022, the Golf Fund should finally be able to begin systematically paying down its loan to the Equipment Replacement

Fund. Because Topgolf is up and running, this will reverse the past several years of recurring Golf Fund operating losses and General Fund subsidies. Based on the approved Management Agreement, the Topgolf project is projected to generate at least \$1,900,000 in new recurring General Fund and Golf Fund revenues/investment starting in FY 2022-2023, including the following:

- Annual \$1,300,000 driving range ground lease payment (with a 10% adjustment every five years);
- Annual \$200,000 Community Benefit Contribution;
- Annual \$200,000 Golf Course and Driving Range Capital Contribution;
- Recurring 3% beverage fee payment at driving range and golf course (with a minimum guarantee of \$200,000 from the driving range); and
- Annual \$20,000 golf course ground lease payment (with a 10% adjustment every five years).

As directed by City Council on April 20, 2021, the following Topgolf Revenue Allocation Policy went into effect starting with FY 2022-2023 and will continue in FY 2023-2024:

Ground Lease Revenue:

- 60%-70% of revenue generated from driving range ground lease (estimated to start at \$1,300,000 per year) will be dedicated to funding City's pension related liabilities. This would result in a starting annual pension contribution of \$780,000 to \$910,000.
 - The Fiscal Year 2023-2024 budget includes \$910,000 (70%) dedicated to the annual pension contribution
- 30%-40% of revenue generated from driving range ground lease (estimated to start at \$1,300,000 per year) will be dedicated to repaying Equipment Replacement Fund. This would result in a starting annual loan repayment of \$390,000 to \$520,000 until the loan is paid off.
 - The Fiscal Year 2023-2024 budget includes \$390,000 (30%) dedicated to the repayment of the loan to the Equipment Replacement Fund

Ground Lease Revenue:

- Annual \$200,000 Community Benefit Contribution will be dedicated to Recreation and Park capital improvement projects.

Golf Course and Driving Range Capital Contribution:

- Annual minimum \$200,000 Golf Course and Driving Range Capital Contribution to Golf Fund will be made as per Ground Lease and Agreement and Golf Course Management Agreement.
- Annual 3% beverage fee payment from driving range and golf course (with a minimum guarantee of \$200,000 from the driving range) will go to General Fund to be used for general use purposes.
- Annual \$20,000 golf course ground lease payment (with a 10% adjustment every five years) will go to General Fund for general use purposes.

Internal Service Funds

These funds are used to account for internal charges to user-departments. For example, the Equipment Replacement Fund is used only to accumulate funds to replace various equipment valued at \$5,000 or more (individual value of an item and not grouped items) and vehicles throughout the City. Based on the estimated life of the asset and estimated replacement value after the asset is fully depreciated, the Equipment Replacement Fund charges the department a set amount each year until the asset is fully funded in order to be replaced.

Per the established replacement schedule, the Adopted FY 2023-2024 Equipment Replacement Fund Budget is \$18.2 million.

The City operates two self-insurance programs, administered by third-party administrators, under the management of the City's Risk Manager. The City belongs to the Independent Cities Risk Management Authority (ICRMA), a joint-powers authority of 14 participating members for the purpose of pooling the City's risk for general liability and workers' compensation losses with those of other member cities. ICRMA covers up to \$35,000,000 for general liability claims: The City is responsible for the first \$750,000 of claims (Self-Insured Retention). The ICRMA pool covers up to the first \$2,000,000 above the City's SIR and the excess coverage is everything from \$2,000,000 to \$35,000,000. The City also participates in the following insurance programs: crime program, cyber program, property and equipment program, auto physical damage program, and terrorism coverage program.

For the Liability Insurance Fund and Workers' Compensation Fund, the Proposed FY 2023-2024 Budget is \$3,222,127 and \$3,405,200, respectively. Both these amounts are intended to cover administration costs, premiums, and estimated claims payments within the City's self-insured retention levels (\$750,000 for General Liability and \$500,000 for Workers' Compensation). Liabilities have increased in the past year for both the Workers' Compensation and the General Liability Funds primarily due to claims associated with Police and Fire. The Approved FY 2023-2024 Budget allocates the increased costs associated with each insurance program to the corresponding City department directly attributable to the increase.

Adopted FY 2023-2024 Citywide Capital Improvement Program (for all funds) Budget

The Adopted FY 2023-24 Capital Improvement Program (CIP) Budget (for all funds) totals \$19,121,000, along with another \$14,954,000 in carryover funds from prior fiscal years to support 32 separate projects for a total of \$34,075,000. Please refer to the "Five-Year Capital Improvement Program" located toward the end of this budget document for more information about each capital improvement project.

Citywide Staffing

The Adopted FY 2023-2024 Budget includes staffing for 283 total full-time positions, and 128 total part-time (FTE) positions.

Labor Contracts

The Adopted FY 2023-2024 Budget includes funding for represented labor groups which have contracts in effect for FY 2023-2024. The Firefighters Association (FFA) labor contracts expired on September 30, 2021. The following table lists the represented and unrepresented labor groups, along with their contract expiration dates:

Represented Employee Associations and Unrepresented Units

No.	Employee Unit	Contract Expiration
1	Firefighters Association (FFA)	9/30/2021
2	Police Officers Association (POA)	6/30/2025
3	Police Support Services (PSSEA)	9/29/2022
4	Supervisory & Professional Employees (SPEA)	6/30/2026
5	General Employees Association (CEA)	9/30/2023
6	Management Police (PMA)	9/30/2023
7	Management & Confidential	N/A
8	Directors/Executives	N/A

Performance Measures

The City will continue to transform its performance measures from static measures to more robust methods that rely on additional meaningful tools. Regular measures, including private sector style recurring “customer transactional surveys” of those who interact with City employees, will be used to highlight areas where the City performs well, as well as those areas in which further evaluation will be warranted. This process will be timely and transparent.

Pensions

After years of rising costs and uncertainty associated with employee pension costs, the City has achieved financial stability and predictability for the next two decades and beyond. Over the last several years, CalPERS has made significant changes to the assumptions used in the calculations of local agencies’ pension liabilities. These changes have resulted in:

- Increased overall unfunded pension liability as the discount rate has been reduced from 7.5% to 7.0% (With a further reduction to 6.8% that went into effect on July 1, 2022; the discount rate, which is determined by investment returns, is 6.8% for FY 2023-2024).
- Increases in annual payments due to CalPERS in earlier years followed by declining payments in later years due to the method of amortizing Unfunded Actuarial Liability (UAL) payments

The City has three CalPERS plans: 1) Safety Police; 2) Safety Fire; and, 3) Miscellaneous Employees Plan. Each plan’s UAL is comprised of multiple “amortization bases” which have positive and negative amounts generated each year based on the performance of the CalPERS Investment Fund and changes in actuarial assumptions. Each amortization base has a separate payment schedule over a fixed period of years (up to 30 years for each). First, the current CalPERS actuarial methodology determines the annual employer payments. These payments made by agencies continue to increase each year while others decrease based on the current year’s actual calculation. The City’s use of Pension Trust funds helps to smooth these fluctuations for El Segundo. The second pension piece is the UAL or Unfunded Liability which for agencies that still have an UAL payment, those payments generally increase over time before they decline in future years and are paid off in the next 15 to 20 years. The City’s issuance of Pension Obligation Bonds was used to pay off the Unfunded Liability Obligation and no further UAL payments are anticipated.

In December 2020, after unanimously providing staff with direction to begin the process to refinance the City’s current UAL through the issuance of POBs, on January 19, 2021, City Council approved the issuance and sale of taxable POBs to refund the City’s pension obligations and authorized the execution

of a Trust Agreement which then began the judicial validation proceedings relating to the issuance of the POBs. The Los Angeles Superior Court approved the validation in April 2021, setting the stage for the City to ultimately issue the POBs in June 2021.

The City's POB Finance Team (City staff, Municipal Advisor, Underwriters, Bond Counsel, Disclosure Counsel, and Trustee), met with Standard & Poor's (S&P) staff on May 10, 2021, for a bond rating presentation. The meeting was successful and resulted in a strong AA+ bond rating. This is an excellent rating, particularly in today's economic environment and the impact of COVID-19 on bond ratings, still having negative impacts on the economy. Finance Staff and elected Treasurer will work during the Fiscal Year 2023-2024 with KNN Public Finance (City's municipal advisor) to undertake another rating review with S&P with the intent of obtaining a AAA rating for the City.

On May 18, 2021, City Council formally approved issuing the POBs at 95% of the current UAL with CalPERS. Once in the marketplace, the POBs were 4.5x over-subscribed which helped to lower the POB interest rate to 2.568%. This was the second lowest rate of any POBs issued in the State of California over the last two years, including POBs with a AAA rating. This exceptional interest rate resulted in savings to the City of approximately \$82.2 million over the next 19 years.

Through the issuance of pension obligation bonds to prepay the existing UAL, along with a series of other forward-thinking actions taken by City Council over the past few years (including: Reduced "Fresh Start" Amortization Period; Past additional discretionary UAL payments; Prepaid UAL payments; Creation of a Pension Trust Fund; Requiring "Classic" employees to pay their full "employee share," Adoption of formal UAL Policies; and, the Topgolf Revenue Allocation Policy), the City is well-positioned to meet its present and future pension obligations over the next 19 years.

The annual \$9.8 million payment on the POBs represents a much lower recurring pension cost to the City than what would have been the case without the POBs. The City now has control over its pension costs through July 1, 2040. After 2040, the City's pensions will be fully funded, and the recurring pension costs should drop significantly. After years of stress and uncertainty, the City now has more clarity and predictability in managing its pension obligations.

Other Post-Employment Benefits

Just as with employee pension costs, the City has achieved financial stability and predictability for its "Other Post-Employment Benefits." The City provides retiree medical insurance to vested employees who retire from the City. This benefit is part of what is referred to as "OPEB." In order to set funds aside for this benefit, the City opened a Section 115 Trust in 2008. The City initially funded the OPEB Trust in the amount of \$2,425,000. As of June 30, 2022, the plan holdings are \$28 million.

The total OPEB liability for the City is \$61.3 million, with a fiduciary net position of \$28.8 million. The City's unfunded liability is \$32.5 million, resulting in a funded status of 47%. About 75% of municipalities in the State of California that offer retiree medical insurance benefits have a funded ratio of 25% or less. The City of El Segundo is well positioned to be fully funded for its OPEB liability by 2031.

As of the actuary report dated June 30, 2021, the City no longer needs to make additional contributions into the OPEB Trust. The investment earnings over the next ten years are expected to move the OPEB Trust to a 100% funded status within a decade. The annual contribution to the OPEB Trust had been \$548,000 for several years. These are General Fund dollars that can be used to balance the budget or dedicated for other City Council strategic goal purposes. Once the OPEB Trust is 100% funded, the City will begin to pull money out of the OPEB Trust to assist in making the monthly medical retiree insurance premium payments.

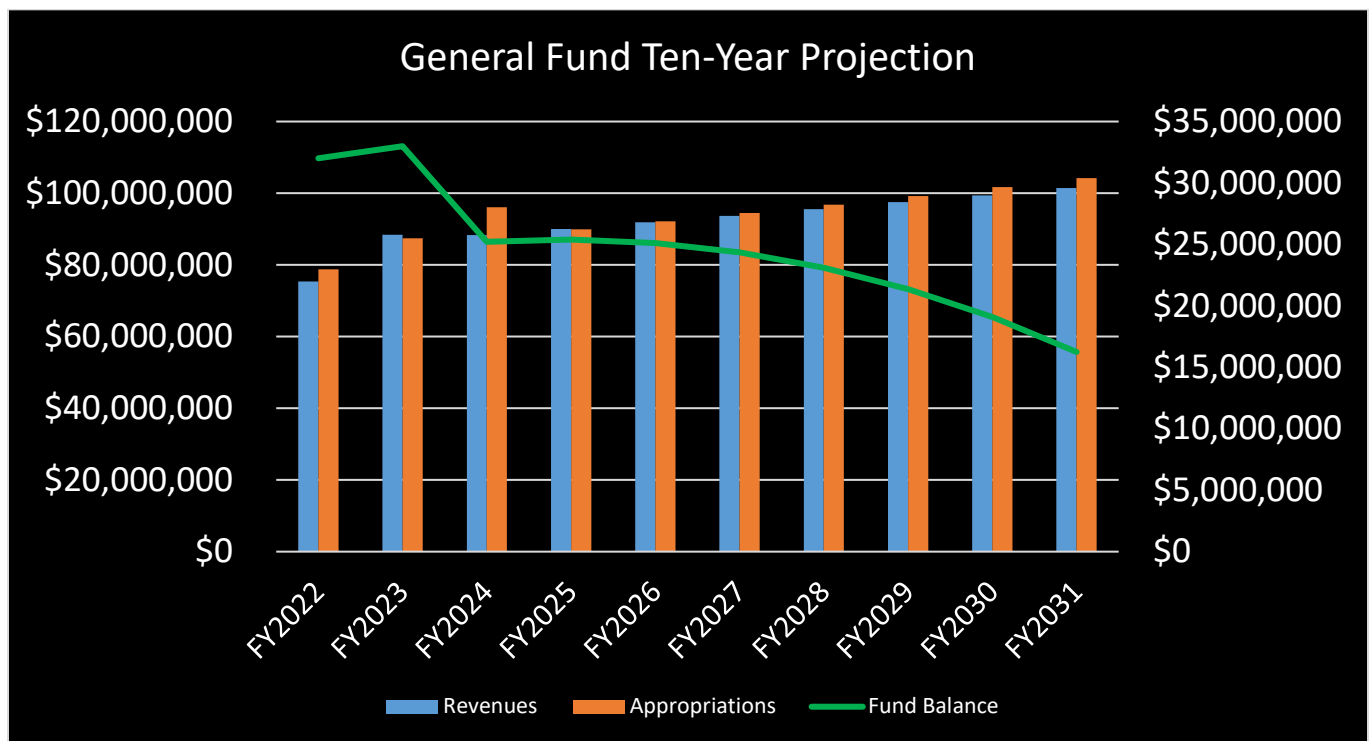
After years of stress and uncertainty, the City now has clarity and predictability in managing its employee pension and retiree medical insurance obligations.

Future Challenges

The City will continue to focus its efforts on keeping our local residents and businesses in a safe environment. While the City has achieved level and stable recurring retirement costs going forward, the City will have to wrestle with rising medical insurance premiums and escalating Workers' Compensation and General Liability Insurance costs within the Police and Fire Departments. As a result, there may be continued financial pressure to reduce City service levels and staffing.

The Adopted FY 2023-2024 Budget reflects a General Fund that continues to subsidize other funds, such as the Solid Waste Fund and the CIP Fund. With added pressure for General Fund resources to be used to support these operations, this will place a further strain on the General Fund's ability to provide traditional local government services, including public safety (Police and Fire). Looking forward, the Solid Waste Fund is projected to draw down additional General Fund reserves and fund balances beyond FY 2023-2024. This is not a good business practice and, as a result, staff will develop both short-term and long-term strategies to more effectively address these challenges to ensure the City remains financially stable over the long-haul.

Even with such pressures, staff remains cautious in projecting City revenues, while at the same time working hard to limit future expenditures. The following graph contains projected General Fund revenues and expenditures over the next ten years, along with the theoretical impact on annual fund balance:



As illustrated above, the General Fund stabilizes due to the reduction in expenditures resulting from the issuance of the Pension Obligation Bonds, as well as the enhancement to revenue from the Topgolf project. However, the City may face a structural budget challenge going forward, if CalPERS investment earnings do not meet their investment return expectations, if future labor contracts result in ongoing additional expenditures, or if there is a future recessionary/high inflationary period. Note that this assumes that the General Fund will spend 100% of its appropriations and that revenue growth will be more conservative (lower) than in the recent past. While the City will likely experience revenue growth

at greater levels (based on history), the cost of providing services to the community will likely continue to rise at a faster rate than revenue growth.

In the years ahead, the City will continue to grapple with the challenges of being a full-service City faced with rising costs and an aging local public infrastructure system that needs restoration. For example, the City's streets and sidewalks infrastructure is estimated to require millions of dollars annually in capital and maintenance expenditures to maintain existing levels of service. The City's facilities are estimated to require at least \$2 million in annual contributions for capital and maintenance expenditures.

Historically, the City has not received sufficient transportation related revenues (Gas Tax, Measure R, Measure M, SB-1, etc.), Developer Fees, and grant revenue to maintain City streets and facilities at the required levels which has resulted in increased General Fund subsidies. However, with Developer Fees revenues remaining limited, and limited State/Federal grant opportunities, combined with the City's past practice of deferred maintenance and neglect, going forward the City will need to explore a different approach in obtaining capital improvement funding.

Future Opportunities

Despite various financial and budget challenges facing the City, there are incredible opportunities associated with our diverse and resilient local economy. There are several exciting new developments in the works that are scheduled to come on-line in FY 2023-2024 and beyond. Examples include:

1. New corporate office at 888 N. Douglas Street for L'Oreal's second headquarters on a 25-acre campus with up to 500 workers.
2. Global headquarters for electronics manufacturer Belkin International, Inc. in the 260,000 square-foot commercial building at 555 Aviation Boulevard.
3. New Developments such as Alta Oficina at 2155 Campus Drive; Beach Cities Media Campus at 2021 Rosecrans Boulevard; and Flyte at 2200-2222-2230 East Imperial Highway.

These types of major investments reflect the private sector's optimistic view of the local economy and how such companies continue to look in a post COVID-19 era.

Another example of future opportunities is the ongoing update of the 20-year-old Downtown Specific Plan and pending recommendation to select a developer to redevelop the Civic Center site to revitalize and reimagine the future of Downtown El Segundo. There has been considerable interest to simultaneously maintain the existing historic charm of downtown while introducing an exciting series of opportunities to allow local businesses to continue to thrive.

Long-Term Financial Strategic Planning

Staff will continue to work on and maintain a comprehensive Long-Term Financial Planning Model. Complementing the Citywide Strategic Plan priorities, the planning model is used as a tool for policy and fiscal decision-making. This plan helps the City to assess fiscal long-term sustainability and be more prepared for economic downturns, rising employee costs, and other conditions which may result in fiscal challenges. This long-range financial plan will help communicate the City's anticipated future financial trends to our residents, businesses, stakeholders, and constituents.

RESOLUTION NO. 5419

A RESOLUTION ADOPTING THE 2023-2024 FINAL OPERATING AND CAPITAL IMPROVEMENT BUDGET AND THE 2023-2024 APPROPRIATIONS LIMIT FOR THE CITY OF EL SEGUNDO.

The City Council of the City of El Segundo does resolve as follows:

SECTION 1: The City Council finds and declares as follows:

- A. The City Council has reviewed the proposed final Operating Budget ("Budget") for fiscal year;
- B. The Budget is based upon appropriate estimates and financial planning for the City's operations, services, and capital improvements;
- C. The City Council conducted a strategic planning session on May 16, 2023; a budget study session on April 17, 2023; and a public hearing on June 6, 2023;
- D. All procedural requirements for adopting the City's budget were fulfilled, and the City Council was fully informed regarding the City's current finances, projected revenue, and financial obligations; and
- E. It is in the public interest for the City Council to adopt the Budget as proposed by the City Manager.

SECTION 2: ADOPTION. The Budget attached to this Resolution, and incorporated by reference, is approved and adopted subject only to the authorizations set forth below. Such approval and adoption includes, without limitation, the Schedule of Positions Full-Time & Full-Time Equivalents by Department, Authorized Positions and Budgeted Positions set forth in the Budget which recognizes Authorized Positions which are authorized but not necessarily budgeted, Budgeted Positions which are authorized and budgeted in the fiscal year, and Financial Policies and Procedures.

SECTION 3: APPROPRIATIONS LIMIT.

- A. Article XIII B of the California Constitution requires the City to set its Appropriations Limit on an annual basis;
- B. The City's Appropriations Limit may be adjusted annually based upon inflation and population growth.
- C. The City Council may choose the method of calculating adjustments to the City's Appropriations Limit on an annual basis. For inflation, pursuant to Article XIII B, § 8(e)(2), adjustments to the Appropriations Limit may be calculated using either the percentage change in per capita personal income from the preceding year or the percentage change in the local assessment roll from the preceding year because of local nonresidential new construction. For population growth,

pursuant to Government Code § 7901(b), the City may either use the percentage growth either in its jurisdiction or from the surrounding county.

- D. Pursuant to Article XIII-B of the California Constitution, and those Government Code sections adopted pursuant to Article XIII-B, § 8(f), the City Council chooses to adjust the City's Appropriations Limit by calculating inflation using the percentage change in the local assessment roll from the preceding year because of local nonresidential new construction, and calculating population growth by using the percentage change in population in Los Angeles County.
- E. As a result of the adjustments made to the City's Appropriations Limit, the City Council sets the Appropriations Limit for the fiscal year at \$408,694,254.

SECTION 4: BUDGET APPROPRIATIONS. Based upon the Budget, the total General Fund operating budget, including transfers-out, is \$96,064,216. The City Manager, or designee, is authorized to implement the following appropriations for City Departments:

Department	Proposed FY 23-24
CITY ATTORNEY	835,450
CITY CLERK	516,545
CITY COUNCIL	235,329
CITY MANAGER	2,903,270
COMMUNITY DEVELOPMENT DEPARTMENT	3,802,120
FINANCE DEPARTMENT	2,472,453
FIRE DEPARTMENT	14,196,502
HUMAN RESOURCES DEPARTMENT	2,116,401
INFORMATION TECHNOLOGY DEPARTMENT	3,864,715
NON DEPARTMENT	6,745,052
POLICE DEPARTMENT	21,611,055
PUBLIC WORKS DEPARTMENT	8,602,036
RECREATION PARK AND LIBRARY DEPARTMENT	10,233,080
TRANSFER	17,930,206
Grand Total	96,064,216

SECTION 5: CIP and MISCELLANEOUS APPROPRIATIONS. The City Manager, or designee, is authorized to implement the following CIP and miscellaneous appropriations, for a total of \$99,907,884 with the following funds and amounts:

Fund	Proposed FY 23-24
104 TRAFFIC SAFETY FUND	
106 STATE GAS TAX FUND	221,745
109 ASSET FORFEITURE FUND	800,000
110 MEASURE R	600,000
111 COMM. DEVEL. BLOCK GRANT	140,139
112 PROP "A" TRANSPORTATION	362,281
114 PROP "C" TRANSPORTATION	300,000
115 AIR POLLUTION REDUCTION FUND	100,000
116 RESIDENTIAL SOUND INSULATION PROG. FUND	10,000
117 HYPERION MITIGATION FUND	109,453
118 TDA ARTICLE 3 - SB 821 BIKEWAY FUND	15,000
120 C.O.P.S. FUND	615,000
123 PSAF PROPERTY TAX PUBLIC SAFETY	75,000
126 CUPA	537,827
127 MEASURE M	200,000
128 SB-1	800,000
129 CERTIFIED ACCESS SPECIALIST PROGRAM (CASP)	15,000
130 AFFORDABLE HOUSING FUND	-
131 COUNTY STORM WATER PROGRAM	750,000
132 MEASURE B	12,580
202 DEBT SERVICE FUND	603,300
204 PENSION OBLIGATION BONDS	9,497,706
405 FACILITIES MAINTENANCE	-
501 WATER UTILITY FUND	31,772,572
502 SEWER FUND	6,791,056
503 GOLF COURSE	-
504 SENIOR HOUSING	808,981
505 SOLID WASTE	300,000
601 EQUIPMENT REPLACEMENT	18,233,737
602 LIABILITY INSURANCE	3,222,127
702 TRUST FUNDS - SPECIAL REVENUE/DONATIONS	169,000
708 TRUST FUNDS-PROJECT DEPOSITS NONREFUNDAB	-
Grand Total	99,907,884

SECTION 6: FUND OPERATING RESERVES. The City Manager, or designee, may appropriate any remaining revenues at the close of Fiscal Year 2023-2024 into the applicable Fund operating reserve on June 30, 2024.

SECTION 7: APPROPRIATIONS LAPSE. All appropriations shall lapse at the end of the fiscal year to the extent that they have not been expended or lawfully encumbered unless approved by the City Council.

SECTION 8: BUDGET ADJUSTMENTS. The Budget may be subsequently adjusted as follows:

- A. By majority vote of the City Council;
- B. By the City Manager, or designee, for all appropriation transfers between programs and sections within a City department and between appropriation units (e.g., salaries and benefits, services and supplies, and capital outlay)

within programs;

- C. By Department Directors for appropriation transfers between appropriation units within programs;
- D. Object code expenditures within appropriation units in a program are not restricted so long as funding is available in the appropriation unit as a whole.

SECTION 9: CONTRACTING AUTHORITY.

- A. The City Manager, or designee, is authorized to bid and award contracts for the equipment, supplies, and services approved in the Budget.
- B. In accordance with the El Segundo Municipal Code ("ESMC"), the City Manager is authorized to execute all contracts awarded for equipment, supplies, and services approved in the Budget.
- C. Notwithstanding any dollar limitation set forth in the ESMC, the City Manager is authorized to execute contracts for purchasing equipment and supplies that are individually identified in the Budget regardless of total cost. The City Manager may, but is not required to, seek additional City Council approval for transactions made pursuant to this Section.
- D. For all other services, equipment, and supplies, the City Manager is authorized to execute contracts in accordance with the ESMC.

SECTION 10: DELEGATION OF AUTHORITY. Pursuant to State of California Code Section 53607, the City Council hereby authorizes the City Treasurer to invest and reinvest the City's funds, to sell or exchange securities so purchased, and to deposit securities for safekeeping in accordance with the Code. The City Treasurer may delegate all, or a portion of the investment authority to subordinates pursuant to State of California Government Code Section 41006. Such delegation by the City Treasurer shall not remove or abridge the Treasurer's investment responsibility. This Delegation of Authority shall be valid for one year unless otherwise revoked; and will be renewed on an annual basis in conjunction with the Budget Adoption.

SECTION 11: The City Clerk is directed to certify the adoption of this Resolution; record this Resolution in the book of the City's original resolutions; and make a minute of the adoption of the Resolution in the City Council's records and the minutes of this meeting.

SECTION 12: This Resolution will become effective immediately upon adoption and will remain effective unless repealed or superseded.

PASSED AND ADOPTED June 6, 2023.

[SIGNATURES ON NEXT PAGE]

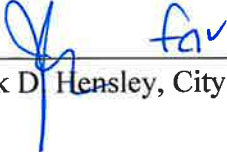
RESOLUTION NO. 5419 PASSED AND ADOPTED this 6th day of June 2023


Chris Pimentel, Mayor Pro Tem

ATTEST:


Tracy Weaver, City Clerk

APPROVED AS TO FORM:


Mark D. Hensley, City Attorney


CERTIFICATION

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS
CITY OF EL SEGUNDO)

I, Tracy Weaver, City Clerk of the City of El Segundo, California, do hereby certify that the whole number of members of the City Council of said City is five; that the foregoing Resolution No.5419 was duly passed and adopted by said City Council, approved and signed by the Mayor Pro Tem, and attested to by the City Clerk, all at a regular meeting of said Council held on the 6th day of June, 2023, and the same was so passed and adopted by the following vote:

- AYES: Mayor Pro Tem Pimentel, Council Member Pirsztuk and Council Member Baldino
- NOES: None
- ABSENT: Mayor Boyles and Council Member Giroux
- ABSTAIN: None

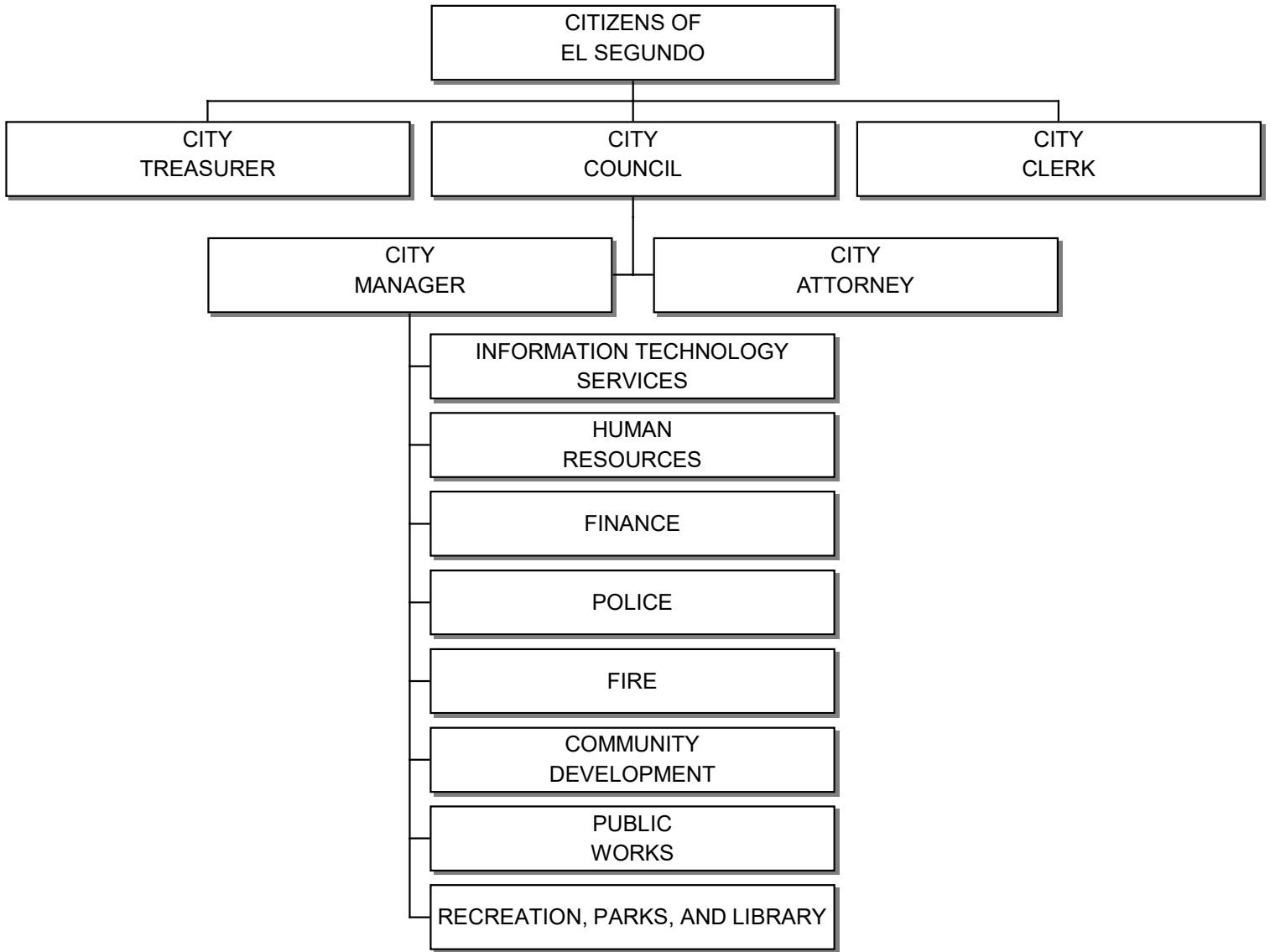
WITNESS MY HAND THE OFFICIAL SEAL OF SAID CITY this 6th day of June, 2023.



Tracy Weaver, City Clerk
of the City of El Segundo,
California

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CITY OF EL SEGUNDO



**CITY OF EL SEGUNDO
LIST OF PUBLIC OFFICIALS
FISCAL YEAR 2023-2024**

Darrell George
City Manager

Mark Hensley
City Attorney (Contract)

Tracy Weaver
City Clerk (Elected)

Matthew Robinson
City Treasurer (Elected)

Jaime Bermudez
Police Chief

Vacant
Fire Chief

Elias Sassoon
Director of Public Works

Michael Allen
Director of Community Development

Vacant
Chief Financial Officer

Jose Calderon
Director of Information Technology Services

Aly Mancini
Director of Recreation, Parks and Library

Barbara Voss
Deputy City Manager

Rebecca Redyk
Director of Human Resources

**CITY OF EL SEGUNDO
LIST OF COMMITTEES/COMMISSIONS/BOARDS
FISCAL YEAR 2023-2024**

Arts & Culture Committee

Capital Improvement Program Advisory Committee

Diversity, Equity, and Inclusion Committee

Environmental Committee

Investment Advisory Committee

Library Board of Trustees

Planning Commission

Recreation & Parks Commission

Senior Citizen Housing Corporation Board

**CITY OF EL SEGUNDO
BUDGET CALENDAR - BUDGET PROCESS
FISCAL YEAR 2023-2024**

<u>Timelines</u>	<u>Process</u>
January - February	<p>Finance submits mid-year budget performance report to the City Council.</p> <p>Finance develops budget calendar and instructions.</p> <p>Finance holds a budget kick-off meeting; distributes budget instructions and policies as determined by the City Manager.</p> <p>Finance prepares worksheets for departments to use in inputting budget requests.</p> <p>Finance distributes worksheets and personnel budget details for departments' review.</p>
February - March	<p>Departments input their budget requests; send them back to Finance for updates.</p> <p>Finance prepares preliminary revenue projections.</p>
April - May	<p>Finance finalizes departmental requests; holds departmental meetings to review requests; prepares preliminary budget document.</p> <p>Finance calculates appropriations limit.</p> <p>City Manager holds departmental budget hearings; prepares his recommendations for Council's consideration.</p> <p>Public Works submit Capital Improvement Plan to the CIP Advisory Committee and the Planning Commission.</p> <p>City Council holds strategic planning session.</p> <p>City Council holds study session on the proposed budget.</p>
June	<p>City Council holds budget hearings on the proposed budget.</p> <p>City Council approves budget.</p> <p>Finance loads adopted budget into accounting system.</p>
July	<p>Finance produces adopted budget document; posts budget on the City's website.</p>

**CITY OF EL SEGUNDO
DESCRIPTION OF FUNDS & FUND TYPES**

GOVERNMENTAL FUNDS

Are typically used to account for tax-supported (governmental) activities. The focus of the City's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources.

GENERAL FUND (Fund 001)

The General fund is the general operating fund of the City. All general tax revenues and other receipts that are not allocated by law or contractual agreement to some other funds are accounted for in this fund. For the City of El Segundo, the General Fund includes other funds that have been set up to account for special activities as follows. Although these funds were set up as "separate" funds, the actual funding sources are considered General Fund revenues.

Economic Uncertainty Fund (Fund 002): Accounts for monies transferred from the General Fund to set up a revenue offset for extremely volatile revenues such as Sales Tax and Utility Users' Tax.

Project Deposits Fund/Refundable (Fund 003): Accounts for donations received from private individuals or entities that are to be spent on specific activities or programs not funded by the City.

Hyperion Mitigation Fund (Fund 117): Accounts for an agreement between the City of El Segundo and the City of Los Angeles in which both cities contribute a specified amount annually to pay for the cost of the Hyperion Mitigation Monitoring Program.

Solid Waste Fund (Fund 505): Accounts for revenues and expenses for the City's solid waste collection system.

Retired Employee Insurance Fund (Fund 701): Accounts for funds used to record payments from retirees who opt to continue certain health benefits and life insurance.

Project Deposits Fund/Non-Refundable (Fund 708): Accounts for project deposits from developers which may not be refunded after the projects are done.

SPECIAL REVENUE FUNDS:

Are used to account for proceeds of specific sources (other than for major capital projects) that are legally restricted for specific purposes. The following funds are considered Special Revenue Funds:

Traffic & Safety Fund (Fund 104): Accounts for a portion of the Vehicle Code violation fines and penalties collected by the Los Angeles County Municipal Court. By State law, this money must be used for traffic safety related expenditures including traffic enforcement and capital projects.

State Gas Tax Fund (Fund 106): Accounts for a share of revenues derived from the State Highway Users' Tax under Sections 2105, 2106, 2107, and 2107.5. The revenue is derived from a share of the gasoline taxes and is used for the construction and maintenance of the road network system of the City.

Asset Forfeiture Fund (Fund 109): Accounts for receipt and disbursement of narcotic forfeitures received from the County, State, and Federal agencies pursuant to Section 11470 of State Health & Safety Code and Federal Statute 21USC Section 881.

Measure R Fund (Fund 110): Accounts for the one-half (1/2) cent Sales Tax approved by the voters of Los Angeles County to be used for local transportation needs. These revenues are received by the State and a portion is funneled to the City through the Los Angeles County Metropolitan Transportation Authority. The City of El Segundo uses these funds for street improvements.

CITY OF EL SEGUNDO
DESCRIPTION OF FUNDS & FUND TYPES

Community Development Block Grant (CDBG) Fund (Fund 111): Accounts for revenues received from the Department of Housing & Urban Development (HUD). These revenues must be expended to accomplish one of the following objectives: elimination of slum or blight to low- and moderate-income persons; or, to meet certain urgent community development needs. The City of El Segundo uses this revenue to fund eligible senior activities such as in-home care; art classes; counseling; and home delivered meals, administered by the Planning & Building Safety Department. (Note: Beginning in fiscal year 2015-2016, the City decided to fund urgent community development needs such as senior in-home care, delivered meals, etc. from the General Fund and to solely use CDBG funds to build access ramps to comply with the Americans with Disabilities Act (ADA).

Prop "A" Transportation Fund (Fund 112): Accounts for the one-half (1/2) cent Sales Tax approved by the voters of Los Angeles County to be used for local transportation purposes. These revenues are collected by the State and a portion is funneled to the City through the Los Angeles County Transportation Commission. The City of El Segundo uses this fund to participate in CTIP/MAX, a regional commuter service and to provide Dial-a-Ride; beach shuttles; and various transportation services.

Prop "C" Transportation Fund (Fund 114): Accounts for the one-half (1/2) cent Sales Tax approved by the voters of Los Angeles County in November 1990. Collection of the tax began in April 1991. Proceeds are to be used to improve transit services and operations; reduce traffic congestion; improve air quality; operate and improve the condition of the streets and freeways utilized by public transit; and reduce foreign oil dependence.

Air Pollution Reduction Fund (Fund 115): Accounts for the City's share of funds received under the Health & Safety Code Section 44223 (AB 2766) to finance mobile source air pollution reduction programs consistent with the California Clean Air Act of 1988. The fund, derived from additional vehicle registration fee, is used to support the South Coast Air Quality Management District's (SCAQMD) program to reduce air pollution from motor vehicles.

Residential Sound Insulation Program Fund (Fund 116): Accounts for the grants received from the Federal Aviation Administration (FAA) and the City of Los Angeles' Department of World Airports (LADOA). The fund is used to provide acoustical treatment of homes in El Segundo that are within the extreme airport noise impact zone, in order to create a better sound environment inside the home.

TDA Article 3/SB 821 Bikeway Fund (Fund 118): Accounts for the monies the City receives from the Transportation Development Act Article 3 which are to be specifically used for construction or repair of bikeways, sidewalks, or handicapped accesses.

COPS FUND (Fund 120): Accounts for receipt and disbursement of funds received under the State Citizens' Option for Public Safety (COPS) program allocated pursuant to Government Code Section 30061 enacted by AB 3229, Chapter 134 of the 1996 Statutes. This fund, also known as the Supplemental Law Enforcement Services Fund (SLESF), is allocated based on population and can only be spent for "front line municipal police services" such as local crime prevention and community-oriented policing, per Government Code Section 30061 (c)(2).

PSAF (Public Safety Augmentation Fund) (Fund 123): Accounts for the one-half (1/2) cent Sales Tax approved by the voters in November 1993 under Prop 172. These revenues must be spent for public safety (police and fire services) purposes only.

Federal Grants Fund (124): Accounts for revenues and expenditures for each Federal grant awarded to the City.

State & County Grants Fund (Fund 125): Accounts for revenues and expenditures for each State or County grant awarded to the City.

CITY OF EL SEGUNDO
DESCRIPTION OF FUNDS & FUND TYPES

Certified United Program Agencies (CUPA Fund 126): Accounts for revenues and expenditures for the Endorsement and Emergency Response Program (EERP), a consolidation of six environmental programs at the local level.

Measure M Fund (Fund 127): Accounts for the one-half (1/2) cent Sales Tax approved by the voters in November 2016. These revenues must be spent to ease traffic congestion.

SB – 1 Fund (Fund 128): Accounts for the revenues and expenditures from the Road Repair and Accountability Act of 2017. These revenues must be spent for local streets and roads.

Certified Access Specialist Program (CASP Fund 129): Authorized by Senate bill (SB) 1186, the fee is to increase disability access and compliance with construction-related accessibility requirements. The first priority is to spend the funds on the training and retention in order to meet the needs of the public in the jurisdiction.

Affordable Housing Fund (Fund 130): Accounts for the revenues and expenditures related to the construction and purchase of affordable housing for the citizens of El Segundo.

County Storm Water Program (Fund 131): Accounts for the revenues and expenditures related to Measure W, the Los Angeles County Safe, Clean Water program.

Measure B Fund (Fund 132): Accounts for the city's allocation of special tax on building improvements to provide funding for the countywide system of trauma centers, emergency medical services, and for bioterrorism response throughout the county.

Senior Housing Fund (Fund 504): Accounts for funds dedicated to senior housing initiatives.

Special Revenue/Donations (702): Accounts for donations received from private individuals or entities that are to be spent on specific activities or programs not funded by the City.

Cultural Development Fund (Fund 704): Accounts for deposits from citizens which may be used for arts and cultural projects in the City.

DEBT SERVICE FUNDS:

Account for accumulation of resources for, and the payment of, general long-term debt including principal and interest. The following funds are considered Debt Service Funds:

Debt Service Fund (Fund 202): Accounts for the lease agreement with the California Infrastructure and Economic Development Bank (CIEDB) whereby CIEDB issued bonds in the amount of \$10 million to finance the Douglas Street Gap Closure Project. The City will make rental lease payments over a 30-year period starting February 1, 2006, at an interest rate of 2.87% per annum. Interest payments on the lease obligation are due on February 1 and August 1 of each year. Base rental payments will be mailed to the City reflecting the actual amount owed prior to each base rental payment due date.

Pension Obligation Bonds Fund (Fund 204): Accounts for the payments of interest and principal on the pension obligation bonds issued in June of 2021.

CAPITAL PROJECTS FUNDS:

Account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds and trust funds). The following is considered Capital Projects Fund:

CITY OF EL SEGUNDO
DESCRIPTION OF FUNDS & FUND TYPES

Capital Improvement Fund (Fund 301): Accounts for the construction of capital facilities typically financed by the City's General Fund and any grant not accounted for in a special revenue fund.

Developer Impact Fees Funds (Fund 311-320): Account for mitigation fees, also known as a development impact fee, a monetary exaction other than a tax or special assessment that is charged by the city to the applicant in connection with the approval of a development project for the purpose of defraying all or a portion of the cost of public facilities related to the development project under California Government Code Section 66000 et seq.

PROPRIETARY FUNDS

Are used to account for a government's "business" type activities. Enterprise Funds and Internal Service Funds are considered proprietary funds.

ENTERPRISE FUNDS: The following are the City's Enterprise Funds:

Water Utility Fund (Fund 501): Accounts for water utility revenues, including service fees and installation charges, and all expenses related to the construction and maintenance of the City's water distribution system.

Sewer Fund (Fund 502): Accounts for revenues and expenses for the City's wastewater collection system, including replacement of sewer facilities. Sewer fees vary throughout the city and are primarily based on usage.

Golf Course Fund (Fund 503): Accounts for revenues from user fees and expenses incurred for the operation and maintenance of "The Lakes at El Segundo" golf facility. Revenues are also used for the repayment of the advance received from the Equipment Replacement fund.

INTERNAL SERVICE FUNDS: The following are the City's Internal Service Funds:

Equipment Replacement Fund (Fund 601): Accounts for the proceeds from the sale of surplus equipment and charges to City departments, which are used to purchase replacement of office furniture and equipment; vehicles; and other capital equipment.

Liability Insurance Fund (Fund 602): Accounts for the City's self-insurance program based on charges to departments for their share of claims costs on a 10-year average. A third-party service provider administers the program. The City is a member of ICRMA (Independent Cities Risk Management Association), a joint powers authority composed of 24 participating members. The Authority covers the excess of the City's \$750,000 self-insurance retention up to \$40,000,000.

Workers' Compensation Fund (Fund 603): Accounts for the City's self-insurance program based on charges to departments, calculated based on the departments' share of personnel costs. The City is a member of ICRMA (Independent Cities Risk Management Association), a joint powers authority composed of 24 participating members. The Authority covers the excess of the City's \$500,000 self-insurance retention up to the current statutory amount.

**CITY OF EL SEGUNDO
DESCRIPTION OF MAJOR REVENUE SOURCES**

Property Tax: Is imposed on real property (land and permanently attached improvements such as buildings) and tangible personal property (movable property) within the State, based on the property value rather than on a fixed amount or benefit. Properties are distinguished as secured and unsecured (property for which the value of the lien is not sufficient to assure payment of the tax.) Article XIII A of the State of California limits the real property tax rate to 1% of the property's assessed value plus rates imposed to fund indebtedness approved by the voters. El Segundo's share of the 1% is equivalent to 6.3 cents for every \$1 collected from property taxes. With the passage of Prop 13 in 1978, assessed valuations are limited to a 2% increase each year.

Sales & Use Tax: Sales Tax is imposed on retailers for selling tangible personal property in California. The Use Tax is imposed on the user of a product purchased out-of-state and delivered for use in California. The Sales & Use Tax rate for the County of Los Angeles is 9.50% and is broken down as follows:

State General Fund (includes K-12/Community Colleges)	4.1875%
City/County General Fund (Bradley Burns)	1.0000%
Public Safety (Prop 172)	0.5000%
County Realignment (Mental Health/Welfare/Public Safety)	1.5625%
Countywide Transportation Fund	0.2500%
Los Angeles County Transportation Commission (LACT)	0.5000%
Los Angeles County Transportation Commission (LACT)	0.5000%
Los Angeles County Metro Transportation Authority (LAMT)	0.5000%
Los Angeles County Measure M	<u>0.5000%</u>
Total	<u>9.5000%</u>

Franchise Tax: El Segundo grants a franchise to utility companies for the use of City streets and rights of way. Franchises are paid by Southern California Edison; The Gas Company; Time-Warner Cable; Pacific Bell; and a few minor payers. For electric and gas, the rate is 2%; for telecommunications/cable, the rate is 5%; for PEG (Public Education & Government), the rate is 2%.

Transient Occupancy Tax (TOT): Is imposed on persons staying 30 days or less in a hotel, inn, motel, tourists' home, or other lodging facilities. With the passage of Measure B in April 2016, the City's TOT rate rose from 8% to 12%.

Real Property Transfer Tax: Is assessed on all recipients of transferred real property, which is imposed simultaneously by the County of Los Angeles and the City. The tax rate is \$1.10 per \$1,000 (or a fraction thereof) of property value: \$0.55 goes to the County; and \$0.55 goes to the City.

Business License Tax: Is imposed for revenue-raising purposes to applicants who conduct businesses within the City. The tax rates are as follows:

Base Tax First 10 Employees & 5,000 Sq. Ft.	\$ 113.60
Employee Per Employee over 10.	\$ 140.70
Square Footage Per Square Foot over 5,000.	\$ 0.28
Home Occupations Flat Fee	\$ 27.10
Contractors-General	\$165.20
Contractors-Specialty	\$ 113.60

CITY OF EL SEGUNDO
DESCRIPTION OF MAJOR REVENUE SOURCES

Utility Users' Tax (UUT): Is imposed on users of mobile telephone services (MTS); telecommunications (including video/CATV); electricity; gas, and water on commercial and industrial utility accounts only. The UUT rates are as follows: MTS – 1.5%; telecommunications – 2%; electricity, gas, and water - 3%.

Tax Resolution Agreement (TRA): Is an agreement between the City and Chevron whereby Chevron pays a total of \$11.1 million (plus an annual CPI increase) to the City in taxes regardless of fluctuation in the national and local economy. The TRA agreed amount (plus CPI) less all the taxes paid for the year determines the TRA amount to be paid the following year. Taxes paid by Chevron include UUT for all the utilities; property tax; business license tax; and sales & use tax.

Vehicle License Fee (VLF): The State assesses and collects the VLF at the rate of 2% of a vehicle's current estimated value and calculated on the basis of the current owner's purchase price. About ¾ of the funds are distributed to local governments which can be used for any spending purposes.

Licenses & Permits: Are issued for regulatory or revenue raising purposes to applicants who conduct business activities within the City. This regulatory authority provides cities the means to protect the overall community interests.

Fines & Forfeitures: Include fines for City Code violations; parking or other vehicle code violations; fines for overdue library books; etc.

Use of Money & Property: Include investment earnings on the City's idle funds; rental or use of City facilities for which a charge has been established. Includes the Topgolf Facility and The Lakes Golf Course ground leases.

Intergovernmental: Include grants received from other governmental agencies; reimbursements for State-mandated costs; and reimbursement from the El Segundo Unified School District for some of the City's Librarians who are assigned to various schools within the District.

Charges for Services: Include fees for users of City service such as zoning and planning fees; participation on various Recreation & Parks programs and classes; fire inspections; etc. Fees & Charges are distinguished from taxes in two principal ways: 1) that the amount of the fee may not exceed the estimated reasonable cost of providing the particular service or facility for which the fee is charged; and 2) that the service or facility for which this fee is charged bears a relationship to the person or entity paying the fee.

SUMMARIES OF FINANCIAL DATA

**CITY OF EL SEGUNDO
ESTIMATED FUND BALANCES - ALL FUNDS
FISCAL YEAR 2023-2024**

Fund	Classification	Estimated Beginning Fund Balance 7/1/2023	Estimated Revenues FY 23-24	Adopted Operating Budget FY 23-24
General Fund				
001	GENERAL FUND	34,736,371	88,295,510	77,747,859
002	ECONOMIC UNCERTAINTY	2,000,004	-	-
003	TRUST FUNDS - REFUNDABLE PROJECT DEPOSIT	-	-	-
117	HYPERION MITIGATION FUND	(3,758)	500	109,453
505	SOLID WASTE	(306,385)	-	300,000
701	RETIRED EMPLOYEE INSURANCE	-	-	-
708	TRUST FUNDS-PROJECT DEPOSITS NONREFUNDABLE	-	270,000	-
Total General Fund		36,426,232	88,566,010	78,157,312
Special Revenue Funds				
104	TRAFFIC SAFETY FUND	58,136	45,000	-
106	STATE GAS TAX FUND	(111,031)	471,594	221,745
109	ASSET FORFEITURE FUND	806,813	22,000	500,000
110	MEASURE R	1,208,399	510,000	-
111	COMM. DEVEL. BLOCK GRANT	58,906	51,000	-
112	PROP "A" TRANSPORTATION	1,166,773	313,510	362,281
114	PROP "C" TRANSPORTATION	(196,106)	264,000	-
115	AIR POLLUTION REDUCTION FUND	57,487	20,510	-
116	RESIDENTIAL SOUND INSULATION PROG. FUND	461,602	-	10,000
118	TDA ARTICLE 3 - SB 821 BIKEWAY FUND	9,707	10,200	-
119	MTA GRANT	27,813	10,200	-
120	C.O.P.S. FUND	289,064	154,000	465,000
123	PSAF PROPERTY TAX PUBLIC SAFETY	86,167	31,020	75,000
124	FEDERAL GRANTS	1,870,631	396,370	418,038
125	STATE GRANTS	245,792	140,111	148,944
126	CUPA	48,323	452,730	537,827
127	MEASURE M	122,446	209,000	-
128	SB-1	180,611	375,921	-
129	CERTIFIED ACCESS SPECIALIST PROGRAM (CASP)	55,306	21,000	15,000
130	AFFORDABLE HOUSING FUND	5,233,531	50,000	-
131	COUNTY STORM WATER PROGRAM	712,123	673,200	400,000
132	MEASURE B	-	-	12,580
504	SENIOR HOUSING	778,342	3,099	8,981
702	TRUST FUNDS - SPECIAL REVENUE/DONATIONS	2,055,713	1,050,000	169,000
704	CULTURAL DEVELOPMENT FUND	1,188,005	500,000	258,196
Total Special Revenue Funds		16,414,553	5,774,465	3,602,593
Debt Service Funds				
202	DEBT SERVICE FUND	1,074,592	367,200	603,300
204	PENSION OBLIGATION BONDS	7,523,734	10	9,497,706
Total Debt Service Funds		8,598,326	367,210	10,101,006
Capital Improvement Fund				
301	CAPITAL IMPROVEMENT FUND	(124,914)	-	-
Total Capital Improvement Fund		(124,914)	-	-
Total Governmental Funds		61,314,197	94,707,685	91,860,912
Enterprise Funds				
501	WATER UTILITY FUND	52,513,883	36,850,000	28,292,572
502	SEWER FUND	13,592,985	5,200,000	5,458,556
503	GOLF COURSE	919,168	-	-
Total Enterprise Funds		67,026,036	42,050,000	33,751,128
Internal Service Funds				
601	EQUIPMENT REPLACEMENT	16,080,971	2,261,969	-
602	LIABILITY INSURANCE	(1,359,215)	3,115,000	3,222,127
603	WORKERS COMP RESERVE/INSURANCE	(7,375,282)	3,235,881	3,405,200
Total Internal Service Funds		7,346,474	8,612,850	6,627,327
Total Proprietary Funds		74,372,510	50,662,850	40,378,456
Grand Total - All Funds		135,686,707	145,370,535	132,239,367

**CITY OF EL SEGUNDO
ESTIMATED FUND BALANCES - ALL FUNDS
FISCAL YEAR 2023-2024**

Adopted Capital Budget FY 23-24	Adopted Total Budget FY 23-24	Estimated Revenues Over (Under) FY 23-24	Transfers In FY 23-24	Transfers Out FY 23-24	Estimated Ending Fund Balance 6/30/2024
386,150	78,134,009	10,161,501	-	17,930,206	26,967,665
-	-	-	-	-	2,000,004
-	-	-	-	-	-
-	109,453	(108,953)	-	-	(112,711)
-	300,000	(300,000)	600,000	-	(6,385)
-	-	-	-	-	-
-	-	270,000	-	-	270,000
386,150	78,543,462	10,022,548	600,000	17,930,206	29,118,573
-	-	45,000	-	-	103,136
-	221,745	249,849	-	-	138,818
300,000	800,000	(778,000)	-	-	28,813
600,000	600,000	(90,000)	-	-	1,118,399
140,139	140,139	(89,139)	-	-	(30,233)
-	362,281	(48,771)	-	-	1,118,002
300,000	300,000	(36,000)	-	-	(232,106)
100,000	100,000	(79,490)	-	-	(22,003)
-	10,000	(10,000)	-	-	451,602
15,000	15,000	(4,800)	-	-	4,907
-	-	10,200	-	-	38,013
150,000	615,000	(461,000)	-	-	(171,936)
-	75,000	(43,980)	-	-	42,187
-	418,038	(21,668)	-	-	1,848,963
-	148,944	(8,833)	-	-	236,959
-	537,827	(85,097)	-	-	(36,774)
200,000	200,000	9,000	-	-	131,446
800,000	800,000	(424,079)	-	-	(243,468)
-	15,000	6,000	-	-	61,306
-	-	50,000	-	-	5,283,531
350,000	750,000	(76,800)	-	-	635,323
-	12,580	(12,580)	-	-	(12,580)
-	8,981	(5,882)	200,000	800,000	172,460
-	169,000	881,000	-	-	2,936,713
40,000	298,196	201,804	-	-	1,389,809
2,995,139	6,597,732	(823,267)	200,000	800,000	14,991,286
-	603,300	(236,100)	-	-	838,492
-	9,497,706	(9,497,696)	9,497,706	-	7,523,744
-	10,101,006	(9,733,796)	9,497,706	-	8,362,236
18,575,000	18,575,000	(18,575,000)	8,432,500	-	(10,267,414)
18,575,000	18,575,000	(18,575,000)	8,432,500	-	(10,267,414)
21,956,289	113,817,201	(19,109,516)	18,730,206	18,730,206	42,204,682
3,480,000	31,772,572	5,077,428	-	-	57,591,311
1,332,500	6,791,056	(1,591,056)	-	-	12,001,929
-	-	-	-	-	919,168
4,812,500	38,563,628	3,486,372	-	-	70,512,408
18,233,737	18,233,737	(15,971,768)	-	-	109,203
-	3,222,127	(107,127)	-	-	(1,466,342)
-	3,405,200	(169,319)	-	-	(7,544,601)
18,233,737	24,861,064	(16,248,214)	-	-	(8,901,740)
23,046,237	63,424,693	(12,761,843)	-	-	61,610,667
45,002,526	177,241,893	(31,871,358)	18,730,206	18,730,206	103,815,349

CITY OF EL SEGUNDO
ESTIMATED REVENUES/OTHER FINANCING SOURCES
ALL FUNDS
FISCAL YEAR 2023-2024

Classification	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Adopted FY 23-24
001 GENERAL FUND	201,792,670	79,440,374	81,750,522	88,295,510
TAX - PROPERTY TAXES	12,049,408	12,008,025	12,209,615	12,539,805
001-300-0000-3101 Current Year Secured	8,520,268	9,584,651	9,770,000	10,111,000
001-300-0000-3102 Current Year Unsecured	54,850	49,680	300,860	314,000
001-300-0000-3103 Prior Year Secured	1,237,541	64,417	50,000	26,000
001-300-0000-3104 Prior Year Unsecured	214,951	221,013	10,000	10,050
001-300-0000-3105 Penalties & Interest	9,113	46,152	10,000	10,000
001-300-0000-3106 HOX Reimbursement	-	42,675	5,000	5,000
001-300-0000-3715 VLF Swap	2,012,685	1,999,438	2,063,755	2,063,755
TAX - BUSINESS LICENSE TAXES	11,818,672	11,694,614	11,935,200	14,300,000
001-300-0000-3301 Business License Revenues	11,761,998	11,684,754	11,885,200	14,250,000
001-300-0000-3305 Other Business License Fees	(294)	-	-	-
001-300-0000-3307 Filming Fees	56,968	9,860	50,000	50,000
TAX - OTHER TAXES	28,138,010	46,476,406	42,668,713	48,253,000
001-300-0000-3201 Sales & Use Tax	8,339,284	13,374,232	12,950,000	14,750,000
001-300-0000-3202 Franchise Tax	2,940,024	3,853,865	3,300,000	4,200,000
001-300-0000-3203 Transient Occupancy	4,893,187	12,267,534	11,040,000	12,750,000
001-300-0000-3204 Real Property Transfer	270,449	507,526	500,000	300,000
001-300-0000-3212 Gas Utility Tax	1,425,535	2,371,335	2,266,000	2,825,000
001-300-0000-3213 Water Utility Tax	308,185	322,684	365,908	370,000
001-300-0000-3214 Telephone Utility Tax	548,407	897,659	800,000	925,000
001-300-0000-3215 Cogenerated Electric/Chevron	997,111	2,339,815	1,238,000	2,796,000
001-300-0000-3216 Electric Utility Tax	1,733,576	3,210,541	2,600,000	3,718,000
001-300-0000-3218 Tax Resolution Agreement (TRA)	6,678,446	7,322,517	7,578,805	5,500,000
001-300-0000-3921 Electric Vehicle Charging Revenue	3,807	8,698	5,000	7,000
001-300-0000-3922 Strike Team Reimbursements	-	-	25,000	112,000
LICENSES AND PERMITS	1,741,910	1,910,715	2,100,000	2,182,000
001-300-0000-3401 Animal Licenses	12,001	13,206	10,000	20,000
001-300-0000-3403 License Agreements Data Centers	-	30,000	10,000	10,000
001-300-0000-3404 Building Permits	896,567	1,017,194	1,250,000	1,375,000
001-300-0000-3405 Plumbing Permits	94,358	67,693	80,000	82,000
001-300-0000-3406 Electrical Permits	408,584	359,838	375,000	325,000
001-300-0000-3407 Street Permits	141,125	276,226	200,000	200,000
001-300-0000-3414 BLDG Permit SMI Fee #1	-	-	-	-
001-300-0000-3424 BLDG Permit SMI Fee #2	-	-	-	-
001-300-0000-3425 Mechanical Permits	189,063	146,557	175,000	170,000
001-300-0000-3427 Newsrack Impoundment / Permit	212	-	-	-
FINES AND FORFEITURES	266,634	373,425	311,766	327,101
001-300-0000-3501 City Code Fines	18,915	10,043	10,000	25,000
001-300-0000-3502 Library Fines & Fees	1,880	8,869	1,000	1,000
001-300-0000-3503 Parking Fines	230,962	330,143	275,000	275,000
001-300-0000-3504 Sur-Charge Parking Fines	1,630	3,275	4,266	4,351
001-300-0000-3505 Handicap Parking Fines	438	339	750	1,000
001-300-0000-3506 Towing Service Fines	12,604	19,178	18,750	18,750
001-300-0000-3513 Internet Printing	205	1,577	2,000	2,000
USE OF MONEY AND PROPERTY	325,168	(652,413)	2,850,000	2,843,620
001-300-0000-3601 Interest on Investments	870,709	1,095,415	950,000	1,100,000
001-300-0000-3602 Property Rentals / Lease	128,536	178,410	200,000	-
001-300-0000-3603 Interest Allocation Contra	(547,454)	604,525	-	-
001-300-0000-3604 Interest Income - Lease	-	726,688	-	1,703,234
001-300-0000-3621 Securities Book to Market Interest	202,362	(2,469,652)	-	-
001-300-0000-3622 CD's Book to Market Interest	(328,986)	(787,800)	-	-
001-300-0000-3670 Topgolf Ground Lease	-	-	1,300,000	40,386
001-300-0000-3671 Topgolf Community Benefit	-	-	200,000	-
001-300-0000-3672 Topgolf Beverage Sales	-	-	200,000	-
INTERGOVERNMENTAL REVENUE	71,786	165,371	2,154,739	130,000
001-300-0000-3701 Motor Vehicle In Lieu	-	-	-	-
001-300-0000-3735 Commercial Hauling Permit	54,457	54,457	55,006	55,000
001-300-0000-3787 Donation For Delivered Meals	-	(74)	-	-
001-300-0000-9120 Transfer In from Federal Grants	-	-	1,986,733	-
001-300-6105-3762 ESUSD Library Support Reimbursement	17,329	110,988	-	-
001-300-0000-3762 ESUSD Library Support Reimbursement	-	-	113,000	75,000
CHARGES FOR SERVICES	4,066,385	5,290,713	4,821,150	4,976,040
001-300-0000-3661 Parking in Lieu Fees	35,490	-	24,000	24,000
001-300-0000-3770 Miscellaneous Grant Revenue	-	-	-	-
001-300-0000-3801 Zoning & Planning Fees	83,650	103,356	100,000	100,000
001-300-0000-3803 Special Police Services	106,646	139,919	100,000	100,000
001-300-0000-3804 Public Works Services	-	175	500	2,600
001-300-0000-3807 Fire Plan Checks	-	20,432	-	200,000
001-300-0000-3808 Plan Check Fees	1,432,496	1,514,418	1,700,000	1,300,000
001-300-0000-3809 Plan Retention Fee	23,044	37,886	20,000	20,000
001-300-0000-3810 Building Inspection After-Hours Fees	-	175	500	5,000
001-300-0000-3812 Sales-Reports/Documents	176	411	500	3,000
001-300-0000-3813 Energy Plan Check Fees	-	-	-	-
001-300-0000-3815 Planning Service Fees	-	-	600	800

CITY OF EL SEGUNDO
ESTIMATED REVENUES/OTHER FINANCING SOURCES
ALL FUNDS
FISCAL YEAR 2023-2024

Classification	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Adopted FY 23-24
001-300-0000-3816 General Plan Maintenance Fee	6,636	-	-	
001-300-0000-3817 Local Record Check Fees	2,460	4,392	1,250	1,500
001-300-0000-3818 Cable DVD Sales	15	60	100	500
001-300-0000-3821 Court Commitment Program	-	-	16,000	10,000
001-300-0000-3831 Parks & Recreation Activity	(185)	-	-	
001-300-0000-3832 Industrial Waste Annual Inspection	-	11,469	-	20,000
001-300-0000-3837 Accelerated Plan Check Fees	547,572	513,538	475,000	425,000
001-300-0000-3840 Tobacco Retail License Fee	-	-	1,000	6,000
001-300-0000-3841 Special Fire Services	4	4	1,000	3,000
001-300-0000-3842 Haz Mat Inspection	-	-	-	
001-300-0000-3843 Paramedic Transport	395,220	703,359	575,000	600,000
001-300-0000-3844 Fire Permit Inspection	9,076	11,969	10,000	10,200
001-300-0000-3845 High Rise Bldg Inspection	70,819	59,973	75,000	50,000
001-300-0000-3846 Haz Mat Response	417	1,158	2,000	2,040
001-300-0000-3847 Fire Protect Equip Test	35,056	7,860	15,000	15,300
001-300-0000-3848 Annual Fire Inspection	107,891	120,952	150,000	100,000
001-300-0000-3849 Fire Prevention Overtime	11,631	35,520	35,700	25,000
001-300-0000-3858 Parking Demand Study Fee	1,662	1,065	-	
001-300-0000-3864 Industrial Waste Permit	7,832	1,456	5,000	5,100
001-300-0000-3874 Recreation & Parks Activities	1,162	4	-	306,000
001-300-0000-3875 Contract Class Fees	-	-	230,000	275,000
001-300-0000-3876 Special Event Fees	185	5,691	35,000	25,000
001-300-0000-3877 Drama Program Ticket Sales	-	-	5,000	5,000
001-300-0000-3879 Reservation Fee	256,198	439,364	740,000	750,000
001-300-0000-3880 Farmers Market Vendors	-	-	28,000	36,000
001-300-0000-3881 Misc A.R.A./July 4th	-	-	475,000	450,000
001-300-3205-3821 New Construction Re-Inspections	-	1,752	-	
001-300-3205-3828 Storm Water	-	-	-	
001-300-3205-3844 Fire Permit Inspection	349	-	-	
001-300-5201-3874 Rec I.D. Cards	37,893	46,497	-	
001-300-5201-3881 Rec Classes & Camps - Staff	68,738	118,168	-	
001-300-5202-3874 Aquatics Drop-In Programs	6,389	1,201	-	
001-300-5202-3875 Aquatics Contract Class Fees	4,736	-	-	
001-300-5202-3881 Aquatics Group Swim Lessons - Staff	6,423	6,283	-	
001-300-5203-3875 Cultural Arts Contract Class Fees	3,673	80,432	-	
001-300-5203-3877 Drama Program Ticket Sales	-	20	-	
001-300-5204-3874 Sports Leagues	17,065	115,949	-	
001-300-5204-3875 Sports Contract Class Fees	46,620	241,622	-	
001-300-5205-3875 Teen Center Contract Class Fees	45,971	49,805	-	
001-300-5205-3881 Teen Center Programs - Staff	2,558	1,838	-	
001-300-5206-3875 Joslyn Contract Class Fees	124	28,640	-	
001-300-5208-3880 Farmers Market Vendors	11,523	29,483	-	
001-300-5210-3876 Special Event Fees	3,535	15,983	-	
001-300-5212-3874 Recreation Trips	-	-	-	
001-300-5213-3874 Wiseburn Drop-In Programs	196,951	217,627	-	
001-300-5213-3875 Wiseburn Contract Class Fees	16,023	97,023	-	
001-300-5213-3879 Wiseburn Facility Reservation Fees	426,668	371,462	-	
001-300-5213-3881 Wiseburn Group Swim Lessons	31,145	109,080	-	
001-300-5213-3882 Wiseburn Rec ID Cards	4,850	7,213	-	
001-300-5214-3874 Hilltop Aquatics Revenue	-	16,034	-	
001-300-0000-3833 Fire Permit / New Construction Insp.	-	-	-	100,000
DEVELOPER FEES	207,838	331,326	-	-
001-300-8107-3972 Developer Contribution/Library Mitig.	15,070	17,831	-	
001-300-8122-3972 Developer Contribution/Fire Safety Mitig	57,195	95,832	-	
001-300-8132-3972 Developer Contribution/Police Safety Mit	68,468	109,212	-	
001-300-8153-3972 Developer Contribution/Parks Development	67,105	108,451	-	
OTHER REVENUES	2,062,753	1,817,193	1,633,683	2,693,944
001-300-0000-3901 Sale Of Surplus Property	3,106	3,275	5,000	10,000
001-300-0000-3903 Refunds	232	15,272	-	
001-300-0000-3904 SB-90 Reimbursement	28,461	-	40,000	25,000
001-300-0000-3905 Admin Charges	852,614	1,150,625	1,210,683	2,189,524
001-300-0000-3907 Traffic Control Program	1,896	-	3,000	4,420
001-300-0000-3909 Miscellaneous Revenue	28,364	193,053	25,000	250,000
001-300-0000-3923 Special Events Reimbursement	-	-	-	
001-300-0000-3924 Damaged Property Reimbursements	140,642	3,551	20,000	10,000
001-300-0000-3925 Smoky Hollow Public Infrastructure	-	14,214	-	
001-300-0000-3926 Smoky Hollow Parking in Lieu Fee	-	170,352	55,000	55,000
001-300-0000-3927 City Staff Reimbursements	280,632	104,146	125,000	150,000
001-300-0000-3972 Developer Contribution Reimbursement	700,000	-	150,000	
001-300-0000-3974 Developer Deposit Revenue	27,064	162,705	-	
001-300-5101-3909 Miscellaneous Revenue	(257)	-	-	
001-300-6105-3909 Miscellaneous Revenue	-	-	-	
INTER-FUND TRANSFERS	948,708	25,000	1,065,657	50,000
001-300-0000-9104 Transfer-Traffic Safety	25,000	25,000	45,000	50,000
001-300-0000-9304 Transfer In - Federal Grants	-	-	-	
001-300-0000-9401 Transfer In-Economic Uncertainty Fund	923,708	-	-	
001-300-0000-9707 Transfer from Pension Trust	-	-	1,020,657	

CITY OF EL SEGUNDO
ESTIMATED REVENUES/OTHER FINANCING SOURCES
ALL FUNDS
FISCAL YEAR 2023-2024

Classification	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Adopted FY 23-24
OTHER FINANCING SOURCES	140,095,398	-	-	
001-300-0000-4000 Other Financing Sources	140,095,398	-	-	
002 ECONOMIC UNCERTAINTY	-	823,708	100,000	
INTER-FUND TRANFERS	-	823,708	100,000	
002-300-0000-9001 Transfer-General Fund	-	823,708	100,000	
104 TRAFFIC SAFETY FUND	31,069	45,780	31,000	45,000
FINES AND FORFEITURES	31,069	45,780	30,000	45,000
104-300-0000-3511 Vehicle Code Fines	31,069	45,780	30,000	45,000
USE OF MONEY AND PROPERTY	-	-	1,000	
104-300-0000-3601 Interest on Investments	-	-	1,000	
106 STATE GAS TAX FUND	312,209	397,173	465,000	471,594
USE OF MONEY AND PROPERTY	1,912	2,050	10,000	10,000
106-300-0000-3601 Interest on Investments	1,912	2,050	10,000	10,000
INTERGOVERNMENTAL REVENUE	310,297	395,123	455,000	461,594
106-300-0000-3707 State Gas Tax - 2103	94,199	118,684	145,000	149,749
106-300-0000-3712 State Gas Tax - 2107	96,476	110,783	120,000	141,597
106-300-0000-3713 State Gas Tax - 2107.5	4,000	4,000	10,000	4,000
106-300-0000-3714 State Gas Tax - 2106	44,032	57,691	65,000	62,500
106-300-0000-3716 State Gas Tax - 2105	71,589	103,965	95,000	103,748
106-300-0000-3721 State Gas Tax - Loan Repayment	-	-	20,000	
109 ASSET FORFEITURE FUND	554,177	336,408	-	22,000
USE OF MONEY AND PROPERTY	8,016	13,333	-	2,000
109-300-0000-3601 Interest on Investments	8,016	13,333	-	2,000
INTERGOVERNMENTAL REVENUE	546,161	323,075	-	20,000
109-300-0000-3717 Forfeiture DOJ Federal	16,996	60,051	-	10,000
109-300-0000-3720 US Treasurer Forfeiture	529,166	263,024	-	10,000
110 MEASURE R	171,803	276,124	513,000	510,000
USE OF MONEY AND PROPERTY	10,050	12,597	5,500	10,000
110-300-0000-3601 Interest on Investments	10,050	12,597	5,500	10,000
INTERGOVERNMENTAL REVENUE	161,753	263,527	507,500	500,000
110-300-0000-3745 LACMTA Measure R	-	-	7,500	
110-300-0000-3746 Measure "R" Sales Tax	161,753	263,527	500,000	500,000
111 COMM. DEVEL. BLOCK GRANT	-	20,757	75,000	51,000
INTERGOVERNMENTAL REVENUE	-	20,757	75,000	51,000
111-300-0000-3795 ADA Sidewalk Ramps	-	20,757	75,000	51,000
112 PROP "A" TRANSPORTATION	270,142	437,588	307,500	313,510
USE OF MONEY AND PROPERTY	10,496	13,913	6,000	7,000
112-300-0000-3601 Interest on Investments	10,496	13,913	6,000	7,000
INTERGOVERNMENTAL REVENUE	259,647	423,675	301,500	306,510
112-300-0000-3751 Prop "A" Sales Tax	259,482	423,670	300,000	306,000
112-300-0000-3752 Bus Pass Sale Proceeds	-	-	1,000	
112-300-0000-3858 Beach Shuttle Passenger Fares	170	5	500	510
112-300-0000-3909 Miscellaneous Revenue	(5)	-	-	
114 PROP "C" TRANSPORTATION	224,933	713,366	255,000	264,000
USE OF MONEY AND PROPERTY	9,699	9,970	5,000	9,000
114-300-0000-3601 Interest on Investments	9,699	9,970	5,000	9,000
INTERGOVERNMENTAL REVENUE	215,233	703,396	250,000	255,000
114-300-0000-3754 Prop "C" Sales Tax	215,233	703,396	250,000	255,000
115 AIR POLLUTION REDUCTION FUND	22,991	17,089	20,500	20,510
USE OF MONEY AND PROPERTY	1,084	1,338	500	510
115-300-0000-3601 Interest on Investments	1,084	1,338	500	510
INTERGOVERNMENTAL REVENUE	21,907	15,751	20,000	20,000
115-300-0000-3708 LA CO. SCAQMD/Rideshare	21,907	15,751	20,000	20,000
116 RESIDENTIAL SOUND INSULATION PROG. FUND	5,134	5,096	-	
USE OF MONEY AND PROPERTY	5,134	5,081	-	
116-300-0000-3601 Interest on Investments	5,134	5,081	-	
OTHER REVENUES	-	15	-	
116-300-0000-3909 Miscellaneous Revenue	-	15	-	
117 HYPERION MITIGATION FUND	1,107	1,033	500	500
USE OF MONEY AND PROPERTY	1,107	1,033	500	500
117-300-0000-3601 Interest on Investments	1,107	1,033	500	500
118 TDA ARTICLE 3 - SB 821 BIKEWAY FUND	623	12,453	10,400	10,200
USE OF MONEY AND PROPERTY	623	153	400	200
118-300-0000-3601 Interest on Investments	623	153	400	200
INTERGOVERNMENTAL REVENUE	-	12,300	10,000	10,000
118-300-0000-3725 TDA Article 3 - SB821	-	12,300	10,000	10,000
119 MTA GRANT	297,319	216	-	10,200
USE OF MONEY AND PROPERTY	3,101	216	-	200
119-300-0000-3601 Interest on Investments	3,101	216	-	200
INTERGOVERNMENTAL REVENUE	294,218	-	-	10,000
119-300-0000-3979 MTA Grant Revenue - LACMTA	294,218	-	-	10,000
120 C.O.P.S. FUND	103,979	166,184	146,500	154,000
USE OF MONEY AND PROPERTY	3,979	4,899	1,500	4,000
120-300-0000-3601 Interest on Investments	3,979	4,899	1,500	4,000
INTERGOVERNMENTAL REVENUE	100,000	161,285	145,000	150,000
120-300-0000-3207 C.O.P.S. Funding	100,000	161,285	145,000	150,000

