

A G E N D A

Recreation & Parks Commission

Wednesday, June 16, 2021 6:00 p.m.

DUE TO THE COVID-19 EMERGENCY, THIS MEETING WILL BE CONDUCTED VIA TELECONFERENCE PURSUANT TO THE GOVERNOR'S EXECUTIVE ORDER N-29-20



How Can Members of the Public Observe and Provide Public Comments?

- Residents can watch the meeting live via Spectrum Channel 3 and 22, AT&T U-Verse Channel 99 and/or El Segundo TV at YouTube.com.
- Access remotely via Zoom from a PC, Mac, iPad, iPhone or Android device at URL Meeting ID: 967 1887 7966 and Passcode: 051645

NOTE: *If you do not wish for your name to appear on the screen, use the drop-down menu and click on “rename” to rename yourself “anonymous”*

- Join by phone at 1-669-900-9128 and enter meeting ID: 967 1887 7966 and Passcode: 051645
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- For electronic public comments on a specific agenda item, submit comments to the following e-mail address, with a limit of 150 words and accepted up until 30 minutes prior to the meeting: mpalacios@elsegundo.org, **in the subject line, please state the meeting date and item number.** Depending on the volume of communications, the emails will be read to the commission during public communications.
- All written communication, documents, and email addresses of attendees captured by Zoom software will be considered public documents subject to possible posting on the City's website and are subject to disclosure under the Public Records Act.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Monse Palacios, 310-524-2882. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

MEETING OF THE RECREATION AND PARKS COMMISSION
Wednesday, June 16, 2021 at 6:00 p.m.

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE – Chairperson Motta

C. ROLL CALL

D. PRESENTATIONS

1. Recognition of Connie Thrasher for her leadership developing a Pickleball program in El Segundo
2. Introductions of Teen Advisory Committee Chair Sofia Earley, Vice-Chair Samantha Lindsay, and Secretary James Baldino
3. Fourth of July Update
4. COVID-19 Update

E. PUBLIC COMMUNICATIONS - *(Related to Commission business only and that is within the subject matter under the jurisdiction of the Commission – 5 minutes per person; 30 minutes total. The Brown Act does not allow the Commission to take action on any item not on the agenda.)*

F. CONSENT CALENDAR

1. **APPROVAL OF THE MINUTES of the Recreation and Parks Commission Meeting of May 19, 2021.** (Commission Action Required)

Recommendation: (1) Approval

G. UNFINISHED BUSINESS

None

H. NEW BUSINESS

1. Discussion and possible action regarding cancellation of the Regular Meeting of the Recreation and Parks Commission on July 21, 2021. (Commission Action Required)

Recommendation: (1) Approval

I. REPORTS

1. REPORTS OF SUBCOMMITTEES

- a. Aquatics Subcommittee
- b. Gateway Committee
- c. Transportation Subcommittee
- d. Youth Sports Council

2. STAFF REPORTS

- a. Arcia Hester, Recreation Superintendent
- b. Christopher Hentzen, Parks Maintenance Superintendent

3. DIRECTOR REPORT

- a. Melissa McCollum, Community Services Director

J. COMMISSIONER COMMENTS

Commissioner Watson
Commissioner Stolnack
Commissioner Lubs
Vice Chairperson Davis
Chairperson Motta

K. ADJOURNMENT

Adjourn to the next Regular Meeting on Wednesday, August 18, 2021 at 6:00 p.m.
at City Council Chambers, 350 Main Street, El Segundo, CA 90245.

Posted by:

Date:

Time:



CITY OF EL SEGUNDO
RECREATION AND PARKS COMMISSION
MEETING MINUTES

Wednesday, May 19, 2021, 6:00 p.m.

This meeting was conducted virtually via Zoom conferencing

A. CALL TO ORDER – The meeting of the Recreation and Parks Commission was called to order by Chairperson Motta at 6:02 p.m. via zoom.

B. PLEDGE OF ALLEGIANCE – Led by Chairperson Motta

C. ROLL CALL – via teleconference

Commissioner Kelly Watson	Present
Commissioner Julie Stolnack	Present
Commissioner Dave Lubs	Present
Vice Chairperson Lee Davis	Present
Chairperson Bob Motta	Present

All Commissioners were present via Zoom teleconference

ALSO PRESENT – via teleconference

Melissa McCollum, Community Services Director
Elias Sassoon, Public Works Director
Arecia Hester, Recreation Superintendent
Christopher Hentzen, Parks Superintendent
Monse Palacios, Senior Administrative Analyst

D. PUBLIC COMMUNICATIONS –

E. CONSENT CALENDAR –

1. APPROVAL OF THE MINUTES of the Recreation and Parks Commission Regular Meeting of April 21, 2021. (Commission Action Required)

MOTIONED by Commissioner Lubs and SECONDED by Vice Chairperson Davis to approve the minutes of the April 21, 2021 meeting. MOTION CARRIED 5-0. Voice vote followed.

