

# AGENDA



## Recreation & Parks Commission

Wednesday, May 19, 2021 6:00 p.m.

DUE TO THE COVID-19 EMERGENCY, THIS MEETING WILL BE CONDUCTED VIA TELECONFERENCE PURSUANT TO THE GOVERNOR'S EXECUTIVE ORDER N-29-20

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### How Can Members of the Public Observe and Provide Public Comments?

- Residents can watch the meeting live via Spectrum Channel 3 and 22, AT&T U-Verse Channel 99 and/or El Segundo TV at YouTube.com.
- Access remotely via Zoom from a PC, Mac, iPad, iPhone or Android device at URL Meeting ID: 910 3752 8365 and Passcode: 688964

**NOTE:** *If you do not wish for your name to appear on the screen, use the drop-down menu and click on "rename" to rename yourself "anonymous"*

- Join by phone at 1-669-900-9128 and enter meeting ID: 910 3752 8365 and Passcode: 688964  
<https://zoom.us/j/91037528365?pwd=ekN3R0dkS0VrZTBjZE1WaWRuTnBTZz09>

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- Do not simultaneously use a microphone through Zoom and a cellphone/telephone, this combination results in audio problems.
- For electronic public comments on a specific agenda item, submit comments to the following e-mail address, with a limit of 150 words and accepted up until 30 minutes prior to the meeting: [mpalacios@elsegundo.org](mailto:mpalacios@elsegundo.org). ***in the subject line, please state the meeting date and item number.*** Depending on the volume of communications, the emails will be read to the commission during public communications.
- All written communication, documents, and email addresses of attendees captured by Zoom software will be considered public documents subject to possible posting on the City's website and are subject to disclosure under the Public Records Act.

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**In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Monse Palacios, 310-524-2882. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.**

**MEETING OF THE RECREATION AND PARKS COMMISSION**  
**Wednesday, May 19, 2021 at 6:00 p.m.**

**A. CALL TO ORDER**

**B. PLEDGE OF ALLEGIANCE** – Chairperson Motta

**C. ROLL CALL**

**D. PRESENTATION**

1. Chairperson Bob Motta and Commissioners Dave Lubs and Kelly Watson are recognized for their terms on the Recreation and Parks Commission.

**E. PUBLIC COMMUNICATIONS** - *(Related to Commission business only and that is within the subject matter under the jurisdiction of the Commission – 5 minutes per person; 30 minutes total. The Brown Act does not allow the Commission to take action on any item not on the agenda.)*

**F. CONSENT CALENDAR**

1. **APPROVAL OF THE MINUTES of the Recreation and Parks Commission Meeting of April 21, 2021.** (Commission Action Required)

**Recommendation:** (1) Approval

**G. UNFINISHED BUSINESS**

1. Consideration and possible action to approve the conceptual design and budget for the Urho Saari Swim Stadium (“The Plunge”) renovation project.

**Recommendation:** (1) Provide a recommendation to City Council to move forward with Mithūn’s preferred conceptual design for the Urho Saari Swim Stadium

**H. REPORTS**

**1. REPORTS OF SUBCOMMITTEES**

- a. Aquatics Subcommittee
- b. Gateway Committee
- c. Transportation Subcommittee
- d. Youth Sports Council

**2. STAFF REPORTS**

- a. Arecia Hester, Recreation Superintendent
- b. Christopher Hentzen, Parks Maintenance Superintendent

**3. DIRECTOR REPORTS**

- a. Melissa McCollum, Community Services Director

**I. COMMISSIONER COMMENTS**

Commissioner Watson  
Commissioner Stolnack  
Commissioner Lubs  
Vice Chairperson Davis  
Chairperson Motta

**J. ADJOURNMENT**

Adjourn to the next Regular Meeting on Wednesday, June 16, 2021 at 6:00 p.m.  
at City Council Chambers, 350 Main Street, El Segundo, CA 90245.

Posted by:  
Date:  
Time:



**CITY OF EL SEGUNDO  
RECREATION AND PARKS COMMISSION  
MEETING MINUTES**

**Wednesday, April 21, 2021, 6:00 p.m.**

*This meeting was conducted virtually via Zoom conferencing*

**A. CALL TO ORDER** – The meeting of the Recreation and Parks Commission was called to order by Chairperson Motta at 6:04 p.m. via zoom.

**B. PLEDGE OF ALLEGIANCE** – Led by Chairperson Motta

**C. ROLL CALL – via teleconference**

Commissioner Kelly Watson	Present
Commissioner Julie Stolnack	Present
Commissioner Dave Lubs	Present
Vice Chairperson Lee Davis	Present
Chairperson Bob Motta	Present

**All Commissioners were present via Zoom teleconference**

**ALSO PRESENT – via teleconference**

Melissa McCollum, Community Services Director  
Elias Sassoon, Public Works Director  
Arecia Hester, Recreation Superintendent  
Christopher Hentzen, Parks Superintendent  
Monse Palacios, Senior Administrative Analyst

**D. PUBLIC COMMUNICATIONS –**

**E. CONSENT CALENDAR –**

**1. APPROVAL OF THE MINUTES of the Recreation and Parks Commission Regular Meeting of March 17, 2021. (Commission Action Required)**

MOTIONED by Vice Commissioner Watson and SECONDED by Vice Chairperson Davis to approve the minutes of the March 17, 2021 meeting. MOTION CARRIED 5-0. Voice vote followed.

## **F. UNFINISHED BUSINESS –**

1. Consideration and possible action regarding tree removal at 309 E. Mariposa Avenue

Motioned by Chairperson Motta and SECONDED by Commissioner Stolnack to approve the Ficus tree removal.

MOTION CARRIED 5-0. Voice vote followed.

## **G. NEW BUSINESS –**

1. Consideration and possible action related to the selection of a final conceptual design for the Urho Saari Swim Stadium (“The Plunge”)

Mithun team presented the conceptual design to the commission.

Motioned by Commissioner Lubs and SECONDED by Commissioner Watson to continue discussion of this item during the next meeting on May 19, 2021.

MOTION CARRIED 5-0. Voice vote followed.

## **H. REPORTS –**

### **1. REPORTS OF SUBCOMMITTEES**

- a. Aquatics: Mithun presentation
- b. Gateway Committee: Continue to work with designers under the City Manager’s direction.
- d. Transportation Committee: RFP to outsource transportation system
- e. Youth Sports Council: Did not meet

### **2. DEPARTMENT STAFF REPORTS -**

- a. Arcia Hester, Recreation Superintendent
  - Written report submitted.
- b. Christopher Hentzen, Park Maintenance Superintendent
  - Written report submitted.
  - Acacia Park is delayed due to the late arrival of turf. Updated completion date is late April.
  - Commissioner Stolnack suggested the department update the residents via social media.

### **3. DEPARTMENT DIRECTOR REPORT – Melissa McCollum, Community Services Director**

- Written report submitted.
- City Council approved the contract with RJM during the 4/20/21 meeting.
- A Topgolf community benefit annual payment of \$200,000 will go towards Recreation and Parks capital projects if approved by City Council.
- Aquatics Center report for 2019-2020 revenue was discussed during the City Council meeting and concerns regarding the net deficit were expressed.
- Received direction to review Aquatics Center fees and report back with recommendations.
- Acacia Park opening will be delayed. There will be no grand opening event, but a video will be made and posted for people to view.

- Recreation staff continues to work with the Incident Management Team on the Fourth of July Celebration.
- Vaccine clinics continue to take place at Joslyn Center.

#### **J. COMMISSIONER'S COMMENTS –**

Commissioner Watson: Research shows being outside will help nearsightedness.

Commissioner Stolnack: Thanked the city for taking care of the geese situation at the Golf Course.

Commissioner Lubs: Thanked Kelly and Lee for their time on the Aquatics Subcommittee.

Vice Chairperson Davis: Cost recovery at the Wiseburn facility is the goal, but it will take time to build and maintain a consistent program.

Chairperson Motta:

#### **K. ADJOURNMENT –**

The meeting was adjourned at 8:00 p.m. The next Regular Commission Meeting is scheduled for Wednesday, May 19, 2021 at 6:00 p.m. via zoom.

# Recreation and Parks Agenda Statement

Meeting Date: May 19, 2021

Agenda Heading: Unfinished Business

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## TITLE:

Consideration and possible action related to selection of a final conceptual design for the Urho Saari Swim Stadium (“The Plunge”).

## RECOMMENDATION:

1. Review proposed options and provide a recommendation to City Council to move forward with Mithūn’s preferred conceptual design for the Urho Saari Swim Stadium

## ATTACHMENTS:

1. Revised Conceptual Design
2. Urho Saari Swim Stadium Conceptual Project Budget

## BACKGROUND:

Partnering with the Mithūn Architect agency, the Community Services Department hosted a community survey, one virtual community meeting and three meetings with stakeholders and Recreation and Parks Commission members to assist in guiding the renovation design process for the Urho Saari Swim Stadium. The purpose of the community engagement sessions was to hear from the residents who use the Plunge facility what amenities they would prioritize to be included or enhanced and identify programming priorities for the facility. Most of the community feedback focused on the entryway, changing rooms, bathrooms, American with Disabilities Act (ADA) compliance, and lighting. After examining the responses, the architects were able to produce a preliminary design concept which is inclusive of Mithūn’s assessment along with community and stakeholder input.

The City allocated \$1 million for the project so far, and Chevron contributed \$500,000 as part of a community fundraising campaign. Additionally, the City and El Segundo Unified School District (ESUSD) executed a facility use agreement where ESUSD will contribute the lesser of 24% of the renovation costs up to \$1 million. It is anticipated that additional funding will be allocated for the design, construction, and completion of this project.

## DISCUSSION:

Although the Urho Saari Plunge has been highly used over the years, the facility has had challenges due to some of the following reasons: (a) failing pool equipment, (b) less than desirable changing rooms, (c) inconsistent temperatures within the facility, (d) poor lighting, and/or (e) ADA challenges. The pool closes often due to equipment failure and closures which can last from one week to approximately 2 months. Unforeseen closures cause cancelation of programs, refunds, and loss of revenue. In 2019, the Plunge closed January 29- April 11<sup>th</sup> for heater problems (72 days), September 3<sup>rd</sup>-September 9<sup>th</sup> for filter issues (6 days), November 27<sup>th</sup>-December 11<sup>th</sup> for the heater recirculation pump (15 days) and December 26<sup>th</sup>-January 2<sup>nd</sup>, 2020 for a gas leak (6 days) totaling 99 days closed due to mechanical failure. The Public Works Department reported spending \$38,500 to repair Plunge equipment. In 2019, the department replaced a pool heater for \$33,000, repaired pool decking due to a water leak for \$2,000, welded a sand filter for \$2,000 and repaired a fuel pump for \$1,500.

The conceptual design addresses the code compliance issues known to exist due to the age of the structure and observed during the inspection and addresses issues that were raised in the community outreach survey and meeting. Outdated gutters, drains, water circulation issues and failure to meet ADA requirements were identified as items that needed immediate repair in order to make the facility code compliant. Additional items as part of the scope in updating the facility are paint and provide fire protection of trusses, potential fire sprinkler system, mechanical features, such as pumps, filters, piping and electrical panels. Needed enhancements for CO2 systems and pool system controllers as well as improvements for entering and exiting the pool are included as well.

After surveys and community meetings, Mithūn found that the community desired some additional enhancements which would assist in improving the overall feeling of the facility, making the Urho Saari a more enjoyable place to visit. Through community and staff interaction, it was discovered that these groups envisioned the Plunge as a family recreation swim facility where the community could enjoy lap swimming, swimming lessons, and family swim time. Due to the existing El Segundo Wiseburn Aquatics Center programming being much more competitive in nature, the desire was not to focus on another competitive pool but more of a fun, community focused environment.

The feedback also showed an interest in improving seating areas, restrooms, lighting, painting (inside and outside), level of comfort (temperature) both in and out of the pool, acoustics, ventilation, and a more welcoming lobby area. Additional feedback included ideas about a universal restroom which could accommodate individuals regardless of gender as well as the addition of family restrooms. There was also community interest in having an open area for parties or for parents to sit who were waiting for children to complete lessons or practices.

Staff felt that it would be particularly useful to remove the bleachers on one side of the facility and create an open space that could be used for various activities, including dry land exercises team meetings, and staff training. Due to findings during the initial site walk and assessment of the facility building systems, it is Mithūn's recommendation that a more extensive whole building retrofit of the HVAC system should be completed which is beyond the original MEP scope assessment.

On Wednesday, April 21, 2021, at the Recreation and Parks Commission meeting, Mithūn presented the conceptual design for the Urho Saari Swim Stadium. Mithūn's presentation was well received. There were several questions pertaining to historical memorabilia, the need for a new fire sprinkler system, the location of the proposed terrace, and plans for the exterior.

