

A G E N D A



Recreation & Parks Commission

Wednesday, January 20, 2021 6:00 p.m.

DUE TO THE COVID-19 EMERGENCY, THIS MEETING WILL BE CONDUCTED VIA TELECONFERENCE PURSUANT TO THE GOVERNOR'S EXECUTIVE ORDER N-29-20

How Can Members of the Public Observe and Provide Public Comments?

- Residents can watch the meeting live via Spectrum Channel 3 and 22, AT&T U-Verse Channel 99 and/or El Segundo TV at YouTube.com.
- Access remotely via Zoom from a PC, Mac, iPad, iPhone or Android device at URL <https://zoom.us/j/95484382625?pwd=T3Y4T2VTVlhJbVdHNUorbXpPY2pLQT09> Meeting ID: **954 8438 2625** and Passcode: **663513**

NOTE: *If you do not wish for your name to appear on the screen, use the drop-down menu and click on "rename" to rename yourself "anonymous"*

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- Do not simultaneously use a microphone through Zoom and a cellphone/telephone, this combination results in audio problems.
- For electronic public comments on a specific agenda item, submit comments to the following e-mail address, with a limit of 150 words and accepted up until 30 minutes prior to the meeting: mpalacios@elsegundo.org, **in the subject line, please state the meeting date and item number**. Depending on the volume of communications, the emails will be read to the commission during public communications.
- All written communication, documents, and email addresses of attendees captured by Zoom software will be considered public documents subject to possible posting on the City's website and are subject to disclosure under the Public Records Act.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Monse Palacios, 310-524-2882. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

MEETING OF THE RECREATION AND PARKS COMMISSION
Wednesday, January 20, 2021 at 6:00 p.m.

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE – Chairperson Motta

C. ROLL CALL

D. PRESENTATIONS

1. Introduction- Monse Palacios, Senior Administrative Analyst

E. PUBLIC COMMUNICATIONS - *(Related to Commission business only and that is within the subject matter under the jurisdiction of the Commission – 5 minutes per person; 30 minutes total. The Brown Act does not allow the Commission to take action on any item not on the agenda.)*

F. CONSENT CALENDAR

1. **APPROVAL OF THE MINUTES of the Recreation and Parks Commission Special Meeting of December 9, 2020.** (Commission Action Required)

Recommendation: (1) Approval; (2) Alternatively, discuss and take other action related to this item.

G. UNFINISHED BUSINESS

None

H. NEW BUSINESS

1. El Segundo Flying Trapeze Group

Recommendation: (1) Advise staff to negotiate an agreement to authorize a six-month El Segundo Flying Trapeze Pilot Program in Recreation Park; (2) Alternatively, discuss and take other action related to this item.

I. REPORTS

1. REPORTS OF SUBCOMMITTEES

- a. Aquatics Subcommittee
- b. Gateway Committee
- c. Golf Course Subcommittee
- d. Transportation Subcommittee – on hold
- e. Youth Sports Council

2. STAFF REPORTS

- a. Arecia Hester, Recreation Superintendent
- b. Christopher Hentzen, Parks Maintenance Superintendent

3. DIRECTOR REPORTS

- a. Melissa McCollum, Community Services Director
- b. Elias Sassoon, Public Works Director

J. COMMISSIONER COMMENTS

Commissioner Watson
Commissioner Stolnack
Commissioner Lubs
Vice Chairperson Davis
Chairperson Motta

K. ADJOURNMENT

Adjourn to the next Regular Meeting on Wednesday, February 17, 2021 at 6:00 p.m.
at City Council Chambers, 350 Main Street, El Segundo, CA 90245.

Posted by:
Date:
Time:



**CITY OF EL SEGUNDO
RECREATION AND PARKS COMMISSION
MEETING MINUTES
SPECIAL MEETING**

Wednesday, December 9, 2020, 6:00 p.m.

This meeting was conducted virtually via Zoom conferencing

A. CALL TO ORDER – The meeting of the Recreation and Parks Commission was called to order by Chairperson Motta at 6:00 p.m. in the City Hall Council Chambers.

