



AGENDA

EL SEGUNDO CITY COUNCIL

350 MAIN STREET

DUE TO THE COVID-19 EMERGENCY, THIS MEETING WILL BE CONDUCTED PURSUANT TO THE GOVERNOR'S EXECUTIVE ORDER N-29-20.

How Can Members of the Public Observe and Provide Public Comments?

Residents are strongly encouraged to participate remotely via Spectrum Channel 3 and 22, AT&T U-verse Channel 99 and/or El Segundo TV at YouTube.com. Members of the Public may provide comments electronically by sending comments to the following e-mail address, with a limit of 150 words and accepted up until 30 minutes prior to the meeting: PUBLICCOMMUNICATIONS@elsegundo.org, ***in the subject line please state the meeting date and item number.*** Depending on the volume of communications, the emails will be read to Council during public communications and are subject to disclosure under the Public Records Act.

Members of the Public may also provide comments in the designated area in Council Chamber up to and during public communication portion of the meeting. Members of the public must observe "social distancing" requirements at all times, *i.e.*, remain six (6) feet from other attendees during the entirety of the event or gathering.

Additional Information:

The City Council, with certain statutory exceptions, can only take action upon properly posted and listed agenda items. Any writings or documents given to a majority of the City Council regarding any matter on this agenda that the City received after issuing the agenda packet are available for public inspection in the City Clerk's office during normal business hours. Such Documents may also be posted on the City's website at www.elsegundo.org and additional copies will be available at the City Council meeting.

Unless otherwise noted in the Agenda, the Public can only comment on City-related business that is within the jurisdiction of the City Council and/or items listed on the Agenda during the **Public Communications** portions of the Meeting. Additionally, the Public can comment on any Public Hearing item on the Agenda during the Public Hearing portion of such item. The time limit for comments is five (5) minutes per person.

Before speaking to the City Council, please state: Your name and residence and the organization you represent, if desired. Please respect the time limits.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact City Clerk, 524-2305. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

**MEETING OF THE EL SEGUNDO CITY COUNCIL
TUESDAY, OCTOBER 20, 2020 – 4:00 PM**

CALL TO ORDER

ROLL CALL

PUBLIC COMMUNICATION – (Related to City Business Only – 5 minute limit per person, 30 minute limit total) *Individuals who have received value of \$50 or more to communicate to the City Council on behalf of another, and employees speaking on behalf of their employer, must so identify themselves prior to addressing the City Council. Failure to do so shall be a misdemeanor and punishable by a fine of \$250.*

SPECIAL ORDER OF BUSINESS:

CLOSED SESSION:

The City Council may move into a closed session pursuant to applicable law, including the Brown Act (Government Code Section §54960, et seq.) for the purposes of conferring with the City's Real Property Negotiator; and/or conferring with the City Attorney on potential and/or existing litigation; and/or discussing matters covered under Government Code Section §54957 (Personnel); and/or conferring with the City's Labor Negotiators; as follows:

CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION

- 1. Kevin Smith v. City of El Segundo, Workers Compensation Appeals Board
Case no. WCAB ADJ9258793**

CONFERENCE WITH CITY'S LABOR NEGOTIATOR (Gov't Code §54957.6): -0-matters

- 1. Employee Organizations:** Police Management Association; Police Officers Association; Police Support Services Employees Association; Fire Fighters Association; Supervisory, Professional Employees Association; City Employee Association; and Executive and Management/Confidential Employees (unrepresented groups).

Agency Designated Representative: Scott Mitnick, City Manager and Donna Peter, Human Resources Consultant.



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******For Public Hearings only*** written communication will be accepted both before the meeting and during the open period of the Public Hearing at PUBLICCOMMUNICATIONS@elsegundo.org.***

Additional Information

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**REGULAR MEETING OF THE EL SEGUNDO CITY COUNCIL
TUESDAY, OCTOBER 20, 2020 - 6:00 P.M.**

CALL TO ORDER

INVOCATION – The Bridge Church

PLEDGE OF ALLEGIANCE – Council Member Pirsztuk

ROLL CALL

PUBLIC COMMUNICATIONS – (Related to City Business Only – 5 minute limit per person, 30 minute limit total) *Individuals who have received value of \$50 or more to communicate to the City Council on behalf of another, and employees speaking on behalf of their employer, must so identify themselves prior to addressing the City Council. Failure to do so shall be a misdemeanor and punishable by a fine of \$250. While all comments are welcome, the Brown Act does not allow Council to take action on any item not on the agenda. The Council will respond to comments after Public Communications is closed.*

CITY MANAGER FOLLOW-UP COMMENTS – (Related to Public Communications)

SPECIAL PRESENTATIONS:

- a) Red Ribbon Week
- b) Halloween Events Update

A. PROCEDURAL MOTIONS

Consideration of a motion to read all ordinances and resolutions on the Agenda by title only.

Recommendation – Approval.

B. CONSENT CALENDAR

1. Approve Regular City Council Meeting Minutes of October 6, 2020.
2. Approve warrant numbers 3033064 – 3033149 on Register No. 25a in the total amount of \$629,907.63 and wire transfers from 09/28/20 through 09/30/20 in the total amount of \$622,700.07. Warrant numbers 3033150 – 3033226 and 9001647 – 9001685 on Register No. 1 in the total amount of \$371,019.01 and wire transfers from 10/01/20 through 10/11/20 in the total amount of \$494,626.93.
3. Authorize Agreement with NV5, Inc. for \$84,966 for Inspection Services, and Authorize Public Works Construction Contract with Cedro Construction, Inc. for \$481,717 for Water Main Improvements on Indiana Street
4. Authorize Public Works Construction Contract with Land Forms Landscape Construction for \$784,893 for the Acacia Park Playground and Site Improvements Project
5. Approve Purchase of 20 Mobile Digital Computers from Compline, Inc. for \$113,000; and FY 2020-2021 General Fund Budget Appropriation of \$115,000 (total project cost will be \$213,000)

6. Amendment to the Supplemental Law Enforcement (Jail) Services Agreement No. 5793 with the City of Hawthorne to increase the contract amount from \$7,500 per month to \$12,000 per month for five months (\$22,500 total) for full-time jail services.

C. PUBLIC HEARINGS

D. STAFF PRESENTATIONS

7. COVID-19 Update and Letters of Support to the Los Angeles County Department of Public Health for El Segundo Unified School District to Obtain a Waiver to Allow Transitional Kindergarten Through Second Grade Students to Return to Schools for Hybrid In-person Education
8. City Response to Los Angeles County Civil Grand Jury Report Regarding “A Diet for Landfills: Cutting Down on Food Waste”

E. COMMITTEES, COMMISSIONS AND BOARDS PRESENTATIONS:

F. REPORTS – CITY CLERK

G. REPORTS – CITY TREASURER

H. REPORTS – COUNCIL MEMBERS

Council Member Giroux –

Council Member Nicol -

Council Member Pirsztuk -

Mayor Pro Tem Pimentel –

Mayor Boyles –

I. REPORTS – CITY ATTORNEY

J. REPORTS/FOLLOW-UP – CITY MANAGER

CLOSED SESSION

The City Council may move into a closed session pursuant to applicable law, including the Brown Act (Government Code Section §54960, et seq.) for the purposes of conferring with the City's Real Property Negotiator; and/or conferring with the City Attorney on potential and/or existing litigation; and/or discussing matters covered under Government Code Section §54957 (Personnel); and/or conferring with the City's Labor Negotiators.

REPORT OF ACTION TAKEN IN CLOSED SESSION (if required)

MEMORIAL –

ADJOURNMENT

POSTED:

DATE: October 15, 2020

BY: Tracy Weaver, City Clerk

TIME: 12:15 PM

P roclamation

City of El Segundo, California

WHEREAS, Red Ribbon Week is the oldest and largest drug prevention campaign in the US; and

WHEREAS, the numerous issues associated with youth access, use, and addiction to alcohol, tobacco, prescription drugs, cannabis, and other illicit drugs have negatively impacted the dreams, success, and future of individuals, families, and communities; and

WHEREAS, it is critical to increase community awareness about issues associated with substance use/abuse such as underage smoking/vaping, underage drinking, driving under the influence, prescription drugs misuse/abuse, cannabis use and other illicit drug use through information and education campaigns and initiatives, resource sharing and civic engagement; and

WHEREAS, it is critical to reach especially the youth with strong messages to remain drug-free; and

WHEREAS, Reach Out Against Drugs (ROAD), the Asian American Drug Abuse Program, Inc. (AADAP), and other organizations are in collaboration to undertake comprehensive substance use/abuse prevention programs to make El Segundo a safe and drug-free community.

NOW, THEREFORE, on this 20th day of October, 2020, the Mayor and Members of the City Council of the City of El Segundo, California, hereby recognize October 23-31, 2020 as **RED RIBBON WEEK** with this year's theme: *Be Brave, Be Happy, Be Drug-Free.*



A handwritten signature in blue ink, appearing to read "Drew Boyles", is written over a white background.

Mayor Drew Boyles

Mayor Pro Tem Chris Pimentel

Council Member Carol Pirsztuk

Council Member Scot Nicol

Council Member Lance Giroux

**PLACE HOLDER FOR
SPECIAL PRESENTATIONS:
b) Halloween Events Update**

MEETING OF THE EL SEGUNDO CITY COUNCIL
TUESDAY, OCTOBER 6, 2020 – 4:00 PM
This meeting was conducted virtually via Zoom conferencing

CALL TO ORDER – Virtually by Mayor Boyles at 4:04 PM

ROLL CALL

Mayor Boyles	-	Present via teleconferencing
Mayor Pro Tem Pimentel	-	Present via teleconferencing
Council Member Pirsztuk	-	Present via teleconferencing – 4:06 PM
Council Member Nicol	-	Present via teleconferencing
Council Member Giroux	-	Present via teleconferencing

PUBLIC COMMUNICATION – (Related to City Business Only – 5 minute limit per person, 30 minute limit total) None

SPECIAL ORDER OF BUSINESS:

Mayor Boyles announced that Council would be meeting in closed session pursuant to the items listed on the Agenda.

CLOSED SESSION:

The City Council may move into a closed session pursuant to applicable law, including the Brown Act (Government Code Section §54960, et seq.) for the purposes of conferring with the City’s Real Property Negotiator; and/or conferring with the City Attorney on potential and/or existing litigation; and/or discussing matters covered under Government Code Section §54957 (Personnel); and/or conferring with the City’s Labor Negotiators; as follows:

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

1. Initiation of litigation pursuant to Government Code §54956.9 (d)(4): -1- matters.

CONFERENCE WITH CITY’S LABOR NEGOTIATOR (Gov’t Code §54957.6): -8- matters

1. Employee Organizations: Police Management Association; Police Officers Association; Police Support Services Employees Association; Fire Fighters Association; Supervisory, Professional Employees Association; City Employee Association; and Executive and Management/Confidential Employees (unrepresented groups).

Agency Designated Representative: Scott Mitnick, City Manager and Donna Peter, Interim Director of Human Resources. *Correction – Donna Peter is the City’s HR Consultant.*

Recessed at 5:50 PM

Adjourned at 8:58 PM

REGULAR MEETING OF THE EL SEGUNDO CITY COUNCIL
TUESDAY, OCTOBER 6, 2020 - 6:00 P.M.
This meeting was conducted virtually via Zoom conferencing

CALL TO ORDER – Virtually by Mayor Boyles at 6:01PM

INVOCATION – Tracy Weaver, City Clerk

PLEDGE OF ALLEGIANCE – Mayor Pro Tem Pimentel

ROLL CALL

Mayor Boyles	-	Present via teleconferencing
Mayor Pro Tem Pimentel	-	Present via teleconferencing
Council Member Pirsztuk	-	Present via teleconferencing
Council Member Nicol	-	Present via teleconferencing
Council Member Giroux	-	Present via teleconferencing

PUBLIC COMMUNICATIONS – (Related to City Business Only – 5 minute limit per person, 30 minute limit total)

John Pickhaver, resident, spoke regarding Council Member Giroux’s comments on the ambush shooting of 2 deputies in Los Angeles.

Gabriella, resident, spoke regarding Council Member Giroux’s comments on the ambush shooting of 2 deputies in Los Angeles.

Amanda Touchton, resident, spoke regarding Council Member Giroux’s comments on the ambush shooting of 2 deputies in Los Angeles.

Elias Garcia, resident, spoke regarding Council Member Giroux’s comments on the ambush shooting of 2 deputies in Los Angeles.

City Clerk Weaver read written communication from the following person’s into the record;

Sarah Ainsworth, resident, commented on item #E9 and is favor of bee keeping

Allen Semerdijan, resident, commented on item #E9 and is favor of bee keeping

Borrie Zupo, resident, commented on item #E9 and is favor of bee keeping

CITY MANAGER FOLLOW-UP COMMENTS – (Related to Public Communications)

Scott Mitnick, City Manager and Mayor Pro Tem Pimentel answered a few questions of concern to those who spoke.

SPECIAL PRESENTATIONS:

- a) Proclamation read by Mayor Boyles, proclaiming October 5, 2020 as Active Aging Week. Julie Todd, Library Adult Services, accepted the Proclamation.
- b) National Night Out – Captain Bermudez gave a brief overview on the events of the day and encouraged all to view the videos posted to Social Media.

A. PROCEDURAL MOTIONS

Consideration of a motion to read all ordinances and resolutions on the Agenda by title only.

MOTION by Mayor Pro Tem Pimentel, SECONDED by Council Member Giroux to read all ordinances and resolutions on the agenda by title only. MOTION PASSED BY UNANIMOUS VOICE VOTE. 5/0

B. CONSENT CALENDAR

1. Approve Regular City Council Meeting Minutes of September 15, 2020 and Special Council Meeting Minutes of September 29, 2020 and September 30, 2020.
2. Approve warrant numbers 3032689 - 3032783 and 9001603 - 9001642 on Register No. 23b in the total amount of \$575,062.48 and wire transfers from 8/31/20 - 9/06/20 in the total amount of \$375,959.26 Approve warrant numbers 3032784 - 3032855 on Register No. 24a in the total amount of \$295,557.25 and wire transfers from 9/07/20 - 9/13/20 in the total amount of \$2,735,673.89. Approve warrant numbers 3032856 - 3032976 and 9001643 - 9001644 on Register No. 24b in the total amount of \$328,271.52 and wire transfers from 9/14/20 - 9/20/20 in the total amount of \$352,218.03. Approve warrant numbers 3032977 - 3033063 and 9001645 - 9001646 on Register No. 24c in the total amount of \$447,763.40 and wire transfers from 9/21/20 - 9/27/20 in the total amount of \$396,816.18.
3. Ratify ongoing professional service agreements and blanket purchase orders for FY 2020/2021 in excess of \$50,000 for various departments; possible action to waive the formal bidding process; and authorize the continued purchase of the following:
(Fiscal Impact: \$1,793,200.00 (Budgeted in the FY 2020-21 Budget)
 - a) Authorize the issuance of a blanket purchase order to **Metron Farnier** for an amount not to exceed **\$300,000** in total for the purchase of single jet AMR water meters for the City's water system in FY 2020/2021 (Water/Wastewater Enterprise Fund).
 - b) PULLED BY COUNCIL MEMBER PIRSZTUK
 - c) Authorize the City Manager to extend ongoing service agreements with amendment no. **3790U J. Lee Engineering**, amendment no. **4695J JAS Pacific**, and amendment no. **5755B CSG Consultants** to provide plan check, counter staffing and inspection services for an amount not to exceed a combined total of **\$247,000** in FY 2020/2021 (General Fund – Development Services).

- d) Authorize staff to continue to purchase gasoline and **diesel fuel for City vehicles** and equipment through the use of spot market purchasing for an amount not to exceed \$207,500 in FY 2020/2021 (General Fund = **\$142,500**; Asset Forfeiture Fund = \$13,000; Prop "A" Fund = \$30,000; Water Enterprise Fund = \$9,000; Wastewater (sewer) Enterprise Fund = \$13,000).
- e) Authorize the City Manager to waive and award a professional service Agreement no. 5960 to **Aerotek Professional Services** to provide temporary staffing services for the Public Works Department for an amount not to exceed **\$200,000** in FY 2020-2021 (General Fund – Public Works/Contractual Services).
- f) Authorize the City Manager to amend no. 3881F the contract with **All Cities Management Services, Inc.** for ongoing services to provide crossing guard services for the El Segundo School District for an amount not to exceed \$105,050 in FY 2020/2021 (General Fund – Finance Administration/non-departmental).
- g) Authorize the City Manager to execute an amendment no. 4095J to Agreement No. 4095 with **High Point Strategies, LLC** for City's advisors and advocate regarding issues relating to LAWA, LAX, FAA, MTA and other Los Angeles agencies, in a form approved by the City Attorney to (1) extend the term of the agreement to June 30, 2021; (2) authorize payment for services up to **\$81,000** (General Fund – City Manager); and (3) take such additional, related, action that may be desirable.
- h) Authorize the City Manager to amend no. 4223B contract #4223 with **Professional Account Mgmt, LLC (Duncan Solutions Company)** for providing professional parking citation processing and collection services, via citation management for the Police Department for an amount not to exceed **\$77,000** in FY 2020/2021 ending June 30, 2021 (General Fund – Police Department).
- i) Authorize the issuance of a blanket purchase order to **Lane Donovan Partners, LLC** (Agreement #3399) to provide management services for The Lakes Golf Course for an amount not to exceed **\$72,000** in FY 2020/2021 (Golf Course Enterprise Fund – Finance Department).
- j) Authorize the issuance of a blanket purchase order to **Hinderliter De Llamas & Associates** (Agreement #3313), amendment no. 3313B to provide professional services related to sales and use tax for an amount not to exceed **\$71,250** in FY 2020/2021 (General Fund – Finance Department - Business Services Division).

- k) Authorize the City Manager to amend to contract #3957B with **Galls LLC** (amendment not required, covered in existing agreement/amendments) for purchasing uniforms and equipment for the Police Department for an amount not to exceed **\$60,000** in FY 2020/2021 (General Fund – Police Department). Galls, LLC is one of two only physical locations that provides in-house, appointment tailoring, embroidery and distribution of equipment within a 10 mile radius from the Police Department.
- l) Authorize the issuance of a blanket purchase order to **Tyler Technologies/Eden Financial Management Systems** for annual software licensing, maintenance, and support for an amount not to exceed **\$58,500** in FY 2020/2021 (General Fund – Information Technology).
- m) Authorize the City Manager to issue a blanket purchase order to **Baker & Taylor Information Services** for supplying books and other library materials for an amount not to exceed **\$51,400** in FY 2020/2021 (General Fund – Community Services).

4. New Alcohol Service for a Restaurant at 100 W. Imperial Avenue.
(Fiscal Impact: None)

(The project is categorically exempt from the requirements of the California Environmental Quality Act (CEQA) pursuant to 14 California code of Regulations §1 5301 as a Class 1 categorical exemption (Existing Facilities)).

MOTION by Mayor Pro Tem Pimentel, SECONDED by Council Member Nicol, approving Consent Agenda items 1, 2, 3, (with exception of item 3a) and 4. MOTION PASSED BY UNANIMOUS VOICE VOTE. 5/0

PULLED ITEMS:

- 3. Ratify ongoing professional service agreements and blanket purchase orders for FY 2020/2021 in excess of \$50,000 for various departments; possible action to waive the formal bidding process; and authorize the continued purchase of the following:
 - b) Authorize the City Manager to execute an amendment no. 5861B to Agreement No. 5861 with RIESTER PACIFIC, INC. for the City's economic development and hospitality and tourism marketing services, in a form approved by the City Attorney to (1) extend the term of the agreement to June 30, 2021; and (2) authorize payment for services up to \$262,500 [General Fund – City Manager (\$152,500) and Chevron Grant Fund (\$110,000) held in the Fiduciary Fund]

Barbara Voss, Deputy City Manager answered Council's questions.

MOTION by Council Member Pirsztuk, SECONDED by Mayor Pro Tem Pimentel, approving Consent Agenda item 3a. MOTION PASSED BY UNANIMOUS VOICE VOTE. 5/0

E. COMMITTEES, COMMISSIONS AND BOARDS PRESENTATIONS: *(One item moved to after Consent)*

5. Diversity, Equity, and Inclusion Committee Member Appointments
(Fiscal Impact: None)

Barbara Voss, Deputy City Manager gave an overview on the process of creating the Diversity, Equity, and Inclusion Committee and how the City derived at the final nine (9) committee members.

Mayor Boyles announced the following committee members and their terms; 3 Partial Terms expiring October 31, 2022 - Lauren Abercrombie, Natacha Lee, Steve Lee, 3 Partial Terms expiring October 31, 2023 – Avery Smith, Kelsey Chittick, Christina Vasquez and 3 Full Terms expiring October 31, 2024.

C. PUBLIC HEARINGS – None

D. STAFF PRESENTATIONS –

6. COVID-19 Pandemic Update and Planned Reopening of Certain Sectors
(Fiscal Impact: None)

Chief Donovan gave a presentation.

Council Discussion

Council consensus to receive and file the report.

E. COMMITTEES, COMMISSIONS AND BOARDS PRESENTATIONS –

7. Adopt a resolution revising the Technology Committee Bylaws
(Fiscal Impact: None)

Charles Mallory, IT Director, reported on the item.

Council Discussion

Mark Hensley, City Attorney read by title only:

RESOLUTION NO. 5230

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL SEGUNDO
ADOPTING THE TECHNOLOGY COMMITTEE'S BY-LAWS

MOTION by Council Member Nicol, SECONDED by Council Member Pirsztuk adopting Resolution No.5230. MOTION PASSED BY UNANIMOUS VOICE VOTE. 5/0

8. El Segundo Environmental Committee Update and Presentation on Residential Bee Keeping
(Fiscal Impact: None)

Elias Sassoon, Public Works Director introduced the item.

Tracey Miller Zarneke, Environmental Committee Chairperson and Chia-Ming Ro, resident gave the presentations.

Council Discussion

MOTION by Mayor Pro Tem Pimentel, SECONDED by Council Member Nicol directing staff to report back to Council with a Residential Bee Keeping program recommendation. MOTION PASSED BY UNANIMOUS VOICE VOTE. 5/0

- F. REPORTS – CITY CLERK – Reported on local Voting Centers in El Segundo. The Teen Center at 405 E. Grand Ave, Embassy Suites at 1440 E. Imperial Hwy and Double Tree by Hilton at 1985 E Grand Ave. open on October 30, 2020 – November 3, 2020. Dockweiler Youth Center at 12505 Vista del Mar, Playa Del Rey opens on October 24, 2020 – November 3, 2020

- G. REPORTS – CITY TREASURER – Not present

- H. REPORTS – COUNCILMEMBERS –

Council Member Giroux – No report

Council Member Nicol – Thanked all Committees, Commissions and Boards for their service and thanked all involved in the creation of the Diversity, Equity, and Inclusion Committee, including the applicants and reminded everyone to be kind to one another.

Council Member Pirsztuk – Thanked all the Community Clubs that came together to create several Halloween events throughout the month of October. Suggested the City offer Dial-a-Ride to our seniors on Election Day, November 3, 2020.

Mayor Pro Tem Pimentel – Implored all residents to read the fine print before casting a vote. Attending League of City Summit, attending Regional Transportation meeting and attending Contract Cities meeting to discuss their initiative regarding housing legislation.

Mayor Boyles – No report

- I. REPORTS – CITY ATTORNEY – No report

- J. REPORTS/FOLLOW-UP – CITY MANAGER – Shouted out to Public Works Department for the “orange” lit water tower for the month of October and thanked all departments for expediting the opening of parks on Sunday. Next Council meeting is October 20, 2020.

MEMORIAL – None

ADJOURNED at 8:03 PM

Council returned to Closed session immediately following Open session.

Closed session adjourned at 8:58 PM

Tracy Weaver, City Clerk

CITY OF EL SEGUNDO
WARRANTS TOTALS BY FUND

3033064 - 3033149

DATE OF APPROVAL: AS OF 10/20/20

REGISTER # 25a

001	GENERAL FUND	539,774.97
104	TRAFFIC SAFETY FUND	-
106	STATE GAS TAX FUND	-
108	ASSOCIATED RECREATION ACTIVITIES FUND	-
109	ASSET FORFEITURE FUND	607.55
110	MEASURE R	-
111	COMM. DEVEL. BLOCK GRANT	-
112	PROP "A" TRANSPORTATION	-
114	PROP "C" TRANSPORTATION	838.37
115	AIR QUALITY INVESTMENT PROGRAM	-
116	HOME SOUND INSTALLATION FUND	-
117	HYPERION MITIGATION FUND	690.85
118	TDA ARTICLE 3 - SB #21 BIKEWAY FUND	-
119	MTA GRANT	-
121	FEMA	-
120	C.O.P.S. FUND	-
122	L.A.W.A. FUND	-
123	PSAF PROPERTY TAX PUBLIC SAFETY	-
124	FEDERAL GRANTS	18,320.00
125	STATE GRANT	202.58
126	AP/ CUPA PROGRAM OVERSIGHT SURCHARGE	8,188.49
128	SB-1 EXPENDITURES	-
129	CERTIFIED ACCESS SPECIALIST PROGRAMS	-
202	ASSESSMENT DISTRICT #73	-
301	CAPITAL IMPROVEMENT FUND	8,229.50
302	INFRASTRUCTURE REPLACEMENT FUND	-
405	FACILITIES MAINTENANCE	-
501	WATER UTILITY FUND	4,592.72
502	WASTEWATER FUND	177.51
503	GOLF COURSE FUND	8,000.00
504	PARK VISTA	-
505	SOLID WASTE	-
601	EQUIPMENT REPLACEMENT	-
602	LIABILITY INSURANCE	37,746.20
603	WORKERS COMP. RESERVE/INSURANCE	-
701	RETIRED EMP. INSURANCE	-
702	EXPENDABLE TRUST FUND - DEVELOPER FEES	1,038.79
703	EXPENDABLE TRUST FUND - OTHER	1,500.00
708	OUTSIDE SERVICES TRUST	-
	TOTAL WARRANTS	\$ 629,907.63 ✓

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES

Information on actual expenditures is available in the Director of Finance's office in the City of El Segundo.

I certify as to the accuracy of the Demands and the availability of fund for payment thereof.

For Approval: Regular checks held for City council authorization to release.

CODES:

R = Computer generated checks for all non-emergency/urgency payments for materials, supplies and services in support of City Operations

For Ratification:

A = Payroll and Employee Benefit checks

B - F = Computer generated Early Release disbursements and/or adjustments approved by the City Manager. Such as: payments for utility services, petty cash and employee travel expense reimbursements, various refunds, contract employee services consistent with current contractual agreements, instances where prompt payment discounts can be obtained or late payment penalties can be avoided or when a situation arises that the City Manager approves.

H = Handwritten Early Release disbursements and/or adjustments approved by the City Manager.

FINANCE DIRECTOR *Joseph Liu*
DATE: *10-16-2020*

CITY MANAGER *Barbara Vee (for sm)*
DATE: *10/14/20*

VOID CHECKS DUE TO ALIGNMENT: N/A

VOID CHECKS DUE TO INCORRECT CHECK DATE: _____

VOID CHECKS DUE TO COMPUTER SOFTWARE ERROR: _____

NOTES _____

**CITY OF EL SEGUNDO
 PAYMENTS BY WIRE TRANSFER
 9/28/20 THROUGH 09/30/20**

<u>Date</u>	<u>Payee</u>		<u>Description</u>
9/28/2020	Manufacturers & Traders	9,500.00	457 payment Vantagepoint
9/28/2020	Cal Pers	10,755.46	EFT Retirement Safety-Fire-PEPRA New 25020
9/28/2020	Cal Pers	22,052.05	EFT Retirement Safety-Police-PEPRA New 25021
9/28/2020	Cal Pers	39,901.03	EFT Retirement Misc - PEPRA New 26013
9/28/2020	Cal Pers	56,368.30	EFT Retirement Misc - Classic 27
9/28/2020	Cal Pers	68,402.14	EFT Retirement Safety Police Classic - 1st Tier 28
9/28/2020	Cal Pers	54,940.99	EFT Retirement Safety Fire- Classic 30168
9/28/2020	Cal Pers	6,323.86	EFT Retirement Sfty Police Classic-2nd Tier 30169
9/28/2020	Cal Pers	10,755.46	EFT Retirement Safety-Fire-PEPRA New 25020
9/28/2020	Cal Pers	22,457.26	EFT Retirement Safety-Police-PEPRA New 25021
9/28/2020	Cal Pers	40,034.42	EFT Retirement Misc - PEPRA New 26013
9/28/2020	Cal Pers	50,064.78	EFT Retirement Misc - Classic 27
9/28/2020	Cal Pers	68,271.53	EFT Retirement Safety Police Classic - 1st Tier 28
9/28/2020	Cal Pers	56,374.10	EFT Retirement Safety Fire- Classic 30168
9/28/2020	Cal Pers	6,323.85	EFT Retirement Sfty Police Classic-2nd Tier 30169
09/21/20-09/27/20	Workers Comp Activity	86,457.49	SCRMA checks issued
09/21/20-09/27/20	Liability Trust - Claims	0.00	Claim checks issued
09/21/20-09/27/20	Retiree Health Insurance	12,040.42	Health Reimbursement checks issued
09/21/20-09/27/20	Flexible Spending Account	1,677.03	Employee Health and DCA card charges
		<u>622,700.17</u>	

**DATE OF RATIFICATION: 10/02/20
 TOTAL PAYMENTS BY WIRE:**

622,700.17

Certified as to the accuracy of the wire transfers by:

Denis Maron *DM* 10/2/2020
 Deputy City Treasurer II Date

Joseph... 10-6-2020
 Director of Finance Date

Katherine Vass (for SM) 10-14-20
 City Manager Date

Information on actual expenditures is available in the City Treasurer's Office of the City of El Segundo.

CITY OF EL SEGUNDO
WARRANTS TOTALS BY FUND

3033150 -	3033226		
9001647 -	9001685		
001	GENERAL FUND	235,416.91	
104	TRAFFIC SAFETY FUND	-	
106	STATE GAS TAX FUND	-	
108	ASSOCIATED RECREATION ACTIVITIES FUND	-	
109	ASSET FORFEITURE FUND	7,087.43	
111	COMM. DEVEL. BLOCK GRANT	-	
112	PROP "A" TRANSPORTATION	862.50	
114	PROP "C" TRANSPORTATION	6,446.28	
115	AIR QUALITY INVESTMENT PROGRAM	-	
116	HOME SOUND INSTALLATION FUND	-	
117	HYPERION MITIGATION FUND	-	
118	TDA ARTICLE 3 - SB 821 BIKEWAY FUND	-	
119	MTA GRANT	-	
121	FEMA	-	
120	C.O.P.S. FUND	-	
122	L.A.W.A. FUND	-	
123	PSAF PROPERTY TAX PUBLIC SAFETY	-	
126	A/P CUPA Program Oversight Surcharge	887.14	
202	ASSESSMENT DISTRICT #73	-	
301	CAPITAL IMPROVEMENT FUND	20,343.54	
302	INFRASTRUCTURE REPLACEMENT FUND	-	
405	FACILITIES MAINTENANCE	-	
501	WATER UTILITY FUND	5,901.01	
502	WASTEWATER FUND	373.54	
503	GOLF COURSE FUND	-	
601	EQUIPMENT REPLACEMENT	16,344.93	
602	LIABILITY INSURANCE	49,881.88	
603	WORKERS COMP. RESERVE/INSURANCE	-	
701	RETIRED EMP. INSURANCE	1,153.75	
702	EXPENDABLE TRUST FUND - DEVELOPER FEES	382.60	
703	EXPENDABLE TRUST FUND - OTHER	1,500.00	
708	OUTSIDE SERVICES TRUST	22,437.50	

TOTAL WARRANTS

\$ 371,019.01

DATE OF APPROVAL: AS OF 10/20/20

REGISTER # 1

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES

Information on actual expenditures is available in the Director of Finance's office in the City of El Segundo.

I certify as to the accuracy of the Demands and the availability of fund for payment thereof.

For Approval: Regular checks held for City council authorization to release.

CODES:

R = Computer generated checks for all non-emergency/urgency payments for materials, supplies and services in support of City Operations

For Ratification:

A = Payroll and Employee Benefit checks

B - F = Computer generated Early Release disbursements and/or adjustments approved by the City Manager. Such as: payments for utility services, petty cash and employee travel expense reimbursements, various refunds, contract employee services consistent with current contractual agreements, instances where prompt payment discounts can be obtained or late payment penalties can be avoided or when a situation arises that the City Manager approves.

H = Handwritten Early Release disbursements and/or adjustments approved by the City Manager.

FINANCE DIRECTOR

[Signature]

CITY MANAGER

[Signature] (for SMW)

DATE:

10-12-2020

DATE:

10/14/20

VOID CHECKS DUE TO ALIGNMENT: N/A

VOID CHECKS DUE TO INCORRECT CHECK DATE: _____

VOID CHECKS DUE TO COMPUTER SOFTWARE ERROR: _____

NOTES _____

**CITY OF EL SEGUNDO
 PAYMENTS BY WIRE TRANSFER
 10/01/20 THROUGH 10/11/20**

<u>Date</u>	<u>Payee</u>		<u>Description</u>
10/1/2020	Manufacturers & Traders	60,392.98	457 payment Vantagepoint
10/1/2020	Manufacturers & Traders	1,130.77	401(a) payment Vantagepoint
10/1/2020	Manufacturers & Traders	550.00	IRA payment Vantagepoint
10/5/2020	IRS	304,252.33	Federal 941 Deposit - for QTR Ending 6/30/19
10/5/2020	Employment Development	4,521.29	State SDI payment
10/5/2020	Employment Development	72,739.09	State PIT Withholding
10/5/2020	ExpertPay	1,181.97	EFT Child support payment
10/8/2020	Lane Donovan Golf Ptr	19,873.27	Payroll Transfer
09/28/20-09/30/20	Workers Comp Activity	5,905.47	SCRMA checks issued
10/1/20-10/4/20	Workers Comp Activity	6,700.13	SCRMA checks issued
09/28/20-09/30/20	Liability Trust - Claims	17,379.63	Claim checks issued
10/1/20-10/4/20	Liability Trust - Claims	0.00	Claim checks issued
09/28/20-09/30/20	Retiree Health Insurance	0.00	Health Reimbursement checks issued
10/1/20-10/4/20	Retiree Health Insurance	0.00	Health Reimbursement checks issued
		<u>494,626.93</u>	

**DATE OF RATIFICATION: 10/09/20
 TOTAL PAYMENTS BY WIRE:**

494,626.93

Certified as to the accuracy of the wire transfers by:

David Moran *DM* 10/9/2020
 Deputy City Treasurer II Date

Joseph... 10-12-2020
 Director of Finance Date

Andrew... 10-14-20
 City Manager Date

Information on actual expenditures is available in the City Treasurer's Office of the City of El Segundo.

