

SPECIAL MEETING OF THE EL SEGUNDO CITY COUNCIL
WEDNESDAY, August 5, 2020
Virtual Meeting
8:00 A.M.
(Proposed FY 2020-21 Budget Study Session)

CALL TO ORDER – Virtually by Mayor Boyles at 8:06 AM

PLEDGE OF ALLEGIANCE

ROLL CALL

| | | |
|-------------------------|---|------------------------------|
| Mayor Boyles | - | Present via teleconferencing |
| Mayor Pro Tem Pimentel | - | Present via teleconferencing |
| Council Member Pirsztuk | - | Present via teleconferencing |
| Council Member Nicol | - | Absent |
| Council Member Giroux | - | Present via teleconferencing |

PUBLIC COMMUNICATIONS – (Related to City Business Only) – 5 minute limit per person, 30 minute limit total) None

Chief Donovan gave a COVID-19 Update

STUDY SESSION OUTLINE:

Recommendation:

City Council to conduct a Budget Study Session and provide direction as necessary.

1. Study Session Overview
2. Background Items
 - A. City Strategic Plan -- Follow-up from July 22 Study Session – City Manager, Scott Mitnick gave an overview/summary of the recent Strategic study session. Quick reminder from Council, they would like to update/change City Mission and Vision Statements.
 - B. Update on the Economy – Dino Marsocci, Deputy City Treasurer presented.
 - C. FY 2019-2020 Budget Update – Joe Lillio, Finance Director presented.

Council discussion and questions answered

3. Proposed FY 2020-2021 Budget
 - A. Fiscal Year Shift – Joe Lillio, Finance Director presented.
 - B. Restructuring of City Departments – Scott Mitnick, City Manager presented the following proposals:
 - 2 Deputy City Managers
 - Creation of Community Services Department – merging Recreation & Parks and Library

- Name change – Development Services Department for Planning & Building Safety and establish a Housing Division
 - Inclusion of City Treasurer’s office into Finance Department
 - Create new Risk Manager position
 - Name change – Information Technology Services Department
 - Public Works Department will include Parks/Landscaping Maintenance Services
- C. Budget Scenarios – Due to COVID-19 (Scenario Two and Three – as presented on May 5, 2020) – Scott Mitnick, City Manager and Joe Lillio, Finance Director presented.
- D. Budget Summaries – Joe Lillio, Finance Director presented.
- E. Revenues – Estimated by Source – Joe Lillio, Finance Director presented.
- F. Appropriations – Proposed by Department – Melissa McCollum, Library Director presented FY 2020-2021 Cultural Development Fund. Council raised several questions and concerns. Staff will meet and bring back recommendations/direction at the Budget Adoption Public Hearing in September.
- G. Information Technology Update – Charles Mallory, IT Director presented and introduced ten Information Technology FY 2020-2021 Initiatives.
- H. Capital Improvements Program (CIP) Update – Scott Mitnick, City Manager and Mark Watkins, Interim Public Works Director presented Proposed FY 2020-2021 CIP Projects and proposed funding the following FY 2019-2020 Deferred Projects:
- Recreation and Parks Projects (Restrooms, Skate Park, Teen Center)
 - City Hall Windows (health & safety/energy efficiency)
 - Memory Row Fitness Trail – Council discussion to further defer project and move \$100,000.00 into plunge fund.
 - Park Vista Senior Center Plumbing Design
- I. Reserve Policies - Joe Lillio, Finance Director presented the following:
FY 2020-2021 Reserve proposals:
- General Fund: Retain 20% reserve
 - Economic Uncertainty Reserve: Temporary decrease from \$2,000,000.00 to \$1,015,811.00 with goal to restore
 - Worker’s Com Fund: \$7,100,000.00 (~70% funded)
 - General Liability Fund: \$1,000,000.00 (actuary)
- FY 2020-2021 Trust Balances proposals:
- Pension Trust: \$4.3M (June 30, 2020)
 - OPEB Trust: \$26.1M (June 30,2020)

Council discussion and questions answered

4. Next Steps – Scott Mitnick, City Manager presented the following:
- Water and Wastewater Funds Financial Plan – August 1/, 2020
 - City Wide Fee Resolution – September 1, 2020
 - Proposed Budget Public Hearing & Adoption – September 15, 2020
 - FY 2020-2021 Commences – October 1, 2020
 - Begin preparation of FY 2021-2022 Budget – December 2020
 - Long-term Financial Strategic Plan
 - City Council Pension Sub-Committee meetings to discuss pension and OPEB funding options
 - Municipal (Financial) Advisor retained

Wrap-Up and Questions –

- Clarify Mission and Vision statements
- Change Goal #1 (changing the order)
- Revise Activity in goal #4 (environmental item)
- Clarify various budget line items
- Meet with ACC regarding Council's concerns
- Revise Memory Row project

ADJOURNMENT at 11:01 AM



Tracy Weaver, City Clerk