**CITY OF EL SEGUNDO
ESTIMATED REVENUES/OTHER FINANCING SOURCES
ALL FUNDS
FISCAL YEAR 2023-2024**

Classification	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Adopted FY 23-24
122 LAWA FUND	-	-	-	
USE OF MONEY AND PROPERTY	-	-	-	
122-300-0000-3601 Interest on Investments	-	-	-	
123 PSAF PROPERTY TAX PUBLIC SAFETY	30,681	37,802	31,000	31,020
TAX - PROPERTY TAXES	29,137	35,883	30,000	30,000
123-300-0000-3206 PSAF PR. Tx Public Safety	29,137	35,883	30,000	30,000
USE OF MONEY AND PROPERTY	1,543	1,920	1,000	1,020
123-300-0000-3601 Interest on Investments	1,543	1,920	1,000	1,020
124 FEDERAL GRANTS	196,669	2,685,965	115,600	396,370
INTERGOVERNMENTAL REVENUE	196,669	2,685,965	115,600	396,370
124-300-0000-3785 UASI 2012	-	-	23,800	24,276
124-300-2501-3500 Covid-19 Grant Funds	(5,181)	-	-	
124-300-2501-3502 American Rescue Plan Act	-	1,986,733	-	
124-300-3101-3744 2019 Police Tobacco Tax Revenue	-	-	-	
124-300-3102-3741 2019 HMEP Grant	9,751	(1,342)	-	
124-300-3202-3766 SHSGP Homeland Security Grant	-	-	91,800	
124-300-3202-3767 2018 HSGP Grant	192,099	219,840	-	
124-300-3202-3769 2019 HSGP Revenue	-	480,734	-	
124-300-3101-3788 Bullet Proof Vest Grant	-	-	-	
124-300-3201-3508 Fire Prevention and Safety (FP&S) Grant	-	-	-	49,594
124-300-3255-3745 EOC Upgrades	-	-	-	322,500
125 STATE GRANTS	6,638	112,585	240,000	140,111
INTERGOVERNMENTAL REVENUE	6,638	112,585	240,000	140,111
125-300-0000-3617 CalBev Grant	-	-	5,000	
125-300-0000-3755 CalEPA-Green Business Grant	-	15,000	-	15,000
125-300-3101-3618 AB 109 Front-Line Intervention Services	-	-	-	
125-300-3101-3724 Alcohol Beverage Control Grant	-	-	-	
125-300-3101-3725 2020 Traffic Grant	-	24,800	-	
125-300-3101-3764 LA County Homeless Initiative	-	10,767	-	
125-300-3101-3777 Police Mental Health Grant	-	-	-	
125-300-3205-3615 CUPA Grants	-	-	-	
125-300-4801-3703 West Basin Grants	-	-	-	
125-300-5102-3613 AQMD Tree Partnership Program	-	-	-	
125-300-5102-3614 Los Angeles Cnty Regional Park (RPOSD)	-	-	-	
125-300-5102-3617 CalBev Grant	4,738	29,370	-	
125-300-5102-3620 CA Prop 68 Acacia Park	-	-	-	
125-300-5102-3929 Prop 68 Program	-	-	200,000	125,111
125-300-6101-3623 Library - CALIFA	-	32,647	-	
125-300-6101-3625 California State Library Grant	-	-	-	
125-300-8133-3703 Police Training STC State Grants	1,900	-	-	
125-300-0000-3764 LA County Homeless Initiative	-	-	35,000	
125-300-3101-3727 OTS-STEP Grant 2023	-	-	-	
125-300-3101-6411 UASI Grant 2023	-	-	-	
126 CUPA	468,113	320,559	474,113	452,730
LICENSES AND PERMITS	8,177	28,331	2,606	26,600
126-300-0000-3408 CUPA UST Non-annual Permit	5,571	5,056	-	2,600
126-300-0000-3514 Tiered Permit	2,606	2,663	2,606	2,600
126-300-0000-3827 Unified Program Facility Permit	-	19,824	-	20,400
126-300-0000-3828 New Business Fee	-	286	-	
126-300-0000-3831 Failure to Obtain Initial Permit	-	244	-	1,000
126-300-0000-3832 Late CERS Submittal Citation	-	258	-	
FINES AND FORFEITURES	-	8,400	-	5,000
126-300-0000-3210 CUPA Penalties	-	8,400	-	5,000
USE OF MONEY AND PROPERTY	1,748	1,247	-	1,300
126-300-0000-3601 Interest on Investments	1,748	1,247	-	1,300
INTERGOVERNMENTAL REVENUE	-	16,850	-	-
126-300-0000-3899 CUPA Grant Revenue	-	16,850	-	
CHARGES FOR SERVICES	458,188	265,731	471,507	419,830
126-300-0000-3516 CUPA Voluntary Site Clean-up	848	-	-	
126-300-0000-3820 Aboveground Storage Tank (AST)	30,448	34,421	41,060	34,830
126-300-0000-3822 Underground Tanks	17,725	20,315	25,200	20,000
126-300-0000-3824 Hazardous Waste Generator Permit	64,661	60,902	62,511	56,540
126-300-0000-3825 Disclosure	133,561	104,578	149,995	134,160
126-300-0000-3826 Environmental Safety Risk Mgmt. Program	174,951	44,040	192,741	173,100
126-300-0000-3830 Regulatory Re-Inspection Fee	-	164	-	
126-300-0000-3846 CUPA Haz Mat	1,644	1,311	-	1,200
126-300-3206-3850 CUPA Enforcement Trust Revenue	34,350	-	-	
127 MEASURE M	191,846	309,064	205,000	209,000
USE OF MONEY AND PROPERTY	8,686	10,854	5,000	5,000
127-300-0000-3601 Interest on Investments	8,686	10,854	5,000	5,000
INTERGOVERNMENTAL REVENUE	183,160	298,211	200,000	204,000
127-300-0000-3742 Measure M Revenue	183,160	298,211	200,000	204,000
128 SB-1	262,615	341,359	370,000	375,921
USE OF MONEY AND PROPERTY	5,316	2,449	5,000	7,000
128-300-0000-3601 Interest on Investments	5,316	2,449	5,000	7,000
INTERGOVERNMENTAL REVENUE	257,299	338,910	365,000	368,921
128-300-0000-3756 SB-1 Revenues	257,299	338,910	365,000	368,921

CITY OF EL SEGUNDO
ESTIMATED REVENUES/OTHER FINANCING SOURCES
ALL FUNDS
FISCAL YEAR 2023-2024

Classification	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Adopted FY 23-24
129 CERTIFIED ACCESS SPECIALIST PROGRAM (CASP)	21,421	20,800	21,000	21,000
USE OF MONEY AND PROPERTY	895	1,140	1,000	1,000
129-300-0000-3601 Interest on Investments	895	1,140	1,000	1,000
CHARGES FOR SERVICES	20,526	19,660	20,000	20,000
129-300-0000-3857 CASP Training	20,526	19,660	20,000	20,000
130 AFFORDABLE HOUSING FUND	56,143	60,222	50,000	50,000
USE OF MONEY AND PROPERTY	56,143	60,222	50,000	50,000
130-300-0000-3601 Interest on Investments	56,143	60,222	50,000	50,000
131 COUNTY STORM WATER PROGRAM	612,728	576,816	660,000	673,200
USE OF MONEY AND PROPERTY	242	7,408	10,000	10,200
131-300-0000-3601 Interest on Investments	242	7,408	10,000	10,200
INTERGOVERNMENTAL REVENUE	612,486	569,408	650,000	663,000
131-300-0000-3721 Storm Water	612,486	569,408	650,000	663,000
202 DEBT SERVICE FUND	678,614	165,724	360,000	367,200
DEVELOPER FEES	678,614	165,724	360,000	367,200
202-300-0000-3972 Developer Contribution	-	-	360,000	367,200
202-300-8141-3972 Dev Impact Fees-STS Signals & Bridges	678,614	165,724	-	-
204 PENSION OBLIGATION BONDS	4,637	9,491,887	-	9,497,716
USE OF MONEY AND PROPERTY	-	9	-	10
204-300-0000-3601 Interest on Investments	-	9	-	10
INTER-FUND TRASFERS	4,637	9,491,878	-	9,497,706
204-300-0000-9001 Transfer In -General Fund	4,637	9,491,878	-	9,497,706
204-300-0000-9002 Transfer In - Water Fund	-	-	-	-
204-300-0000-9003 Transfer In - Sewer Fund	-	-	-	-
301 CAPITAL IMPROVEMENT FUND	1,801,319	610,000	4,145,420	8,432,500
OTHER REVENUES	25,000	-	-	-
301-300-0000-3909 Miscellaneous Revenue	25,000	-	-	-
INTER-FUND TRASFERS	1,776,319	610,000	4,145,420	8,432,500
301-300-0000-9001 Transfer-General Fund	118,109	385,000	4,145,420	7,632,500
301-300-0000-9399 Transfers In	1,658,210	225,000	-	-
301-300-0000-9504 Transfers In	-	-	-	800,000
501 WATER UTILITY FUND	24,980,074	35,181,766	36,700,000	36,850,000
USE OF MONEY AND PROPERTY	353,476	(649,087)	125,000	200,000
501-300-0000-3601 Interest on Investments	353,476	(649,087)	125,000	200,000
CHARGES FOR SERVICES	24,613,985	35,781,719	36,575,000	36,650,000
501-300-0000-3851 Potable Water Sales	10,286,874	17,987,318	17,800,000	17,500,000
501-300-0000-3852 Water Sales - Other	5,448	427	-	-
501-300-0000-3853 Meter Installations	15,251	10,419	25,000	25,000
501-300-0000-3856 Reclaimed Water Sales	14,306,412	17,783,555	18,750,000	19,125,000
OTHER REVENUES	12,614	49,134	-	-
501-300-0000-3859 Miscellaneous Revenue	12,614	49,134	-	-
502 SEWER FUND	3,330,864	4,729,064	5,344,000	5,200,000
USE OF MONEY AND PROPERTY	64,425	(100,749)	30,000	20,000
502-300-0000-3601 Interest on Investments	64,425	(100,749)	30,000	20,000
CHARGES FOR SERVICES	3,266,685	4,829,584	5,314,000	5,180,000
502-300-0000-3861 Wastewater User Fees	3,266,685	4,815,991	5,200,000	5,066,000
502-300-0000-3862 Wastewater Connection Fees	-	1,740	2,000	2,000
502-300-0000-3865 Annual Quality Surcharge	-	11,853	12,000	12,000
502-300-0000-3972 Developer Contribution	-	-	100,000	100,000
OTHER REVENUES	(246)	230	-	-
502-300-0000-3909 Miscellaneous Revenue	(246)	230	-	-
503 GOLF COURSE	1,098,917	(11,257)	200,000	-
CHARGES FOR SERVICES	860,288	118,929	200,000	-
503-300-0000-3832 Food & Beverage Revenues	3,437	-	-	-
503-300-0000-3833 Leased Beer & Wine	899	-	-	-
503-300-0000-3834 Golf Course ProShop	11,819	-	-	-
503-300-0000-3835 Golf Course Revenues	414,078	-	-	-
503-300-0000-3836 Driving Range Revenues	342,584	-	-	-
503-300-0000-3838 Golf Lessons	8,400	-	-	-
503-300-0000-3840 Top Golf Ground Lease	79,071	118,929	200,000	-
OTHER REVENUES	238,629	(130,185)	-	-
503-300-0000-3909 Miscellaneous Revenue	238,629	(130,185)	-	-
504 SENIOR HOUSING	3,039	3,313	10,000	203,099
USE OF MONEY AND PROPERTY	3,039	3,313	10,000	3,099
504-300-0000-3601 Interest on Investments	3,039	3,313	10,000	3,099
INTER-FUND TRASFERS	-	-	-	200,000
504-300-0000-9001 Transfer-General Fund	-	-	-	200,000
505 SOLID WASTE	-	420,000	270,000	600,000
INTER-FUND TRASFERS	-	420,000	270,000	600,000
505-300-0000-9001 Transfer-General Fund	-	-	270,000	-
505-300-0000-9301 Transfer-Capital Improvements	-	420,000	-	600,000
601 EQUIPMENT REPLACEMENT	1,418,331	1,339,566	1,397,000	2,261,969
CHARGES FOR SERVICES	994,379	1,076,927	1,397,000	2,161,969
601-300-0000-3912 Replacement Charge	994,379	1,036,927	1,357,000	2,121,969
601-300-5101-3970 Wiseburn Aquatics	-	40,000	40,000	40,000
OTHER REVENUES	408,952	262,639	-	100,000
601-300-0000-3909 Miscellaneous Revenue	408,952	262,639	-	100,000

**CITY OF EL SEGUNDO
ESTIMATED REVENUES/OTHER FINANCING SOURCES
ALL FUNDS
FISCAL YEAR 2023-2024**

Classification	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Adopted FY 23-24
INTER-FUND TRANSFERS	15,000	-	-	
601-300-0000-9001 Transfer-General Fund	15,000	-	-	
602 LIABILITY INSURANCE	1,458,071	3,275,666	3,030,000	3,115,000
USE OF MONEY AND PROPERTY		36,919	-	10,000
602-300-0000-3601 Interest on Investments	-	36,919	-	10,000
CHARGES FOR SERVICES	1,418,300	2,822,000	3,030,000	3,100,000
602-300-0000-3911 Charges to Other Dept.	1,418,300	2,822,000	3,030,000	3,100,000
OTHER REVENUES	39,772	416,747	-	5,000
602-300-0000-3913 Recovery of Claims Paid	39,772	416,747	-	5,000
603 WORKERS COMP RESERVE/INSURANCE	2,601,079	3,705,062	3,125,374	3,235,881
CHARGES FOR SERVICES	2,550,736	3,180,742	3,025,374	3,085,881
603-300-0000-3911 Charges to Other Dept.	2,550,736	3,180,742	3,025,374	3,085,881
OTHER REVENUES	50,343	524,320	100,000	150,000
603-300-0000-3913 Recovery of Claims Paid	50,343	524,320	100,000	150,000
702 TRUST FUNDS - SPECIAL REVENUE/DONATIONS	143,720	1,178,451	-	1,050,000
CHARGES FOR SERVICES	-	1,500	-	
702-300-0000-3850 CPR Class Fees	-	1,500	-	
OTHER REVENUES	143,720	1,176,951	-	1,050,000
702-300-0000-3982 Fire Donations	487	742	-	
702-300-2401-1281 Economic Development Revenue	100,000	75,000	-	
702-300-2401-2606 EDAC Special Programs & Events	-	-	-	50,000
702-300-3101-3971 Police Admin/Police Inmate Welfare	-	-	-	
702-300-3101-3975 Police Admin/Donation K-9	97	-	-	
702-300-3110-2601 Donations - DARE	9	3	-	
702-300-5101-2601 Parks & Recreation Outreach Donations	5,681	13,120	-	
702-300-5101-2608 Park Beautification Donation	5,873	4,591	-	
702-300-5101-2609 LA Kings Donations	-	25,000	-	
702-300-5101-3877 Drama Booster Donation	-	-	-	
702-300-5101-3883 Joslyn/Senior Donation	(2,371)	-	-	
702-300-5101-3895 Teen Center Donation	-	1,081	-	
702-300-5101-5101 Plunge Rehabilitation	300	1,000,000	-	1,000,000
702-300-5102-3886 Aquatics Donation	1,000	200	-	
702-300-5210-2601 Recreation Special Events Donations	12,400	40,084	-	
702-300-6101-2601 Library Admin Donations	20,243	17,131	-	
704 CULTURAL DEVELOPMENT FUND	91,370	945,199	500,000	500,000
DEVELOPER FEES	91,370	945,199	500,000	500,000
704-300-0000-3787 Cultural Development Donations	91,370	945,199	500,000	500,000
708 TRUST FUNDS-PROJECT DEPOSITS NONREFUNDAB	236,786	325,781	245,000	270,000
LICENSES AND PERMITS	236,786	260,411	245,000	270,000
708-300-0000-3807 ESOSPC Permit Surcharge	129,511	129,032	120,000	140,000
708-300-0000-3816 General Plan Maintenance Fee	107,276	131,379	125,000	130,000
OTHER REVENUES	-	65,370	-	
708-300-0000-3909 Miscellaneous Revenue	-	65,370	-	
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Grand Total	243,481,832	148,518,745	141,168,429	164,100,741

CITY OF EL SEGUNDO
SCHEDULE OF INTERFUND TRANSFERS
FISCAL YEAR 2023-2024

Fund	Name	Transfer In		Transfer Out	
001	GENERAL FUND			001-400-0000-9204	9,497,706.00 to PENSION OBLIGATION BONDS FUND
001	GENERAL FUND			001-400-0000-9301	7,632,500.00 to CAPITAL IMPROVEMENT FUND
001	GENERAL FUND			001-400-0000-9504	200,000.00 to SENIOR HOUSING FUND - CIP Reserve
				001-400-0000-9505	600,000.00 to SOLID WASTE FUND for capital projects
001 General Fund Total		-			17,930,206.00
204	PENSION OBLIGATION BONDS	204-300-0000-9001	9,497,706.00	from GENERAL FUND for POB payments	
301	CAPITAL IMPROVEMENT FUNG	301-300-0000-9504	800,000.00	from SENIOR HOUSING - Park Vista CIP	
301	CAPITAL IMPROVEMENT FUNG	301-300-0000-9399	7,632,500.00	from GENERAL FUND	
504	SENIOR HOUSING FUND	504-300-0000-9001	200,000.00	from GENERAL FUND - CIP Reserve	
505	SOLID WASTE FUND	505-300-0000-9001	600,000.00	504-400-0000-9301	800,000.00 to CAPITAL IMPROVEMENT FUND - Park Vista CIP
All Funds Total			18,730,206.00		18,730,206.00

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CITY OF EL SEGUNDO
Adopted Budget Summary By Fund / By Department
All Funds
Fiscal Year 2023-2024

	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Adopted FY 23-24
001 GENERAL FUND	199,343,320	75,533,103	85,941,128	96,064,216
CITY ATTORNEY	527,127	752,602	770,450	835,450
CITY CLERK	1,028,960	453,884	568,511	516,545
CITY COUNCIL	251,947	335,424	216,018	235,329
CITY MANAGER	4,606,985	2,326,656	2,850,000	2,903,270
COMMUNITY DEVELOPMENT DEPARTMENT	6,457,730	2,630,101	3,828,987	3,802,120
FINANCE DEPARTMENT	6,125,530	2,235,699	2,576,681	2,472,453
FIRE DEPARTMENT	66,123,936	13,501,668	13,564,268	14,196,502
HUMAN RESOURCES DEPARTMENT	2,215,720	1,240,818	1,492,491	2,116,401
INFORMATION TECHNOLOGY DEPARTMENT	4,671,538	2,611,764	3,741,130	3,864,715
NON DEPARTMENT	6,351,560	6,731,714	6,128,801	6,745,052
POLICE DEPARTMENT	75,856,361	17,845,583	20,378,246	21,611,055
PUBLIC WORKS DEPARTMENT	10,714,838	8,615,544	7,154,856	8,602,036
RECREATION PARK AND LIBRARY DEPARTMENT	13,015,133	4,906,060	8,685,569	10,233,080
TRANSFER	1,395,956	11,345,586	13,985,120	17,930,206
104 TRAFFIC SAFETY FUND	25,000	25,000	45,000	
TRANSFER	25,000	25,000	45,000	
106 STATE GAS TAX FUND	208,218	431,943	752,966	221,745
PUBLIC WORKS DEPARTMENT	208,218	431,943	752,966	221,745
109 ASSET FORFEITURE FUND	108,777	309,562	725,000	800,000
POLICE DEPARTMENT	108,777	309,562	725,000	800,000
110 MEASURE R	24,372	598	600,000	600,000
PUBLIC WORKS DEPARTMENT	24,372	598	600,000	600,000
TRANSFER	-	-	-	-
111 COMM. DEVEL. BLOCK GRANT	-	50,592	75,000	140,139
COMMUNITY DEVELOPMENT DEPARTMENT	-	50,592	75,000	140,139
112 PROP "A" TRANSPORTATION	64,135	112,689	322,165	362,281
RECREATION PARK AND LIBRARY DEPARTMENT	64,135	112,689	322,165	362,281
114 PROP "C" TRANSPORTATION	220,525	501,113	1,550,127	300,000
PUBLIC WORKS DEPARTMENT	220,525	501,113	1,550,127	300,000
115 AIR POLLUTION REDUCTION FUND	-	-	100,000	100,000
PUBLIC WORKS DEPARTMENT	-	-	100,000	100,000
116 RESIDENTIAL SOUND INSULATION PROG. FUND	609	846	800	10,000
COMMUNITY DEVELOPMENT DEPARTMENT	609	846	800	10,000
117 HYPERION MITIGATION FUND	5,473	7,869	100,000	109,453
PUBLIC WORKS DEPARTMENT	5,473	7,869	100,000	109,453
118 TDA ARTICLE 3 - SB 821 BIKEWAY FUND	-	57,466	15,000	15,000
PUBLIC WORKS DEPARTMENT	-	57,466	15,000	15,000
119 MTA GRANT	294,218	-	-	-
PUBLIC WORKS DEPARTMENT	294,218	-	-	-
120 C.O.P.S. FUND	56,583	53,490	350,000	615,000
POLICE DEPARTMENT	56,583	53,490	350,000	615,000
122 LAWA FUND	-	-	-	-
TRANSFER	-	-	-	-
123 PSAF PROPERTY TAX PUBLIC SAFETY	-	-	150,000	75,000
FIRE DEPARTMENT	-	-	75,000	-
POLICE DEPARTMENT	-	-	75,000	75,000
124 FEDERAL GRANTS	356,979	2,619,440	-	418,038
FEDERAL GRANTS	-	18,320	-	-
FIRE DEPARTMENT	356,979	1,607,754	-	149,594
POLICE DEPARTMENT	-	993,367	-	268,444
TRANSFER	-	-	-	-
125 STATE GRANTS	206,086	76,246	-	148,944
COMMUNITY DEVELOPMENT DEPARTMENT	-	2,676	-	-
FIRE DEPARTMENT	-	2,598	-	-
POLICE DEPARTMENT	7,070	32,136	-	148,944
PUBLIC WORKS DEPARTMENT	2,787	8,400	-	-
RECREATION PARK AND LIBRARY DEPARTMENT	188,087	-	-	-
STATE GRANTS	8,142	30,436	-	-
126 CUPA	471,021	531,598	557,642	537,827
FIRE DEPARTMENT	471,021	531,598	557,642	537,827
127 MEASURE M	-	323,993	1,000,000	200,000
PUBLIC WORKS DEPARTMENT	-	323,993	1,000,000	200,000
128 SB-1	700,854	146,734	600,000	800,000
PUBLIC WORKS DEPARTMENT	700,854	146,734	600,000	800,000

CITY OF EL SEGUNDO
Adopted Budget Summary By Fund / By Department
All Funds
Fiscal Year 2023-2024

	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Adopted FY 23-24
129 CERTIFIED ACCESS SPECIALIST PROGRAM (CASP)		-	80,000	15,000
COMMUNITY DEVELOPMENT DEPARTMENT		-	80,000	15,000
130 AFFORDABLE HOUSING FUND	30,584	-	200,000	-
COMMUNITY DEVELOPMENT DEPARTMENT	30,584	-	200,000	-
131 COUNTY STORM WATER PROGRAM	122,908	264,514	750,000	750,000
PUBLIC WORKS DEPARTMENT	122,908	264,514	750,000	750,000
132 MEASURE B		-		12,580
FIRE DEPARTMENT		-		12,580
202 DEBT SERVICE FUND	88,655	526,383	545,000	603,300
TRANSFER	88,655	526,383	545,000	603,300
204 PENSION OBLIGATION BONDS	-	1,662,800	9,800,000	9,497,706
TRANSFER	-	1,662,800	9,800,000	9,497,706
301 CAPITAL IMPROVEMENT FUND	1,647,586	1,324,348	7,870,893	18,575,000
CAPITAL IMPROVEMENT	1,647,586	1,324,348	7,870,893	18,575,000
401 ECONOMIC UNCERTAINTY	923,708	-		
TRANSFER	923,708	-		
405 FACILITIES MAINTENANCE	-	-		-
PUBLIC WORKS DEPARTMENT	-	-		-
501 WATER UTILITY FUND	18,520,755	30,211,364	31,359,005	31,772,572
NON DEPARTMENT	-	-		-
PUBLIC WORKS DEPARTMENT	18,520,755	30,211,364	31,359,005	31,772,572
502 SEWER FUND	3,430,721	4,441,889	6,500,017	6,791,056
NON DEPARTMENT	-	-		-
PUBLIC WORKS DEPARTMENT	3,430,721	4,441,889	6,500,017	6,791,056
503 GOLF COURSE	4,678,677	109,140	10,000	-
FINANCE DEPARTMENT	4,678,677	109,140	10,000	-
504 SENIOR HOUSING	96,769	46,149	75,313	808,981
COMMUNITY DEVELOPMENT DEPARTMENT	96,769	46,149	75,313	8,981
TRANSFER	-	-		800,000
505 SOLID WASTE	168,372	270,000	270,000	300,000
PUBLIC WORKS DEPARTMENT	168,372	270,000	270,000	300,000
601 EQUIPMENT REPLACEMENT	874,910	890,945	1,386,989	18,233,737
CITY CLERK	-	-		14,438
CITY MANAGER	-	-	22,629	263,618
COMMUNITY DEVELOPMENT DEPARTMENT	-	-	6,010	135,974
FINANCE DEPARTMENT	-	-		-
FIRE DEPARTMENT	-	-	308,436	5,137,223
INFORMATION TECHNOLOGY DEPARTMENT	119,200	34,813	266,798	2,065,242
NON DEPARTMENT	-	44,900		1,041,263
POLICE DEPARTMENT	139,650	31,023	378,554	3,780,422
PUBLIC WORKS DEPARTMENT	616,060	780,210	373,933	3,383,195
RECREATION PARK AND LIBRARY DEPARTMENT	-	-	30,629	2,412,362
602 LIABILITY INSURANCE	4,357,502	3,893,636	3,572,125	3,222,127
INFORMATION TECHNOLOGY DEPARTMENT	-	-		-
INTERNAL SERVICES	4,357,502	3,893,636	3,572,125	3,220,614
TRANSFER	-	-		1,513
603 WORKERS COMP RESERVE/INSURANCE	4,017,161	1,910,459	3,263,365	3,405,200
INTERNAL SERVICES	4,017,161	1,910,459	3,263,365	3,405,200
NON DEPARTMENT	-	-		-
702 TRUST FUNDS - SPECIAL REVENUE/DONATIONS	175,577	220,431		169,000
CITY MANAGER	127,141	144,037		120,000
FIRE DEPARTMENT	-	4,649		10,000
POLICE DEPARTMENT	-	-		-
RECREATION PARK AND LIBRARY DEPARTMENT	48,436	71,745		39,000
704 CULTURAL DEVELOPMENT FUND	408,819	142,802	326,000	298,196
RECREATION PARK AND LIBRARY DEPARTMENT	408,819	142,802	326,000	258,196
TRANSFER	-	-		40,000
708 TRUST FUNDS-PROJECT DEPOSITS NONREFUNDAB	125,284	1,128,851		-
COMMUNITY DEVELOPMENT DEPARTMENT	125,284	1,128,851		-
TRANSFER	-	-		-
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Grand Total	241,754,157	127,825,995	158,893,535	195,972,100

CITY OF EL SEGUNDO
Adopted Budget Summary By Function
All Fund
Fiscal Year 2023-2024

	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Adopted FY 23-24
General Government	40,287,782	40,110,448	60,211,729	81,354,251
001 GENERAL FUND	28,517,910	29,924,498	34,820,750	41,222,221
CITY COUNCIL	251,947	335,424	216,018	235,329
CITY CLERK	1,028,960	453,884	568,511	516,545
CITY MANAGER	4,051,674	1,682,556	2,093,810	2,347,901
CITY ATTORNEY	527,127	752,602	770,450	835,450
HUMAN RESOURCES DEPARTMENT	2,215,720	1,240,818	1,492,491	2,116,401
FINANCE DEPARTMENT	6,125,530	2,235,699	2,576,681	2,472,453
INFORMATION TECHNOLOGY DEPARTMENT	4,671,538	2,611,764	3,741,130	3,864,715
PUBLIC WORKS DEPARTMENT	2,570,493	3,013,165	3,247,738	4,158,168
NON DEPARTMENT	5,678,966	6,253,001	6,128,801	6,745,052
TRANSFER	1,395,956	11,345,586	13,985,120	17,930,206
125 STATE GRANTS		8,400		-
PUBLIC WORKS DEPARTMENT		8,400		-
202 DEBT SERVICE FUND	88,655	526,383	545,000	603,300
TRANSFER	88,655	526,383	545,000	603,300
204 PENSION OBLIGATION BONDS	-	1,662,800	9,800,000	9,497,706
TRANSFER	-	1,662,800	9,800,000	9,497,706
301 CAPITAL IMPROVEMENT FUND	1,647,586	1,324,348	7,870,893	18,575,000
CAPITAL IMPROVEMENT	1,647,586	1,324,348	7,870,893	18,575,000
401 ECONOMIC UNCERTAINTY	923,708	-		
TRANSFER	923,708	-		
405 FACILITIES MAINTENANCE	-	-		-
PUBLIC WORKS DEPARTMENT	-	-		-
601 EQUIPMENT REPLACEMENT	735,260	859,922	339,597	4,828,697
CITY CLERK	-	-	-	14,438
CITY MANAGER	-	-	22,629	263,618
FINANCE DEPARTMENT	-	-	-	-
INFORMATION TECHNOLOGY DEPARTMENT	119,200	34,813	266,798	2,065,242
PUBLIC WORKS DEPARTMENT	616,060	780,210	50,170	1,444,136
NON DEPARTMENT	-	44,900	-	1,041,263
602 LIABILITY INSURANCE	4,357,502	3,893,636	3,572,125	3,222,127
INFORMATION TECHNOLOGY DEPARTMENT	-	-	-	-
INTERNAL SERVICES	4,357,502	3,893,636	3,572,125	3,220,614
TRANSFER	-	-	-	1,513
603 WORKERS COMP RESERVE/INSURANCE	4,017,161	1,910,459	3,263,365	3,405,200
INTERNAL SERVICES	4,017,161	1,910,459	3,263,365	3,405,200
Public Safety	144,776,451	37,622,872	38,287,896	49,126,535
001 GENERAL FUND	143,633,060	33,202,557	35,814,948	37,489,361
POLICE DEPARTMENT	75,856,361	17,845,583	20,378,246	21,611,055
FIRE DEPARTMENT	66,123,936	13,501,668	13,564,268	14,196,502
COMMUNITY DEVELOPMENT DEPARTMENT	980,169	1,376,593	1,872,434	1,681,804
NON DEPARTMENT	672,594	478,713	-	-
109 ASSET FORFEITURE FUND	108,777	309,562	725,000	800,000
POLICE DEPARTMENT	108,777	309,562	725,000	800,000
120 C.O.P.S. FUND	56,583	53,490	350,000	615,000
POLICE DEPARTMENT	56,583	53,490	350,000	615,000
123 PSAF PROPERTY TAX PUBLIC SAFETY	-	-	150,000	75,000
POLICE DEPARTMENT	-	-	75,000	75,000
FIRE DEPARTMENT	-	-	75,000	-
124 FEDERAL GRANTS	356,979	2,619,440		418,038
POLICE DEPARTMENT	-	993,367		268,444
FIRE DEPARTMENT	356,979	1,607,754		149,594
FEDERAL GRANTS	-	18,320		-
TRANSFER	-	-		-
125 STATE GRANTS	10,382	37,993		148,944
POLICE DEPARTMENT	7,070	32,136		148,944
FIRE DEPARTMENT	-	2,598		-
STATE GRANTS	3,312	3,259		-
126 CUPA	471,021	531,598	557,642	537,827
FIRE DEPARTMENT	471,021	531,598	557,642	537,827
601 EQUIPMENT REPLACEMENT	139,650	31,023	690,306	9,019,785
POLICE DEPARTMENT	139,650	31,023	378,554	3,780,422
FIRE DEPARTMENT	-	-	308,436	5,137,223

CITY OF EL SEGUNDO
Adopted Budget Summary By Function
All Fund
Fiscal Year 2023-2024

	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Adopted FY 23-24
COMMUNITY DEVELOPMENT DEPARTMENT		-	3,316	102,140
603 WORKERS COMP RESERVE/INSURANCE	-	-		-
NON DEPARTMENT	-	-		-
702 TRUST FUNDS - SPECIAL REVENUE/DONATIONS	-	4,649		10,000
POLICE DEPARTMENT	-	-		-
FIRE DEPARTMENT	-	4,649		10,000
708 TRUST FUNDS-PROJECT DEPOSITS NONREFUNDAB	-	832,560		-
COMMUNITY DEVELOPMENT DEPARTMENT	-	832,560		-
132 MEASURE B		-		12,580
FIRE DEPARTMENT		-		12,580
Transportation	9,297,422	4,427,184	8,469,929	7,621,360
001 GENERAL FUND	7,757,313	2,827,649	3,415,211	4,018,815
PUBLIC WORKS DEPARTMENT	7,757,313	2,827,649	3,415,211	4,018,815
104 TRAFFIC SAFETY FUND	25,000	25,000	45,000	
TRANSFER	25,000	25,000	45,000	
106 STATE GAS TAX FUND	208,218	431,943	752,966	221,745
PUBLIC WORKS DEPARTMENT	208,218	431,943	752,966	221,745
110 MEASURE R	24,372	598	600,000	600,000
PUBLIC WORKS DEPARTMENT	24,372	598	600,000	600,000
TRANSFER	-	-		
112 PROP "A" TRANSPORTATION	64,135	112,689	322,165	362,281
RECREATION PARK AND LIBRARY DEPARTMENT	64,135	112,689	322,165	362,281
114 PROP "C" TRANSPORTATION	220,525	501,113	1,550,127	300,000
PUBLIC WORKS DEPARTMENT	220,525	501,113	1,550,127	300,000
115 AIR POLUTION REDUCTION FUND	-	-	100,000	100,000
PUBLIC WORKS DEPARTMENT	-	-	100,000	100,000
118 TDA ARTICLE 3 - SB 821 BIKEWAY FUND	-	57,466	15,000	15,000
PUBLIC WORKS DEPARTMENT	-	57,466	15,000	15,000
119 MTA GRANT	294,218	-	-	-
PUBLIC WORKS DEPARTMENT	294,218	-	-	-
125 STATE GRANTS	2,787	-	-	-
PUBLIC WORKS DEPARTMENT	2,787	-	-	-
127 MEASURE M		323,993	1,000,000	200,000
PUBLIC WORKS DEPARTMENT		323,993	1,000,000	200,000
128 SB-1	700,854	146,734	600,000	800,000
PUBLIC WORKS DEPARTMENT	700,854	146,734	600,000	800,000
601 EQUIPMENT REPLACEMENT	-	-	69,460	1,003,519
PUBLIC WORKS DEPARTMENT	-	-	69,460	1,003,519
Community Development	6,413,259	2,438,199	3,146,551	3,803,640
001 GENERAL FUND	6,032,872	1,897,608	2,712,744	2,675,686
CITY MANAGER	555,311	644,100	756,190	555,369
COMMUNITY DEVELOPMENT DEPARTMENT	5,477,561	1,253,508	1,956,553	2,120,317
111 COMM. DEVEL. BLOCK GRANT	-	50,592	75,000	140,139
COMMUNITY DEVELOPMENT DEPARTMENT	-	50,592	75,000	140,139
116 RESIDENTIAL SOUND INSULATION PROG. FUND	609	846	800	10,000
COMMUNITY DEVELOPMENT DEPARTMENT	609	846	800	10,000
122 LAWA FUND	-	-	-	-
TRANSFER	-	-	-	-
125 STATE GRANTS	-	2,676	-	-
COMMUNITY DEVELOPMENT DEPARTMENT	-	2,676	-	-
129 CERTIFIED ACCESS SPECIALIST PROGRAM (CASP)	-	-	80,000	15,000
COMMUNITY DEVELOPMENT DEPARTMENT	-	-	80,000	15,000
130 AFFORDABLE HOUSING FUND	30,584	-	200,000	-
COMMUNITY DEVELOPMENT DEPARTMENT	30,584	-	200,000	-
504 SENIOR HOUSING	96,769	46,149	75,313	808,981
COMMUNITY DEVELOPMENT DEPARTMENT	96,769	46,149	75,313	8,981
TRANSFER	-	-	-	800,000
601 EQUIPMENT REPLACEMENT	-	-	2,694	33,834
COMMUNITY DEVELOPMENT DEPARTMENT	-	-	2,694	33,834
702 TRUST FUNDS - SPECIAL REVENUE/DONATIONS	127,141	144,037		120,000
CITY MANAGER	127,141	144,037		120,000
708 TRUST FUNDS-PROJECT DEPOSITS NONREFUNDAB	125,284	296,291		-
COMMUNITY DEVELOPMENT DEPARTMENT	125,284	296,291		-
TRANSFER	-	-		-

CITY OF EL SEGUNDO
Adopted Budget Summary By Function
All Fund
Fiscal Year 2023-2024

	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Adopted FY 23-24
Health	683,785	908,399	1,658,394	2,520,047
001 GENERAL FUND	387,033	366,016	491,906	425,054
PUBLIC WORKS DEPARTMENT	387,033	366,016	491,906	425,054
117 HYPERION MITIGATION FUND	5,473	7,869	100,000	109,453
PUBLIC WORKS DEPARTMENT	5,473	7,869	100,000	109,453
131 COUNTY STORM WATER PROGRAM	122,908	264,514	750,000	750,000
PUBLIC WORKS DEPARTMENT	122,908	264,514	750,000	750,000
505 SOLID WASTE	168,372	270,000	270,000	300,000
PUBLIC WORKS DEPARTMENT	168,372	270,000	270,000	300,000
601 EQUIPMENT REPLACEMENT		-	46,488	935,540
PUBLIC WORKS DEPARTMENT		-	46,488	935,540
Cultural & Leisure	18,343,982	7,665,639	9,260,013	12,982,638
001 GENERAL FUND	13,015,133	7,314,775	8,685,569	10,233,080
PUBLIC WORKS DEPARTMENT		2,408,715		-
RECREATION PARK AND LIBRARY DEPARTMENT	13,015,133	4,906,060	8,685,569	10,233,080
125 STATE GRANTS	192,917	27,177		-
RECREATION PARK AND LIBRARY DEPARTMENT	188,087	-		-
STATE GRANTS	4,830	27,177		-
503 GOLF COURSE	4,678,677	109,140	10,000	-
FINANCE DEPARTMENT	4,678,677	109,140	10,000	-
601 EQUIPMENT REPLACEMENT		-	238,444	2,412,362
PUBLIC WORKS DEPARTMENT		-	207,815	-
RECREATION PARK AND LIBRARY DEPARTMENT		-	30,629	2,412,362
702 TRUST FUNDS - SPECIAL REVENUE/DONATIONS	48,436	71,745		39,000
RECREATION PARK AND LIBRARY DEPARTMENT	48,436	71,745		39,000
704 CULTURAL DEVELOPMENT FUND	408,819	142,802	326,000	298,196
RECREATION PARK AND LIBRARY DEPARTMENT	408,819	142,802	326,000	258,196
TRANSFER		-		40,000
Utilities	21,951,476	34,653,254	37,859,022	38,563,628
501 WATER UTILITY FUND	18,520,755	30,211,364	31,359,005	31,772,572
PUBLIC WORKS DEPARTMENT	18,520,755	30,211,364	31,359,005	31,772,572
NON DEPARTMENT	-	-		-
502 SEWER FUND	3,430,721	4,441,889	6,500,017	6,791,056
PUBLIC WORKS DEPARTMENT	3,430,721	4,441,889	6,500,017	6,791,056
NON DEPARTMENT	-	-		-
(blank)				
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Grand Total	241,754,157	127,825,995	158,893,535	195,972,100

CITY OF EL SEGUNDO
Adopted Revenues And Expenditures Summary
General Fund
Fiscal Year 2023-2024

Revenues & Other Sources	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Adopted FY 23-24
TAX - PROPERTY TAXES	12,078,546	12,043,908	12,239,615	12,569,805
TAX - BUSINESS LICENSE TAXES	11,818,672	11,694,614	11,935,200	14,300,000
LICENSES AND PERMITS	1,986,874	2,199,456	2,347,606	2,478,600
TAX - OTHER TAXES	28,138,010	46,476,406	42,668,713	48,253,000
FINES AND FORFEITURES	297,702	427,605	341,766	377,101
USE OF MONEY AND PROPERTY	875,880	(1,212,184)	3,117,400	3,195,659
INTERGOVERNMENTAL REVENUE	3,237,254	6,506,188	5,489,339	3,686,506
CHARGES FOR SERVICES	38,249,472	53,387,505	54,854,031	55,593,720
DEVELOPER FEES	977,822	1,442,249	860,000	867,200
INTER-FUND TRANSFERS	2,744,664	11,370,586	5,581,077	18,780,206
OTHER REVENUES	2,981,538	4,182,413	1,733,683	3,998,944
OTHER FINANCING SOURCES (blank)	140,095,398	-	-	
Total Revenues & Other Sources	243,481,832	148,518,745	141,168,429	164,100,741
Expenditures & Other Uses	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Adopted FY 23-24
General Government	40,287,782	40,110,448	60,211,729	81,354,251
Public Safety	144,776,451	37,622,872	38,287,896	49,126,535
Transportation	9,297,422	4,427,184	8,469,929	7,621,360
Community Development	6,413,259	2,438,199	3,146,551	3,803,640
Health	683,785	908,399	1,658,394	2,520,047
Cultural & Leisure	18,343,982	7,665,639	9,260,013	12,982,638
Utilities	21,951,476	34,653,254	37,859,022	38,563,628
(blank)				
Total Expenditures & Other Uses	241,754,157	127,825,995	158,893,535	195,972,100
Balance *	1,727,675	20,692,751	(17,725,105)	(31,871,358)

* For each year only without regard to cumulative balance

CITY OF EL SEGUNDO
Adopted Budget Summary By Account
General Fund
Fiscal Year 2023-2024

001 GENERAL FUND

	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Adopted FY 23-24
Salaries & Benefits	185,358,386	48,211,386	51,517,907	53,989,518
4101 Salaries Full Time	19,696,734	23,662,658	27,733,930	27,552,583
4102 ESUSD - Salaries Part Time	196	60,860	122,721	150,514
4102 Salaries Part Time	1,579,487	2,384,589	2,505,236	3,437,602
4103 Overtime	899,017	1,405,183	1,259,229	1,311,500
4105 Holiday Pay	756,499	774,897	931,577	1,361,781
4107 FLSA Overtime	331,944	479,046	440,000	-
4108 Vacation Leave Payout	932,780	801,832	325,000	775,000
4109 Vac/Sick Pay - Termination	-	-	550,000	-
4110 Leave Replacement	1,330,029	1,886,056	1,250,000	1,250,000
4112 Sick Leave Payout	585,473	593,899	250,000	400,000
4113 Reimbursable LA County - TRAP	12,620	11,895	-	-
4113 Reimbursable Overtime	107,521	160,735	113,750	235,697
4116 Standby Pay	18,483	27,331	26,100	17,500
4117 Opt - Out Payments	11,361	18,740	12,850	18,240
4118 Replacement Benefit Contributions	129,364	88,019	85,000	133,461
4201 Retirement CalPERS	10,702,510	4,370,817	3,952,151	4,315,377
4202 FICA	1,069,665	1,417,385	1,471,206	2,432,659
4203 Workers' Compensation	2,410,557	3,012,164	2,557,219	2,773,862
4204 Group Insurance	5,098,695	6,746,377	6,624,984	7,480,288
4205 Uniform Allowance	-	-	-	-
4205 Uniform Allowance	7,898	3,429	22,039	8,436
4207 CalPERS UAL	110,960,108	-	1,015,816	-
4207 CalPERS UAL Expense	28,538,060	-	-	-
4209 PARS Expense	1,305	170,100	145,000	170,100
4210 OPEB Expense	4	-	-	-
4210 OPEB liability	0	-	-	-
4211 401(a) Employer's Contribution	22,527	15,743	-	80,077
4215 Uniform Replacement	63,547	111,033	118,100	47,400
4217 Early Retirement Incentive	25,000	-	-	-
4220 Pers Amortization	-	-	-	-
4221 Car Allowance	4,320	3,669	6,000	37,440
4251 CalPERS Payments	62,683	4,929	-	-
Maintenance & Operations	12,588,978	15,970,741	20,438,101	23,758,341
4907 Interest Expense	-	29,762	-	18,900
4999 Cash Over/Short	240	103	-	-
5201 Office Supplies	2,512	5,148	5,000	8,000
5203 Repair & Maintenance Supplies	44,774	81,261	93,313	100,000
5204 Operating Supplies	590,640	777,052	889,192	1,163,285
5206 Computer Supplies	40,937	119,453	58,222	69,800
5207 Small Tools & Equipment	6,125	10,746	27,200	33,200
5211 Photo & Evidence Supplies	6,210	32,971	6,500	6,500
5212 Prisoner Meals	1,352	-	-	-
5214 Housing Supplies	7,603	9,886	14,380	18,700
5215 Vehicle Gasoline Charge	70,255	325,643	275,000	350,000
5215 Vehicle Gasoline Charge	-	-	-	-
5218 Training Materials & Supplies	37,713	35,273	46,250	48,250
5220 Computer Refresh Program Equipment	-	-	-	-
5221 Employee Physicals	-	21,061	35,250	45,250
5222 Wellness	-	6,878	7,500	10,500
5255 CPR Class Operating Supplies	-	-	-	-
5255 CPR Class Supplies	-	55	2,500	2,500
5420 Reimbursable Expenditures	(87,437)	(58,699)	-	-
5501 Adult Books & Other Printed Material	36,696	38,722	71,610	75,191
5501 Books/Other Printed Material	-	-	-	-
5503 Author Event/Printed Materials	-	-	-	-
5505 Young Peoples Books	13,828	19,980	-	-
5507 School Library Material	5,874	3,885	-	-
6081 Miscellaneous Computer	29,755	2,419	75,000	75,000
6082 Broadband Fiber	-	-	-	-
6101 Gas	2,270	9,970	10,000	10,000

CITY OF EL SEGUNDO
Adopted Budget Summary By Account
General Fund
Fiscal Year 2023-2024

001 GENERAL FUND

	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Adopted FY 23-24
6101 Gas Utility	45,830	59,935	62,800	115,250
6102 Electric Utility	636,587	776,968	653,900	832,000
6103 Water Utility	188,093	330,646	330,500	353,700
6104 Electricity Charges	48,324	64,763	42,500	50,000
6105 Aquatics Gas Utilities	72,196	78,703	68,000	200,000
6106 Covid Vaccinations	9,921	702		
6116 Building Lease Charge	-	-		
6139 Bank Service Charges	58,326	50,554	38,000	25,000
6172 Bad Debt Expense	-	-		
6201 Advertising/Publishing	278,961	255,077	401,565	454,800
6201 Advertising/Publishing - Library Admin	-	-		
6201 Advertising/Publishing-Library Youth Ser	-	1,249	1,050	1,103
6203 Copy Machine Charges	65,127	43,940	110,000	68,500
6204 Fleet Operating Charge	-	-		
6205 Other Printing & Binding	9,193	20,242	27,550	31,300
6206 Contractual Services	3,248,916	3,899,744	5,300,629	5,880,556
6207 Equipment Replacement Charge	926,467	914,029	1,306,806	2,029,203
6208 Dues & Subscriptions	72,773	70,618	156,018	160,571
6209 Dump Fees	-	-		
6210 Hazard Material Disposal Fee	473	-	3,000	3,000
6211 Insurance & Bonds	400,000	1,267,600	1,667,600	1,600,000
6212 Laundry & Cleaning	17,792	20,276	28,500	31,850
6213 Meetings & Travel	77,601	198,879	247,990	278,703
6214 Professional & Technical	2,521,354	2,951,518	3,924,883	4,322,792
6215 Repairs & Maintenance	104,900	163,264	280,130	326,180
6216 Rental Charges	11,250	15,487	16,500	15,000
6217 Software Maintenance	783,982	763,330	1,099,979	1,546,010
6218 Hardware Maintenance	8,100	5,435	12,000	102,000
6219 Network Operating Charge	(10,254)	(20,600)	-	(23,480)
6221 Educational Incentive	-	-		
6222 Lease Payment Parking Garage	221,449	298,875	300,000	310,000
6223 Training & Education	46,910	116,638	187,425	206,200
6224 Vehicle Operating Charge	302,195	174,750	300,000	325,000
6225 PD Admin/POST Training & Education	20,952	8,511		
6244 Other Unclassified Expense	42,769	2,376	5,000	
6245 Employee Recognition	-	15,722		1,000
6247 Unemployment Compensation	99,023	33,051	20,000	20,000
6249 Fees & Licenses	508	18,528	14,000	18,190
6250 Volunteer Recognition	-	-		
6251 Communication/Mobile Radio	5,876	18,820	7,439	40,906
6253 Postage	12,564	16,144	17,925	20,000
6254 Telephone	274,141	375,619	367,805	349,577
6255 ESMC Recodification	7,774	7,586	12,000	12,000
6257 Public Education	5,550	3,627	2,000	22,000
6259 Breathing Apparatus	1,666	-	15,000	15,000
6260 Equipment Leasing Costs	14,567	13,951	47,200	19,350
6262 Testing/Recruitment	8,819	147,578	95,690	165,490
6263 Commissioners Expense	2,600	5,215	5,500	21,100
6272 Court Costs	-	-		
6273 In-Custody Medical Charges	43,547	52,389	55,000	55,000
6274 Investigations Expense	4,810	7,610	10,000	10,000
6275 K-9 Dog Care Services	6,838	7,928	9,000	9,000
6277 Resource Databases	15,893	24,715	28,400	21,945
6278 Computer Charges	-	-		
6281 Emergency Facilities Maintenance	59,465	300	140,000	140,000
6282 Emergency Repair	2,929	9,573	21,250	25,000
6288 S.W.A.T.Program	2,563	12,665	12,500	12,500
6289 Education Reimbursement	12,155	24,343	40,000	40,000
6297 Credit Card Fees	23,256	32,791	15,000	15,000
6301 Legal Council	30,114	10,742		
6301 Legal Counsel	313,026	576,409	450,000	495,000

CITY OF EL SEGUNDO
Adopted Budget Summary By Account
General Fund
Fiscal Year 2023-2024

001 GENERAL FUND

	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Adopted FY 23-24
6302 Plaintiff/Defense Litigation	196,842	23,076	200,000	220,000
6304 Smoky Hollow Parking in Lieu	-	24,714	-	-
6310 Labor Negotiation	-	131,659	100,000	100,000
6311 Code Enforcement	17,259	12,959	20,000	20,000
6401 Community Promotion	-	1,999	3,000	4,000
6403 Sister City	-	-	5,000	5,000
6405 ESUSD Funding Agreement	63,071	135,142	135,950	142,750
6406 LAX Master Plan Intervention	319,038	108,782	200,000	60,000
6407 State and Local Lobbyist	-	-	-	-
6407 Washington Lobbyist Transportation & Inf	-	-	-	-
6409 Audiovisual Materials	264	4,299	2,100	2,205
6410 E-Books	15,444	19,842	22,300	23,415
6223 Citywide Training	9,840	24,694	174,800	151,100
6216 GASB 87 Lease-Debt Service Principle&Int	-	63,193	-	100,000
6245 Employee Engagement	-	-	-	101,500
6221 Tuition Reimbursement	-	-	-	10,000
6225 Department Training	-	-	-	10,000
Capital Outlay	-	5,390		386,150
8104 Capital/Equipment	-	-	-	-
8104 Equipment	-	5,390	-	107,500
8105 Automotive	-	-	-	30,000
8108 Capital/Computer Hardware	-	-	-	-
8108 Computer Hardware	-	-	-	-
8108 EXPENDITURES	-	-	-	-
8103 Capital/Other Improvements	-	-	-	248,650
Transfers Out	1,395,956	11,345,586	13,985,120	17,930,206
9202 Transfer Out - Debt Service Fund	4,637	9,491,878	-	-
9301 Transfer - Capital Improvements	1,376,319	610,000	4,145,420	7,632,500
9401 Transfer - Economic Uncertainty Fund	-	823,708	100,000	-
9405 Transfer - Facility Maintenance	-	-	-	-
9499 Transfers Out	-	-	9,739,700	-
9504 Transfer - Park Vista	-	-	-	200,000
9601 Transfer - Equipment Replacement	15,000	-	-	-
9505 Transfer to Sewer Fund	-	420,000	-	600,000
9204 Transfer Out - POB Fund	-	-	-	9,497,706
Grand Total	199,343,320	75,533,103	85,941,128	96,064,216

**CITY OF EL SEGUNDO
FOUR-YEAR PERSONNEL SUMMARY
BY DEPARTMENT
FISCAL YEARS 2020-2021 TO 2023-2024**

DEPARTMENT/POSITION TITLE	ADOPTED FY 2020-21	ADOPTED FY 2021-22	ADOPTED FY 2022-23	ADOPTED FY 2023-24
<u>City Council</u>				
City Council**	5.00	5.00	5.00	5.00
Executive Assistant	1.00	1.00	-	-
Total City Council	6.00	6.00	5.00	5.00
<u>City Clerk</u>				
City Clerk**	1.00	1.00	1.00	1.00
Assistant City Clerk	-	-	1.00	1.00
Deputy City Clerk	-	-	1.00	1.00
Deputy City Clerk I	1.00	1.00	-	-
Deputy City Clerk II	1.00	1.00	-	-
Records Technician	1.00	1.00	1.00	1.00
Sub-total Full-Time	4.00	4.00	4.00	4.00
<u>Part-Time FTEs</u>				
Office Specialist I	-	-	-	-
Sub-total Part-Time	-	-	-	-
Total City Clerk	4.00	4.00	4.00	4.00
** Elected part-time positions				
<u>City Manager's Office</u>				
City Manager	1.00	1.00	1.00	1.00
Deputy City Manager	1.00	1.00	1.00	1.00
Economic Development Coordinator	1.00	1.00	-	-
Executive Assistant	1.00	1.00	2.00	2.00
Office Assistant	-	-	1.00	-
Office Specialist I	-	-	-	1.00
Community Cable Program Specialist	1.00	1.00	1.00	1.00
Computer Graphics Designer	1.00	1.00	1.00	1.00
Management Analyst	1.00	1.00	1.00	-
Special Projects Administrator	-	-	-	1.00
Senior Management Analyst	-	-	1.00	1.00
Media Supervisor	1.00	1.00	1.00	1.00
Communications & Legislature Affairs Manage	1.00	1.00	1.00	-
Communications Manager	-	-	-	1.00
Sub-total Full-Time	9.00	9.00	11.00	11.00
<u>Part-Time FTEs</u>				
Administrative Intern	-	-	-	-
Media Specialist	-	-	0.50	0.50
Video Technician	2.85	2.85	-	-
Senior Video Technician/ II	-	-	3.08	3.08
Sub-total Part-Time	2.85	2.85	3.58	3.58
Total City Manager's Office	11.85	11.85	14.58	14.58

CITY OF EL SEGUNDO
FOUR-YEAR PERSONNEL SUMMARY
BY DEPARTMENT
FISCAL YEARS 2020-2021 TO 2023-2024

DEPARTMENT/POSITION TITLE	ADOPTED FY 2020-21	ADOPTED FY 2021-22	ADOPTED FY 2022-23	ADOPTED FY 2023-24
<u>Information Technology Services</u>				
Information Technology Services Director	1.00	1.00	1.00	1.00
Information Systems Manager	1.00	1.00	1.00	1.00
Information Technology Services Manager	-	-	-	1.00
Information Systems Specialist	1.00	1.00	1.00	1.00
Administrative Specialist	1.00	1.00	1.00	1.00
GIS Analyst	1.00	1.00	1.00	1.00
Senior Network Assistant	1.00	1.00	1.00	1.00
Technical Services Analyst	3.00	3.00	3.00	2.00
Sub-total Full-Time	9.00	9.00	9.00	9.00
<u>Part-Time FTEs</u>				
Administrative Intern	0.50	0.50	0.50	0.50
Sub-total Part-Time	0.50	0.50	0.50	0.50
Total Information Systems	9.50	9.50	9.50	9.50
<u>Human Resources Department</u>				
Director of Human Resources	1.00	1.00	1.00	1.00
Human Resources Manager	1.00	1.00	1.00	1.00
Human Resources Analyst	1.00	1.00	-	2.00
Human Resources Assistant	1.00	1.00	-	-
Human Resources Technician	-	-	2.00	1.00
Risk Manager	-	-	-	1.00
Senior Human Resources Analyst	1.00	1.00	1.00	1.00
Sub-total Full-Time	5.00	5.00	5.00	7.00
<u>Part-Time FTEs</u>				
Administrative Intern	-	-	-	-
Sub-total Part-Time	-	-	-	-
Total Human Resources Department	5.00	5.00	5.00	7.00
<u>Finance Department</u>				
Chief Financial Officer	1.00	1.00	1.00	1.00
Finance Manager	1.00	1.00	1.00	1.00
Treasury & Customer Service Manager	1.00	1.00	1.00	1.00
Accounting Supervisor	1.00	1.00	1.00	1.00
Accountant	2.00	2.00	2.00	2.00
Accounting Technician	2.00	2.00	2.00	2.00
Administrative Technical Specialist	1.00	1.00	1.00	1.00
License Permit Specialist I/II	2.00	2.00	2.00	2.00
Management Analyst	1.00	1.00	-	1.00
Senior Management Analyst	-	-	1.00	-
Account Specialist I/II	-	-	1.00	-
Office Specialist II	1.00	1.00	-	-
Payroll Accountant	1.00	1.00	1.00	1.00
Purchasing Agent	1.00	1.00	1.00	1.00
Revenue Inspector	1.00	1.00	1.00	1.00
Risk Manager	1.00	1.00	1.00	-

**CITY OF EL SEGUNDO
FOUR-YEAR PERSONNEL SUMMARY
BY DEPARTMENT
FISCAL YEARS 2020-2021 TO 2023-2024**

DEPARTMENT/POSITION TITLE	ADOPTED FY 2020-21	ADOPTED FY 2021-22	ADOPTED FY 2022-23	ADOPTED FY 2023-24
City Treasurer**	1.00	1.00	1.00	1.00
Deputy City Treasurer I	1.00	1.00	1.00	1.00
Deputy City Treasurer II	1.00	1.00	1.00	1.00
Sub-total Full-Time	20.00	20.00	20.00	18.00
<u>Part-Time FTEs</u>				
Accountant P/T	-	-	-	0.50
Administrative Intern	0.25	0.25	-	-
Office Specialist	-	-	-	-
Sub-total Part-Time	0.25	0.25	-	0.50
Total Finance Department	20.25	20.25	20.00	18.50

** Elected part-time positions

Police Department

Chief of Police	1.00	1.00	1.00	1.00
Police Captain	2.00	2.00	2.00	2.00
Police Lieutenant	5.00	5.00	5.00	5.00
Police Sergeant	11.00	11.00	11.00	11.00
Crime Prevention Analyst I/II	2.00	2.00	2.00	2.00
Crime Scene Investigator II	1.00	1.00	1.00	1.00
Crime Scene Investigator/Property Officer	1.00	1.00	1.00	1.00
Executive Assistant	1.00	1.00	1.00	1.00
Management Analyst	1.00	1.00	1.00	-
Senior Management Analyst	-	-	-	1.00
Administrative Specialist	-	-	-	1.00
Police Assistant I/II	7.00	6.00	7.00	6.00
Police Officer	42.00	42.00	42.00	42.00
Police Records Supervisor	1.00	1.00	1.00	1.00
Police Services Officer I/II	5.00	6.00	5.00	5.00
Police Trainee	2.00	2.00	2.00	3.00
Sub-total Full-time	82.00	82.00	82.00	83.00

Part-Time FTEs

Police Cadet	9.00	3.20	6.26	4.40
Police Services Officer I/II	1.00	-	1.00	0.50
Sub-total Part-Time	10.00	3.20	7.26	4.90

Total Police Department

92.00	85.20	89.26	87.90
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Fire Department

Fire Chief	1.00	1.00	1.00	1.00
Battalion Chief	3.00	3.00	3.00	3.00
Fire Captain	9.00	9.00	7.00	9.00
Fire Engineer	9.00	9.00	9.00	9.00
Firefighter/Paramedic	15.00	15.00	21.00	21.00
Firefighter	6.00	6.00	-	-
Fire Marshal	1.00	1.00	1.00	1.00
Emergency Management Coordinator	1.00	1.00	-	1.00

**CITY OF EL SEGUNDO
FOUR-YEAR PERSONNEL SUMMARY
BY DEPARTMENT
FISCAL YEARS 2020-2021 TO 2023-2024**

DEPARTMENT/POSITION TITLE	ADOPTED FY 2020-21	ADOPTED FY 2021-22	ADOPTED FY 2022-23	ADOPTED FY 2023-24
Environmental Safety Manager	1.00	1.00	1.00	1.00
Principal Environmental Specialist (CUPA)	1.00	1.00	1.00	1.00
Fire Prevention Specialist I/II	2.00	2.00	2.00	3.00
Administrative Specialist	1.00	1.00	1.00	1.00
Management Analyst (CUPA)	1.00	1.00	1.00	1.00
Senior Management Analyst	1.00	1.00	1.00	1.00
Sub-total Full-time	52.00	52.00	49.00	53.00
<u>Part-Time FTEs</u>				
Administrative Intern	-	-	0.25	0.25
Fire Prevention Specialist P/T	-	-	0.50	-
Sub-total Part-Time	-	-	0.75	0.25
Total Fire Department	52.00	52.00	49.75	53.25
<u>Community Development Department</u>				
Director of Community Development	1.00	1.00	1.00	1.00
Planning Manager	1.00	1.00	1.00	1.00
Building Safety Manager	1.00	1.00	1.00	1.00
Administrative Analyst	-	-	1.00	1.00
Assistant Planner	2.00	1.00	1.00	1.00
Building Inspector I / II	1.00	1.00	1.00	2.00
Code Compliance Inspector	1.00	1.00	1.00	1.00
License Permit Specialist I/II	2.00	2.00	2.00	2.00
Plan Check Engineer	1.00	2.00	2.00	2.00
Planning Technician	1.00	1.00	1.00	1.00
Principal Planner	2.00	2.00	2.00	2.00
Senior Administrative Specialist	1.00	1.00	1.00	1.00
Senior Building Inspector	2.00	2.00	2.00	1.00
Senior Plan Check Engineer	1.00	1.00	1.00	1.00
Sub-total Full-Time	17.00	17.00	18.00	18.00
<u>Community Development (continued)</u>				
<u>Part-Time FTEs</u>				
Administrative Analyst	-	0.67	-	-
Code Compliance Inspector	-	-	1.00	0.50
Sub-total Part-Time	-	0.67	1.00	0.50
Total Community Development Dept.	17.00	17.67	19.00	18.50
<u>Public Works Department</u>				
Director of Public Works	1.00	1.00	1.00	1.00
Administrative Specialist (Water Fund)	1.00	1.00	1.00	1.00
Administrative Technical Specialist (Water Fur	1.50	2.00	1.00	1.00
Associate Engineer	-	-	-	1.00
City Engineer	1.00	1.00	1.00	1.00
Custodian	1.00	1.00	1.00	1.00
Engineering Technician	1.00	1.00	1.00	1.00

**CITY OF EL SEGUNDO
FOUR-YEAR PERSONNEL SUMMARY
BY DEPARTMENT
FISCAL YEARS 2020-2021 TO 2023-2024**

DEPARTMENT/POSITION TITLE	ADOPTED FY 2020-21	ADOPTED FY 2021-22	ADOPTED FY 2022-23	ADOPTED FY 2023-24
Equipment Maintenance Supervisor	1.00	1.00	1.00	1.00
Equipment Mechanic I/II	2.00	2.00	2.00	2.00
Facilities Maintenance Supervisor	1.00	1.00	1.00	1.00
Facilities Systems Mechanic	3.00	3.00	3.00	3.00
Fire Equipment Mechanic	2.00	2.00	2.00	-
General Services Manager	1.00	1.00	1.00	-
General Services Superintendent	-	-	-	1.00
Maintenance Craftworker	1.00	-	-	-
Management Analyst	-	-	-	1.00
Office Specialist I	-	-	-	1.00
Pool Maintenance Technician	1.00	1.00	1.00	1.00
Principal Civil Engineer	1.00	1.00	1.00	1.00
Public Works Inspector	1.00	1.00	1.00	1.00
Senior Civil Engineer	2.00	2.00	1.00	1.00
Senior Engineer Associate	2.00	2.00	2.00	1.00
Senior Equipment Mechanic	-	-	-	2.00
Senior Management Analyst	1.00	1.00	1.00	-
Street Maintenance Leadworker	2.00	2.00	2.00	2.00
Street Maintenance Supervisor	1.00	1.00	1.00	1.00
Street Maintenance Worker I/II	6.00	6.00	6.00	6.00
Utilities Superintendent	-	-	-	1.00
Wastewater Maintenance Leadworker	1.00	1.00	1.00	1.00
Wastewater Maintenance Worker I/II	4.00	6.00	6.00	7.00
Wastewater Supervisor	1.00	1.00	1.00	1.00
Water Maintenance Leadworker	1.00	2.00	2.00	2.00
Water Maintenance Worker I/II	7.00	4.00	4.00	4.00
Water Meter Reader/Repairer	1.00	1.00	1.00	1.00
Water Supervisor	1.00	1.00	1.00	1.00
Sub-total Full-Time	50.50	50.00	48.00	51.00

Public Works (continued)

Part-Time FTEs

Administrative Specialist	0.50	-	-	-
Custodian	1.00	-	-	0.50
Park Maintenance Workers	-	3.40	-	-
Facilities Maintenance Worker	-	-	-	-
Street Maintenance Worker	-	-	-	-
Water Maintenance Worker I/II	-	0.50	-	-
Sub-total Part-Time	1.50	3.90	-	0.50

Total Public Works Department

52.00	53.90	48.00	51.50
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Recreation, Parks, and Library Department

Director of Recreation, Parks, and Library	-	1.00	1.00	1.00
Director of Recreation & Parks	0.50	-	-	-
Director of Library Services	1.00	-	-	-
Library Manager	-	1.00	1.00	1.00
Recreation Superintendent	1.00	1.00	1.00	1.00

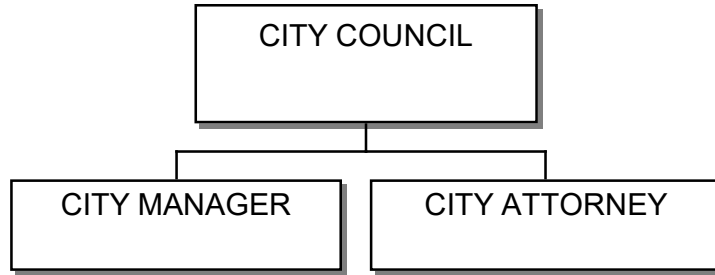
**CITY OF EL SEGUNDO
FOUR-YEAR PERSONNEL SUMMARY
BY DEPARTMENT
FISCAL YEARS 2020-2021 TO 2023-2024**

DEPARTMENT/POSITION TITLE	ADOPTED FY 2020-21	ADOPTED FY 2021-22	ADOPTED FY 2022-23	ADOPTED FY 2023-24
Cultural Arts Coordinator	-	1.00	1.00	1.00
Executive Assistant	1.00	1.00	-	-
Librarian I	2.00	1.00	1.00	1.00
Librarian II	-	-	-	-
Library Assistant	3.00	3.00	3.00	3.00
Park Facilities Maintenance Technician	-	1.00	1.00	1.00
Park Maintenance Superintendent	1.00	1.00	1.00	1.00
Park Maintenance Supervisor	2.00	2.00	2.00	2.00
Park Maintenance Worker II	5.00	5.00	5.00	5.00
Recreation Coordinator	2.00	2.00	2.00	2.00
Recreation Supervisor	4.00	4.00	4.00	4.00
Senior Administrative Analyst	1.00	1.00	1.00	1.00
Senior Administrative Specialist	1.00	1.00	1.00	1.00
Senior Librarian	3.00	2.00	2.00	2.00
Senior Library Assistant	2.00	2.00	2.00	2.00
Tree Maintenance Worker	2.00	2.00	2.00	2.00
Sub-total Full-Time	31.50	32.00	31.00	31.00
Part-Time FTEs				
Park Maintenance Worker I	3.00	-	2.00	3.00
Library Assistant	2.49	3.80	4.25	5.25
Library Clerk I	3.50	3.50	3.05	3.55
Lifeguard	37.00	38.00	51.50	43.00
Senior Lifeguard	-	-	-	8.50
Swim Instructor	-	-	-	2.00
Recreation Leader	26.00	25.00	16.75	32.00
Recreation Specialist	-	-	-	6.08
Senior Recreation Leader	-	-	-	13.20
Shuttle Driver	-	-	-	0.76
Sub-total Part-Time	71.99	70.30	77.55	117.34
Total Recreation, Parks, and Library Department	103.49	102.30	108.55	148.34
Total Full-Time Positions*	286.00	286.00	282.00	290.00
Total Part-Time (FTE's)	87.09	81.67	90.64	128.07
Grand Total	373.09	367.67	372.64	418.07

* Includes 7 part-time elected officials.

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**CITY OF EL SEGUNDO
CITY COUNCIL
ORGANIZATIONAL CHART
FISCAL YEAR 2023-2024**



CITY OF EL SEGUNDO
 CITY COUNCIL
 FOUR-YEAR PERSONNEL SUMMARY
 FISCAL YEARS 2020-2021 TO 2023-2024

DEPARTMENT/POSITION TITLE	ADOPTED FY 2020-21	ADOPTED FY 2021-22	ADOPTED FY 2022-23	ADOPTED FY 2023-24
<u>City Council</u>				
City Council**	5.00	5.00	5.00	5.00
Executive Assistant	1.00	1.00	-	-
Total City Council	6.00	6.00	5.00	5.00

**CITY OF EL SEGUNDO
CITY COUNCIL PROFILE**

The five-member City Council is the legislative body of the City. Councilmembers are elected to serve four-year overlapping terms with no term limits; City Council votes on the Mayor to serve a two-year term. The last regular City Council election was held on November 8, 2022. The next regular City Council election will be held November 5, 2024, at which time three City Council seats will be open.

The City Council establishes City policies; adopts ordinances and resolutions; appoints the City Manager, City Attorney, and members that serve on various committees, commissions and boards; adopts an annual budget that establishes City services and service levels; establishes tax rates, license fees, assessments, franchise fees, and other forms of revenue as set forth by the Government Code; sets compensation levels for all City employees, appointed and elected officials; directs the development of the City by adopting a General Plan and supporting Zoning Code; and authorizes contracts and leases, as well as the disposal of City real and personal property.

Major issues facing the City Council in the coming years include ensuring financial stability; representing the City's interests with respect to the LAX Modernization Project (LAMP); maintaining public infrastructure; advocating for business retention/attraction; protecting the local revenue base; approving land use decisions; continuing to monitor and address issues related to the Hyperion Wastewater Treatment Plant; finalizing significant capital improvement projects, and implementing elements of the 2023-25 Strategic Plan.