B. PLEDGE OF ALLEGIANCE – Led by Chairperson Motta

C. ROLL CALL – via teleconference

Commissioner Kelly Watson	Present
Commissioner Julie Stolnack	Present
Commissioner Dave Lubs	Present
Vice Chairperson Lee Davis	Present
Chairperson Bob Motta	Present

All Commissioners were present via Zoom teleconference

ALSO PRESENT – via teleconference

Melissa McCollum, Director of Library Services and Interim Recreation & Parks Director

Elias Sassoon, Public Works Director

Arecia Hester, Recreation Superintendent

Christopher Hentzen, Parks Superintendent

Jackie Day, Senior Administrative Specialist

D. PRESENTATIONS/INTRODUCTIONS –

1. Melissa McCollum recognized Senior Administrative Specialist Jackie Day for 13 years of service to the City of El Segundo.
2. Jay Hoeschler and Christopher Hentzen provided a Gateway Committee Update. Maryam Eskandari and Julia Watson from MIIM Design presented their revised Gateway Design Concept.

The Commission liked the design concept for the most part. They expressed their concerns about public safety, as that is a high vehicular traffic area. They would like their concerns passed on to City Council when the presentation is made to them on January 21, 2021.

Commissioner Stolnack thinks the signage is lacking.

E. PUBLIC COMMUNICATIONS –

None

F. CONSENT CALENDAR –

1. APPROVAL OF THE MINUTES of the Recreation and Parks Commission Regular Meeting of October 21, 2020. (Commission Action Required)

MOTIONED by Commissioner Watson and SECONDED by Vice Chairperson Davis to approve the minutes of the October 21, 2020 meeting. MOTION CARRIED 5-0. Voice vote followed.

G. UNFINISHED BUSINESS –

None

H. NEW BUSINESS –

1. Review and approve the cancellation of the December 16, 2020 Regular Meeting of the Recreation and Parks Commission (Fiscal Impact: None)

Motioned by Vice Chairperson Davis and SECONDED by Commissioner Stolnack to cancel the December 16, 2020 Regular Meeting of the Recreation & Parks Commission. MOTION CARRIED 5-0. Voice vote followed.

I. REPORTS –

1. REPORTS OF SUBCOMMITTEES

- a. Aquatics – Vice Chairperson Davis
They discussed the needs assessment of the Plunge.
- b. Gateway Committee – Commissioner Stolnack
No additional comments
- c. Golf Course Subcommittee – Vice Chairperson Davis
The discussed discontinuing the subcommittee, but will wait until February. Calloway Golf now owns TopGolf.
- d. Transportation Committee – on hold
- e. Youth Sports Council – Did not meet

2. DEPARTMENT STAFF REPORTS -

- a. Arcia Hester, Recreation Superintendent
 - Written report submitted.
 - The “Home for the Holidays” parade was cancelled.
- b. Christopher Hentzen, Park Maintenance Superintendent
 - Written report submitted.
 - The flower basket poles on Main Street have been refurbished and staff is hanging new baskets.
 - Westside Arborists are in town. Library Park trees have been trimmed.

3. DEPARTMENT DIRECTOR REPORT – Melissa McCollum

- Written report submitted.
- Thanked staff, particularly Shawn Green and Ryan Delgado, for keeping us compliant with county and state health orders.
- The draft RFP for needs assessment will post tomorrow. Cheryl Ebert from Public Works will partner on this project.

J. COMMISSIONER'S COMMENTS –

Commissioner Watson: Thanked Jackie; encouraged people to get outside.

Commissioner Stolnack: Expressed her pleasure working with Jackie.

Commissioner Lubs: Thanked Jackie for always being positive.

Vice Chairperson Davis: Thanked Arecia and staff; thanked Jackie.

Chairperson Motta: Thanked Jackie.

K. ADJOURNMENT –

The meeting was adjourned at 7:24 p.m. The next Regular Commission Meeting is scheduled for Wednesday, January 20, 2021 at 6:00 p.m. in the City Hall Council Chambers, 350 Main Street, El Segundo, CA, 90245.



