



CITY OF EL SEGUNDO LIBRARY BOARD OF TRUSTEES REGULAR MEETING AGENDA

MEETING DATE: July 14, 2020

MEETING TIME: 7:00 p.m.

MEETING PLACE: ZOOM MEETING

DUE TO THE COVID-19 EMERGENCY,
THIS MEETING WILL BE CONDUCTED
PURSUANT TO THE GOVERNOR'S
EXECUTIVE ORDER N-29-20.

How Can Members of the Public Observe and Provide Public Comments?

Residents are strongly encouraged to participate remotely in the virtual Library Board of Trustees Meeting. Please contact Executive Assistant Jessie LeMay for connection details (jlemay@elsegundo.org/310-524-2770). Members of the Public may provide comments electronically by sending them to Jessie LeMay via email, with a limit of 150 words and accepted up until 30 minutes prior to the meeting. The emails will be read to the Library Board of Trustees during public communications and are subject to disclosure under the Public Records Act.

Additional Information

The Library Board of Trustees, with certain statutory exceptions, can only take action upon properly posted and listed agenda items. Unless otherwise noted in the Agenda, the public can only comment on City-related business that is within the subject matter jurisdiction of the Library Board of Trustees, and items listed on the Agenda during the **Public Communications** portion of the meeting. The time limit for comments is five minutes per person, maximum 30 minutes.

Before speaking to the Library Board of Trustees, please state: your name, residence, and the organization you represent, if desired. Please respect the time limits.

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerk (310) 524-2305. Notification 48 hours before the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

A. CALL TO ORDER

B. ROLL CALL

- Carol Ericson
- David Jonta
- Janice Merva

- Kristie Sherrill
- Sara Whelan

C. PRESENTATIONS — NONE

D. PUBLIC COMMUNICATIONS (Related to City Business only and for which the Advisory Committee is responsible – 5 minutes per person; 30 minutes total).

E. APPROVAL OF MINUTES for March 10, 2020

F. SPECIAL ORDERS OF BUSINESS — NONE

G. NEW BUSINESS

1. COVID-19 Library Updates and Plans

Review of El Segundo Public Library actions since the Main Library was closed to the public on March 14, 2020 as well as current reopening plans based on a phased and data-driven approach.

Recommendation:

1. Discussion and possible action.

2. Diversity, Equity, and Inclusion

Discussion of community demands to address institutional and systematic racism and related City of El Segundo actions.

Recommendation:

1. Discussion and possible action.

H. UNFINISHED BUSINESS

1. Library Services Department Reorganization

Update regarding proposed changes to the Library Services Department for FY 2020-2021.

Attached Supporting Document: DRAFT Library, Arts, and Culture Department Organization Chart for FY 2020-2021

Recommendation:

1. Discussion and possible action.

2. Library Park Activation Project

Share Library Park Activation Concept, including Learning Garden and Storybook Loop developed by Tavi Perttula from Tavi Design Group.

Attached Supporting Document: Library Park Activation Concept, June 2020

Recommendation:

1. Discussion and possible action.

I. REPORTS — LIBRARY DIRECTOR (No Board Action Required)

1. Discussion of Library Programs, Services, Budget, Material Collections, Facility Maintenance, Personnel Changes, and Other Items Related to the Administration of the El Segundo Public Library

J. REPORTS — SCHOOL DISTRICT (No Board Action Required)

1. Report on the School Libraries, including those at El Segundo High School, Center Street School, Richmond Street School, and El Segundo Middle School.
 - a. Library Director's Report
 - b. School District Librarian's Report

K. REPORTS — PRESIDENT, FRIENDS OF THE LIBRARY (No Board Action Required)

1. Report on Book Sales, Donations, History Committee Activities, Special Events and Other Items Related to Friends of the Library Business
 - b. President's Report
 - c. History Committee Report