CITY OF EL SEGUNDO
Adopted Budget Summary
Fiscal Year 2023-2024

Department	CITY COUNCIL			
	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Adopted FY 23-24
(001) GENERAL FUND	251,947	335,424	216,018	235,329
(1101) CITY COUNCIL	251,947	335,424	216,018	235,329
Salaries & Benefits	239,723	300,157	148,618	165,192
Maintenance & Operations	12,224	35,267	67,400	70,138
Grand Total	251,947	335,424	216,018	235,329

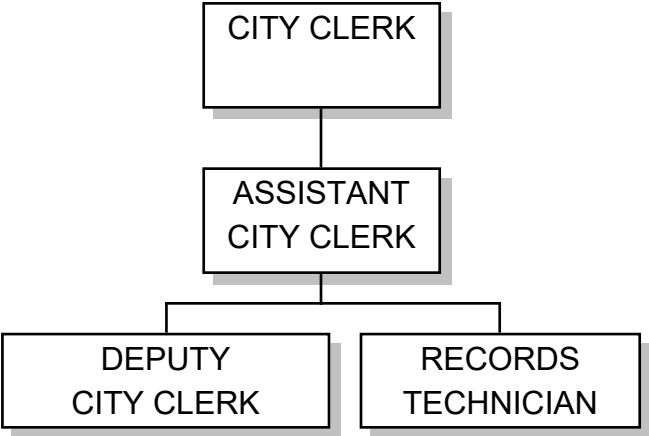
CITY OF EL SEGUNDO
Adopted Budget Summary By Account
Fiscal Year 2023-2024

Department	001 GENERAL FUND CITY COUNCIL			
	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Adopted FY 23-24
(001) GENERAL FUND	251,947	335,424	216,018	235,329
Salaries & Benefits	239,723	300,157	148,618	165,192
4101 Salaries Full Time	119,992	160,207	54,001	51,277
4201 Retirement CalPERS	23,957	10,149	975	4,574
4202 FICA	8,773	11,783	4,131	3,923
4203 Workers' Compensation	1,310	1,492	378	359
4204 Group Insurance	85,691	116,526	89,132	105,059
4210 OPEB Expense	(0)	-	-	-
Maintenance & Operations	12,224	35,267	67,400	70,138
5204 Operating Supplies	572	1,360	2,600	2,600
5220 Computer Refresh Program Equipment	-	-	-	-
6201 Advertising/Publishing	1,100	1,100	4,000	4,000
6208 Dues & Subscriptions	3,047	194	30,000	31,200
6213 Meetings & Travel	1,905	14,756	16,700	18,000
6214 Professional & Technical	-	7,750	-	-
6219 Network Operating Charge	1,700	1,700	1,700	1,938
6253 Postage	29	1	400	400
6254 Telephone	3,871	8,406	7,000	7,000
6403 Sister City	-	-	5,000	5,000
Grand Total	251,947	335,424	216,018	235,329

CITY OF EL SEGUNDO
Adopted Budget Details
Fiscal Year 2023-2024

Department	CITY COUNCIL			
	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Adopted FY 23-24
(001) GENERAL FUND	251,947	335,424	216,018	235,329
(1101) CITY COUNCIL	251,947	335,424	216,018	235,329
Salaries & Benefits	239,723	300,157	148,618	165,192
4101 Salaries Full Time	119,992	160,207	54,001	51,277
4201 Retirement CalPERS	23,957	10,149	975	4,574
4202 FICA	8,773	11,783	4,131	3,923
4203 Workers' Compensation	1,310	1,492	378	359
4204 Group Insurance	85,691	116,526	89,132	105,059
4210 OPEB Expense	(0)	-	-	-
Maintenance & Operations	12,224	35,267	67,400	70,138
5204 Operating Supplies	572	1,360	2,600	2,600
5220 Computer Refresh Program Equipment	-	-	-	-
6201 Advertising/Publishing	1,100	1,100	4,000	4,000
6208 Dues & Subscriptions	3,047	194	30,000	31,200
6213 Meetings & Travel	1,905	14,756	16,700	18,000
6214 Professional & Technical	-	7,750	-	-
6219 Network Operating Charge	1,700	1,700	1,700	1,938
6253 Postage	29	1	400	400
6254 Telephone	3,871	8,406	7,000	7,000
6403 Sister City	-	-	5,000	5,000
Grand Total	251,947	335,424	216,018	235,329

**CITY OF EL SEGUNDO
CITY CLERK
ORGANIZATION CHART
FISCAL YEAR 2023-2024**



CITY OF EL SEGUNDO
CITY CLERK
FOUR-YEAR PERSONNEL SUMMARY
FISCAL YEARS 2020-2021 TO 2023-2024

DEPARTMENT/POSITION TITLE	ADOPTED FY 2020-21	ADOPTED FY 2021-22	ADOPTED FY 2022-23	ADOPTED FY 2023-24
<u>City Clerk</u>				
City Clerk*	1.00	1.00	1.00	1.00
Assistant City Clerk	-	-	1.00	1.00
Deputy City Clerk	-	-	1.00	1.00
Deputy City Clerk I	1.00	1.00	-	-
Deputy City Clerk II	1.00	1.00	-	-
Records Technician	1.00	1.00	1.00	1.00
Sub-total Full-Time	4.00	4.00	4.00	4.00
<u>Part-Time FTEs</u>				
Office Specialist I	-	-	-	-
Sub-total Part-Time	-	-	-	-
Total City Clerk	4.00	4.00	4.00	4.00

* Elected part-time position

**CITY OF EL SEGUNDO
CITY CLERK'S DEPARTMENT PROFILE**

MISSION STATEMENT: Serve all residents of the City in a responsive manner that is above reproach; accurately record the legislative body's actions and safeguard the records emanating from these actions; administer open and free elections in accordance with statutory requirements.

The City Clerk is an elected part-time official supported by an Assistant City Clerk, Deputy City Clerk, and a Records Technician.

The department has two divisions: Administrative and Elections, as described below.

Administrative Division: Administers the City's legislative process and provides a complete, open, accurate, and timely legislative history while safeguarding all official records of the City; assembles, reproduces, and distributes City Council meeting agendas; records official minutes of City Council proceedings; administers all Fair Political Practices Commission (FPPC) filings as required by law for Conflict of Interest code for the Elected Officeholders, all Committees, Commissions and Boards and identified key City Staff; executes and monitors contracts and insurance; processes and records real property documents; conducts bid openings; maintains and updates El Segundo's Municipal Code; monitors and controls all ordinances and resolutions; oversees a records management system that provides for the electronic research and storage of City records, assists and tracks Public Records Act requested from the General Public. Assists and tracks all Claims.

Elections Division: Coordinates the City's consolidated municipal elections with the County of Los Angeles and assists the County of Los Angeles during primary, general, and special elections. Administers all Fair Political Practices Commission (FPPC) filings as required by law, campaign statements for candidates, political action committees (PAC) and applies modern management theories in interpreting public law and policy decisions for the benefit of the community.

ACCOMPLISHMENTS IN FISCAL YEAR 2022-2023:

- Successfully assisted County of Los Angeles with the June 7, 2022, Statewide Election & managed the November 8, 2022 Statewide & City Elections.
- Successfully prepared, reproduced, posted to the City website, and distributed City Council meeting agenda packets and recorded official minutes of the City Council meetings.
- Successfully completed Citywide records destruction.
- Successfully managed the City's compliance responsibilities for appropriate establishment, maintenance, and disposition of official City records of the City Council, ordinances, resolutions, code, and other official government documents in accordance with Federal, State, and local regulations and laws.
- Processed City agreements and maintained insurance database to ensure adequate coverage. Assisted staff with agreements and insurance requirements.
- Assisted staff in using the document imaging system and researching projects; worked with all departments to provide efficient and friendly customer service to all residents.
- Successfully processed 362 Public Records Act Requests (PRA) from the General Public.
- Successfully launched a new Contract policy for greater efficiency and effectiveness.

GOALS AND OBJECTIVES FOR FY 2023-2024:

- Continue to coordinate the implementation of Online FPPC filing system for City Council, City's Committees, Commissions and Boards and City employees.
- Expand knowledge of Laserfiche, the City's document imaging system. Review existing processes, develop a document management process, and expand automation using Laserfiche to support document management.
- Coordinate the Implementation of a Contract and Insurance Management Systems for all City Departments.
- Establish matrix for response times to Public and City staff inquires.
- Training and education for the City Clerk, Deputy City Clerk and Records Technician.
- Continue the implementation of the Agenda Management System for all the City's Committees, Commissions and Boards.
- Coordinate with all City Departments the organization and clean-up of the City's offsite storage, Iron Mountain, and the City's (Resolution Sound Installation) RSI house.

CITY OF EL SEGUNDO
Adopted Budget Summary
Fiscal Year 2023-2024

Department	CITY CLERK			
	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Adopted FY 23-24
(001) GENERAL FUND	1,028,960	453,884	568,511	516,545
(1301) ADMINISTRATION	1,028,810	440,326	490,561	505,095
Salaries & Benefits	968,004	346,548	389,733	414,620
Maintenance & Operations	60,807	93,778	100,828	90,475
Capital Outlay	-	-	-	-
(1302) ELECTIONS	150	13,558	77,950	11,450
Salaries & Benefits	-	-	-	-
Maintenance & Operations	150	13,558	77,950	11,450
(601) EQUIPMENT REPLACEMENT		-		14,438
(1301) ADMINISTRATION		-		14,438
Capital Outlay		-		14,438
Grand Total	1,028,960	453,884	568,511	530,983

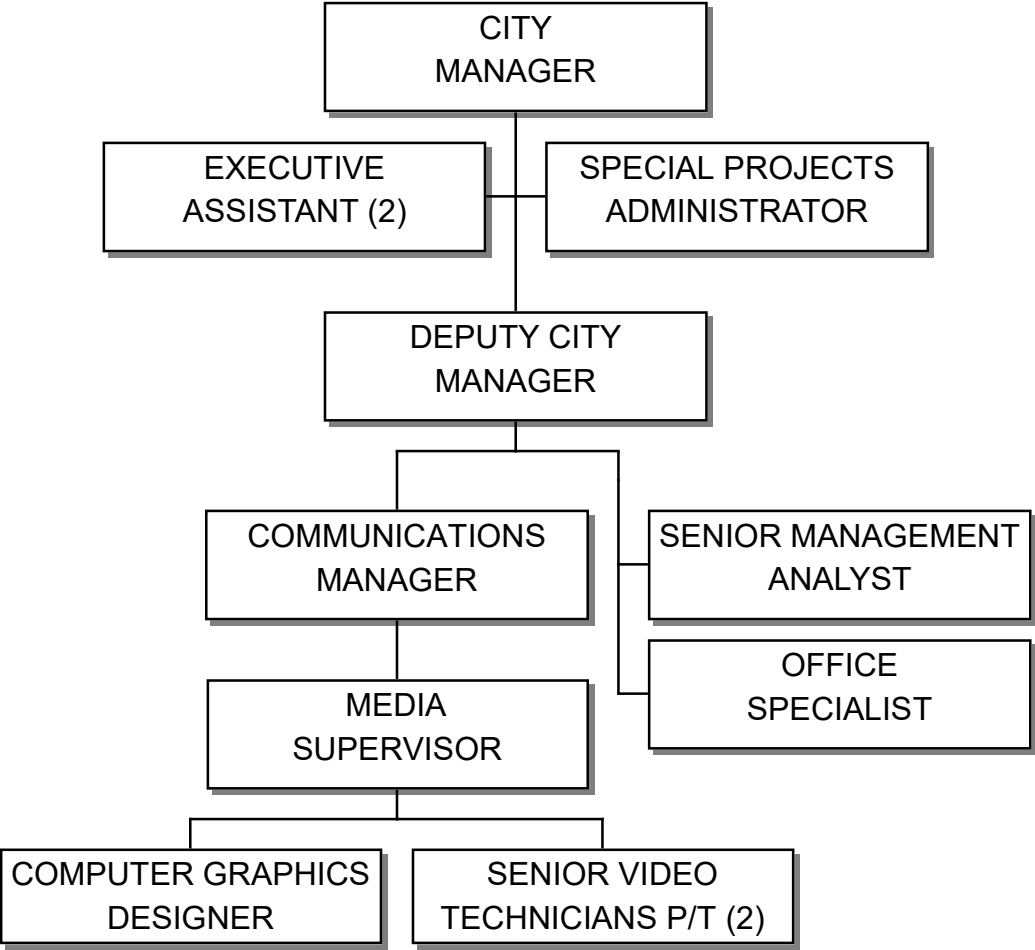
CITY OF EL SEGUNDO
Adopted Budget Summary By Account
Fiscal Year 2023-2024

Department	001 GENERAL FUND CITY CLERK			
	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Adopted FY 23-24
(001) GENERAL FUND	1,028,960	453,884	568,511	516,545
Salaries & Benefits	968,004	346,548	389,733	414,620
4101 Salaries Full Time	218,594	237,357	307,429	311,450
4102 Salaries Part Time	-	21,988	-	-
4103 Overtime	198	1,730	500	-
4117 Opt - Out Payments	-	-	-	-
4201 Retirement CalPERS	50,031	21,633	20,398	26,147
4202 FICA	15,681	23,133	22,342	23,826
4203 Workers' Compensation	1,908	1,825	1,749	2,180
4204 Group Insurance	30,229	38,882	37,314	51,017
4207 CalPERS UAL Expense	651,363	-	-	-
4210 OPEB Expense	(0)	-	-	-
Maintenance & Operations	60,957	107,336	178,778	101,925
5204 Operating Supplies	3,988	6,386	10,000	7,000
5220 Computer Refresh Program Equipment	-	-	-	-
6201 Advertising/Publishing	1,944	1,456	9,975	11,500
6206 Contractual Services	802	-	-	-
6207 Equipment Replacement Charge	-	-	-	-
6208 Dues & Subscriptions	419	1,071	2,250	2,450
6211 Insurance & Bonds	-	1,000	1,000	-
6213 Meetings & Travel	1,855	6,884	12,500	10,000
6214 Professional & Technical	30,001	59,390	103,100	30,200
6219 Network Operating Charge	6,953	10,300	6,953	7,925
6223 Training & Education	(1,125)	1,032	5,800	4,650
6224 Vehicle Operating Charge	-	-	-	-
6253 Postage	87	225	200	200
6254 Telephone	2,463	2,755	4,000	4,000
6255 ESMC Recodification	7,774	7,586	12,000	12,000
6260 Equipment Leasing Costs	5,797	9,252	11,000	12,000
Capital Outlay	-	-	-	-
8104 Equipment	-	-	-	-
Grand Total	1,028,960	453,884	568,511	516,545

CITY OF EL SEGUNDO
Adopted Budget Details
Fiscal Year 2023-2024

Department	CITY CLERK			
	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Adopted FY 23-24
(001) GENERAL FUND	1,028,960	453,884	568,511	516,545
(1301) ADMINISTRATION	1,028,810	440,326	490,561	505,095
Salaries & Benefits	968,004	346,548	389,733	414,620
4101 Salaries Full Time	218,594	237,357	307,429	311,450
4102 Salaries Part Time	-	21,988	-	-
4103 Overtime	198	1,730	500	-
4117 Opt - Out Payments	-	-	-	-
4201 Retirement CalPERS	50,031	21,633	20,398	26,147
4202 FICA	15,681	23,133	22,342	23,826
4203 Workers' Compensation	1,908	1,825	1,749	2,180
4204 Group Insurance	30,229	38,882	37,314	51,017
4207 CalPERS UAL Expense	651,363	-	-	-
4210 OPEB Expense	(0)	-	-	-
Maintenance & Operations	60,807	93,778	100,828	90,475
5204 Operating Supplies	3,988	5,072	5,000	6,000
5220 Computer Refresh Program Equipment	-	-	-	-
6201 Advertising/Publishing	1,944	1,300	6,975	10,000
6206 Contractual Services	802	-	-	-
6207 Equipment Replacement Charge	-	-	-	-
6208 Dues & Subscriptions	419	1,071	2,000	2,200
6211 Insurance & Bonds	-	1,000	1,000	-
6213 Meetings & Travel	1,855	1,984	7,500	5,000
6214 Professional & Technical	30,001	52,202	39,600	27,700
6219 Network Operating Charge	6,953	10,300	6,953	7,925
6223 Training & Education	(1,275)	1,032	4,600	3,450
6224 Vehicle Operating Charge	-	-	-	-
6253 Postage	87	225	200	200
6254 Telephone	2,463	2,755	4,000	4,000
6255 ESMC Recodification	7,774	7,586	12,000	12,000
6260 Equipment Leasing Costs	5,797	9,252	11,000	12,000
Capital Outlay	-	-	-	-
8104 Equipment	-	-	-	-
(1302) ELECTIONS	150	13,558	77,950	11,450
Salaries & Benefits	-	-	-	-
4102 Salaries Part Time	-	-	-	-
4202 FICA	-	-	-	-
4203 Workers' Compensation	-	-	-	-
Maintenance & Operations	150	13,558	77,950	11,450
5204 Operating Supplies	-	1,314	5,000	1,000
5220 Computer Refresh Program Equipment	-	-	-	-
6201 Advertising/Publishing	-	156	3,000	1,500
6207 Equipment Replacement Charge	-	-	-	-
6208 Dues & Subscriptions	-	-	250	250
6213 Meetings & Travel	-	4,900	5,000	5,000
6214 Professional & Technical	-	7,188	63,500	2,500
6223 Training & Education	150	-	1,200	1,200
6253 Postage	-	-	-	-
(601) EQUIPMENT REPLACEMENT	-	-	-	14,438
(1301) ADMINISTRATION	-	-	-	14,438
Capital Outlay	-	-	-	14,438
8104 Equipment	-	-	-	14,438
Grand Total	1,028,960	453,884	568,511	530,983

**CITY OF EL SEGUNDO
CITY MANAGER
ORGANIZATION CHART
FISCAL YEAR 2023 - 2024**



CITY OF EL SEGUNDO
CITY MANAGER
FOUR-YEAR PERSONNEL SUMMARY
FISCAL YEARS 2020-2021 TO 2023-2024

DEPARTMENT/POSITION TITLE	ADOPTED FY 2020-21	ADOPTED FY 2021-22	ADOPTED FY 2022-23	ADOPTED FY 2023-24
<u>City Manager's Office</u>				
City Manager	1.00	1.00	1.00	1.00
Communications & Legislature Affairs Manager	1.00	1.00	1.00	-
Communications Manager	-	-	-	1.00
Community Cable Program Specialist	1.00	1.00	1.00	1.00
Computer Graphics Designer	1.00	1.00	1.00	1.00
Deputy City Manager	1.00	1.00	1.00	1.00
Economic Development Coordinator	1.00	1.00	-	-
Executive Assistant	1.00	1.00	2.00	2.00
Management Analyst	1.00	1.00	1.00	-
Media Supervisor	1.00	1.00	1.00	1.00
Office Assistant	-	-	1.00	-
Office Specialist I	-	-	-	1.00
Senior Management Analyst	-	-	1.00	1.00
Special Projects Administrator	-	-	-	1.00
Sub-total Full-Time	9.00	9.00	11.00	11.00
<u>Part-Time FTEs</u>				
Administrative Intern	-	-	-	-
Media Specialist	-	-	0.50	0.50
Senior Video Technician/II	-	-	3.08	3.08
Video Technician	2.85	2.85	-	-
Sub-total Part-Time	2.85	2.85	3.58	3.58
Total City Manager's Office	11.85	11.85	14.58	14.58

**CITY OF EL SEGUNDO
CITY MANAGER'S OFFICE PROFILE**

MISSION STATEMENT: The City Manager's Office provides day to day management and leadership to the organization by implementing City Council policy; including City Council Strategic Plan; ensures operations are conducted within revenue limitations; provides employees with the necessary resources to accomplish the City's goal of delivering high-quality municipal services to its residents, businesses, and visitors; promotes economic growth and diversity to provide job opportunities for residents and sufficient business vitality to maintain and expand local municipal services.

Administration: The City Manager's Office enforces all laws of the City and carries out policies of the City Council. The City Manager oversees the day-to-day operations of all City departments and acts as the: Personnel Officer and directs the administration of the Personnel Merit Ordinance and the rules pertaining thereto; Purchasing Agent; Economic Development Director; and Civil Defense Director in the event of an emergency or disaster. The City Manager is responsible for the annual budget preparation and its submittal to City Council; exercises general supervision over all public buildings, parks, and other City-owned or controlled property; advises City Council on matters pertaining to City business and makes recommendations for City Council's action; oversees and sets City Council meeting agendas; and directs projects that are especially sensitive to City Council and the community.

Communications: The Communications Plan, approved by City Council in 2019 and updated in March 2021, identifies opportunities to share the City's messages by utilizing multiple channels to ensure transparency and inclusion with all constituents. The goal of the Communications Program is to improve interaction between all key stakeholders in the city and ensure that communications are consistent, proactive, and collaborative. Clear and timely messaging improves efficiency, trust, understanding, and engagement among residents, visitors, employees, and businesses. City Council identified the need for a centralized Communications Program to support and oversee communications standards, news/media needs, branding, content creation, social media, and marketing-related areas of opportunity. The Communications Team provides strategic marketing, community outreach support, and creative services to departments and, in the process, delivers City information to the public.

El Segundo Media provides original content programming and media services delivered through multiple broadcast and digital channels. El Segundo Media programming supports public engagement through creative content programming, developing promotional and informational videos, broadcasting open civic meetings, transmitting local emergency alerts, and promoting community and City events.

Economic Development: The Economic Development Program maximizes the resources of both public and private sectors to promote business, investment, and economic growth. The Program leads marketing efforts; facilitates relationships between the local business community and the City; and efficiently dedicates City and community resources to increase economic vitality that will benefit the entire El Segundo community: residents, schools, visitors, the Downtown and Smoky Hollow districts, hotels, retailers, and businesses of all sizes. Economic Development staff oversees marketing, public relations, communications, and branding; facilitates industry diversification, job generation, business attraction, retention, and expansion; and promotes the city as a destination for tourism.

Special Projects: The newly formed Special Projects program will provide support and analytical assistance to the City Council and all City departments and serves as the liaison between the City and legislators at local, county, state and federal levels. Support provided includes constituency relations, City Council meeting follow-up, program efficiency and efficacy review, grants coordination, project tracking, inter-agency relations, and a variety of other services.

**CITY OF EL SEGUNDO
CITY MANAGER'S OFFICE PROFILE**

ACCOMPLISHMENTS IN FISCAL YEAR 2022-2023:

Administration

- Led the implementation of the City's Strategic Plan and successfully met Key Performance Indicators (KPI) and Work Program deliverables.
- Successfully balanced Citywide (all funds) Budget.
- Advocated for significant improvements at the Hyperion Water Reclamation Plant.
- Implemented a townhall program for City Staff to engage with the City Manager.
- Worked with the Human Resources Department to fill key positions on the Executive Team.
- Updated the City's 2023 Legislative Platform.

Communications

- Updated the City's Communication Plan for the period July 1, 2023 - June 30, 2025
- Responded to 44 internal requests for communications support, including: writing, editing, video production, and graphic design from July 1, 2022-April 5, 2023.
- Proactively managed content and updates for the City's main website homepage and supported subsites and Communication Committee members. Held monthly meetings with the Communications Committee.
- Provided communications support for key initiatives: State of the City, El Segundo Named LA County's Most Business-Friendly City, State of Emergency, Hyperion Legislation and Updates, 2022 Municipal Election, water/wastewater rate increases, Measure BT, Reopening of Richmond Street, Fired Up! Girls Empowerment Camp, and Smoky Hollow Pilot Parking Project.
- Partnered with the El Segundo Chamber of Commerce for the 2022 State of the City event. Created several videos and drafted the mayor's speech to highlight the City's accomplishments and strategic goals to more than 600 stakeholders and guests.
- Average pageviews of the main City website from July 1, 2022- April 5, 2023, were 41,750/monthly. Total page views 375,758.
- Monitored and audited the City's websites utilizing SiteImprove software.
- Garnered 655K message impressions with an engagement rate of 65% to 21,626 subscribers via GovDelivery over the past 12 months (March 2022-March 2023.)
- Distributed 16 bi-monthly City Manager Updates to City Council and all staff from July 1, 2022 – March 28, 2023.
- Created script and distributed 17 City Council Updates to the community from July 20, 2022 – March 21, 2023
- Established a bi-monthly Hyperion Update bulletin reaching 9,894 subscribers with a 44% open rate.
- Redesigned and updated the Hyperion web page on the City's website to be the information hub for all activities regarding Hyperion, including City activities, legislation, AQMD, LA Water Board, pending lawsuit, and perimeter road project.
- Provided training to City staff to encourage the use of GovDelivery email communication tool for citywide internal communications, agendas and other messaging.
- Provided training to new and existing employees on how to create and edit content on the City's website and intranet site
- *City News* email newsletter was distributed monthly to an average of 9,640 subscribers with an engagement rate of 44%.
- Distributed 301 communications bulletins to the community and City staff from July 1, 2022 – April 5, 2023, on a variety of City-related topics to keep the community informed and engaged.
- Managed the Net Promoter process and survey communications to residents and businesses.
- Created 144 "News" stories for the website.
- Created intranet content for City staff for internal communication needs; partnered with ITS Department to set intranet as homepage for all City computers.

**CITY OF EL SEGUNDO
CITY MANAGER'S OFFICE PROFILE**

- Social Media - From July 1, 2022 – April 5, 2023, the City of El Segundo Facebook and Instagram executed 481 posts, garnering 289K impressions with post reach of 270K and average post engagement of 7.17% per Hootsuite metrics data.
- Maintained Website and Intranet Governance policies.

El Segundo Media

- Increased annual YouTube engagement via viewership and subscriptions. More than 6,600 hours of programming watched; 1,411,929 impressions; 136,777 views, bringing total to 2,228,640; 270 new subscribers, bringing total to 3,517; 295 new videos uploaded, bringing total to 2,215; 959 likes; and 2,251 shares.
- Completed field production coverage of in-person community events, including summer concerts, holiday gatherings, parades, fairs and sporting events.
- Partnered with numerous City departments to produce informational videos for key stakeholders.
- Enhanced the monthly news program, *El Segundo News*, to better inform community stakeholders about City-related topics.
- Created *City Council Recap* videos after every City Council meeting to summarize key decisions and discussion points for the public.
- Produced and distributed 16 shows featuring City department initiatives, local business profiles (*Business Matters!*), and health and wellness information.
- Produced and distributed 38 *What's Up El Segundo* shows.
- Integrated closed-captioning transcription service for all El Segundo Media programming, including live civic meetings.

Economic Development

- Prepared an application and won LA County's "Most Business-Friendly City Award" by the Los Angeles County Economic Development Corporation at the 27th annual Eddy's for outstanding leadership in economic development.
- Implemented new digital marketing business attraction campaign, "Give Yourself Some Runway," spotlighting El Segundo as a strategic location for companies to start and resulting in nearly 14,000 new visits to the campaign webpage (BigIdeas.ElSegundoBusiness.com) and over 406,000 impressions on Google Ads.
- Created and published monthly *Business Portfolio* and *El Segundo Happenings* e-newsletters distributed to 5,498 and 4,650 opt-in subscribers, respectively.
- Partnered with Sunstone Management, Inc. and USC Price School of Public Policy to establish the first-ever "Sunstone Economic Development Challenge", a program designed to help the City of El Segundo develop and implement forward-thinking strategies to attract and support early-stage technology startups and create high-tech jobs in the city.
- Implemented the City's hospitality/tourism marketing campaign "Start Here" to further position the city as a destination to visit and stay overnight, including digital itineraries, creative ads and videos.
- Secured media coverage in the *L.A. Business Journal* article "Hospitality - Travelers Wanted" which highlights El Segundo's success in positioning itself as an ideal spot to merge a business trip with everything else the city has to offer.
- Strategic print media ad placement in *Business Traveler Magazine* and the annual yearbooks for the LA Kings and The LA Chargers.
- Brought Travel Massive LA Chapter, an influential group of travel media and content creators, to El Segundo for an evening to network and experience downtown El Segundo.
- Planned and hosted a group of 100 LA-based Elite Yelp members to the city for a guided evening tour of tastings in the downtown area.
- Continuously provided updates on economic development news via the city's Business Outlook segment included in the El Segundo News program.

**CITY OF EL SEGUNDO
CITY MANAGER'S OFFICE PROFILE**

- Enhanced and maintained the economic development website – ElSegundoBusiness.com and the hospitality/tourism website – DestinationElSegundo.com

GOALS & OBJECTIVES FOR FISCAL YEAR 2023-2024:

Administration

- Ensure financial stability by recommending a balanced budget, enhanced reserve levels, and opportunities for stronger and more diversified revenues to address fiscal challenges.
- Provide comprehensive information to City Council and implement City Council policy directives.
- Ensure timely delivery of quality community services and support efforts to streamline service delivery.
- Carry out the objectives of the 2022-2026 Strategic Plan.
- Technology and Capital Improvement Program implementation.
- Continue to hold Hyperion accountable for violations that place residents/businesses quality of life and health at risk.
- Implement the terms of the City's agreement with LAWA.

Communications

- Continue to proactively deliver timely and accurate communications to internal and external audiences.
- Monitor and audit the City's website to ensure professional and up-to-date content and images.
- Collaborate closely with all City departments to support communication needs.
- Inform the public of policy issues and/or changes with ample lead time.
- Foster a culture of transparency and partnership with the community.
- Promote and communicate a clear understanding of the City's responsibilities, services, programs, and events.
- Solicit feedback from residents and businesses through an annual survey.
- Develop strong relationships with media outlets to enhance partnership in providing information to the public.
- Continue to improve upon and encourage the use of the intranet for City employee use.
- Establish consistent quarterly townhalls for City staff with the City Manager to foster feedback, collaboration, and transparency.
- Develop a comprehensive style guide for all City communications.
- Build relationships with key stakeholders including top employers, community organizations, neighboring facilities (NRG, Hyperion, LAWA, DWP) and elected officials.
- Partner with new emergency management coordinator and the Crisis Communications Team to implement, and update as needed, the City's Crisis Communication Plan.
- Research social and editorial listening tools to help support and develop key strategies.

El Segundo Media

- Evolve El Segundo Media programming as needed and maximize the use and reach of content created.
- Develop strategic and efficient production partnerships with outside agencies to promote economic development in the City.
- Complete integration of closed-captioning transcription service for all El Segundo Media programming.
- Upgrade El Segundo Media studio to improve quality of in-studio productions.
- Enhance recruitment efforts to attract highly skilled part-time media professionals.

Economic Development

- Sponsor, coordinate and launch a private-public incubator program.
- Enhance long-term economic stability and employment opportunities through business attraction and industry diversification.

**CITY OF EL SEGUNDO
CITY MANAGER'S OFFICE PROFILE**

- Aggressively attract new businesses, and high-quality jobs.
- Partner with a network of regional economic development and real estate development leaders to identify potential new businesses, provide site-selection assistance, and promote development.
- Continue media relations to build awareness and showcase real estate opportunities in the City to real estate professionals in Southern California.
- Support business retention through pro-active, Citywide economic development assistance.
 - Meet quarterly with hoteliers to inform and seek input on hospitality and tourism efforts.
 - Conduct meetings with existing El Segundo businesses to address challenges and introduce business assistance programs and resources.
 - Facilitate streamlined and efficient permit approval process by serving as a liaison between the business community and the City.
 - Work with regional entities to assist with permits external to the City.
- Implement annual economic development and hospitality and tourism marketing initiatives.

Special Projects

- Support and coordinate key capital improvement projects.
- Track Federal and State legislation.
- Annual update to the City's legislative platform.
- Write letters in support or opposition to proposed legislation
- Serve as the staff liaison to the City's Diversity, Equity and Inclusion Committee.
- Provide timely responses to constituent requests and concerns.
- Coordinate grant writing and submittal.

CITY OF EL SEGUNDO
Adopted Budget Summary
Fiscal Year 2023-2024

Department	CITY MANAGER			
	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Adopted FY 23-24
(001) GENERAL FUND	4,606,985	2,326,656	2,850,000	2,903,270
(2101) ADMINISTRATION	3,462,236	978,511	1,021,516	1,332,976
Salaries & Benefits	3,058,287	741,808	622,016	994,400
Maintenance & Operations	403,950	236,703	399,500	338,577
(2102) COMMUNICATIONS	589,370	637,459	813,434	311,626
Salaries & Benefits	468,819	443,526	631,505	171,941
Maintenance & Operations	120,551	193,933	181,929	139,685
(2103) EL SEGUNDO MEDIA	67	66,586	258,860	703,298
Salaries & Benefits	67	35,781	149,595	571,342
Maintenance & Operations	-	30,805	109,265	101,956
Capital Outlay	-	-	-	30,000
(2401) ECONOMIC DEVELOPMENT	555,311	644,100	756,190	555,369
Salaries & Benefits	270,221	334,899	341,425	125,254
Maintenance & Operations	285,090	309,202	414,765	430,115
Capital Outlay	-	-	-	-
(6601) COMMUNITY CABLE	-	-	-	-
Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	-	-	-
(601) EQUIPMENT REPLACEMENT	-	-	22,629	263,618
(2101) ADMINISTRATION	-	-	-	-
Capital Outlay	-	-	-	-
(2103) EL SEGUNDO MEDIA	-	-	22,629	263,618
Capital Outlay	-	-	22,629	263,618
(6601) COMMUNITY CABLE	-	-	-	-
Capital Outlay	-	-	-	-
(702) TRUST FUNDS - SPECIAL REVENUE/DONATIONS	127,141	144,037	-	120,000
(2401) ECONOMIC DEVELOPMENT	127,141	144,037	-	120,000
Maintenance & Operations	127,141	144,037	-	120,000
Grand Total	4,734,126	2,470,693	2,872,629	3,286,888

CITY OF EL SEGUNDO
Adopted Budget Summary By Account
Fiscal Year 2023-2024

Department	001 GENERAL FUND CITY MANAGER			
	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Adopted FY 23-24
(001) GENERAL FUND	4,606,985	2,326,656	2,850,000	2,903,270
Salaries & Benefits	3,797,394	1,556,014	1,744,541	1,862,937
4101 Salaries Full Time	741,195	1,033,240	1,153,627	1,251,001
4102 Salaries Part Time	65,981	217,192	225,256	189,190
4103 Overtime	11,243	9,761	14,000	10,000
4117 Opt - Out Payments	-	-	-	-
4118 Replacement Benefit Contributions	37,461	7,715	40,000	-
4201 Retirement CalPERS	193,202	85,213	94,142	108,783
4202 FICA	57,752	84,413	90,297	101,644
4203 Workers' Compensation	15,802	18,337	23,238	26,431
4204 Group Insurance	60,523	80,731	97,981	138,559
4207 CalPERS UAL Expense	2,591,823	-	-	-
4210 OPEB Expense	0	-	-	-
4210 OPEB liability	0	-	-	-
4211 401(a) Employer's Contribution	18,091	15,743	-	25,330
4221 Car Allowance	4,320	3,669	6,000	12,000
Maintenance & Operations	809,591	770,643	1,105,459	1,010,333
5201 Office Supplies	-	89	-	2,000
5204 Operating Supplies	20,392	28,595	31,000	54,800
5220 Computer Refresh Program Equipment	-	-	-	-
6201 Advertising/Publishing	255,988	225,488	307,500	349,500
6203 Copy Machine Charges	-	-	-	-
6205 Other Printing & Binding	-	-	6,000	9,500
6206 Contractual Services	24,658	212,763	238,750	152,000
6207 Equipment Replacement Charge	8,960	13,171	22,629	22,629
6208 Dues & Subscriptions	41,993	26,917	45,830	40,940
6213 Meetings & Travel	10,506	43,429	47,300	36,350
6214 Professional & Technical	103,918	81,089	164,500	244,095
6215 Repairs & Maintenance	783	1,029	1,000	1,200
6217 Software Maintenance	7,039	6,719	7,000	7,140
6219 Network Operating Charge	10,350	13,800	11,650	13,279
6223 Training & Education	402	-	8,750	7,500
6253 Postage	29	14	150	150
6254 Telephone	5,535	6,758	7,250	5,250
6260 Equipment Leasing Costs	-	-	3,150	-
6401 Community Promotion	-	1,999	3,000	4,000
6406 LAX Master Plan Intervention	319,038	108,782	200,000	60,000
6407 State and Local Lobbist	-	-	-	-
Capital Outlay	-	-	-	30,000
8105 Automotive	-	-	-	30,000
8108 Computer Hardware	-	-	-	-
Grand Total	4,606,985	2,326,656	2,850,000	2,903,270

CITY OF EL SEGUNDO
Adopted Budget Details
Fiscal Year 2023-2024

Department	CITY MANAGER			
	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Adopted FY 23-24
(001) GENERAL FUND	4,606,985	2,326,656	2,850,000	2,903,270
(2101) ADMINISTRATION	3,462,236	978,511	1,021,516	1,332,976
Salaries & Benefits	3,058,287	741,808	622,016	994,400
4101 Salaries Full Time	276,790	520,802	474,218	765,408
4102 Salaries Part Time	-	85,829	5,850	-
4103 Overtime	-	-	-	-
4118 Replacement Benefit Contributions	37,461	7,715	40,000	-
4201 Retirement CalPERS	89,698	36,830	34,241	64,953
4202 FICA	18,855	36,918	28,821	49,371
4203 Workers' Compensation	2,447	4,272	3,017	10,811
4204 Group Insurance	18,802	30,031	29,869	66,527
4207 CalPERS UAL Expense	2,591,823	-	-	-
4210 OPEB Expense	(0)	-	-	-
4211 401(a) Employer's Contribution	18,091	15,743	-	25,330
4221 Car Allowance	4,320	3,669	6,000	12,000
Maintenance & Operations	403,950	236,703	399,500	338,577
5201 Office Supplies	-	89	-	2,000
5204 Operating Supplies	4,590	6,520	8,000	8,000
5220 Computer Refresh Program Equipment	-	-	-	-
6201 Advertising/Publishing	-	-	1,500	2,000
6203 Copy Machine Charges	-	-	-	-
6206 Contractual Services	13,500	-	-	-
6208 Dues & Subscriptions	34,405	8,788	17,500	17,725
6213 Meetings & Travel	2,086	27,497	12,000	19,100
6214 Professional & Technical	21,095	74,364	148,500	220,000
6215 Repairs & Maintenance	-	-	-	-
6219 Network Operating Charge	6,450	8,600	6,450	7,352
6223 Training & Education	402	-	-	-
6253 Postage	29	14	150	150
6254 Telephone	2,354	2,050	2,250	2,250
6260 Equipment Leasing Costs	-	-	3,150	-
6406 LAX Master Plan Intervention	319,038	108,782	200,000	60,000
6407 State and Local Lobbyist	-	-	-	-
(2102) COMMUNICATIONS	589,370	637,459	813,434	311,626
Salaries & Benefits	468,819	443,526	631,505	171,941
4101 Salaries Full Time	262,722	234,941	402,051	119,152
4102 Salaries Part Time	65,981	101,098	95,211	25,698
4103 Overtime	8,992	8,930	-	-
4201 Retirement CalPERS	63,886	24,923	33,851	10,241
4202 FICA	25,228	26,551	30,757	10,419
4203 Workers' Compensation	11,576	10,872	13,170	5,611
4204 Group Insurance	30,433	36,211	56,466	821
4210 OPEB liability	0	-	-	-
Maintenance & Operations	120,551	193,933	181,929	139,685
5204 Operating Supplies	15,770	6,137	2,500	800
6201 Advertising/Publishing	-	460	10,000	10,000
6205 Other Printing & Binding	-	-	3,500	3,500
6206 Contractual Services	6,750	163,353	118,750	112,000
6207 Equipment Replacement Charge	8,960	13,171	22,629	-
6208 Dues & Subscriptions	1,553	393	3,300	2,635
6213 Meetings & Travel	140	1,351	13,000	2,750
6214 Professional & Technical	74,600	2,687	4,000	4,000
6215 Repairs & Maintenance	783	-	-	-
6217 Software Maintenance	7,039	3,920	-	-
6219 Network Operating Charge	3,900	-	-	-
6223 Training & Education	-	-	2,250	1,000
6254 Telephone	1,056	2,462	1,000	1,000
6401 Community Promotion	-	-	1,000	2,000
6406 LAX Master Plan Intervention	-	-	-	-
(2103) EL SEGUNDO MEDIA	67	66,586	258,860	703,298
Salaries & Benefits	67	35,781	149,595	571,342
4101 Salaries Full Time	-	-	-	267,129
4102 Salaries Part Time	-	30,265	124,195	163,492
4103 Overtime	-	-	9,000	10,000
4201 Retirement CalPERS	-	1,953	1,783	25,661
4202 FICA	-	2,315	9,501	34,257

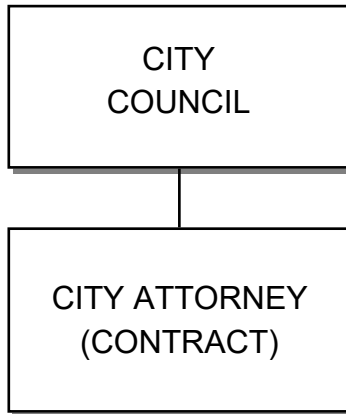
CITY OF EL SEGUNDO
Adopted Budget Details
Fiscal Year 2023-2024

Department	CITY MANAGER			
	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Adopted FY 23-24
4203 Workers' Compensation	-	1,247	5,116	9,314
4204 Group Insurance	67	-	-	61,489
Maintenance & Operations	-	30,805	109,265	101,956
5204 Operating Supplies	-	15,128	19,500	45,000
6206 Contractual Services	-	-	64,000	-
6207 Equipment Replacement Charge	-	-	-	22,629
6208 Dues & Subscriptions	-	1,297	2,065	2,465
6213 Meetings & Travel	-	1,436	3,000	4,000
6214 Professional & Technical	-	1,600	2,000	10,095
6215 Repairs & Maintenance	-	1,029	1,000	1,200
6217 Software Maintenance	-	2,800	7,000	7,140
6219 Network Operating Charge	-	5,200	5,200	5,927
6223 Training & Education	-	-	1,500	1,500
6254 Telephone	-	317	2,000	-
6401 Community Promotion	-	1,999	2,000	2,000
Capital Outlay	-	-	-	30,000
8105 Automotive	-	-	-	30,000
(2401) ECONOMIC DEVELOPMENT	555,311	644,100	756,190	555,369
Salaries & Benefits	270,221	334,899	341,425	125,254
4101 Salaries Full Time	201,683	277,497	277,358	99,311
4102 Salaries Part Time	-	-	-	-
4103 Overtime	2,252	831	5,000	-
4117 Opt - Out Payments	-	-	-	-
4201 Retirement CalPERS	39,618	21,507	24,267	7,928
4202 FICA	13,669	18,629	21,218	7,597
4203 Workers' Compensation	1,779	1,946	1,935	695
4204 Group Insurance	11,220	14,488	11,646	9,722
4210 OPEB Expense	0	-	-	-
4211 401(a) Employer's Contribution	-	-	-	-
4221 Car Allowance	-	-	-	-
Maintenance & Operations	285,090	309,202	414,765	430,115
5204 Operating Supplies	32	811	1,000	1,000
6201 Advertising/Publishing	255,988	225,029	296,000	337,500
6205 Other Printing & Binding	-	-	2,500	6,000
6206 Contractual Services	4,408	49,410	56,000	40,000
6208 Dues & Subscriptions	6,034	16,439	22,965	18,115
6213 Meetings & Travel	8,280	13,145	19,300	10,500
6214 Professional & Technical	8,223	2,438	10,000	10,000
6223 Training & Education	-	-	5,000	5,000
6254 Telephone	2,126	1,930	2,000	2,000
6401 Community Promotion	-	-	-	-
Capital Outlay	-	-	-	-
8108 Computer Hardware	-	-	-	-
(6601) COMMUNITY CABLE	-	-	-	-
Salaries & Benefits	-	-	-	-
4101 Salaries Full Time	-	-	-	-
4102 Salaries Part Time	-	-	-	-
4103 Overtime	-	-	-	-
4117 Opt - Out Payments	-	-	-	-
4201 Retirement CalPERS	-	-	-	-
4202 FICA	-	-	-	-
4203 Workers' Compensation	-	-	-	-
4204 Group Insurance	-	-	-	-
4210 OPEB Expense	-	-	-	-
Maintenance & Operations	-	-	-	-
5204 Operating Supplies	-	-	-	-
5220 Computer Refresh Program Equipment	-	-	-	-
6201 Advertising/Publishing	-	-	-	-
6207 Equipment Replacement Charge	-	-	-	-
6208 Dues & Subscriptions	-	-	-	-
6213 Meetings & Travel	-	-	-	-
6214 Professional & Technical	-	-	-	-
6215 Repairs & Maintenance	-	-	-	-
6217 Software Maintenance	-	-	-	-
6219 Network Operating Charge	-	-	-	-
6223 Training & Education	-	-	-	-

CITY OF EL SEGUNDO
Adopted Budget Details
Fiscal Year 2023-2024

Department	CITY MANAGER			
	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Adopted FY 23-24
6254 Telephone	-	-		-
6401 Community Promotion	-	-		-
(601) EQUIPMENT REPLACEMENT	-	-	22,629	263,618
(2101) ADMINISTRATION		-		-
Capital Outlay		-		-
8108 Computer Hardware		-		-
(2103) EL SEGUNDO MEDIA		-	22,629	263,618
Capital Outlay		-	22,629	263,618
8104 Equipment		-	22,629	238,618
8105 Automotive		-		25,000
(6601) COMMUNITY CABLE	-	-		-
Capital Outlay	-	-		-
8104 Equipment	-	-		-
(702) TRUST FUNDS - SPECIAL REVENUE/DONATIONS	127,141	144,037		120,000
(2401) ECONOMIC DEVELOPMENT	127,141	144,037		120,000
Maintenance & Operations	127,141	144,037		120,000
1281 Economic Development Expenditures	127,141	144,037		75,000
2606 EDAC Special Programs & Events	-	-		45,000
Grand Total	4,734,126	2,470,693	2,872,629	3,286,888

**CITY OF EL SEGUNDO
CITY ATTORNEY
ORGANIZATION CHART
FISCAL YEAR 2023-2024**



**CITY OF EL SEGUNDO
CITY ATTORNEY'S DEPARTMENT PROFILE**

The City Attorney's Office is classified as a General Government Support function. It is a contracted service to provide legal services to the City Council, the City Manager, and City management overall.

The City Attorney provides legal counsel and advice during official Council meetings and study sessions; serves as a legal advisor to City staff; prepares and reviews City ordinances, resolutions, contracts, and legal documents; represents the City in civil and criminal litigation; oversees the work of outside private counsel when hired to assist in litigation; and coordinates/reviews claims filed against or for the City with the City's Risk Manager.

CITY OF EL SEGUNDO
Adopted Budget Summary
Fiscal Year 2023-2024

Department	CITY ATTORNEY			
	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Adopted FY 23-24
(001) GENERAL FUND	527,127	752,602	770,450	835,450
(2201) CITY ATTORNEY	527,127	752,602	770,450	835,450
Maintenance & Operations	527,127	752,602	770,450	835,450
Grand Total	527,127	752,602	770,450	835,450

CITY OF EL SEGUNDO
Adopted Budget Summary By Account
Fiscal Year 2023-2024

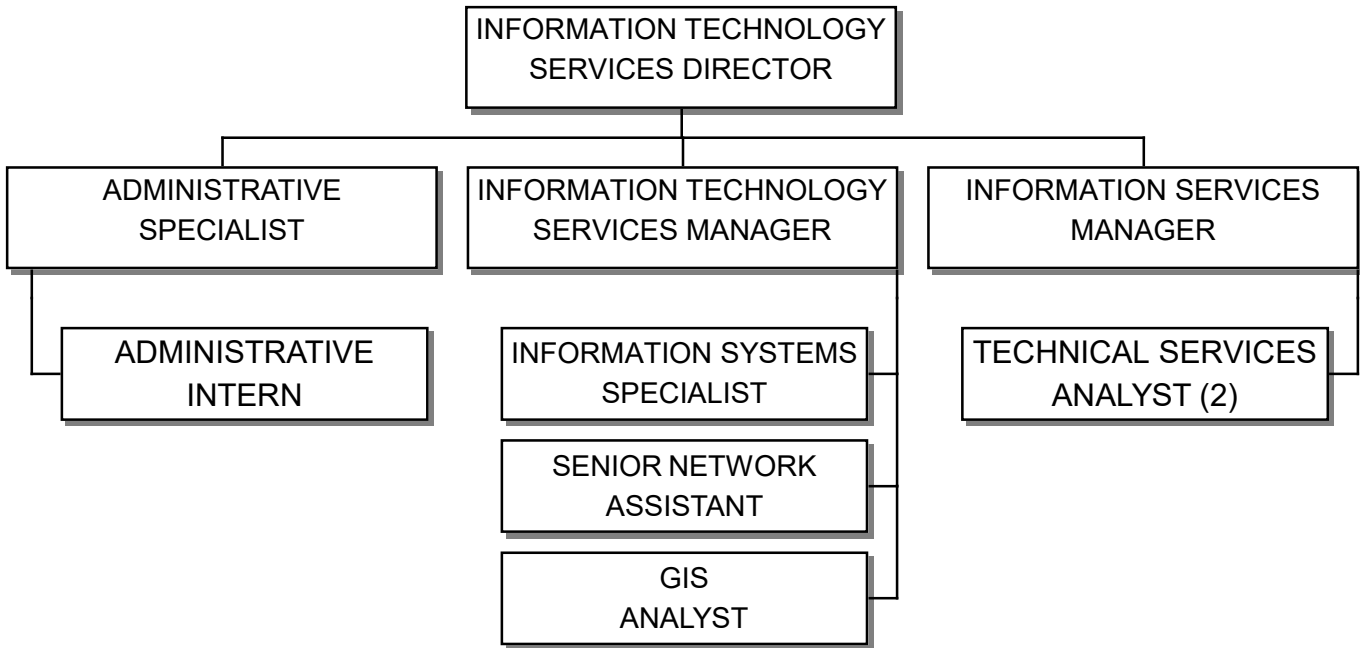
Department	001 GENERAL FUND CITY ATTORNEY			
	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Adopted FY 23-24
(001) GENERAL FUND	527,127	752,602	770,450	835,450
Maintenance & Operations	527,127	752,602	770,450	835,450
6214 Professional & Technical	-	8,500		-
6253 Postage		-	150	150
6254 Telephone	-	-	300	300
6301 Legal Counsel	313,026	576,409	450,000	495,000
6302 Plaintiff/Defense Litigation	196,842	23,076	200,000	220,000
6310 Labor Negotiation	-	131,659	100,000	100,000
6311 Code Enforcement	17,259	12,959	20,000	20,000
Grand Total	527,127	752,602	770,450	835,450

CITY OF EL SEGUNDO
Adopted Budget Details
Fiscal Year 2023-2024

Department	CITY ATTORNEY			
	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Adopted FY 23-24
(001) GENERAL FUND	527,127	752,602	770,450	835,450
(2201) CITY ATTORNEY	527,127	752,602	770,450	835,450
Maintenance & Operations	527,127	752,602	770,450	835,450
6214 Professional & Technical	-	8,500		-
6253 Postage		-	150	150
6254 Telephone	-	-	300	300
6301 Legal Counsel	313,026	576,409	450,000	495,000
6302 Plaintiff/Defense Litigation	196,842	23,076	200,000	220,000
6310 Labor Negotiation	-	131,659	100,000	100,000
6311 Code Enforcement	17,259	12,959	20,000	20,000
Grand Total	527,127	752,602	770,450	835,450

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**CITY OF EL SEGUNDO
INFORMATION TECHNOLOGY SERVICES DEPARTMENT
ORGANIZATIONAL CHART
FISCAL YEAR 2023 - 2024**



CITY OF EL SEGUNDO
 INFORMATION TECHNOLOGY SERVICES
 FOUR-YEAR PERSONNEL SUMMARY
 FISCAL YEARS 2020-2021 TO 2023-2024

DEPARTMENT/POSITION TITLE	ADOPTED FY 2020-21	ADOPTED FY 2021-22	ADOPTED FY 2022-23	ADOPTED FY 2023-24
<u>Information Technology Services</u>				
Information Technology Services Director	1.00	1.00	1.00	1.00
Administrative Specialist	1.00	1.00	1.00	1.00
GIS Analyst	1.00	1.00	1.00	1.00
Information Systems Manager	1.00	1.00	1.00	1.00
Information Systems Specialist	1.00	1.00	1.00	1.00
Information Technology Services Manager	-	-	-	1.00
Senior Network Assistant	1.00	1.00	1.00	1.00
Technical Services Analyst	3.00	3.00	3.00	2.00
Sub-total Full-Time	9.00	9.00	9.00	9.00
<u>Part-Time FTEs</u>				
Administrative Intern	0.50	0.50	0.50	0.50
Sub-total Part-Time	0.50	0.50	0.50	0.50
Total Information Technology Services	9.50	9.50	9.50	9.50

**CITY OF EL SEGUNDO
INFORMATION TECHNOLOGY SERVICES DEPARTMENT**

MISSION STATEMENT:

Through leadership, expertise, and strategic partnerships, the City of El Segundo's Information Technology Services Department delivers innovative, effective, and secure technologies that enable citywide services and enhance value, engagement, and accessibility to the community.

ITSD SERVICES:

The Information Technology Services Department (ITSD) is composed of 3 functional teams with talented individuals who are dedicated to the City of El Segundo and deliver innovative, reliable, and secure solutions. The Service Desk and Innovation team oversee personal computing devices and business solutions. The Planning and Administration team oversee department procurement, strategic planning, budget, and project management. The Infrastructure Solutions team oversee server and network infrastructure and data intelligence.

ACCOMPLISHMENTS FISCAL YEAR 2022-2023:

- Hired key management staff including ITS Director and IS Manager
- Captured and consolidated software procurements into the ITSD budget
- Transitioned to multi-year software agreements which will reduce longer term costs to the city
- Replaced critical network infrastructure
- Successfully maintained complex 24/7 IT infrastructure with minimal unplanned outages

GOALS & OBJECTIVES FOR FISCAL YEAR: 2023-2024:

- Investigate and present on digital solutions that will contribute to transparency and a digital city hall.
- Build and present a demo on Open Data portal
- Explore opportunities that would allow enhanced self-service functionality to the public
- Build RFP for new Enterprise Resources Planning (ERP) system
- Construct a new strategic plan for the department
- Implementation of Email Retention Policy
- Replace aging networking and computer equipment

CITY OF EL SEGUNDO
 Adopted Budget Summary
 Fiscal Year 2023-2024

Department	INFORMATION TECHNOLOGY DEPARTMENT			
	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Adopted FY 23-24
(001) GENERAL FUND	4,671,538	2,611,764	3,741,130	3,864,715
(2505) INFORMATION TECHNOLOGY DEPARTMENT	4,671,538	2,611,764	3,741,130	3,864,715
Salaries & Benefits	3,101,857	1,053,259	1,494,588	1,257,863
Maintenance & Operations	1,569,681	1,558,505	2,246,542	2,606,852
Capital Outlay	-	-	-	-
(2508) COMPUTER REFRESH	-	-	-	-
Maintenance & Operations	-	-	-	-
(601) EQUIPMENT REPLACEMENT	119,200	34,813	266,798	2,065,242
(2505) INFORMATION TECHNOLOGY DEPARTMENT	119,200	34,813	266,798	2,065,242
Capital Outlay	119,200	34,813	266,798	2,065,242
(602) LIABILITY INSURANCE	-	-	-	-
(2505) INFORMATION TECHNOLOGY DEPARTMENT	-	-	-	-
Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	-	-	-
Grand Total	4,790,738	2,646,576	4,007,928	5,929,957

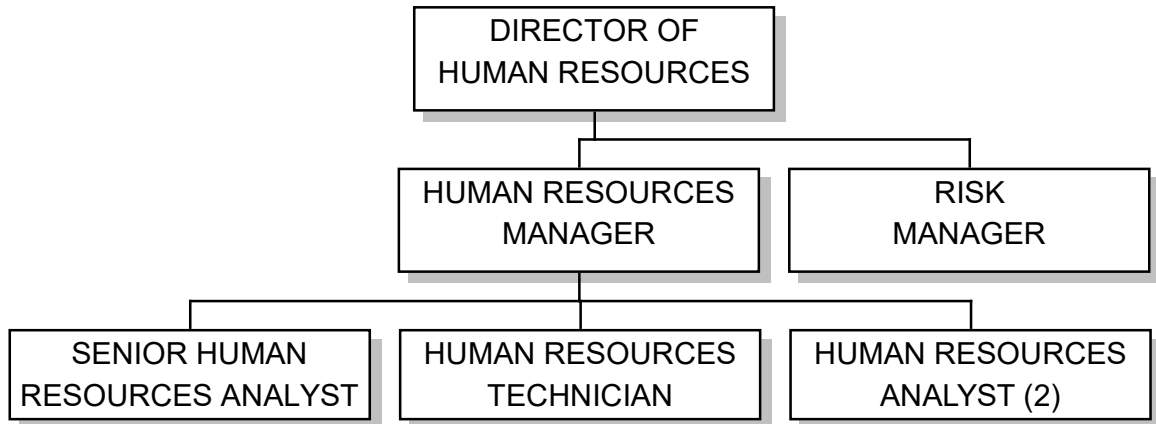
CITY OF EL SEGUNDO
Adopted Budget Summary By Account
Fiscal Year 2023-2024

Department	001 GENERAL FUND INFORMATION TECHNOLOGY DEPARTMENT			
	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Adopted FY 23-24
(001) GENERAL FUND	4,671,538	2,611,764	3,741,130	3,864,715
Salaries & Benefits	3,101,857	1,053,259	1,494,588	1,257,863
4101 Salaries Full Time	624,925	818,466	1,123,213	914,186
4102 Salaries Part Time	-	-	-	-
4103 Overtime	10,580	11,333	15,000	20,000
4201 Retirement CalPERS	158,908	72,092	98,712	80,815
4202 FICA	51,264	59,942	86,589	67,793
4203 Workers' Compensation	5,323	5,808	8,021	38,959
4204 Group Insurance	57,184	85,617	163,053	120,979
4207 CalPERS UAL Expense	2,193,673	-	-	-
4210 OPEB Expense	0	-	-	-
4211 401(a) Employer's Contribution	-	-	-	10,330
4221 Car Allowance	-	-	-	4,800
Maintenance & Operations	1,569,681	1,558,505	2,246,542	2,606,852
5204 Operating Supplies	2,288	4,281	5,000	5,000
5206 Computer Supplies	29,869	115,710	47,000	47,000
5220 Computer Refresh Program Equipment	-	-	-	-
6081 Miscellaneous Computer	29,755	2,419	75,000	75,000
6203 Copy Machine Charges	65,127	42,640	110,000	68,500
6206 Contractual Services	106,694	134,406	169,000	229,000
6207 Equipment Replacement Charge	222,239	210,419	266,798	225,646
6208 Dues & Subscriptions	-	130	4,000	4,000
6213 Meetings & Travel	1,464	2,800	16,500	20,000
6214 Professional & Technical	603,609	749,766	850,000	850,000
6215 Repairs & Maintenance	10,500	16,200	20,000	20,000
6217 Software Maintenance	746,049	718,282	1,040,347	1,412,204
6218 Hardware Maintenance	8,100	5,435	12,000	102,000
6219 Network Operating Charge	(306,791)	(506,000)	(432,103)	(515,998)
6223 Training & Education	4,048	4,077	8,000	8,000
6254 Telephone	46,669	57,939	55,000	55,000
6260 Equipment Leasing Costs	62	-	-	-
6245 Employee Engagement	-	-	-	1,500
Capital Outlay	-	-	-	-
8108 Capital/Computer Hardware	-	-	-	-
Grand Total	4,671,538	2,611,764	3,741,130	3,864,715

CITY OF EL SEGUNDO
 Adopted Budget Details
 Fiscal Year 2023-2024

Department	INFORMATION TECHNOLOGY DEPARTMENT			
	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Adopted FY 23-24
(001) GENERAL FUND	4,671,538	2,611,764	3,741,130	3,864,715
(2505) INFORMATION TECHNOLOGY DEPARTMENT	4,671,538	2,611,764	3,741,130	3,864,715
Salaries & Benefits	3,101,857	1,053,259	1,494,588	1,257,863
4101 Salaries Full Time	624,925	818,466	1,123,213	914,186
4102 Salaries Part Time	-	-	-	-
4103 Overtime	10,580	11,333	15,000	20,000
4201 Retirement CalPERS	158,908	72,092	98,712	80,815
4202 FICA	51,264	59,942	86,589	67,793
4203 Workers' Compensation	5,323	5,808	8,021	38,959
4204 Group Insurance	57,184	85,617	163,053	120,979
4207 CalPERS UAL Expense	2,193,673	-	-	-
4210 OPEB Expense	0	-	-	-
4211 401(a) Employer's Contribution	-	-	-	10,330
4221 Car Allowance	-	-	-	4,800
Maintenance & Operations	1,569,681	1,558,505	2,246,542	2,606,852
5204 Operating Supplies	2,288	4,281	5,000	5,000
5206 Computer Supplies	29,869	115,710	47,000	47,000
5220 Computer Refresh Program Equipment	-	-	-	-
6081 Miscellaneous Computer	29,755	2,419	75,000	75,000
6203 Copy Machine Charges	65,127	42,640	110,000	68,500
6206 Contractual Services	106,694	134,406	169,000	229,000
6207 Equipment Replacement Charge	222,239	210,419	266,798	225,646
6208 Dues & Subscriptions	-	130	4,000	4,000
6213 Meetings & Travel	1,464	2,800	16,500	20,000
6214 Professional & Technical	603,609	749,766	850,000	850,000
6215 Repairs & Maintenance	10,500	16,200	20,000	20,000
6217 Software Maintenance	746,049	718,282	1,040,347	1,412,204
6218 Hardware Maintenance	8,100	5,435	12,000	102,000
6219 Network Operating Charge	(306,791)	(506,000)	(432,103)	(515,998)
6223 Training & Education	4,048	4,077	8,000	8,000
6254 Telephone	46,669	57,939	55,000	55,000
6260 Equipment Leasing Costs	62	-	-	-
6245 Employee Engagement	-	-	-	1,500
Capital Outlay	-	-	-	-
8108 Capital/Computer Hardware	-	-	-	-
(2508) COMPUTER REFRESH	-	-	-	-
Maintenance & Operations	-	-	-	-
5206 Computer Supplies	-	-	-	-
6217 Software Maintenance	-	-	-	-
(601) EQUIPMENT REPLACEMENT	119,200	34,813	266,798	2,065,242
(2505) INFORMATION TECHNOLOGY DEPARTMENT	119,200	34,813	266,798	2,065,242
Capital Outlay	119,200	34,813	266,798	2,065,242
8104 Capital/Equipment	-	-	174,093	846,440
8105 Automotive	-	-	1,808	18,192
8106 Communication	-	-	8,253	63,200
8108 Computer Hardware	119,200	34,813	82,644	1,137,410
(602) LIABILITY INSURANCE	-	-	-	-
(2505) INFORMATION TECHNOLOGY DEPARTMENT	-	-	-	-
Salaries & Benefits	-	-	-	-
4101 Salaries Full Time	-	-	-	-
4103 Overtime	-	-	-	-
4201 Retirement CalPERS	-	-	-	-
4202 FICA	-	-	-	-
4203 Workers' Compensation	-	-	-	-
4204 Group Insurance	-	-	-	-
Maintenance & Operations	-	-	-	-
6214 Professional & Technical	-	-	-	-
6246 Claims Expense	-	-	-	-
Grand Total	4,790,738	2,646,576	4,007,928	5,929,957

**CITY OF EL SEGUNDO
HUMAN RESOURCES DEPARTMENT
ORGANIZATION CHART
FISCAL YEAR 2023-2024**



CITY OF EL SEGUNDO
HUMAN RESOURCES
FOUR-YEAR PERSONNEL SUMMARY
FISCAL YEARS 2020-2021 TO 2023-2024

DEPARTMENT/POSITION TITLE	ADOPTED FY 2020-21	ADOPTED FY 2021-22	ADOPTED FY 2022-23	ADOPTED FY 2023-24
<u>Human Resources Department</u>				
Director of Human Resources	1.00	1.00	1.00	1.00
Human Resources Analyst	1.00	1.00	-	2.00
Human Resources Assistant	1.00	1.00	-	-
Human Resources Manager	1.00	1.00	1.00	1.00
Human Resources Technician	-	-	2.00	1.00
Risk Manager	-	-	-	1.00
Senior Human Resources Analyst	1.00	1.00	1.00	1.00
Sub-total Full-Time	5.00	5.00	5.00	7.00
<u>Part-Time FTEs</u>				
Administrative Intern	-	-	-	-
Sub-total Part-Time	-	-	-	-
Total Human Resources Department	5.00	5.00	5.00	7.00

For fiscal year 23-24, the Risk Manager position was moved from Finance to Human Resources

**CITY OF EL SEGUNDO
HUMAN RESOURCES DEPARTMENT PROFILE**

MISSION STATEMENT:

To be a strategic partner while providing leadership and operational support to City departments to enhance their ability to recruit, retain, and develop a qualified and diverse workforce while effectively managing labor relations, administering employee benefits, and acting as a reliable resource to both internal and external customers.

DEPARTMENT OVERVIEW:

The Human Resources Department works collaboratively with the City Council, Elected Officials, Executive Management Team, employees, and the public to create strategies designed to support the City's Strategic Plan and Human Resources best practices, providing a framework for future workforce growth and sustainability.

The Human Resources department is budgeted with six (6) full-time positions: Human Resources Director, Human Resources Manager, Senior Human Resources Analyst, two (2) Human Resources Analysts, and a Human Resources Technician.

CORE SERVICES:

- Recruitment & Selection - Provide the leadership and operational support needed to attract, retain, and develop a qualified and diverse workforce so that all City departments can effectively and efficiently meet operational goals while providing essential services to the community with exceptional customer service.
- Benefits Administration & Wellness - Oversee the design, development, implementation, and maintenance of City- sponsored wellness, health, disability, life, and other benefit programs for employees.
- Training & Employee Development
- Labor & Employee Relations
- Classification & Compensation
- Personnel Administration

ACCOMPLISHMENTS IN FISCAL YEAR 2022-2023

- Conducted recruitment and selection activities for the following positions: 45 full-time, 10 part-time, and 10 full-time promotional opportunities including Police Lieutenant, Police Sergeant, Fire Captain, and Fire Paramedic.
- Hired 36 full-time and 80 part-time employees; promoted 31 full-time and 30 part-time employees.
- Coordinated an in-person benefits fair for open enrollment with health screenings, benefits plan providers, and wellness vendors. Partnered with CalPERS medical plan provider for on-site Mobile Health Vehicle biometric screenings, webinars, and the "10K a Day" wellness challenge with the City of Manhattan Beach.
- Hosted in-person Citywide training and development opportunities for employees on a variety of topics including DISC Training, Conflict Resolution, Power and Influence, Persuasive

Presentations, Performance Evaluations, Emotional Intelligence and Communication, Implicit Bias, and Leading for Generations.

- Offered additional training for supervisors and managers through the City's consortium membership including the following workshops: Workplace Bullying, Maximizing Performance Through Documentation, Evaluation and Corrective Action, Managing the Marginal Employee, Embracing Generational Diversity and Succession Planning, Prevention and Control of Absenteeism, and Supervisor's Guide to Understanding and Managing Employee Rights.
- Negotiated a three-year nine and month term contract with a comprehensive update to the Memorandum of Understanding with the Supervisory and Professional Employees' Association (SPEA).
- Negotiated a two year and three-month term successor contract with the Police Officers' Association.
- Prepared and presented more than 25 staff reports for City Council consideration.
- Conducted a classification study of the Administrative Clerical Series.
- Revised several classification specifications, converted Manager positions to at-will status, established part-time classifications.
- Processed 1,160 personnel action forms (PAFs) for new hire appointments, salary changes, promotions, leave requests, scheduling changes, and separations/retirements.
- Optimized City services through contracting with outside vendors. Prepared and executed over 30 contracts and amendments to secure agreements providing goods or services to the City.
- Maintained and enhanced the employee Intranet including the Staff Directory, and various Human Resources forms, templates, policies, and procedures.

GOALS & OBJECTIVES FOR FISCAL YEAR 2023-2024

- Develop employee engagement plan with activities and events throughout the year.
- Implement training and notification systems for City employees regarding safety and emergency management in the event of a disaster.
- Highlight the benefits and advantages of working for the City of El Segundo to improve the City's competitive edge for recruitment of top-quality talent through a recruitment video.
- Conclude labor negotiations with the Firefighters Association. Negotiate a successor contract with the City Employees' Association.

Develop activities and events to increase Employee Engagement

- Conclude implementation of electronic Onboarding, Offboarding and Performance Management programs to enhance the introduction of benefits, policies and procedures, and organizational culture for new and existing employees. Continue to enhance the internet and employee intranet with resources and benefit information.
- Conduct a Fair Labor Standards Act (FLSA) audit of the unrepresented Management Confidential and the Supervisory and Professional employee groups.

