



CITY OF EL SEGUNDO
CALIFORNIA



ADOPTED OPERATING AND
CAPITAL IMPROVEMENT BUDGET
FISCAL YEAR 2021-2022



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Upper Photo: El Segundo Water Tower, Lomita Street (Photo by Robert Cetl)

Middle Photo: Tree-lined Residential Neighborhood. Arena Street, El Segundo (Photo by Robert Cetl)

Lower Photo: Lifeguard Tower 60 at El Segundo Beach (Photo by Sarah Ainsworth)

CITY OF EL SEGUNDO, CALIFORNIA
ADOPTED OPERATING & CAPITAL IMPROVEMENT BUDGET
FISCAL YEAR 2021-2022

CITY COUNCIL

Drew Boyles
Mayor

Chris Pimentel
Mayor Pro Tem

Carol Pirsztuk
Councilmember

Scot Nicol
Councilmember

Lance Giroux
Councilmember

Tracy Weaver
City Clerk

Matthew Robinson
City Treasurer



Scott Mitnick
City Manager

Mark Hensley
City Attorney

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City Manager's Office
MEMORANDUM

350 Main Street El Segundo, CA 90245
Phone 310-524-2300 | www.elsegundo.org

To: Honorable Mayor and Members of City Council

From: Scott Mitnick, City Manager

Date: July 23, 2021

Subject: Adopted FY 2021-2022 Operating & Capital Improvement Program Budget

On behalf of the City organization, it is my pleasure to submit a balanced Operating Budget for Fiscal Year (FY) 2021-2022 as adopted by City Council on June 15, 2021. With this budget, the City will commence using the more traditional 12-month budget cycle from July 1 to June 30.

COVID-19 Pandemic & Social Justice Impacts

The COVID-19 Pandemic and social justice movement presented a unique set of challenges for El Segundo's local economy over the past year.

Covid-19 Pandemic

Due to the impact of COVID-19, City Council acted swiftly and decisively to approve the necessary "State of Emergency" proclamations during FY 2020-2021 and the City established the All Hazards Incident Management Team ("AHIMT") which did exemplary work over an extended period of managing this emergency for the community non-stop...24 hours per day, seven days a week. With the rollout and successful implementation of various COVID vaccines in spring 2021, a turning point was reached as society approached "herd immunity". In Los Angeles County, there was a significant reduction in infections and hospitalizations toward the end of FY 2020-2021. On June 15, 2021, the State of California officially re-opened the economy. However, during the first month of the re-opening, there was a rise in COVID cases among unvaccinated residents throughout LA County. As a result, there may be uncertainty with respect to the long-term budget implications for the City of El Segundo.

Social Justice Movement

On June 16, 2020, City Council responded to the social justice movement by establishing the South Bay's first and only Diversity Equity and Inclusion (DEI) Committee which was tasked to study a variety of topics. The nine member DEI Committee met several times during the year and on May 18, 2021 submitted a status update report with eight specific recommendations. The Committee will continue to meet to assist City staff with implementation of its recommendations.

By embracing the unprecedented challenge of simultaneously managing the impacts of both a global pandemic and a major social justice movement, the City addressed the situation by working with the community to develop a long-term game plan to successfully work through the various obstacles encountered. As a result, the City is now better positioned to face future budgetary uncertainties.

Budget Preparation & Discussion Process

The FY 2021-2022 budget preparation process began at the staff level in the fall of 2020 and included several public meetings with City Council as a whole, and the Ad Hoc City Council pension committee in particular. From September 2020 through June 2021, there were a total of 20 meetings involving the budget and pension issues. On April 20, 2021 City Council held a Strategic Planning Session followed by the FY 2020-2021 General Fund Mid-Year Budget Update presentation later the same evening. On May 4, 2021, City Council held a FY 2021-2022 Budget Study Session. Based on the best information available at the time of the FY 2020-2021 General Fund Mid-Year Budget Update, minor adjustments were made to accommodate for a minor increase in revenues and appropriations to ensure that FY 2020-2021 ended the year with a balanced budget. This included leaving 22 positions vacant through the end of the fiscal year. On June 15, 2021, City Council held a public hearing and adopted the citywide FY 2021-2022 Budget.

Adhering to Citywide Strategic Plan for 2020-2022

At the April 20th Strategic Planning Study Session, City Council requested a few revisions for Year-Three (FY 2021-2022) of the three-year 2020-2022 City Strategic Plan which included the following:

Mission Statement (No change)

“Provide a great place to live, work, and visit”

Vision (Adopted revision is in *italics*)

“Be a global innovation leader where ‘big ideas take off’ while maintaining our unique small town character”

Values and Culture

Values: (New Values are in *Italics*)

El Segundo’s values define how we service and manage our City. We practice:

- Accountability
- Productivity
- Ethics Stewardship
- Service
- Challenging ourselves
- Continuous improvement and reflection
- *“Inclusivity”*
- *“Respect for the Past”*

Culture: (New Culture items are in *Italics*)

El Segundo strives to create a working culture of:

- Innovation
- Support and recognition
- Leadership by example
- Proactive action
- Problem-solving – getting to yes
- *“Engage the community”*

Top Ten Priorities (Priorities 4 & 7 were revised and are reflected in *italics*)

1. Obtain an “Age Friendly City” designation
2. Determine future of the Teen Center
3. Continue to advocate for El Segundo’s interests regarding LAX expansion
4. *“Develop a plan to ensure long-term viability of recreation programming (especially at the Aquatics Center and The Plunge facilities)”*
5. Identify further infrastructure and downtown improvements for Main Street
6. Attract senior living facilities to El Segundo
7. *“Preserve the integrity of the City’s R-1 zoning and identify potential areas for new housing to comply with State of California’s Regional Housing Needs Assessment [RHNA] requirements”*
8. Conduct a study of repurposing City Hall
9. Develop a unique value proposition for attracting new businesses
10. Ensure that the City is positioned for post COVID-19 recovery

Five Broad Goals (Goal 5 Activities were revised and are reflected in *italics*)

1. Enhance customer service, engagement, & communication; Embrace diversity, equity & inclusion
2. Support community safety and preparedness
3. Develop the City organization to become a choice employer and workforce
4. Develop and maintain quality infrastructure and technology
5. Champion economic development and fiscal sustainability (New Activities in *italics*)

New Fiscal Sustainability Activities:

- *“Revise City’s Administrative Code regarding Personnel Rules”*
- *“Revise City’s Business License Sales Tax with respect to Sales Tax Exemptions, Late Payment Credits, and Taxation Structure for various Business Classifications by bringing a proposed business license tax to City Council for a future ballot measure”*
- *“Pursue appropriate revenue measures, such as a Parking Tax”*

New Business Incubator Activity:

- *“Work with El Segundo Economic Development Corporation, Chamber of Commerce, and other stakeholders to explore the potential to establish an El Segundo Business Incubator to stimulate economic development”*

New Smoky Hollow Parking Plan Activity:

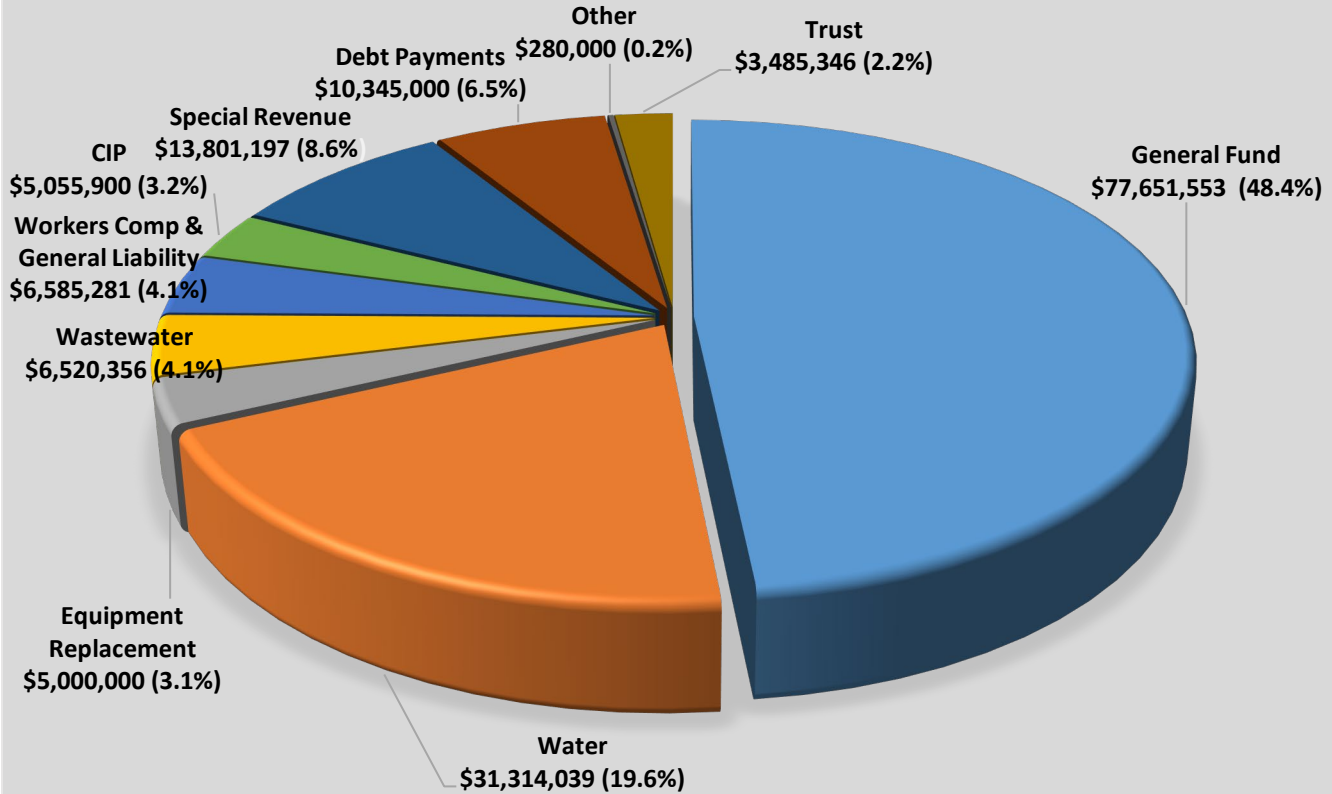
- *In compliance with the Smoky Hollow Specific Plan, accelerate the production of parking spaces, striping of public streets, and implementation of one-way streets”*

Overview of Adopted FY 2021-2022 Operating Citywide Budget

Total adopted appropriations (for all funds) for FY 2021-2022 are \$160,038,672, as follows:

No.	Fund	FY 2020-2021		FY 2021-2022	
		Adopted Budget (9 months)	%	Adopted Budget (12 months)	%
1	General Fund	\$59,051,732	49.4%	\$77,651,553	48.5%
2	Water	22,083,273	18.5%	31,314,039	19.6%
3	Transportation Funds	7,532,791	6.3%	10,242,136	6.4%
4	Debt Service POBs	0	0.0%	9,800,000	6.1%
5	Wastewater	4,660,165	3.9%	6,520,356	4.1%
6	General Fund CIP	5,597,057	4.7%	5,055,900	3.2%
7	Equipment Replacement	7,871,674	6.6%	5,000,000	3.1%
8	Worker's Compensation	2,564,421	2.1%	3,490,975	2.2%
9	General Liability	1,269,399	1.1%	3,094,306	1.9%
10	Dev. Services Trust	1,700,000	1.4%	1,900,000	1.2%
11	Public Safety Special Rev.	1,887,407	1.6%	1,802,948	1.1%
12	Other Special Rev.	1,792,850	1.5%	1,650,800	1.0%
13	Rec & Econ Dev Trusts	600,850	0.5%	1,000,000	0.6%
14	Cultural Dev. Trust	486,000	0.4%	585,346	0.4%
15	Debt Service	545,000	0.5%	545,000	0.3%
16	Solid Waste	230,000	0.2%	270,000	0.2%
17	Senior Housing	75,500	0.1%	105,313	0.1%
18	Golf	727,000	0.6%	10,000	0.0%
19	Economic Uncertainty	923,708	0.8%	0	0.0%
Total		\$119,598,827	100.0%	\$160,038,672	100.0%

Adopted Citywide FY 2021-2022 Appropriations by Funds- \$160,038,672



The General Fund represents the largest portion of the total Adopted Citywide Budget at \$77,651,553 (48.4%). Enterprise Funds represent the second largest group at 23.9%, as follows: Water Fund at \$31,314,039 (19.6%); Wastewater Fund at \$6,520,356 (4.1%); Solid Waste Fund at \$270,000 (0.2%); and Golf Fund at \$10,000 (0.0%). Internal Service Funds total \$11,585,281 (7.2%) as follows: Equipment Replacement Fund at \$5,000,000 (3.1%); Workers' Compensation Fund at \$3,490,975 (2.2%); and General Liability Fund at \$3,094,306 (1.9%).

The General Fund Capital Improvement Program (CIP) Fund totals \$5,055,900 (or 3.2% of all funds). This consists of carryover funding from prior fiscal years to support 25 ongoing projects.

The Debt Service funds total \$10,345,000 (6.45%). This consist of the new Debt Service Pension Obligation Bonds of \$9,800,000 (or 6.1% of all funds) and Douglas Street Gap closure of \$545,000 (or 0.3% of all funds).

The remainder of the funds consist of smaller funds dedicated to specific purposes. These include Transportation related funds, the Development Services Trust Fund, Recreation and Parks Fund, Economic Development Fund, Cultural Development Trust Fund, and Park Vista Senior Housing Project Fund.

Adopted FY 2021-2022 General Fund Budget

The General Fund pays for the City's basic operations and services, including the following:

- Public Safety (Police & Fire)
- Public Works (Streets/Engineering/Facilities/Landscaping)
- Community Services (Library/Senior/Teen/Recreation/Cultural Arts)
- Development Services (Planning/Building/Housing)
- Internal Support (City Clerk/City Treasurer/Finance/Human Resources/Information Technology)
- General Governance (City Council/City Manager/City Attorney)

Due to the impact of COVID-19 (mainly the loss of hotel Transient Occupancy Tax revenues), the Adopted FY 2021-2022 General Fund Budget preparation process began with a \$9 million deficit. Staff worked diligently to strategize a plan to close this gap. Through discussions with City Council during the Strategic Planning and Budget Study sessions, the following approach was developed to close this gap:

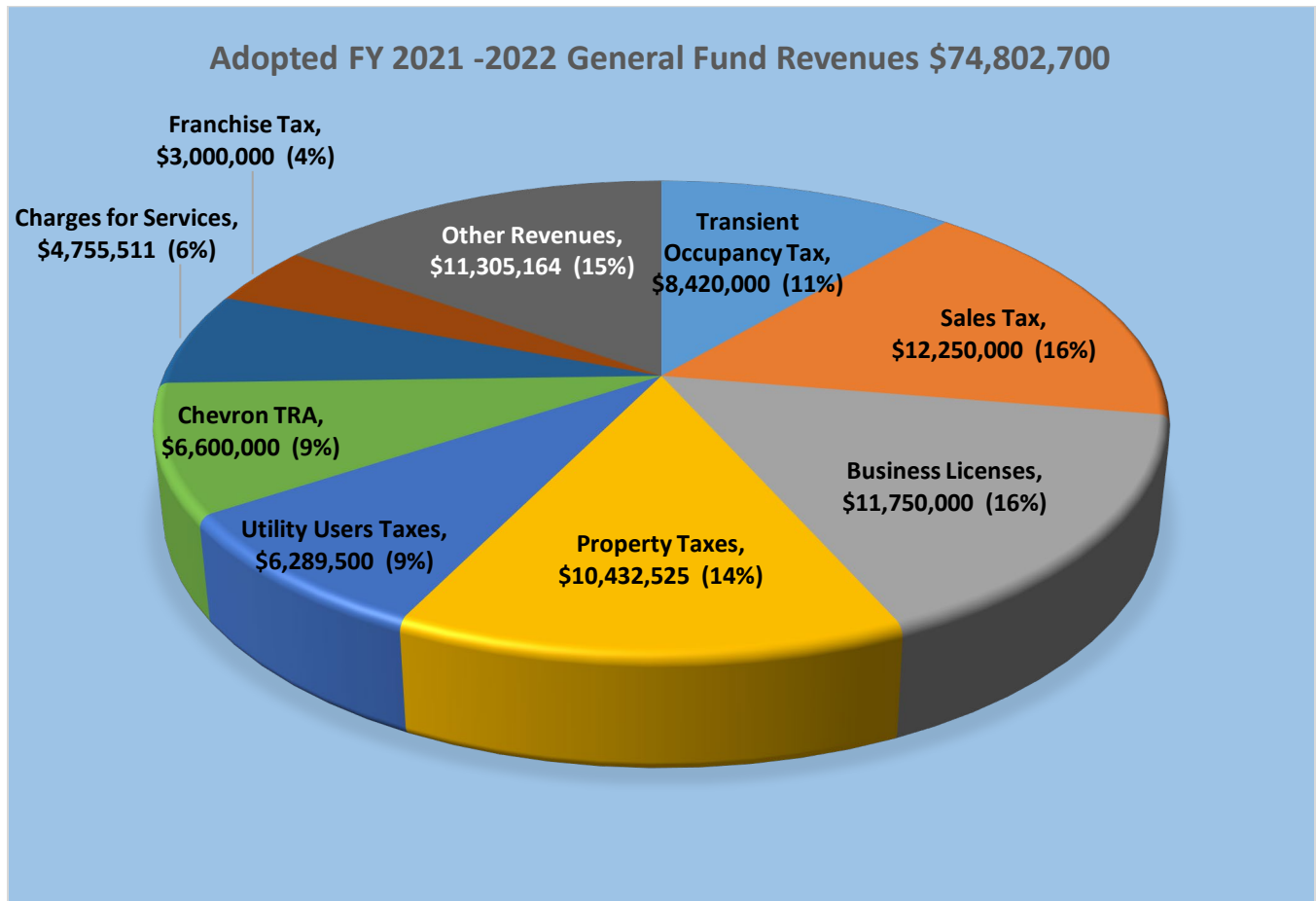
- One-time use of OPEB Trust fund: (\$2,400,000)
 - Currently 58% funded and there are no new contributions to the trust required
 - Actuary assumption of \$1,850,000 investment earnings for FY 2020-21
 - \$6,800,000 in actual investment earnings through May 31, 2021
- One-time use of General Fund Balance: (\$2,025,125)
 - After fully funding the 20% policy reserve
- 23.5 frozen vacant positions: (\$2,174,875)
 - 12.5 positions frozen for 12 months and 11 positions frozen less than 12 months
- Reduction to Operations & Maintenance items: (\$1,500,000)
- Reduction to Equipment Replacement fund contribution: (\$900,000)

Although this approach is not ideal, it does allow the City to move forward with limited service and infrastructure maintenance impacts. This approach also complies with the City's Financial Policies.

General Fund Revenues

Total General Fund revenues for FY 2021-2022 are anticipated to be \$74,802,700, as illustrated in the following table and chart:

	Revenue	FY 2020-2021 Adopted Budget (9 months)	FY 2021-2022 Adopted Budget (12 months)	Change
1	Sales Tax	\$8,373,683	\$12,250,000	\$3,876,317
2	Business License Tax	10,489,360	11,750,000	1,260,640
3	Property Tax	9,645,025	10,432,525	787,500
4	Transient Occupancy Tax	7,524,570	8,420,000	895,430
5	Chevron Tax Reso Agreement	6,000,000	6,600,000	600,000
6	Utility Users Tax	4,494,047	6,289,500	1,795,453
7	Charges for Service	3,415,836	4,755,511	1,339,675
8	Transfers-In	948,708	4,013,235	3,064,527
9	Franchise Tax	2,250,000	3,000,000	750,000
10	Other Revenues	1,916,964	2,267,770	350,806
11	Intergovernmental Revenues	1,942,770	2,178,909	236,139
12	License & Permits	1,153,769	1,825,000	671,231
13	Interest & Rentals	603,000	726,250	123,250
14	Fines & Forfeitures	294,000	294,000	0
	Total	\$59,051,732	\$74,802,700	\$15,750,968



The Top Six General Fund revenue sources are as follows:

1. Sales Tax -- \$12,250,000

This represents an increase of \$3,876,317 (or 46%) from FY 2020-2021 which is due, in part, to the economic recovery brought on by COVID-19, as well as the City shifting to a twelve-month budget for FY 2021-2022. It is anticipated that this revenue source will have incremental increases as the local economy continues to recover from the impacts of COVID-19 and new economic development occurs.

2. Business License Tax -- \$11,750,000

This represents an increase of \$1,260,640 (or 12%) from FY 2020-2021 which was based on the current challenging economic conditions brought on as a result of COVID-19 and the mandated social restrictions as determined by the State of California and Los Angeles County Health Department. COVID-19 was expected to create a significant temporary impact on the local economy that may result in some employers deciding to downsize to weather the COVID-19 virus during FY 2020-21. This expectation did not occur and the revenues for FY 2020-21 are trending to be close to \$12 million by June 30, 2021. Also, decreased filming productions have impacted Business Film License permits. It is anticipated that this revenue will increase in FY 2021-22 as the Coronavirus vaccine is widely distributed.

3. Property Tax -- \$10,432,525

This represents an increase of \$787,500 (or 8%) from FY 2020-2021 which is attributed to rising property values and increased property sales transactions. The City experienced a net taxable value increase of about 8.6% for the FY 2020-21 tax roll, which was more than the increase experienced Countrywide at 5.4%. The assessed value increase between FY 2019-20 and FY 2020-21 was \$1.22 billion. The change attributed to the 2% Proposition 13 inflation adjustment was \$282 million.

It is important to remember that the City of El Segundo is a “very low tax city” and receives a small portion of local Property Tax revenue (about 6 cents for every \$1 dollar of Property Tax paid). In total, Property Tax represents approximately 14% of the estimated total General Fund revenues. This is a smaller percentage than most California cities.

4. Transient Occupancy Tax (TOT) - \$8,420,000

This represents an increase of \$895,430 (or 12%) from the FY 2020-2021 budgeted amount of \$7,524,570. The slow recovery to the TOT is largely due to the economic slow-down brought on by COVID-19, which significantly impacted the travel and tourism industry. The shift to a twelve-month budget for FY 2021-2022 will result in three additional months of TOT revenue with an estimated occupancy rate of 60%. It is anticipated that this revenue source will increase as tourists and business travelers begin to feel safer and return to traveling at pre-pandemic levels.

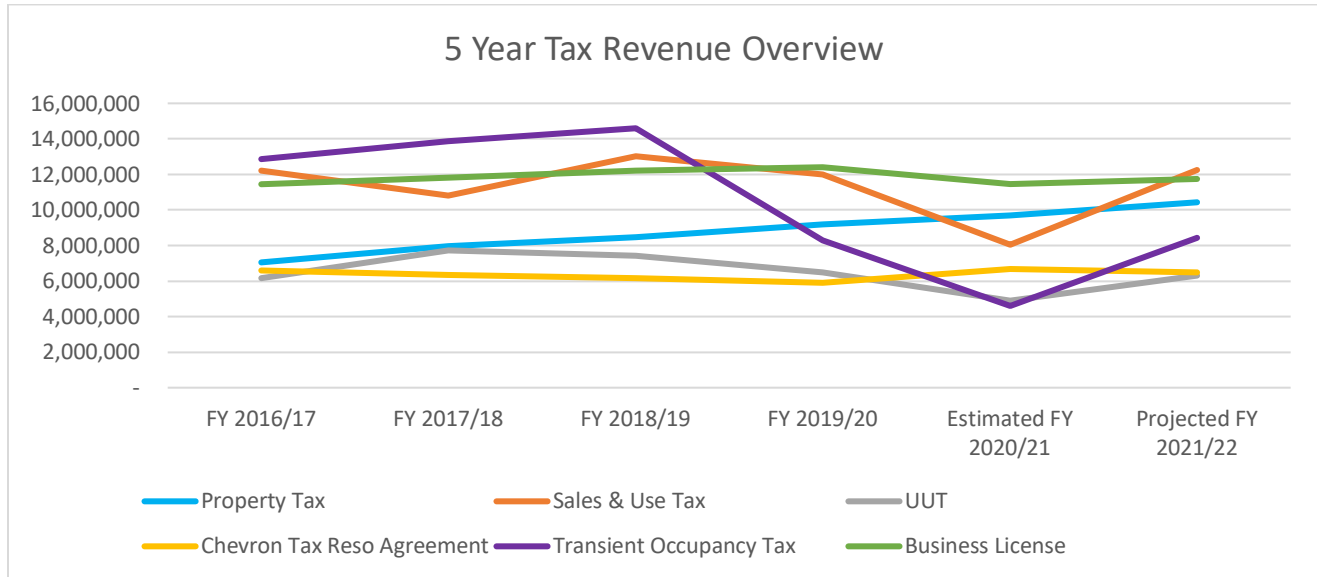
5. Chevron Tax Resolution Agreement (TRA) -- \$6,600,000

This represents an increase of \$600,000 (or 10%) from the FY 2020-2021 adopted budget of \$6,000,000. This amount reflects the annual payment from Chevron as an off-setting payment in lieu of the following revenue sources: Gas/COGEN/Water/Electric UUT; Property Tax; Business Tax; and Sales & Use Tax. The sum of these taxes from the current year determines the amount that Chevron makes up to meet the guaranteed amount in the following year per the agreement. There is also an annual consumer price index inflator applied each year.

6. Utility Users Tax (UUT) -- \$6,289,500

This revenue source reflects the total of all the Utility Users Taxes from gas, water, telecommunications, cogenerated electric, and electricity (which are applied to non-residential users only) and is estimated to increase \$1,795,453 (or 40%) from FY 2020-2021. This is primarily due to the City shifting from a nine-month budget cycle to a 12-month budget cycle for FY 2021-22 and businesses expected to reopen with little restrictions in FY 2021-22.

The following graph provides a five-year historical overview of the City’s Top Six General Fund revenues:



General Fund Appropriations

Total Adopted General Fund Appropriations for FY 2021-2022 is \$77,651,553 is as follows:

		General Fund Appropriations				
		FY 2020-21		FY 2021-22		
No.	Department	Adopted Budget (9 Months)	Adopted Budget (12 Months)	\$ Change	% change	
1	Police	\$ 17,879,525	\$ 19,436,175	\$ 1,556,650	8.7%	
2	Fire	13,068,393	13,782,667	714,274	5.5%	
3	Transfers Out	1,250,000	10,538,908	9,288,908	743.1%	
4	Public Works	7,253,488	8,695,404	1,441,916	19.9%	
5	Non-Departmental	3,780,218	5,904,993	2,124,775	56.2%	
6	Community Services	4,661,460	5,878,231	1,216,771	26.1%	
7	Development Services	2,609,024	3,098,785	489,761	18.8%	
8	Information Technology	2,440,068	3,023,930	583,862	23.9%	
9	City Manager	1,909,586	2,453,282	543,696	28.5%	
10	Finance	2,038,556	2,412,820	374,264	18.4%	
11	Human Resources	917,405	977,063	59,659	6.5%	
12	City Attorney	561,950	561,950	0	0.0%	
13	City Clerk	421,157	530,749	109,592	26.0%	
14	City Council	260,903	356,596	95,693	36.7%	
15	Total	\$ 59,051,732	\$ 77,651,553	\$ 18,599,821	31.5%	

Summary of General Fund Appropriations (Excluding Transfers Out)

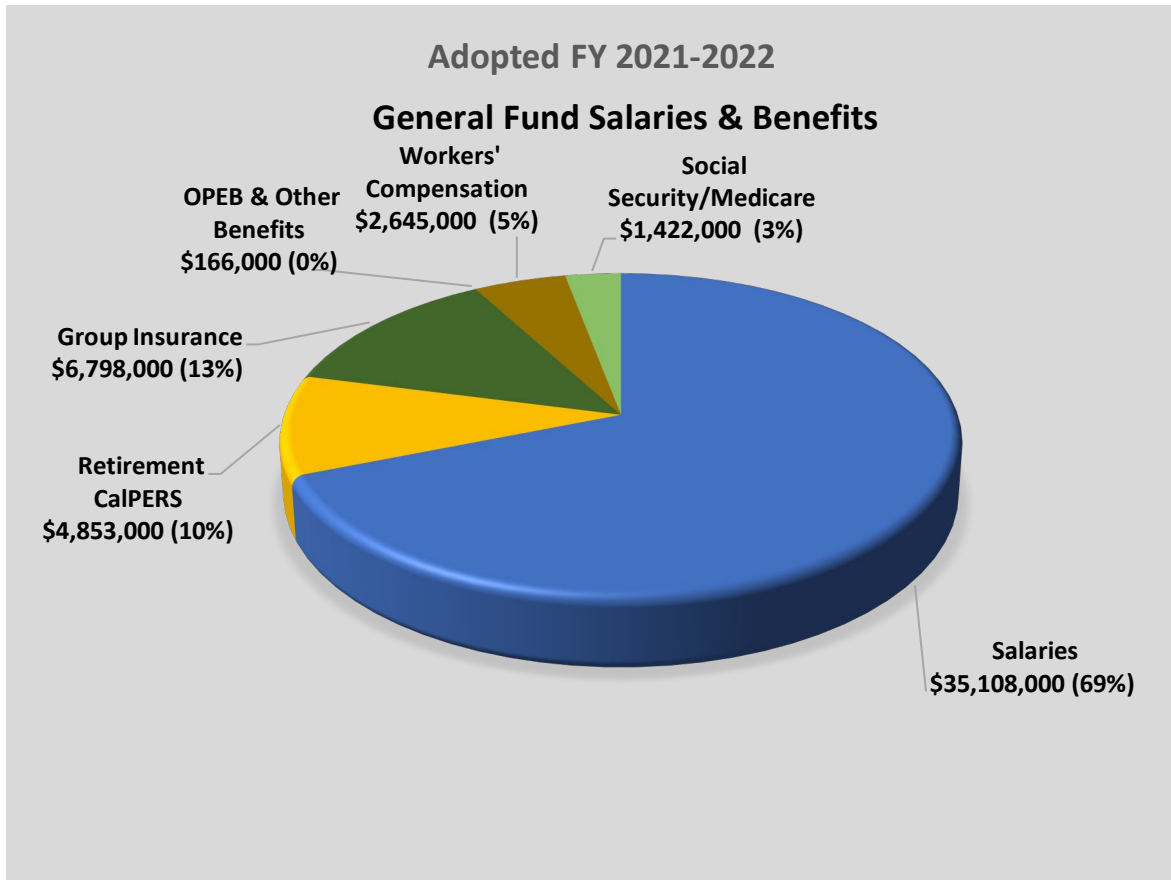
Description	Adopted FY 20-21 (9 months)	Adopted FY 21-22 (12 months)	Increase (Decrease)	Percent Increase (Decrease)
All Salaries/O.T./Other	\$ 26,111,502	\$ 35,108,184	\$ 8,996,682	34%
<u>All Benefits</u>	<u>19,458,433</u>	<u>15,883,433</u>	<u>(3,575,000)</u>	<u>-18%</u>
Subtotal	45,569,935	50,991,617	5,421,682	12%
Maintenance & Operations	12,218,297	16,121,028	3,902,731	32%
<u>Capital</u>	<u>13,500</u>	<u>-</u>	<u>(13,500)</u>	<u>-100%</u>
Total	<u>\$ 57,801,732</u>	<u>\$ 67,112,645</u>	<u>\$ 9,310,913</u>	<u>16%</u>

The overall increase from the previous fiscal year reflects the change from a nine-month budget cycle for FY 2020-2021 to a 12-month budget cycle for FY 2021-2022. The notable decrease in benefits cost reflects the issuance of the Pension Obligation Bonds (POBs) in May 2021 that will have a total savings to the City of approximately \$82 million over the next nineteen years. Department budget appropriations were limited at the previous year’s level for non-compensation items. Certain exceptions were made for costs over which the City has limited control.

The two largest General Fund departments remain Police and Fire. These two departments consume 49% of the total General Fund Budget (not including Transfers Out which records the payment on the POBs), followed by the Public Works Department at 13%. There was a significant drop in the Police and Fire departments pension related costs for FY 2021-2022 due to the issuance of POBs. The appropriation for the Unfunded Actuarial Liability (UAL) payment to CalPERS is no longer recorded directly to the Police and Fire Departments. The issuance of the POBs paid off the UAL to CalPERS and the annual POBs payments are recorded as a transfer out of the General Fund to the Debt Service POBs Fund.

Salaries and Benefits

The General Fund continues to experience rising salary costs (mainly in Police and Fire Departments). In addition, Workers’ Compensation costs (mainly among public safety employees) and part-time staff costs due to increased State-mandated minimum wage requirements remain a concern. For FY 2021-2022, budgeted General Fund Salaries and Benefits will total \$51 million (excluding the payment towards the POBs) and will equal approximately 76% of the General Fund operating budget. The following pie chart illustrates how General Fund salaries and benefits will be allocated:



As is the case with most California cities, El Segundo has historically budgeted to fill 100% of all budgeted positions. Cities are seldom fully staffed at 100%. For example, the City currently has about 30 vacant General Fund positions. This represents about 11% of the 278 full-time budgeted General Fund positions (excluding elected officials). After careful analysis and discussion with City Council during the FY 2021-22 Strategic Plan Study Session, the Adopted FY 2021-22 Budget includes freezing 12 full-time vacant positions for the full year, a part-time benefited position for a full year, and 11 vacant full-time positions for part of FY 2021-2022, as listed below:

Frozen Full-Time Positions (for the full year):

Department	Position	Number	Months
Police	Lieutenant	1.0	12
Police	Sergeant	1.0	12
Police	Police Officer	2.0	12
Fire	Firefighter/Paramedic	1.0	12
Fire	Fire Marshall	1.0	12
Finance	Deputy City Treasurer II	1.0	12
Info. Technology	Administrative Specialist	1.0	12
Public Works	Equipment Maint. Supervisor	1.0	12
Public Works	Park Maintenance Worker II	1.0	12
Public Works	Senior Civil Engineer	1.0	12
Public Works	Custodian	0.5	12
Community Serv	Executive Assistant	1.0	12
Total		12.5	

Frozen Full-Time Positions (for a few months):

Department	Position	Number	Months
Develop. Services	Director of Dev. Services	1.0	2
Develop. Services	Planning Manager	1.0	3
Finance	Management Analyst	1.0	2
Fire	Fire Prevention Specialist	1.0	6
Human Resources	Human Resources Manager	1.0	2
Info. Technology	Sr. Network Assistant	1.0	3
Police	Public Safety Officer	2.0	3
Public Works	Administrative Tech Specialist	1.0	6
Public Works	PW Inspector	1.0	6
Community Serv	Sr. Admin. Specialist	1.0	2
Total		11.0	

These frozen positions will result in budgetary savings of approximately \$2 million. It is anticipated that after the economy is fully open again, with limited restrictions remaining, and as revenues improve, the City will be able to slowly unfreeze and fund some of these positions.