L. BOARD MEMBER COMMENTS —

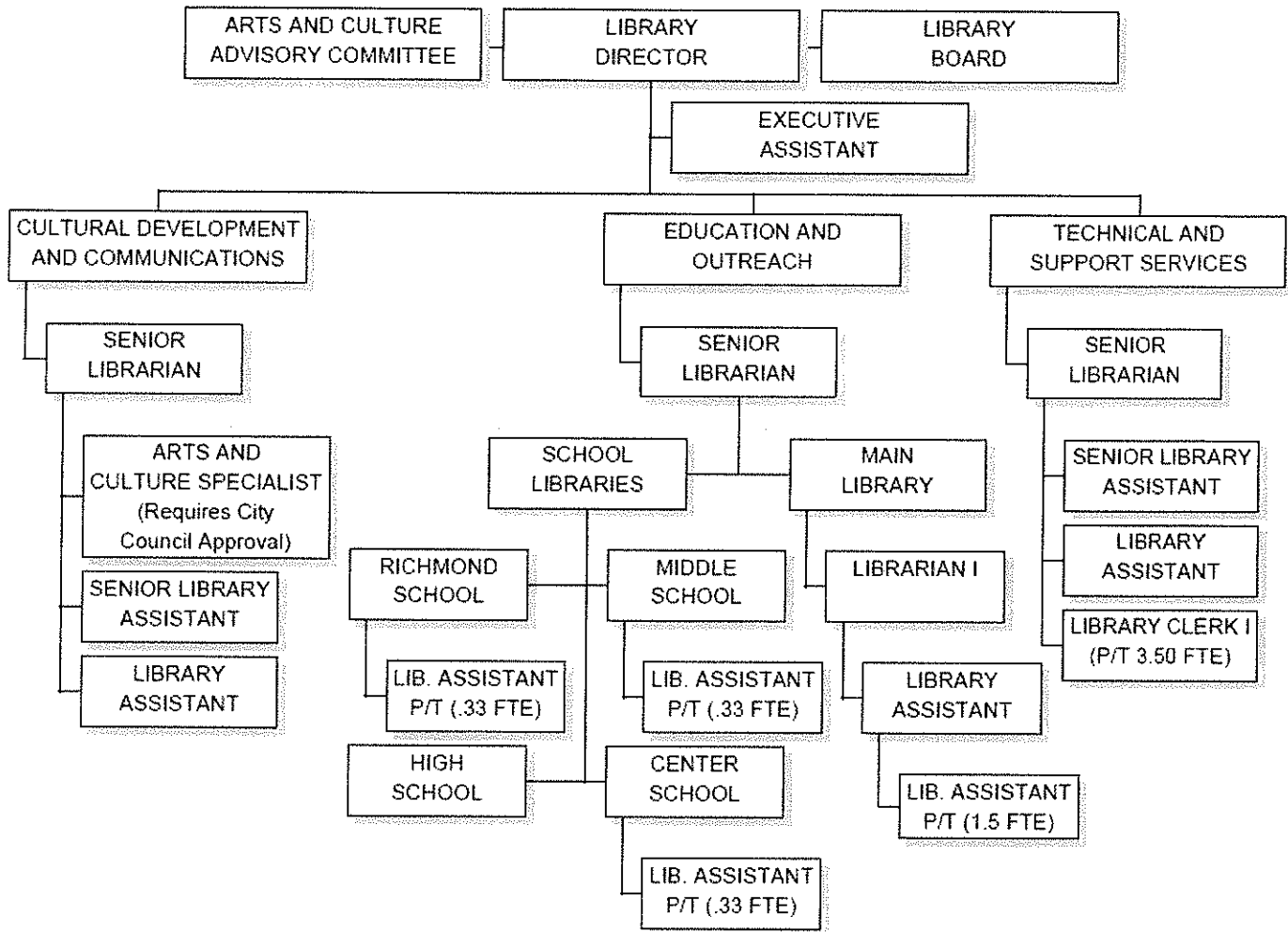
M. ADJOURNMENT —

POSTED BY: J. LeMay

DATE: 7/10/2020

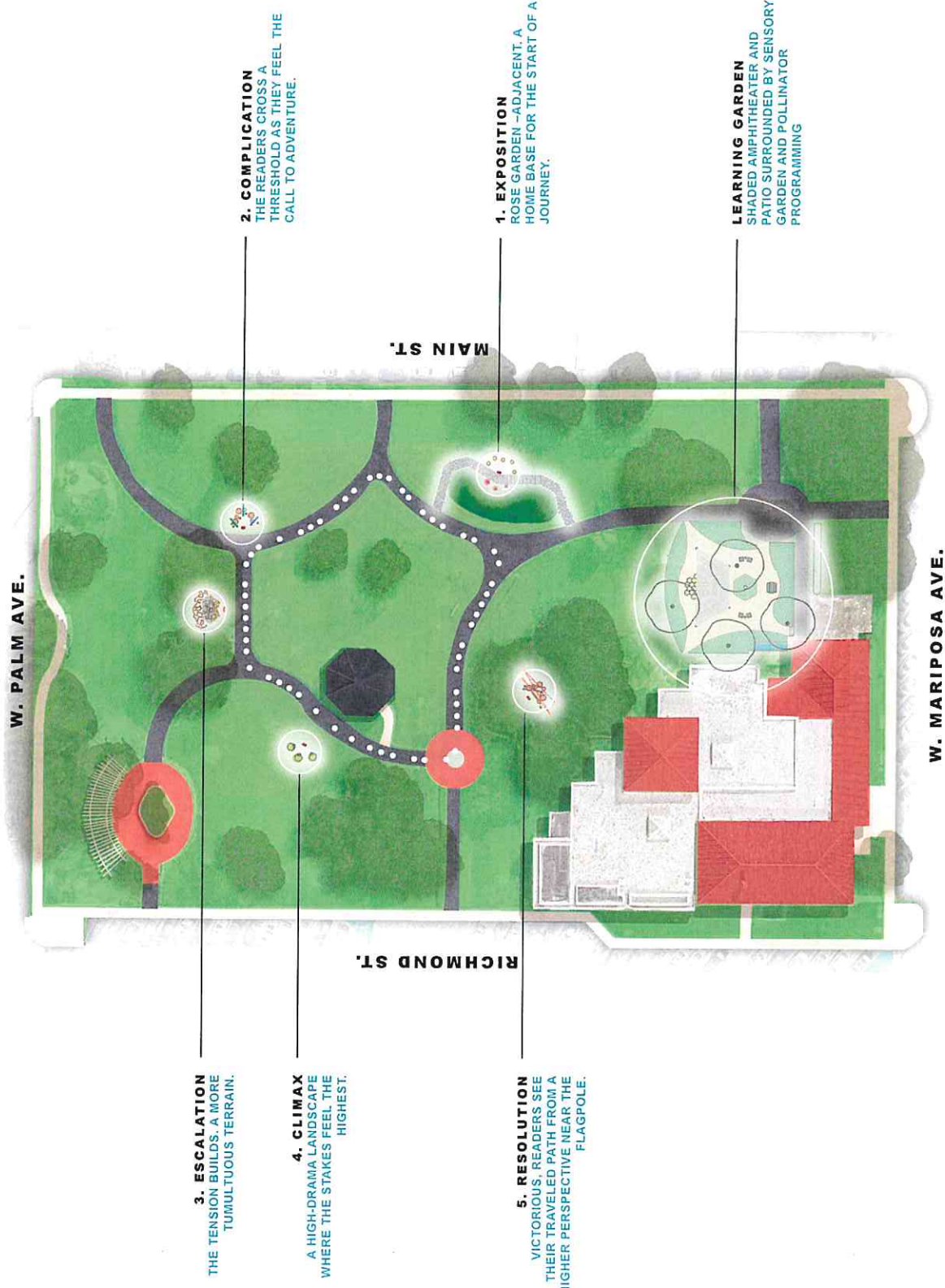
TIME: 1:00 p.m.