CITY OF EL SEGUNDO
Adopted Budget Summary
Fiscal Year 2023-2024

Department	HUMAN RESOURCES DEPARTMENT			
	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Adopted FY 23-24
(001) GENERAL FUND	2,215,720	1,240,818	1,492,491	2,116,401
(2506) HUMAN RESOURCES DEPARTMENT	2,215,720	1,240,818	1,492,491	2,116,401
Salaries & Benefits	2,006,627	695,840	730,175	840,478
Maintenance & Operations	209,093	544,978	762,316	1,275,922
Grand Total	2,215,720	1,240,818	1,492,491	2,116,401

CITY OF EL SEGUNDO
Adopted Budget Summary By Account
Fiscal Year 2023-2024

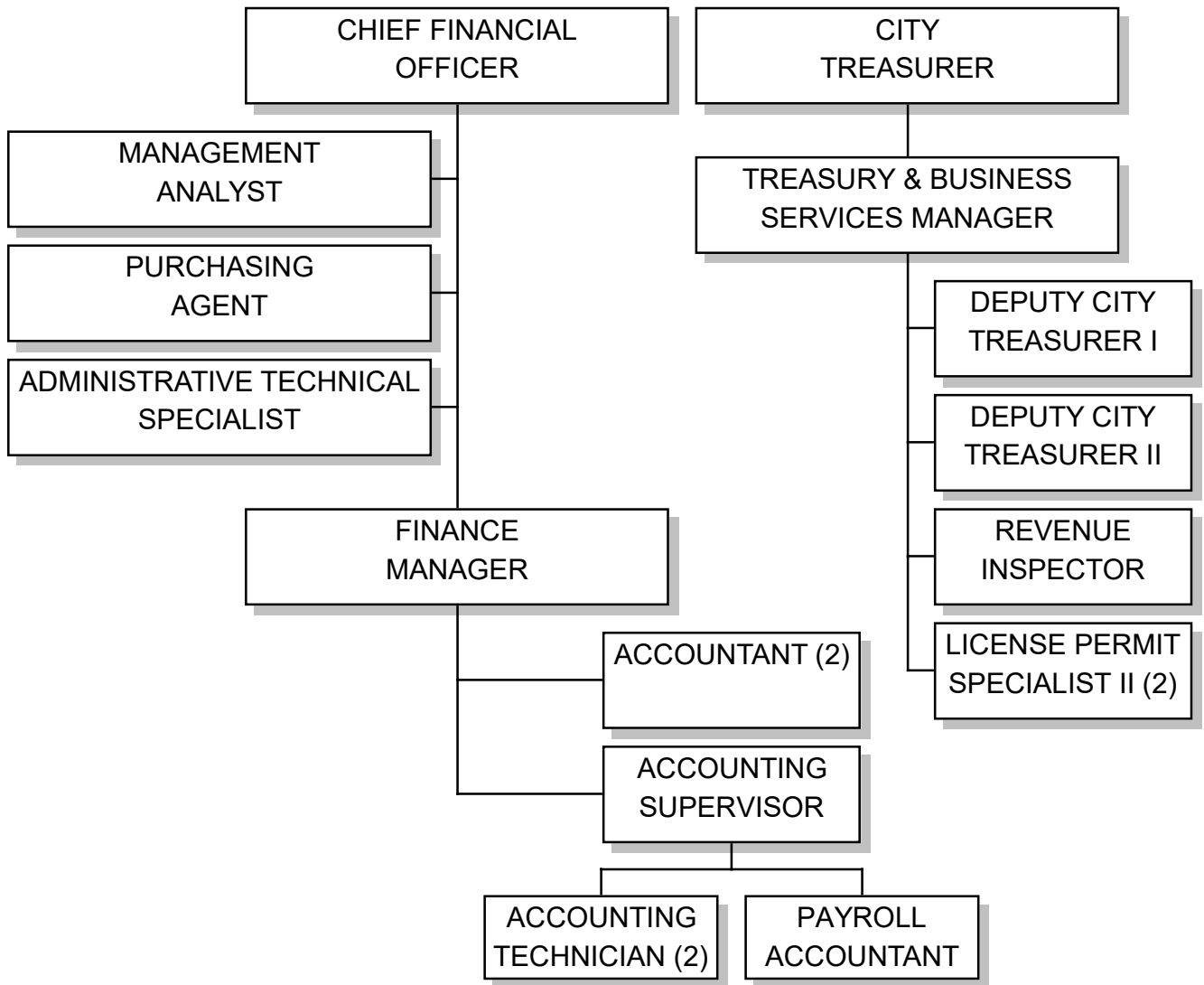
Department	001 GENERAL FUND HUMAN RESOURCES DEPARTMENT			
	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Adopted FY 23-24
(001) GENERAL FUND	2,215,720	1,240,818	1,492,491	2,116,401
Salaries & Benefits	2,006,627	695,840	730,175	840,478
4101 Salaries Full Time	333,372	527,624	581,645	666,927
4102 Salaries Part Time	2,786	27,061	7,800	-
4103 Overtime	-	-	-	-
4117 Opt - Out Payments	-	-	-	-
4201 Retirement CalPERS	99,599	50,175	45,029	52,782
4202 FICA	28,650	40,320	45,093	43,316
4203 Workers' Compensation	2,728	3,883	4,147	4,496
4204 Group Insurance	22,105	46,777	46,461	59,341
4207 CalPERS UAL Expense	1,517,385	-	-	-
4210 OPEB Expense	0	-	-	-
4211 401(a) Employer's Contribution	-	-	-	9,297
4221 Car Allowance	-	-	-	4,320
Maintenance & Operations	209,093	544,978	762,316	1,275,922
5201 Office Supplies	-	-	-	-
5204 Operating Supplies	3,911	5,354	6,300	6,300
5206 Computer Supplies	679	958	3,722	3,500
5220 Computer Refresh Program Equipment	-	-	-	-
5221 Employee Physicals	-	21,061	35,250	45,250
5222 Wellness	-	6,878	7,500	10,500
6201 Advertising/Publishing	4,660	3,876	8,500	8,500
6203 Copy Machine Charges	-	-	-	-
6205 Other Printing & Binding	240	285	300	300
6206 Contractual Services	-	36,875	37,500	37,500
6207 Equipment Replacement Charge	-	-	-	-
6208 Dues & Subscriptions	4,395	1,990	6,394	7,000
6213 Meetings & Travel	-	-	8,000	8,000
6214 Professional & Technical	168,835	283,382	362,840	697,200
6215 Repairs & Maintenance	-	-	120	120
6217 Software Maintenance	-	-	-	-
6219 Network Operating Charge	5,160	8,600	8,600	9,802
6253 Postage	307	616	800	800
6254 Telephone	2,249	2,831	3,600	4,560
6260 Equipment Leasing Costs	-	-	2,400	-
6262 Testing/Recruitment	8,819	147,578	95,690	165,490
6223 Citywide Training	9,840	24,694	174,800	151,100
6245 Employee Engagement	-	-	-	100,000
6221 Tuition Reimbursement	-	-	-	10,000
6225 Department Training	-	-	-	10,000
Grand Total	2,215,720	1,240,818	1,492,491	2,116,401

CITY OF EL SEGUNDO
Adopted Budget Details
Fiscal Year 2023-2024

Department	HUMAN RESOURCES DEPARTMENT			
	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Adopted FY 23-24
(001) GENERAL FUND	2,215,720	1,240,818	1,492,491	2,116,401
(2506) HUMAN RESOURCES DEPARTMENT	2,215,720	1,240,818	1,492,491	2,116,401
Salaries & Benefits	2,006,627	695,840	730,175	840,478
4101 Salaries Full Time	333,372	527,624	581,645	666,927
4102 Salaries Part Time	2,786	27,061	7,800	-
4103 Overtime	-	-	-	-
4117 Opt - Out Payments	-	-	-	-
4201 Retirement CalPERS	99,599	50,175	45,029	52,782
4202 FICA	28,650	40,320	45,093	43,316
4203 Workers' Compensation	2,728	3,883	4,147	4,496
4204 Group Insurance	22,105	46,777	46,461	59,341
4207 CalPERS UAL Expense	1,517,385	-	-	-
4210 OPEB Expense	0	-	-	-
4211 401(a) Employer's Contribution	-	-	-	9,297
4221 Car Allowance	-	-	-	4,320
Maintenance & Operations	209,093	544,978	762,316	1,275,922
5201 Office Supplies	-	-	-	-
5204 Operating Supplies	3,911	5,354	6,300	6,300
5206 Computer Supplies	679	958	3,722	3,500
5220 Computer Refresh Program Equipment	-	-	-	-
5221 Employee Physicals	-	21,061	35,250	45,250
5222 Wellness	-	6,878	7,500	10,500
6201 Advertising/Publishing	4,660	3,876	8,500	8,500
6203 Copy Machine Charges	-	-	-	-
6205 Other Printing & Binding	240	285	300	300
6206 Contractual Services	-	36,875	37,500	37,500
6207 Equipment Replacement Charge	-	-	-	-
6208 Dues & Subscriptions	4,395	1,990	6,394	7,000
6213 Meetings & Travel	-	-	8,000	8,000
6214 Professional & Technical	168,835	283,382	362,840	697,200
6215 Repairs & Maintenance	-	-	120	120
6217 Software Maintenance	-	-	-	-
6219 Network Operating Charge	5,160	8,600	8,600	9,802
6253 Postage	307	616	800	800
6254 Telephone	2,249	2,831	3,600	4,560
6260 Equipment Leasing Costs	-	-	2,400	-
6262 Testing/Recruitment	8,819	147,578	95,690	165,490
6223 Citywide Training	9,840	24,694	174,800	151,100
6245 Employee Engagement	-	-	-	100,000
6221 Tuition Reimbursement	-	-	-	10,000
6225 Department Training	-	-	-	10,000
Grand Total	2,215,720	1,240,818	1,492,491	2,116,401

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**CITY OF EL SEGUNDO
FINANCE DEPARTMENT
ORGANIZATION CHART
FISCAL YEAR 2023-2024**



**CITY OF EL SEGUNDO
FINANCE DEPARTMENT
FOUR-YEAR PERSONNEL SUMMARY
FISCAL YEARS 2020-2021 TO 2023-2024**

DEPARTMENT/POSITION TITLE	ADOPTED FY 2020-21	ADOPTED FY 2021-22	ADOPTED FY 2022-23	ADOPTED FY 2023-24
<u>Finance Department</u>				
Chief Financial Officer	1.00	1.00	1.00	1.00
Account Specialist I/II	-	-	1.00	-
Accountant	2.00	2.00	2.00	2.00
Accounting Supervisor	1.00	1.00	1.00	1.00
Accounting Technician	2.00	2.00	2.00	2.00
Administrative Technical Specialist	1.00	1.00	1.00	1.00
City Treasurer**	1.00	1.00	1.00	1.00
Deputy City Treasurer I	1.00	1.00	1.00	1.00
Deputy City Treasurer II	1.00	1.00	1.00	1.00
Finance Manager	1.00	1.00	1.00	1.00
License Permit Specialist I/II	2.00	2.00	2.00	2.00
Management Analyst	1.00	1.00	-	1.00
Office Specialist II	1.00	1.00	-	-
Payroll Accountant	1.00	1.00	1.00	1.00
Purchasing Agent	1.00	1.00	1.00	1.00
Revenue Inspector	1.00	1.00	1.00	1.00
Risk Manager	1.00	1.00	1.00	-
Senior Management Analyst	-	-	1.00	-
Treasury & Customer Service Manager	1.00	1.00	1.00	1.00
Sub-total Full-Time	20.00	20.00	20.00	18.00
<u>Part-Time FTEs</u>				
Accountant P/T	-	-	-	0.50
Administrative Intern	0.25	0.25	-	-
Office Specialist	-	-	-	-
Sub-total Part-Time	0.25	0.25	-	0.50
Total Finance Department	20.25	20.25	20.00	18.50

**** Elected part-time position**

For fiscal year 20-21, the Treasury Department was merged into the Finance Department.

For fiscal year 22-23, the Risk Manager position was moved to the Human Resources Department.

**CITY OF EL SEGUNDO
FINANCE DEPARTMENT PROFILE**

MISSION STATEMENT: To provide all City stakeholders with accurate and timely financial information, extraordinary customer service, and ensure long-term financial stability of the City,

The Finance Department has 17 full-time employees. Finance has three divisions with distinct functions as follows:

Administration: Provide overall direction of the department's multi-operations; advise the elected officials and management on fiscal matters; oversee the City's risk-management program; develop strong internal controls through industry best practices; assist in the development of the City's strategic plan; safeguard the City's assets; identify funding for City services; assist in labor negotiations process; and manage the contract for Crossing Guards.

Accounting Services: Develop and provide accurate and timely financial reports, including the Annual Comprehensive Financial Report (ACFR); coordinate the annual financial audit and other audits required by Federal, State, County and other government agencies; process accounts payable; reconcile bank statements; process journal entries; prepare the Annual State Controller's report and the Annual Streets (Gas Tax) report; issue 1099 reports; generate periodic revenue and expenditure reports; process cash receipts; plan and develop the City's annual budget process including producing the preliminary and adopted budget documents; and manage all payroll activities including issuing the bi-weekly payroll and the annual W-2's.

Business Services: Collect all City revenues; administer the business licensing function; conduct transient occupancy tax (TOT) audits; collaborate with the California Department of Tax & Fee Administration (CDTFA) to ensure sellers' permits are properly allocated to the City for sales tax purposes; coordinate with the City's consultants on property tax and sales tax revenues; develop revenue projections during the annual budget process; manage the utility-billing and collection functions; and manage all purchasing operations.

ACCOMPLISHMENTS IN FISCAL YEAR 2022-2023:

- Coordinated Strategic Planning Sessions to set long-term goals and objectives.
- Have a long-term financial strategic plan in place.
- Lead discussions with the Finance Committee.
- Fulfilled the FY 21-22 annual financial audit in January 2023 with no findings.
- Fulfilled the FY 21-22 federal funding single audit in February 2023 with no findings.
- Received the Certificate of Achievement for Excellence in Financial Reporting Award from the Government Finance Officers Association (GFOA) in January 2023 for its FY21-22 ACFR.
- Streamlined the annual budget process.
- Updated the City's master fee schedule with a cost-of-living factor (CPI).
- Implemented a new development impact fee policy with new rate structure.
- Lead the development of an update to the Business License Tax approved by City Council and the new Business License Tax on the November 2022 ballot was passed by voters.
- Lead the development of a Cannabis Tax Ordinance approved by City Council and the Cannabis Tax on the November 2022 ballot was passed by voters.
- Changed the trustee for the PARS 115 Trust Plan.
- Implemented the water and wastewater fee increase per the approved rate study to support the water and wastewater systems.
- Generated new revenues from the Topgolf agreement based on the approved Topgolf Revenue Allocation Policy.
- Successfully navigated through the financial challenges brought on by the COVID-19 Pandemic.

**CITY OF EL SEGUNDO
FINANCE DEPARTMENT PROFILE**

GOALS & OBJECTIVES FOR FISCAL YEAR 2023-2024:

- Continue on a sustainable financial path, solve future structural deficits, and maintain reserves.
- Continue to monitor unfunded pension liabilities.
- Continue to provide an annual CPI adjustment to the master fee schedule.
- Enhance existing revenues and look for new revenue sources (grants, economic development, tax measures).
- Restore the department's staffing at full strength with new members fully functioning in their respective divisions.
- Continue to enhance the budget presentation.
- Close the books for the fiscal year and finish the annual financial audit in a more timely and effective manner.
- Process accounts payable/payroll/cash receipts on time with close to 100% accuracy.
- Provide departments more accurate monthly budget performance reports.
- Reconcile bank statements within a month following the month-end close.
- Cross-train staff members to provide back-up in case of unanticipated absences and to prepare them for upward mobility.
- Provide staff opportunities to gain more knowledge and understanding of municipal finance through attendance at various training and educational sessions.
- Begin the research for a new City-wide ERP system.
- Research possible local revenue measures to bring to the voters for the November 2024 general election.
- Implement upgrades to the utility billing program that will result in enhanced customer service.

CITY OF EL SEGUNDO
Adopted Budget Summary
Fiscal Year 2023-2024

Department	FINANCE DEPARTMENT			
	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Adopted FY 23-24
(001) GENERAL FUND	6,125,530	2,235,699	2,576,681	2,472,453
(1201) CITY TREASURER	155,234	264,630	334,696	307,472
Salaries & Benefits	146,256	244,803	311,306	279,135
Maintenance & Operations	8,977	19,827	23,390	28,337
(2501) ADMINISTRATION	4,497,984	396,684	415,698	516,528
Salaries & Benefits	4,398,383	325,465	309,993	441,548
Maintenance & Operations	99,600	71,219	105,705	74,979
(2502) ACCOUNTING SERVICES	932,984	1,034,583	1,095,151	1,059,990
Salaries & Benefits	857,596	867,084	1,002,801	896,460
Maintenance & Operations	75,388	167,499	92,350	163,530
(2504) BUSINESS SERVICES	539,328	539,801	731,137	588,464
Salaries & Benefits	413,099	338,066	543,987	382,864
Maintenance & Operations	126,229	201,735	187,150	205,600
(2507) PURCHASING/RISK MANAGEMENT	-	-	-	-
Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	-	-	-
(503) GOLF COURSE	4,678,677	109,140	10,000	-
(5301) 503 GOLF COURSE FUND - ADMINISTRATION	4,180,742	101,074	10,000	-
Maintenance & Operations	4,180,742	101,074	10,000	-
(5302) 503 GOLF COURSE FUND - FOOD & BEVERAGE	2,284	872	-	-
Salaries & Benefits	573	-	-	-
Maintenance & Operations	1,711	872	-	-
(5304) 503 GOLF COURSE FUND - PRO SHOP	80,013	-	-	-
Salaries & Benefits	40,681	-	-	-
Maintenance & Operations	39,332	-	-	-
(5305) 503 GOLF COURSE FUND - GOLF COURSE	141,146	-	-	-
Salaries & Benefits	112,096	-	-	-
Maintenance & Operations	29,050	-	-	-
(5306) 503 GOLF COURSE FUND - DRIVING RANGE	53,072	-	-	-
Salaries & Benefits	24,724	-	-	-
Maintenance & Operations	28,347	-	-	-
(5307) 503 GOLF COURSE FUND - GENERAL ADMINISTRATION	221,421	7,194	-	-
Salaries & Benefits	81,072	-	-	-
Maintenance & Operations	140,349	7,194	-	-
(5308) 503 GOLF COURSE FUND - GOLF COURSE LESSONS	-	-	-	-
Maintenance & Operations	-	-	-	-
(601) EQUIPMENT REPLACEMENT	-	-	-	-
(2501) ADMINISTRATION	-	-	-	-
Capital Outlay	-	-	-	-
Grand Total	10,804,207	2,344,838	2,586,681	2,472,453

CITY OF EL SEGUNDO
Adopted Budget Summary By Account
Fiscal Year 2023-2024

Department	001 GENERAL FUND FINANCE DEPARTMENT			
	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Adopted FY 23-24
(001) GENERAL FUND	6,125,530	2,235,699	2,576,681	2,472,453
Salaries & Benefits	5,815,335	1,775,418	2,168,086	2,000,007
4101 Salaries Full Time	1,124,877	1,337,662	1,639,336	1,529,576
4102 Salaries Part Time	6,221	7,621	30,600	18,000
4103 Overtime	2,187	5,630	5,000	7,500
4113 Reimbursable Overtime	-	-	-	-
4117 Opt - Out Payments	-	483	-	2,850
4201 Retirement CalPERS	303,987	128,462	134,524	130,613
4202 FICA	86,640	106,761	127,199	110,764
4203 Workers' Compensation	9,887	9,495	11,593	10,990
4204 Group Insurance	144,822	179,305	219,834	179,124
4207 CalPERS UAL Expense	4,136,714	-	-	-
4210 OPEB Expense	(0)	-	-	-
4211 401(a) Employer's Contribution	-	-	-	7,231
4221 Car Allowance	-	-	-	3,360
Maintenance & Operations	310,195	460,280	408,595	472,446
4999 Cash Over/Short	-	100	-	-
5201 Office Supplies	-	-	-	-
5204 Operating Supplies	4,867	8,629	11,300	12,500
5214 Housing Supplies	-	-	-	-
5220 Computer Refresh Program Equipment	-	-	-	-
6139 Bank Service Charges	-	-	-	-
6201 Advertising/Publishing	-	275	240	250
6203 Copy Machine Charges	-	1,300	-	-
6205 Other Printing & Binding	1,558	1,914	1,800	1,850
6206 Contractual Services	5,845	1,696	-	-
6207 Equipment Replacement Charge	968	985	985	-
6208 Dues & Subscriptions	1,565	2,711	6,060	5,425
6213 Meetings & Travel	1,951	16,479	30,940	40,300
6214 Professional & Technical	254,671	368,561	285,620	336,750
6217 Software Maintenance	-	840	4,000	2,000
6219 Network Operating Charge	23,775	37,900	37,900	43,199
6223 Training & Education	2,041	3,986	8,450	12,100
6245 Employee Recognition	-	-	-	1,000
6253 Postage	5,166	3,513	5,200	6,100
6254 Telephone	7,789	11,392	10,100	10,972
6260 Equipment Leasing Costs	-	-	6,000	-
Grand Total	6,125,530	2,235,699	2,576,681	2,472,453

CITY OF EL SEGUNDO
Adopted Budget Details
Fiscal Year 2023-2024

Department	FINANCE DEPARTMENT			
	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Adopted FY 23-24
(001) GENERAL FUND	6,125,530	2,235,699	2,576,681	2,472,453
(1201) CITY TREASURER	155,234	264,630	334,696	307,472
Salaries & Benefits	146,256	244,803	311,306	279,135
4101 Salaries Full Time	90,960	183,890	241,290	210,113
4102 Salaries Part Time	-	-	-	-
4117 Opt - Out Payments	-	-	-	-
4201 Retirement CalPERS	32,668	16,898	20,019	18,012
4202 FICA	6,988	14,385	18,459	16,074
4203 Workers' Compensation	793	1,320	1,676	1,471
4204 Group Insurance	14,848	28,310	29,862	33,467
4210 OPEB Expense	(0)	-	-	-
Maintenance & Operations	8,977	19,827	23,390	28,337
4999 Cash Over/Short	-	100	-	-
5204 Operating Supplies	-	449	500	500
5220 Computer Refresh Program Equipment	-	-	-	-
6139 Bank Service Charges	-	-	-	-
6208 Dues & Subscriptions	-	625	1,100	1,650
6213 Meetings & Travel	-	2,011	1,640	2,550
6217 Software Maintenance	-	840	4,000	2,000
6219 Network Operating Charge	5,175	6,900	6,900	7,865
6223 Training & Education	100	2,617	3,950	6,700
6253 Postage	1,669	3,131	2,500	3,400
6254 Telephone	2,034	3,154	2,800	3,672
(2501) ADMINISTRATION	4,497,984	396,684	415,698	516,528
Salaries & Benefits	4,398,383	325,465	309,993	441,548
4101 Salaries Full Time	173,193	249,930	238,211	336,426
4102 Salaries Part Time	-	-	5,000	6,000
4103 Overtime	105	-	-	-
4201 Retirement CalPERS	51,982	22,916	19,461	28,568
4202 FICA	11,767	15,868	18,223	16,398
4203 Workers' Compensation	1,510	1,750	1,663	2,355
4204 Group Insurance	23,112	35,001	27,434	41,211
4207 CalPERS UAL Expense	4,136,714	-	-	-
4210 OPEB Expense	1	-	-	-
4211 401(a) Employer's Contribution	-	-	-	7,231
4221 Car Allowance	-	-	-	3,360
Maintenance & Operations	99,600	71,219	105,705	74,979
5201 Office Supplies	-	-	-	-
5204 Operating Supplies	4,867	8,179	10,800	12,000
5220 Computer Refresh Program Equipment	-	-	-	-
6201 Advertising/Publishing	-	275	240	250
6203 Copy Machine Charges	-	1,300	-	-
6205 Other Printing & Binding	1,558	1,914	1,800	1,850
6207 Equipment Replacement Charge	968	985	985	-
6208 Dues & Subscriptions	525	1,171	1,460	645
6213 Meetings & Travel	1,201	5,923	11,800	8,050
6214 Professional & Technical	65,226	12,016	31,620	5,850
6219 Network Operating Charge	18,600	31,000	31,000	35,334
6223 Training & Education	-	-	-	-
6245 Employee Recognition	-	-	-	1,000
6253 Postage	901	218	2,700	2,700
6254 Telephone	5,755	8,238	7,300	7,300
6260 Equipment Leasing Costs	-	-	6,000	-
(2502) ACCOUNTING SERVICES	932,984	1,034,583	1,095,151	1,059,990
Salaries & Benefits	857,596	867,084	1,002,801	896,460
4101 Salaries Full Time	588,245	648,374	771,453	700,778
4102 Salaries Part Time	-	7,621	15,600	6,000
4103 Overtime	209	4,611	5,000	5,000
4117 Opt - Out Payments	-	-	-	-
4201 Retirement CalPERS	147,753	63,241	63,141	59,299
4202 FICA	46,901	55,893	60,210	56,482
4203 Workers' Compensation	5,137	4,627	5,486	5,168
4204 Group Insurance	69,350	82,718	81,911	63,733
4210 OPEB Expense	0	-	-	-
Maintenance & Operations	75,388	167,499	92,350	163,530
5204 Operating Supplies	-	-	-	-
6201 Advertising/Publishing	-	-	-	-
6208 Dues & Subscriptions	600	430	2,350	2,130
6213 Meetings & Travel	150	3,894	9,500	23,000
6214 Professional & Technical	72,847	161,996	77,000	134,000
6223 Training & Education	1,791	1,180	3,500	4,400
(2504) BUSINESS SERVICES	539,328	539,801	731,137	588,464
Salaries & Benefits	413,099	338,066	543,987	382,864
4101 Salaries Full Time	272,481	255,468	388,381	282,259
4102 Salaries Part Time	6,221	-	10,000	6,000
4103 Overtime	1,873	1,019	-	2,500

CITY OF EL SEGUNDO
Adopted Budget Details
Fiscal Year 2023-2024

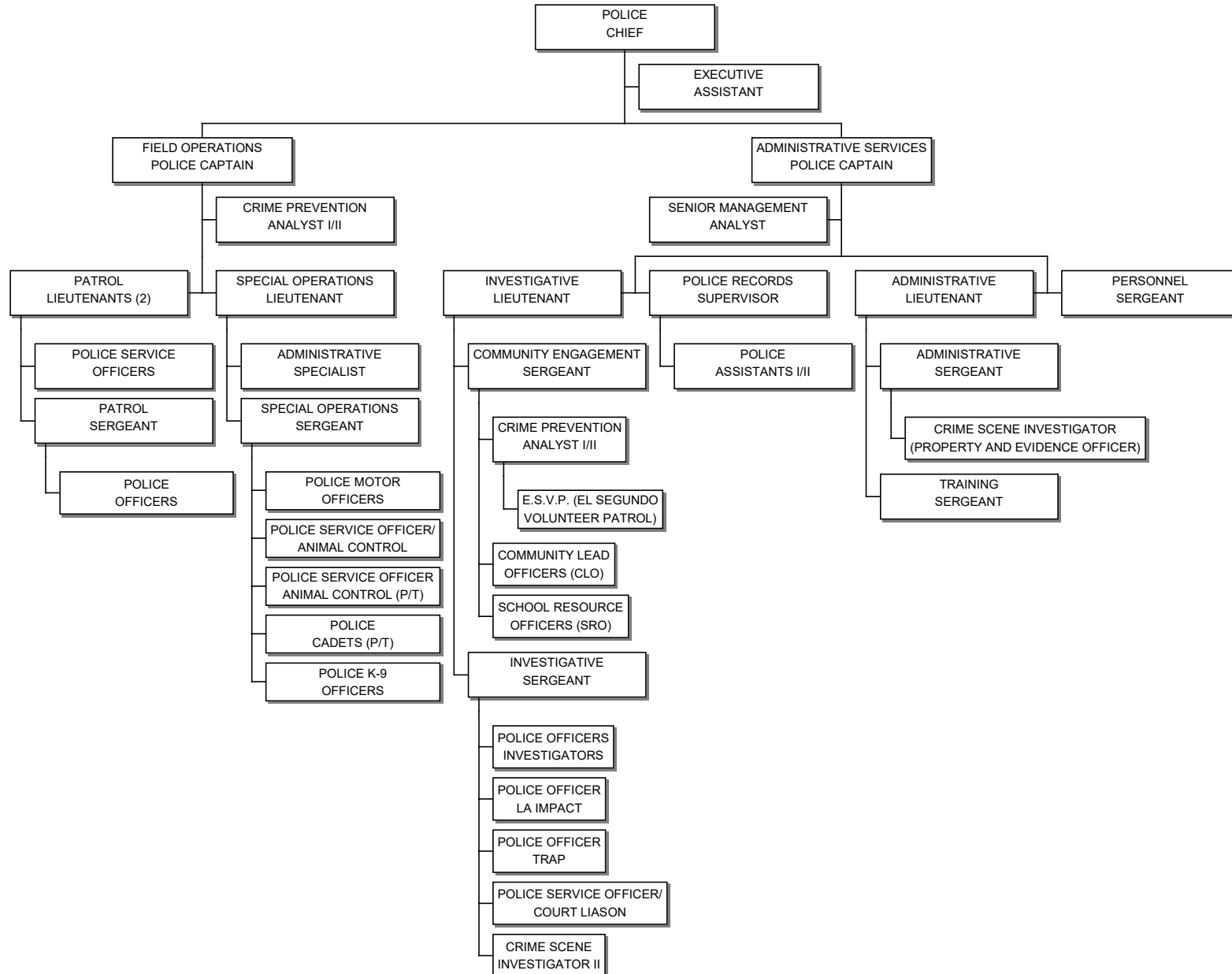
Department	FINANCE DEPARTMENT			
	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Adopted FY 23-24
4113 Reimbursable Overtime		-		-
4117 Opt - Out Payments	-	483		2,850
4201 Retirement CalPERS	71,583	25,407	31,903	24,734
4202 FICA	20,984	20,614	30,308	21,811
4203 Workers' Compensation	2,447	1,799	2,767	1,996
4204 Group Insurance	37,511	33,276	80,627	40,714
4210 OPEB Expense	(1)	-		-
Maintenance & Operations	126,229	201,735	187,150	205,600
5204 Operating Supplies	-	-		-
5214 Housing Supplies	-	-		-
6206 Contractual Services	5,845	1,696		-
6208 Dues & Subscriptions	440	485	1,150	1,000
6213 Meetings & Travel	600	4,653	8,000	6,700
6214 Professional & Technical	116,599	194,549	177,000	196,900
6223 Training & Education	150	189	1,000	1,000
6253 Postage	2,595	164		-
(2507) PURCHASING/RISK MANAGEMENT	-	-		-
Salaries & Benefits	-	-		-
4101 Salaries Full Time	-	-		-
4201 Retirement CalPERS	-	-		-
4202 FICA	-	-		-
4203 Workers' Compensation	-	-		-
4204 Group Insurance	-	-		-
4210 OPEB Expense	-	-		-
Maintenance & Operations	-	-		-
6208 Dues & Subscriptions	-	-		-
6213 Meetings & Travel	-	-		-
6214 Professional & Technical	-	-		-
6223 Training & Education	-	-		-
(503) GOLF COURSE	4,678,677	109,140	10,000	-
(5301) 503 GOLF COURSE FUND - ADMINISTRATION	4,180,742	101,074	10,000	-
Maintenance & Operations	4,180,742	101,074	10,000	-
5220 Computer Refresh Program Equipment	-	-		-
6202 Depreciation Expense	103,015	-		-
6207 Equipment Replacement Charge	-	-		-
6214 Professional & Technical	50,709	20,250		-
6286 General Admin Charges	-	-		-
6501 Right of Way Lease	4,527	39,701	10,000	-
6700 Loss on Disposition of Assets	4,022,492	-		-
6203 Amort. Right-of-Use Lease Asset	-	41,123		-
4907 Interest Expense - GASB 87 Leases	-	-		-
(5302) 503 GOLF COURSE FUND - FOOD & BEVERAGE	2,284	872		-
Salaries & Benefits	573	-		-
4104 Permanent Contract	-	-		-
4202 FICA	-	-		-
4203 Workers' Compensation	-	-		-
4204 Group Insurance	573	-		-
4205 Uniform Allowance	-	-		-
Maintenance & Operations	1,711	872		-
5201 Office Supplies	-	696		-
5203 Repair & Maintenance Supplies	-	-		-
5204 Operating Supplies	-	-		-
5210 Paper Goods	-	-		-
5213 Replacement of Damaged Goods	-	-		-
6201 Advertising/Publishing	-	-		-
6215 Repairs & Maintenance	-	-		-
6242 Employee Meals	-	-		-
6244 Other Unclassified Expense	-	177		-
6249 Fees & Licenses	148	-		-
7550 Cost of Sales	1,563	-		-
(5304) 503 GOLF COURSE FUND - PRO SHOP	80,013	-		-
Salaries & Benefits	40,681	-		-
4104 Permanent Contract	36,263	-		-
4202 FICA	3,092	-		-
4203 Workers' Compensation	1,235	-		-
4204 Group Insurance	90	-		-
4205 Uniform Allowance	-	-		-
Maintenance & Operations	39,332	-		-
5201 Office Supplies	-	-		-
5203 Repair & Maintenance Supplies	1,466	-		-
5204 Operating Supplies	2,030	-		-
6201 Advertising/Publishing	1,075	-		-
6215 Repairs & Maintenance	2,235	-		-
6244 Other Unclassified Expense	4,253	-		-
6270 Commissions	-	-		-
7600 Hard Goods	28,022	-		-

CITY OF EL SEGUNDO
 Adopted Budget Details
 Fiscal Year 2023-2024

Department	FINANCE DEPARTMENT			
	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Adopted FY 23-24
7601 Purchase Discounts	-	-		
7602 Soft Goods	-	-		
7604 Freight	250	-		
(5305) 503 GOLF COURSE FUND - GOLF COURSE	141,146	-		-
Salaries & Benefits	112,096	-		-
4104 Permanent Contract	91,847	-		
4202 FICA	7,736	-		-
4203 Workers' Compensation	2,506	-		-
4204 Group Insurance	10,008	-		-
4205 Uniform Allowance	-	-		-
Maintenance & Operations	29,050	-		
5203 Repair & Maintenance Supplies	14,770	-		
5204 Operating Supplies	5,939	-		
6201 Advertising/Publishing	1,075	-		
6206 Contractual Services	4,215	-		
6215 Repairs & Maintenance	3,050	-		
6244 Other Unclassified Expense	-	-		
6260 Equipment Leasing Costs	-	-		
(5306) 503 GOLF COURSE FUND - DRIVING RANGE	53,072	-		-
Salaries & Benefits	24,724	-		-
4104 Permanent Contract	18,332	-		
4202 FICA	1,555	-		-
4203 Workers' Compensation	4,838	-		-
4204 Group Insurance	-	-		-
Maintenance & Operations	28,347	-		
5204 Operating Supplies	9,517	-		
6201 Advertising/Publishing	1,075	-		
6202 Depreciation Expense	2,135	-		
6215 Repairs & Maintenance	15,620	-		
6244 Other Unclassified Expense	-	-		
(5307) 503 GOLF COURSE FUND - GENERAL ADMINISTRATION	221,421	7,194		-
Salaries & Benefits	81,072	-		-
4104 Permanent Contract	62,519	-		
4202 FICA	5,277	-		-
4203 Workers' Compensation	1,859	-		-
4204 Group Insurance	11,417	-		-
Maintenance & Operations	140,349	7,194		
5203 Repair & Maintenance Supplies	3,940	-		
5204 Operating Supplies	4,215	-		
6101 Gas Utility	574	-		
6102 Electric Utility	7,458	-		
6103 Water Utility	46,553	-		
6135 Credit Card Expense	-	-		
6139 Bank Service Charges	30,327	-		
6153 Personnel Prop. Damage	1,589	-		
6201 Advertising/Publishing	1,075	-		
6208 Dues & Subscriptions	-	-		
6211 Insurance & Bonds	20,172	-		
6214 Professional & Technical	-	-		
6215 Repairs & Maintenance	2,600	-		
6223 Training & Education	-	-		
6244 Other Unclassified Expense	210	-		
6249 Fees & Licenses	-	-		
6253 Postage	385	-		
6254 Telephone	4,011	-		
6284 Security Costs	(40)	-		
6301 Legal Counsel	17,280	7,194		
(5308) 503 GOLF COURSE FUND - GOLF COURSE LESSONS	-	-		-
Maintenance & Operations	-	-		
6093 Junior Camp Expenses	-	-		
6201 Advertising/Publishing	-	-		
6270 Commissions	-	-		
(601) EQUIPMENT REPLACEMENT	-	-		-
(2501) ADMINISTRATION	-	-		-
Capital Outlay	-	-		
8104 Equipment	-	-		
8108 Computer Hardware	-	-		
Grand Total	10,804,207	2,344,838	2,586,681	2,472,453

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CITY OF EL SEGUNDO POLICE DEPARTMENT ORGANIZATION CHART FISCAL YEAR 2023-2024



**CITY OF EL SEGUNDO
POLICE DEPARTMENT
FOUR-YEAR PERSONNEL SUMMARY
FISCAL YEARS 2020-2021 TO 2023-2024**

DEPARTMENT/POSITION TITLE	ADOPTED FY 2020-21	ADOPTED FY 2021-22	ADOPTED FY 2022-23	ADOPTED FY 2023-24
<u>Police Department</u>				
Chief of Police	1.00	1.00	1.00	1.00
Administrative Specialist	-	-	-	1.00
Crime Prevention Analyst I/II	2.00	2.00	2.00	2.00
Crime Scene Investigator II	1.00	1.00	1.00	1.00
Crime Scene Investigator/Property Officer	1.00	1.00	1.00	1.00
Executive Assistant	1.00	1.00	1.00	1.00
Management Analyst	1.00	1.00	1.00	-
Police Assistant I/II	7.00	6.00	7.00	6.00
Police Captain	2.00	2.00	2.00	2.00
Police Lieutenant	5.00	5.00	5.00	5.00
Police Officer	42.00	42.00	42.00	42.00
Police Records Supervisor	1.00	1.00	1.00	1.00
Police Sergeant	11.00	11.00	11.00	11.00
Police Services Officer I/II	5.00	6.00	5.00	5.00
Police Trainee	2.00	2.00	2.00	3.00
Senior Management Analyst	-	-	-	1.00
Sub-total Full-Time	82.00	82.00	82.00	83.00
<u>Part-Time FTEs</u>				
Police Cadet	9.00	3.20	6.26	4.40
Police Services Officer I/II	1.00	-	1.00	0.50
Sub-total Part-Time	10.00	3.20	7.26	4.90
Total Police Department	92.00	85.20	89.26	87.90

**CITY OF EL SEGUNDO
POLICE DEPARTMENT PROFILE**

MISSION STATEMENT: Our Mission is to provide a safe and secure community while treating all people with dignity and respect.

The Police Department is budgeted for 82 full-time positions: 62 sworn and 20 non-sworn personnel. The Department consists of two bureaus: Administrative Services Bureau and Field Operations Bureau.

ADMINISTRATIVE SERVICES BUREAU: Has jurisdiction over the following:

Investigative Division: Follow-up investigation and assist in the prosecution of all crimes. Utilization of resources to identify and combat crime trends.

Administrative Division: Coordinates the maintenance of department vehicles and equipment; inventory and distribution of supplies and equipment; preparation of the department budget, compliance with custody of official police records; investigation of personnel complaints and compliance with training mandates.

Community Engagement Division: Strengthens relationships with the community; disseminates relevant information; develops crime prevention and awareness programs; coordinates with Community Lead Officers and School Resource Officers and coordinates volunteer programs.

FIELD OPERATIONS BUREAU: Has jurisdiction over the following:

Patrol Division: Patrols the City; enforces penal codes and municipal codes; maintains public order; enforces traffic law; provides public assistance as circumstances require.

Special Operations Division: Ensures safe and efficient movement of traffic in the city through high-visibility enforcement and public education; enforces parking control; coordinates special events and handles animal control calls.

ACCOMPLISHMENTS IN FISCAL YEAR 2022-2023:

- Conducted 178 homeless contacts, 49 MET (Mental Evaluation Team) calls, and transported 28 individuals for shelter.
- Conducted TAP's (Tactical Action Plans) targeting locations with increased criminal activity.
- Attended community programs and meetings to educate citizens on crime trends and to help them identify suspicious behavior.
- Implemented the Directed Enforcement Program in which an officer on each shift is assigned to specifically target hot spot crime areas.
- Conducted foot beats around the city to increase the opportunity for officers to have positive communications with community members.

GOALS & OBJECTIVES FOR FISCAL YEAR 2023-2024:

- Attend at least one recruitment event monthly to increase our applicant pool.
- Continue directed enforcement and education to impact crime trends, community concerns, and issues surrounding traffic.
- Continue to work with the MET (Mental Evaluation Team) to monitor to homeless population and offering services.
- Enhance communication between the community and the police department by providing community training events in areas of public safety and community awareness through the Community Lead Officers, Neighborhood Watch meetings, Self-Defense classes and Active Shooter demonstrations.
- Regularly schedule foot beats in downtown and retail areas to increase the opportunity for officers to have positive communications with community members.

CITY OF EL SEGUNDO
Adopted Budget Summary
Fiscal Year 2023-2024

Department	POLICE DEPARTMENT			
	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Adopted FY 23-24
(001) GENERAL FUND	75,856,361	17,845,583	20,378,246	21,611,055
(3101) ADMINISTRATION	62,162,965	4,629,446	5,495,912	5,450,073
Salaries & Benefits	61,079,499	2,932,021	3,506,148	3,152,839
Maintenance & Operations	1,083,466	1,692,035	1,989,764	2,048,584
Capital Outlay	-	5,390	-	248,650
(3102) PATROL & SAFETY	8,499,343	8,130,847	8,798,033	10,204,181
Salaries & Benefits	8,499,343	8,130,847	8,798,033	10,204,181
(3103) CRIME INVESTIGATION	2,292,364	2,026,978	2,209,346	2,181,061
Salaries & Benefits	2,292,364	2,026,978	2,209,346	2,181,061
(3104) TRAFFIC SAFETY	1,060,667	1,027,049	1,056,428	1,175,896
Salaries & Benefits	1,060,667	1,027,049	1,056,428	1,175,896
(3105) ASSET FORFEITURE	-	-	-	-
Maintenance & Operations	-	-	-	-
(3106) COMMUNITY RELATIONS	474,321	530,558	628,566	348,813
Salaries & Benefits	474,321	530,558	628,566	348,813
(3107) COMMUNITY CENTER	1,321,040	1,459,444	2,159,711	2,219,531
Maintenance & Operations	1,321,040	1,459,444	2,159,711	2,219,531
(3108) ANIMAL CONTROL	33,041	29,365	30,250	31,500
Salaries & Benefits	11,441	565	250	-
Maintenance & Operations	21,600	28,800	30,000	31,500
(3705) LA COUNTY - TRAP	12,620	11,895	-	-
Salaries & Benefits	12,620	11,895	-	-
(109) ASSET FORFEITURE FUND	108,777	309,562	725,000	800,000
(3105) ASSET FORFEITURE	108,777	116,588	725,000	-
Salaries & Benefits	18,739	-	-	-
Maintenance & Operations	87,792	77,387	225,000	-
Capital Outlay	2,246	39,201	500,000	-
(3109) ASSET FORFEITURE	-	192,974	-	800,000
Maintenance & Operations	-	7,790	-	500,000
Capital Outlay	-	185,184	-	300,000
(120) C.O.P.S. FUND	56,583	53,490	350,000	615,000
(0000) C.O.P.S. FUND	56,583	53,490	350,000	550,000
Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	-	175,000	400,000
Capital Outlay	56,583	53,490	175,000	150,000
(0000) POLICE DEPARTMENT	-	-	-	65,000
Maintenance & Operations	-	-	-	65,000
(123) PSAF PROPERTY TAX PUBLIC SAFETY	-	-	75,000	75,000
(3101) ADMINISTRATION	-	-	75,000	75,000
Maintenance & Operations	-	-	75,000	75,000
(124) FEDERAL GRANTS	-	993,367	-	268,444
(3101) ADMINISTRATION	-	-	-	268,444
Maintenance & Operations	-	-	-	268,444
(3102) PATROL & SAFETY	-	993,367	-	-
Salaries & Benefits	-	993,367	-	-
Maintenance & Operations	-	-	-	-
(125) STATE GRANTS	7,070	32,136	-	148,944
(3101) ADMINISTRATION	7,070	32,136	-	148,944
Maintenance & Operations	7,070	32,136	-	148,944
(601) EQUIPMENT REPLACEMENT	139,650	31,023	378,554	3,780,422
(3101) ADMINISTRATION	139,650	31,023	378,554	3,588,537
Capital Outlay	139,650	31,023	378,554	3,588,537
(3107) COMMUNITY CENTER	-	-	-	191,885
Capital Outlay	-	-	-	191,885
(702) TRUST FUNDS - SPECIAL REVENUE/DONATIONS	-	-	-	-
(3101) ADMINISTRATION	-	-	-	-
Maintenance & Operations	-	-	-	-
(3110) POLICE DEPARTMENT	-	-	-	-
Maintenance & Operations	-	-	-	-
Grand Total	76,168,441	19,265,160	21,906,800	27,298,865

CITY OF EL SEGUNDO
Adopted Budget Summary By Account
Fiscal Year 2023-2024

Department	001 GENERAL FUND POLICE DEPARTMENT			
	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Adopted FY 23-24
(001) GENERAL FUND	75,856,361	17,845,583	20,378,246	21,611,055
Salaries & Benefits	73,430,255	14,659,914	16,198,771	17,062,790
4101 Salaries Full Time	7,002,453	8,115,268	9,662,285	9,571,773
4102 Salaries Part Time	132,765	229,346	281,354	183,405
4103 Overtime	491,189	947,457	895,000	900,000
4105 Holiday Pay	478,917	489,269	523,434	865,924
4113 Reimbursable LA County - TRAP	12,620	11,895		-
4113 Reimbursable Overtime	28,897	86,825		142,197
4117 Opt - Out Payments	2,715	3,018	2,167	2,850
4118 Replacement Benefit Contributions	48,095	46,970		88,461
4201 Retirement CalPERS	4,849,950	2,019,644	1,831,685	1,993,113
4202 FICA	210,776	267,829	296,825	805,756
4203 Workers' Compensation	921,849	1,198,011	1,113,562	1,183,693
4204 Group Insurance	827,112	1,166,027	1,167,131	1,318,778
4205 Uniform Allowance	5,298	240	10,003	6,840
4207 CalPERS UAL	58,366,322	-	343,325	-
4209 PARS Expense	-	-		-
4210 OPEB Expense	0	-		-
4211 401(a) Employer's Contribution	4,437	-		-
4215 Uniform Replacement	46,860	78,115	72,000	-
Maintenance & Operations	2,426,106	3,180,279	4,179,475	4,299,615
5204 Operating Supplies	37,188	63,158	68,000	68,000
5206 Computer Supplies	1,899	2,623	5,000	5,000
5211 Photo & Evidence Supplies	6,210	32,971	6,500	6,500
5212 Prisoner Meals	1,352	-		-
5215 Vehicle Gasoline Charge	-	-		-
5218 Training Materials & Supplies	27,615	30,780	35,000	37,000
5220 Computer Refresh Program Equipment	-	-		-
6205 Other Printing & Binding	5,629	17,764	16,000	16,000
6206 Contractual Services	1,652,441	1,646,636	2,377,311	2,422,361
6207 Equipment Replacement Charge	230,844	267,994	378,554	479,996
6208 Dues & Subscriptions	7,909	13,037	10,560	10,405
6211 Insurance & Bonds		375,000	550,000	500,000
6212 Laundry & Cleaning	4,656	6,368	6,500	6,850
6213 Meetings & Travel	10,943	63,453	55,000	55,000
6214 Professional & Technical	124,745	221,401	215,750	232,950
6215 Repairs & Maintenance	6,134	5,875	7,000	7,000
6216 Rental Charges	11,250	15,000	15,000	15,000
6219 Network Operating Charge	87,278	129,300	129,300	147,378
6223 Training & Education	9,300	28,178	35,000	35,000
6224 Vehicle Operating Charge	-	225		-
6225 PD Admin/POST Training & Education	20,952	8,511		-
6251 Communication/Mobile Radio	-	-		-
6253 Postage	3,134	5,180	3,500	3,675
6254 Telephone	100,200	141,462	130,000	125,000
6260 Equipment Leasing Costs	6,511	427	9,000	-
6272 Court Costs	-	-		-
6273 In-Custody Medical Charges	43,547	52,389	55,000	55,000
6274 Investigations Expense	4,810	7,610	10,000	10,000
6275 K-9 Dog Care Services	6,838	7,928	9,000	9,000
6278 Computer Charges	-	-		-
6288 S.W.A.T. Program	2,563	12,665	12,500	12,500
6289 Education Reimbursement	12,155	24,343	40,000	40,000
Capital Outlay	-	5,390		248,650
8104 Equipment	-	5,390		-
8105 Automotive	-	-		-
8103 Capital/Other Improvements	-	-		248,650
Grand Total	75,856,361	17,845,583	20,378,246	21,611,055

CITY OF EL SEGUNDO
Adopted Budget Details
Fiscal Year 2023-2024

Department	POLICE DEPARTMENT			
	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Adopted FY 23-24
(001) GENERAL FUND	75,856,361	17,845,583	20,378,246	21,611,055
(3101) ADMINISTRATION	62,162,965	4,629,446	5,495,912	5,450,073
Salaries & Benefits	61,079,499	2,932,021	3,506,148	3,152,839
4101 Salaries Full Time	1,348,913	1,696,169	1,922,391	1,786,007
4102 Salaries Part Time	77,485	167,259	174,130	118,471
4103 Overtime	31,787	54,674	75,000	75,000
4105 Holiday Pay	71,670	68,479	77,484	100,747
4113 Reimbursable Overtime	-	985	-	142,197
4117 Opt - Out Payments	2,715	3,018	2,167	2,850
4118 Replacement Benefit Contributions	48,095	46,970	-	88,461
4201 Retirement CalPERS	691,423	292,482	275,406	285,335
4202 FICA	89,757	120,266	142,030	146,686
4203 Workers' Compensation	122,633	136,724	147,990	146,761
4204 Group Insurance	178,191	266,640	268,745	256,142
4205 Uniform Allowance	3,649	240	5,480	4,180
4207 CalPERS UAL	58,366,322	-	343,325	-
4209 PARS Expense	-	-	-	-
4210 OPEB Expense	(0)	-	-	-
4215 Uniform Replacement	46,860	78,115	72,000	-
Maintenance & Operations	1,083,466	1,692,035	1,989,764	2,048,584
5204 Operating Supplies	37,188	63,158	68,000	68,000
5206 Computer Supplies	1,899	2,623	5,000	5,000
5211 Photo & Evidence Supplies	6,210	32,971	6,500	6,500
5212 Prisoner Meals	1,352	-	-	-
5215 Vehicle Gasoline Charge	-	-	-	-
5218 Training Materials & Supplies	27,615	30,780	35,000	37,000
5220 Computer Refresh Program Equipment	-	-	-	-
6205 Other Printing & Binding	5,629	17,764	16,000	16,000
6206 Contractual Services	339,819	193,038	227,600	206,330
6207 Equipment Replacement Charge	230,844	267,994	378,554	479,996
6208 Dues & Subscriptions	7,909	13,037	10,560	10,405
6211 Insurance & Bonds	-	375,000	550,000	500,000
6212 Laundry & Cleaning	4,656	6,368	6,500	6,850
6213 Meetings & Travel	10,943	63,453	55,000	55,000
6214 Professional & Technical	124,745	221,401	215,750	232,950
6215 Repairs & Maintenance	6,134	5,875	7,000	7,000
6219 Network Operating Charge	87,278	129,300	129,300	147,378
6223 Training & Education	9,300	28,178	35,000	35,000
6224 Vehicle Operating Charge	-	225	-	-
6225 PD Admin/POST Training & Education	20,952	8,511	-	-
6251 Communication/Mobile Radio	-	-	-	-
6253 Postage	3,134	5,180	3,500	3,675
6254 Telephone	81,432	121,816	105,000	105,000
6260 Equipment Leasing Costs	6,511	427	9,000	-
6272 Court Costs	-	-	-	-
6273 In-Custody Medical Charges	43,547	52,389	55,000	55,000
6274 Investigations Expense	4,810	7,610	10,000	10,000
6275 K-9 Dog Care Services	6,838	7,928	9,000	9,000
6278 Computer Charges	-	-	-	-
6288 S.W.A.T.Program	2,563	12,665	12,500	12,500
6289 Education Reimbursement	12,155	24,343	40,000	40,000
Capital Outlay	-	5,390	-	248,650
8104 Equipment	-	5,390	-	-
8105 Automotive	-	-	-	-
8103 Capital/Other Improvements	-	-	-	248,650
(3102) PATROL & SAFETY	8,499,343	8,130,847	8,798,033	10,204,181
Salaries & Benefits	8,499,343	8,130,847	8,798,033	10,204,181
4101 Salaries Full Time	3,987,126	4,367,430	5,437,437	5,753,644
4102 Salaries Part Time	-	-	-	-
4103 Overtime	312,748	627,014	550,000	550,000
4105 Holiday Pay	284,026	300,234	324,236	576,747
4113 Reimbursable Overtime	38,255	102,274	-	-
4117 Opt - Out Payments	-	-	-	-
4201 Retirement CalPERS	2,783,191	1,233,134	1,098,404	1,283,491
4202 FICA	79,202	94,306	95,559	484,380
4203 Workers' Compensation	556,428	758,643	677,572	775,640
4204 Group Insurance	457,575	647,812	613,073	778,911
4205 Uniform Allowance	793	-	1,752	1,368
4210 OPEB Expense	0	-	-	-

CITY OF EL SEGUNDO
Adopted Budget Details
Fiscal Year 2023-2024

Department	POLICE DEPARTMENT			
	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Adopted FY 23-24
4215 Uniform Replacement	-	-		-
(3103) CRIME INVESTIGATION	2,292,364	2,026,978	2,209,346	2,181,061
Salaries & Benefits	2,292,364	2,026,978	2,209,346	2,181,061
4101 Salaries Full Time	1,046,097	1,209,601	1,355,408	1,233,310
4103 Overtime	79,814	125,076	130,000	130,000
4105 Holiday Pay	83,051	68,640	71,834	112,865
4113 Reimbursable Overtime	(10,196)	(21,632)		-
4201 Retirement CalPERS	783,823	280,686	267,487	252,799
4202 FICA	26,889	33,387	31,447	103,052
4203 Workers' Compensation	149,797	173,070	173,331	165,018
4204 Group Insurance	127,955	158,149	178,243	183,104
4205 Uniform Allowance	698	-	1,596	912
4210 OPEB Expense	1	-		-
4211 401(a) Employer's Contribution	4,437	-		-
(3104) TRAFFIC SAFETY	1,060,667	1,027,049	1,056,428	1,175,896
Salaries & Benefits	1,060,667	1,027,049	1,056,428	1,175,896
4101 Salaries Full Time	394,935	539,148	567,109	611,625
4102 Salaries Part Time	55,280	62,086	107,224	64,933
4103 Overtime	31,056	79,385	70,000	75,000
4105 Holiday Pay	24,361	34,753	32,718	63,006
4113 Reimbursable Overtime	-	5,198		-
4201 Retirement CalPERS	444,200	145,547	126,726	147,881
4202 FICA	10,896	14,359	16,900	56,328
4203 Workers' Compensation	58,279	82,763	74,830	78,157
4204 Group Insurance	41,501	63,808	60,246	78,966
4205 Uniform Allowance	159	-	675	-
4210 OPEB Expense	0	-		-
(3105) ASSET FORFEITURE	-	-		-
Maintenance & Operations	-	-		-
6223 Training & Education	-	-		-
(3106) COMMUNITY RELATIONS	474,321	530,558	628,566	348,813
Salaries & Benefits	474,321	530,558	628,566	348,813
4101 Salaries Full Time	225,038	302,354	379,941	187,186
4103 Overtime	35,784	61,307	70,000	70,000
4105 Holiday Pay	15,809	17,162	17,162	12,561
4113 Reimbursable Overtime	839	-		-
4201 Retirement CalPERS	136,218	67,794	63,661	23,607
4202 FICA	4,032	5,510	10,889	15,310
4203 Workers' Compensation	34,712	46,811	39,839	18,117
4204 Group Insurance	21,890	29,618	46,824	21,653
4205 Uniform Allowance	-	-	250	380
4209 PARS Expense	-	-		-
4210 OPEB Expense	(0)	-		-
(3107) COMMUNITY CENTER	1,321,040	1,459,444	2,159,711	2,219,531
Maintenance & Operations	1,321,040	1,459,444	2,159,711	2,219,531
6206 Contractual Services	1,291,022	1,424,799	2,119,711	2,184,531
6207 Equipment Replacement Charge	-	-		-
6216 Rental Charges	11,250	15,000	15,000	15,000
6254 Telephone	18,768	19,646	25,000	20,000
6278 Computer Charges	-	-		-
(3108) ANIMAL CONTROL	33,041	29,365	30,250	31,500
Salaries & Benefits	11,441	565	250	-
4101 Salaries Full Time	344	565		-
4102 Salaries Part Time	-	-		-
4103 Overtime	-	-		-
4105 Holiday Pay	-	-		-
4113 Reimbursable Overtime	-	-		-
4117 Opt - Out Payments	-	-		-
4201 Retirement CalPERS	11,096	-		-
4202 FICA	-	-		-
4203 Workers' Compensation	-	-		-
4204 Group Insurance	-	-		-
4205 Uniform Allowance	-	-	250	-
4210 OPEB Expense	-	-		-
Maintenance & Operations	21,600	28,800	30,000	31,500
5204 Operating Supplies	-	-		-
6206 Contractual Services	21,600	28,800	30,000	31,500
(3705) LA COUNTY - TRAP	12,620	11,895		-
Salaries & Benefits	12,620	11,895		-

CITY OF EL SEGUNDO
Adopted Budget Details
Fiscal Year 2023-2024

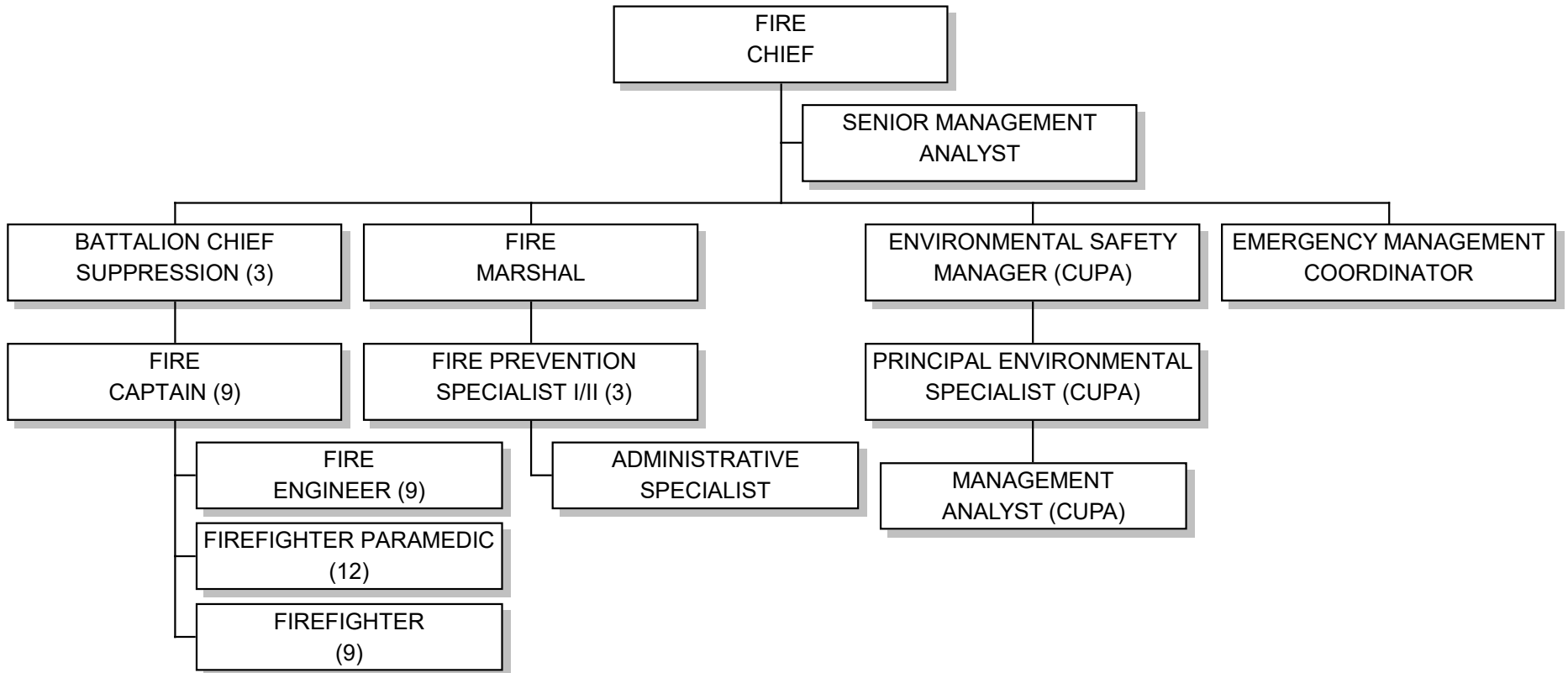
Department	POLICE DEPARTMENT			
	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Adopted FY 23-24
4113 Reimbursable LA County - TRAP	12,620	11,895		-
(109) ASSET FORFEITURE FUND	108,777	309,562	725,000	800,000
(3105) ASSET FORFEITURE	108,777	116,588	725,000	-
Salaries & Benefits	18,739	-		-
4103 Overtime	16,441	-		-
4113 Reimbursable Overtime		-		-
4202 FICA	237	-		-
4203 Workers' Compensation	2,062	-		-
4205 Uniform Allowance		-		-
Maintenance & Operations	87,792	77,387	225,000	-
5204 Operating Supplies	-	8,037	10,000	-
5209 Non-Capitalized Purchases <\$5000		-		-
5215 Vehicle Gasoline Charge	-	39		-
6205 Other Printing & Binding	-	-		-
6208 Dues & Subscriptions		-	1,500	-
6213 Meetings & Travel	37,245	10,810	40,000	-
6214 Professional & Technical	40,741	38,061	100,000	-
6223 Training & Education	-	1,725		-
6224 Vehicle Operating Charges	-	6,448	13,500	-
6241 Contingencies	-	-		-
6296 R.S.V.P. Program	162	1,526	10,000	-
6401 Community Promotion	9,644	10,741	50,000	-
Capital Outlay	2,246	39,201	500,000	-
8104 Equipment	2,246	39,201	200,000	-
8105 Automotive	-	-	300,000	-
(3109) ASSET FORFEITURE	-	192,974		800,000
Maintenance & Operations	-	7,790		500,000
5204 Operating Supplies		-		100,000
6208 Dues & Subscriptions		-		5,000
6213 Meetings & Travel		-		50,000
6214 Professional & Technical	-	7,790		200,000
6223 Training & Education		-		35,000
6224 Vehicle Operating Charge		-		50,000
6296 R.S.V.P. Program	-	-		10,000
6401 Community Promotion		-		50,000
Capital Outlay	-	185,184		300,000
8103 Other Improvements	-	28,033		-
8104 Equipment		-		200,000
8105 Automotive		-		100,000
8708 PD Womens Locker Room Upgrade	-	157,151		-
(120) C.O.P.S. FUND	56,583	53,490	350,000	615,000
(0000) C.O.P.S. FUND	56,583	53,490	350,000	550,000
Salaries & Benefits	-	-		-
4103 Overtime	-	-		-
4202 FICA	-	-		-
4203 Workers' Compensation	-	-		-
Maintenance & Operations		-	175,000	400,000
5209 Non-Capitalized Purchases <\$5000		-		50,000
6206 Contractual Services		-	175,000	50,000
6214 Professional & Technical		-		300,000
Capital Outlay	56,583	53,490	175,000	150,000
8104 Equipment	56,583	53,490	175,000	150,000
(0000) POLICE DEPARTMENT		-		65,000
Maintenance & Operations		-		65,000
5204 Operating Supplies		-		10,000
6201 Advertising/Publishing		-		5,000
6217 Software Maintenance		-		50,000
(123) PSAF PROPERTY TAX PUBLIC SAFETY			75,000	75,000
(3101) ADMINISTRATION			75,000	75,000
Maintenance & Operations			75,000	75,000
5204 Operating Supplies			75,000	75,000
(124) FEDERAL GRANTS	-	993,367		268,444
(3101) ADMINISTRATION		-		268,444
Maintenance & Operations		-		268,444
3788 Bullet Proof Vest Grant		-		5,000
6411 UASI Grant 2023		-		251,765
6414 UASI 2021		-		11,679
(3102) PATROL & SAFETY	-	993,367		-
Salaries & Benefits		993,367		-

CITY OF EL SEGUNDO
Adopted Budget Details
Fiscal Year 2023-2024

Department	POLICE DEPARTMENT			
	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Adopted FY 23-24
4101 Salaries Full Time - ARPA		993,367		-
Maintenance & Operations	-	-		-
3741 2019 HMEP Grant	-	-		-
(125) STATE GRANTS	7,070	32,136		148,944
(3101) ADMINISTRATION	7,070	32,136		148,944
Maintenance & Operations	7,070	32,136		148,944
3725 2020 Traffic Grant	-	24,800		-
3764 LA County Homeless Initiative	5,486	4,954		-
3777 Police Mental Health Grant	815	24		-
3788 Bullet Proof Vest	769	2,052		-
3726 Tobacco Grant 2020-2021		306		33,909
6411 UASI Grant 2023		-		-
3727 OTS-STEP Grant 2023		-		115,035
(601) EQUIPMENT REPLACEMENT	139,650	31,023	378,554	3,780,422
(3101) ADMINISTRATION	139,650	31,023	378,554	3,588,537
Capital Outlay	139,650	31,023	378,554	3,588,537
8104 Equipment	139,650	31,023	115,073	1,066,102
8105 Automotive	-	-	166,922	1,194,635
8106 Communications	-	-	96,559	1,327,800
8108 Computer Hardware	-	-		-
(3107) COMMUNITY CENTER				191,885
Capital Outlay				191,885
8106 Communication				191,885
(702) TRUST FUNDS - SPECIAL REVENUE/DONATIONS	-	-		-
(3101) ADMINISTRATION				-
Maintenance & Operations				-
2584 Police Admin / Inmate Welfare Exp				-
6275 K-9 Dog Care Services				-
(3110) POLICE DEPARTMENT	-	-		-
Maintenance & Operations	-	-		-
2601 Donations - Dare	-	-		-
5204 Operating Supplies	-	-		-
Grand Total	76,168,441	19,265,160	21,906,800	27,298,865

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**CITY OF EL SEGUNDO FIRE DEPARTMENT
ORGANIZATION CHART
FISCAL YEAR 2023-2024**



**CITY OF EL SEGUNDO
FIRE DEPARTMENT
FOUR-YEAR PERSONNEL SUMMARY
FISCAL YEARS 2020-2021 TO 2023-2024**

DEPARTMENT/POSITION TITLE	ADOPTED FY 2020-21	ADOPTED FY 2021-22	ADOPTED FY 2022-23	ADOPTED FY 2023-24
<u>Fire Department</u>				
Fire Chief	1.00	1.00	1.00	1.00
Administrative Specialist	1.00	1.00	1.00	1.00
Battalion Chief	3.00	3.00	3.00	3.00
Emergency Management Coordinator	1.00	1.00	-	1.00
Environmental Safety Manager	1.00	1.00	1.00	1.00
Fire Captain	9.00	9.00	7.00	9.00
Fire Engineer	9.00	9.00	9.00	9.00
Fire Marshal	1.00	1.00	1.00	1.00
Fire Prevention Specialist I/II	2.00	2.00	2.00	3.00
Firefighter	6.00	6.00	-	-
Firefighter/Paramedic	15.00	15.00	21.00	21.00
Management Analyst (CUPA)	1.00	1.00	1.00	1.00
Principal Environmental Specialist (CUPA)	1.00	1.00	1.00	1.00
Senior Management Analyst	1.00	1.00	1.00	1.00
Sub-total Full time	52.00	52.00	49.00	53.00
<u>Part-Time FTEs</u>				
Administrative Intern	-	-	0.25	0.25
Fire Prevention Specialist P/T	-	-	0.50	-
Sub-total Part-Time	-	-	0.75	0.25
Total Fire Department	52.00	52.00	49.75	53.25

**CITY OF EL SEGUNDO
FIRE DEPARTMENT PROFILE**

MISSION & PURPOSE STATEMENT

Through Courtesy & Service, the El Segundo Fire Department is Committed to Protecting Our Community from All Risks with Integrity, Compassion, Dedication, Teamwork and Professionalism.

