



# AGENDA

## EL SEGUNDO CITY COUNCIL

350 MAIN STREET

DUE TO THE COVID-19 EMERGENCY, THIS MEETING WILL BE CONDUCTED PURSUANT TO THE GOVERNOR'S EXECUTIVE ORDER N-29-20.

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### ***How Can Members of the Public Observe and Provide Public Comments?***

Residents are strongly encouraged to participate remotely via Spectrum Channel 3 and 22, AT&T U-verse Channel 99 and/or El Segundo TV at YouTube.com. Members of the Public may provide comments electronically by sending comments to the following e-mail address, with a limit of 150 words and accepted up until 30 minutes prior to the meeting: PUBLICCOMMUNICATIONS@elsegundo.org, ***in the subject line please state the meeting date and item number.*** Depending on the volume of communications, the emails will be read to Council during public communications and are subject to disclosure under the Public Records Act.

Members of the Public may also provide comments in the designated area in Council Chamber up to and during public communication portion of the meeting. Members of the public must observe "social distancing" requirements at all times, *i.e.*, remain six (6) feet from other attendees during the entirety of the event or gathering.

### ***Additional Information:***

The City Council, with certain statutory exceptions, can only take action upon properly posted and listed agenda items. Any writings or documents given to a majority of the City Council regarding any matter on this agenda that the City received after issuing the agenda packet are available for public inspection in the City Clerk's office during normal business hours. Such Documents may also be posted on the City's website at [www.elsegundo.org](http://www.elsegundo.org) and additional copies will be available at the City Council meeting.

Unless otherwise noted in the Agenda, the Public can only comment on City-related business that is within the jurisdiction of the City Council and/or items listed on the Agenda during the **Public Communications** portions of the Meeting. Additionally, the Public can comment on any Public Hearing item on the Agenda during the Public Hearing portion of such item. The time limit for comments is five (5) minutes per person.

*Before speaking to the City Council, please state: Your name and residence and the organization you represent, if desired. Please respect the time limits.*

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**In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact City Clerk, 524-2305. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.**

**MEETING OF THE EL SEGUNDO CITY COUNCIL  
TUESDAY, OCTOBER 6, 2020 – 4:00 PM**

**CALL TO ORDER**

**ROLL CALL**

**PUBLIC COMMUNICATION – (Related to City Business Only – 5 minute limit per person, 30 minute limit total)** *Individuals who have received value of \$50 or more to communicate to the City Council on behalf of another, and employees speaking on behalf of their employer, must so identify themselves prior to addressing the City Council. Failure to do so shall be a misdemeanor and punishable by a fine of \$250.*

**SPECIAL ORDER OF BUSINESS:**

**CLOSED SESSION:**

*The City Council may move into a closed session pursuant to applicable law, including the Brown Act (Government Code Section §54960, et seq.) for the purposes of conferring with the City's Real Property Negotiator; and/or conferring with the City Attorney on potential and/or existing litigation; and/or discussing matters covered under Government Code Section §54957 (Personnel); and/or conferring with the City's Labor Negotiators; as follows:*

**CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

Initiation of litigation pursuant to Government Code §54956.9 (d)(4): -1- matters.

**CONFERENCE WITH CITY'S LABOR NEGOTIATOR (Gov't Code §54957.6): -0- matters**

- 1. Employee Organizations:** Police Management Association; Police Officers Association; Police Support Services Employees Association; Fire Fighters Association; Supervisory, Professional Employees Association; City Employee Association; and Executive and Management/Confidential Employees (unrepresented groups).

Agency Designated Representative: Scott Mitnick, City Manager and Donna Peter, Interim Director of Human Resources.