**CITY OF EL SEGUNDO
 LIBRARY, ARTS, AND CULTURE DEPARTMENT ORGANIZATION CHART (DRAFT)
 FISCAL YEAR 2020-2021**



EL SEGUNDO PUBLIC LIBRARY GARDEN

111 WEST MARIPOSA AVENUE, EL SEGUNDO, CA 90405



3. ESCALATION
THE TENSION BUILDS. A MORE
TUMULTUOUS TERRAIN.

4. CLIMAX
A HIGH-DRAMA LANDSCAPE
WHERE THE STAKES FEEL THE
HIGHEST.

5. RESOLUTION
VICTORIOUS. READERS SEE
THEIR TRAVELED PATH FROM A
HIGHER PERSPECTIVE NEAR THE
FLAGPOLE.

2. COMPLICATION
THE READERS CROSS A
THRESHOLD AS THEY FEEL THE
CALL TO ADVENTURE.

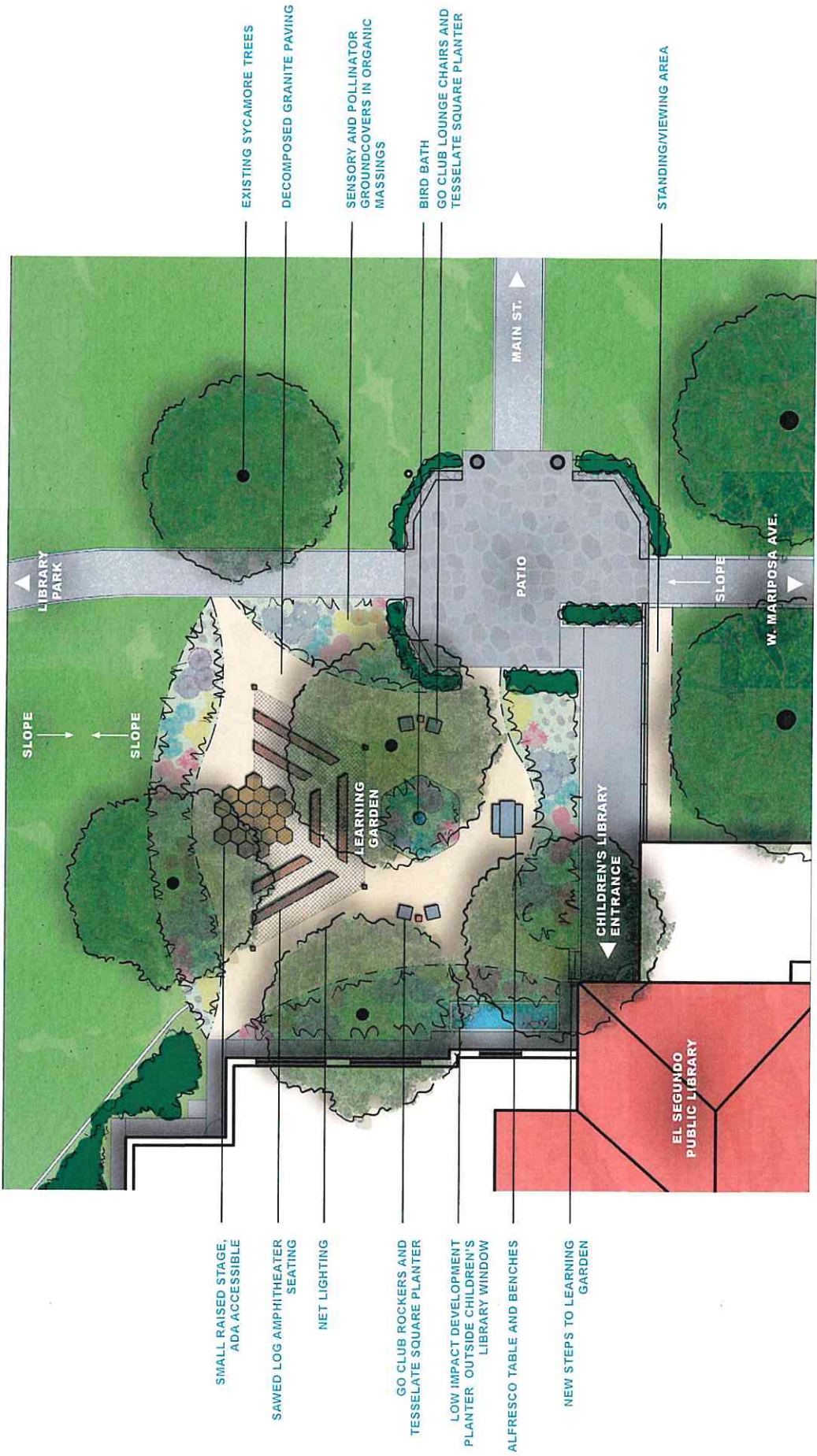
1. EXPOSITION
ROSE GARDEN -ADJACENT A
HOME BASE FOR THE START OF A
JOURNEY.