Recreation and Parks Commission Agenda Statement
Meeting Date: January 20, 2021
Agenda Heading: New Business

TITLE:

El Segundo Flying Trapeze Pilot Program in Recreation Park

RECOMMENDATION:

1. Advise staff to negotiate an agreement to authorize a six-month El Segundo Flying Trapeze Pilot Program in Recreation Park.

FISCAL IMPACT:

None at this time. Staff anticipates an increase in City revenue and minimal impact on the City's maintenance and operations budgets if a Pilot Program proceeds.

BACKGROUND:

El Segundo Flying Trapeze presented a preliminary plan to bring trapeze to Recreation Park at the Recreation and Parks Commission Meeting on October 21, 2020. Instructors Troy Castaneda, Eric Flemons and Robert Taylor have 50 years of combined trapeze experience.

The private trapeze school plans to offer classes for youth and adults, including individual sessions, workshops, and ongoing after-school programs. They foresee partnerships with local gyms and other businesses as well as El Segundo schools and nonprofits. The group said trapeze provides another opportunity for community members to try something fun, active, and new in a safe environment.

The proposed location for the trapeze rig is the lawn bowling area to the west of the Checkout Building in Recreation Park, but the group is open to other site suggestions within El Segundo. The trapeze equipment requires installation of permanent anchors for the duration of a Pilot Program.

DISCUSSION:

City staff welcomes new recreational opportunities for residents as demonstrated by the recent embrace of pickleball in Recreation Park, and sees potential in the introduction of trapeze. At the same time, it's important to be mindful of associated risks as well as the impact a trapeze program would have on other park users.

The safety of students and staff is the first priority for El Segundo Flying Trapeze and the City. El Segundo Flying Trapeze has expertise in both construction and administration of a flying trapeze program in terms of equipment and procedures. They have also worked with trapeze schools around the country to develop protocols to prevent the transmission

of COVID-19 during the practice of flying trapeze. All procedures for a Pilot Program would need to be reviewed by the City's All-Hazards Incident Management Team before classes could begin.

The City's contact at Independent Cities Risk Management Association (ICRMA) will be available to answer Commissioners' questions regarding risk management during the Recreation and Parks Commission Meeting on January 20. Preliminary findings indicate that there is not an insurance exclusion for this type of activity. El Segundo Flying Trapeze would be required to take on the risk of the activity as well as maintain a high level of insurance specific to the Recreation Park location.

El Segundo Flying Trapeze also would be required to cover all costs associated with erecting the trapeze structure, maintaining rigging and safety standards, staffing instructors, and running classes. Class registration would be managed via an El Segundo Flying Trapeze website.

City staff recommends use of the lawn bowling area for the Pilot Program as it has long been an underutilized space in Recreation Park. Due to its proximity to the tennis courts, however, El Segundo Flying Trapeze will need to limit unnecessary noise to garner widespread and ongoing support for the expanded use of the park.

El Segundo Flying Trapeze would be required to maintain an El Segundo business license and pay the City of El Segundo a rental fee for use of space in Recreation Park. The rental fee is yet to be determined.

Trapeze School of New York has maintained a location at the Santa Monica Pier since 2008, and is the only nearby business offering courses resembling El Segundo Flying Trapeze's proposed programs.

CITY STRATEGIC PLAN COMPLIANCE:

Goal 1: Enhance Customer Service, Engagement, and Communications

Objective A: El Segundo provides unparalleled service to internal and external customers.

Goal 5: Champion Economic Development and Fiscal Sustainability

Objective A: El Segundo promotes community engagement and economic vitality.

PREPARED BY: Arecia Hester, Recreation Superintendent

REVIEWED BY: Christopher Hentzen, Parks Maintenance Superintendent

APPROVED BY: Melissa McCollum, Community Services Director

New Business
January 20, 2021
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ATTACHED SUPPORTING DOCUMENTS:

1. El Segundo Flying Trapeze Bios

Robert Taylor

Robert has had over 25 years experience in circus entertainment and teaching the Flying Trapeze. His expertise as a performer, rigger and professional instructor.