TITLE:

Authorize Agreement with NV5, Inc. for \$84,966 for Inspection Services, and Authorize Public Works Construction Contract with Cedro Construction, Inc. for \$481,717 for Water Main Improvements on Indiana Street

RECOMMENDATION:

1. Waive minor irregularities in the bid from Cedro Construction, Inc.;
2. Authorize the City Manager to execute a Professional Services Agreement with NV5, Inc. for \$84,966 for construction inspection services for this project, and authorize an additional \$8,500 as contingency funds for potential unforeseen conditions; and
3. Authorize the City Manager to execute a standard Public Works Construction Contract with Cedro Construction, Inc. for \$481,717 for the Water Main Improvements Project on Indiana Street (Project No. PW 20-04), and authorize an additional \$96,000 as contingency funds for potential unforeseen conditions.

FISCAL IMPACT:

The total of the project is estimated to be \$685,883 for engineering design, construction and construction inspection.

Project Cost Summary		
Description	Budget	Notes
Water Enterprise Fund	\$ 700,000	Per 2019/20 budget
Total Project Budget	700,000	
Expenditure		
Engineering Design	\$ 14,700	
Construction	481,717	
Construction Contingency	96,000	
Inspection Services	84,966	
Inspection Contingency	8,500	
Total Project Costs	\$ 685,883	
Project Balance	\$ 14,117	Return to Water Enterprise Fund

Amount Budgeted: \$700,000
 Additional Appropriation: None
 Account Number: 501-400-7103-8206 (Water Enterprise Fund)

BACKGROUND:

Much of the City's water transmission and distribution system dates back to the 1920's and some of the City's water mains have exceeded their useful life and need replacement. Standard practices call for replacing lines every 50-70 years due to natural degradation from soil chemistry and chlorinated potable water sources. In light of that, staff regularly evaluates the conditions of the pipes to develop and prioritize a replacement schedule each year. The water main on Indiana Street has experienced problems over the past few years. Staff evaluated its condition and determined that the segment between Mariposa Avenue and Holly Avenue is in need of replacement due to its condition and type. This water line is one of the few existing asbestos cement pipes which needs to be replaced. This work was identified and approved in the adopted budget as part of the Capital Improvement Program. The City Council adopted the engineering plans and specifications for the Water Main Improvements on Indiana Street Project (Project) at the August 18, 2020 Council meeting.

The improvements consist of replacing approximately 1,000' of 10-inch diameter asbestos water main pipe with new 10-inch diameter ductile iron water main pipe along Indiana Street between Holly Avenue and Mariposa Avenue. Further, the improvements include replacement of service lines, grind and overlay the width of Indiana Street for the limits of the project.

DISCUSSION:

On September 22, 2020, the City Clerk received and opened six bids as follows:

- | | |
|--|--------------|
| 1. Cedro Construction, Inc. | \$481,716.80 |
| 2. Colich & Sons, LP | \$577,589.40 |
| 3. GRFCO, Inc. | \$592,018.00 |
| 4. Williams Pipeline Contractors, Inc. | \$644,733.20 |
| 5. Murray Co. | \$765,360.80 |
| 6. T.E. Roberts, Inc. | \$907,577.00 |

The lowest responsive and responsible bidder is Cedro Construction, Inc. Staff checked the contractor's references and license status. They have satisfactorily completed similar projects for other public agencies and their license is in good standing.

Staff noticed Cedro Construction's proposal had not been signed nor notarized. They submitted a notarized signature page after the bid opening. Also, Cedro Construction did not provide specific contact email addresses and telephone numbers for their listed executive officers aside from the company contact address and phone number, and Cedro Construction's shown bid of \$481,716.60 on the bid documents was \$0.20 less than the actual bid amount. In consultation with City Attorney's office, staff investigated

and concluded these minor discrepancies are inconsequential and do not affect the bid order nor give the bidder an advantage over others.

Staff has not received any protest from any of the bidders regarding any of these minor discrepancies. However, in an abundance of caution, staff recommends the following items be identified as minor irregularities and be waived by the City Council:

1. Cedro Construction's notarized signature page on bidder and notarial acknowledgement form was turned in after the bid opening.
2. Cedro Construction did not provide specific contact email addresses and telephone numbers for their listed executive officers aside from the company contact address and phone number.
3. Cedro Construction's actual bid is \$481,716.80 rather than \$481,716.60.

On September 17, 2020, Public Works staff received three proposals from NV5 Inc., MNS Engineers, and Berg and Associates, Inc. for construction inspection services for this project. The proposals were evaluated by staff and NV5 Inc. proposal was ranked the highest based on their rates, qualification, experience and expertise. Further, NV5 Inc. has successfully provided construction inspection services for similar projects. They have been described as knowledgeable, experienced, thorough, and responsive by their references.

Consequently, staff recommends City Council to approve the recommended actions as noted. With Council's authorization, construction is anticipated to commence in January, 2021, and be substantially completed in April, 2021.

CITY STRATEGIC PLAN COMPLIANCE:

Goal 1: Enhance Customer Service, Engagement and Communication; Embrace Diversity, Equity and Inclusion


Objective A: El Segundo provides unparalleled service to internal and external customers.

Goal 4: Develop Quality Infrastructure and Technology

Objective A: El Segundo's physical infrastructure supports an appealing, safe, and effective City.

PREPARED BY: Floriza Rivera, Principal Civil Engineer

REVIEWED BY: Elias Sassoon, Public Works Director

APPROVED BY: Scott Mitnick, City Manager 

Water Main Improvements on Indiana Street Project
October 20, 2020
Page 4 of 4

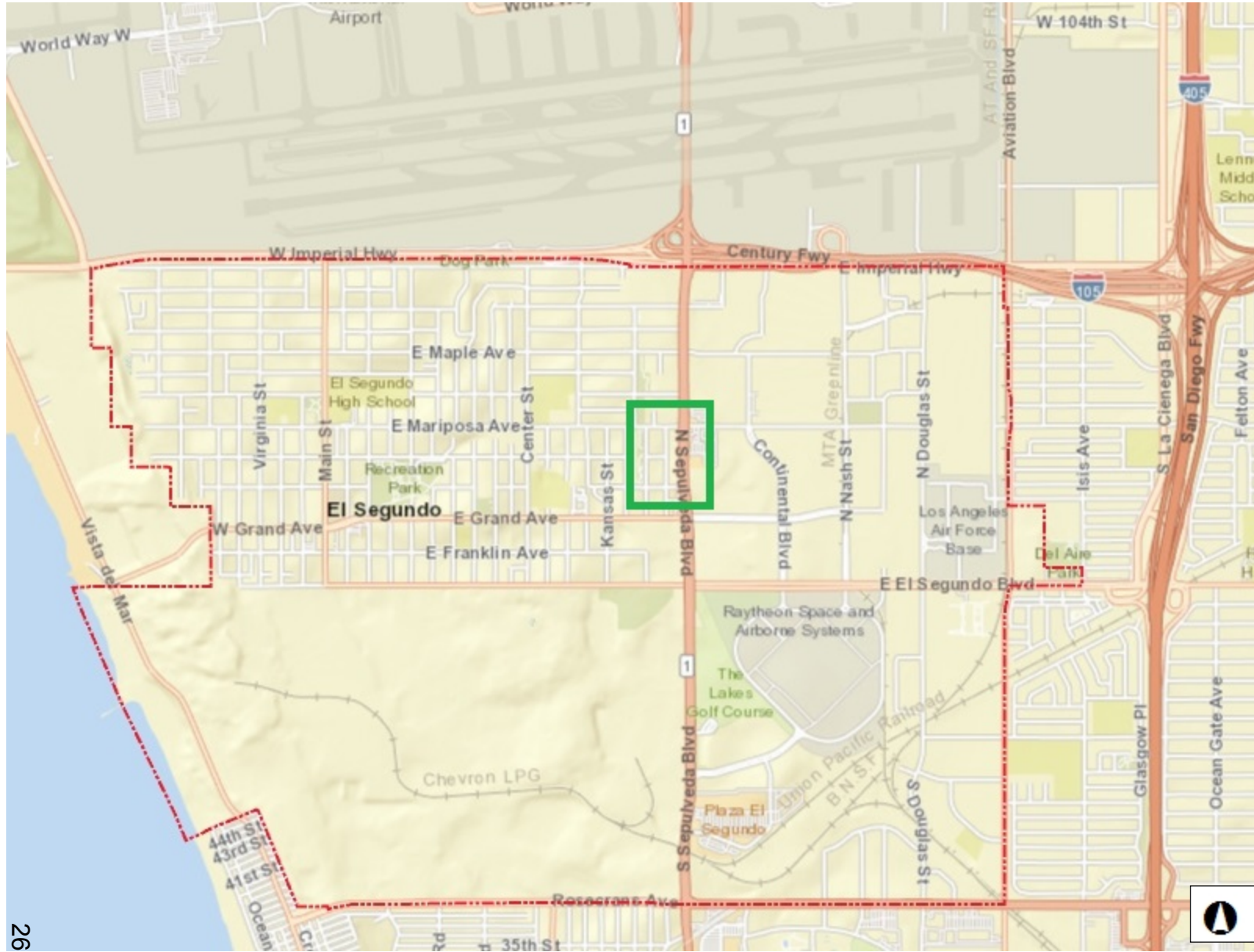
ATTACHED SUPPORTING DOCUMENTS:

1. Vicinity Map
2. Location Map



Vicinity Map

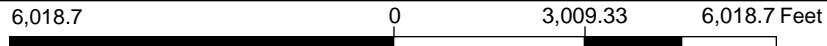
Water Main Improvements Project on Indiana Street



Legend

- City Boundary
- Project Region

Notes

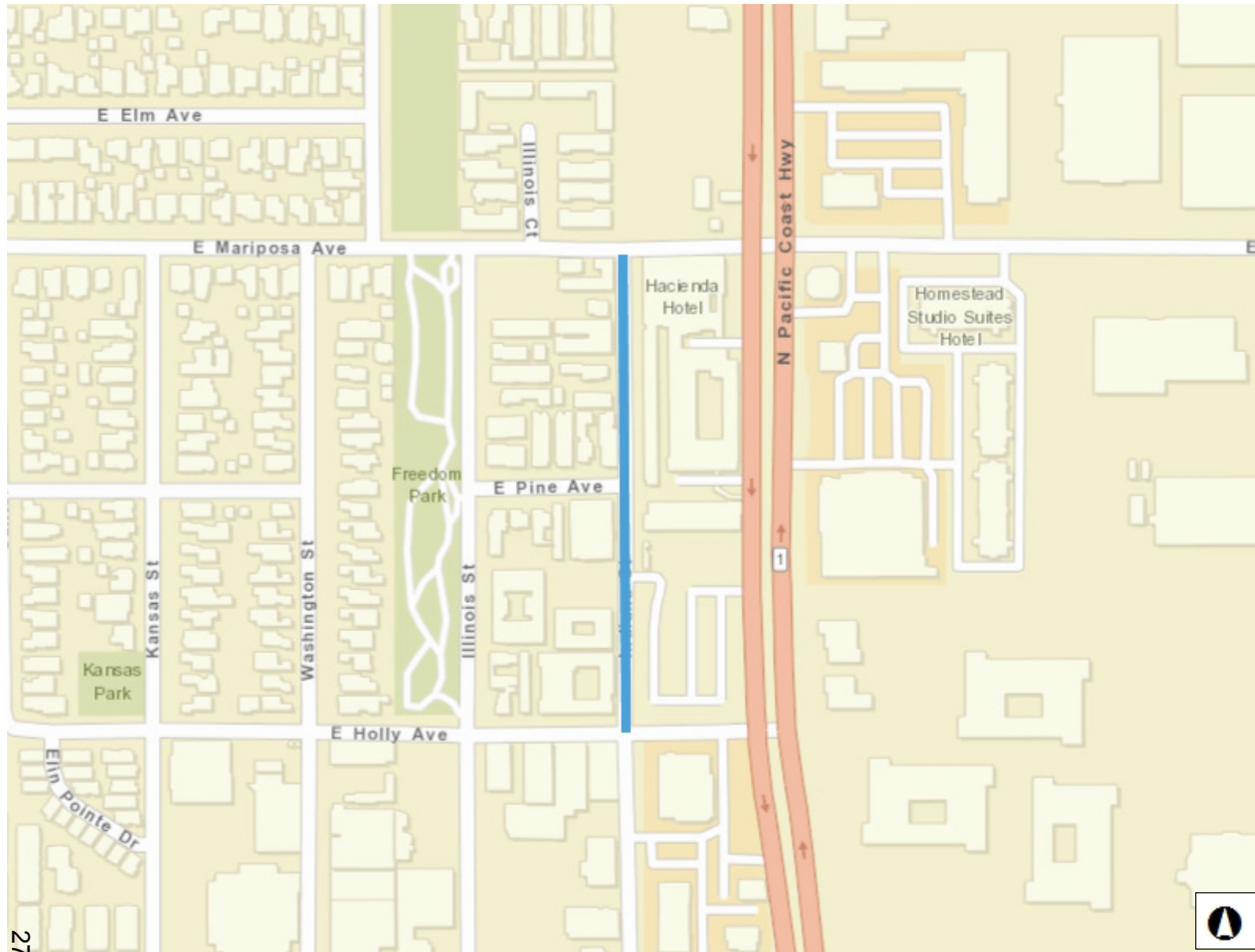


DISCLAIMER: The information shown on this map was compiled from different GIS sources. The land base and facility information on this map is for display purposes only and should not be relied upon without independent verification as to its accuracy. The City of El Segundo will not be held responsible for any claims, losses or damages resulting from the use of this map.



Location Map

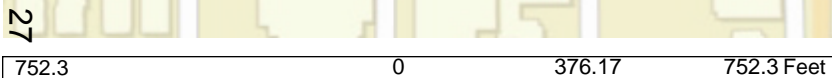
Water Main Improvements on Indiana Street



Legend

- City Boundary
- Project Area:
Indiana Street between
Holly Avenue and
Mariposa Avenue

Notes



WGS_1984_Web_Mercator_Auxiliary_Sphere

DISCLAIMER: The information shown on this map was compiled from different GIS sources. The land base and facility information on this map is for display purposes only and should not be relied upon without independent verification as to its accuracy. The City of El Segundo will not be held responsible for any claims, losses or damages resulting from the use of this map.

TITLE:

Authorize Public Works Construction Contract with Land Forms Landscape Construction for \$784,893 for the Acacia Park Playground and Site Improvements Project

RECOMMENDATION:

1. Reject United Construction & Landscape’s bid as non-responsive;
2. Waive minor irregularities in the bid from Land Forms Landscape Construction;
3. Appropriate \$200,000 from wastewater enterprise fund; and
4. Authorize the City Manager to execute a standard Public Works Construction Contract with Land Forms Landscape Construction in the amount of \$784,893 for the Acacia Park Playground and Site Improvements Project PW 20-06, and authorize an additional \$67,141 as contingency funds for potential unforeseen conditions.

FISCAL IMPACT:

The total cost of the project is estimated to be \$900,172 for engineering, design and construction. \$700,172 has been appropriated and staff is requesting an additional appropriation of \$200,000. Funding sources are as follows:

Project Cost Summary		
Description	Budget	Notes
Original Project Budget		
General Fund	\$ 300,000	Per 2019/20 budget
Park Development Fee	150,000	Per 2019/20 budget
State Prop.68 Grant	188,087	Per 2020/21 budget
Added Project Budget		
Measure W Fund	62,085	Per 2020/21 budget
Additional Appropriation		
Wastewater Enterprise Fund	200,000	Requested appropriation
Total Project Budget		
	\$ 900,172	
Description	Expenditures	
Engineering Design	\$ 48,138	
Construction	784,893	
Construction Contingency	67,141	
Total Project Costs	\$ 900,172	

Amount Budgeted: \$900,172 (see table above)
 Additional Appropriation: Appropriate \$200,000 wastewater enterprise fund
 Account Number(s): \$300,000 from Account 301-400-8202-8223
 \$200,000 from Wastewater Enterprise Fund
 \$188,087 from Account 125-400-5102-3620 (State Grant Prop. 68)
 \$101,862 from Account 301-400-8152-8212
 \$62,085 from Measure W (account to be determined)

BACKGROUND:

The Acacia Park playground is a well-used recreational area that mainly accommodates the local residential community. From July 2017 through December 2018, the site was closed to the public to allow for construction of City Sewer Pump Station #1 (Project No. PW 16-07). The site was restored in March 2019 to allow for passive use of open space while the City conducted community engagement workshops and the Recreation and Parks Commission and City Council evaluated design and budgetary options for the park. On March 13, 2019, the Recreation and Parks Commission recommended approval of a final design concept which included the removal of the restroom and the outdoor pool.

On May 19, 2020, City Council adopted the engineering plans and specifications and authorized staff to advertise this project for construction. On August 18th, 2020, based on staff recommendation, City Council rejected all bids and directed staff to re-advertise the project due to necessary revisions to the specifications.

DISCUSSION:

City staff revised the specifications, including removing the requirement of certified installer and adding the synthetic turf playground material to the base bid instead of pour-in-place rubber material as previously specified. On September 15th, 2020, the City Clerk received and opened nine (9) bids as follows:

Contractor	Base Bid (Line item 1-16)	Alt. Bid item (Retaining Wall)
United Construction & Landscape	\$754,528	\$46,582
Land Forms Landscape Construction	\$784,893	\$99,528
Civic Construction Associates	\$788,350	\$37,000
R.E. Schultz Construction	\$835,687	\$74,000
CEM Construction Corp.	\$847,179	\$130,000
Access Pacific	\$889,886	\$72,000
CS Legacy Construction, Inc.	\$917,041	\$94,500
Kasa Construction	\$943,380	\$81,000
G2K Construction	\$990,000	\$59,000

Although United Construction & Landscape provided the lowest bid, they did not submit the Addendum which was issued during the bidding phase and consequently this bid is non-responsive.

Response to CCA's Three Protests:

Furthermore, the third lowest bidder (Civic Construction Associates or CCA) protested that the second lowest bidder (Land Forms Landscape Construction or LFLC) had minor discrepancies: 1) submitted only a copy of the bid bond but not an original bid bond at time of bid opening; 2) Conflicting information for company officer listing on the Contractors State License Board (CSLB), Department of Industrial Relations (DIR) and Secretary of State (SOS) database; 3) Failed to sign the bidder and notarial acknowledgement form.

The City has responded to CCA's protest letters in detail. The protest letters and the City's response letters are attached as attachment 4. The City responses are summarized here:

In regards to the first item of CCA's protest, although the City requires the original bond at bid opening, submittal of a copy of the original bond at the bid opening is part of the common practice for public agencies that have adopted electronic bids. The purpose for requiring an original bond is to ensure that the bond is authentic. LFLC submitted the original bid bond within 48 hours of the bid opening, which "cured" the minor discrepancy. The original bond submitted by LFLC matched the copy that LFLC submitted with the proposal, so staff is satisfied that the bond is authentic.

In regards to the second item of CCA's protest, it is a minor discrepancy in record keeping. The current two officers Luke Alvarado and Sandy Wallace bought the company from company founder and longtime owner Jeff Tracy last year when they were still employees of the company. All three are all still working together with the change ownership. Their license is current and active. The change of ownership was sent to the CSLB but the change is not yet reflected on the website. In any event, Jeff Tracy is the Responsible

Managing Officer (RMO) on the license and is still employed at the corporation. The conflicting information on the DIR and SOS website have since been, or will be, corrected. CCA complained that LFLC cannot be held legally accountable due to the differing names on the websites; however, City staff are satisfied that LFLC can be held accountable regardless of the differing names on the websites at the time the bid was submitted.

In regards to the third item of CCA's protest, LFLC failed to sign the page and turned in the notarial acknowledgement form after the bid opening. This is not uncommon and has been waived by the City before as a minor discrepancy. In addition, staff discovered that LFLC made a typo error on their bid form as their license number is 712339 and not 712338 on the bid form.

Staff Recommendation:

In consultation with City Attorney’s office, staff investigated and concluded these minor discrepancies are inconsequential and do not affect the bid order nor give the bidder an advantage over others. However, in an abundance of caution, staff recommends the following items be identified as minor irregularities and waived by the City Council:

1. A copy of the original bid bond was submitted at time of bidding and the original bid bond was submitted after the bidding.
2. Conflicting information for company officer listing on the Contractors State License Board (CSLB), Department of Industrial Relations (DIR) and Secretary of State (SOS) database.
3. The Land Forms Landscape Construction’s license number is 712339 instead of 712338 on the bid form.
4. Land Forms Landscape Construction’s notarized signature page on bidder and notarial acknowledgement form was turned in after the bid opening.

Therefore, the lowest responsive and responsible bidder is LFLC. Staff checked the contractor’s license status and references and found them to have satisfactorily completed similar projects for other public agencies, and that their license is in good standing.

Due to the high costs of the project, it is recommended to not implement the Alternative Bid which is to remove and replace the wall along the western property line at the site. LFLC’s bid for this item is \$99,528. The wall replacement is not essential and can be constructed in the future when funding becomes available. The project doesn’t need full time construction inspection. The construction inspection will be performed by staff and augmented by the City’s on call inspector, if necessary.

Staff recommends that City Council approve the recommended actions as noted. With Council’s authorization, construction is anticipated to commence in January, 2021, and be substantially completed in April, 2021.

CITY STRATEGIC PLAN COMPLIANCE:



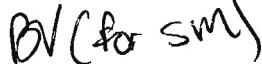
Goal 1: Enhance Customer Service, Engagement and Communication; Embrace Diversity, Equity and Inclusion

Objective A: El Segundo provides unparalleled service to internal and external customers

Goal 4: Develop Quality Infrastructure and Technology

Objective A: El Segundo’s physical infrastructure supports an appealing, safe, and effective City

Acacia Park Playground and Site Improvement Project
October 20, 2020
Page 5 of 5

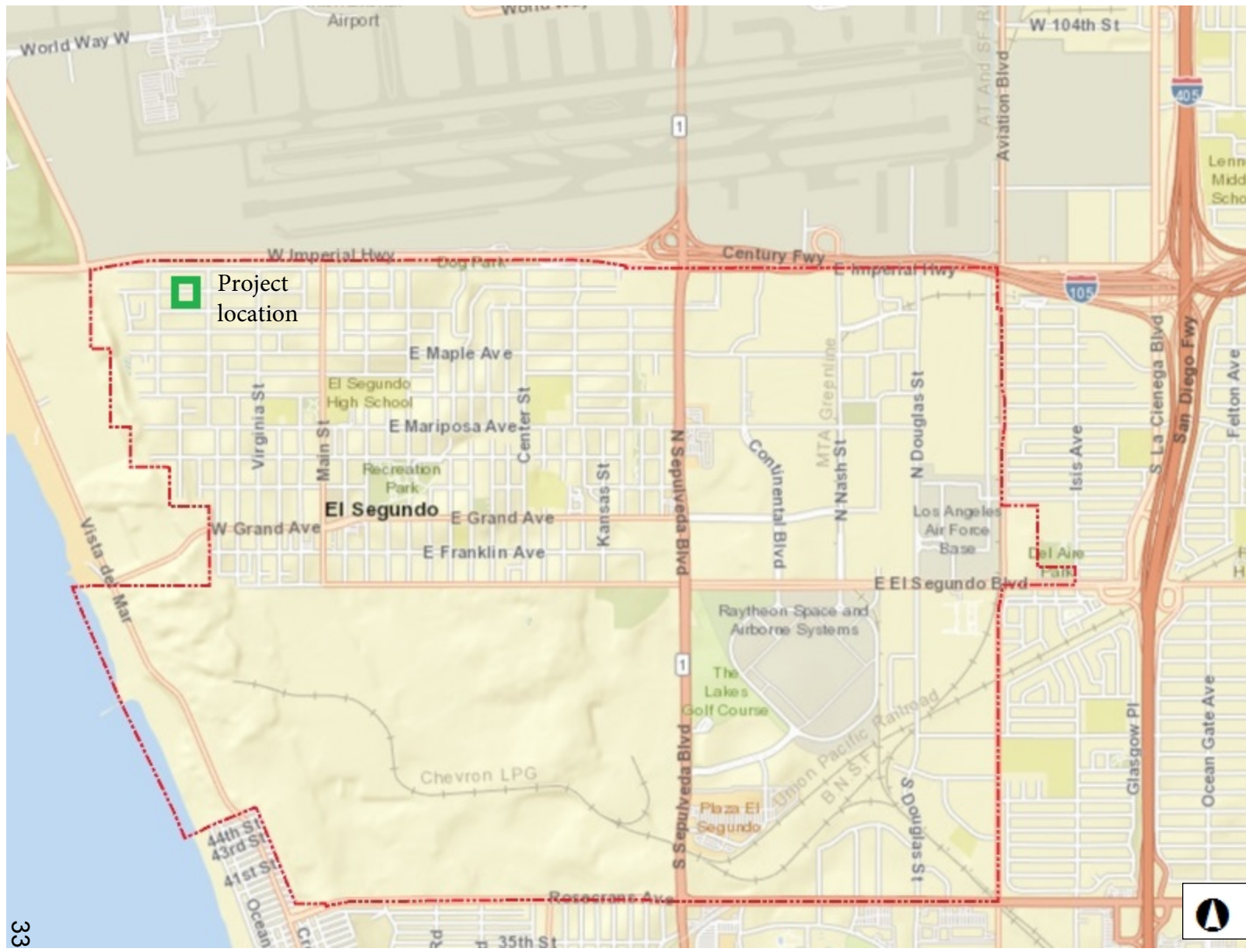
PREPARED BY: Cheryl Ebert, Senior Civil Engineer 
REVIEWED BY: Elias Sassoon, Public Works Director 
APPROVED BY: Scott Mitnick, City Manager  (for SIM)

ATTACHED SUPPORTING DOCUMENTS:

1. Vicinity Map
2. Location Map
3. Acacia Park Rendering
4. Protest Letters and City Response Letters



Vicinity Map Acacia Park Playground and site Improvements



Legend

- City Boundary
- Project Region

Notes

33

6,018.7 0 3,009.33 6,018.7 Feet

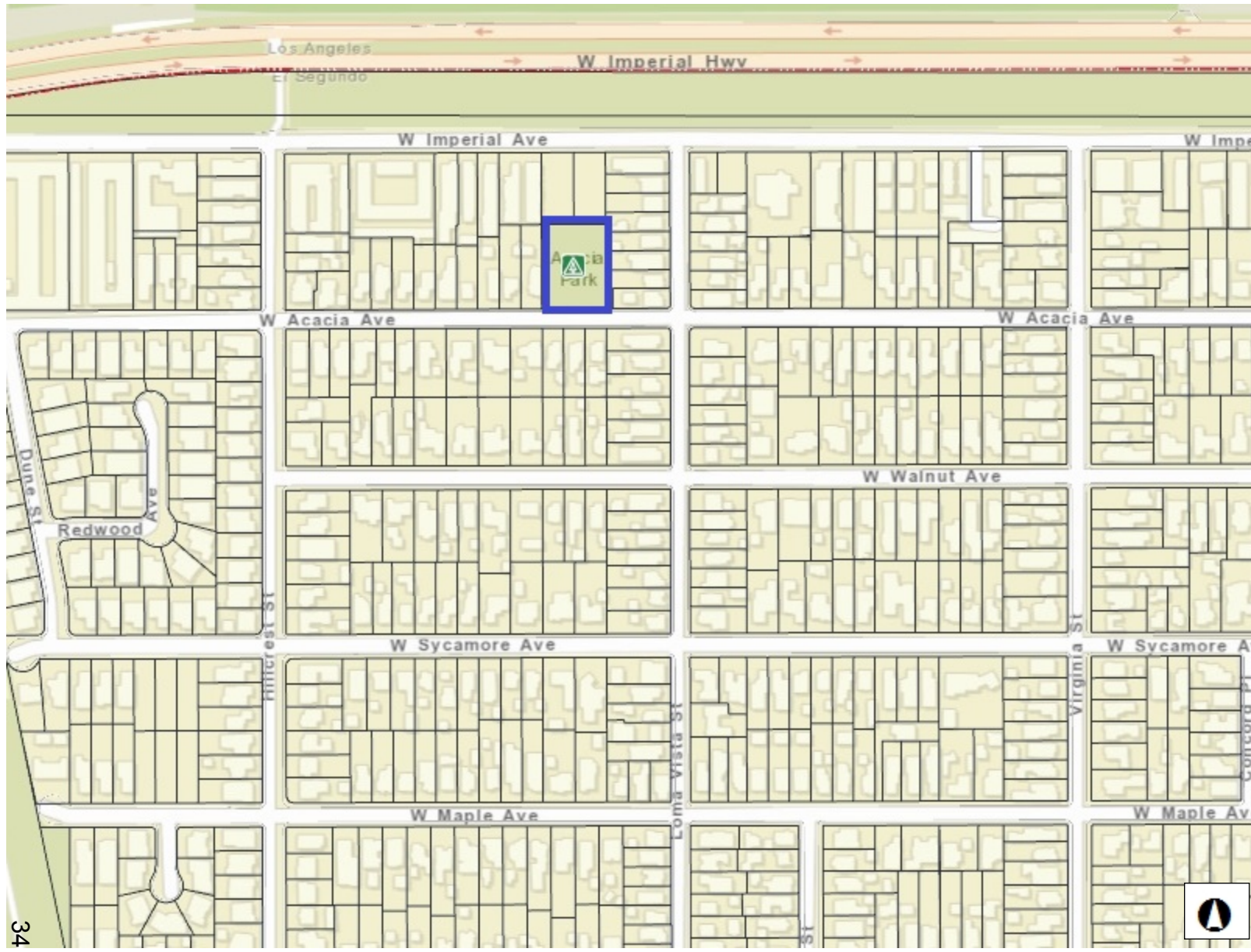
WGS_1984_Web_Mercator_Auxiliary_Sphere

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Location Map

Acacia Park Playground and Site Improvements



Legend

- City Boundary
- Project Location

Notes

752.3 0 376.17 752.3 Feet

WGS_1984_Web_Mercator_Auxiliary_Sphere

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Acacia Park

El Segundo, CA | March 11, 2016 | 11:00am-12:00pm



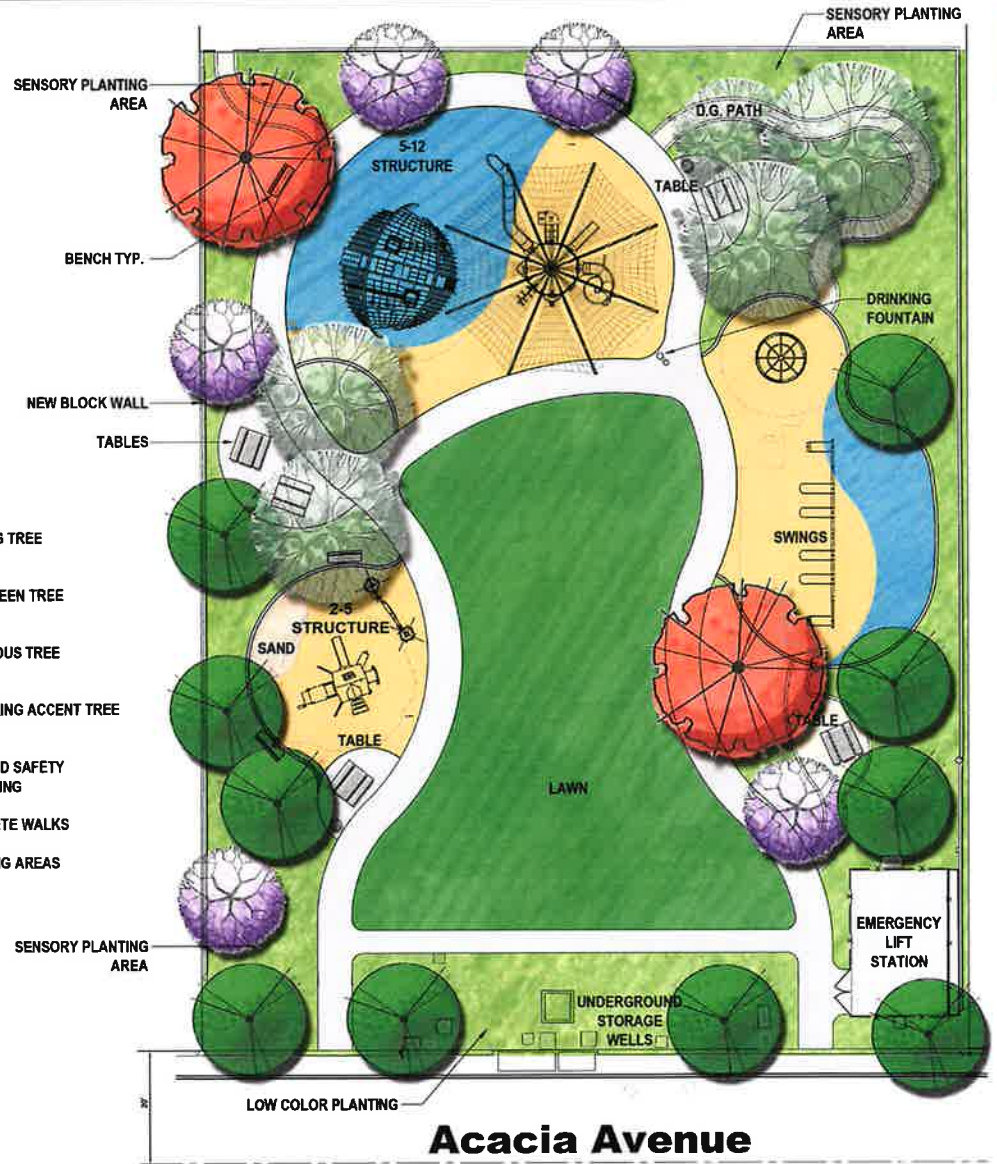
Acacia Park

El Segundo, CA | March 11, 2016 | 11:00am-12:00pm



Acacia Park

El Segundo, CA | March 11, 2016 | 11:00am-12:00pm



- LEGEND**
- EXISTING TREE
 - EVERGREEN TREE
 - DECIDUOUS TREE
 - FLOWERING ACCENT TREE
 - COLORED SAFETY SURFACING
 - CONCRETE WALKS
 - PLANTING AREAS
 - LAWN



January 2, 2016

Concept Plan

Acacia Park
El Segundo, California



CIVIC CONSTRUCTION ASSOCIATES

79 Daily Drive, #171

Camarillo, California 93010

805-551-5211

Contractors State License #994455

September 16, 2020

City of Segundo
Public Works Department
350 Main Street
El Segundo, California 90245

Re: Protest of 1st and 2nd low bidders
For Project PW 20-06, Acacia Park Playground and
Site Improvements Project

Dear All,

This letter will serve as a formal protest for the Contract award of the above subject project to the following:

1. United Construction and Landscape
9018 Balboa Blvd, #128
Northridge, CA 91325

United Construction and Landscape submitted bid a for \$754,528.00 rendering them the apparent low bidder. However, it was noted on the Bid result log that they failed to provide the required signed addendum as per the following language on the bid documents:

“As evidence that the BIDDER has read this Addendum, the BIDDER must acknowledge same in the space provided below **and submit this Addendum with the Bid Proposal.** Failure to provide such acknowledgement shall render the bid as non-responsive and subject to rejection.