LEARNING GARDEN
SHADED AMPHITHEATER AND
PATIO SURROUNDED BY SENSORY
GARDEN AND POLLINATOR
PROGRAMMING

PARK CONCEPT

111 W. MARIPOSA AVE • JUNE 2020 • LEARNING GARDEN + STORYBOOK LOOP DESIGN

TAVI DESIGN GROUP

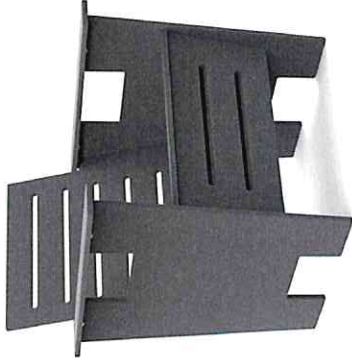


- SMALL RAISED STAGE, ADA ACCESSIBLE
- SAWED LOG AMPHITHEATER SEATING
- NET LIGHTING
- GO CLUB ROCKERS AND TESSELATE SQUARE PLANTER
- LOW IMPACT DEVELOPMENT PLANTER OUTSIDE CHILDREN'S LIBRARY WINDOW
- ALFRESCO TABLE AND BENCHES
- NEW STEPS TO LEARNING GARDEN

- EXISTING SYCAMORE TREES
- DECOMPOSED GRANITE PAVING
- SENSORY AND POLLINATOR GROUNDCOVERS IN ORGANIC MASSINGS
- BIRD BATH
- GO CLUB LOUNGE CHAIRS AND TESSELATE SQUARE PLANTER
- STANDING/VIEWING AREA

LEARNING GARDEN CONCEPT

111 W. MARIPOSA AVE • JUNE 2020 • LEARNING GARDEN + STORYBOOK LOOP DESIGN



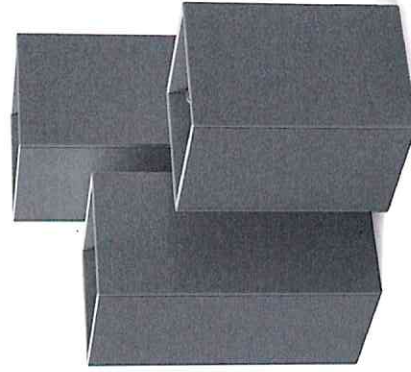
GO CLUB LOUNGE



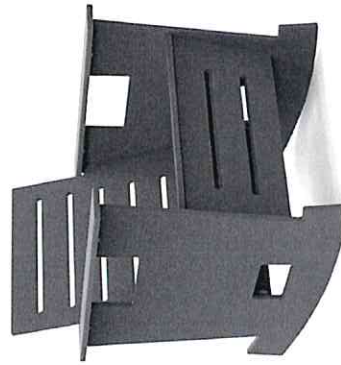
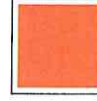
ALFRESCO BENCH



ALFRESCO TABLE



TESSELATE SQUARE PLANTERS (IN ORANGE)



