

REGULAR MEETING MINUTES OF THE EL SEGUNDO CITY COUNCIL  
TUESDAY, APRIL 20, 2021 - 6:01 P.M.  
***This meeting was conducted virtually via Zoom conferencing and ran simultaneously with the Special meeting.***

CALL TO ORDER - Virtually by Mayor Boyles at 6:01 PM

INVOCATION – Father Alexei Smith, St. Andrew Russian Greek Catholic Church

PLEDGE OF ALLIGENCE – Council Member Nicol

ROLL CALL

Mayor Boyles - Present via teleconferencing  
Mayor Pro Tem Pimentel - Present via teleconferencing  
Council Member Pirsztuk - Present via teleconferencing  
Council Member Nicol - Present via teleconferencing  
Council Member Giroux - Present via teleconferencing

PUBLIC COMMUNICATIONS – (Related to City Business Only – 5-minute limit per person, 30-minute limit total)

***The following speakers were all in favor of Sweat Equity Alliance’s policy proposal to implement RIPA (Racial Identity and Profiling Act) requirements before the required implementation date;*** Dave Holop, John Pickhaver, Melissa Cueto, Anya Goldstein, and Christibelle Villena.

Ed Jaeger, resident, commented on item #B4.

Liz Garnholz, resident, commented on item #B4.

Christine Vasquez-Fajardo, DEI committee member, commented on the #E14, stating the DEI committee is in favor of IDEA and Festival of Holidays proposed by the ACC.

Corrie Zupo, resident, commented on item #E14.

***The following names were read into the record in favor of Sweat Equity Alliance’s policy proposal to implement RIPA (Racial Identity and Profiling Act)***

***requirements before the required implementation date;*** Jennifer Sorbello, Charlie, Kathryn Tubbs, Chris Busse, Jon Michaels, Toni Michaels, Melissa Cueto, Keith Puckett, Lindsay Pinkham, Ben Watkins, Reba Hoeschler, Julie Holop, Mark Knight, Jan Zoochie, Kate Alvarez, and Laura Sorensen

CITY MANAGER FOLLOW-UP COMMENTS – (Related to Public Communications)

Scott Mitnick, City Manager, will follow up with speakers concerning the Sweat Equity Alliance and Police Chief Bill Whalen gave a brief explanation of the RIPA (Racial Identity and Profiling Act) report and the implementation process.

SPECIAL PRESENTATIONS:

- a) Proclamation read by Mayor Boyles for April as Donate Life Month and presented to Ambassador Raquel Gonzalez.
- b) COVID-19 Update given by Fire Chief Donovan

**A. PROCEDURAL MOTIONS**

Read all Ordinances and Resolutions on the Agenda by Title Only.

**MOTION by Council Member Giroux, SECONDED by Council Member Pirsztuk to read all ordinances and resolutions on the agenda by title only. MOTION PASSED BY UNANIMOUS VOICE VOTE. 5/0**

**B. CONSENT**

1. Approve Regular and Special City Council Meeting minutes of March 16, 2021.
2. Ratify Payroll and employee benefit checks; checks released early due to contracts or agreement; emergency disbursements and/or adjustments; and wire transfers and approve the following warrant demand register from March 5, 2021 through April 1, 2021; numbers 12A, 12B, 12C, and 13A: Warrant numbers 3034886 through 3035230, and 9001916 through 9001963.  
(Fiscal Impact: \$6,704,867.60)
3. Approve reclassification of the Human Resources Assistant classification to Human Resources Technician, adopt the class specification for the Human Resources Technician position and approve and adopt the proposed examination plan for Human Resources Technician.  
(Fiscal Impact: None)
4. PULLED BY COUNCIL MEMBER GIROUX
5. Authorize the City Manager to sign a Professional Services Agreement No. 6055 for an amount not to exceed \$325,000 with J.P. Morgan as the Manager and Agr. No. 6056 with Stifel, Nicolaus, & Company, Inc. as the co-manager for professional underwriter services for the City's Pension Obligation Bonds.  
(Fiscal Impact: None)
6. Approve the amended minimum qualifications for the Technical Services Analyst position, adopt the revised class specification for the Technical Services Analyst position, and approve and adopt the proposed examination plan for the Technical Services Analyst position.  
(Fiscal Impact: None)
7. Authorize the City Manager to execute a Professional Services Agreement No. 6057 with EcoTierra for \$156,900 and appropriate \$156,900 from the General Plan Maintenance Fund to provide environmental review services related to the housing element update.  
(Fiscal Impact: \$156,900)

