



AGENDA

EL SEGUNDO CITY COUNCIL

350 MAIN STREET

DUE TO THE COVID-19 EMERGENCY, THIS MEETING WILL BE CONDUCTED PURSUANT TO THE GOVERNOR'S EXECUTIVE ORDER N-29-20.

6:00 PM REGULAR SESSION
TUESDAY, APRIL 20, 2021

THIS MEETING WILL BE CONDUCTED PURSUANT TO THE GOVERNOR'S EXECUTIVE ORDER N-29-20. TELECONFERENCE VIA ZOOM MEETING.

MEETING ID: 964 5963 7962
PIN: 730770

PUBLIC ADVISORY:
THE CITY COUNCIL CHAMBER WILL NOT BE OPEN TO THE PUBLIC

Drew Boyles, Mayor
Chris Pimentel, Mayor Pro Tem
Carol Pirsztuk, Councilmember
Scot Nicol, Councilmember
Lance Giroux, Councilmember

Tracy Weaver, City Clerk
Matthew Robinson, City Treasurer

Executive Team

Scott Mitnick, City Manager
Barbara Voss, Deputy City Manager
Bill Whalen, Police Chief
Sam Lee, Development Services Director
Elias Sassoon, Public Works Director
Melissa McCollum, Community Svcs. Director

Mark Hensley, City Attorney
Joe Lillio, Chief Financial Officer
Chris Donovan, Fire Chief
Rebecca Redyk, HR Director
Charles Mallory, Info. Tech. Director

MISSION STATEMENT:

“Provide a great place to live, work, and visit.”

VISION STATEMENT:

“A hub for innovation where big ideas take off.”

How Can Members of the Public Observe and Provide Public Comments?

- Residents can watch the meeting live via Spectrum Channel 3 and 22, AT&T U-Verse Channel 99 and/or El Segundo TV at YouTube.com.
- Access remotely via Zoom from a PC, Mac, iPad, iPhone, or Android device or by phone. Use URL <https://zoom.us/j/96459637962> and enter PIN: **730770** or visit www.zoom.us on device of choice, click on “Join a Meeting” and enter meeting ID: **96459637962** and PIN: **730770**.
- Join by phone at 1-669-900-9128 and enter meeting ID and PIN.
NOTE: Your phone number is captured by the Zoom software and is subject to the Public Records Act, dial *67 BEFORE dialing in to remain anonymous.
- Note that you will be placed in a “listen only” mode and your video feed will not be shared with City Council or members of the public.
- For Public Communications and comments during Public Hearings, please notify meeting host by raising your virtual hand (see hand icon at bottom of screen) and you will be invited to speak. *(If you do not wish for your name to appear on the screen, then use the drop-down menu and click on “rename” to rename yourself “anonymous”)*
- Do not simultaneously use a microphone through Zoom and a cellphone/telephone, this combination results in audio problems.
- For electronic public comments on a specific agenda item, submit comments to the following e-mail address, with a limit of 150 words and accepted up until 30 minutes prior to the meeting: PUBLICCOMMUNICATIONS@elsegundo.org **in subject line please state the meeting date and item number.** Depending on volume of communications, emails will be read to Council during public communications.
- For Public Hearings: written communications will be accepted via email at PUBLICCOMMUNICATIONS@elsegundo.org both before the meeting and during open period of the Public Hearing.
- All written communication, documents, email addresses of attendees captured by Zoom software will be considered a public document subject to possible posting on the City’s website and are subject to disclosure under the Public Records Act.

Additional Information:

The City Council, with certain statutory exceptions, can only take action upon properly posted and listed agenda items. Any writings or documents given to a majority of City Council regarding any matter on this agenda that the City received after issuing the agenda packet are available for public inspection in the City Clerk’s Office during normal business hours. Such documents may also be posted on the City’s website at www.elsegundo.org and additional copies will be available at the City Council meeting.

Unless otherwise noted in the agenda, the public can only comment on City-related business that is within the jurisdiction of the City Council and/or items listed on the agenda during the Public Communications portions of the Meeting. Additionally, members of the public can comment on any Public Hearing item on the agenda during the Public Hearing portion of such item. The time limit for comments is five (5) minutes per person.