As part of the comprehensive long-term Strategic Financial Plan that will be finalized during the year, each department will develop long-term staffing plans and reassess their organizational structure to provide essential services in the most cost-effective manner. Each department will be required to take a closer look at future year staffing levels. Balancing the budget by freezing positions should be viewed as a temporary measure and not a long-term measure.

Going forward it is anticipated that all City departments, including public safety, will be leaner and more efficient. It is also likely that some departments will be reviewed and possibly restructured during FY 2021-2022.

Maintenance & Operations

The Adopted General Fund Budget includes a 32% increase in Maintenance & Operations costs. This increase is primarily due to City returning to a twelve-month budget cycle and contractual increases due to minimum wage increase and inflation.

Chargebacks

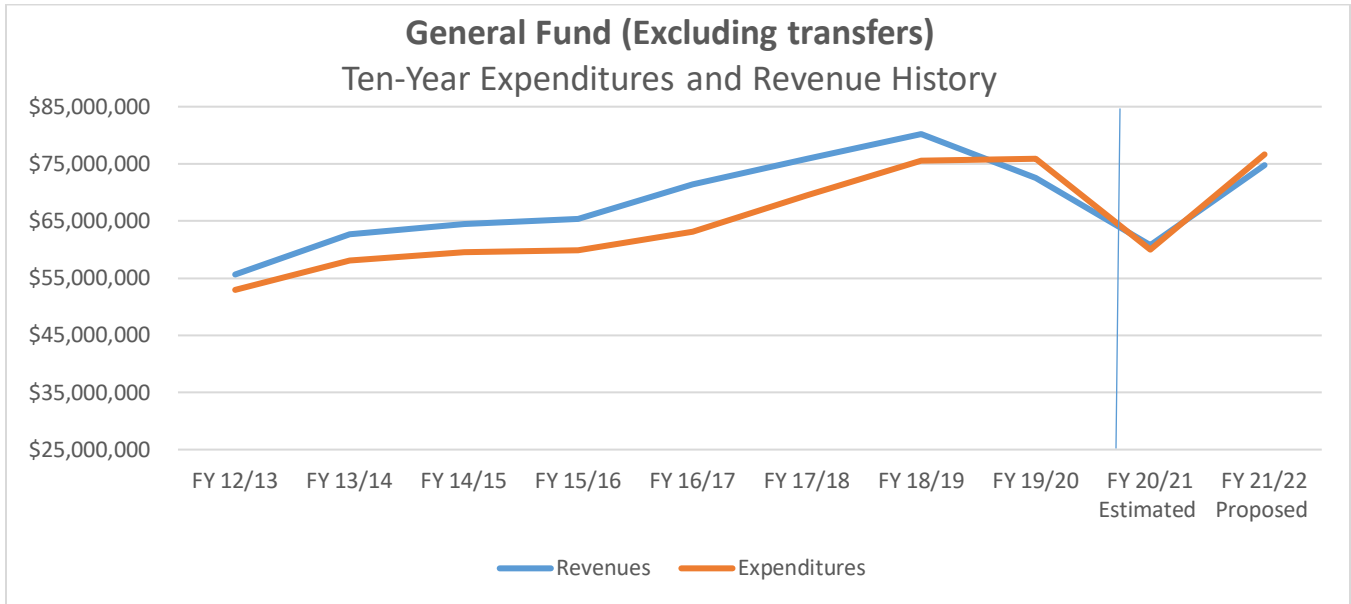
Chargebacks consist of services provided by a General Fund department to another Governmental Fund or Enterprise Fund. During the year, the applicable operations will be charged to reflect the cost of receiving these services and reimburse (or charge back) the General Fund. The methodology is based on the City's formal Cost Allocation Plan.

Organizational Changes – Restructuring of Departments

The Adopted FY 2021-2022 Budget does not include any organizational structure changes beyond what was included in the Adopted FY 2020-2021 Budget. However, it is likely that there will be internal structural changes during the upcoming fiscal year. As directed by City Council at the June 15, 2021 Budget Public Hearing, staff will report back to the City Council by October 2021 with another \$1,000,000 in recurring expenditure reductions from the Fire Department. City Council further discussed the use of a Zero-Based Budget approach for the Police and Fire Departments starting with FY 2022-2023. City Council stated that it is interested in obtaining operational changes within these two departments and staff will work on potential options for City Council consideration as part of next year's budget.

Ten-Year Expenditures and Revenue History

The following graph illustrates a ten-year history of General Fund operating revenues and expenditures:



Instances when actual year-end expenditures exceeded revenues, some of the one-time shortfalls were (or will be) funded via inter-fund transfers and/or use of available fund balance.

Estimated Fund Balance

Fund balance is the difference between assets and liabilities and is contained within reserved, unreserved, designated, or undesignated categories. City policy is to set the General Fund reserve levels at 20% of appropriations. Based on estimated revenues and adopted appropriations for FY 2021-2022, staff projects the ending General Fund balance on June 30, 2022 to be \$15,365,569, which is equal to a 20% reserve.

Reserve Levels

Maintaining a reserve of at least 20% is considered a “Best Management Practice” (BMP) by municipal financial advisory firms and bond rating agencies, especially given the COVID-19 pandemic (and not to mention the rise in natural disasters over the years, including fires, floods, and earthquakes). In addition, the possibility of another economic recession during the COVID-19 recovery, continues to raise its head. Further, the City has significant financial exposure associated with its aging and deteriorating public infrastructure which will require unexpected future infusions of cash. Moreover, the reduction in reserve balances also equates to a reduction in interest earnings revenue for the General Fund. The reserve level for FY 2021-2022 at 20% of expenditures is \$15,365,569.

It is also recommended that the City maintain an Economic Uncertainty Reserve balance of \$1.9 million. The City Economic Uncertainty Reserve Policy is to maintain a balance of \$2 million. However, during FY 2020-2021 \$923,708 was utilized from this reserve to fund the CIP Budget. The Adopted FY 2021-2022 Budget replenishes \$823,708 to the Economic Uncertainty Fund. Going forward, the goal will be to bring this reserve balance back to \$2 million, or possibly more. The City also maintains a Section 115 Pension Trust balance of \$5.1 million for FY 2021-22. Staff recommends revisiting the City’s reserve policies, including adjusting the General Fund reserve above 20%, for subsequent budget years.

Special Revenue Funds

The Adopted FY 2021-2022 Budget for all Special Revenue Funds is \$13.8 million, including \$10.8 million for capital improvements such as street repairs, sidewalk repairs, Park Place Transportation Project, etc. These funds are dedicated for specific purposes governed by specific laws and regulations. For example, the Gas Tax Fund can be spent only on street-related expenditures. Prop A and Prop C Funds can only be spent on transportation projects. Asset Forfeiture and COPS Funds can be spent only on public safety related activities – as a supplement and not to supplant current appropriations. Federal, State, or County grants can only be spent for the specific grant purpose that it is awarded. Some Special Revenue fund balances are projected to “decrease” as the City appropriated funds for specific purposes that they were intended to be used.

Cultural Development (1% for the Arts) Fund

The Adopted Cultural FY 2021-2022 Development Fund Budget is \$585,346, which includes \$293,000 in new initiatives and \$292,346 in prior year initiatives that will carry over into FY 2021-2022. The Cultural Development Program commenced in FY 2019-2020 and is funded via a 1% “Fee for the Arts” on new commercial and industrial development to promote public art, foster quality economic development, and enhance public space aesthetics. The following new appropriations are adopted for FY 2021-2022:

1. Cultural Arts Coordinator (\$100,000) - This represents 75% funding for this full-time position.
2. Festival of Holidays (\$60,000) - New project for FY 2021-2022.
3. Outdoor Dining Enhancements (\$55,000) – To pay for cultural arts projects and programming proposed by the Arts and Culture Committee and approved by City Council.
4. TEDx El Segundo (\$50,000)
5. Poet Laureate Program (\$8,000)
6. Art Walk 2021 (\$20,000)

Revenues are anticipated to grow after COVID-19 is no longer a health crisis issue and the economy begins to stabilize. As a result, there will be future opportunities to fund even more exciting and impressive public art projects.

Debt Service Fund

The Debt Service Fund records the City’s facility lease activity for the Douglas Street Gap Closure Capital Improvement project. Included in the Adopted 2021-2022 Budget is an appropriation of \$545,000 for the annual payment of principal and interest on the Douglas Street Gap Closure project.

Also, the City issued Pension Obligation Bonds (POBs) last week in the amount of \$144,135,000. Included in the Adopted 2021-2022 Budget is an appropriation of \$9,800,000 to begin the annual debt service payments for these bonds.

General Fund Capital Improvement Program (CIP) Fund

The Adopted FY 2020-2021 General Fund CIP Fund Budget totals \$5,055,900. Of this amount, \$4,830,400 represents “carryover” unspent funds from prior fiscal years and the remaining \$225,500 represents funding for new FY 2020-2021 projects. As delineated in the “Adopted Capital Improvement Program for All Funds,” located toward the end of this budget document, there is a total of 25 General Fund CIP projects that will either be active during the fiscal year or will continue to accumulate funding for future activation (such as The Plunge Rehabilitation Project).

Capital improvement projects that are paid for via other funds are located within each fund’s budget. Please refer to the attached “Adopted Capital Improvement Program for All Funds,” as well as to the CIP section of this budget document for more information about each capital improvement project.

Ideally, a local government will dedicate at least 2% to 5% of its total budget each year to the community’s public infrastructure, including public facilities. As the City ages and its infrastructure continues to deteriorate, the City will need to rely heavily on long-term financial planning to better prepare, and re-invest, in this essential aspect of the budget. The longer the City procrastinates and delays properly managing its existing facilities, infrastructure, and assets, it will end up costing both current and subsequent generations significantly more to rebuild and pay for rising future legal claims and settlements. This poor business practice continues to result in rising recurring operating costs (such as more expensive utilities and security measures) due to relying on inefficient and environmentally antiquated energy systems and safety risks.

Enterprise Funds

The Adopted FY 2021-2022 Budget includes funding for the following four Enterprise Funds:

Fund	Estimated Revenues FY 21-22 (12 months)	Adopted Operating Budget FY 21-22 (12 months)	Adopted CIP Budget FY 21-22 (12 months)	Total Adopted Budget FY 21-22 (12 months)
1 Water	\$ 35,735,911	\$ 27,842,039	\$ 3,472,000	\$31,314,039
2 Wastewater	5,533,582	5,072,856	1,447,500	6,520,356
3 Solid Waste	0	270,000	0	270,000
4 <u>Golf</u>	<u>216,000</u>	<u>10,000</u>	<u>0</u>	<u>10,000</u>
Total	<u>\$ 41,485,493</u>	<u>\$ 33,194,895</u>	<u>\$ 4,919,500</u>	<u>\$ 38,114,395</u>

Water Fund

Every few years, the City reviews its water and wastewater rates to determine what rates should be adjusted over the next five years to pay for the full cost of providing reliable water and collecting and treating wastewater in an effective and environmentally safe manner. A fundamental policy goal is for the ratepayers to pay for the cost of services provided and for each fund to be self-sustaining.

Water rates were previously last adjusted in 2019. In anticipation of the need to adjust rates for the next five-year period, staff initiated a comprehensive Water and Wastewater “Rate Study” for each enterprise in the fall of 2019. This study was completed in the fall of 2020 and was presented to City Council on December 15, 2020. This study included presenting a series of water and wastewater rate adjustment options for each year from FY 2020-2021 through FY 2024-2025.

On December 15, 2020, City Council directed staff to administer the Proposition 218 majority protest process and set a public hearing for February 16, 2021 to vote on the proposed water and wastewater rate adjustments. On December 30, 2020, protest ballots were mailed out to the owners of each parcel and each water and wastewater customer (ratepayer). This process requires allowing a minimum of 45 days notification prior to the Proposition 218 public hearing. A total of 53,709 water protest ballots and 5,286 wastewater protest ballots were mailed out. For ratepayers to successfully protest the proposed water and wastewater rate increases, a simple majority of property owners and/or water ratepayers (2,686 or more) and wastewater ratepayers (2,644 or more) must return their ballots as instructed.

At its December 15, 2020 meeting, City Council approved the rate study, selected a water rate structure and wastewater rate structure, and reaffirmed policies and procedures adopted by City Council which set forth the procedures required by California State Proposition 218 (the “Right to Vote on Taxes Act” of 1996) to implement new or increased water and wastewater rates for residential and non-residential services. Since a majority vote protesting the proposed rate adjustments did not take place by the February 16, 2021 deadline, the approved rates will remain in place for five years. The City’s water rates will be adjusted over the next five years as follows:

Utility	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25
Water	0%	3.0%	3.0%	3.0%	3.0%

The water rate adjustments will take place on January 1, 2022, January 1, 2023, January 1, 2024, and January 1, 2025. The approved water rate adjustment over the next five years will result in an estimated \$5,726,955 that will ensure the long-term fiscal health of the Water Enterprise, as well as ensuring the delivery of safe and reliable water to the City’s customers. These rate adjustments are designed to fully cover the associated costs incurred by the Water Fund over the next five years. Without the proposed rate adjustments, Water Fund revenues will not cover the rising cost of imported water purchased from West Basin Municipal Water District, operating expenses, or needed capital expenses.

The Adopted FY 2021-2022 Water Fund Budget is \$31.3 million, including \$3.5 million in new capital and \$.7 million in carryover from previous fiscal years for capital improvement projects related to Indiana Street water main and Citywide meter replacements. The Water Division operates, maintains, and repairs the City’s water distribution system consisting of approximately 65 miles of pipeline, a six-million-gallon reservoir, a three-million-gallon reservoir, and a 200,000 gallon elevated water tank.

The largest budget line-item is the cost of purchasing water (\$23.5 million) and this is projected to steadily increase at an annual rate of 3.5% for the foreseeable future. There is no local source of potable water in the City. As a result, 100% of potable water is purchased from a water wholesaler, West Basin Municipal Water District. The Water Fund is structurally balanced for FY 2021-2022 with the cost of capital, maintenance improvements, and all on-going operations costs paid from on-going revenue.

The Water Fund receives revenue primarily from metered water sales and base charges. FY 2021-22 Water Fund revenues are estimated at \$35.7 million. Since the water utility must be self-sufficient, the City remains committed to maintaining critical infrastructure and complying with all applicable laws, rules, and regulations to deliver safe, dependable, and efficient recycled water and water services to all customers. The City strives to maintain affordable water rates while ensuring the long-term integrity of the water distribution system.

Wastewater Fund

Wastewater rates were last adjusted in 2016. Based on the previously mentioned Water and Wastewater “Rate Study,” the City's wastewater rates will be adjusted over the next five years as follows:

Utility	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25
Wastewater	9.0%	9.0%	9.5%	9.5%	9.5%

The wastewater rate adjustments take place on April 2, 2021, January 1, 2022, January 1, 2023, January 1, 2024, and January 1, 2025. The approved wastewater rate adjustments over the next five years will result in an estimated \$6,396,262 in new Wastewater Fund revenue to cover rising operating and capital costs associated with maintaining the enterprise.

The Adopted FY 2021-2022 Wastewater Fund Budget is \$6.5 million, including \$1.4 million for capital improvement projects which include pump station, lifts, and sewer main repairs. While the Hyperion and Regional Sanitation District treatment plants are operated by the City of Los Angeles (Hyperion) and Los Angeles County (Los Angeles County Regional Sanitation District), the City of El Segundo operates and maintains the wastewater collection system which consists of nine stations, 18 pumps, and approximately 57 miles of sewer mains. The lift stations run in automatic mode 24 hours per day to convey over half-billion gallons of sewage per year to the Hyperion and Regional Sanitation District treatment plant customers located west of Pacific Coast Highway. Customers east of Pacific Coast Highway have their wastewater treated at the Regional Sanitation District plant.

The Wastewater Fund receives revenue primarily from residential and commercial user and connection fees. FY 2021-22 revenues are estimated at \$5.5 million. Since the wastewater utility must be self-sufficient, the City remains committed to maintaining critical infrastructure and complying with all applicable laws, rules, and regulations to deliver safe, dependable, and efficient wastewater services. The City strives to maintain affordable wastewater rates while ensuring the long-term integrity of the wastewater collection system.

Solid Waste Fund

The Solid Waste Fund was set up in June 2019 to account for the General Fund’s subsidy of residential refuse collection services provided by the private hauler EDCO. The Adopted FY 2021-2022 Solid Waste Fund Budget is \$270,000 and reflects a recurring General Fund 25% subsidy of residential rates. The General Fund will not be able to maintain this subsidy and a plan will be developed to transition to a refuse collection model in which those that consume the service pay for their share of the cost.

Golf Fund

The existing Golf Fund continues to carry a significant negative net position, also referred to as negative retained earnings, due to the outstanding loan balance of approximately \$5.6 million that is due to the Equipment Replacement Fund from the Golf Fund. With Topgolf expected to commence operations of the new driving range and municipal golf course by the start of FY 2022-2023, the Golf Fund should finally be able to begin systematically paying down its loan to the Equipment Replacement Fund. Once Topgolf is up and running, this will reverse the past several years of recurring Golf Fund operating losses and General Fund subsidies. Based on the approved Management Agreement, the Topgolf project is projected to generate at least \$1,900,000 in new recurring General Fund and Golf Fund revenues/investment starting in FY 2022-2023, including the following:

- Annual \$1,300,000 driving range ground lease payment (with a 10% adjustment every five years);
- Annual \$200,000 Community Benefit Contribution;
- Annual \$200,000 Golf Course and Driving Range Capital Contribution;
- Recurring 3% beverage fee payment at driving range and golf course (with a minimum guarantee of \$200,000 from the driving range); and
- Annual \$20,000 golf course ground lease payment (with a 10% adjustment every five years).

As directed by City Council on April 20, 2021, the following Topgolf Revenue Allocation Policy will go into effect starting with FY 2022-2023:

Ground Lease Revenue:

- 60%-70% of revenue generated from driving range ground lease (estimated to start at \$1,300,000 per year) will be dedicated to funding City's pension related liabilities. This would result in a starting annual pension contribution of \$780,000 to \$910,000.
- 30%-40% of revenue generated from driving range ground lease (estimated to start at \$1,300,000 per year) will be dedicated to repaying Equipment Replacement Fund. This would result in a starting annual loan repayment of \$390,000 to \$520,000 until the loan is paid off.
- Once Equipment Replacement Fund loan is paid off, this revenue will be dedicated to City's Capital Improvement Program (public infrastructure) needs

Ground Lease Revenue:

- Annual \$200,000 Community Benefit Contribution will be dedicated to Recreation and Park capital improvement projects.

Golf Course and Driving Range Capital Contribution:

- Annual minimum \$200,000 Golf Course and Driving Range Capital Contribution to Golf Fund will be made as per Ground Lease and Agreement and Golf Course Management Agreement.
- Annual 3% beverage fee payment from driving range and golf course (with a minimum guarantee of \$200,000 from the driving range) will go to General Fund to be used for general use purposes.
- Annual \$20,000 golf course ground lease payment (with a 10% adjustment every five years) will go to General Fund for general use purposes.

Internal Service Funds

The Adopted FY 2021-2022 Internal Service Funds Budget includes the following:

<u>Fund</u>	<u>Estimated Beginning Balance Fund</u>	<u>Estimated Revenues FY 21-22 (12 months)</u>	<u>Adopted Operating Budget FY 21-22 (12 months)</u>	<u>Estimated Ending Balance 6/30/22</u>
1 Equipment Replacement	\$16,078,917	\$ 918,690	\$5,000,000	\$11,997,607
2 Workers' Compensation	(3,990,440)	3,125,374	3,490,975	(4,356,041)
3 <u>General Liability Insurance</u>	<u>(425,063)</u>	<u>3,030,000</u>	<u>3,094,306</u>	<u>(489,369)</u>
Total	<u>\$11,663,414</u>	<u>\$7,074,064</u>	<u>\$11,585,281</u>	<u>\$7,152,197</u>

These funds are used to account for internal charges to user-departments. For example, the Equipment Replacement Fund is used only to accumulate funds to replace various equipment valued at \$5,000 or more (individual value of an item and not grouped items) and vehicles throughout the City. Based on the estimated life of the asset and estimated replacement value after the asset is fully depreciated, the Equipment Replacement Fund charges the department a set amount each year until the asset is fully funded in order to be replaced.

The established charge for FY 2021-22 was funded at a 50%, rather the 100% that is typically used to fully fund the depreciation identified for the fiscal year. The 50% reduction in funding was used as budget savings tool for the General Fund. This savings equates to approximately \$1.1 million. The funding for FY 2022-23 will be brought back to 100%. Per the established replacement schedule, the Adopted FY 2021-2022 Equipment Replacement Fund Budget is \$5,000,000, even though not all the equipment scheduled for replacement may be purchased or replaced during the fiscal year.

The City operates two self-insurance programs, administered by third-party administrators, under the management of the City's Risk Manager. The City belongs to the Independent Cities Risk Management Authority (ICRMA), a joint-powers authority of 18 participating members for the purpose of pooling the City's risk for general liability and workers' compensation losses with those of other member cities. ICRMA covers up to \$35,000,000 for general liability claims: The City is responsible for the first \$750,000 of claims (Self-Insured Retention). The ICRMA pool covers up to the first \$2,000,000 above the City's SIR and the excess coverage is everything from \$2,000,000 to \$35,000,000. The City also participates in the following insurance programs: crime program, cyber program, property and equipment program, auto physical damage program, and terrorism coverage program.

For the Liability Insurance Fund and Workers' Compensation Fund, the Adopted FY 2021-2022 Budget is \$3,094,306 and \$3,490,975, respectively. Both these amounts are intended to cover administration costs, premiums, and estimated claims payments within the City's self-insured retention levels (\$750,000 for General Liability and \$500,000 for Workers' Compensation). Liabilities have increased in the past year for both the Workers' Compensation and the General Liability Funds primarily due to claims associated with Police and Fire. The Approved FY 2021-2022 Budget allocates the increased costs associated with each insurance program to the corresponding City department directly attributable to the increase.

Adopted FY 2020-2021 Citywide Capital Improvement Program (for all funds) Budget

The Adopted FY 2021-22 Capital Improvement Program (CIP) Budget (for all funds) totals \$20,779,500, along with another \$5,055,900 in carryover funds from prior fiscal years to support 25 separate projects for a total of \$25,835,400. Please refer to the “Adopted Capital Improvement Program for All Funds” located toward the end of this budget document for more information about each capital improvement project.

Citywide Staffing

The Adopted FY 2021-2022 Budget includes staffing for 366.67 FTE positions (including part-time positions) with the strategic freezing of 12.5 full-time positions for the entire fiscal year and 11 full-time positions for part of the year. In addition, it is anticipated that about 20 percent of City staff retiring over the next one to three years. Although the loss of institutional knowledge will be challenging with the high number of employees eligible for retirement, this presents an opportunity to embrace the ongoing paradigm shift with respect to how the City’s finances are managed and to prepare for future needs by providing internal growth opportunities and the flexibility to re-engineer the structure of the organization.

Labor Contracts

The Adopted FY 2021-2022 Budget includes funding for represented labor groups which have contracts in effect for FY 2021-2022. There is no funding for any additional salary or benefit enhancements outside of what is covered in existing contracts. The Police Officer Association (POA) and Firefighters Association (FFA) labor contracts expire on September 30, 2021. The table below lists the represented and unrepresented labor groups, along with their contract expiration dates:

Represented Employee Associations and Unrepresented Units

No.	Employee Unit	Contract Expiration
1	Firefighters Association (FFA)	9/30/2021
2	Police Officers Association (POA)	9/30/2021
3	Police Support Services (PSSEA)	9/30/2022
4	Supervisory & Professional Employees (SPEA)	9/30/2022
5	General Employees Association (CEA)	9/30/2023
6	Management Police (PMA)	9/30/2022
7	Mid-Management & Confidential	N/A
8	Mid-Management & Confidential	N/A
9	Directors/Executives	N/A

Performance Measures

The City will continue to transform its performance measures from static measures to more robust methods that rely on additional meaningful tools. Regular measures, including private sector style recurring “customer transactional surveys” of those who interact with City employees, will be used to highlight areas where the City performs well, as well as those areas in which further evaluation will be warranted. This process will be timely and transparent.

Pensions

After years of rising costs and uncertainty associated with employee pension costs, the City has achieved financial stability and predictability for the next two decades and beyond. Over the last several years, CalPERS has made significant changes to the assumptions used in the calculations of local agencies' pension liabilities. These changes have resulted in:

- Increased overall unfunded pension liability as the discount rate has been reduced from 7.5% to 7.0% (With a further reduction to 6.8% that will go into effect on July 1, 2023)
- Increases in annual payments due to CalPERS in earlier years followed by declining payments in later years due to the method of amortizing Unfunded Actuarial Liability (UAL) payments

The City has three CalPERS plans: 1) Safety Police First Tier Plan; 2) Safety Fire Plan; and, 3) Miscellaneous Employees Plan. Each plan's UAL is comprised of multiple "amortization bases" which have positive and negative amounts generated each year based on the performance of the CalPERS Investment Fund and changes in actuarial assumptions. Each amortization base has a separate payment schedule over a fixed period of years (up to 30 years for each). Because of the CalPERS methodology, some of the payments continue to increase each year while others drop off. This creates a significant increase in UAL payments the City will owe CalPERS going forward which were previously estimated to range from \$10.7 million paid in 2020 to \$17.6 million in 2038.

The difficulty for the City, as well as many other local agencies, has been the ability to pay these large payments to CalPERS, while still trying to maintain a structurally balanced budget and providing acceptable public services. Because of the economic impacts of revenue shortfalls due to the COVID-19 pandemic, the City focused on minimizing future payments to CalPERS.

At its July 22, 2020 Strategic Planning Study Session, City Council appointed Mayor Pro Team Chris Pimentel and Councilmember Scot Nicol to serve on the Ad Hoc Pension Committee to review the City's pension obligations, including conducting a review of the City's ability to exit CalPERS pension system and use of alternative retirement options. Since that time, the Committee has met numerous times in 2020 (September 21, October 14, November 16, and November 23) and several times in 2021 (February 17, March 3, April 14, April 29, and May 12). Other attendees in these meetings included City Treasurer Matthew Robinson, City Manager Scott Mitnick, Chief Financial Officer Joseph Lillio, and KNN Public Finance Municipal Advisor Mark Young.

On December 1, 2020, a presentation was provided to City Council by City staff and KNN Public Finance (City's municipal advisor) which discussed options for addressing the City's growing UAL payments to ensure future structurally balanced budgets. City Council unanimously provided staff with direction to begin the process to refinance the City's current UAL through the issuance of POBs.

On January 19, 2021, City Council approved the issuance and sale of taxable POBs to refund the City's pension obligations and authorized the execution of a Trust Agreement which then began the judicial validation proceedings relating to the issuance of the POBs. The Los Angeles Superior Court approved the validation in April 2021, setting the stage for the City to ultimately issue the POBs in June 2021.

The City's POB Finance Team (City staff, Municipal Advisor, Underwriters, Bond Counsel, Disclosure Counsel, and Trustee), met with Standard & Poor's (S&P) staff on May 10, 2021 for a bond rating presentation. The meeting was successful and resulted in a strong AA+ bond rating. This is an excellent rating, particularly in today's economic environment and the impact of COVID-19 on bond ratings, still having negative impacts on the economy. S&P provided a write-up of the rating meeting with guidance on how to possibly achieve a AAA rating within the next few years.

On May 18, 2021, City Council formally approved issuing the POBs at 95% of the current UAL with CalPERS. Once in the marketplace, the POBs were 4.5x over-subscribed which helped to lower the POB interest rate to 2.568%. This was the second lowest rate of any POBs issued in the State of California over the last two years, including POBs with a AAA rating. This exceptional interest rate resulted in savings to the City of approximately \$82.2 million over the next 19 years.

Through the issuance of pension obligation bonds to prepay the existing UAL, along with a series of other forward-thinking actions taken by City Council over the past few years (including: Reduced “Fresh Start” Amortization Period; Past additional discretionary UAL payments; Prepaid UAL payments; Creation of a Pension Trust Fund; Requiring “Classic “ employees to pay their full “employee share,” Adoption of formal UAL Policies; and, the Topgolf Revenue Allocation Policy), the City is well-positioned to meet its present and future pension obligations over the next 19 years.

The annual \$9.8 million payment on the POBs represents a much lower recurring pension cost to the City than what would have been the case without the POBs. The City now has control over its pension costs through July 1, 2040. After 2040, the City’s pensions will be fully funded and the recurring pension costs should drop significantly. After years of stress and uncertainty, the City now has more clarity and predictability in managing its pension obligations.

Other Post-Employment Benefits

Just as with employee pension costs, the City has achieved financial stability and predictability for its “Other Post-Employment Benefits.” The City provides retiree medical insurance to vested employees who retire from the City. This benefit is part of what is referred to as “OPEB.” In general, the vesting requirement for retiree medical insurance is employment with the City for five years. In order to set funds aside for this benefit, the City opened a Section 115 Trust Fund account with CalPERS in 2008. The City initially funded the OPEB Trust in the amount of \$2,425,000. As of June 1, 2021, the balance has grown to \$32,934,808. This reflects a combination of \$17,725,000 in contributions, \$1,000,000 in withdrawals, and \$16,209,808 in investment earnings.

The total OPEB liability for the City is \$55,862,000. With \$32,934,808 pre-funded in the OPEB Trust, the OPEB unfunded liability is \$22,927,192. This equates to a funded status of 59%. About 75% of municipalities in the State of California that offer retiree medical insurance benefits have a funded ratio of 25% or less. The City of El Segundo is well positioned to be fully funded for its OPEB liability by 2031, if not sooner.

As of the latest actuary report (dated October 2020), the City no longer needs to make additional contributions into the OPEB Trust. The investment earnings over the next ten years are expected to move the OPEB Trust to a 100% funded status within a decade. The annual contribution to the OPEB Trust had been \$548,000 for several years. These are General Fund dollars that can be used to balance the budget or dedicated for other City Council strategic goal purposes. Once the OPEB Trust is 100% funded, the City will begin to pull money out of the OPEB Trust to assist in making the monthly medical retiree insurance premium payments.

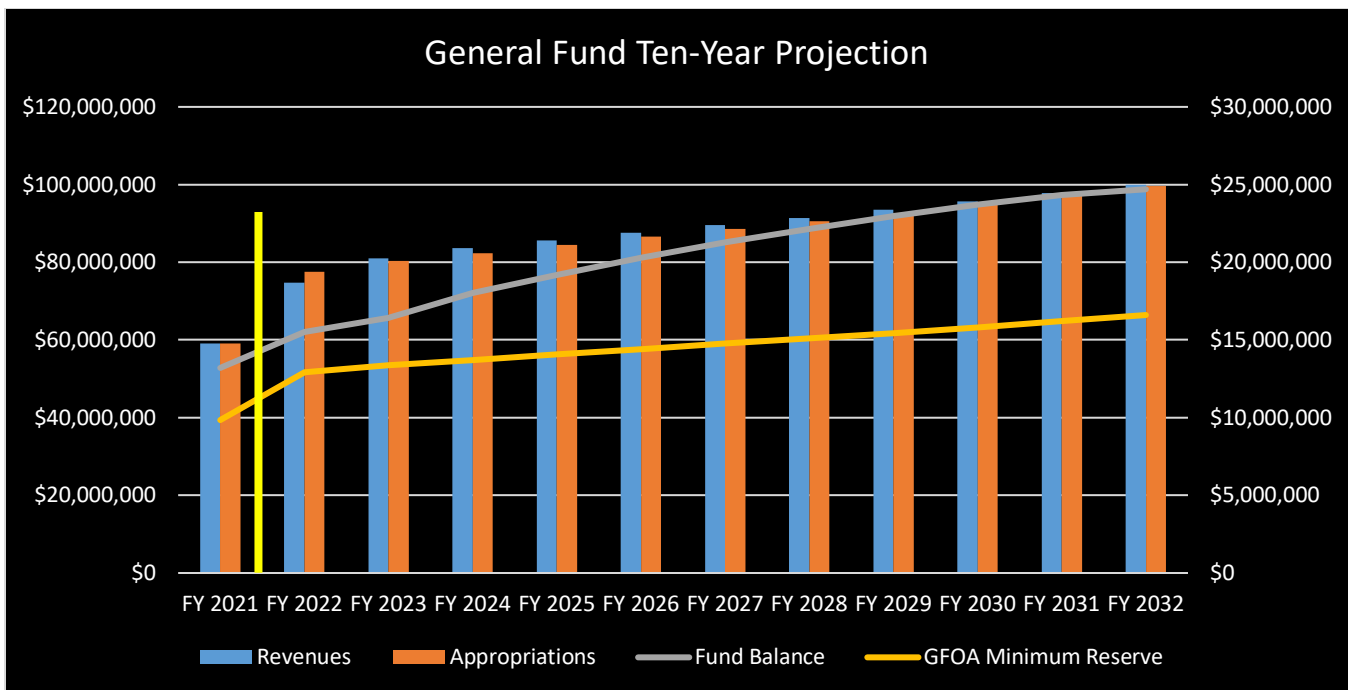
After years of stress and uncertainty, the City now has clarity and predictability in managing its employee pension and retiree medical insurance obligations.

Future Challenges

While the City was able to close the \$9 million deficit for the Adopted FY 2021-2022 General Fund Budget without resorting to the draconian budget balancing actions deployed by several other South Bay and West Los Angeles area cities (such as layoffs, salary/benefit takeaways, across the board budget cuts, significant service reductions to the public, etc.), financial challenges remain as the cost of providing services rise and the effects of COVID-19 continue to impact the local economy. The City will continue to focus its efforts on keeping our local residents and businesses in a safe environment. While the City has achieved level and stable recurring retirement costs going forward, the City will have to wrestle with rising medical insurance premiums and escalating Workers' Compensation and General Liability Insurance costs within the Police and Fire Departments. As a result, there may be continued financial pressure to reduce City service levels and staffing.

