



AGENDA

EL SEGUNDO CITY COUNCIL

JUNE 15, 2021

350 MAIN STREET

DUE TO THE COVID-19 EMERGENCY, THIS MEETING WILL BE CONDUCTED PURSUANT TO THE GOVERNOR'S EXECUTIVE ORDER N-29-20.

TELECONFERENCE VIA ZOOM MEETING

MEETING ID: 964 5963 7962

PIN: 730770

***PUBLIC ADVISORY:
THE CITY COUNCIL CHAMBER WILL BE OPEN TO THE PUBLIC FOR SPECIAL
PRESENTATIONS AND PUBLIC COMMUNICATIONS ONLY***

**Drew Boyles, Mayor
Chris Pimentel, Mayor Pro Tem
Carol Pirsztuk, Councilmember
Scot Nicol, Councilmember
Lance Giroux, Councilmember**

Tracy Weaver, City Clerk
Matthew Robinson, City Treasurer

Executive Team

Scott Mitnick, City Manager
Barbara Voss, Deputy City Manager
Bill Whalen, Police Chief
Denis Cook, Development Services
Elias Sassoon, Public Works Director
Melissa McCollum, Community Svcs. Dir.

Mark Hensley, City Attorney
Joe Lillio, Chief Financial Officer
Chris Donovan, Fire Chief
Rebecca Redyk, HR Director
Charles Mallory, Info. Tech. Director

MISSION STATEMENT:

“Provide a great place to live, work, and visit.”

VISION STATEMENT:

“A hub for innovation where big ideas take off.”

How Can Members of the Public Observe and Provide Public Comments?

- Residents can watch the meeting live via Spectrum Channel 3 and 22, AT&T U-Verse Channel 99 and/or El Segundo TV at YouTube.com.
- Access remotely via Zoom from a device of choice. Use URL <https://zoom.us/j/96459637962> and enter PIN: **730770** or visit www.zoom.us on device, click on “Join a Meeting” and enter meeting ID and PIN.
- Join by phone at 1-669-900-9128 and enter meeting ID and PIN.
NOTE: Your phone number is captured by the Zoom software and is subject to the Public Records Act, dial *67 BEFORE dialing in to remain anonymous.
- Note that you will be placed in a “listen only” mode and your video feed will not be shared with City Council or members of the public.
- Members of the public may also provide comments in the Council Chamber during the public communication portion of the meeting. Members of the public must observe "social distancing" requirements, remain six (6) feet apart from others and wear a mask at all times. Council Chamber will only be open during public communications, special presentations and public hearings only.
- For public communications and comments during public hearings, please notify meeting host by raising your virtual hand (see hand icon at bottom of screen) and you will be invited to speak. **(If you do not wish for your name to appear on the screen, then use the drop-down menu and click on “rename” to rename yourself “anonymous”)**
- Do not simultaneously use a microphone through Zoom and a cellphone/telephone, this combination results in audio problems.
- For electronic public comments on a specific agenda item, submit comments to the following e-mail address, with a limit of 150 words and accepted up until 30 minutes prior to the meeting: PUBLICCOMMUNICATIONS@elsegundo.org **in subject line please state the meeting date and item number.** Depending on volume of communications, emails will be read during public communications.
- For Public Hearings: written communications will be accepted via email at PUBLICCOMMUNICATIONS@elsegundo.org both before the meeting and during open period of the Public Hearing.
- All written communication, documents, email addresses of attendees captured by Zoom software will be considered a public document subject to possible posting on the City’s website and are subject to disclosure under the Public Records Act.

Additional Information:

The City Council, with certain statutory exceptions, can only take action upon properly posted and listed agenda items. Any writings or documents given to a majority of City Council regarding any matter on this agenda that the City received after issuing the agenda packet are available for public inspection in the City Clerk’s Office during normal business hours. Such documents may also be posted on the City’s website at www.elsegundo.org and additional copies will be available at the City Council meeting.

Unless otherwise noted in the agenda, the public can only comment on City-related business that is within the jurisdiction of the City Council and/or items listed on the agenda during the Public Communications portions of the Meeting. Additionally, members of the public can comment on any Public Hearing item on the agenda during the Public Hearing portion of such item. The time limit for comments is five (5) minutes per person.