The Recreation and Parks Commission voted to continue the item until the meeting scheduled for Wednesday, May 19, 2021 to allow for additional discussion, including regarding estimated project costs.

Staff and Aquatics Subcommittee members met with Mithūn to review the budget on May 12, 2021 in preparation for the Recreation and Parks Commission Meeting.

Staff requests that the Recreation and Parks Commission provide a recommendation to City Council to move forward with Mithūn's preferred conceptual design for the Urho Saari Swim Stadium.



**CITY STRATEGIC PLAN COMPLIANCE:**

Goal 1: Enhance Customer Service and Engagement

Objective A: El Segundo provides unparalleled service to internal and external customers.

Goal 5: Champion Economic Development and Fiscal Sustainability

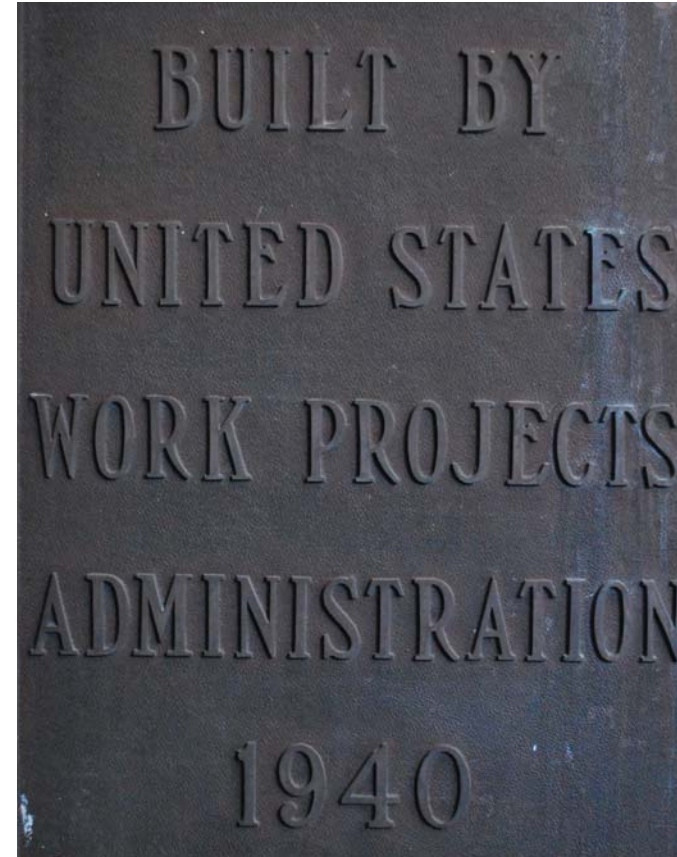
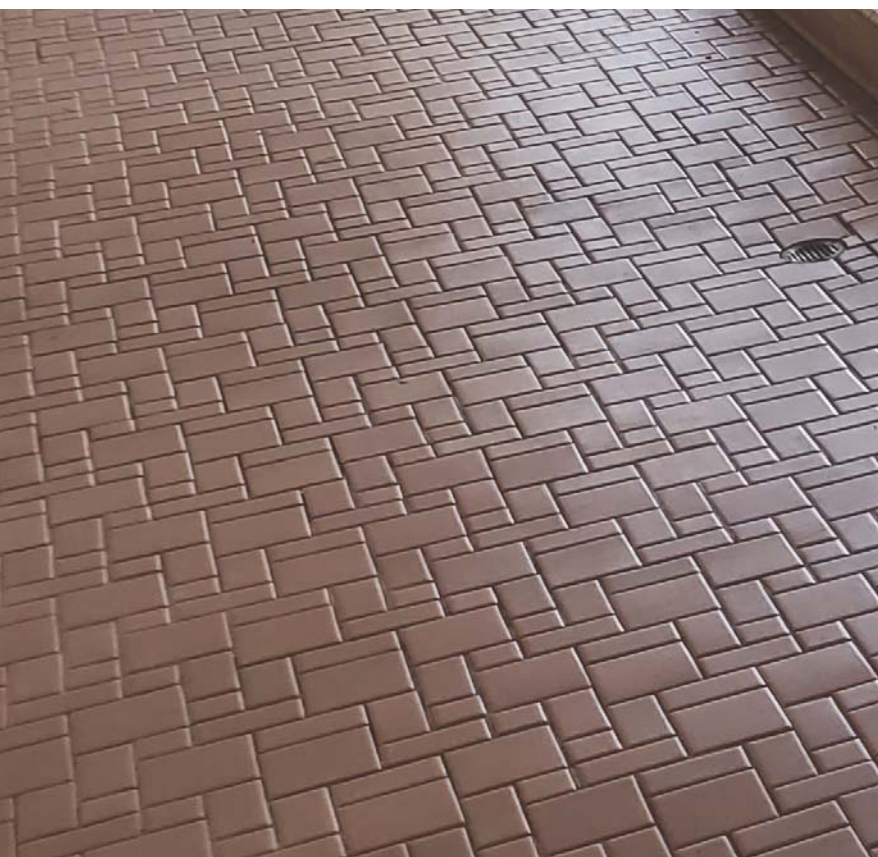
Objective B: El Segundo approaches its work in a financially strategic and responsible way.