**MOTION by Council Member Pirsztuk, SECONDED by Council Member Giroux, approving Consent Agenda item 1, 2, 3, 5, 6, and 7. MOTION PASSED BY UNANIMOUS VOICE VOTE. 5/0**

**PULLED ITEMS:**

4. Adopt Resolution No. 5256 approving plans and specifications and authorize staff to advertise for construction bids for the 400 block of W. Mariposa Avenue and 300 block of W. Pine Avenue Sidewalk Construction Project. Project No. PW 21-07.  
(Fiscal Impact: \$250,000)

MOTION by Mayor Boyles, SECONDED by Council Member Pirsztuk approving Resolution No. 5256 with the understanding the City will work with the homeowner on W. Pine Avenue regarding the trees on the property and authorizing staff to advertise for construction bids for the 400 block of W. Mariposa Avenue and 300 block of W. Pine Avenue sidewalk construction project. MOTION PASSED BY VOICE VOTE. 4/1 YES Boyles Pimentel Pirsztuk Giroux NO Nicol

**C. PUBLIC HEARING:**

8. Ordinance Amending the El Segundo Municipal Code to Allow Noncommercial Backyard Beekeeping in the Single-Family Residential (R-1) Zone District.  
(Fiscal Impact: None)

Mayor Boyles stated this was the time and place for a public hearing regarding an ordinance amending the El Segundo Municipal Code to allow noncommercial backyard beekeeping in the Single-Family Residential (R-1) Zone District.

Clerk Weaver stated that proper notice had been given in a timely manner and that written communication had been received in the City Clerk's office and will read during public input.

Elias Sassoon, Public Works Director, reported on the item.

**Public Input:**

Chia-Ming Ro, resident, answered Council questions and is in favor of backyard beekeeping in El Segundo.

Clerk Weaver read into the record from the following residents who are in favor of backyard beekeeping; Chris Hall, Cristin Zeisler and Joanna Schochet Bowe.

MOTION by Council Member Pirsztuk, SECONDED by Council Member Giroux to close the hearing. MOTION PASSED BY UNANIMOUS VOICE VOTE. 5/0

**Council discussion**

Mark Hensley, City Attorney, read the Ordinance by title only.

ORDINANCE NO. 1624

AN ORDINANCE AMENDING TITLES 6,7, AND 15 OF THE EL SEGUNDO MUNICIPAL CODE TO ALLOW NONCOMMERCIAL, BACKYARD BEEKEEPING ON SINGLE-FAMILY RESIDENTIAL ZONED PROPERTIES.

Council Member Giroux introduced Ordinance No.1624. Second reading and possible adoption of the Ordinance is scheduled for the regular City Council meeting of May 4, 2021.

D. STAFF PRESENTATIONS:

Mayor Boyles and Council Member Nicol were placed in the Zoom waiting room due to conflict of interest.

9. Authorize City Manager to execute a Professional Services Agreement with RRM Design Group for \$444,377 to prepare Downtown Specific Plan Update.  
(Fiscal Impact: \$444,377)

(This action is exempt from CEQA pursuant to CEQA Guidelines §15061(b)(3) which is the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment and CEQA does not apply where it can be seen with certainty that there is no possibility that the activity may have a significant effect on the environment.)

Paul Samaras, AICP, Principal Planner and Jami Williams, Principal at RRM Design, reported and answered questions on the item.

Council discussion

MOTION by Council Member Pirsztuk, SECONDED by Council Member Giroux authorizing the City Manager to execute a Professional Services Agreement No. 6058 with RRM Design Group for \$444,377 to prepare Downtown Specific Plan Update.  
MOTION PASSED BY UNANIMOUS VOICE VOTE. 3/0

Mayor Boyles and Council Member Nicol returned to the meeting.

