



CITY OF EL SEGUNDO
ENVIRONMENTAL COMMITTEE
MEETING MINUTES

Friday, September 4, 2020, 12:00 p.m.

1. CALL TO ORDER

The meeting was called to order at 12:02pm, held virtually via Zoom.

2. ROLL CALL

The following Committee Members were present:

- Tracey Miller-Zarneke, Resident, Local Business, Committee Chair
- Corrie Zupo, Resident, Committee Vice-Chair
- Caroline Hawks, Resident, Member
- Kevin Maggay, Local Business, Member
- Sarah Brockhaus, Resident, Member
- Rachel McPherson, Resident, Member

The following Committee Members were not present:

- 1 vacancy, El Segundo School District, Member

The following City staff member(s) / Council member(s) were present:

- Jasmine Allen, City of El Segundo, Senior Management Analyst and Staff Liaison in the ex-official capacity, Public Works
- Elias Sassoon, City of El Segundo, Director, Public Works
- Sia Poursabahian, City of El Segundo, Planning Manager, Development Services

3. PUBLIC COMMUNICATION

One member of public attending:

- Chia-Ming Ro - resident

5. REPORTS: CITY STAFF

- a. Public Works introduced new Director, Elias Sassoon.
- b. Elias Sassoon discussed in detail the approach to take for the Residential Bee Keeping, including requiring liability coverage insurance, inspections, obtaining certification. Elias will coordinate with Police Chief and will give staff recommendation to Council after Tracey and Chia-Ming present to Council.



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- c. Jasmine Allen received input from the Committee members if they preferred to meet less frequently. Jasmine thanked the Committee for going above and beyond of their duties. In the past year EC has accomplished tremendous amount of work; EC has completed their Work Plan and has submitted to Council. EC members' time and efforts are very much acknowledged and greatly appreciated. EC's Work Plan is currently on Council's Strategic Plan to review in FY2020-21 or FY2021-22. To be respectful of members' valuable volunteer time, staff recommends to hold meetings quarterly or semi-annually. Sub-committees can continue meeting on as-needed basis. The Committee members had consensus they would like to continue to meet monthly.
 - d. Public Works shared internal due dates for City Council Meeting Staff Reports. It was agreed to submit all materials by September 22nd for the October 6th Council meeting.
 - e. Public Works informed the Committee "EC Council Update Presentation" is postponed to October 6.
6. ACTION ITEMS:
The Environmental Committee Presentation for City Council: committee reviewed presentation and Building official Sia Poursabahian gave his input. The Committee voted to share the presentation with Council during the next scheduled 'update' meeting with suggested edits. Motioned by Corrie Zupo and seconded by Kevin Maggay. Motion carried by 6-0.
7. REPORTS: ENVIRONMENTAL COMMITTEE MEMBERS
 - a. Solid Waste Reduction/Elimination of Single-Use Plastics (Caroline Hawks/Tracey Miller-Zarneke): discussed next steps for consideration.
 - b. Green Business Recognition Program (Corrie Zupo): no update.
 - c. Water Conservation (Rachel McPherson): no update on the research progress.
 - d. Discussed Green Construction Standards (Corrie Zupo/Sarah Brockhaus).
 - e. Smoking Ban (Kevin Maggay): no update.
8. CONSENT AGENDA:
Approved Minutes from August 7, 2020 meeting. Caroline Hawks moved to approve; Rachel McPherson seconded it. Motion carried 4-0.
9. ADJOURNMENT
Meeting adjourned at 1:34pm.