Before speaking to the City Council, please state: your name, residence, and organization/group you represent, if desired. Please respect the time limits.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk’s Office at 310-524-2305. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

**REGULAR MEETING OF THE EL SEGUNDO CITY COUNCIL
TUESDAY, JUNE 15, 2021 - 6:00 PM**

4:00 PM CLOSED SESSION

CALL TO ORDER

ROLL CALL

PUBLIC COMMUNICATION – (RELATED TO CITY BUSINESS ONLY – 5-MINUTE LIMIT PER PERSON, 30-MINUTE LIMIT TOTAL) *Individuals who have received value of \$50 or more to communicate to the City Council on behalf of another, and employees speaking on behalf of their employer, must so identify themselves prior to addressing City Council. Failure to do so shall be a misdemeanor and punishable by a fine of \$250. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda. City Council and/or City Manager will respond to comments after Public Communications is closed.*

SPECIAL ORDERS OF BUSINESS

RECESS INTO CLOSED SESSION: City Council may move into a closed session pursuant to applicable law, including the Brown Act (Government Code Section §54960, et seq.) for purposes of conferring with City’s Real Property Negotiator; and/or conferring with City Attorney on potential and/or existing litigation; and/or discussing matters covered under Government Code Section §54957 (Personnel); and/or conferring with City’s Labor Negotiators.

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (GOV'T CODE §54956.9(D)(1): -1- MATTERS

1. Scott O'Connor (City Police Officer) v. City of El Segundo, United States District Court (Central District of California), Civil Case No. 2:20-CV-0311 DMG (PLAx)

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Initiation of litigation pursuant to Government Code §54956.9(c): -1- matter.

6:00 PM – CONVENE REGULAR SESSION

CALL TO ORDER

INVOCATION – Rabbi Dovid Libson, Jewish Community Center

PLEDGE OF ALLEGIANCE – Council Member Pirsztuk

ROLL CALL

PUBLIC COMMUNICATIONS – (RELATED TO CITY BUSINESS ONLY – 5 MINUTE LIMIT PER PERSON, 30 MINUTE LIMIT TOTAL) *Individuals who have received value of \$50 or more to communicate to the City Council on behalf of another, and employees speaking on behalf of their employer, must so identify themselves prior to addressing the City Council. Failure to do so shall be a misdemeanor and punishable by a fine of \$250. While all comments are welcome, the Brown Act does not allow Council to take action on any item not on the agenda. The Council will respond to comments after Public Communications is closed.*

SPECIAL PRESENTATIONS

2. ESHS Girls' Soccer Team - CIF Champions
3. Da Vinci School COVID-19 Response Appreciation
4. Recognition of South Bay Fiber Ring Completion
5. Juneteenth
6. COVID-19 Update
7. Recognition of Police Chief Bill Whalen's Retirement

CITY MANAGER FOLLOW-UP COMMENTS – (Related to Public Communications)

A. PROCEDURAL MOTIONS

Read all ordinances and resolutions on the Agenda by title only.

Recommendation –
Approval

B. CONSENT

8. **City Council Meeting Minutes**

Recommendation –

Approve Special Meeting Minutes of May 27, 2021 and May 28, 2021 and Regular Meeting Minutes of June 1, 2021.

9. **Warrants Demand Register for May 23, 2021 through June 4, 2021**

Recommendation –

Ratify Payroll and employee benefit Checks; Checks released early due to contracts or agreement; Emergency disbursements and/or adjustments; and, Wire transfers. Approve the following Warrant Demand Register numbers 17A and 17B: Warrant numbers 3035915 through 3035996, and 9002025 through 9002021.

10. **Professional Service Agreements and Blanket Purchase Orders for Fiscal Year 2021-2022 in Excess of \$50,000**

Recommendation -

1. Authorize the City Manager to amend contract #5346 with **Prosum, Inc.** to provide project management and technical services for the Information Technology Services Department for an amount not to exceed **\$750,000** in FY 2021/2022 (General Fund – Information Technology Services).
2. Authorize the City Manager to execute an amendment to Agreement No. 5861 with **Riester Pacific, Inc.** for the City's economic development and hospitality and tourism marketing services, in a form approved by the City Attorney to (1) extend the term of the agreement to June 30, 2022; and (2) authorize payment for services up to **\$350,000** (General Fund – City Manager (\$206,000) and Chevron Grant Fund (\$144,000) held in the Fiduciary Fund)
3. Authorize the issuance of a blanket purchase order to **Metron Farnier** for an amount not to exceed **\$300,000** in total for the purchase of single jet AMR water meters for the City's water system in FY 2021/2022 (Water/Wastewater Enterprise Fund).
4. Authorize staff to continue to purchase gasoline and **diesel fuel for City vehicles** and equipment through the use of spot market purchasing for an amount not to exceed **\$254,500** in FY 2021/2022 (General Fund = \$190,000; Asset Forfeiture Fund = \$13,000; Prop "A" Fund = \$30,000; Water Enterprise Fund = \$12,500; Wastewater Enterprise Fund = \$9,000).
5. Authorize the City Manager to amend contract 6062 with **Vincent Benjamin Group LLC** to provide on-call temporary staffing services for use by all City departments for an amount not to exceed **\$250,000** in FY 2021/2022. (General Fund- Various City Departments)
6. Authorize the City Manager to waive and award a professional service Agreement to **Aerotek Professional Services** to provide temporary staffing services for the Public Works Department for an amount not to exceed **\$200,000** in FY 2021/2022 (General Fund – Public Works/Contractual Services).