**PREPARED BY:** Arecia Hester, Recreation Superintendent

**APPROVED BY:** Melissa McCollum, Community Services Director

Concept Design—





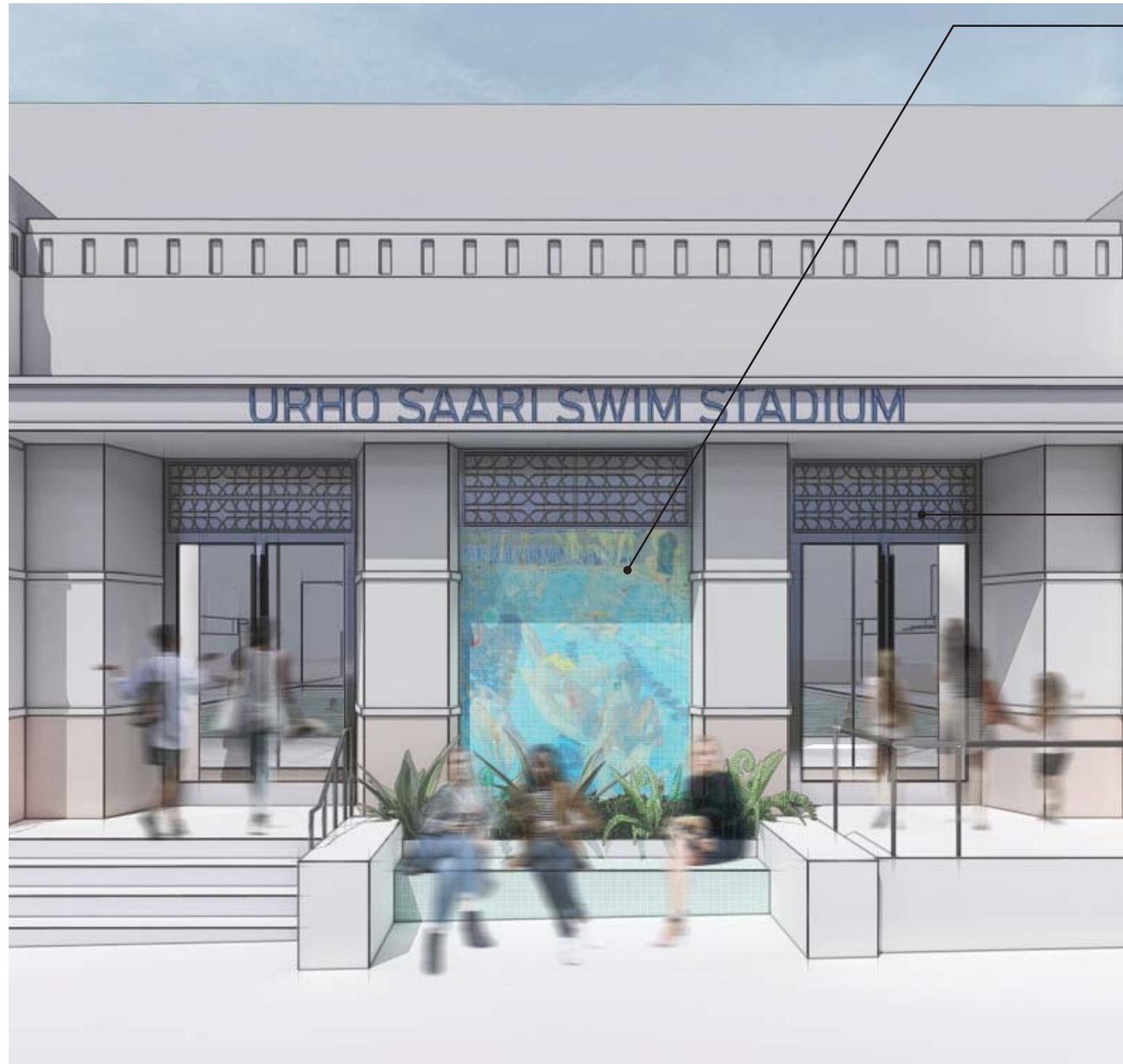




URHO SAARI SWIM STADIUM



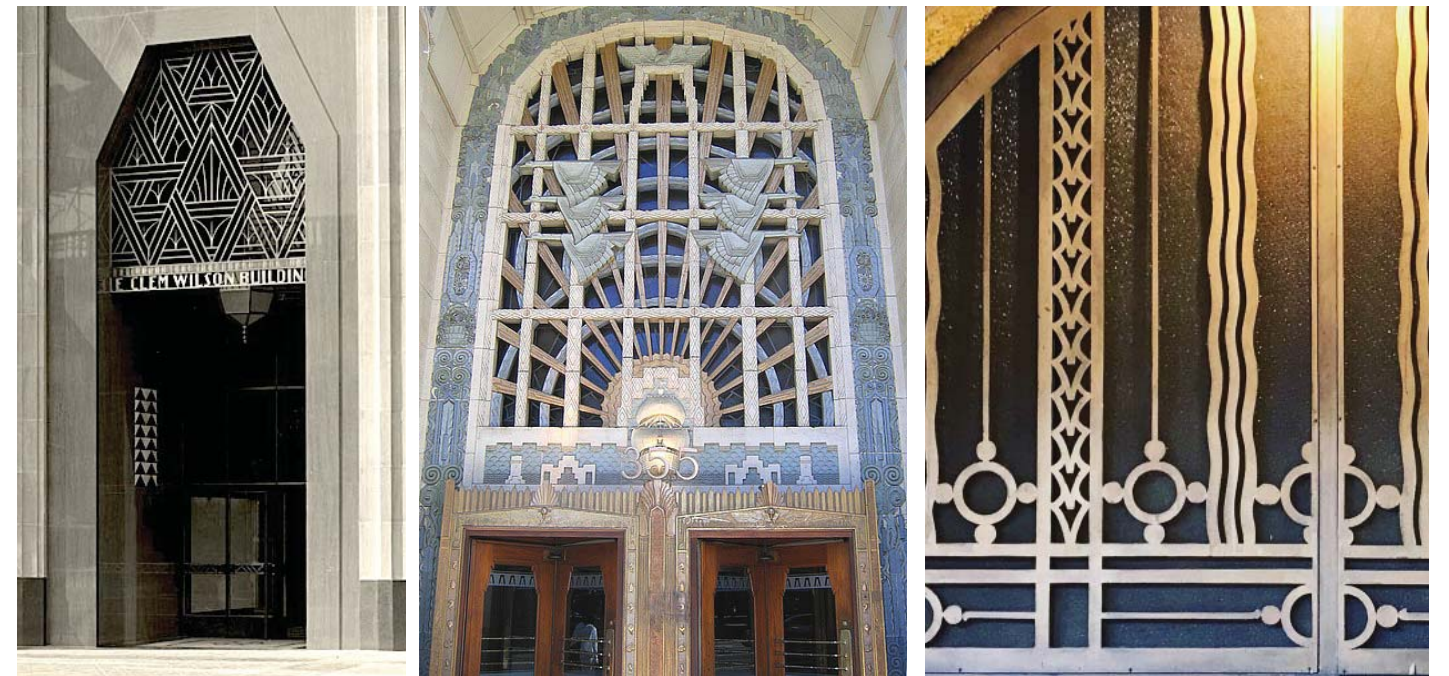
# Entry Detail



COMMUNITY MOSAIC



ART DECO DETAILING





EXISTING ENTRY



PROPOSED ENTRY





**HORIZON**



**OPEN WATER**



**TIDE POOL**



## HORIZON

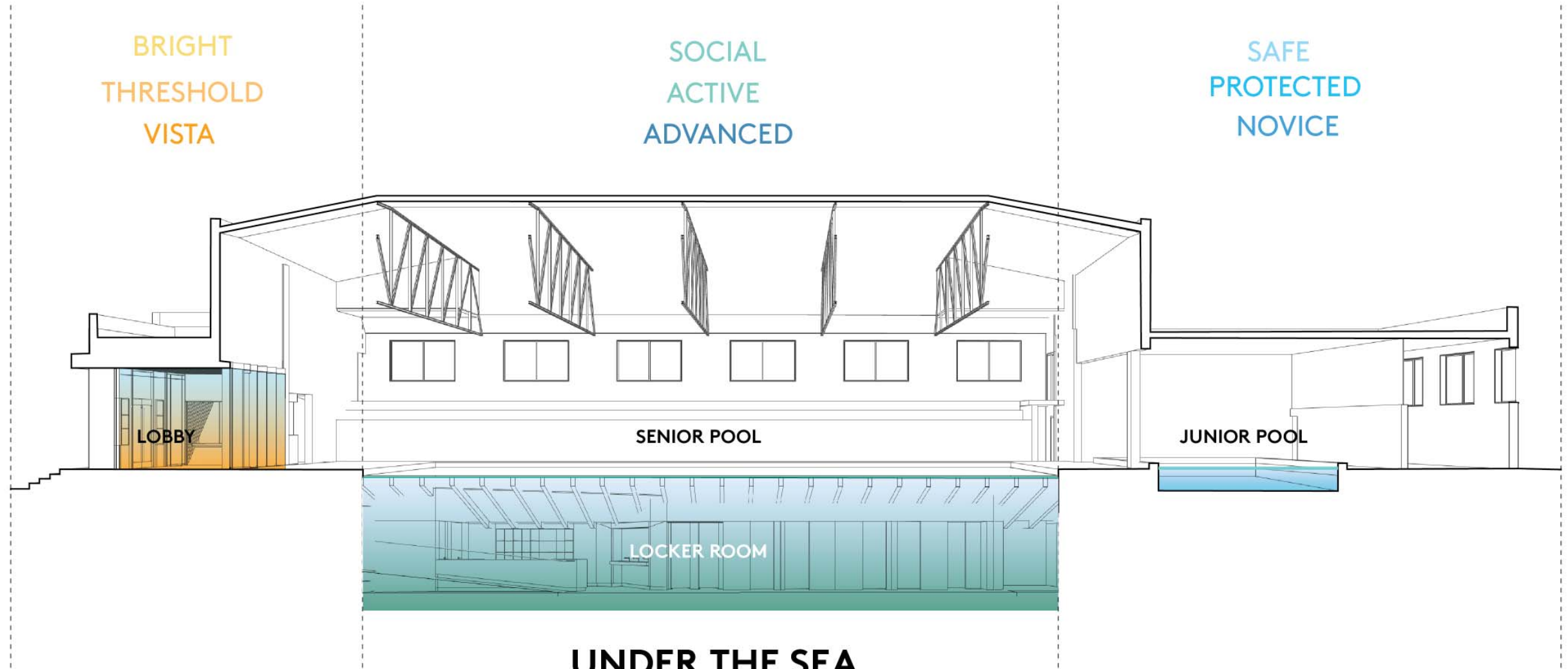
BRIGHT  
THRESHOLD  
VISTA

## OPEN OCEAN

SOCIAL  
ACTIVE  
ADVANCED

## TIDE POOL

SAFE  
PROTECTED  
NOVICE



## UNDER THE SEA

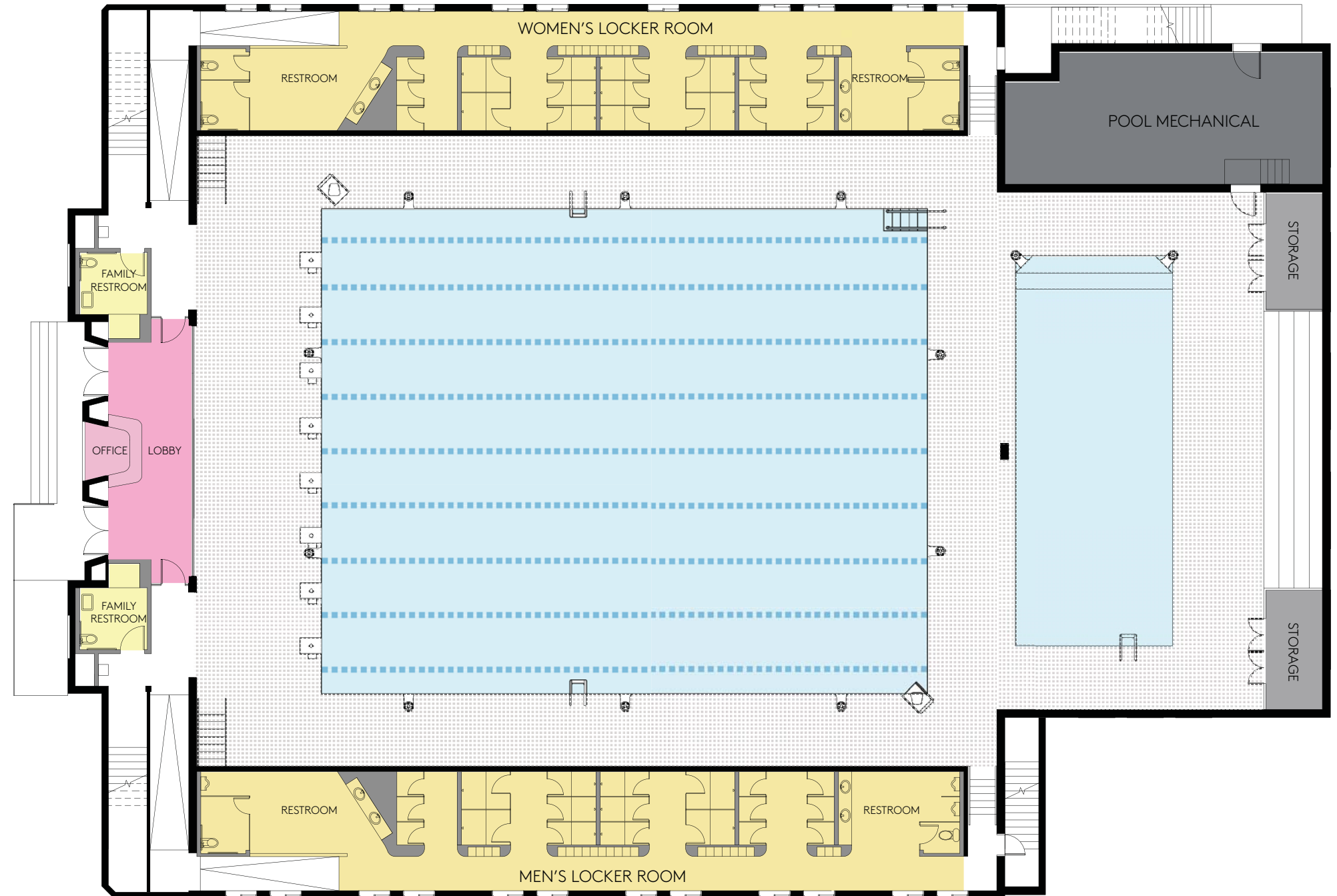
PRIVATE  
SERENE



# Main Level Plan

## LEGEND

- LOBBY - 283 SQ. FT
- LOCKER AND RESTROOM FACILITY - 2921 SQ.FT
- FAMILY RESTROOM - 152 SQ.FT
- POOL DECK - 4611 SQ.FT
- POOL MECHANICAL / STORAGE - 825 SQ.FT
- STORAGE - 205 SQ.FT
- OFFICE - 62 SQ.FT