He has had a range of international experience working for international entertainment and hospitality companies. And have been involved in the set up and teaching of Flying Trapeze Schools around the globe, including places such as New York, Austria, Mexico, Dubai, Sydney. This worldwide experience has led him to become experts in the set up and rigging of both indoor and outdoor trapeze rigs, trapeze safety procedures and equipment, as well as in the training of instructors.

Robert has had the pleasure of seeing many of these Trapeze schools operate and run in locations similar to your Park and many are still running today with great success.



Troy “Taz” Castaneda

Taz has always involved himself in the acrobatic world. He started in gymnastics at the age of 3 and continued on for 13 years becoming one of the top Elite gymnasts in the nation. Unfortunately a hamstring tear during a competition forced him into earlier retirement.

For the next 10 years Taz pursued a professional race car driving career, racing all over the world, representing the United States in multiple World Championship events and even lived in Italy for several years racing in the European circuits.

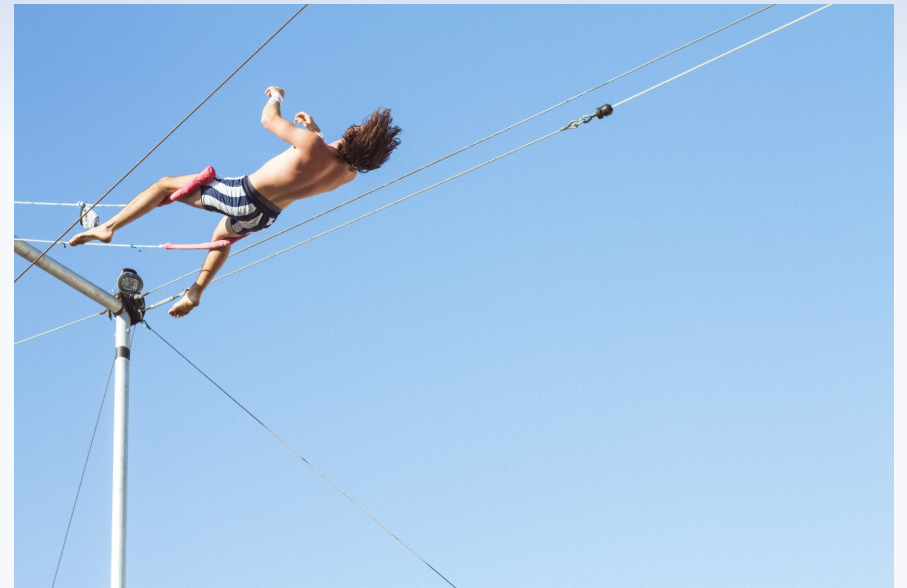
In 2014, Taz found himself back in the acrobatic world. He began flying trapeze in Northern California before moving to Los Angeles and continuing his newly found passion. Only a couple years later Taz began performing in live shows as a professional acrobat. Most recently, he was performing in Las Vegas, the entertainment capital of the world, in Le Reve at the Wynn.



Eric Flemons

Eric has been flying, catching and performing professionally for the past nine years. He got his start in flying at the age of eleven, when he and his father built a vert skateboarding halfpipe in his backyard. After completing high school he was accepted into Florida State University's prestigious collegiate circus program, the FSU Flying High Circus, where he learned and developed new skills, and taught incoming students.

Following his graduation from Florida State, he joined Club Med where he ran and trained the circus teams around the Caribbean. He and his fiancé moved to Los Angeles in 2016, where he has been performing, teaching, and training staff full-time for trapeze schools across Southern California.





**CITY OF EL SEGUNDO
RECREATION & PARKS DEPARTMENT**

INTER-DEPARTMENT CORRESPONDENCE

DATE: January 20, 2021

TO: Recreation and Parks Commission

FROM: Arecia Hester, Recreation Superintendent

SUBJECT: Recreation Division Report

Aquatics-

The Plunge continues to be closed through the COVID-19 pandemic.