Signature: _____ Date: _____”

“Bids must be submitted in writing on the Proposal forms provided by the City of El Segundo. **One (1) set of these Proposal forms is inserted loose herein for use by the bidders. Bidders are required to submit one (1) original set of the proposal forms.** All information requested therein must be clearly and legibly set forth in the manner and form indicated”.

If the addenda contains material terms that would impact the bidder's price, their understanding of the schedule or the project, then failure to acknowledge the addenda will be considered a material defect, and the bid should be rejected as non-responsive. The key factor in determining the materiality of failing to acknowledge the addenda is whether it provides the bidder with an advantage not enjoyed by other bidders.

The below are just a few examples of the addendum contents, clearly, it contains material terms that would impact

“the bidder’s price, their understanding of the schedule, or the project”

Thus, this author respectfully prays that the City of El Segundo rejects this low bidder for its failure to acknowledge the addenda which is a material defect. Without this acknowledgement, the bidder has failed to comply with the “Stated requirement” and could invoke a right that he was not aware and that those items might be cause him to deny that portion of work and request additional compensation.

3.5. Can we use the existing decomposed granite as backfill for the swimming pool or does it need to be hauled off?

The decomposed granite will be acceptable as backfill at 2-ft below grade or deeper.

3.6. Sheet 12 items 4 and 5 call for ADS N-12 HDPE storm drain line. Is SDR-35 storm drain line acceptable?

Yes, SDR-35 storm drainpipe is acceptable.

3.7. Sheet CS5.00/1 shows a stepped footing. Where is this located on the plans?

The step detail provided on sheet CS5.00/1 is to be used at Contractor’s discretion based on the slope of grade and where required to meet minimum cover of 12” per details on CS5.02.

3.8. Is a soil test available so that we can determine the structural integrity of the soils at the retaining walls.

In 2017, the City of El Segundo reconstructed Sewer Pump Station #1 on the southern edge of Acacia Park. As part of this work, a geotechnical study was prepared, and was used as a reference when designing the retaining wall. The geotechnical investigation is provided to this addendum as a reference document.

2. LANDFORMS LANDSCAPE CONSTRUCTION INC (There was no contact information provided, so I am using this information and hope this is the correct Contractor)

15375 BARRANCA SUITE A-110
IRVINE, CA 92618
Business Phone Number:(949) 582-0877

Landforms Landscape Construction submitted a bid for \$784,893.00, but only included a copy of their bid bond and the apparent 2nd low bid.

In accordance with the City of El Segundo Bid Documents and Bidding instruction, the following was noted.

“Bids must be submitted in writing on the Proposal forms provided by the City of El Segundo. One (1) set of these Proposal forms is inserted loose herein for use by the bidders. **Bidders are required to submit one (1) original set of the proposal forms.** All information requested therein must be clearly and legibly set forth in the manner and form indicated”

As you are well aware of the following, I am including these Citations for clarification and justification for this protest.

- A) In the case of a photocopy, the presence of the original crimped seal on the bid bond is not sufficient to render the bond acceptable. While the raised corporate seal does constitute evidence of the authenticity of a bond. In addition, a bid bond without the original signature of its authorized representative can allow the opportunity for the authorized representative to deny that [they] are bound to the bond.

Thus, the submission of a photocopied bid guarantee without original signatures rendered renders “Landform Landscape Construction’s bid nonresponsive, and is not a “minor informality or irregularity” that may be waived or cured after bid opening.

In the age of electronic bidding, this does not waive the original signature requirement because the City of El Segundo elected to conduct its procurement using sealed bidding and delivery of hard copies of bid proposal. Under the sealed bidding framework, bids are publicly opened, and upon opening “must comply in all material respects with the invitation for bids”. The issue of the bid’s compliance with the material terms of the invitation, i.e., the bid’s responsiveness, must be clear at bid opening. Public Works and Competitive bidding practices have long recognized that permitting a bidder to correct an issue of responsiveness after bid opening would open the door to manipulation of the competitive bidding system to permit a bidder to decide after bids have been exposed whether to attempt to have its bid accepted or rejected. See Johnson Mach. Works, B-297115, Oct. 20, 2005, 2005 CPD ¶ 188 at 3 (involving questionable bid guarantee).

In arguendo, Photocopy of guarantee documents, do not satisfy the requirement for a bid guarantee since there is no way, other than by referring to the original documents after bid opening, for the contracting agency to be certain that there had not been alterations to which the Contractor or surety had not consented and could use as a basis to disclaim liability.

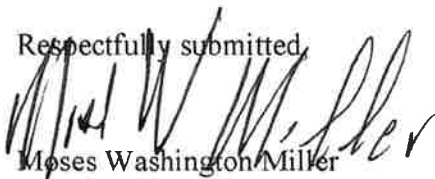
In these circumstances, the submission of a copy of the bid guarantee was not a correctable minor informality and cannot not be cured by the submission of the original bond after bid opening because this would essentially provide the bidder with the option of accepting or rejecting the award by either correcting or not correcting any deficiencies, which is inconsistent with the concept of procuring using sealed bids. TJ's Marine Constr. LLC, B-402227, Jan. 7, 2010, 2010 CPD ¶ 19 at 4.

When required by a solicitation (see above), a bid guarantee is a material condition of the Bid Invitation with which there must be compliance at the time of bid opening.

Therefore, this Author respectfully prays that you reject this bid by the facts presents, but not limited to these reasons only.

Thank you for your anticipated courtesy and much hoped for enforcement of the above non-compliance.

Respectfully submitted,



Moses Washington Miller

Administrator/Authorized Representative

CC: Dr. Timothy L. Hall





September 22, 2020

City of El Segundo
350 Main Street
El Segundo, CA 90245
310-524-2200

Civic Construction Associates
Attn: Moses Washington Miller
79 Daily Drive, #171
Camarillo, CA 93010
Via Email to ccamayfair@yahoo.com

Elected Officials:

Drew Boyles,
Mayor
Chris Pimentel,
Mayor Pro Tem
Lance Giroux
Council Member
Carol Pirszuk,
Council Member
Scott Nicol,
Council Member
Tracy Weaver,
City Clerk
Matthew Robinson,
City Treasurer

Appointed Officials:

Scott Minick,
City Manager
Mark D. Hensley,
City Attorney

Department Directors:

Barbara Voss,
Deputy City Manager
Joseph Lillo,
Finance
Chris Donovan,
Fire Chief
Donna Peter,
Human Resources
Charles Mallory,
Information Systems
Melissa McCollum,
Community Services
Sam Lee,
Development Services
Bill Whalen,
Police Chief
Elihu Sassoon,
Public Works

Subject: Response to Letter of Protest by Civic Construction Associates for PW 20-06 Acacia Park Playground and Site Improvement Project

Dear Mr. Miller,

In response to the protest letter from Civic Construction Associates for the rebid of Acacia Park Playground and Site Improvement Project (PW 20-06), which had a bid opening on September 15th, 2020, the City of El Segundo has investigated the protest items and has come to the following conclusions:

1. *Civic Construction Associates protests that the apparent low bidder, United Construction & Landscape, should be rejected based on that they failed to provide the required signed addendum as per the following language on the bid documents:*
 - a. *"As evidence that the BIDDER has read this Addendum, the BIDDER must acknowledge same in the space provided below and submit this Addendum with the Bid Proposal."*

City response: Without submittal of the Addendum acknowledgement form, the City of El Segundo deems United Construction & Landscape's bid as non-responsive. The Addendum provided additional information that may affect bidder's prices and ultimately the bid outcome. City staff will recommend to City Council to reject United Construction & Landscape's bid on this basis.

2. *Civic Construction Associates protests that the apparent second low bidder, Land Forms Landscape Construction, only provided a copy of their bid bond.*

City response: Bid bonds must be original in order to provide a guarantee to the owner that bidder can fulfill the requirements of the project. Land Forms Landscape Construction provided the original bid bond within 48 hours and it was verified that original submitted is identical to the copies in the bid package. The City of El Segundo deems this as a minor irregularity and does not find substantial reason to reject Land Form Landscape Construction's bid.

For the reasons set forth above and at an upcoming regular Council meeting, the City of El Segundo staff will recommend that the City Council award the contract to Land Forms Landscape Construction.



Please contact Cheryl Ebert at (310) 524-2321 or cebert@elsegundo.org for questions or additional information regarding this project. We thank you for your interest in the project and hope that you will continue to monitor the City's website for future contracting opportunities.

Sincerely,

A handwritten signature in blue ink, appearing to read "CEB", representing Cheryl Ebert.

Cheryl Ebert
Senior Civil Engineer

CC:
Elias Sassoon, Public Works Director
Lifan Xu, City Engineer
David King, Assistant City Attorney

CIVIC CONSTRUCTION ASSOCIATES

79 Daily Drive, #171

Camarillo, California 93010

805-551-5211

Contractors State License #994455

September 22, 2020

City of Segundo
Public Works Department
350 Main Street
El Segundo, California 90245

Re: Protest of Award to Land Form Landscape
For Project PW 20-06, Acacia Park Playground and
Site Improvements Project

Dear All,

I'm sure you'll render this a minor irregularity. But as a taxpayer and advocate of Fair and competitive bidding practices.

In my opinion , wouldn't you say that it's important to have the same officers on the DIR Contractors Registry and the Contractors License No.--- 712339. We all hope that all goes perfect on the projects relating to the Scope of work, Contract, Employment and compliance with all the public works and contract laws. However, its not a perfect world and the bottomline is accountability is every thing.

There is no accountability with the structure of your apparent low bidder. The registered corporate officers cannot be held accountable for any Contractors License law or Contract law because they are not doing the project. Then the licensed RMO's on the contractors board cannot be held accountable for any violations of the Department of Industrial Relations or the Secretary of the state because they are not on the corporation. This is such a convoluted situation and not forgivable per legal, moral or business law.

It is not a minor irregularity when one signs under oath that the information is accurate. And as a matter of law, you cannot allow a correction after the fact.

And I'm just an ignorant lay person, so I would think that your City Attorney and Council persons can justify more reasons for rejecting the bid.

Here is the summary of Land Forms organization:

On the DIR Registration:

President : Luke Alvarado
CEO- Sandy Wallace

On the Secretary of State:

President: Luke Alvarado
CEO- Luke Alvarado
Secretary- Sandy Wallace

On CSLB:

CEO/President: Jeffrey Thomas Tracy (for c-27 License)
CEO/President: Jon Nelson Gilmer (for A license)

None of the true Officers that legally appear on the Secretary of State are on the CSLB. And the parties on the DIR do not appear on the License. And in some case, the same individuals have different titles depending on the agency. Ms. Wallace, does not appear on the CSLB, but appears as a Secretary and CEO. Mr. Alvarado appears as CEO and no where listed on the CSLB.

I take the DIR Registration for Serious. So when something goes wrong, who is responsible?

I hope this information signed for "under perjury" is not viewed as a minor issue. I spoke with the DIR, regardless if the CSLB # is the same. The responsible parties should be on the Contractors License, that appear in the DIR. Afterall, the Licensure dictates the veracity of any firm that contracts.

In closing, In my opinion, the time has come to decide, either the CSLB is not a legal entity or the information on the DIR and SOS in false.

Dictated 

Moses W. Miller
as Taxpayer and Contractor Representative

Attachments:

CSLB
DIR
SOS



Contractor's License Detail for License # 712339

DISCLAIMER: A license status check provides information taken from the CSLB license database. Before relying on this information, you should be aware of the following limitations.

- ▶ CSLB complaint disclosure is restricted by law (B&P 7124.6) If this entity is subject to public complaint disclosure click on link that will appear below for more information. Click [here](#) for a definition of disclosable actions.
- ▶ Only construction related civil judgments reported to CSLB are disclosed (B&P 7071.17).
- ▶ Arbitrations are not listed unless the contractor fails to comply with the terms.
- ▶ Due to workload, there may be relevant information that has not yet been entered into the board's license database.

Data current as of 9/22/2020 5:34:34 PM

LAND FORMS LANDSCAPE CONSTRUCTION INC
 15375 BARRANCA SUITE A-110
 IRVINE, CA 92618
 Business Phone Number:(949) 582-0877

Entity Corporation
Issue Date 09/08/1995
Expire Date 09/30/2021

This license is current and active.

All information below should be reviewed.

- ▶ C27 - LANDSCAPING
- ▶ A - GENERAL ENGINEERING CONTRACTOR

▼ Contractor's License Detail (Personnel List)

Contractor License # 712339
Contractor Name LAND FORMS LANDSCAPE CONSTRUCTION INC

Click on the person's name to see a more detailed page of information on that person

(License Currently Associated With)

Name JEFFREY THOMAS TRACY
Title RMO / CEO / PRES
Association Date 09/08/1995
Classification C27
Additional Classification [There are additional classifications that can be viewed by selecting this link.](#)

Name JON NELSON GILMER
Title RMO / CEO / PRES
Association Date 06/19/2018
Classification A

Name ANNA BRITTA TRACY
Title OFFICER
Association Date 09/08/1995

This license filed a Contractor's Bond with [INTERNATIONAL FIDELITY INSURANCE COMPANY](#).

Bond Number: 0443901

Bond Amount: \$15,000

Effective Date: 01/01/2016

[Contractor's Bond History](#)

Bond of Qualifying Individual

- ▶ The qualifying individual JEFFREY THOMAS TRACY certified that he/she owns 10 percent or more of the voting stock/membership interest of this company; therefore, the Bond of Qualifying Individual is not required.

Effective Date: 05/22/2018

[BQI's Bond History](#)

- ▶ The qualifying individual JON NELSON GILMER certified that he/she owns 10 percent or more of the voting stock/membership interest of this company; therefore, the Bond of Qualifying Individual is not required.

Effective Date: 06/19/2018

Not
on
Corporation
or
DIR

This license has workers compensation insurance with the [CYPRESS INSURANCE COMPANY](#)

Policy Number: JEW014553

Effective Date: 12/01/2019

Expire Date: 12/01/2020

[Workers' Compensation History](#)

- ▶ Personnel listed on this license (current or disassociated) are listed on other licenses.



Contractor Information

Legal Entity Name
Land Forms Landscape Construction

Legal Entity Type
Corporation

Status
Active

Registration Number
PW-LR-1000593558

Registration effective date
07/01/20

Registration expiration date
06/30/22

Mailing Address
15375 Barranca Pkwy A-110 Irvine 92618 CA Un...

Physical Address
15375 Barranca Pkwy A-110 Irvine 92618 CA Un...

Email Address
sandy.wallace@landformslandscaping.com

Trade Name/DBA

License Number (s)
CSLB:712339

[Back to DIR>> \(https://www.dir.ca.gov/\)](https://www.dir.ca.gov/)

Registration History

Effective Date	Expiration Date
07/01/20	06/30/22

Legal Entity Information

Corporation Entity Number: c1730315

Federal Employment Identification Number: 330585507

President Name: Luke Alvarado

Vice President Name:

Treasurer Name:

Secretary Name:

CEO Name: Sandy Wallace

Agency for Service:

Agent of Service Name: Sandy Wallace

Agent of Service Mailing Address: 15375 Barranca Pkwy A110 Irvine 92618 CA

Worker's Compensation

Do you lease employees through Professional Employer Organization (PEO)?: No

Please provide your current worker's compensation insurance information below: 47

A0836081



Secretary of State
Certificate of Amendment of
Articles of Incorporation
Name Change Only - Stock

AMDT-
STK-NA

FILED *ask*
Secretary of State
State of California

NOV 19 2019
MVA

IMPORTANT — Read instructions before completing this form.

Filing Fee — \$30.00

Copy Fees — First Page \$1.00 & .50 for each attachment page;
Certification Fee — \$5.00

IPC

This Space For Office Use Only

1. Corporation Name (Enter the exact name of the corporation as it currently is recorded with the California Secretary of State.)

JEFF TRACY, INC.

2. 7-Digit Secretary of State File Number

C1730315

3. New Corporation Name

Item 3a: Enter the number, letter or other designation assigned to the provision in the Articles of Incorporation being amended (e.g., "I," "First," or "A"). See Instructions if the provision in the Articles of Incorporation being amended does not include a number, letter, or other designation. Any attachment is made part of this document.

Item 3b: Enter the new corporate name.

3a. Article FIRST of the Articles of Incorporation is amended to read as shown in Item 3b below:

3b. The name of the corporation is LAND FORMS LANDSCAPE CONSTRUCTION, INC.

4. Approval Statements

4a. The Board of Directors has approved the amendment of the Articles of Incorporation.

4b. Shareholder approval was (check one):

By the required vote of shareholders in accordance with California Corporations Code section 902. The total number of outstanding shares of the corporation entitled to vote is thirty eight (38). The number of shares voting in favor of the amendment equaled or exceeded the vote required. The percentage vote required was more than 50%.

Not required because the corporation has no outstanding shares.

5. Read, sign and date below (See Instructions for signature requirements. Note: Both lines must be signed.)

We declare under penalty of perjury under the laws of the State of California that the matters set forth herein are true and correct of our own knowledge and we are authorized by California law to sign.

11/12/2019

Date

Signature

[Signature]

LUKE ALVAREZ

Type or Print Name of President

ALVARADO

11/12/2019

Date

Signature

Sandra Wallace

SANDRA WALLACE

Type or Print Name of Secretary

CIVIC CONSTRUCTION ASSOCIATES

79 Daily Drive, #171

Camarillo, California 93010

805-551-5211

Contractors State License #994455

September 23, 2020

City of Segundo
Public Works Department
350 Main Street
El Segundo, California 90245

3rd Basis of protest- Failure to sign most important page-Bid Sheet and Qualification

Re: Protest of Award to Land Form Landscape
For Project PW 20-06, Acacia Park Playground and Site Improvements Project

Dear All,

As you are aware by my emails, I believe no one caught the fact that all contractors that submitted a bid signed page IC6, with the exception of Land Forms Landscape. This signature represents the Bid sheets and Qualification pages. In my opinion , a signature would be important and the fact that there is no signature, but a notarization by the same internal individual is questionable . You should not waive this and suggest that the contractor come in after the fact to sign it as you allowed the submission of the original bid bond. Which was wrong, it did not matter that it was done within 48 hours, you did not have a condition for this to be allowed. You chose to received original bid packets and it was not electronic bidding that does allow for this.

So too date, the rejection should be mandated on;

1. The original bid bond was not submitted (Although you waived this requirement)
2. The Officers that signed for the bid package are NOT listed on the Contractors License Board (the fact that they are on the SOS is irrelevant, because anyone can register a corporation and name officers, but that does not bona fide the CSLB requirement or make it a legal CSLB contractor entity.
3. Failure to sent a material and legal document to seal, sign and execute page IC-6 that is the entire basis of the bid documents.

Thank you for your anticipated courtesy and much hoped for award to Civic Construction Associates as the low responsible and responsive bidder.

Respectfully Submitted,

Mose Miller

Attachments:

Page IC6 of signed bidders and copy of unsigned page of Land Form

IN WITNESS WHEREOF, BIDDER executes and submits this proposal with the names, titles, hands,

and seals of all aforementioned principals this 11th day of SEPT, 2020.

BIDDER

LAND FORMS LANDSCAPE CONSTRUCTION, INC.

Subscribed and sworn to this 14th day of SEPT, 20²⁰.

NOTARY PUBLIC

Sandra D. Wallace, Notary Public

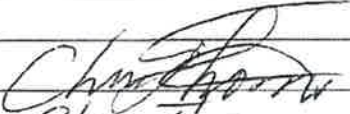
Sandra D. Wallace, Notary Public

IN WITNESS WHEREOF, BIDDER executes and submits this proposal with the names, titles, hands,

and seals of all aforncamed principals this 14 day of September, 2020.

BIDDER

R.E. Schultz Construction, Inc.


Chris Thomas

Subscribed and sworn to this 14 day of September, 2020

NOTARY PUBLIC

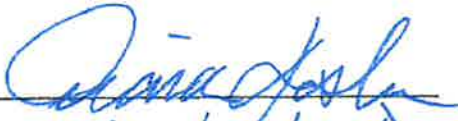
See Attached!

IN WITNESS WHEREOF, BIDDER executes and submits this proposal with the names, titles, hands,

and seals of all aforementioned principals this 15th day of Sep., 2020.

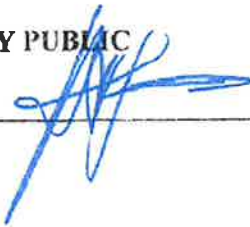
BIDDER

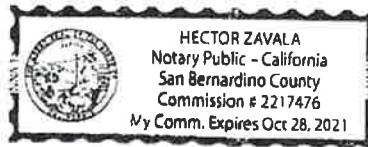
KASA Construction Inc


President - Diana Keobor

Subscribed and sworn to this 15th day of Sept., 2020.

NOTARY PUBLIC





IN WITNESS WHEREOF, BIDDER executes and submits this proposal with the names, titles, hands,

and seals of all aforementioned principals this 15th day of September, 2020.

BIDDER

G2K Construction, Inc.
28348 Roadside Dr.,
Suite 205
Agoura Hills, CA
91301
818-889-6046 (phone)
contact@g2kconstruction.com (email)

Subscribed and sworn to this 14 day of SEP, 2020


NOTARY PUBLIC

SEE ATTACHED

IN WITNESS WHEREOF, BIDDER executes and submits this proposal with the names, titles, hands,

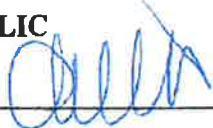
and seals of all aforementioned principals this 9 day of September, 2020.

BIDDER

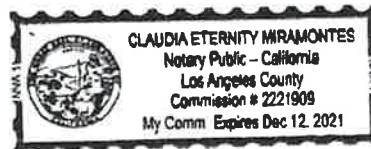
CEM Construction Corporation
Jesus E Carrillo - President 

Subscribed and sworn to this 14 day of Sept, 2020.

NOTARY PUBLIC



please see attached





October 13, 2020

City of El Segundo
350 Main Street
El Segundo, CA 90245
310-524-2200

Civic Construction Associates
Attn: Moses Washington Miller
79 Daily Drive, #171
Camarillo, CA 93010
Via Email to ccamayfair@yahoo.com

Elected Officials:

Drew Boyles,
Mayor
Chris Pimentel,
Mayor Pro Tem
Lance Giroux,
Council Member
Carol Pirszuk,
Council Member
Scot Nicol,
Council Member
Tracy Weaver,
City Clerk
Matthew Robinson,
City Treasurer

Appointed Officials:

Scott Mimick,
City Manager
Mark D. Hensley,
City Attorney

Department Directors:

Barbara Voss,
Deputy City Manager
Joseph Lillio,
Finance
Chris Donovan,
Fire Chief
Donna Peter,
Human Resources
Charles Mallory,
Information Systems
Melissa McCollum,
Community Services
Sam Lee,
Development Services
Bill Whalen,
Police Chief
Elias Sassoon,
Public Works

Subject: Response to Two Additional Protest Letters by Civic Construction Associates for PW 20-06 Acacia Park Playground and Site Improvement Project

Dear Mr. Miller,

The City of El Segundo (City) received a bid protest from Civic Construction Associates (CCA) on September 16, 2020. The City responded to the first bid protest on September 22, 2020. The City then received a second bid protest from CCA on September 22, 2020, and a third bid protest on September 23, 2020. Below are the City's responses to the second and third bid protests received from CCA:

1. *CCA protests that the original bid bond [of Land Forms Landscape Construction] was not submitted.*

City response: The City responded to this protest in the first response letter to your firm on September 22, 2020. The City has not changed its position on this matter.

2. *CCA protests that in their opinion, it is important to have the same officers on the DIR Contractor's Registry and on the Contractor's License No. 712339.*

3. *CCA protests that there is no accountability with the structure of the apparent low bidder. The protest continues that registered corporate officers cannot be held accountable for any Contractor's License law or Contract law because they are not doing the project. CCA protests that licensed RMO's on the contractor's board cannot be held accountable for any violations of the DIR or Secretary of State because they are not on the corporation.*

4. *CCA Associates protests that the Officers [of Land Forms Landscape Construction] that signed for the bid package are NOT listed on the Contractor's License Board.*

5. *The bidder failed to send a material and legal document to seal, sign, and execute page I-C-6. In an email, bidder also protests that notary stated that I-C-6 was signed on September 14, 2020, which CCA states is 3 days after bid opening.*



City response to protest items #2, #3, #4 and #5:

To clarify, the Officers of Land Forms Landscape Construction are as follows:

- Luke Alvarado is the President and CEO
- Sandy Wallace is the CFO and Secretary
- Jeffrey Thomas Tracy is a Vice President and “qualifying individual” Responsible Managing Officer (RMO) for “C-27” license
- Jon Nelson Gilmer is a Vice President and “qualifying individual” RMO for “A” license
- Anna Britta Tracy has submitted to CSLB a Dissociation Request

Land Forms Landscape Construction advised the City that a data entry error was made regarding the titles on the DIR Registration page. The titles have since been corrected on the DIR Registration page.

Land Forms Landscape Construction also has two “qualifying individuals” on the CSLB corporate license. CSLB states that the “qualifying individual may or may not be the owner of the business.” The owners of Land Forms Landscape Construction advised the City that they have previously filed Application of Change to the CSLB to revise titles of the officers of the company, but it has yet to be reflected on the CSLB website. Land Forms Landscape Construction (an incorporated business in the State of California) will be the business that is held accountable for the contract with the City.

The purpose of competitive bidding for public works contracts is to secure the best work or supplies at the lowest price practicable, for the benefit of the City and taxpayers, to invite competition, and to guard against favoritism, improvidence, extravagance, fraud and corruption. The City has a duty to fairly and reasonably administer the competitive bidding process to accomplish such purposes, with sole reference to the public interest. To that end, the City has discretion to waive immaterial deviations in a bid, so long as the deviation does not, among other things, affect the amount of the bid, give the bidder an opportunity to avoid its obligation to perform by withdrawing its bid without forfeiting its bid security, or affect the City’s ability to make bid comparisons. (*See, e.g., Ghilotti Const. Co. v. City of Richmond* (1996) 45 Cal.App.4th 897.)

The City is satisfied that Land Forms Landscape Construction substantially complied with the bid requirements and that Land Forms Landscape Construction can be held accountable regardless of the differing names on the DIR Registration page and the CSLB website. Thus, the City considers the above discrepancies to be immaterial deviations in the bid.

The City is satisfied that Land Forms Landscape Construction substantially complied with the bid requirements and that Land Forms Landscape



Construction can be held accountable regardless of the missing signature. Thus, the City considers Land Forms Landscape Construction's failure to sign page I-C-6 to be immaterial deviation in the bid. In addition, bid opening was on September 15, 2020, at 11:00 am. Notary signed page I-C-6 on September 14, 2020, 1 day prior to bid opening, and not 3 days late as stated in the bid protest.

For the reasons set forth above and at an upcoming regular Council meeting, the City of El Segundo staff will recommend that the City Council award the contract to Land Forms Landscape Construction.

Please contact Cheryl Ebert at (310) 524-2321 or cebert@elsegundo.org for questions or additional information regarding this project. We thank you for your interest in the project and hope that you will continue to monitor the City's website for future contracting opportunities.

Sincerely,

Cheryl Ebert
Senior Civil Engineer

CC:
Elias Sassoon, Public Works Director
Lifan Xu, City Engineer
David King, Assistant City Attorney



TITLE:

Approve Purchase of 20 Mobile Digital Computers from Commline, Inc. for \$113,000; and FY 2020-2021 General Fund Budget Appropriation of \$115,000 (total project cost will be \$213,000)

RECOMMENDATION:

1. Authorize the City Manager to execute a contract with Commline Inc. for \$113,000 to purchase 20 Mobile Digital Computers (MDC's); and
2. Appropriate \$115,000 from the Police Department Development Impact Fees to purchase, install, and configure the MDC's.

FISCAL IMPACT:

A total of \$113,000 for contract with Commline Inc. for purchase of hardware, including computers and telescoping mounts. Funding sources are as follows:

- \$98,000 Equipment Replacement Fund
- \$15,000 Police Department Development Impact Fees.

The estimated cost for the one-time startup, technical implementation and the first-year maintenance of the MDC's is \$100,000. These funds will come from the Police Department Development Impact Fees.

Amount Budgeted:	\$98,000 (Equipment Replacement Fund)
Additional Appropriation:	\$115,000 (PD Development Impact Fees)
Account Number(s):	601-400-3101-8105 (Equipment Replacement Fund)
	001-254-0000-1254 (PD Development Impact Fees)

BACKGROUND:

The Police Department Patrol Division, Animal Control and Parking Enforcement vehicles are currently equipped with Panasonic Toughbook Mobile Digital Computers (MDC's). The MDC system is an intrinsic in the field tool utilized in daily police work. Using the MDC, police personnel can receive and close calls for service, use mapping and GPS programs, complete records checks on individuals and vehicles, retrieve information regarding specific locations located within the City, research DMV and licensing compliance, and many other important communication functions. The current MDC equipment has been deployed since 2012 and are due for replacement. These devices cannot support current Automated License Plate Recognition (ALPR) technology, Bluecheck fingerprint check hardware, nor can they provide a means for officers to submit

paperless reports from police units in the field. Staff recommends replacing the MDC's with Getac K120 rugged dual purpose laptop/MDC devices.

PD and IT staff researched several computer options and identified the Getac K120 dual purpose laptop/MDC as the best product suited for the needs and the most cost effective solution. Competitive MDC quotes from Dell and Panasonic are also attached as well as the survey results received from the officers who tested and evaluated the devices. The Getac K120 product is a military grade rugged computer that has been proven to work in support of military operations and police environments. This system is currently being used by over twenty-five southern California police agencies that includes the San Bernardino County Sheriff's Department, Riverside County Sheriff's Department, Orange County Sheriff's Department, Los Angeles County Sheriff's Department, Ventura County Sheriff's Department, Santa Ana Police Department and numerous other smaller police agencies similar in size to our organization.

DISCUSSION:

The Police Department recommends that the City Council authorize the City Manager, or designee, to purchase the Getac K120 dual purpose laptop/MDC's. This purchase will be primarily funded from Equipment Replacement in the amount of \$98,000. An additional appropriation of \$115,000 is requested from the Police Department Development Impact Fees. If approved, it is also recommended these dual purpose laptop/MDC's be placed on the Equipment Replacement schedule with a five-year service life.

CITY STRATEGIC PLAN COMPLIANCE:

Goal 1: Enhance Customer Service and Engagement

Objective A: El Segundo provides unparalleled service to internal and external customers

PREPARED BY: Glenn Delmendo, Sergeant

REVIEWED BY: Bill Whalen, Chief of Police

APPROVED BY: Scott Mitnick, City Manager

Glenn Delmendo #458
Bill Whalen
SM (for SM)

ATTACHED SUPPORTING DOCUMENTS:

1. MDC budget spread sheet
2. MDC survey results
3. Dell 5420 specs and quote
4. Getac B360 specs and quote
5. Panasonic CF33 specs and quote
6. Getac K120 specs and quote

	RECOMMENDED: GETAC K120	GETAC B360	DELL 5420	PST - PANASONIC CF33
COMPUTER HARDWARE				
Computer hardware - 20 units	\$93,084.44	\$87,129.02	\$53,833.40	91944.38
Computer mounting hardware - 16 units			\$11,764.64	
mounting component - 16 units			\$3,494.88	
telescoping mounting component - 16 units			\$1,871.20	
Environmental fee			\$80.00	
Warranty	\$9,602.56	\$9,818.82		\$10,563.52
Freight	\$698.13	\$653.47		\$919.44
Tax	\$8,843.02	\$8,277.26	\$6,358.89	\$8,734.72
SUB-TOTAL:	\$112,228.15	\$105,878.57	\$77,403.01	\$112,162.06
PROFESSIONAL SERVICES				
Project Management: consultant to provide support where needed, coordinate and consolidate information	\$6,405.00	\$6,405.00	\$6,405.00	\$6,405.00
Technical Implementation: consultants to install and configure required software onto each MDC	\$28,075.81	\$28,075.81	\$28,075.81	\$28,075.81
SUBTOTAL:	\$34,480.81	\$34,480.81	\$34,480.81	\$34,480.81
MAINTENANCE & SOFTWARE - RECURRING				
Software maintenance per year	\$30,000.00	\$30,000.00	\$30,000.00	\$30,000.00
Software Licensing				
WIN10 LTSC & MS Office - 20 / year	\$14,000.00	\$14,000.00	\$14,000.00	\$14,000.00
RSA token licenses - 40 / year	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00
Crowdstrike / \$100 / unit per year	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00
Netmotion / VPN / Palo / year	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
sim cards (\$80 / month / SIM) - 1yr - 4 computers	\$3,840.00	\$3,840.00	\$3,840.00	\$3,840.00
SUB-TOTAL:	\$64,840.00	\$64,840.00	\$64,840.00	\$64,840.00
GRAND TOTAL:	\$211,548.96	\$205,199.38	\$176,723.82	\$211,482.87

ESPD MDC SURVEY RESULTS

DELL 5420

- Traditional style laptop
- For use outside of the vehicle, entire laptop must be removed
- Semi-Rugged design
- Medium profile
- Lightest weight (4.9 lbs., single three cell battery and no carrying handle)
- Drop rating (refer to spec. sheet)
- Multiple processors available (refer to spec. sheet)
- Issues during testing deployment: None
- Warranty: Limited 3 yr. and optional 3-5 yr. "Pro-Support" contract

Officer Survey Rating (2 Responses)

Rate the portability of this laptop- 1.0

Rate the durability of this laptop- 1.0

Rate the sensitivity of the track pad on this laptop- 2.5

Rate the sensitivity of the touchscreen- 2.5

Rate the sensitivity of the keyboard- 2.5

Rate the ease of use of the function keys (screen dimming, volume, sleep function)- 1.0

Rate the ease of removing/replacing the laptop from the charging dock- 1.0

Does the size/positioning of the laptop leave adequate room in the patrol car?- 1.0

Rate the battery life of the laptop, when removed from the charging dock- 2.5

Overall rating of this laptop- 1.0

Total Price (computer and mounting components)- \$77,403.01

GETAC B360

- Traditional style laptop
- For use outside of the vehicle, entire laptop must be removed
- Rugged design
- Larger profile, allows little space over the console area, but more area for user to rest their wrists while typing
- Medium weight (5.11 lbs.)