10. Agreement with RJM Design Group to Prepare Recreation Park Needs Assessment.  
(Fiscal Impact: \$95,000)

Melissa McCollum, Community Services Director and Zachary Mueting, Principal Landscape Architect with RJM Design Group presented the item and answered Council's questions.

Council discussion

MOTION by Council Member Nicol, SECONDED by Council Member Giroux to award a consultant contract and authorize City Manager to execute Agreement No. 6059 with RJM Design Group in an amount not to exceed \$95,000 to prepare a Recreation Park needs assessment, appropriate \$25,000 from the Parks Developer Fees Reserve (001-274-0000-1274) to the CIP Teen Center Renovation Account (301-400-8202-8222), and appropriate \$20,000 from the Gas Tax Fund Balance (106-299-0000-2990) to the Gas Tax Contractual Services Account (106-400-8206-6206). MOTION PASSED BY UNANIMOUS VOICE VOTE. 5/0

11. FY 2020-2021 Mid-Year Citywide Budget Report and Recommended Adjustments.  
(Fiscal Impact: The proposed General Fund and General Liability Fund Budget adjustments are necessary to ensure FY 2020-2021 ends with a balanced budget on June 30, 2021. Some funds (such as the General Fund and Solid Waste Fund) will continue to face structural budget challenges which will be closely monitored addressed via the Proposed FY 2021-2022 Citywide Budget which will be presented to City Council on May 4, 2021)

Scott Mitnick, City Manager and Joe Lillio, Chief Financial Officer presented the item.

Council discussion

Council consensus to receive and file FY 2021-2021 Citywide Mid-Year Budget Update.

MOTION by Mayor Pro Tem Pimentel, SECONDED by Council Member Pirsztuk to amend FY 2020-2021 General Fund Revenues from \$59,051,732 to \$60,724,015 and appropriations from \$59,051,732 to \$60,001,732. (Appropriate \$750,000 to 001-400-2901-4109 and \$200,000 to 001-400-2101-6406 from General Fund unassigned Fund Balance). MOTION PASSED BY UNANIMOUS VOICE VOTE. 5/0

MOTION by Mayor Pro Tem Pimentel, SECONDED by Council Member Nicol to amend FY 2020-2021 General Liability Fund Appropriations from \$1,269,399 to \$1,619,399 (Appropriate \$350,000 to 602-400-0000-6246 from General Liability Fund Balance). MOTION PASSED BY UNANIMOUS VOICE VOTE. 5/0

12. Receive and file El Segundo-Wiseburn Aquatics Center Operational and Financial Report FY 2019-2020.  
(Fiscal Impact: Net revenue projections for the first two years of Aquatics Center operations (deficits of \$194,024 and \$95,202) were lower than actual net revenue (deficits of \$320,785 and \$352,215). 2020 operations were significantly impacted by public health restrictions in place due to COVID-19)

Melissa McCollum, Community Services Director and Linnea Palmer, Aquatics Center Supervisor reported and answered questions on the item.

Council consensus to receive and file El Segundo El Segundo-Wiseburn Aquatics Center Operational and Financial Report FY 2019-2020.

13. Resolution for paying and reporting the value of Employer Paid Member Contribution (EPMC) for Police Managers' Association.  
(Fiscal Impact: None)

Rebecca Redyk, Human Resources Director presented the item.

Council discussion

Mark Hensley, City Attorney read the resolution by title only.

#### RESOLUTION NO. 5257

#### A RESOLUTION FOR PAYING AND REPORTING THE VALUE OF EMPLOYER PAID MEMBER CONTRIBUTION FOR POLICE MANAGERS' ASSOCIATION.