GO CLUB ROCKER

GARDEN PATIO CONCEPTS

111 W. MARIPOSA AVE • JUNE 2020 • LEARNING GARDEN + STORYBOOK LOOP DESIGN



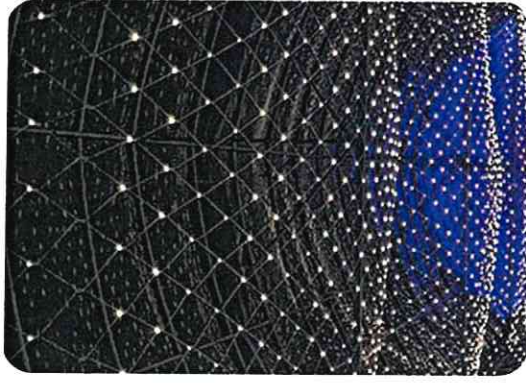
DECOMPOSED GRANITE (DG)
STABILIZED



HONEYCOMB STAGE



STRING LIGHTS



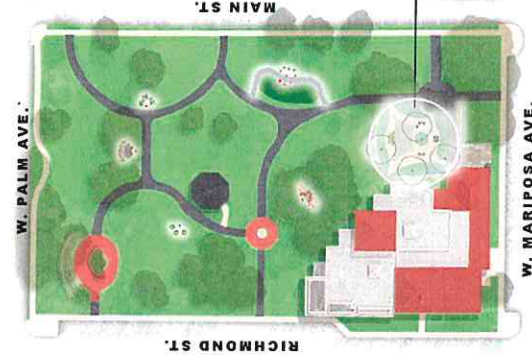
NET LIGHTING OVER AMPHITHEATER



SAWED LOG AMPHITHEATER SEATING



EXISTING AREA



LEARNING GARDEN
SHADED AMPHITHEATER
AND PATIO SURROUNDED
BY SENSORY GARDEN
AND POLLINATOR
PROGRAMMING

LEARNING GARDEN CONCEPTS

111 W. MARIPOSA AVE • JUNE 2020 • LEARNING GARDEN + STORYBOOK LOOP DESIGN

TAVI DESIGN GROUP



ARCHITECTURAL BIRDBOUSES



COLORFUL POLLINATOR + SENSORY PLANTINGS



BENEFICIAL POLLINATOR HOTEL



LOW IMPACT DEVELOPMENT PLANTERS



BIRD BATH



VIEW FROM CHILDREN'S LIBRARY WINDOW

LEARNING GARDEN CONCEPTS

111 W. MARIPOSA AVE • JUNE 2020 • LEARNING GARDEN + STORYBOOK LOOP DESIGN

TAVI DESIGN GROUP



HUMMINGBIRD SAGE (SMELL)
SALVIA SPATHACEA



EVERGREEN CURRANT (SMELL)
TRIBES VIBURNIFOLIUM



PINEAPPLE SAGE (TASTE)
SALVIA ELEGANS



MARIGOLD (SMELL)
TAGETES ERECTA



COYOTE MINT (SMELL)
MONARDELLA MACRANTHA 'MARIAN SAMPSON'



WILD STRAWBERRY (TASTE)
FRAGARIA VESTRA

LEARNING GARDEN CONCEPTS - PLANTING

111 W. MARIPOSA AVE • JUNE 2020 • LEARNING GARDEN + STORYBOOK LOOP DESIGN

TAVI DESIGN GROUP



CALIFORNIA EVERLASTING (SMELL)
PSEUDOGNAPHALIUM CALIFORNICUM



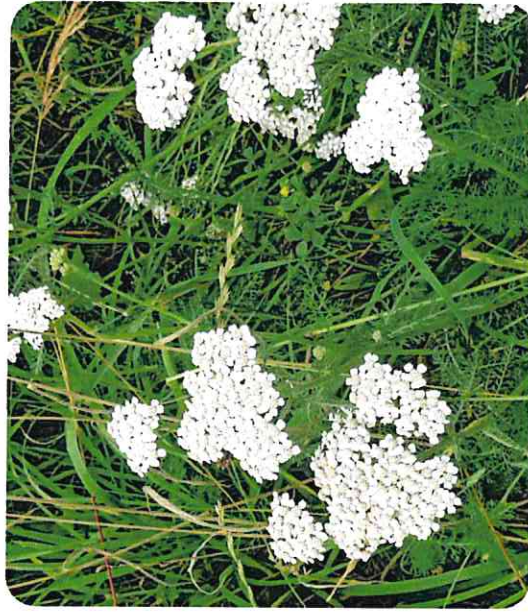
WINIFRED GILMAN SAGE (SMELL)
SALVIA CLEVELANDII 'WINIFRED GILMAN'



CALIFORNIA MINT (SMELL, MAKE TEA)
PYCNANTHEMUM CALIFORNICUM



WOOLLY BLUE CURLS (SMELL)
TRICHOSTEMA LANATUM



MILFOIL YARROW (SMELL)
ACHILLEA MILLEFOLIUM

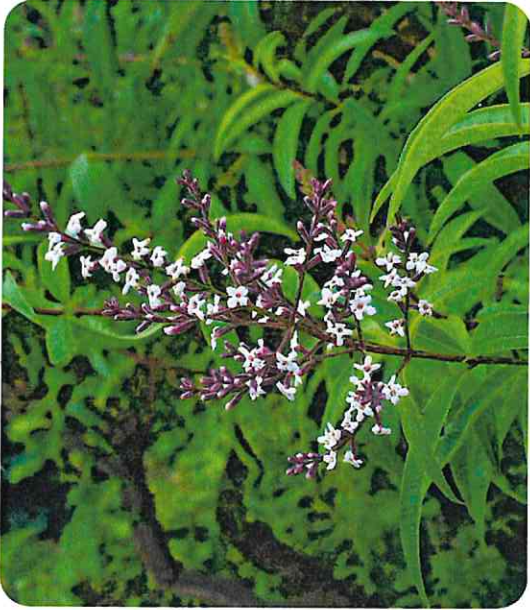


COYOTE MINT (SMELL)
MONARDA VILLOSA

LEARNING GARDEN CONCEPTS - PLANTING

111 W. MARIPOSA AVE • JUNE 2020 • LEARNING GARDEN + STORYBOOK LOOP DESIGN

TAVI DESIGN GROUP



LEMON VERBENA (TASTE)
ALLOYSIA CITRODORA



CINNAMON BASIL (TASTE)
OCIMUM BASILICUM



CANDLE LEAF (TASTE)
STEVIA REBAUDIANA



CHOCOLATE MINT (TASTE)
MENTHA X PIPERITA 'CHOCOLATE MINT'