- 6' drop rating
- Multiple processors available (refer to spec. sheet)
- Issues during testing deployment: None
- Warranty: Standard 3 year "bumper-to-bumper"

Officer Survey Rating (11 Responses)

Rate the portability of this laptop- 4.0

Rate the durability of this laptop- 4.6

Rate the sensitivity of the track pad on this laptop- 4.5

Rate the sensitivity of the touchscreen- 4.5

Rate the sensitivity of the keyboard- 4.6

Rate the ease of use of the function keys (screen dimming, volume, sleep function)- 4.3

Rate the ease of removing/replacing the laptop from the charging dock- 4.0

Does the size/positioning of the laptop leave adequate room in the patrol car?- 3.5

Rate the battery life of the laptop, when removed from the charging dock- 4.4

Overall rating of this laptop- 3.9

Total Price (computer and mounting components)- \$105,878.56

PANASONIC CF-33 w/CF-VEK33 KEYBOARD

- Tablet style laptop that attaches to a keyboard base
- For use outside of the vehicle, the tablet can be removed from the keyboard base or the entire unit (tablet and keyboard base) can be removed and used as a traditional-style laptop
- Fully-rugged design
- Slim profile
- Heavy weight (6.1 lbs.)
- 4' drop rating
- Slim profile allows the most space over the console area
- One processor available (Intel Core i5-7300 vPro)
- Issues during testing deployment: Keyboard backlighting was very dim. Vendor was contacted and a tech team contacted ESPD immediately. Backlighting issue was known to Panasonic and a patch was downloaded onto the computer. Backlighting issue was corrected- no other issues. Per Panasonic, future computers of this model will come with the patch already downloaded.
- Warranty: 3 yr. limited

Officer Survey Rating (2 Responses)

Rate the portability of this laptop- 5.0

Rate the durability of this laptop- 5.0

Rate the sensitivity of the track pad on this laptop- 5.0

Rate the sensitivity of the touchscreen- 5.0

Rate the sensitivity of the keyboard- 5.0

Rate the ease of use of the function keys (screen dimming, volume, sleep function)- 5.0

Rate the ease of removing/replacing the laptop from the charging dock- 5.0

Does the size/positioning of the laptop leave adequate room in the patrol car?- 5.0

Rate the battery life of the laptop, when removed from the charging dock- 5.0

Overall rating of this laptop- 5.0

Total Price (computer and mounting components)- \$112,162.06

GETAC K120

- Tablet style laptop that attaches to a keyboard base
- Fully rugged
- Heaviest 7.16 lbs. w/keyboard attached. (3.96 lbs with just tablet)
- Small/medium profile
- Intel Core i7 processor
- Issues during testing deployment: None
- Warranty: 5 yr. "bumper-to-bumper"

****Officer survey not conducted via survey monkey****

Officer feedback was via interviews with individual officers. The K120 received the following remarks:

- MDC appears to be durable and very portable.
- Backlighting on the keyboard is very good, making it easier for officers working night shifts to operate the computer.
- Very slim design. The profile of the computer leaves ample room in the patrol car, especially when there's a passenger officer.
- MDC connects and boots up very quickly.
- No issues with programs crashing.
- Officers like having the option of removing the tablet from the keyboard for certain situations.

Total Price (computer and mounting components)- \$112,228.15



BID #3
DELL 5420
\$ 77,403.01

LATITUDE 5420 RUGGED

The 14" Rugged Notebook redesigned to be thinner, lighter, and ready for anything.



THINNER AND LIGHTER

The semi-rugged notebook with a starting weight of just 4.9 lbs (2.22kg). Upgraded with powerful 8th Generation Intel Core Processors and boasting up to 2TB of fast, reliable, and high performance solid state storage, this semi-rugged laptop can tackle the most demanding tasks.



AWARD WINNING SERVICE

Have peace of mind and trust that your mission-critical rugged PC is well-protected with coverage options such as Dell's signature Pro Support Plus. With premium support service featuring 24/7 access to the most experienced technicians, downtime is a thing of the past.



GO-ANYWHERE PRODUCTIVITY

A crisp, bright, 14" FHD resolution outdoor-viewable display lets you work in direct sunlight while the glove-capable touchscreen remains responsive even if you have to wear protective gear. All day productivity is easy with optional dual hot-swap batteries for endless power. The Latitude 5420 Rugged is FirstNet Ready™ with Band 14.



SECURITY KNOWS NO BOUNDARIES

Security matters even more in the field. With Dell Data Protection on your rugged notebook, you can rest easy knowing you have comprehensive encryption, advanced authentication, and leading-edge malware protection built right in. It doesn't get any more simpler.

FirstNet and FirstNet Ready are registered trademarks and service marks of the First Responder Network Authority, an independent authority within the U.S. Department of Commerce. The FirstNet logo is designed primarily for use in the United States.

Features & Technical Specifications

LATITUDE 5420 RUGGED

Feature	Technical Specification
Model Number	5420
Processor Options	8 th Gen Intel® Core™ i5, i7 quad-core processors + vPro™ 7 th Gen Intel® Core™ i3 dual-core processors 6 th Gen Intel® Core™ i5 dual-core processor
Operating System	Microsoft® Windows 10 Pro 64 bit, Microsoft Windows 10 Pro with Windows 7 Professional Downgrade 64 bit (6 th Gen processors only)
Memory Options ⁷	8GB, 16GB, or 32GB 2400MHz DDR4 Non-ECC
Graphics ⁸	Integrated Intel HD 520, 620 and UHD 620 Graphic options AMD Radeon™ 540 and RX540 Graphic options
Display	14" FHD WVA (1920 x 1080) 16:9 Anti-Glare display; Optional Direct-View outdoor readable display with optional glove capable touchscreen
Storage Options ⁹	126GB, 256GB, 512GB, 1TB, 2TB PCIe NVMe Solid State Drive Class 40 256GB, 512GB, 1TB PCIe NVMe Self Encrypting Drive Class 40
Optical Drive Options	External Options Only
Multimedia	* High-quality speaker, integrated noise-reducing microphones, stereo headphone/microphone combo jack, optional integrated FHD video web or IR camera with privacy shutter
Battery	3-cell (51 Whr) lithium-ion battery, optional second 3-cell (51 Whr) lithium-ion battery supporting hot-swap.
Power	90whr Rugged Elbow A/C Adapter, Optional additional 130W AC adapter
Connectivity	10/100/1000 gigabit Ethernet and triple RF-pass through (GPS, mobile broadband and Wi-Fi) Wireless LAN Options⁵: Intel® Dual Band Wireless AC 8265 (802.11ac) 2x2 with Bluetooth 4.2, Intel® Dual Band Wireless AC 8265 (802.11ac) 2x2 (No BT) or Qualcomm® GCA61x4A 802.11ac Dual Band (2x2) Wireless Adapter+ Bluetooth 4.2 Optional Mobile Broadband Options:^{4,5} Qualcomm® Snapdragon™ X20 LTE (DW5821e) FirstNet® with Band 14, Verizon, Sprint (US), Vodafone, Orange, Telefonica-O2 (WW), Deutsche Telekom, Swisscom (EU), Telstra, Optus, Docomo, KDDI (APAC), CMCC/CUCC/CTCC (China) GPS: Optional dedicated u-blox NEO-M8 GPS card
Ports, Slots & Peripherals	Ports: USB 3.1 Gen1 Type A (2) & USB 3.1 Gen1 Type A (1) with closeable port door when mini USB receiver inserted, USB 3.1 Gen 2 Type-C (1) with Power Delivery (PD) - supports power and display, native RS-232 serial port (1), RJ-45 gigabit Ethernet network connector (1), HDMI (1) and Universal Audio Jack. Optional: RJ-45 gigabit Ethernet network connector (1) and 2 nd : Serial, VGA, Display Port or Fischer USB Slots: SD and SIM card slot Optional docking and peripherals: Pogo-pin connectors for Docking/keyboard (bottom), Desk dock, Third-party vehicle docking solutions, Dell Business Dock
Security	Steel reinforced cable lock slot, Optional Security package: fingerprint reader, Contactless SmartCard reader, and SmartCard reader, TPM 2.0, ControlVault™ advanced authentication, Dell Security Tools, Dell Data Protection Encryption, NIST SP800-147 secure platform, Dell Backup and Recovery
Dimensions & Weight ¹¹	Dimensions: 347.0 x 244.5 x 32.8mm (excludes bumpers and handle) Weight: Starting at 4.9lbs (2.22kg) with a single 3 cell battery and no handle
Regulatory and Environmental Compliance	Regulatory model: P46G Regulatory type: P46G002 Energy Star 7.0, EPEAT MIL-STD-810G testing⁴: Transit drop 36"/91m; single unit: 26 drops, operating drop (36"/91m), blowing dust, vibration, functional shock, humidity, altitude, thermal extremes Operating thermal range: -20°F to 140°F (-29°C to 60°C); Non-operating range: -60°F to 160°F (-51°C to 71°C) IEC 60529 ingress protection⁴: IP-52 (dust-protected, protected against dripping water when tilted up to 15°)
Systems Management	Optional Intel vPro™ technology's advanced management features on i5/i7 configurations
Warranty and Service	Limited Hardware Warranty ¹² Standard 3 year Mail-in Service after Remote Diagnosis ¹³ and optional 3-5 year Dell ProSupport & ProSupport Plus contracts available ¹¹

Recommended Accessories

LATITUDE 5420 RUGGED

AT THE DESK



RUGGED DESK DOCK

Better video connectivity with dual Display Port outputs. Secure your notebook with dual cable lock slots. Compatible with Latitude 14/12 Rugged Extreme and Latitude 14 Rugged notebooks.



DELL WD15 MONITOR DOCK

Ensure reliable connectivity with monitors using Display Port over USB Type-C.



DELL U2719D MONITOR

Enhance your productivity even further with Dell's 27-inch ultrathin monitor.

IN-THE-VEHICLE



HAVIS VEHICLE DOCK

Outfit your entire fleet of vehicles with a single docking solution. Adjusts to fit your vehicle space with a full suite of mounting options.



DELL AUTO AIR DC ADAPTER

Power up and stay productive on the road, in-flight or in your office with the Dell™ Power Adapter. It is an all-in-one, DC device that will both power your Dell notebook as well as charge its battery.



GAMBER-JOHNSON VEHICLE DOCK

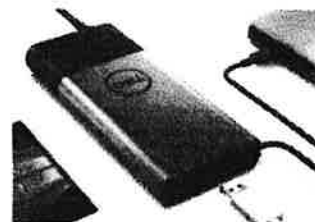
Mount your notebook in your vehicle with a reduced weight cradle featuring guide hooks on the bottom for proper connection.

IN THE FIELD



DELL RUGGED SHOULDER STRAP

Enhance the portability of your notebook with this lightweight and flexible shoulder strap.



DELL POWER ADAPTER & POWER BANK

Hybrid adapter and power-bank charges your notebook over the USB Type-C port.

For full list of accessories, visit <https://www.dell.com/latitude>

Built for business

Dell Technologies Unified Workspace

Dell Technologies Unified Workspace is the most comprehensive solution to deploy, secure, manage and support virtually all devices from the cloud. We designed this revolutionary solution with intelligence and automation providing visibility across the entire endpoint environment. We help save time, improve user experience, optimize resources and strengthen security.



DEPLOY

Our modern deployment solution, ProDeploy in the Unified Workspace allows you to revolutionize the way deployment gets done. By spending just one hour for set up, IT can then hand deployment to Dell and have preconfigured systems shipped directly to the end users - wherever they are.



SECURE

Dell Endpoint Security for the Unified Workspace helps manage growing cyber risks while embracing workforce transformation. With Dell SafeGuard and Response powered by Secureworks, gain actionable insight to help quickly and efficiently prevent, detect and respond to cyber-attacks-keeping your environment free from harm.



MANAGE

We integrated our hardware management solution Dell Client Command Suite with VMware Workspace ONE, allowing you to take advantage of unified endpoint management (UEM) and manage the firmware, operating system and applications for all devices from the Workspace ONE console. UEM simplifies the management of the entire environment saving IT time from having to work between separate consoles for PCs and phones.



SUPPORT

ProSupport Plus continues to be the only predictive and proactive support in the market. When compared to key competitors, ProSupport Plus with SupportAssist reduced time to resolve a failed hard drive with up to 11x faster time to resolution.

*Based on a Principled Technologies test report, "Spend Less Time and Effort Troubleshooting Laptop Hardware Failures" dated April 2018. Testing commissioned by Dell, conducted in the United States. Actual results will vary. Full report: <http://facts.pt/L52xJKM>



LATITUDE 5420 RUGGED

The 14" Rugged Notebook redesigned to be thinner, lighter, and ready for anything.

Some options available only in select regions. ISV certification applies to select configurations.

1. Based on testing and certification to MIL-STD-883G, IEC 60529 standards, performed and reported independently by accredited testing companies.
2. Tested with 7th Gen Intel Core i5-7100U, 8GB RAM, 128GB SATA SSD, 69Whr(2x36.54Whr) and 13.0x10.80" touch display. Based on testing using the JEITA battery life benchmark test. For more information about this benchmark test, visit <http://www.jeita.or.jp/english/>. Test results should be used only to compare one product with another and are not a guarantee you will experience the same battery life. Battery life may be significantly less than the test results and varies depending on your product's configuration, software, usage, operating conditions, power management settings and other factors. Maximum battery life will decrease with time and use.
3. Where wireless access is available. Additional access charges apply in some locations.
4. Subject to service provider's broadband subscription and coverage area; additional charges apply.
5. Regional availability may vary for some offerings. Vehicle docking and other peripherals may be offered by third party providers.
6. Visit Dell.com/command for more information.
7. A 64-bit operating system is required to support 4GB or more of system memory.
8. Significant system memory may be used to support graphics, depending on system memory size and other factors.
9. GB means 1 billion bytes and TB equals 1 trillion bytes; actual capacity varies with pre-installed material and operating environment and will be less.
10. Contact your sales representative for feature availability. Some features may be available later than general product availability.
11. Weights vary depending on configuration and manufacturing variability.
12. Limited Hardware Warranty. For copy of Limited Hardware Warranty, write Dell USA LP, Attn: Warranties, One Dell Way, Round Rock, TX 78682 or see www.dell.com/warranty.
13. Onsite Service after Remote Diagnosis: Remote Diagnosis is determination by online/phone technician of cause of issue; may involve customer access to inside of system and multiple or extended sessions. If issue is covered by Limited Hardware Warranty (www.dell.com/warranty) and not resolved remotely, technician and/or part will be dispatched, usually within 1 business day following completion of Remote Diagnosis. Availability varies. Other conditions apply.
14. Dell Services: Availability and terms of Dell Services vary by region. For more information, visit www.dell.com/servicesdescriptions.



A quote for your consideration.

Based on your business needs, we put the following quote together to help with your purchase decision. Below is a detailed summary of the quote we've created to help you with your purchase decision.

To proceed with this quote, you may respond to this email, order online through your **Premier page**, or, if you do not have Premier, use this **Quote to Order**.

Quote No.	3000067804853.1	Sales Rep	Jonathan Arcaya
Total	\$77,403.01	Phone	(800) 456-3355, 7250182
Customer #	88900806	Email	jonathan_arcaya@Dell.com
Quoted On	Aug. 27, 2020	Billing To	GARY GANIBI
Expires by	Sep. 26, 2020		EL SEGUNDO POLICE DEPT
Deal ID	20457730		348 MAIN ST
			EL SEGUNDO, CA 90245-3813

Message from your Sales Rep

Please contact your Dell sales representative if you have any questions or when you're ready to place an order. Thank you for shopping with Dell!

Regards,
Jonathan Arcaya

Shipping Group

Shipping To	Shipping Method
GARY GANIBI EL SEGUNDO POLICE DEPT 348 MAIN ST EL SEGUNDO, CA 90245-3813 (310) 524-2271	Standard Delivery

Product	Unit Price	Qty	Subtotal
Dell Latitude 5420	\$2,691.67	20	\$53,833.40
Docking Station and LPS-137 with Triple Pass-through Antenna for Dell's Latitude 14 Rugged and Latitude 12 & 14 Rugged Extreme Notebooks	\$735.29	16	\$11,764.64
Havis C-MD 119 - mounting component	\$218.43	16	\$3,494.88
HAVIS 8.5 SIDE MOUNTED TELESCOPING DEVICE MOUNTING BASE: SHORT HANDLE	\$116.95	16	\$1,871.20

Subtotal:	\$70,964.12
Shipping:	\$0.00
Environmental Fee:	\$80.00
Non-Taxable Amount:	\$4,108.40
Taxable Amount:	\$66,935.72
Estimated Tax:	\$6,358.89

Total:	\$77,403.01
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Special lease pricing may be available for qualified customers. Please contact your DFS Sales Representative for details.

Shipping Group Details

Shipping To

GARY GANIBI
 EL SEGUNDO POLICE DEPT
 348 MAIN ST
 EL SEGUNDO, CA 90245-3813
 (310) 524-2271

Shipping Method

Standard Delivery

		Qty	Subtotal
Dell Latitude 5420	\$2,691.67	20	\$53,833.40

Estimated delivery if purchased today:
 Oct. 14, 2020
 Contract # C000000181156
 Customer Agreement # MNWNC-108/7157034003

Description	SKU	Unit Price	Qty	Subtotal
Dell Latitude 5420 Rugged, CTO	210-AQPT	-	20	-
8th Gen Intel Core i7-8650U Processor (Quad Core, 8M Cache, 1.9GHz,15W, vPro)	379-BDHD	-	20	-
Win 10 Pro 64 English, French, Spanish	619-AHKN	-	20	-
No Microsoft Office License Included – 30 day Trial Offer Only	658-BCSB	-	20	-
Intel Core i7-8650U Processor Base with AMD Radeon RX540 Graphics 128 Bit	338-BPTH	-	20	-
No Out-of-Band Systems Management - vPro Disabled	631-ABWH	-	20	-
32GB, 2x16GB, 2666MHz DDR4 Non-ECC	370-AEVD	-	20	-
M.2 256GB PCIe NVMe Class 40 Solid State Drive	400-BBTW	-	20	-
14" FHD WVA (1920 x 1080) Embedded Touch, Outdoor-Readable Screen	391-BDVP	-	20	-
Full Security – FPR, Contacted SC, Contactless SC	346-BEVD	-	20	-
RFID Module Label	389-DOOP	-	20	-
RFID Module Label	389-DOQY	-	20	-
Dell USB,USB,AUDIO,Smart Card left I/O module	590-TEXZ	-	20	-
SYSTEM RATING LABEL	389-DOPP	-	20	-
Sealed Internal RGB Backlit English Keyboard	580-ABYR	-	20	-
Intel Dual Band Wireless AC 8265 (802.11ac) 2x2 + Bluetooth 4.2 Driver	555-BEPE	-	20	-
Intel Dual Band Wireless AC 8265 (802.11ac) 2x2	555-BDGD	-	20	-
WLAN Bracket	575-BBYW	-	20	-
Qualcomm Snapdragon X20 (DW5821e) ATT	556-BBZI	-	20	-
WWAN Bracket	575-BBYX	-	20	-
3 Cell 51Whr ExpressCharge Capable Battery	451-BCHG	-	20	-
90 Watt AC Adapter	492-BCNQ	-	20	-
No Anti-Virus Software	650-AAAM	-	20	-
OS-Windows Media Not Included	620-AALW	-	20	-
E5 US Power Cord	537-BBBD	-	20	-
Quick Referene Guide	340-CHGB	-	20	-
Factory Installed Rigid handle tied sku	540-BCIH	-	20	-

US Order	332-1286	-	20	-
2nd 3 Cell 51Whr ExpressCharge Capable Battery	451-BCHH	-	20	-
SERI Guide (English/Spanish)	340-AGIN	-	20	-
Regulatory Label included	389-BEYY	-	20	-
TPM Enabled	340-AJPV	-	20	-
System Driver, Dell Latitude 5420	640-BBRG	-	20	-
Dell Developed Recovery Environment	658-BCUV	-	20	-
Shuttle SHIP Material	328-BCXL	-	20	-
Directship Info Mod	340-CKTD	-	20	-
Intel(R) Core(TM) i7 Processor Label	389-CGBC	-	20	-
No Option Included	340-ACQQ	-	20	-
No Resource DVD / USB	430-XXYG	-	20	-
ENERGY STAR Qualified	387-BBNJ	-	20	-
BTO Standard shipment Air	800-BBGF	-	20	-
No UPC Label	389-BDCE	-	20	-
No Additional IO Ports	590-TEYC	-	20	-
Dedicated u-blox NEO-MQN GPS Card	540-BCIG	-	20	-
IR Camera	319-BBFM	-	20	-
No AutoPilot	340-CKSZ	-	20	-
ProSupport Plus: Next Business Day Onsite, 3 Years	808-6797	-	20	-
Dell Limited Hardware Warranty Initial Year	808-6805	-	20	-
ProSupport Plus: Accidental Damage Service, 3 Years	808-6817	-	20	-
ProSupport Plus: Keep Your Hard Drive, 3 Years	808-6818	-	20	-
ProSupport Plus: 7X24 Technical Support, 3 Years	808-6847	-	20	-
Thank you for choosing Dell ProSupport Plus. For tech support, visit www.dell.com/contactdell or call 1-866-516-3115	997-8367	-	20	-

Qty	Subtotal
16	\$11,764.64

Docking Station and LPS-137 with Triple Pass-through Antenna for Dell's Latitude 14 Rugged and Latitude 12 & 14 Rugged Extreme Notebooks

\$735.29	16	\$11,764.64
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Estimated delivery if purchased today:
Sep. 08, 2020
Contract # C000000181156
Customer Agreement # MNWNC-108/7157034003

Description	SKU	Unit Price	Qty	Subtotal
Docking Station and LPS-137 with Triple Pass-through Antenna for Dell's Latitude 14 Rugged and Latitude 12 & 14 Rugged Extreme Notebooks	AA472917	-	16	-

Qty	Subtotal
16	\$3,494.88

Havis C-MD 119 - mounting component

\$218.43	16	\$3,494.88
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Estimated delivery if purchased today:
Sep. 29, 2020
Contract # C000000181156
Customer Agreement # MNWNC-108/7157034003

Description	SKU	Unit Price	Qty	Subtotal
Havis C-MD 119 - mounting component	A8846092	-	16	-
		\$116.95	16	\$1,871.20

**HAVIS 8.5 SIDE MOUNTED TELESCOPING DEVICE MOUNTING
BASE: SHORT HANDLE**

Estimated delivery if purchased today:
Sep. 08, 2020
Contract # C000000181156
Customer Agreement # MNWNC-108/7157034003

Description	SKU	Unit Price	Qty	Subtotal
HAVIS 8.5 SIDE MOUNTED TELESCOPING DEVICE MOUNTING BASE: SHORT HANDLE	A7033726	-	16	-

Subtotal:	\$70,964.12
Shipping:	\$0.00
Environmental Fee:	\$80.00
Estimated Tax:	\$6,358.89
Total:	\$77,403.01

Getac

Windows 10

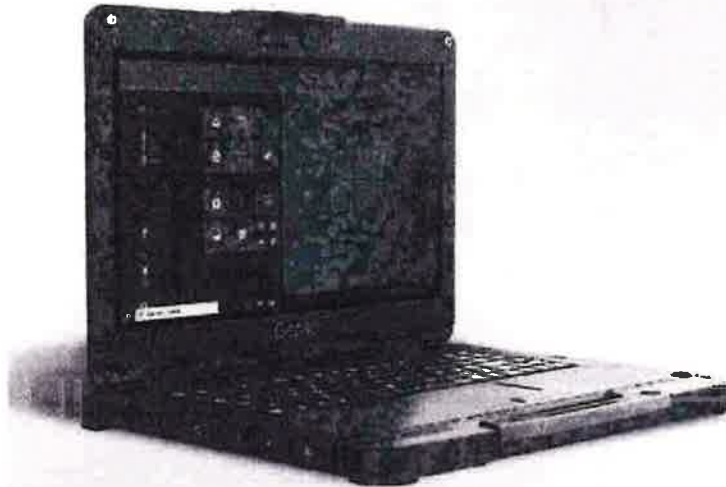
Getac recommends Windows 10 Pro for business

BID # 2

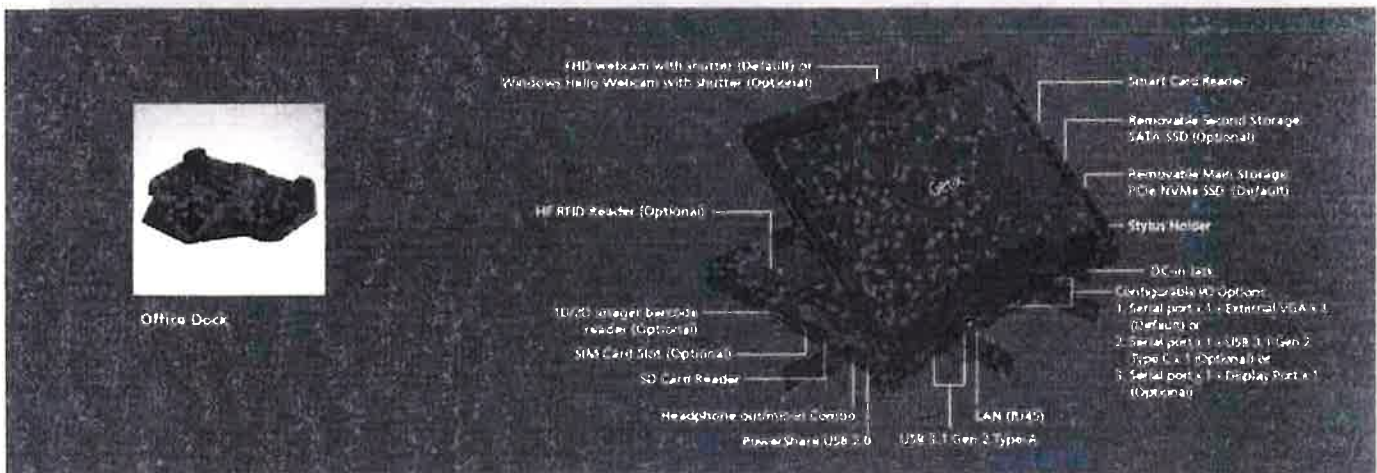
GETAC B360

B360 \$ 105,878.56

FULLY RUGGED NOTEBOOK



- MIL-STD 810H, 6 ft operating drop rating, IP66 certified, and optional salt fog resistant
- 10th Generation Intel® Core™ Processor
- 13.3" FHD LumiBond™ 2.0 Display with Getac Sunlight Readable Technology (1,400 nits) and Capacitive Touchscreen
- Enhanced Enterprise Security with optional dual user replaceable storage, Windows Hello Face-authentication Camera, integrated 1D / 2D Imager Barcode Reader and Multi-factor Authentication Options
- LifeSupport™ Battery Swappable Technology



Rugged Mobile Computing Solutions

Specifications

Operating System

Windows 10 Pro

Mobile Computing Platform

Platform Options

Intel® Core™ i7 Technology

Intel® Core™ i7-10510U Processor 1.8 GHz

Max 4.9 GHz with Intel® Turbo Boost Technology

- 8MB Intel® Smart Cache

Intel® Core™ i7 Technology

Intel® Core™ i7-10710U Processor 1.1 GHz

Max 4.7 GHz with Intel® Turbo Boost Technology

- 12MB Intel® Smart Cache

Intel® Core™ i5 Technology

Intel® Core™ i5-10210U Processor 1.6 GHz

Max 4.2 GHz with Intel® Turbo Boost Technology

- 6MB Intel® Smart Cache

VGA Controller

Intel® UHD Graphics

Display

13.3" IPS TFT LCD FHD (1920 x 1080)

1400 nits Lumibond™ display with Getac sunlight

readable technology

Capacitive multi-touch screen

Storage & Memory

Optional 8GB / 16GB / 32GB / 64GB DDR4

Optional main storage: 256GB / 512GB / 1TB PCIe NVMe SSD

Optional 2nd storage: 256GB / 512GB / 1TB SATA SSD

Keyboard

LED backlit membrane keyboard

Optional LED backlit rubber keyboard

Pointing Device

Touchscreen

- Capacitive multi-touch screen

Touchpad

- Glide touchpad with multi-touch

Expansion Slot

Smart Card reader x 1

SD Card reader x 1

Optional 1D / 2D imager barcode reader

I/O Interface

FHD webcam x 1 or Optional Windows Hello

face authentication camera (front-facing) x 1

Headphone out/mic in Combo x 1

DC in Jack x 1

USB 3.1 Gen 2 Type-A x 2

PowerShare USB 2.0 x 1

LAN (RJ45) x 1

HDMI x 1

Docking connector x 1

SD Card Reader x 1

Optional SIM card slot x 1

Optional RF antenna pass-through for GPS,

WLAN and WWAN

Configurable I/O Options:

Serial port (9-pin, D-sub) x 1 + External VGA

(15-pin, D-sub) x 1, or

Serial port (9-pin, D-sub) x 1 + USB 3.1 Gen 2

Type C x 1, or

Serial port (9-pin, D-sub) x 1 + Display Port x 1

Communication Interface

10 / 100 / 1000 base-T Ethernet

Intel® Wi-Fi 6 AX200, 802.11ax

Bluetooth (v5.1)

Optional dedicated GPS*

Optional 4G LTE mobile broadband with

integrated GPS*

Security Feature

TPM 2.0

Smart Card reader x 1

Kensington lock

Optional HF RFID Reader

Power

AC adapter (90W, 100-240VAC, 50 / 60Hz)

Li-ion battery (11.1V, typical 2100mAh, min

2040mAh) x 2

LifeSupport™ battery swappable technology

Dimension (W x D x H) & Weight

13.46" x 11.06" x 1.37", 5.11 lbs*

Rugged Feature

MIL-STD-810H certified and IP66 certified

MIL-STD-461G certified*

Optional ANSVJL 121201, CSA C22.2 NO. 213

6 ft drop resistant*

Optional salt fog certified

e-Mark certified for vehicle usage

Environmental Specification

Temperature†

- Operating: -29°C to 63°C / -20°F to 145°F

- Storage: -51°C to 71°C / -60°F to 160°F

Humidity

- 95% RH, non-condensing

Software

Getac Utility

Getac Geolocation

Getac Barcode Manager

Optional Absolute DDS® Persistence

Accessories

Backpack

Multi-bay charger (Dual Bay)

Multi-bay charger (Eight-Bay)

Vehicle adapter (120W, 11-32VDC)

MIL-STD-461 certified AC adapter (90W, 100-240VAC)

Capacitive stylus (Hard-tip)

Protection film

Standard battery (11.1V, typical 2100mAh; min

2040mAh)

AC adapter (90W, 100-240VAC)

AC adapter for office dock (120W, 100-240VAC)

Spare SSD kit

Vehicle dock

Office dock

Bumper-to-Bumper warranty

Accidents can take your equipment out of service

when you least expect it, especially in a rugged

environment, which can cause costly equipment

downtime.

That is why Getac has introduced accidental

damage as standard under our new

Bumper-to-Bumper warranty, to help minimize

your enterprise IT costs.

Bumper-to-Bumper is your hassle-free guarantee

That means you can depend on us to have your

unit back in service within days.

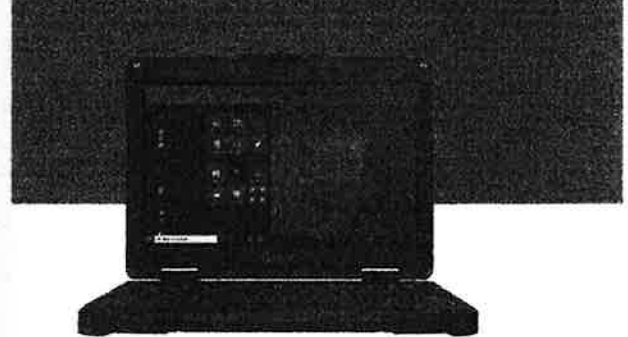
Standard

3 years Bumper-to-Bumper

- i Second storage is optional and will be fitted with a removable cover when not chosen at point of purchase
- ii External VGA, USB 3.1 Gen 2 Type C and Display Port are mutually exclusive
- iii Bluetooth performance and connectable distance may be subject to interference with the environments and performance on client devices, users may be able to reduce effects of interference by minimizing the number of active Bluetooth wireless devices that is operating in the area
- iv Dedicated GPS is mutually exclusive with 4G LTE mobile broadband
- v HF(13.56MHz) Combo HF RFID/NFC reader (iClass, HID Prox compliant, ISO 15693, 14443 A/B, Mifare, FelCa™)
- vi Weight and dimensions vary from configurations and optional accessories
- vii MIL-STD-461G 90W AC adapter sold separately
- viii Tested by a national independent third party test lab following MIL-STD-810G

B360

Fully Rugged Notebook



Docking Solutions

Serial Port	1	1
External VGA	1	1
Microphone	-	1
Audio Output	-	1
DC in Jack	1	1
USB	6	5
LAN	2	2
HDMI	1	1
RF Antenna Connector	(GPS, WWAN, WLAN) (optional)	-
Kensington Lock	1	1

Getac

Getac USA

15495 Sand Canyon Ave.

Suite 350

Irvine, CA 92618

GetacSales_US@getac.com | 949-681-2900

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REQUEST FOR QUOTE			
DATE:	9/1/2020	SALES REP:	Ryan Narimatsu

BILL TO:	SHIP TO:
COMPANY: El Segundo PD	COMPANY: Same
ATTENTION: Sgt. Glenn Delmendo	ATTENTION:
ADDRESS: 348 Main St.	ADDRESS:
CITY/ST/ZIP: El Segundo, CA 90245	CITY/ST/ZIP:
PHONE: (310) 524-2210	PHONE:
EMAIL: gdelmendo@elsegundo.org	EMAIL:

RE: GETAC B360			
2	BM47T4BA68GX	GETAC : B360,i7-10510U win Hello Webcam,Win10 x64+16GB,256GB PCIe SSD,SRFHD 1400 nits+TS+stylus,mbrn Backlit KBD with HF RFID,Wifi + BT + 4G LTE w/ integrated GPS + Passthrough,RS232 + VGA,Scrdr, SD Card rdr, RJ45, HDMI, 3yb2b	\$ 3,414.09 \$ 6,828.18
2	Keyboard	Backlit KBD with HF RFID (Included w/ laptop)	\$ - \$ -
2	GAD2X8	GETAC : Getac 120W 11-16V, 22-32V DC Vehicle adapter (Bare Wire), 3 year warranty	\$ 95.69 \$ 191.38
2	590GBL000241	GETAC : Cell/LTE, WiFi, GNSS, 19ft coax, color white, new form factor (Threaded bolt)	\$ 153.18 \$ 306.35
2	543390100502	GETAC : B360 - Gamber Johnson, 7160-1431-03, Vehicle Dock, with Tri Pass-through (ex. vehicle adapter)	\$ 693.50 \$ 1,386.99
Spares			
2	BM47T4BA68GX	GETAC : B360,i7-10510U win Hello Webcam,Win10 x64+16GB,256GB PCIe SSD,SRFHD 1400 nits+TS+stylus,mbrn Backlit KBD with HF RFID,Wifi + BT + 4G LTE w/ integrated GPS + Passthrough,RS232 + VGA,Scrdr, SD Card rdr, RJ45, HDMI, 3yb2b	\$ 3,414.09 \$ 6,828.18
2	Keyboard	Backlit KBD with HF RFID (Included w/ laptop)	\$ - \$ -
2	GAD2X8	GETAC : Getac 120W 11-16V, 22-32V DC Vehicle adapter (Bare Wire), 3 year warranty	\$ 95.69 \$ 191.38
2	590GBL000241	GETAC : Cell/LTE, WiFi, GNSS, 19ft coax, color white, new form factor (Threaded bolt)	\$ 153.18 \$ 306.35
2	543390100502	GETAC : B360 - Gamber Johnson, 7160-1431-03, Vehicle Dock, with Tri Pass-through (ex. vehicle adapter)	\$ 693.50 \$ 1,386.99
Hardware Total:			\$ 87,129.02
Warranty			
20	GE-SVBFNFX5Y	GETAC : Bumper to Bumper + Extended Warranty- Laptop (Year 4 & 5) - Getac, B360 Fully rugged, Bumper-to-Bumper+Extended Warranty, 5, Years	\$ 490.94 \$ 9,818.82
Warranty Total:			\$ 9,818.82
Note: Quote good for 30 days			

Special Notes:		Sub-Total	\$ 87,129.02
		Sales Tax (9.5%)	\$ 8,277.26
		Freight	\$ 653.47
		Warranty	\$ 9,818.82
		GRAND TOTAL	\$ 105,878.56
Customer Approval Signature	PO #	Date	

I agree to the terms and conditions set forth in this proposal. A 20% cancellation charge will apply to canceled orders.