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***\*\*\*For Public Hearings only\*\*\* written communication will be accepted both before the meeting and during the open period of the Public Hearing at PUBLICCOMMUNICATIONS@elsegundo.org.***

### ***Additional Information***

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**REGULAR MEETING OF THE EL SEGUNDO CITY COUNCIL  
TUESDAY, OCTOBER 6, 2020 - 6:00 P.M.**

**CALL TO ORDER**

**INVOCATION – Tracy Weaver, City Clerk**

**PLEDGE OF ALLEGIANCE – Council Member Pimentel**

## ROLL CALL

**PUBLIC COMMUNICATIONS – (Related to City Business Only – 5 minute limit per person, 30 minute limit total)** *Individuals who have received value of \$50 or more to communicate to the City Council on behalf of another, and employees speaking on behalf of their employer, must so identify themselves prior to addressing the City Council. Failure to do so shall be a misdemeanor and punishable by a fine of \$250. While all comments are welcome, the Brown Act does not allow Council to take action on any item not on the agenda. The Council will respond to comments after Public Communications is closed.*

**CITY MANAGER FOLLOW-UP COMMENTS – (Related to Public Communications)**

### SPECIAL PRESENTATIONS:

- a) Active Aging Week

### A. PROCEDURAL MOTIONS

**Consideration of a motion to read all ordinances and resolutions on the Agenda by title only.**

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Recommendation – Approval.

### B. CONSENT CALENDAR

1. Approve Regular City Council Meeting Minutes of September 15, 2020 and Special Council Meeting Minutes of September 29, 2020 and September 30, 2020.
2. Approve warrant numbers 3032689 - 3032783 and 9001603 - 9001642 on Register No. 23b in the total amount of \$575,062.48 and wire transfers from 8/31/20 - 9/06/20 in the total amount of \$375,959.26 Approve warrant numbers 3032784 - 3032855 on Register No. 24a in the total amount of \$295,557.25 and wire transfers from 9/07/20 - 9/13/20 in the total amount of \$2,735,673.89. Approve warrant numbers 3032856 - 3032976 and 9001643 - 9001644 on Register No. 24b in the total amount of \$328,271.52 and wire transfers from 9/14/20 - 9/20/20 in the total amount of \$352,218.03. Approve warrant numbers 3032977 - 3033063 and 9001645 – 9001646 on Register No. 24c in the total amount of \$447,763.40 and wire transfers from 9/21/20 - 9/27/20 in the total amount of \$396,816.18.
3. Approve ongoing professional service agreements and blanket purchase orders for FY 2020/2021 in excess of \$50,000 for various departments; possible action to waive the formal bidding process; and authorize the continued purchase of the following:
  - a) Authorize the issuance of a blanket purchase order to **Metron Farnier** for an amount not to exceed **\$300,000** in total for the purchase of single jet AMR water meters for the City's water system in FY 2020/2021 (Water/Wastewater Enterprise Fund).

- b) Adopt Resolution to and Authorize the City Manager to execute an amendment to Agreement No. 5861 with **RIESTER PACIFIC, INC.** for the City's economic development and hospitality and tourism marketing services, in a form approved by the City Attorney to (1) extend the term of the agreement to June 30, 2021; and (2) authorize payment for services up to **\$262,500** [General Fund – City Manager (\$152,500) and Chevron Grant Fund (\$110,000) held in the Fiduciary Fund]
- c) Authorize the City Manager to extend ongoing service agreements with **J. Lee Engineering, JAS Pacific, and CSG Consultants** to provide plan check, counter staffing and inspection services for an amount not to exceed a combined total of **\$247,000** in FY 2020/2021 (General Fund – Development Services).
- d) Authorize staff to continue to purchase gasoline and **diesel fuel for City vehicles** and equipment through the use of spot market purchasing for an amount not to exceed \$207,500 in FY 2020/2021 (General Fund = **\$142,500**; Asset Forfeiture Fund = \$13,000; Prop "A" Fund = \$30,000; Water Enterprise Fund = \$9,000; Wastewater (sewer) Enterprise Fund = \$13,000).
- e) Authorize the City Manager to waive and award a professional service Agreement to **Aerotek Professional Services** to provide temporary staffing services for the Public Works Department for an amount not to exceed **\$200,000** in FY 2020-2021 (General Fund – Public Works/Contractual Services).
- f) Authorize the City Manager to amend the contract with **All Cities Management Services, Inc.** for ongoing services to provide crossing guard services for the El Segundo School District for an amount not to exceed \$105,050 in FY 2020/2021 (General Fund – Finance Administration/ non-departmental).
- g) Authorize the City Manager to execute an amendment to Agreement No. 4095 with **High Point Strategies, LLC** for City's advisors and advocate regarding issues relating to LAWA, LAX, FAA, MTA and other Los Angeles agencies, in a form approved by the City Attorney to (1) extend the term of the agreement to June 30, 2021; (2) authorize payment for services up to **\$81,000** (General Fund – City Manager); and (3) take such additional, related, action that may be desirable.
- h) Authorize the City Manager to amend contract #4223A with **Professional Account Mgmt, LLC (Duncan Solutions Company)** for providing professional parking citation processing and collection services, via citation management for the Police Department for an amount not to exceed **\$77,000** in FY 2020/2021 ending June 30, 2021 (General Fund – Police Department).