ORANGE MINT (TASTE)
MENTHA X PIPERATA F. CITRATA

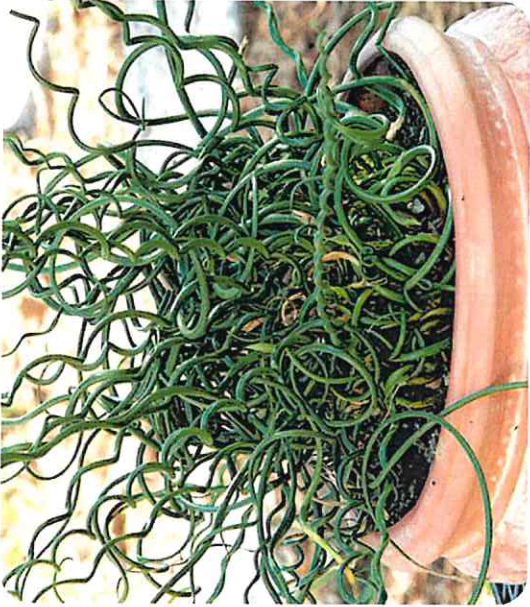


YERBA BUENA (SMELL, MAKE TEA)
SATUREJA DOUGLASII

LEARNING GARDEN CONCEPTS – PLANTING

111 W. MARIPOSA AVE • JUNE 2020 • LEARNING GARDEN + STORYBOOK LOOP DESIGN

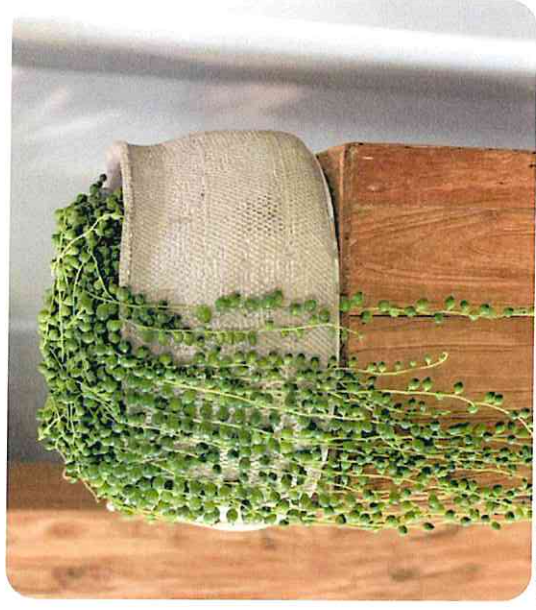
TAVI DESIGN GROUP



CORKSCREW RUSH (TOUCH)
JUNCUS EFFUSUS F. SPIRALIS



CURLY KALE (TOUCH, TASTE)
BRASSICA OLERACEA VAR. SABELLICA



STRING OF PEARLS (TOUCH)
SENECIO ROWLEYANUS



MIMULUS AURANTIACUS (TOUCH)
STICKY MONKEY FLOWER



FAIRY TAILS FOUNTAIN GRASS (TOUCH)
PENNISETUM 'FAIRY TAILS'