**Please see attached report to review aquatic center activity.

Joslyn Center- December

Outreach volunteers helped deliver a total of **855** meals in the month of **December**.

Transportation

Dr. Dial-A-Ride- December
4

Farmers Market

Farmers Market has been back on track and slowly growing. There were approximately **450** visitors attending the market during the month of December.

Skate Park

The El Segundo Skate Park continues to operate as a staffed facility on a reservation basis with COVID-19 guidelines and procedures in place. As of December 1, the skate park capacity was reduced from 6 reservations per hour, to 1 reservation for a single person or same household group (of less than 6 people) per hour, to align with the LA County Stay at Home Order.

December Skate Park Reservations	December Revenue from Skate Park Reservations
130	\$150 (Approx. 10 Paid Reservations)

Virtual Recreation

The Recreation and Parks Department decided to continue posting virtual recreation videos with the ongoing Stay at Home Orders. Since the re-launch of virtual recreation videos in October, there have been 16 videos posted that have received 430 views collectively.

Sports

Shared outdoor facilities remain open for individuals and/or members from the same household to use. Physical distancing and face covering are required at all times, even while participating in an activity.

Social Media Stats-

Facebook – December 2020 –24 New Followers, 2667 Followers

Instagram – December 2020 – 6 New Followers, 1796 Followers

AQUATICS CENTER December Report

Water Aerobics		\$	Number of Participants
There was no water aerobics in December due to LA County guidelines.			

Water Aerobics			
	December Registered	\$0.00	0
Totals		\$0.00	0

Public Lap Swimming		\$	Number of Customer Lane Reservations
For a little extra motivation during the holiday season, the Aquatics Center put on a Holiday Hustle competition. There were a total of 55,756 laps swam and 1,431 minutes of water walking completed. The participants loved the motivation and non participants enjoyed following the scoreboard. Everyone can't wait for the next competition!			

December Lap Swimming		\$5,552.00	3740
Holiday Hustle Competition	71 Registered		
Totals		\$5,552.00	3740

Family Swim	Number of Families	\$	Number of Individual Participants
There was no Family Swim in December due to LA County guidelines.			

November Family Swim	0	\$0.00	0
Totals	0	\$0.00	0

Annual Membership Sales at the Aquatics Center		\$	Memberships sold
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Wiseburn Rec IDs	Adult ID	\$90.00	6
Wiseburn Rec IDs	Senior ID	\$25.00	5
El Segundo Rec IDs	Adult ID	\$210.00	14
El Segundo Rec IDs	Senior ID	\$20.00	2
El Segundo Rec IDs	Youth ID	\$10.00	1
Totals		\$355.00	28

Membership Sales			Passes Purchased to use towards Lane Rentals
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Punch Passes			
	10 Punch Pass	\$1,586.00	39
	20 Punch Pass	\$987.00	15
	30 Punch Pass	\$3,825.00	38
Membership Passes			
	30 Day	\$520.00	13
	90 Day	\$795.00	7
	Annual	\$1,200.00	4
Totals		\$8,913.00	116

Permit Groups	Short Lane Hours	\$	Estimated Participants (1 per lane)
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Permit groups were still limited this month with the current LA County Guidelines only allowing one swimmer per lane. We also had a few closures due to an acid pump issue, murky water day, weather conditions and holidays. Those closures also effected the lap swim numbers for the month.

Alpha	883.50	\$6,607.13	883.5
Beach Cities	1282.00	\$9,665.50	1282
SCAQ	437.50	\$4,599.00	437.5
South Bay United	636.00	\$2,274.00	636
Tower 26	249.00	\$2,614.50	249
Trojan	486.00	\$2,416.00	486
Coastal	60.00	\$516.00	60
Totals	4034.00	\$28,692.13	4034.00

	Total Revenue	Estimated Amount of Visitors in Nov.
	\$43,512.13	7774.00



CITY OF EL SEGUNDO
RECREATION & PARKS DEPARTMENT
"El Segundo's Backyard"

INTER-DEPARTMENT CORRESPONDENCE

DATE January 20,2021
TO Recreation and Parks Commission
FROM Christopher Hentzen, Park Maintenance Superintendent
SUBJECT Parks Division Report

Parks, Projects, Improvements

- Vine on the Stevenson Field chain link fence will be removed to assess fence repairs this month.
- Routine maintenance continues throughout the parks.
- Acacia Park will break ground this month.
- The Softball Bleacher project is in the city plan checking process.