- i) Authorize the issuance of a blanket purchase order to **Lane Donovan Partners, LLC** (Agreement #3399) to provide management services for The Lakes Golf Course for an amount not to exceed **\$72,000** in FY 2020/2021 (Golf Course Enterprise Fund – Finance Department).
- j) Authorize the issuance of a blanket purchase order to **Hinderliter De Llamas & Associates** (Agreement #3313) to provide professional services related to sales and use tax for an amount not to exceed **\$71,250** in FY 2020/2021 (General Fund – Finance Department - Business Services Division).
- k) Authorize the City Manager to amend contract #3957B with **Galls LLC** for purchasing uniforms and equipment for the Police Department for an amount not to exceed **\$60,000** in FY 2020/2021 (General Fund – Police Department). Galls, LLC is one of two only physical locations that provides in-house, appointment tailoring, embroidery and distribution of equipment within a 10 mile radius from the Police Department.
- l) Authorize the issuance of a blanket purchase order to **Tyler Technologies/Eden Financial Management Systems** for annual software licensing, maintenance, and support for an amount not to exceed **\$58,500** in FY 2020/2021 (General Fund – Information Technology).
- m) Authorize the City Manager to issue a blanket purchase order to **Baker & Taylor Information Services** for supplying books and other library materials for an amount not to exceed **\$51,400** in FY 2020/2021 (General Fund – Community Services).

4. New Alcohol Service for a Restaurant at 100 W. Imperial Avenue.

(The project is categorically exempt from the requirements of the California Environmental Quality Act (CEQA) pursuant to 14 California code of Regulations §1 5301 as a Class 1 categorical exemption (Existing Facilities)).

**E. COMMITTEES, COMMISSIONS AND BOARDS PRESENTATIONS:** *(One item moved to after Consent)*

5. Diversity, Equity, and Inclusion Committee Member Appointments

**C. PUBLIC HEARINGS**

**D. STAFF PRESENTATIONS**

6. COVID-19 Pandemic Update and Planned Reopening of Certain Sectors

**E. COMMITTEES, COMMISSIONS AND BOARDS PRESENTATIONS:**

- 7. Adopt a resolution revising the Technology Committee Bylaws
- 8. El Segundo Environmental Committee Update and Presentation on Residential Bee Keeping

**F. REPORTS – CITY CLERK**

**G. REPORTS – CITY TREASURER**

**H. REPORTS – COUNCIL MEMBERS**

Council Member Giroux –

Council Member Nicol -

Council Member Pirsztuk -

Mayor Pro Tem Pimentel –

Mayor Boyles –

**I. REPORTS – CITY ATTORNEY**

**J. REPORTS/FOLLOW-UP – CITY MANAGER**

**CLOSED SESSION**

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**REPORT OF ACTION TAKEN IN CLOSED SESSION (if required)**

**MEMORIAL –**

**ADJOURNMENT**

POSTED:

DATE: 10/02/2020

BY: Tracy Weaver

TIME: 8:45AM