REQUEST FOR QUOTE

DATE: 9/1/2020 **SALES REP:** Ryan Narimatsu

BILL TO:		SHIP TO:	
COMPANY:	El Segundo PD	COMPANY:	Same
ATTENTION:	Sgt. Glenn Delmiendo	ATTENTION:	
ADDRESS:	348 Main St.	ADDRESS:	
CITY/ST/ZIP:	El Segundo, CA 90245	CITY/ST/ZIP:	
PHONE:	(310) 524-2210	PHONE:	
EMAIL:	gdelmendo@elsegundo.ca	EMAIL:	

RE: GETAC B360

QTY	MODEL/PART #	DESCRIPTION	UNIT COST	EXT COST
2017 Ford Explorer				
13	BM47T4BA68GX	GETAC : B360,i7-10510U win Hello Webcam,Win10 x64+16GB,256GB PCIe SSD,SRFHD 1400 nits+TS+stylus,mbrn Backlit KBD with HF RFID,Wifi + BT + 4G LTE w/ integrated GPS + Passthrough,RS232 + VGA,Scrdr, SD Card rdr, RJ45, HDMI, 3yb2b	\$ 3,414.09	\$ 44,383.20
13	Keyboard	Backlit KBD with HF RFID (Included w/ laptop)	\$ -	\$ -
13	GAD2X8	GETAC : Getac 120W 11-16V, 22-32V DC Vehicle adapter (Bare Wire), 3 year warranty	\$ 95.69	\$ 1,243.96
13	590GBL000241	GETAC : Cell/LTE, WiFi, GNSS, 19ft coax, color white, new form factor (Threaded bolt)	\$ 153.18	\$ 1,991.28
13	543390100502	GETAC : B360 - Gamber Johnson, 7160-1431-03, Vehicle Dock, with Tri Pass-through (ex. vehicle adapter)	\$ 693.50	\$ 9,015.44
2004 Chevrolet Suburban				
1	BM47T4BA68GX	GETAC : B360,i7-10510U win Hello Webcam,Win10 x64+16GB,256GB PCIe SSD,SRFHD 1400 nits+TS+stylus,mbrn Backlit KBD with HF RFID,Wifi - BT + 4G LTE w/ integrated GPS + Passthrough,RS232 + VGA,Scrdr, SD Card rdr, RJ45, HDMI, 3yb2b	\$ 3,414.09	\$ 3,414.09
1	Keyboard	Backlit KBD with HF RFID (Included w/ laptop)	\$ -	\$ -
1	GAD2X8	GETAC : Getac 120W 11-16V, 22-32V DC Vehicle adapter (Bare Wire), 3 year warranty	\$ 95.69	\$ 95.69
1	590GBL000241	GETAC : Cell/LTE, WiFi, GNSS, 19ft coax, color white, new form factor (Threaded bolt)	\$ 153.18	\$ 153.18
1	543390100502	GETAC : B360 - Gamber Johnson, 7160-1431-03, Vehicle Dock, with Tri Pass-through (ex. vehicle adapter)	\$ 693.50	\$ 693.50
2015 Chevrolet Truck				
1	BM47T4BA68GX	GETAC : B360,i7-10510U win Hello Webcam,Win10 x64+16GB,256GB PCIe SSD,SRFHD 1400 nits+TS+stylus,mbrn Backlit KBD with HF RFID,Wifi + BT + 4G LTE w/ integrated GPS + Passthrough,RS232 + VGA,Scrdr, SD Card rdr, RJ45, HDMI, 3yb2b	\$ 3,414.09	\$ 3,414.09
1	Keyboard	Backlit KBD with HF RFID (Included w/ laptop)	\$ -	\$ -
1	GAD2X8	GETAC : Getac 120W 11-16V, 22-32V DC Vehicle adapter (Bare Wire), 3 year warranty	\$ 95.69	\$ 95.69
1	590GBL000241	GETAC : Cell/LTE, WiFi, GNSS, 19ft coax, color white, new form factor (Threaded bolt)	\$ 153.18	\$ 153.18
1	543390100502	GETAC : B360 - Gamber Johnson, 7160-1431-03, Vehicle Dock, with Tri Pass-through (ex. vehicle adapter)	\$ 693.50	\$ 693.50
2018 Chevrolet Colorado				
1	BM47T4BA68GX	GETAC : B360,i7-10510U win Hello Webcam,Win10 x64+16GB,256GB PCIe SSD,SRFHD 1400 nits+TS+stylus,mbrn Backlit KBD with HF RFID,Wifi + BT + 4G LTE w/ integrated GPS + Passthrough,RS232 + VGA,Scrdr, SD Card rdr, RJ45, HDMI, 3yb2b	\$ 3,414.09	\$ 3,414.09
1	Keyboard	Backlit KBD with HF RFID (Included w/ laptop)	\$ -	\$ -
1	GAD2X8	GETAC : Getac 120W 11-16V, 22-32V DC Vehicle adapter (Bare Wire), 3 year warranty	\$ 95.69	\$ 95.69
1	590GBL000241	GETAC : Cell/LTE, WiFi, GNSS, 19ft coax, color white, new form factor (Threaded bolt)	\$ 153.18	\$ 153.18
1	543390100502	GETAC : B360 - Gamber Johnson, 7160-1431-03, Vehicle Dock, with Tri Pass-through (ex. vehicle adapter)	\$ 693.50	\$ 693.50
Detective Units				

BID # 4
CF33
\$ 112,162.06

Panasonic



Panasonic recommends Windows.

TOUGHBOOK 33

- First fully rugged product with a 3:2 screen for easier handling and better viewing of business applications
- Generation of vehicle dock backwards compatibility¹
- Infrared webcam and Windows Hello enables biometric user authentication
- Optional quick-release SSD includes insertable smartcard CAC and long life batteries
- Twin battery design enables hot-swap battery replacement for continuous use
- Optional FirstNet Ready™ EM7511 Band 14 mobile broadband

MIL-STD-810G

MIL-STD-461F

IP65

4-FOOT GRIP RATING

ENGINEERED TO EQUIP THE EXTRAORDINARY.

The Panasonic TOUGHBOOK® 33 offers unparalleled flexibility in even the most demanding and extreme environments and is the world's first fully rugged 2-in-1 PC with a 3:2 screen. Inspired by the increasing demands of mobile professionals, the TOUGHBOOK 33 delivers rugged mobility in a highly customizable package that also includes a generation of backward compatibility¹. Available innovative vehicle dock adapter allows drop-in placement onto any of Panasonic's large installed base of TOUGHBOOK 31 vehicle docks, offering investment protection while saving time and resources. A wide range of integrated options such as serial port, barcode, fingerprint, insertable and contactless SmartCard CAC readers as well as optional FirstNet Ready™ CF-33 EM7511 Band 14 mobile broadband assure TOUGHBOOK 33 can be customized to meet the unique needs of a diverse customer base.

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TOUGHBOOK

003

TOUGHBOOK 33

Panasonic recommends Windows.

SOFTWARE	<ul style="list-style-type: none"> Windows® 10 Pro 64-bit Panasonic Utilities (including Dashboard), Recovery Partition Enterprise ready driver packages including CAB files and one-click driver bundles 		
DURABILITY	<ul style="list-style-type: none"> MIL-STD-810G certified 14" drop - 5" tablet only, shock, bench handling, vibration, rain, dust, sand, altitude, freeze/thaw, high/low temperature, temperature shock, solar radiation, contamination by fluids, humidity, explosive atmosphere¹ MIL-STD-461F certified² IP65 certified sealed all-weather design³ Magnesium alloy chassis encased with ABS and elastomer edges Built-in dual purpose handle & kickstand (available on Premium Keyboard) Solid state drive heater Removable battery Removable storage drive⁴ or optional quick-release storage drive⁵ Reinforced locking port covers Raised bezel for LCD impact protection Preinstalled replaceable screen film for LCD protection 		
CPU	<ul style="list-style-type: none"> Intel® Core™ i5-7300U vPro™ processor 2.6GHz with Turbo Boost up to 3.5GHz, 3MB cache 		
STORAGE & MEMORY	<ul style="list-style-type: none"> Factory installed 6GB or 16GB SDRAM (LPDDR3-1866MT/s)⁶ 256GB or 512GB removable SSD with heater^{7,8} Optional quick-release SSD (comes with Insertable Smartcard CAC reader and long life batteries)⁹ Optional OPAL encrypted SSD with heater 		
DISPLAY	<ul style="list-style-type: none"> 12.0" 3:2 QHD 2160 x 1440 - 10-point capacitive gloved multi touch + digitizer 2-1200 nit Direct bonding Anti-reflective (AR) screen treatment Intel HD Graphics 620 4 monitor support (with Premium Keyboard) Concealed mode (configurable) 		
AUDIO	<ul style="list-style-type: none"> Integrated dual array microphone Intel® High Definition Audio compliant Integrated speakers (front-facing) On-screen and button volume and mute controls 		
CAMERAS	<ul style="list-style-type: none"> 1080p webcam with dual array mic and camera on/off indicator - Infrared with Windows Hello support 8MP rear camera with autofocus and triple LED flash 		
KEYBOARD & INPUT	<ul style="list-style-type: none"> Waterproof IP55 stylus pen with integrated stylus holder, tether and cleaning cloth Supports glove mode and rain mode 7 tablet buttons (5 user-definable including A1/A2 buttons) On-screen QWERTY keyboard Optional emissive keyboards (Lite and Premium) and rubber keyboard (Premium): <ul style="list-style-type: none"> - Backlit (emissive red, rubber white) with 4 adjustable levels - 87-key with dedicated Windows® key - Pressure-sensitive touchpad with multi touch 		
INTERFACE & EXPANSION	<table border="0"> <tbody> <tr> <td> <ul style="list-style-type: none"> On the tablet: <ul style="list-style-type: none"> - Docking Connector - USB 3.0 x1 (optional 2nd USB 2.0)¹⁰ - MicroSDXC - HDMI - 10/100/1000 Ethernet - Optional Serial (True)™¹¹ - Audio In/Out - Nano-SIM On the Premium Keyboard: <ul style="list-style-type: none"> - Docking Connector - USB 3.0 x2, USB 2.0 x1 - SDXC - HDMI - VGA - 10/100/1000 Ethernet - Serial (USB) </td> <td> <ul style="list-style-type: none"> 25-pin Type A (USB 3.0 is 1.5A) UHS-I Type A RJ-45 D-sub 9-pin 3.5mm Mini-jack stereo 4FF 25-pin Type A UHS-II Type A D-sub 15-pin RJ-45 D-sub 9-pin </td> </tr> </tbody> </table>	<ul style="list-style-type: none"> On the tablet: <ul style="list-style-type: none"> - Docking Connector - USB 3.0 x1 (optional 2nd USB 2.0)¹⁰ - MicroSDXC - HDMI - 10/100/1000 Ethernet - Optional Serial (True)™¹¹ - Audio In/Out - Nano-SIM On the Premium Keyboard: <ul style="list-style-type: none"> - Docking Connector - USB 3.0 x2, USB 2.0 x1 - SDXC - HDMI - VGA - 10/100/1000 Ethernet - Serial (USB) 	<ul style="list-style-type: none"> 25-pin Type A (USB 3.0 is 1.5A) UHS-I Type A RJ-45 D-sub 9-pin 3.5mm Mini-jack stereo 4FF 25-pin Type A UHS-II Type A D-sub 15-pin RJ-45 D-sub 9-pin
<ul style="list-style-type: none"> On the tablet: <ul style="list-style-type: none"> - Docking Connector - USB 3.0 x1 (optional 2nd USB 2.0)¹⁰ - MicroSDXC - HDMI - 10/100/1000 Ethernet - Optional Serial (True)™¹¹ - Audio In/Out - Nano-SIM On the Premium Keyboard: <ul style="list-style-type: none"> - Docking Connector - USB 3.0 x2, USB 2.0 x1 - SDXC - HDMI - VGA - 10/100/1000 Ethernet - Serial (USB) 	<ul style="list-style-type: none"> 25-pin Type A (USB 3.0 is 1.5A) UHS-I Type A RJ-45 D-sub 9-pin 3.5mm Mini-jack stereo 4FF 25-pin Type A UHS-II Type A D-sub 15-pin RJ-45 D-sub 9-pin 		
WIRELESS	<ul style="list-style-type: none"> Optional 4G LTE-Advanced multi carrier mobile broadband with satellite GPS - Certified with AT&T, FirstNet™, Verizon, Sprint Optional dedicated GPS (u-blox NEO M8N) Dual high-gain antenna pass-through Intel™ Dual Band Wireless-AC B265 Wi-Fi 802.11a/b/g/n/ac Bluetooth® v4.1 (Class 1) + EDR 		
POWER	<ul style="list-style-type: none"> Hot-swappable twin Li-Ion battery packs - Standard lightweight batteries: 11.1V, 1990mAh (each battery) - Optional long life batteries: 10.8V, 4120mAh (each battery)¹² Battery operation: <ul style="list-style-type: none"> - 10 hours (20 hours with opt. long life batteries)¹³ Battery charging time: 3 hours (with in parallel charging technology)¹⁴ AC Adapter AC 100V-240V 50/60Hz, auto sensing/switching worldwide power supply 		
SECURITY FEATURES	<ul style="list-style-type: none"> TPM v2.0 NIST BIOS compliant Persistence® technology by Absolute embedded in BIOS¹⁵ Kensington cable lock slots x2 (on tablet and Premium Keyboard) Optional fingerprint reader¹⁶ Optional insertable SmartCard CAC reader¹⁷ Optional contactless SmartCard CAC reader 13.56MHz (ISO 14443 A/B compliant)¹⁸ 		

WARRANTY

- 3-year limited warranty, parts and labor

DIMENSIONS & WEIGHT

- 12.3" (L) x 11.4" (W) x 1.8" (H)¹⁹
- 6.1 lbs.¹⁴

HAZARDOUS LOCATION CERTIFICATIONS

- ANSI/ISA 2.12.01-2013
- Optional class I division 2, groups ABCD certified model

INTEGRATED OPTIONS

- 4G LTE multi carrier mobile broadband with satellite GPS (EM7455 or Band 14 EM7511)
- Dedicated GPS (u-blox NEO-M8N)
- Choice on tablet of 1D/2D capable barcode reader (N6603), serial (True), or second USB 2.0 port
- Choice on tablet of insertable SmartCard CAC, contactless SmartCard CAC, fingerprint reader or quick-release SSD (comes with insertable SmartCard CAC and long life batteries)
- Optional emissive or rubber keyboards

SELECT ACCESSORIES

- | | |
|--|--|
| <ul style="list-style-type: none"> AC Adapter 100W (3-prong) Standard Lightweight Battery Pack Long life Battery Pack¹⁴ 4-Bay Battery Charger LIND Car Charger 120W LIND Solar Charge System Toughmate Mobility Bundle with handle & shoulder strap Toughmate Rotating Hand Strap with shoulder strap¹⁵ Rotating Hand Strap with stylus holder & kickstand¹⁶ Carry Strap Shoulder Strap¹⁷ Laptop Desk-top Dock (requires Premium Keyboard) Tablet Desktop Cradle Laptop 2-in-1 Vehicle Docks (requires Premium Keyboard): <ul style="list-style-type: none"> - Gamber-Johnson (dual RF) - Havis (dual RF) Tablet Lite Vehicle Docks¹⁸: <ul style="list-style-type: none"> - Gamber-Johnson (dual RF) - Havis (dual RF) 31 Vehicle Dock Adapter (VDA) with Lite Keyboard: <ul style="list-style-type: none"> - Single Pass - Dual Pass Lite Keyboard (emissive) Premium Keyboard (emissive) AntennaPlus Dual LTE & GPS Antenna Kit - Threaded White Mount Multi Touch + Digitizer IP55 Stylus Tether 12.0" LCD Protector Film | <ul style="list-style-type: none"> CF-AA5713AM CF-VZSU1AW CF-VZSU1BW CF-VBC331M CF-LINDDC120 PASC1580-4464 TBC33MBDDL-P TBC33HDSIP-P CF-VST332U CF-VST331U CF-VNS331U CF-VEB331U CF-VEB332U GJ-33-LVD2 HA-33LDS2 GJ-33-TVD2-L H-33-TVD2-L CF-VWK332M CF-VWK331M CF-VBK331M CF-VEK331LMP AP-PAN-CCGPD-D-WH CF-VNP023U CF-VNT002U CF-VPF34U |
|--|--|

Please consult your reseller or Panasonic representative before purchasing.

¹ Requires purchase of 31 Vehicle Dock Adapter (VDA). VDA has been tested and approved to work with Gamber-Johnson 7160-0318 and Havis PAN-111112 vehicle docks. Do not use with other vehicle docks without consulting first with your Panasonic representative.

² Tested by national independent third party lab following MIL-STD-810G Method 516.6 Procedure IV for transit drop test and IEC 60529 Sections 13.4, 13.6.2, 14.2.5 and 14.3 for IP rating requires both batteries in tablet.

³ Requires training, approval and/or purchase of a SSD no return service due through Panasonic, otherwise any damage incurred will be out of warranty and not eligible for advance exchange. Please contact a Panasonic representative for program details.

⁴ Optional Quick-release SSD (comes with insertable Smartcard reader and Long Life Batteries) adds a bump out which increases overall height by 0.6" and weight by 1.3 lbs, prohibits use in convertible mode. Not compatible with 33 Tablet Vehicle Dock or rotating hand strap or shoulder strap. Insertable SmartCard CAC, Contactless SmartCard CAC, Fingerprint Readers and Optional Quick-release SSD are mutually exclusive.

⁵ Requires special order. Please contact a Panasonic representative for details.

⁶ 1GB = 1,000,000,000 bytes. Total usable memory will be less depending upon actual system configuration.

⁷ Fire keys, I/O ports, reverse docking into convertible mode available on Premium Keyboard only. Lite Keyboard opens at 100° angle.

⁸ Barcode, Serial (True) and 2nd USB 2.0 Port are mutually exclusive.

⁹ Long Life Batteries add a bump out which prohibits use in convertible mode. Not compatible with optional Quick-release SSD or with Gamber-Johnson CF-33 Tablet Vehicle Dock when using a rotating hand strap.

¹⁰ Battery performance features such as charge time and life span can vary according to the conditions under which the computer and battery are used. Battery operation and recharge times will vary based on many factors, including screen brightness, applications, features, power management, battery conditioning and other customer preferences. Battery testing results from MobileMark 2014 at 150 nit, and using no cellular mobile broadband.

¹¹ Requires software and activation to enable theft protection.

¹² Insertable SmartCard CAC, Contactless SmartCard CAC, Fingerprint Reader and optional Quick-release SSD (comes with insertable SmartCard CAC reader and Long Life Batteries) are mutually exclusive.

¹³ Includes tablet and Premium Keyboard. Tablet with Lite Keyboard is 12.1" (L) x 9.6" (W) x 1.5" (H). Tablet when detached is 12.1" (L) x 9.4" (W) x 0.9" (H). Optional Long Life Batteries adds 0.4" (H). Optional Quick-release SSD (comes with insertable SmartCard CAC reader and Long Life Batteries) adds 0.4" (H).

¹⁴ Includes tablet and Premium Keyboard. Tablet with Lite Keyboard is 4.8 lbs. Tablet when detached is 2.4 lbs. Optional Long Life Batteries adds 0.8 lbs. Optional Quick-release SSD (comes with insertable SmartCard CAC reader and Long Life Batteries) adds 1.3 lbs.

¹⁵ Changing from standard to long life batteries on a unit originally ordered with standard batteries requires also a new battery panel (contact Panasonic National Service Center for retrofit information).



1.800.662.3537

na.panasonic.com/us/TOUGHBOOK33

Panasonic is constantly enhancing product specifications and accessories. Specifications subject to change without notice. Trademarks are property of their respective owners. ©2020 Panasonic Corporation of North America. All rights reserved. TOUGHBOOK 33 mk1_07/20 PSS-M191218SS_TB33

REQUEST FOR QUOTE			
DATE:	9/1/2020	SALES REP:	Ryan Narimatsu
BILL TO:		SHIP TO:	
COMPANY:	El Segundo PD	COMPANY:	Same
ATTENTION:	Sgt. Glenn Delmendo	ATTENTION:	
ADDRESS:	348 Main St.	ADDRESS:	
CITY/ST/ZIP:	El Segundo, CA 90245	CITY/ST/ZIP:	
PHONE:	(310) 524-2210	PHONE:	
EMAIL:	gdelmendo@elsegundo.ca.gov	EMAIL:	

RE: Panasonic CF-33				
QTY	MODEL / PART #	DESCRIPTION	UNIT COST	EXT COST
2017 Ford Explorer				
13	CF-33LE-25VM	PUBLIC SECTOR TOUGHBOOK CF-33 SYST 16GB 512GB SSD I5-7300U 2.6G 12IN	\$ 3,215.31	\$ 41,799.04
13	CF-VEK331LMP	PREMIUM KEYBOARD FOR CF-33 ACCS	\$ 519.82	\$ 6,757.61
13	CF-LNDDC120	LIND 120W 12-32V INPUT CAR ADAPPWR FOR TB W/CIGARETTE LIGHTER ADAPTER	\$ 107.46	\$ 1,396.97
13	CABLE	CHARGE CABLE FOR CF-33	\$ -	\$ -
13	GJ-33-LVD2	GAMBER-JOHNSON LAPTOP VEHICLE DOCK DOCK FOR PANASONIC CF-33	\$ 754.63	\$ 9,810.23
2004 Chevrolet Suburban				
1	CF-33LE-25VM	PUBLIC SECTOR TOUGHBOOK CF-33 SYST 16GB 512GB SSD I5-7300U 2.6G 12IN	\$ 3,215.31	\$ 3,215.31
1	CF-VEK331LMP	PREMIUM KEYBOARD FOR CF-33 ACCS	\$ 519.82	\$ 519.82
1	CF-LNDDC120	LIND 120W 12-32V INPUT CAR ADAPPWR FOR TB W/CIGARETTE LIGHTER ADAPTER	\$ 107.46	\$ 107.46
1	CABLE	CHARGE CABLE FOR CF-33	\$ -	\$ -
1	GJ-33-LVD2	GAMBER-JOHNSON LAPTOP VEHICLE DOCK DOCK FOR PANASONIC CF-33	\$ 754.63	\$ 754.63
2015 Chevrolet Truck				
1	CF-33LE-25VM	PUBLIC SECTOR TOUGHBOOK CF-33 SYST 16GB 512GB SSD I5-7300U 2.6G 12IN	\$ 3,215.31	\$ 3,215.31
1	CF-VEK331LMP	PREMIUM KEYBOARD FOR CF-33 ACCS	\$ 519.82	\$ 519.82
1	CF-LNDDC120	LIND 120W 12-32V INPUT CAR ADAPPWR FOR TB W/CIGARETTE LIGHTER ADAPTER	\$ 107.46	\$ 107.46
1	CABLE	CHARGE CABLE FOR CF-33	\$ -	\$ -
1	GJ-33-LVD2	GAMBER-JOHNSON LAPTOP VEHICLE DOCK DOCK FOR PANASONIC CF-33	\$ 754.63	\$ 754.63
2018 Chevrolet Colorado				
1	CF-33LE-25VM	PUBLIC SECTOR TOUGHBOOK CF-33 SYST 16GB 512GB SSD I5-7300U 2.6G 12IN	\$ 3,215.31	\$ 3,215.31
1	CF-VEK331LMP	PREMIUM KEYBOARD FOR CF-33 ACCS	\$ 519.82	\$ 519.82
1	CF-LNDDC120	LIND 120W 12-32V INPUT CAR ADAPPWR FOR TB W/CIGARETTE LIGHTER ADAPTER	\$ 107.46	\$ 107.46
1	CABLE	CHARGE CABLE FOR CF-33	\$ -	\$ -
1	GJ-33-LVD2	GAMBER-JOHNSON LAPTOP VEHICLE DOCK DOCK FOR PANASONIC CF-33	\$ 754.63	\$ 754.63
Detective Units				
2	CF-33LE-25VM	PUBLIC SECTOR TOUGHBOOK CF-33 SYST 16GB 512GB SSD I5-7300U 2.6G 12IN	\$ 3,215.31	\$ 6,430.62
2	CF-VEK331LMP	PREMIUM KEYBOARD FOR CF-33 ACCS	\$ 519.82	\$ 1,039.63
2	CF-LNDDC120	LIND 120W 12-32V INPUT CAR ADAPPWR FOR TB W/CIGARETTE LIGHTER ADAPTER	\$ 107.46	\$ 214.92
2	CABLE	CHARGE CABLE FOR CF-33	\$ -	\$ -
2	GJ-33-LVD2	GAMBER-JOHNSON LAPTOP VEHICLE DOCK DOCK FOR PANASONIC CF-33	\$ 754.63	\$ 1,509.27
Spares				
2	CF-33LE-25VM	PUBLIC SECTOR TOUGHBOOK CF-33 SYST 16GB 512GB SSD I5-7300U 2.6G 12IN	\$ 3,215.31	\$ 6,430.62
2	CF-VEK331LMP	PREMIUM KEYBOARD FOR CF-33 ACCS	\$ 519.82	\$ 1,039.63

REQUEST FOR QUOTE			
DATE:	9/1/2020	SALES REP:	Ryan Narimatsu

BILL TO:		SHIP TO:	
COMPANY:	El Segundo PD	COMPANY:	Same
ATTENTION:	Sgt. Glenn Delmendo	ATTENTION:	
ADDRESS:	348 Main St.	ADDRESS:	
CITY/ST/ZIP:	El Segundo, CA 90245	CITY/ST/ZIP:	
PHONE:	(310) 524-2210	PHONE:	
EMAIL:	gdelmendo@elsgo-pd.ca.gov	EMAIL:	

RE: Panasonic CF-33				
2	CF-LNDDC120	LIND 120W 12-32V INPUT CAR ADAPPWR FOR TB W/CIGARETTE LIGHTER ADAPTER	\$ 107.46	\$ 214.92
2	CABLE	CHARGE CABLE FOR CF-33	\$ -	\$ -
2	GJ-33-LVD2	GAMBER-JOHNSON LAPTOP VEHICLE DOCK DOCK FOR PANASONIC CF-33	\$ 754.63	\$ 1,509.27
Hardware Total:				\$ 91,944.38
Warranty				
20	CF-SVCPSYS	4TH & 5TH YEARS PUBLIC SAFETY SVCS SERVICE BNDL	\$ 528.18	\$ 10,563.52
Warranty Total:				\$ 10,563.52
Note: Quote good for 30 days				

Special Notes:	Sub-Total	\$ 91,944.38
	Sales Tax (9.5%)	\$ 8,734.72
	Freight	\$ 919.44
	Warranty	\$ 10,563.52
	GRAND TOTAL	\$ 112,162.06
Customer Approval Signature	PO #	Date

I agree to the terms and conditions set forth in this proposal. A 20% cancellation charge will apply to canceled orders.

Getac

K120

3107
K120 \$112,228.15

FULLY RUGGED 12.5" TABLET

- Large 12.5" IPS LumiBond® 2.0 sunlight display
- 8th generation Intel® Core™ processor
- Hot-swappable battery design
- Intel UHD graphics 620
- Full-size 88 key detachable backlit keyboard
- Optional integrated 4G LTE broadband wireless
- 802.11ac next generation WiFi
- MIL-STD 810G and IP65 certified
- Industry-leading bumper-to-bumper warranty



8th Gen Intel Core Processor.

With the latest Intel Core i5 or Intel Core i7 processor, the K120 rugged tablet was designed for speed and efficiency. Clocking in at up to 1.9GHz and with Turbo Boost speeds up to 4.2GHz, the K120 has the power needed for the most demanding tasks.



Built to Survive

Built from high quality magnesium alloy, the K120 features an exterior case that is specifically engineered to protect the computer against drops, shocks, spills, vibration and more. The sealed design of the K120 protects it against dust and moisture. The K120 has been independently tested and certified to MIL-STD 810G, IP65 and MIL-STD 461G standards.



Large 12.5" IPS Display.

The K120 features a large 12.5" IPS FHD display that utilizes our revolutionary LumiBond 2.0 technology to achieve a display that is more readable, and offers better contrast and more crisp colors than any other rugged tablet display. The 12.5" widescreen display is ideally suited providing plenty of real estate to run Windows and view your apps.



Dual Hot-Swappable Batteries.

The K120's unique, hot-swappable battery design allows for potentially infinite, uninterrupted battery life. This enables you to remove one of the two rechargeable batteries and replace it with a fresh battery without ever shutting down apps or your Windows OS.



Full-Size 88 Key Detachable Keyboard.

Unlike our competitors' products that have small keyboards with small keys, the K120 features a full-sized 88-key detachable backlit keyboard with standard-sized keys. The K120 lets you type the way you're used to typing.



Bumper-to-Bumper Warranty.

Accidents happen. Only Getac offers bumper-to-bumper coverage standard on every K120 rugged tablet.

Learn more at Getac.com

GETAC K120

Specifications

Getac

GetacSales_US@getac.com
www.getac.com
949.681.2900

Ruggedness	MIL-STD 810G and IP65 certified MIL-STD 461G ready ¹ Optional ANSI/ISA 12.12.01 Vibration & drop resistant e-Mark certified for vehicle usage	Power	AC Adapter (65W, 100-240VAC, 50/60Hz) Li-Ion smart battery (11.1V, 2100mAh) x 2 Optional high capacity battery (14.4V, 3450mAh) x 2
Operating System	Windows® 10 Professional, 64 bit	Dimensions and Weight	TABLET: 12.97" x 9.37" x 0.94" (329.5 x 238 x 24mm) 3.96 lbs (1.8 kg) TABLET + OPTIONAL KEYBOARD BASE: 13.4" x 12.1" x 1.85" (340.5 x 307.5 x 47mm) 7.16 lbs (3.25 kg) OPTIONAL HIGH CAPACITY BATTERIES: (incremental over standard) 0.43" (11mm) 0.44 lbs (0.20 kg) ^{††}
CPU	Intel® Core™ i7-8650U vPro 1.9 to 4.2GHz processor 8MB Intel Smart Cache Intel Core i7-8550U 1.8 to 4.0GHz processor 8MB Intel Smart Cache Intel Core i5-8350U vPro 1.7 to 3.6GHz processor 6MB Intel Smart Cache Intel Core i5-8250U 1.6 to 3.4GHz processor 6MB Intel Smart Cache	Temperature	Operating Temp: -20°F to 145°F / -29°C to 63°C Storage Temp: -60°F to 160°F / -51°C to 71°C Humidity: 95% RH, non-condensing
Memory	4GB DDR4 expandable to 32GB	I/O Interfaces	FHD webcam x 1 / Windows Hello Webcam (option) Tablet 8M pixels auto focus rear camera x 1 Headphone out / mic-in combo x 1 DC in Jack x 1 USB 3.0 Type-A x 1 USB 3.1 Gen 1 Type-C x 1 Giga LAN (RJ-45) x 1 HDMI x 1 MicroSD Slot x 1 Docking connector (16-pin) x 2 Optional RF antenna pass-through for GPS, WLAN & WWAN
Storage	AES SSD 128GB / 256GB / 512GB / 1TB [†]	I/O Interfaces	Keyboard DC in Jack x 1 USB 3.0 Type-A x 3 Giga LAN (RJ-45) x 1 HDMI x 1 Serial port x 1 SDXC Slot x 1 VGA x 1 Docking connector (16-pin) x 2 Optional RF antenna pass-through for GPS, WLAN & WWAN
VGA Controller	Intel UHD Graphics 620	Warranty	3 Year bumper-to-bumper warranty standard [‡]
Display	12.5" IPS TFT LCD FHD (1920 x 1080) 1200 nits LumiBond™ 2.0 sunlight readable LED display with capacitive 10-point multi-touch technology and hard-tip stylus Optional digitizer		
Optional Detachable Keyboard & Pointing Device	Backlit membrane keyboard Glide touchpad with left & right-click buttons		
Expansion Slot	Optional 1D/2D imager barcode reader Tablet Optional Serial port, or USB 2.0 port		
Communications	10/100/1000 base-T Ethernet Intel Dual Band Wireless-AC 8265 (802.11ac) Bluetooth (v4.2) Optional dedicated GPS Optional 4G LTE mobile broadband		
Security	Intel vPro™ Technology (per CPU options) TPM 2.0 Optional smart card reader, fingerprint reader, or HF RFID reader Cable lock slot NIST BIOS compliant Optional Absolute™ DDS software		

Specification subject to change without notice.

¹ Requires MIL-STD 461F 90W AC Adapter sold separately.

[†] For storage, 1GB = 1 billion bytes; actual formatted capacity less.

^{††} Weight varies by configuration and manufacturing process.