The Adopted FY 2021-2022 Budget reflects a General Fund that continues to subsidize other funds, such as the Solid Waste Fund and the CIP Fund. With added pressure for General Fund resources to be used to support these operations, this will place a further strain on the General Fund's ability to provide traditional local government services, including public safety (Police and Fire). Looking forward, the Solid Waste Fund is projected to draw down additional General Fund reserves and fund balances beyond FY 2021-2022. This is not a good business practice and, as a result, staff will develop both short-term and long-term strategies to more effectively address these challenges to ensure the City remains financially stable over the long-haul.

Even with such pressures, staff remains cautious in projecting City revenues, while at the same time working hard to limit future expenditures. The following graph contains projected General Fund revenues and expenditures over the next ten years, along with the theoretical impact on annual fund balance:



As illustrated above, the General Fund stabilizes due to the reduction in expenditures resulting from the issuance of the Pension Obligation Bonds, as well as the enhancement to revenue from the Topgolf project. However, the City may face a structural budget challenge going forward, if CalPERS investment earnings do not meet their investment return expectations, if future labor contracts result in ongoing additional expenditures, or if there is a future recessionary/high inflationary period. Note that this

assumes that the General Fund will spend 100% of its appropriations and that revenue growth will be more conservative (lower) than in the recent past. While the City will likely experience revenue growth at greater levels (based on history), the cost of providing services to the community will likely continue to rise at a faster rate than revenue growth. For example, staff anticipates that over the next four years, revenues will grow an average of 1% to 2% per year while expenditures will grow by 2.5% per year, if not higher. The one potential uncertainty in all this is how long it will take for the local economy to fully rebound from the effects of COVID.

In the years ahead, the City will continue to grapple with the challenges of being a full-service City faced with rising costs and an aging local public infrastructure system that needs restoration. For example, the City's streets and sidewalks infrastructure is estimated to require millions of dollars annually in capital and maintenance expenditures to maintain existing levels of service. The City's facilities are estimated to require at least \$2 million in annual contributions for capital and maintenance expenditures.

Historically, the City has not received sufficient transportation related revenues (Gas Tax, Measure R, Measure M, SB-1, etc.), Developer Fees, and grant revenue to maintain City streets and facilities at the required levels which has resulted in increased General Fund subsidies. However, with Gas Tax revenues declining, Developer Fees revenues remaining limited, and limited State/Federal grant opportunities, combined with the City's past practice of deferred maintenance and neglect, going forward the City will need to explore a different approach in obtaining capital improvement funding.

Zero-Based Budget for Police & Fire Departments

As discussed by City Council at the June 15, 2021 FY 2021-2022 Budget Public Hearing, the proposed FY 2022-2023 General Fund Budget will use a "Zero-Based Budget" approach for the Police and Fire Departments. Both departments, will be required to build their budgets from zero and justify each budget line-item, and position. In essence, both departments will be asked to justify every line item as if they were starting as a new operation.

Potential Revenue Ballot Measure

As also discussed by City Council at the FY 2021-2022 Budget Public Hearing, staff will review the process to add a local ballot measure to clean up the City's Administrative Code to the City's Business License structure and pursue other local revenue measures to provide more secure funding for capital improvement projects. Staff will provide a report to City Council in the near future with recommendations.

Potential FY 2022-2023 Budget Balancing Options

In addition to using the Zero-Based Budget approach for Police and Fire Departments, if the challenges associated with COVID-19 lingers longer than anticipated, the City will explore further budget balancing options, including the following measures:

- More restrictive labor contracts
- Use of furloughs (including winter holidays)
- Further staff reductions & early retirement incentives
- Increased use of private contracts/privatization of services
- Regionalization of services
- Continued deferred maintenance
- Sale of City property
- Use of General Fund Reserves
- Revenue enhancements
- Further reorganization of departments

Future Opportunities

Despite various financial and budget challenges facing the City, there are incredible opportunities associated with our diverse and resilient local economy. For example, an estimated \$1 billion in new construction is taking place within El Segundo. There are several exciting new developments in the works that are scheduled to come on-line in FY 2021-2022. Examples include:

1. New headquarters for Beyond Meat which will house 1,000 employees at 888 North Douglas.
2. New west coast office for L'Oreal Cosmetics that will have 400 employees at 888 North Douglas.
3. New Topgolf \$40 million nine-hole golf course and driving range renovation development that will provide 400 new jobs at The Lakes at El Segundo on Pacific Coast Highway
4. New headquarters for Belkin International at 555 Aviation Blvd. which will house up to 325 employees.

These types of major investments reflect the private sector's optimistic view of the local economy and how such companies continue to look beyond COVID-19.

Another example of future opportunities is the ongoing update of the 20-year-old Downtown Specific Plan and pending recommendation to select a developer to redevelop the Civic Center site to revitalize and reimagine the future of Downtown El Segundo. There has been considerable interest to simultaneously maintain the existing historic charm of downtown while introducing an exciting series of opportunities to allow local businesses to be ready to thrive in the post COVID-19 economy. On balance, the glass is more half full than half empty. A lot will depend on future belt-tightening by the City organization and strength of the economic recovery.

Long-Term Financial Strategic Planning

Staff has begun work on the comprehensive Ten-Year Long-Term Financial Strategic Plan. This plan will help the City remain fiscally prudent and be more prepared for economic downturns, rising employee costs, and other conditions which may result in unanticipated fiscal challenges. Once completed and approved by City Council, staff will rely on this document to guide the City's finances into the future.

Biennial Budget Format

Along with use of a Long-Term Financial Strategic Plan, staff will begin the process of converting from an "Annual Budget" format to a two-year "Biennial Budget" format starting with FY 2022-2023 & FY 2023-2024 cycle. The more progressive California cities have converted to this format to reduce internal costs and inefficiencies associated with preparing a budget every year. In addition to saving money associated with the budget preparation costs, this format will force the City to look further down the road and beyond just the next 12 months. Biennial budgeting has proven to be an effective forward-thinking financial planning tool in other cities, and it will have the same benefits here in El Segundo.

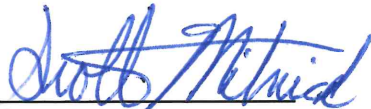
Summary

City Council, management, and staff in all departments worked diligently to prepare the Adopted FY 2021-2022 Budget. There were a total of 20 public meetings over the past year dedicated to preparing this budget. This spending plan will fund service levels which local residents and businesses expect and are willing to pay for. While this is a conservative, bare bones budget, it does represent a plan that is fiscally responsible and responsive to the community's needs. Staff will continuously monitor the City's revenues and expenditures throughout the 12 months of the fiscal year to ensure that any material changes to revenues and/or appropriations are communicated to City Council.

Staff will also take proactive steps to ensure strong financial health for the City during the uncertainties associated with COVID-19 and the national economy. With a united front among City Council, management, and our hard-working employees, the City will continue to maintain financial stability, while limiting impacts on core municipal services provided to local residents, businesses, and visitors seven days a week, 24 hours per day. Moving forward, the paradigm shift to focus more on long-term financial planning will continue to play an essential role in managing the organization's future.

The City is fortunate to have professional and dedicated employees performing at highly competent levels. My personal thanks need to be extended to the Executive Team, Finance Department (especially Chief Financial Officer Joseph Lillio), and staff in all the operating departments for the many hours of outstanding work, interdepartmental cooperation, and commitment to preparing a balanced Adopted Operating and CIP Budget. Special thanks and appreciation also needs to be extended to the various employee associations for the vital cooperative role they play. Maintaining positive labor relations remains a critical component to how the City organization is managed and operated. Finally, it is important to acknowledge City Council for its continued leadership and confidence in the City's leadership team to manage a wide array of municipal services during such unprecedented and challenging times.

Respectfully Submitted,



Scott Mitnick
City Manager

RESOLUTION NO. 5267

A RESOLUTION ADOPTING THE 2021-2022 FINAL OPERATING AND CAPITAL IMPROVEMENT BUDGET AND THE 2021-2022 APPROPRIATIONS LIMIT FOR THE CITY OF EL SEGUNDO.

The City Council of the City of El Segundo does resolve as follows:

SECTION 1: The City Council finds and declares as follows:

- A. The City Council has reviewed the proposed final Operating Budget ("Budget") for fiscal year;
- B. The Budget is based upon appropriate estimates and financial planning for the City's operations, services, and capital improvements;
- C. The City Council conducted a strategic planning session on April 20, 2021; a budget study session on May 4, 2021; and a public hearing on June 15, 2021;
- D. All procedural requirements for adopting the City's budget were fulfilled, and the City Council was fully informed regarding the City's current finances, projected revenue, and financial obligations; and
- E. It is in the public interest for the City Council to adopt the Budget as proposed by the City Manager.

SECTION 2: **ADOPTION.** The Budget attached to this Resolution, and incorporated by reference, is approved and adopted subject only to the authorizations set forth below. Such approval and adoption includes, without limitation, the Schedule of Positions Full-Time & Full-Time Equivalents by Department, Authorized Positions and Budgeted Positions set forth in the Budget which recognizes Authorized Positions which are authorized but not necessarily budgeted and Budgeted Positions which are authorized and budgeted in the fiscal year.

SECTION 3: **APPROPRIATIONS LIMIT.**

- A. Article XIII B of the California Constitution requires the City to set its Appropriations Limit on an annual basis;
- B. The City's Appropriations Limit may be adjusted annually based upon inflation and population growth.
- C. The City Council may choose the method of calculating adjustments to the City's Appropriations Limit on an annual basis. For inflation, pursuant to Article XIII B, § 8(e)(2), adjustments to the Appropriations Limit may be calculated using either the percentage change in per capita personal income from the preceding year or the percentage change in the local assessment roll from the preceding year because of local nonresidential new construction. For population growth, pursuant to Government Code § 7901(b), the City may either use the percentage growth either in its jurisdiction or from the surrounding county.

- D. Pursuant to Article XIII-B of the California Constitution, and those Government Code sections adopted pursuant to Article XIII-B, § 8(f), the City Council chooses to adjust the City's Appropriations Limit by calculating inflation using the percentage change in per capita personal income from the preceding year and calculating population growth by using the percentage change in population in Los Angeles County.
- E. As a result of the adjustments made to the City's Appropriations Limit, the City Council sets the Appropriations Limit for the fiscal year at \$352,921,760.

SECTION 4: BUDGET APPROPRIATIONS. Based upon the Budget, the total General Fund operating budget, including transfers-out, is \$77,651,553. The City Manager, or designee, is authorized to implement the following appropriations for City Departments:

DEPARTMENT	AMOUNT
City Council	\$356,596
City Clerk	530,749
City Manager	2,453,282
City Attorney	561,950
Non-Department	5,904,993
Information Technology Services	3,023,930
Finance	2,412,820
Fire	13,782,667
Human Resources	977,063
Library	2,245,351
Development Services	3,098,785
Police	19,436,175
Public Works	8,695,404
Recreation and Parks	3,632,880
Transfers-Out	10,538,908
Total	\$77,651,553

SECTION 5: CIP APPROPRIATIONS. Based upon the CIP, a total of \$25,835,400 is appropriated for Capital Improvement Projects for Fiscal Year. The City Manager, or designee, is authorized to implement the CIP with the following funds and amounts:

FUND	AMOUNT
Gas Tax (Fund 106)	\$250,000
Asset Forfeiture (Fund 109)	500,000
Measure R (Fund 110)	6,000,000
CDBG (Fund 111)	125,000
Prop C (Fund 114)	1,420,000
AQMD (Fund 115)	100,000
TDA 3 (Fund 118)	55,000
MTA (Fund 119)	300,000

COPS (120)	350,000
Measure M (Fund 127)	800,000
SB -1 (Fund 128)	350,000
County Stormwater (Fund 131)	550,000
Capital Improvement (Fund 301)	225,500
Water Fund (Fund 501)	3,472,000
Wastewater Fund (Fund 502)	1,447,500
Senior Housing (Fund 504)	60,000
Continued Appropriations from CIP Fund 301	4,830,400
Equipment Replacement (Fund 601)	5,000,000
Total	\$25,835,400

SECTION 6: MISCELLANEOUS APPROPRIATIONS. The City Manager, or designee, is authorized to implement the following miscellaneous appropriations:

FUND	AMOUNT
TRAFFIC SAFETY (104)	\$25,000
GAS TAX (106)	502,966
ASSET FORFEITURE (109)	225,000
PROP A TRANSPORTATION (112)	434,043
PROP C TRANSPORTATION (114)	130,127
RESIDENTIAL SOUND INSULATION (116)	800
HYPERION MITIGATION (117)	100,000
COPS (120)	-0-
PSAF (123)	150,000
FEDERAL GRANTS (124)	270,000
STATE GRANTS (125)	195,000
CAL-RECYCLE	5,000
CUPA (126)	577,948
CASP (129)	80,000
AFFORDABLE HOUSING (130)	200,000
DEBT SERVICE FUND (202)	545,000
PENSION OBLIGATION BONDS (204)	9,800,000
WATER FUND (501)	27,842,039
WASTEWATER FUND (502)	5,072,856
GOLF COURSE (503)	10,000
SENIOR HOUSING (504)	45,313
SOLID WASTE (505)	270,000
LIABILITY INSURANCE (602)	3,094,306
WORKERS' COMP RESERVE/ INSURANCE (603)	3,490,975
TRUST FUND – DONATIONS (702)	1,000,000

CULTURAL DEVELOPMENT FUND (704)	585,346
TRUST FUND – NONREFUNDABLE DEPOSITS (708)	1,900,000
TOTAL	\$56,551,719

SECTION 7: FUND OPERATING RESERVES. The City Manager, or designee, may appropriate any remaining revenues at the close of Fiscal Year 2020-2021 into the applicable Fund operating reserve on June 30, 2021.

SECTION 8: APPROPRIATIONS LAPSE. All appropriations shall lapse at the end of the fiscal year to the extent that they have not been expended or lawfully encumbered unless approved by the City Council.

SECTION 9: BUDGET ADJUSTMENTS. The Budget may be subsequently adjusted as follows:

- A. By majority vote of the City Council;
- B. By the City Manager, or designee, for all appropriation transfers between programs and sections within a City department and between appropriation units (e.g., salaries and benefits, services and supplies, and capital outlay) within programs;
- C. By Department Directors for appropriation transfers between appropriation units within programs;
- D. Object code expenditures within appropriation units in a program are not restricted so long as funding is available in the appropriation unit as a whole.

SECTION 10: CONTRACTING AUTHORITY.

- A. The City Manager, or designee, is authorized to bid and award contracts for the equipment, supplies, and services approved in the Budget.
- B. In accordance with the El Segundo Municipal Code ("ESMC"), the City Manager is authorized to execute all contracts awarded for equipment, supplies, and services approved in the Budget.
- C. Notwithstanding any dollar limitation set forth in the ESMC, the City Manager is authorized to execute contracts for purchasing equipment and supplies that are individually identified in the Budget regardless of total cost. The City Manager may, but is not required to, seek additional City Council approval for transactions made pursuant to this Section.
- D. For all other services, equipment, and supplies, the City Manager is authorized to execute contracts in accordance with the ESMC.

SECTION 11: DELEGATION OF AUTHORITY. Pursuant to State of California Code Section 53607, the City Council hereby authorizes the City Treasurer to invest and reinvest the City's funds, to sell or exchange securities so purchased, and to deposit securities for safekeeping in accordance with the Code. The City Treasurer may delegate all, or a portion of the investment authority to subordinates pursuant to State of California Government Code Section 41006. Such delegation by the City Treasurer shall not remove or abridge the Treasurer's investment responsibility. This Delegation of Authority shall be valid for one year unless otherwise revoked; and will be renewed on an annual basis in conjunction with the Budget Adoption.

SECTION 12: The City Clerk is directed to certify the adoption of this Resolution; record this Resolution in the book of the City's original resolutions; and make a minute of the adoption of the Resolution in the City Council's records and the minutes of this meeting.

SECTION 13: This Resolution will become effective immediately upon adoption and will remain effective unless repealed or superseded.

PASSED AND ADOPTED June 15, 2021.

[SIGNATURES ON NEXT PAGE]

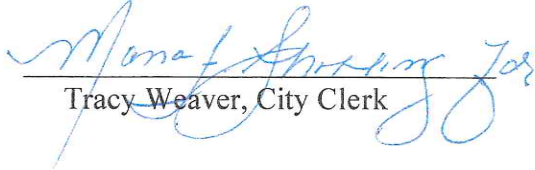
RESOLUTION NO. 5267 PASSED AND ADOPTED this 15th day of June 2021



Drew Boyles, Mayor

Chris Pimental, Mayor Pro Tem

ATTEST:



Tracy Weaver, City Clerk

APPROVED AS TO FORM:
MARK D. HENSLEY, City Attorney

By: 

David King, Assistant City Attorney

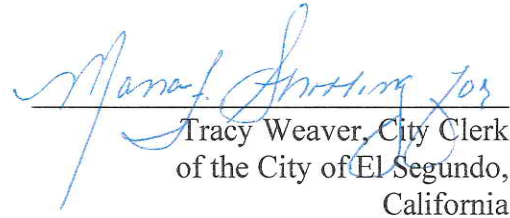
CERTIFICATION

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS
CITY OF EL SEGUNDO)

I, Tracy Weaver, City Clerk of the City of El Segundo, California, do hereby certify that the whole number of members of the City Council of said City is five; that the foregoing Resolution No. 5267 was duly passed and adopted by said City Council, approved and signed by the Mayor Pro Tem, and attested to by the City Clerk, all at a regular meeting of said Council held on the 15th day of June, 2021, and the same was so passed and adopted by the following vote:

AYES: Mayor Boyles, Mayor Pro Tem Pimentel, Council Member Pirsztuk, Council Member Nicol and Council Member Giroux
NOES: None
ABSENT: None
ABSTAIN: None

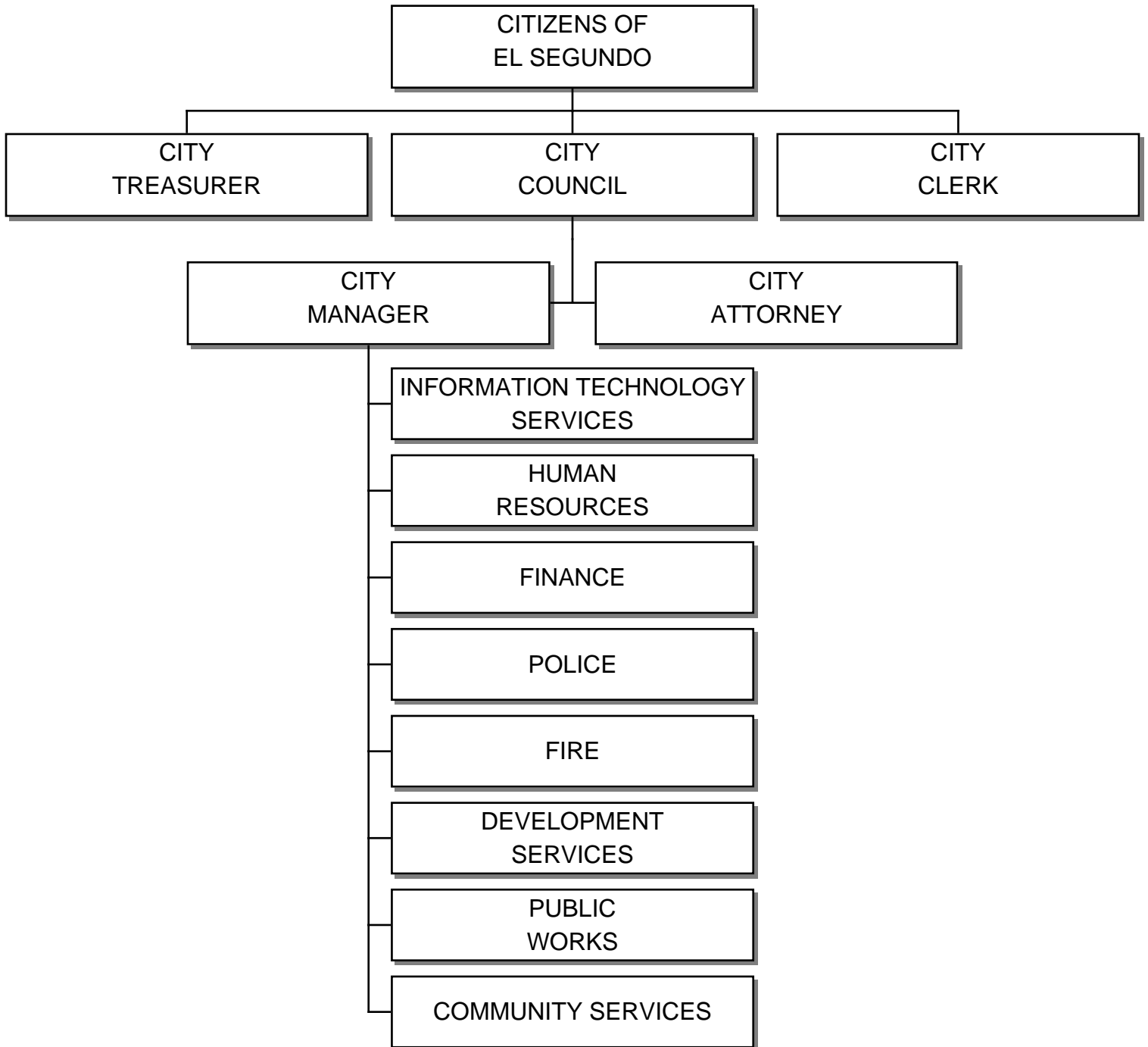
WITNESS MY HAND THE OFFICIAL SEAL OF SAID CITY this 24th day of June, 2021.



Tracy Weaver, City Clerk
of the City of El Segundo,
California

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CITY OF EL SEGUNDO



**CITY OF EL SEGUNDO
LIST OF PUBLIC OFFICIALS
FISCAL YEAR 2021-2022**

Scott Mitnick
City Manager

Mark Hensley
City Attorney (Contract)

Tracy Weaver
City Clerk (Elected)

Matthew Robinson
City Treasurer (Elected)

Bill Whalen
Police Chief

Chris Donovan
Fire Chief

Elias Sassoon
Director of Public Works

Sam Lee
Director of Development Services

Joseph Lillio
Chief Financial Officer

Charles Mallory
Director of Information Technology Services

Melissa McCollum
Director of Community Services

Barbara Voss
Deputy City Manager

Rebecca Redyk
Director of Human Resources

**CITY OF EL SEGUNDO
LIST OF COMMITTEES/COMMISSIONS/BOARDS
FISCAL YEAR 2021-2022**

Arts & Culture Committee

Capital Improvement Program Advisory Committee

Diversity, Equity, and Inclusion Committee

Environmental Committee

Investment Advisory Committee

Library Board of Trustees

Planning Commission

Recreation & Parks Commission

Senior Citizen Housing Corporation Board

Technology Committee

**CITY OF EL SEGUNDO
BUDGET CALENDAR - BUDGET PROCESS
FISCAL YEAR 2021-2022**

<u>Timelines</u>	<u>Process</u>
January - February	<p>Finance submits mid-year budget performance report to the City Council.</p> <p>Finance develops budget calendar and instructions.</p> <p>Finance holds a budget kick-off meeting; distributes budget instructions and policies as determined by the City Manager.</p> <p>Finance prepares worksheets for departments to use in inputting budget requests.</p> <p>Finance distributes worksheets and personnel budget details for departments' review.</p>
February - March	<p>Departments input their budget requests; send them back to Finance for updates.</p> <p>Finance prepares preliminary revenue projections.</p>
April - May	<p>Finance finalizes departmental requests; holds departmental meetings to review requests; prepares preliminary budget document.</p> <p>Finance calculates appropriations limit.</p> <p>City Manager holds departmental budget hearings; prepares his recommendations for Council's consideration.</p> <p>Public Works submit Capital Improvement Plan to the CIP Advisory Committee and the Planning Commission.</p> <p>City Council holds strategic planning session.</p> <p>City Council holds study session on the proposed budget.</p>
June	<p>City Council holds budget hearings on the proposed budget.</p> <p>City Council approves budget.</p> <p>Finance loads adopted budget into accounting system.</p>
July	<p>Finance produces adopted budget document; posts budget on the City's website.</p>

**CITY OF EL SEGUNDO
DESCRIPTION OF FUNDS & FUND TYPES**

GOVERNMENTAL FUNDS

Are typically used to account for tax-supported (governmental) activities. The focus of the City's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources.

GENERAL FUND (Fund 101)

The General fund is the general operating fund of the City. All general tax revenues and other receipts that are not allocated by law or contractual agreement to some other fund are accounted for in this fund. For the City of El Segundo, the General Fund includes other funds that have been set up to account for special activities as follows: *Hyperion Mitigation Fund (117); Economic Uncertainty Fund (401); Retired Employee Insurance Fund (Fund 701); and Trust Funds/Special Donations (702)*. Although these funds were set up as "separate" funds, the actual funding sources are considered General Fund revenues.

Hyperion Mitigation Fund (Fund 117): Accounts for an agreement between the City of El Segundo and the City of Los Angeles in which both cities contribute a specified amount annually to pay for the cost of the Hyperion Mitigation Monitoring Program.

Economic Uncertainty Fund (Fund 401): Accounts for monies transferred from the General Fund to set up a revenue offset for extremely volatile revenues such as Sales Tax and Utility Users' Tax.

Retired Employee Insurance Fund (Fund 701): Accounts for funds used to record payments from retirees who opt to continue certain health benefits and life insurance.

Trust Funds/Special Revenue/Donations (702): Accounts for donations received from private individuals or entities that are to be spent on specific activities or programs not funded by the City.

SPECIAL REVENUE FUNDS:

Are used to account for proceeds of specific sources (other than for major capital projects) that are legally restricted for specific purposes. The following funds are considered Special Revenue Funds:

Traffic & Safety Fund (Fund 104): Accounts for a portion of the Vehicle Code violation fines and penalties collected by the Los Angeles County Municipal Court. By State law, this money must be used for traffic safety related expenditures including traffic enforcement and capital projects.

State Gas Tax Fund (Fund 106): Accounts for a share of revenues derived from the State Highway Users' Tax under Sections 2105, 2106, 2107, and 2107.5. The revenue is derived from a share of the gasoline taxes and is used for the construction and maintenance of the road network system of the City.

Asset Forfeiture Fund (Fund 109): Accounts for receipt and disbursement of narcotic forfeitures received from the County, State, and Federal agencies pursuant to Section 11470 of State Health & Safety Code and Federal Statute 21USC Section 881.

Measure R Fund (Fund 110): Accounts for the one-half (1/2) cent Sales Tax approved by the voters of Los Angeles County to be used for local transportation needs. These revenues are received by the State and a portion is funneled to the City through the Los Angeles County Metropolitan Transportation Authority. The City of El Segundo uses these funds for street improvements.

Community Development Block Grant (CDBG) Fund (Fund 111): Accounts for revenues received from the Department of Housing & Urban Development (HUD). These revenues must be expended to accomplish one of the following objectives: elimination of slum or blight to low and moderate income persons; or, to meet certain urgent community development needs. The City of El Segundo uses this revenue to fund eligible senior activities such as in-home care; art classes; counseling; and home delivered

CITY OF EL SEGUNDO
DESCRIPTION OF FUNDS & FUND TYPES

meals, administered by the Planning & Building Safety Department. (Note: Beginning in fiscal year 2015-2016, the City decided to fund urgent community development needs such as senior in-home care, delivered meals, etc. from the General Fund and to solely use CDBG funds to build access ramps to comply with the Americans with Disabilities Act (ADA).

Prop “A” Transportation Fund (Fund 112): Accounts for the one-half (1/2) cent Sales Tax approved by the voters of Los Angeles County to be used for local transportation purposes. These revenues are collected by the State and a portion is funneled to the City through the Los Angeles County Transportation Commission. The City of El Segundo uses this fund to participate in CTIP/MAX, a regional commuter service and to provide Dial-a-Ride; beach shuttles; and various transportation services.

Prop “C” Transportation Fund (Fund 114): Accounts for the one-half (1/2) cent Sales Tax approved by the voters of Los Angeles County in November 1990. Collection of the tax began in April 1991. Proceeds are to be used to improve transit services and operations; reduce traffic congestion; improve air quality; operate and improve the condition of the streets and freeways utilized by public transit; and reduce foreign oil dependence.

Air Pollution Reduction Fund (Fund 115): Accounts for the City’s share of funds received under the Health & Safety Code Section 44223 (AB 2766) to finance mobile source air pollution reduction programs consistent with the California Clean Air Act of 1988. The fund, derived from additional vehicle registration fee, is used to support the South Coast Air Quality Management District’s (SCAQMD) program to reduce air pollution from motor vehicles.

Residential Sound Insulation Program Fund (Fund 116): Accounts for the grants received from the Federal Aviation Administration (FAA) and the City of Los Angeles’ Department of World Airports (LADOA). The fund is used to provide acoustical treatment of homes in El Segundo that are within the extreme airport noise impact zone, in order to create a better sound environment inside the home.

TDA Article 3/SB 821 Bikeway Fund (Fund 118): Accounts for the monies the City receives from the Transportation Development Act Article 3 which are to be specifically used for construction or repair of bikeways, sidewalks, or handicapped accesses.

COPS FUND (Fund 120): Accounts for receipt and disbursement of funds received under the State Citizens’ Option for Public Safety (COPS) program allocated pursuant to Government Code Section 30061 enacted by AB 3229, Chapter 134 of the 1996 Statutes. This fund, also known as the Supplemental Law Enforcement Services Fund (SLESF), is allocated based on population and can only be spent for “front line municipal police services” such as local crime prevention and community-oriented policing, per Government Code Section 30061 (c)(2).

PSAF (Public Safety Augmentation Fund) (Fund 123): Accounts for the one-half (1/2) cent Sales Tax approved by the voters in November 1993 under Prop 172. These revenues must be spent for public safety (police and fire services) purposes only.

Federal Grants Fund (124): Accounts for revenues and expenditures for each Federal grant awarded to the City.

State & County Grants Fund (Fund 125): Accounts for revenues and expenditures for each State or County grant awarded to the City.

Certified United Program Agencies (CUPA Fund 126) Accounts for revenues and expenditures for the Endorsement and Emergency Response Program (EERP), a consolidation of six environmental programs at the local level.

Measure M Fund (Fund 127): Accounts for the one-half (1/2) cent Sales Tax approved by the voters in November 2016. These revenues must be spent to ease traffic congestion.

CITY OF EL SEGUNDO
DESCRIPTION OF FUNDS & FUND TYPES

SB – 1 Fund (Fund 128) Accounts for the revenues and expenditures from the Road Repair and Accountability Act of 2017. These revenues must be spent for local streets and roads.

Certified Access Specialist Program (CASP Fund 129) Authorized by Senate bill (SB) 1186, the fee is to increase disability access and compliance with construction-related accessibility requirements. The first priority is to spend the funds on the training and retention in order to meet the needs of the public in the jurisdiction.

Affordable Housing Fund (Fund 130) Accounts for the revenues and expenditures related to the construction and purchase of affordable housing for the citizens of El Segundo.

County Storm Water Program (Fund 131) Accounts for the revenues and expenditures related to Measure W, the Los Angeles county Safe, Clean Water program.

DEBT SERVICE FUNDS:

Account for accumulation of resources for, and the payment of, general long-term debt including principal and interest. The following funds are considered Debt Service Funds:

Debt Service Fund (Fund 202): Accounts for the lease agreement with the California Infrastructure and Economic Development Bank (CIEDB) whereby CIEDB issued bonds in the amount of \$10 million to finance the Douglas Street Gap Closure Project. The City will make rental lease payments over a 30-year period starting February 1, 2006, at an interest rate of 2.87% per annum. Interest payments on the lease obligation are due on February 1 and August 1 of each year. Base rental payments will be mailed to the City reflecting the actual amount owed prior to each base rental payment due date.

Pension Obligation Bonds Fund (Fund 204) Accounts for the payments of interest and principal on the pension obligation bonds issued in June of 2021.

CAPITAL PROJECTS FUNDS:

Account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds and trust funds). The following is considered Capital Projects Fund:

Capital Improvement Fund (Fund 301): Accounts for the construction of capital facilities typically financed by the City's General Fund and any grant not accounted for in a special revenue fund.

PROPRIETARY FUNDS

Are used to account for a government's "business" type activities. Enterprise Funds and Internal Service Funds are considered proprietary funds.

ENTERPRISE FUNDS: The following are the City's Enterprise Funds:

Water Utility Fund (Fund 501): Accounts for water utility revenues, including service fees and installation charges, and all expenses related to the construction and maintenance of the City's water distribution system.

Sewer Fund (Fund 502): Accounts for revenues and expenses for the City's wastewater collection system, including replacement of sewer facilities. Sewer fees vary throughout the city and are primarily based on usage.

Golf Course Fund (Fund 503): Accounts for revenues from user fees and expenses incurred for the operation and maintenance of "The Lakes at El Segundo" golf facility. Revenues are also used for the repayment of the advance received from the Equipment Replacement fund.

CITY OF EL SEGUNDO
DESCRIPTION OF FUNDS & FUND TYPES

Solid Waste Fund (Fund 505) Accounts for revenues and expenses for the City's solid waste collection system.

INTERNAL SERVICE FUNDS: The following are the City's Internal Service Funds:

Equipment Replacement Fund (Fund 601): Accounts for the proceeds from the sale of surplus equipment and charges to City departments, which are used to purchase replacement of office furniture and equipment; vehicles; and other capital equipment.

Liability Insurance Fund (Fund 602): Accounts for the City's self-insurance program based on charges to departments for their share of claims costs on a 10-year average. A third-party service provider administers the program. The City is a member of ICRMA (Independent Cities Risk Management Association), a joint powers authority composed of 24 participating members. The Authority covers the excess of the City's \$750,000 self-insurance retention up to \$40,000,000.

Workers' Compensation Fund (Fund 603): Accounts for the City's self-insurance program based on charges to departments, calculated based on the departments' share of personnel costs. The City is a member of ICRMA (Independent Cities Risk Management Association), a joint powers authority composed of 24 participating members. The Authority covers the excess of the City's \$500,000 self-insurance retention up to the current statutory amount.

TRUST & AGENCY FUNDS

Are used to account for assets held by the City in a fiduciary capacity for individuals, government entities, and others. Such funds are operated by carrying out the specifications of trust indentures, statutes, ordinances, or other governing regulations.

Trust Funds/Project Deposits Fund/Refundable (Fund 703): Accounts for project deposits from developers which may be refundable after the projects are done.