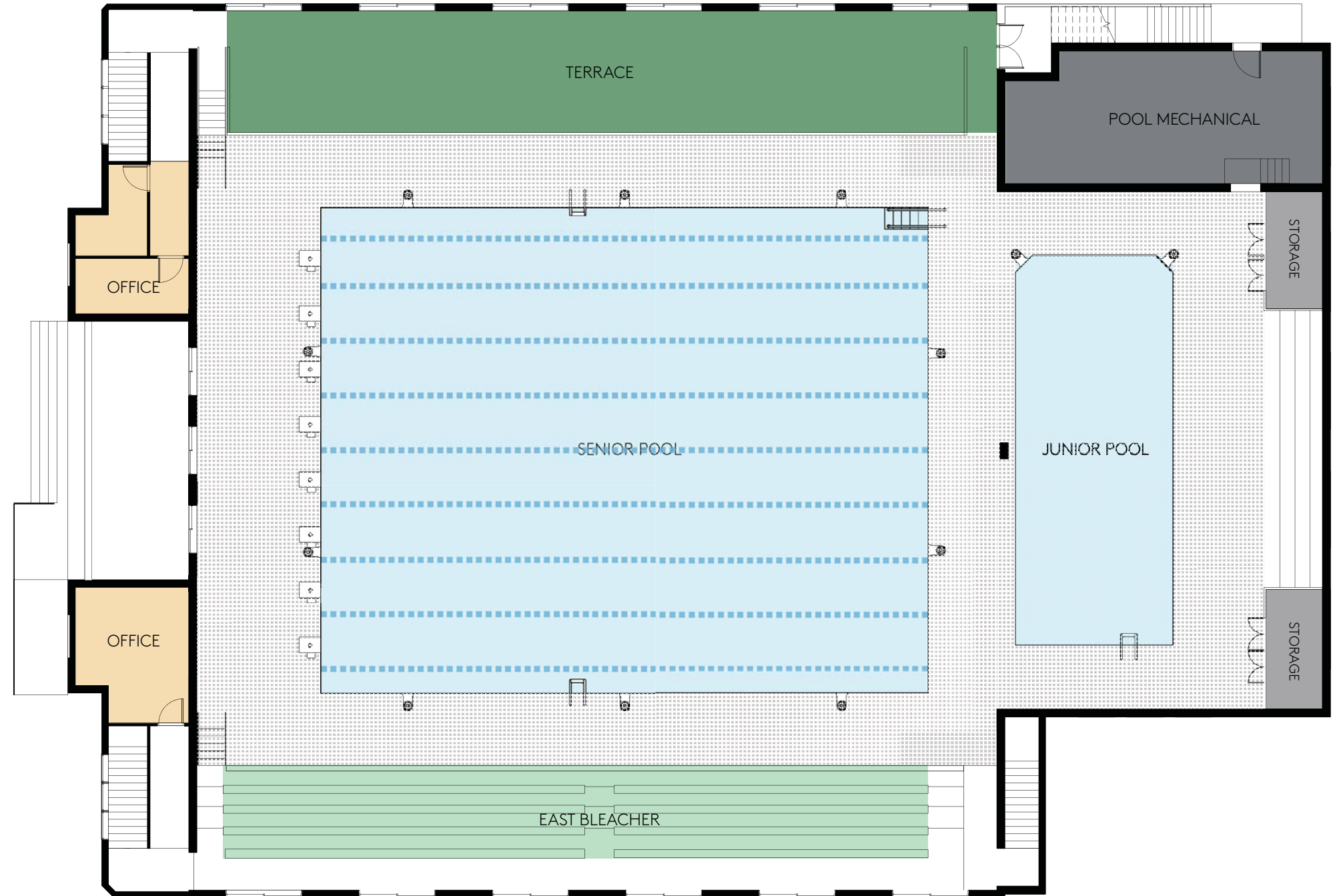


LOBBY RECEPTION DESK

# Bleacher Level Plan

## LEGEND

- TERRACE
- BLEACHERS
- OFFICE
- POOL DECK
- POOL MECHANICAL / UTILITY
- STORAGE







EXISTING TERRACE





COMMUNITY TERRACE



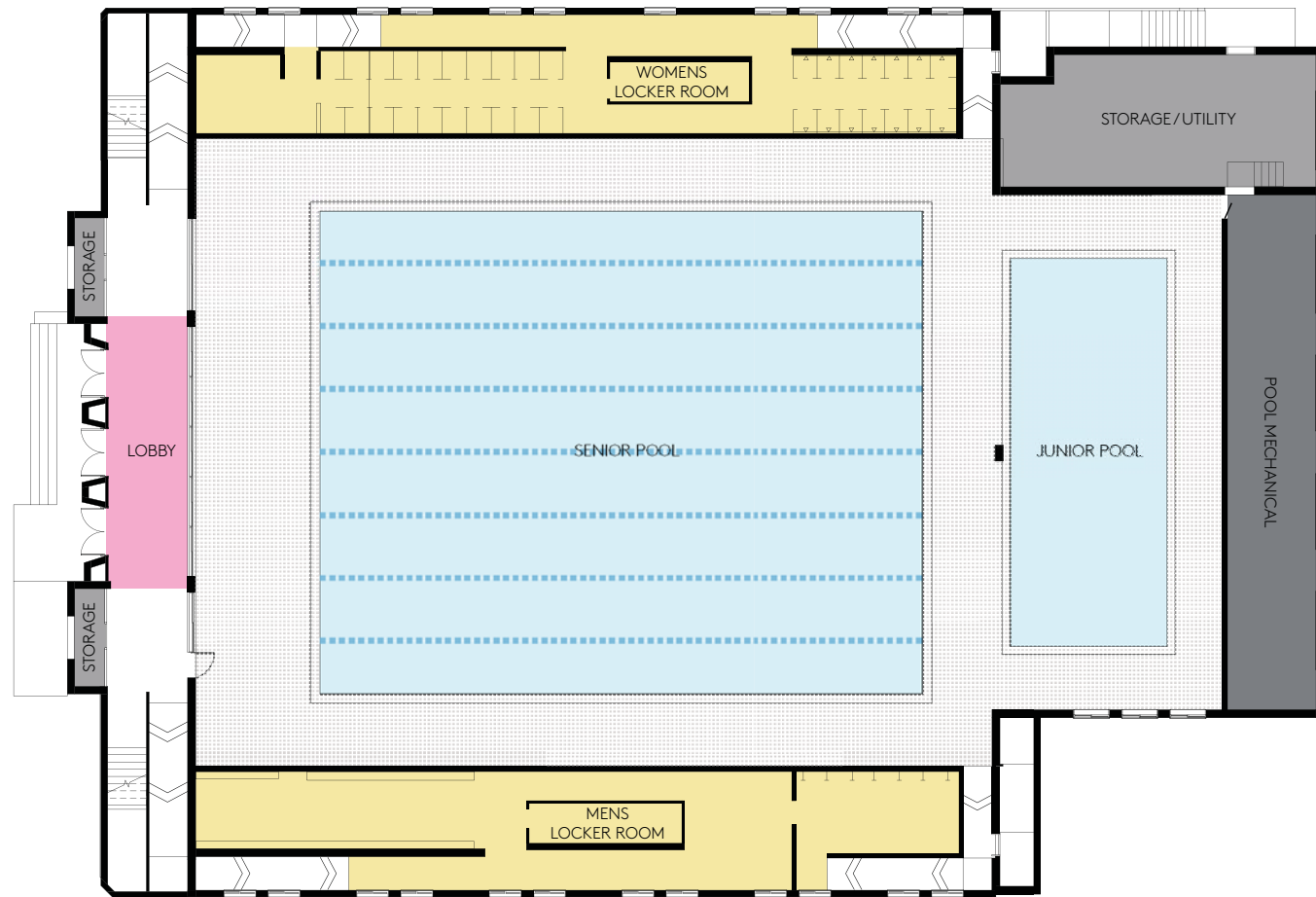


COMMUNITY TERRACE

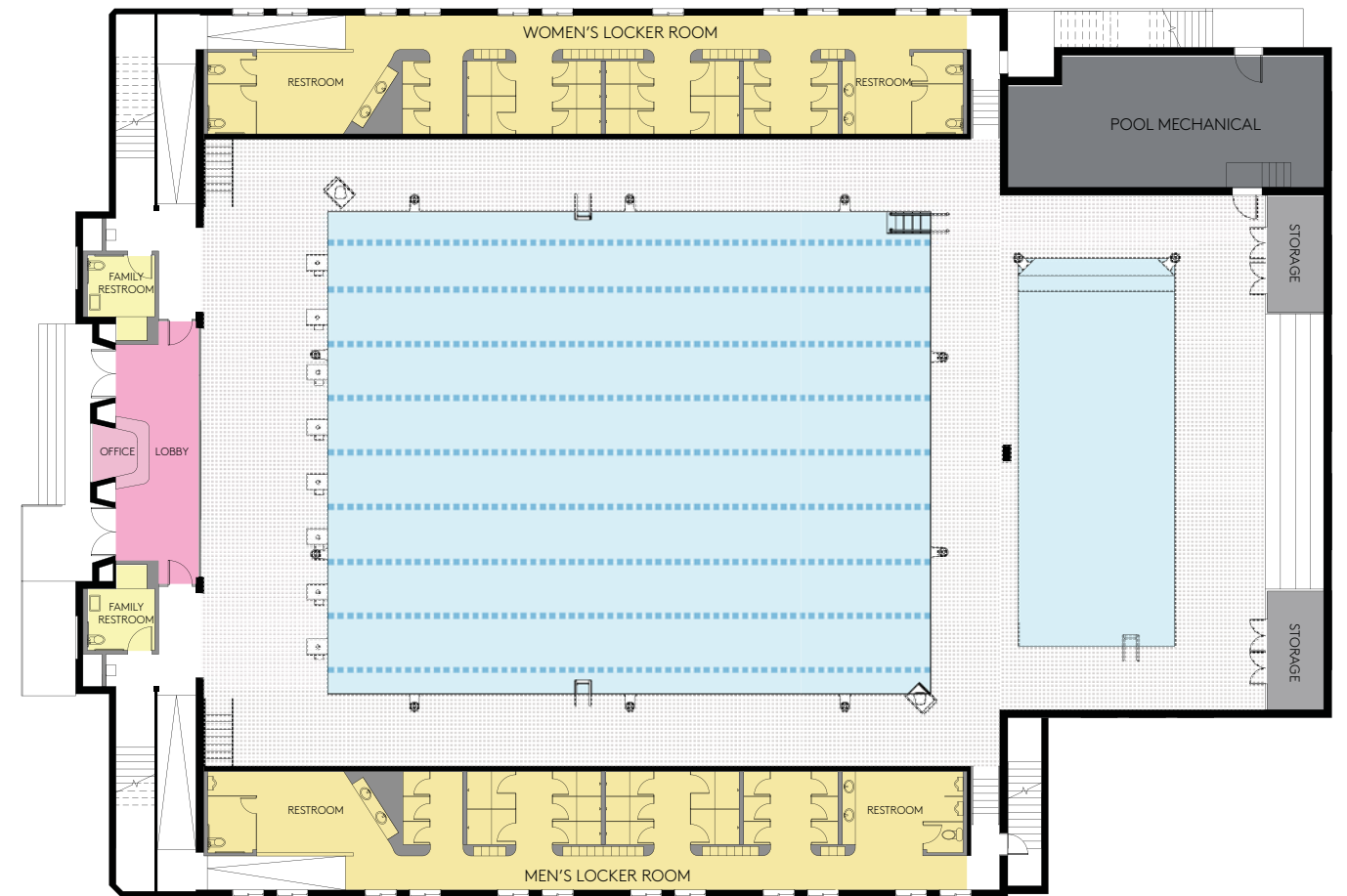
# Existing / New

## LEGEND

- LOBBY
- OFFICE
- LOCKER AND RESTROOM FACILITY
- FAMILY RESTROOM
- POOL DECK
- POOL MECHANICAL / UTILITY
- STORAGE



EXISTING FLOOR PLAN



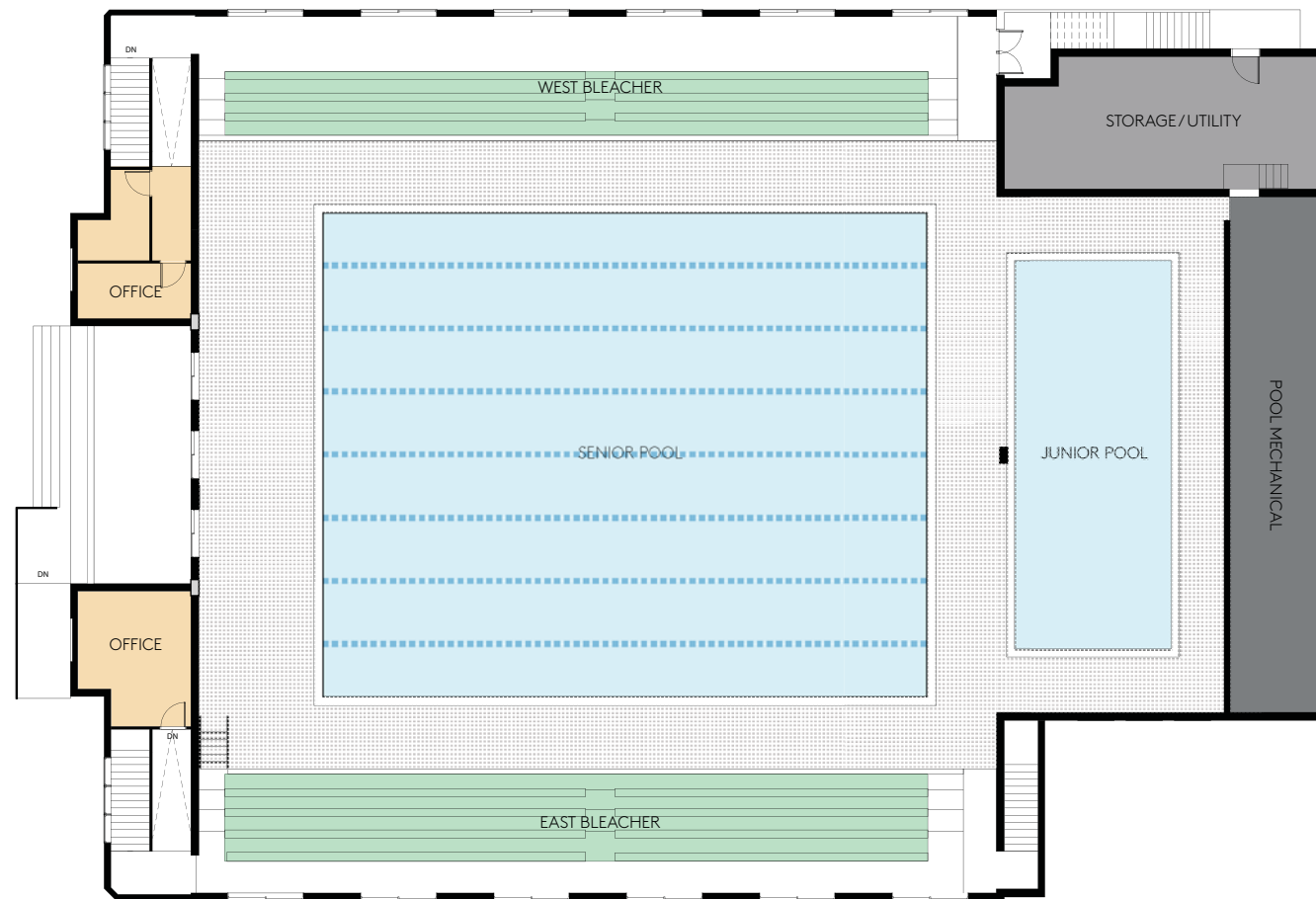
PROPOSED FLOOR PLAN - MAIN LEVEL



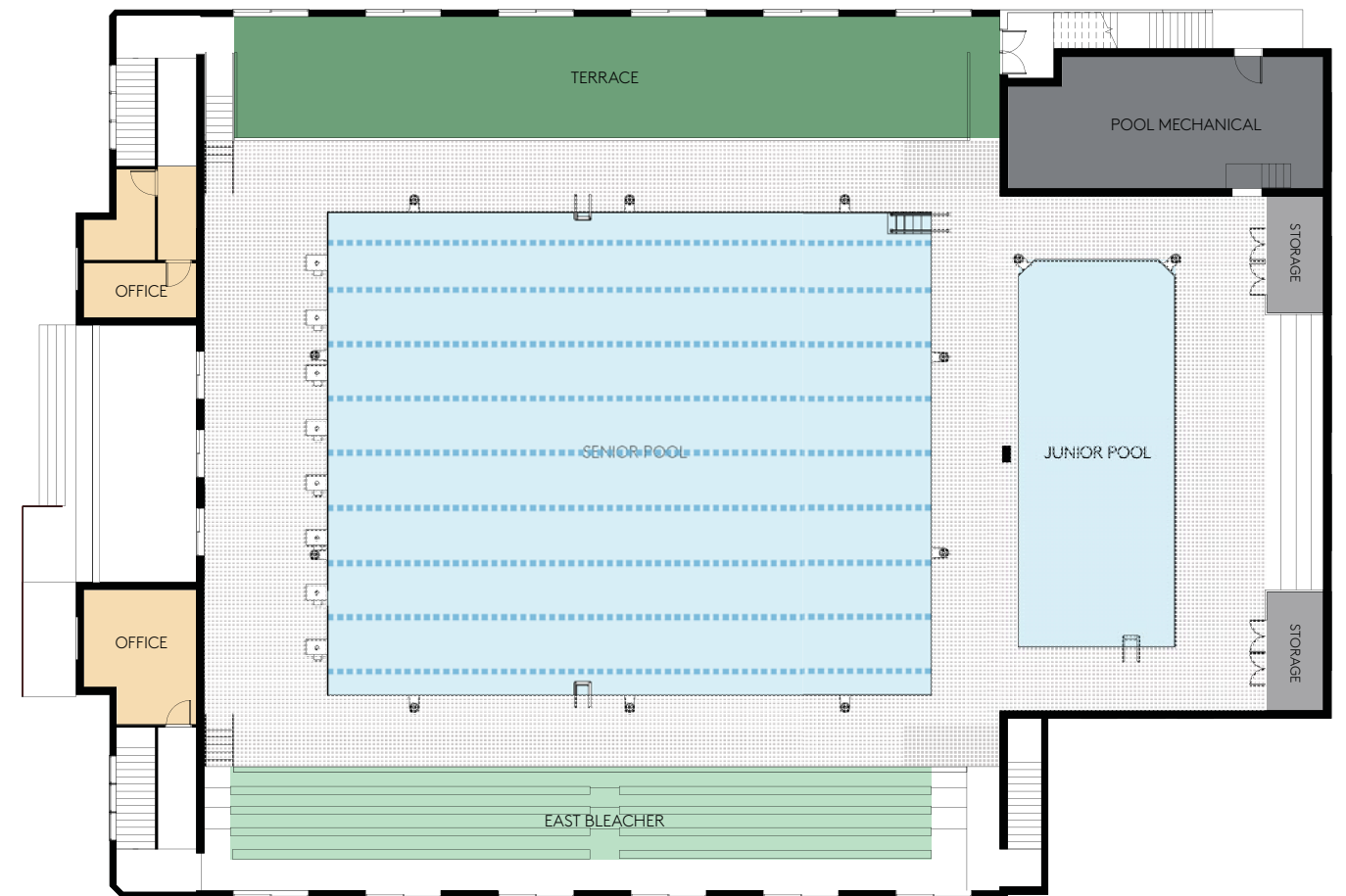
# Existing / New

## LEGEND

- TERRACE
- BLEACHERS
- OFFICE
- POOL DECK
- POOL MECHANICAL / UTILITY
- STORAGE



EXISTING FLOOR PLAN - BLEACHER LEVEL



PROPOSED FLOOR PLAN - BLEACHER LEVEL



# Existing / New

## EXISTING WOMEN'S LOCKER ROOM SUMMARY

**3 / 0** TOILETS / ADA  
**1** LAVATORIES  
**14 / 0** SHOWERS / ADA & FAMILY  
**20** CHANGING COMPARTMENTS  
**24** LOCKERS

## EXISTING MEN'S LOCKER ROOM SUMMARY

**2 / 0** TOILETS / ADA  
**2** URINALS  
**1** LAVATORIES  
**12 / 