LAMB'S EAR (TOUCH)
PSEUDGNAPHALIUM CALIFORNICUM

LEARNING GARDEN CONCEPTS – PLANTING

111 W. MARIPOSA AVE • JUNE 2020 • LEARNING GARDEN + STORYBOOK LOOP DESIGN

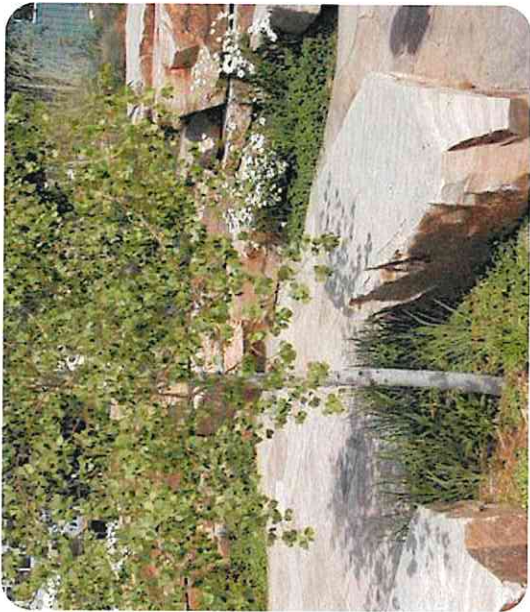
TAVI DESIGN GROUP



SEA CLIFF BUCKWHEAT
ERIOGONUM PARVIFOLIUM



EL SEGUNDO BLUE BUTTERFLY
ENDANGERED SPECIES



SHADED BOULDER SEATING



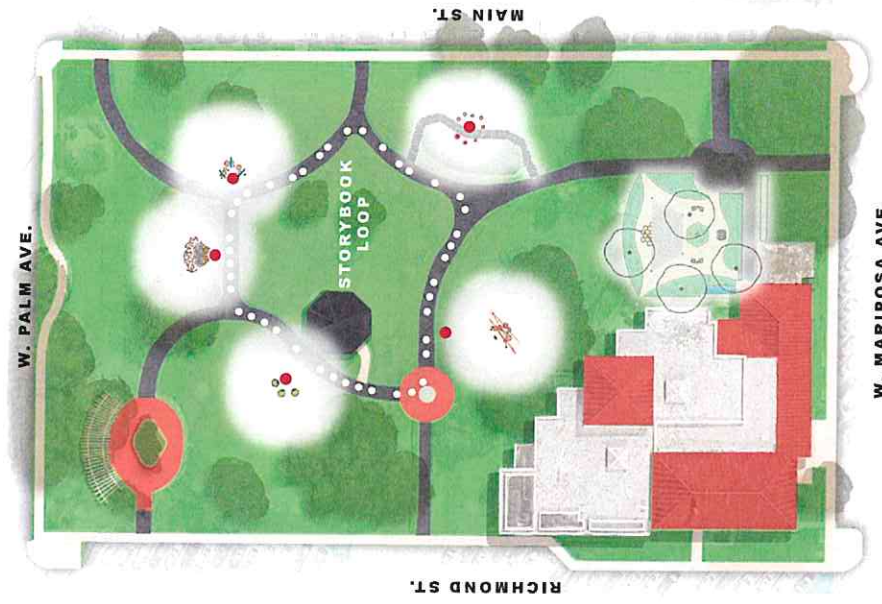
STORYTIME SEATING



HIDE-AND-REVEAL SIGNAGE



FLIPBOOK SIGNAGE



STORYBOOK LOOP
 AN ENGAGING TRAIL
 WITH A CHILDREN'S BOOK
 POSTED ACROSS FIVE
 STATIONS FOR FAMILIES
 TO READ AND ENJOY
 ALONG THEIR WALK
 THROUGH THE PARK