MOTION by Mayor Pro Tem Pimentel, SECONDED by Council Member Nicol approving Resolution No. 5257. MOTION PASSED BY UNANIMOUS VOICE VOTE. 5/0

#### E. COMMITTEES, COMMISSIONS AND BOARDS PRESENTATIONS:

14. Arts and Culture Advisory Committee Report  
(Fiscal Impact: The ACC's recommendations for Fiscal Year 2021-2022 total \$183,000. There's currently \$198,628 of unallocated funding in the Cultural Development Fund)

Neal Von Flue, Arts and Culture Advisory Committee Chair gave a presentation.

Council discussion

Council consensus to receive and file the presentation on the Cultural Development Fund recommendations for Fiscal Year 2021-2022: Outdoor Dining Enhancements, Festival of Holidays, Poet Laureate Program, TEDx El Segundo and IDEA: An After-School Art Program.

15. Diversity, Equity, and Inclusion Committee Bylaws  
(Fiscal Impact: None)

Barbara Voss, Deputy City Manager reported on the item.

Council discussion

MOTION by Council Member Nicol, SECONDED by Council Member Giroux to approve the Diversity, Equity, and Inclusion Committee bylaws. MOTION PASSED BY UNANIMOUS VOICE VOTE. 5/0

16. Conclude the City's Economic Development Advisory Council to Transition to a Private Non-profit Entity, the "El Segundo Economic Development Corporation". (Fiscal Impact: None)

Barbara Voss, Deputy City Manager reported on the item.

Council discussion

MOTION by Council Member Giroux, SECONDED by Council Member Pirsztuk to conclude the City's Economic Development Advisory Council. MOTION PASSED BY UNANIMOUS VOICE VOTE. 5/0

17. Appointments to Planning Commission  
(None)

Mayor Boyles announced Kevin Maggay to a term expiring June 30, 2023, Ryan Baldino to a term expiring June 30, 2024 and Brenda Newman to a term expiring June 30, 2024.

F. REPORTS – CITY CLERK – Passed

G. REPORTS – CITY TREASURER – Not Present

H. REPORTS – COUNCIL MEMBERS

#### AD HOC PENSION COMMITTEE REPORT

18. Proposed Topgolf Revenue Allocation Policy  
(Fiscal Impact: Adoption of the proposed policy would result in the estimated \$1,920,000 in Topgolf revenues being allocated as follows: Annual pension payment of \$780,000 to \$910,000, Annual Equipment Replacement Fund Loan Repayment of \$390,000 to \$520,000, After Equipment Replacement Fund Loan is repaid, the annual \$390,000 to \$520,000 revenue stream would be dedicated to the City's Capital Improvement Program for public infrastructure needs, Annual \$200,000 Community Benefit Contribution for rec. and parks projects, Annual \$200,000 contribution for Golf Fund capital improvement projects, Annual \$200,000 3% beverage fee payment to General Fund, and annual \$20,000 golf course ground lease payment to General Fund)

Mayor Pro Tem Pimentel and Council Member Nicol presented the item.

Council discussion

MOTION by Council Member Pirsztuk, SECONDED by Council Member Giroux to receive proposed Topgolf Revenue Allocation Policy for future use of recurring Topgolf revenue and direct staff to incorporate the proposed Topgolf Revenue Allocation Policy into the proposed FY 2021-2022 Citywide Budget that will be presented to City Council on May 4, 2021. MOTION PASSED BY UNANIMOUS VOICE VOTE. 5/0

Council Member Giroux – Passed

Council Member Nicol – Passed

Council Member Pirsztuk – Passed

Mayor Pro Tem Pimentel – Mentioned we cannot over state how important it is that the placement of Space Force Systems Command is at the El Segundo Airforce Base. This placement is grounding the Space and Aerospace in our backyard for the next two decades.

Mayor Boyles – Thanked everyone involved in making Jack Crawford's Eagle Scout project a reality.

- I. REPORTS – CITY ATTORNEY – Passed
- J. REPORTS/FOLLOW-UP – CITY MANAGER – Mentioned he will follow up on the Strategic Planning meeting items and will follow up on the RIPA item with the DEI committee. Mentioned on May 4, 2021 there will be a budget workshop.

MEMORIAL – Barbara Ernest and Velicia Jennings-Branch

ADJOURNED at 10:02 PM

  
Tracy Weaver, City Clerk