Trust Funds/Cultural Development Fund/ (Fund 704): Accounts for deposits from citizens which may be used for arts and cultural projects in the City.

Trust Funds/Project Deposits Fund/Non-Refundable (Fund 708): Accounts for project deposits from developers which may not be refunded after the projects are done.

**CITY OF EL SEGUNDO
DESCRIPTION OF MAJOR REVENUE SOURCES**

Property Tax: Is imposed on real property (land and permanently attached improvements such as buildings) and tangible personal property (movable property) within the State, based on the property value rather than on a fixed amount or benefit. Properties are distinguished as secured and unsecured (property for which the value of the lien is not sufficient to assure payment of the tax.) Article XIII A of the State of California limits the real property tax rate to 1% of the property's assessed value plus rates imposed to fund indebtedness approved by the voters. El Segundo's share of the 1% is equivalent to 6.3 cents for every \$1 collected from property taxes. With the passage of Prop 13 in 1978, assessed valuations are limited to a 2% increase each year.

Sales & Use Tax: Sales Tax is imposed on retailers for selling tangible personal property in California. The Use Tax is imposed on the user of a product purchased out-of-state and delivered for use in California. The Sales & Use Tax rate for the County of Los Angeles is 9.50% and is broken down as follows:

State General Fund (includes K-12/Community Colleges)	4.1875%
City/County General Fund (Bradley Burns)	1.0000%
Public Safety (Prop 172)	0.5000%
County Realignment (Mental Health/Welfare/Public Safety)	1.5625%
Countywide Transportation Fund	0.2500%
Los Angeles County Transportation Commission (LACT)	0.5000%
Los Angeles County Transportation Commission (LACT)	0.5000%
Los Angeles County Metro Transportation Authority (LAMT)	0.5000%
Los Angeles County Measure M	<u>0.5000%</u>
Total	<u>9.5000%</u>

Franchise Tax: El Segundo grants a franchise to utility companies for the use of City streets and rights of way. Franchises are paid by Southern California Edison; The Gas Company; Time-Warner Cable; Pacific Bell; and a few minor payers. For electric and gas, the rate is 2%; for telecommunications/cable, the rate is 5%; for PEG (Public Education & Government), the rate is 2%.

Transient Occupancy Tax (TOT): Is imposed on persons staying 30 days or less in a hotel, inn, motel, tourists' home, or other lodging facilities. With the passage of Measure B in April 2016, the City's TOT rate rose from 8% to 12%.

Real Property Transfer Tax: Is assessed on all recipients of transferred real property, which is imposed simultaneously by the County of Los Angeles and the City. The tax rate is \$1.10 per \$1,000 (or a fraction thereof) of property value: \$0.55 goes to the County; and \$0.55 goes to the City.

Business License Tax: Is imposed for revenue-raising purposes to applicants who conduct businesses within the City. The tax rates are as follows:

Base Tax First 10 Employees & 5,000 Sq. Ft.	\$ 109.50
Employee Per Employee over 10.	\$ 135.70
Square Footage Per Square Foot over 5,000.	\$ 0.27
Home Occupations Flat Fee	\$ 26.10
Contractors-General	\$159.30
Contractors-Specialty	\$ 109.50

CITY OF EL SEGUNDO
DESCRIPTION OF MAJOR REVENUE SOURCES

Utility Users' Tax (UUT): Is imposed on users of mobile telephone services (MTS); telecommunications (including video/CATV); electricity; gas, and water. The UUT rates are as follows: MTS – 1.5%; telecommunications – 2%; electricity, gas, and water - 3%.

Tax Resolution Agreement (TRA): Is an agreement between the City and Chevron whereby Chevron pays a total of \$11.1 million (plus an annual CPI increase) to the City in taxes regardless of fluctuation in the national and local economy. The TRA agreed amount (plus CPI) less all the taxes paid for the year determines the TRA amount to be paid the following year. Taxes paid by Chevron include UUT for all the utilities; property tax; business license tax; and sales & use tax.

Vehicle License Fee (VLF): The State assesses and collects the VLF at the rate of 2% of a vehicle's current estimated value and calculated on the basis of the current owner's purchase price. About ¾ of the funds are distributed to local governments which can be used for any spending purposes.

Licenses & Permits: Are issued for regulatory or revenue raising purposes to applicants who conduct business activities within the City. This regulatory authority provides cities the means to protect the overall community interests.

Fines & Forfeitures: Include fines for City Code violations; parking or other vehicle code violations; fines for overdue library books; etc.

Use of Money & Property: Include investment earnings on the City's idle funds; rental or use of City facilities for which a charge has been established.

Intergovernmental: Include grants received from other governmental agencies; reimbursements for State-mandated costs; and reimbursement from the El Segundo Unified School District for some of the City's Librarians who are assigned to various schools within the District.

Charges for Services: Include fees for users of City service such as zoning and planning fees; participation on various Recreation & Parks programs and classes; fire inspections; etc. Fees & Charges are distinguished from taxes in two principal ways: 1) that the amount of the fee may not exceed the estimated reasonable cost of providing the particular service or facility for which the fee is charged; and 2) that the service or facility for which this fee is charged bears a relationship to the person or entity paying the fee.

SUMMARIES OF FINANCIAL DATA

**CITY OF EL SEGUNDO
ESTIMATED FUND BALANCES - ALL FUNDS
FISCAL YEAR 2021-2022**

Fund/Classification	Estimated Beginning Fund Balance 7/1/2021	Estimated Revenues FY 2021-2022	ADOPTED Operating Budget FY 2021-2022
<u>General Fund</u>			
General Fund (001)	\$ 17,120,563	\$ 74,802,700	\$ 67,112,645
Hyperion Mitigation (117)	101,544	800	100,000
Economic Uncertainty (401)	1,076,296	-	-
Total General Fund	\$ 18,298,403	\$ 74,803,500	\$ 67,212,645
<u>Special Revenue Funds</u>			
Traffic Safety 104)	\$ 61,288	\$ 31,000	\$ -
State Gas Tax (106)	217,714	350,000	502,966
Asset Forfeiture (109)	690,227	-	225,000
Measure "R" (110)	986,942	213,000	-
Community Development Block Grant (111)	38,741	78,000	-
Proposition "A" (112)	1,007,937	307,500	434,043
Proposition "C" (114)	771,861	255,000	130,127
Air Pollution Reduction (AQMD) (115)	112,406	20,500	-
Residential Sound Insulation (RSI) (116)	454,127	4,000	800
SB 821/Bikeway (118)	697	10,400	-
Metropolitan Transit Authority (119)	14,096	-	-
Citizens Option for Public Safety (COPS) (120)	392,474	146,500	-
Public Safety Augmentation (PSAF) (123)	156,683	31,000	150,000
Federal Grants (124)	(366,117)	115,600	270,000
State Grants (125)	96,244	238,437	200,000
CUPA (126)	119,084	474,113	577,948
Measure M (127)	906,529	205,000	-
SB - 1 (128)	390,225	255,000	-
Certified Access Specialist Program (129)	92,085	21,000	80,000
Affordable Housing Program (130)	5,247,750	50,000	200,000
County Storm Water Program (131)	(200,000)	850,000	-
Total Special Revenue Funds	\$ 11,190,993	\$ 3,656,050	\$ 2,770,884
<u>Debt Service Funds</u>			
Debt Service (202)	\$ 622,291	\$ 360,000	\$ 545,000
Pension Obligation Bonds (204)	\$ -	\$ -	\$ 9,800,000
<u>Capital Improvement Fund</u>			
Capital Improvement Projects (301)	\$ 4,344,175	\$ 225,500	\$ 5,055,900
Total Governmental Funds	\$ 34,455,862	\$ 79,045,050	\$ 85,384,429
<u>Enterprise Funds</u>			
Water (501)	\$ 22,754,247	\$ 35,735,911	\$ 27,648,239
Wastewater (502)	3,878,099	5,533,582	4,956,356
Golf Course (503)	(5,461,167)	216,000	10,000
Solid Waste (505)	(478,012)	-	270,000
Total Enterprise Funds	\$ 20,693,167	\$ 41,485,493	\$ 32,884,595
<u>Internal Service Funds</u>			
Equipment Replacement (601)	\$ 16,078,917	\$ 918,690	\$ -
Liability Insurance (602)	(425,063)	3,030,000	3,094,306
Workers' Compensation (603)	(3,990,440)	3,125,374	3,490,975
Total Internal Service Funds	\$ 11,663,414	\$ 7,074,064	\$ 6,585,281
Total Proprietary Funds	\$ 32,356,581	\$ 48,559,557	\$ 39,469,876
<u>Component Unit</u>			
Senior Housing (504)	\$ 940,222	\$ 20,000	\$ 45,313
Grand Total - All Funds	\$ 67,752,665	\$ 127,624,607	\$ 124,899,618

**CITY OF EL SEGUNDO
ESTIMATED FUND BALANCES - ALL FUNDS
FISCAL YEAR 2021-2022**

ADOPTED Capital Budget FY 2021-2022	Total ADOPTED Budget FY 2021-2022	Estimated Revenues Over (Under) FY 2021-2022	Transfers In FY 2021-2022	Transfers Out FY 2021-2022	Estimated Ending Fund Balance 6/30/2022
\$ -	\$ 67,112,645	\$ 7,690,055	\$ 4,013,235	\$ 10,538,908	\$ 18,284,945
-	100,000	(99,200)	-	-	2,344
-	-	-	-	-	1,076,296
\$ -	\$ 67,212,645	\$ 7,590,855	\$ 4,013,235	\$ 10,538,908	\$ 19,363,585
\$ -	\$ -	\$ 31,000	\$ -	\$ 25,000	\$ 67,288
250,000	752,966	(402,966)	-	-	(185,252)
500,000	725,000	(725,000)	-	-	(34,773)
6,000,000	6,000,000	(5,787,000)	-	-	(4,800,058)
125,000	125,000	(47,000)	-	-	(8,259)
-	434,043	(126,543)	-	-	881,394
1,420,000	1,550,127	(1,295,127)	-	-	(523,266)
100,000	100,000	(79,500)	-	-	32,906
-	800	3,200	-	-	457,327
55,000	55,000	(44,600)	-	-	(43,903)
300,000	300,000	(300,000)	-	-	(285,904)
350,000	350,000	(203,500)	-	-	188,974
-	150,000	(119,000)	-	-	37,683
-	270,000	(154,400)	-	-	(520,517)
-	200,000	38,437	-	-	134,681
-	577,948	(103,835)	-	-	15,249
800,000	800,000	(595,000)	-	-	311,529
350,000	350,000	(95,000)	-	-	295,225
-	80,000	(59,000)	-	-	33,085
-	200,000	(150,000)	-	-	5,097,750
550,000	550,000	300,000	-	-	100,000
\$ 10,800,000	\$ 13,570,884	\$ (9,914,834)	\$ -	\$ 25,000	\$ 1,251,159
\$ -	\$ 545,000	\$ (185,000)	\$ -	\$ -	\$ 437,291
\$ -	\$ 9,800,000	\$ (9,800,000)	\$ 9,800,000	\$ -	\$ -
\$ 5,055,900	\$ 10,111,800	\$ (9,886,300)	\$ 225,500	\$ -	\$ (5,316,625)
\$ 15,855,900	\$ 101,240,329	\$ (22,195,279)	\$ 14,038,735	\$ 10,563,908	\$ 15,735,410
\$ 3,472,000	\$ 31,120,239	\$ 4,615,672	\$ -	\$ 193,800	\$ 27,176,119
1,447,500	6,403,856	(870,274)	-	116,500	2,891,325
-	10,000	206,000	-	-	(5,255,167)
-	270,000	(270,000)	-	-	(748,012)
\$ 4,919,500	\$ 37,804,095	\$ 3,681,398	\$ -	\$ 310,300	\$ 24,064,265
\$ 5,000,000	\$ 5,000,000	\$ (4,081,310)	\$ -	\$ -	\$ 11,997,607
-	3,094,306	(64,306)	-	-	(489,369)
-	3,490,975	(365,601)	-	-	(4,356,041)
\$ 5,000,000	\$ 11,585,281	\$ (4,511,217)	\$ -	\$ -	\$ 7,152,197
\$ 9,919,500	\$ 49,389,376	\$ (829,819)	\$ -	\$ 310,300	\$ 31,216,462
\$ 60,000	\$ 105,313	\$ (85,313)	\$ -	\$ -	\$ 854,909
\$ 25,835,400	\$ 150,735,018	\$ (23,110,411)	\$ 14,038,735	\$ 10,874,208	\$ 47,806,781

CITY OF EL SEGUNDO
ESTIMATED REVENUES/OTHER FINANCING SOURCES
ALL FUNDS
FISCAL YEAR 2021-2022

FUND / ACCOUNT / DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	ADOPTED FY 2021-2022
<i>Fund 001- General Fund</i>					
3101 Current Year Secured	\$ 8,169,815	\$ 8,183,987	\$ 8,738,676	\$ 5,355,924	\$ 9,528,548
3102 Current Year Unsecured	211,454	343,117	296,349	54,849	313,977
3103 Prior Year Secured	(4,958)	610,801	50,000	(1,591)	25,000
3104 Prior Year Unsecured	47,670	9,913	20,000	10,922	5,000
3105 Penalties & Interest	15,818	13,779	5,000	4,853	5,000
3106 HOX Reimbursement	29,030	22,452	35,000	-	5,000
Sub-total Property Taxes	\$ 8,468,829	\$ 9,184,049	\$ 9,145,025	\$ 5,424,957	\$ 9,882,525
3201 Sales & Use Tax	\$ 13,023,091	\$ 12,006,731	\$ 8,373,683	\$ 3,468,035	\$ 12,250,000
3202 Franchise Tax	2,709,760	3,350,323	2,250,000	77,225	3,000,000
3203 Transient Occupancy Tax	14,598,200	8,283,596	7,524,570	1,799,819	8,420,000
3204 Real Property Transfer Tax	775,627	587,776	500,000	74,499	550,000
3212 Gas Utility User Tax	1,973,151	1,726,104	1,419,047	1,221,834	1,719,500
3213 Water Utility User Tax	383,541	329,180	225,000	147,929	350,000
3214 Telecommunication UUT	968,207	818,477	675,000	396,517	800,000
3215 Cogenerated Electric UUT	1,460,257	1,035,539	750,000	104,533	1,000,000
3216 Electric Utility User Tax	2,636,062	2,579,539	1,425,000	1,093,196	2,420,000
3218 Tax Resolution Agreement	6,171,627	5,902,063	6,000,000	6,678,446	6,600,000
Sub-total Other Taxes	\$ 44,699,523	\$ 36,619,328	\$ 29,142,300	\$ 15,062,033	\$ 37,109,500
3301 Commercial Industrial	\$ 12,082,451	\$ 12,313,710	\$ 10,439,360	\$ 11,466,383	\$ 11,700,000
3307 Filming Fees	142,567	91,590	50,000	16,263	50,000
Sub-total Business Lic Taxes	\$ 12,225,018	\$ 12,405,300	\$ 10,489,360	\$ 11,482,646	\$ 11,750,000
Total Taxes	\$ 65,393,370	\$ 58,208,677	\$ 48,776,685	\$ 31,969,636	\$ 58,742,025
3401 Animal Licenses	\$ 15,646	\$ 14,665	\$ 15,300	\$ 5,813	\$ 15,000
3403 License Agreements Data Centers	10,000	-	7,500	-	10,000
3404 Building Permits	1,358,301	1,152,312	675,000	472,753	1,100,000
3405 Plumbing Permits	104,312	80,517	61,500	60,762	80,000
3406 Electrical Permits	422,683	334,672	187,500	252,951	320,000
3407 Street Permits	174,493	80,370	98,219	79,141	120,000
3425 Mechanical Permits	236,587	166,414	108,750	121,467	180,000
3426 Industrial Waste Permits/Inspection	165	351	-	-	-
3427 News rack Permits	-	400	-	-	-
Total Other Licenses & Permits	\$ 2,322,187	\$ 1,829,701	\$ 1,153,769	\$ 992,887	\$ 1,825,000
3501 City Code Fines	\$ 7,374	\$ 7,222	\$ 5,000	\$ 1,224	\$ 5,000
3502 Library Fees & Fines	25,643	8,598	5,000	529	5,000
3503 Parking Fines	499,705	239,335	262,500	161,128	262,500
3504 Sur-Charge Parking Fines	4,182	2,662	-	1,170	-
3505 Handicap Parking Fines	1,055	605	750	438	750
3506 Towing Service Fines	22,913	13,063	18,750	7,634	18,750
3513 Internet Printing	3,758	1,596	2,000	-	2,000
3515 Library Book Fair	1,920	346	-	-	-
Total Fines & Forfeitures	\$ 566,550	\$ 273,427	\$ 294,000	\$ 172,123	\$ 294,000

CITY OF EL SEGUNDO
ESTIMATED REVENUES/OTHER FINANCING SOURCES
ALL FUNDS
FISCAL YEAR 2021-2022

FUND / ACCOUNT / DESCRIPTION		ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	ADOPTED FY 2021-2022
3601	Interest on Investments	\$ 1,744,420	\$ 1,713,882	\$ 435,000	\$ 385,094	\$ 500,000
3602	Property Rentals	263,089	184,136	150,000	78,666	200,000
3603	Interest Allocation Contra	(1,358,227)	(346,228)	-	-	-
3621	Securities GASB 31 Adjustment	946,370	1,114,531	-	-	-
3622	CD's GASB 31 Adjustment	546,457	674,135	-	-	-
3661	Parking -in-Lieu Fees	25,135	51,468	18,000	35,490	26,250
Total Use of Money & Property		\$ 2,167,244	\$ 3,391,924	\$ 603,000	\$ 499,250	\$ 726,250
3701	Motor Vehicle In Lieu Tax	\$ -	\$ -	\$ 8,323	\$ -	\$ 8,323
3715	VLF Swap	1,705,443	1,855,899	1,884,447	1,012,495	2,032,586
3735	Commercial Hauling Permit	-	26,124	-	27,303	25,000
3762	ESUSD Library Support Reimb	95,891	66,586	50,000	17,329	113,000
3770	Miscellaneous Revenue	5	-	-	-	-
Total Intergovernmental		\$ 1,801,339	\$ 1,948,609	\$ 1,942,770	\$ 1,057,127	\$ 2,178,909
3801	Zoning & Planning Fees	\$ 124,811	\$ 77,518	\$ 52,500	\$ 56,664	\$ 160,000
3803	Special Police Services	58,617	123,585	22,950	56,022	37,500
3804	Public Works Services	2,359	890	1,500	-	1,500
3806	Library Services	(17)	-	-	-	-
3808	Plan Check Fees	2,078,988	1,545,411	1,387,500	948,164	2,100,000
3809	Plan Retention Fees	23,267	17,730	15,000	12,340	20,000
3810	Building After-Hours Inspection Fees	-	37	3,000	-	3,000
3812	Sales - Reports/Documents	1,256	123	2,000	85	2,000
3813	Energy Plan Check Fees	1,730	-	-	-	-
3815	Planning Service Fees	610	-	600	-	600
3817	Local Record Check Fees	5,780	1,118	5,250	1,624	1,875
3818	Cable DVD Sales	330	75	350	15	350
3821	Env Safety/New Constr Reinspect	972	308	16,386	-	16,386
Charges for Services (cont'd)						
3830	Booking Service Fees	\$ 495	\$ 245	\$ -	\$ -	\$ -
3831	Recreation & Parks Activities	-	-	-	(185)	-
3837	Accelerated Plan Check Fees	810,219	477,992	375,000	376,160	375,000
3840	Tobacco Retail License Fee	3,925	4,301	3,000	-	3,000
3841	Special Fire Services	5,800	557	2,500	4	2,500
3843	Paramedic Transport	582,984	689,793	525,000	204,869	525,000
3844	Fire Permit Inspection	10,825	21,614	17,000	8,128	17,000
3845	High Rise Building Inspection	33,870	87,372	62,000	60,111	62,000
3846	Haz Mat Response	4,014	812	-	417	-
3847	Fire Protect Equipment Test	29,250	39,708	25,000	21,694	25,000
3848	Annual Fire Inspection	139,866	205,293	183,600	90,852	183,600
3849	Fire Prevention Overtime	54,834	69,137	35,700	5,841	35,700
3858	Beach Shuttle Passenger Fares	995	-	-	-	-
3864	Industrial Waste Permits	1,020	702	-	6,764	6,500
3874	Recreation & Parks Activities	214,309	148,183	106,000	124,958	220,000

CITY OF EL SEGUNDO
ESTIMATED REVENUES/OTHER FINANCING SOURCES
ALL FUNDS
FISCAL YEAR 2021-2022

FUND / ACCOUNT / DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	ADOPTED FY 2021-2022
3875 Contract Class Fees	283,760	73,351	130,000	19,787	225,000
3876 Special Events Fees	26,365	7,732	22,000	2,240	5,000
3877 Drama	15,382	3,010	16,000	-	16,000
3879 Reservation Fee	413,055	393,812	200,000	341,502	400,000
3880 Farmers Market Vendors	34,219	18,116	26,000	6,324	36,000
3881 Classes, Camps & Programs	290,532	37,493	180,000	5,219	275,000
3882 Adult Contr/Cultural	1,284	1,077	-	795	-
Total Charges for Services	\$ 5,255,706	\$ 4,047,095	\$ 3,415,836	\$ 2,350,394	\$ 4,755,511
3901 Sale of Surplus Property	\$ 45,006	\$ 16,901	\$ 5,000	\$ 3,106	\$ 5,000
3903 Refunds	2,513	(2,109)	-	-	-
3904 SB 90 Reimbursement	50,661	41,085	10,200	-	10,200
3905 Administrative Charges	889,404	1,119,073	852,614	572,124	1,175,420
3907 Traffic Control program	4,740	-	3,000	1,896	3,000
3909 Miscellaneous Revenue	158,692	177,884	45,000	(25,030)	45,000
3921 Electric Vehicle Charging	6,902	4,868	2,000	2,219	5,000
3922 Strike Team Reimbursements	-	-	84,150	-	84,150
3924 Damage to City Property Reimbursement	21,193	55	10,000	-	10,000
3926 Smoke Hollow Park in Lieu	112,000	56,000	55,000	-	55,000
3927 City Staff Reimbursements	206,248	391,551	100,000	149,892	125,000
3928 Computer Refresh Charge	115,000	-	-	-	-
3972 Developers Contributions	1,056,723	810,876	750,000	759,750	750,000
3974 Developer Deposit Revenue	32,779	47,785	-	17,574	-
Total Other Revenues	\$ 2,701,861	\$ 2,663,969	\$ 1,916,964	\$ 1,481,531	\$ 2,267,770
<u>Interfund Transfers</u>					
9104 Transfer from Traffic Safety Fund	\$ -	\$ 140,000	\$ 25,000	\$ 25,000	\$ 25,000
9401 Transfer In	-	-	923,708	923,708	1,563,235
Transfer from OPEB Trust	-	-	-	-	2,425,000
Total Transfers In	\$ -	\$ 140,000	\$ 948,708	\$ 948,708	\$ 4,013,235
Total General Fund	\$ 80,208,257	\$ 72,503,402	\$ 59,051,732	\$ 39,471,656	\$ 74,802,700
<u>Fund 104 - Traffic Safety Fund</u>					
3511 Vehicle Code Fines	\$ 72,542	\$ 32,312	\$ 39,835	\$ 11,547	\$ 30,000
3601 Interest on Investments	1,451	-	1,500	-	1,000
Total Traffic Safety Fund	\$ 73,993	\$ 32,312	\$ 41,335	\$ 11,547	\$ 31,000
<u>Fund 106 - State Gas Tax Fund</u>					
3601 Interest on Investments	\$ 18,386	\$ 607	\$ 10,000	\$ -	\$ 10,000
3707 State Gas Tax - 2103	67,877	117,023	80,000	54,947	80,000
3712 State Gas Tax - 2107	117,533	115,036	80,000	55,769	100,000
3713 State Gas Tax - 2107.5	22,927	23,186	15,000	-	20,000
3714 State Gas Tax - 2106	59,937	53,030	40,000	25,805	45,000
3716 State Gas Tax - 2105	93,051	85,246	60,000	42,175	75,000

**CITY OF EL SEGUNDO
ESTIMATED REVENUES/OTHER FINANCING SOURCES
ALL FUNDS
FISCAL YEAR 2021-2022**

FUND / ACCOUNT / DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	ADOPTED FY 2021-2022
3721 Loan Repayment	-	-	-	-	20,000
Total State Gas Tax Fund	\$ 379,711	\$ 394,128	\$ 285,000	\$ 178,696	\$ 350,000
<u>Fund 109 - Asset Forfeiture Fund</u>					
3601 Interest on Investments	\$ 45,167	\$ 4,931	\$ -	\$ -	-
3717 Forfeiture DOJ Federal	184,581	51,207	-	7,904	-
3720 U.S. Treasurer Forfeiture	566,512	13,040	-	49,636	-
Total Asset Forfeiture Fund	\$ 796,260	\$ 69,178	\$ -	\$ 57,540	\$ -
<u>Fund 110 - Measure "R" Fund</u>					
3601 Interest on Investments	\$ 32,419	\$ 8,065	\$ 2,000	\$ -	\$ 5,500
3745 LACMTA Measure "R"	20,246	7,995	5,000	-	7,500
3746 Measure "R" Sales Tax	167,319	374,743	150,000	105,002	200,000
Total Measure "R"	\$ 219,984	\$ 390,803	\$ 157,000	\$ 105,002	\$ 213,000
<u>Fund 111 - CDBG Fund</u>					
3795 ADA Sidewalk Ramps	\$ -	\$ 99,808	\$ -	\$ -	\$ 78,000
Total CDBG Fund	\$ -	\$ 99,808	\$ -	\$ -	\$ 78,000
<u>Fund 112 - Prop "A" Fund</u>					
3601 Interest on Investments	\$ 28,815	\$ 7,033	\$ 1,000	\$ -	\$ 6,000
3751 Proposition "A" Sales Tax	301,566	324,058	225,000	168,257	300,000
3752 Bus Pass Sale Proceeds	-	-	-	-	1,000
3858 Beach Shuttle Passenger Fares	2,097	595	1,000	-	500
Total Prop "A" Fund	\$ 332,478	\$ 331,686	\$ 227,000	\$ 168,257	\$ 307,500
<u>Fund 114 - Prop "C" Fund</u>					
3601 Interest on Investments	\$ 27,344	\$ 8,020	\$ 1,500	\$ -	\$ 5,000
3754 Proposition "C" Sales Tax	277,062	268,797	200,000	139,568	250,000
Total Prop "C" Fund	\$ 304,406	\$ 276,817	\$ 201,500	\$ 139,568	\$ 255,000
<u>Fund 115 - Air Pollution Red Fund (AQMD)</u>					
3601 Interest on Investments	\$ 3,550	\$ 555	\$ 500	\$ -	\$ 500
3708 LA CO. SCAQMD / Rideshare	21,770	21,491	15,000	5,606	20,000
Total AQMD Fund	\$ 25,320	\$ 22,046	\$ 15,500	\$ 5,606	\$ 20,500
<u>Fund 116 - Res Sound Ins Program (RSI)</u>					
3601 Interest on Investments	\$ -	\$ 5,139	\$ 1,500	\$ 233	\$ 4,000
3755 FAA 150 Grant	(27,226)	-	-	-	-
3909 Miscellaneous Revenue	7,575	-	-	-	-
9122 Transfer from LAWA Fund	1,140,751	-	-	-	-
Total RSI Fund	\$ 1,121,100	\$ 5,139	\$ 1,500	\$ 233	\$ 4,000
<u>Fund 117 - Hyperion Mitigation Fund</u>					
3601 Interest on Investments	\$ 4,392	\$ 838	\$ 100	\$ -	\$ 800
Total Hyperion Fund	\$ 4,392	\$ 838	\$ 100	\$ -	\$ 800

**CITY OF EL SEGUNDO
ESTIMATED REVENUES/OTHER FINANCING SOURCES
ALL FUNDS
FISCAL YEAR 2021-2022**

FUND / ACCOUNT / DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	ADOPTED FY 2021-2022
<u>Fund 118 - TDA Article 3 (SB 821) Fund</u>					
3601 Interest on Investments	\$ 1,713	\$ 405	\$ -	\$ -	\$ 400
3725 TDA Article 3 - SB 821	44,256	12,137	-	-	10,000
Total TDA Article 3 Fund	\$ 45,969	\$ 12,542	\$ -	\$ -	\$ 10,400
<u>Fund 120 - COPS (SLESF) Fund</u>					
3207 C.O.P.S. Funding	\$ 155,948	\$ 156,727	\$ 100,000	\$ 100,000	\$ 145,000
3601 Interest on Investments	6,111	2,582	1,000	-	1,500
Total COPS Fund	\$ 162,059	\$ 159,309	\$ 101,000	\$ 100,000	\$ 146,500
<u>Fund 122 - LA World Airports (LAWA) Fund</u>					
3601 Interest on Investments	\$ 62,711	\$ -	\$ -	\$ -	-
3760 LAWA Grant	597,599	-	-	-	-
Total LAWA Fund	\$ 660,310	\$ -	\$ -	\$ -	\$ -
<u>Fund 123 - Public Safety Aug Fund (PSAF)</u>					
3206 Prop 172 (PSAF)	\$ 32,777	\$ 31,915	\$ 20,000	\$ 14,466	\$ 30,000
3601 Interest on Investments	3,273	1,104	-	-	1,000
Total PSAF Fund	\$ 36,050	\$ 33,019	\$ 20,000	\$ 14,466	\$ 31,000
<u>Fund 124 - Federal Grants Fund</u>					
Total Federal Grants Fund	\$ 265,605	\$ 252,101	\$ 24,000	\$ 8,721	\$ 115,600
<u>Fund 125 - State Grants Fund</u>					
Total State Grants Fund	\$ 121,247	\$ 148,897	\$ 195,000	\$ 1,330	\$ 238,437
<u>Fund 126 - Certified United Program Agency (CUPA)</u>					
3210 CUPA Penalties	\$ 22,480	\$ 61,650	\$ 40,000	\$ 34,350	\$ -
3408 CUPA UST Non-annual Permit	11,830	3,123	-	3,170	-
3514 Tiered Permits	9,105	5,140	2,000	-	2,606
3516 CUPA Voluntary UST Permit	-	-	-	849	-
3601 Interest on Investments	9,852	1,393	-	-	-
3820 Above Ground Storage Tank	34,360	39,617	20,000	836	41,060
3822 Underground Tanks	27,105	27,415	17,000	-	25,200
3824 Hazardous Waste Generator Permit	57,150	63,780	39,000	5,945	62,511
3825 Disclosure	129,013	145,005	95,000	8,262	149,995
3826 Env Safety Risk Management Program	317,555	199,393	150,000	-	192,741
3846 Hazardous Material Response	1,222	12,672	-	271	-
Total CUPA Fund	\$ 619,672	\$ 559,188	\$ 363,000	\$ 53,683	\$ 474,113
<u>Fund 127 - Measure M</u>					
3601 Interest on Investments	\$ 14,828	\$ 6,356	\$ 1,000	\$ -	\$ 5,000
3742 Measure M Revenues	210,372	227,496	165,000	118,954	200,000
Total Measure M	\$ 225,200	\$ 233,852	\$ 166,000	\$ 118,954	\$ 205,000

**CITY OF EL SEGUNDO
ESTIMATED REVENUES/OTHER FINANCING SOURCES
ALL FUNDS
FISCAL YEAR 2021-2022**

FUND / ACCOUNT / DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	ADOPTED FY 2021-2022
<u>Fund 128 - SB-1</u>					
3601 Interest on Investments	\$ 8,351	\$ 5,330	\$ 1,000	\$ -	\$ 5,000
3756 SB-1 Revenues	338,163	292,405	150,000	102,167	250,000
Total SB-1	\$ 346,514	\$ 297,735	\$ 151,000	\$ 102,167	\$ 255,000
<u>Fund 129 - Certified Access Specialist Program</u>					
3601 Interest on Investments	\$ 1,594	\$ 695	\$ 150	\$ -	\$ 1,000
3857 CASP Training	23,805	22,070	18,000	18,612	20,000
Total CASP	\$ 25,399	\$ 22,765	\$ 18,150	\$ 18,612	\$ 21,000
<u>Fund 130 - Affordable Housing</u>					
3601 Interest on Investments	\$ -	\$ -	\$ -	\$ -	\$ 50,000
3708 Affordable Housing	-	5,300,000	-	-	-
Total Affordable Housing	\$ -	\$ 5,300,000	\$ -	\$ -	\$ 50,000
<u>Fund 131 - County Storm Water Program</u>					
Storm Water	\$ -	\$ -	\$ 850,000	\$ -	\$ 850,000
Total County Storm Water Program	\$ -	\$ -	\$ 850,000	\$ -	\$ 850,000
<u>Fund 202 - Debt Service Fund</u>					
3972 Developer Contribution Traffic Mitigation	\$ 717,352	\$ 354,024	\$ 137,000	\$ 101,363	\$ 360,000
Total Debt Service Fund Revenues	\$ 717,352	\$ 354,024	\$ 137,000	\$ 101,363	\$ 360,000
<u>Fund 204 - Pension Obligation Bonds</u>					
9001 Transfer from General Fund	\$ -	\$ -	\$ -	\$ -	\$ 9,489,700
9002 Transfer from Water Fund	-	-	-	-	193,800
9003 Transfer from Sewer Fund	-	-	-	-	116,500
Total Pension Obligation Bonds	\$ -	\$ -	\$ -	\$ -	\$ 9,800,000
<u>Fund 301 - Capital Improvement (CIP) Fund</u>					
3909 Miscellaneous Revenue	\$ -	\$ 87,603	\$ -	\$ 25,000	\$ -
9001 Transfer from General Fund	3,350,000	1,249,000	1,250,000	1,658,210	225,500
Total CIP Fund	\$ 3,350,000	\$ 1,336,603	\$ 1,250,000	\$ 1,683,210	\$ 225,500
<u>Fund 401 - Economic Uncertainty Fund</u>					
9001 Miscellaneous Revenue	\$ -	\$ -	\$ -	\$ -	\$ 823,708
<u>Fund 501 - Water Utility Fund</u>					
3601 Interest on Investments	\$ 914,924	\$ 243,092	\$ 50,000	\$ -	\$ 240,000
3851 Water Sales	15,724,180	11,194,662	7,250,000	5,556,435	16,920,863
3852 Water Sales - Other	142	-	-	5,448	-
3853 Meter Installations	32,940	32,794	15,000	12,825	25,000
3856 Reclaimed Water Sales	17,995,442	15,081,261	10,950,000	8,532,347	18,550,048
3859 Miscellaneous Revenue	23,926	96,071	20,000	5,548	-
Total Water Fund	\$ 34,691,554	\$ 26,647,880	\$ 18,285,000	\$ 14,112,603	\$ 35,735,911

CITY OF EL SEGUNDO
ESTIMATED REVENUES/OTHER FINANCING SOURCES
ALL FUNDS
FISCAL YEAR 2021-2022

FUND / ACCOUNT / DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	ADOPTED FY 2021-2022
<u>Fund 502 - Wastewater Fund</u>					
3601 Interest on Investments	\$ 224,391	\$ 48,688	\$ 10,000	\$ -	\$ 45,000
3861 Wastewater User Fees	4,352,720	4,183,648	2,900,000	1,784,478	5,228,140
3862 Wastewater Connection Fee	8,120	10,982	-	-	-
3865 Annual Quality Surcharge	115,057	-	200,000	-	-
3972 Developer Contribution	375,000	-	-	-	260,442
Total Sewer Fund	\$ 5,075,288	\$ 4,243,318	\$ 3,110,000	\$ 1,784,478	\$ 5,533,582
<u>Fund 503 - Golf Course Fund</u>					
3832 Food & Beverage Revenues	224,302	90,740	-	3,437	-
3833 Leased Beer & Wine	5,454	3,569	-	899	-
3834 Golf Course Pro Shop Revenues	62,526	30,736	-	11,819	-
3835 Golf Course Revenues	612,894	742,684	457,000	414,078	-
3836 Driving Range Revenues	591,188	578,407	325,000	342,583	-
3838 Golf Lessons	147,319	33,710	20,000	8,400	-
3840 Ground Lease	-	-	-	-	216,000
3909 Miscellaneous Revenue	-	5,000	-	3,487	-
Total Golf Course Fund Revenues	\$ 1,643,683	\$ 1,484,846	\$ 802,000	\$ 784,703	\$ 216,000
<u>Fund 504 - Senior Housing Fund</u>					
3601 Interest on Investments	\$ 16,370	\$ 24,852	\$ 10,000	\$ 1,373	\$ 20,000
Total Park Vista Sr. Housing Fund	\$ 16,370	\$ 24,852	\$ 10,000	\$ 1,373	\$ 20,000
<u>Fund 601- Equipment Replacement Fund</u>					
3901 Sale of Surplus Property	\$ (184,600)	\$ -	\$ -	\$ -	\$ -
3909 Miscellaneous Revenue	1,135,210	161,833	-	215,946	-
3912 Replacement Charge to Other Dept.	1,863,719	2,089,441	994,379	662,919	878,690
3914 City Clerk Reports	30,882	265,590	-	-	-
3970 Wiseburn Aquatics	40,000	40,000	-	-	40,000
9001 Transfer from General Fund	-	-	-	15,000	-
Total Equipment Replacement Fund	\$ 2,885,211	\$ 2,556,864	\$ 994,379	\$ 893,865	\$ 918,690
<u>Fund 602 - Liability Insurance Fund</u>					
3911 Charges to Other Departments	1,966,968	1,893,779	1,395,900	945,533	3,030,000
3913 Recovery of Claims Paid	4,944	-	-	-	-
Total Liability Insurance Fund	\$ 1,971,912	\$ 1,893,779	\$ 1,395,900	\$ 945,533	\$ 3,030,000
<u>Fund 603 - Workers' Comp Reserve Ins Fund</u>					
3909 Miscellaneous Revenue	\$ -	\$ -	\$ -	\$ -	\$ -
3911 Charges to Other Departments	2,916,272	3,393,938	2,810,924	1,554,385	3,025,374
3913 Recovery of Claims Paid	469,556	480,705	100,000	43,851	100,000
Total Workers' Comp Fund	\$ 3,385,828	\$ 3,874,643	\$ 2,910,924	\$ 1,598,236	\$ 3,125,374

**CITY OF EL SEGUNDO
ESTIMATED REVENUES/OTHER FINANCING SOURCES
ALL FUNDS
FISCAL YEAR 2021-2022**

FUND / ACCOUNT / DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	ADOPTED FY 2021-2022
Total Revenues	\$ 135,220,373	\$ 122,173,374	\$ 88,565,312	\$ 59,839,484	\$ 123,385,872
Total Interfund Transfers	4,490,751	1,389,000	2,198,708	2,621,918	14,862,443
GRAND TOTAL	\$ 139,711,124	\$ 123,562,374	\$ 90,764,020	\$ 62,461,402	\$ 138,248,315

Note: All totals agree with Revenue Status Reports each period except as noted due to prior period adjustments, etc.