0** SHOWERS / ADA & FAMILY  
**0** CHANGING COMPARTMENTS  
**24** LOCKERS

## NEW WOMEN'S LOCKER ROOM SUMMARY

**4 / 1** TOILETS / ADA  
**4** LAVATORIES  
**6 / 4** SHOWERS / ADA & FAMILY  
**19** CHANGING COMPARTMENTS  
**24** LOCKERS

## NEW MEN'S LOCKER ROOM SUMMARY

**2 / 1** TOILETS / ADA  
**3** URINALS  
**4** LAVATORIES  
**6 / 4** SHOWERS / ADA & FAMILY  
**19** CHANGING COMPARTMENTS  
**24** LOCKERS

# Existing / New

## EXISTING NATATORIUM

<b>3,646 SF</b>	POOL DECK AREA
<b>0</b>	DECK STORAGE AREA
<b>0</b>	RECREATION TERRACE
<b>0</b>	JUNIOR POOL SEATING
<b>1,345SF</b>	POOL MECHANICAL AREA

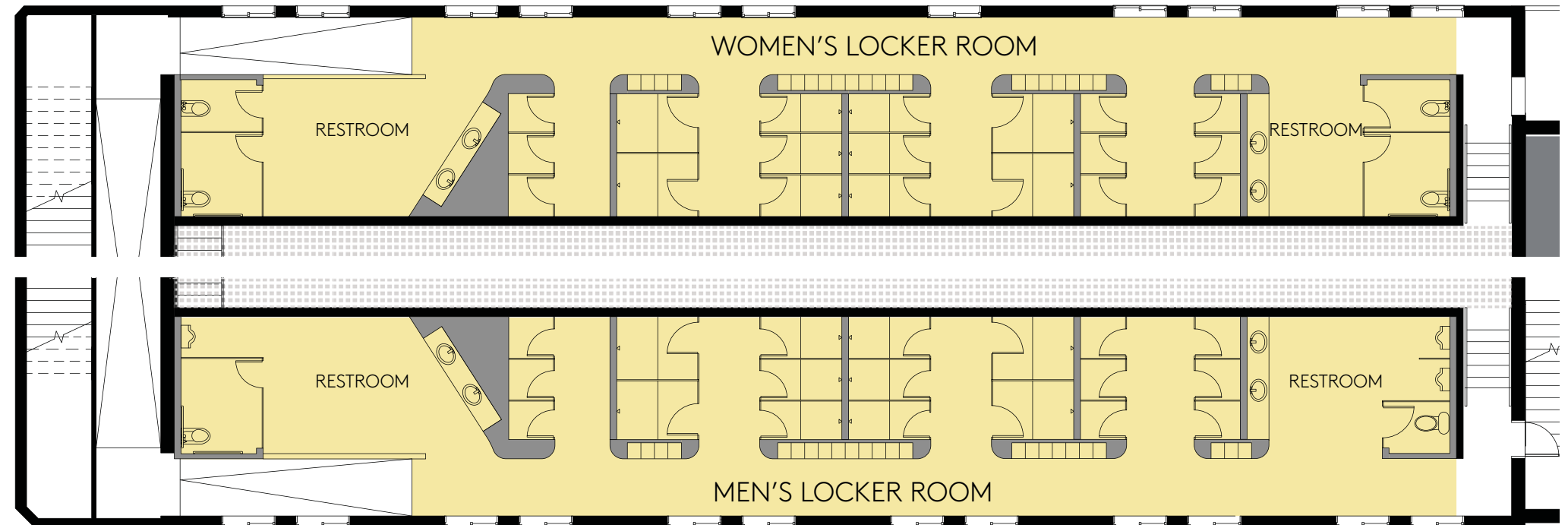
## PROPOSED NATATORIUM

<b>4,095 SF</b>	POOL DECK AREA
<b>300 SF</b>	DECK STORAGE AREA
<b>1,400 SF</b>	RECREATION TERRACE
<b>248 SF</b>	JUNIOR POOL SEATING
<b>620 SF</b>	POOL MECHANICAL AREA

# Locker Room Improvements

## WOMEN'S LOCKER ROOM SUMMARY

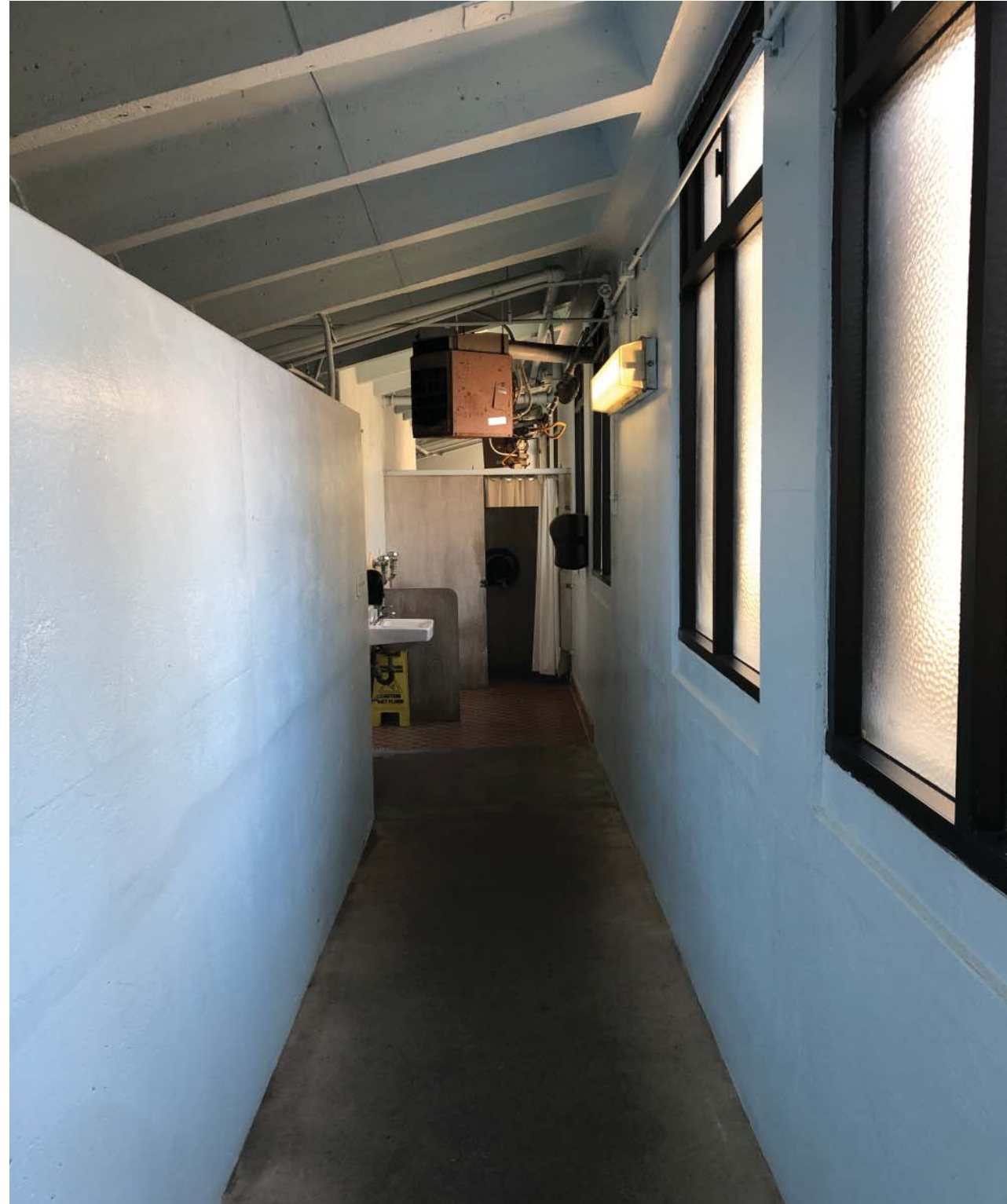
- 4 TOILETS
- 9 CHANGING COMPARTMENTS (SINGLE)
- 6 SHOWER / CHANGING COMPARTMENTS (SINGLE)
- 4 SHOWER / CHANGING COMPARTMENTS (ADA / FAMILY)
- 4 LAVATORIES
- 24 LOCKERS