The Fire Department has six divisions, each representing a critical fire and life safety service delivery component with distinct functions as follows:

Administration:

Fire Administration is tasked with the overall effectiveness and efficiency of the fire department. Consisting of the Fire Chief and a Senior Management Analyst, the fire administration division is responsible for the leadership, management and coordination of all activities within the department. Responsibilities include budget coordination and management, personnel and payroll administration, grant administration, contract management, billing, cashiering, revenue recovery, procurement, planning and organizational development. Administration supports each division within the department to provide the most effective and efficient service level given available resources. **2 FTEs.**

Fire Suppression:

Fire Suppression personnel respond to all hazards the community may encounter including fires, floods, medical aid calls, hazardous material incidents and specialized technical rescue calls, while also providing non-emergency public assistance. When requested, our personnel respond and provide fire and life safety service to other communities throughout the State of California, through the California Master Mutual Aid System. This division also conducts fire prevention inspections, pre-fire planning, training, apparatus maintenance and communication. **30 FTEs.**

Emergency Medical Services Division:

The Emergency Medical Services (EMS) Division provides pre-hospital basic and advanced life support and patient stabilization, including ground ambulance transportation to medical facilities as necessary. Quickly becoming the most utilized service within the fire department, the EMS Division is positioned to provide efficient, effective life support to the injured and ill, while meeting mandated continuing education requirements to ensure quality assurance for patient care by all EMS personnel. **12 FTEs.**

Fire Prevention:

The Fire Prevention Division is tasked with one of the most important aspects in the fire service, reducing the likelihood of fires and fire related injuries while mitigating the potential severity of these events when they occur. Fire Prevention activities include inspections of buildings and premises for code compliance; Consultation with developers and businesses on fire protection requirements; Plan reviews for all proposed construction and tenant improvements including technical fire suppression equipment, above ground tanks and exiting systems; Fire investigation; Preparing and revising laws and codes; Safety and fire prevention public education; And enforcement of fire regulations. **5 FTEs.**

Environmental Safety Division:

The Environmental Safety Division is one of only 83 Certified Unified Program Agencies (CUPA) designated and approved by the State of California to protect public health and the environment, and to implement environmental programs. The Division operates by guidance of State legislation to be self-sufficient and derives revenues through the requirements of business compliance. The division, as a CUPA,

**CITY OF EL SEGUNDO
FIRE DEPARTMENT PROFILE**

regulates the following programs: Hazardous Materials Business Plan; California Accidental Release Prevention; Risk Management Plan; Hazardous Waste Generation; Treatment of Hazardous Waste; Underground Storage Tank; and Aboveground Petroleum Storage Act facilities. The division works in conjunction with the Fire Suppression Division, as a technical reference, on hazardous material release incidents. It also serves as the liaison to the local health officer for hazardous materials clean-up. The Division is also responsible for inspection and enforcement, public outreach, administration of the CUPA, annual billing of the regulated facilities, issuing annual operating permits and providing environmental data for public inquiries. **3 FTEs.**

Emergency Management Division:

The Emergency Management Division is tasked with making the city resilient. The division works with all city departments, city businesses, residents, neighboring jurisdictions, and other stakeholders to mitigate hazards; prepare the city through planning, training, exercising, and equipping; coordinating and supporting response operations; and facilitating recovery to recoup costs and rebuild damage. The division maintains crisis communication systems including a mass notification system and an emergency radio system. The division focuses efforts in two programs - The All-Hazards Incident Management Team which is used to unify the efforts of the city in response to hazards when incidents occur and the Disaster Service Worker program which prepares city employees to serve the city during disasters. The division maintains all disaster and emergency related plans including the emergency operations plan. The division regularly works with residents and businesses to encourage best practices of personal, family, and business preparedness thereby improving overall city readiness. **1 FTE**

ACCOMPLISHMENTS IN FISCAL YEAR 2022-2023:

Fire Administration

- Finalized second phase of fire accreditation (Community Risk Assessment & Standard of Cover)
- Reorganized front office staff
- Promoted one Management Analyst, one Fire Prevention Specialist II, one Battalion Chief, two Fire Captains, and two Fire Paramedics
- Hired a Battalion Chief, Fire Marshal, Management Analyst, and Administrative Specialist
- Successfully executed Measure B grant for Auto Pulse machines
- Organized community events such as Spark of Love and Fired Up! Girls' Camp

Fire Suppression/EMS Division

- Developed a Battalion Chief Task Book for succession planning purposes
- Developed training standards to benchmark performance of operational procedures
- EMS/DHS Audit completed
- Completed comprehensive After-Action Report (AAR)
- Organized several community events such as Firefighter story time, Super CPR Saturday, and Fire Department Open House

Fire Prevention Division

- Implemented comprehensive Fire Prevention fee schedule
- Accomplished 100% cost recovery for fire prevention services
- Completed 2022 Fire Code Adoption with amendments
- Outsourced inspection/operational permit billing for improved efficiency and cost recovery
- Created a promotional ladder for Fire Prevention Specialists

**CITY OF EL SEGUNDO
FIRE DEPARTMENT PROFILE**

- Implemented suppression inspection program including training.
- Completed 1,543 inspections, 599 plan checks, and issued 479 permits

Environmental Safety Division

- CUPA 3-year audit completed
- Complete a thorough Risk Assessment study for all regulated sites holding hazardous materials and hazardous waste
- Finalize the voluntary clean up oversight program to manage the cleanup of properties contaminated by hazardous materials not exclusively associated with petroleum Underground Storage Tanks
- Completed 395 inspections, 24 plan checks, and issued 466 permits

Emergency Management Division

- Participated in the Great Shake Out Earthquake drill
- Submitted grant application for the City's Hazard Mitigation Plan
- Attended regional tsunami exercise
- Quarterly CERT classes scheduled

GOALS & OBJECTIVES FOR FISCAL YEAR 2023-2024:

- Establish a list of firefighter candidates and potentially hire 5-6 firefighters.
- Complete staffing study including data on “brown out”, alternative staffing model, and community risk assessment.
- Complete ISO Rating
- Research and potentially separate from South Bay Regional Communications Center and enter into an agreement with fire-centric dispatch center
- Implement Telestaff staffing software
- Implement Alert South Bay services in accordance with AB1646
- Hire two fire prevention specialists and an assistant fire marshal/plans examiner
- Increase community engagement and schedule ride-a-longs for Department Directors and staff
- Complete goals in Fire Department Strategic Plan

- Complete the fire suppression operational procedures manual
- Complete State Mandated Fire Inspections with 100% compliance
- Study organizational efficiencies within the Fire Prevention & Environmental Safety Divisions

CITY OF EL SEGUNDO
Adopted Budget Summary
Fiscal Year 2023-2024

Department	FIRE DEPARTMENT			
	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Adopted FY 23-24
(001) GENERAL FUND	66,123,936	13,501,668	13,564,268	14,196,502
(3201) ADMINISTRATION	53,582,274	1,339,076	1,587,968	1,133,953
Salaries & Benefits	53,415,391	761,446	966,093	491,619
Maintenance & Operations	166,883	577,629	621,875	642,334
(3202) SUPPRESSION	8,836,128	8,308,511	8,308,971	8,583,590
Salaries & Benefits	8,565,616	7,993,675	7,788,473	7,940,071
Maintenance & Operations	270,512	314,836	520,498	643,520
Capital Outlay	-	-	-	-
(3203) PARAMEDIC	3,162,136	3,153,209	2,922,572	3,213,777
Salaries & Benefits	3,013,698	2,924,670	2,563,334	2,820,427
Maintenance & Operations	148,438	228,538	359,238	393,350
(3204) PREVENTION	269,066	410,529	538,284	804,939
Salaries & Benefits	241,985	252,225	427,164	633,379
Maintenance & Operations	27,082	158,304	111,120	171,560
Capital Outlay	-	-	-	-
(3205) ENVIRONMENTAL SAFETY	-	-	-	-
Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	-	-	-
(3255) EMERGENCY MANAGEMENT	274,332	290,344	206,473	460,243
Salaries & Benefits	168,798	161,269	-	160,622
Maintenance & Operations	105,533	129,075	206,473	192,121
Capital Outlay	-	-	-	107,500
(123) PSAF PROPERTY TAX PUBLIC SAFETY	-	-	75,000	-
(3201) ADMINISTRATION	-	-	75,000	-
Maintenance & Operations	-	-	75,000	-
(124) FEDERAL GRANTS	356,979	1,607,754	-	149,594
(3201) ADMINISTRATION	-	-	-	49,594
Maintenance & Operations	-	-	-	49,594
(3202) SUPPRESSION	356,979	1,607,754	-	100,000
Salaries & Benefits	-	993,367	-	-
Maintenance & Operations	356,979	614,387	-	100,000
(3255) EMERGENCY MANAGEMENT	-	-	-	-
Maintenance & Operations	-	-	-	-
(125) STATE GRANTS	-	2,598	-	-
(3205) ENVIRONMENTAL SAFETY	-	2,598	-	-
Maintenance & Operations	-	2,598	-	-
(126) CUPA	471,021	531,598	557,642	537,827
(3205) ENVIRONMENTAL SAFETY	454,171	514,748	557,642	537,827
Salaries & Benefits	440,308	491,926	511,398	476,906
Maintenance & Operations	13,862	22,822	46,244	60,922
Capital Outlay	-	-	-	-
(3206) FIRE DEPARTMENT	16,850	16,850	-	-
Maintenance & Operations	16,850	16,850	-	-
(132) MEASURE B	-	-	-	12,580
(3203) PARAMEDIC	-	-	-	12,580
Maintenance & Operations	-	-	-	12,580
(601) EQUIPMENT REPLACEMENT	-	-	308,436	5,137,223
(3201) ADMINISTRATION	-	-	5,300	44,925
Capital Outlay	-	-	5,300	44,925
(3202) SUPPRESSION	-	-	231,510	4,345,912
Capital Outlay	-	-	231,510	4,345,912
(3203) PARAMEDIC	-	-	50,912	484,040
Capital Outlay	-	-	50,912	484,040
(3204) PREVENTION	-	-	10,560	69,169
Capital Outlay	-	-	10,560	69,169
(3205) ENVIRONMENTAL SAFETY	-	-	3,292	72,738
Capital Outlay	-	-	3,292	72,738
(3255) EMERGENCY MANAGEMENT	-	-	6,862	120,439
Capital Outlay	-	-	6,862	120,439
(702) TRUST FUNDS - SPECIAL REVENUE/DONATIONS	-	4,649	-	10,000
(3201) ADMINISTRATION	-	4,649	-	10,000
Maintenance & Operations	-	4,649	-	10,000
Grand Total	66,951,936	15,648,267	14,505,346	20,043,727

CITY OF EL SEGUNDO
Adopted Budget Summary By Account
Fiscal Year 2023-2024

Department	001 GENERAL FUND FIRE DEPARTMENT			
	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Adopted FY 23-24
(001) GENERAL FUND	66,123,936	13,501,668	13,564,268	14,196,502
Salaries & Benefits	65,405,488	12,093,285	11,745,064	12,046,118
4101 Salaries Full Time	4,763,264	5,254,447	6,112,662	6,327,856
4102 Salaries Part Time	93,501	153,713	62,400	16,380
4103 Overtime	283,284	304,191	225,000	240,000
4105 Holiday Pay	277,582	285,628	408,143	495,857
4107 FLSA Overtime	331,944	479,046	440,000	-
4110 Leave Replacement	1,330,029	1,886,056	1,250,000	1,250,000
4113 Reimbursable Overtime	6,914	14,804	33,750	33,500
4117 Opt - Out Payments	-	-	-	-
4118 Replacement Benefit Contributions	43,808	33,334	45,000	45,000
4201 Retirement CalPERS	3,824,326	1,349,592	1,086,778	1,298,901
4202 FICA	133,472	177,819	126,276	519,182
4203 Workers' Compensation	1,059,200	1,266,023	842,562	880,916
4204 Group Insurance	646,665	864,453	764,316	896,509
4205 Uniform Allowance	2,109	2,303	11,169	1,216
4207 CalPERS UAL	52,593,786	-	304,508	-
4209 PARS Expense	-	-	-	-
4210 OPEB Expense	1	-	-	-
4211 401(a) Employer's Contribution	-	-	-	-
4215 Uniform Replacement	15,602	21,878	32,500	40,800
Maintenance & Operations	718,448	1,408,383	1,819,204	2,042,885
5201 Office Supplies	2,512	5,059	5,000	6,000
5203 Repair & Maintenance Supplies	6,352	3,564	7,500	10,000
5204 Operating Supplies	103,065	114,541	199,692	251,492
5207 Small Tools & Equipment	2,654	4,413	12,500	12,500
5214 Housing Supplies	7,603	9,886	14,380	18,700
5218 Training Materials & Supplies	10,097	4,493	11,250	11,250
5220 Computer Refresh Program Equipment	-	-	-	-
5255 CPR Class Operating Supplies	-	-	-	-
5255 CPR Class Supplies	-	55	2,500	2,500
6101 Gas Utility	4,128	5,894	7,800	8,250
6102 Electric Utility	23,428	32,812	33,000	35,000
6103 Water Utility	6,244	7,820	10,500	10,500
6201 Advertising/Publishing	5,771	2,175	-	6,750
6205 Other Printing & Binding	490	279	950	1,150
6207 Equipment Replacement Charge	212,201	176,961	304,755	320,018
6208 Dues & Subscriptions	7,690	10,117	17,234	21,761
6211 Insurance & Bonds	-	375,000	350,000	400,000
6213 Meetings & Travel	33,024	44,940	37,650	53,000
6214 Professional & Technical	162,046	342,309	537,312	471,197
6215 Repairs & Maintenance	26,794	37,493	71,110	72,110
6217 Software Maintenance	30,893	33,591	46,632	122,666
6219 Network Operating Charge	21	55,100	10,300	11,740
6221 Educational Incentive	-	-	-	-
6223 Training & Education	20,519	62,040	72,375	74,900
6249 Fees & Licenses	-	2,329	-	-
6251 Communication/Mobile Radio	5,876	18,820	7,439	40,906
6253 Postage	1,065	3,278	1,000	1,000
6254 Telephone	38,758	51,786	41,325	42,495
6257 Public Education	5,550	3,627	2,000	22,000
6259 Breathing Apparatus	1,666	-	15,000	15,000
6260 Equipment Leasing Costs	-	-	-	-
Capital Outlay	-	-	-	107,500
8104 Capital/Equipment	-	-	-	-
8104 Equipment	-	-	-	107,500
Grand Total	66,123,936	13,501,668	13,564,268	14,196,502

CITY OF EL SEGUNDO
Adopted Budget Details
Fiscal Year 2023-2024

Department	FIRE DEPARTMENT			
	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Adopted FY 23-24
(001) GENERAL FUND	66,123,936	13,501,668	13,564,268	14,196,502
(3201) ADMINISTRATION	53,582,274	1,339,076	1,587,968	1,133,953
Salaries & Benefits	53,415,391	761,446	966,093	491,619
4101 Salaries Full Time	357,796	410,377	398,183	317,881
4102 Salaries Part Time	68,780	117,838	62,400	-
4103 Overtime	1,084	-	-	-
4105 Holiday Pay	-	-	16,157	-
4110 Leave Replacement	3,938	9,885	-	-
4113 Reimbursable Overtime	-	-	-	-
4118 Replacement Benefit Contributions	43,808	33,334	45,000	45,000
4201 Retirement CalPERS	250,593	70,915	53,932	56,485
4202 FICA	21,910	29,107	15,568	20,202
4203 Workers' Compensation	42,958	47,210	32,679	31,623
4204 Group Insurance	30,454	42,370	37,238	20,428
4205 Uniform Allowance	283	410	429	-
4207 CalPERS UAL	52,593,786	-	304,508	-
4210 OPEB Expense	1	-	-	-
Maintenance & Operations	166,883	577,629	621,875	642,334
5201 Office Supplies	2,512	5,059	5,000	6,000
5204 Operating Supplies	6,398	10,342	13,152	9,652
5220 Computer Refresh Program Equipment	-	-	-	-
6101 Gas Utility	4,128	5,894	7,800	8,250
6102 Electric Utility	23,428	32,812	33,000	35,000
6103 Water Utility	6,244	7,820	10,500	10,500
6205 Other Printing & Binding	490	279	950	1,150
6207 Equipment Replacement Charge	-	2,650	5,300	3,725
6208 Dues & Subscriptions	2,693	3,360	10,614	9,642
6211 Insurance & Bonds	-	375,000	350,000	400,000
6213 Meetings & Travel	403	3,423	12,850	16,450
6214 Professional & Technical	72,731	43,682	100,842	85,740
6215 Repairs & Maintenance	694	2,207	3,060	3,060
6217 Software Maintenance	8,500	13,009	16,682	10,000
6219 Network Operating Charge	-	10,300	-	-
6223 Training & Education	1,464	7,099	9,800	11,200
6249 Fees & Licenses	-	2,329	-	-
6251 Communication/Mobile Radio	-	-	-	-
6253 Postage	1,065	3,278	1,000	1,000
6254 Telephone	36,133	49,086	41,325	30,965
6260 Equipment Leasing Costs	-	-	-	-
(3202) SUPPRESSION	8,836,128	8,308,511	8,308,971	8,583,590
Salaries & Benefits	8,565,616	7,993,675	7,788,473	7,940,071
4101 Salaries Full Time	3,147,007	3,273,728	4,159,833	4,081,904
4103 Overtime	174,811	224,475	150,000	150,000
4105 Holiday Pay	203,041	215,257	305,273	367,626
4107 FLSA Overtime	258,822	367,309	275,000	-
4110 Leave Replacement	955,002	1,345,698	850,000	850,000
4117 Opt - Out Payments	-	-	-	-
4201 Retirement CalPERS	2,567,129	966,486	793,939	930,668
4202 FICA	68,850	93,923	68,175	340,389
4203 Workers' Compensation	744,797	908,888	619,735	612,161
4204 Group Insurance	430,834	577,058	532,456	574,822
4205 Uniform Allowance	1,270	1,130	1,560	-
4210 OPEB Expense	0	-	-	-
4211 401(a) Employer's Contribution	-	-	-	-
4215 Uniform Replacement	14,054	19,724	32,500	32,500
Maintenance & Operations	270,512	314,836	520,498	643,520
5203 Repair & Maintenance Supplies	6,352	3,564	7,500	10,000
5204 Operating Supplies	32,003	44,166	65,500	74,640
5207 Small Tools & Equipment	2,654	4,413	12,500	12,500
5214 Housing Supplies	7,603	9,886	14,380	18,700
5218 Training Materials & Supplies	10,097	4,493	11,250	11,250
5220 Computer Refresh Program Equipment	-	-	-	-
5255 CPR Class Supplies	-	55	2,500	2,500
6207 Equipment Replacement Charge	147,291	134,489	231,509	239,286
6208 Dues & Subscriptions	-	118	-	-
6213 Meetings & Travel	4,330	4,058	19,000	19,000
6214 Professional & Technical	10,530	4,433	5,020	61,598

CITY OF EL SEGUNDO
Adopted Budget Details
Fiscal Year 2023-2024

Department	FIRE DEPARTMENT			
	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Adopted FY 23-24
6215 Repairs & Maintenance	24,588	28,984	57,050	58,050
6217 Software Maintenance	15,312	11,775	18,950	34,250
6219 Network Operating Charge	-	10,300	10,300	11,740
6221 Educational Incentive	-	-	-	-
6223 Training & Education	6,060	43,825	50,000	44,000
6251 Communication/Mobile Radio	2,025	10,277	39	31,006
6259 Breathing Apparatus	1,666	-	15,000	15,000
6260 Equipment Leasing Costs	-	-	-	-
Capital Outlay	-	-	-	-
8104 Capital/Equipment	-	-	-	-
(3203) PARAMEDIC	3,162,136	3,153,209	2,922,572	3,213,777
Salaries & Benefits	3,013,698	2,924,670	2,563,334	2,820,427
4101 Salaries Full Time	1,063,513	1,332,947	1,252,517	1,402,367
4103 Overtime	74,549	52,862	65,000	65,000
4105 Holiday Pay	74,542	70,371	86,713	128,231
4107 FLSA Overtime	73,122	111,737	165,000	-
4110 Leave Replacement	371,088	530,474	400,000	400,000
4201 Retirement CalPERS	912,039	284,652	212,118	264,746
4202 FICA	24,364	31,313	19,419	117,091
4203 Workers' Compensation	260,735	296,919	177,231	216,580
4204 Group Insurance	158,200	211,243	177,036	218,113
4205 Uniform Allowance	-	-	8,300	-
4210 OPEB Expense	(0)	-	-	-
4211 401(a) Employer's Contribution	-	-	-	-
4215 Uniform Replacement	1,548	2,153	-	8,300
Maintenance & Operations	148,438	228,538	359,238	393,350
5204 Operating Supplies	37,536	55,063	111,040	127,500
6207 Equipment Replacement Charge	52,259	30,130	50,913	60,556
6208 Dues & Subscriptions	3,101	3,250	3,060	6,444
6213 Meetings & Travel	-	-	500	500
6214 Professional & Technical	45,529	119,337	156,450	163,950
6215 Repairs & Maintenance	1,512	6,301	11,000	11,000
6217 Software Maintenance	6,445	8,170	11,000	11,000
6221 Educational Incentive	-	-	-	-
6223 Training & Education	-	1,013	7,875	5,000
6251 Communication/Mobile Radio	2,056	5,275	7,400	7,400
(3204) PREVENTION	269,066	410,529	538,284	804,939
Salaries & Benefits	241,985	252,225	427,164	633,379
4101 Salaries Full Time	106,649	154,096	302,128	414,463
4102 Salaries Part Time	24,721	35,875	-	16,380
4103 Overtime	2,596	-	10,000	10,000
4113 Reimbursable Overtime	6,914	3,806	33,750	33,500
4201 Retirement CalPERS	72,443	18,721	26,790	37,045
4202 FICA	10,473	14,858	23,113	32,961
4203 Workers' Compensation	5,815	8,002	12,916	15,954
4204 Group Insurance	12,104	16,418	17,586	72,240
4205 Uniform Allowance	271	448	880	836
4209 PARS Expense	-	-	-	-
4210 OPEB Expense	0	-	-	-
4215 Uniform Replacement	-	-	-	-
Maintenance & Operations	27,082	158,304	111,120	171,560
5204 Operating Supplies	3,258	2,053	10,000	21,000
5220 Computer Refresh Program Equipment	-	-	-	-
6207 Equipment Replacement Charge	7,458	5,591	10,560	10,560
6208 Dues & Subscriptions	235	1,704	3,560	3,650
6213 Meetings & Travel	-	-	5,300	5,050
6214 Professional & Technical	14,695	141,135	75,000	120,000
6219 Network Operating Charge	-	5,200	-	-
6223 Training & Education	1,435	1,293	4,700	4,700
6254 Telephone	-	-	-	4,600
6257 Public Education	-	1,329	2,000	2,000
Capital Outlay	-	-	-	-
8104 Equipment	-	-	-	-
(3205) ENVIRONMENTAL SAFETY	-	-	-	-
Salaries & Benefits	-	-	-	-
4101 Salaries Full Time	-	-	-	-
4102 Salaries Part Time	-	-	-	-

CITY OF EL SEGUNDO
Adopted Budget Details
Fiscal Year 2023-2024

Department	FIRE DEPARTMENT			
	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Adopted FY 23-24
4202 FICA		-		-
4203 Workers' Compensation		-		-
Maintenance & Operations	-	-		-
5204 Operating Supplies	-	-		-
5220 Computer Refresh Program Equipment		-		-
6207 Equipment Replacement Charge	-	-		-
6208 Dues & Subscriptions		-		-
6213 Meetings & Travel	-	-		-
6214 Professional & Technical		-		-
6215 Repairs & Maintenance		-		-
6217 Software Maintenance		-		-
6219 Network Operating Charge		-		-
6223 Training & Education	-	-		-
6257 Public Education		-		-
(3255) EMERGENCY MANAGEMENT	274,332	290,344	206,473	460,243
Salaries & Benefits	168,798	161,269		160,622
4101 Salaries Full Time	88,299	83,299		111,241
4102 Salaries Part Time	-	-		-
4103 Overtime	30,245	26,854		15,000
4113 Reimbursable Overtime	-	10,998		-
4201 Retirement CalPERS	22,122	8,819		9,957
4202 FICA	7,877	8,618		8,539
4203 Workers' Compensation	4,896	5,004		4,599
4204 Group Insurance	15,073	17,363		10,906
4205 Uniform Allowance	286	314		380
4210 OPEB Expense	0	-		-
Maintenance & Operations	105,533	129,075	206,473	192,121
5204 Operating Supplies	23,869	2,918		18,700
5220 Computer Refresh Program Equipment		-		-
5255 CPR Class Operating Supplies		-		-
6201 Advertising/Publishing	5,771	2,175		6,750
6207 Equipment Replacement Charge	5,192	4,102	6,473	5,891
6208 Dues & Subscriptions	1,661	1,685		2,025
6213 Meetings & Travel	28,291	37,459		12,000
6214 Professional & Technical	18,561	33,723	200,000	39,909
6217 Software Maintenance	637	637		67,416
6219 Network Operating Charge	21	29,300		-
6223 Training & Education	11,559	8,810		10,000
6251 Communication/Mobile Radio	1,795	3,268		2,500
6254 Telephone	2,626	2,700		6,930
6257 Public Education	5,550	2,299		20,000
6260 Equipment Leasing Costs		-		-
Capital Outlay		-		107,500
8104 Equipment		-		107,500
(123) PSAF PROPERTY TAX PUBLIC SAFETY	-	-	75,000	-
(3201) ADMINISTRATION	-	-	75,000	-
Maintenance & Operations	-	-	75,000	-
5204 Operating Supplies	-	-	75,000	-
(124) FEDERAL GRANTS	356,979	1,607,754		149,594
(3201) ADMINISTRATION		-		49,594
Maintenance & Operations		-		49,594
3508 Fire Prevention and Safety (FP&S) Grant		-		49,594
(3202) SUPPRESSION	356,979	1,607,754		100,000
Salaries & Benefits		993,367		-
4101 Salaries Full Time - ARPA		993,367		-
Maintenance & Operations	356,979	614,387		100,000
3766 SHSGP Program Year 2010		-		-
3767 2018 HSGP Grant	320,339	18,320		-
3768 2016 SHSGP Grant		-		-
3769 2019 HSGP Expenditures	36,640	559,427		-
3770 2020 HSGP Expenditures		36,640		-
3771 2021 HSGP Expenditures		-		100,000
(3255) EMERGENCY MANAGEMENT		-		-
Maintenance & Operations		-		-
3745 EOC Upgrades		-		-
(125) STATE GRANTS	-	2,598		-
(3205) ENVIRONMENTAL SAFETY	-	2,598		-

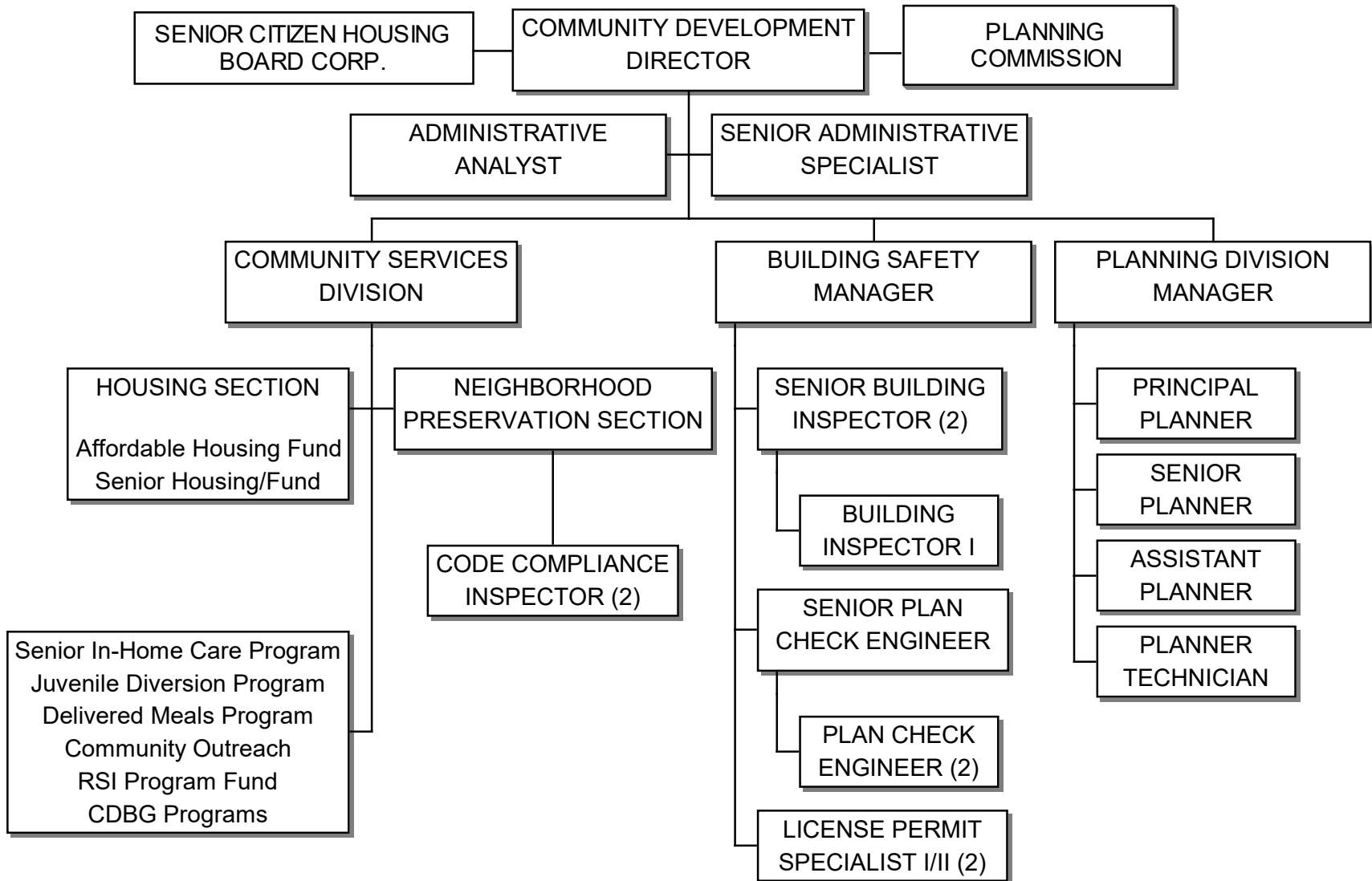
CITY OF EL SEGUNDO
Adopted Budget Details
Fiscal Year 2023-2024

Department	FIRE DEPARTMENT			
	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Adopted FY 23-24
Maintenance & Operations	-	2,598		-
6213 Fire CUPA Grant	-	2,598		-
(126) CUPA	471,021	531,598	557,642	537,827
(3205) ENVIRONMENTAL SAFETY	454,171	514,748	557,642	537,827
Salaries & Benefits	440,308	491,926	511,398	476,906
4101 Salaries Full Time	285,427	368,512	392,360	358,090
4102 Salaries Part Time	-	-		-
4103 Overtime	92	8,919		-
4113 Reimbursable Overtime	-	-	7,000	7,000
4117 Opt - Out Payments	-	-		-
4201 Retirement CalPERS	100,043	37,497	34,361	31,079
4202 FICA	21,299	28,476	30,016	27,452
4203 Workers' Compensation	9,200	12,537	12,339	11,630
4204 Group Insurance	23,676	35,158	34,456	40,895
4205 Uniform Allowance	572	828	867	760
4210 OPEB Expense	-	-		-
Maintenance & Operations	13,862	22,822	46,244	60,922
5204 Operating Supplies	811	3,691	6,000	6,000
5220 Computer Refresh Program Equipment	-	-		-
6207 Equipment Replacement Charge	2,674	4,115	3,292	3,292
6208 Dues & Subscriptions	-	-	500	500
6213 Meetings & Travel	-	1,378	5,816	7,195
6214 Professional & Technical	-	307	2,000	14,238
6215 Repairs & Maintenance	404	-	3,850	2,850
6217 Software Maintenance	7,525	3,608	10,851	8,711
6219 Network Operating Charge	-	6,900	6,900	7,865
6223 Training & Education	1,729	1,525	4,950	7,151
6254 Telephone	720	960	960	1,995
6257 Public Education	-	338	1,125	1,125
Capital Outlay	-	-		-
8105 Automotive	-	-		-
(3206) FIRE DEPARTMENT	16,850	16,850		-
Maintenance & Operations	16,850	16,850		-
6223 Training & Education	16,850	-		-
6299 CUPA Grant Expenditures	-	16,850		-
(132) MEASURE B				12,580
(3203) PARAMEDIC				12,580
Maintenance & Operations				12,580
6207 Equipment Replacement Charge				12,580
(601) EQUIPMENT REPLACEMENT			308,436	5,137,223
(3201) ADMINISTRATION			5,300	44,925
Capital Outlay			5,300	44,925
8104 Equipment				17,350
8105 Automotive			5,300	27,575
(3202) SUPPRESSION			231,510	4,345,912
Capital Outlay			231,510	4,345,912
8104 Equipment			35,084	670,491
8105 Automotive			169,081	3,170,870
8106 Communication			15,473	335,642
8108 Computer Hardware			11,872	168,909
(3203) PARAMEDIC			50,912	484,040
Capital Outlay			50,912	484,040
8104 Equipment			25,266	236,233
8105 Automotive			25,646	236,807
8106 Communication				11,000
(3204) PREVENTION			10,560	69,169
Capital Outlay			10,560	69,169
8105 Automotive			10,560	69,169
(3205) ENVIRONMENTAL SAFETY			3,292	72,738
Capital Outlay			3,292	72,738
8104 Equipment				24,300
8105 Automotive				48,438
(3255) EMERGENCY MANAGEMENT			6,862	120,439
Capital Outlay			6,862	120,439
8104 Equipment			4,704	99,456
8106 Communication			2,158	20,983
8108 Computer Hardware				-

CITY OF EL SEGUNDO
Adopted Budget Details
Fiscal Year 2023-2024

Department	FIRE DEPARTMENT			
	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Adopted FY 23-24
(702) TRUST FUNDS - SPECIAL REVENUE/DONATIONS		4,649		10,000
(3201) ADMINISTRATION		4,649		10,000
Maintenance & Operations		4,649		10,000
2601 Fire Donations		4,379		10,000
5204 Operating Supplies		-		-
3982 Grant Expense		270		-
Grand Total	66,951,936	15,648,267	14,505,346	20,043,727

**CITY OF EL SEGUNDO
COMMUNITY DEVELOPMENT
ORGANIZATION CHART
FISCAL YEAR 2023-2024**



**CITY OF EL SEGUNDO
COMMUNITY DEVELOPMENT DEPARTMENT
FOUR-YEAR PERSONNEL SUMMARY
FISCAL YEARS 2020-2021 TO 2023-2024**

DEPARTMENT/POSITION TITLE	ADOPTED FY 2020-21	ADOPTED FY 2021-22	ADOPTED FY 2022-23	ADOPTED FY 2023-24
<u>Community Development Department</u>				
Director of Community Development	1.00	1.00	1.00	1.00
Administrative Analyst	-	-	1.00	1.00
Assistant Planner	2.00	1.00	1.00	1.00
Building Inspector I / II	1.00	1.00	1.00	2.00
Building Safety Manager	1.00	1.00	1.00	1.00
Code Compliance Inspector	1.00	1.00	1.00	1.00
License Permit Specialist I/II	2.00	2.00	2.00	2.00
Plan Check Engineer	1.00	2.00	2.00	2.00
Planning Manager	1.00	1.00	1.00	1.00
Planning Technician	1.00	1.00	1.00	1.00
Principal Planner	2.00	2.00	2.00	2.00
Senior Administrative Specialist	1.00	1.00	1.00	1.00
Senior Building Inspector	2.00	2.00	2.00	1.00
Senior Plan Check Engineer	1.00	1.00	1.00	1.00
Sub-total Full-Time	17.00	17.00	18.00	18.00
<u>Part-Time FTEs</u>				
Administrative Analyst	-	0.67	-	-
Code Compliance Inspector	-	-	1.00	0.50
Sub-total Part-Time	-	0.67	1.00	0.50
Total Community Development Department	17.00	17.67	19.00	18.50

**CITY OF EL SEGUNDO
COMMUNITY DEVELOPMENT DEPARTMENT PROFILE**

MISSION STATEMENT: Meet the needs of the community through responsible planning while maintaining a safe built environment for El Segundo's residents, businesses, and visitors.

The Community Development Department has 19 full-time positions spread among three primary divisions.

Administration: Provides the overall administrative direction for the department; provides management and technical oversight of the divisions.

Planning Division: The Planning Division promotes and enhances the well-being of residents, visitors, property owners, and businesses of the City of El Segundo. Long-range planning is accomplished through the General Plan, which serves as the City's road map and guides the overall built form of the City. Division staff develop and implement the General Plan; administers land uses through the zoning, subdivision, and environmental codes; and provides staff support to the Planning Commission.

Building & Safety Division: The Building and Safety Division ensure the health, safety, and welfare of the residents of the City of El Segundo by regulating the construction and occupancy of buildings. Division staff provide development and building services by educating, administering, and enforcing State and local construction regulations to maintain property and protect life, safety, and health of all occupants; conducts plan reviews; issues permits; and provides inspection services in a professional, flexible, and equitable manner.

Community Services Division: The Community Services Division focuses on providing support to residents and business owners to engage and advocate for efforts advancing the City's legislative priorities, community engagement, and protecting and preserving the quality of life in El Segundo. The Division is comprised of several operations, including:

Neighborhood Preservation Section: Our neighborhoods are the environment in which we live and raise our families. Blight and nuisances can devalue, detract, and degrade the quality of any neighborhood. Recognizing the importance of protecting this environment, Code Compliance Inspectors work closely with the community to help provide, protect, and preserve public health and safety regulations including environmental, housing, public nuisance, zoning, and building code.

Housing Section: The City manages an affordable housing fund, and senior housing fund, intended to provide support services to Department staff in the development and management of affordable housing and senior housing units, services, and programs. The City's Housing programs are guided by an Affordable Housing Strategic Plan, establishing policy guidance for the creation and management of affordable housing units to meet the needs of low- and moderate-income residents and state-mandated affordable housing goals.

Community Development Block Grant (CDBG) Program: Federal funding is available from the Department of Housing and Urban Development (HUD) through the CDBG program, administered by Los Angeles County. The City receives approximately \$65,000 in funding annually through Los Angeles County Development Authority (LACDA) CDBG program. The City uses CDBG funds for programs serving seniors, persons with disabilities, and to fund infrastructure improvements.

Juvenile Diversion Program: Offers counseling to children and adolescents considered to be "at risk" for physical and/or emotional abuse. The City contracts with the South Bay Children's Health Center, a private non-profit organization that offers trained counselors to assist both the juvenile and the family. Juvenile Diversion encourages service recipients to better understand their emotions, learn healthy ways to cope with stress, improve their self-esteem and build strong relationships. Approximately 350 hours of counseling services are provided annually to approximately 40 eligible El Segundo youth and their families.

**CITY OF EL SEGUNDO
COMMUNITY DEVELOPMENT DEPARTMENT PROFILE**

Senior In-Home Care Program: Provides in-home services to El Segundo elderly and severely handicapped shut-ins. Home health care services including physical, medical, and/or companion care assistance enables service recipients to live in their own homes instead of, or prior to, any form of institutional convalescence. Clients' needs are assessed by a trained counselor prior to service, and cases vary in the utilization of the services available. Services are rendered through a qualified home health care agency on an as-needed basis. Approximately 25 eligible clients receive a total of 500 in-home visits annually.

Delivered Meals Program: Provides nourishing, balanced at-home meal service to residents who are senior citizens, severely handicapped persons, or convalescent shut-ins. The City contracts with St. Vincent's Meals on Wheels, a non-profit service organization that prepares the meals for the program recipients. Home Delivered Meals allows service recipients to continue to reside in their homes without food insecurity. The program's clients receive one hot meal Monday-Friday and a frozen meal for Saturdays. Approximately 5,000 to 6,000 meals are delivered annually.

ACCOMPLISHMENTS IN FISCAL YEAR 2022-23:

Completed:

- Successfully filled vacant position(s) – Building Inspector I, Licensing/Permit Specialist
- Amended city zoning code – 12+ code sections
- Completed Department assessment of performance metrics (plan check processing, entitlement processing, staffing capacity, inspection request window, etc.)
- Achieved 70+% customer satisfaction rating
- Initiated Smoky Hollow Specific Plan clean up amendment
- Initiated comprehensive study of City-wide parking permit program
- Initiated residential development incentive study
- Initiated implementation of Housing Element goals/policies (overlay zones, text amendments, etc.)
- Completed Home Share program study/implementation
- Issued RFP for Building and Safety on-call plan check services
- Issued RFQ for Contract Planning Services for reimbursable projects/accounts
- Completed development and implementation of Vehicle Miles Traveled (VMT) model and calculator
- Initiated document imaging and scanning of microfilms into Laserfiche for Planning Division
- Transitioned to 100% virtual plan submittal, review, and permit issuance
- Implemented Development Services community engagement program
- Implemented 1-week, 2-week, 3-week standard plan review turn around times based on project scope; with 97% success adhering to standard review times

**CITY OF EL SEGUNDO
COMMUNITY DEVELOPMENT DEPARTMENT PROFILE**

		Key Performance Indicators			
Measure		Target Metric	2021-2012 Actual	2022-2023*	Performance
Plan Checks Processed (includes Building, Planning, Fire, Public Works, Police, and Rec.& Parks review)		90% Complete in 1-week, 2-week, 3-week window	2,141	1,402	58% completed in corresponding target date
Planning Division					
Zoning Conformance Letters		10 days	23	11	100% completed in <10 days
Covenants		3 days	41	60	100% completed in <3 days
Sign Permits		5 days	28	33	100% completed in <5 days
Master Sign Programs		20 days	3	6	100% completed in <20 days
Preliminary Plan Review		30 days	9	5	100% completed in <30 days
Temporary Use Permit		15 days	11	15	90% completed in <15 days
Amplified Sound Permit		2 days	16	19	100% completed in <2 days
Administrative Use Permits		Alcohol – 3 months Signs – 45 days	6	2 1	85% completed on time
Adjustments		< 60 days	2	1	100% completed in <60 days
Design review		Director – 45 days Planning Commission – 3 months	4	2	100% completed in <45 days
Development Project Entitlements		Less than 6-months	8	12	95% completed in <120 days
Building and Safety					
Building Permits Issued		Less than 30-day average	1722	1311	
Inspections		100% Within 24-hours	2,300	3833	100% Within 24-hours
Building/Project Finals			788	658	
Address Requests		Less than 10 working days	47	30	100% completed in <10 days
Total New Floor Area (sq. ft.)			13,859	240,849	

**CITY OF EL SEGUNDO
COMMUNITY DEVELOPMENT DEPARTMENT PROFILE**

Total New Construction Valuation		\$227,520,671.00	\$29,316,868	
				Closure Rate
Code Enforcement Cases Initiated		95	171	
Code Enforcement Cases Closed	84%	80	163	95%
Administrative Citations Issued		7	57	

*Data generated July 2022 - May 2023

GOALS & OBJECTIVES FOR FISCAL YEAR 2023-24:

- Implement measures to improve Department Key Performance Indicators from Department Assessment
- Create engaging and informative Department materials regarding Development Services and codes
- Initiate comprehensive Parking Code update
- Complete development of Department Standard Operating Procedures
- Complete Affordable Housing Strategic Plan
- Implement annual Department customer service satisfaction survey
- Implement SolarAPP+ software by which applicants can apply and obtain permits for solar panels for residential projects online
- Award new contract service agreement for Building plan check services based on fee percentage basis as opposed to hourly rate basis
- Complete roll out of OpenGov permit software for all Building and Safety permits
- Improve customer satisfaction rating above 70%
- Improve success rate of standard plan review times above 90%
- Complete staffing recruitment to build out Neighborhood Preservation Unit, Management Analyst, and Senior Planner

CITY OF EL SEGUNDO
 Adopted Budget Summary
 Fiscal Year 2023-2024

Department	COMMUNITY DEVELOPMENT DEPARTMENT			
	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Adopted FY 23-24
(001) GENERAL FUND	6,457,730	2,630,101	3,828,987	3,802,120
(2402) PLANNING	733,421	790,790	1,382,609	1,378,690
Salaries & Benefits	583,885	671,523	898,459	973,496
Maintenance & Operations	149,536	119,267	484,150	405,194
(2403) BUILDING & SAFETY	980,169	1,376,593	1,872,434	1,681,804
Salaries & Benefits	940,429	1,186,777	1,446,198	1,243,478
Maintenance & Operations	39,740	189,816	426,236	438,326
(2404) ADMINISTRATION	4,710,553	400,036	486,859	416,604
Salaries & Benefits	4,652,490	255,825	265,169	260,433
Maintenance & Operations	58,063	144,212	221,690	156,171
(2743) SENIOR IN-HOME CARE	-	13,395	24,442	-
Salaries & Benefits	-	-	4,442	-
Maintenance & Operations	-	13,395	20,000	-
(2747) JUVENILE DIVERSION	9,675	11,825	12,000	-
Maintenance & Operations	9,675	11,825	12,000	-
(2778) DELIVERED MEALS	17,250	25,421	34,643	-
Salaries & Benefits	-	-	9,643	-
Maintenance & Operations	17,250	25,421	25,000	-
(2779) COMMUNITY OUTREACH ADMINISTRATION	6,662	12,040	16,000	-
Maintenance & Operations	6,662	12,040	16,000	-
(2405) NEIGHBORHOOD PRESERVATION	-	-	-	325,023
Salaries & Benefits	-	-	-	179,223
Maintenance & Operations	-	-	-	145,800
(111) COMM. DEVEL. BLOCK GRANT	-	50,592	75,000	140,139
(2781) ADA SIDEWALK PROJECT	-	50,592	75,000	140,139
Capital Outlay	-	50,592	75,000	140,139
(116) RESIDENTIAL SOUND INSULATION PROG. FUND	609	846	800	10,000
(0000) (116) RESIDENTIAL SOUND INSULATION PROG. FUND	609	846	800	10,000
Salaries & Benefits	-	-	-	-
Maintenance & Operations	609	846	800	10,000
(125) STATE GRANTS	-	2,676	-	-
(2402) PLANNING	-	2,676	-	-
Maintenance & Operations	-	2,676	-	-
(129) CERTIFIED ACCESS SPECIALIST PROGRAM (CASP)	-	-	80,000	15,000
(0000) COMMUNITY DEVELOPMENT DEPARTMENT	-	-	80,000	15,000
Maintenance & Operations	-	-	80,000	15,000
(130) AFFORDABLE HOUSING FUND	30,584	-	200,000	-
(0000) (130) AFFORDABLE HOUSING FUND	30,584	-	200,000	-
Maintenance & Operations	30,584	-	200,000	-
(504) SENIOR HOUSING	96,769	46,149	75,313	8,981
(0000) (504) SENIOR HOUSING	7,599	17,363	75,313	8,981
Maintenance & Operations	7,599	7,363	15,313	8,981
Transfers Out	-	-	-	-
Capital Outlay	-	10,000	60,000	-
(2201) (504) SENIOR HOUSING	5,914	10,041	-	-
Maintenance & Operations	5,914	10,041	-	-
(2743) (504) SENIOR HOUSING	83,256	18,746	-	-
Salaries & Benefits	83,256	18,746	-	-
(601) EQUIPMENT REPLACEMENT	-	-	6,010	135,974
(2402) PLANNING	-	-	2,694	33,834
Capital Outlay	-	-	2,694	33,834
(2403) BUILDING & SAFETY	-	-	3,316	102,140
Capital Outlay	-	-	3,316	102,140
(708) TRUST FUNDS-PROJECT DEPOSITS NONREFUNDAB	125,284	1,128,851	-	-
(2402) PLANNING	125,284	296,291	-	-
Maintenance & Operations	-	-	-	-
Capital Outlay	125,284	296,291	-	-
(2403) BUILDING & SAFETY	-	832,560	-	-
Capital Outlay	-	832,560	-	-
(2404) ADMINISTRATION	-	-	-	-
Maintenance & Operations	-	-	-	-
Grand Total	6,710,976	3,859,216	4,266,110	4,112,214

CITY OF EL SEGUNDO
Adopted Budget Summary By Account
Fiscal Year 2023-2024

Department	001 GENERAL FUND COMMUNITY DEVELOPMENT DEPARTMENT			
	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Adopted FY 23-24
(001) GENERAL FUND	6,457,730	2,630,101	3,828,987	3,802,120
Salaries & Benefits	6,176,805	2,114,125	2,623,911	2,656,629
4101 Salaries Full Time	1,082,370	1,550,095	1,873,635	1,886,687
4102 Salaries Part Time	3,868	13,504	35,800	48,703
4103 Overtime	7,803	16,037	12,000	13,000
4113 Reimbursable Overtime	71,710	55,224	80,000	60,000
4117 Opt - Out Payments	-	-	-	-
4201 Retirement CalPERS	315,591	140,679	179,713	165,735
4202 FICA	84,865	124,754	149,068	144,718
4203 Workers' Compensation	35,131	48,054	62,206	54,421
4204 Group Insurance	119,526	164,892	230,622	267,854
4205 Uniform Allowance	-	-	-	-
4205 Uniform Allowance	491	887	867	380
4207 CalPERS UAL Expense	4,430,449	-	-	-
4209 PARS Expense	-	-	-	-
4210 OPEB Expense	1	-	-	-
4210 OPEB liability	-	-	-	-
4211 401(a) Employer's Contribution	-	-	-	10,330
4217 Early Retirement Incentive	25,000	-	-	-
4221 Car Allowance	-	-	-	4,800
Maintenance & Operations	280,925	515,975	1,205,076	1,145,491
5204 Operating Supplies	6,816	26,491	14,000	14,000
5206 Computer Supplies	5,997	162	-	11,800
5220 Computer Refresh Program Equipment	-	-	-	-
6102 Electric Utility	109	77	-	-
6201 Advertising/Publishing	2,448	4,704	8,200	11,000
6205 Other Printing & Binding	-	-	-	-
6206 Contractual Services	6,662	12,040	16,000	50,000
6207 Equipment Replacement Charge	6,526	6,029	5,416	11,390
6208 Dues & Subscriptions	2,436	3,226	15,760	17,380
6213 Meetings & Travel	131	1,664	5,050	9,250
6214 Professional & Technical	198,983	393,486	1,057,000	920,000
6215 Repairs & Maintenance	5,165	-	1,900	-
6219 Network Operating Charge	33,750	50,000	47,000	53,571
6223 Training & Education	4,749	4,636	16,850	16,100
6253 Postage	535	694	2,900	3,400
6254 Telephone	5,420	9,550	6,000	9,000
6260 Equipment Leasing Costs	-	-	6,000	-
6263 Commissioners Expense	1,200	3,215	3,000	18,600
Grand Total	6,457,730	2,630,101	3,828,987	3,802,120

CITY OF EL SEGUNDO
Adopted Budget Details
Fiscal Year 2023-2024

Department	COMMUNITY DEVELOPMENT DEPARTMENT			
	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Adopted FY 23-24
(001) GENERAL FUND	6,457,730	2,630,101	3,828,987	3,802,120
(2402) PLANNING	733,421	790,790	1,382,609	1,378,690
Salaries & Benefits	583,885	671,523	898,459	973,496
4101 Salaries Full Time	340,810	492,165	657,189	709,669
4102 Salaries Part Time	3,868	13,504	7,800	-
4103 Overtime	3,355	1,779	2,500	5,000
4113 Reimbursable Overtime	31,288	18,027	40,000	20,000
4117 Opt - Out Payments	-	-	-	-
4201 Retirement CalPERS	125,162	48,150	58,353	62,372
4202 FICA	29,063	38,973	50,872	54,290
4203 Workers' Compensation	13,549	17,950	22,560	21,277
4204 Group Insurance	36,790	40,975	59,186	100,888
4210 OPEB Expense	(0)	-	-	-
Maintenance & Operations	149,536	119,267	484,150	405,194
5204 Operating Supplies	-	3,658	-	-
5206 Computer Supplies	-	-	-	1,900
5220 Computer Refresh Program Equipment	-	-	-	-
6201 Advertising/Publishing	2,448	4,704	7,500	9,000
6205 Other Printing & Binding	-	-	-	-
6206 Contractual Services	-	-	-	50,000
6207 Equipment Replacement Charge	1,533	2,034	2,100	2,694
6208 Dues & Subscriptions	1,474	1,664	11,700	12,000
6213 Meetings & Travel	16	436	1,000	3,000
6214 Professional & Technical	140,481	102,487	450,000	300,000
6223 Training & Education	1,849	389	6,850	4,500
6253 Postage	535	680	2,000	2,500
6254 Telephone	-	-	-	1,000
6263 Commissioners Expense	1,200	3,215	3,000	18,600
(2403) BUILDING & SAFETY	980,169	1,376,593	1,872,434	1,681,804
Salaries & Benefits	940,429	1,186,777	1,446,198	1,243,478
4101 Salaries Full Time	595,201	844,176	1,012,005	880,207
4102 Salaries Part Time	-	-	-	-
4103 Overtime	4,449	14,258	8,000	8,000
4113 Reimbursable Overtime	40,421	37,197	40,000	40,000
4117 Opt - Out Payments	-	-	-	-
4201 Retirement CalPERS	153,055	80,255	103,677	77,618
4202 FICA	46,568	67,979	81,563	67,365
4203 Workers' Compensation	20,301	28,557	38,130	25,970
4204 Group Insurance	79,943	113,468	161,956	143,938
4205 Uniform Allowance	491	887	867	380
4209 PARS Expense	-	-	-	-
4210 OPEB Expense	0	-	-	-
Maintenance & Operations	39,740	189,816	426,236	438,326
5204 Operating Supplies	125	74	-	-
5206 Computer Supplies	-	83	-	8,000
5220 Computer Refresh Program Equipment	-	-	-	-
6201 Advertising/Publishing	-	-	700	2,000
6205 Other Printing & Binding	-	-	-	-
6206 Contractual Services	-	-	-	-
6207 Equipment Replacement Charge	4,993	3,996	3,316	8,696
6208 Dues & Subscriptions	645	575	2,470	2,880
6213 Meetings & Travel	-	784	2,750	2,750
6214 Professional & Technical	31,576	178,676	410,000	405,000
6223 Training & Education	2,400	3,749	7,000	8,000
6253 Postage	-	15	-	-
6254 Telephone	-	1,865	-	1,000
(2404) ADMINISTRATION	4,710,553	400,036	486,859	416,604
Salaries & Benefits	4,652,490	255,825	265,169	260,433
4101 Salaries Full Time	146,359	213,754	204,441	203,513
4102 Salaries Part Time	-	-	15,000	-
4103 Overtime	-	-	1,500	-
4117 Opt - Out Payments	-	-	-	-
4201 Retirement CalPERS	37,374	12,274	17,683	17,423
4202 FICA	9,234	17,802	15,640	12,387
4203 Workers' Compensation	1,281	1,547	1,425	1,425
4204 Group Insurance	2,793	10,448	9,480	10,556
4207 CalPERS UAL Expense	4,430,449	-	-	-
4210 OPEB Expense	1	-	-	-
4211 401(a) Employer's Contribution	-	-	-	10,330
4217 Early Retirement Incentive	25,000	-	-	-
4221 Car Allowance	-	-	-	4,800
Maintenance & Operations	58,063	144,212	221,690	156,171
5204 Operating Supplies	6,691	22,759	14,000	14,000
5206 Computer Supplies	5,997	79	-	-
6102 Electric Utility	109	77	-	-
6208 Dues & Subscriptions	317	987	1,590	2,400
6213 Meetings & Travel	114	445	1,300	1,300
6214 Professional & Technical	-	61,682	140,000	75,000
6215 Repairs & Maintenance	5,165	-	1,900	-
6219 Network Operating Charge	33,750	50,000	47,000	53,571
6223 Training & Education	500	498	3,000	3,000
6253 Postage	-	-	900	900
6254 Telephone	5,420	7,684	6,000	6,000
6260 Equipment Leasing Costs	-	-	6,000	-
(2743) SENIOR IN-HOME CARE	-	13,395	24,442	-
Salaries & Benefits	-	-	4,442	-

CITY OF EL SEGUNDO
 Adopted Budget Details
 Fiscal Year 2023-2024

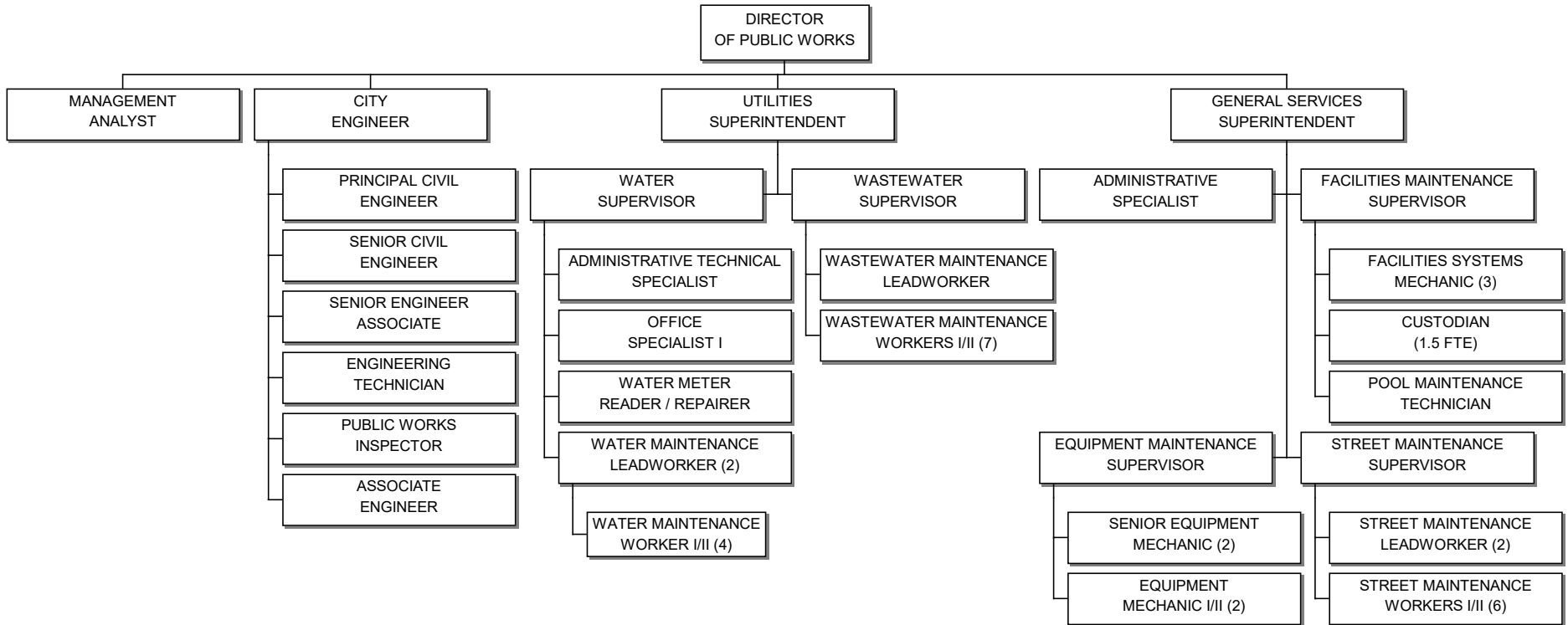
Department	COMMUNITY DEVELOPMENT DEPARTMENT			
	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Adopted FY 23-24
4102 Salaries Part Time	-	-	4,100	-
4201 Retirement CalPERS	-	-	-	-
4202 FICA	-	-	313	-
4203 Workers' Compensation	-	-	29	-
Maintenance & Operations	-	13,395	20,000	-
5204 Operating Supplies	-	-	-	-
6214 Professional & Technical	-	13,395	20,000	-
(2747) JUVENILE DIVERSION	9,675	11,825	12,000	-
Maintenance & Operations	9,675	11,825	12,000	-
6214 Professional & Technical	9,675	11,825	12,000	-
(2778) DELIVERED MEALS	17,250	25,421	34,643	-
Salaries & Benefits	-	-	9,643	-
4102 Salaries Part Time	-	-	8,900	-
4201 Retirement CalPERS	-	-	-	-
4202 FICA	-	-	681	-
4203 Workers' Compensation	-	-	62	-
Maintenance & Operations	17,250	25,421	25,000	-
5204 Operating Supplies	-	-	-	-
6214 Professional & Technical	17,250	25,421	25,000	-
(2779) COMMUNITY OUTREACH ADMINISTRATION	6,662	12,040	16,000	-
Maintenance & Operations	6,662	12,040	16,000	-
6206 Contractual Services	6,662	12,040	16,000	-
6214 Professional & Technical	-	-	-	-
(2405) NEIGHBORHOOD PRESERVATION	-	-	-	325,023
Salaries & Benefits	-	-	-	179,223
4101 Salaries Full Time	-	-	-	93,298
4102 Salaries Part Time	-	-	-	48,703
4103 Overtime	-	-	-	-
4113 Reimbursable Overtime	-	-	-	-
4201 Retirement CalPERS	-	-	-	8,322
4202 FICA	-	-	-	10,677
4203 Workers' Compensation	-	-	-	5,750
4204 Group Insurance	-	-	-	12,472
4205 Uniform Allowance	-	-	-	-
4210 OPEB liability	-	-	-	-
Maintenance & Operations	-	-	-	145,800
5204 Operating Supplies	-	-	-	-
5206 Computer Supplies	-	-	-	1,900
6201 Advertising/Publishing	-	-	-	-
6206 Contractual Services	-	-	-	-
6207 Equipment Replacement Charge	-	-	-	-
6208 Dues & Subscriptions	-	-	-	100
6213 Meetings & Travel	-	-	-	2,200
6214 Professional & Technical	-	-	-	140,000
6223 Training & Education	-	-	-	600
6254 Telephone	-	-	-	1,000
(111) COMM. DEVEL. BLOCK GRANT	-	50,592	75,000	140,139
(2781) ADA SIDEWALK PROJECT	-	50,592	75,000	140,139
Capital Outlay	-	50,592	75,000	140,139
8441 Concrete Ramps-ADA Sidewalk Imp. Proj.II	-	1,092	-	-
8499 City Hall CDBG ADA Restroom Improvement	-	49,500	75,000	140,139
(116) RESIDENTIAL SOUND INSULATION PROG. FUND	609	846	800	10,000
(0000) (116) RESIDENTIAL SOUND INSULATION PROG. FUND	609	846	800	10,000
Salaries & Benefits	-	-	-	-
4101 Salaries Full-Time	-	-	-	-
4103 Overtime	-	-	-	-
4113 Reimbursable Overtime	-	-	-	-
4201 Retirement CalPERS	-	-	-	-
4202 FICA	-	-	-	-
4203 Workers' Compensation	-	-	-	-
4204 Group Insurance	-	-	-	-
4210 OPEB Expense	-	-	-	-
Maintenance & Operations	609	846	800	10,000
5204 Operating Supplies	-	-	-	-
5215 Vehicle Gasoline Charge	-	-	-	-
6102 Electric Utility	-	-	200	-
6103 Water Utility	609	846	600	-
6208 Dues & Subscriptions	-	-	-	-
6213 Meetings & Travel	-	-	-	-
6214 Professional & Technical	-	-	-	10,000
6219 Network Operating Charges	-	-	-	-
6224 Vehicle Operating Charge	-	-	-	-
6244 Other Classified Expense	-	-	-	-
6253 Postage	-	-	-	-
6254 Telephone	-	-	-	-
6260 Equipment Leasing Costs	-	-	-	-
(125) STATE GRANTS	-	2,676	-	-
(2402) PLANNING	-	2,676	-	-
Maintenance & Operations	-	2,676	-	-
3727 California Housing & Community Dev	-	2,676	-	-
(129) CERTIFIED ACCESS SPECIALIST PROGRAM (CASP)	-	-	80,000	15,000
(0000) COMMUNITY DEVELOPMENT DEPARTMENT	-	-	80,000	15,000
Maintenance & Operations	-	-	80,000	15,000
6223 Training & Education	-	-	80,000	15,000
(130) AFFORDABLE HOUSING FUND	30,584	-	200,000	-
(0000) (130) AFFORDABLE HOUSING FUND	30,584	-	200,000	-

CITY OF EL SEGUNDO
Adopted Budget Details
Fiscal Year 2023-2024

Department	COMMUNITY DEVELOPMENT DEPARTMENT			
	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Adopted FY 23-24
Maintenance & Operations	30,584	-	200,000	-
6214 Professional & Technical	30,584	-	200,000	-
(504) SENIOR HOUSING	96,769	46,149	75,313	8,981
(0000) (504) SENIOR HOUSING	7,599	17,363	75,313	8,981
Maintenance & Operations	7,599	7,363	15,313	8,981
6249 Fees & Licenses	-	50	-	-
6286 General Admin Charges	7,599	7,313	7,313	8,981
6301 Legal Council	-	-	8,000	-
Transfers Out	-	-	-	-
9405 Transfer-Facility Maintenance	-	-	-	-
Capital Outlay	-	10,000	60,000	-
8103 Other Improvements	-	10,000	60,000	-
(2201) (504) SENIOR HOUSING	5,914	10,041	-	-
Maintenance & Operations	5,914	10,041	-	-
6301 Legal Council	5,914	10,041	-	-
(2743) (504) SENIOR HOUSING	83,256	18,746	-	-
Salaries & Benefits	83,256	18,746	-	-
4102 Salaries Part Time	72,765	16,769	-	-
4201 Retirement CalPERS	1,926	3	-	-
4202 FICA	5,567	1,283	-	-
4203 Workers' Compensation	2,998	691	-	-
(601) EQUIPMENT REPLACEMENT	-	-	6,010	135,974
(2402) PLANNING	-	-	2,694	33,834
Capital Outlay	-	-	2,694	33,834
8104 Equipment	-	-	2,694	33,834
(2403) BUILDING & SAFETY	-	-	3,316	102,140
Capital Outlay	-	-	3,316	102,140
8105 Automotive	-	-	3,316	102,140
(708) TRUST FUNDS-PROJECT DEPOSITS NONREFUNDAB	125,284	1,128,851	-	-
(2402) PLANNING	125,284	296,291	-	-
Maintenance & Operations	-	-	-	-
6206 Contractual Services	-	-	-	-
Capital Outlay	125,284	296,291	-	-
8220 Downtown Specific Plan	-	116,675	-	-
8656 El Segundo Transit Corridor Plan	-	-	-	-
8807 General Plan Maintenance	125,284	179,616	-	-
(2403) BUILDING & SAFETY	-	832,560	-	-
Capital Outlay	-	832,560	-	-
8807 Civic Center Maintenance & Repairs	-	832,560	-	-
(2404) ADMINISTRATION	-	-	-	-
Maintenance & Operations	-	-	-	-
6206 Contractual Services	-	-	-	-
Grand Total	6,710,976	3,859,216	4,266,110	4,112,214

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**CITY OF EL SEGUNDO
PUBLIC WORKS DEPARTMENT
ORGANIZATION CHART
FISCAL YEAR 2023-2024**



**CITY OF EL SEGUNDO
PUBLIC WORKS DEPARTMENT
FOUR-YEAR PERSONNEL SUMMARY
FISCAL YEARS 2020-2021 TO 2023-2024**

DEPARTMENT/POSITION TITLE	ADOPTED FY 2020-21	ADOPTED FY 2021-22	ADOPTED FY 2022-23	ADOPTED FY 2023-24
<u>Public Works Department</u>				
Director of Public Works	1.00	1.00	1.00	1.00
Administrative Specialist (Water Fund)	1.00	1.00	1.00	1.00
Administrative Technical Specialist (Water Fund)	1.50	2.00	1.00	1.00
Associate Engineer	-	-	-	1.00
City Engineer	1.00	1.00	1.00	1.00
Custodian	1.00	1.00	1.00	1.00
Engineering Technician	1.00	1.00	1.00	1.00
Equipment Maintenance Supervisor	1.00	1.00	1.00	1.00
Equipment Mechanic I/II	2.00	2.00	2.00	2.00
Facilities Maintenance Supervisor	1.00	1.00	1.00	1.00
Facilities Systems Mechanic	3.00	3.00	3.00	3.00
Fire Equipment Mechanic	2.00	2.00	2.00	-
General Services Manager	1.00	1.00	1.00	-
General Services Superintendent	-	-	-	1.00
Maintenance Craftworker	1.00	-	-	-
Management Analyst	-	-	-	1.00
Office Specialist I	-	-	-	1.00
Pool Maintenance Technician	1.00	1.00	1.00	1.00
Principal Civil Engineer	1.00	1.00	1.00	1.00
Public Works Inspector	1.00	1.00	1.00	1.00
Senior Civil Engineer	2.00	2.00	1.00	1.00
Senior Engineer Associate	2.00	2.00	2.00	1.00
Senior Equipment Mechanic	-	-	-	2.00
Senior Management Analyst	1.00	1.00	1.00	-
Street Maintenance Leadworker	2.00	2.00	2.00	2.00
Street Maintenance Supervisor	1.00	1.00	1.00	1.00
Street Maintenance Worker I/II	6.00	6.00	6.00	6.00
Utilities Superintendent	-	-	-	1.00
Wastewater Maintenance Leadworker	1.00	1.00	1.00	1.00
Wastewater Maintenance Worker I/II	4.00	6.00	6.00	7.00
Wastewater Supervisor	1.00	1.00	1.00	1.00
Water Maintenance Leadworker	1.00	2.00	2.00	2.00
Water Maintenance Worker I/II	7.00	4.00	4.00	4.00
Water Meter Reader/Repairer	1.00	1.00	1.00	1.00
Water Supervisor	1.00	1.00	1.00	1.00
Sub-total Full-Time	50.50	50.00	48.00	51.00
<u>Part-Time FTEs</u>				
Administrative Specialist	0.50	-	-	-
Custodian	1.00	-	-	0.50
Facilities Maintenance Worker	-	-	-	-
Park Maintenance Workers	-	3.40	-	-
Street Maintenance Worker	-	-	-	-

CITY OF EL SEGUNDO
 PUBLIC WORKS DEPARTMENT
 FOUR-YEAR PERSONNEL SUMMARY
 FISCAL YEARS 2020-2021 TO 2023-2024

DEPARTMENT/POSITION TITLE	ADOPTED FY 2020-21	ADOPTED FY 2021-22	ADOPTED FY 2022-23	ADOPTED FY 2023-24
Water Maintenance Worker I/II	-	0.50	-	-
Sub-total Part-Time	1.50	3.90	-	0.50
Total Public Works Department	52.00	53.90	48.00	51.50

For fiscal year 20-21, the park maintenance staff was transferred to the Public Works Department from the Recreation and Parks Department.

**CITY OF EL SEGUNDO
PUBLIC WORKS DEPARTMENT PROFILE**

MISSION STATEMENT: To deliver the highest quality public works services to residents and businesses in the City of El Segundo by providing outstanding public service, diligently maintaining City facilities and public infrastructure, and delivering the projects in the City's Capital Improvement Program (CIP) in a safe, logical, expedient, and cost-effective manner.

The Public Works Department has 50 FTE's spread among three distinct divisions. While a portion of the Department's operating costs are funded by the General Fund, the majority of the Department's operating budget is comprised of the City's Water Enterprise Fund and Wastewater Enterprise Fund.

PUBLIC WORKS ADMINISTRATION:

Provides overall administrative direction; ensures the Department provides the best service to the residents and the businesses in the City; represents the City with regard to regional, inter-agency and outside organization issues; manages the delivery of various projects; provides technical support to the Planning Commission and various Committees, other City Departments, the City Manager, and the City Council.

Solid Waste: Administers the City's Solid Waste Collection Contract for single-family and duplex properties and City-owned facilities; administers the City's Source Reduction and Recycling (SRRE) Program; supports the Environmental Committee and provides technical assistance and outreach to increase awareness of waste reduction and recycling. It also manages City's Commercial and Multi-Family Solid Waste Collection Permit Program to meet current State-mandated requirements, including AB 341 (Commercial Recycling), AB 1826 (Organics Recycling), and SB 1383 (Organic Recycling).

GENERAL SERVICES DIVISION:

Government Buildings: Operates and maintains several City owned facilities comprised of over 260,000 square feet of space, including: City Hall, Fire Stations 1 & 2, the Police Station, Library, Maintenance Facility (the "Yard"), Water Plant, the Aquatics Center, Hilltop Pool, and the Plunge.

Street Maintenance: Maintains approximately 57 miles of City streets and 6 miles of alleyways. Performs graffiti abatement in public property and public Right-Of-Way. Repairs and/or replaces concrete curb, gutter and sidewalk and roadway surfaces. Cleans spills of various non-hazardous materials in the public right-of-way, installs community banners and provides First Responder services to emergencies in coordination with Police and Fire Departments, administers the street sweeping contract and provides personnel and equipment to transport debris generated by City Departments to a transfer station. Manages the street lighting contract with Southern California Edison and coordinates contractual traffic signal maintenance services with the LA County Department of Public Works. Maintains all roadway striping, marking and signage, crosswalks, parking stalls, street name signs, and posts temporary signs for community events.

Equipment Maintenance: Maintains both motorized and portable equipment for the Fire, Police, Parks, Community Development, Public Works, and Library Departments; readies for service new Police and Fire equipment; administers the equipment replacement and vehicle operating budgets; evaluates equipment for replacement; prepares specifications necessary for the acquisition of the equipment; and determines the disposal of vehicles and equipment to be sold at auction. Equipment Maintenance also coordinates the annual Department of Transportation Smog Program audits, the annual California Highway Patrol inspections, the annual CAL-OSHA crane inspection, and the operation of the fuel storage and monitoring systems.

ENGINEERING DIVISION:

The Engineering Division performs the review, approval, and construction of public and private improvements in the public right-of-way, develops and implements the Capital Improvement Program, reviews and provides approval conditions for private development applications and projects in support of the Community Development Department, coordinates with Hyperion regarding the Hyperion Citizen's Advisory Committee, manages the Capital Improvement Program Advisory Committee and Environmental

**CITY OF EL SEGUNDO
PUBLIC WORKS DEPARTMENT PROFILE**

Committee; and ensures compliance with and participation in various regional programs such as the NPDES Permit and South Bay Cities COG initiatives and projects. Engineering Division also provides grant oversight and administration; keeps and maintains record drawings of City-owned infrastructure; and provides engineering support to other City Departments and other Divisions within the Public Works Department.

UTILITIES DIVISION:

Wastewater: Operates and maintains the City's wastewater collection system, which consists of nine sewer lift stations with 18 pumps, and approximately 57 miles of sewer mains. In addition, Wastewater operates and maintains approximately 18 miles of underground storm sewer pipes, including 400 catch basins, 4 lift stations, and several underground force mains which play a critical role in assuring the City is safe from rising storm runoff waters. The sewer lift stations run in an automatic mode 24 hours per day, 365 days a year and the stormwater lift stations operate on demand as necessary. The City's sewer lift stations convey flow of over a half-billion gallons of sewage effluent to treatment plants operated by LA City and LA County. Wastewater Operators are continuously on call to assist the city's businesses and residents when issues arise stemming from sewer related backups, mitigating hazardous conditions to the community we serve.

Water: Operates, maintains, and repairs the City's water distribution system consisting of approximately 65 miles of pipe, 5,000 meters, 3 million gallon (MG) and 6 MG reservoirs, and the 200,000-gallon elevated tank and other water related assets. Follows stringent guidelines set by the EPA and the State of California Water Resources Control Board to assure the water delivery to the City's water customers is safe for consumption and meets all water quality and regulatory standards. Monitors numerous facets of the City's water related projects stemming from Capital Improvement Projects to renovation projects from private residents and business owners, assuring the integrity of the City's water delivery system. Works closely with water purveyors at West Basin and Metropolitan Water District to ensure City's water customers benefit from water conservation programs and rebates during these times of drought. Assures accuracy within its water meter reading systems through its "smart" meter reading software to provide the upmost in customer service transparency through its billing system. Works closely with the City's Finance Department given their partnership in assuring all water related financial responsibilities are met. Water Operators are continuously on call to assure the City's water customers have access to safe, potable water as well as assuring the City's Fire Department has the capacity to suppress and control any fire related emergency that should present itself.

ACCOMPLISHMENTS IN FISCAL YEAR 2022-2023:

- Continuous delivery of an aggressive \$10M Capital Improvement Program including Citywide Roadway Resurfacing, City Hall Windows Replacement, Grand Ave. Water Main Replacement, New Sidewalk installation of 400 W. Mariposa Ave. and 300 W. Pine Ave., Library Park Activation Project, Fire Station #1 and #2 Floor Replacement, Civic Center Maintenance & Repairs, Plunge Replacement Design, Main and Imperial Entryway Project, City Hall Restroom ADA Improvement, Checkout Building Restroom Remodel, PD Women Bathroom Expansion, Sidewalk Repairs, Park Place Extension Design, and others.
- Participated in the "California Green Business Network" program and obtained about \$60,000 grant funds from CalEPA for two years. These funds will be used to work with existing businesses in El Segundo and convert them to "Green" businesses by means of meeting with them and help them to take necessary steps to become "Green".
- Tracked tonnage and diversion rate for recyclables, green waste, bulky-items, and various roll-offs for City Facilities through Residential Solid Waste and Recycling Services provider (EDCO).
- Cooperatively improved the City's disposal and recycling programs with CalRecycle to ensure compliance with State laws and maintain compliance with external agency requirements and regulations by enforcing the new commercial and multi-family permit regulations.

**CITY OF EL SEGUNDO
PUBLIC WORKS DEPARTMENT PROFILE**

- Implemented Ordinance No.1638 amending Title 5, Chapter 8 of the El Segundo Municipal Code (ESMC) which regulates single-use food ware accessories and standard condiments and designates the City as the associated enforcement agency.
- Initiated Citywide School District Traffic and Pedestrian Safety Design.
- Maintained and repaired streets, sidewalks, sewer mains, water mains, valves and meters, pump stations, generators, signage, vehicles, and other motorized equipment.
- Managed a compliant stormwater program; cleaned catch basins; and ensured public health and safety during storm events.
- Responded to emergencies in an expeditious manner.
- Provided support to other departments for City events such as the Farmer’s Market and Candy Cane Lane, including traffic control; signage; banners, holiday decorations, and clean-up.
- Administered more than 100 contracts, including large contracts for street sweeping, trash collection, signal maintenance, and custodial services.
- Continued converting the City’s analog water meters to the AMR (automatic meter reading) / “Smart” water meter platform utilizing City staff
- Continued to provide staff with educational opportunities to assure staff is meeting all regulatory mandates and compliance matters for their divisions.

GOALS & OBJECTIVES FOR FISCAL YEAR 2023-2024:

- Work with AQMD (Air Quality Management District) and Hyperion to establish a fenceline monitoring system to monitor the quality of air.
- Develop a “Parklet” program for outside dining.
- Continue providing great level of service to the residents and business of El Segundo, maintain the roads and sidewalks in a safe condition for pedestrians, bicyclists, and motorists.
- Commence the recommended improvements from the Citywide Facilities Condition Assessment and develop a multi-year CIP Programs in cooperation with the Finance Department.
- Maintain and repair the City’s equipment and infrastructure as needed, including sewer mains, water mains, streets, sidewalks, curbs, gutters, pump stations, potable water reservoirs, vehicles other motorized equipment, and buildings.
- Deliver the annual Capital Improvement Program as approved by City Council.
- Ensure consistent, effective, efficient maintenance services are provided at the new Aquatics Center, in cooperation with Community Services Department.
- Provide staff support as needed for City events and emergencies, including traffic accidents; sewer overflows; main breaks; and abandoned items in the right-of-way.
- Provide outstanding customer service for all customers – internal and external; continue to represent the City’s interests in regional programs and issues; coordinate with and outreach to the general public, residents, developers, contractors, utility companies and other public agencies.
- Effectively administer and oversee City contracts for services and support.
- Continue to cooperatively improve the City’s disposal and recycling programs with CalRecycle to ensure compliance with State laws and maintain compliance with external agency requirements and regulations by enforcing the new commercial and multi-family permit regulations.
- Enforce Commercial and Multi-Family Permit Program.
- Improve training and educational opportunities for all Public Works staff.
- Continue to seek and secure grants for a variety of Public Works activities and projects; and to investigate more cost-effective ways to maintain and improve the City’s infrastructure.
- Provide water customers with more options to pay water invoices
- Continue to support all City Boards, Commission and Committees.