**CITY OF EL SEGUNDO
SCHEDULE OF INTERFUND TRANSFERS
FISCAL YEAR 2021-2022**

<u>FUND</u>	<u>TRANSFER IN</u>	<u>TRANSFER OUT</u>
General Fund (001)	\$ 25,000	\$ 10,538,908
Traffic Safety Fund (104)	-	25,000
Pension Obligation Bonds Fund (204)	9,800,000	-
Capital Improvement Fund (301)	225,500	-
Economic Uncertainty Fund (401)	823,708	-
Water Fund (501)	-	193,800
Wastewater Fund (502)	-	116,500
Total	<u><u>\$ 10,874,208</u></u>	<u><u>\$ 10,874,208</u></u>

CITY OF EL SEGUNDO
ADOPTED BUDGET SUMMARY BY FUND/BY DEPARTMENT
ALL FUNDS
FISCAL YEAR 2021-2022

FUND/DEPARTMENT	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	ADOPTED FY 2021-2022
<u>GENERAL FUND (001)</u>					
City Council	\$ 252,434	\$ 308,624	\$ 260,903	\$ 149,393	\$ 356,596
City Clerk	462,602	534,170	421,157	211,858	530,749
City Manager	2,117,199	2,068,146	1,909,586	1,088,156	2,453,282
City Attorney	704,081	753,433	561,950	309,291	561,950
Information Technology Services	2,122,863	2,569,352	2,440,068	1,499,929	3,023,930
Human Resources	919,582	1,011,218	917,405	394,819	977,063
Finance	2,287,280	2,431,946	2,038,556	1,107,790	2,412,820
Police Department	21,984,204	22,873,284	17,879,525	10,881,501	19,436,175
Fire Department	16,275,539	17,406,302	13,068,393	8,331,572	13,782,667
Development Services	2,723,270	2,961,509	2,609,024	1,166,950	3,098,785
Public Works	9,702,018	9,785,867	7,253,488	4,188,803	8,695,404
Recreation & Parks	2,727,200	2,179,712	2,390,232	912,501	3,632,880
Library Services	2,911,684	2,905,585	2,271,228	1,006,736	2,245,351
Non-Departmental	6,959,604	6,836,754	3,780,218	3,973,325	5,904,993
Transfers Out	3,350,000	1,249,000	1,250,000	1,273,210	10,538,908
Total General Fund	\$ 75,499,560	\$ 75,874,902	\$ 59,051,732	\$ 36,495,834	\$ 77,651,553
<u>TRAFFIC SAFETY FUND (104)</u>					
Transfer to General Fund	\$ -	\$ 140,000	\$ 25,000	\$ -	\$ 25,000
<u>GAS TAX FUND (106)</u>					
Public Works	\$ 165,012	\$ 149,287	\$ 253,221	\$ 88,268	\$ 502,966
Capital Improvement Projects	750,168	-	450,000	-	250,000
Total Gas Tax Fund	\$ 915,180	\$ 149,287	\$ 703,221	\$ 88,268	\$ 752,966
<u>ASSET FORFEITURE FUND (109)</u>					
Police	\$ 242,270	\$ 166,081	\$ 316,000	\$ 34,279	\$ 225,000
Capital Improvement Projects	304,213	343,172	650,000	249	500,000
Total Asset Forfeiture	\$ 546,483	\$ 509,253	\$ 966,000	\$ 34,528	\$ 725,000
<u>MEASURE "R" FUND (110)</u>					
Capital Improvement Projects	\$ 592,271	\$ 1,525	\$ 5,000,000	\$ 401	\$ 6,000,000
<u>CDBG FUND (111)</u>					
Recreation & Parks	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Improvement Projects	-	104,808	100,000	-	125,000
Total CDBG Fund	\$ -	\$ 104,808	\$ 100,000	\$ -	\$ 125,000
<u>PROPOSITION "A" FUND (112)</u>					
Recreation & Parks	\$ 251,322	\$ 231,840	\$ 244,068	\$ 42,862	\$ 434,043
<u>PROPOSITION "C" FUND (114)</u>					
Recreation & Parks	\$ 59,860	\$ 22,633	\$ 70,502	\$ -	\$ 130,127
Capital Improvement Projects	73,748	159,053	420,000	68,371	1,420,000
Total Prop "C" Fund	\$ 133,608	\$ 181,686	\$ 490,502	\$ 68,371	\$ 1,550,127
<u>AQMD FUND (115)</u>					
Non-Departmental/Automotive	\$ -	\$ 28,797	\$ 90,000	\$ -	\$ 100,000

**CITY OF EL SEGUNDO
ADOPTED BUDGET SUMMARY BY FUND/BY DEPARTMENT
ALL FUNDS
FISCAL YEAR 2021-2022**

FUND/DEPARTMENT	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	ADOPTED FY 2021-2022
<u>RSI FUND (116)</u>					
Planning & Building Safety	\$ 607	\$ 465	\$ 800	\$ 511	\$ 800
Residential Sound Insulation	-	-	-	-	-
Total RSI Fund	\$ 607	\$ 465	\$ 800	\$ 511	\$ 800
<u>HYPERION MITIGATION FUND (117)</u>					
Planning & Building Safety	\$ 5,789	\$ 6,681	\$ 9,050	\$ 3,147	\$ 100,000
<u>TDA 3 - SB 821 BIKEWAY FUND (118)</u>					
Capital Improvement Projects	\$ 42,183	\$ -	\$ 45,000	\$ -	\$ 55,000
<u>METROPOLITAN TRANSIT AUTHORITY FUND (119)</u>					
Capital Improvement Projects	\$ -	\$ -	\$ -	\$ -	\$ 300,000
<u>COPS FUND (120)</u>					
Police	\$ 34,149	\$ 43,471	\$ 275,000	\$ 37,135	\$ 350,000
<u>LAWA FUND (122)</u>					
Transfer to RSI	\$ 1,140,751	\$ -	\$ -	\$ -	\$ -
<u>PSAF (PROP 172) FUND (123)</u>					
Fire	\$ -	\$ -	\$ 125,000	\$ -	\$ 150,000
Total PSAF (Prop 172) Fund	\$ -	\$ -	\$ 125,000	\$ -	\$ 150,000
<u>FEDERAL GRANTS FUND (124)*</u>					
Police and Fire	\$ 237,920	\$ 239,795	\$ 250,000	\$ 283,699	\$ 270,000
<u>STATE/COUNTY GRANTS FUND (125)*</u>					
Total State/County Grants Fund	\$ 49,209	\$ 67,166	\$ 228,000	\$ 59,339	\$ 200,000
<u>CUPA FUND (126)</u>					
Fire	\$ 315,310	\$ 608,656	\$ 521,407	\$ 288,895	\$ 577,948
<u>MEASURE M (127)</u>					
Capital Improvement Projects	\$ -	\$ -	\$ 550,000	\$ -	\$ 800,000
<u>SB - 1 (128)</u>					
Capital Improvement Projects	\$ 19,494	\$ 1,008	\$ 500,000	\$ 351,267	\$ 350,000
<u>CASP (129)</u>					
Planning	\$ -	\$ -	\$ 40,000	\$ -	\$ 80,000
<u>AFFORDABLE HOUSING (130)</u>					
Affordable Housing	\$ -	\$ 2,250	\$ 200,000	\$ 4,450	\$ 200,000
Total Affordable Housing Fund	\$ -	\$ 2,250	\$ 200,000	\$ 4,450	\$ 200,000
<u>COUNTY STORM WATER PROGRAM (131)</u>					
Public Works	\$ -	\$ -	\$ -	\$ 45,563	\$ -
Capital Improvement Projects	-	-	850,000	47,448	550,000
Total County Storm Water Program	\$ -	\$ -	\$ 850,000	\$ 93,011	\$ 550,000
<u>DEBT SERVICE FUND (202)</u>					

CITY OF EL SEGUNDO
ADOPTED BUDGET SUMMARY BY FUND/BY DEPARTMENT
ALL FUNDS
FISCAL YEAR 2021-2022

FUND/DEPARTMENT	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	ADOPTED FY 2021-2022
Debt Service	\$ 533,124	\$ 532,173	\$ 545,000	\$ 88,655	\$ 545,000
<u>PENSION OBLIGATION BONDS (FUND (204))</u>					
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ 9,800,000
<u>CAPITAL IMPROVEMENT FUND (301)</u>					
Continuing Appropriations	\$ -	\$ -	\$ -	\$ -	5,055,900
Capital Improvement Projects	1,291,785	2,464,726	1,250,000	836,488	-
Total Capital Improvement Fund	\$ 1,291,785	\$ 2,464,726	\$ 1,250,000	\$ 836,488	\$ 5,055,900
<u>ECONOMIC UNCERTAINTY FUND (401)</u>					
Transfer Out	\$ -	\$ -	\$ 923,708	\$ -	\$ -
<u>WATER UTILITY FUND (501)</u>					
Public Works (Water Operations)	\$ 26,161,929	\$ 24,794,736	\$ 20,183,273	\$ 15,503,838	\$ 27,648,239
Capital Improvement Projects	79,348	32,258	1,900,000	272,712	3,472,000
Transfer Out	-	-	-	-	193,800
Total Water Utility Fund	\$ 26,241,277	\$ 24,826,994	\$ 22,083,273	\$ 15,776,550	\$ 31,314,039
<u>WASTEWATER FUND (502)</u>					
Public Works (Wastewater Operations)	\$ 2,655,023	\$ 4,299,779	\$ 3,865,165	\$ 1,906,635	\$ 4,956,356
Capital Improvement Projects	2,184	33,927	795,000	265,257	1,447,500
Transfer Out	-	-	-	-	116,500
Total Wastewater Fund	\$ 2,657,207	\$ 4,333,706	\$ 4,660,165	\$ 2,171,892	\$ 6,520,356
<u>GOLF COURSE FUND (503)</u>					
Recreation & Parks	\$ 1,438,582	\$ 1,313,112	\$ 727,000	\$ 498,025	\$ 10,000
<u>SENIOR HOUSING (504)</u>					
Senior Housing	\$ 21,272	\$ 78,444	\$ 15,500	\$ 66,083	\$ 45,313
Capital Improvement Projects	-	-	60,000	-	60,000
Total Senior Housing Fund	\$ 21,272	\$ 78,444	\$ 75,500	\$ 66,083	\$ 105,313
<u>SOLIDWASTE FUND (505)</u>					
Public Works (Recycling Operations)	\$ -	\$ 248,012	\$ 230,000	\$ 125,962	\$ 270,000
Total Solid Waste Fund	\$ -	\$ 248,012	\$ 230,000	\$ 125,962	\$ 270,000
<u>EQUIP REPLACEMENT FUND (601)**</u>					
Various Equipment Citywide	\$ 2,284,884	\$ 1,005,781	\$ 7,871,674	\$ 9,863	\$ 5,000,000
<u>LIABILITY INSURANCE FUND (602)</u>					
Non-Departmental	\$ 1,479,889	\$ 2,742,891	\$ 1,269,399	\$ 1,107,563	\$ 3,094,306
<u>WORKERS' COMP FUND (603)</u>					
Non-Departmental	\$ 2,719,184	\$ 4,579,343	\$ 2,564,421	\$ 1,291,819	\$ 3,490,975
<u>TRUST FUND SPECIAL REVENUE / DONATIONS FUND (702)</u>					
Non-Departmental	\$ 1,315,824	\$ 185,531	\$ 600,000	\$ 94,312	\$ 1,000,000

CITY OF EL SEGUNDO
ADOPTED BUDGET SUMMARY BY FUND/BY DEPARTMENT
ALL FUNDS
FISCAL YEAR 2021-2022

FUND/DEPARTMENT	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	ADOPTED FY 2021-2022
TRUST FUND CULTURAL DEVELOPMENT FUND (704)					
Non-Departmental	\$ -	\$ -	\$ 486,850	\$ 400,000	\$ 605,346
TRUST FUND NONREFUNDABLE PROJECT DEPOSITS FUND (708)					
Non-Departmental	\$ -	\$ 29,886	\$ 1,700,000	\$ -	\$ 1,900,000
GRAND TOTAL ALL FUNDS	\$ 119,766,864	\$ 120,532,189	\$ 115,251,770	\$ 60,318,930	\$ 160,058,672

**CITY OF EL SEGUNDO
ADOPTED BUDGET SUMMARY BY FUNCTION
ALL FUNDS
FISCAL YEAR 2021-2022**

FUNCTION / FUND / DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	ADOPTED FY 2021-2022
<u>General Government</u>					
General Fund					
City Council	\$ 252,434	\$ 308,624	\$ 260,903	\$ 149,393	\$ 356,596
City Clerk	462,602	534,170	421,157	211,858	530,749
City Manager	1,322,857	1,516,333	1,332,631	715,530	1,794,021
City Attorney	704,081	753,433	561,950	309,291	561,950
Human Resources	919,582	1,011,218	917,405	394,819	977,063
Finance	2,287,280	2,431,946	2,038,556	1,107,790	2,412,820
Information Systems	2,122,863	2,569,352	2,440,068	1,499,929	3,023,930
Equipment Maintenance	1,273,792	1,201,063	879,498	532,615	1,187,199
Government Buildings	1,948,382	2,023,036	1,590,051	867,608	1,822,249
Non-Departmental	6,959,604	6,836,754	3,780,218	3,973,325	5,904,993
Transfers Out	3,350,000	1,249,000	1,250,000	1,273,210	10,538,908
Sub-total General Fund	\$ 21,603,477	\$ 20,434,929	\$ 15,472,436	\$ 11,035,368	\$ 29,110,478
Other Funds					
Debt Service Fund	\$ 533,124	\$ 532,173	\$ 545,000	\$ 88,655	\$ 545,000
Pension Obligation Bonds	-	-	-	-	9,800,000
Capital Improvement Fund	1,291,785	2,464,726	1,250,000	836,488	5,055,900
Economic Uncertainty	-	-	923,708	-	-
Equipment Replacement Fund	2,284,884	1,005,781	7,871,674	9,863	5,000,000
Liability Insurance Fund	1,479,889	2,742,891	1,269,399	1,107,563	3,094,306
Workers' Compensation Fund	2,719,184	4,579,343	2,564,421	1,291,819	3,490,975
Sub-total Other Funds	\$ 8,308,866	\$ 11,324,914	\$ 14,424,202	\$ 3,334,388	\$ 26,986,181
Total General Government	\$ 29,912,343	\$ 31,759,843	\$ 29,896,638	\$ 14,369,756	\$ 56,096,659
<u>Public Safety</u>					
General Fund					
Police Protection	\$ 21,984,204	\$ 22,873,284	\$ 17,879,525	\$ 10,881,501	\$ 19,436,175
Fire Protection	15,856,854	17,103,122	12,742,273	8,204,660	13,416,053
Building Safety	1,332,822	1,453,530	1,354,019	573,823	1,570,375
Emergency Management	418,685	303,180	326,120	126,912	366,614
Sub-total General Fund	\$ 39,592,565	\$ 41,733,116	\$ 32,301,937	\$ 19,786,896	\$ 34,789,217
Other Funds					
Asset Forfeiture Fund	\$ 546,483	\$ 509,253	\$ 966,000	\$ 34,528	\$ 725,000
COPS Fund	34,149	43,471	275,000	37,135	350,000
Federal Grants Fund	237,920	239,795	250,000	283,699	270,000
State Grants Fund	49,209	67,166	228,000	59,339	200,000
PSAF Fund	-	-	125,000	-	150,000
CUPA Fund	315,310	608,656	521,407	288,895	577,948
Sub-total Other Funds	\$ 1,183,071	\$ 1,468,341	\$ 2,365,407	\$ 703,596	\$ 2,272,948
Total Public Safety	\$ 40,775,636	\$ 43,201,457	\$ 34,667,344	\$ 20,490,492	\$ 37,062,165

**CITY OF EL SEGUNDO
ADOPTED BUDGET SUMMARY BY FUNCTION
ALL FUNDS
FISCAL YEAR 2021-2022**

FUNCTION / FUND / DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	ADOPTED FY 2021-2022
<u>Transportation</u>					
General Fund					
Public Works Administration	\$ 141,695	\$ 132,175	\$ 194,680	\$ 56,230	\$ 116,248
Engineering	934,504	926,624	518,410	382,827	770,474
Street Services	436,405	473,814	362,518	228,065	446,585
Street Maintenance	609,885	582,207	453,476	251,054	527,478
Traffic Safety	617,062	1,023,700	591,978	333,510	829,996
Storm Drains	374,411	398,546	246,978	106,731	236,788
Sub-total General Fund	\$ 3,113,962	\$ 3,537,066	\$ 2,368,041	\$ 1,358,417	\$ 2,927,569
Other Funds					
Gas Tax Fund	\$ 915,180	\$ 149,287	\$ 703,221	\$ 88,268	\$ 752,966
Traffic Safety Fund	-	140,000	25,000	-	25,000
Proposition "A" Fund	251,322	231,840	244,068	42,862	434,043
Proposition "C" Fund	133,608	181,686	490,502	68,371	1,550,127
Metropolitan Transit Authority	-	-	-	-	300,000
Measure "R" Fund	592,271	1,525	5,000,000	401	6,000,000
AQMD Fund	-	28,797	90,000	-	100,000
TDA 3 - SB 821 Bikeway	42,183	-	45,000	-	55,000
Measure M	-	-	550,000	-	800,000
SB - 1	19,494	1,008	500,000	351,267	350,000
Sub-total Other Funds	\$ 1,954,058	\$ 734,143	\$ 7,647,791	\$ 551,169	\$ 10,367,136
Total Transportation	\$ 5,068,020	\$ 4,271,209	\$ 10,015,832	\$ 1,909,586	\$ 13,294,705
<u>Community Development</u>					
General Fund					
Development Services Admin	\$ 326,408	\$ 342,914	\$ 285,434	\$ 175,408	\$ 302,786
Development Services	989,626	1,089,918	894,415	407,737	1,138,539
Economic Development	794,342	551,813	576,955	372,626	659,261
Senior In-Home Care	18,838	17,977	22,458	-	24,442
Juvenile Diversion	10,922	9,804	9,000	6,020	12,000
Delivered Meals	32,354	37,991	29,698	-	34,643
Community Outreach Admin	12,300	9,375	14,000	3,962	16,000
Sub-total General Fund	\$ 2,184,790	\$ 2,059,792	\$ 1,831,960	\$ 965,753	\$ 2,187,671
Other Funds					
CDBG Fund	\$ -	\$ 104,808	\$ 100,000	\$ -	\$ 125,000
RSI Fund	607	465	800	511	800
LAWA Fund	1,140,751	-	-	-	-
CASP Fund	-	-	40,000	-	80,000
Affordable Housing	-	2,250	200,000	4,450	200,000
Sub-total Other Funds	\$ 1,141,358	\$ 107,523	\$ 340,800	\$ 4,961	\$ 405,800
Total Community Development	\$ 3,326,148	\$ 2,167,315	\$ 2,172,760	\$ 970,714	\$ 2,593,471

**CITY OF EL SEGUNDO
ADOPTED BUDGET SUMMARY BY FUNCTION
ALL FUNDS
FISCAL YEAR 2021-2022**

FUNCTION / FUND / DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	ADOPTED FY 2021-2022
<u>Health</u>					
General Fund					
Solid Waste Recycling	\$ 824,343	\$ 465,356	\$ 392,394	\$ 229,284	\$ 452,411
Sub-total General Fund	\$ 824,343	\$ 465,356	\$ 392,394	\$ 229,284	\$ 452,411
Other Funds					
Hyperion Mitigation Fund	\$ 5,789	\$ 6,681	\$ 9,050	\$ 3,147	\$ 100,000
Solid Waste Recycling	-	248,012	230,000	125,962	270,000
County Stormwater Program	-	-	850,000	93,011	550,000
Sub-total Other Funds	\$ 5,789	\$ 254,693	\$ 1,089,050	\$ 222,120	\$ 920,000
Total Health	\$ 830,132	\$ 720,049	\$ 1,481,444	\$ 451,404	\$ 1,372,411
<u>Cultural & Leisure</u>					
General Fund					
Library Services	\$ 2,911,684	\$ 2,905,585	\$ 2,271,228	\$ 1,006,736	\$ 2,245,351
Recreation & Parks	5,268,739	4,739,058	4,413,736	2,113,380	5,938,856
Sub-total General Fund	\$ 8,180,423	\$ 7,644,643	\$ 6,684,964	\$ 3,120,116	\$ 8,184,207
Other Funds					
Golf Course Fund	\$ 1,438,582	\$ 1,313,112	\$ 727,000	\$ 498,025	\$ 10,000
Trust Funds	1,315,824	215,417	2,786,850	494,312	3,505,346
Senior Housing	21,272	78,444	75,500	66,083	105,313
Sub-total Other Funds	\$ 2,775,678	\$ 1,606,973	\$ 3,589,350	\$ 1,058,420	\$ 3,620,659
Total Cultural & Leisure	\$ 10,956,101	\$ 9,251,616	\$ 10,274,314	\$ 4,178,536	\$ 11,804,866
<u>Utilities</u>					
Water Fund	\$ 26,241,277	\$ 24,826,994	\$ 22,083,273	\$ 15,776,550	\$ 31,314,039
Wastewater Fund	2,657,207	4,333,706	4,660,165	2,171,892	6,520,356
Total Utilities	\$ 28,898,484	\$ 29,160,700	\$ 26,743,438	\$ 17,948,442	\$ 37,834,395
TOTAL GENERAL FUND	\$ 75,499,560	\$ 75,874,902	\$ 59,051,732	\$ 36,495,834	\$ 77,651,553
TOTAL OTHER FUNDS	\$ 44,267,304	\$ 44,657,287	\$ 56,200,038	\$ 23,823,096	\$ 82,407,119
GRAND TOTAL ALL FUNDS	\$ 119,766,864	\$ 120,532,189	\$ 115,251,770	\$ 60,318,930	\$ 160,058,672

**CITY OF EL SEGUNDO
ADOPTED REVENUES AND EXPENDITURES SUMMARY
GENERAL FUND
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	ADOPTED FY 2021-2022
<u>Revenues & Other Sources</u>					
Taxes	\$ 65,393,370	\$ 58,208,677	\$ 48,776,685	\$ 31,969,636	\$ 58,742,025
Other Licenses & Permits	2,322,187	1,829,701	1,153,769	992,887	1,825,000
Fines & Forfeitures	566,550	273,427	294,000	172,123	294,000
Use of Money & Property	2,167,244	3,391,924	603,000	499,250	726,250
Intergovernmental	1,801,339	1,948,609	1,942,770	1,057,127	2,178,909
Charges for Services	5,255,706	4,047,095	3,415,836	2,350,394	4,755,511
Other Revenues	2,701,861	2,663,969	1,916,964	1,481,531	2,267,770
Transfers In	-	140,000	948,708	948,708	4,013,235
Total Revenues & Other Sources	\$ 80,208,257	\$ 72,503,402	\$ 59,051,732	\$ 39,471,656	\$ 74,802,700
<u>Expenditures & Other Uses</u>					
General Government*	\$ 18,253,477	\$ 19,185,929	\$ 14,222,436	\$ 9,762,158	\$ 18,571,570
Public Safety	39,592,565	41,733,116	32,301,937	19,786,896	34,789,217
Transportation	3,113,962	3,537,066	2,368,041	1,358,417	2,927,569
Community Development	2,184,790	2,059,792	1,831,960	965,753	2,187,671
Health	824,343	465,356	392,394	229,284	452,411
Culture & Leisure	8,180,423	7,644,643	6,684,964	3,120,116	8,184,207
Transfers Out*	3,350,000	1,249,000	1,250,000	1,273,210	10,538,908
Total Expenditures & Other Uses	\$ 75,499,560	\$ 75,874,902	\$ 59,051,732	\$ 36,495,834	\$ 77,651,553
Balance**	\$ 4,708,697	\$ (3,371,500)	\$ (0)	\$ 2,975,822	\$ (2,848,853)

* Combined equal to General Government in the Adopted Budget Summary by Function

** For each year only without regard to cumulative balance

**CITY OF EL SEGUNDO
ADOPTED BUDGET SUMMARY BY ACCOUNT
GENERAL FUND
FISCAL YEAR 2021-2022**

ACCOUNT / DESCRIPTION		ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	ADOPTED FY 2021-2022
4101	Salaries Full-Time	\$ 24,505,372	\$ 26,157,431	\$ 20,034,579	\$ 11,636,606	\$ 27,054,478
4102	Salaries Part-Time	2,100,431	2,043,548	1,968,207	898,793	3,060,915
4103	Overtime	1,654,151	1,607,923	1,173,216	583,029	1,047,079
4105	Holiday Pay	678,437	755,159	804,819	748,490	789,512
4107	FLSA Overtime	459,050	523,022	375,000	221,315	440,000
4108	Vacation Leave Payout	318,808	325,274	-	754,637	350,000
4109	Vac/Sick Pay - Termination	478,332	631,553	500,000	-	575,000
4110	Leave Replacement	1,429,106	1,435,301	1,143,750	719,079	1,395,000
4112	Compensated Sick Time	171,522	381,566	-	507,282	250,000
4113	Reimbursable Overtime	25,711	188,186	60,750	61,556	103,750
4116	Standby Pay	30,875	29,792	17,906	10,085	26,100
4117	Opt - Out Payments	78,097	28,626	33,275	6,150	16,350
4118	Replacement Benefit Contributions	-	-	-	116,174	75,000
4201	Retirement CalPERS	13,124,132	13,124,035	10,142,727	7,018,458	4,265,289
4202	FICA	1,317,264	1,386,325	1,018,672	633,489	1,421,619
4203	Workers' Compensation	2,752,403	3,209,680	2,072,711	1,466,510	2,645,242
4204	Group Insurance	5,833,667	6,343,299	6,116,043	3,043,755	6,797,629
4205	Uniform Allowance	10,218	12,688	18,330	4,653	15,425
4207	CalPERS UAL	-	-	-	-	433,629
4209	PARS Expense	158,000	142,200	-	1,305	79,000
4210	OPEB Liability	632,414	509,701	-	12,581	-
4211	401(a) Employer's Contribution	5,457	25,460	-	10,969	27,000
4215	Uniform Replacement	98,530	100,496	88,450	31,628	117,600
4217	Early Retirement Incentive	-	-	-	25,000	-
4221	Car Allowance	1,605	6,075	1,500	2,820	6,000
4251	CalPERS Payments	3,332	24,538	-	62,683	-
	Total Salaries & Benefits	\$ 55,866,914	\$ 58,991,878	\$ 45,569,935	\$ 28,577,047	\$ 50,991,617
4907	Interest Expense	\$ -	\$ 20	\$ -	\$ -	\$ -
4999	Cash Over / Short	181	99	-	-	-
5201	Office Supplies	5,862	6,092	3,375	4,546	5,000
5203	Repair & Maintenance Supplies	88,135	57,606	72,049	19,621	97,115
5204	Operating Supplies	862,432	881,164	648,133	289,525	810,378
5206	Computer Supplies	46,396	241,261	43,313	17,094	53,300
5207	Small Tools & Equipment	18,642	28,194	19,438	2,017	27,200
5211	Photo Supplies	1,775	6,220	8,017	4,313	6,500
5212	Prisoner Meals	1,583	2,650	2,625	-	-
5214	Housing Supplies	5,119	11,532	10,125	3,375	13,500
5215	Vehicle Gasoline Charge	180,771	229,403	142,500	53,960	190,000
5218	Training Materials and Supplies	35,823	34,960	35,250	20,857	44,252
5220	Computer Refresh Charges	108,900	-	-	-	-
5255	CPR Class Operating Supplies	2,338	-	1,875	-	2,500
5420	Reimbursable Expenditures	-	(513,482)	-	(5,181)	-
5501	Books/Other Printed Materials	81,473	51,030	40,930	25,770	45,000
5503	Book Fair	189	492	-	-	-
5505	Young Peoples Books	17,970	19,442	16,500	8,301	20,000
5507	School Library Materials	1,821	1,595	2,400	1,197	3,200

**CITY OF EL SEGUNDO
ADOPTED BUDGET SUMMARY BY ACCOUNT
GENERAL FUND
FISCAL YEAR 2021-2022**

ACCOUNT / DESCRIPTION		ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	ADOPTED FY 2021-2022
6081	Miscellaneous Computer	55,984	24,377	77,625	3,047	-
6082	Broadband Fiber	13,297	14,520	-	-	-
6101	Gas	69,971	70,304	80,225	29,341	71,186
6102	Electricity	569,962	948,366	480,475	325,479	639,300
6103	Water	336,710	261,992	228,475	119,240	290,300
6104	Aquatics Electricity Charges	-	44,060	37,500	28,865	50,000
6105	Aquatics Gas Charges	84,168	58,474	63,750	42,665	85,000
6106	Covid Vaccinations	-	-	-	3,716	-
6139	Bank Service Charges	49,818	73,159	38,000	32,297	38,000
6201	Advertising/Publishing	108,697	145,106	340,549	204,996	318,665
6203	Copy Machine Charges	22,268	101,888	64,800	46,559	110,000
6205	Other Printing & Binding	24,547	20,554	17,838	4,556	23,250
6206	Contractual Services	4,623,880	3,958,911	3,284,084	1,777,223	4,658,372
6207	Equip Replacement Charges	1,817,253	1,913,325	926,467	669,961	771,023
6208	Dues & Subscriptions	79,079	78,535	86,754	20,412	144,210
6209	Dump Fees	-	1,626	-	-	-
6210	Haz Materials Disposal Fees	195	172	2,250	-	3,000
6211	Insurance & Bonds	449,291	526,000	417,600	266,667	1,267,600
6212	Laundry & Cleaning	22,874	28,757	20,525	10,999	26,900
6213	Meetings & Travel	176,190	191,130	120,093	30,303	223,390
6214	Professional/Technical	2,795,331	2,614,604	1,799,980	910,859	2,612,020
6215	Repair & Maintenance	155,885	249,431	204,185	41,111	180,880
6216	Rental Charges	15,360	13,750	16,000	8,750	16,200
6217	Software Maintenance	514,351	758,883	691,635	530,946	940,756
6218	Hardware Maintenance	10,848	13,395	8,100	5,125	8,100
6219	Network Operating Charge	(20,340)	(20,595)	(24,375)	(17,183)	(20,600)
6221	Educational Incentive	3,005	-	-	-	-
6222	Lease Payment Parking Garage	295,111	294,175	236,250	172,177	300,000
6223	Training & Education	197,764	123,125	302,896	26,239	220,325
6224	Vehicle Operating Charges	243,833	132,115	198,750	121,370	200,000
6225	PD Admin/POST Training/Educ	(19,405)	2,374	-	3,672	-
6244	Other Unclassified Expense	3,916	19,697	5,000	854	5,000
6245	Employee Recognition	8,168	-	-	-	-
6247	Unemployment Compensation	22,069	115,429	25,000	84,173	50,000
6249	Fees & Licenses	10,176	4,757	7,600	133	12,250
6250	Volunteer Recognition	1,597	-	-	-	-
6251	Communication/Mobile Radio	35,944	7,209	7,231	2,479	34,998
6253	Postage	29,054	14,683	18,381	5,770	20,725
6254	Telephone	327,179	327,481	277,620	156,892	373,308
6255	ESMC Recodification	6,876	10,740	12,000	500	12,000
6257	Public Education	17,890	230	25,275	-	21,875
6259	Breathing Apparatus	4,382	3,577	5,625	1,666	15,000
6260	Equipment Leasing Costs	56,484	17,739	62,554	9,789	44,350
6262	Testing/Recruitment	17,297	20,367	10,980	2,046	20,000
6263	Commissioners Expense	4,780	3,661	7,428	-	5,500
6273	In-Custody Medical Charges	33,995	74,174	37,500	5,995	52,000

