

**MEETING OF THE EL SEGUNDO
TECHNOLOGY COMMITTEE
October 12, 2020 Meeting Minutes**

CALL TO ORDER

Chair Chad Hahn called to order the Meeting of the City of El Segundo Technology Committee at 6:05PM on Monday, October 12, 2020 on Zoom.

ROLL CALL

The following El Segundo City Staff were present:

- Charles Mallory, Information Technology Services Director
- Dalynna Moser, Information Technology Services

The following El Segundo Technology Committee Members were present:

- Chad Hahn (Chair)
- Madelon Smith (Vice Chair)
- Jessica Davis
- Todd Felker

PUBLIC COMMUNICATION

- There were no comments from the public

NEW BUSINESS

- **General City Update**
 - October is Cybersecurity Awareness Month

UNFINISHED BUSINESS

- **Bylaw Update:**
 - Approved by City Council on October 6

- **Informational Status Update About the City Departments' "Primary Projects" Highlights:**

- Spreadsheet
 - Will update the spreadsheet in a new format to streamline information
- Agenda Management
 - Vendor has been selected, and project is moving
- AV Update for Council Chambers
 - RFP have been turned in, and vendor selection is in process

- **2021 Project Prioritization Discussion:**

- Department needs
 - Will meet with Directors in December and January
 - Will bring information to the committee at the end of January
 - The budget will be finalized by May

REPORTS FROM SUBCOMMITTEES

- **Project Management Office (PMO) Compliance Subcommittee:**

- Will resume once projects are finalized

- **City Infrastructure Refresh Implementation Subcommittee:**

- Was brought up to date with current status

- **Permitting System Implementation Subcommittee:**

- Meeting regularly with Project Manager Margaret Liu

- **Data Utilization Subcommittee:**

- Will try to have a Subcommittee meeting before next meeting

COMMITTEE MEMBER COMMENTS

- Chad noted the need for more recruitment for qualified people who could participate in the Committee.

- Next meeting will be on November 9, 2020.

STAFF COMMENTS

- Charles asked for opinions about the Broadband Feasibility Study.

ADJOURNMENT

- The meeting adjourned at 6:38 PM.

Posted: 10/14/2020

By: Dalynna Moser, Information Technology Services