Before speaking to the City Council, please state: your name, residence, and organization/group you represent, if desired. Please respect the time limits.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk’s Office at 310-524-2305. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

**REGULAR MEETING OF THE EL SEGUNDO CITY COUNCIL
TUESDAY, APRIL 20, 2021 - 6:00 PM**

CALL TO ORDER

INVOCATION – Father Alexei Smith, St. Andrew Russian Greek Catholic Church

PLEDGE OF ALLEGIANCE – Council Member Nicol

ROLL CALL

SPECIAL PRESENTATIONS

- a) National Donate Life Month
- b) COVID-19 Update

PUBLIC COMMUNICATIONS – (Related to City Business Only – 5 minute limit per person, 30 minute limit total) *Individuals who have received value of \$50 or more to communicate to the City Council on behalf of another, and employees speaking on behalf of their employer, must so identify themselves prior to addressing the City Council. Failure to do so shall be a misdemeanor and punishable by a fine of \$250. While all comments are welcome, the Brown Act does not allow Council to take action on any item not on the agenda. The Council will respond to comments after Public Communications is closed.*

CITY MANAGER FOLLOW-UP COMMENTS – (Related to Public Communications)

A. PROCEDURAL MOTIONS

Read all ordinances and resolutions on the Agenda by title only.

Recommendation - Approval

B. CONSENT

1. City Council Meeting Minutes

Recommendation - Approve City Regular and Special Council Meeting minutes of March 16, 2021.

2. Warrants Demand Register for Period of March 5, 2021 through April 1, 2021

Recommendation - Ratify Payroll and employee benefit checks; checks released early due to contracts or agreement; emergency disbursements and/or adjustments; and, wire transfers. Approve the following Warrant Demand Register numbers 12A, 12B, 12C, and 13A: Warrant numbers 3034886 through 3035230, and 9001916 through 9001963.

3. Reclassify the Human Resources Assistant Classification to Human Resources Technician, and Adopt Class Specification and Examination Plan for the Human Resources Technician Position

Recommendation -

1. Approve reclassification of the Human Resources Assistant classification to Human Resources Technician.
2. Adopt the class specification for the Human Resources Technician position.
3. Approve and adopt the proposed examination plan for Human Resources Technician.

4. Authorization to Advertise for Construction Bids for New Sidewalk Construction Projects

Recommendation -

1. Adopt the attached Resolution approving plans and specifications for 400 block of W. Mariposa Ave. and 300 block of W. Pine Ave. Sidewalk Construction Project, Project No. PW 21-07.
2. Authorize staff to advertise the 400 block of W. Mariposa Ave. and 300 block of W. Pine Ave. Sidewalk Construction Project for construction bids.

5. Agreement with J.P. Morgan and Stifel, Nicolaus, & Company, Inc.

Recommendation - Authorize the City Manager to sign a professional services agreement for an amount not to exceed \$325,000 with J.P. Morgan as the Manager and Stifel, Nicolaus, & Company, Inc. as the co-manager for professional underwriter services for the City's Pension Obligation Bonds.

6. Amend the Minimum Qualifications and Adopt Revised Class Specification and Examination Plan for the Technical Services Analyst Position

Recommendation -

1. Approve the amended minimum qualifications for the Technical Services Analyst position.
2. Adopt the revised class specification for the Technical Services Analyst position.
3. Approve and adopt the proposed examination plan for the Technical Services Analyst position.

7. Agreement with EcoTierra Consulting to Provide Environmental Review Services Related to the Housing Element Update

Recommendation -

1. Authorize the City Manager to execute a Professional Services Agreement with EcoTierra for \$156,900; and
2. Appropriate \$156,900 from the General Plan Maintenance Fund.

C. PUBLIC HEARINGS

8. Ordinance Amending the El Segundo Municipal Code to Allow Noncommercial Backyard Beekeeping in the Single-Family Residential (R-1) Zone District.

Recommendation -

1. Open the Public Hearing and solicit public testimony;
2. Waive first reading and introduce an ordinance amending Titles 6, 7 and 15 of the El Segundo Municipal Code to allow backyard beekeeping on single-family residential zoned properties; and
3. Schedule second reading for the May 4, 2021 City Council meeting.

D. STAFF PRESENTATIONS

9. Contract with RRM Design Group for Consulting Services to Update the Downtown Specific Plan

Recommendation -

Authorize City Manager to execute a Professional Services Agreement with RRM Design Group for \$444,377 to prepare Downtown Specific Plan Update.