**CITY OF EL SEGUNDO
ADOPTED BUDGET SUMMARY BY ACCOUNT
GENERAL FUND
FISCAL YEAR 2021-2022**

ACCOUNT / DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	ADOPTED FY 2021-2022
6274 Investigations Expense	9,776	10,472	4,500	1,404	10,000
6275 K-9 Dog Care Services	10,236	8,847	7,950	2,025	9,000
6277 Resource Databases	21,887	23,577	19,225	14,212	25,000
6281 Emergency Facilities Maintenance	119,994	87,378	112,500	32,051	2,000
6282 Emergency Repair	14,215	-	15,938	1,586	21,250
6288 S.W.A.T. Program	19,800	12,455	3,750	1,349	12,500
6289 Educational Reimbursement	84,521	39,607	22,591	12,155	40,000
6297 Credit Card Fees	16,437	18,243	15,000	25,922	15,000
6301 Legal Counsel	446,489	579,223	378,000	136,730	378,000
6302 Plaintiff & Defense Litigation	47,142	226,082	148,500	188,293	148,500
6304 Smoky Hollow Parking in Lieu	73,838	16,750	-	-	-
6310 Labor Negotiation	85,198	9,465	15,000	-	15,000
6311 Code Enforcement	125,252	45,887	20,000	5,731	20,000
6401 Community Promotions	54,976	16,975	-	-	3,000
6403 Sister City	183	-	5,000	-	5,000
6405 ESUSD Funding Agreement	111,043	59,896	70,000	15,022	130,950
6406 LAX Master Plan Intervention	112,011	52,172	93,750	69,789	100,000
6407 Washington Lobbyist	75,000	72,100	-	-	-
6409 Audiovisual Materials	-	957	1,500	-	2,000
6410 E-Books	-	17,698	15,938	4,224	21,000
Total Maintenance & Operations	\$ 16,163,142	\$ 15,618,319	\$ 12,218,297	\$ 6,645,577	\$ 16,121,028
8104 Capital / Equipment	\$ 88,990	\$ -	\$ -	\$ -	\$ -
8108 Computer / Hardware	30,514	15,705	13,500	-	-
Total Capital Outlay	\$ 119,504	\$ 15,705	\$ 13,500	\$ -	\$ -
9400 Transfers Out	\$ 3,350,000	\$ 1,249,000	\$ 1,250,000	\$ 1,273,210	\$ 10,538,908
TOTAL GENERAL FUND	\$ 75,499,560	\$ 75,874,902	\$ 59,051,732	\$ 36,495,834	\$ 77,651,553

**CITY OF EL SEGUNDO
FOUR-YEAR PERSONNEL SUMMARY
BY DEPARTMENT
FROM FY 2018-19 TO FY 2021-22**

DEPARTMENT/POSITION TITLE	ADOPTED FY 2018-19	ADOPTED FY 2019-20	ADOPTED FY 2020-21	ADOPTED FY 2021-22
<u>City Council</u>				
City Council**	5.00	5.00	5.00	5.00
Executive Assistant	1.00	1.00	1.00	1.00
Total City Council	6.00	6.00	6.00	6.00
<u>City Clerk</u>				
City Clerk**	1.00	1.00	1.00	1.00
Deputy City Clerk I	1.00	1.00	1.00	1.00
Deputy City Clerk II	1.00	1.00	1.00	1.00
Records Technician	1.00	1.00	1.00	1.00
Sub-total Full-Time	4.00	4.00	4.00	4.00
<u>Part-Time FTEs</u>				
Office Specialist I	0.10	-	-	-
Sub-total Part-Time	0.10	-	-	-
Total City Clerk	4.10	4.00	4.00	4.00
** Elected part-time positions				
<u>City Manager's Office</u>				
City Manager	1.00	1.00	1.00	1.00
Deputy City Manager	-	1.00	1.00	1.00
Economic Development Manager	1.00	-	-	-
Economic Development Coordinator	1.00	1.00	1.00	1.00
Emergency Management Coordinator	1.00	-	-	-
Executive Assistant	-	1.00	1.00	1.00
Senior Executive Assistant	1.00	-	-	-
Community Cable Program Specialist	-	1.00	1.00	1.00
Computer Graphics Designer	-	1.00	1.00	1.00
Management Analyst	-	1.00	1.00	1.00
Media Supervisor	-	-	1.00	1.00
PIO / Legislative Affairs Manager	-	1.00	-	-
Sub-total Full-Time	5.00	8.00	8.00	8.00
<u>Part-Time FTEs</u>				
Administrative Intern	0.50	-	-	-
Video Technician	-	2.85	2.85	2.85
Sub-total Part-Time	0.50	2.85	2.85	2.85
Total City Manager's Office	5.50	10.85	10.85	10.85

**CITY OF EL SEGUNDO
FOUR-YEAR PERSONNEL SUMMARY
BY DEPARTMENT
FROM FY 2018-19 TO FY 2021-22**

DEPARTMENT/POSITION TITLE	ADOPTED FY 2018-19	ADOPTED FY 2019-20	ADOPTED FY 2020-21	ADOPTED FY 2021-22
<u>Information Technology Services</u>				
Information Systems Director	1.00	1.00	1.00	1.00
Information Systems Manager	1.00	1.00	1.00	1.00
Information Systems Developer	1.00	-	-	-
Information Systems Specialist	3.00	1.00	1.00	1.00
Administrative Specialist	-	1.00	1.00	1.00
GIS Analyst	1.00	1.00	1.00	1.00
Network Assistant	1.00	-	-	-
Senior Network Assistant	-	1.00	1.00	1.00
Technical Services Analyst	-	3.00	3.00	3.00
Sub-total Full-Time	8.00	9.00	9.00	9.00
<u>Part-Time FTEs</u>				
Administrative Intern	0.50	0.50	0.50	0.50
Sub-total Part-Time	0.50	0.50	0.50	0.50
Total Information Systems	8.50	9.50	9.50	9.50
<u>Human Resources Department</u>				
Director of Human Resources	1.00	1.00	1.00	1.00
Human Resources Manager	1.00	1.00	1.00	1.00
Human Resources Analyst	1.00	1.00	1.00	1.00
Human Resources Assistant	1.00	1.00	1.00	1.00
Senior Human Resources Analyst	1.00	1.00	1.00	1.00
Sub-total Full-Time	5.00	5.00	5.00	5.00
<u>Part-Time FTEs</u>				
Administrative Intern	0.50	-	-	-
Sub-total Part-Time	0.50	-	-	-
Total Human Resources Department	5.50	5.00	5.00	5.00
<u>Finance Department</u>				
Director of Finance	1.00	1.00	1.00	1.00
Finance Manager	1.00	1.00	1.00	1.00
Business Services Manager	-	-	1.00	1.00
Revenue Manager	1.00	1.00	-	-
Accounting Supervisor	1.00	1.00	1.00	1.00
Budget/Payroll Supervisor	1.00	-	-	-
Accountant	2.00	2.00	2.00	2.00
Accounting Technician	2.00	1.00	2.00	2.00
Accounts Specialist II	1.00	1.00	-	-
Administrative Specialist	1.00	-	-	-
Administrative Technical Specialist	-	1.00	1.00	1.00
License Permit Specialist I/II	2.00	2.00	2.00	2.00

**CITY OF EL SEGUNDO
FOUR-YEAR PERSONNEL SUMMARY
BY DEPARTMENT
FROM FY 2018-19 TO FY 2021-22**

DEPARTMENT/POSITION TITLE	ADOPTED FY 2018-19	ADOPTED FY 2019-20	ADOPTED FY 2020-21	ADOPTED FY 2021-22
Management Analyst	-	1.00	1.00	1.00
Office Specialist II	-	1.00	1.00	1.00
Payroll Accountant	1.00	1.00	1.00	1.00
Purchasing Agent	1.00	1.00	1.00	1.00
Revenue Inspector	1.00	1.00	1.00	1.00
Risk Manager	-	-	1.00	1.00
City Treasurer**	1.00	1.00	1.00	1.00
Deputy City Treasurer I	1.00	1.00	1.00	1.00
Deputy City Treasurer II	1.00	1.00	1.00	1.00
Sub-total Full-Time	19.00	19.00	20.00	20.00
<u>Part-Time FTEs</u>				
Administrative Intern	-	-	0.25	0.25
Office Specialist	1.00	-	-	-
Sub-total Part-Time	1.00	-	0.25	0.25
Total Finance Department	20.00	19.00	20.25	20.25
** Elected part-time positions				
<u>Police Department</u>				
Chief of Police	1.00	1.00	1.00	1.00
Police Captain	2.00	2.00	2.00	2.00
Police Lieutenant	5.00	5.00	5.00	5.00
Police Sergeant	10.00	11.00	11.00	11.00
Crime Prevention Analyst II	1.00	2.00	2.00	2.00
Crime Scene Investigator II	1.00	1.00	1.00	1.00
Crime Scene Investigator/Property Officer	-	1.00	1.00	1.00
Executive Assistant	1.00	1.00	1.00	1.00
Management Analyst	-	-	1.00	1.00
Police Assistant I/II	8.00	8.00	7.00	6.00
Police Officer	43.00	42.00	42.00	42.00
Police Records Supervisor	1.00	1.00	1.00	1.00
Police Services Officer I/II	7.00	5.00	5.00	6.00
Police Trainee	2.00	2.00	2.00	2.00
Technical Services Analyst	1.00	-	-	-
Sub-total Full-time	83.00	82.00	82.00	82.00
<u>Part-Time FTEs</u>				
Police Cadet	7.00	7.50	9.00	3.20
Police Services Officer I/II	2.00	1.00	1.00	-
Sub-total Part-Time	9.00	8.50	10.00	3.20
Total Police Department	92.00	90.50	92.00	85.20

**CITY OF EL SEGUNDO
 FOUR-YEAR PERSONNEL SUMMARY
 BY DEPARTMENT
 FROM FY 2018-19 TO FY 2021-22**

DEPARTMENT/POSITION TITLE	ADOPTED FY 2018-19	ADOPTED FY 2019-20	ADOPTED FY 2020-21	ADOPTED FY 2021-22
<u>Fire Department</u>				
Fire Chief	1.00	1.00	1.00	1.00
Battalion Chief	3.00	3.00	3.00	3.00
Fire Captain	9.00	9.00	9.00	9.00
Fire Engineer	9.00	9.00	9.00	9.00
Firefighter/Paramedic	15.00	15.00	15.00	15.00
Firefighter	6.00	6.00	6.00	6.00
Fire Marshal	1.00	1.00	1.00	1.00
Emergency Management Coordinator	-	1.00	1.00	1.00
Environmental Safety Manager	1.00	1.00	1.00	1.00
Principal Environmental Specialist (CUPA)	1.00	1.00	1.00	1.00
Fire Prevention Specialist	2.00	2.00	2.00	2.00
Administrative Specialist	1.00	1.00	1.00	1.00
Management Analyst (CUPA)	1.00	1.00	1.00	1.00
Senior Management Analyst	1.00	1.00	1.00	1.00
Total Fire Department	51.00	52.00	52.00	52.00
<u>Development Services Department</u>				
Director of Development Services	1.00	1.00	1.00	1.00
Planning Manager	1.00	1.00	1.00	1.00
Building Safety Manager	1.00	1.00	1.00	1.00
Assistant Planner	2.00	2.00	2.00	1.00
Building Inspector I/II	1.00	1.00	1.00	1.00
Code Compliance Inspector	1.00	1.00	1.00	1.00
License Permit Specialist I/II	2.00	2.00	2.00	2.00
Office Specialist II	1.00	-	-	-
Plan Check Engineer	1.00	1.00	1.00	2.00
Plan Examiner (MEP)	1.00	-	-	-
Planning Technician	1.00	1.00	1.00	1.00
Principal Planner	2.00	2.00	2.00	2.00
Senior Administrative Specialist	-	1.00	1.00	1.00
Senior Building Inspector	1.00	2.00	2.00	2.00
Senior Plan Check Engineer	1.00	1.00	1.00	1.00
Sub-total Full-Time	17.00	17.00	17.00	17.00
<u>Part-Time FTEs</u>				
Administrative Analyst	-	-	-	0.67
Sub-total Part-Time	-	-	-	0.67
Total Planning & Bldg Safety Department	17.00	17.00	17.00	17.67

**CITY OF EL SEGUNDO
FOUR-YEAR PERSONNEL SUMMARY
BY DEPARTMENT
FROM FY 2018-19 TO FY 2021-22**

DEPARTMENT/POSITION TITLE	ADOPTED FY 2018-19	ADOPTED FY 2019-20	ADOPTED FY 2020-21	ADOPTED FY 2021-22
<u>Public Works Department</u>				
Director of Public Works	1.00	1.00	1.00	1.00
General Services Manager	1.00	1.00	1.00	1.00
Administrative Specialist (Water Fund)	0.50	1.00	1.00	1.00
Administrative Technical Specialist	1.00	1.00	1.50	2.00
City Engineer	1.00	1.00	1.00	1.00
Custodian	1.00	1.00	1.00	1.00
Engineering Technician	1.00	1.00	1.00	1.00
Equipment Maintenance Supervisor	1.00	1.00	1.00	1.00
Equipment Mechanic I/II	2.00	2.00	2.00	2.00
Facilities Maintenance Supervisor	1.00	1.00	1.00	1.00
Facilities Systems Mechanic	2.00	2.00	3.00	3.00
Fire Equipment Mechanic	2.00	2.00	2.00	2.00
Maintenance Craftworker	-	-	1.00	-
Park Facilities Technician	-	-	-	1.00
Park Maintenance Superintendent	-	-	1.00	1.00
Park Maintenance Supervisor	-	-	2.00	2.00
Park Maintenance Worker II	-	-	5.00	5.00
Pool Maintenance Technician	1.00	1.00	1.00	1.00
Principal Civil Engineer	1.00	1.00	1.00	1.00
Public Works Inspector	1.00	1.00	1.00	1.00
Senior Civil Engineer	2.00	2.00	2.00	2.00
Senior Engineer Associate	2.00	2.00	2.00	2.00
Senior Management Analyst	1.00	1.00	1.00	1.00
Street Maintenance Supervisor	1.00	1.00	1.00	1.00
Street Maintenance Leadworker	2.00	2.00	2.00	2.00
Street Maintenance Worker I/II	6.00	6.00	6.00	6.00
Tree Maintenance Worker	-	-	2.00	2.00
Wastewater Supervisor	1.00	1.00	1.00	1.00
Wastewater Maintenance Leadworker	1.00	1.00	1.00	1.00
Wastewater Maintenance Worker I/II	4.00	4.00	4.00	6.00
Water Maintenance Leadworker	2.00	2.00	1.00	2.00
Water Maintenance Worker I/II	6.00	6.00	7.00	4.00
Water Meter Reader/Repairer	1.00	1.00	1.00	1.00
Water Supervisor	1.00	1.00	1.00	1.00
Sub-total Full-Time	47.50	48.00	60.50	61.00
<u>Part-Time FTEs</u>				
Administrative Specialist	0.75	0.50	0.50	-
Custodian	1.00	1.00	1.00	-
Park Maintenance Worker	-	-	-	3.40
Facilities Maintenance Worker	1.00	-	-	-
Water Maintenance Worker I/II	-	-	-	0.50
Sub-total Part-Time	2.75	1.50	1.50	3.90
Total Public Works Department	50.25	49.50	62.00	64.90

**CITY OF EL SEGUNDO
FOUR-YEAR PERSONNEL SUMMARY
BY DEPARTMENT
FROM FY 2018-19 TO FY 2021-22**

DEPARTMENT/POSITION TITLE	ADOPTED FY 2018-19	ADOPTED FY 2019-20	ADOPTED FY 2020-21	ADOPTED FY 2021-22
<u>Community Services Department</u>				
Director of Community Services	-	-	-	1.00
Director of Recreation & Parks	1.00	1.00	0.50	-
Director of Library Services	1.00	1.00	1.00	-
Library Manager	-	-	-	1.00
Recreation Superintendent	1.00	1.00	1.00	1.00
Community Cable Program Manager	1.00	-	-	-
Community Cable Program Specialist	1.00	-	-	-
Computer Graphics Designer	1.00	-	-	-
Cultural Arts Coordinator	-	-	-	1.00
Executive Assistant	1.00	1.00	1.00	1.00
Librarian I	2.00	2.00	2.00	1.00
Librarian II	1.00	1.00	-	-
Library Assistant	3.00	3.00	3.00	3.00
Park Facilities Technician	1.00	1.00	-	-
Park Maintenance Superintendent	1.00	1.00	-	-
Park Maintenance Supervisor	2.00	2.00	-	-
Park Maintenance Worker II	5.00	5.00	-	-
Recreation Coordinator	2.00	2.00	2.00	2.00
Recreation Supervisor	4.00	4.00	4.00	4.00
Senior Administrative Analyst	1.00	1.00	1.00	1.00
Senior Administrative Specialist	1.00	1.00	1.00	1.00
Senior Librarian	2.00	2.00	3.00	2.00
Senior Library Assistant	2.00	2.00	2.00	2.00
Tree Maintenance Worker	2.00	2.00	-	-
Sub-total Full-Time	36.00	33.00	21.50	21.00
<u>Part-Time FTEs</u>				
Park Maintenance Worker I	3.00	3.00	3.00	-
Library Assistant	3.91	3.91	2.49	3.80
Library Clerk I	3.50	3.50	3.50	3.50
Lifeguards	28.50	37.00	37.00	38.00
Recreation Leader	26.00	26.00	26.00	25.00
Video Technician	2.85	-	-	-
Sub-total Part-Time	67.76	73.41	71.99	70.30
Total Community Services Department	103.76	106.41	93.49	91.30
Total Full-Time Positions*	281.50	283.00	285.00	285.00
Total Part-Time (FTE's)	82.11	86.76	87.09	81.67
Grand Total	363.61	369.76	372.09	366.67

* Includes 7 part-time elected officials.

**CITY OF EL SEGUNDO
RECONCILIATION OF POSITION CHANGES
ADOPTED BUDGET
FISCAL YEAR 2021-2022**

Full-Time Personnel Per Proposed Budget*	285.00
Part-Time FTE's (Full-Time Equivalent)	<u>87.09</u>
Total Proposed	<u>372.09</u>

Summary of Changes:

Police:

Add: Police Service Officer	1.00
Delete: Police Assistant I / II	(1.00)
Delete: Police Cadets	(5.80)
Delete: Police Service Officer	(1.00)

Fire:

Add: Firefighter	3.00
Delete: Firefighter/Paramedic	(3.00)

Development Services:

Add: Administrative Analyst	0.67
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Public Works:

Add: Pool Technician	1.00
Add: Water Maintenance Worker	2.00
Add: Water Maintenance Worker	0.50
Add: Water Maintenance Leadworker	1.00
Add: Park Maintenance Worker	3.40
Add: Administrative Technical Specialist	1.00
Delete: Maintenance Craftsworker	(1.00)
Delete: Water Maintenance Worker I/II	(3.00)
Delete: Administrative Technical Specialist	(0.50)
Delete: Administrative Technical Specialist	(0.50)
Delete: Custodian	(1.00)

Recreation & Parks:

Add: Lifeguards / Aquatics	1.00
Delete: Director of Parks & Recreation	(0.50)
Delete: Park Maintenance Worker	(3.00)
Delete: Recreation Leader	(1.00)

Library:

Add: Library Assistant	1.31
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Total Full-Time & FTE's	<u><u>366.67</u></u>
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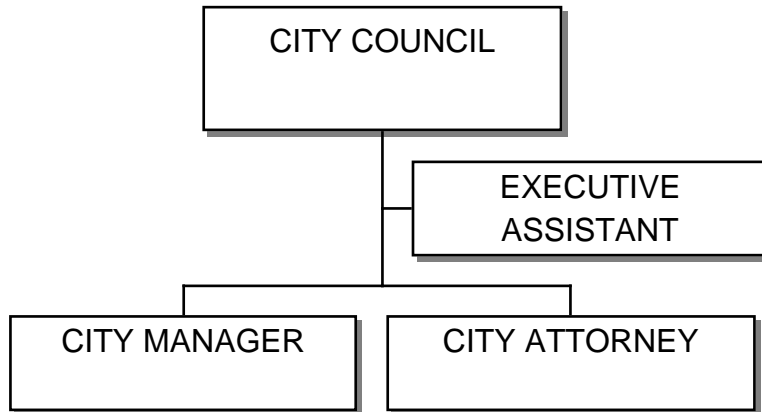
Recap:

Full-Time*	285.00
Part-Time (FTE)	<u>81.67</u>
Total Full-Time & FTE's	<u><u>366.67</u></u>

**** Includes 7 Part-Time Elected Officials***

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**CITY OF EL SEGUNDO
CITY COUNCIL ORGANIZATION CHART
FISCAL YEAR 2021-2022**



CITY OF EL SEGUNDO
CITY COUNCIL
FOUR-YEAR PERSONNEL SUMMARY
FISCAL YEARS 2018-2019 TO 2021-2022

DEPARTMENT/POSITION TITLE	ADOPTED FY 2018-19	ADOPTED FY 2019-20	ADOPTED FY 2020-21	ADOPTED FY 2021-22
<u>City Council</u>				
City Council**	5.00	5.00	5.00	5.00
Executive Assistant	1.00	1.00	1.00	1.00
Total City Council	6.00	6.00	6.00	6.00

CITY OF EL SEGUNDO CITY COUNCIL PROFILE

The five-member City Council is the legislative body of the City. Council Members are elected to serve four-year overlapping terms with no term limits; City Council votes on the Mayor to serve a two-year term. The last regular City Council election was held on March 3, 2020. The next regular City Council election will be held November 8, 2022, at which time two City Council seats will be open.

The City Council establishes City policies; adopts ordinances and resolutions; appoints the City Manager, City Attorney, and members that serve on various committees, commissions and boards; adopts an annual budget that establishes City services and service levels; establishes tax rates, license fees, assessments, franchise fees, and other forms of revenue as set forth by the Government Code; sets compensation levels for all City employees, appointed and elected officials; directs the development of the City by adopting a General Plan and supporting Zoning Code; and authorizes contracts and leases, as well as the disposal of City real and personal property.

Major issues facing the City Council in the coming years include ensuring financial stability; representing the City's interests with respect to the LAX master planning; maintaining public infrastructure; advocating for business retention/attraction; protecting the local revenue base; and approving land use decisions.

**CITY OF EL SEGUNDO
CITY COUNCIL
ADOPTED BUDGET SUMMARY
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	ADOPTED FY 2021-2022
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GENERAL FUND (001)

CITY COUNCIL (1101)

Salaries & Benefits	\$ 214,154	\$ 277,809	\$ 193,503	\$ 144,989	\$ 289,196
Maintenance & Operations	38,280	30,815	67,400	4,404	67,400
TOTAL CITY COUNCIL	\$ 252,434	\$ 308,624	\$ 260,903	\$ 149,393	\$ 356,596

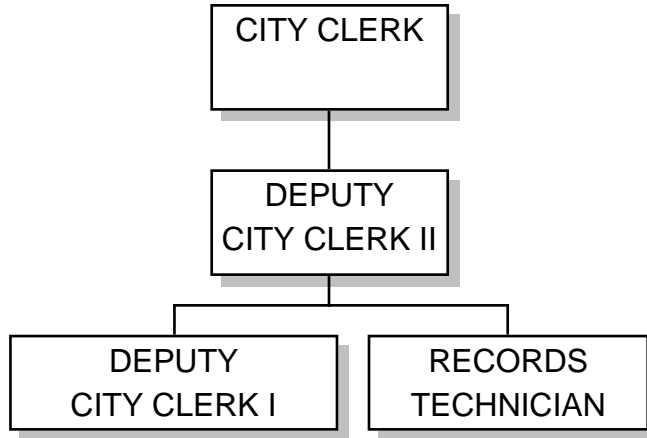
Salaries & Benefits	\$ 95,693	49.45%
Maintenance & Operations	-	0.00%
Total	\$ 95,693	36.68%

**CITY OF EL SEGUNDO
CITY COUNCIL
ADOPTED BUDGET DETAILS
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	ADOPTED FY 2021-2022
<u>GENERAL FUND</u>					
CITY COUNCIL					
4101 Salaries Full-Time	\$ 146,548	\$ 156,355	\$ 111,600	\$ 71,872	\$ 159,780
4201 Retirement CalPERS	25,363	33,718	29,222	15,521	11,689
4202 FICA	10,695	11,385	8,541	5,383	12,227
4203 Workers' Compensation	1,683	1,728	783	789	1,120
4204 Group Insurance	26,853	72,063	43,357	51,351	104,380
4207 CalPERS UAL	-	-	-	-	-
4210 OPEB liability	3,012	2,560	-	73	-
Total Salaries & Benefits	\$ 214,154	\$ 277,809	\$ 193,503	\$ 144,989	\$ 289,196
5204 Operating Supplies	\$ 2,790	\$ 3,196	\$ 2,600	\$ 358	\$ 2,600
5220 Computer Refresh Charges	1,900	-	-	-	-
6201 Advertising/Publishing	1,650	1,100	4,000	-	4,000
6208 Dues & Subscription	8,242	9,856	30,000	105	30,000
6213 Meetings & Travel	12,839	7,644	16,700	383	16,700
6219 Network Operating Charge	1,700	1,700	1,700	1,133	1,700
6253 Postage	25	27	400	20	400
6254 Telephone	8,951	7,292	7,000	2,405	7,000
6403 Sister City	183	-	5,000	-	5,000
Total Maintenance & Operations	\$ 38,280	\$ 30,815	\$ 67,400	\$ 4,404	\$ 67,400
TOTAL CITY COUNCIL - GENERAL FUND	\$ 252,434	\$ 308,624	\$ 260,903	\$ 149,393	\$ 356,596

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**CITY OF EL SEGUNDO
CITY CLERK ORGANIZATION CHART
FISCAL YEAR 2021-2022**



CITY OF EL SEGUNDO
CITY CLERK
FOUR-YEAR PERSONNEL SUMMARY
FISCAL YEARS 2018-2019 TO 2021-2022

DEPARTMENT/POSITION TITLE	ADOPTED FY 2018-19	ADOPTED FY 2019-20	ADOPTED FY 2020-21	ADOPTED FY 2021-22	BUDGETED FY 2021-22
City Clerk					
City Clerk*	1.00	1.00	1.00	1.00	1.00
Deputy City Clerk I	1.00	1.00	1.00	1.00	1.00
Deputy City Clerk II	1.00	1.00	1.00	1.00	1.00
Records Technician	1.00	1.00	1.00	1.00	1.00
Sub-total Full-Time	4.00	4.00	4.00	4.00	4.00
Part-Time FTEs					
Office Specialist I	0.10	-	-	-	-
Sub-total Part-Time	0.10	-	-	-	-
Total City Clerk	4.10	4.00	4.00	4.00	4.00

* Elected part-time position

CITY OF EL SEGUNDO CITY CLERK'S DEPARTMENT PROFILE

MISSION STATEMENT: Serve all residents of the City in a responsive manner that is above reproach; accurately record the legislative body's actions and safeguard the records emanating from these actions; administer open and free elections in accordance with statutory requirements.

The City Clerk is an elected part-time official supported by two Deputy City Clerks and a Records Technician. The department has two divisions: Administrative and Elections, as described below.

Administrative Division: Administers the City's legislative process and provides a complete, open, accurate, and timely legislative history while safeguarding all official records of the City; assembles, reproduces, and distributes City Council meeting agendas; records official minutes of City Council proceedings; administers all Fair Political Practices Commission (FPPC) filings as required by law for Conflict of Interest code for the Elected Officeholders, all Committees, Commissions and Boards and identified key City Staff; executes and monitors contracts and insurance; processes and records real property documents; conducts bid openings; maintains and updates El Segundo's Municipal Code; monitors and controls all ordinances and resolutions; oversees a records management system that provides for the electronic research and storage of City records, assists and tracks Public Records Act requested from the General Public. Assists and tracks all Claims.

Elections Division: Coordinates the City's consolidated municipal elections with the County of Los Angeles and assists the County of Los Angeles during primary, general, and special elections. Administers all Fair Political Practices Commission (FPPC) filings as required by law, campaign statements for candidates, political action committees (PAC) and applies modern management theories in interpreting public law and policy decisions for the benefit of the community.

ACCOMPLISHMENTS IN FISCAL YEAR 2020-2021:

- Successfully prepared, reproduced, posted to the City website, and distributed City Council meeting agenda packets and recorded official minutes of the City Council meetings.
- Successfully managed the City's compliance responsibilities for appropriate establishment, maintenance, and disposition of official City records of the City Council, ordinances, resolutions, code and other official government documents in accordance with Federal, State, and local regulations and laws.
- Processed City agreements and maintained insurance database to ensure adequate coverage. Assisted staff with agreements and insurance requirements.
- Assisted staff in using the document imaging system and researching projects; worked with all departments to provide efficient and friendly customer service to all residents.
- Successfully processed 466 Public Records Act Requests (PRA) from the General Public.
- In the area of Technology, successfully launched a new Agenda Management System for City Council Agendas
- Successfully drafted a Citywide Records Retention schedule to be presented to City Council for approval in Fiscal year 2021/2022.

GOALS AND OBJECTIVES FOR FY 2021-2022:

- Assist County of Los Angeles with the June 7, 2022 Statewide Election.
- Coordinate the Implementation of an Agenda Management System for all the City's Committees, Commissions and Boards.
- Implement the recently developed Citywide records retention and destruction schedule once City Council has approved.
- Expand knowledge of Laserfiche, the City's document imaging system. Review existing processes, develop a document management process, and expand automation using Laserfiche to support document management.
- Implement software supported workflows for contract process, insurance review and updates and FPPC requirements.
- Establish matrix for response times to Public and City staff inquires.
- Training and education for the City Clerk, Deputy City Clerk II, Deputy City Clerk I and Records Technician.