STORYBOOK LOOP CONCEPTS

111 W. MARIPOSA AVE • JUNE 2020 • LEARNING GARDEN + STORYBOOK LOOP DESIGN

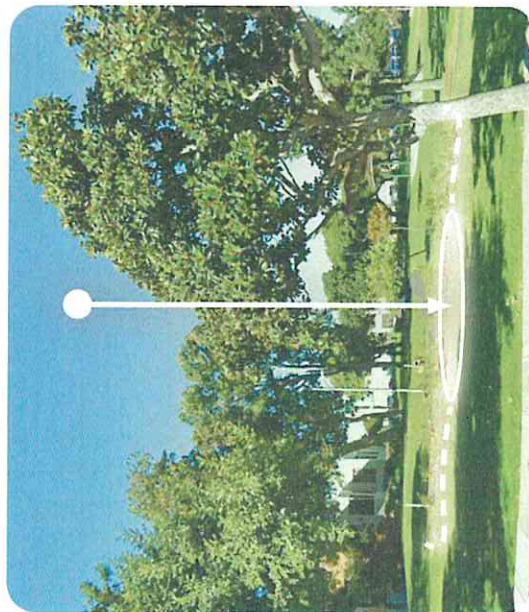
TAVI DESIGN GROUP



BOARD PATH AROUND ROSE GARDEN



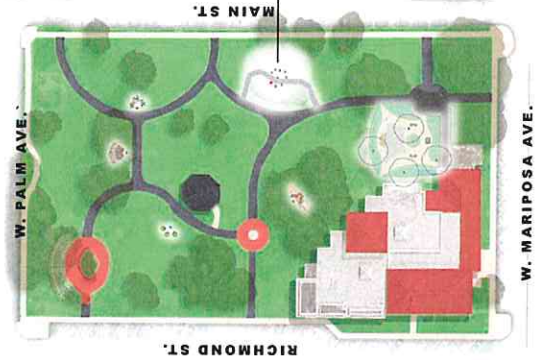
NATURALISTIC WOODEN TOADSTOOL SEATING



EXISTING ROSE GARDEN - VIEW FROM MAIN STREET



WIND SCULPTURES



EL SEGUNDO
HIGH SCHOOL

1. EXPOSITION
ROSE GARDEN -
ADJACENT. A HOME
BASE FOR THE START
OF A JOURNEY.

STORYBOOK LOOP STATION 1/5: EXPOSITION

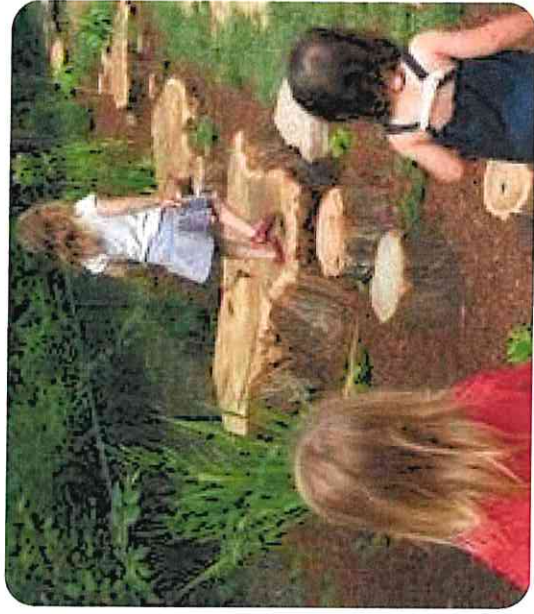
111 W. MARIPOSA AVE • JUNE 2020 • LEARNING GARDEN + STORYBOOK LOOP DESIGN



ARBOR THRESHOLD



MINI RIDGE AND CULVERT TUNNEL



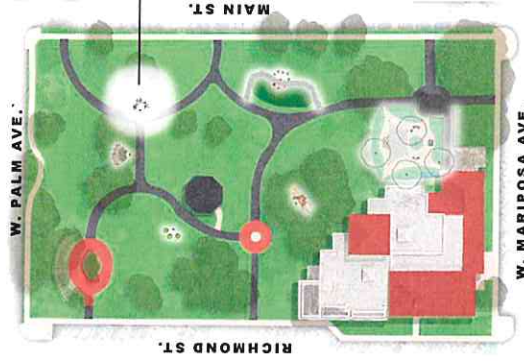
VARIED SIZE STUMP PLAY/SEATING



EXISTING SITE - VIEW FROM MAIN STREET

STORYBOOK LOOP STATION 2/5: COMPLICATION

111 W. MARIPOSA AVE • JUNE 2020 • LEARNING GARDEN + STORYBOOK LOOP DESIGN



2. COMPLICATION
THE READERS CROSS
A THRESHOLD AS THEY
FEEL THE CALL TO
ADVENTURE.

TAVI DESIGN GROUP



STUMP PATH THROUGH THRESHOLDS



CLUSTERED BOULDER PLAY



EXISTING SITE - VIEW FROM W. PALM AVENUE

STORYBOOK LOOP STATION 3/5: ESCALATION

111 W. MARIPOSA AVE • JUNE 2020 • LEARNING GARDEN + STORYBOOK LOOP DESIGN



3. ESCALATION
THE TENSION BUILDS.
A MORE TUMULTUOUS
TERRAIN.



NATURAL BOULDER PLAY AND SEATS



**WHALE STONE BENCH SCULPTURE
BY ARTISTS AT ART CITY**



EXISTING SITE VIEW FROM RICHMOND STREET

STORYBOOK LOOP STATION 4/5: CLIMAX

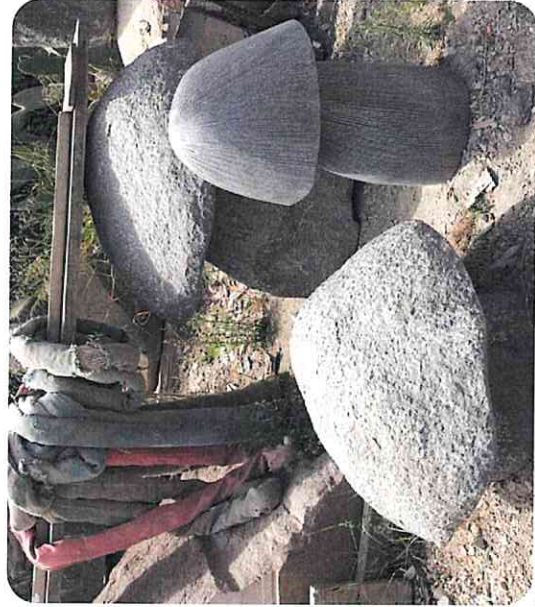
111 W. MARIPOSA AVE • JUNE 2020 • LEARNING GARDEN + STORYBOOK LOOP DESIGN



4. CLIMAX
A HIGH-DRAMA
LANDSCAPE WHERE
THE STAKES FEEL
THE HIGHEST.



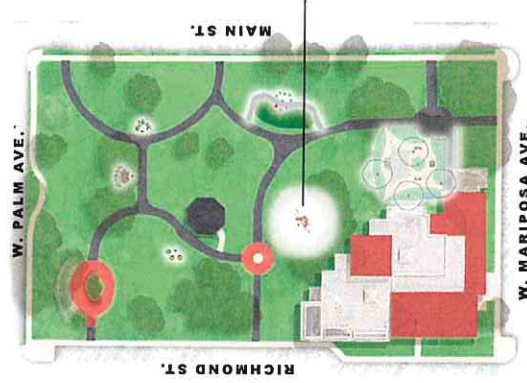
RIBBON STREAMERS



**MUSHROOM STONE STOOL SCULPTURES
BY ARTISTS AT ART CITY**



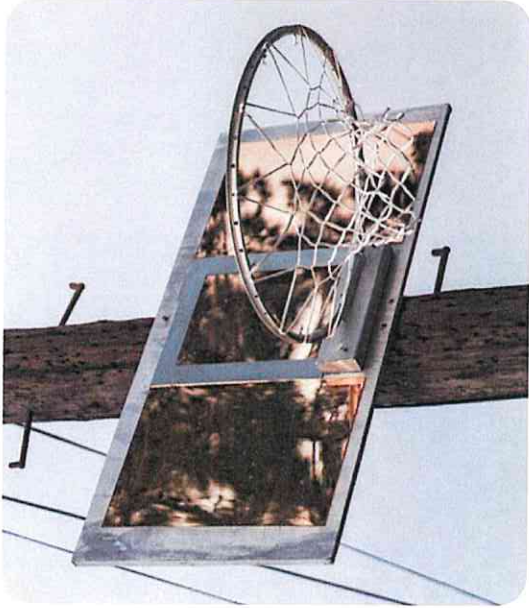
EXISTING FLAGPOLE AREA



5. RESOLUTION
VICTORIOUS,
READERS SEE THEIR
TRAVELED PATH
FROM A HIGHER
PERSPECTIVE NEAR
THE FLAGPOLE.

STORYBOOK LOOP STATION 5/5: RESOLUTION

111 W. MARIPOSA AVE • JUNE 2020 • LEARNING GARDEN + STORYBOOK LOOP DESIGN



HOOPS ATTACHED TO EXISTING TREES



MURAL ART BY LOCAL ARTIST

ADDITIONAL CONCEPTS BY LIBRARY PARK

111 W. MARIPOSA AVE • JUNE 2020 • LEARNING GARDEN + STORYBOOK LOOP DESIGN

TAVI DESIGN GROUP