CITY OF EL SEGUNDO
Adopted Budget Summary
Fiscal Year 2023-2024

Department	PUBLIC WORKS DEPARTMENT			
	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Adopted FY 23-24
(001) GENERAL FUND	10,714,838	8,615,544	7,154,856	8,602,036
(2601) GOVERNMENT BUILDINGS	1,585,668	1,800,903	2,069,064	2,557,958
Salaries & Benefits	670,543	719,580	876,932	869,485
Maintenance & Operations	915,126	1,081,322	1,192,132	1,688,473
(4101) ENGINEERING	659,249	769,037	1,055,115	1,016,995
Salaries & Benefits	412,178	464,771	637,360	389,770
Maintenance & Operations	247,071	304,265	417,755	627,225
(4201) STREET SERVICES	361,646	446,477	481,161	551,887
Salaries & Benefits	205,360	227,112	252,031	242,977
Maintenance & Operations	156,286	219,364	229,130	308,910
(4202) STREET MAINTENANCE	405,018	543,660	726,037	940,919
Salaries & Benefits	307,471	442,694	494,166	668,209
Maintenance & Operations	97,547	100,966	231,871	272,710
Capital Outlay	-	-	-	-
(4203) PARK MAINTENANCE	-	2,408,715	-	-
Salaries & Benefits	-	1,276,890	-	-
Maintenance & Operations	-	1,131,825	-	-
(4205) TRAFFIC SAFETY	613,574	725,780	845,666	916,152
Salaries & Benefits	211,381	268,113	357,275	371,426
Maintenance & Operations	402,192	457,667	488,391	544,726
(4206) SOLID WASTE RECYCLING	387,033	366,016	491,906	425,054
Salaries & Benefits	152,929	96,357	165,906	13,554
Maintenance & Operations	234,103	269,659	326,000	411,500
(4302) STORM DRAINS	163,299	212,674	177,853	354,244
Salaries & Benefits	114,780	149,377	82,853	241,744
Maintenance & Operations	48,519	63,297	95,000	112,500
(4601) EQUIPMENT MAINTENANCE	984,825	1,212,262	1,178,674	1,600,210
Salaries & Benefits	521,551	545,378	482,118	681,740
Maintenance & Operations	463,274	666,884	696,556	918,471
(4801) ADMINISTRATION	5,554,527	130,021	129,379	238,617
Salaries & Benefits	5,549,329	107,417	117,629	224,892
Maintenance & Operations	5,198	22,605	11,750	13,725
(106) STATE GAS TAX FUND	208,218	431,943	752,966	221,745
(4202) STREET MAINTENANCE	205,515	378,650	502,966	11,745
Salaries & Benefits	135,877	124,012	152,966	11,745
Maintenance & Operations	69,638	254,638	350,000	-
(8203) STATE GAS TAX	-	33,473	250,000	-
Maintenance & Operations	-	-	-	-
Capital Outlay	-	33,473	250,000	-
(8206) STATE GAS TAX	-	17,108	-	-
Maintenance & Operations	-	17,108	-	-
Capital Outlay	-	-	-	-
(0000) (106) STATE GAS TAX FUND	2,702	2,711	-	210,000
Salaries & Benefits	-	-	-	-
Maintenance & Operations	2,702	2,711	-	210,000
(110) MEASURE R	24,372	598	600,000	600,000
(8203) STATE GAS TAX	24,372	598	600,000	600,000
Maintenance & Operations	-	-	-	-
Capital Outlay	24,372	598	600,000	600,000
(114) PROP "C" TRANSPORTATION	220,525	501,113	1,550,127	300,000
(5292) DIAL-A-RIDE	-	-	-	-
Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	-	-	-
(5293) SHUTTLE	350	1,675	130,127	300,000
Salaries & Benefits	-	1,075	96,127	-
Maintenance & Operations	350	600	34,000	-
Capital Outlay	-	-	-	300,000
(5295) ADMINISTRATION	-	-	-	-
Salaries & Benefits	-	-	-	-
(8203) STATE GAS TAX	220,175	499,438	1,420,000	-
Capital Outlay	220,175	499,438	1,420,000	-
(115) AIR POLLUTION REDUCTION FUND	-	-	100,000	100,000
(0000) (115) AIR POLLUTION REDUCTION FUND	-	-	100,000	100,000
Capital Outlay	-	-	100,000	100,000
(117) HYPERION MITIGATION FUND	5,473	7,869	100,000	109,453
(8601) HYPERION LANDSCAPING	5,473	7,869	97,892	95,000
Maintenance & Operations	5,473	7,869	97,892	95,000
(8602) HYPERION LANDSCAPING	-	-	2,108	14,453
Maintenance & Operations	-	-	2,108	14,453
(118) TDA ARTICLE 3 - SB 821 BIKEWAY FUND	-	57,466	15,000	15,000
(0000) PUBLIC WORKS DEPARTMENT	-	57,466	15,000	15,000

CITY OF EL SEGUNDO
Adopted Budget Summary
Fiscal Year 2023-2024

Department	PUBLIC WORKS DEPARTMENT			
	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Adopted FY 23-24
Capital Outlay	-	57,466	15,000	15,000
(119) MTA GRANT	294,218	-	-	-
(8203) STATE GAS TAX	294,218	-	-	-
Capital Outlay	294,218	-	-	-
(125) STATE GRANTS	2,787	8,400	-	-
(4801) ADMINISTRATION	2,787	8,400	-	-
Maintenance & Operations	2,787	8,400	-	-
(127) MEASURE M	-	323,993	1,000,000	200,000
(0000) PUBLIC WORKS DEPARTMENT	-	323,993	1,000,000	200,000
Capital Outlay	-	323,993	1,000,000	200,000
(128) SB-1	700,854	146,734	600,000	800,000
(8203) STATE GAS TAX	346,298	146,734	-	800,000
Capital Outlay	346,298	146,734	-	800,000
(0000) PUBLIC WORKS DEPARTMENT	354,557	-	600,000	-
Capital Outlay	354,557	-	600,000	-
(131) COUNTY STORM WATER PROGRAM	122,908	264,514	750,000	750,000
(8152) PUBLIC WORKS DEPARTMENT	62,085	-	-	-
Capital Outlay	62,085	-	-	-
(8205) PUBLIC WORKS DEPARTMENT	-	-	350,000	350,000
Capital Outlay	-	-	350,000	350,000
(0000) PUBLIC WORKS DEPARTMENT	60,823	264,514	400,000	400,000
Maintenance & Operations	60,823	264,514	400,000	400,000
(405) FACILITIES MAINTENANCE	-	-	-	-
(0000) PUBLIC WORKS DEPARTMENT	-	-	-	-
Maintenance & Operations	-	-	-	-
(501) WATER UTILITY FUND	18,520,755	30,211,364	31,359,005	31,772,572
(7102) WATER-OPERATION	18,349,789	30,015,901	27,705,205	28,260,175
Salaries & Benefits	892,077	1,343,262	1,653,105	1,485,365
Maintenance & Operations	17,454,212	28,672,348	26,040,100	26,754,810
Capital Outlay	3,500	292	12,000	20,000
(7103) WATER-CAPITAL	170,966	140,467	3,460,000	3,460,000
Capital Outlay	170,966	140,467	3,460,000	3,460,000
(0000) (501) WATER UTILITY FUND	-	-	193,800	-
Transfers Out	-	-	193,800	-
(0000) PUBLIC WORKS DEPARTMENT	-	54,996	-	52,397
Maintenance & Operations	-	54,996	-	52,397
(502) SEWER FUND	3,430,721	4,441,889	6,500,017	6,791,056
(4301) WASTEWATER	3,204,776	4,365,746	4,946,017	5,446,637
Salaries & Benefits	946,576	958,860	918,386	1,038,083
Maintenance & Operations	2,254,700	3,406,239	4,017,631	4,388,553
Capital Outlay	3,500	648	10,000	20,000
(8204) SANITRY SEWER CIP	225,945	40,557	1,437,500	1,312,500
Capital Outlay	225,945	40,557	1,437,500	1,312,500
(0000) (502) SEWER FUND	-	-	116,500	-
Transfers Out	-	-	116,500	-
(0000) PUBLIC WORKS DEPARTMENT	-	35,586	-	31,920
Maintenance & Operations	-	35,586	-	31,920
(505) SOLID WASTE	168,372	270,000	270,000	300,000
(0000) (505) SOLID WASTE	168,372	270,000	270,000	300,000
Maintenance & Operations	168,372	270,000	270,000	300,000
(601) EQUIPMENT REPLACEMENT	616,060	780,210	373,933	3,383,195
(2601) GOVERNMENT BUILDINGS	-	-	22,239	633,713
Capital Outlay	-	-	22,239	633,713
(4101) ENGINEERING	-	-	3,055	44,250
Capital Outlay	-	-	3,055	44,250
(4201) STREET SERVICES	-	-	330	15,000
Capital Outlay	-	-	330	15,000
(4202) STREET MAINTENANCE	-	-	55,684	775,593
Capital Outlay	-	-	55,684	775,593
(4203) PARK MAINTENANCE	-	-	207,815	-
Capital Outlay	-	-	207,815	-
(4205) TRAFFIC SAFETY	-	-	10,391	168,676
Capital Outlay	-	-	10,391	168,676
(4301) WASTEWATER	-	-	46,488	935,540
Capital Outlay	-	-	46,488	935,540
(4601) EQUIPMENT MAINTENANCE	-	-	7,906	135,650
Capital Outlay	-	-	7,906	135,650
(7102) WATER-OPERATION	-	-	20,025	674,773
Capital Outlay	-	-	20,025	674,773
(0000) PUBLIC WORKS DEPARTMENT	616,060	780,210	-	-
Capital Outlay	616,060	780,210	-	-

CITY OF EL SEGUNDO
Adopted Budget Summary
Fiscal Year 2023-2024

Department	PUBLIC WORKS DEPARTMENT			
	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Adopted FY 23-24
Grand Total	35,030,101	46,061,638	51,125,904	53,945,058

CITY OF EL SEGUNDO
Adopted Budget Summary By Account
Fiscal Year 2023-2024

001 GENERAL FUND					
Department	PUBLIC WORKS DEPARTMENT				
	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Adopted FY 23-24	
(001) GENERAL FUND	10,714,838	8,615,544	7,154,856	8,602,036	
Salaries & Benefits	8,145,523	4,297,689	3,466,271	3,703,796	
4101 Salaries Full Time	1,638,961	2,823,324	2,407,068	2,439,101	
4102 Salaries Part Time	41,539	123,726	46,713	25,543	
4103 Overtime	35,555	71,842	57,729	91,000	
4113 Reimbursable Overtime	-	-	-	-	
4116 Standby Pay	18,483	26,614	26,100	17,500	
4117 Opt - Out Payments	3,001	6,257	5,850	3,990	
4201 Retirement CalPERS	416,017	262,250	191,077	214,807	
4202 FICA	132,096	237,305	179,037	186,732	
4203 Workers' Compensation	156,591	318,448	207,038	243,714	
4204 Group Insurance	241,939	425,940	345,658	467,819	
4207 CalPERS UAL Expense	5,461,339	-	-	-	
4209 PARS Expense	-	-	-	-	
4210 OPEB Expense	2	-	-	-	
4211 401(a) Employer's Contribution	-	-	-	7,231	
4215 Uniform Replacement	-	1,983	-	3,000	
4221 Car Allowance	-	-	-	3,360	
Maintenance & Operations	2,569,316	4,317,855	3,688,585	4,898,240	
5201 Office Supplies	-	-	-	-	
5203 Repair & Maintenance Supplies	38,423	77,697	85,813	90,000	
5204 Operating Supplies	195,232	357,304	311,700	454,200	
5206 Computer Supplies	104	-	2,500	2,500	
5207 Small Tools & Equipment	2,239	6,333	12,000	18,000	
5215 Vehicle Gasoline Charge	70,255	325,643	275,000	350,000	
5220 Computer Refresh Program Equipment	-	-	-	-	
6101 Gas Utility	28,112	54,041	49,400	57,000	
6102 Electric Utility	522,608	694,418	491,300	615,000	
6103 Water Utility	34,674	318,553	75,800	79,000	
6104 Electricity Charges	48,324	64,763	42,500	50,000	
6105 Aquatics Gas Utilities	72,196	78,703	68,000	200,000	
6201 Advertising/Publishing	3,266	1,508	5,000	5,000	
6204 Fleet Operating Charge	-	-	-	-	
6205 Other Printing & Binding	189	-	-	-	
6206 Contractual Services	1,038,503	1,701,253	1,494,700	2,095,500	
6207 Equipment Replacement Charge	77,321	232,557	99,606	125,813	
6208 Dues & Subscriptions	1,806	6,277	8,850	10,450	
6209 Dump Fees	-	-	-	-	
6210 Hazard Material Disposal Fee	473	-	3,000	3,000	
6212 Laundry & Cleaning	8,795	13,908	15,000	17,500	
6213 Meetings & Travel	850	1,013	3,250	12,000	
6214 Professional & Technical	12,982	15,397	36,911	69,000	
6215 Repairs & Maintenance	2,271	80,316	61,000	70,000	
6216 Rental Charges	-	487	-	-	
6217 Software Maintenance	-	3,897	2,000	2,000	
6219 Network Operating Charge	24,150	32,200	32,200	36,702	
6223 Training & Education	3,270	2,360	12,500	23,000	
6224 Vehicle Operating Charge	302,195	174,525	300,000	325,000	
6249 Fees & Licenses	-	7,764	-	-	
6253 Postage	1,230	692	1,125	1,125	
6254 Telephone	17,454	28,370	35,880	21,450	
6260 Equipment Leasing Costs	-	3,289	2,300	-	
6281 Emergency Facilities Maintenance	59,465	300	140,000	140,000	
6282 Emergency Repair	2,929	9,573	21,250	25,000	
6304 Smoky Hollow Parking in Lieu	-	24,714	-	-	
Capital Outlay	-	-	-	-	
8104 Equipment	-	-	-	-	
Grand Total	10,714,838	8,615,544	7,154,856	8,602,036	

CITY OF EL SEGUNDO
Adopted Budget Details
Fiscal Year 2023-2024

Department	PUBLIC WORKS DEPARTMENT			
	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Adopted FY 23-24
(001) GENERAL FUND	10,714,838	8,615,544	7,154,856	8,602,036
(2601) GOVERNMENT BUILDINGS	1,585,668	1,800,903	2,069,064	2,557,958
Salaries & Benefits	670,543	719,580	876,932	869,485
4101 Salaries Full Time	386,414	451,213	548,571	559,468
4102 Salaries Part Time	27,280	29,344	46,713	25,543
4103 Overtime	7,287	21,034	6,375	10,000
4113 Reimbursable Overtime	-	-	-	-
4116 Standby Pay	4,924	6,848	5,100	-
4117 Opt - Out Payments	2,215	3,018	4,600	-
4201 Retirement CalPERS	92,943	37,402	50,824	49,775
4202 FICA	33,301	40,278	44,174	44,061
4203 Workers' Compensation	55,813	66,033	75,632	78,175
4204 Group Insurance	60,365	64,410	94,942	101,706
4210 OPEB Expense	(0)	-	-	-
4211 401(a) Employer's Contribution	-	-	-	516
4215 Uniform Replacement	-	-	-	-
4221 Car Allowance	-	-	-	240
Maintenance & Operations	915,126	1,081,322	1,192,132	1,688,473
5201 Office Supplies	-	-	-	-
5203 Repair & Maintenance Supplies	38,423	77,697	85,813	90,000
5204 Operating Supplies	84,987	116,517	104,000	200,000
5207 Small Tools & Equipment	-	-	1,500	2,500
5220 Computer Refresh Program Equipment	-	-	-	-
6101 Gas Utility	24,486	42,162	40,000	40,000
6102 Electric Utility	200,677	262,215	149,000	250,000
6103 Water Utility	28,184	55,874	70,000	70,000
6104 Electricity Charges	48,324	64,763	42,500	50,000
6105 Aquatics Gas Utilities	72,196	78,703	68,000	200,000
6206 Contractual Services	333,970	357,637	450,000	580,000
6207 Equipment Replacement Charge	13,376	12,880	22,239	15,046
6212 Laundry & Cleaning	2,370	3,342	4,000	4,000
6213 Meetings & Travel	-	-	1,700	2,500
6214 Professional & Technical	-	-	-	30,000
6215 Repairs & Maintenance	-	-	-	-
6219 Network Operating Charge	3,900	5,200	5,200	5,927
6223 Training & Education	235	152	4,250	4,500
6224 Vehicle Operating Charge	-	-	-	-
6253 Postage	-	302	-	-
6254 Telephone	4,534	3,580	3,930	4,000
6260 Equipment Leasing Costs	-	-	-	-
6281 Emergency Facilities Maintenance	59,465	300	140,000	140,000
(4101) ENGINEERING	659,249	769,037	1,055,115	1,016,995
Salaries & Benefits	412,178	464,771	637,360	389,770
4101 Salaries Full Time	285,315	365,928	508,048	300,338
4102 Salaries Part Time	-	-	-	-
4103 Overtime	-	163	-	-
4117 Opt - Out Payments	-	-	-	-
4201 Retirement CalPERS	75,108	31,635	36,644	25,496
4202 FICA	20,733	26,524	37,737	22,976
4203 Workers' Compensation	6,761	8,695	6,647	6,961
4204 Group Insurance	24,262	31,827	45,284	31,275
4210 OPEB Expense	(1)	-	-	-
4211 401(a) Employer's Contribution	-	-	-	1,859
4221 Car Allowance	-	-	-	864
Maintenance & Operations	247,071	304,265	417,755	627,225
5204 Operating Supplies	3,275	4,084	6,000	6,000
5206 Computer Supplies	104	-	2,500	2,500
5207 Small Tools & Equipment	-	-	-	-
5220 Computer Refresh Program Equipment	-	-	-	-
6201 Advertising/Publishing	1,820	1,508	3,000	3,000
6205 Other Printing & Binding	189	-	-	-
6206 Contractual Services	210,339	237,083	350,000	550,000
6207 Equipment Replacement Charge	2,334	2,235	3,055	4,296
6208 Dues & Subscriptions	1,350	1,530	2,000	3,200
6213 Meetings & Travel	850	-	-	2,000
6214 Professional & Technical	12,661	14,322	30,600	31,000
6219 Network Operating Charge	10,350	13,800	13,800	15,729
6223 Training & Education	-	-	-	5,000
6253 Postage	1,230	390	750	750
6254 Telephone	2,568	4,599	3,750	3,750
6260 Equipment Leasing Costs	-	-	2,300	-

CITY OF EL SEGUNDO
Adopted Budget Details
Fiscal Year 2023-2024

Department	PUBLIC WORKS DEPARTMENT			
	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Adopted FY 23-24
6304 Smoky Hollow Parking in Lieu	-	24,714		-
(4201) STREET SERVICES	361,646	446,477	481,161	551,887
Salaries & Benefits	205,360	227,112	252,031	242,977
4101 Salaries Full Time	134,885	168,316	192,552	175,265
4102 Salaries Part Time	-	-		-
4103 Overtime	2,254	2,482	2,600	6,000
4113 Reimbursable Overtime	-	-		-
4116 Standby Pay	583	702		1,000
4117 Opt - Out Payments	-	-		-
4201 Retirement CalPERS	36,175	15,516	14,600	15,279
4202 FICA	10,284	12,802	14,511	12,932
4203 Workers' Compensation	6,227	7,923	7,742	5,486
4204 Group Insurance	14,953	19,371	20,026	26,410
4209 PARS Expense	-	-		-
4210 OPEB Expense	1	-		-
4211 401(a) Employer's Contribution	-	-		413
4221 Car Allowance	-	-		192
Maintenance & Operations	156,286	219,364	229,130	308,910
5204 Operating Supplies	1,456	578	12,200	12,200
6206 Contractual Services	153,698	218,346	215,000	295,000
6207 Equipment Replacement Charge	1,132	440	330	110
6254 Telephone	-	-	1,600	1,600
(4202) STREET MAINTENANCE	405,018	543,660	726,037	940,919
Salaries & Benefits	307,471	442,694	494,166	668,209
4101 Salaries Full Time	168,070	270,171	309,291	396,152
4103 Overtime	9,231	12,185	30,500	40,000
4113 Reimbursable Overtime	-	-		-
4116 Standby Pay	3,832	4,657	5,500	6,500
4117 Opt - Out Payments	-	2,233		2,850
4201 Retirement CalPERS	44,749	26,380	20,718	35,591
4202 FICA	13,855	22,067	23,659	30,524
4203 Workers' Compensation	26,694	40,437	43,240	45,209
4204 Group Insurance	41,039	64,565	61,258	108,383
4210 OPEB Expense	1	-		-
4215 Uniform Replacement	-	-		3,000
Maintenance & Operations	97,547	100,966	231,871	272,710
5204 Operating Supplies	33,855	31,162	138,000	150,000
5207 Small Tools & Equipment	-	-	500	500
5220 Computer Refresh Program Equipment	-	-		-
6101 Gas Utility	1,775	2,239	2,400	4,000
6102 Electric Utility	8,561	9,832	11,000	12,000
6206 Contractual Services	-	47		-
6207 Equipment Replacement Charge	46,333	45,642	55,685	80,783
6209 Dump Fees	-	-		-
6212 Laundry & Cleaning	2,539	3,066	7,500	7,500
6214 Professional & Technical	-	-	4,586	4,500
6217 Software Maintenance	-	-	2,000	2,000
6219 Network Operating Charge	3,900	5,200	5,200	5,927
6223 Training & Education	240	-	5,000	5,000
6224 Vehicle Operating Charge	-	-		-
6254 Telephone	344	489		500
6260 Equipment Leasing Costs	-	3,289		-
Capital Outlay	-	-		-
8104 Equipment	-	-		-
(4203) PARK MAINTENANCE		2,408,715		-
Salaries & Benefits		1,276,890		-
4101 Salaries Full Time		777,427		-
4102 Salaries Part Time		94,381		-
4103 Overtime		15,507		-
4116 Standby Pay		4,127		-
4117 Opt - Out Payments		-		-
4201 Retirement CalPERS		73,468		-
4202 FICA		70,528		-
4203 Workers' Compensation		124,414		-
4204 Group Insurance		115,053		-
4210 OPEB Expense		-		-
4215 Uniform Replacement		1,983		-
Maintenance & Operations		1,131,825		-
5204 Operating Supplies		78,194		-
5207 Small Tools & Equipment		1,424		-
6101 Gas Utility		6,236		-

CITY OF EL SEGUNDO
Adopted Budget Details
Fiscal Year 2023-2024

Department	PUBLIC WORKS DEPARTMENT			
	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Adopted FY 23-24
6102 Electric Utility		79,202		-
6103 Water Utility		253,382		-
6206 Contractual Services		471,953		-
6207 Equipment Replacement Charge		157,712		-
6208 Dues & Subscriptions		1,063		-
6212 Laundry & Cleaning		4,910		-
6214 Professional & Technical		1,075		-
6215 Repairs & Maintenance		66,147		-
6216 Rental Charges		487		-
6223 Training & Education		1,684		-
6254 Telephone		8,358		-
(4205) TRAFFIC SAFETY	613,574	725,780	845,666	916,152
Salaries & Benefits	211,381	268,113	357,275	371,426
4101 Salaries Full Time	128,856	180,486	245,403	235,718
4103 Overtime	3,831	6,804	2,500	15,000
4113 Reimbursable Overtime	-	-		-
4116 Standby Pay	2,375	1,965	4,000	4,000
4201 Retirement CalPERS	33,775	18,706	19,718	21,026
4202 FICA	10,774	14,774	18,773	18,032
4203 Workers' Compensation	13,363	18,216	19,261	30,323
4204 Group Insurance	18,407	27,161	47,620	47,327
4210 OPEB Expense	1	-		-
Maintenance & Operations	402,192	457,667	488,391	544,726
5204 Operating Supplies	16,935	16,541	28,000	50,000
5207 Small Tools & Equipment	-	-		-
6102 Electric Utility	300,620	328,057	310,000	330,000
6206 Contractual Services	76,478	104,980	140,000	150,000
6207 Equipment Replacement Charge	8,160	8,089	10,391	14,726
(4206) SOLID WASTE RECYCLING	387,033	366,016	491,906	425,054
Salaries & Benefits	152,929	96,357	165,906	13,554
4101 Salaries Full Time	111,492	75,844	131,213	10,296
4102 Salaries Part Time	-	-		-
4103 Overtime	97	74		-
4113 Reimbursable Overtime	-	-		-
4117 Opt - Out Payments	-	-		-
4201 Retirement CalPERS	21,923	7,030	8,303	889
4202 FICA	8,469	6,094	9,895	312
4203 Workers' Compensation	1,169	808	5,264	334
4204 Group Insurance	9,778	6,506	11,231	1,117
4210 OPEB Expense	0	-		-
4211 401(a) Employer's Contribution	-	-		413
4221 Car Allowance	-	-		192
Maintenance & Operations	234,103	269,659	326,000	411,500
5204 Operating Supplies	5,217	-	2,000	2,000
6201 Advertising/Publishing	1,446	-	2,000	2,000
6206 Contractual Services	227,440	269,659	322,000	407,500
6213 Meetings & Travel	-	-		-
6223 Training & Education	-	-		-
(4302) STORM DRAINS	163,299	212,674	177,853	354,244
Salaries & Benefits	114,780	149,377	82,853	241,744
4101 Salaries Full Time	66,990	94,485	50,139	153,737
4103 Overtime	3,867	4,940	6,000	10,000
4113 Reimbursable Overtime	-	-		-
4116 Standby Pay	3,607	4,387	5,000	6,000
4117 Opt - Out Payments	786	1,007	750	1,140
4201 Retirement CalPERS	15,688	9,394	4,258	13,815
4202 FICA	5,848	8,769	3,836	11,848
4203 Workers' Compensation	9,610	12,807	5,797	14,381
4204 Group Insurance	8,385	13,588	7,073	30,823
4210 OPEB Expense	(0)	-		-
Maintenance & Operations	48,519	63,297	95,000	112,500
5204 Operating Supplies	2,990	3,845	4,000	6,000
6101 Gas Utility	583	1,805	5,000	10,000
6102 Electric Utility	7,666	9,648	15,000	15,000
6103 Water Utility	1,554	2,509	2,500	3,000
6201 Advertising/Publishing	-	-		-
6206 Contractual Services	31,666	33,582	8,000	13,000
6215 Repairs & Maintenance	1,800	9,110	55,000	60,000
6223 Training & Education	180	-	2,500	2,500
6254 Telephone	2,079	2,799	3,000	3,000
(4601) EQUIPMENT MAINTENANCE	984,825	1,212,262	1,178,674	1,600,210

CITY OF EL SEGUNDO
Adopted Budget Details
Fiscal Year 2023-2024

Department	PUBLIC WORKS DEPARTMENT			
	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Adopted FY 23-24
Salaries & Benefits	521,551	545,378	482,118	681,740
4101 Salaries Full Time	292,987	353,935	325,205	434,841
4102 Salaries Part Time	14,259	-	-	-
4103 Overtime	8,987	8,653	9,754	10,000
4113 Reimbursable Overtime	-	-	-	-
4116 Standby Pay	3,162	3,928	6,500	-
4117 Opt - Out Payments	-	-	500	-
4201 Retirement CalPERS	82,405	35,004	29,972	38,759
4202 FICA	24,100	30,199	20,325	32,790
4203 Workers' Compensation	34,678	36,095	37,363	59,337
4204 Group Insurance	60,973	77,565	52,500	105,408
4209 PARS Expense	-	-	-	-
4210 OPEB Expense	1	-	-	-
4211 401(a) Employer's Contribution	-	-	-	413
4221 Car Allowance	-	-	-	192
Maintenance & Operations	463,274	666,884	696,556	918,471
5201 Office Supplies	-	-	-	-
5204 Operating Supplies	46,069	102,745	15,000	25,000
5207 Small Tools & Equipment	2,239	4,909	10,000	15,000
5215 Vehicle Gasoline Charge	70,255	325,643	275,000	350,000
5220 Computer Refresh Program Equipment	-	-	-	-
6101 Gas Utility	1,268	1,599	2,000	3,000
6102 Electric Utility	5,085	5,464	6,300	8,000
6103 Water Utility	4,937	6,789	3,300	6,000
6204 Fleet Operating Charge	-	-	-	-
6206 Contractual Services	4,912	7,968	9,700	100,000
6207 Equipment Replacement Charge	5,985	5,559	7,906	10,852
6208 Dues & Subscriptions	275	2,051	4,100	4,500
6210 Hazard Material Disposal Fee	473	-	3,000	3,000
6212 Laundry & Cleaning	3,885	2,590	3,500	6,000
6213 Meetings & Travel	-	-	-	5,000
6214 Professional & Technical	-	-	1,500	3,000
6215 Repairs & Maintenance	471	5,059	6,000	10,000
6219 Network Operating Charge	6,000	8,000	8,000	9,119
6223 Training & Education	2,615	-	-	5,000
6224 Vehicle Operating Charge	302,195	174,525	300,000	325,000
6254 Telephone	3,680	4,409	20,000	5,000
6282 Emergency Repair	2,929	9,573	21,250	25,000
(4801) ADMINISTRATION	5,554,527	130,021	129,379	238,617
Salaries & Benefits	5,549,329	107,417	117,629	224,892
4101 Salaries Full Time	63,953	85,519	96,646	173,285
4102 Salaries Part Time	-	-	-	-
4103 Overtime	-	-	-	-
4117 Opt - Out Payments	-	-	-	-
4201 Retirement CalPERS	13,251	7,715	6,040	14,178
4202 FICA	4,732	5,270	6,127	13,256
4203 Workers' Compensation	2,276	3,021	3,092	3,508
4204 Group Insurance	3,778	5,893	5,724	15,369
4207 CalPERS UAL Expense	5,461,339	-	-	-
4210 OPEB Expense	(0)	-	-	-
4211 401(a) Employer's Contribution	-	-	-	3,615
4221 Car Allowance	-	-	-	1,680
Maintenance & Operations	5,198	22,605	11,750	13,725
5204 Operating Supplies	448	3,637	2,500	3,000
6208 Dues & Subscriptions	181	1,633	2,750	2,750
6213 Meetings & Travel	-	1,013	1,550	2,500
6214 Professional & Technical	320	-	225	500
6217 Software Maintenance	-	3,897	-	-
6223 Training & Education	-	525	750	1,000
6249 Fees & Licenses	-	7,764	-	-
6253 Postage	-	-	375	375
6254 Telephone	4,249	4,135	3,600	3,600
(106) STATE GAS TAX FUND	208,218	431,943	752,966	221,745
(4202) STREET MAINTENANCE	205,515	378,650	502,966	11,745
Salaries & Benefits	135,877	124,012	152,966	11,745
4101 Salaries Full Time	82,547	78,566	108,234	9,860
4103 Overtime	3,162	5,940	-	-
4116 Standby Pay	2,599	3,120	-	-
4117 Opt - Out Payments	2,215	785	3,500	-
4201 Retirement CalPERS	18,715	7,901	6,786	786
4202 FICA	7,070	6,883	8,279	754

CITY OF EL SEGUNDO
Adopted Budget Details
Fiscal Year 2023-2024

Department	PUBLIC WORKS DEPARTMENT			
	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Adopted FY 23-24
4203 Workers' Compensation	12,323	11,037	13,867	69
4204 Group Insurance	7,246	9,779	12,300	275
4210 OPEB Expense	0	-	-	-
Maintenance & Operations	69,638	254,638	350,000	-
5202 Furniture and Equipment	54,621	40,282	100,000	-
6214 Professional & Technical	15,017	214,356	250,000	-
(8203) STATE GAS TAX	-	33,473	250,000	-
Maintenance & Operations	-	-	-	-
5202 Furniture and Equipment	-	-	-	-
6206 Contractual Services	-	-	-	-
6214 Professional & Technical	-	-	-	-
Capital Outlay	-	33,473	250,000	-
8357 Slurry Seal Streets	-	-	-	-
8606 New Sidewalk Repair	-	1,092	250,000	-
8943 Local Streets Rehabilitation Program	-	32,381	-	-
(8206) STATE GAS TAX	-	17,108	-	-
Maintenance & Operations	-	17,108	-	-
6206 Contractual Services	-	17,108	-	-
Capital Outlay	-	-	-	-
8943 Slurry Seal - Local Sts. Rehab Program	-	-	-	-
(0000) (106) STATE GAS TAX FUND	2,702	2,711	-	210,000
Salaries & Benefits	-	-	-	-
4101 Salaries Full Time	-	-	-	-
4201 Retirement CalPERS	-	-	-	-
4202 FICA	-	-	-	-
4203 Workers' Compensation	-	-	-	-
4210 OPEB Expense	-	-	-	-
Maintenance & Operations	2,702	2,711	-	210,000
6206 Contractual Services	2,702	2,711	-	80,000
6214 Professional & Technical	-	-	-	130,000
(110) MEASURE R	24,372	598	600,000	600,000
(8203) STATE GAS TAX	24,372	598	600,000	600,000
Maintenance & Operations	-	-	-	-
6214 Professional & Technical	-	-	-	-
Capital Outlay	24,372	598	600,000	600,000
8929 Park Place Extension	24,372	598	400,000	-
8943 Local Streets Rehabilitation Program	-	-	200,000	600,000
8957 E. Imperial Hwy Resurfacing PW 16-10	-	-	-	-
(114) PROP "C" TRANSPORTATION	220,525	501,113	1,550,127	300,000
(5292) DIAL-A-RIDE	-	-	-	-
Salaries & Benefits	-	-	-	-
4102 Salaries Part Time	-	-	-	-
4202 FICA	-	-	-	-
4203 Workers' Compensation	-	-	-	-
Maintenance & Operations	-	-	-	-
6207 Equipment Replacement Charge	-	-	-	-
(5293) SHUTTLE	350	1,675	130,127	300,000
Salaries & Benefits	-	1,075	96,127	-
4102 Salaries Part Time	-	-	73,500	-
4201 Retirement CalPERS	-	1,075	8,000	-
4202 FICA	-	-	5,623	-
4203 Workers' Compensation	-	-	9,004	-
Maintenance & Operations	350	600	34,000	-
5204 Operating Supplies	-	-	-	-
6206 Beach Cities Transit	350	600	30,000	-
6207 Equipment Replacement Charge	-	-	-	-
6214 Professional & Technical	-	-	4,000	-
Capital Outlay	-	-	-	300,000
8943 Local Streets Rehabilitation Program	-	-	-	300,000
(5295) ADMINISTRATION	-	-	-	-
Salaries & Benefits	-	-	-	-
4101 Salaries Full Time	-	-	-	-
4202 FICA	-	-	-	-
4203 Workers' Compensation	-	-	-	-
(8203) STATE GAS TAX	220,175	499,438	1,420,000	-
Capital Outlay	220,175	499,438	1,420,000	-
8809 El Segundo Blvd.- Design	220,175	46,815	-	-
8929 Park Place Extension	-	452,623	-	-
8943 Local Streets Rehabilitation Program	-	-	1,420,000	-
8957 E. Imperial Hwy Resurfacing PW 16-10	-	-	-	-
(115) AIR POLLUTION REDUCTION FUND	-	-	100,000	100,000

CITY OF EL SEGUNDO
Adopted Budget Details
Fiscal Year 2023-2024

Department	PUBLIC WORKS DEPARTMENT			
	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Adopted FY 23-24
(0000) (115) AIR POLUTION REDUCTION FUND	-	-	100,000	100,000
Capital Outlay	-	-	100,000	100,000
8105 Automotive	-	-	100,000	100,000
(117) HYPERION MITIGATION FUND	5,473	7,869	100,000	109,453
(8601) HYPERION LANSCAPING	5,473	7,869	97,892	95,000
Maintenance & Operations	5,473	7,869	97,892	95,000
6206 Contractual Services	4,915	7,104	96,892	95,000
6254 Telephone	558	765	1,000	-
(8602) HYPERION LANSCAPING	-	-	2,108	14,453
Maintenance & Operations	-	-	2,108	14,453
6286 General Admin. Charges	-	-	2,108	14,453
(118) TDA ARTICLE 3 - SB 821 BIKEWAY FUND	-	57,466	15,000	15,000
(0000) PUBLIC WORKS DEPARTMENT	-	57,466	15,000	15,000
Capital Outlay	-	57,466	15,000	15,000
8925 BICYCLE/PEDESTRN IMPRVM	-	57,466	15,000	15,000
(119) MTA GRANT	294,218	-	-	-
(8203) STATE GAS TAX	294,218	-	-	-
Capital Outlay	294,218	-	-	-
8432 FY 20/21 Pavement Rehab Project	294,218	-	-	-
8957 E. Imperial Hwy Resurfacing PW 16-10	-	-	-	-
(125) STATE GRANTS	2,787	8,400	-	-
(4801) ADMINISTRATION	2,787	8,400	-	-
Maintenance & Operations	2,787	8,400	-	-
4301 West Basin Grant	2,787	-	-	-
3755 CalEPA-Green Business Grant	-	8,400	-	-
(127) MEASURE M	-	323,993	1,000,000	200,000
(0000) PUBLIC WORKS DEPARTMENT	-	323,993	1,000,000	200,000
Capital Outlay	-	323,993	1,000,000	200,000
8382 Measure M Expenditures	-	323,993	1,000,000	-
8384 Library Park Pathway Improvements	-	-	-	200,000
(128) SB-1	700,854	146,734	600,000	800,000
(8203) STATE GAS TAX	346,298	146,734	-	800,000
Capital Outlay	346,298	146,734	-	800,000
8383 SB-1 Expenditures	-	-	-	800,000
8432 FY 20/21 Pavement Rehab Project	346,298	146,734	-	-
(0000) PUBLIC WORKS DEPARTMENT	354,557	-	600,000	-
Capital Outlay	354,557	-	600,000	-
8383 SB-1 Expenditures	354,557	-	600,000	-
(131) COUNTY STORM WATER PROGRAM	122,908	264,514	750,000	750,000
(8152) PUBLIC WORKS DEPARTMENT	62,085	-	-	-
Capital Outlay	62,085	-	-	-
8212 Acacia Park Playground	62,085	-	-	-
(8205) PUBLIC WORKS DEPARTMENT	-	-	350,000	350,000
Capital Outlay	-	-	350,000	350,000
8103 Other Improvements	-	-	-	350,000
8301 California St. Storm Drain Impr 2019	-	-	175,000	-
8302 Catch Basin Inserts Installations 2020	-	-	175,000	-
(0000) PUBLIC WORKS DEPARTMENT	60,823	264,514	400,000	400,000
Maintenance & Operations	60,823	264,514	400,000	400,000
6206 Contractual Services	-	-	-	200,000
6214 Professional & Technical	60,823	264,514	400,000	200,000
(405) FACILITIES MAINTENANCE	-	-	-	-
(0000) PUBLIC WORKS DEPARTMENT	-	-	-	-
Maintenance & Operations	-	-	-	-
5209 Non-Capitalized Purchases <\$5000	-	-	-	-
6215 Repairs & Maintenance	-	-	-	-
(501) WATER UTILITY FUND	18,520,755	30,211,364	31,359,005	31,772,572
(7102) WATER-OPERATION	18,349,789	30,015,901	27,705,205	28,260,175
Salaries & Benefits	892,077	1,343,262	1,653,105	1,485,365
4101 Salaries Full-Time	740,899	893,923	1,012,802	995,419
4102 Salaries Part Time	19,243	3,855	138,450	-
4103 Overtime	12,273	16,669	15,000	30,000
4113 Reimbursable Overtime	-	(431)	-	-
4116 Standby Pay	16,982	22,929	30,000	30,000
4117 Opt - Out Payments	4,087	5,432	5,000	5,130
4200 Pension Expense GASB 68	-	-	-	-
4201 Retirement CalPERS	(176,698)	(2,192)	78,417	88,016
4202 FICA	62,529	69,503	85,902	76,542
4203 Workers' Compensation	63,533	75,845	86,787	87,662
4204 Group Insurance	187,160	243,348	199,047	165,301
4209 PARS Expense	-	9,450	-	-

CITY OF EL SEGUNDO
Adopted Budget Details
Fiscal Year 2023-2024

Department	PUBLIC WORKS DEPARTMENT			
	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Adopted FY 23-24
4210 OPEB Expense	(39,431)	3,854		-
4211 401(a) Employer's Contribution		-		3,615
4215 Uniform Replacement	1,499	1,079	1,700	2,000
4221 Car Allowance		-		1,680
Maintenance & Operations	17,454,212	28,672,348	26,040,100	26,754,810
5204 Operating Supplies	25,563	31,647	40,000	70,000
5207 Small Tools & Equipment	33,505	26,305	144,000	120,000
5215 Vehicle Gasoline Charge	3,563	16,131	12,500	12,500
5220 Computer Refresh Program Equipment		-		-
6101 Gas Utility	1,355	1,997	1,250	3,500
6102 Electricity Utility	13,392	22,143	30,000	30,000
6201 Advertising/Publishing	130	-	5,000	5,000
6202 Depreciation Expense	132,643	190,927		-
6205 Other Printing & Binding		-	1,875	1,875
6206 Contractual Services	78,069	224,481	265,000	285,000
6207 Equipment Replacement Charge	21,533	40,840	20,025	20,025
6208 Dues & Subscriptions	3,744	4,803	10,920	10,920
6211 Insurance & Bonds	747,225	1,000,000	1,000,000	1,000,000
6212 Laundry & Cleaning	5,049	5,718	10,000	12,000
6213 Meetings & Travel		-	1,200	2,500
6214 Professional & Technical	41,428	86,652	51,330	100,000
6215 Repairs & Maintenance	648	4,578	32,250	32,500
6217 Software Maintenance		2,060	3,000	3,000
6219 Network Operating Charge	7,725	10,300	10,300	11,740
6223 Training & Education	300	5,853	8,000	8,000
6224 Vehicle Operating Charge	18,430	21,595	24,000	30,000
6235 Accrued Vac/Sick Pay	(31,881)	1,544		-
6253 Postage	8,834	6,969	24,000	24,000
6254 Telephone	17,263	22,613	24,000	24,000
6256 Pavement Rehabilitation		1,359	13,500	20,000
6260 Equipment Leasing Costs		-	3,450	-
6283 Water Purchases - Potable	6,044,854	12,606,550	10,000,000	10,000,000
6285 Water Purchases - Reclaimed Water	9,738,180	13,603,062	13,500,000	13,500,000
6286 General Admin Charges	542,657	734,219	800,000	1,423,750
6301 Legal Council		-		-
6354 Lifeline Expense		-	4,500	4,500
Capital Outlay	3,500	292	12,000	20,000
8108 Computer Hardware		-	6,000	10,000
8109 Computer Software	3,500	292	6,000	10,000
(7103) WATER-CAPITAL	170,966	140,467	3,460,000	3,460,000
Capital Outlay	170,966	140,467	3,460,000	3,460,000
8206 Water Infrastructure Replacement	170,966	165,757	2,000,000	2,000,000
8207 Water Main Replacement		(25,200)	1,200,000	1,200,000
8381 Water Reservoir Rehabilitation		-		-
8461 Upgrade/Relocate Metering Structures		-		260,000
8655 AMR Meters		(90)	260,000	-
(0000) (501) WATER UTILITY FUND			193,800	-
Transfers Out		-	193,800	-
9499 Transfers Out		-	193,800	-
(0000) PUBLIC WORKS DEPARTMENT	-	54,996		52,397
Maintenance & Operations	-	54,996		52,397
4907 Interest Expense		54,996		52,397
(502) SEWER FUND	3,430,721	4,441,889	6,500,017	6,791,056
(4301) WASTEWATER	3,204,776	4,365,746	4,946,017	5,446,637
Salaries & Benefits	946,576	958,860	918,386	1,038,083
4101 Salaries Full Time	484,061	664,987	645,847	708,721
4102 Salaries Part Time	7,146	1,928	15,000	-
4103 Overtime	11,080	12,322	15,000	10,000
4113 Reimbursable Overtime		-		-
4116 Standby Pay	13,709	19,948	15,000	20,000
4117 Opt - Out Payments	3,487	3,899	5,000	2,280
4200 Pension Expense - GASB 68		-		-
4201 Retirement CalPERS	289,647	11,415	47,138	62,733
4202 FICA	38,630	55,317	49,163	58,383
4203 Workers' Compensation	48,371	64,084	59,086	68,127
4204 Group Insurance	73,137	112,521	67,152	107,082
4209 PARS Expense	7,900	9,450		-
4210 OPEB Expense	(30,591)	2,990		-
4211 401(a) Employer's Contribution		-		516
4221 Car Allowance		-		240
Maintenance & Operations	2,254,700	3,406,239	4,017,631	4,388,553

CITY OF EL SEGUNDO
Adopted Budget Details
Fiscal Year 2023-2024

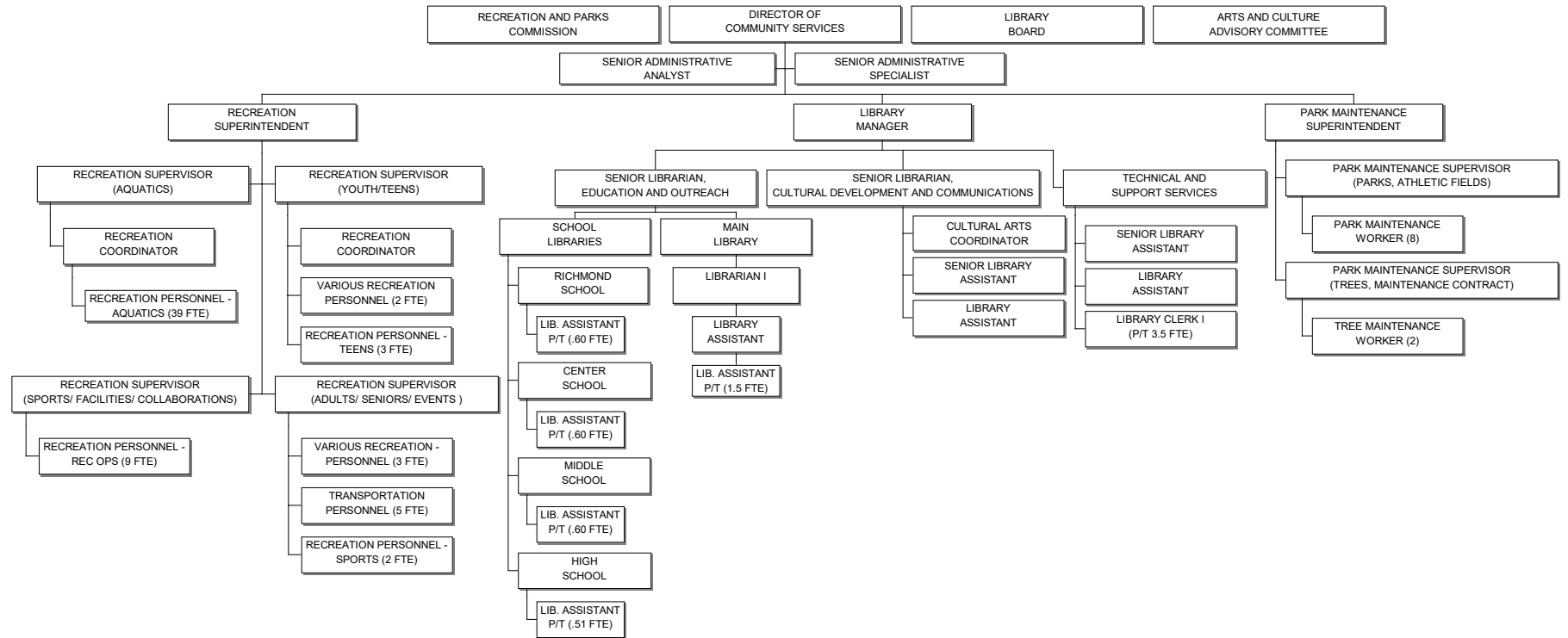
Department	PUBLIC WORKS DEPARTMENT			
	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Adopted FY 23-24
5201 Office Supplies	-	-		-
5203 Repair & Maintenance Supplies	-	-	50,000	50,000
5204 Operating Supplies	9,466	34,710	37,800	45,000
5207 Small Tools & Equipment	-	-	1,000	1,000
5215 Vehicle Gasoline Charge	2,925	12,696	9,000	9,000
6101 Gas Utility	1,385	2,901	1,000	3,000
6102 Electric Utility	29,205	70,966	61,100	70,000
6103 Water Utility	909	1,186	2,900	3,000
6201 Advertising/Publishing	-	-		-
6202 Depreciation Expense	358,819	402,171		-
6205 Other Printing & Binding	-	-		-
6206 Contractual Services	1,260,247	1,697,140	2,600,000	2,600,000
6207 Equipment Replacement Charge	33,351	66,827	46,488	46,488
6208 Dues & Subscriptions	-	-	1,000	1,000
6211 Insurance & Bonds	231,075	500,000	500,000	500,000
6212 Laundry & Cleaning	2,362	2,761	4,500	4,500
6213 Meetings & Travel	-	-		1,000
6214 Professional & Technical	6,706	19,748	20,000	20,000
6215 Repairs & Maintenance	-	150,777	230,000	230,000
6217 Software Maintenance	-	-	2,250	2,250
6219 Network Operating Charge	2,550	3,400	3,400	3,875
6223 Training & Education	1,187	2,065	2,100	2,100
6224 Vehicle Operating Charge	5,528	52,559	12,000	30,000
6235 Accrued Vac/Sick Pay	(8,679)	(39,515)		-
6253 Postage	6,099	4,859	15,000	12,000
6254 Telephone	9,208	11,894	9,000	12,000
6286 General Admin Charges	302,358	409,093	409,093	742,340
Capital Outlay	3,500	648	10,000	20,000
8108 Computer Hardware	-	356	5,000	10,000
8109 Computer Software	3,500	292	5,000	10,000
(8204) SANITRY SEWER CIP	225,945	40,557	1,437,500	1,312,500
Capital Outlay	225,945	40,557	1,437,500	1,312,500
8212 Acacia Park Playground	200,000	-		-
8461 Upgrade/Relocate Metering Structures	-	-		112,500
8647 Sewer Main Repair (Annual Program)	25,945	40,392	675,000	1,200,000
8650 Sewer Pump Station #1	-	-	650,000	-
8655 AMR Meters	-	165	112,500	-
(0000) (502) SEWER FUND			116,500	-
Transfers Out			116,500	-
9499 Transfers Out			-	-
(0000) PUBLIC WORKS DEPARTMENT	-	35,586		31,920
Maintenance & Operations	-	35,586		31,920
4907 Interest Expense	-	35,586		31,920
(505) SOLID WASTE	168,372	270,000	270,000	300,000
(0000) (505) SOLID WASTE	168,372	270,000	270,000	300,000
Maintenance & Operations	168,372	270,000	270,000	300,000
6206 Contractual Services	168,372	270,000	270,000	300,000
(601) EQUIPMENT REPLACEMENT	616,060	780,210	373,933	3,383,195
(2601) GOVERNMENT BUILDINGS			22,239	633,713
Capital Outlay			22,239	633,713
8104 Capital/Equipment			677	67,611
8105 Capital/Automotive			21,562	566,102
(4101) ENGINEERING			3,055	44,250
Capital Outlay			3,055	44,250
8104 Equipment			584	17,950
8105 Automotive			2,471	26,300
(4201) STREET SERVICES			330	15,000
Capital Outlay			330	15,000
8108 Computer Hardware			330	15,000
(4202) STREET MAINTENANCE			55,684	775,593
Capital Outlay			55,684	775,593
8104 Equipment			3,181	24,937
8105 Automotive			52,503	750,656
(4203) PARK MAINTENANCE			207,815	-
Capital Outlay			207,815	-
8104 Equipment			182,462	-
8105 Automotive			25,353	-
(4205) TRAFFIC SAFETY			10,391	168,676
Capital Outlay			10,391	168,676
8104 Equipment				6,000
8105 Automotive			10,391	162,676

CITY OF EL SEGUNDO
Adopted Budget Details
Fiscal Year 2023-2024

Department	PUBLIC WORKS DEPARTMENT			
	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Adopted FY 23-24
(4301) WASTEWATER		-	46,488	935,540
Capital Outlay		-	46,488	935,540
8104 Equipment		-	12,946	193,148
8105 Automotive		-	33,542	723,392
8108 Computer Hardware		-	-	19,000
(4601) EQUIPMENT MAINTENANCE	-	-	7,906	135,650
Capital Outlay	-	-	7,906	135,650
8104 Equipment		-	-	6,271
8105 Automotive	-	-	6,951	89,379
8106 Communication		-	955	40,000
(7102) WATER-OPERATION		-	20,025	674,773
Capital Outlay		-	20,025	674,773
8104 Equipment		-	-	39,410
8105 Automotive		-	20,025	609,763
8108 Computer Hardware		-	-	25,600
(0000) PUBLIC WORKS DEPARTMENT	616,060	780,210		-
Capital Outlay	616,060	780,210		-
6202 Depreciation Expense	616,060	780,210		-
Grand Total	35,030,101	46,061,638	51,125,904	53,945,058

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**CITY OF EL SEGUNDO
RECREATION, PARKS, AND LIBRARY DEPARTMENT
ORGANIZATION CHART
FISCAL YEAR 2023-2024**



**CITY OF EL SEGUNDO
RECREATION, PARKS, AND LIBRARY DEPARTMENT
FOUR-YEAR PERSONNEL SUMMARY
FISCAL YEARS 2020-2021 TO 2023-2024**

DEPARTMENT/POSITION TITLE	ADOPTED FY 2020-21	ADOPTED FY 2021-22	ADOPTED FY 2022-23	ADOPTED FY 2023-24
Recreation, Parks, and Library Department				
Director of Recreation, Parks, and Library	-	1.00	1.00	1.00
Director of Recreation & Parks	0.50	-	-	-
Director of Library Services	1.00	-	-	-
Cultural Arts Coordinator	-	1.00	1.00	1.00
Executive Assistant	1.00	1.00	-	-
Librarian I	2.00	1.00	1.00	1.00
Librarian II	-	-	-	-
Library Assistant	3.00	3.00	3.00	3.00
Library Manager	-	1.00	1.00	1.00
Park Facilities Maintenance Technician	-	1.00	1.00	1.00
Park Maintenance Superintendent	1.00	1.00	1.00	1.00
Park Maintenance Supervisor	2.00	2.00	2.00	2.00
Park Maintenance Worker II	5.00	5.00	5.00	5.00
Recreation Coordinator	2.00	2.00	2.00	2.00
Recreation Superintendent	1.00	1.00	1.00	1.00
Recreation Supervisor	4.00	4.00	4.00	4.00
Senior Administrative Analyst	1.00	1.00	1.00	1.00
Senior Administrative Specialist	1.00	1.00	1.00	1.00
Senior Librarian	3.00	2.00	2.00	2.00
Senior Library Assistant	2.00	2.00	2.00	2.00
Tree Maintenance Worker	2.00	2.00	2.00	2.00
Sub-total Full-Time	31.50	32.00	31.00	31.00
Part-Time FTEs				
Library Assistant	2.49	3.80	4.25	5.25
Library Clerk I	3.50	3.50	3.05	3.55
Lifeguard	37.00	38.00	51.50	43.00
Park Maintenance Worker I	3.00	-	2.00	3.00
Recreation Leader	26.00	25.00	16.75	32.00
Recreation Specialist	-	-	-	6.08
Senior Lifeguard	-	-	-	8.50
Senior Recreation Leader	-	-	-	13.20
Shuttle Driver	-	-	-	0.76
Swim Instructor	-	-	-	2.00
Sub-total Part-Time	71.99	70.30	77.55	117.34
Total Recreation, Parks and Library Dept.	103.49	102.30	108.55	148.34

For fiscal year 20-21, the park maintenance staff was transferred to the Public Works Department.

**CITY OF EL SEGUNDO
RECREATION, PARKS, AND LIBRARY DEPARTMENT PROFILE**

MISSION STATEMENT: The El Segundo Recreation, Parks, and Library Department strives to be the heart of community wellbeing by connecting people of all ages to engaging experiences, information, and new ideas within our libraries, parks, and recreation facilities.

VISION: We Engage...We Inspire...We Play

CORE VALUES: Community • Diversity • Fun • Lifelong Learning • Innovation • Integrity • Quality • Teamwork • Tradition

The Community Services Department has 21 full-time positions and 70.41 part-time FTE positions within the Library and Recreation Divisions.

ADMINISTRATION: Provides overall direction and resources for continual improvements in services, programs, and facilities based on community input and in collaboration with the Library Board of Trustees, Recreation and Parks Commission, Arts and Culture Advisory Committee, Friends of the Library, El Segundo Unified School District (ESUSD), Wiseburn Unified School District, developers, and other partners.

LIBRARY AND CULTURAL ARTS: Cultivates the library and community as environments for learning, connections, and vitality by conducting enriching literary and cultural programs for all ages and supporting public art and experiences via the Cultural Development Program. Supports educational development by providing a wide-ranging collection of books and other materials to meet varying needs and interests as well as staff assistance in locating and using print and electronic resources. In coordination with the Friends of the Library, provides access to the History Room Archives and Photograph Collection.

RECREATION: Provides opportunities for people of all ages to participate in a multitude of classes, programs, events and transportation services throughout El Segundo's parks, fields, and facilities. Works in cooperation with residents, community groups and other City departments to be collaborative in-service delivery. Facilitates and liaisons with community stakeholders, including the Youth Sports Council and El Segundo Co-Op Nursery School to provide well-balanced community services.

PARKS: The Parks Division oversees the landscape maintenance operations of all city parks, including Rec Park, Imperial Strip, and city owned facilities including City Hall, Fire Station 1 + 2, the Downtown District, Camp Eucalyptus and Campus El Segundo. The Tree Division oversees tree maintenance operations for nearly 6,000 city owned trees including tree trimming, tree removals, new tree plantings and tree staking.

ACCOMPLISHMENTS IN FISCAL YEAR 2022-2023:

Admin

- Held a joint meeting of the City Council and Recreation and Parks Commission to prioritize projects into phases for the Recreation Park Renovation Project.
- Completed an RFQ and selected a firm specializing in the planning, design, and engineering of park and recreation facilities to design Phase One of the Recreation Park Renovation Project.
- Re-envisioned Annual Community Sponsorship campaign to attract high level donors.

Library

- Implemented Cultural Development initiatives, including *Joy Around the World: Tree Lighting and Festival of Holidays*, selected four *Visual Artists in Community*, hosted the *Inner-City Youth Orchestra of Los Angeles* and *Women of the West* music performances at the El Segundo

Performing Arts Center and developed additional Poet Laureate programming, including the *My Daddy Rules the World* Father's Day collaboration with the El Segundo Fire Department.

- Received City Council approval for the Library's new Integrated Library System and began initial work on data migration, development of the basic interface and staff training schedule.
- Added collection development tools to help expand diversity in reading options, inventoried and analyzed the collection using those tools and shared the analysis results with the Library Board of Trustees and the DEI Committee.
- Resumed in-person library programming and continued to increase participation for all ages. Programs included storytimes, *Craftern*, *Craft n Chat*, artist talks, book discussions and the first *Small Treasures Community Art Show*.
- Received a \$179,590 matching award from the California State Library's Building Forward infrastructure grant to repair/replace the library's elevator, HVAC system and moisture-damaged southeast interior wall.
- Completed a department-wide collection update to remove outdated and damaged materials at the Main and four school libraries, making room on the shelves for newer titles and subjects.
- Brought back weekly onsite art, culture, and social programs to Park Vista residents including ukulele lessons, Bingo, book discussions and crafts.
- Worked with developers to complete seven Public Art on Site pieces as part of the City's Cultural Development fund.
- Identified City-owned walls for future public murals and received City Council approval for work on them.

Recreation

- Renovated the Teen Center by repainting, cleaning, and furnishing the existing structure.
- Improved internal and contracted class and camp offerings in Recreation and Aquatics by increasing session offerings and adding additional programs for less served populations.
- Adapted facility usage and reprogrammed for closures to our Competition Pool at the Aquatics Center and Checkout Building at Recreation Park.
- Updated the Athletic Field and Facility Use Allocation Policy in partnership with the Youth Sports Council and Recreation and Parks Commission.
- Completed Checkout Building Restroom Renovation and George Brett Field Scoreboard Project in collaboration with Public Works.
- Completed the RFP for the El Segundo's Transportation Services resulting in the return of the El Segundo Beach Shuttle.
- Successfully brought back youth and adult programs and leagues that had not returned since the pandemic.
- Painted pickleball court lines on court #6.

Parks

- Stevenson Field dugout benches replaced
- Richmond Field dugout benches replaced
- Successfully recruited Crafts Worker
- Recreation Park fence repair
- Stevenson Field, Softball Field, George Brett Field, and Richmond Field turf areas overseeded, fertilized, added brick dust and new bases to infields.
- Hilltop Park rebuilt controller housing for gas meter.
- Parks Department awarded Parkwood Landscaping contract.
- Removed 15 trees and planted 50.
- Pruned over 600 trees throughout the city
- Donated 4 trees and benches for Memory Row.
- Checkout Restrooms renovated and completed.

GOALS AND OBJECTIVES FOR FISCAL YEAR 2023-2024

Admin

- Review and revise Department processes and fees for Special Event and Film Permit Applications.
- Develop an updated department handbook, inclusive of policies and standard operating procedures.
- Streamline hiring and onboarding process for part-time staff to fill current department vacancies.
- Develop internal staff for leadership roles.
- Continue collaboration with the Public Works department on the Plunge and Recreation Park Renovation Projects.
- Develop capital campaign for the Plunge.

Library

- Continue work with the Arts and Culture Committee and the City Council for approval and implementation of new FY 2023/24 Cultural Development initiatives.
- Work with representatives of Innovative Interfaces and the City's Information Systems department to develop and complete the new Integrated Library System project.
- Develop new and innovative programming, as well as bring music programs back to the Library and host quarterly author events.
- Using the recently acquired collection development tools and other resources, continue to review collection usage statistics to enhance circulation of Library materials.
- Create programming in celebration of the Library's Diamond Jubilee, taking place in August 2023.
- With the assistance of Public Works staff, administer the Building Forward grant, providing reports on the project's progress to the California State Library.
- Update the Library's collection development policy to reflect current trends in library acquisitions policies and to provide better support to Library staff in collections challenges.

Recreation

- Design, publish, and print a revamped Recreation, Parks, and Library Activity Guide.
- Review all recreation programming and operations for long-term viability including the Aquatics Center and Plunge.
- Complete a Transportation Study to discover the needs of today's constituents.
- Continue to develop camp and teen opportunities through expanding offerings and field trip.

Parks

- Develop and implement an urban forest tree pruning cycle every 2 years to promote a clean and aesthetically pleasing environment that the City is trying to promote and maintain.
- Update signage throughout Recreation Park.
- Reduce pesticide and chemical use.
- Promote recycled materials onsite to include park benches and trash cans.
- Choose climate appropriate plants and trees.
- Beautify landscaped areas at City Hall.
- Purchase new baseball padding and warmup circles for all fields.
- Maintain high standard of customer service.
- Begin to repair and maintain slopes at Dog Parks and Clutter's Park.
- Replace 25 trashcans throughout city parks.

CITY OF EL SEGUNDO
 Adopted Budget Summary
 Fiscal Year 2023-2024

Department	RECREATION PARK AND LIBRARY DEPARTMENT				
	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Adopted FY 23-24	
(001) GENERAL FUND	13,015,133	4,906,060	8,685,569	10,233,080	
(5101) PARKS-ADMINISTRATION	264,735	-	-	-	
Salaries & Benefits	219,284	-	-	-	
Maintenance & Operations	45,451	-	-	-	
(5102) PARKS-OPERATION	1,851,952	57,101	2,831,684	3,141,412	
Salaries & Benefits	1,045,384	57,101	1,425,069	1,453,438	
Maintenance & Operations	806,567	-	1,406,615	1,687,974	
(5201) RECREATION-OPERATION	359,117	562,411	602,704	672,192	
Salaries & Benefits	344,075	502,672	514,342	580,052	
Maintenance & Operations	15,041	59,739	88,362	92,140	
Capital Outlay	-	-	-	-	
(5202) RECREATION-AQUATICS	77,405	56,146	104,738	939,164	
Salaries & Benefits	66,066	51,197	100,738	939,164	
Maintenance & Operations	11,340	4,949	4,000	-	
(5203) RECREATION-CULTURAL ARTS	236,594	430,554	384,656	399,459	
Salaries & Benefits	214,317	252,047	272,456	259,459	
Maintenance & Operations	22,277	178,508	112,200	140,000	
(5204) RECREATION-SPORTS	187,387	240,103	298,618	343,774	
Salaries & Benefits	184,659	204,170	228,618	265,834	
Maintenance & Operations	2,728	35,933	70,000	77,940	
(5205) RECREATION-TEEN CENTER	31,947	86,708	65,097	56,382	
Salaries & Benefits	28,109	75,515	47,147	31,032	
Maintenance & Operations	3,839	11,193	17,950	25,350	
(5206) RECREATION-JOSLYN CENTER	115,533	222,192	289,849	228,089	
Salaries & Benefits	112,011	196,539	220,249	151,979	
Maintenance & Operations	3,522	25,653	69,600	76,110	
(5208) FARMERS MARKET	18,760	40,126	49,451	31,516	
Salaries & Benefits	17,462	32,168	37,051	17,716	
Maintenance & Operations	1,298	7,958	12,400	13,800	
(5209) CONTRACT CLASSES	-	-	-	-	
Maintenance & Operations	-	-	-	-	
(5210) SPECIAL EVENTS	34,210	79,822	191,206	157,900	
Salaries & Benefits	826	13,861	50,106	-	
Maintenance & Operations	33,385	65,961	141,100	157,900	
(5212) RECREATION TRIPS	-	-	-	-	
Salaries & Benefits	-	-	-	-	
(5213) WISEBURN AQUATIC CENTER	614,106	850,194	1,049,131	1,641,550	
Salaries & Benefits	569,752	736,842	903,451	1,504,380	
Maintenance & Operations	44,354	113,351	145,680	137,170	
(5214) HILLTOP AQUATIC CENTER	-	28,154	48,681	5,440	
Salaries & Benefits	-	25,634	43,681	-	
Maintenance & Operations	-	2,520	5,000	5,440	
(5418) CENTENNIAL CELEBRATION	161	-	252,490	169,200	
Salaries & Benefits	-	-	145,390	-	
Maintenance & Operations	161	-	107,100	169,200	
(6101) LIBRARY - ADMINISTRATION	7,999,941	494,861	595,945	479,045	
Salaries & Benefits	7,857,594	416,392	540,945	430,145	
Maintenance & Operations	142,348	78,469	55,000	48,900	
Capital Outlay	-	-	-	-	
(6102) LIBRARY - SUPPORT SERVICES	434,747	703,381	761,354	799,775	
Salaries & Benefits	401,099	484,438	486,368	488,328	
Maintenance & Operations	33,648	218,943	274,986	311,447	
(6103) LIBRARY - YOUTH SERVICES	504,939	584,245	563,308	543,373	
Salaries & Benefits	410,105	461,960	427,648	408,803	
Maintenance & Operations	94,834	122,285	135,660	134,570	
(6105) LIBRARY - ESUSD SCHOOL SUPPORT	219	69,249	137,165	167,344	
Salaries & Benefits	219	69,249	137,165	167,344	
(6104) LIBRARY - CULTURAL DEVELOPMENT & COMMUNICATIONS	283,379	400,815	459,493	457,465	
Salaries & Benefits	281,031	389,874	439,743	436,315	
Maintenance & Operations	2,348	10,941	19,750	21,150	
(112) PROP "A" TRANSPORTATION	64,135	112,689	322,165	362,281	
(5292) DIAL-A-RIDE	64,135	108,337	286,577	144,281	
Salaries & Benefits	4,925	1,478	136,896	-	
Maintenance & Operations	59,210	106,859	149,681	144,281	
(5293) SHUTTLE	-	1,075	2,000	183,000	
Salaries & Benefits	-	1,075	-	-	
Maintenance & Operations	-	-	2,000	183,000	
(5294) RECREATION TRIPS	-	3,277	28,588	30,000	
Salaries & Benefits	-	161	15,588	-	
Maintenance & Operations	-	3,115	13,000	30,000	
(5295) ADMINISTRATION	-	-	-	-	
Salaries & Benefits	-	-	-	-	
(5297) BUY-DOWN	-	-	5,000	5,000	
Maintenance & Operations	-	-	5,000	5,000	
(125) STATE GRANTS	188,087	-	-	-	
(5102) PARKS-OPERATION	188,087	-	-	-	
Maintenance & Operations	188,087	-	-	-	
(6101) LIBRARY - ADMINISTRATION	-	-	-	-	
Maintenance & Operations	-	-	-	-	
(601) EQUIPMENT REPLACEMENT	-	-	30,629	2,412,362	
(5102) PARKS-OPERATION	-	-	-	1,871,587	
Capital Outlay	-	-	-	1,871,587	
(5201) RECREATION-OPERATION	-	-	9,162	145,500	
Capital Outlay	-	-	9,162	145,500	
(5292) DIAL-A-RIDE	-	-	10,381	326,590	
Capital Outlay	-	-	10,381	326,590	
(6101) LIBRARY - ADMINISTRATION	-	-	-	-	
Capital Outlay	-	-	-	-	
(6102) LIBRARY - SUPPORT SERVICES	-	-	11,086	68,685	
Capital Outlay	-	-	11,086	68,685	
(702) TRUST FUNDS - SPECIAL REVENUE/DONATIONS	48,436	71,745	-	39,000	

CITY OF EL SEGUNDO
 Adopted Budget Summary
 Fiscal Year 2023-2024

Department	RECREATION PARK AND LIBRARY DEPARTMENT			
	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Adopted FY 23-24
(5101) PARKS-ADMINISTRATION	25,000	2,656		-
Maintenance & Operations	25,000	2,656		-
(5102) PARKS-OPERATION	-	-		-
Maintenance & Operations	-	-		-
(5202) RECREATION-AQUATICS	-	-		-
Capital Outlay	-	-		-
(5205) RECREATION-TEEN CENTER	-	-		14,000
Maintenance & Operations	-	-		14,000
(5206) RECREATION-JOSLYN CENTER	2,910	1,315		9,000
Maintenance & Operations	2,910	1,315		9,000
(5210) SPECIAL EVENTS	8,832	50,689		16,000
Maintenance & Operations	8,832	50,689		16,000
(5211) RECREATION PARK AND LIBRARY DEPARTMENT	-	-		-
Maintenance & Operations	-	-		-
(5401) RECREATION PARK AND LIBRARY DEPARTMENT	-	-		-
Salaries & Benefits	-	-		-
(5404) RECREATION PARK AND LIBRARY DEPARTMENT	-	-		-
Salaries & Benefits	-	-		-
(5405) RECREATION PARK AND LIBRARY DEPARTMENT	-	-		-
Maintenance & Operations	-	-		-
(6101) LIBRARY - ADMINISTRATION	11,693	17,085		-
Maintenance & Operations	11,693	17,085		-
(704) CULTURAL DEVELOPMENT FUND	408,819	142,802	326,000	258,196
(0000) (704) CULTURAL DEVELOPMENT FUND	408,819	142,802	326,000	258,196
Salaries & Benefits	8,361	85,458	105,000	92,196
Maintenance & Operations	457	57,344	221,000	166,000
Transfers Out	400,000	-		-
Grand Total	13,724,609	5,233,296	9,364,363	13,304,919

CITY OF EL SEGUNDO
 Adopted Budget Summary By Account
 Fiscal Year 2023-2024

Department	001 GENERAL FUND RECREATION PARK AND LIBRARY DEPARTMENT			
	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Adopted FY 23-24
(001) GENERAL FUND	13,015,133	4,906,060	8,685,569	10,233,080
Salaries & Benefits	11,751,992	3,969,659	6,020,166	7,133,988
4101 Salaries Full Time	1,949,353	1,749,789	2,819,029	2,602,749
4102 ESUSD - Salaries Part Time	196	60,860	122,721	150,514
4102 Salaries Part Time	1,007,315	1,329,441	1,815,312	2,956,381
4103 Overtime	30,921	16,400	35,000	30,000
4113 Reimbursable Overtime	-	-	-	-
4116 Standby Pay	-	717	-	-
4117 Opt - Out Payments	5,645	8,983	4,833	8,550
4201 Retirement CalPERS	562,315	224,624	269,117	239,106
4202 FICA	233,356	247,394	344,348	425,005
4203 Workers' Compensation	186,641	128,583	282,725	327,702
4204 Group Insurance	219,851	193,811	313,480	375,251
4205 Uniform Allowance	-	-	-	-
4207 CalPERS UAL Expense	7,555,314	-	-	-
4210 OPEB Expense	(0)	-	-	-
4211 401(a) Employer's Contribution	-	-	-	10,330
4215 Uniform Replacement	1,085	9,057	13,600	3,600
4221 Car Allowance	-	-	-	4,800
Maintenance & Operations	1,263,141	936,401	2,665,403	3,099,092
4999 Cash Over/Short	240	-	-	-
5201 Office Supplies	-	-	-	-
5204 Operating Supplies	116,621	121,777	229,600	287,393
5206 Computer Supplies	-	-	-	-
5207 Small Tools & Equipment	1,232	-	2,700	2,700
5220 Computer Refresh Program Equipment	-	-	-	-
5501 Adult Books & Other Printed Material	36,696	38,722	71,610	75,191
5501 Books/Other Printed Material	-	-	-	-
5503 Author Event/Printed Materials	-	-	-	-
5505 Young Peoples Books	13,828	19,980	-	-
5507 School Library Material	5,874	3,885	-	-
6082 Broadband Fiber	-	-	-	-
6101 Gas	2,270	9,970	10,000	10,000
6101 Gas Utility	13,589	-	5,600	50,000
6102 Electric Utility	90,442	49,661	129,600	182,000
6103 Water Utility	147,175	4,273	244,200	264,200
6201 Advertising/Publishing	3,785	14,495	58,150	58,300
6201 Advertising/Publishing - Library Admin	-	-	-	-
6201 Advertising/Publishing-Library Youth Ser	-	1,249	1,050	1,103
6205 Other Printing & Binding	1,088	-	2,500	2,500
6206 Contractual Services	387,872	125,018	941,100	868,195
6207 Equipment Replacement Charge	167,408	5,912	228,063	343,711
6208 Dues & Subscriptions	1,512	4,948	9,080	9,560
6211 Insurance & Bonds	-	16,600	16,600	-
6212 Laundry & Cleaning	4,340	-	7,000	7,500
6213 Meetings & Travel	290	2,630	15,100	16,803
6214 Professional & Technical	35,670	239,185	278,850	446,400
6215 Repairs & Maintenance	53,253	22,351	118,000	155,750
6216 Rental Charges	-	-	1,500	-
6217 Software Maintenance	-	-	-	-
6219 Network Operating Charge	103,400	137,900	137,900	157,181
6223 Training & Education	3,708	10,328	19,700	24,950
6249 Fees & Licenses	508	8,435	14,000	18,190
6253 Postage	10	33	2,500	3,000
6254 Telephone	38,112	48,040	58,350	57,050
6260 Equipment Leasing Costs	1,216	154	7,350	7,350
6263 Commissioners Expense	1,400	2,000	2,500	2,500
6277 Resource Databases	15,893	24,715	28,400	21,945
6409 Audiovisual Materials	264	4,299	2,100	2,205
6410 E-Books	15,444	19,842	22,300	23,415
Capital Outlay	-	-	-	-
8104 Equipment	-	-	-	-
8105 Automotive	-	-	-	-
8108 EXPENDITURES	-	-	-	-
Grand Total	13,015,133	4,906,060	8,685,569	10,233,080