**CITY OF EL SEGUNDO
CITY CLERK
ADOPTED BUDGET SUMMARY
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	ADOPTED FY 2021-2022
<u>GENERAL FUND (001)</u>					
ADMINISTRATION (1301)					
Salaries & Benefits	\$ 396,907	\$ 428,507	\$ 333,811	\$ 192,846	\$ 391,174
Maintenance & Operations	54,667	52,619	86,846	18,862	74,625
Capital Outlay	5,748	-	-	-	-
Sub-total Administration	\$ 457,322	\$ 481,126	\$ 420,657	\$ 211,708	\$ 465,799
ELECTIONS (1302)					
Salaries & Benefits	\$ 389	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	4,891	53,044	500	150	64,950
Sub-total Elections	\$ 5,280	\$ 53,044	\$ 500	\$ 150	\$ 64,950
TOTAL CITY CLERK	\$ 462,602	\$ 534,170	\$ 421,157	\$ 211,858	\$ 530,749
<u>GENERAL FUND SUMMARY</u>					
Salaries & Benefits	\$ 397,296	\$ 428,507	\$ 333,811	\$ 192,846	\$ 391,174
Maintenance & Operations	59,558	105,663	87,346	19,012	139,575
Capital Outlay	5,748	-	-	-	-
TOTAL GENERAL FUND	\$ 462,602	\$ 534,170	\$ 421,157	\$ 211,858	\$ 530,749

Salaries & Benefits	\$ 57,363	17.18%
Maintenance & Operations	52,229	59.80%
Capital Outlay	-	-
Total	\$ 109,592	26.02%

**CITY OF EL SEGUNDO
CITY CLERK
ADOPTED BUDGET SUMMARY BY ACCOUNT
GENERAL FUND
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	ADOPTED FY 2021-2022
CITY CLERK					
4101 Salaries Full-Time	\$ 258,212	\$ 292,243	\$ 205,439	\$ 131,508	\$ 300,134
4102 Salaries Part-Time	358	-	-	-	-
4103 Overtime	746	444	500	198	500
4117 Opt-Out Payments	2,000	-	1,500	-	-
4201 Retirement CalPERS	69,074	68,668	54,750	32,206	22,313
4202 FICA	18,730	21,035	15,716	9,585	22,960
4203 Workers' Compensation	2,368	2,576	1,439	1,159	2,101
4204 Group Insurance	40,366	38,983	54,467	18,073	43,166
4207 CalPERS UAL	-	-	-	-	-
4210 OPEB liability	5,442	4,558	-	117	-
Total Salaries & Benefits	\$ 397,296	\$ 428,507	\$ 333,811	\$ 192,846	\$ 391,174
5204 Operating Supplies	\$ 5,554	\$ 10,902	\$ 4,500	\$ 249	\$ 10,000
5220 Computer Refresh Charges	1,900	-	-	-	-
6201 Advertising/Publishing	2,856	5,628	6,975	600	9,475
6208 Dues & Subscriptions	945	750	1,800	125	2,050
6211 General Liability/Bonds Insurance	95	-	1,000	-	1,000
6213 Meetings & Travel	2,483	1,448	6,000	55	10,050
6214 Professional/Technical	4,806	52,774	33,200	7,188	68,700
6219 Network Operating Charge	10,300	10,300	6,953	4,635	10,300
6223 Training & Education	5,295	(470)	1,800	300	2,800
6253 Postage	4,414	132	540	-	200
6254 Telephone	3,817	3,921	3,578	1,585	4,000
6255 ESMC Recodification	6,876	10,740	12,000	500	12,000
6260 Equipment Leasing Costs	10,217	9,538	9,000	3,775	9,000
Total Maintenance & Operations	\$ 59,558	\$ 105,663	\$ 87,346	\$ 19,012	\$ 139,575
8104 Capital Outlay / Equipment	\$ 5,748	\$ -	\$ -	\$ -	\$ -
Total Capital Outlay	\$ 5,748	\$ -	\$ -	\$ -	\$ -
TOTAL CITY CLERK - GENERAL FUND	\$ 462,602	\$ 534,170	\$ 421,157	\$ 211,858	\$ 530,749

**CITY OF EL SEGUNDO
CITY CLERK
ADOPTED BUDGET DETAILS
FISCAL YEAR 2021-2022**

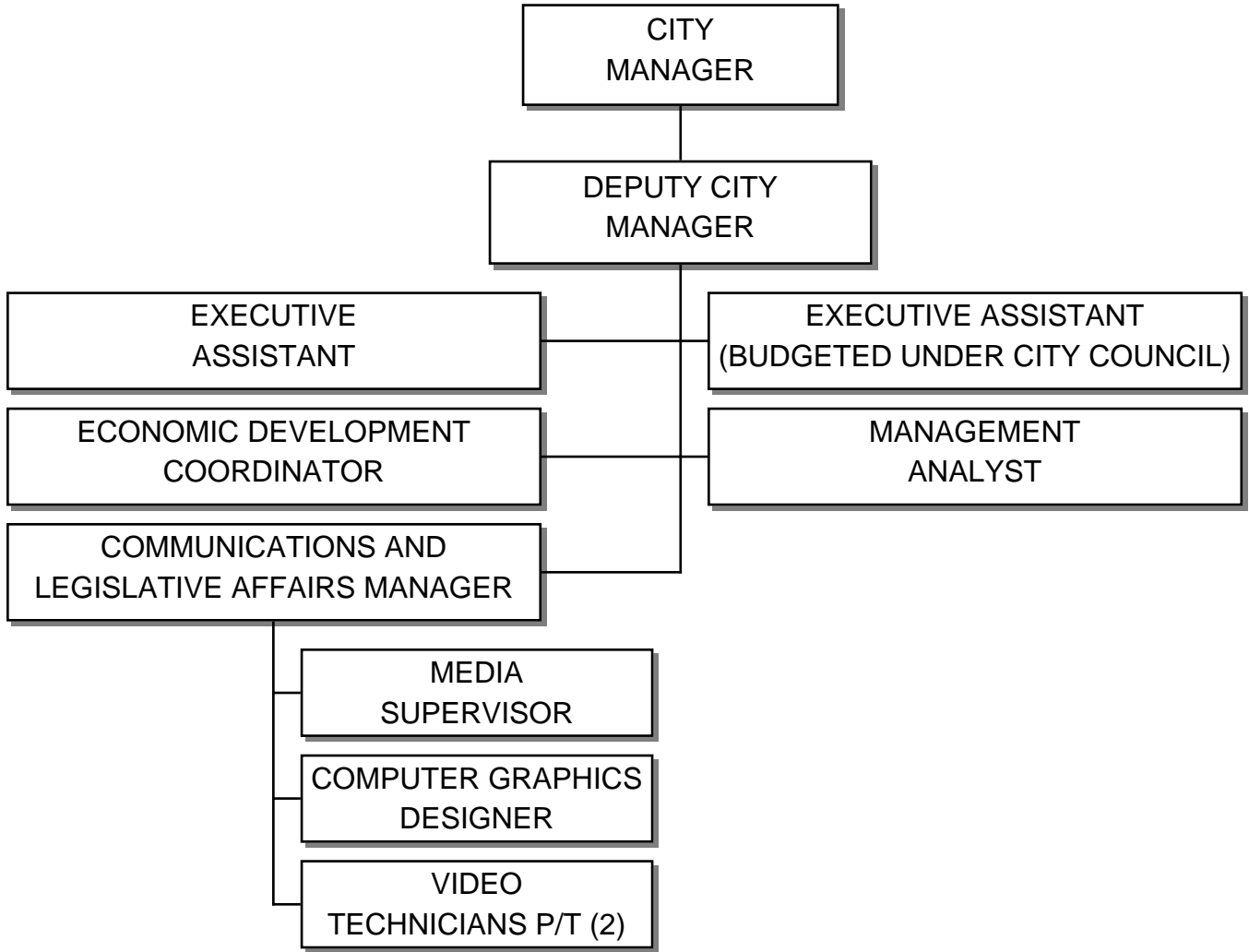
DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	ADOPTED FY 2021-2022
GENERAL FUND					
CITY CLERK ADMINISTRATION					
4101 Salaries Full-Time	\$ 258,212	\$ 292,243	\$ 205,439	\$ 131,508	\$ 300,134
4103 Overtime	746	444	500	198	500
4117 Opt-Out Payments	2,000	-	1,500	-	-
4201 Retirement CalPERS	69,074	68,668	54,750	32,206	22,313
4202 FICA	18,703	21,035	15,716	9,585	22,960
4203 Workers' Compensation	2,364	2,576	1,439	1,159	2,101
4204 Group Insurance	40,366	38,983	54,467	18,073	43,166
4207 CalPERS UAL	-	-	-	-	-
4210 OPEB liability	5,442	4,558	-	117	-
Total Salaries & Benefits	\$ 396,907	\$ 428,507	\$ 333,811	\$ 192,846	\$ 391,174
5204 Operating Supplies	\$ 5,554	\$ 5,974	\$ 4,500	\$ 249	\$ 5,000
5220 Computer Refresh Charges	1,500	-	-	-	-
6201 Advertising/Publishing	2,664	3,816	6,975	600	6,975
6208 Dues & Subscriptions	945	750	1,800	125	1,800
6211 General Liability/Bonds Insurance	95	-	1,000	-	1,000
6213 Meetings & Travel	2,483	730	6,000	55	5,050
6214 Professional & Technical	4,806	7,188	32,700	7,188	17,700
6219 Network Operating Charge	10,300	10,300	6,953	4,635	10,300
6223 Training & Education	5,220	(470)	1,800	150	1,600
6253 Postage	190	132	540	-	200
6254 Telephone	3,817	3,921	3,578	1,585	4,000
6255 ESMC Recodification	6,876	10,740	12,000	500	12,000
6260 Equipment Leasing Costs	10,217	9,538	9,000	3,775	9,000
Total Maintenance & Operations	\$ 54,667	\$ 52,619	\$ 86,846	\$ 18,862	\$ 74,625
8104 Equipment	5,748	-	-	-	-
Total Capital Outlay	\$ 5,748	\$ -	\$ -	\$ -	\$ -
Sub-total City Clerk/Administration	\$ 457,322	\$ 481,126	\$ 420,657	\$ 211,708	\$ 465,799
CITY CLERK - ELECTIONS					
4102 Salaries Part-Time	\$ 358	\$ -	\$ -	\$ -	\$ -
4202 FICA	27	-	-	-	-
4203 Workers' Compensation	4	-	-	-	-
Total Salaries & Benefits	\$ 389	\$ -	\$ -	\$ -	\$ -

**CITY OF EL SEGUNDO
CITY CLERK
ADOPTED BUDGET DETAILS
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	ADOPTED FY 2021-2022
5204 Operating Supplies	\$ -	\$ 4,928	\$ -	\$ -	\$ 5,000
5220 Computer Refresh Charges	400	-	-	-	-
6201 Advertising/Publishing	192	1,812	-	-	2,500
6208 Dues & Subscriptions	-	-	-	-	250
6213 Meetings & Travel	-	718	-	-	5,000
6214 Professional/Technical	-	45,586	500	-	51,000
6223 Training & Education	75	-	-	150	1,200
6253 Postage	4,224	-	-	-	-
Total Maintenance & Operations	\$ 4,891	\$ 53,044	\$ 500	\$ 150	\$ 64,950
Sub-total City Clerk/Elections	\$ 5,280	\$ 53,044	\$ 500	\$ 150	\$ 64,950
TOTAL CITY CLERK - GENERAL FUND	\$ 462,602	\$ 534,170	\$ 421,157	\$ 211,858	\$ 530,749

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**CITY OF EL SEGUNDO
CITY MANAGER ORGANIZATION CHART
FISCAL YEAR 2021 - 2022**



CITY OF EL SEGUNDO
 CITY MANAGER'S DEPARTMENT
 FOUR-YEAR PERSONNEL SUMMARY
 FISCAL YEARS 2018-2019 to 2021-2022

DEPARTMENT/POSITION TITLE	ADOPTED FY 2018-19	ADOPTED FY 2019-20	ADOPTED FY 2020-21	ADOPTED FY 2021-22	BUDGETED FY 2021-22
<u>City Manager's Office</u>					
City Manager	1.00	1.00	1.00	1.00	1.00
Deputy City Manager	-	1.00	1.00	1.00	1.00
Economic Development Manager	1.00	-	-	-	-
	-	1.00	1.00	1.00	1.00
Emergency Management Coordinator	1.00	-	-	-	-
Executive Assistant	-	1.00	1.00	1.00	1.00
Senior Executive Assistant	1.00	-	-	-	-
Community Cable Program Specialist	-	1.00	1.00	1.00	1.00
Computer Graphics Designer	-	1.00	1.00	1.00	1.00
Management Analyst	-	1.00	1.00	1.00	1.00
Media Supervisor	-	-	1.00	1.00	1.00
PIO / Legislative Affairs Manager	-	1.00	-	-	-
Sub-total Full-Time	4.00	8.00	8.00	8.00	8.00
<u>Part-Time FTEs</u>					
Video Technician	2.85	2.85	2.85	2.85	2.85
Administrative Intern	0.50	-	-	-	-
Sub-total Part-Time	3.35	2.85	2.85	2.85	2.85
Total City Manager's Office	7.35	10.85	10.85	10.85	10.85

CITY OF EL SEGUNDO CITY MANAGER'S OFFICE PROFILE

MISSION STATEMENT: The City Manager serves as the City's Chief Executive Officer; as such the City Manager's office provides leadership to the organization to implement City Council direction; implements City Council Strategic Plan; ensures operations are conducted within revenue limitations; provides employees with the necessary resources to accomplish the City's goal of delivering high-quality municipal services to its residents, businesses, and visitors; promotes economic growth and diversity to provide job opportunities for residents and sufficient business vitality to maintain and expand local municipal services.

Administration: The City Manager's Office enforces all laws of the City and carries out policies of the City Council. The City Manager oversees the day-to-day operations of all City departments and acts as the: Personnel Officer and directs the administration of the Personnel Merit Ordinance and the rules pertaining thereto; Purchasing Agent; Economic Development Director; and, Civil Defense Director in the event of an emergency or disaster. The City Manager is responsible for the annual budget preparation and its submittal to City Council; exercises general supervision over all public buildings, parks, and other City-owned or controlled property; promotes business-friendly climate to foster a strong economic base that sustains high quality-of-life standards for the community; advises City Council on matters pertaining to City business and makes recommendations for City Council's action; oversees and sets City Council meeting agendas; and, directs projects that are especially sensitive to City Council and the community.

Communications and Legislation: The Communications & Legislative Affairs Program provides proactive communications informing stakeholders of what the City is doing to meet their needs and to strengthen and expand resident and business engagement through multiple channels. The program also provides important legislative information to the City staff and City Council and serves as the communications liaison between the City and legislators at local, county, and federal levels.

The Communications Plan established in 2019 and updated in March 2021 identifies opportunities to share the City's messages utilizing multiple channels, to ensure transparency and inclusion with all constituents. The goal of the Communications Program is to improve interaction between all key stakeholders in the City and ensure that communications are consistent, proactive, and collaborative. Clear and timely messaging through multiple channels improves efficiency, trust, understanding, and engagement among residents, visitors, employees, and businesses. City Council identified the need for a centralized Communications Program to support and oversee communications standards, news/media needs, branding, content creation, social media, and marketing-related areas of opportunity. The Communications Team provides strategic marketing, community outreach support, and creative services to departments and, in the process, delivers City information to the public.

El Segundo Media provides original content programming and media services delivered through multiple broadcast and digital channels. El Segundo Media programming supports public engagement through creative content programming, developing promotional and informational videos, broadcasting open civic meetings, transmitting local emergency alerts, and promoting community and city events.

Economic Development: The Economic Development Program maximizes the resources of both public and private sectors to promote business, investment, and economic growth. The Program leads marketing efforts; facilitates relationships between the local business community and the City; and, efficiently dedicates City and community resources to increase economic vitality that will benefit the entire El Segundo community: residents, schools, visitors, the Downtown and Smoky Hollow districts, hotels, retailers, and businesses of all sizes. Economic Development staff works closely with the Economic Development Advisory Council; oversees marketing, public relations, communications, and branding; facilitates industry diversification, business attraction, retention, and expansion; and promotes the City as a destination for tourism.

Special Projects: The newly formed Special Projects program will provide support and analytical assistance to the City Council and all City departments. Examples of such support will include constituency relations, City Council meeting follow-up, program efficiency and efficacy review, grants coordination, project tracking, inter-agency relations, and a variety of other services.

CITY OF EL SEGUNDO

CITY MANAGER'S OFFICE PROFILE

ACCOMPLISHMENTS IN FISCAL YEAR 2020-21:

Administration

- Built a strong foundation and platform to accomplish shared goals and future successes by implementing the Strategic Plan and successfully met Key Performance Indicators (KPI) and Work Program deliverables.
- Completed facility needs/condition assessment and recommended priority and funding options.
- Successfully balanced Citywide (all funds) Budget.
- Continued airport-related negotiations.

Communications

- Implemented Hootsuite, a social media management platform to streamline communication across all City social media accounts.
- Managed content and updates for the City's main website.
- Average pageviews of the main City website from October 1, 2020- February 28, 2021 was 57,831/monthly. Total page views were 291,065.
- Distributed 21 Weekly City Manager Updates to City Council and all staff from October 1, 2021 – March 11, 2021.
- Provided training to City staff to encourage the use of GovDelivery email communication tool for all citywide internal communications.
- *City News* was distributed monthly to an average of 9,000 subscribers with an engagement rate of 32%
- Distributed 192 communications bulletins to the community from October 1 – March 11, 2021, on a variety of city-related topics to keep the community informed and engaged.
- Managed the NetPromoter process and survey communications to residents and businesses.
- Created 106 “News” stories for the website.
- Distributed 13 COVID-19 related bulletins via GovDelivery with information for residents and businesses.
- Continuous updating of the City’s Coronavirus webpages to include the latest changes to the Health Officer Order and Reopening Protocols.
- Finalized a comprehensive Crisis & Emergency Communications Plan.
- Developed a standard email signature with guidance to provide a consistent look throughout the organization.
- Developed new City seal/logo treatments for email signatures.
- Finalized Web Governance Policy
- Social Media - From October 1, 2020 – February 28, 2021, the City of El Segundo Facebook followers increased from 1,561 to 2,922, an increase of 87%; page likes increased from 1,330 – 1,900, an increase of 43%; and average organic post reach increased from 18 – 1,707, an increase of 94%.
- Updated the City’s 2021 Legislative Platform
- Sent letters to state legislators opposing proposed housing legislation seeking to threaten local control.
- Supported City Council by drafting and sending letters to Governor Gavin Newsom requesting to be measured independently from L.A. County in the *State’s Blueprint for a Safer Economy* reopening process.
- Assisted the South Bay Cities Council of Governments with research for starting a regional health district.
- Sent letters advocating for the reopening of all youth sports.
- Coordinated meetings between City Council and legislators to discuss bills of interest.

El Segundo Media

- Evolved El Segundo TV to El Segundo Media with a new logo and updated programming.

CITY OF EL SEGUNDO CITY MANAGER'S OFFICE PROFILE

- Increased YouTube engagement via viewership and subscriptions (10/1/20—3/25/21): more than 4,010 hours (240,600 minutes) of programming watched; 869,720 Impressions; 191,068 Unique views; 604 Likes; 862 Shares; 208 New subscribers, bringing total to 2934; 207 New videos uploaded, bringing the total on the channel to 1825.
- Produced featured event videos screened for 500+ guests for Champions of Business 2019 and State of the City 2020. Handled live event video production and television and streaming broadcast.
- Executed immediate response to the COVID-19 coronavirus pandemic with content on Facebook Live, Channels 3 and 22, YouTube, Nixle, and Alert SouthBay. Produced and distributed 83 community updates and 70 Public Service Announcements related to the pandemic.
- Relaunched biweekly news program, El Segundo News, to inform community stakeholders about City-related topics. Produced and distributed 11 shows featuring City department initiatives, local business profiles, school district updates, and health and wellness information.
- Launched post-City Council Meeting recap program, City Council Recap.
- Initiated audio-visual infrastructure upgrades in Council Chamber and City Hall conference rooms.

Economic Development

- Launched a comprehensive economic recovery program in response to the economic impact of the coronavirus pandemic – ***El Segundo Back to Business*** initiative. Under this new initiative, the following actions were implemented, including:
 - Hosted an Elected Officials & Business Leaders Roundtable to strengthen economic recovery efforts and address the economic impacts by providing a conduit for key employers to elected officials at various levels of government.
 - Produced “Real Stories of Resilience” series from the business community.
 - Hosted a Downtown Business Virtual Town Hall to foster discussion on the economic recovery of the Downtown Business Community.
 - Formed the Economic Recovery Task Force with community and industry leaders to advise and recommend a strategic plan for economic recovery.
 - Conducted a research study including 12 in-depth interviews with industry experts and local senior business leaders to assess the COVID-9 implications for the future of the commercial real estate market and to help guide the City’s business attraction strategy.
 - Launched a series of PSAs to help local businesses navigate resources.
 - Worked with El Segundo Chamber of Commerce to support “Gundo-to-Go” initiative to encourage take-out orders from local restaurants.
 - Worked closely with the El Segundo Chamber to promote the “Safe in the South Bay Pledge” to assist businesses navigate and comply with the protocols to safely reopen.
 - Launched a webpage on ElSegundoBusiness.com dedicated to provide updates to protocols and industry-specific guidance documents to help businesses get back to business while taking the necessary precautions to maximize safety.
 - Sent out communications and updates via email to over 6,000 businesses to keep them informed, including stories of local businesses who are finding creative ways to continue operating during this time.
 - Business Liaison was assigned to the All Hazards Incident Management Team to respond to concerns and inquiries from businesses.
- Worked closely with inter-departmental teams to launch a street-closure pilot program to provide visitors outdoor dining options by sectioning off certain areas of Main Street and Richmond Street to allow for parklets and closed-street dining spaces.
- Enhanced and maintained the economic development website – ElSegundoBusiness.com and the hospitality/tourism website – DestinationElSegundo.com
- Led public relations efforts to help secure media interviews with commercial real estate reporters to highlight the city’s economic development activity.

**CITY OF EL SEGUNDO
CITY MANAGER'S OFFICE PROFILE**

- Revamped the City's well-established hospitality/tourism campaign, *El Segundo Start Here*, and launched the *Reimagine-Reopen-Rediscover* campaign with a new tagline and logo to support hospitality and retail businesses reopen and stay open. Under this new program, the following creative initiatives were developed.
 - Produced two Shop & Take Out Local videos for the holiday season and Valentine's Day to encourage residents and beyond to shop and order local meals from El Segundo restaurants.
 - Launched the Hospitality Heroes campaign, inviting the public to nominate an El Segundo business to be recognized as a Hospitality Hero for their efforts in leading the way in making the City a safe and healthy place to dine, shop and play.
 - Designed a new on-brand landing page to support the Hospitality Heroes campaign.
 - Sent out monthly Hospitality/Tourism newsletter to over 4,000 subscribers to highlight things to do, places to visit and see in El Segundo.
- Continued implementation city's economic development and hospitality/tourism marketing plan, public relations and communications effort.

GOALS & OBJECTIVES FOR FISCAL YEAR 2021-2022:

Administration

- Ensure financial stability by recommending a balanced budget and enhanced reserve levels, and recommend opportunities for stronger and more diversified revenues.
- Continue to provide information to City Council to make a decision and implement City Council policy directives.
- Ensure timely delivery of quality community services and support efforts to streamline service delivery.
- Implement a strategy to address Fiscal / CalPERS challenges.
- Carry out the objectives of the 2019-2021 Strategic Plan.
- Technology and Capital Program Implementation
- Add constituent relations and special projects support function to address community concerns efficiently, support all city departments to identify funding opportunities and implement new initiatives.

Communications and Legislation

- Continue to build greater awareness of the City of El Segundo
- Continue to deliver enhanced Citywide communications to a variety of target audiences
- Provide timely, proactive and accurate information to the public
- Improve public access to local government
- Inform the public of policy issues and/or changes with ample lead time
- Foster a culture of transparency and partnership with the community
- Promote and communicate a clear understanding of the City's responsibilities, services, programs, and events
- Foster trust and responsiveness with media outlets to ensure our partnership in providing accurate and timely information
- Utilize feedback and data garnered from residents through various channels to set future communications goals
- Uncover new and innovative ways to increase engagement across the City
- Create and launch a comprehensive intranet for City employee use
- Continue to roll out branding efforts and guidelines for the City
- Collaborate closely across all departments to support communication needs
- Develop deeper stakeholder relations across local businesses and groups

CITY OF EL SEGUNDO CITY MANAGER'S OFFICE PROFILE

- Create integrated dashboards for all City social channels; establish social and editorial listening tools to help support and develop key strategies
- Track Federal and State legislation
- Annual update to the City's legislative platform
- Write letters in support or opposition to proposed legislation

El Segundo Media

- Evolve El Segundo Media programming and streamline for more efficiently produced content
- Increase public knowledge of the functions and responsibilities of City government and its various Departments, Commissions, Committees, and Boards through project productions and integrated awareness campaigns
- Implement closed-captioning transcription service for all City Council Meeting productions
- Upgrade El Segundo Media studio to improve quality of in-studio productions
- Enhance recruitment efforts to attract highly skilled part-time media professionals
- Develop internship program and establish El Segundo Media as a talent incubator to cultivate talent

Economic Development

- Enhance long-term economic stability and employment opportunities through business attraction and industry diversification.
 - Aggressively attract new businesses, and high-quality jobs targeting bioscience and technology-related businesses.
 - Partner with a network of regional economic development and real estate development leaders to identify potential new businesses, provide site-selection assistance, and promote development.
 - Continue media relations to build awareness and showcase real estate opportunities in the City to real estate professionals in Southern California.
- Collaborate closely with El Segundo Economic Development Corporation (ESEDC)
- Support business retention through pro-active, citywide economic development assistance.
 - Plan and facilitate quarterly meetings with downtown property owners.
 - Meet quarterly with hoteliers to inform and seek input on hospitality and tourism efforts.
 - Conduct meetings with existing El Segundo businesses to address challenges and introduce business assistance programs and resources.
 - Facilitate streamlined and efficient permit approval process by serving as a liaison between the business community and the City.
 - Work with regional entities to assist with permits external to the city.
- Evolve exciting destination and tourism marketing efforts (hotel, retail, restaurants, arts/culture, and recreation).
- Continue and enhance existing marketing and branding efforts with focus on commercial and industrial business attraction.

Special Projects

- Provide timely responses to all constituent contacts (from residents, local businesses, special interest groups, etc.)
- Provide constituent follow-up to City Council direction from City Council meetings.
- Coordinate grant writing and submittal
- Develop Citywide Administrative Procedure Manual
- Develop a weekly City Council calendar
- Improve format of City Council agenda staff reports
- Enhance inter-department coordination
- Serve as an ombudsman role to address community concerns

**CITY OF EL SEGUNDO
CITY MANAGER
ADOPTED BUDGET SUMMARY
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	ADOPTED FY 2021-2022
<u>GENERAL FUND (001)</u>					
ADMINISTRATION (2101)					
Salaries & Benefits	\$ 538,753	\$ 684,514	\$ 526,166	\$ 276,878	\$ 673,782
Maintenance & Operations	158,425	176,950	66,750	90,907	120,650
Sub-total Administration	\$ 697,178	\$ 861,464	\$ 592,916	\$ 367,785	\$ 794,432
COMMUNICATION (2102)					
Salaries & Benefits	\$ -	\$ -	\$ -	\$ 290,736	\$ 201,127
Maintenance & Operations	112,011	76,890	93,750	56,942	348,401
Sub-total Communication	\$ 112,011	\$ 76,890	\$ 93,750	\$ 347,678	\$ 549,528
MEDIA (2103)					
Salaries & Benefits	\$ 474,812	\$ 519,798	\$ 495,640	\$ 67	\$ 390,801
Maintenance & Operations	38,856	58,181	150,325	-	59,260
Capital Outlay	-	-	-	-	-
Sub-total Communication	\$ 513,668	\$ 577,979	\$ 645,965	\$ 67	\$ 450,061
ECONOMIC DEVELOPMENT (2401)					
Salaries & Benefits	\$ 269,903	\$ 349,361	\$ 292,030	\$ 161,086	\$ 328,196
Maintenance & Operations	504,627	186,747	284,925	211,540	331,065
Capital Outlay	19,812	15,705	-	-	-
Sub-total Economic Development	\$ 794,342	\$ 551,813	\$ 576,955	\$ 372,626	\$ 659,261
TOTAL CITY MANAGER	\$ 2,117,199	\$ 2,068,146	\$ 1,909,586	\$ 1,088,156	\$ 2,453,282
<u>GENERAL FUND SUMMARY</u>					
Salaries & Benefits	\$ 1,283,468	\$ 1,553,673	\$ 1,313,836	\$ 728,767	\$ 1,593,906
Maintenance & Operations	813,919	498,768	595,750	359,389	859,376
Capital Outlay	19,812	15,705	-	-	-
TOTAL GENERAL FUND	\$ 2,117,199	\$ 2,068,146	\$ 1,909,586	\$ 1,088,156	\$ 2,453,282

Salaries & Benefits	\$ 280,070	21.32%
Maintenance & Operations	263,626	44.25%
Capital Outlay	-	0.00%
Total	\$ 543,696	28.47%

**CITY OF EL SEGUNDO
CITY MANAGER
ADOPTED BUDGET SUMMARY BY ACCOUNT
GENERAL FUND
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	ADOPTED FY 2021-2022
4101 Salaries Full-Time	\$ 769,526	\$ 942,095	\$ 766,274	\$ 427,028	\$ 1,066,087
4102 Salaries Part-Time	125,559	117,018	99,600	40,470	141,548
4103 Overtime	8,297	13,567	16,500	4,790	16,500
4117 Opt-Out Payments	5,750	1,000	5,500	-	-
4118 Replacement Benefit Contributions	-	-	-	34,334	35,000
4201 Retirement CalPERS	202,568	266,418	208,154	133,331	84,075
4202 FICA	69,915	70,345	59,866	31,865	82,799
4203 Workers' Compensation	16,422	18,526	9,228	9,233	8,454
4204 Group Insurance	59,879	75,616	147,214	33,468	126,443
4207 CalPERS UAL	-	-	-	-	-
4210 OPEB liability	18,490	17,553	-	459	-
4211 401(a) Employer's Contribution	5,457	25,460	-	10,969	27,000
4221 Car Allowance	1,605	6,075	1,500	2,820	6,000
Total Salaries & Benefits	\$ 1,283,468	\$ 1,553,673	\$ 1,313,836	\$ 728,767	\$ 1,593,906
5204 Operating Supplies	29,277	29,200	20,175	9,243	31,000
5220 Computer Refresh Charges	2,700	-	-	-	-
6201 Advertising/Publishing	39,779	97,017	263,250	200,164	237,500
6205 Other Printing & Binding	-	-	1,500	-	1,500
6206 Contractual Service	406,316	46,484	14,250	4,183	269,750
6207 Equip Replacement Charges	708	17,950	8,960	8,960	13,171
6208 Dues & Subscriptions	22,270	25,697	12,225	5,052	41,955
6213 Meetings & Travel	26,754	17,819	15,750	1,946	37,900
6214 Professional/Technical	31,903	89,300	129,500	47,642	83,500
6215 Repair & Maintenance	892	1,027	750	-	1,000
6217 Software Maintenance	6,403	7,279	6,240	2,850	7,000
6219 Network Operating Charge	13,800	13,800	10,350	6,900	13,800
6223 Training & Education	1,020	1,028	7,500	-	8,750
6253 Postage	156	98	150	28	150
6254 Telephone	4,686	5,686	8,250	2,632	6,250
6260 Equipment Leasing Costs	589	-	3,150	-	3,150
6401 Community Promotions	39,655	1,975	-	-	3,000
6406 LAX Master Plan Intervention	112,011	52,172	93,750	69,789	100,000
6407 Washington Lobbyist	75,000	72,100	-	-	-
Total Maintenance & Operations	\$ 813,919	\$ 478,632	\$ 595,750	\$ 359,389	\$ 859,376
TOTAL CITY MANAGER - GENERAL FUND	\$ 2,097,387	\$ 2,032,305	\$ 1,909,586	\$ 1,088,156	\$ 2,453,282

**CITY OF EL SEGUNDO
CITY MANAGER
ADOPTED BUDGET DETAILS
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	ADOPTED FY 2021-2022
GENERAL FUND					
CITY MANAGER ADMINISTRATION					
4101 Salaries Full-Time	\$ 360,219	\$ 443,185	\$ 322,299	\$ 151,349	\$ 459,384
4102 Salaries Part-Time	11,281	-	5,850	-	5,850
4103 Overtime	624	119	-	-	-
4118 Replacement Benefit Contributions	-	-	-	34,334	35,000
4201 Retirement CalPERS	90,027	135,573	104,392	57,033	44,588
4202 FICA	25,572	24,367	20,179	9,422	28,436
4203 Workers' Compensation	3,372	3,954	2,256	1,357	3,256
4204 Group Insurance	31,666	37,500	69,690	9,455	64,268
4207 CalPERS UAL	-	-	-	-	-
4210 OPEB liability	8,930	8,281	-	139	-
4211 401(a) Employer's Contribution	5,457	25,460	-	10,969	27,000
4221 Car Allowance	1,605	6,075	1,500	2,820	6,000
Total Salaries & Benefits	\$ 538,753	\$ 684,514	\$ 526,166	\$ 276,878	\$ 673,782
5204 Operating Supplies	\$ 6,703	\$ 5,969	\$ 3,375	\$ 2,203	\$ 8,000
5220 Computer Refresh Charges	1,900	-	-	-	-
6201 Advertising/Publishing	1,500	-	750	-	1,500
6208 Dues & Subscriptions	17,571	17,748	3,750	729	17,500
6213 Meetings & Travel	12,277	7,188	9,375	1,738	12,000
6214 Professional/Technical	31,553	42,431	37,500	10,920	67,500
6215 Repairs and Maintenance	-	20,136	-	-	-
6219 Network Operating Charge	8,600	8,600	6,450	4,300	8,600
6223 Training & Education	725	-	-	-	-
6253 Postage	156	98	150	28	150
6254 Telephone	1,851	2,680	2,250	1,200	2,250
6260 Equipment Leasing Costs	589	-	3,150	-	3,150
6406 LAX Master Plan	-	-	-	69,789	-
6407 State and Local Lobbyist	75,000	72,100	-	-	-
Total Maintenance & Operations	\$ 158,425	\$ 176,950	\$ 66,750	\$ 90,907	\$ 120,650
SUB-TOTAL CITY MANAGER / ADMIN	\$ 697,178	\$ 861,464	\$ 592,916	\$ 367,785	\$ 794,432
COMMUNICATION					
4101 Salaries Full-Time	\$ -	\$ -	\$ -	\$ 155,287	\$ 142,980
4102 Salaries Part-Time	-	-	-	40,470	25,698
4103 Overtime	-	-	-	3,095	-
4201 Retirement CalPERS	-	-	-	52,560	8,965
4202 FICA	-	-	-	15,036	12,904
4203 Workers' Compensation	-	-	-	6,801	1,181
4204 Group Insurance	-	-	-	17,326	9,399
4207 CalPERS UAL	-	-	-	-	-

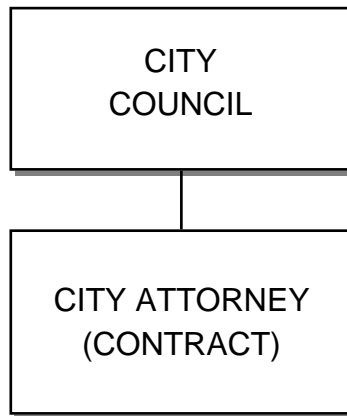
**CITY OF EL SEGUNDO
CITY MANAGER
ADOPTED BUDGET DETAILS
FISCAL YEAR 2021-2022**

DESCRIPTION		ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	ADOPTED FY 2021-2022
4210	OPEB liability	-	-	-	161	-
	Total Salaries & Benefits	\$ -	\$ -	\$ -	\$ 290,736	\$ 201,127
5204	Operating Supplies	\$ -	\$ 1,889	\$ -	\$ 7,040	\$ 2,500
6201	Advertising/Publishing	-	-	-	-	10,000
6205	Other Printing & Binding	-	-	-	-	1,500
6206	Contractual Service	-	22,829	-	-	199,750
6207	Equip Replacement Charges	-	-	-	8,960	13,171
6208	Dues & Subscriptions	-	-	-	906	1,330
6213	Meetings & Travel	-	-	-	140	12,900
6214	Professional/Technical	-	-	-	33,957	4,000
6217	Software Maintenance	-	-	-	2,850	-
6219	Network Operating Charge	-	-	-	2,600	-
6223	Training & Education	-	-	-	-	2,250
6254	Telephone	-	-	-	489	-
6401	Community Promotions	-	-	-	-	1,000
6406	LAWA Legal Services	112,011	52,172	93,750	-	100,000
	Total Maintenance & Operations	\$ 112,011	\$ 76,890	\$ 93,750	\$ 56,942	\$ 348,401
SUB-TOTAL COMMUNICATION		\$ 112,011	\$ 76,890	\$ 93,750	\$ 347,678	\$ 549,528
MEDIA						
4101	Salaries Full-Time	\$ 220,004	\$ 249,412	\$ 251,087	\$ -	\$ 197,479
4102	Salaries Part-Time	105,877	117,018	93,750	-	110,000
4103	Overtime	1,459	6,416	9,000	-	9,000
4117	Opt-Out Payments	3,000	1,000	3,000	-	-
4201	Retirement CalPERS	74,852	75,374	60,419	-	13,828
4202	FICA	29,666	28,394	26,380	-	23,522
4203	Workers' Compensation	11,178	12,315	5,621	-	2,153
4204	Group Insurance	23,772	25,294	46,383	67	34,819
4207	CalPERS UAL	-	-	-	-	-
4210	OPEB liability	5,004	4,575	-	-	-
	Total Salaries & Benefits	\$ 474,812	\$ 519,798	\$ 495,640	\$ 67	\$ 390,801
5204	Operating Supplies	\$ 20,974	\$ 21,172	\$ 16,125	\$ -	\$ 19,500
5220	Computer Refresh	800	-	-	-	-
6201	Advertising/Publishing	5	-	7,500	-	-
6205	Other Printing & Binding	-	-	1,500	-	-
6206	Contractual Service	-	-	6,750	-	14,000
6207	Equip Replacement Charges	708	17,950	8,960	-	-
6208	Dues & Subscriptions	1,261	843	3,225	-	2,060
6213	Meetings & Travel	707	121	2,625	-	3,000
6214	Professional/Technical	350	1,600	83,750	-	2,000
6215	Repair & Maintenance	892	1,027	750	-	1,000

**CITY OF EL SEGUNDO
CITY MANAGER
ADOPTED BUDGET DETAILS
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	ADOPTED FY 2021-2022
6217 Software Maintenance	6,403	7,279	6,240	-	7,000
6219 Network Operating Charge	5,200	5,200	3,900	-	5,200
6223 Training & Education	-	100	3,750	-	1,500
6254 Telephone	901	914	5,250	-	2,000
6401 Community Promotions	655	1,975	-	-	2,000
Total Maintenance & Operations	\$ 38,856	\$ 58,181	\$ 150,325	\$ -	\$ 59,260
SUB-TOTAL COMMUNICATION	\$ 513,668	\$ 577,979	\$ 645,965	\$ 67	\$ 450,061
ECONOMIC DEVELOPMENT					
4101 Salaries Full-Time	\$ 189,303	\$ 249,498	\$ 192,888	\$ 120,392	\$ 266,244
4102 Salaries Part-Time	8,401	-	-	-	-
4103 Overtime	6,214	7,032	7,500	1,695	7,500
4117 Opt-Out Payments	2,750	-	2,500	-	-
4201 Retirement CalPERS	37,689	55,471	43,343	23,738	16,694
4202 FICA	14,677	17,584	13,307	7,407	17,937
4203 Workers' Compensation	1,872	2,257	1,351	1,075	1,864
4204 Group Insurance	4,441	12,822	31,141	6,620	17,957
4207 CalPERS UAL	-	-	-	-	-
4210 OPEB liability	4,556	4,697	-	159	-
Total Salaries & Benefits	\$ 269,903	\$ 349,361	\$ 292,030	\$ 161,086	\$ 328,196
5204 Operating Supplies	\$ 1,600	\$ 170	\$ 675	\$ -	\$ 1,000
6201 Advertising/Publishing	38,274	97,017	255,000	200,164	226,000
6206 Contractual Service	406,316	23,655	7,500	4,183	56,000
6208 Dues & Subscriptions	3,438	7,106	5,250	3,417	21,065
6213 Meetings & Travel	13,770	10,510	3,750	68	10,000
6214 Professional/Technical	-	45,269	8,250	2,765	10,000
6223 Training & Education	295	928	3,750	-	5,000
6254 Telephone	1,934	2,092	750	943	2,000
6401 Community Promotion	39,000	-	-	-	-
Total Maintenance & Operations	\$ 504,627	\$ 186,747	\$ 284,925	\$ 211,540	\$ 331,065
8108 Computer Hardware	19,812	15,705	-	-	-
Total Capital Outlay	\$ 19,812	\$ 15,705	\$ -	\$ -	\$ -
SUB-TOTAL ECON DEVELOPMENT	\$ 794,342	\$ 551,813	\$ 576,955	\$ 372,626	\$ 659,261
TOTAL CITY MANAGER - GENERAL FUND	\$ 2,117,199	\$ 2,068,146	\$ 1,909,586	\$ 1,088,156	\$ 2,453,282

**CITY OF EL SEGUNDO
CITY ATTORNEY ORGANIZATION CHART
FISCAL YEAR 2021-2022**



**CITY OF EL SEGUNDO
CITY ATTORNEY'S DEPARTMENT PROFILE**

The City Attorney's Office is classified as a General Government Support function. It is a contracted service to provide legal services to the City Council, the City Manager, and City management overall.