F. UNFINISHED BUSINESS –

1. Consideration and possible action to approve the conceptual design and budget for the Urho Saari Swim Stadium (“The Plunge”) renovation project.

Motioned by Commissioner Lubs and SECONDED by Commissioner Stolnack to approve the enhanced version of the design.

MOTION CARRIED 5-0. Voice vote followed.

G. REPORTS –

1. REPORTS OF SUBCOMMITTEES

- a. Aquatics: Mithun presentation
- b. Gateway Committee: None
- d. Transportation Committee: Next meeting will be June 7th.
- e. Youth Sports Council: None

2. DEPARTMENT STAFF REPORTS -

a. Arcia Hester, Recreation Superintendent

- Written report submitted.
- Staff has been back in the office since May 17th working on summer programming.
- Julie Stolnack – Shared a community member’s concern regarding increased camp fees and the possibility of losing families to programming offered in other cities.
- Melissa McCollum explained fees for City camps remained the same this summer as fee increases must be approved by City Council. Prices do vary for camps run by others in town.
- Kelly Watson – Inquired about the possibility of automatically renewing Recreation IDs online.

b. Christopher Hentzen, Park Maintenance Superintendent

- Written report submitted.
- The Herald published an article on Santos Haro and his great work. He is an asset to the city.
- Requested feedback from the commission regarding posting signage in City parks to not feed wildlife as recommended by a community member. No members stated that the signage should be added at this time.

3. DEPARTMENT DIRECTOR REPORT – Melissa McCollum, Community Services Director

- Written report submitted.
- Thanked Recreation staff for the many upcoming summer programs for the community.
- The El Segundo Public Library has a new Art-o-Mat machine. It is a retired cigarette vending machine that has been converted to vend original art for \$5 each.

J. COMMISSIONER’S COMMENTS –

Commissioner Watson: Thanked staff for working on reopening. Research shows that during the pandemic 25% of people visited a park for the first time.

Commissioner Stolnack: Acacia Park looks great. Art-o-Mat is a great machine.

Commissioner Lubs: None

Vice Chairperson Davis: Thanked staff for working on reopening programs and events. Santos is a great employee.

Chairperson Motta: Acacia Park looks great. Thanked staff for all their great work.

K. ADJOURNMENT –

The meeting was adjourned at 7:18 p.m. The next Regular Commission Meeting is scheduled for Wednesday, June 16, 2021 at 6:00 p.m. via Zoom.



**CITY OF EL SEGUNDO
RECREATION & PARKS DEPARTMENT**

INTER-DEPARTMENT CORRESPONDENCE

DATE: June 16, 2021
TO: Recreation and Parks Commission
FROM: Arecia Hester, Recreation Superintendent
SUBJECT: Recreation Division Report

Aquatics- May

The Plunge continues to be closed through the COVID-19 pandemic.

**Please see attached report to review aquatic center activity.

Joslyn Center- May

Outreach volunteers helped deliver a total of **739** meals in the month of May.

Transportation

Dr. Dial-A-Ride- April
2

Farmers Market

There were approximately 940 visitors attending the market during the month of May.

Certified Farmers 7
 Food Vendors 17
 Craft Vendors 6

Skate Park

May was the last month that the El Segundo Skate Park operated as a fully staffed facility with reservation-only use. Beginning June 1, the skate park transition to a combination of supervised and open skate usage and eliminated fees to use the skate park. For the month of May, the skate park brought in a total of \$165 from individually purchased reservations. The skate park was closed on Monday, May 31 for Memorial Day.

May Skate Park Reservations	May Revenue from Skate Park Reservations
313	\$165 (Approx.11 Paid Reservations)

Teen Advisory Committee (TAC)

The third TAC meeting took place on May 3 via zoom. The teens on the committee who expressed interest in a leadership position were able to have time to speak to their fellow TAC members about why they are qualified for the position. The Committee further discussed their goals, vision statement, and mission statement and narrowed them down to just three options. After the meeting, the members were sent directions on how to anonymously vote for the Chair, Vice Chair, and Secretary of their commission, and the elected participants were contacted, and the runner ups were notified. The leadership positions will be announced to the group at the next meeting. The next meeting will take place on Monday, June 7 at the picnic areas in Recreation Park and the teens will also cast the final vote on their final values, goals, and missions. Additionally, they will select the date and theme of their teen summer activity and celebrate their new leadership with a safely distanced gathering and pizza.