7. Authorize the City Manager to execute an amendment to Agreement 5907 and issue a blanket purchase order to **Marc Cohen** for Medical Director consulting services for COVID incident not to exceed **\$160,000** in FY 2021-2022 (General Fund – 001-400-2902-6214).
8. Authorize the City Manager to amend the contract with **All Cities Management Services, Inc.** for ongoing services to provide crossing guard services for the El Segundo School District for an amount not to exceed **\$130,950** in FY 2021/2022 (General Fund – Finance Administration/ non-departmental).
9. Authorize the issuance of a blanket purchase order to **Hinderliter De Llamas & Associates** (Agreement #3313) to provide professional services related to sales and use tax for an amount not to exceed **\$100,000** in FY 2021/2022 (General Fund – Finance Department - Business Services Division).
10. Authorize the City Manager to amend contract #4223A with **Professional Account Mgmt., LLC (Duncan Solutions Company)** for providing professional parking citation processing and collection services, via citation management for the Police Department for an amount not to exceed **\$84,000** in FY 2021/2022 ending June 30, 2022 (General Fund – Police Department).
11. Authorize the City Manager to execute an amendment to Agreement No. 4095 with **High Point Strategies, LLC** for professional services related to LAWA, LAX, FAA, MTA and other Los Angeles agencies to (1) extend the term of the agreement to June 30, 2022; and (2) authorize payment for services up to **\$81,000** (General Fund – City Manager)
12. Authorize the City Manager to execute an amendment to Agreement No. 6016 with **KNB Consulting, LLC.** for ongoing services to provide communications support for the City's hospitality/tourism public relations and communications initiatives for an amount not to exceed a combined total of **\$76,000 in FY 2021/2022** ending June 30, 2022 (General Fund – City Manager – Communications & Economic Development Divisions)
13. Authorize the City Manager to amend contract #6010 and authorize payment to **Crowdstrike, Inc.** to provide cybersecurity services and software for an amount not to exceed **\$65,000** in FY 2021/2022 (General Fund – Information Technology Services).
14. Authorize the issuance of a blanket purchase order to **Tyler Technologies/Eden Financial Management Systems** for annual software licensing, maintenance, and support for an amount not to exceed **\$65,000** in FY 2021/2022 (General Fund – Information Technology Services).
15. Authorize the issuance of a blanket purchase order to **Westchester Medical, Inc.** for professional medical services not to exceed **\$60,000** in FY 2021-2022 (General Fund – 001-400-3201-6214 \$20,000; 001-400-2506-6214 \$40,000).

16. Authorize the City Manager to amend contract #3957B with **Galls LLC** for purchasing uniforms and equipment for the Police Department for an amount not to exceed **\$60,000** in FY 2021/2022 (General Fund – Police Department). Galls, LLC is one of two only physical locations that provides in-house, appointment tailoring, embroidery, and distribution of equipment within a 10-mile radius from the Police Department.
17. Authorize the City Manager to execute an amendment to Agreement 5348 in the amount of **\$59,515** and issue a blanket purchase order to **Counter Risk, Inc.** for regional intelligence consulting services not to exceed \$1,100,785 in FY 2021-2022 (Federal Grants – 124-400-3785-6214).
18. Authorize the City Manager to issue a blanket purchase order to **Baker & Taylor Information Services** for supplying books and other library materials for an amount not to exceed **\$50,195** in FY 2021/2022 (General Fund – Community Services - Library).

11. Water Main Improvements on Grand Avenue

Recommendation -

1. Adopt Resolution approving plans and specifications for the Water Main Improvements on Grand Avenue Project, Project No. PW 21-05.
2. Authorize staff to advertise the Water Main Improvements on Grand Avenue Project for construction bids.

12. Acacia Park Playground and Site Improvements Project

Recommendation -

1. Accept the Acacia Park Playground and Site Improvements Project by Landforms Landscape Construction, Inc. as complete.
2. Authorize the City Clerk to file a Notice of Completion in the County Recorder’s office.

13. Pavement Rehabilitation Project on El Segundo Blvd. from Main Street to Illinois Street

Recommendation -

Adopt Resolution identifying pavement rehabilitation project to be funded with FY 2021-22 SB-1, “Road Repair and Accountability Act” funds.