CITY OF EL SEGUNDO
 Adopted Budget Details
 Fiscal Year 2023-2024

Department	RECREATION PARK AND LIBRARY DEPARTMENT			
	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Adopted FY 23-24
(001) GENERAL FUND	13,015,133	4,906,060	8,685,569	10,233,080
(5101) PARKS-ADMINISTRATION	264,735	-	-	-
Salaries & Benefits	219,284	-	-	-
4101 Salaries Full Time	131,132	-	-	-
4102 Salaries Part Time	1,433	-	-	-
4117 Opt - Out Payments	-	-	-	-
4201 Retirement CalPERS	62,525	-	-	-
4202 FICA	11,384	-	-	-
4203 Workers' Compensation	1,603	-	-	-
4204 Group Insurance	11,207	-	-	-
4210 OPEB Expense	(0)	-	-	-
Maintenance & Operations	45,451	-	-	-
5204 Operating Supplies	5,081	-	-	-
5220 Computer Refresh Program Equipment	-	-	-	-
6206 Contractual Services	6,000	-	-	-
6207 Equipment Replacement Charge	5,725	-	-	-
6208 Dues & Subscriptions	165	-	-	-
6213 Meetings & Travel	-	-	-	-
6215 Repairs & Maintenance	-	-	-	-
6219 Network Operating Charge	15,500	-	-	-
6223 Training & Education	650	-	-	-
6253 Postage	10	-	-	-
6254 Telephone	10,920	-	-	-
6260 Equipment Leasing Costs	-	-	-	-
6263 Commissioners Expense	1,400	-	-	-
(5102) PARKS-OPERATION	1,851,952	57,101	2,831,684	3,141,412
Salaries & Benefits	1,045,384	57,101	1,425,069	1,453,438
4101 Salaries Full Time	585,246	29,065	891,794	847,176
4102 Salaries Part Time	72,954	1,893	122,000	137,093
4103 Overtime	871	3,066	5,000	30,000
4113 Reimbursable Overtime	-	-	-	-
4116 Standby Pay	-	717	-	-
4117 Opt - Out Payments	-	-	500	-
4201 Retirement CalPERS	150,463	9,680	59,998	78,685
4202 FICA	52,509	2,644	78,396	74,772
4203 Workers' Compensation	96,942	4,857	125,376	136,643
4204 Group Insurance	85,316	5,181	138,405	145,470
4210 OPEB Expense	0	-	-	-
4215 Uniform Replacement	1,085	-	3,600	3,600
Maintenance & Operations	806,567	-	1,406,615	1,687,974
5204 Operating Supplies	55,281	-	75,000	94,000
5207 Small Tools & Equipment	1,232	-	2,700	2,700
5220 Computer Refresh Program Equipment	-	-	-	-
6101 Gas Utility	9,092	-	5,600	50,000
6102 Electric Utility	49,921	-	75,000	112,000
6103 Water Utility	145,377	-	240,000	260,000
6206 Contractual Services	337,733	-	693,000	708,295
6207 Equipment Replacement Charge	159,434	-	207,815	323,979
6208 Dues & Subscriptions	480	-	1,500	1,500
6212 Laundry & Cleaning	4,340	-	7,000	7,500
6214 Professional & Technical	-	-	1,000	1,000
6215 Repairs & Maintenance	36,840	-	85,000	115,000
6216 Rental Charges	-	-	1,000	-
6219 Network Operating Charge	-	-	-	-
6223 Training & Education	1,225	-	4,000	4,000
6254 Telephone	5,612	-	8,000	8,000
(5201) RECREATION-OPERATION	359,117	562,411	602,704	672,192
Salaries & Benefits	344,075	502,672	514,342	580,052
4101 Salaries Full Time	107,328	148,303	147,274	139,918
4102 Salaries Part Time	157,747	259,177	275,100	351,370
4103 Overtime	9	17	-	-
4201 Retirement CalPERS	34,663	18,596	19,894	13,000
4202 FICA	20,084	31,066	26,398	36,240
4203 Workers' Compensation	10,921	16,789	17,534	19,517
4204 Group Insurance	13,322	19,667	18,141	20,007
4210 OPEB Expense	(1)	-	-	-
4215 Uniform Replacement	-	9,057	10,000	-
Maintenance & Operations	15,041	59,739	88,362	92,140
4999 Cash Over/Short	240	-	-	-
5201 Office Supplies	-	-	-	-
5204 Operating Supplies	12,833	30,223	14,000	15,400
6201 Advertising/Publishing	-	3,531	30,000	30,000
6205 Other Printing & Binding	1,051	-	2,500	2,500
6207 Equipment Replacement Charge	-	-	9,162	8,646
6208 Dues & Subscriptions	64	207	500	500
6211 Insurance & Bonds	-	-	-	-
6213 Meetings & Travel	(41)	-	3,000	3,000
6214 Professional & Technical	820	2,189	-	-
6215 Repairs & Maintenance	-	-	1,500	1,500
6217 Software Maintenance	-	-	-	-
6219 Network Operating Charge	-	20,700	20,700	23,594
6223 Training & Education	74	986	3,500	3,500
6254 Telephone	-	1,903	3,500	3,500
Capital Outlay	-	-	-	-
8105 Automotive	-	-	-	-
(5202) RECREATION-AQUATICS	77,405	56,146	104,738	939,164
Salaries & Benefits	66,066	51,197	100,738	939,164
4101 Salaries Full Time	2,800	-	-	-
4102 Salaries Part Time	48,846	38,094	75,000	843,336
4103 Overtime	-	-	-	-
4117 Opt - Out Payments	-	-	-	-

CITY OF EL SEGUNDO
 Adopted Budget Details
 Fiscal Year 2023-2024

Department	RECREATION PARK AND LIBRARY DEPARTMENT			
	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Adopted FY 23-24
4201 Retirement CalPERS	8,306	8,620		1,530
4202 FICA	3,974	2,914	5,738	61,289
4203 Workers' Compensation	2,140	1,570	20,000	33,008
4204 Group Insurance	-	-		-
4210 OPEB Expense	-	-		-
Maintenance & Operations	11,340	4,949	4,000	-
5204 Operating Supplies	5,067	202		-
6101 Gas Utility	80	-		-
6208 Dues & Subscriptions	240	-		-
6214 Professional & Technical	-	1,234		-
6215 Repairs & Maintenance	4,641	-		-
6223 Training & Education	150	2,235		-
6254 Telephone	1,162	1,277	4,000	-
(5203) RECREATION-CULTURAL ARTS	236,594	430,554	384,656	399,459
Salaries & Benefits	214,317	252,047	272,456	259,459
4101 Salaries Full Time	115,864	136,160	164,018	159,384
4102 Salaries Part Time	34,806	62,199	55,495	38,345
4103 Overtime	-	222		-
4117 Opt - Out Payments	2,215	2,948	2,167	2,850
4201 Retirement CalPERS	35,687	15,251	14,615	14,471
4202 FICA	11,696	15,417	16,793	15,198
4203 Workers' Compensation	6,299	8,303	9,044	8,185
4204 Group Insurance	7,750	11,548	10,324	21,026
4210 OPEB Expense	0	-		-
Maintenance & Operations	22,277	178,508	112,200	140,000
5204 Operating Supplies	2,111	4,906	10,000	13,800
6206 Contractual Services	18,978	83,046	28,000	31,500
6208 Dues & Subscriptions	-	-	200	200
6214 Professional & Technical	1,953	87,882	70,000	87,000
6215 Repairs & Maintenance	-	-		-
6249 Fees & Licenses	(765)	2,674	4,000	7,500
(5204) RECREATION-SPORTS	187,387	240,103	298,618	343,774
Salaries & Benefits	184,659	204,170	228,618	265,834
4101 Salaries Full Time	75,055	101,883	102,022	96,913
4102 Salaries Part Time	30,295	46,567	78,000	114,660
4103 Overtime	26,075	1,253		-
4117 Opt - Out Payments	-	-		-
4201 Retirement CalPERS	22,376	14,968	9,213	8,645
4202 FICA	10,156	12,158	13,772	15,747
4203 Workers' Compensation	5,415	6,168	7,417	8,481
4204 Group Insurance	15,288	21,172	18,194	21,390
4210 OPEB Expense	(0)	-		-
Maintenance & Operations	2,728	35,933	70,000	77,940
5204 Operating Supplies	985	5,890	31,100	35,860
6201 Advertising/Publishing	-	1,500		-
6208 Dues & Subscriptions	-	-	800	880
6211 Insurance & Bonds	-	600	600	-
6214 Professional & Technical	1,743	27,943	37,000	40,700
6249 Fees & Licenses	-	-	500	500
(5205) RECREATION-TEEN CENTER	31,947	86,708	65,097	56,382
Salaries & Benefits	28,109	75,515	47,147	31,032
4101 Salaries Full Time	-	-		-
4102 Salaries Part Time	24,898	64,063	42,182	27,912
4103 Overtime	-	0		-
4201 Retirement CalPERS	280	3,912	-	-
4202 FICA	1,905	4,901	3,227	2,028
4203 Workers' Compensation	1,026	2,639	1,738	1,092
Maintenance & Operations	3,839	11,193	17,950	25,350
5204 Operating Supplies	2,401	9,523	10,000	15,000
6206 Contractual Services	-	-		-
6208 Dues & Subscriptions	-	-	350	400
6214 Professional & Technical	-	-	5,000	5,500
6215 Repairs & Maintenance	-	-		1,500
6249 Fees & Licenses	-	-	500	750
6254 Telephone	1,438	1,670	2,100	2,200
(5206) RECREATION-JOSLYN CENTER	115,533	222,192	289,849	228,089
Salaries & Benefits	112,011	196,539	220,249	151,979
4101 Salaries Full Time	72,193	98,050	98,206	93,287
4102 Salaries Part Time	2,913	56,015	58,000	27,362
4103 Overtime	3,402	1,562		-
4201 Retirement CalPERS	19,036	14,920	38,554	8,321
4202 FICA	6,177	11,906	11,568	9,125
4203 Workers' Compensation	3,235	6,412	6,230	4,914
4204 Group Insurance	5,055	7,674	7,691	8,969
4210 OPEB Expense	1	-		-
Maintenance & Operations	3,522	25,653	69,600	76,110
5204 Operating Supplies	1,152	9,218	15,500	17,050
6201 Advertising/Publishing	-	-		-
6206 Contractual Services	-	-		-
6208 Dues & Subscriptions	-	1,157	600	660
6214 Professional & Technical	-	11,831	49,000	54,000
6216 Rental Charges	-	-	500	-
6253 Postage	-	-		-
6254 Telephone	2,370	3,446	4,000	4,400
(5208) FARMERS MARKET	18,760	40,126	49,451	31,516
Salaries & Benefits	17,462	32,168	37,051	17,716
4101 Salaries Full Time	-	-		-
4102 Salaries Part Time	15,561	28,540	32,000	15,934
4201 Retirement CalPERS	69	269	2,000	-
4202 FICA	1,190	2,183	1,983	1,158
4203 Workers' Compensation	641	1,176	1,068	624

CITY OF EL SEGUNDO
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Department	RECREATION PARK AND LIBRARY DEPARTMENT			
	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Adopted FY 23-24
Maintenance & Operations	1,298	7,958	12,400	13,800
5204 Operating Supplies	25	3,582	3,800	4,800
6201 Advertising/Publishing	-	656	4,000	2,500
6214 Professional & Technical	-	927	1,000	2,500
6249 Fees & Licenses	1,273	2,792	3,600	4,000
(5209) CONTRACT CLASSES	-	-	-	-
Maintenance & Operations	-	-	-	-
6214 Professional & Technical	-	-	-	-
(5210) SPECIAL EVENTS	34,210	79,822	191,206	157,900
Salaries & Benefits	826	13,861	50,106	-
4101 Salaries Full Time	-	-	-	-
4102 Salaries Part Time	727	9,881	16,200	-
4103 Overtime	-	2,059	30,000	-
4201 Retirement CalPERS	13	638	2,000	-
4202 FICA	56	834	1,239	-
4203 Workers' Compensation	30	449	667	-
4204 Group Insurance	-	0	-	-
Maintenance & Operations	33,385	65,961	141,100	157,900
5204 Operating Supplies	5,639	11,251	22,100	24,000
6201 Advertising/Publishing	2,745	4,932	16,000	17,500
6206 Contractual Services	25,000	37,972	103,000	116,400
6211 Insurance & Bonds	-	-	-	-
6214 Professional & Technical	-	11,806	-	-
(5212) RECREATION TRIPS	-	-	-	-
Salaries & Benefits	-	-	-	-
4102 Salaries Part Time	-	-	-	-
4202 FICA	-	-	-	-
4203 Workers' Compensation	-	-	-	-
(5213) WISEBURN AQUATIC CENTER	614,106	850,194	1,049,131	1,641,550
Salaries & Benefits	569,752	736,842	903,451	1,504,380
4101 Salaries Full Time	65,121	130,489	148,948	140,711
4102 Salaries Part Time	425,490	481,135	642,600	1,161,766
4103 Overtime	564	8,115	-	-
4117 Opt - Out Payments	1,215	3,018	2,167	2,850
4201 Retirement CalPERS	18,130	27,922	14,961	14,295
4202 FICA	38,057	47,835	49,472	95,414
4203 Workers' Compensation	20,275	25,658	34,746	58,954
4204 Group Insurance	899	12,671	10,557	30,391
4205 Uniform Allowance	-	-	-	-
4210 OPEB Expense	(0)	-	-	-
Maintenance & Operations	44,354	113,351	145,680	137,170
5204 Operating Supplies	14,828	17,805	20,000	17,500
6201 Advertising/Publishing	1,040	3,085	5,000	5,000
6208 Dues & Subscriptions	415	704	980	1,120
6211 Insurance & Bonds	-	16,000	16,000	-
6213 Meetings & Travel	267	1,021	6,000	2,200
6214 Professional & Technical	17,678	59,352	75,000	78,000
6215 Repairs & Maintenance	8,357	6,030	10,000	16,000
6223 Training & Education	1,545	6,056	6,200	10,850
6249 Fees & Licenses	-	2,969	5,000	5,000
6254 Telephone	224	330	1,500	1,500
(5214) HILLTOP AQUATIC CENTER	-	28,154	48,681	5,440
Salaries & Benefits	-	25,634	43,681	-
4102 Salaries Part Time	-	22,934	39,700	-
4202 FICA	-	1,755	2,481	-
4203 Workers' Compensation	-	945	1,500	-
Maintenance & Operations	-	2,520	5,000	5,440
5204 Operating Supplies	-	2,210	4,000	4,400
6214 Professional & Technical	-	310	-	-
6249 Fees & Licenses	-	-	400	440
6254 Telephone	-	-	600	600
(5418) CENTENNIAL CELEBRATION	161	-	252,490	169,200
Salaries & Benefits	-	-	145,390	-
4102 Salaries Part Time	-	-	134,000	-
4201 Retirement CalPERS	-	-	-	-
4202 FICA	-	-	10,251	-
4203 Workers' Compensation	-	-	1,139	-
Maintenance & Operations	161	-	107,100	169,200
5204 Operating Supplies	-	-	-	20,000
6206 Contractual Services	161	-	107,100	2,000
6214 Professional & Technical	-	-	-	145,000
6254 Telephone	-	-	-	2,200
(6101) LIBRARY - ADMINISTRATION	7,999,941	494,861	595,945	479,045
Salaries & Benefits	7,857,594	416,392	540,945	430,145
4101 Salaries Full Time	208,378	275,032	431,645	319,820
4102 Salaries Part Time	-	53,259	-	-
4201 Retirement CalPERS	58,604	28,368	36,729	27,798
4202 FICA	15,577	28,635	34,759	23,913
4203 Workers' Compensation	5,966	8,278	9,099	7,749
4204 Group Insurance	13,754	22,821	28,712	35,736
4207 CalPERS UAL Expense	7,555,314	-	-	-
4210 OPEB Expense	(0)	-	-	-
4211 401(a) Employer's Contribution	-	-	-	10,330
4221 Car Allowance	-	-	-	4,800
Maintenance & Operations	142,348	78,469	55,000	48,900
4999 Cash Over/Short	-	-	-	-
5204 Operating Supplies	3,552	14,196	10,000	10,500
5206 Computer Supplies	-	-	-	-
5220 Computer Refresh Program Equipment	-	-	-	-
6082 Broadband Fiber	-	-	-	-
6101 Gas Utility	4,418	-	-	-

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Department	RECREATION PARK AND LIBRARY DEPARTMENT			
	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Adopted FY 23-24
6102 Electric Utility	24,577	-	-	-
6103 Water Utility	1,798	4,273	-	-
6201 Advertising/Publishing - Library Admin	-	-	-	-
6206 Contractual Services	-	4,000	10,000	10,000
6207 Equipment Replacement Charge	2,250	-	-	-
6208 Dues & Subscriptions	148	2,880	1,000	1,000
6213 Meetings & Travel	64	1,505	3,000	6,400
6214 Professional & Technical	-	10,050	10,000	-
6215 Repairs & Maintenance	-	11,550	16,500	16,500
6217 Software Maintenance	-	-	-	-
6219 Network Operating Charge	87,900	-	-	-
6223 Training & Education	39	-	2,000	2,000
6253 Postage	-	25	-	-
6254 Telephone	16,386	27,906	-	-
6260 Equipment Leasing Costs	1,216	83	-	-
6263 Commissioners Expense	-	2,000	2,500	2,500
Capital Outlay	-	-	-	-
8104 Equipment	-	-	-	-
8108 EXPENDITURES	-	-	-	-
(6102) LIBRARY - SUPPORT SERVICES	434,747	703,381	761,354	799,775
Salaries & Benefits	401,099	484,438	486,368	488,328
4101 Salaries Full Time	197,767	275,783	276,945	266,415
4102 Salaries Part Time	87,829	110,311	119,514	129,736
4103 Overtime	-	-	-	-
4117 Opt - Out Payments	-	-	-	-
4201 Retirement CalPERS	65,472	29,861	24,038	23,996
4202 FICA	22,726	30,468	30,329	29,809
4203 Workers' Compensation	11,767	15,907	16,048	16,054
4204 Group Insurance	15,538	22,108	19,494	22,318
4210 OPEB Expense	0	-	-	-
Maintenance & Operations	33,648	218,943	274,986	311,447
5204 Operating Supplies	2,136	5,664	5,250	5,775
5206 Computer Supplies	-	-	-	-
6101 Gas	2,270	9,970	10,000	10,000
6102 Electric Utility	15,943	49,661	54,600	70,000
6103 Water Utility	-	-	4,200	4,200
6205 Other Printing & Binding	37	-	-	-
6207 Equipment Replacement Charge	-	5,912	11,086	11,086
6208 Dues & Subscriptions	-	-	3,150	3,300
6213 Meetings & Travel	-	-	1,000	3,000
6214 Professional & Technical	13,237	18,950	22,000	23,000
6219 Network Operating Charge	-	117,200	117,200	133,586
6223 Training & Education	25	-	2,000	2,500
6253 Postage	-	7	2,500	3,000
6254 Telephone	-	11,508	34,650	34,650
6260 Equipment Leasing Costs	-	71	7,350	7,350
(6103) LIBRARY - YOUTH SERVICES	504,939	584,245	563,308	543,373
Salaries & Benefits	410,105	461,960	427,648	408,803
4101 Salaries Full Time	194,946	268,913	273,335	263,181
4102 Salaries Part Time	102,501	92,747	74,000	56,118
4103 Overtime	-	-	-	-
4113 Reimbursable Overtime	-	-	-	-
4117 Opt - Out Payments	2,215	3,018	-	2,850
4201 Retirement CalPERS	50,908	25,341	23,495	24,683
4202 FICA	22,924	27,898	22,823	24,430
4203 Workers' Compensation	12,346	15,025	12,248	13,157
4204 Group Insurance	24,264	29,019	21,748	24,383
4210 OPEB Expense	1	-	-	-
Maintenance & Operations	94,834	122,285	135,660	134,570
5204 Operating Supplies	3,419	4,148	3,150	3,308
5206 Computer Supplies	-	-	-	-
5501 Adult Books & Other Printed Material	36,696	38,722	71,610	75,191
5505 Young Peoples Books	13,828	19,980	-	-
5507 School Library Material	5,874	3,885	-	-
6201 Advertising/Publishing-Library Youth Ser	-	1,249	1,050	1,103
6205 Other Printing & Binding	-	-	-	-
6213 Meetings & Travel	-	103	1,050	1,103
6214 Professional & Technical	-	-	-	-
6215 Repairs & Maintenance	3,415	4,771	5,000	5,250
6223 Training & Education	-	571	1,000	1,050
6277 Resource Databases	15,893	24,715	28,400	21,945
6409 Audiovisual Materials	264	4,299	2,100	2,205
6410 E-Books	15,444	19,842	22,300	23,415
(6104) LIBRARY - CULTURAL DEVELOPMENT & COMMUNICATIONS	283,379	400,815	459,493	457,465
Salaries & Benefits	281,031	389,874	439,743	436,315
4101 Salaries Full Time	193,523	285,016	284,842	275,944
4102 Salaries Part Time	1,315	2,626	51,520	52,749
4103 Overtime	-	105	-	-
4117 Opt - Out Payments	-	-	-	-
4201 Retirement CalPERS	35,782	26,280	23,620	23,684
4202 FICA	14,926	22,041	25,732	24,943
4203 Workers' Compensation	8,027	11,855	13,814	13,433
4204 Group Insurance	27,457	41,951	40,215	45,562
4210 OPEB Expense	0	-	-	-
Maintenance & Operations	2,348	10,941	19,750	21,150
5204 Operating Supplies	2,109	2,958	5,700	6,000
5206 Computer Supplies	-	-	-	-
5501 Books/Other Printed Material	-	-	-	-
5503 Author Event/Printed Materials	-	-	-	-
6201 Advertising/Publishing	-	791	3,150	3,300
6205 Other Printing & Binding	-	-	-	-

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Department	RECREATION PARK AND LIBRARY DEPARTMENT			
	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Adopted FY 23-24
6213 Meetings & Travel	-	-	1,050	1,100
6214 Professional & Technical	239	6,712	8,850	9,700
6217 Software Maintenance	-	-	-	-
6223 Training & Education	-	481	1,000	1,050
6277 Resource Databases	-	-	-	-
6409 Audiovisual Materials	-	-	-	-
6410 E-Books	-	-	-	-
(6105) LIBRARY - ESUSD SCHOOL SUPPORT	219	69,249	137,165	167,344
Salaries & Benefits	219	69,249	137,165	167,344
4101 Salaries Full Time	-	1,096	-	-
4102 ESUSD - Salaries Part Time	196	60,860	122,721	150,514
4201 Retirement CalPERS	-	-	-	-
4202 FICA	15	4,740	9,388	10,939
4203 Workers' Compensation	8	2,553	5,056	5,891
4204 Group Insurance	-	0	-	-
(112) PROP "A" TRANSPORTATION	64,135	112,689	322,165	362,281
(5292) DIAL-A-RIDE	64,135	108,337	286,577	144,281
Salaries & Benefits	4,925	1,478	136,896	-
4102 Salaries Part-Time	4,411	-	105,000	-
4201 Retirement CalPERS	-	1,478	11,000	-
4202 FICA	337	-	8,033	-
4203 Workers' Compensation	177	-	12,863	-
Maintenance & Operations	59,210	106,859	149,681	144,281
5204 Operating Supplies	-	5,829	500	500
5215 Vehicle Gasoline Charge	568	596	31,000	8,000
6206 Contractual Services	-	16,040	-	100,000
6207 Equipment Replacement Charges	10,355	19,632	10,381	10,381
6211 Insurance & Bonds	40,000	54,400	54,400	-
6214 Professional & Technical	1,050	7,160	8,000	-
6223 Training & Education	-	-	-	-
6224 Vehicle Operating Charge	7,237	3,202	45,000	25,000
6254 Telephone	-	-	400	400
(5293) SHUTTLE	-	1,075	2,000	183,000
Salaries & Benefits	-	1,075	-	-
4102 Salaries Part-Time	-	-	-	-
4201 Retirement CalPERS	-	1,075	-	-
4202 FICA	-	-	-	-
4203 Workers' Compensation	-	-	-	-
Maintenance & Operations	-	-	2,000	183,000
5204 Operating Supplies	-	-	500	500
6201 Advertising/Publishing	-	-	1,500	3,500
6206 Beach Cities Transit	-	-	-	174,000
6214 Professional & Technical	-	-	-	5,000
(5294) RECREATION TRIPS	-	3,277	28,588	30,000
Salaries & Benefits	-	161	15,588	-
4102 Salaries Part-Time	-	-	12,000	-
4201 Retirement CalPERS	-	161	1,200	-
4202 FICA	-	-	918	-
4203 Workers' Compensation	-	-	1,470	-
Maintenance & Operations	-	3,115	13,000	30,000
5204 Operating Supplies	-	-	-	-
6216 Rental Charges	-	3,466	13,000	30,000
6413 Lyft Rides Reimbursements	-	(351)	-	-
(5295) ADMINISTRATION	-	-	-	-
Salaries & Benefits	-	-	-	-
4101 Salaries Full-Time	-	-	-	-
4102 Salaries Part Time	-	-	-	-
4201 Retirement CalPERS	-	-	-	-
4202 FICA	-	-	-	-
4203 Workers' Compensation	-	-	-	-
4204 Group Insurance	-	-	-	-
(5297) BUY-DOWN	-	-	5,000	5,000
Maintenance & Operations	-	-	5,000	5,000
5204 Operating Supplies	-	-	5,000	5,000
(125) STATE GRANTS	188,087	-	-	-
(5102) PARKS-OPERATION	188,087	-	-	-
Maintenance & Operations	188,087	-	-	-
3620 CA Prop 68 Acacia Park	188,087	-	-	-
(6101) LIBRARY - ADMINISTRATION	-	-	-	-
Maintenance & Operations	-	-	-	-
3625 California State Library	-	-	-	-
6082 CALIFA - Broadband Fiber	-	-	-	-
6254 Telephone - Library	-	-	-	-
(601) EQUIPMENT REPLACEMENT	-	-	30,629	2,412,362
(5102) PARKS-OPERATION	-	-	-	1,871,587
Capital Outlay	-	-	-	1,871,587
8104 Equipment	-	-	-	1,387,351
8105 Automotive	-	-	-	484,236
(5201) RECREATION-OPERATION	-	-	9,162	145,500
Capital Outlay	-	-	9,162	145,500
8104 Equipment	-	-	516	15,500
8105 Automotive	-	-	8,646	130,000
(5292) DIAL-A-RIDE	-	-	10,381	326,590
Capital Outlay	-	-	10,381	326,590
8105 Automotive	-	-	10,381	326,590
(6101) LIBRARY - ADMINISTRATION	-	-	-	-
Capital Outlay	-	-	-	-
8104 Equipment	-	-	-	-
8108 Computer Hardware	-	-	-	-
(6102) LIBRARY - SUPPORT SERVICES	-	-	11,086	68,685
Capital Outlay	-	-	11,086	68,685

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Department	RECREATION PARK AND LIBRARY DEPARTMENT			
	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Adopted FY 23-24
8104 Equipment		-	11,086	68,685
(702) TRUST FUNDS - SPECIAL REVENUE/DONATIONS	48,436	71,745		39,000
(5101) PARKS-ADMINISTRATION	25,000	2,656		
Maintenance & Operations	25,000	2,656		
2605 Parks & Recreation Outreach Expenses	-	2,656		
2608 Park Beautification Expenses	-	-		
2609 LA Kings Expenditures	25,000	-		
5204 Operating Supplies	-	-		
5418 Plunge Rehabilitation	-	-		
5419 Haunted House Expenses	-	-		
6201 Advertising/Publishing	-	-		
6206 Contractual Services	-	-		
(5102) PARKS-OPERATION	-	-		
Maintenance & Operations	-	-		
2601 Tree Musketeers Expenses	-	-		
2608 Aquatics Expense	-	-		
(5202) RECREATION-AQUATICS	-	-		
Capital Outlay	-	-		
8476 Aquatics Facility	-	-		
(5205) RECREATION-TEEN CENTER	-	-		14,000
Maintenance & Operations	-	-		14,000
5204 Teen Center Expenses	-	-		14,000
(5206) RECREATION-JOSLYN CENTER	2,910	1,315		9,000
Maintenance & Operations	2,910	1,315		9,000
5204 Joslyn Center Expenses	2,910	1,315		9,000
(5210) SPECIAL EVENTS	8,832	50,689		16,000
Maintenance & Operations	8,832	50,689		16,000
2601 Recreation Special Events Expenses	8,832	50,689		
5204 Operating Supplies	-	-		-
(5211) RECREATION PARK AND LIBRARY DEPARTMENT	-	-		
Maintenance & Operations	-	-		
2601 Recreation Drama Expenses	-	-		
5204 Operating Supplies	-	-		
(5401) RECREATION PARK AND LIBRARY DEPARTMENT	-	-		
Salaries & Benefits	-	-		
4103 Overtime	-	-		
4202 FICA	-	-		
4203 Workers' Compensation	-	-		
4204 Group Insurance	-	-		
(5404) RECREATION PARK AND LIBRARY DEPARTMENT	-	-		
Salaries & Benefits	-	-		
4103 Overtime	-	-		
4202 FICA	-	-		
4203 Workers' Compensation	-	-		
(5405) RECREATION PARK AND LIBRARY DEPARTMENT	-	-		
Maintenance & Operations	-	-		
5204 Operating Supplies	-	-		
(6101) LIBRARY - ADMINISTRATION	11,693	17,085		
Maintenance & Operations	11,693	17,085		
2561 Library Administration Expenses	11,693	17,085		
(704) CULTURAL DEVELOPMENT FUND	408,819	142,802	326,000	258,196
(0000) (704) CULTURAL DEVELOPMENT FUND	408,819	142,802	326,000	258,196
Salaries & Benefits	8,361	85,458	105,000	92,196
4101 Salaries Full Time	6,740	62,716	71,970	63,430
4103 Overtime	-	315		
4201 Retirement CalPERS	626	6,212	4,105	5,658
4202 FICA	516	4,756	5,008	4,852
4203 Workers' Compensation	278	2,597	2,697	2,613
4204 Group Insurance	202	8,862	21,220	15,643
Maintenance & Operations	457	57,344	221,000	166,000
5204 Operating Supplies	457	-	10,000	10,000
6206 Contractual Services	-	54,944	203,000	156,000
6214 Professional & Technical	-	2,400	8,000	
6301 Legal Counsel	-	-		
Transfers Out	400,000	-		
9301 Transfer-Capital Improvements	400,000	-		
Grand Total	13,724,609	5,233,296	9,364,363	13,304,919

**CITY OF EL SEGUNDO
NON-DEPARTMENTAL PROFILE**

The Non-Departmental budget is used to “house” expenditures that are not specifically attributed or allocated to a particular department in the City. Non-Departmental merely serves as a cost-center.

Examples of budgeted expenditures that are housed in the Non-Departmental cost-center are:

Vacation and Sick leave payouts – Since it is unknown which employees may leave the City during the fiscal year, the estimated amount for payouts is temporarily included in Non-Departmental.

Retirement/CalPERS – Previously, this applied to the Retirement Benefit Plan (RBP) which allows for replacement of the annual allowance that exceeds the Internal Revenue Code (IRC) Section 415 dollar limit. CalPERS retirees who became CalPERS members prior to January 1, 2013 and whose combined reportable compensation, benefit factor, retirement contributions, and service credit cause their annual retirement allowance to exceed the Section 415 dollar limits are eligible to participate in the RBP. This expenditure is now captured in the department the former employees retired from.

Group Insurance – Applies to the medical premium paid on behalf of retirees. The current amount approved by the City Council ranges from \$585 to \$1,700 per month per retiree, depending on the employee group that the employee retired from.

PARS (Public Agency Retirement Services) Expense – Applies to retirement enhancement plan funding for certain active employees and retirees within the Supervisory and Professional Employees Association.

Contractual Service – Accounts for the Pitney Bowes contract for postage meter used Citywide.

Equipment Replacement Charge – Accounts for replacement of other equipment not specifically assigned to a department and used Citywide.

General Liability Insurance – Accounts for the insurance premium paid to the Independent Cities Risk Management Authority (ICRMA) for coverage above the City’s self-insured retention (SIR).

Professional/Technical – Accounts for the administrative cost for PARS.

Networking Operating Charge – Under review for all departments for charges from the Information Systems Division.

Unemployment Compensation – Accounts for the reimbursements to the Employment Development Department (EDD) for unemployment benefits claims for employees who did not voluntarily leave the City.

Telephone – Accounts for the general telephone number for City Hall, Police, and Fire.

Credit Card Fees – Accounts for charges for use of credit cards as payments for City services; the City accepts credit card payments for any services provided by the departments.

ESUSD Funding Agreement – Accounts for the agreement with El Segundo Unified School District for the City to pay for crossing guards.

Capital Outlay – Accounts for various technology equipment temporarily housed (as listed below) in Non-Departmental until the Technology Committee makes its’ recommendations.

CITY OF EL SEGUNDO
Adopted Budget Summary
Fiscal Year 2023-2024

Department	NON DEPARTMENT			
	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Adopted FY 23-24
(001) GENERAL FUND	6,351,560	6,731,714	6,128,801	6,745,052
(2901) NON DEPARTMENT	5,678,966	6,253,001	6,128,801	6,745,052
Salaries & Benefits	4,129,909	4,967,238	4,787,983	4,845,100
Maintenance & Operations	1,549,057	1,285,763	1,340,818	1,899,952
(2902) AHIMT	667,986	478,623		-
Salaries & Benefits	384,868	382,150		-
Maintenance & Operations	283,118	96,473		-
(2903) CIVIL UNREST MAY 2020	4,608	89		-
Salaries & Benefits	4,608	89		-
Maintenance & Operations	-	-		-
(501) WATER UTILITY FUND	-	-		-
(2903) CIVIL UNREST MAY 2020	-	-		-
Salaries & Benefits	-	-		-
(502) SEWER FUND	-	-		-
(2903) CIVIL UNREST MAY 2020	-	-		-
Salaries & Benefits	-	-		-
(601) EQUIPMENT REPLACEMENT	-	44,900		1,041,263
(2901) NON DEPARTMENT	-	44,900		1,041,263
Capital Outlay	-	44,900		1,041,263
(603) WORKERS COMP RESERVE/INSURANCE	-	-		-
(2903) CIVIL UNREST MAY 2020	-	-		-
Salaries & Benefits	-	-		-
Grand Total	6,351,560	6,776,614	6,128,801	7,786,315

CITY OF EL SEGUNDO
Adopted Budget Details
Fiscal Year 2023-2024

Department	NON DEPARTMENT			
	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Adopted FY 23-24
(001) GENERAL FUND	6,351,560	6,731,714	6,128,801	6,745,052
(2901) NON DEPARTMENT	5,678,966	6,253,001	6,128,801	6,745,052
Salaries & Benefits	4,129,909	4,967,238	4,787,983	4,845,100
4108 Vacation Leave Payout	932,780	801,832	325,000	775,000
4109 Vac/Sick Pay - Termination	-	-	550,000	-
4112 Sick Leave Payout	585,473	593,899	250,000	400,000
4201 Retirement CalPERS	(95,378)	3,198	-	-
4202 FICA	-	9,862	-	-
4204 Group Insurance	2,643,047	3,383,419	3,150,000	3,500,000
4207 CalPERS UAL	-	-	367,983	-
4209 PARS Expense	1,305	170,100	145,000	170,100
4220 Pers Amortization	-	-	-	-
4251 CalPERS Payments	62,683	4,929	-	-
Maintenance & Operations	1,549,057	1,285,763	1,340,818	1,899,952
4907 Interest Expense	-	29,762	-	18,900
4999 Cash Over/Short	-	3	-	-
5204 Operating Supplies	(5)	-	-	-
5220 Computer Refresh Program Equipment	-	-	-	-
6116 Building Lease Charge	-	-	-	-
6139 Bank Service Charges	58,326	50,554	38,000	25,000
6172 Bad Debt Expense	-	-	-	-
6203 Copy Machine Charges	-	-	-	-
6205 Other Printing & Binding	-	-	-	-
6206 Contractual Services	23,668	29,057	26,268	26,000
6207 Equipment Replacement Charge	-	-	-	500,000
6208 Dues & Subscriptions	-	-	-	-
6211 Insurance & Bonds	400,000	500,000	750,000	700,000
6213 Meetings & Travel	-	-	-	-
6214 Professional & Technical	610,524	77,580	33,000	25,000
6219 Network Operating Charge	-	8,600	8,600	9,802
6222 Lease Payment Parking Garage	221,449	298,875	300,000	310,000
6244 Other Unclassified Expense	42,769	2,376	5,000	-
6245 Employee Recognition	-	15,722	-	-
6247 Unemployment Compensation	99,023	33,051	20,000	20,000
6250 Volunteer Recognition	-	-	-	-
6253 Postage	973	1,899	-	-
6254 Telephone	5,622	6,330	9,000	7,500
6260 Equipment Leasing Costs	380	830	-	-
6297 Credit Card Fees	23,256	32,791	15,000	15,000
6401 Community Promotion	-	-	-	-
6405 ESUSD Funding Agreement	63,071	135,142	135,950	142,750
6406 LAX Master Plan Intervention	-	-	-	-
6407 Washington Lobbist Transportation & Inf	-	-	-	-
6216 GASB 87 Lease-Debt Service Principle&Int	-	63,193	-	100,000
(2902) AHIMT	667,986	478,623	-	-
Salaries & Benefits	384,868	382,150	-	-
4101 Salaries Full Time	96,643	55,150	-	-
4102 Salaries Part Time	225,509	260,998	-	-
4103 Overtime	22,182	20,741	-	-
4113 Reimbursable Overtime	-	3,883	-	-
4201 Retirement CalPERS	6	3,106	-	-
4202 FICA	26,342	26,069	-	-
4203 Workers' Compensation	14,187	12,205	-	-
4204 Group Insurance	-	-	-	-
Maintenance & Operations	283,118	96,473	-	-
5204 Operating Supplies	95,706	39,175	-	-
5206 Computer Supplies	2,389	-	-	-
5420 Reimbursable Expenditures	(87,437)	(58,699)	-	-
6106 Covid Vaccinations	9,921	702	-	-
6206 Contractual Services	1,771	-	-	-
6213 Meetings & Travel	14,683	830	-	-
6214 Professional & Technical	215,371	103,723	-	-
6260 Equipment Leasing Costs	600	-	-	-
6301 Legal Council	30,114	10,742	-	-
(2903) CIVIL UNREST MAY 2020	4,608	89	-	-
Salaries & Benefits	4,608	89	-	-
4101 Salaries Full Time	735	28	-	-

CITY OF EL SEGUNDO
Adopted Budget Details
Fiscal Year 2023-2024

Department	NON DEPARTMENT			
	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Adopted FY 23-24
4103 Overtime	3,873	62		
Maintenance & Operations	-	-		
5204 Operating Supplies	-	-		
(501) WATER UTILITY FUND	-	-		-
(2903) CIVIL UNREST MAY 2020	-	-		-
Salaries & Benefits	-	-		-
4101 Salaries Full Time	-	-		-
(502) SEWER FUND	-	-		-
(2903) CIVIL UNREST MAY 2020	-	-		-
Salaries & Benefits	-	-		-
4101 Salaries Full Time	-	-		-
(601) EQUIPMENT REPLACEMENT	-	44,900		1,041,263
(2901) NON DEPARTMENT	-	44,900		1,041,263
Capital Outlay	-	44,900		1,041,263
8104 Equipment	-	-		99,817
8105 Automotive	-	-		29,000
8108 Computer Hardware	-	44,900		912,446
(603) WORKERS COMP RESERVE/INSURANCE	-	-		-
(2903) CIVIL UNREST MAY 2020	-	-		-
Salaries & Benefits	-	-		-
4101 Salaries Full Time	-	-		-
Grand Total	6,351,560	6,776,614	6,128,801	7,786,315

**CITY OF EL SEGUNDO
EQUIPMENT REPLACEMENT FUND PROFILE**

As an internal service fund, the Equipment Replacement Fund accounts for in-house charges to City departments to accumulate funding for future replacement of equipment used by the departments. The Fund also accounts for the proceeds from sale of surplus equipment.

The Finance Department maintains the Equipment Replacement schedule and works closely with all impacted Departments to ensure accuracy of the schedule. The charges are based on the estimated replacement cost of the equipment using the projected life and an inflationary factors (percentages) depending on the type of equipment. During fiscal year 2017-2018, the threshold of equipment to be added to the schedule was raised to \$5,000, which is consistent to the City's capitalization policy.

The adopted budget for fiscal year 2023-2024 includes appropriations for equipment that are scheduled to be replaced based on the current methodology, regardless of whether the equipment will actually be replaced or not in the fiscal year. In addition, if the equipment is being replaced, but has not accumulated full funding, the department has to make a request for additional funding to make up the difference from the General Fund.

For future budgeting, staff will be recommending some procedural changes to more efficiently manage the Fund. These changes include:

- Consider adjusting the estimated replacement cost every year, based on inflationary factors, e.g., CPI, as compared to what have been originally used; note actual cost when the equipment is replaced.

Also, there is an outstanding loan balance from the Equipment Replacement Fund to the enterprise Golf Fund in the amount of approximately \$5.6 million. A portion of the revenues generated by the new Topgolf facility will be dedicated towards repayment of the inter-fund loan, in accordance with the Topgolf Revenue Allocation Policy adopted by City Council in May 2021.

CITY OF EL SEGUNDO
Adopted Budget Summary By Account
Fiscal Year 2023-2024

Department	601 EQUIPMENT REPLACEMENT			
	INTERNAL SERVICES			
	Actual FY 20-21	Adopted FY 21-22	Adopted FY 22-23	Proposed FY 23-24
8104 Capital - Equipment	139,650	431,802	591,952	722,862
8105 Capital - Automotive		530,065	577,752	700,713
8106 Capital - Communication		15,354	122,442	121,721
8108 Capital - Computer	119,200	59,706	94,847	576,675
Total Capital Outlay	258,850	1,036,927	1,386,992	2,121,971

CITY OF EL SEGUNDO
SCHEDULE OF EQUIPMENT ELIGIBLE FOR REPLACEMENT
Fiscal Year 2023-2024

Classification	Annual Replacement Charge		Capital Outlay Eligible To Be Replaced	
		FY 23-24		FY 23-24
CITY CLERK		-		14,438
(1301) ADMINISTRATION		-		14,438
8104 Equipment		-		14,438
CITY MANAGER		22,629		263,618
(2103) EL SEGUNDO MEDIA		22,629		263,618
8104 Equipment		22,629		238,618
8105 Automotive		-		25,000
COMMUNITY DEVELOPMENT		11,390		135,974
(2402) PLANNING		2,694		33,834
8104 Equipment		2,694		33,834
(2403) BUILDING & SAFETY		8,696		102,140
8105 Automotive		8,696		102,140
INFORMATION TECHNOLOGY DEPARTMENT		225,646		2,065,243
(2505) INFORMATION TECHNOLOGY DEPARTMENT		225,646		2,065,243
8104 Equipment		150,893		846,440
8105 Automotive		1,808		18,192
8106 Communication		8,253		63,200
8108 Computer		64,693		1,137,410
NON DEPARTMENT		500,000		1,041,263
(2901) NON DEPARTMENT		500,000		1,041,263
8104 Equipment		-		99,817
8105 Automotive		-		29,000
8108 Computer		500,000		912,446
POLICE DEPARTMENT		479,996		3,780,422
(3101) ADMINISTRATION		479,996		3,588,537
8104 Equipment		148,139		1,066,102
8105 Automotive		235,298		1,194,635
8106 Communication		96,559		1,327,800
(3107) COMMUNITY CENTER		-		191,885
8106 Communication		-		191,885
FIRE DEPARTMENT		335,889		5,137,223
(3201) ADMINISTRATION		3,725		44,925
8104 Equipment		-		17,350
8105 Automotive		3,725		27,575
(3202) SUPPRESSION		239,286		4,345,912
8104 Equipment		31,764		670,491
8105 Automotive		180,899		3,170,870
8106 Communication		14,752		335,642
8108 Computer		11,872		168,909
(3203) PARAMEDIC		73,136		484,040
8104 Equipment		47,489		236,233
8105 Automotive		25,646		236,807
8106 Communication		-		11,000
(3204) PREVENTION		10,560		69,169
8105 Automotive		10,560		69,169
(3205) ENVIRONMENTAL SAFETY		3,292		72,738
8104 Equipment		-		24,300
8105 Automotive		3,292		48,438
(3255) EMERGENCY MANAGEMENT		5,891		120,439
8104 Equipment		3,732		99,456
8106 Communication		2,158		20,983
PUBLIC WORKS DEPARTMENT		192,327		3,383,195
(2601) GOVERNMENT BUILDINGS		15,046		633,713
8104 Equipment		677		67,611
8105 Automotive		14,370		566,102
(4101) ENGINEERING		4,296		44,250
8104 Equipment		795		17,950
8105 Automotive		3,500		26,300
(4201) STREET SERVICES		110		15,000
8108 Computer		110		15,000
(4202) STREET MAINTENANCE		80,783		775,593
8104 Equipment		4,611		24,937
8105 Automotive		76,172		750,656
(4205) TRAFFIC SAFETY		14,726		168,676
8104 Equipment		-		6,000
8105 Automotive		14,726		162,676
(4301) WASTEWATER		46,488		935,539
8104 Equipment		12,946		193,148
8105 Automotive		33,542		723,392
8108 Computer		-		19,000

CITY OF EL SEGUNDO
SCHEDULE OF EQUIPMENT ELIGIBLE FOR REPLACEMENT
Fiscal Year 2023-2024

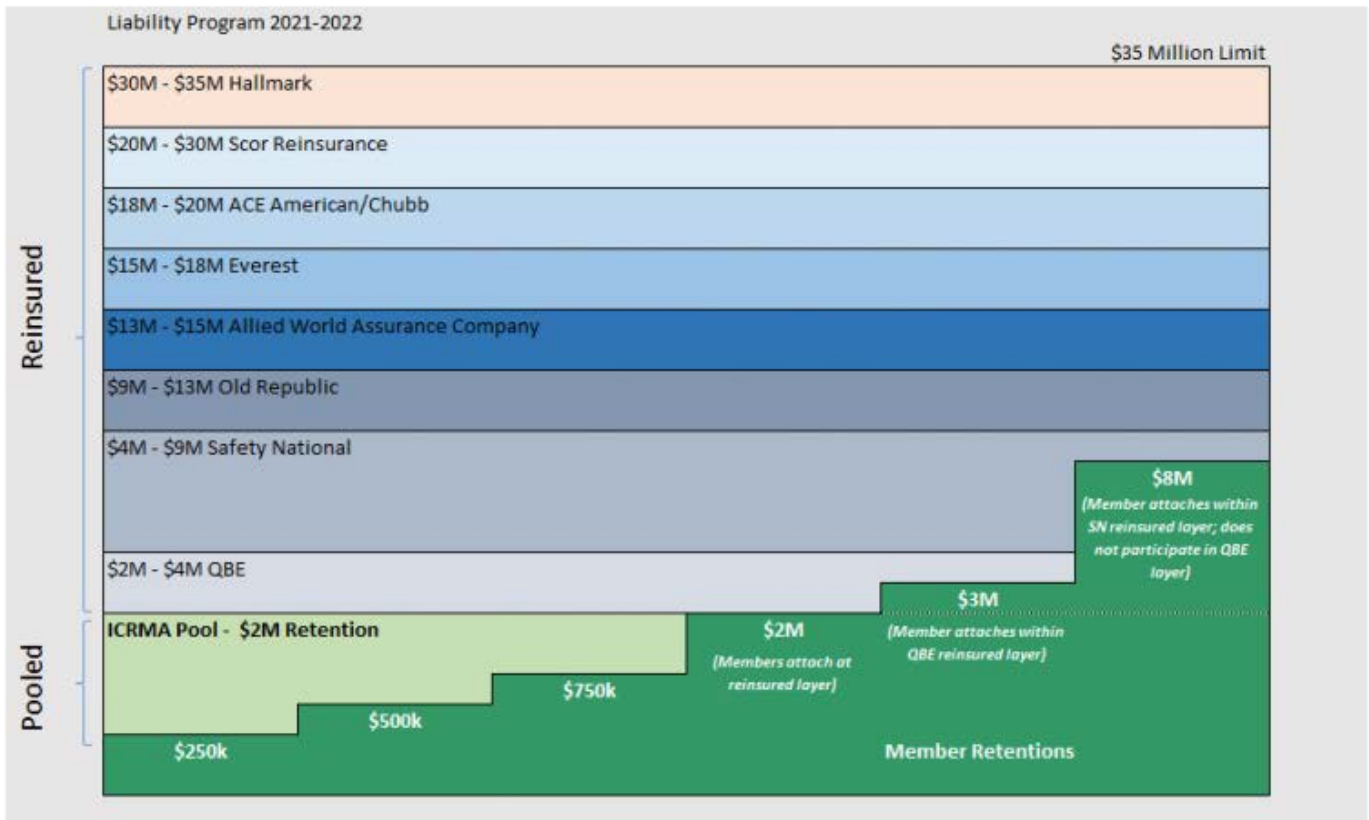
Classification	Annual Replacement Charge	Capital Outlay Eligible To Be Replaced
	FY 23-24	FY 23-24
(4601) EQUIPMENT MAINTENANCE	10,852	135,650
8104 Equipment	1,326	6,271
8105 Automotive	9,526	89,379
8106 Communication	-	40,000
(7102) WATER-OPERATION	20,025	674,773
8104 Equipment	-	39,410
8105 Automotive	20,025	609,763
8108 Computer	-	25,600
RECREATION PARK AND LIBRARY DEPARTMENT	354,092	2,412,362
(5102) PARK MAINTENANCE	323,979	1,871,587
8104 Equipment	284,080	1,387,351
8105 Automotive	39,899	484,236
(5201) RECREATION-OPERATION	8,646	145,500
8104 Equipment	-	15,500
8105 Automotive	8,646	130,000
(5292) DIAL-A-RIDE	10,381	326,590
8105 Automotive	10,381	326,590
(6102) LIBRARY - SUPPORT SERVICES	11,086	68,685
8104 Equipment	11,086	68,685
Grand Total	2,121,971	18,233,737

CITY OF EL SEGUNDO GENERAL LIABILITY INSURANCE FUND PROFILE

As an internal service fund, the General Liability Insurance Fund accounts for charges to departments for their share of general liability claims and the administration cost of the self-insurance program. The City belongs to the Independent Cities Risk Management Authority (ICRMA), a joint-powers authority of 15 participating members for the purpose of pooling the City's risk for general liability claims and losses with those member cities. ICRMA covers up to \$35,000,000 for general liability claims, of which the first \$2 million is covered by the pool with member cities responsible for their self-insured retention (SIR). The City of El Segundo has a SIR of \$750,000. The pooled layer is funded at a confidence level of 70%.

ICRMA provides actuarial assumptions for the City to use in assessing the departmental charges, typically, using a 10-year rolling claims experience including administrative costs and other factors, as applicable.

A third-party administrator (TPA) manages the program by using a revolving bank account. The third-party administrator issues the payments to the claimants and submits the list of payments to the City Treasurer's Office, who in turn, replenishes the bank account.



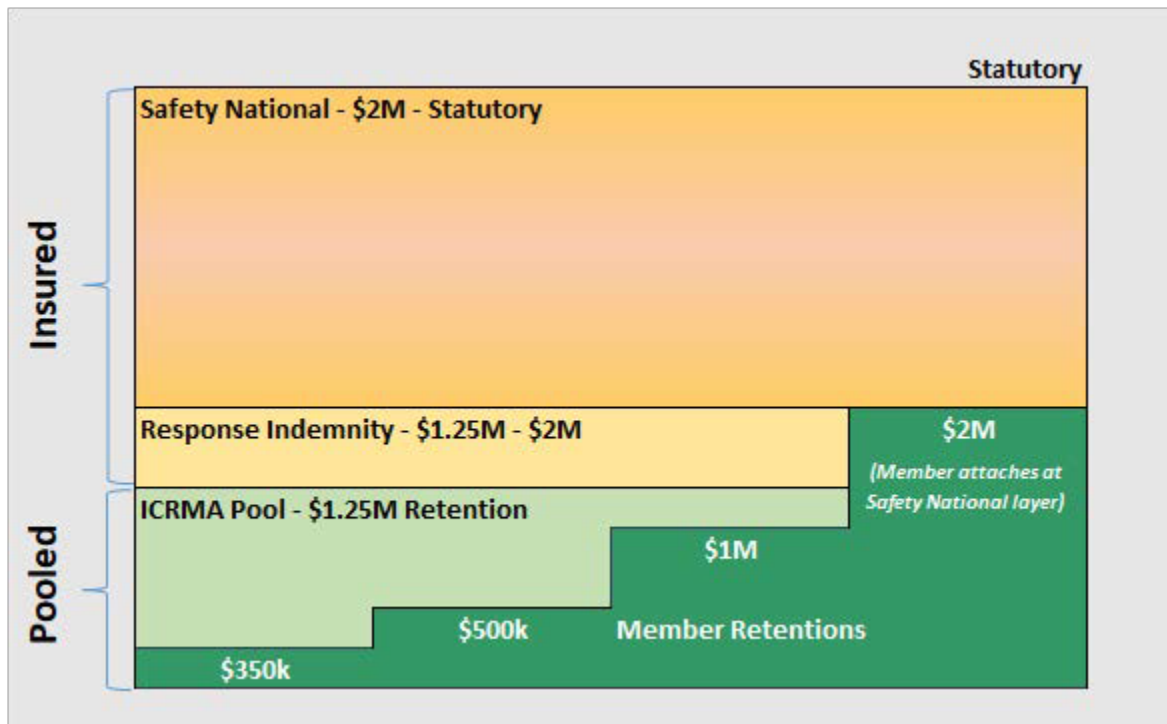
**CITY OF EL SEGUNDO
WORKERS' COMPENSATION INSURANCE FUND PROFILE**

As an internal service fund, the Workers' Compensation Insurance Fund accounts for charges to the departments for their share of workers' compensation claims and administrative costs of the self-insurance program. The City belongs to the Independent Cities Risk Management Authority (ICRMA), a joint-powers authority of 15 participating members, for the purpose of pooling the City's risk for workers' compensation claims and losses with those member cities. ICRMA pool covers up to the first \$1.25 million in workers' compensation claims, of which the City is liable for its self-insured retention (SIR) of \$500,000 for FY 2022-23. The member cities fund the pooled layer at a 75% confidence level. Claims above \$1.25 million up to the statutory limit are covered by the insurance carriers: Response Indemnity covers claims from \$1.25 million up to \$2 million; and Safety National covers claims above \$2 million and up to the statutory limit.

ICRMA provides actuarial assumptions for the City to use in calculating the charges to the operating departments, using a rolling 10-year claims experience. Departments are charged through the payroll system in which employees are assigned a payroll code similar to what's used by the insurance industry in determining the employee's degree of risk. For example, clerical employees would have a lower rate than a safety – i.e., police or fire personnel - or those employees that work outside City Hall such as tree trimmers or street maintenance staff.

A third-party administrator (TPA) administers the program by using a revolving bank account. The administrator processes and issues payments to claimants and routinely, submits the list of payments to the City Treasurer's Office, who in turn, replenishes the bank account.

Included in the Fund's adopted budget for fiscal year 2022-2023 is personnel cost which covers a portion of the following positions: Director of Finance and the staff in the Human Resources Department. The above positions are actually assigned to the Finance and the Human Resources departments, respectively.



CITY OF EL SEGUNDO
Adopted Budget Summary
Fiscal Year 2023-2024

Department	INTERNAL SERVICES			
	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Adopted FY 23-24
(602) LIABILITY INSURANCE	4,357,502	3,893,636	3,572,125	3,220,614
(0000) INTERNAL SERVICES	4,357,502	3,893,636	3,572,125	3,220,614
Salaries & Benefits	107,939	(210,465)	97,125	93,682
Maintenance & Operations	4,249,563	4,104,101	3,475,000	3,126,932
(603) WORKERS COMP RESERVE/INSURANCE	4,017,161	1,910,459	3,263,365	3,405,200
(2321) WORKERS COMP RESERVE/INSURANCE	4,016,757	1,910,419	3,263,365	3,405,200
Salaries & Benefits	255,012	(267,356)	240,975	259,200
Maintenance & Operations	3,761,746	2,177,774	3,022,390	3,146,000
(2331) WORKERS COMP RESERVE/INSURANCE	404	40		-
Maintenance & Operations	404	40		-
Grand Total	8,374,662	5,804,095	6,835,490	6,625,814

CITY OF EL SEGUNDO
Adopted Budget Details
Fiscal Year 2023-2024

Department	INTERNAL SERVICES			
	Actual FY 20-21	Actual FY 21-22	Adopted FY 22-23	Adopted FY 23-24
(602) LIABILITY INSURANCE	4,357,502	3,893,636	3,572,125	3,220,614
(0000) INTERNAL SERVICES	4,357,502	3,893,636	3,572,125	3,220,614
Salaries & Benefits	107,939	(210,465)	97,125	93,682
4101 Salaries Full Time	38,047	73,022	78,210	75,580
4117 Opt - Out Payments	-	-	-	-
4200 Pension Expense - GASB 68	53,194	(302,252)	-	-
4201 Retirement CalPERS	14,712	6,769	6,072	6,235
4202 FICA	2,543	5,208	5,696	5,782
4203 Workers' Compensation	330	511	558	529
4204 Group Insurance	2,552	5,942	6,589	5,556
4210 OPEB Expense	(3,440)	335	-	-
Maintenance & Operations	4,249,563	4,104,101	3,475,000	3,126,932
5204 Operating Supplies	-	215	-	-
6211 Insurance & Bonds	874,225	1,361,694	1,530,000	1,601,932
6214 Professional & Technical	16,675	-	95,000	25,000
6246 Claims Expense (SIR)	3,358,784	2,742,193	1,850,000	1,500,000
6301 Legal Council	(121)	-	-	-
(603) WORKERS COMP RESERVE/INSURANCE	4,017,161	1,910,459	3,263,365	3,405,200
(2321) WORKERS COMP RESERVE/INSURANCE	4,016,757	1,910,419	3,263,365	3,405,200
Salaries & Benefits	255,012	(267,356)	240,975	259,200
4101 Salaries Full-Time	66,005	157,695	196,119	205,246
4117 Opt - Out Payments	-	-	-	-
4200 Pension Expense - GASB 68	164,187	(464,589)	-	-
4201 Retirement CalPERS	18,529	14,881	15,801	16,785
4202 FICA	5,073	11,450	14,269	15,239
4203 Workers' Compensation	550	1,104	1,373	1,394
4204 Group Insurance	3,837	11,794	13,413	17,510
4210 OPEB Expense	(3,170)	310	-	-
4211 401(a) Employer's Contribution	-	-	-	2,066
4221 Car Allowance	-	-	-	960
Maintenance & Operations	3,761,746	2,177,774	3,022,390	3,146,000
5204 Operating Supplies	-	707	-	20,000
6208 Dues & Subscriptions	-	118,641	-	1,000
6211 Insurance & Bonds	966,623	900,129	1,022,390	1,125,000
6213 Meetings & Travel	-	-	-	-
6214 Professional & Technical	1,056	-	-	-
6223 Training & Education	-	415	-	-
6246 Claims Expense (SIR)	2,794,067	1,156,967	2,000,000	2,000,000
6254 Telephone	-	914	-	-
6301 Legal Council	-	-	-	-
(2331) WORKERS COMP RESERVE/INSURANCE	404	40	-	-
Maintenance & Operations	404	40	-	-
5204 Operating Supplies	-	40	-	-
6214 Professional & Technical	404	-	-	-
Grand Total	8,374,662	5,804,095	6,835,490	6,625,814

City of El Segundo
Proposed Five-Year Capital Improvement Program

No.	By Fund and Project	Prior Years (Carryover)	FY 2023/24	FY 2024/25	FY2025/26	FY2026/27	FY 2027/28	
Water Fund								
1	Annual Water Main Maintenance		\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000	
2	Water Facilities Maintenance		1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	
3	Parks and Median Irrigation Conversion to Reclaimed water		50,000	500,000	0	0	0	
4	Water Division Office and Maintenance Yard Improvements		0	0	465,000	0	0	
5	Water Valve Replacements		0	300,000	300,000	300,000	300,000	
	Total Water Fund		3,050,000	3,800,000	3,765,000	3,300,000	3,300,000	
Wastewater Fund								
6	Wastewater Infrastructure Replacement (Annual Program)		750,000	750,000	750,000	750,000	750,000	
	Total Wastewater Fund		750,000	750,000	750,000	750,000	750,000	
Transportation Funds (Gas Tax/Prop C/SB 1/Measure R/Measure M)								
7	Park Place Extension Transportation Project--Design		2,600,000	2,600,000	600,000		0	
8	Roadway Rehabilitation (Annual Program)		1,500,000	1,140,000	1,300,000	1,300,000	1,300,000	
9	El Segundo Blvd. Improvements	6,800,000	0	0	0	0	0	
10	Sidewalk Maintenance Program (Annual Program)		200,000	200,000	200,000	200,000	200,000	
11	Library Park Pathway ADA improvement		200,000					
12A	Smoking Hollow Parking		\$241,915 - new appropriation in FY 22-23 and PO rollover to FY23-24 with dollar amounts based on 5/16 council meeting					
13	Arena Street Improvements		0	100,000	0		0	
	Total Transportation Funds	6,800,000	4,500,000	4,040,000	2,100,000	1,500,000	1,500,000	
Storm Water Fund (Measure W)								
14	Alondra Park (Regional project)		0	0	0	0	50,000	
15	Imperial HWY Median Improvements Collaborating with LAWA & City of LA		0	500,000	25,000	25,000	25,000	
16	Infiltration projects		400,000	200,000	400,000	400,000	400,000	
17	City Hall Plaza LID Landscape		0	0	175,000	0	0	
	Total Stormwater Fund		400,000	700,000	600,000	425,000	475,000	
Special Revenue Funds/Other								
18	Civic Center Remodel (Fund 708)		400,000	0	0	0	0	
19	Park Vista Senior Housing Plumbing (Senior Housing Fund)		800,000	0	0	0	0	
19A	Park Vista Senior Housing Corp		800,000					
20	ADA Improvements - CDBG Funds		144,000	50,000	50,000	50,000	50,000	
21 A	Library Elevator (State Grant)		90,000					
22 A	Library Southwall Water Proofing		90,000					
23 A	EOC Upgrades (Grant)		322,500	0	0	0	0	
24	PD Elevator (Development Fees)		0	210,000	0	0	0	
25	Fire Station #1 and #2 Interior Paint (Development Fees)		0	0	0	0	100,000	
26	Park Vista Senior Housing ADA Compliance (Senior Housing Fund)		142,000	0	0		0	
27	Citywide Facilities access control (Development Fees)			400,000	400,000			
28	Park Vista Senior Housing Roof Reflective Coating (Senior Housing Fund)		0	0	0		220,000	
	Total Special Revenue Funds/Other		2,788,500	660,000	450,000	50,000	370,000	
General Fund								
21 B	Library Elevator	185,000	0	0	0	0	0	
22 B	Library Southwall Waterproofing		125,000	0	0		0	
23 B	EOC Upgrades		107,500	0	0	0	0	
29	EV Charging station		50,000	100,000	350,000			
30	Safe Routes to School Projects		0	60,000	0		0	
31	HVAC (Citywide)	650,000	100,000	150,000	230,000	750,000	100,000	
32	Pump Station #17, pumps replacement		0	1,300,000	0	0	0	
33	Fire Alarm Panels (Citywide)		150,000	60,000	0	0	0	
34	Plumbing (Citywide)		50,000	0	22,740		18,800	
35	Miscellaneous Electrical (Citywide)		100,000	130,000	130,000	250,000	250,000	
36	Miscellaneous Equipment (Citywide)		0	35,300	115,000	50,000	50,000	
37	Fire Sprinklers (Citywide)		0	0	0	0	700,000	
38	Main Facilities ADA Compliance Projects	50,000	750,000	250,000	0	0	0	
39	Roofing		0	0	130,000		0	
40	City Maintenance Yard Electrical		0	0	38,000		40,000	
41	Library Interior Maintenance		0	0	0	0	350,000	
42	City Maintenance Yard Interior Maintenance		0	0	50,000		0	
43	City Maintenance Yard Plumbing		0	0	50,000		0	
44	The Plunge Rehabilitation (Funding Reserve)	4,700,000	2,500,000	2,500,000	0	0	0	
45	Recreation Park Projects Phase I Reserve	1,700,000	3,000,000	2,000,000	2,000,000	0	0	
46	Recreation Park Projects Phase II Reserve		0	0	500,000	2,000,000	2,000,000	
47	Playground Equipment Replacement		0	300,000	300,000	0	0	
48	Citywide Projects Reserve		0	0	1,000,000	2,000,000	2,000,000	
49	Center Street Storm Drain Improvements		200,000	0	0	0	0	
50	Main & Imperial Entryway	519,000	0	0	0	0	0	
51	Brett Field Restrooms	350,000	-	0	0	0	0	
52	Downtown Beautification		100,000					
53	General CIP reserve		400,000					
	Total General Fund	8,154,000	7,632,500	6,885,300	4,915,740	5,050,000	5,508,800	
TOTAL CIP (53 Projects)								
		\$14,954,000	\$19,121,000	\$16,835,300	\$12,580,740	\$11,075,000	\$11,903,800	

CIPAC New Projects Score sheet, 3-22-23										
Rank	Facilities Projects	Dept.	HS	SC	RI	JL	CO	CI	Total Score	Comments
1	Center Street Storm Drain Improvements at Oaks Ave.	Community, PW	5	5	1	0	1	7	19	None.
2	Citywide Facilities Access Control Project	PW, IT, PD	5	5	1	0	3	3	17	None.
3	City's Parks and Median Irrigation conversion to reclaimed water	Community, PW	1	3	3	3	3	3	16	Conduct a feasibility study first. The study should also include analysis for zero scape or drought tolerance scape.
3	Smoky Hollow Parking	Planning, PW	1	3	1	0	3	8	16	Will re-evaluate a year after the pilot project is implemented.
4	EV Charing Stations	Community, PW	1	1	1	3	1	4	11	Conduct a masterplan or feasibility study first before implementation.
N/A	Pump Station #28 infiltration Basin Improvement	PW							N/A	Use Measure W fund only. No need for CIPAC to evaluate unless other fund will be used.
N/A	Sandhill Infiltration Basin Improvement	PW							N/A	Use Measure W fund only. No need for CIPAC to evaluate unless other fund will be used.
Notes:										
HS	Health and Safety									
SC	System Condition									
RI	Return on Investment									
JL	Joint Agreement/Legal Requirement									
CO	Coordination Opportunity									
CI	Community Interest									

CIP Project Sheets for FY 2023-24

CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2023/24

PROJECT TITLE	Annual Water Main Maintenance
REQUESTING DEPARTMENT	Public Works
DESCRIPTION	Repair or replacement of water infrastructure according to greatest need.
GENERAL PLAN REFERENCE	LU7

JUSTIFICATION

The water system is composed of water mains, booster pumps and reservoirs. The City Maintains approximately 57 miles of pipes, many of which date back to the 1930s and later. Potable water pipes typically have a 50-year life. The plan consists of water main replacements annually and ensure the operation and maintenance of pumps and reservoirs. Staff has laid out a plan for replacing the mains based on priority as well as maintaining and/or upgrading the facilities that support the water system infrastructure.



CIPAC COMMENTS

N/A

ESTIMATED COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28
Varies, Ave. \$2,000,000 Annually			\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000

CIPAC SCORE

Score	HS	SC	RI	JL	CO	CI	TOT N/A
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FUNDING SOURCES	COST - BREAKDOWN	
	DESCRIPTION	ESTIMATED COST
Water Enterprise Fund	1. DESIGN	
	2. CONSTRUCTION	
	3. MANAGEMENT/INSPECTION	
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep.	
	Survey	
	TOTAL	Varies, Ave. \$2,000,000 Annually

All costs shown in current dollars

CIPAC FORM 2023/24

CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2023/24

PROJECT TITLE	Wastewater Infrastructure Replacement (Annual Program)
REQUESTING DEPARTMENT	Public Works
DESCRIPTION	Repair or replacement of sewer mains according to the greatest need.
GENERAL PLAN REFERENCE	LU7

JUSTIFICATION

The City's wastewater system consists of approximately 50 miles of pipe and 1,050 manholes. The majority of these pipes are constructed of vitrified clay and range in size from 6-inch to 24-inch in diameter. The system was constructed over the years based on the development needs of the City and approximately 60% of the lines are now over 50 years old.

The entire collection system was CCTV inspected in 2023. Staff selects sewer line segments to be repairs based on the actual, documented condition of the pipe using the CCTV results and ratings. Pipes scoring 5 (worst) and 4 (significantly impacted) are prioritized for repair or replacement. This will also provide for the operation and maintenance of manholes, pumps, lift stations, flow meters and other components of the system.



CIPAC COMMENTS

ESTIMATED COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28
Varies			\$750,000	\$750,000	\$750,000	\$750,000	\$750,000

CIPAC SCORE

Score	HS	SC	RI	JL	CO	CI	TOT
							N/A

FUNDING SOURCES	COST - BREAKDOWN	
Wastewater Fund	DESCRIPTION	ESTIMATED COST
	1. DESIGN	
	2. CONSTRUCTION	
	3. MANAGEMENT/INSPECTION	
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep.	
	Survey	
TOTAL		Varies

All costs shown in current dollars

CIPAC FORM 2023-24

CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2023/24

PROJECT TITLE	Sidewalk Maintenance Program (Annual Program)
REQUESTING DEPARTMENT	Public Works
DESCRIPTION	Repair of City sidewalks and curbs according to the greatest need. Sidewalk Maintenance Program (Annual Program), with special consideration for the areas identified in Figure 5-2 in the City's Housing Element.
GENERAL PLAN REFERENCE	LU7

JUSTIFICATION

Sidewalks sometimes are displaced by tree roots and other reasons which could potentially create trip hazards. Locations for sidewalks requiring repair are generated throughout the year by field surveys from the Street Maintenance Division and requests from residents.



CIPAC COMMENTS

N/A.

ESTIMATED COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28
Varies			\$200,000	\$200,000	\$200,000	\$200,000	\$200,000

CIPAC SCORE

Score	HS	SC	RI	JL	CO	CI	TOT
							N/A

FUNDING SOURCES	COST - BREAKDOWN	
	DESCRIPTION	ESTIMATED COST
Transportation Funds (Gas Tax/Prop C/SB 1/Measure R/Measure M)	1. DESIGN	
	2. CONSTRUCTION	
	3. MANAGEMENT/INSPECTION	
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep.	
	Survey	
	TOTAL	Varies

All costs shown in current dollars

CIPAC FORM 2023-24

CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2023/24

PROJECT TITLE	Roadway Rehabilitation (Annual Program)
REQUESTING DEPARTMENT	Public Works
DESCRIPTION	Resurfacing Local and Arterial Streets
GENERAL PLAN REFERENCE	LU 7

JUSTIFICATION

Arterial and local streets area evaluated every three years and rated using a Pavement Condition Index (PCI) rating system ranging from 0-100, with 100 being best. Those streets ranking below 60 require some form of rehabilitation, ranging from pavement grind/cap to full depth reclamation to bring the City's streets overall average rating up to a minimum of 75, which is considered "good".

Sample before Picture:



Sample after Picture:



CIPAC COMMENTS

ESTIMATED COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28
Varies			\$1,500,000	\$1,140,000	\$1,300,000	1,300,000	\$1,300,000

CIPAC SCORE								
Score	HS	SC	RI	JL	CO	CI	TOT N/A	
FUNDING SOURCES			COST - BREAKDOWN					
Transportation Funds (Gas Tax/Prop C/SB 1/Measure R/Measure M)			DESCRIPTION				ESTIMATED COST	
			1. DESIGN					
			2. CONSTRUCTION					
			3. MANAGEMENT/INSPECTION					
			4. CONTINGENCIES					
			5. OTHER (LIST) Soils Engineer Rep.					
			Survey					
			TOTAL			Varies		
All costs shown in current dollars			CIPAC FORM 2023-24					

CAPITAL IMPROVEMENT PROGRAM FORM FISCAL YEAR 2023/24

PROJECT TITLE	Library Park Pathway ADA Improvement
REQUESTING DEPARTMENT	PW, Library, Community Development
DESCRIPTION	Reconstruct the library park pathway for ADA improvements. Demolition and removal of the existing asphalt pathway, excavation, construction survey and staking, grading, re-compaction of soils, construct 4-inch thick concrete walkway on 4-inch thick aggregate base (approx. 13,500 SF,) construct 6-inch concrete curb and 8 curb ramps, and construct 450 ft long, 4 ft wide by 4 ft deep infiltration trench.
GENERAL PLAN REFERENCE	LU 7

JUSTIFICATION

Comply with ADA requirements.

CIPAC COMMENTS

N/A. No use of General fund.

ESTIMATED COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28
			\$320,000				

CIPAC SCORE

Score	HS	SC	RI	JL	CO	CI	TOT
							N/A

FUNDING SOURCES	COST - BREAKDOWN	
	DESCRIPTION	ESTIMATED COST
CDBG. Measure M, Gas Tax, Measure W	1. DESIGN	\$15,000
	2. CONSTRUCTION	\$290,000
	3. MANAGEMENT/INSPECTION	\$15,000
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep.	
	Survey	
	TOTAL	\$320,000

All costs shown in current dollars

CIPAC FORM 2023-24

CAPITAL IMPROVEMENT PROGRAM FORM FISCAL YEAR 2023/24

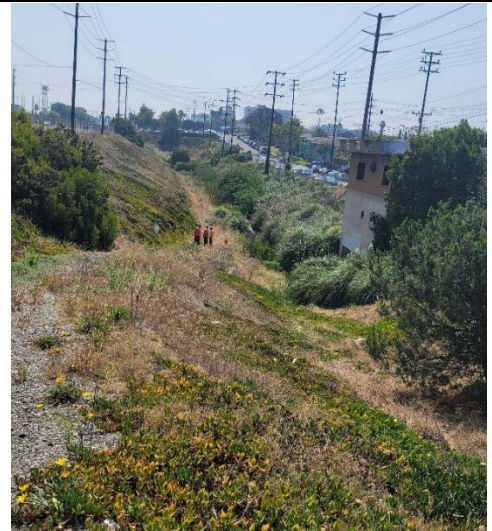
PROJECT TITLE	Infiltration Projects Ongoing Maintenance of Water Quality Infrastructure
REQUESTING DEPARTMENT	Public Works
DESCRIPTION	Infiltration projects, including drywells and underground vaults, will be identified, designed, and constructed to attain regional water-quality requirements and recharge groundwater basins. Ongoing maintenance and improvements to existing infiltration basins to meet regional water quality objectives and maintain operational functionality.
GENERAL PLAN REFERENCE	LU7

JUSTIFICATION

To meet the waste discharge requirements in the LA RWQCB MS4 Permit, and as outlined in the Dominguez Channel and Santa Monica Bay J2/J3 WMPs, the City of El Segundo is required to implement control measures to achieve wasteload allocations established in the Regional Board and USEPA TMDLs. The City will be evaluating drywells and underground vaults for use throughout the City to meet these requirements and ultimately reduce pollutants from reaching the Santa Monica Bay and Dominguez Channel receiving waters.