Youth Volunteer Program

The Youth Volunteer Program looks a little different this year! Beginning in May applications were being accepted from people ages 13 to 16 to volunteer at staff led summer camps this summer. Applicants were then invited to participate in a quick interview via zoom to learn about their interests and availability to see if they will be a good fit for the program. Due to COVID-19 guidelines and day camp ratios, the youth volunteer program has limited availability per week. Despite the guidelines, there will be 5 youth volunteers every week during summer camp, for a total of 45 youth volunteers in the program this summer. Youth Volunteers will receive a shirt and community service hours for their time.

Summer Camp Registration

2021 Summer Camp registration opened on Wednesday, May 12 for El Segundo residents, and Wednesday, May 19 for non-residents. Summer Camp offerings include Recreation Staff led camps: Camp Cowgabunga and Tiny Tot, as well as several contracted summer camps such as beach camp, skateboard camp, and mad science. Camps filled quickly upon the opening of registration, and staff worked very hard to expand offerings to accommodate as many community members as possible.

2021 Summer Camp Net Receipts	2021 Summer Camp Participant Registrations
\$130,753	806

Sports

Additional facility openings and services:

- Tennis Courts are now unlocked
- Picnic reservations are available*
- Special Event Permits are available*

***Please refer to County guidelines referring to gatherings.**

Additional Changes:

- Snack Bars are now allowed
- Masks do not have to be worn during competition

ACTIVITY	# RESERVATIONS
Pickle Ball	957
Tennis	1183
Basket Ball	185

Social Media Stats-

Facebook – May 2021 –5 New Followers, 2502 Followers

Instagram – May 2021 – 34 New Followers, 1893 Followers



AQUATICS CENTER May Report

Water Aerobics		\$	Number of Participants
Water Aerobics			
	May Registered	\$3,554.00	546
Totals		\$3,554.00	546

Public Lap Swimming		\$	Number of Customer Lane Reservations
This month we have implemented another challenge to keep our visitors motivated through some friendly competition! Lap swimmers created teams of three and water walkers created teams of two. Teammates are working together to swim or walk the distance from the Aquatics Center to Balboa Park in San Diego! Participants are able to check their process by following along on our race-board located on the facility fence.			
May Lap Swimming		\$14,462.00	7796
So Cal Sprint Competition		43 participants	
Totals		\$14,462.00	7796

Family/Recreation Swim		Number of Families	\$	Number of Individual Participants
Hilltop opened on May 29th at 50% capacity. We tested out going back to drop in style programming, and besides the colder weather, it went very well. The Aquatics Center will be having drop in Recreation Swim time instead of Family Swim starting June 14th.				
May Family Swim		163	\$1,588.00	592
Hilltop Opening Weekend			\$38.50	132
Totals		163	\$1,626.50	724

Annual Membership Sales at the Aquatics Center		\$	Memberships sold
Wiseburn Rec IDs	Adult ID	\$555.00	37
Wiseburn Rec IDs	Senior ID	\$15.00	3
Wiseburn Rec IDs	Youth ID	\$230.00	23
Wiseburn Rec IDs	Infant ID	\$10.00	2
El Segundo Rec IDs	Adult ID	\$360.00	26
El Segundo Rec IDs	Senior ID	\$30.00	6
El Segundo Rec IDs	Youth ID	\$150.00	15
Totals		\$1,350.00	112

Membership Sales		Passes Purchased to use towards Lane Rentals	
Punch Passes			
	10 Punch Pass	\$1,691.00	41
	20 Punch Pass	\$2,339.00	35
	30 Punch Pass	\$6,390.00	67
Membership Passes			
	30 Day	\$540.00	14
	90 Day	\$650.00	5
	Annual	\$1,400.00	5
Totals		\$13,010.00	167

Permit Groups	Short Lane Hours	\$	Estimated Participants (4 to 5 per lane)
Alpha	830.00	\$11,721.00	3320
Beach Cities	880.00	\$13,640.00	3520
SCAQ	541.00	\$5,680.50	2705
South Bay United	556.00	\$4,020.00	2224
Tower 26	327.00	\$3,433.50	1635
Trojan	490.00	\$4,796.50	1960
Coastal	100.00	\$860.00	300
Totals	3724.00	\$44,151.50	15664.00

Events		\$	Number of Events
ESHS Swim Meets		\$0.00	2
Davinci Swim Meets		\$0.00	4
Rentals	Photo Shoot-May 9th	\$510.00	1
	5/21 Alpha vs. Beach Cities	\$55.00	1
Totals		\$565.00	8