(This action is exempt from CEQA pursuant to CEQA Guidelines §15061(b)(3) which is the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment and CEQA does not apply where it can be seen with certainty that there is no possibility that the activity may have a significant effect on the environment.)

10. Agreement with RJM Design Group to Prepare Recreation Park Needs Assessment

Recommendation -

1. Award consultant contract to RJM Design Group to prepare a Recreation Park Needs Assessment;
2. Authorize City Manager to execute an agreement with RJM Design Group in an amount not to exceed \$95,000;
3. Appropriate \$25,000 from the Parks Developer Fees Reserve (001-274-0000-1274) to the CIP Teen Center Renovation Account (301-400-8202-8222); and
4. Appropriate \$20,000 from the Gas Tax Fund Balance (106-299-0000-2990) to the Gas Tax Contractual Services Account (106-400-8206-6206)

11. FY 2020-2021 Mid-Year Citywide Budget Report and Recommended Adjustments

Recommendation -

1. Receive FY 2020-2021 Citywide Mid-Year Budget Update.
2. Amend FY 2020-2021 General Fund Revenues from \$59,051,732 to \$60,724,015 and Appropriations from \$59,051,732 to \$60,001,732. (Appropriate \$750,000 to 001-400-2901-4109 and \$200,000 to 001-400-2101-6406 from General Fund unassigned Fund Balance).
3. Amend FY 2020-2021 General Liability Fund Appropriations from \$1,269,399 to \$1,619,399 (Appropriate \$350,000 to 602-400-0000-6246 from General Liability Fund Balance).

12. El Segundo-Wiseburn Aquatics Center Operational and Financial Report FY 2019-2020

Recommendation - Receive and file 2019-2020 Aquatics Report.

13. Resolution for Paying and Reporting the Value of Employer Paid Member Contribution (EPMC) for Police Managers' Association

Recommendation - Adopt Resolution for paying and reporting the value of Employer Paid Member Contribution for Police Managers' Association (PMA)

E. COMMITTEES, COMMISSIONS AND BOARDS PRESENTATIONS

14. Arts and Culture Advisory Committee Report

Recommendation - Receive and file Arts and Culture Advisory Committee Report on the following Cultural Development Fund recommendations for Fiscal Year 2021-2022: Outdoor Dining Enhancements, Festival of Holidays, Poet Laureate Program, TEDx El Segundo and IDEA: An After-School Art Program.

15. Diversity, Equity, and Inclusion Committee Bylaws

Recommendation - Approval of the Diversity, Equity, and Inclusion Committee Bylaws

16. Conclude the City's Economic Development Advisory Council to Transition to a Private Non-profit Entity, the "El Segundo Economic Development Corporation"

Recommendation - Approve the conclusion of the Economic Development Advisory Council.

17. Appointments to Planning Commission

Recommendation - Announce Planning Commission appointees.

F. REPORTS - CITY CLERK

G. REPORTS - CITY TREASURER

H. REPORTS - COUNCIL MEMBERS

AD HOC PENSION COMMITTEE REPORT

18. Proposed Topgolf Revenue Allocation Policy

Recommendation -

1. Receive proposed Topgolf Revenue Allocation Policy for future use of recurring Topgolf revenue.
2. Direct staff to incorporate the proposed Topgolf Revenue Allocation Policy into the Proposed FY 2021-2022 Citywide Budget that will be presented to City Council on May 4, 2021.

Council Member Giroux

Council Member Nicol

Council Member Pirsztuk

Mayor Pro Tem Pimentel

Mayor Boyles

I. REPORTS - CITY ATTORNEY

J. REPORTS/FOLLOW-UP - CITY MANAGER

CLOSED SESSION

The City Council may move into a closed session pursuant to applicable law, including the Brown Act (Government Code Section §54960, et seq.) for the purposes of conferring with the City's Real Property Negotiator; and/or conferring with the City Attorney on potential and/or existing litigation; and/or discussing matters covered under Government Code Section §54957 (Personnel); and/or conferring with the City's Labor Negotiators.

REPORT OF ACTION TAKEN IN CLOSED SESSION (if required)

MEMORIAL - Barbara Ernest and Velicia Jennings-Branch

ADJOURNMENT

POSTED:

DATE: April 16, 2021

TIME: 2:30 PM

BY: Tracy Weaver, City Clerk