[‡] 3 year bumper-to-bumper warranty standard. For warranty terms and conditions visit www.getac.com

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V3M09Y18

REQUEST FOR QUOTE			
DATE:	9/1/2020	SALES REP:	Ryan Narimatsu

BILL TO:		SHIP TO:	
COMPANY:	El Segundo PD	COMPANY:	Same
ATTENTION:	Sgt. Glenn Delmendo	ATTENTION:	
ADDRESS:	348 Main St.	ADDRESS:	
CITY/ST/ZIP:	El Segundo, CA 90245	CITY/ST/ZIP:	
PHONE:	(310) 524-2210	PHONE:	
EMAIL:	gdelmendo@elsegundo.org	EMAIL:	

RE: GETAC K120				
QTY	MODEL/PART #	DESCRIPTION	UNIT COST	EXT COST
2017 Ford Explorer				
13	KH37T4VAAUXS	GETAC : K120, i7-8550U,W/ Hello Webcam, W10 Pro x64 with 16GB RAM,256GB PCIe SSD SR HD LCD + Touchscreen + Rear Camera + stylus,US Power cord,US kbd Dock,Wifi + BT + GPS + 4G LTE (EM7511) + Passthrough,HF RFID,3yb2b	\$ 3,693.43	\$ 48,014.55
13	Keyboard	Backlit KBD with HF RFID (Included)	\$ -	\$ -
13	GAD2X8	GETAC : Getac 120W 11-16V, 22-32V DC Vehicle adapter (Bare Wire), 3 year warranty	\$ 95.69	\$ 1,243.96
13	590GBL000241	GETAC : Cell/LTE, WiFi, GNSS, 19ft coax, color white, new form factor (Threaded bolt)	\$ 153.18	\$ 1,991.28
13	OHG160108203	GETAC : TF1-STANDARD VEHICLE DOCKING;W/ TRI-PASS THROUGH,W/ SCREEN STIFFENER,7160-1082-03,Gamber-Johnson,K120 Laptop	\$ 711.93	\$ 9,255.10
2004 Chevrolet Suburban				
1	KH37T4VAAUXS	GETAC : K120, i7-8550U,W/ Hello Webcam, W10 Pro x64 with 16GB RAM,256GB PCIe SSD SR HD LCD + Touchscreen + Rear Camera + stylus,US Power cord,US kbd Dock,Wifi + BT + GPS + 4G LTE (EM7511) + Passthrough,HF RFID,3yb2b	\$ 3,693.43	\$ 3,693.43
1	Keyboard	Backlit KBD with HF RFID (Included)	\$ -	\$ -
1	GAD2X8	GETAC : Getac 120W 11-16V, 22-32V DC Vehicle adapter (Bare Wire), 3 year warranty	\$ 95.69	\$ 95.69
1	590GBL000241	GETAC : Cell/LTE, WiFi, GNSS, 19ft coax, color white, new form factor (Threaded bolt)	\$ 153.18	\$ 153.18
1	OHG160108203	GETAC : TF1-STANDARD VEHICLE DOCKING;W/ TRI-PASS THROUGH,W/ SCREEN STIFFENER,7160-1082-03,Gamber-Johnson,K120 Laptop	\$ 711.93	\$ 711.93
2015 Chevrolet Truck				
1	KH37T4VAAUXS	GETAC : K120, i7-8550U,W/ Hello Webcam, W10 Pro x64 with 16GB RAM,256GB PCIe SSD SR HD LCD + Touchscreen + Rear Camera + stylus,US Power cord,US kbd Dock,Wifi + BT + GPS + 4G LTE (EM7511) + Passthrough,HF RFID,3yb2b	\$ 3,693.43	\$ 3,693.43
1	Keyboard	Backlit KBD with HF RFID (Included)	\$ -	\$ -
1	GAD2X8	GETAC : Getac 120W 11-16V, 22-32V DC Vehicle adapter (Bare Wire), 3 year warranty	\$ 95.69	\$ 95.69
1	590GBL000241	GETAC : Cell/LTE, WiFi, GNSS, 19ft coax, color white, new form factor (Threaded bolt)	\$ 153.18	\$ 153.18
1	OHG160108203	GETAC : TF1-STANDARD VEHICLE DOCKING;W/ TRI-PASS THROUGH,W/ SCREEN STIFFENER,7160-1082-03,Gamber-Johnson,K120 Laptop	\$ 711.93	\$ 711.93
2018 Chevrolet Colorado				
1	KH37T4VAAUXS	GETAC : K120, i7-8550U,W/ Hello Webcam, W10 Pro x64 with 16GB RAM,256GB PCIe SSD SR HD LCD + Touchscreen + Rear Camera + stylus,US Power cord,US kbd Dock,Wifi + BT + GPS + 4G LTE (EM7511) + Passthrough,HF RFID,3yb2b	\$ 3,693.43	\$ 3,693.43
1	Keyboard	Backlit KBD with HF RFID (Included)	\$ -	\$ -
1	GAD2X8	GETAC : Getac 120W 11-16V, 22-32V DC Vehicle adapter (Bare Wire), 3 year warranty	\$ 95.69	\$ 95.69

1	590GBL000241	GETAC : Cell/LTE, WiFi, GNSS, 19ft coax, color white, new form factor (Threaded bolt)	\$ 153.18	\$ 153.18
1	OHG160108203	GETAC : TF1-STANDARD VEHICLE DOCKING;W/ TRI-PASS THROUGH;W/ SCREEN STIFFENER,7160-1082-03,Gamber-Johnson,K120 Laptop	\$ 711.93	\$ 711.93
Detective Units				
2	KH37T4VAAUXS	GETAC : K120, i7-8550U,W/ Hello Webcam, W10 Pro x64 with 16GB RAM,256GB PCIe SSD SR HD LCD + Touchscreen + Rear Camera + stylus,US Power cord,US kbd Dock,Wifi + BT + GPS + 4G LTE (EM7511) + Passthrough,HF RFID,3yb2b	\$ 3,693.43	\$ 7,386.85
2	Keyboard	Backlit KBD with IIF RFID (Included)	\$ -	\$ -
2	GAD2X8	GETAC : Getac 120W 11-16V, 22-32V DC Vehicle adapter (Bare Wire), 3 year warranty	\$ 95.69	\$ 191.38
2	590GBL000241	GETAC : Cell/LTE, WiFi, GNSS, 19ft coax, color white, new form factor (Threaded bolt)	\$ 153.18	\$ 306.35
2	OHG160108203	GETAC : TF1-STANDARD VEHICLE DOCKING;W/ TRI-PASS THROUGH;W/ SCREEN STIFFENER,7160-1082-03,Gamber-Johnson,K120 Laptop	\$ 711.93	\$ 1,423.86
Spares				
2	KH37T4VAAUXS	GETAC : K120, i7-8550U,W/ Hello Webcam, W10 Pro x64 with 16GB RAM,256GB PCIe SSD SR HD LCD + Touchscreen + Rear Camera + stylus,US Power cord,US kbd Dock,Wifi + BT + GPS + 4G LTE (EM7511) + Passthrough,HF RFID,3yb2b	\$ 3,693.43	\$ 7,386.85
2	Keyboard	Backlit KBD with HF RFID (Included)	\$ -	\$ -
2	GAD2X8	GETAC : Getac 120W 11-16V, 22-32V DC Vehicle adapter (Bare Wire), 3 year warranty	\$ 95.69	\$ 191.38
2	590GBL000241	GETAC : Cell/LTE, WiFi, GNSS, 19ft coax, color white, new form factor (Threaded bolt)	\$ 153.18	\$ 306.35
2	OHG160108203	GETAC : TF1-STANDARD VEHICLE DOCKING;W/ TRI-PASS THROUGH;W/ SCREEN STIFFENER,7160-1082-03,Gamber-Johnson,K120 Laptop	\$ 711.93	\$ 1,423.86
Hardware Total:				\$ 93,084.44
Warranty				
20	GE-SVTBNFX5Y	GETAC : Bumper-to-Bumper + Extended Warranty - Tablet (Year 1,2,3,4 & 5)	\$ 480.13	\$ 9,602.56
Warranty Total:				\$ 9,602.56
Note: Quote good for 30 days				

Special Notes:	Sub-Total	\$ 93,084.44
	Sales Tax (9.5%)	\$ 8,843.02
	Freight	\$ 698.13
	Warranty	\$ 9,602.56
	GRAND TOTAL	\$ 112,228.15
Customer Approval Signature	PO #	Date

I agree to the terms and conditions set forth in this proposal. A 20% cancellation charge will apply to canceled orders



TITLE:

Amendment to the Supplemental Law Enforcement (Jail) Services Agreement No. 5793 with the City of Hawthorne to increase the contract amount from \$7,500 per month to \$12,000 per month for five months (\$22,500 total) for full-time jail services.

RECOMMENDATION:

Authorize the City Manager to execute an amendment to the Supplemental Law Enforcement (Jail) Services Agreement No. 5793 with the City of Hawthorne to increase the contract amount from \$7,500 per month to \$12,000 per month for five months (\$22,500 total) for full-time jail services.

FISCAL IMPACT:

The monthly contract amount will increase from \$7,500 per month to \$12,000 per month over five months (\$22,500 total). This will be funded through Police Department salary savings.

Amount Budgeted: \$22,500 (from salary savings)

Additional Appropriation: No

Account Number(s): 001-400-3101-4101

BACKGROUND:

Due to jail personnel vacancies at the El Segundo Police Department (ESPD), in October of 2019, City Council authorized the City Manager to contract with the City of Hawthorne for supplemental jail services. This allowed for ESPD to book and house inmates, on a part-time basis (several days a week), at the Hawthorne City Jail at an expense of \$7,500 a month for an average of 25 arrestees per month.

DISCUSSION:

As a result of these jail personnel vacancies, and in order to properly evaluate potential operational efficiencies, ESPD seeks to continue to book and house inmates at the Hawthorne City Jail for an additional period of up to five months, beginning on or about November 1, 2020. With this amended jail services agreement, ESPD will book at the Hawthorne City Jail on a full-time basis (seven days a week), at a monthly expense to the City of El Segundo of \$12,000. This fee was calculated using an average of 40 bookings per month at a cost of \$300 per booking to compensate for the booking and feeding of prisoners by Hawthorne Police Department jail personnel. Booking inmates at the Hawthorne City Jail on a full-time basis will allow ESPD to further assess the supplemental jail services provided and evaluate the overall benefits incurred by the City.

At the conclusion of this five-month evaluation, staff will make a recommendation to City Council to either enter into a long-term agreement with the City of Hawthorne for supplemental jail services or to pursue alternative options.

Funds to pay for this contract will come from Department salary savings and will not result in an increase to the PD budget.

ESPD staff therefore recommends the City authorize the City Manager to amend the Supplemental Law Enforcement (Jail) Services Agreement with the City of Hawthorne.


CITY STRATEGIC PLAN COMPLIANCE:

Goal 2: Support Community Safety & Preparedness

Objective A: El Segundo provides unparalleled service to internal and external customers

PREPARED BY: Hugo Perez, Police Lieutenant

REVIEWED BY: Bill Whalen, Chief of Police 

APPROVED BY: Scott Mitnick, City Manager 

TITLE:

COVID-19 Update and Letters of Support to the Los Angeles County Department of Public Health for El Segundo Unified School District to Obtain a Waiver to Allow Transitional Kindergarten Through Second Grade Students to Return to Schools for Hybrid In-person Education

RECOMMENDATION:

1. Receive and File COVID-19 Update; and
2. Approve letters of support for El Segundo Unified School District to obtain a waiver from Los Angeles County Department of Public Health

FISCAL IMPACT: None.

BACKGROUND:

COVID-19 Update

On March 16, 2020, the City of El Segundo proclaimed an emergency pertaining to the novel Coronavirus (COVID-19) and has since issued two administrative orders. The City activated its Emergency Operations Plan and its All-Hazards Incident Management Team. Since that time, El Segundo has continued to conduct consequence management and implement policies and protocols to adjust to the needs of the ongoing incident. El Segundo Fire Chief Donovan will provide an update on COVID-19 and the City's response.

Letter to Governor Newsom Requesting for the City to Advance to Tier 3 in the "Blueprint for a Safer Economy"

On September 10, 2020 City Council submitted a letter to Governor Newsom requesting for the City of El Segundo to advance from Tier 1 (Widespread) to Tier 3 (Moderate) in the "Blueprint for a Safer Economy" and allow the City to be measured independently from Los Angeles County, based on El Segundo's specific metrics (attachment 1).

ESUSD Request for Waiver from Los Angeles County Department of Public Health

Los Angeles County remains in Tier 1 (Widespread) on the State's "Blueprint for a Safer Economy" which requires schools to remain closed for in-person instruction with the exception of limited specialized services and assessments for high need students. The Los Angeles Department of Public Health is offering a waiver opportunity to allow schools to bring students in Transitional Kindergarten through second grade (TK-2) back to school

for hybrid, in-person education. This waiver must be approved by the Los Angeles County Department of Public Health, prior to re-opening.

DISCUSSION:

COVID-19 Update

The City of El Segundo and its All-Hazards Incident Management Team (AHIMT) continue to monitor the State and County restrictions and changes. Fire Chief Donovan will present the latest data and announcements related to the coronavirus pandemic.

Letter to Governor Newsom Requesting to Advance to Tier 3 in the “Blueprint for a Safer Economy”

Subsequent to sending the letter to Governor Newsom on September 10, 2020, staff reached out to the Governor’s office seeking a response and was referred to the California Department of Public Health. Staff made several phone calls and sent multiple emails the Department seeking a response. On October 14, 2020 staff received a response from the California Department of Public Health, confirming receipt of the letter and indicating that the Department is working on the response and will provide more detailed information when the review is complete. Staff will continue to follow up with the Governor’s office and the California Department of Public Health, and will report to City Council when a formal response is received.

ESUSD Request for Waiver from Los Angeles County Department of Public Health

El Segundo Unified School District (ESUSD) is applying for a waiver to allow students in grades TK-2 to return to school at Richmond Street Elementary and Center Street School for hybrid in-person education. The City and ESUSD work closely together to provide the highest quality education and services to El Segundo students. For example, the El Segundo Public Library partners with ESUSD to provide services at four El Segundo school libraries, including Richmond Street Elementary and Center Street School. The City and ESUSD meet monthly to promote collaboration and discuss joint City/Schools issues and opportunities.

To support ESUSD and the El Segundo community, staff recommends that City Council approve letters of Support (attachments 2 and 3) for ESUSD to obtain a waiver to allow TK-2 students to return to schools for hybrid in-person education.

CITY STRATEGIC PLAN COMPLIANCE:

Goal 2: Support Community Safety and Preparedness

Objective: El Segundo is a safe and prepared city.

PREPARED BY: Barbara Voss, Deputy City Manager

APPROVED BY: Scott Mitnick, City Manager

ATTACHED SUPPORTING DOCUMENTS:

1. September 10, 2020 Letter to Governor Newsom requesting to Advance to Tier 3 in the “Blueprint for a Safer Economy”
2. Letter of Support for ESUSD to Los Angeles County Department of Public Health – Richmond Street Elementary
3. Letter of Support for ESUSD to Los Angeles County Department of Public Health – Center Street School



City of El Segundo

Office of City Council

September 10, 2020

Elected Officials

*Drew Boyles,
Mayor*

*Chris Pimentel,
Mayor Pro Tem*

*Carol Pirsztuk,
Councilmember*

*Scot Nicol,
Councilmember*

*Lance Giroux,
Councilmember*

*Tracy Weaver,
City Clerk*

Honorable Governor Newsom
Governor, State of California
State Capitol, First Floor
Sacramento, CA 95814

RE: Request to advance the City of El Segundo to Tier 3 in the Blueprint for a Safer Economy while being measured for our independent results

Dear Governor Newsom,

On behalf of the El Segundo City Council, we strongly urge you to consider easing COVID-19 restrictions from "widespread" to "moderate" for the City of El Segundo. Our residents are continuing to do their part to slow the spread of the virus and the data shows that the City meets the metrics you established to take several steps forward in the Blueprint for a Safer Economy.

The City of El Segundo has a population of 16,716. To date, the Los Angeles County Department of Public Health has reported 125 cumulative positive cases and one death for El Segundo. We currently only have four active cases in our community. Based on the most current health data, El Segundo has a case rate of 2.55 and a positivity rate of 2.17%, which aligns with the metrics needed to move to Tier 3 of your new reopening rules. By comparison, the entire jurisdiction of Los Angeles County reported a case rate of 9.6 and a 4.3% positivity rate.

Given the size and diversity of Los Angeles County, the City Council feels, as do many Los Angeles County cities, that the COVID-19 restrictions are unnecessarily broad. There are too many differences within the county to group all cities when measuring COVID-19 new case rates and positive test results. For example, if you measure the South Bay of Los Angeles as a unit or other regions within L.A. County, we are convinced that we would be allowed to move into the less restrictive tiers much sooner than L.A. County. Meanwhile, many of our businesses are suffering unnecessarily. We have demonstrated we can manage the protocol and restrictions effectively, so please allow us to be measured independently of L.A. County.

We understand the need for a cautious reopening approach but suggest developing more targeted measures to get cities and regions back as quickly and efficiently as possible. We can help the county, and state, by adding incremental economic activity while not becoming hotspots or "COVID-19 tourist" attractions.

Appointed Officials

*Scott Mitnick,
City Manager*

*Mark Hensley,
City Attorney*

Department Directors

*Barbara Voss,
Deputy City Manager*

*Joseph Lillio,
Finance*

*Chris Donovan,
Fire Chief*

*Donna Peters,
Human Resources*

*Charles Mallory,
Information Systems*

*Melissa McCollum,
Library Services*

*Sam Lee,
Planning & Building Safety*

*Bill Whalen,
Police Chief*

*Elias Sassoon,
Public Works*

Finally, while we support the need for COVID-19 restrictions, we would like to see measures that accurately reflect the reality of our region, and other regions, within Los Angeles County.

El Segundo is prepared and ready for movement into the less restrictive portions of the state's recovery framework.

As a result, the El Segundo City Council respectfully requests that you allow us to move to Tier 3 in the Blueprint for a Safer Economy while continuing to follow the state and county safety protocols and being measured independently from Los Angeles County. We unanimously support this request and urge your consideration.

Thank you for your leadership. We look forward to your response.

Sincerely,



Drew Boyles
Mayor of El Segundo

CC: Honorable State Senator Ben Allen
Honorable State Assemblymember Autumn Burke
Honorable L.A. County Supervisor Janice Hahn



City of El Segundo

Office of the Mayor

October 21, 2020

Elected Officials:

Drew Boyles,
Mayor
Chris Pimentel
Mayor Pro Tem
Carol Pirsztuk,
Council Member
Scot Nicol,
Council Member
Lance Giroux,
Council Member
Tracy Weaver,
City Clerk
Matthew Robinson,
City Treasurer

Appointed Officials:

Scott Mitnick,
City Manager
Mark D. Hensley,
City Attorney

Department Directors:

Barbara Voss
Deputy City Manager
Joseph Lillio,
Finance
Chris Donovan,
Fire Chief
Charles Mallory,
Information Technology
Services
Melissa McCollum,
Community Services
Sam Lee,
Development Services
Bill Whalen,
Police Chief
Elias Sassoon,
Public Works

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County of Los Angeles Department of Public Health
Los Angeles, CA 90012

RE: County of Los Angeles Waiver Application for Grades TK-2 In-Person
Education
Richmond Street School
615 Richmond Street
El Segundo, CA 90245

Dear Public Health Official:

The El Segundo City Council supports the El Segundo Unified School Districts' waiver application for grades TK-2 to return for hybrid in-person education at Richmond Street School. The City of El Segundo and the El Segundo Unified School District have maintained a long tradition of a strong community partnership. Both entities have an established joint use agreement for sharing services and facilities that support the youth of our community. One example of that is the library services program. The City of El Segundo library personnel and collection serve as support personnel in our schools on a regular basis. This program is instituted at Richmond Street School. Our Parks and Recreation programs schedule field use for youth sports leagues at Richmond Street School. In addition, representatives from the City and school district meet monthly to discuss joint issues.

The City of El Segundo submits this letter of support for Richmond Street School to be granted a waiver.

Thank you for your service to public health and the important work you are doing to curb the spread of COVID-19. On October 20th, The City Council voted _____ to support Richmond Street School's waiver application.

Thank you for your consideration,

Drew Boyles
Mayor of El Segundo

350 Main Street, El Segundo, California 90245-3813
Phone (310) 524-2302 Fax (310) 322-7137



City of El Segundo

Office of the Mayor

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www.elsegundo100.org

County of Los Angeles Department of Public Health
Los Angeles, CA 90012

RE: County of Los Angeles Waiver Application for Grades TK-2 In-Person
Education
Center Street School
700 Center Street
El Segundo, CA 90245

Dear Public Health Official:

The El Segundo City Council supports the El Segundo Unified School Districts' waiver application for grades TK-2 to return for hybrid in-person education at Center Street School. The City of El Segundo and the El Segundo Unified School District have maintained a long tradition of a strong community partnership. Both entities have an established joint use agreement for sharing services and facilities that support the youth of our community. One example of that is the library services program. The City of El Segundo library personnel and collection serve as support personnel in our schools on a regular basis. This program is instituted at Center Street School. Our Parks and Recreation programs schedule field use for youth sports leagues at Center Street School. In addition, representatives from the City and school district meet monthly to discuss joint issues.

The City of El Segundo submits this letter of support for Center Street School to be granted a waiver.

Thank you for your service to public health and the important work you are doing to curb the spread of COVID-19. On October 20th, The City Council voted _____ to support Center Street School's waiver application.

Thank you for your consideration,

Drew Boyles
Mayor of El Segundo

350 Main Street, El Segundo, California 90245-3813
Phone (310) 524-2302 Fax (310) 322-7137

TITLE:

City Response to Los Angeles County Civil Grand Jury Report Regarding “A Diet for Landfills: Cutting Down on Food Waste”

RECOMMENDATION:

Authorize the Mayor to sign the City’s formal response letter to the Los Angeles County Civil Grand Jury Report regarding “A Diet for Landfills: Cutting Down on Food Waste” per California Penal Code Section 933.05(f).

FISCAL IMPACT:

There are no direct fiscal impacts associated with responding to this Grand Jury Report. Indirect cost of staff time will be absorbed via City’s adopted FY 2019-2020 and FY 2020-2021 Annual Budgets.

BACKGROUND:

On July 8, 2020, the City received a letter (Attachment 1) with a pre-release copy of the 2019-2020 Los Angeles County Civil Grand Jury Report entitled, “A Diet for Landfills: Cutting Down on Food Waste” based on State mandates in AB 1826 (Mandatory Commercial Organic Recycling) and AB 1594 (Compostable Organics Management). Similar letters and reports were sent to all 88 cities, school districts, and various County departments. The report is the result of the Civil Grand Jury’s investigation from July 1, 2019 to June 30, 2020 into how the L.A. County disposes of its waste, and more specifically, how it addresses one of its own diversion goals: reducing waste sent to landfills by 80% by the year 2025, with a 75% reduction in the organic waste.

In the report, the Civil Grand Jury sets forth recommendations for the jurisdictions, including having County-owned facilities “lead by example” in recycling food waste, and a public education campaign around food waste that creates drop-off food waste centers in more areas of the County and provides financial incentives — all of which require participation and help from all 88 cities, school districts, and various County departments. The Civil Grand Jury does not mandate actions. Rather, it makes recommendations and suggestions.

DISCUSSION:

Per the requirements contained in California Penal Code Section 933.05, the City is required to respond to this report related to organics waste reduction no later than Friday, October 30, 2020. There are various sections and recommended actions proposed by the Civil Grand Jury report that require responses from various County departments and/or school districts. However, only Sections 1.1, 1.3, 1.8, and 1.14 require a response from cities, including El Segundo.

City staff worked with EDCO staff to prepare a draft response addressing the applicable Grand Jury Recommendations and Suggestions. Attachment 2 contains the proposed City response letter for the Mayor to sign.

CITY STRATEGIC PLAN COMPLIANCE:

Goal 1: Enhance Customer Service, Engagement and Communication; Embrace Diversity, Equity and Inclusion

Objective A: El Segundo provides unparalleled service to internal and external customers.

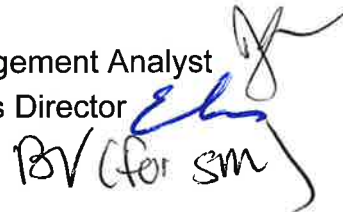
Goal 4: Develop Quality Infrastructure and Technology

Objective A: El Segundo's physical infrastructure supports an appealing, safe, and effective City

PREPARED BY: Jasmine Allen, Senior Management Analyst

REVIEWED BY: Elias Sassoon, Public Works Director

APPROVED BY: Scott Mitnick, City Manager



ATTACHED SUPPORTING DOCUMENTS:

1. Proposed October 21, 2020 City response letter to Grand Jury.
2. July 8, 2020: Letter from Los Angeles County Civil Grand Jury with a copy of the entitled, "A Diet for Landfills: Cutting Down on Food Waste".

ATTACHMENT 1



County of Los Angeles
Civil Grand Jury

Clara Shortridge Foltz Criminal Justice Center
210 West Temple Street 11th Floor, Room 11-506 Los Angeles CA 90012
Telephone (213) 628-7914 FAX (442) 247-3890
<http://www.grandjury.co.la.ca.us>

July 8, 2020

Mayor Drew Boyles
City of El Segundo
350 Main Street
El Segundo, CA 90245

**Re: A DIET FOR LANDFILLS:
Cutting Down on Food Waste**

Pre-release of a report by the 2019-2020 Los Angeles County Civil Grand Jury

NOTE: DO NOT DISCLOSE ANY REPORT CONTENTS PRIOR TO JULY 31, 2020

Dear Mayor Boyles:

California Penal Code Section 933.05(f) states: "A grand jury shall provide the affected agency a copy of the portion of the grand jury report relating to that person or entity two working days prior to its public release and after approval of the presiding judge. No officer, agency, department, or governing body of a public agency shall disclose any contents of the report prior to the public release of the final report." The enclosed report will be released to the public *on July 31, 2020*.

A response to all Recommendations in a Civil Grand Jury report is required by California Penal Code Sections 933(c), 933.05(a), and 933.05(b) within ninety (90) days following the release of the report to the public, and no later than Friday, October 30, 2020. Attached are the requirements contained in California Penal Code Section 933.05.

Please send responses to:

Presiding Judge
Los Angeles Superior Court
Clara Shortridge Foltz Criminal Justice Center
210 West Temple Street, 11th Floor, Room 11-506
Los Angeles, CA 90012
civilgrandjury@lacourt.org

Sincerely,

J. Kimmel

Judith Kimmel, Foreperson
2019-2020 Los Angeles County Civil Grand Jury

Enclosure: How to respond to recommendations in this report.

Section 933.05. Responses to findings

(a) For purposes of subdivision (b) of Section 933, as to each grand jury finding, the responding person or entity shall indicate one of the following:

(1) The respondent agrees with the finding.

(2) The respondent disagrees wholly or partially with the finding, in which case the response shall specify the portion of the finding that is disputed and shall include an explanation of the reasons therefor.

(b) For purposes of subdivision (b) of Section 933, as to each grand jury recommendation, the responding person or entity shall report one of the following actions:

(1) The recommendation has been implemented, with a summary regarding the implemented action.

(2) The recommendation has not yet been implemented, but will be implemented in the future, with a timeframe for implementation.

(3) The recommendation requires further analysis, with an explanation and the scope and parameters of an analysis or study, and a timeframe for the matter to be prepared for discussion by the officer or head of the agency or department being investigated or reviewed, including the governing body of the public agency when applicable. This timeframe shall not exceed six months from the date of publication of the grand jury report.

(4) The recommendation will not be implemented because it is not warranted or is not reasonable, with an explanation therefor.

(c) However, if a finding or recommendation of the grand jury addresses budgetary or personnel matters of a county agency or department headed by an elected officer, both the agency or department head and the board of supervisors shall respond if requested by the grand jury, but the response of the board of supervisors shall address only those budgetary or personnel matters over which it has some decision making authority. The response of the elected agency or department head shall address all aspects of the findings or recommendations affecting his or her agency or department.

(d) A grand jury may request a subject person or entity to come before the grand jury for the purpose of reading and discussing the findings of the grand jury report that relates to that person or entity in order to verify the accuracy of the findings prior to their release.

(e) During an investigation, the grand jury shall meet with the subject of that investigation regarding the investigation, unless the court, either on its own determination or upon request of the foreperson of the grand jury, determines that such a meeting would be detrimental.

(f) A grand jury shall provide to the affected agency a copy of the portion of the grand jury report relating to that person or entity two working days prior to its public release and after the approval of the presiding judge. No officer, agency, department, or governing body of a public agency shall disclose any contents of the report prior to the public release of the final report.

A DIET FOR LANDFILLS: Cutting Down on Food Waste



**2019-2020
Los Angeles County
Civil Grand Jury**

A DIET FOR LANDFILLS: Cutting Down on Food Waste

A DIET FOR LANDFILLS: Cutting Down on Food Waste

EXECUTIVE SUMMARY

"Cutting food waste is a delicious way of saving money, helping to feed the world and protect the planet."

--Tristram Stuart, Environmentalist¹

Food does not belong in the garbage. When edible, it can and should be consumed (Appendix 1 and 2). Food waste is the largest portion of the "organic waste" stream taken to landfills every year, instead of being separated and recycled for secondary use.² Diverting organic waste from landfills will significantly reduce methane gas emissions, which have a negative impact on public health and contribute to climate change.³

This Committee investigated how Los Angeles County (County) disposes of its waste, and more specifically, how it addresses one of its own diversion goals: reducing waste sent to landfills by 80% by the year 2025,⁴ with a 75% reduction in the organic waste sent there.⁵

Organic waste--which also includes green/yard waste, nonhazardous wood waste, and food-soiled paper⁶--makes up the largest portion of the garbage going to landfills.⁷ The State of California has mandated that all commercially-generated organic waste must be diverted from landfills, and recycled.⁸

According to the County sustainability plan:⁹

"Most important to the growth of organics recycling is proper source separation of waste. Any contaminated waste streams provide difficulties to waste management and oftentimes deem waste non-recyclable. It is critical that all LA County residents are educated on waste separation."

¹ <https://www.azquotes.com/quote/1504986> (accessed 4/20/20)

² 2018 Countywide Organic Waste Management Plan Annual Report (published December 2019), <https://pw.lacounty.gov/epd/swims/News/swims-more-links.aspx?id=4#> Page 8 (accessed on 4/16/20)

³ <https://www.epa.gov/sustainable-management-food/reducing-impact-wasted-food-feeding-soil-and-composting> (accessed 4/14/20)

⁴ https://dpw.lacounty.gov/epd/Roadmap/PDF/annual_report_2019.pdf Page 1 (accessed 10/22/19)

⁵ "Los Angeles Countywide Sustainability Plan", <https://ourcounty.lacounty.gov/strategies/strategy-9d?goal=836>

⁶ *ibid*

⁷ https://www.salon.com/2018/12/15/already-a-climate-change-leader-california-takes-on-food-waste_partner/

⁸ <https://www.calrecycle.ca.gov/Recycle/Commercial/Organics/>

⁹ "Our County" Los Angeles Countywide Sustainability Plan, <https://ourcounty.lacounty.gov/strategies/strategy-9d?goal=836>

This separation of organic waste is an important component in sustaining an effective recycling program. Once organic waste is properly separated (both from the rest of the garbage, and by whether it's green or food waste), it can be processed through composting or anaerobic digestion.¹⁰

Within the County, the latest estimate shows that 1.9 million tons of food waste is being sent to landfills each year,¹¹ with a per day estimate of 4,000 to 6,000 tons.¹² In order for that to change, this Committee found that an adequate framework at the grassroots level is needed. We discovered a labyrinth of ways that food waste continues to end up in landfills, with many roadblocks standing in the way of fully implementing the State mandate.

In addition, those residents, schools, and businesses committed to appropriate food waste separation and recycling are often left to their own devices, unless their waste hauler or jurisdiction offers this service. The Committee identified several opportunities for supportive public policies that can incentivize and create avenues to increase food waste recycling and organic waste diversion rates.

*2018 Countywide Organic Waste Management Plan Annual Report
(see footnote 11)*

¹⁰ *ibid.* Compost: The product, rich in nutrients, results from the decomposition of organic material. Anaerobic Digestion: Organic matter, such as food waste or sewage, is broken down to produce biogas and biofertilizer.
<https://ourcountyla.lacounty.gov/strategies/strategy-9d?goal=836> and <https://ourcountyla.lacounty.gov/wp-content/uploads/2019/07/OurCounty-Final-Plan.pdf> Page 206 (Appendix IV)

¹¹ <https://pw.lacounty.gov/epd/swims/News/swims-more-links.aspx?id=4#> 2018 Countywide Organic Waste Management Plan Annual Report, Page 9

¹² <https://www.sgvtribune.com/2016/07/30/your-food-waste-is-clogging-up-californias-landfills-heres-how-recycling-could-fix-it/> (accessed 9/12/19)

BACKGROUND

“People put their trash out, and I like to joke that they think the trash fairies picked it up . . . they don’t know where it went . . . they just want it gone.”

--waste management expert¹³

Critical mass in the need for more effective waste management has been building for years in the County. The year 2019 provided this Committee with two urgent reasons to make changes when it comes to food waste separating and recycling.

1. Recycle Markets Collapse, Sending More Waste to Landfills

- In 2017, China announced it would no longer accept most of the mixed paper and plastics shipped from the United States and other countries.¹⁴
- Chinese officials pointed to “contamination”¹⁵ as one of the reasons they were not willing to take America’s shipments.¹⁶ All of a sudden, more material is being landfilled instead of recycled, negatively impacting the County’s diversion rates.¹⁷
- A City of Los Angeles official told this Committee that the result of the China policy change is this: previously, the City received \$1 million per year for the recyclable materials it collected; now, the City pays \$5 million per year in order to have it processed.¹⁸
- Landfills in the County will eventually reach capacity (Appendix 3).
- **County officials are looking to organics recycling as a solution.**¹⁹

2. State Mandates Big Changes in Organics Recycling

- The mission of the California Department of Resources Recycling and Recovery (CalRecycle) includes increasing “the diversion of organic materials

¹³ Per Committee interview on 1/7/20

¹⁴ China National Sword Policy, https://dpw.lacounty.gov/epd/Roadmap/PDF/annual_report_2019.pdf Page 1 (accessed 10/22/19)

¹⁵ “Recycling contamination is a significant issue. Contamination happens when items are placed in the incorrect system/bin. If recyclables are placed in the appropriate recycling bin, but contain food remnants, the food can contaminate the bin and its contents. Therefore, all the bin’s content would need to be landfilled.” Roadmap to a Sustainable Waste Management Future Annual Progress Report 2019 https://dpw.lacounty.gov/epd/Roadmap/PDF/annual_report_2019.pdf Page 6

¹⁶ <https://e360.yale.edu/features/piling-up-how-chinas-ban-on-importing-waste-has-stalled-global-recycling> (accessed 2/20/20)

¹⁷ Roadmap to a Sustainable Waste Management Future Annual Progress Report 2019

https://dpw.lacounty.gov/epd/Roadmap/PDF/annual_report_2019.pdf Executive Summary, Page 1

¹⁸ Interview was conducted on 2/27/20

¹⁹ Roadmap to a Sustainable Waste Management Future Annual Progress Report 2019

https://dpw.lacounty.gov/epd/Roadmap/PDF/annual_report_2019.pdf Page 1

away from landfills and toward the production of value-added products such as compost, fertilizers, and biofuels.”²⁰

- Assembly Bill 1826 (Mandatory Commercial Organics Recycling) required the following, as of January 1, 2019:²¹ all businesses and multi-family dwellings with five units or more, generating four or more cubic yards of solid waste per week,²² must separate and recycle their organic materials.
- As of January 1, 2020, Assembly Bill 1594 requires green waste to be diverted from landfills for recycling in order to meet diversion goals.²³ Otherwise, green waste in landfills would be considered “disposal.” Landfills use green waste as Alternative Daily Cover,²⁴ part of operating a landfill.
- Failure to comply will subject the jurisdiction (whether County or a city) to fines of up to \$10,000 per day.²⁵

METHODOLOGY

1. Visited the following:

- ✓ landfills
- ✓ anaerobic digesters
- ✓ Materials Recovery Facilities (MRF, pronounced “murfs”)
- ✓ compost facilities

2. Interviewed waste management experts, including:

- ✓ County Department of Public Works officials
- ✓ municipal public works officials
- ✓ state officials
- ✓ federal officials
- ✓ waste haulers
- ✓ engineers
- ✓ academicians
- ✓ atmospheric scientists
- ✓ food policy experts
- ✓ business owners
- ✓ large facility managers

²⁰ <https://www.calrecycle.ca.gov/Organics/>

²¹ <https://www.calrecycle.ca.gov/recycle/commercial/organics/>

²² Waste of about 24 large trash bags: <https://wasteindustries.com/commercial/dumpster/4yardtrash>

²³ <https://www.cawrecycles.org/ab-1594-williams-compostable-organics-management>

²⁴ <https://www.calrecycle.ca.gov/LGCentral/Basics/ADCBasic>

²⁵ <https://www.calrecycle.ca.gov/LGCentral/Reporting/Biennial/>

- ✓ teachers and public education officials
 - ✓ non-profit organizations dealing with edible food recovery
3. Conducted in-person interviews, site visits, phone interviews, and research into a number of the 88 cities in the County to assess food waste collection services available to businesses, residents or both
 4. Conducted on-site visits to the trash areas of some buildings in the County that generate a large amount of food waste
 5. Researched cities in the United States and in other countries that are separating and recycling food waste

RESULTS OF INVESTIGATION

“In the year 2019, waste management should be more of a priority. We have the conversion technologies available: anaerobic digestion, thermal conversion, etc. . . . there isn’t any reason to throw anything in a landfill.”