Total Revenue	\$78,719.00
Estimated Amount of Visitors in May	24730.00



CITY OF EL SEGUNDO
RECREATION & PARKS DEPARTMENT
"El Segundo's Backyard"

INTER-DEPARTMENT CORRESPONDENCE

DATE June 16,2021

TO Recreation and Parks Commission

FROM Christopher Hentzen, Park Maintenance Superintendent

SUBJECT Parks Division Report

Parks, Projects, Improvements

- Routine maintenance continues throughout the parks.
- Repaired irrigation clock and cabinet at Holly Kansas Park.
- Completed replacing light panels at Brett Field Scoreboard.
- Replaced slide and repaired rubber surfacing at Clubhouse lower playground.
- Clean up and painted picnic gazebo post due to a trash can fire.

Tree Report

- The city tree crew performed trimming and tree removals per requests.
- Installed replacement trees at various locations.



CITY OF EL SEGUNDO RECREATION & PARKS DEPARTMENT

INTER-DEPARTMENT CORRESPONDENCE

DATE: June 10, 2021

TO: Recreation and Parks Commission

FROM: Melissa McCollum, Community Services Director

SUBJECT: Community Services Updates

City Council Actions

The City Council approved renewal of the Beach Cities Transit Line 109 Agreement with the City of Redondo Beach for FY 2021/22 at their meeting on May 18, 2021. On June 1, the City Council authorized staff to negotiate a consultant contract for engineering design services for the Urho Saari Swim Stadium Renovation. Adoption of the City's FY 2021/22 Budget is anticipated at the City Council Meeting on June 15. The City Council also will recognize the El Segundo High School Girls Soccer Team on June 15 for their recent CIF-SS Championship.

USA vs Hungary Water Polo Game

On June 2, USA Water Polo beat Hungary 12-7 at the Aquatics Center in a nationally televised game on ESPNU. Aquatics Supervisor Linnea Palmer reports that the event went smoothly, and everyone was very excited to have a competition like this at our local pool. Other upcoming events at the Aquatics Center include the Southern California Swimming Summer Invitational Short Course Event on June 19-20 and the USA Water Polo National Junior Olympics July 17-20 and July 22-25.



Pickleball Updates

Connie Thrasher and Shawn Green collaborated to start the City's first pickleball leagues in May. A new Summer Drop-In Program on Thursday nights from 6-9 PM and Saturday mornings from 9 AM-12 PM begins July 8. (Registration is required to make sure participants have plenty of time to play.) Connie also organized an exhibition featuring pickleball pro and El Segundo instructor Scott Crandall as well as a corresponding clinic for players new to the sport at Recreation Park on June 6.

Hockey Rink Renovation

Renovation of the inline hockey rink at Recreation Park is scheduled to be completed by the end of the month. Stay tuned for an invitation to a grand opening event planned in partnership with the LA Kings. Thanks again to the LA Kings for their generous donation of \$75,000 to help fund the improvements. Go Kings Go!

Recreation Park Needs Assessment

This Recreation Park Needs Assessment project remains on schedule with ongoing compilation of information related to site analysis, building assessments, and a recreation program inventory. A community survey is currently being developed for release at the end of June or early July. Pop up events to promote the project will begin at the first Summer Concert on July 11. Yard signs with QR codes for the project portal/website and online survey will be displayed this summer.

Looking Ahead

Community Services Department Goals and Objectives for FY 2021/22 follow:

- Reopen all recreational facilities and restore in-person programming for all ages, including small and large scale events
- Make progress towards an Age Friendly City certification, including completing a community needs assessment and developing an Action Plan for City Council approval
- Recommend alternate options for transportation services in partnership with the Transportation Subcommittee and Public Works Department
- Update the Athletic Field and Facility Use Allocation Policy in partnership with the Youth Sports Council and Recreation and Parks Commission
- Implement Cultural Development initiatives recommended by the Arts and Culture Advisory Committee if approved by City Council, including enhanced outdoor dining, development of a TEDx Conference, selection of an El Segundo poet laureate, and a new Festival of Holidays
- Evaluate and update El Segundo's Integrated Library System using an RFP process
- Review all recreation programming and operations for long-term viability, especially with respect to the Aquatics Center and Plunge
- Create and implement a part-time training program to develop new Recreation professionals
- Redesign the City's Community Services website and social media
- Complete Library Park Learning Garden, Checkout Building Restroom Renovation, and Hockey Rink Improvements
- Expand employee wellness program in partnership with the Human Resources Department
- Work with selected consultant to conduct a Recreation Parks Needs Assessment to better plan for future improvements to the Teen Center Complex, Joslyn Center, Checkout Building, and Clubhouse in order to meet the needs of our evolving community