



## SPECIAL MEETING

# A G E N D A

## Gateway Committee

DUE TO THE COVID-19 EMERGENCY, THIS MEETING WILL BE CONDUCTED VIA TELECONFERENCE PURSUANT TO THE GOVERNOR'S EXECUTIVE ORDER N-29-20

MEETING DATE: Monday, December 7, 2020

MEETING TIME: 2:00 p.m.

MEETING PLACE: 350 Main Street  
El Segundo, CA 9024

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### How Can Members of the Public Observe and Provide Public Comments?

- Access remotely via Zoom from a PC, Mac, iPad, iPhone or Android device at <https://zoom.us/j/94106241940?pwd=RWNqMDB4L0ZzVXdoTzQxSmVDRkFFUT09> Enter. Meeting ID: 941 0624 1940 and Passcode 991683.
- ***If you do not wish for your name to appear on the screen, use the drop-down menu and click on "rename" to rename yourself "anonymous"***
- Join by phone at 1-669-900-9128 and enter meeting ID 941 0624 1940 and Passcode 991683.

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- For electronic public comments on a specific agenda item, submit comments to the following e-mail address, with a limit of 150 words and accepted up until 30 minutes prior to the meeting: [jday@elsegundo.org](mailto:jday@elsegundo.org), ***in the subject line please state the meeting date and item number.*** Depending on the volume of communications, the emails will be read to Council during public communications
- All written communication, documents, email addresses of attendees captured by Zoom software will be considered a public document subject to possible posting on the City's website and are subject to disclosure under the Public Records Act.

**Additional Information**

The Gateway Committee, with certain statutory exceptions, can only take action upon properly posted and listed agenda items. Unless otherwise noted in the Agenda, the public can only comment on City-related business that is within the subject matter jurisdiction of the Gateway Committee.

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In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact Jackie Day (310) 524-2881. Notification 48 hours before the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

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**SPECIAL MEETING OF THE GATEWAY COMMITTEE  
Monday, December 7, 2020 at 2:00 pm**

**A. CALL TO ORDER**

**B. ROLL CALL**

- |  |  |
|--|--|
| <input type="checkbox"/> Lily Craig          | <input type="checkbox"/> Jay Hoeschler                 |
| <input type="checkbox"/> Cheryl Ebert        | <input type="checkbox"/> Michael Kreski                |
| <input type="checkbox"/> Frank Glynn         | <input type="checkbox"/> Brenda Newman                 |
| <input type="checkbox"/> Marsha Hansen       | <input type="checkbox"/> Julie Stolnack                |
| <input type="checkbox"/> Christopher Hentzen | <input type="checkbox"/> Barbara Voss/Cristina Reveles |

**C. PRESENTATIONS**

1. Conceptual Design Update Presentation by Maryam Eskandari and Julia Watson

**D. PUBLIC COMMUNICATIONS** (Related to city business only and for which the Advisory Council is responsible – 5 minutes per person; 30 minutes total).

**E. APPROVAL OF MINUTES for October 15, 2020 Special Meeting**

**F. UNFINISHED BUSINESS** – None

**G. NEW BUSINESS**

1. Committee discussion regarding latest conceptual design update

**H. ADVISORY COMMITTEE MEMBER COMMENTS**

**I. PUBLIC COMMUNICATIONS**

**J. ADJOURNMENT**

NEXT MEETING: To be determined

Posted: 12-03-20  
Time: 10:00 a.m.  
By: Jackie Day



# City of El Segundo Gateway Committee Meeting Meeting Minutes

October 15, 2020 2:30 p.m.

350 Main Street

El Segundo, CA 90245

*This meeting was conducted virtually via Zoom conferencing*

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## A. CALL TO ORDER –

## B. ROLL CALL – virtual

**Present:** Lily Craig, Cheryl Ebert, Marsha Hansen, Christopher Hentzen, Jay Hoeschler, Michael Kreski, Brenda Newman, Barbara Voss/Cristina Reveles

**Absent:** Frank Glynn, Julie Stolnack

### **City Staff:**

Scott Mitnick, City Manager

Melissa McCollum, Director of Library Services

Vicky Cao, Management Analyst

Jackie Day, Senior Administrative Specialist

## C. PRESENTATIONS

### 1. Conceptual Design Update from Elias Sassoon and Melissa McCollum

Melissa McCollum gave the update on the Conceptual Design. Elias Sassoon was unable to attend the meeting.

Melissa McCollum explained she and Scott Mitnick met with Councilmembers Scot Nicol and Lance Giroux to share and get feedback on the Gateway Design Concept by Maryam Eskandari and Julia Watson.

Both Councilmembers praised Maryam and Julia's original design, and had similar suggestions regarding adding signage on the east side of the street in addition to the west and moving the location of the proposed crosswalk. Scot Nicol recommended adding bike parking as part of the project.

The Gateway Committee's concerns about the impact and visibility of the signage as well as the lighting elements in Maryam and Julia's original design were shared as part of the meeting. Both Councilmembers expressed they are not fans of John Clark's proposed signage, and they do not think significant development is necessary before taking Maryam and Julia's design to the full City Council for consideration. They are eager to move this project along and are concerned about delays.

Discussion ensued. Overall, the Gateway Committee feels the signage still needs more work and would like to see the design presented to City Council as a work-in-progress. They were given the task to create something the community likes and do not think it is fair to be rushed at this point. They would like to finish the job. It was noted the Gateway Committee only recently learned they have additional funds for the project, and COVID has impacted the project's timeline.

It was ultimately decided Jay Hoeschler and Christopher Hentzen will present the timeline to date for the project to City Council so they see how much the Gateway Committee has actually accomplished. Maryam Eskandari and Julia Watson will present the project details.

Scott Mitnick said Barbara Voss and Melissa McCollum are available to help prepare the presentation as City Council is excited about this project and wants to deliver. He said to target December 1 or December 15 to present to City Council.

Scott Mitnick directed staff to push the designers to work faster and prepare a Gantt chart for the project to share with City Council.

**D. PUBLIC COMMUNICATIONS -**

None

**E. APPROVAL OF MINUTES** of the Gateway Committee meeting of October 7, 2020.

MOTIONED by Lily Craig and SECONDED by Jay Hoeschler to approve the minutes of October 7, 2020. MOTION CARRIED 9-0.

**F. UNFINISHED BUSINESS**

None

**G. NEW BUSINESS**

None

**H. ADVISORY COMMITTEE MEMBER COMMENTS**

None

**I. ADJOURNMENT**

The next meeting is to be determined. The meeting was adjourned at 12:10 p.m.