



**SPECIAL MEETING OF THE
CITY OF EL SEGUNDO
Diversity, Equity, and Inclusion (DEI) Committee
AGENDA
Virtual Meeting via Zoom Teleconferencing**

MEETING DATE: Wednesday, January 13, 2021
MEETING TIME: 4:00 p.m.

DUE TO THE COVID-19 EMERGENCY, THIS MEETING WILL BE CONDUCTED
PURSUANT TO THE GOVERNOR'S EXECUTIVE ORDER N-29-20.
TELECONFERENCE VIA ZOOM MEETING
MEETING ID: 993 8172 9627
PASSCODE: 214386

How Can Members of the Public Observe and Provide Public Comments?

Join via Zoom from a PC, Mac, iPad, iPhone, or Android device, or by phone.

Join via Zoom: Please use this URL

<https://zoom.us/j/99381729627?pwd=OFNNUndNeTQrdG1mWmlXYzh1bXVUUT09>

If you do not wish for your name to appear on the screen, then use the drop down menu and click on "rename" to rename yourself to be anonymous.

Join by phone: +1 669 900 9128 Enter Meeting ID: 993 8172 9627

Passcode: 214386

Your phone number is captured by the zoom software and is subject to the Public Records Act unless you first dial "67" before dialing the number as shown above to remain anonymous.

The time limit for comments is five (5) minutes per person. Before speaking to the Committee, please state your name and residence or the organization you represent. Please respect the time limits.

Members of the Public may also provide comments electronically by sending an email to the following address, with a limit of 150 words and accepted up until 30 minutes prior to the meeting: mpalacios@elsegundo.org **in the subject line please state the meeting date and item number.** Depending on the volume of communications, the emails will be read to the Committee during public communications.

NOTE: Emails and documents submitted will be considered public documents and are subject to disclosure under the Public Records Act. and possibly posted to the City's website.

NOTE: Public Meetings can be recorded and are subject to disclosure under the Public Records Act and possibly posted to the City's website.

Additional Information:

The Diversity, Equity, and Inclusion Committee, with certain statutory exceptions, can only take action upon properly posted and listed agenda items. Unless otherwise noted in the Agenda, the public can only comment on City-related business that is within the subject matter jurisdiction of the Diversity, Equity, and Inclusion Committee.

PLEASE NOTE: Public Meetings are recorded.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Monse Palacios, 310-524-2882. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

A. CALL TO ORDER

B. ROLL CALL

Shad McFadden- Chairperson
Kenneth Chancey- Co-Chairperson
Lauren Abercrombie- Member
Kelsey Chittick- Member
Natacha Lee- Member

Avery Smith- Member
Christina Vasquez- Fajardo- Member
Christibelle Villena- Member
Steven Wood- Member

C. PUBLIC COMMUNICATION

Related to city business only and for which the DEI Committee is responsible. At this time, members of the public may speak to any item on the agenda only. Before speaking, you are requested, but not required, to state your name and address for the record. If you represent an organization or a third party, please so state. 5 minutes per person; 30 minutes total

D. APPROVAL OF MEETING MINUTES

- 1. Regular Meeting Thursday, December 10, 2020**
Recommendation: Approval

E. PRESENTATION

- 1. ESPD**
Chief Whalen and members of the ESPD leadership team will present an overview of the El Segundo Police Department.

F. NEW BUSINESS

- 1. Special Meeting**
Discussion and possible action to schedule a special meeting to address additional DEI business.
Recommendation: Discussion and Possible Action

G. ADJOURNMENT



City of El Segundo

Diversity, Equity, and Inclusion

Meeting Minutes

December 10, 2020 4:00 p.m.

350 Main Street

El Segundo, CA 90245

This meeting was conducted virtually via Zoom conferencing

A. CALL TO ORDER

The meeting was called to order at 4:05 p.m. and roll call was conducted by Monse Palacios.

B. ROLL CALL

Committee Members Present: Lauren Abercrombie, Kenneth Chancey, Kelsey Chittick, Natacha Lee, Shad McFadden, Avery Smith, Christina Vazquez-Fajardo, Christibelle Villena, Steven Wood.

Absent: None

City Staff Present:

Jimmy Pete, City of El Segundo DEI Consultant

Scott Mitnick, City Manager

Barbara Voss, Deputy City Manager

David King, Assistant City Attorney

Bill Whalen, El Segundo Chief of Police

Arecia Hester, Recreation Superintendent and DEI Committee Liaison

Monse Palacios, Senior Administrative Analyst

C. PUBLIC COMMUNICATIONS

None

D. APPROVAL OF MEETING MINUTES

Motion: to approve the Thursday, November 12, 2020 meeting minutes with the noted changes was made by Member Wood and Seconded by Member Chittick. Motion carried 9-0

E. UNFINISHED BUSINESS

1. Workshop “ The Four Basic Skills of Facilitation”

Consultant Jimmy Pete explained The Four Basic Skills of Facilitation. The committee provided their thoughts and comments.

1. Listening
2. Making Reflective Statements
3. Asking Facilitative Questions
4. Acknowledgement

F. NEW BUSINESS

1. Sub-Committees

The committee discussed the five different sub-committees and provided their first and second choice.

- a. Public Safety
Kenneth, Shad, Woodie and Christibelle
- b. Rules Committee
- c. Citywide Organization
Christina, Kenneth, Natacha and Lauren
- d. Local Economy
Shad, Lauren, Avery
- e. Community At Laws
Natacha, Christibelle, Kelsey and Avery

	First Choice	Second Choice
Natacha	Community at Large	Citywide Organization
Kenneth	Public Safety	Citywide Organization
Lauren	Local Economy	Community at Large
Christibelle	Community at Large	Public Safety
Shad	Public Safety	Local Economy
Avery	Community at Large	Local Economy
Woodie	Public Safety	Community at Large
Kelsey	Community at Large	
Christina	Citywide Organization	Community at Large

2. Discussion of DEI Bylaws

The committee will review the draft bylaws and provide feedback during the next meeting.

Motion: to set the next meeting date on Wednesday, January 13th at 4:00pm was made by Member Chancey and Seconded by Member Chittick. Motion carried 9-0

F. ADJOURNMENT

Meeting was adjourned at 6:02 p.m.