--County waste management expert²⁶

Landfills

- Landfills are complex operations, with liners, rainwater collection, ground monitoring, and gas collection²⁷ (Appendix 4 “Anatomy of a Landfill”).²⁸
- “Landfills in California are the biggest belchers of methane,” the potent Greenhouse Gas (GHG) that contributes to climate change, according to a 2019 study by research scientists at the Jet Propulsion Laboratory in Pasadena, CA.²⁹ Researchers used an airborne imaging spectrometer to show that 41 percent of emissions in the atmosphere came from landfills, while the dairy, oil & gas industries contributed 26 percent each.³⁰
- Methane, as described in the Countywide Sustainability Plan, “. . . is released . . . by the decay of organic waste in landfills.”³¹

²⁶ Per Committee interview 11/19/19

²⁷ https://www.sfswwa.org/wp-content/uploads/2011/11/Anatomy_of_a_Landfill.pdf (click on Anatomy of a Landfill; accessed on 5/13/20)

²⁸ The illustration was a poster the Committee saw displayed in the lobby area of the Environmental Health Protection Branch of the County Public Health Department on 2/19/20

²⁹ <https://www.sciencenews.org/article/california-landfills-are-belching-high-levels-climate-warming-methane> (accessed 1/14/20), study published in the magazine Nature, Nov. 6, 2019

³⁰ *ibid*

³¹ <https://ourcountyla.lacounty.gov/wp-content/uploads/2019/07/OurCounty-Final-Plan.pdf> Page 213 (Appendix IV) (accessed 9/13/19)

- Landfill managers showed us their onsite gas-to-energy system, which captures methane and converts it into electricity that can be used by the facility or sold. Several landfill operators expressed concern that their gas-to-energy operation depends on the organic waste brought to the landfill.
- Gas capture at landfills creates electricity and revenue for the landfill operator, but also has economic and environmental disadvantages.³² State officials report that even the best-managed landfills only capture 50% to 80% of the methane gas generated.³³
- Even closed landfills in the County may need to be managed for decades.³⁴ The South Coast Air Quality Management District held community meetings in the fall of 2019 to alert residents in East Los Angeles about Cogen Landfill, closed in 1959, which was now, 60 years later, showing elevated gas emissions.³⁵ The County is planning to build a system for managing the remaining methane gas emissions.³⁶
- Per CalRecycle: “Diverting organic waste from landfills to compost facilities and anaerobic digestion facilities, along with implementing food recovery programs, will significantly reduce methane emissions from landfills, many of which are located in or near disadvantaged communities. Reducing these emissions will have beneficial impacts on climate and public health and will result in avoided social costs. Social costs estimate the health and environmental damage that is avoided by reducing GHGs [Greenhouse Gases], as opposed to representing the cost of achieving the GHG reductions.”³⁷
- According to County officials, the demand for organic waste processing capacity is currently being handled by existing facilities located both in and out of the County.³⁸ However, looking to the future, County officials said there is a shortfall when it comes to food waste recycling infrastructure, in particular,

³² <https://www.wastedive.com/news/disputed-ground-the-future-of-landfill-gas-to-energy/557706/>

³³ CalRecycle, “Proposed Regulation for Short-Lived Climate Pollutants: Organic Waste Methane Emissions” Page 11 (document provided to Committee by County official on 12/2/19) https://www.google.com/url?client=internal-element-cse&cx=017557373779849962485:erv3s56gka0&q=https://www.calrecycle.ca.gov/docs/cr/laws/rulemaking/slep/impactassessme nt.pdf&sa=U&ved=2ahUKEwjzkd7nj_3pAhWkZzOIHQo2D18QFjABegQICRAB&usg=AOvVaw3wpNngocnTPeO9PaPSWsbG

³⁴ <https://pw.lacounty.gov/pmd1/easternhilllandfill/> (accessed 2/20/20)

³⁵ <https://pw.lacounty.gov/pmd1/easternhilllandfill/docs/City-Terrace-Community-Meeting-10.29.19.pdf>

³⁶ *ibid*

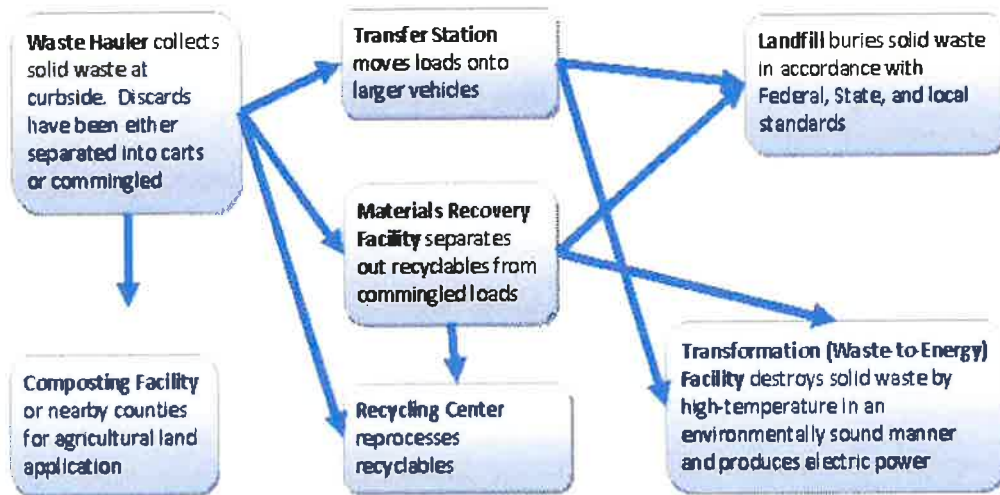
³⁷ CalRecycle, “Proposed Regulation for Short-Lived Climate Pollutants: Organic Waste Methane Emissions” Page 37 (document provided to Committee by County official on 12/2/19) https://www.google.com/url?client=internal-element-cse&cx=017557373779849962485:erv3s56gka0&q=https://www.calrecycle.ca.gov/docs/cr/laws/rulemaking/slep/impactassessme nt.pdf&sa=U&ved=2ahUKEwiP0pqbmv3pAhX2CzQIHWASARgOFjAAegOIBRAB&usg=AOvVaw0p_Lv9liayvzUcKkQkB45u p

³⁸ <https://pw.lacounty.gov/epd/swims/ShowDoc.aspx?id=8693&hp=yes&type=PDF> 2018 Countywide Organic Waste Management Plan Annual Report, Page 1

and more facilities need to be built in Los Angeles County, rather than continuing to rely on out-of-County sources as has been the custom.³⁹

- Landfills we visited had a constant flow of trucks bringing in waste from throughout the County; “tipping fees” were displayed at each front gate, letting the waste hauler know the cost per ton for the material that was being brought for disposal.⁴⁰ A 2019 study by Harvard Law School⁴¹ pointed out that banning organics from landfills can lead to a reduction in landfill hauling and tipping costs.⁴²

Where solid waste goes in Los Angeles County⁴³



Waste Hauler

- ◇ The County Department of Public Works⁴³ serves the 125 unincorporated areas, and has contracts with 30 authorized waste haulers, including such companies

³⁹ ibid

⁴⁰ https://www.lacsd.org/services/solidwaste/tipping_fees.asp

⁴¹ <https://wastedfood.cetonline.org/wp-content/uploads/2019/07/Harvard-Law-School-FLPC-Center-for-EcoTechnology-CET-Organic-Waste-Bans-Toolkit.pdf>, Pages 20-21 (accessed 11/4/19)

⁴² ibid

⁴³ <https://dpw.lacounty.gov/epd/swims/Help/faq.aspx> About Solid Waste, #2, “Where does our solid waste go?”

as Athens Services,⁴⁴ NASA Services,⁴⁵ Waste Management⁴⁶ and Waste Resources.⁴⁷

- ◇ Some waste-hauling companies own or operate landfills in the County or in nearby counties and take material to that landfill.
- ◇ Most of the 88 cities in the County have a contract with a single waste hauling company; a small number provide their own municipally staffed waste collection services for residential or both residential and commercial.⁴⁸
- ◇ In 2016, the City of Los Angeles created 11 franchise zones and awarded exclusive contracts to seven waste haulers to handle the waste for commercial and multifamily properties.⁴⁹
- ◇ Most communities don't offer a food waste collection service; instead, most offer one for yard and garden waste.⁵⁰ In a throwback to the City of Los Angeles' ranching days, the City offers curbside collection of horse manure to its residential horse owners.⁵¹
- ◇ There are more avenues in place for systematic collection of yard/green waste (Appendix 5).
- ◇ **Only 4% of the County's organic waste recycling infrastructure is able to accept food waste.**⁵²

Transfer Station/Materials Recovery Facility

- ◇ These are facilities that receive unprocessed waste, temporarily store it, and transport it off-site to another facility.⁵³ Some of the facilities also sort and separate, by hand, or by use of machinery, items that can be recycled or composted.⁵⁴
- ◇ Out of 20 transfer stations in the County, **only eight** are designated as having capacity to receive separated food waste.⁵⁵

⁴⁴ <https://athensservices.com/>

⁴⁵ <http://nasaservices.com/>

⁴⁶ <https://www.wm.com/us/en/mybusiness>

⁴⁷ www.wasteresources.com

⁴⁸ <https://pw.lacounty.gov/epd/swims/News/swims-more-links.aspx?id=4#> LA County Countywide Organic Waste Management Plan March 2018, Page 42

⁴⁹ <https://labusinessjournal.com/news/2016/dec/09/l-council-approves-huge-trash-franchise-system/> (accessed 10/20/19)

⁵⁰ <https://pw.lacounty.gov/epd/swims/News/swims-more-links.aspx?id=4#> LA County Countywide Organic Waste Management Plan March 2018, Page 38

⁵¹ https://www.lacitysan.org/san/faces/home/portal/s-lsh-wwd/s-lsh-wwd-s/s-lsh-wwd-s-c/s-lsh-wwd-s-c-hmc?_afriLoop=9961970215956670&_afriWindowMode=0&_afriWindowId=null&_adf.ctrl-state=f6dfvef8p_1#%40%40%3F_afriWindowId%3Dnull%26_afriLoop%3D9961970215956670%26_afriWindowMode%3D0%26_adf.ctrl-state%3Df6dfvef8p_5 (accessed 5/13/20)

⁵² <https://pw.lacounty.gov/epd/swims/News/swims-more-links.aspx?id=4#> LA County Countywide Organic Waste Management Plan March 2018, Page 32, (accessed 5/8/20)

⁵³ https://dpw.lacounty.gov/epd/Roadmap/PDF/annual_report_2019.pdf Roadmap to a Sustainable Waste Management Future Annual Progress Report 2019, Page 50

⁵⁴ https://dpw.lacounty.gov/epd/Roadmap/PDF/annual_report_2019.pdf Roadmap to a Sustainable Waste Management Future Annual Progress Report 2019, Page 48

⁵⁵ <https://pw.lacounty.gov/epd/swims/News/swims-more-links.aspx?id=4#> LA County Countywide Organic Waste Management Plan March 2018, Table 4A-1 (accessed 5/8/20)

Composting Facility

- ◇ There are eight composting facilities and 12 facilities called “chip and grind”; all of them process green waste, not food waste.⁵⁶

Waste-to-Energy Facility

- ◇ The County lists three facilities as providing Anaerobic Digestion, a process by which organic matter, such as food waste or sewage, is broken down in the absence of oxygen to produce biogas and biofertilizer.⁵⁷ Only two process food waste: the Joint Water Pollution Control Plant in Carson, and the Kroger Co (Ralphs/Food4Less) facility in Compton which recycles food waste from its own stores (around 300, from Bakersfield to San Diego).

This Committee found a patchwork system of managing food waste, whether generated from businesses or residents. A consultant hired by the County to examine the changes needed in order to build a strong organic recycling program identified 11 ways the County can do things differently,⁵⁸ including:

- Getting elected officials more involved in supporting and endorsing change
- Reducing amount of food waste at the source (Appendix 6)
- Building more capacity at nine anaerobic digestion facilities that can process food waste
- Simplifying the permitting process to increase food waste processing
- Creating incentives to start diversion; offer subsidies; modify contracts
- Adopting ordinances for single family residences and apartment buildings with less than five units, with a process that quantifies, monitors and enforces
- Emphasize education and public outreach⁵⁹

“Los Angeles County is close to the largest agricultural production center in the world and has many viable markets for organic materials . . . There is strong statewide policy, financial incentives to assist in the development of facilities, and state incentives for the marketing and sales of the by-products of organic waste recycling (like compost and mulch) . . . However, the biggest disincentive may be the status quo, which is less costly to rate-payers and provides for significant revenue for collection and disposal companies.”⁶⁰

⁵⁶ Ibid, Table 4A-1

⁵⁷ <https://pw.lacounty.gov/epd/swims/News/swims-more-links.aspx?id=4#> 2018 Countywide Organic Waste Management Plan Annual Report, Appendix B, Table 1B

⁵⁸ <https://pw.lacounty.gov/epd/swims/News/swims-more-links.aspx?id=4#> LA County Countywide Organic Waste Management Plan March 2018, Page 39

⁵⁹ ibid

⁶⁰ ibid, Page 49

“...at the end of the day, public agencies ultimately control solid waste and how it is handled. Cities and counties are already sending clear signals to their service-provider haulers on what types of facilities and programs they need to meet new legislative mandates.”⁶¹

Food Waste Recycling Examples Throughout the County

- In the unincorporated areas of the County, a few businesses currently subscribe to food waste collection services, including four supermarkets that are enrolled in the County’s pilot food waste diversion program.⁶²
- The County’s Department of Public Works headquarters in Alhambra serves as a good model for other cafeterias: food waste generated at the employee cafeteria is separated from other trash, composted in special containers outside the cafeteria, with the resulting compost used to provide nutrient-rich cover to the onsite garden (Appendix 7). Good signage and ongoing employee training are vital to this process.
- For those businesses separating food waste and having arranged its pickup by their waste hauler, the food waste is taken to the Puente Hills Materials Recovery Facility (MRF). The Committee observed that this was a small pile in a corner of the massive facility (Appendix 8). Food waste material arrives from restaurants, grocery stores, and other businesses from the following cities: Arcadia, Baldwin Park, Gardena, Glendale, Industry, La Verne, Long Beach, Los Angeles, Pasadena, Pomona, San Dimas, and Santa Fe Springs. In addition, some commercial businesses in the unincorporated communities of Hacienda Heights and Rowland Heights have made arrangements to have food waste processed at this facility, according to an official at the Sanitation Districts of Los Angeles County (the Districts).⁶³
- At the Puente Hills MRF, a bio separator turns the food waste pile into a type of “slurry” that will then be taken to the Districts’ wastewater treatment plant in Carson.⁶⁴ Digesters at the Carson plant use sewage material to turn the food waste slurry into a biogas that provides electricity to the plant, and provides compressed natural gas (CNG) for vehicles that pull up to fuel.⁶⁵

⁶¹ *ibid*, Page 49

⁶² https://dpw.lacounty.gov/epd/tf/isw/isw_2019_09.pdf Page 3 (accessed 3/23/20)

⁶³ <https://www.lacsd.org/aboutus/default.asp>

⁶⁴ <https://www.biocycle.net/2019/12/04/sanitation-districts-gear-food-waste-codigestion/>

⁶⁵ *ibid*

- **City of Los Angeles**--A City official mentioned several pilot programs that deal specifically with food waste:⁶⁶
 - some food service employees at LAX have been trained to separate food waste from the trash⁶⁷
 - 522 homes in the Westchester area have been given special garbage disposals (In-Sink Pilot) that can break down certain food waste for processing at the Hyperion Water Reclamation Plant⁶⁸
 - an upcoming pilot planned for 18,000 homes, that will allow food waste to be placed in the green bin for weekly curbside pickup ⁶⁹

- **Manhattan Beach**--Since 2015, the city has offered food waste curbside pickup and recycling to all its businesses and residents, at no extra cost to them.
 - The city contracts with Waste Management for its waste hauling needs. Food waste is taken to the company's CORE food waste recycling facility in Orange and turned into "slurry."
 - The material is then transported to the wastewater treatment plant in Carson.
 - Manhattan Beach residents are billed in a Pay-As-You-Throw system,⁷⁰ where 100% of the cost is dependent on the weight of the grey-color bin, which is for regular trash.⁷¹

- **Culver City**--The city uses its own city staff for waste collection,⁷² and contracts with Athens Services for the food waste that is placed in the green bins, along with yard waste to be recycled at its composting facility in Victorville (American Organics), according to a city official.⁷³
 - Once a year, Athens brings Culver City 20 tons of the compost material and the city gives most of it away to residents as a gift for gardens.⁷⁴
 - "It is the best-smelling stuff you can imagine, it is so earthy and high-end as a nutrient for the soil," one city official told us. "Our gardeners love it."

⁶⁶ Per Committee interview on 2/27/20

⁶⁷ <https://www.lawa.org/en/lawa-sustainability/sustainability-elements-material-resource-management> (accessed 3/2/20)

⁶⁸ https://www.lacitiesan.org/san/faces/home/portal/s-lsh-wwd/s-lsh-wwd-s/s-lsh-wwd-s-o/s-lsh-wwd-s-o-isp;jsessionid=2bZ0eJ_enNeiz3sx4nR_7yAVHcBXLbRq6WYPusobejIPxTBx7VDe!-8394667981-945519779?_adf.ctrl-state=iheptuwke_1&_afzLoop=10334715382636628&_afzWindowMode=0&_afzWindowId=null#!%40%40%3F_afzWindowId%3Dnull%26_afzLoop%3D10334715382636628%26_afzWindowMode%3D0%26_adf.ctrl-state%3Diheptuwke_5 (accessed 3/6/20)

⁶⁹ https://www.lacitiesan.org/san/faces/wcnav_externalId/s-lsh-wwd-s-o-cyfvw (accessed 10/6/19)

⁷⁰ <https://patch.com/california/manhattanbeach/city-approves-pay-as-you-throw-trash-rates>

⁷¹ https://tbnews.com/news/manhattan-beach-food-waste-program-recycled-million-pounds-since/article_bcc4a38a-ac25-11e6-a470-1376873e5c29.html (accessed 9/25/19)

⁷² <https://wasteadvantagemag.com/from-metal-to-plastic-culver-city-ca-makes-the-move-to-more-durable-containers/>

⁷³ Committee interview on 10/22/19

⁷⁴ *ibid*

- **Claremont**--The city offers its businesses a free food waste recycling program, and hired a new driver to pick up food waste from about 65 businesses that have signed up.⁷⁵
 - The food waste (food scraps, vegetable trimmings, plate scrapings, and spoiled food) is taken to a Burrtec Industries facility in Fontana for recycling.⁷⁶
 - The city is working on expanding the food waste pickup in 2021 to all residents.⁷⁷

- **Redondo Beach**--The city contracts with Athens Services for waste disposal,⁷⁸ which offers businesses a food scrap collection program, where food waste can be placed in the green bin, along with yard waste.⁷⁹
 - “A recycling program can reduce your trash service and save you money,” according to the city’s website.⁸⁰

Food Waste Recycling in the United States and Around the World

- As of 2016, at least 198 communities in the United States offer curbside food waste pickup.⁸¹ These include cities such as:
 - ✓ **Seattle**--offers residents and businesses curbside food waste collection
 - ✓ **New York City**--offers certain businesses curbside food waste collection
 - ✓ **San Francisco**--in 1996, became the first city in the nation to establish a large-scale food composting program for businesses and residents.⁸²
 - ✓ **Santa Barbara**--offers businesses and residents food waste pickup, with a fee reduction if less trash goes to the landfill⁸³
 - ✓ **Portland**--offers curbside food waste pickup and yard waste that can be combined in the green bin

- **Alameda County**⁸⁴ offers food waste curbside collection in all of its 14 cities (including Berkeley and Oakland) and six unincorporated areas⁸⁵

⁷⁵ Committee interview with city staff member on 1/2/20

⁷⁶ Per Committee interview on 1/2/20

⁷⁷ <https://business.claremontchamber.org/blog/claremont-chamber-chatter-2371/post/organics-newsletter-article-city-of-claremont-6317> (accessed 9/13/19)

⁷⁸ <https://athensservices.com/residential-services/city-of-redondo-beach/>

⁷⁹ <https://www.redondo.org/news/displaynews.asp?NewsID=2084&TargetID=9> (accessed 10/4/19)

⁸⁰ *ibid*

⁸¹ <https://www.biocycle.net/2015/01/15/residential-food-waste-collection-in-the-u-s-2/> (accessed Jan. 8, 2020)

⁸² www.nrdc.org/resources/san-francisco-composting, published on 10/24/17, (accessed on 10/30/19)

⁸³ <https://www.santabarbaraca.gov/services/recycling/business/bins.asp> (accessed 9/27/19)

⁸⁴ <https://www.biocycle.net/2015/01/15/residential-food-waste-collection-in-the-u-s-2/>

⁸⁵ <https://dusp.mit.edu/sites/dusp.mit.edu/files/attachments/project/Municipal%20Curbside%20Compostables%20Collection%20%20What%20Works%20and%20Why.pdf> Pages 8, 11, 53-56

- Dozens of municipalities have formalized weekly drop-off programs for residential food scraps at central locations, including:
 - ✓ **Fort Worth**⁸⁶
 - ✓ **Washington D.C.**⁸⁷
 - ✓ **Buffalo**⁸⁸
 - ✓ **Orlando**⁸⁹
- **Sweden** banned organic waste from landfills in 2005; less than 1% of household waste goes to landfills; waste-to-energy infrastructure turns food waste and organic waste into biogas that runs more than 200 city buses, as well as garbage collection trucks.⁹⁰
- **South Korea** has had a Pay-As-You-Throw type system of charging households for waste collection since 2013.⁹¹ Food waste has been banned from landfills since 2005; Seoul's 10 million residents separate their food waste. These policies have led Seoul's food waste to decrease by 10%, or by more than 300 tons a day.⁹²

Schools in Los Angeles County

- Every school in the 80 school districts in the County has excess edible food and food scraps going to landfills, and County health officials have developed strategies that can help.⁹³ Cal Recycle also encourages each school district to work with its contracted waste hauling company to implement organics recycling on campus.⁹⁴
- The Los Angeles Unified School District (LAUSD), the second-largest school district in the country,⁹⁵ has a waste hauling contract with Republic Services.⁹⁶ This Committee could not find a provision for systematic food waste separation/recycling; the only two bins observed at randomly selected schools were a large blue dumpster and a black dumpster in parking lots.

⁸⁶ <https://fortworthtexas.gov/solidwaste/compost/>

⁸⁷ <https://zerowaste.dc.gov/page/food-yard-waste-residents#:~:text=Food Waste Drop-Off District residents, How to Compost at Home>

⁸⁸ <https://wasteadvantagemag.com/buffalo-ny-offers-food-scrap-recycling-program/#:~:text=The City of Buffalo is,be safely recycled into compost.>

⁸⁹ <https://www.orlando.gov/Initiatives/Food-Waste-Drop-Off>

⁹⁰ <https://www.nytimes.com/2018/09/21/climate/sweden-garbage-used-for-fuel.html> (accessed 1/15/20)

⁹¹ <https://www.theguardian.com/lifeandstyle/2014/mar/27/food-waste-around-world> (accessed 5/7/20)

⁹² <https://www.pbs.org/newshour/show/policies-helped-south-koreas-capital-decrease-food-waste> (5/4/20)

⁹³ http://publichealth.lacounty.gov/eh/docs/LACFR1_ShareTablesFoodDonationsInSchools.pdf Page 5

⁹⁴ <https://www.calrecycle.ca.gov/reducewaste/schools>

⁹⁵ <https://achieve.lausd.net/about#:~:text=Second largest in the nation, School District Board of Education.>

⁹⁶ <https://home.lausd.net/apps/news/article/322535> (accessed 5/10/20)

- **LAUSD throws away 600 tons of food waste each week, at a cost of at least \$100,000.**⁹⁷ In 2017, Gov. Jerry Brown signed a law that allows campuses to collect unopened items and untouched fruit and donate them to food banks.⁹⁸ In addition, there is a program called Share Table (Appendix 6) where unwanted items can be safely offered to those who want them.
- In Los Angeles County, an estimated two million people face food insecurity.⁹⁹
- Education officials interviewed by this Committee spoke about some LAUSD schools, where children as young as preschool-age learn about separating food waste, and teachers and volunteer parents use a compost bin onsite in order to “feed” the school garden.¹⁰⁰ However, several education officials stated that many schools do not recycle food waste, and the dumpsters are only for trash and recyclables.
- Aside from a school garden increasing healthy eating habits in children,¹⁰¹ the care and maintenance of a garden teaches students about food waste and composting. A County official told this Committee that a garden on every campus would need institutional support from top leadership in order to be sustained.¹⁰²
- A County health education official expressed frustration that nutrition education is getting short shrift at schools and recounted a health insurance executive stating: “We keep seeing kids with Type II diabetes, who don’t know the difference between a protein and a carbohydrate.”¹⁰³
- A survey sent to all school districts by the County Department of Public Health in 2019 to assess food waste on the 2,206 campuses in the County got a 50% response rate, according to a County health official.¹⁰⁴ A preliminary look at the results showed a wide variety of recommended strategies being used to reduce food waste: from “Offer vs. Serve,” to using the Share Table idea.¹⁰⁵ Only 3% of schools reported composting food scraps onsite or offsite, according to the County health official.

⁹⁷ <https://www.latimes.com/local/lanow/la-me-edu-school-food-waste-law-20170928-story.html> (accessed 5/10/20)

⁹⁸ *ibid*

⁹⁹ <https://www.lafoodbank.org/about/hunger-in-la/> (accessed 9/20/19)

¹⁰⁰ Committee interview on 2/25/20

¹⁰¹ <https://www.heart.org/en/professional/educator/teaching-gardens>

¹⁰² Committee interview on 2/25/20

¹⁰³ *ibid*

¹⁰⁴ Committee interview on 1/3/20

¹⁰⁵ <http://publichealth.lacounty.gov/eh/LACFRI/>

- The County Department of Public Works offers free consultations and materials in a School Garden Program,¹⁰⁶ and has installed gardens at Fishburn Elementary School in Maywood and McKinley Elementary School in San Gabriel.¹⁰⁷

Obstacles for those who want to recycle food waste

- Even when restaurants WANT to separate and recycle food waste, they are thwarted: the waste hauler takes it to a landfill anyway (Sweetgreen example)¹⁰⁸
- Cafeterias located in some buildings owned and/or managed by the State (case in point, the cafeteria on the ground floor of the Clara Shortridge Foltz Criminal Justice Center in Downtown Los Angeles)¹⁰⁹ do not have any visible mechanism for separating/recycling food waste, according to numerous Committee visits per week over a period of several months. According to an interview with a cafeteria employee on November 15, 2019, the only product recycled is cooking oil.
- The Committee also interviewed a waste expert familiar with the workings of the Clara Shortridge Foltz building who said food waste collected from the cafeteria, as well as waste that ends up in the large dumpsters in the loading dock area of the building, is probably going to a landfill.¹¹⁰ “There is just so much contamination in the bins,” the expert told our Committee. “It’s cheaper and easier for companies just to take it to a landfill. All staff would need training about separating in order for organics recycling to work.” Committee members visited the loading dock area on October 15, 2019, and observed seven large dumpsters, most filled with trash bags that appeared to be unsorted, and blue recycling-designated dumpsters empty and off to the side.
- The expert, who is also familiar with waste collection in the Downtown Los Angeles area, told our Committee that all large companies and agencies in the area are encouraged to recycle food waste, but few do. Waste hauling companies that collect trash have to pay to dump the trash, and they “have to pay more to dump organics, so there needs to be more of an incentive” to get properly-sorted waste to its proper destination.¹¹¹

¹⁰⁶ <https://dpw.lacounty.gov/epd/sg/school.cfm>

¹⁰⁷ https://dpw.lacounty.gov/epd/Roadmap/PDF/annual_report_2019.pdf Roadmap to a Sustainable Waste Management Future Annual Progress Report 2019, Page 19

¹⁰⁸ <https://www.latimes.com/business/technology/story/2020-01-15/sweetgreen-green-image>

¹⁰⁹ Per Committee interview on 10/15/19, where the “LunchStop Weekly Menu” was provided to cafeteria patrons at the Clara Shortridge Foltz Criminal Justice Center

¹¹⁰ Committee interview on 10/15/19

¹¹¹ *ibid*

- This Committee identified a food vendor company called LunchStop,¹¹² which offers franchisees the opportunity to operate employee and other types of cafeterias¹¹³ in the County. Some are in courthouses (such as the one in Pasadena¹¹⁴ and the one at the Edmund D. Edelman Children’s Court¹¹⁵) with no visible food waste recycling option that our Committee could determine.
- While many courthouses in Los Angeles County are under the jurisdiction of the State (Judicial Council of California), most cafeterias in these buildings are inspected by the County Department of Public Health.¹¹⁶
- Even in some buildings or facilities where the County has jurisdiction, the cafeteria vendor does not appear to offer food waste separation/recycling, e.g., at the cafeteria operated by a LunchStop franchisee in the Hall of Administration,¹¹⁷ where the County Board of Supervisors meets. Our Committee also learned that there is no separation/recycling of food waste at the Hollywood Bowl,¹¹⁸ where the County has contracts with other food vendors.¹¹⁹
- Some employees at businesses that have special bins throughout the store (Target, Costco, etc.) with special signage to collect food waste told this Committee that those bags are thrown into the regular trash bin in the back.¹²⁰
- For some managers of large facilities in the City of Los Angeles, there seems to be no cost savings in taking on the issue of food waste. In fact, there is an added cost for the trouble of separating out food waste and training staff, several managers told this Committee.¹²¹
- During the course of our investigation, the Committee found that for those who do not live in a city that offers food waste recycling options, residents are left either to do backyard composting themselves, or throw food waste in the trash.

¹¹² <http://www.lunchstop.com/>

¹¹³ <http://file.lacounty.gov/SDSInter/bos/supdocs/117393.pdf>

¹¹⁴ <https://www.pasadenastarnews.com/2011/07/20/pasadena-courthouse-cafeteria-reopens-after-six-year-hiatus/>; This link demonstrates that LunchStop was still operating in the Pasadena Courthouse in 2020:

http://www.decadeonline.com/results.phtml?agency=pas&violsortfield=TB_CORE_INSPECTION_VIOL.ENTERED_BY&violortorder=DESC&forceresults=1&forcefac=0&offset=0&businessname=LunchStop&businessstreet=&city=&zip=&facilityid=&FTS=&soundlike=&sort=FACILITY_NAME

¹¹⁵ <http://file.lacounty.gov/SDSInter/bos/supdocs/117393.pdf>

¹¹⁶ <https://ehservices.publichealth.lacounty.gov/ezsearch>

¹¹⁷ Per Committee visit and interview with cafeteria employee on 11/15/19

¹¹⁸ Per Committee interview with County official on 2/19/20

¹¹⁹ Our Committee found the vendors of Sodexo/Compass and the Lucques Group. <https://www.reuters.com/article/us-sodexo-centerplate-idUSKBN1DF0S2> <https://thelucquesgroup.com/hollywood-bowl.html> Committee concluded that Sodexo was still one of the vendors, based on the 2019 Public Health Department inspection list:

<https://ehservices.publichealth.lacounty.gov/ezsearch>

¹²⁰ Per Committee interview with employees on 11/6/19, and on 11/6/19 and 11/9/19 visits to a Costco and Target

¹²¹ Per Committee interviews/visits to large facilities on 11/27/19, 12/16/19, and 2/13/20

- In the city of Los Angeles, for residents, it doesn't matter how much trash you generate, the cost is the same, according to the bimonthly bill many of our Jury members receive every month. Residents are charged a flat Solid Resources Fee (SRF) that is applied to the City's Clean Water, Solid Resources, and Watershed Protection.¹²² The fee funds the collection of solid waste, landfill costs, and a numerous list of associated costs. "Since the Solid Resources Fee funds more than just refuse collection, the fee is still applied—even if your dwelling produces little, or no, refuse waste,"¹²³ according to the City's LA Sanitation website.
- A City official stated, "it's hard for people to separate food waste; it can be smelly; where do you keep it, etc. We're working on a good way to do it. We have pilot programs."¹²⁴
- This Committee found strong interest from residents and businesses interviewed. For those residents who are already committed to food waste separation and recycling (whether from their single-family house, or apartment), the only option our Committee found was LA Compost:¹²⁵
 - a nonprofit organization that has a drop-off booth at several weekly farmer's markets
 - relies on volunteers and donations
 - operates several hubs throughout the City where residents can drop off their food waste¹²⁶
 - in January of 2020, before the Covid-19 Pandemic, only eight of the 32 hubs were open due to growing demand, and not enough capacity¹²⁷
 - during the pandemic, LA Compost continued accepting food waste drop-offs at one of the 26 community gardens throughout the City, and volunteers said that every Sunday, there was a constant stream of people

¹²² https://www.lacitysan.org/san/faces/home/portal/s-lsh-au/s-lsh-au-r/s-lsh-au-r-b;jsessionid=uynsAdj5Ie5pC1htNKKGWExRuZ0qern6N_Mv-IZPs-8bGx0gKmq!-839466798!-945519779?_afLoop=8682239760179039&_afWindowMode=0&_afWindowId=Ed19IWET&_adf.ctrl-state=197i51z7vh_1#!%40%40%3F_afWindowId%3DEd19IWET%26_afLoop%3D8682239760179039%26_afWindowMode%3D0%26_adf.ctrl-state%3D197i51z7vh_5 (click on "About Us" and then "Understanding Rates")

¹²³ ibid

¹²⁴ Per Committee interview on 2/27/20

¹²⁵ www.lacompost.org

¹²⁶ <https://www.lacompost.org/faq>

¹²⁷ <https://www.kcrw.com/news/shows/greater-la/the-challenges-of-composting-in-la/composting-in-la-isnt-as-easy-as-it-sounds>

- Many college campuses in the County have ongoing sustainability initiatives:
 - Cal State Northridge--dining services staff collects kitchen plant food waste and uses it for composting in its garden on campus.¹²⁸
 - Occidental College in Eagle Rock--students have begun composting programs for food waste, but continue to find it challenging to sustain the program as students graduate.¹²⁹ In 2016, the campus contracted with waste hauling company Athens Services to have food waste taken to the company's composting facility in Victorville.¹³⁰
 - Students whose home cities, like Seattle, have curbside compost pickup programs express surprise that fellow students are not as diligent about food separation/recycling.¹³¹

- The County's Department of Public Works has identified nearly 200 facilities where organic waste should be separated and recycled, from cafeteria kitchen food prep areas ("back of house"); cafeteria dining areas, lunch rooms, employee workstations, landscaping.¹³² Educational material has been provided, and compliance is encouraged, according to County officials.¹³³ However, County officials said they don't know how many of the identified entities are meeting the mandate, which requires organic waste recycling as of January 1, 2019,¹³⁴ and that more action may be forthcoming once the State outlines regulations around the \$10,000 fine per day. A random check by our Committee calling and visiting a few of the facilities, in conjunction with our conversations with waste haulers, leads us to believe that there is room for improvement in implementing organic waste recycling in these facilities.