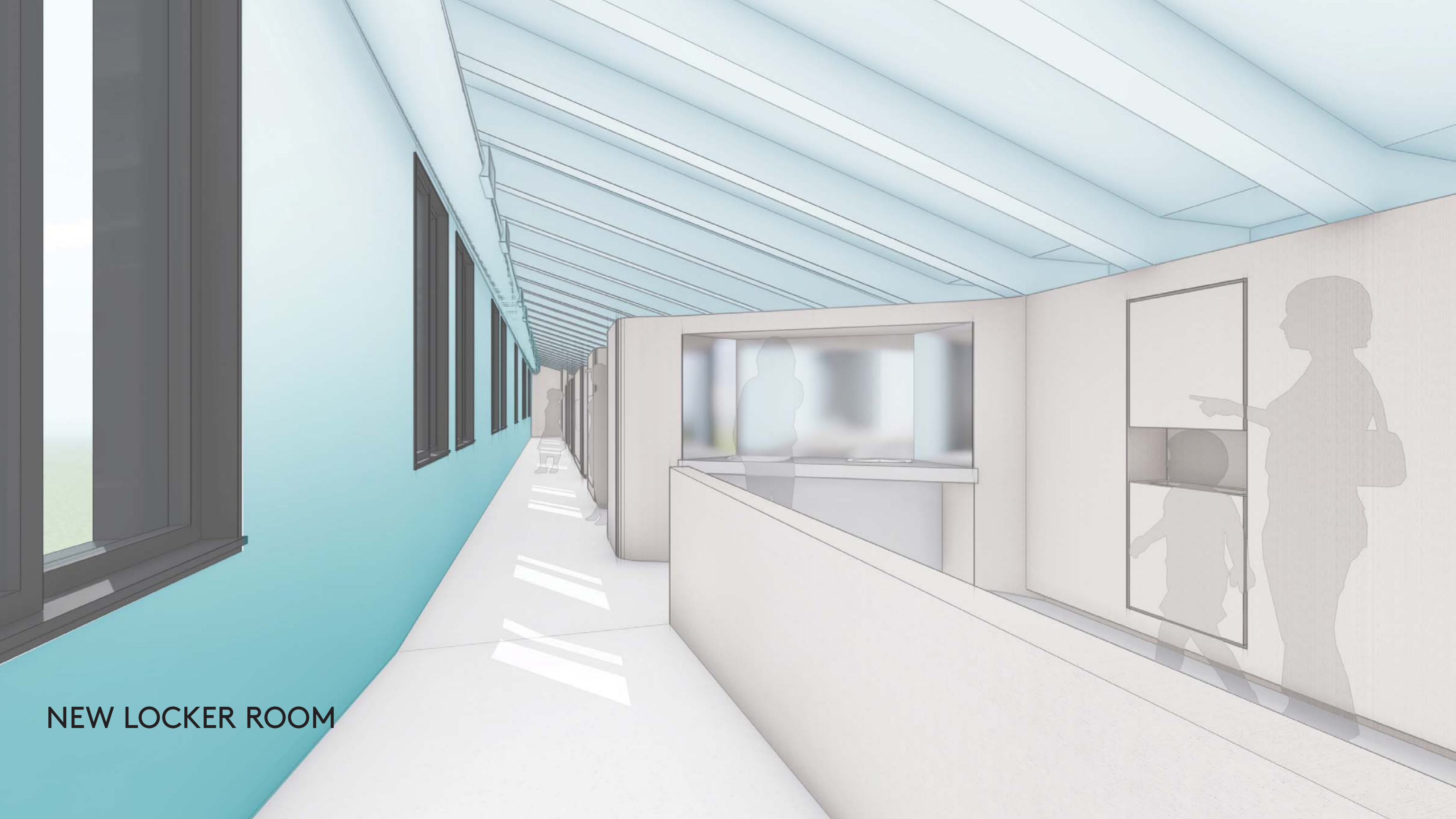


## MEN'S LOCKER ROOM SUMMARY

- 2 TOILETS
- 3 URINALS
- 9 CHANGING COMPARTMENTS (SINGLE)
- 6 SHOWER / CHANGING COMPARTMENTS (SINGLE)
- 4 SHOWER / CHANGING COMPARTMENTS (ADA / FAMILY)
- 4 LAVATORIES
- 24 LOCKERS

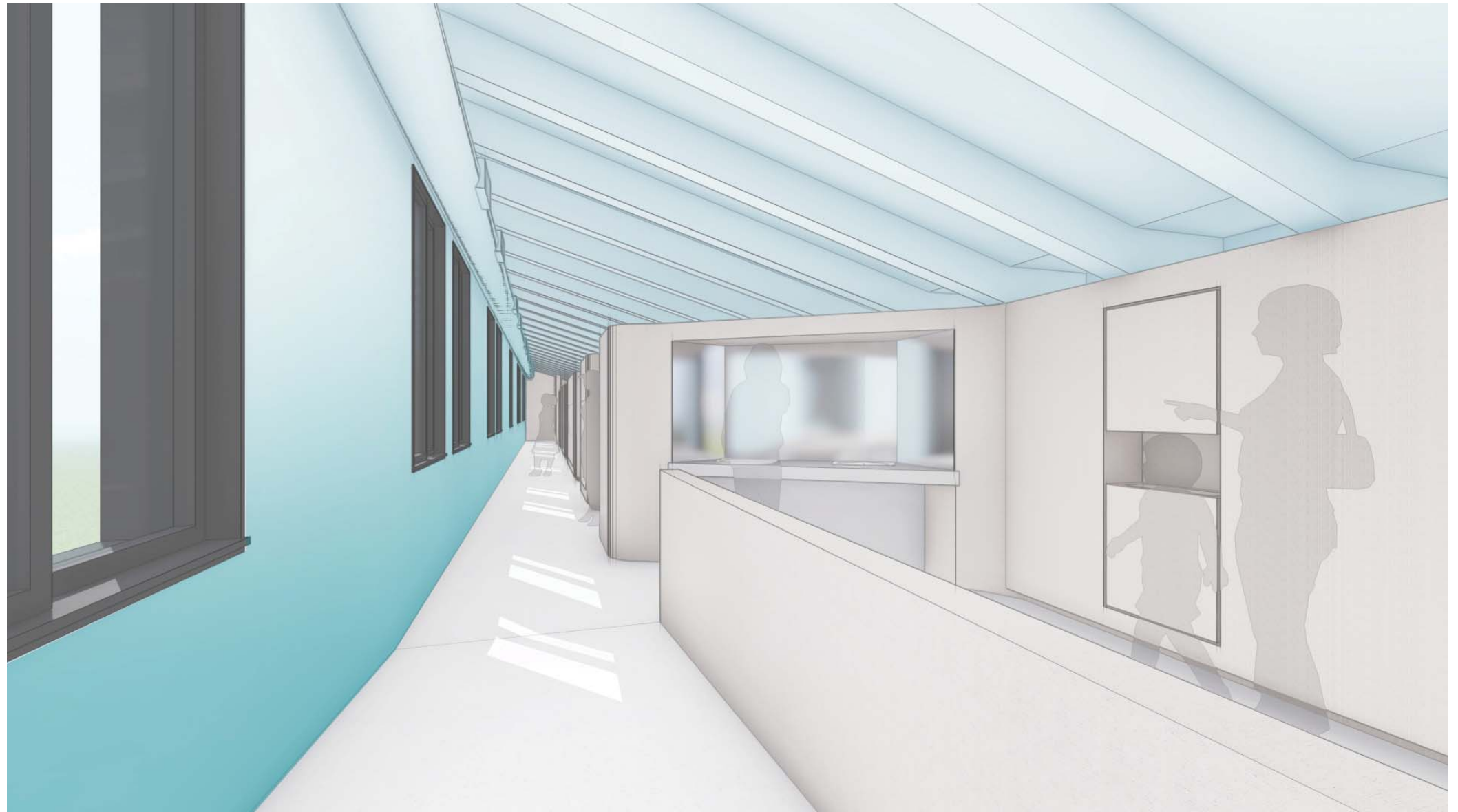
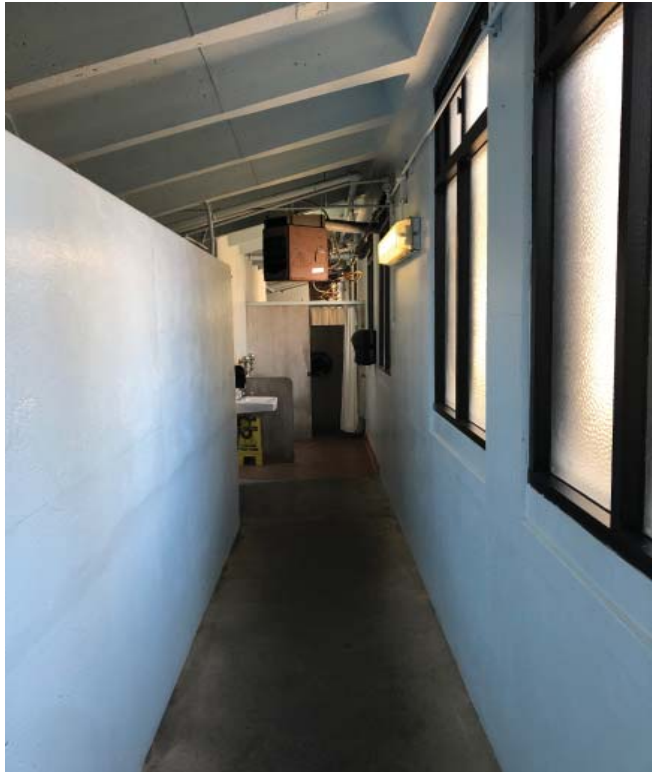
EXISTING LOCKER ROOM