14. Softball Field Bleacher Areas Improvement Project

Recommendation -

1. Accept Softball Field Bleacher Areas Improvement Project, Project No. PW 20-03, by Nata Construction, Inc. as complete.
2. Authorize the City Clerk to file a Notice of Completion with the County

15. Utility Verification and Investigation Services Project

Recommendation -

Authorize the City Manager to execute a standard public works contract with T2 UES, Inc. in the amount of \$92,700 for the Utility Verification and Investigation Services Project, Project No. PW 20-16, and authorize an additional \$7,300 as contingency funds for potential unforeseen conditions.

16. Notice of Intent to Withdraw Membership from Independent Cities Risk Management Authority

Recommendation –

Adopt Resolution authorizing the City Manager to provide written notice of intent to withdraw membership from the Independent Cities Risk Management Authority (ICRMA).

17. Second Reading of Ordinance Consolidating Municipal Elections with Statewide November Even Year General Elections

Recommendation -

Waive second reading and adopt Ordinance No. 1625 amending El Segundo Municipal Code (ESMC) to Consolidate Municipal Elections with Statewide November Even Year General Elections.

C. PUBLIC HEARINGS

18. Proposed Fiscal Year 2021-2022 Operating Budget, Capital Improvement Program Budget, Gann Appropriations Limit, and City Strategic Plan Revisions

Recommendation -

Conduct a public hearing and then approve the following:

1. Resolution Adopting the FY 2021-2022 Final Operating Budget and Capital Improvement Budget and the FY 2021-2022 Appropriations Limit for the City of El Segundo
2. Resolution Approving the Change in the City of El Segundo's Fiscal Year from October 1 to September 30 (federal fiscal year) to July 1 to June 30 (traditional fiscal year)
3. Various Financial Policies for FY 2021-2022 (General Fund Reserve Policy, Economic Uncertainty Reserve Policy, Unfunded Actuarial Liability (UAL) Policy, and Topgolf Revenue Allocation Policy)
4. Proposed revisions to Year-Three (FY 2021-2022) of the three-year 2020-2022 City Strategic Plan.

19. FY 2021-2022 Master Fee Schedule

Recommendation -

1. Conduct the public hearing on the proposed fee adjustments.
2. Adopt Resolution establishing changes to the schedule of fees and

charges for City services.

D. STAFF PRESENTATIONS

20. Class Specification for Special Projects Administrator (Part-time) and Resolution to Establish and Modify Basic Salary Ranges for Job Classifications of Special Projects Administrator (Part-time), Chief Financial Officer and Director of Public Works.

Recommendation -

1. Adopt the classification specification for the Special Projects Administrator (Part-time) position.
2. Adopt a resolution to establish and modify the basic salary ranges for the job classifications of Special Projects Administrator (Part-time), Chief Financial Officer and Director of Public Works.

E. COMMITTEES, COMMISSIONS AND BOARDS PRESENTATIONS

21. Appointments to the Recreation and Parks Commission.

Recommendation -

Announce the appointees to the Recreation and Parks Commission.

F. REPORTS - CITY CLERK

G. REPORTS - CITY TREASURER

22. Investment Portfolio Report

Recommendation -

Receive and file.

H. REPORTS - COUNCIL MEMBERS

COUNCIL MEMBER GIROUX

COUNCIL MEMBER NICOL

COUNCIL MEMBER PRISZTUK

MAYOR PRO TEM PIMENTEL

MAYOR BOYLES

I. REPORTS - CITY ATTORNEY

23. Ordinance Repealing Local Campaign Contribution Limits in Favor of State Law Campaign Contribution Limits to be Enforced by the Fair Political Practices Commission

Recommendation -

1. Introduce and waive first reading of an ordinance repealing the City's campaign contribution limits in favor of state law's campaign contribution limits effective January 1, 2021 via AB 571.
2. Schedule second reading of the ordinance on August 17, 2021.

J. REPORTS/FOLLOW-UP - CITY MANAGER

CLOSED SESSION

The City Council may move into a closed session pursuant to applicable law, including the Brown Act (Government Code Section §54960, et seq.) for the purposes of conferring with the City's Real Property Negotiator; and/or conferring with the City Attorney on potential and/or existing litigation; and/or discussing matters covered under Government Code Section §54957 (Personnel); and/or conferring with the City's Labor Negotiators.

REPORT OF ACTION TAKEN IN CLOSED SESSION (if required)

MEMORIALS

ADJOURNMENT

POSTED:

DATE: June 11, 2021

TIME: 10:00 AM

BY: Tracy Weaver, City Clerk