Tree Report

- The city tree crew trimmed palms at Campus El Segundo and other trees throughout the city.
- Tree crew will be planting 17 replacement trees this month.



**CITY OF EL SEGUNDO
RECREATION & PARKS DEPARTMENT**

INTER-DEPARTMENT CORRESPONDENCE

DATE: January 14, 2020
TO: Recreation and Parks Commission
FROM: Melissa McCollum, Community Services Director
SUBJECT: Department Status Report

COVID-19 Update: Targeted Safer at Home Order (LA County) and Regional Stay at Home Order (CA)

The Los Angeles County Health Officer Order remains in effect as long as the State Public Health Officer's Regional Stay-at-Home order applies to the Southern California region. Additional Community Services staff members are working remotely at this time. The situation is dynamic and service adjustments will be made if necessary.

Community Services Department Mission, Values, and Logo

A new Community Services Department logo, mission statement, and values were created to reflect the merger of the Recreation Division and El Segundo Public Library. The department's cultural arts efforts also are reflected in the design adapted from the previous Recreation and Parks Department logo and marketing. Website, signage, and other updates have begun. Special thanks to Gerardo Cueto, Arcia Hester, Ryan Delgado, and Tyler Fujii for their work designing the logo.



Mission Statement: The El Segundo Community Services Department strives to be the heart of community wellbeing by connecting people of all ages to engaging experiences, information, and new ideas within our libraries, parks, and recreation facilities.

Values: Community, Diversity, Fun, Lifelong Learning, Innovation, Integrity, Quality, Teamwork, and Tradition

Capital Improvement Projects

Improvements to the Softball Field bleachers are scheduled to begin on Tuesday, January 19, 2021. The construction project is expected to be substantially complete in March 2021. Work hours will be Monday through Friday from 7:00 a.m. to 5:00 p.m.

Work on Acacia Park is scheduled to begin this month and be substantially complete by April 2021. Community members continue to express their excitement to staff about the new playground on the way.

Holiday Hustle Results

The El Segundo-Wiseburn Aquatics Center's first Holiday Hustle was a great success with 67 participants swimming a total of 56,190 laps (over 798 miles). Kevin Schinnick was the overall winner with 3314 laps over 25 days. Watch for similar competitions in the future.

Staff Wellness Program

Monse Palacios is leading a new Community Services initiative to support City staff's physical and mental wellbeing this year, including sharing fitness and other opportunities as well as wellness tips each month. Many of the activities, including virtual Chair Yoga and Meditation courses taught by Carol Hahn and art activities supplied via Library to Go, are available for free to the public as well. Staff from Community Services, Finance, the Police Department, and Information Technology Services attended the last class. Our plan is to challenge City of Manhattan Beach staff to a friendly fitness competition later this year.

Looking Ahead

The Recreation Division recently announced several new opportunities for youth, including Skate Classes, Park Pods, and a Teen Advisory Committee. Skate Classes and Park Pods are scheduled to begin in February as circumstances allow. Applications for the Teen Advisory Committee are due February 1, 2021.

Skate Classes – Beginner and Intermediate Skate Classes for youth 4-14. Classes are full due to high demand and small class sizes, but a waitlist is available.

Park Pods – Afterschool program for children ages 6 to 10 years old in Recreation Park to get kids outdoors and socializing in a physically distanced and supervised environment. All activities are modified to be non-contact and exclude any catch and throw games where equipment is exchanged between participants.

Teen Advisory Committee – New opportunity for 7th-12th graders to help develop and participate in the City's teen programming.

Upcoming Recreation and Parks Commission agenda items include an Aquatics Report for 2019-2020, Urho Saari Swim Stadium Needs Assessment Report, and Recreation & Parks Needs Assessment Update.