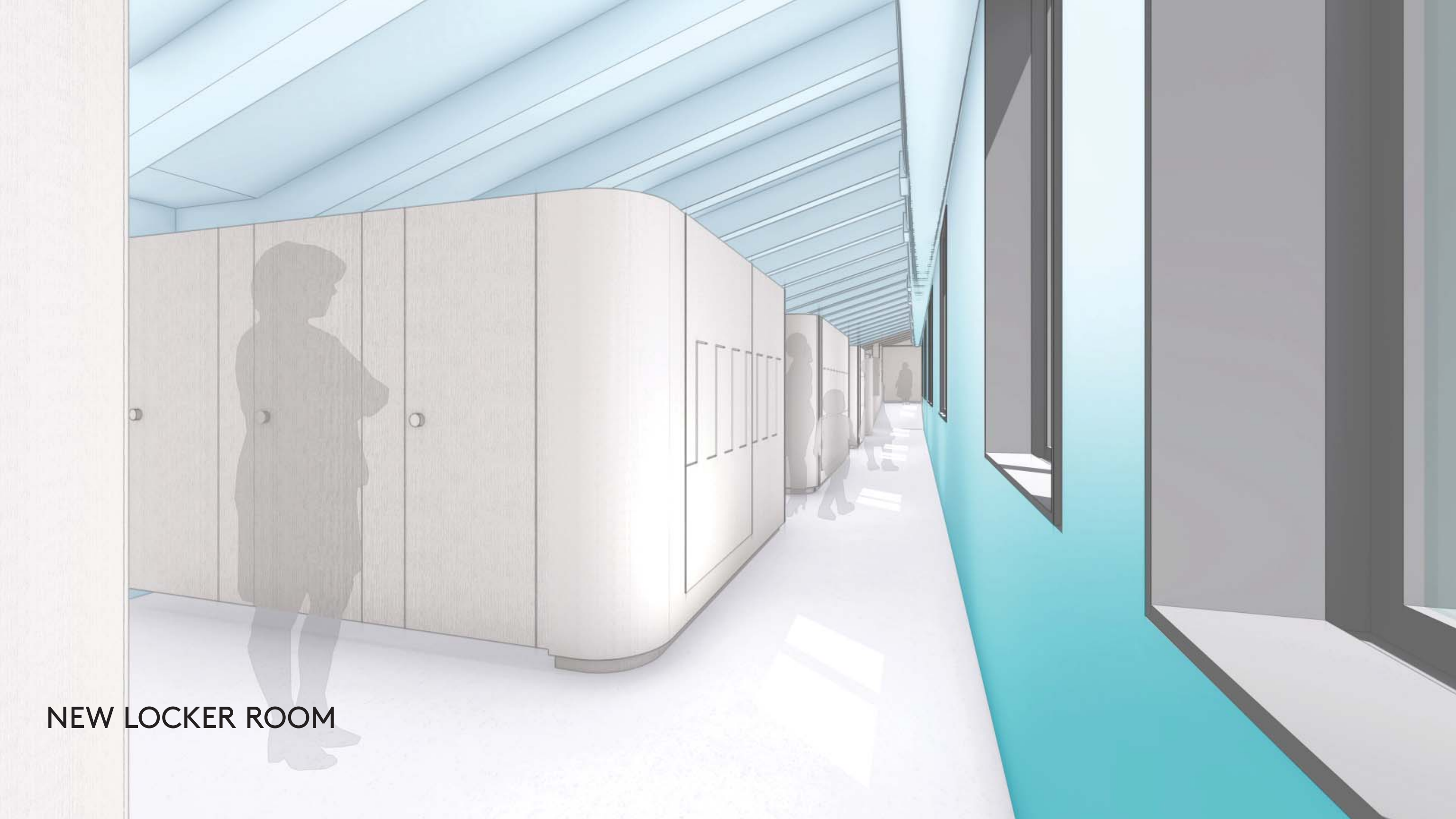


NEW LOCKER ROOM

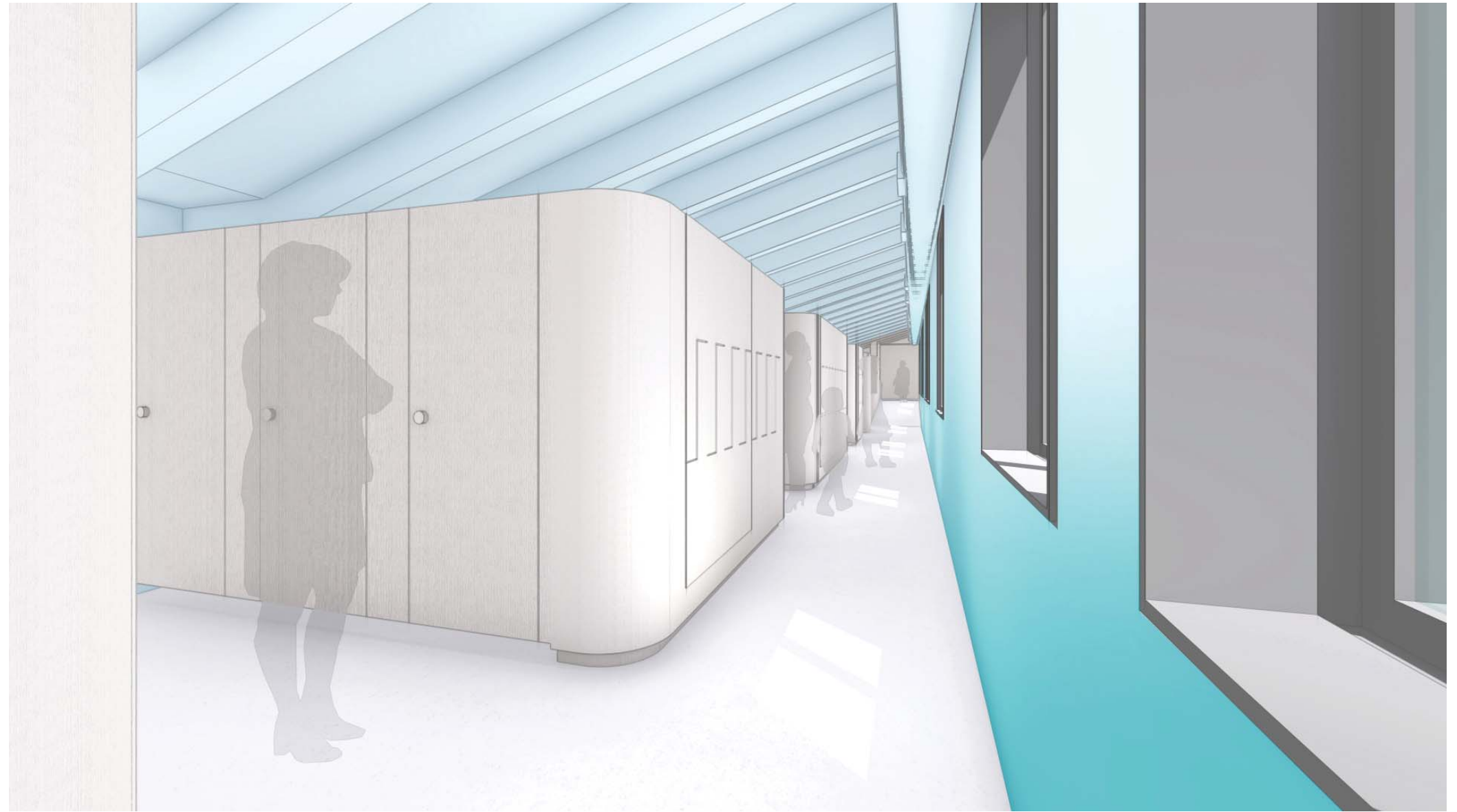




NEW LOCKER ROOM



NEW LOCKER ROOM



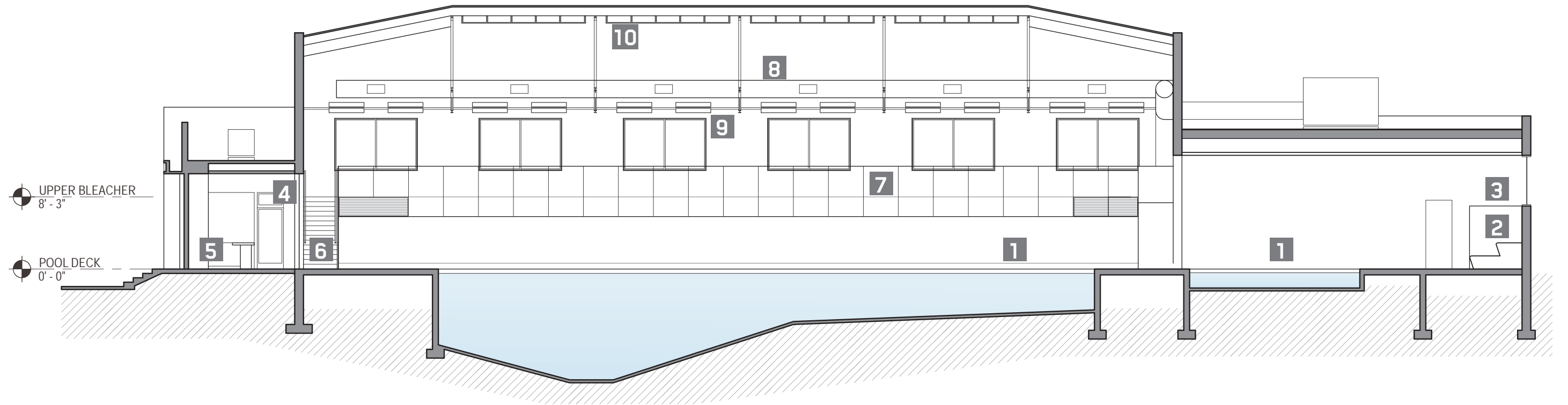
NEW LOCKER ROOM



# Building Improvements

## KEYNOTES

- 1 FLUSH POOL CURB AND SKIMMER SYSTEM
- 2 STEP SEATING
- 3 STORAGE ROOM
- 4 LOBBY VIEW WINDOW
- 5 RECEPTION DESK
- 6 TERRACE STAIR
- 7 GUARDRAIL AND TABLE LEDGE
- 8 HVAC SUPPLY
- 9 DIRECT/INDIRECT LIGHTING ABOVE POOL DECK
- 10 LIGHT REFLECTIVE ACOUSTIC FABRIC CEILING
- 11 DEDICATED LOBBY AND OFFICE HVAC UNITS
- 12 ROOF MOUNTED HEAT PUMP FOR NATATORIUM

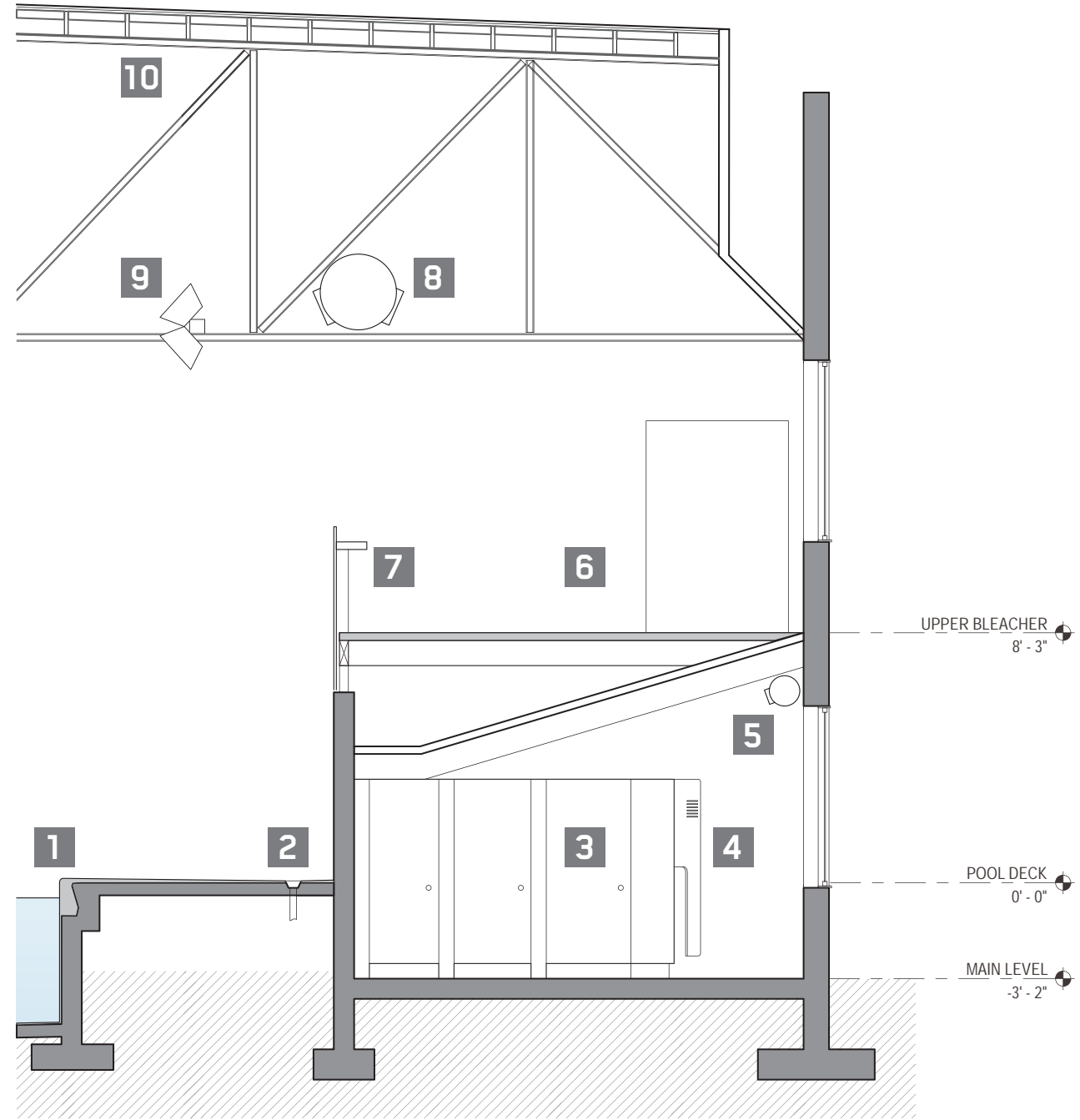


BUILDING SECTION

# Community Terrace

## KEYNOTES

- 1 FLUSH POOL CURB AND SKIMMER SYSTEM
- 2 NEW POOL DECK SURFACE AND DRAINAGE
- 3 PRIVATE SHOWER COMPARTMENTS
- 4 LOCKERS
- 5 DEDICATED HVAC SYSTEM
- 6 TERRACE DECK
- 7 GUARDRAIL AND TABLE LEDGE
- 8 HVAC SUPPLY
- 9 DIRECT/INDIRECT LIGHTING ABOVE POOL DECK
- 10 LIGHT REFLECTIVE ACOUSTIC FABRIC CEILING