Pump Station #18 infiltration basin and Sandhill Infiltration Basin are used as water quality BMPs to treat the 85th percentile, 24 storm events from each of their tributary areas. This request is for ongoing maintenance of the infiltration basins, as well as maintenance to the pumps, engines, and equipment in pump station #18 for ongoing operations in storm events larger than the 85th percentile, 24-hour storm.

The City will use these funds as permitted by the Safe Clean Water Program (Measure W) for designing and constructing stormwater projects.



CIPAC COMMENTS

ESTIMATED COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28
		\$31,400	\$400,000	\$200,000	\$400,000	\$400,000	\$400,000

CIPAC SCORE

Score	HS	SC	RI	JL	CO	CI	TOT
							N/A

FUNDING SOURCES	COST - BREAKDOWN	
	DESCRIPTION	ESTIMATED COST
Measure W.	1. DESIGN	TBD
	2. CONSTRUCTION	TBD
	3. MANAGEMENT/INSPECTION	
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep.	
	Survey	
	TOTAL	

All costs shown in current dollars

CIPAC FORM 2023-24

CAPITAL IMPROVEMENT PROGRAM FORM FISCAL YEAR 2023/24

PROJECT TITLE	Civic Center Maintenance & Repairs Phase II
REQUESTING DEPARTMENT	ES Media, Finance, IT
DESCRIPTION	Interior Improvements to City Hall
GENERAL PLAN REFERENCE	LU7

JUSTIFICATION

The El Segundo City Hall building was built in 1955 and renovated in 1977. The building contains the Mayor’s office, Council Chamber, the Public Works Department, the Community Development Department, Human Resources, Finance and other related offices, conference rooms and support staff offices.

Improvements to the interior are needed to enhance the services that the City provides. These improvements will occur in three phases. The first phase was completed in 2023 and consisted of improvements to the main lobby area, the Community Development Department’s plan check center, and the Executive Conference Room.

The second phase will consist of improvements to the West Basement Office area, the East Basement Office area, and the Mailroom to provide better workspace and storage to City staff. These improvements will involve relocating the Information Technology Services Department (ITSD) to an upgraded West Basement Office area. Relocating the El Segundo Media team to an upgraded East Basement Office area. And relocating Finance Department staff to new offices to be constructed within the existing Mailroom area.

The third phase will consist of improvements to the other offices and spaces not included in phase one and two. The improvements in this phase will include the layout changes to the Human Resources offices to provide consolidated workstations, improvements to the City Clerk’s office to provide more secure file storage, and carpet replacement to the Public Works and Planning areas to provide better aesthetics.

The City is currently in the phase 2 construction of the project. Subsequently, this project will be advertised for the phase 3 construction.

CIPAC COMMENTS

Score from previous year.

ESTIMATED COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28
	\$900,000	\$900,000	\$400,000	TBD			

CIPAC SCORE

	HS	SC	RI	JL	CO	CI	TOT
Score	3	3	3	0	1	6	16

FUNDING SOURCES	COST - BREAKDOWN	
	DESCRIPTION	ESTIMATED COST
	1. DESIGN	
	2. CONSTRUCTION	
	3. MANAGEMENT/INSPECTION	
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep.	
	Survey	
	TOTAL	Varies

All costs shown in current dollars

CIPAC FORM 2023-24

CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2023/24

PROJECT TITLE	Citywide Facilities Improvements Project – Park Vista Senior Housing Plumbing
REQUESTING DEPARTMENT	Public Works
DESCRIPTION	Plumbing Replacement and/or Repairs at Park Vista Senior Housing
GENERAL PLAN REFERENCE	LU 7

JUSTIFICATION

The Park Vista Senior Housing is an aging facility. Built in the mid 1980s has not had a major plumbing system upgrades since its original construction. Management has reported frequent leak issues with the supply piping at fixture connections throughout the building. There has also been instances of sanitary waste line replacement due to cracks in the pipes. In 2018, a consultant (EMG) was hired to conduct a comprehensive building assessment to identify immediate maintenance and capital needs. In that report, it was recommended for the plumbing systems at Park Vista Senior Housing to be upgraded to meet current building and safety standards and that maintenance requirements are not deferred, thereby jeopardizing the value of these assets.



CIPAC COMMENTS

Score is from 2022-23.

ESTIMATED COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28
\$1,680,000			\$1,600,000				

CIPAC SCORE

Score	HS	SC	RI	JL	CO	CI	TOT
	5	5	1	0	1	7	19

FUNDING SOURCES	COST - BREAKDOWN	
Senior Citizens Corp Fund & Senior Housing Fund	DESCRIPTION	ESTIMATED COST
	1. DESIGN	\$50,000
	2. CONSTRUCTION	\$1,450,000
	3. MANAGEMENT/INSPECTION	\$100,000
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep.	
	Survey	
TOTAL	\$1,600,000	
All costs shown in current dollars		CIPAC FORM 2023-24

CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2023/24

PROJECT TITLE	Library Elevator Project
REQUESTING DEPARTMENT	Public Works
DESCRIPTION	Repair of the library elevator
GENERAL PLAN REFERENCE	LU 7

JUSTIFICATION

The hydraulic machinery serving the library elevator is reaching the end of its life cycle and is due for replacement. Over the past year, the elevator began experiencing greater than normal problems and mechanical failures. It is vital to upgrade the fatigued mechanical equipment to restore the elevator performance and maintain accessibility to all floors of the library.

A California State Grant is award for the Library Elevator project during FY2022-23.

CIPAC COMMENTS

Project is carried over from previous year, with new State funding.

ESTIMATED COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28
\$185,000			\$275,000				

CIPAC SCORE

Project score is from FY2022/23.

Score	HS	SC	RI	JL	CO	CI	TOT
	3	3	1	0	1	7	15

FUNDING SOURCES	COST - BREAKDOWN	
General fund. \$185,000 State Grant. \$90,000	DESCRIPTION	ESTIMATED COST
	1. DESIGN	
	2. CONSTRUCTION	
	3. MANAGEMENT/INSPECTION	
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep.	
	Survey	
TOTAL		\$275,000

All costs shown in current dollars

CIPAC FORM 2023-24

CAPITAL IMPROVEMENT PROGRAM FISCAL 2023/24

PROJECT TITLE	Library South Wall Waterproofing and Rehabilitation Project
REQUESTING DEPARTMENT	Public Works Department
DESCRIPTION	Water Proofing Assessment and Repair
GENERAL PLAN REFERENCE	LU 7

JUSTIFICATION

The Library Building was built in 1948 and the southwest wing was added later in 1963. Before Pandemic, this facility was open to the general public for reading, researching, working, holding meetings at conference rooms, doing homework, tutoring, and participating in creative events organized by the library staff. The south wall of the building is experiencing water intrusion issues. On the 1st floor wall behind the bookshelves, multiple wall cracks and failures are visible. In the basement, mold growths were discovered behind the existing wallpaper that were removed, treated and painted a couple of years ago. It is just a matter of time when more failures will occur if not addressed.

A combination of exterior and interior work will need to happen to address the proper waterproofing correction necessary to salvage the south wall. The majority of the wall area will need to be exposed which will involve ground excavation due to the building having a basement. The exposed wall will then be assessed, treated, provide proper waterproofing, subsurface drainage, get tested before the land surface is restored. The interior finish will be removed and replaced.

It is prudent for the City to accumulate funds needed to repair and waterproof the City Library's south wall to avoid further facility failure, maintain operational competitiveness and protect public and employees from potential hazards.

CIPAC COMMENTS

Score is from previous year. Utilize the awarded State grant first.

ESTIMATED COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2023/24	FY 2024/25	FY 2023/24	FY 2024/25	FY 2025/26
\$120,000			\$120,000				

CIPAC SCORE

Score	HS	SC	RI	JL	CO	CI	TOT
	3	5	1	0	1	6	16

FUNDING SOURCES	COST - BREAKDOWN	
General Fund. State Grant	DESCRIPTION	ESTIMATED COST
	1. DESIGN	\$10,000
	2. CONSTRUCTION	\$110,000
	3. MANAGEMENT/INSPECTION	
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep.	
	Survey	
	TOTAL	\$120,000

All costs shown in current dollars CIPAC FORM 2023/24

CAPITAL IMPROVEMENT PROGRAM FORM FISCAL YEAR 2023/24

PROJECT TITLE	EOC Improvements
REQUESTING DEPARTMENT	City Manager's Office
DESCRIPTION	Improving EOC equipment and technologies.
GENERAL PLAN REFERENCE	LU 7

JUSTIFICATION

The City is awarded a \$300,000 grant to improve the Emergency Operation Center's equipment and technologies to have a more efficient and effective operation.

CIPAC COMMENTS

N/A. Scope is currently not defined.

ESTIMATED COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28
\$425,000			\$425,000				

CIPAC SCORE

Score	HS	SC	RI	JL	CO	CI	TOT
							N/A

FUNDING SOURCES	COST - BREAKDOWN	
\$325,000 Grant \$100,000 General Fund match.	DESCRIPTION	ESTIMATED COST
	1. DESIGN	
	2. CONSTRUCTION	
	3. MANAGEMENT/INSPECTION	
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep. Survey	
	TOTAL	\$425,000

All costs shown in current dollars

CIPAC FORM 2023-24

CAPITAL IMPROVEMENT PROGRAM FORM FISCAL YEAR 2023/24

PROJECT TITLE	Park Vista Buildings ADA Improvements
REQUESTING DEPARTMENT	Public Works.
DESCRIPTION	Removal of accessibility barriers in Park Vista building.
GENERAL PLAN REFERENCE	LU 7

JUSTIFICATION

This project would address the public areas of the Park Vista Building with these upgrades:

- Ensuring interior paths-of-travel are wide enough, have enough turning/clear space between objects, and have the correct slope, and have ramps and landings if needed
- Ensuring that entryways are wide enough, doors can be opened easily, and are correctly marked
- Ensuring audience seating accommodates disabled members of the public
- Enlarging restroom stall capacity for standard wheelchair turning radius
- Positioning counters, door handles, drinking fountains, and restroom fixtures/items at accessible heights
- Ensuring exterior paths-of-travel are wide enough, have the correct slope, and have ramps and landings if needed

CIPAC COMMENTS

N/A.

ESTIMATED COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28
\$142,000			\$142,000				

CIPAC SCORE

	Score	HS	SC	RI	JL	CO	CI	TOT
								N/A

FUNDING SOURCES	COST - BREAKDOWN	
	DESCRIPTION	ESTIMATED COST
Senior Housing Fund.	1. DESIGN	
	2. CONSTRUCTION	
	3. MANAGEMENT/INSPECTION	
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep.	
	Survey	
	TOTAL	\$142,000

All costs shown in current dollars

CIPAC FORM 2023-24

CAPITAL IMPROVEMENT PROGRAM FORM FISCAL YEAR 2023/24

PROJECT TITLE	EV Charging stations
REQUESTING DEPARTMENT	Community, Environmental Committee, PW.
DESCRIPTION	Installing more public EV charging stations around the City in accessible and popular area.
GENERAL PLAN REFERENCE	LU 7

JUSTIFICATION

The popularity of electrical vehicle (EV) is on the rise. California issued rules banning sales of gasoline powered vehicle by 2035 in August 2022 in an effort to combat climate change (Resolution 22-12, Advance Clean Cars II Regulation, by the California Air Resources Board.) The regulation plans to phase out gas engines and phase in EV with a target of 35% new cars in 2026 to 100% in 2035. The current charging station infrastructure is only capable of delivering a small fraction of the projected demand. Currently, the City has two dual charging stations for its own fleet and one dual charging station for public use near city hall. The City is planning to install a few more charging station to meet future needs for city staff fleet. The Planning department is conditioning future development projects to have appropriate amount of charging infrastructure on the private property. The Environmental Committee is asking the City to install more public EV charging stations in popular areas around City buildings and downtown area.

In general, there are three popular levels of chargers with different cost and effectiveness. As a current rule of thumb, Level 1 (120 V) is for household use that charges 4-6 miles per hour charged, level 2 (240 V) is for commercial use that charge 22-26 miles per hour charged, and level 3 (Fast Charge) that charges up to 200 miles per hour charged. Level 3 requires significant infrastructure upgrade and can be costly. The focus of near future will be building more level 2 chargers in accessible and popular areas around the city, and exploring potential level 3 possibility.

The proposed timeline will be following:

- FY 2023-24, conduct and complete electrification master plan to evaluate sites for public EV charging suitability (Rec. & Park complex site, Downtown El Segundo near city buildings, etc.) available electrical capacity, solar charging evaluation of city building roof or carport, charging site prioritization. Install small scale charging stations for City fleet when feasible.
- FY 2024-25, conduct and complete design of phase 1 EV charging stations.
- FY 2025-26, bid and install phase 1 of EV charging stations.

CIPAC COMMENTS

Conduct a masterplan or feasibility study first before implementation.

ESTIMATED COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28
TBD.			\$50,000	\$100,000	\$350,000		

CIPAC SCORE

Score	HS	SC	RI	JL	CO	CI	TOT
	1	1	1	3	1	4	11

FUNDING SOURCES	COST - BREAKDOWN	
	DESCRIPTION	ESTIMATED COST
Available grants. Other suggested funding sources.	1. DESIGN	TBD
	2. CONSTRUCTION	TBD
	3. MANAGEMENT/INSPECTION	
	4. CONTINGENCIES	
	5. OTHER (LIST) Master Planning	\$50,000
	Survey	
	TOTAL	TBD

All costs shown in current dollars

CIPAC FORM 2023-24

CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2023/24

PROJECT TITLE	HVAC (Citywide)
REQUESTING DEPARTMENT	Public Works
DESCRIPTION	Mechanical HVAC improvements at the City Hall, Police Station, Fire Station #1, Fire Station #2, Library and City Maintenance Yard
GENERAL PLAN REFERENCE	LU7

JUSTIFICATION

The HVAC at all building facilities needs replacement. The refrigerant is not in compliance with current regulations, the ductwork requires cleaning, the rooftop mechanical units have reached the end of their life cycles and the performance is not what provides a comfortable controllable work environment.

The HVAC improvements needed for the Police Station involve replacing more substantial portions of the HVAC system than in the other facilities. The Police Station will need all its interior air handlers replaced as they are failing and sometimes there are no repair parts readily available due to the age of the components. Additionally, the boiler, chiller, distribution pumps, rooftop exhaust fans, and rooftop packaged HVAC units are all in need of replacement. It is vital that these items are replaced as soon as possible to continue providing clean and circulated air. Due to the extensive replacement of rooftop HVAC equipment, roof patching and repair will be factored into the budget for the Police Station. The majority of HVAC work for the Police Station is scheduled for FY 2022/23 due to high priority.

In 2018, a consultant (EMG) was hired to conduct a comprehensive building assessment to identify immediate maintenance and capital needs. In that report, it was recommended to address the above issues to meet current building and safety standards and that maintenance requirements are not deferred, thereby jeopardizing the value of these assets.



CIPAC COMMENTS

CIPAC chose not to rate facility project, suggested City to handle it via reserve/equipment replacement fund.

ESTIMATED COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28
Varies	\$750,000	\$400,000	\$ 100,000	\$ 150,000	\$ 230,000	\$750,000	\$ 100,000

CIPAC SCORE

Score	HS	SC	RI	JL	CO	CI	TOT
							N/A

FUNDING SOURCES		COST - BREAKDOWN	
		DESCRIPTION	ESTIMATED COST
General Fund		1. DESIGN	
		2. CONSTRUCTION	
		3. MANAGEMENT/INSPECTION	
		4. CONTINGENCIES	
		5. OTHER (LIST) Soils Engineer Rep.	
		Survey	
		TOTAL	Varies

All costs shown in current dollars

CIPAC FORM 2023-24

CAPITAL IMPROVEMENT PROGRAM FORM FISCAL YEAR 2023/24

PROJECT TITLE	Fire Alarm Panel System.
REQUESTING DEPARTMENT	PW
DESCRIPTION	Upgrade Alarm Panels, smoke detectors, alarms, strobes to current standards.
GENERAL PLAN REFERENCE	LU 7

JUSTIFICATION

To comply with safety requirement.



CIPAC COMMENTS

N/A.

ESTIMATED COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28
\$210,000			\$150,000	\$60,000			

CIPAC SCORE

	HS	SC	RI	JL	CO	CI	TOT
Score							N/A

FUNDING SOURCES	COST - BREAKDOWN	
	DESCRIPTION	ESTIMATED COST
	1. DESIGN	
	2. CONSTRUCTION	
	3. MANAGEMENT/INSPECTION	
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep.	
	Survey	
	TOTAL	\$210,000

All costs shown in current dollars

CIPAC FORM 2023-24

CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2023/24

PROJECT TITLE	Plumbing (Citywide)
REQUESTING DEPARTMENT	Public Works
DESCRIPTION	Replacement of the water heater, copper piping, fixtures, and faucet at the City Hall, Police Station, Fire Station #1, Fire Station #2, Library and City Maintenance Yard
GENERAL PLAN REFERENCE	LU 7

JUSTIFICATION

A majority of the City facilities plumbing infrastructure is original to the construction of the facilities. The plumbing components have reached the end of their life cycle period. The concern is that the fixtures, faucets, equipment, sump pumps, drinking fountains and piping have aged to the point where the piping will begin to fail, and that replacement should be planned rather than a reaction to a problem that will continue to surface throughout the building.

In 2018, a consultant (EMG) was hired to conduct a comprehensive building assessment to identify immediate maintenance and capital needs. In that report, it was recommended to address the above issues to meet current building and safety standards and that maintenance requirements should not be deferred.



CIPAC COMMENTS

Skipped, Equipment Replacement Fund.

ESTIMATED COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28
Varies			\$50,000	N/A	\$23,000	N/A	N/A

CIPAC SCORE

Score	HS	SC	RI	JL	CO	CI	TOT N/A
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FUNDING SOURCES	COST - BREAKDOWN	
	DESCRIPTION	ESTIMATED COST
General Fund	1. DESIGN	
	2. CONSTRUCTION	
	3. MANAGEMENT/INSPECTION	

	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep.	
	Survey	
	TOTAL	Various
All costs shown in current dollars		CIPAC FORM 2023-24

CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2023/24

PROJECT TITLE	Miscellaneous Electrical (Citywide)
REQUESTING DEPARTMENT	Public Works
DESCRIPTION	Selective replacements for panels, switchboards, transformers and other major electrical components at City Hall, Police Station, Fire Station #1, Fire Station #2, Library, City Maintenance Yard, and Water Division Office
GENERAL PLAN REFERENCE	LU7

JUSTIFICATION

Electrical equipment, such as panels, switchboards, and transformers, at all building facilities need replacement. The electrical equipment at the City building facilities is outdated and are all reaching the end of their life cycles. The age of the older equipment is making it difficult for the maintenance staff since some of the replacement parts are no longer readily available. The efficiency of new equipment is significant and will result in reduced energy and maintenance costs. In 2018, a consultant (EMG) was hired to conduct a comprehensive building assessment to identify immediate maintenance and capital needs. In that report, it was recommended to address the above issues to meet current building and safety standards and that maintenance requirements should not be deferred.



CIPAC COMMENTS

Skipped, Equipment Replacement Fund.

ESTIMATED COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28
Varies			\$100,000	\$130,000	\$130,000	\$250,000	\$250,000

CIPAC SCORE

Score	HS	SC	RI	JL	CO	CI	TOT
							N/A

FUNDING SOURCES	COST - BREAKDOWN	
General Fund	DESCRIPTION	ESTIMATED COST
	1. DESIGN	
	2. CONSTRUCTION	
	3. MANAGEMENT/INSPECTION	
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep.	
	Survey	
TOTAL	Varies	

All costs shown in current dollars

CIPAC FORM 2023-24

CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2023/24

PROJECT TITLE	Civic Center Buildings Public Area ADA Improvements
REQUESTING DEPARTMENT	Public Works
DESCRIPTION	Removal of accessibility barriers in Fire Station 1, Police Department, and City Hall lobbies, restrooms, and Council Chambers.
GENERAL PLAN REFERENCE	LU7

JUSTIFICATION

Constructed in 1975, 1986, and 1999, respectively, the City Hall, Fire Station 1, and Police Department buildings in the Civic Center all need some level of ADA upgrades to meet current standards. This project would address the public areas of each building that have not recently been addressed in another project, including:

1. The Fire Station 1 lobby
2. The Police Department lobby and lobby restrooms
3. The City Hall north-south ramp, from the east lobby off Standard Street to the building's east-west hallway
4. The City Hall west lobby, off Main Street up to the elevator area
5. The City Hall Council Chambers

Current accessibility requirements defined by Building Code and ADA standards at minimum include these upgrades:

- Ensuring interior paths-of-travel are wide enough, have enough turning/clear space between objects, and have the correct slope, and have ramps and landings if needed
- Ensuring that entryways are wide enough, doors can be opened easily, and are correctly marked
- Ensuring audience seating accommodates disabled members of the public
- Enlarging restroom stall capacity for standard wheelchair turning radius
- Positioning counters, door handles, drinking fountains, and restroom fixtures/items at accessible heights
- Ensuring exterior paths-of-travel are wide enough, have the correct slope, and have ramps and landings if needed

CIPAC COMMENTS

Score is from previous year.

ESTIMATED COST	FUNDS ALLOCATED TO DATE	EXPENSES TO Date	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28
\$825,000		\$75,000	\$750,000				

CIPAC SCORE

Score	HS	SC	RI	JL	CO	CI	TOT
	1	5	1	3	3	6	19

FUNDING SOURCES	COST - BREAKDOWN	
	DESCRIPTION	ESTIMATED COST
	1. DESIGN	\$75,000
	2. CONSTRUCTION	\$700,000
	3. MANAGEMENT/INSPECTION	\$50,000
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep. Survey	
	TOTAL	\$825,000

All costs shown in current dollars

CIPAC FORM 2023-24

CAPITAL IMPROVEMENT PROGRAM FORM FISCAL YEAR 2023/24

PROJECT TITLE	The Plunge
REQUESTING DEPARTMENT	Public Works
DESCRIPTION	The Plunge, built in 1940, is in need of a major renovation to bring the mechanical systems into compliance and make the facility more efficient, usable and accessible.
GENERAL PLAN REFERENCE	LU 7

JUSTIFICATION

The Urho Saari Swim Stadium (“The Plunge”) is named after a highly regarded swim coach who came to El Segundo in 1941 and coached US Olympic water polo and swim teams. Originally built in 1940 by the Works Progress Administration (WPA), the larger pool has eight lanes and is 25 yards. There is also a separate junior pool. The Urho Saari Swim Stadium is typically programmed year-round for recreation swim, lap swim, fitness classes, swim lessons, practices, and competitions.

The conceptual phase in FY20/21, included community surveys, a virtual community meeting, and stakeholder meetings with staff and Recreation and Parks Commission members to assist in guiding the conceptual design based on the results of the needs assessment. The proposed conceptual design identified code compliance issues, ADA requirements that need to be met, mechanical, electrical, and plumbing upgrades, and needed replacements of pool mechanical, electrical and plumbing systems and pool system controllers, while incorporating architectural enhancements that assist in approving the overall appearance and feeling of the facility.

Final design of the Plunge commenced in February 2022 and will incorporate the community feedback and necessary renovation of the building to a functional and upgraded facility. The final design plans and specifications are anticipated to be complete by the end of 2023, with bidding, award, and construction of the project to occur in 2024.

CIPAC COMMENTS

Score is from previous year.

ESTIMATED COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28
	\$4,700,000		\$2,500,000	\$2,500,000			

CIPAC SCORE

Score	HS	SC	RI	JL	CO	CI	TOT
	8	5	3	3	5	10	34

FUNDING SOURCES	COST - BREAKDOWN	
	DESCRIPTION	ESTIMATED COST
General fund Plus \$4.5 million from the followings: • \$1,000,000 is provided by ESUSD (Agreement 5586) • \$3,000,000 is provided by LA Chargers Headquarters (Ordinance #1631) • \$500,000 Chevron contribution as part of community fundraising	1. DESIGN	
	2. CONSTRUCTION	\$12,000,000
	3. MANAGEMENT/INSPECTION	\$500,000
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep.	
	Survey	
	TOTAL	\$12,500,000

All costs shown in current dollars

CIPAC FORM 2023-24

CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2023/24

PROJECT TITLE	Recreation Park Complex Improvements Project
REQUESTING DEPARTMENT	Recreation & Park, Library
DESCRIPTION	Comprehensive improvements to the facilities within the Recreation Park Complex. Fund reserve.
GENERAL PLAN REFERENCE	LU 6, LU 7

JUSTIFICATION

El Segundo Recreation Complex buildings were built in phases spanning from 1957 to 1961, 1966, 1970, 1976, 1978, 1980 and 1981.

Recreation & Park, Library is currently assessing and defining project scopes for a comprehensive overhaul of the Recreation Park Complex.

CIPAC COMMENTS

N/A. CIPAC will review when scopes of projects are defined.

ESTIMATED COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28
\$8,700,000	\$1,700,000		\$3,000,000	\$2,000,000	\$2,000,000		

CIPAC SCORE

Score	HS	SC	RI	JL	CO	CI	TOT
							N/A

FUNDING SOURCES	COST - BREAKDOWN	
General fund.	DESCRIPTION	ESTIMATED COST
	1. DESIGN	
	2. CONSTRUCTION	
	3. MANAGEMENT/INSPECTION	
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep.	
	Survey	
	TOTAL	\$8,700,000

All costs shown in current dollars

CIPAC FORM 2023-24

CAPITAL IMPROVEMENT PROGRAM FORM FISCAL YEAR 2023/24

PROJECT TITLE	Center Street Storm Drain Improvements
REQUESTING DEPARTMENT	Community, PW
DESCRIPTION	<p>Center Street runs from El Segundo Boulevard to the south to Imperial Avenue to the north, a total distance of approximately 1 mile. Center Street generally slopes to the north, but there are several low points in the Center Street profile that trap runoff from surface flowing to the north, creating sump conditions. The sump condition that is analyzed in this study is between Palm Avenue and Sycamore Avenue. The lowest point in the sump area is between Oak Avenue and Maple Avenue. There is an existing storm drain pipe in Center Street that increases in size from 45-inch diameter to 72-inch diameter as it collects more runoff from south to north. There are eight (8) existing catch basins along Center Street between Palm Avenue and Maple Avenue.</p> <p>To mitigate the potential flooding on Center Street, the following drainage improvements are recommended: 1. Construct a 3-grate catch basin along the northerly side of Oak Avenue at 763 Center Street with a V-depth of 4.5 feet and an 18-inch connector pipe connecting to the existing 60-inch storm drain in Center Street. 2. Construct a 10-foot wide curb opening catch basin along the westerly side of Center Street fronting 735 Center Street with a V-depth of 4.5 feet and an 18-inch connector pipe connecting to the existing 60-inch storm drain in Center Street. 3. Remove the existing 7-foot wide curb opening catch basin and 18-inch connector pipe along the westerly side of Center Street fronting 747 Center Street and construct a 21-foot wide curb opening catch basin with a V-depth of 4.5 feet and a 24-inch connector pipe connecting to the existing 72-inch storm drain in Center Street.</p>
GENERAL PLAN REFERENCE	LU 7

JUSTIFICATION

An hydraulic analysis was conducted and shows that the existing catch basins on Center Street between Oaks and Maple appear to be undersized to collect the 50-year design storm runoff rates and there is a potential for flooding at these locations.

CIPAC COMMENTS

ESTIMATED COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28
\$216,000	\$23,000	\$23,000	\$193,000				

CIPAC SCORE

Score	HS	SC	RI	JL	CO	CI	TOT
	5	5	1	0	1	7	19

FUNDING SOURCES	COST - BREAKDOWN	
	DESCRIPTION	ESTIMATED COST
	1. DESIGN	\$23,000
	2. CONSTRUCTION	\$185,000
	3. MANAGEMENT/INSPECTION	\$8,000
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep.	
	Survey	
	TOTAL	\$216,000

All costs shown in current dollars

CIPAC FORM 2023-24

CAPITAL IMPROVEMENT PROGRAM FORM FISCAL YEAR 2023/24

PROJECT TITLE	Downtown Beautification
REQUESTING DEPARTMENT	City Manager's office
DESCRIPTION	Improve lighting in certain section of downtown area with artistic lighting.
GENERAL PLAN REFERENCE	LU 7

JUSTIFICATION

To improve safety and appeals of the Downtown with artistic lighting.

CIPAC COMMENTS

CIPAC supports the idea and feel the budget seems to be low.

ESTIMATED COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28
			\$100,000				

CIPAC SCORE

Score	HS	SC	RI	JL	CO	CI	TOT
							N/A

FUNDING SOURCES	COST - BREAKDOWN	
	DESCRIPTION	ESTIMATED COST
	1. DESIGN	
	2. CONSTRUCTION	
	3. MANAGEMENT/INSPECTION	
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep.	
	Survey	
	TOTAL	\$100,000

All costs shown in current dollars

CIPAC FORM 2023-24




City of El Segundo

Planning Division


MEMORANDUM

TO: Elias Sassoon, Public Works Director
Lifan Xu, City Engineer

FROM: Michael Allen, AICP, Community Development Director 

DATE: May 24, 2023

SUBJECT: General Plan Consistency Finding for the FY 2023-24 Capital Improvement Program

Prepared by: Eduardo Schonborn, AICP, Planning Manager 

The City’s Planning Division is in receipt of the draft FY 2023-24 Capital Improvement Program (CIP). The draft FY 2023-24 CIP includes both core projects (e.g., sewer, water, roadway infrastructure improvements) and new projects proposed by other departments and the general public. The projects are proposed to be funded through Prop C, Gas Tax, Water Enterprise, Sewer Enterprise, Local Grant Funds and the General Fund.

Government Code §§ 65401 and 65103(c) require the City to prepare a coordinated program of proposed public works projects and require that such projects be reviewed by the City planning agency for conformity with the City’s General Plan. The following table lists all the proposed CIP projects for Fiscal Year 2023-24 and a list of General Plan goals, objectives, and policies they are consistent with.

Project Name & Description	General Plan Consistency
Proposed CIP projects	
1. Annual Water Main Maintenance	Objective LU1-2: Prevent deterioration and blight throughout the City; Goal LU6: Maintain and upgrade the existing excellent parks, recreation, and open space facilities within the City of El Segundo; Goal LU7: to provide the highest quality public facilities, services, and public infrastructure possible to the community;
2. Wastewater Infrastructure Replacement (Annual Program)	
3. Sidewalk Maintenance Program (Annual Program), with special consideration for the areas identified in Figure 5-2 in the City’s Housing Element	
4. Roadway Rehabilitation (Annual Program)	
5. Library Pathway ADA Improvement	
6. Infiltration projects	

Memorandum: General Plan Consistency Finding, FY 2023-24 CIP
May 24, 2023

7. City Hall Remodel Phase II
8. Park Vista Plumbing
9. Library Elevator
10. Library South Wall Waterproofing
11. EOC Upgrades
12. Park Vista ADA Compliance
13. EV Charging Station
14. HVAC (Citywide)Plunge
15. Fire Alarm Panels
16. Plumbing
17. Miscellaneous Electrical (Citywide)
18. Main Facilities ADA Compliance
19. Plunge
20. Recreation Park Projects
21. Center Street Storm Drain Improvement
22. Downtown Beautification

Policy LU7-1.4: Storm drain and flood control facilities shall be maintained throughout the City to protect residents and structures from an anticipated 50-year flood; and,

Policy LU7-3.1: The City shall continue the identification of need for infrastructure maintenance and replacement, and program that maintenance and replacement through the Capital Improvements Program (CIP), which is tied to the City budget.

Housing Element Policy 1.2: Encourage investment of public and private resources to foster neighborhood improvement. This furthers Program 6 (Provision of Adequate Sites) by targeting sidewalk improvements in the areas identified as adequate sites for higher density residential.

Therefore, in accordance with Government Code §§ 65401 and 65103(c), the City planning agency has reviewed the list of capital projects identified in the proposed Fiscal Year 2023-24 CIP and finds that the City's CIP is consistent with the goals and policies of the El Segundo General Plan, including advancing the programs of the Housing Element by incorporating consideration for the areas identified in Figure 5-2 in the City's Housing Element.

CITY OF EL SEGUNDO HISTORY OF EL SEGUNDO

El Segundo, now home to a population of more than 17,000 people and a number of Fortune 500 corporate offices, was mostly uninhabited land used for dry farming. The land was once part of the Sausal Redondo Rancho controlled by Daniel Freeman, the founder of Inglewood. In 1885, most of the rancho was sold in square mile sections to wealthy investors. While the beach areas of the south attracted some residents, the El Segundo and airport land in late 1910 was vacant. Standard Oil Company, recognizing the need for a refinery in Southern California, sent a large party of executives from the East as well as California to scout for a site in November 1910.

The El Segundo area was an easy choice, being mostly vacant, with ocean access providing a water source for cooling and close to oil fields. William Rheem, having constructed and managed Standard Oil's refinery at Point Richmond, was instrumental in bringing Richard Hanna, Superintendent of a Franklin, Pennsylvania refinery to build this second refinery at El Segundo. Richard Hanna's wife, Virginia, named this expanse El Segundo, Spanish for "the second", and with Rheem's approval, it was done. In late May 1911, construction had begun on the refinery after a two-mile long rail spur serving the site was completed. One of the first major tasks was dealing with the sand dunes. About 400 mules, mule-skinners, and Fresno scrapers were brought in to level sites for the refinery structures and storage tanks. In September 1911, Hanna invited Rheem down from San Francisco to "fire" the No. 1 battery of stills starting the production of end products. Raw crude had been accumulating in storage tanks having arrived by pipeline from the Whittier-Fullerton oil fields. By the end of the year, reportedly Standard Oil had spent over \$1 million of the \$3 million allotted to complete the refinery.

By the end of 1912, El Segundo had grown from a "tent city" to include 180 homes and 20 businesses, a school, a bank, churches, and five hotels. The El Segundo Land and Improvement Company offered Standard Oilers inducements to those wanting to build a home. This company managed the growth of El Segundo until the City was incorporated on January 18, 1917.

An early highlight in El Segundo occurred in 1914 when a Pacific Electric Rail line commenced operation into the heart of the town providing service without scaling the dunes to catch the service along the beach.

The city grew along with the growth of the refinery. There were other short-lived smaller ventures such as a tractor assembly plant that later became a tile manufacturing plant.

Next door to the north Mines Field, a landing strip used by early aviators was chosen for the site for the Los Angeles Municipal Airport. Expansion with the official opening of the airport in 1930 ushered in numerous aviation companies. The likes of Douglas Aircraft, Hughes Aircraft, Northrop Corporation, Interstate, and North American Aviation (Northrop) all located in El Segundo.

After a high point of activity during WWII many of these companies eventually transitioned into the aerospace/defense industry. In the 1960's, the addition of The Aerospace Corporation and Los Angeles Air Force Base gave El Segundo claim to the title of "The Aerospace Capital of the World." Today the city's population has leveled off around 17,500, which has enabled the community to preserve its small town intimacy and charm.

El Segundo has been named the "Most Business-Friendly City in Los Angeles County" three times and is proud to be the home of the Los Angeles Lakers, the L.A. Kings and soon the L.A. Chargers.

**CITY OF EL SEGUNDO
HISTORY OF EL SEGUNDO**

CITY OF EL SEGUNDO TIMELINE

- 1917 January 18, the City incorporates
- 1919 March 10, there is a major fire on Richmond Street. The Library moves to City Hall.
- 1920 General Chemical Company (followed by Allied, Honeywell, and now El Segundo Plaza) builds a plant on Sepulveda Blvd. in El Segundo.
- 1923 Standard Oil Company spends \$10-15 million on equipment program, making plant one of the largest of its kind in the world; Police and Water Departments established.
- 1928 January 3, Converse Drugstore opens. El Segundo High School opens with an enrollment of 124.
- 1929 August 28, Graf Zeppelin lands a Mines Field. Moreland Aircraft Plant opens. El Segundo High School graduates first class of 37 students.
- 1930 Pickwick Nitecoach opens. El Segundo Library opens with 1400 books.
- 1933 Earthquake damages plunge, City Hall, and school buildings; the Converse Building becomes second home for Library.
- 1935 General Tile Company begins operations.
- 1936 Elementary and High School Districts combine to form El Segundo Unified School District.
- 1938 City builds water treatment plant.
- 1939 Patmar's Drive-in opens Memorial Day.
- 1946 Nash-Kelvinator builds factory in El Segundo; West Basin Water District formed; Library construction resumes.
- 1947 Fire Department established November 24 with 6 members.
- 1948 West Basin Water District joins Metropolitan District; Library completed at a cost \$76,000; two-way radios installed in Fire and Police departments; City buys Maxim fire truck.
- 1949 State of California celebrates Centennial; Center Street Elementary School opens.
- 1956 City adopts Council-Manager form of government; Recreation Department formed; El Segundo becomes Aerospace Capital of the World.
- 1957 Contract awarded to Marion Varner & Associates for \$80,000 to build Fire Station No. 2 at El Segundo Boulevard & Nash Street.
- 1958 Recreation Park dedicated.
- 1963 Library is expanded for additional shelving and a children's room.
- 1966 Joslyn Center dedicated in Recreation Park.
- 1967 City joins in week-long 50th anniversary celebration; dedication of City Hall at 350 Main Street.
- 1969 Airplane crash at Holly and Eucalyptus.
- 1983 The Oakland Raiders (NFL) moves to Los Angeles and establish a training facility in town. El Segundo Education Foundation founded.

**CITY OF EL SEGUNDO
HISTORY OF EL SEGUNDO**

- 1986 Park Vista home for seniors opens its doors.
- 1991 Library expands again to accommodate more seating, a large meeting room, and converts the card index to online catalog.
- 1996 City mural program begins with 5 murals completed; Heritage Walk begins on Main Street.
- 1999 Hometown baseball hero George Brett, ESHS Class of 1971, inducted into the Baseball Hall of Fame after a 20-year career with the Kansas City Royals. Brett returns to El Segundo to attend April 24 dedication of George Brett Field at Recreation Park.
- 2000 Dog Park opens. Balls and pucks fly as Lakers (NBA), Kings (NHL), and Sparks (WNBA) establish HealthSouth Sports facility; 911 center opens for 24-hour emergency assistance; Center Street, Richmond Street, Middle School, and the High School are renovated, including the libraries.
- 2003 The Downtown Improvement Project completed.
- 2005 Groundbreaking for Douglas Street Gap Closure Project and for Plaza El Segundo lifestyle retail center. Library converts storage space to new meeting rooms and renames the large meeting room the "Friends of the Library Room". Office spaces are refurbished and modernized.
- 2006 Schriever Space Complex dedicated at new Los Angeles Air Force Base headquarters facility; Landmark Los Angeles International Airport Settlement Agreement ratified that scraps massive airport expansion plan and approves aggressive aircraft noise mitigation and residential sound insulation program. Plaza El Segundo opened in fall/winter of this year.
- 2007 July, Athletic Fields of Campus El Segundo (of which the soccer fields were part) opens.
- 2009 December 16, Fire Station No. 2's opening –day ceremony.
- 2010 The Edge, Plaza El Segundo is the second phase of the Plaza El Segundo development, invites outdoor strolling and shopping experience.
- 2013 El Segundo Lifeguard Tower dedication funded from the \$1.7 million set aside by the LA County Board of Supervisors for a lifeguard station and restrooms at El Segundo beach.
- 2014 Hyatt Place, one of the newest hotels catering to business clientele opens.
- 2015 The Point, the final phase of the Rosecrans Avenue and Sepulveda Boulevard development opens; Elevon at Campus El Segundo, a 210,000 square foot office development complemented by 13,500 square feet of restaurants and retail is complete, and; Chevron Products Company celebrates its 100th year in the City.
- Cosmetics giant L'Oreal is the parent company of NYX which selects El Segundo as the location for their company headquarters.
- DaVita Healthcare Partners, a Fortune 500 company that provides a variety of health care services throughout the world, moved its headquarters to El Segundo.
- 2016 Two new hotels opened at the former site of the Hacienda Hotel. The 246-room Aloft and the 350-room Fairfield Inn and Suites are both conveniently located just minutes from LAX with free shuttle service and new, modern guest facilities.
- The state-of-the-art, 200,000 square foot Kite Pharma facility is complete. This bioscience company is innovating cancer treatment.
- 2017 El Segundo marks its centennial anniversary with a year-long celebration.
- The Lakers' new practice facility and headquarters – the UCLA Health Training Center opens.

**CITY OF EL SEGUNDO
HISTORY OF EL SEGUNDO**

This two-story 122,000 square foot facility includes two basketball courts, state-of-the-art training rooms, cryogenic chambers, whirlpools and team lounge and locker room areas.

The Chan Soon-Shiong Institute for Medicine grand opening. This highly-anticipated new institute combines personalized care and next-generation research to deliver cancer treatments unique to each patient.

A beautiful new six-story Cambria hotel opens and has 152-rooms, a restaurant, bar, pool and a meeting room.

Hampton Inn & Suites opens and features an aviation themed lounge, indoor pool and 190 guest rooms.

Continental Development constructs "Apollo Landing," comprised of three new buildings to accommodate several restaurants with 3,700 square feet of outdoor dining.

2018 Changed the name of Sepulveda Blvd to Pacific Coast Highway

The Los Angeles Times moved its headquarters to El Segundo

Completed Frank Gehry designed office building at Utah and Douglas that will be the new headquarters of Radiology Partners.

Boeing expanded its footprint in El Segundo by constructing a new 3-story, 100,000 sq. ft. building.

2019 El Segundo hosted the inaugural LA Street Festival featuring e-sports competitions and FIBA 3x3 World Tour Masters basketball tournament.

LA Kings and the Toyota Sports Performance Center partnered with Keck Medicine of USC and Meyer Institute of Sport to open a world-class sports medicine and athletic rehabilitation facility for professional athletes and the public.

New 180-room AC Hotel opened including a rooftop garden, bar and restaurant.

Phase one of the 142-acre Raytheon project continued and includes the development of 92,000 square feet of office and restaurant. Phase two began with the announcement of nearly 30 acres listed for sale for commercial office use.

Hosted Champions of Business Celebration honoring community leaders and local businesses with over 400 people in attendance from El Segundo and beyond.

2020 From the onset of the COVID-19 pandemic in March 2020, the City activated the All-Hazards Incident Management Team (AHIMT) to provide administrative, logistical and informational support to City departments to help residents, businesses and employees weather and start recovery from the impact of the pandemic.

Launched a successful street-closure and outdoor dining pilot program in advance of other cities to provide locals and visitors outdoor dining options throughout the City, including on Main Street and Richmond Street in the Downtown area.

Completed Alta Oficina, new 150,000 SF office condominium-like campus. The site houses new U.S. headquarters of EVA Airways.

Beyond Meat announced expansion into 888 N. Douglas and L'Oreal USA announces second U.S. headquarters at the new state-of-the-art facility.

**CITY OF EL SEGUNDO
HISTORY OF EL SEGUNDO**

- 2021 U.S. Space Force Space Systems Command established at LAAFB in El Segundo.
- Topgolf venue breaks ground on its first Southern California golf and recreational facility with a three-level driving range in El Segundo.
- Electronics giant, Belkin International moves its headquarters to El Segundo.
- Haus Laboratories, cosmetics brand by pop star Lady Gaga, and Ideation Beauty, multinational cosmetics supplier, announce new headquarters at The Collection complex.
- NantStudios unveils new seven-acre virtual productions campus in El Segundo.
- 2022 Los Angeles Chargers break ground on new \$100 million headquarters and state-of-the-art training facility. El Segundo is now the only city in America with headquarters and practice facilities for professional football, basketball, and hockey teams.
- Topgolf El Segundo opens its \$50 million golf and entertainment center and reopened the fully revamped, 10-hole Lakes at El Segundo executive golf course.
- Continental Development completes construction of “Nash Street Exchange,” a 75,000 square foot retail, dining, and office development, including a 40,000 square foot Torrance Memorial/Cedars-Sinai multi-specialty medical facility.
- Varda Space Systems moves its headquarters to a 61,000 square foot facility in El Segundo.
- Electric vehicle manufacturer, Rivian opens new 57,000 square foot office and service center.
- 2023 City of El Segundo wins LA County’s “Most Business-Friendly City Award” by the Los Angeles Economic Development Corporation for outstanding leadership in economic development.
- L’Oreal opens its West Coast headquarters in El Segundo. The 100,000 sq. ft. creative campus brings together 500 professionals and teams from the company’s California-based brands, including: NYX Professional Makeup, Urban Decay, Pulp Riot, and Youth to the People.
- Flight automation tech startup, Skyrise opens new 27,000 sq. ft. headquarters and technology development facility.

**CITY OF EL SEGUNDO
FINANCIAL POLICIES/PROCEDURES**

General Fund Reserve: Establish target General Fund Unassigned Fund Balance at a minimum of 25% of General Fund Expenditures each fiscal year. Establish a minimum General CIP reserve balance of 5% of General Fund Expenditures each fiscal year. The 5% is a transfer out from the General Fund to the CIP Fund (Fund 301).

Economic Uncertainty Fund Reserve: Maintain the Economic Uncertainty Fund at \$2.0 million up to a maximum of \$2 million to mitigate current and future risks due to fluctuations in the City's core tax revenues.

Capitalization of Fixed Assets: Capitalize fixed asset with a value of \$5,000 or more and with an estimated life of **over one year**.

Balanced Budget: Is defined as a budget in which estimated revenues equal or exceed expenditures; in some instances, the City considers the budget is balanced when using available reserves to make up the gap between revenues and expenditures. Council policy is to adopt a balanced budget each year.

Revenue Estimates: Maintain a conservative approach in projecting revenues.

Budgetary Control: The budgetary level of control is held at the department level.

Budget Transfers: Budget transfer requests between accounts or object codes shall be limited; meaning, departments may overspend on one account without processing a budget request transfer form as long as that overage is covered by savings from another account within the department. Budget transfers within a division required the Director of Finance's approval. Budget transfers between divisions require City Manager's approval. Budget transfers between funds require Council approval. Additional appropriations requests after the budget is adopted require Council approval.

Basis of Budgeting: The City uses the modified accrual basis in budgeting government funds. This means that obligations of the City, including outstanding purchase orders, are budgeted as expenses and revenues are recognized when they are both measurable and available to fund current expenditures. Included in the budget for governmental funds are estimated payouts during the budget year for compensation absences in excess of maximum accrued leave allowable. For the enterprise funds, the City uses the full accrual method. This means expenses are recognized when incurred and revenues are recognized when due the City.

Basis of Accounting: The basis of accounting is the same as the basis of budgeting.

Budgetary Data: Annual budgets are legally adopted for all funds on a basis consistent with generally accepted accounting principles.

Debt Limit: The City does not have general bonded debt.

Purchasing: Purchase orders ranging from \$25,000 - \$50,000 require City Manager's approval; above \$50,000 require formal bids to be approved by City Council.

Encumbrance Carryovers: Encumbered purchase orders with remaining balances at year-end may be carried over to the next fiscal year after review by the Purchasing Agent and approval by the Director of Finance. All carryover appropriations require Council approval.

Contracts Review: The Risk Manager should review contracts when procured through a negotiated/ award procedure at any given time during the fiscal year.

**CITY OF EL SEGUNDO
TOP 10 PROPERTY TAXPAYERS/TOP 10 EMPLOYERS
FY 2023-2024**

TOP 10 PROPERTY TAXPAYERS

Chevron USA Inc.
Raytheon Co
Sof Xi Pct Two Towers Owner LLC
Boeing Company
Aerospace Corporation
2120 Park Place Fee Owner California LLC
Northrup Grumman
SFII Flyte LLC
PES Partners LLC
LVA5 El Segundo 777 Aviation

TOP 10 EMPLOYERS

Raytheon Co
The Boeing Company
Northrop Grumman Corporation
The Aerospace Corporation
Mattel, Inc.
Chevron Products Company/USA inc
Optum
Los Angeles Times Communications LLC
Kite Pharma Inc.
Topgolf

Top 10 Sales Taxpayers

Boeing Company
Chevron USA Inc.
Insight Direct USA
J Sweigart Inc
Karl Storz Endoscopy
Los Angeles Times
Patterson Dental Supply
Raytheon
Rivian
Topgolf

**CITY OF EL SEGUNDO
GLOSSARY OF BUDGET TERMS**

APPROPRIATION: A legal authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes. An appropriation is limited in amount and limited as to the time period in which it may be expended.

ASSESSED VALUATION: A dollar value placed upon real estate or other property, by Los Angeles County, as a basis for levying property taxes.

BOND: A security whereby an issuer borrows money from an investor and agrees or promises, by written contract, to pay a fixed principal sum on a specified date (maturity date) and at a specified rate of interest.

BUDGET MESSAGE: A written discussion of the budget presented by the City Manager to the City Council.

CAPITAL IMPROVEMENT PLAN (CIP): A financial plan of proposed capital improvement projects and the means of financing them, usually prepared for a five year period.

CAPITAL OUTLAY: An operating budget category which accounts for all furniture and equipment with a unit cost of more than \$1000 and an estimated useful life of more than one year.

DEBT SERVICE FUNDS: Account for the accumulation of resources set aside for the repayment of City issued debt.

DEPARTMENT: An organizational unit comprised of one or more divisions.

DIVISION: A program or activity, within a department, that furthers the objectives of the City Council by providing services or products.

ENCUMBRANCES: Financial commitments related to unperformed contracts for goods or services for which part of an appropriation is reserved. They cease to be encumbrances when the obligations are paid or otherwise terminated.

ENTERPRISE FUND: A type of fund established to account for the total costs of those governmental facilities and services that are operated in a manner similar to private enterprise. These programs are entirely, or predominately, self-supporting.

FISCAL YEAR: The twelve-month period of time to which the operating budget applies. El Segundo's fiscal year is October 1 through September 30.

FUND: An independent fiscal and accounting entity used to record all financial transactions related to the specific purpose for which the fund was created. There are four major types of funds: General, Proprietary, Special Revenue, and Trust and Agency.

FUND BALANCE: The amount of financial resources immediately available for use. This generally represents the excess of current assets over current liabilities.

GANN APPROPRIATIONS LIMIT: Article XIII B of the California Constitution was amended by Proposition 4, "The Gann Initiative," in 1979. This Article limits the growth of governmental spending by multiplying the limit for the prior year tax proceeds by a growth factor. The growth factor is the percentage change in the cost of living (or per capital personal income, whichever is lower) multiplied by the percentage change in population. The 1979 base year limit amount consists of all tax proceeds appropriated in that year.

GENERAL FUND: The primary fund of the City which is used to account for those revenues and expenditures of the City that are not legally restricted as to use.

GRANT: Contributions of cash or other assets from another governmental entity to be used for a specific purpose.

INTERFUND TRANSFERS: Monies transferred from one fund to another in order to reimburse that fund for

**CITY OF EL SEGUNDO
GLOSSARY OF BUDGET TERMS**

expenditures or to finance the operation of that fund.

INTERNAL SERVICE FUNDS: A fund type that accounts for revenues received and expenses incurred for services or commodities provided by that fund to user departments.

MUNICIPAL CODE: A book containing the City Council approved Ordinances currently in effect. The Code defines City policies related to building codes, planning and zoning regulations, sanitation and health standards, traffic violations, etc.

OBJECTIVES: Departmental statements describing significant activities to be accomplished during the fiscal year.

OPERATING BUDGET: A financial and organizational plan for furthering the goals of the City Council through the City departments. The operating budget does not include capital improvement projects.

ORDINANCE: A formal legislative enactment by the City Council. An Ordinance has the full force and effect of law within City boundaries, unless it is in conflict with a higher form of law, such as a State Statute or Constitutional provision. An Ordinance has a higher legal standing than a Resolution.

PROPOSITION 111 LIMIT: On June 5, 1990, California voters approved Proposition 111, to amend Article XIII B of the California Constitution, relating to the Gann Appropriations Limit Initiative.

REIMBURSEMENTS: Payments remitted by another agency, department, or fund to help defray the costs of a particular service or activity for which some benefit was obtained by the reimbursing party. These amounts are recorded as expenditures, or expenses, in the reimbursing fund and as a reduction of expenditures, or expenses, in the fund that is reimbursed.

RESERVE: An account used to earmark a portion of the fund balance as legally segregated for a specific use.

RESOLUTION: A special order of the City Council that requires less legal formality than an Ordinance in terms of public notice and the number of public readings prior to approval. A Resolution has lower legal standing than an Ordinance. The City's budget is approved by Resolution and requires a majority vote of the Council members present at the time of adoption.

SALARIES AND BENEFITS: An operating budget category which generally accounts for full-time, part-time and temporary salaries, overtime costs and fringe benefits.

SPECIAL REVENUE FUNDS: These are funds that separately account for monies that are restricted as to use by the City Council, the State of California or the Federal Government.

SUBVENTIONS: Revenue collected by the State (or other level of government) which is allocated to the City on a formula basis. The major subventions received from the State of California include Motor Vehicle License Fees and Gasoline Taxes.

SUPPLIES AND SERVICES: An operating budget category accounting for expenditures not related to personnel or capital outlay (e.g. buildings and grounds maintenance, contractual services, equipment maintenance, office and computer supplies, small tool purchases, utility costs, postage, copier costs, etc.).

TRUST AND AGENCY FUND: A type of fund which temporarily holds monies for other agencies or legal entities

**CITY OF EL SEGUNDO
ACCOUNT CODE DESCRIPTION**

- 4101 Salaries/Full-Time:** Compensation to full-time benefited employees
- 4102 Salaries/Part-Time:** Compensation for part-time non-benefited or partially-benefited employees
- 4103 Overtime:** Compensation to employees for hours worked in excess of regularly- scheduled worked week
- 4104 Permanent Contract:** Compensation to Golf Course employees under contract with the City of El Segundo
- 4105 Holiday Pay:** Compensation to safety employees in-lieu of holiday leave taken
- 4107 FLSA Overtime:** Overtime pay as defined under the Federal Labor Standards Act (FLSA)
- 4108 Vacation/Sick Leave Buyback:** Buyback of a portion of an employee's vacation and sick leave balance as allowed under each bargaining unit's memorandum of understanding (MOU)
- 4109 Vacation/Sick Leave-Termination:** Payout of an employee's vacation and sick leave balance at termination, as allowed under each bargaining unit's MOU
- 4110 Leave Replacement:** Compensation to Fire employees for hours worked to replace open positions due to leave time (vacation/sick)
- 4112 Compensated Sick Time:** Payouts for accrued sick leave which may be optional at end of the year or required if sick leave balance is over the prescribed maximum accumulation.
- 4113 Reimbursable Overtime:** Overtime compensation reimbursed by outside agencies/vendors for specific work performed on behalf of another agency or vendor.
- 4116 Standby Pay:** Compensation to employees who have been released from work but are specifically required by their supervisor to be available to return to work as needed by the City.
- 4117 Opt-Out Payments:** Payments to employees who opt-out of certain benefits.
- 4118 Replacement Benefit Contributions:** Additional Payments to CalPERS to cover the retirement benefits of high earning employees.
- 4201 PERS Retirement:** Employee and employer contributions to the Public Employees Retirement System (PERS)
- 4202 FICA:** Employee and employer contributions to the Federal social security system including Medicare
- 4203 Workers' Compensation:** Contributions to the City of El Segundo's Internal Service Workers' Compensation Fund
- 4204 Group Insurance:** Payment for insurance premiums for health, dental, and vision
- 4205 Uniform Allowance:** Quarterly payments, through payroll, to employees who are required to purchase and maintain prescribed uniform clothing and personal equipment.
- 4207 CalPERS Unfunded Liability:** Payment to CalPERS for the unfunded retirement liability.
- 4209 PARS (Public Agency Retirement Services):** Supplementary retirement system to the California Public Employees Retirement System
- 4210 OPEB (Other Post-Employment Benefits):** GASB 45 liability to fund annual required contribution
- 4211 401(a) Employer's Contribution:** Employers contribution to employees 401(a).

**CITY OF EL SEGUNDO
ACCOUNT CODE DESCRIPTION**

- 4215 Uniform Replacement:** Annual uniform maintenance allowance for employees required to wear a specific work attire including boots
- 4217 Early Retirement Incentive:** Costs associated with the employees who took the early retirement incentive.
- 4221 Car Allowance:** Costs for employees who receive a car allowance.
- 4251 CalPERS Payments:** Payments to CalPERS not associated with employees.
- 4907 Interest Expense:** Interest payments on debt.
- 4999 Cash Over / Short:** Unidentified cash variances in the bank accounts.
- 5201 Office Supplies:** Supplies used in the office such as paper, pens, staples.
- 5203 Repairs & Maintenance Supplies:** Supplies used for repairs and maintenance
- 5204 Operating Supplies:** Business cards, law library books, blueprint paper, pre-printed forms, book covers, and other supplies necessary to support the ongoing operations
- 5205 Cleaning & Sanitation:** Pool maintenance and custodial supplies
- 5206 Computer Supplies:** Computer paper, diskettes, magnetic tapes, printer ribbons, software, and other computer related items
- 5207 Small Tools & Equipment:** Hammers, wrenches, screwdrivers, small hand and power tools
- 5210 Paper Goods:** Napkins, paper towels, cups, and other paper goods used at the Golf Course restaurant
- 5211 Photo Supplies:** Film, flashbulbs, photo processing costs, and other miscellaneous photo supplies
- 5212 Prisoner Meals:** Meals for in-custody prisoners and court commitment program participants
- 5213 Replacement of Damaged Goods:** Replacement of damaged or broken dishes, glasses, utensils, and other items used at the Golf Course restaurant
- 5214 Housing Supplies:** General supplies for Fire Station.
- 5215 Vehicle Gasoline Charge:** Fuel charges for operating City vehicles
- 5216 Range Balls & Mats:** Range balls and mats for the Golf Course
- 5218 Police Training Materials & Supplies:** Training materials and supplies for Police Department
- 5501 Books & Other Printed Materials:** Books, pamphlets, periodicals, etc.
- 5502 Audio & Video:** Books on tape, cassettes, compact discs, and periodical microfiche
- 5505 Young People's Books:** Children's books, pamphlets, magazines, and kits.
- 5507 School Library Materials:** Books and other printed materials for the El Segundo Unified School District's libraries.
- 5220 Computer Refresh Charges:** Annual charge to departments for core workstation hardware and software
- 5255 CPR Class Operating Supplies:** Supplies used in CPR training courses

**CITY OF EL SEGUNDO
ACCOUNT CODE DESCRIPTION**

- 6093 Junior Camp Expenses:** Junior golf camp operating expenses
- 6101 Gas:** Cost of natural gas used at City buildings, parks, and other public facilities
- 6102 Electricity:** Cost of electricity for City buildings, parks, and other public facilities
- 6103 Water:** Cost of water used in City buildings, parks, and other public facilities
- 6116 Building Lease Charge:** RSI office lease charges
- 6135 Credit Card Expense:** Merchant's fees for accepting credit payments throughout the City, including the Golf Course
- 6139 Bank Service Charges:** Bank service charges exceeding earnings allowance on City's checking accounts.
- 6153 Personal Property Damage:** Golf Course personal property damage expenses
- 6172 NSF Charges:** The expense of non-sufficient funds checks deemed uncollectible
- 6201 Advertising & Publishing:** Public notices and job announcements, newsletters, flyers, and other informational or promotional materials distributed by the City
- 6203 Copy Machine Charges:** Charges for copy machine usage, maintenance, and supplies
- 6205 Other Printing & Binding:** Use of outside printers for forms, pamphlets, brochures, and other printing needs
- 6206 Contractual Services:** Contracts with vendors for engineering services, traffic studies, signal maintenance, refuse collection, street sweeping, janitorial services, pump maintenance, and other miscellaneous services.
- 6207 Equipment Replacement Charges:** Charges to departments to accumulate funds necessary to replace old, outdated, and unusable furniture, computers, office equipment, vehicles, and other capital items
- 6208 Dues & Subscriptions:** Dues for memberships in various professional organizations and subscriptions to trade journals, magazines, newspapers, etc.
- 6209 Dump Fees:** Costs to dump debris at local transfer stations
- 6210 Hazardous Materials Disposal Fees:** Costs associated with the disposal of hazardous materials dropped on City streets.
- 6211 Insurance & Bonds:** Property, liability, workers' compensation, and employee bond policies
- 6212 Laundry Cleaning:** Cleaning of uniforms, floor mats, jail linens, beddings, and towels
- 6213 Meetings & Travel:** Attendance at professional meetings and luncheons, and travel costs to attend training seminars and conferences
- 6214 Professional/Technical:** Costs of professional services such as independent auditors, consultants, pre-employment physicals, and recreation class instructors
- 6215 Repairs & Maintenance:** Repairs of buildings and facilities, and maintenance contracts for office equipment, computers, library circulation system, and print shop equipment
- 6216 Rental Charges:** Rental of investigative equipment and miscellaneous equipment for emergency repairs

**CITY OF EL SEGUNDO
ACCOUNT CODE DESCRIPTION**

- 6217 Software Maintenance:** Costs of maintaining the City's financial systems
- 6218 Hardware Maintenance:** Costs associated with maintaining the City's computer network system
- 6219 Network Operating Charge:** A "per computer charge" to each department for costs associated with computer systems network operations
- 6221 Educational Incentive:** Compensation to firefighters who complete approved academic courses
- 6222 Lease Payment/Parking Garage:** 612 Twin Holdings payments for parking garage
- 6223 Training & Education:** Registration at educational seminars and conferences, and also for purchases of training materials
- 6224 Vehicle Operating Charge:** Costs related to the operation, repair, and maintenance of the City's fleet of vehicles
- 6228 POST TRAINING EDUCATION:** Reimbursement to Police Officers for approved training and educational programs under the Police Officers' Standards and Training (POST) program
- 6237 Water Conservation:** Water conservation bulletins and pamphlets, water-saving shower heads, etc.
- 6245 Employee Recognition:** Annual employee service awards luncheon.
- 6246 Claims Expense:** Liability and workers' compensation claims, settlements, and expenses
- 6247 Unemployment Compensation:** Quarterly payments to EDD for unemployment claims reimbursements
- 6249 Fees & Licenses:** Fees and licenses necessary for the operation of "The Lakes at El Segundo" golf course
- 6250 Volunteer Recognition:** Annual picnic for recognition of City volunteers
- 6251 Communications/Mobile Radios:** Maintenance and supplies for the Police and Fire Department mobile radios and pagers
- 6253 Postage:** Costs of mailing City correspondence, notices, water bills, etc.
- 6254 Telephone:** Telephone and cellular communications
- 6255 ESMC Reproduction:** Updating and reproduction of the City's Municipal Code
- 6256 Pavement Rehabilitation:** Expenditures related to pavement repairs
- 6257 Public Education:** Community service programs
- 6259 Breathing Apparatus:** Service, maintenance, and repair of the Fire Department's self-contained breathing apparatus (SCBA)
- 6260 Equipment Leasing:** Leases of copiers and fax machines.
- 6262 Testing/Recruitment:** Employment testing, oral board raters, brochures, and flyers
- 6263 Commissioners' Expense:** Compensation for attendance at Planning Commission meetings and reimbursement of commissioners' expenses
- 6266 Training Allowance:** Special training materials for the golf course pros

**CITY OF EL SEGUNDO
ACCOUNT CODE DESCRIPTION**

- 6267 Zoning Text Amendments:** Costs related to amendments to the zoning codes
- 6268 General Plan Update:** Costs of updating or amending the General Plan
- 6270 Commissions:** Commissions earned by the golf course pros
- 6271 Animal Regulation:** Contract with the SPCA and dog license tags
- 6272 Court Costs:** Meals and auto expenses for off-duty officers attending court proceedings
- 6273 In-Custody Medical Charges:** Medical care and treatment of prisoners
- 6274 Investigation Expenses:** Sheriff custodial charges, fingerprinting costs, blood alcohol and drug testing, and Municipal Code prosecutions
- 6275 K-9 Dog Care Services:** Dog food, veterinary care, and training
- 6276 Police Reserve Program:** Plaques, certificates, and training for Police Reserves
- 6278 Computer Charges:** County upgrades of in-house JDIC system and hardware and software maintenance
- 6279 Explorer Program:** Field trips and monthly meetings for Police Explorers
- 6280 CAL I.D.:** State/County computerized fingerprint system
- 6281 Emergency Facilities Maintenance:** Emergency repairs to city buildings
- 6282 Emergency Repairs:** Charges for repairs to vehicles damaged in accidents
- 6283 Water Purchases - Potable:** Potable water purchases
- 6284 Security Costs:** Golf Course security expenses
- 6285 Water Purchases - Reclaimed:** Cost of purchasing water from the West Basin Municipal Water District
- 6286 General Administrative Charges:** Administrative charges to the Water Fund for services provided by City departments
- 6288 S.W.A.T. Program:** Training equipment, ammunition, and hostage negotiations costs
- 6289 Education Reimbursement:** Police educational reimbursements for eligible classes
- 6292 Hyperion Issues:** City's share of mitigation monitoring costs per contract with the City of Los Angeles
- 6294 Special Projects:** Funds set aside for special projects initiated by the City Council or City Manager
- 6296 R.S.V.P. PROGRAM:** Costs of the Retired Senior Volunteer Program
- 6301 Legal Counsel:** Monthly retainer of City Attorney.
- 6302 Special Plaintiff & Defense Litigation & Experts:** Costs associated with special plaintiff and defense litigation, and expert witnesses
- 6303 Commercial & Space Marketing:** Marketing of vacant commercial space
- 6310 Labor Negotiation:** Attorney fees related to labor negotiations

**CITY OF EL SEGUNDO
ACCOUNT CODE DESCRIPTION**

- 6311 Code Enforcement Litigation:** Attorney fees related to Municipal Code enforcement
- 6354 Lifeline Expense:** Operating expense for qualified customers for a subsidized water rate
- 6401 Community Promotion:** Miscellaneous expenditures to promote community activities
- 6402 Noise Abatement:** Agenda and minute preparation for the Noise Abatement Committee and membership dues in the national organization
- 6403 Sister City:** Program support and travel to Guaymas
- 6405 ESUSD Funding Agreement:** Costs funding agreement with the El Segundo Unified School District for crossing guards
- 6406 LAX Master Plan Intervention:** Attorney fees related to LAX Masterplan Intervention
- 6407 Washington Lobbyist:** Federal advocacy professional services related to LAX Masterplan
- 6409 Audiovisual Materials** audiovisual materials purchase by the Library department
- 6410 E-Books** Electronic books purchased by the Library
- 6501 Right of Way Lease:** Right of Way lease agreement with Southern California Edison
- 6502 Contribution Expense:** Golf Course contribution expense
- 7550 Cost of Sales:** Golf Course cost of food and beverages sales
- 7600 Hard goods:** Golf Course cost of hard goods sales, e.g., golf equipment
- 7601 Purchase Discount:** Golf Course discounts on inventory purchases
- 7602 Soft Goods:** Golf Course cost of soft goods sales, e.g., golf apparel
- 7604 Freight:** Golf Course freight charges on inventory purchases
- 7606 Teaching Supplies:** Golf Course lesson supplies
- 8103 Capital & Other Improvements:** Capital improvements to City buildings and facilities
- 8104 Capital/Equipment:** Capital equipment and furniture
- 8105 Capital/Automotive:** Vehicles and motorized equipment
- 8106 Capital/Communications:** Communications equipment
- 8108 Capital/Computer Hardware:** Computer hardware and related equipment
- 8109 Capital/Computer Software:** Computer software programs

**CITY OF ELSEGUNDO
ACRONYMS USED
ADOPTED BUDGET
FISCAL YEAR 2023-2024**

ACRONYM	TITLE
AB	Assembly Bill
ABC	Alcoholic Beverage Control
ADA	Americans with Disabilities Act
APSA	Aboveground Petroleum Storage Act
BOD	Board of Directors
CAD	Computer-Aided Dispatch
CalARP	California Accidental Release Prevention
CalPERS	California Public Employees' Retirement System
CASP	California Association of School Psychologists
CDBG	Community Development Block Grant
CDIAC	California Debt & Investment Advisory Commission
CD's	Certificate of Deposit
CERS	California Environmental Reporting System
CERS	California Environmental Reporting System
CERT	Community Emergency Response Team
CES	Campus El Segundo
CIEDB	Californian Infrastructure & Economic Development Bank
CIP	Capital Improvement Project
CMTA	California Municipal Treasurers' Association
COPS	Citizens' Option for Public Safety
CPI	Consumer Price Index
CPR	Cardio Pulmonary Resuscitation
CSI	Crime Scene Investigation
CTIP	Coordinated Technology Implementation Program
CUPA	California Unified Program Agencies
DOJ	Department of Justice
DVD	Digital Video Disc
EDAC	Economic Development Advisory Committee
EEO	Equal Employment Opportunity
EIR	Environmental Impact Report
EIS	Environmental Impact Statement
EKG	Electrocardiogram
EKPTO	Exceptional Kids Parent Teacher Organization
EMS	Emergency Medical Services
EOC	Emergency Operations Center
ERF	Equipment Replacement Fund
ES	El Segundo
ESMC	El Segundo Municipal Code
ESMoA	El Segundo Museum of Art
ESARG	El Segundo Amateur Radio Group
ESUSD	El Segundo Unified School District
FAA	Federal Aviation Administration

**CITY OF ELSEGUNDO
ACRONYMS USED
ADOPTED BUDGET
FISCAL YEAR 2021-2022**

ACRONYM	TITLE
FEMA	Federal Emergency Management Agency
FICA	Federal Insurance Contributions Act
FLSA	Federal Labor Standards Act
FPPC	Fair Political Practices Commission
FRO	First Responder Operations
FT	Full Time
FTE	Full Time Equivalent
GASB	Governmental Accounting Standards Board
GIOA	Government Investment Officers' Association
GIS	Geographic Information System
HIPAA	Health Insurance Portability & Accountability Act
HMBP	Hazardous Materials Business Plan
HOX	Home Owners Exemption
HSI	Homeland Security Investigation
HUD	Housing Urban Developmet
HVAC	Heating, Ventilation, Air Conditioning
ICE	Immigration & Customs Enforcement
ICRMA	Independent Cities Risk Management Authority
ICS	Incident Command Center
IRC	Internal Revenue Code
IRS	Internal Revenue Service
ISO	Insurance Services Office or International Standardization Organization
JAC	Joint Apprentice Committee
JDIC	Justice Data Interface Controller
LA	Los Angeles
LACMTA	Los Angeles County Metropolitan Transportation Commission
LADOA	Los Angeles Department of World Airports
LAEDC	Los Angeles Economic Development Corporation
LAWA	Los Angeles World Airport
LAX	Los Angeles Airport
MAX	Municipal Area Express
MEP	Mechanical, Electrical, Plumbing
MOU	Memorandum of Understanding
NFPA	National Fire Protection Administration
NIMS	National Incident Management System
NSF	No Sufficient Funds
OES	Office of Emergency Services
OPEB	Other Post Employment Benefits
P&BS	Planning & Building Safety
PAC	Political Action Committee
PARS	Public Agency Retirement Services
PD	Police Department
PEG	Public Education & Government

**CITY OF ELSEGUNDO
ACRONYMS USED
ADOPTED BUDGET
FISCAL YEAR 2021-2022**

ACRONYM	TITLE
PERS	Public Employees' Retirement System
POST	Peace Officers' Standard Training
PSAF	Public Safety Augmentation Fund
PSO	Public Services Officer
PT	Part Time
PW	Public Works
RBP	Retirement Benefit Plan
RFP	Request for Proposal
RMP	Risk Management Plan
RMS	Records Management System
RPOSD	Regional Park & Open Space District
RSI	Residential Sound Insulation
RSVP	Retired Senior Volunteer Program
SB	Senate Bill
SCAQMD	South Coast Air Quality Management District
SCE	Southern California Edison
SEMS	Standardized Emergency Management System
SIR	Self-Insured Retention
SLESF	Supplemental Law Enforcement Services Fund
SLOT	State Local Overtime
SMIP	Strong Motion Instrumentation Program
SPCA	Society for the Prevention of Cruelty to Animals
SPEA	Supervisory & Professional Employee Association
SRRE	Source Reduction & Recycling
STAR	State (of California & Nevada) Television Access Recognition
STC	Standard Training Corrections
SWAT	Special Weapons and Tactics
TDA	Transportation Development Act
TEMS	Tactical Emergency Medical Support
TOT	Transient Occupancy Tax
TRA	Tax Resolution Agreement
TRAP	Taskforce for Regional Autotheft Prevention
TV	Television
UASI	Urban Areas Security Initiative
UPA	Unified Program Agency
US	United States
UST	Underground Storage Tank
UUT	Utility Users' Tax
VIP	Very Important Person
VLF	Vehicle License Fee