¹²⁸ <https://www.csun.edu/sustainability/sustainable-garden-education-center>

¹²⁹ <https://www.theoccidentalnews.com/features/2018/03/27/good-waste-composting-efforts-campus/2892421> (accessed 11/3/19)

¹³⁰ <https://www.theoccidentalnews.com/news/2016/01/01/college-looking-to-further-expand-composting-program/2880886>

¹³¹ <https://www.theoccidentalnews.com/news/2018/03/20/student-led-compost-initiative-begins-braun-hall/2891999> (accessed 2/17/20)

¹³² https://dpw.lacounty.gov/epd/organics/pdf/AB1826Memo_2018.pdf

¹³³ Per Committee interviews on 10/7/19 and 11/19/19

¹³⁴ https://dpw.lacounty.gov/epd/organics/pdf/AB1826Memo_2018.pdf Page 2

COVID-19

The pandemic provides an opportunity to reimagine how things can be, and our Committee was pleased to see the word “waste” in the mix in an article published on May 13, 2020, in the *Los Angeles Times*:¹³⁵

Gov. Gavin Newsom appointed Tom Steyer, a billionaire former hedge fund manager turned climate change activist, to co-chair his Task Force on Business and Jobs Recovery. Twenty state lawmakers signed a letter last month to Steyer and Newsom’s chief of staff, Ann O’Leary, urging the governor’s office to consider recovery investments that prioritize “clean economy job creation.”

The letter reads, “We know the clean economy — transportation, housing, energy, water, manufacturing, **waste**, and natural and working lands — is one of the most cost-effective, resilient job creation sectors economy-wide.”

RECOMMENDATIONS

This Committee recommends a public education campaign around food waste that creates drop-off food waste centers in more areas of the County and provides financial incentives, as well as County-owned facilities “leading by example” in recycling food waste—all of which require *a little help from our friends*.¹³⁶

We recommend:

- 1.1 Each of the 88 cities, and the County’s unincorporated areas, should establish a weekly food waste drop-off center. The center can be at a farmer’s market, such as the one held each Thursday near Los Angeles City Hall, or at another appropriate site. City and County officials can arrange for the food waste collected to be taken to a nearby facility for recycling, or can establish contracts with organizations such as the Los Angeles Community Garden Council or landscaping companies for composting.
- 1.2 County officials should initiate programs using composting technology (such as Compostology¹³⁷ or Earth Cube¹³⁸) that can compact food waste and can be easily installed in offices and schools.¹³⁹

¹³⁵ <https://www.latimes.com/environment/story/2020-05-13/half-million-clean-energy-job-losses-amid-coronavirus>

¹³⁶ From the Beatles song “With a Little Help From My Friends.”

¹³⁷ <https://www.compostology.us/about> (accessed 9/26/19)

¹³⁸ <http://compostingtechnology.com/in-vessel-composting-systems/earth-cube/>

¹³⁹ <https://www.biocycle.net/2015/03/31/school-district-rolls-out-food-waste-reduction/> (accessed 10/12/19)

- 1.3 County and city officials should create an incentive program for residents and businesses to separate food waste. This could be in the form of a gift card to a local grocery store/farmer's market, or a discount on a solid waste fee. For example, in the city of Santa Barbara, 150 businesses (restaurants, grocery stores, coffee shops, etc.) have signed up for the city's *Foodscraps* program, and can save several hundred dollars a month off their trash collection fee.¹⁴⁰
- 1.4 County officials should work with community colleges and workforce training programs, to increase classes about food waste recycling and careers in waste management that focus on diversion and conversion technologies.
- 1.5 County officials should create a garden/compost program at Pitchess Detention Center in Castaic and investigate the option of a garden at some or all of the juvenile detention facilities.
- 1.6 The County Department of Public Health should develop a program to train its 300 food inspectors as "ambassadors" when they are in the field. The inspectors need to be armed with the Food DROP brochure,¹⁴¹ as well as information about how that establishment can safely separate and recycle any food waste. (This recommendation is also for Long Beach and Pasadena, which have their own Public Health departments.)
- 1.7 The County Department of Public Health should take the lead in creating a food waste education component as part of its permit process required for all outdoor public events that will be serving food. Department officials can work with the event manager ahead of time to plan for excess edible food donation, and for how food waste will be collected and separated. (This recommendation is also for Long Beach and Pasadena, which have their own Public Health departments.)
- 1.8 County officials should modify contracts with food vendor companies that are inside County facilities, such as the Hollywood Bowl, the Arboretum, the Los Angeles County Museum of Art, and cafeterias located at County hospitals, to include food waste separation and recycling. Especially at the Hollywood Bowl, which draws more than 17,000 people¹⁴² for most of its summer concert events, has several food options onsite,¹⁴³ and traditionally draws large pre-concert picknicking crowds, implementing a food waste recycling program can be part of a public education campaign.

¹⁴⁰ <https://www.santabarbaraca.gov/services/recycling/business/foodscrap.asp#:~:text=About%20The%20Program,like%20your%20recycling%20and%20trash>. (accessed 2/17/20)

¹⁴¹ <https://pw.lacounty.gov/epd/sbr/food-drop.aspx>

¹⁴² https://en.wikipedia.org/wiki/Hollywood_Bowl

¹⁴³ <https://www.hollywoodbowl.com/visit/when-youre-here>

- 1.9 The County Board of Supervisors should require that the vendor operating the Hall of Administration cafeteria institute procedures to separate food waste, both in the food prep area, and in the dining room.
- 1.10 The City of Los Angeles should partner with LA Compost to expand that organization's footprint in the city to increase its capacity to collect and compost food waste.
- 1.11 The City of Los Angeles should work with its 99 Neighborhood Councils to increase public education around food waste separation/recycling programs.
- 1.12 All 80 school districts located in the County should work with local public works and health department officials to create a garden and compost program in every school,¹⁴⁴ and monitor edible food recovery efforts.¹⁴⁵
- 1.13 All 80 school districts should develop a garden/compost program that can be available for students in the myriad after-school daycare options available on campus (LACER, After the Bell, STAR, etc.).
- 1.14 Elected officials in the County and cities should adopt the 11 suggestions in the March 2018 Countywide Organics Waste Management Plan¹⁴⁶ and express support for the need to increase capacity and site and build new facilities to handle organic waste.

¹⁴⁴ www.ecocycle.org (accessed 5/2/20)

¹⁴⁵ <https://www.ecocycle.org/files/School%20Compost%20Programs%20Pathways%20to%20Success.pdf> "School Compost Programs: Pathways to Success" (accessed 4/3/20)

¹⁴⁶ <https://pw.lacounty.gov/epd/swims/News/swims-more-links.aspx?id=4#> LA County Countywide Organic Waste Management Plan March 2018, Page 39

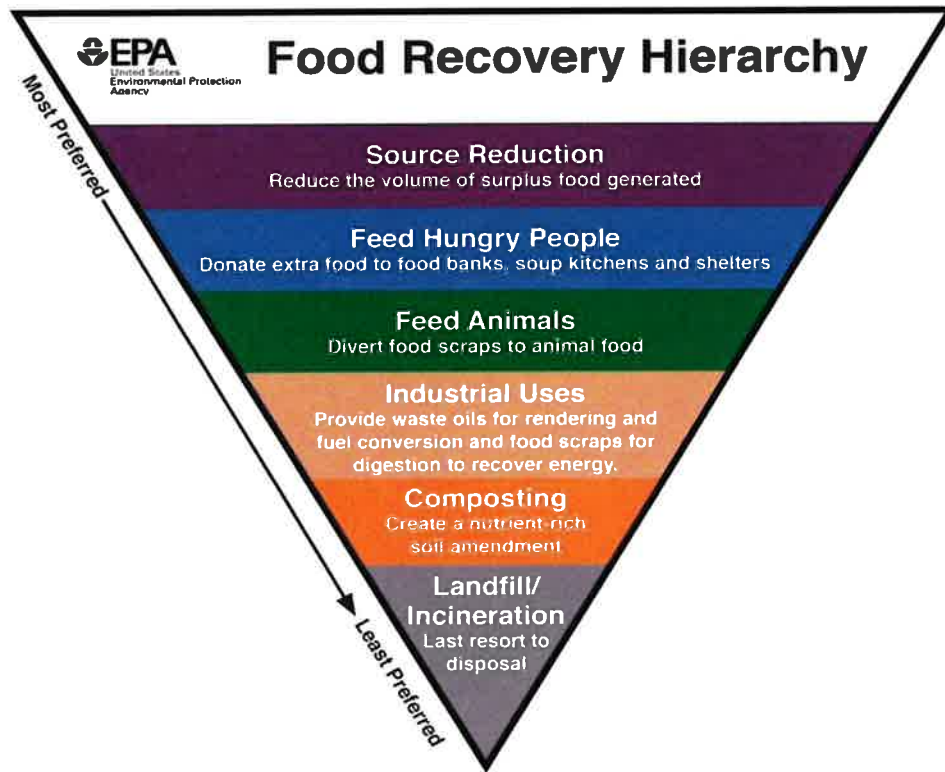
REQUIRED RESPONSES

Responses are required from:

Recommendation	Responding Agency
1.1, 1.2, 1.3, 1.4, 1.5, 1.6, 1.7, 1.8, 1.9, 1.14	County Board of Supervisors
1.1, 1.2, 1.3, 1.4, 1.5, 1.6, 1.7, 1.8, 1.9, 1.14	Chief Executive Officer Sachi Hamai
1.1, 1.2, 1.3, 1.4, 1.5, 1.7, 1.8, 1.9, 1.12, 1.14	County Department of Public Works
1.1, 1.2, 1.3, 1.4, 1.5, 1.6, 1.7, 1.8, 1.9, 1.10, 1.11, 1.12, 1.13, 1.14	County Chief Sustainability Office
1.1, 1.3, 1.8, 1.14	Mayors of 88 cities
1.5	County Department of Probation
1.6, 1.7, 1.8, 1.9, 1.12, 1.13	County Department of Public Health
1.6, 1.7	Long Beach Department of Health and Human Services
1.6, 1.7	Pasadena Public Health Department
1.6, 1.7, 1.8, 1.9, 1.12, 1.13	County Department of Environmental Health
1.14	Internal Services Department
1.8	County Parks and Recreation Department
1.1, 1.3, 1.8, 1.10, 1.11, 1.14	Mayor of City of Los Angeles
1.12, 1.13	Superintendents of all 80 school districts
1.12, 1.13	Los Angeles County Office of Education

COMMITTEE MEMBERS

- Hind Baki, Chair
- Nirja Kapoor
- John Palos
- Jenalea Smith
- Judith Whitman



¹⁴⁷ <https://www.epa.gov/sustainable-management-food/food-recovery-hierarchy>

Hierarchy to Reduce Food Waste and Grow Community



¹⁴⁸ <https://ilsr.org/food-waste-hierarchy/>

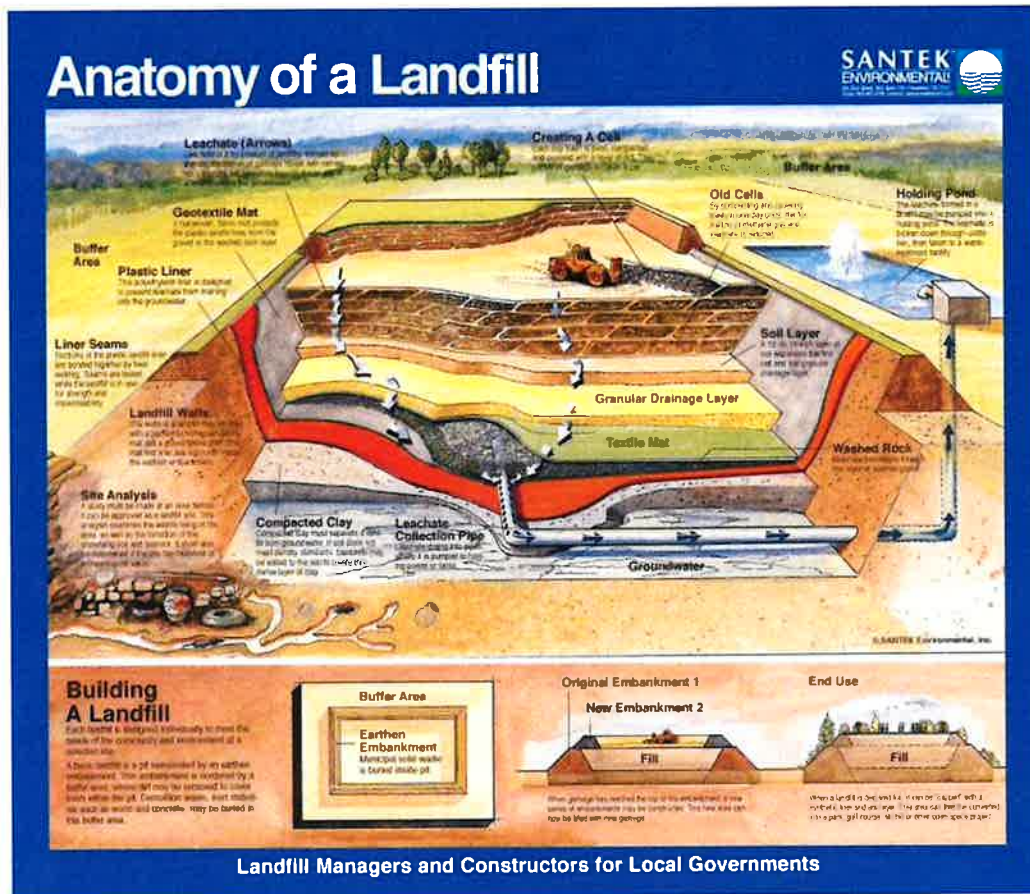
APPENDIX 3¹⁴⁹

Active Landfills in Los Angeles County

Landfill Site	Owner	Operator	End of Operation
Antelope Valley Recycling and Disposal Facility	Waste Management, Inc.	Waste Management, Inc.	2042
Azusa Land Reclamation (Inert)	Azusa Land Reclamation Co., Inc.	Waste Management, Inc.	January 2025
Burbank Landfill #3	City of Burbank	City of Burbank Department of Public Works	January 2053
Calabasas Landfill	County of Los Angeles	Los Angeles County Sanitation Districts	September 2025
Lancaster Landfill & Recycling Center	Waste Management, Inc.	Waste Management, Inc.	March 2044
Pebbly Beach Landfill (Avalon)	City of Avalon	CR&R Environmental Services	July 2028
San Clemente Island Landfill	U.S. Navy	U.S. Navy	January 2032
Savage Canyon Landfill	City of Whittier	City of Whittier Public Works Department ¹⁵⁰	December 2048
Scholl Canyon Landfill	Co-Owned by City of Glendale and Los Angeles County Sanitation Districts	Los Angeles County Sanitation Districts	December 2024
Sunshine Canyon Landfill	Republic Services, Inc./BFI	Republic Services, Inc./BFI	February 2037

¹⁴⁹ http://www.publichealth.lacounty.gov/eh/EP/solid_waste/facilitieslandfill.htm?func=1&Landfill=landfill (accessed 1/31/20); <https://dpw.lacounty.gov/epd/swims/OnlineServices/search-solid-waste-sites-esri.aspx> (accessed 2/5/20)

¹⁵⁰ <https://www.cityofwhittier.org/government/public-works/trash/landfill-services>



¹⁵¹ https://www.sfswwa.org/wp-content/uploads/2011/11/Anatomy_of_a_Landfill.pdf

APPENDIX 5

Green Waste Pick-up and Recycling options available in County Unincorporated Areas (CUC)

- The County’s Department of Public Works oversees the waste hauler agreements for the 125 unincorporated areas,¹⁵² which include Altadena, Hacienda Heights, and Marina Del Rey. About 1 million people live in those areas; the “Mayor” of each area is the corresponding member of the County Board of Supervisors.¹⁵³
- Many franchise waste haulers offer separate collection and recycling services for green waste.¹⁵⁴ Some waste haulers offer one solid waste bin for mixed refuse for commercial clients. The mixed waste is hauled to a material recovery facility where some things may be diverted from a landfill, unless there is too much contamination.¹⁵⁵
- Landscapers can deliver green waste generated from their operation to processing facilities that specifically recycle green waste. Currently, there are over 100 facilities in Los Angeles County and nearby counties that accept green waste generated in Los Angeles County.¹⁵⁶
- In 2018, Public Works consultants visited over 70 multi-family complexes and found that only a few generated more than 1 cubic yard of green landscape waste.¹⁵⁷
- The various waste haulers serving residents in the CUC are required to provide three separate bins: one for trash, one for recyclables, and one for green waste.¹⁵⁸

Green Waste Pick-up and Recycling Options Available for City of Los Angeles

- The State’s most populous city, Los Angeles, manages its waste through the LA Sanitation Department.¹⁵⁹ For approximately 80,000 businesses and multi-family complexes, the City of Los Angeles is divided into service areas and assigned a waste hauler under the RecycLA program.¹⁶⁰ The program assigns seven waste haulers to 11 zones in the City.¹⁶¹

¹⁵² <https://dpw.lacounty.gov/epd/swims/News/WasteHauler/>

¹⁵³ <https://lacounty.gov/government/about-la-county/unincorporated-areas/>

¹⁵⁴ <https://pw.lacounty.gov/epd/swims/docs/pdf/faq/Commercial%20Waste%20Franchise%20System%20FAQ%20for%20Waste%20Haulers.pdf>

¹⁵⁵ https://dpw.lacounty.gov/epd/Roadmap/PDF/annual_report_2019.pdf Roadmap to a Sustainable Waste Management Future Annual Progress Report 2019, Page 47-48

¹⁵⁶ www.dpw.lacounty.gov/Epd/Tf/lsw/lsw

¹⁵⁷ *ibid*

¹⁵⁸ <https://pw.lacounty.gov/epd/swims/News/swims-more-links.aspx?id=4#> LA County Countywide Organic Waste Management Plan March 2018, Executive Summary xi

¹⁵⁹ www.lacitysan.org

¹⁶⁰ https://www.lacitysan.org/san/faces/home/portal/s-lsh-wwd/s-lsh-wwd-s-lsh-wwd-s-zwlaf/s-lsh-wwd-s-zwlaf-au?_adf.ctrl-state=3z2x730v8_5&_afLoop=11962272467624951#

¹⁶¹ <https://www.waste360.com/commercial/los-angeles-bpw-award-11-franchise-zones-seven-waste-haulers>

- Green waste is taken to Griffith Park, where it's mixed with zoo doo (collected from herbivores at the adjacent Los Angeles Zoo) and biosolids (sewage products).¹⁶² The Griffith Park Composting Facility makes a final compost product that is used throughout the park, and for the City's Free Mulch Give-Away Program.
- The mulch produced by the City is registered and trademarked as Topgro ®; the City gives its Department of Recreation and Parks half the compost created, and the rest is sold to private entities such as landscape companies.¹⁶³
- Residential customers in the City are provided three bins for separating items for trash day:¹⁶⁴ one for trash, one for recyclables, one for green waste (no food waste can be placed in this bin as it would contaminate the green waste); an extra bin for horse manure is provided for a nominal fee.¹⁶⁵

¹⁶² <https://www.lacitysan.org/san/faces/home/portal/s-lsh-wwd/s-lsh-wwd-s/s-lsh-wwd-s-gw/s-lsh-wwd-s-gw-gpcf#:-:text=The Griffith Park Composting Facility,trimmings from acres of landscaping>.

¹⁶³ https://www.lacitysan.org/san/faces/home/portal/s-lsh-wwd/s-lsh-wwd-s/s-lsh-wwd-s-gw/s-lsh-wwd-s-gw-faq?_adf.ctrl-state=3z2x730v8_758&_afLoop=11962739376231226#!

¹⁶⁴ https://www.lacitysan.org/san/faces/home?_adf.ctrl-state=3z2x730v8_758&_afLoop=11962955571838333#! Scroll down to "What Goes in Each Bin"

¹⁶⁵ *ibid*

APPENDIX 6

Edible Food Recovery

- In 2018, the County Department of Public Works launched the Food Donation and Recovery Outreach Program Food DROP website (www.FoodDROPLA.com) to provide resources for businesses in the unincorporated communities to safely donate excess edible food and reduce food waste. In addition to federal Good Samaritan laws that can provide legal protection, donating edible food can possibly provide a tax deduction.¹⁶⁶
- In 2018, the County's Smart Business Recycling Consultants visited over 130 large food service establishments to survey how they currently manage organics and recyclables and to connect these businesses with local charities to donate edible excess food. Twenty-six businesses indicated that they donate edible food.¹⁶⁷
- Organizations like Food Forward¹⁶⁸ last year collected 26 million pounds of edible food from various companies.¹⁶⁹ The organization's four 26-foot trucks pick up produce that otherwise would go to waste and distribute the bounty to agencies serving the needy from Santa Barbara to the California-Mexico border. Staff pick up excess produce from the largest produce market in the United States, located in Downtown Los Angeles, and nearby produce houses, as well as farmer's markets. Volunteer teams also are sent to pick residents' backyard fruit and distribute to food pantries.
- Companies like Imperfect Produce¹⁷⁰ ship boxes of imperfect-looking fruits and vegetables, and packaged food that has been rejected for cosmetic reasons.
- There are many websites available to help residents who want to reduce food waste in their kitchens
 - ✓ www.savethefood.com
 - ✓ www.cawrecycles.org (Californians Against Waste)
- For the K-12 school environment in Los Angeles County, the County Department of Public Health has developed resources to help each campus reduce food waste.
 - ✓ <http://publichealth.lacounty.gov/eh/LACFRI/>

¹⁶⁶ www.FoodDROPLA.com

¹⁶⁷ https://dpw.lacounty.gov/epd/tf/isw/isw_2019_09.pdf Page 3

¹⁶⁸ www.foodforward.org

¹⁶⁹ <https://www.dailynews.com/2019/06/20/this-new-produce-depot-is-a-game-changer-for-north-hollywood-based-food-forward/> (accessed 2/23/20)

¹⁷⁰ www.imperfectfoods.com (accessed 9/25/19)

APPENDIX 7¹⁷¹

Food Waste Recycling: County Department of Public Works Headquarters¹⁷²

County Department of Public Works Headquarters in Alhambra: Photos of the employee cafeteria signage, showing food waste separation, and serving as a model for other County facilities.



The Department reported that, in 2018, its food waste reduction practices in the cafeteria prevented over 300 pounds of food waste from being generated, and did not generate any leftover food for donation.

In addition, almost 18,000 pounds of food waste was collected from the cafeteria kitchen, dining area, break rooms, and special events and sent to be recycled at an anaerobic digestion facility. An additional 1,200 pounds of food waste from the cafeteria kitchen was composted on site in the worm bins (see picture below).



¹⁷¹ https://dpw.lacounty.gov/epd/Roadmap/PDF/annual_report_2019.pdf
Roadmap to a Sustainable Waste Management Future Annual Progress Report 2019, Page 37

¹⁷² All photos in Appendix 7 were taken by members of the 2019-2020 Los Angeles County Civil Grand Jury on 3/11/20



The food waste separated in the cafeteria is then brought to special worm-composting bins onsite. Worm composting is using worms to recycle food scraps and other organic material into a valuable soil amendment called vermicompost. Worms eat food scraps, which become compost as they pass through the worm's body.¹⁷³



The compost is then used at the onsite garden, which grows vegetables that can be offered to employees or cafeteria cooks.

¹⁷³ <http://compost.css.cornell.edu/worms/basics.html> (accessed 5/3/20)

APPENDIX 8

Food Waste Transfer and Processing: Puente Hills Materials Recovery Facility¹⁷⁴



A line of trucks bringing various types of separated waste such as cardboard and bottles/cans for recycling. The smallest pile below is the food waste pile.



¹⁷⁴ All photos in Appendix 8 were taken by members of the 2019-2020 Los Angeles County Civil Grand Jury on 10/15/19



City of El Segundo

Office of the Mayor

October 21, 2020

Elected Officials

*Drew Boyles,
Mayor*

*Chris Pimentel,
Mayor Pro Tem*

*Carol Pirsztuk,
Councilmember*

*Scot Nicol,
Councilmember*

*Lance Giroux,
Councilmember*

*Tracy Weaver,
City Clerk*

*Matthew Robinson,
City Treasurer*

RE: FY 2019-20 Grand Jury Report on “A Diet for Landfills: Cutting Down on a Food Waste” - City of El Segundo’s Response

Presiding Judge
Los Angeles Superior Court
Clara Shortridge Foltz Criminal Justice Center
210 West Temple Street, 11th Floor, Room 11-506
Los Angeles, CA 90012
civilgrandjury@lacourt.org

As requested on July 8, 2020, the City of El Segundo has reviewed the attached 2019-20 Los Angeles County Civil Grand Jury Report on landfills and its official response to the applicable “Recommendations” and “Suggestions” are as follows:

Appointed Officials

*Scott Mitnick,
City Manager*

*Mark D. Hensley,
City Attorney*

Department Directors

*Barbara Voss,
Deputy City Manager*

*Joseph Lillio,
Finance Director*

*Chris Donovan,
Fire Chief*

*Donna Peter,
Human Resources Director
(Interim)*

*Charles Mallory,
IT Director*

*Melissa McCollum,
Library Services Director*

*Sam Lee,
Planning & Building Safety
Director*

*Bill Whalen,
Police Chief*

*Elias Sassoon,
Public Works Director*

Grand Jury Recommendation #1.1 (Page 19)

“Each of the 88 cities, and the County’s unincorporated areas, should establish a weekly food waste drop-off center. The center can be at a farmer’s market, such as the one held each Thursday near Los Angeles City Hall, or at another appropriate site. City and County officials can arrange for the food waste collected to be taken to a nearby facility for recycling, or can establish contracts with organizations such as the Los Angeles Community Garden Council or landscaping companies for composting.”

City of El Segundo Response:

This recommendation has not yet been implemented, but will be implemented in the future, with a timeframe mentioned below for implementation. The City, in conjunction with EDCO, City’s residential and Civic services hauler, will establish a weekly food waste drop-off center at the farmer’s market held each Thursday on Main Street. The City believes the best time to begin this implementation is summer of 2021 due to the COVID-19 pandemic. The City also intends to focus its resources on implementing SB 1383 food waste diversion requirements by January 2022; namely that collection of food waste diversion will be required of all residences, multi-family properties, and commercial generators. Collecting food waste diversion from commercial and residential generators is more likely to be more effective than regional drop-off centers.

Grand Jury Recommendation #1.3 (page 20)

“County and city officials should create an incentive program for residents and businesses to separate food waste. This could be in the form of a gift card to a local grocery store/farmer’s market, or a discount on a solid waste fee. For example, in the city of Santa Barbara, 150 businesses (restaurants, grocery stores, coffee shops, etc.) have signed up for the city’s Food scraps program, and can save several hundred dollars a month off their trash collection fee.”

City of El Segundo Response:

This recommendation will not be implemented because it is not warranted and is not reasonable. The City does not have the resources and the financial means at this time to implement this program. Starting in January 2022, collection of food waste will be required of all residences, multi-family properties, and covered commercial generators under SB 1383. Should the County create any incentive program, the City will gladly support the County’s program. The City is required by the State to have organic waste recycling systems in place by January 1, 2022 and begin enforcement actions of the systems beginning January 1, 2024. The final ruling for SB 1383 is still in development. The City’s process will be in place to meet the deadlines set by the State.

Grand Jury Recommendation #1.8 (page 20)

“County officials should modify contracts with food vendor companies that are inside County facilities, such as the Hollywood Bowl, the Arboretum, the Los Angeles County Museum of Art, and cafeterias located at County hospitals, to include food waste separation and recycling. Especially at the Hollywood Bowl, which draws more than 17,000 people for most of its summer concert events, has several food options onsite, and traditionally draws large pre-concert picnicking crowds, implementing a food waste recycling program can be part of a public education campaign.”

City of El Segundo Response:

This recommendation will not be implemented because it is not warranted and is not reasonable. This recommendation is directed towards County officials. The City of El Segundo has no control over County facilities referenced, nor does it have large facilities mentioned in the recommendation.

Grand Jury Recommendation #1.14 (page 21)

“Elected officials in the County and cities should adopt the 11 suggestions in the March 2018 Countywide Organics Waste Management Plan¹⁴⁶ and express support for the need to increase capacity and site and build new facilities to handle organic waste.”

City of El Segundo Responses to following 11 County “Suggestions”:

Suggestion 1: Commercial Recycling Ordinance

This suggestion has been implemented. The City adopted a Commercial Recycling Ordinance in 2019 with AB 341 and AB 1826 recycling requirements for businesses and haulers. State regulations for implementing SB 1383 organics diversion are currently being finalized, after which the State will release model ordinance language for consideration by jurisdictions later this year.

Suggestion 2: SFR Recycling Ordinance

The suggestion has been implemented. In 2019, the City adopted a source separated a commercial organic waste recycling ordinance (AB 1826) for single-family residential dwellings and multi-family residential dwellings. It incorporated Food Waste as part of organics and food waste along with greens to be placed in the Green bins. Organics are defined as: Food waste, green waste, landscape and pruning waste, nonhazardous wood waste, and food soiled paper waste that is mixed in with food waste

Suggestion 3: Self-Haul Standards

The suggestion has not yet been implemented, but will be implemented in the future, with a timeframe for implementation. The City is currently establishing standards and requirements for self-haul landscapers to implement a self-haul identification program, where businesses that self-haul any recycling or organic material (including multi-family properties that utilize the services of a landscaper) will be required to provide documentation to the City that effect. The City will have the standards in place by January 2021.

Suggestion 4: Flow control to direct material collected to qualified processing or composting facilities

This suggestion will not be implemented because it is not warranted and is not reasonable. The permitted hauler collected organics are delivered to facilities with the ability to process materials.

Suggestion 5: Contract Modification

This suggestion has been implemented. The City has a new Franchise Agreement for Single Family residents with automated three cart requirements (gray for general refuse, blue for recycled materials, and green for organics) to ensure compliance with AB 341, AB 1826 as well as SB 1383 requirements.

Suggestion 6: Exclusive Commercial Hauling

This suggestion has been implemented. The City has implemented a Permitted Hauler Program. The City tracks implementation of organics recycling through quarterly reports from the permitted commercial haulers.

Suggestion 7: Source Separated Organics Collection

The suggestion has been implemented. The City has established a new refuse collection franchise agreement to require the hauler to provide separate collection of organic waste to entities that generate organic waste and deliver the material to a qualified organics recycling or composting facility. This includes an aggressive source separation program in its public works facilities designed to maximize diversion of organics collected from various right of way collections.

Suggestion 8: Wet/Dry Collection

This suggestion has been implemented. The City requires all permitted haulers to be compliant with State regulations.

Suggestion 9: Incentives

This suggestion will not be implemented because it is not warranted and is not reasonable. Since diversion requirements are mandated by the State under AB 341, AB 1826 and SB 1383, no incentives are necessary to encourage participation.

Suggestion 10: Education Only

This suggestion has been implemented. The City began an aggressive public education campaign, including a quarterly newsletter promoting source-separation and continued public education to single family homes, which included a dedicated web page provided by the hauler.

Suggestion 11: On-Site Management

This suggestion has been implemented. The City promoted use of the County's Smart Gardening page at <http://dpw.lacounty.gov/epd/sg>. This program also conducts annual workshops, which have been very well-received by the community. In 2020, the City sent non-compliant letters to businesses and multi-family dwellings that are subject to AB 1826 to ensure compliance/participation in organics programs.

Sample City Organic Programs Efforts

The City of El Segundo has taken the necessary steps to develop an organics program and educational campaign to comply with State, County, and Local mandates/requirements. These programs, along with future actions, will assist further to implement the recommendations and suggestions outlined in the Grand Jury's report. The following highlights some of the current organics programs in place within the City of El Segundo:

- Implemented weekly source-separated organics collection to single family residential. The City contracts with EDCO for residential and civics services waste disposal, which offers a food scrap collection program where food waste can be placed in the appropriate collection bin, along with yard waste.
- Adopted a source-separated commercial organic waste recycling ordinance (AB 1826).
- Implemented an aggressive source-separation program at its Public Works facilities designed to maximize diversion of organics collected from various right of way collections.
- Began tracking implementation of organics recycling through quarterly reports from permitted commercial haulers.
- Sent non-compliant letters to businesses and multi-family dwellings that are subject to AB 1826 to enforce participation in organics programs.
- Promoted County "Smart Gardening" page at <http://dpw.lacounty.gov/epd/sg/>
- Commenced annual "Smart Gardening" workshops, which have been very well-received by the community.

- Began distributing mulch at “Shred Events” to demonstrate Closed Loop recycling awareness to the community.
- Began an aggressive public education campaign, which included promoting a source-separation quarterly newsletter.
- Continued educating single family dwellings by providing a dedicated web page created by permitted hauler.
- In conjunction with EDCO, established a weekly food waste drop-off center at the City’s weekly Downtown Farmer’s Market.

In conclusion, the Grand Jury’s recommendations coincide with El Segundo’s current practices and future plans. The City remains committed to working with Los Angeles County to develop additional organics programs and education to comply with Senate Bill 1383 (diverting organics from landfill disposal) and other applicable State, County, and local laws.

Thank for the opportunity to respond. Should you have any questions and/or comments, please contact City Manager Scott Mitnick at (310) 524-2301.

Sincerely,



Drew Boyles
Mayor

cc: City Council
City Manager