WEST TERRACE SECTION DETAIL









LOBBY VIEW WINDOW



LOBBY VIEW WINDOW



Thank you—



URHO SAARI SWIM STADIUM RENOVATION  
OPINION OF PROBABLE COST

5.12.21

ITEM	DESCRIPTION	EXISTING CONDITION	CODE ISSUE	PRIORITY	BUDGET PRIORITY		
					REQUIRED*	ESSENTIAL	ENHANCED
		G = Good A = Adequate P = Poor	x	1 = High 2 = Medium 3 = Low	*Required to bring building up to code and basic standard of accommodation		
<b>1</b>	<b>POOL &amp; MECHANICAL SYSTEMS</b>				<b>1,173,280</b>		
1.1	Mobilization				25,000		
1.2	Utility allowance (swimming pools)		x	1	50,000		
1.3	Lap pool new stairs	A	x	1	50,000		
1.4	Lap pool new surface skimmers	N/A	x	1	80,000		
1.5	Lap pool gutter modifications	A	x	1	125,000		
1.6	Lap pool main drains	A	x	1	50,000		
1.7	Lap pool gutter tile	A	x	1	37,680		
1.8	Lap pool recessed cup anchors	N/A	x	1	20,000		
1.9	Lap pool wall inlet repair & replacement	P	x	1	10,000		
1.1	Lap pool auto-fill	N/A	x	1	12,000		
1.11	Lap pool new mechanical equipment	P	x	1	200,000		
1.12	Lap pool tile repair	A	x	1	10,000		
1.13	Lap pool piping	P	x	1	75,000		
1.14	Junior pool new stairs	P	x	1	50,000		
1.15	Junior pool new surface skimmers	N/A	x	1	16,000		
1.16	Junior pool gutter modifications	A	x	1	75,000		
1.17	Junior pool main gutters	A	x	1	40,000		
1.18	Junior pool gutter tile	A	x	1	21,600		
1.19	Junior pool recessed cup anchors	N/A	x	1	4,000		
1.2	Junior pool wall inlet repair and replacement	N/A	x	1	5,000		
1.21	Junior pool auto-fill	N/A	x	1	12,000		
1.22	Junior pool new mechanical equipment	P	x	1	120,000		
1.23	Junior pool tile repair	A	x	1	5,000		
1.24	Junior pool piping	P	x	1	50,000		
1.25	New backwash tank	N/A	x	1	30,000		
<b>2</b>	<b>BUILDING SYSTEMS</b>				<b>765,000</b>	<b>1,855,000</b>	
2.1	Lighting: replace existing with new LED lighting system throughout natatorium	P		1	125,000		
2.2	New mechanical equipment Pool AHU and Heat Pump Change room HRV and heat pump Lobby and administrative offices HRV	P		2		1,555,000	
2.3	Plumbing renovation Plumbing fixtures Piping and fittings Domestic water heating Plumbing labour and installation Pool and change area floor drains	P		2	490,000		
2.7	Building automation system	N/A	X	3		300,000	
2.8	Replace electrical panels and switchgear	P	x	1	150,000		
<b>3</b>	<b>POOL DECK &amp; SEATING AREAS</b>				<b>198,000</b>	<b>9,000</b>	<b>90,000</b>
3.1	Patch and refinish pool deck	A	X	2	160,000		
3.2	Create code compliant stairs for access to seating and terrace areas	A	X	2	18,000		
3.3	Provide level community terrace at west bleacher including guardrail	N/A	X	2			77,000
3.4	New terrace seating at junior pool	N/A		2		9,000	
3.5	New ADA wheelchair lift to terrace area	N/A			20,000		
3.6	Paint and refurbish east grandstand	A		3			13,000
<b>4</b>	<b>RESTROOMS &amp; AMENITY SPACES</b>				<b>364,000</b>		<b>42,000</b>
4.1	Complete renovation of Men's and Women's Locker Rooms Provide additional toilet and urinal compartments and upgrade facilities to ADA compliance Privacy screens for shower facilities Private changing stations and lockers Update flooring throughout locker room and access ramps to be ADA compliant Replace existing lighting with energy efficient LED fixtures	P	X	1	364,000		
4.2	Add Universal Family restroom and changing rooms to lobby	N/A		2			42,000
<b>5</b>	<b>LOBBY</b>					<b>86,000</b>	<b>35,000</b>
5.1	New reception desk, casework and power	P	X	2		25,000	
5.2	New floor to ceiling impact resistant glass partition wall	N/A		3			35,000
5.3	New glass entry doors and glazing	A		2		24,000	
5.4	New Flooring Ceiling and wall finishes including built-in displays	A		3		22,000	
5.5	New LED lighting	P		2		10,000	
5.6	New exterior stucco wall enclosure	N/A		2		5,000	

6	BACK-OF-HOUSE					20,000		
6.1	Consolidate storage areas adjacent to junior pool	P		2		20,000		
7	BUILDING SHELL & FINISHES					78,000	310,000	160,800
7.1	Replace exterior lighting with new, energy efficient LED fixtures	A		3		7,000		
7.2	Patch exterior plaster and paint	A		2			153,000	
7.3	New ADA compliant handrails, stairs and ramp	A	X	1	18,000			
7.4	Repair rust on trusses and coat with intumescent fire proofing paint	P	X	1	60,000			
7.5	Replace rotting acoustic ceiling above Junior Pool	P		2			40,000	
7.6	Paint interior walls, ceiling and railings	A		3			35,000	
7.7	Add light reflective acoustic ceiling over Senior Pool	N/A		3				160,800
7.8	Structural reinforcement, equipment pads and re-roofing for rooftop HVAC units	N/A		2			75,000	

<b>CONSTRUCTION COSTS BY BUDGET PRIORITY</b>						<b>2,578,280</b>	<b>4,858,280</b>	<b>5,186,080</b>
						REQUIRED	REQ+ESSENTIAL	REQ+ESS+ENHANCED

FFE FOR HISTORIC EXHIBIT DESIGN AND INSTALLATION					0	0	100,000
25% CONTINGENCY					644,570	1,214,570	1,296,520
10% CONTRACTOR COSTS & FEE					257,828	485,828	518,608
4% TESTING & INSPECTIONS					103,131	194,331	207,443
15% ARCHITECTURE & ENGINEERING FEES					386,742	728,742	777,912

<b>TOTAL PROJECT COST</b>						<b>3,970,551</b>	<b>7,481,751</b>	<b>8,086,563</b>
						REQUIRED	ESSENTIAL	ENHANCED

ESCALATION CONTINGENCY 2022 4.5%					4,149,226	7,818,430	8,450,459
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ESCALATION CONTINGENCY 2023 4%					4,315,195	8,131,167	8,788,477
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ESCALATION CONTINGENCY 2024 4%					4,487,803	8,456,414	9,140,016
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**CITY OF EL SEGUNDO  
RECREATION & PARKS DEPARTMENT**

**INTER-DEPARTMENT CORRESPONDENCE**

**DATE:** May 19, 2021  
**TO:** Recreation and Parks Commission  
**FROM:** Arecia Hester, Recreation Superintendent  
**SUBJECT:** Recreation Division Report

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**Aquatics- April**

The Plunge continues to be closed through the COVID-19 pandemic.

\*\*Please see attached report to review aquatic center activity.

**Joslyn Center- April**

Outreach volunteers helped deliver a total of **796** meals in the month of **April**.

**Transportation**

Dr. Dial-A-Ride- April
7

**Farmers Market**

Farmers Market has been back on track and slowly growing. There were approximately 1205 visitors attending the market during the month of April.

Certified Farmers 7  
Food Vendors 17  
Craft Vendors 6

**Skate Park**

The El Segundo Skate Park continues to operate as a staffed facility on a reservation basis with COVID-19 guidelines and procedures in place. For the month of April, the skate park brought in a total of \$135 from individually purchased reservations. The skate park was closed for reservations during Spring Break (April 5-9) to accommodate spring break camp.

April Skate Park Reservations	April Revenue from Skate Park Reservations
424	\$135 (Approx. 9 Paid Reservations)

## Teen Advisory Committee (TAC)

The second TAC meeting took place on April 12 via ZOOM. They discussed ideas for goals, vision statement, and mission statement and provided several options to choose from. The teens were also given an opportunity to express interest in one of three leadership positions within the committee: Chair, Vice Chair, and Secretary. A logo committee was established, and they were instructed to meet separately to prepare options for the committee to review at the next meeting.

## Spring Break Camps

Spring Break camps took place during the ESUSD spring break, April 5-9. The Community Services Department offered Spring Break Hyper Camp led by in-house recreation staff, and a skateboard camp contracted through Champ Camp LLC. There were a total of **52** children ages 4 through 14 who participated in camp.

Spring Break Hyper Camp consisted of three one and a half hour sessions where pods of 10 or less children played outdoor games and activities in Recreation Park. Games included modified versions of sharks and minnows and tag, as well as individually packaged crafts that were assembled during camp by the participants.

Skateboard Camp with Champ Camp instructors took place at the El Segundo Skate Park in three hours sessions. They worked on the fundamentals of skateboarding and skate park safety, while the more advanced participants developed their tricks and skills.

## Egg Hunt Bags (Easter)

The Community Services Department sold Egg Hunt bags for purchase as a safe alternative to the traditional egg hunt event in April. Sales began on Thursday, March 18 at \$5 per bag, and all bags were delivered to El Segundo residents by April 3, just in time for Easter Sunday. The bags included 20+ filled easter eggs, an activity booklet, bubbles, rubber ducks signed by the Aquatics staff, and craft supplies for two children. There was a total of **143** bags sold and delivered by the first week of April.

## Clubhouse Facility Usage

During the month of April, the Clubhouse auditorium was heavily utilized for trainings and other clinics. Vaccinations were also made available at the facility.

For the month, the Clubhouse auditorium was used on **8** different days for a total of **25** hours for vaccine clinics with the AHIMT, blood drives, and CPR training for lifeguard and camp staff.

## Sports

Additional facility openings and services:

- Tennis Courts are now unlocked
- Picnic reservations are available\*
- Special Event Permits are available\*

\*Please refer to County guidelines referring to gatherings.

Additional Changes:

- Snack Bars are now allowed
- Masks do not have to be worn during competition

<b>ACTIVITY</b>	<b># RESERVATIONS</b>
Pickle Ball	989
Tennis	1196
Basket Ball	417
Hockey Rink	154
Volleyball Court	12

**Social Media Stats-**

**Facebook – April 2021 –22 New Followers, 2497 Followers**

**Instagram – April 2021 – 21 New Followers, 1859 Followers**





**CITY OF EL SEGUNDO**  
**RECREATION & PARKS DEPARTMENT**  
*"El Segundo's Backyard"*

**INTER-DEPARTMENT CORRESPONDENCE**

**DATE**                      **May 19,2021**

**TO**                              **Recreation and Parks Commission**

**FROM**                        **Christopher Hentzen, Park Maintenance Superintendent**

**SUBJECT**                    **Parks Division Report**

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**Parks, Projects, Improvements**

- Routine maintenance continues throughout the parks.
- Participated in the initial Recreation Park needs and assessment walk through with consultant team.

**Tree Report**

- The city tree crew performed trimming and tree removals per requests.

**Input Request/Comments**

- A sign suggestion/request was submitted by a resident to a city council member for Holly Kansas Park and Washington Park who forwarded it to the Public Works Department and Community Services. See suggested sign below:



Please, do not feed the  
wildlife, even though they ask.

— We Need Your Help —

- To prevent disease infection to humans
- To prevent them from biting you
- To prevent damage to the landscape
- To prevent them from becoming ill from human foods

L.A. COUNTY CODE 10.84.010





**CITY OF EL SEGUNDO  
RECREATION & PARKS DEPARTMENT**

**INTER-DEPARTMENT CORRESPONDENCE**

**DATE:** May 14, 2021

**TO:** Recreation and Parks Commission

**FROM:** Melissa McCollum, Community Services Director

**SUBJECT:** Community Services Updates

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**Acacia Park**

Acacia Park reopened on April 30 to immediate and abundant use by appreciative kids and families. With the completion of the approximately \$900,000 park improvement project, all city playgrounds in El Segundo are now ADA compliant. Thanks to the Recreation and Parks Commission and City Council for helping celebrate this milestone. El Segundo Media coverage here - [https://www.youtube.com/watch?v=h\\_YvxEvqcU4](https://www.youtube.com/watch?v=h_YvxEvqcU4)



**Recreation Park Needs Assessment**

RJM Design Group and the City of El Segundo agreed on a project timeline for the Recreation Park Needs Assessment with a completion target date of November 2021 (timeline attached). Initial site visits, including a Recreation Park tour, irrigation system review, and building assessments, started this month. The City is currently compiling information to support the site analysis, building assessments, and program inventory, including site plans, maintenance records, inspection reports, capital expenditure schedules, activity guides, class registration statistics, volunteer service contributions, and more.

The next phase – Public Outreach and Engagement – will take place from June-September and includes a project portal/website, statistically valid community survey, online survey, and City pop up events to solicit extensive and inclusive input.



## Library Park StoryWalk

Community Services staff set up the first StoryWalk in Library Park in April. Children and adults were encouraged to read and engage with text and pictures as they advanced along the path. April's featured book was Karma Wilson's Bear Sees Color. Let's Go on a Hike by Katrina Liu is the featured book for Asian American and Pacific Islander Heritage Month in May. A more permanent StoryWalk is planned as part of the Library Park Activation Project.



## Hometown Fair Drawing Contest

The El Segundo Community Services Department requests the public to show community pride in a creative way this year to celebrate Hometown Fair. Although the popular event was cancelled for 2021, the City still wants the public to share what makes El Segundo special by framing their memories on #Hometownframes posters available at the Checkout Building throughout May. Staff will be displaying the submissions around town and in Recreation Park. To arrange for poster pick-up, please call 310-524-2700.



## El Segundo Public Library Service Updates

The El Segundo Public Library no longer requires reservations. The library is open to walk-in visitors from 10 AM-5 PM Monday through Saturday. Visitors are invited to browse the collections, check out materials, use Internet computers, and obtain research assistance. In addition, a small number of seats are available for reading in the library and study rooms are available for one-person, one-hour reservations. For more information about library use, please call 310-524-2728 or visit the digital library at [www.elsegundolibrary.org](http://www.elsegundolibrary.org). Please note outdoor storytimes begin May 19 and Author J. Ryan Stradal will join the Evening Book Club's virtual meeting on May 26 at 6:30 PM to discuss The Lager Queen of Minnesota. The Summer Reading Program begins June 15.

## Looking Ahead

The City Council will consider renewal of the Beach Cities Transit Line 109 Agreement with the City of Redondo Beach for FY 2021/22 at their meeting on May 18. Presentation of the conceptual design for the Urho Saari Swim Stadium Renovation is scheduled for the City Council Meeting on June 1. Adoption of the City's FY 2021/22 Budget is anticipated at the City Council Meeting on June 15.



# EL SEGUNDO RECREATION PARK NEEDS ASSESSMENT PROJECT TIMELINE (4/21/21)