The City Attorney provides legal counsel and advice during official Council meetings and study sessions; serves as a legal advisor to City staff; prepares and reviews City ordinances, resolutions, contracts, and legal documents; represents the City in civil and criminal litigation; oversees the work of outside private counsel when hired to assist in litigation; and coordinates/reviews claims filed against or for the City with the City's Risk Manager.

CITY OF EL SEGUNDO
 CITY ATTORNEY
 ADOPTED BUDGET SUMMARY
 FISCAL YEAR 2021-2022

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	ADOPTED FY 2021-2022
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GENERAL FUND (001)

CITY ATTORNEY (2201)

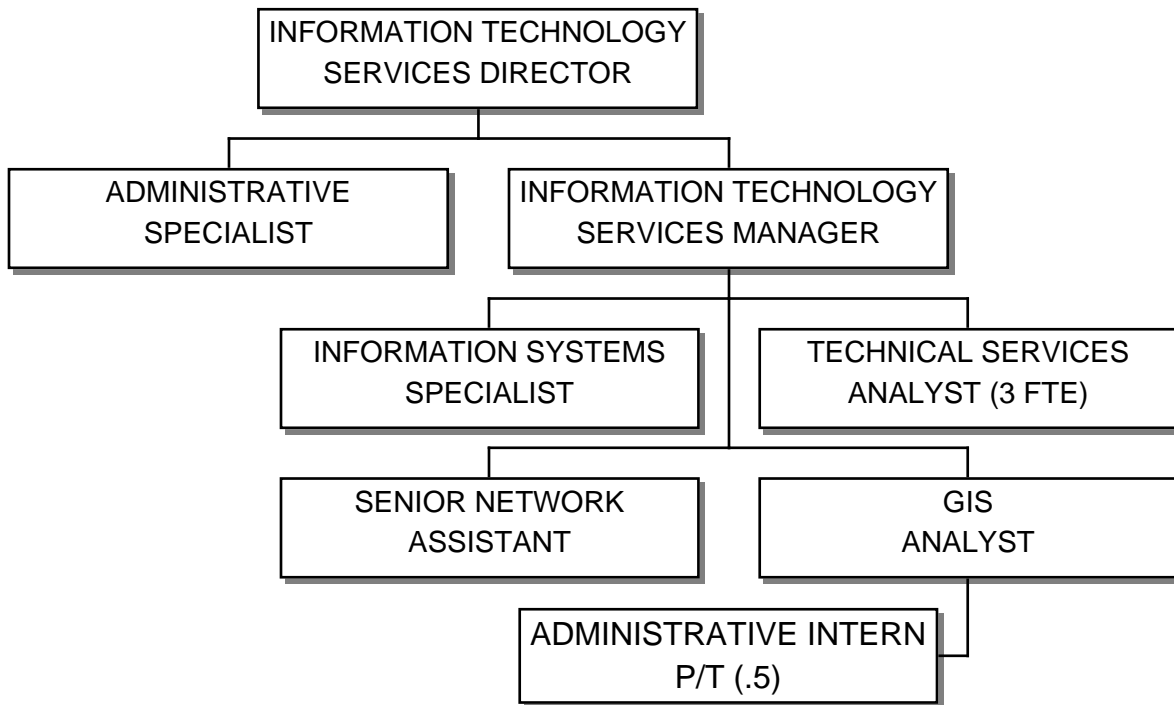
Maintenance & Operations	\$ 704,081	\$ 753,433	\$ 561,950	\$ 309,291	\$ 561,950
TOTAL CITY ATTORNEY	\$ 704,081	\$ 753,433	\$ 561,950	\$ 309,291	\$ 561,950

Maintenance & Operations	\$ -	0.00%
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**CITY OF EL SEGUNDO
CITY ATTORNEY
ADOPTED BUDGET DETAILS
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	ADOPTED FY 2021-2022
<u>GENERAL FUND</u>					
CITY ATTORNEY					
6253 Postage	\$ -	\$ -	\$ 150	\$ -	\$ 150
6254 Telephone	-	-	300	-	300
6301 Legal Counsel	446,489	471,999	378,000	115,267	378,000
6302 Plaintiff & Defense Litigation	47,142	226,082	148,500	188,293	148,500
6310 Labor Negotiation	85,198	9,465	15,000	-	15,000
6311 Code Enforcement	125,252	45,887	20,000	5,731	20,000
Total Maintenance & Operations	704,081	753,433	561,950	309,291	561,950
TOTAL CITY ATTORNEY - GENERAL FD	704,081	753,433	561,950	309,291	561,950

**CITY OF EL SEGUNDO
INFORMATION TECHNOLOGY SERVICES DEPARTMENT
ORGANIZATIONAL CHART
FISCAL YEAR 2021-2022**



CITY OF EL SEGUNDO
 INFORMATION TECHNOLOGY SERVICES
 FOUR-YEAR PERSONNEL SUMMARY
 FISCAL YEARS 2018-2019 TO 2021-2022

DEPARTMENT/POSITION TITLE	ADOPTED FY 2018-19	ADOPTED FY 2019-20	ADOPTED FY 2020-21	ADOPTED FY 2021-22	BUDGETED FY 2021-22
<u>Information Technology Services</u>					
Information Systems Director	1.00	1.00	1.00	1.00	1.00
Information Systems Manager	1.00	1.00	1.00	1.00	1.00
Information Systems Developer	1.00	-	-	-	-
Information Systems Specialist	3.00	1.00	1.00	1.00	1.00
Administrative Specialist	-	1.00	1.00	1.00	-
GIS Analyst	1.00	1.00	1.00	1.00	1.00
Network Assistant	1.00	-	-	-	-
Senior Network Assistant	-	1.00	1.00	1.00	1.00
Technical Services Analyst	-	3.00	3.00	3.00	3.00
Sub-total Full-Time	8.00	9.00	9.00	9.00	8.00
<u>Part-Time FTEs</u>					
Administrative Intern	0.50	0.50	0.50	0.50	0.50
Sub-total Part-Time	0.50	0.50	0.50	0.50	0.50
Total Information Technology Services	8.50	9.50	9.50	9.50	8.50

**CITY OF EL SEGUNDO
INFORMATION TECHNOLOGY SERVICES
DEPARTMENT PROFILE**

MISSION STATEMENT: To provide superior service to City staff, enabling them to meet or exceed citizen expectations, and reduce costs through the effective use of technology.

Information Technology Services (ITS) Department is a support organization that works with City departments to efficiently use technology and improve business processes. The ultimate goal is to provide the best services possible to City residents and businesses. The ITS Department staff is comprised of highly trained and motivated individuals with a broad spectrum of technical skills that include system engineering, Geographic Information Systems (GIS), and network and technical support.

ITS DEPARTMENT SERVICES:

The ITS Department provides strategic planning, process improvement, system architecture, project management, and support for business systems and communication technologies throughout the City.

The ITS Department oversees more than seventy networked servers, supports over five hundred desktops, laptops, and maintains over fifty computer applications that manage the business systems.

ACCOMPLISHMENTS IN FISCAL YEAR 2020-2021:

- Completed the City-wide Wi-Fi infrastructure upgrade
- Complete rollout of an Intranet for city staff internal communication and bulletins
- Replaced the Server with new equipment and technology
- Completed backlog of document scanning for Development Services and Police Department
- Expanded use of document imaging to move towards a full paperless environment
- Performed an AudioVisual update for the Council Chambers and conference rooms
- Upgraded City-wide Virtual Desktops
- Switched employees over to Microsoft 365
- Completed rollout of the City-wide 311 citizen request system “Report an Issue”
- Worked with relevant employees to manage requests from “Report an Issue”
- Configured the new Integrated Library System
- Replaced the Utility billing system
- Mobile Data Computers (MDCs) with the Police Department
- Implemented an Agenda Management system
- Continued Cybersecurity Awareness program
- Worked with local broadband providers to strengthen broadband capabilities for the City

GOALS & OBJECTIVES FOR FISCAL YEAR 2021-2022:

- Complete the replacement of the Building Permitting System
- Installation of City-wide security cameras
- Secure the City-wide door systems
- Continue research and replacement of the Enterprise Resource Planning (ERP) system
- Restart the City’s Computer Aided Dispatch (CAD) project with Mark 43
- Install Electronic Visual Displays at City Hall and the Library
- Continue to work with local broadband providers to strengthen broadband capabilities for the City
- Acquire additional ITS staffing for better support coverage
- Construct a new strategic plan for the department
- Update the Bid Management system for Finance and City Clerks
- Replacement of Core Switches throughout City Hall and Police Building
- Improve City-wide onboarding and offboarding process

**CITY OF EL SEGUNDO
INFORMATION TECHNOLOGY SERVICES
ADOPTED BUDGET SUMMARY
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	ADOPTED FY 2021-2022
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GENERAL FUND (001)

INFORMATION TECHNOLOGY SERVICES (2505)

Salaries & Benefits	\$ 907,321	\$ 1,178,208	\$ 1,213,277	\$ 552,526	\$ 1,273,949
Maintenance & Operations	1,204,840	1,391,144	1,213,291	947,403	1,749,981
Capital Outlay	10,702	-	13,500	-	-
TOTAL INFORMATION TECHNOLOGY	\$ 2,122,863	\$ 2,569,352	\$ 2,440,068	\$ 1,499,929	\$ 3,023,930

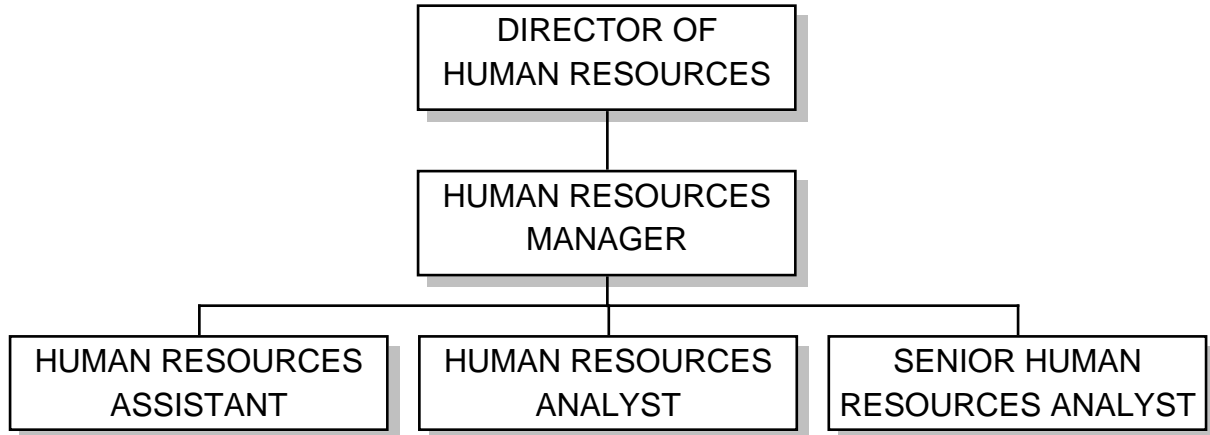
Salaries & Benefits	\$ 60,672	5.00%
Maintenance & Operations	536,690	44.23%
Capital Outlay	(13,500)	-100.00%
Total	\$ 597,362	24.48%

**CITY OF EL SEGUNDO
INFORMATION TECHNOLOGY SERVICES
ADOPTED BUDGET DETAILS
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	ADOPTED FY 2021-2022
<u>GENERAL FUND</u>					
INFORMATION TECHNOLOGY SERVICES					
4101 Salaries Full-Time	\$ 577,848	\$ 794,286	\$ 791,223	\$ 378,302	\$ 973,156
4103 Overtime	8,123	11,506	12,681	5,753	20,000
4201 Retirement CalPERS	205,136	212,957	209,063	100,507	73,056
4202 FICA	41,443	58,511	57,280	30,161	69,819
4203 Workers' Compensation	5,332	7,091	5,538	3,160	6,812
4204 Group Insurance	54,774	78,297	137,492	34,218	131,106
4207 CalPERS UAL	-	-	-	-	-
4210 OPEB Liability	14,665	15,560	-	425	-
Total Salaries & Benefits	\$ 907,321	\$ 1,178,208	\$ 1,213,277	\$ 552,526	\$ 1,273,949
5204 Operating Supplies	\$ 4,826	\$ 3,693	\$ 2,363	\$ 1,591	\$ 5,000
5206 Computer Supplies	41,565	36,951	31,725	10,850	40,000
5220 Computer Refresh Charges	7,700	-	-	-	-
6081 Miscellaneous Computer	55,984	24,377	77,625	3,047	-
6203 Copy Machine Charges	22,268	101,888	64,800	46,559	110,000
6206 Contractual Services	23,996	40,717	106,313	66,240	169,000
6207 Equipment Replacement Charges	205,962	172,380	222,239	148,159	204,664
6208 Dues & Subscriptions	279	-	-	-	4,000
6213 Meetings & Travel	1,863	8,527	2,025	-	11,500
6214 Professional/Technical	862,311	811,451	364,500	325,011	770,000
6215 Repair & Maintenance	4,335	6,282	13,500	6,000	17,000
6217 Software Maintenance	407,794	623,384	596,891	510,022	853,717
6218 Hardware Maintenance	10,848	13,395	8,100	5,125	8,100
6219 Network Operating Charge	(506,000)	(506,000)	(320,891)	(204,527)	(506,000)
6223 Training & Education	2,164	4,329	4,050	2,541	8,000
6254 Telephone	53,136	49,770	34,988	26,785	55,000
6260 Equipment Leasing Costs	5,809	-	5,063	-	-
Total Maintenance & Operations	\$ 1,204,840	\$ 1,391,144	\$ 1,213,291	\$ 947,403	\$ 1,749,981
8108 Computer Hardware	10,702	-	13,500	-	-
Total Capital Outlay	\$ 10,702	\$ -	\$ 13,500	\$ -	\$ -
TOTAL INFO TECH - GENERAL FUND	\$ 2,122,863	\$ 2,569,352	\$ 2,440,068	\$ 1,499,929	\$ 3,023,930

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**CITY OF EL SEGUNDO
HUMAN RESOURCES DEPARTMENT
ORGANIZATION CHART
FISCAL YEAR 2021-2022**



CITY OF EL SEGUNDO
HUMAN RESOURCES DEPARTMENT
FOUR-YEAR PERSONNEL SUMMARY
FISCAL YEARS 2018-2019 TO 2021-2022

DEPARTMENT/POSITION TITLE	ADOPTED FY 2018-19	ADOPTED FY 2019-20	ADOPTED FY 2020-21	ADOPTED FY 2021-22	BUDGETED FY 2021-22
<u>Human Resources Department</u>					
Director of Human Resources	1.00	1.00	1.00	1.00	1.00
Human Resources Manager	1.00	1.00	1.00	1.00	1.00
Human Resources Analyst	1.00	1.00	1.00	1.00	1.00
Human Resources Assistant	1.00	1.00	1.00	1.00	1.00
Senior Human Resources Analyst	-	1.00	1.00	1.00	1.00
Sub-total Full-Time	4.00	5.00	5.00	5.00	5.00
<u>Part-Time FTEs</u>					
Administrative Intern	1.00	-	-	-	-
Sub-total Part-Time	1.00	-	-	-	-
Total Human Resources Department	5.00	5.00	5.00	5.00	5.00

CITY OF EL SEGUNDO HUMAN RESOURCES DEPARTMENT PROFILE

MISSION STATEMENT: El Segundo is a City employer of choice and consistently hiring for the future, with a workforce that is inspired, world-class and engaged, demonstrating increasing stability and innovation. The Human Resources Department provides customers with excellent personnel services consistent with modern organizational principles and industry standards; attracts and retains a qualified, diverse, and safe workforce while encouraging positive and harmonious working relationships.

The Human Resources Department is staffed with five full-time personnel charged with the following functions: recruitment and selection; employee benefits administration; labor and employee relations; conflict resolution; health and safety; workers' compensation; training and development; disability and leave administration; classification/compensation; discipline and performance management; and personnel processing.

ACCOMPLISHMENTS IN FISCAL YEAR 2020-21

- Established Employment Eligibility Lists for 18 full-time vacancies including Risk Manager, Treasury & Customer Service Manager, Management Analyst, Library Manager, Cultural Arts Coordinator, Human Resources Analyst, Human Resources Technician, Senior Building Inspector, Street Maintenance Leadworker, Water Maintenance Worker and Leadworker, Technical Services Analyst, Information Systems Specialist, Firefighter, Police Lieutenant and Crime Prevention Analyst; Police Sergeant promotional and Planning Manager recruitment process was initiated, consistent with Personnel Rules and Merit Systems Ordinance.
- Hired 28 part-time staff within various operating departments.
- Coordinated and audited Supplemental Paid Sick Leave (SPSL) for all absences related to the COVID-19 virus, in alignment with Assembly Bill 1867 and Senate Bill 95.
- Partnered with the Police Department to aggressively recruit and test for Police Officer Trainee and Police Officer Lateral (Academy Graduate)
- Coordinated and executed annual benefit open enrollment process and virtual Employee Health Fair.
- Provided technical assistance and guidance to departments in managing return-to-work, employee leaves, and disability issues.
- Established partnership with Kaiser to provide mental health webinars and Worldwide Wellness program. Worldwide Wellness encourages physical activity, healthy eating habits and mindfulness for employees and their family members.
- Established Risk Manager position with primary duties focusing on enhancement of risk management programs to promote employee safety.
- Initiated Request for Proposal (RFP) for Benefits Broker.
- Established monthly meetings between Human Resources and Fire Administration, to improve communication and labor relations.
- Implemented online Harassment Prevention Training.

GOALS & OBJECTIVES FOR FISCAL YEAR 2021-22

- Implement NEOGOV Perform module to provide electronic performance evaluations and tracking for easier completion by Supervisors, Managers and Department Heads.
- Implement NEOGOV Onboard module to streamline and centralize new hire onboarding process.
- Continue to improve recruitment procedures, by refocusing and streamlining activities.
- Continue to partner with departments to conduct professional recruitment and selection processes to hire the most qualified and best-fit candidates for the organization.
- Continue to identify opportunities to further enhance recruitment outreach and processes.
- Focus attention on employee development and engagement to develop leadership bench-strength professional development plans, meaningful employee evaluations and succession planning.
- Partner with ICMA to bring financial health webinars to all employees.
- Labor negotiations with Firefighter's Association (ESFFA) and Police Officer Association (ESPOA) for a successor to the contracts expiring on September 30, 2021 and Police Services Employees (PSSEA) expiring September 29, 2022.

**CITY OF EL SEGUNDO
HUMAN RESOURCES DEPARTMENT
ADOPTED BUDGET SUMMARY
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	ADOPTED FY 2021-2022
<u>GENERAL FUND (001)</u>					
HUMAN RESOURCES (2506)					
Salaries & Benefits	\$ 652,668	\$ 730,926	\$ 513,139	\$ 290,612	\$ 666,197
Maintenance & Operations	266,914	280,292	404,266	104,207	310,866
TOTAL HUMAN RESOURCES	\$ 919,582	\$ 1,011,218	\$ 917,405	\$ 394,819	\$ 977,063

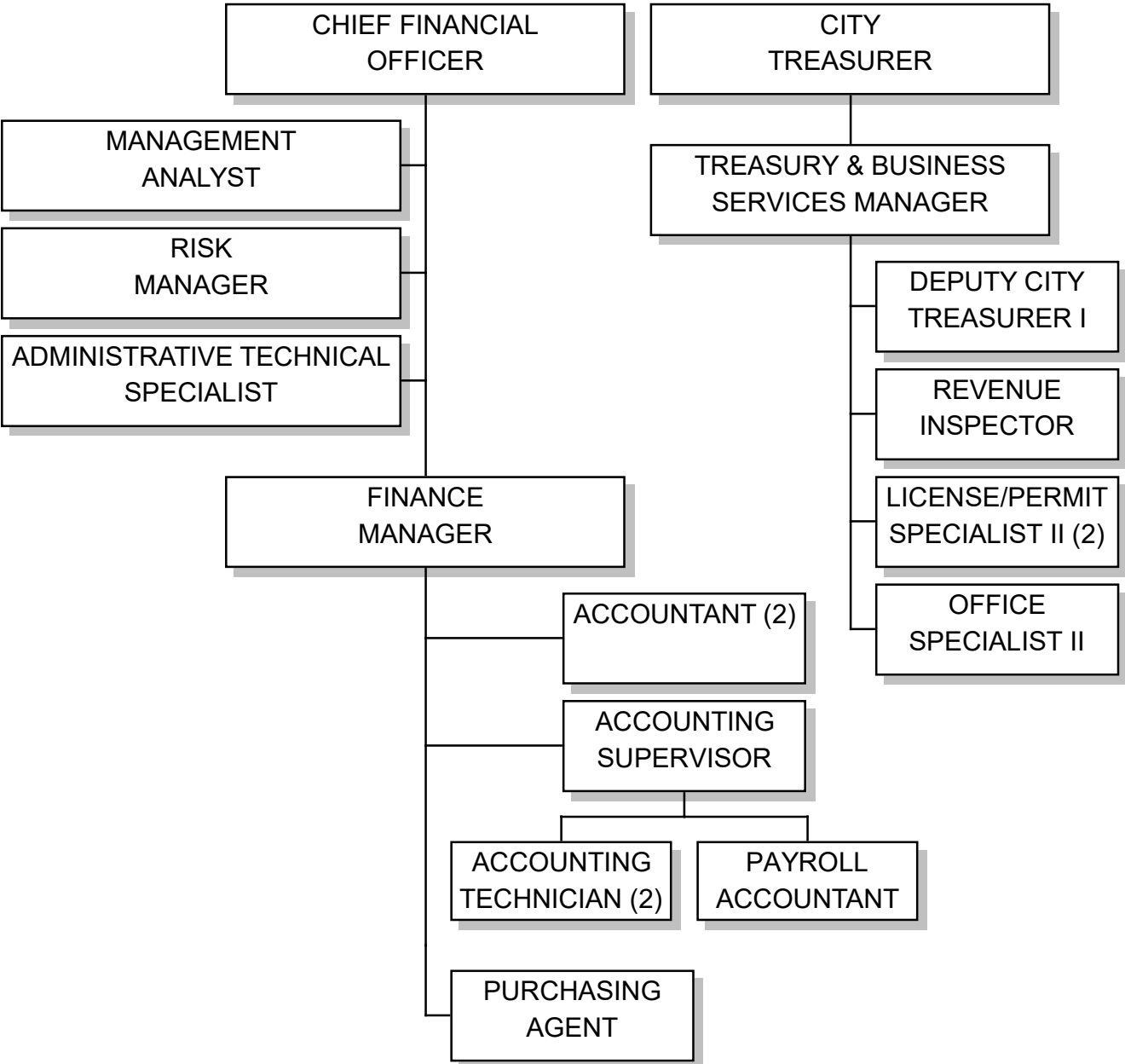
Salaries & Benefits	\$ 153,058	29.83%
Maintenance & Operations	(93,400)	-23.10%
Total	\$ 59,658	6.50%

**CITY OF EL SEGUNDO
HUMAN RESOURCES DEPARTMENT
ADOPTED BUDGET DETAILS
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	ADOPTED FY 2021-2022
GENERAL FUND					
HUMAN RESOURCES					
4101 Salaries Full-Time	\$ 450,445	\$ 501,422	\$ 321,471	\$ 195,180	\$ 528,962
4102 Salaries Part-Time	(1,480)	-	-	-	-
4117 Opt - Out Payments	675	-	675	-	-
4201 Retirement CalPERS	111,765	141,473	109,211	64,179	49,298
4202 FICA	34,579	36,433	22,507	17,265	37,515
4203 Workers' Compensation	4,109	4,422	2,250	1,519	3,703
4204 Group Insurance	41,849	38,277	57,025	12,295	46,719
4207 CalPERS UAL	-	-	-	-	-
4210 OPEB liability	10,726	8,899	-	174	-
Total Salaries & Benefits	\$ 652,668	\$ 730,926	\$ 513,139	\$ 290,612	\$ 666,197
5201 Office Supplies	\$ 22	\$ -	\$ -	\$ -	\$ -
5204 Operating Supplies	5,730	3,749	4,500	1,300	4,500
5206 Computer Supplies	2,585	837	1,800	-	1,800
5220 Computer Refresh Charges	1,900	-	-	-	-
6201 Advertising/Publishing	-	-	2,400	-	3,500
6205 Other Printing & Binding	185	41	300	236	300
6206 Contractual Services	-	7,029	15,226	-	85,226
6207 Equip Replacement Charges	846	-	-	-	-
6208 Dues & Subscriptions	1,570	2,318	1,380	740	1,380
6213 Meetings & Travel	1,417	370	-	-	-
6214 Professional/Technical	194,282	177,327	195,840	90,049	145,840
6215 Repair & Maintenance	-	-	120	-	120
6217 Software Maintenance	-	22,970	13,800	-	-
6219 Network Operating Charge	8,600	8,600	5,160	3,440	8,600
6223 Training & Education	26,602	32,939	148,800	4,730	33,000
6253 Postage	651	176	600	209	600
6254 Telephone	2,659	3,569	960	1,457	3,600
6260 Equipment Leasing Costs	2,568	-	2,400	-	2,400
6262 Testing/Recruitment	17,297	20,367	10,980	2,046	20,000
Total Maintenance & Operations	\$ 266,914	\$ 280,292	\$ 404,266	\$ 104,207	\$ 310,866
TOTAL HUMAN RESOURCES - GENERAL FD	\$ 919,582	\$ 1,011,218	\$ 917,405	\$ 394,819	\$ 977,063

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**CITY OF EL SEGUNDO
FINANCE DEPARTMENT
ORGANIZATION CHART
FISCAL YEAR 2021- 2022**



**CITY OF EL SEGUNDO
FINANCE DEPARTMENT
FOUR-YEAR PERSONNEL SUMMARY
FISCAL YEARS 2018-2019 TO 2021-2022**

DEPARTMENT/POSITION TITLE	ADOPTED FY 2018-19	ADOPTED FY 2019-20	ADOPTED FY 2020-21	ADOPTED FY 2021-22	BUDGETED FY 2021-22
<u>Finance Department</u>					
Director of Finance	1.00	1.00	1.00	1.00	1.00
Finance Manager	1.00	1.00	1.00	1.00	1.00
Business Services Manager	-	-	1.00	1.00	1.00
Revenue Manager	1.00	1.00	-	-	-
Accounting Supervisor	1.00	1.00	1.00	1.00	1.00
Budget/Payroll Supervisor	1.00	-	-	-	-
Accountant	2.00	2.00	2.00	2.00	2.00
Accounting Technician	2.00	1.00	2.00	2.00	2.00
Accounts Specialist II	1.00	1.00	-	-	-
Administrative Specialist	1.00	-	-	-	-
Administrative Technical Specialist	-	1.00	1.00	1.00	1.00
License Permit Specialist I/II	2.00	2.00	2.00	2.00	2.00
Management Analyst	-	1.00	1.00	1.00	1.00
Office Specialist II	-	1.00	1.00	1.00	1.00
Payroll Accountant	1.00	1.00	1.00	1.00	1.00
Purchasing Agent	1.00	1.00	1.00	1.00	1.00
Revenue Inspector	1.00	1.00	1.00	1.00	1.00
Risk Manager	-	-	1.00	1.00	1.00
City Treasurer**	1.00	1.00	1.00	1.00	1.00
Deputy City Treasurer I	1.00	1.00	1.00	1.00	1.00
Deputy City Treasurer II	1.00	1.00	1.00	1.00	-
Sub-total Full-Time	19.00	19.00	20.00	20.00	19.00
<u>Part-Time FTEs</u>					
Administrative Intern	-	0.25	0.25	0.25	0.25
Office Specialist	1.00	-	-	-	-
Sub-total Part-Time	1.00	0.25	0.25	0.25	0.25
Total Finance Department	20.00	19.25	20.25	20.25	19.25

** Elected part-time position

For fiscal year 20-21, the Treasury Department was merged into the Finance Department.

CITY OF EL SEGUNDO FINANCE DEPARTMENT PROFILE

MISSION STATEMENT: To provide all City stakeholders with accurate and timely financial information, extraordinary customer service, and ensure long-term financial stability of the City,

The Finance Department has 17 full-time employees. Finance has three divisions with distinct functions as follows:

Administration: Provide overall direction of the department's multi-operations; advise the elected officials and management on fiscal matters; oversee the City's risk-management program; develop strong internal controls through industry best practices; assist in the development of the City's strategic plan; safeguard the City's assets; identify funding for City services; assist in labor negotiations process; and manage the contract for Crossing Guards.

Accounting Services: Develop and provide accurate and timely financial report, including producing the Comprehensive Annual Finance Report (CAFR); coordinate the annual financial audits including other audits required by Federal, State, and County governments; process accounts payable; reconcile bank statements; process journal entries; prepare the Annual State Controller's and the Annual Streets (Gas Tax) report; issue 1099 reports; issue periodic revenue and expenditure reports; process cash receipts. Coordinate the annual budget process including producing the preliminary and adopted budget documents; and manage all payroll activity including issuing the bi-weekly payroll and W-2's.

Business Services: Collect all City revenues; administer the business licensing function; conduct transient occupancy tax (TOT) audits; collaborate with the State Board of Equalization (SBOE) to ensure sellers' permits are properly allocated to the City for sales tax purposes; coordinate with the City's consultants on property tax and sales tax revenues; develop revenue projections during the annual budget process; manage the water-billing and collection functions; and all manage purchasing operations.

ACCOMPLISHMENTS IN FISCAL YEAR 2020-2021:

- Coordinated Strategic Planning Sessions held in 2020 to set long-term goals and objectives.
- Continued leading discussions with the Ad Hoc Pension Committee.
- The department was awarded the Distinguished Budget Presentation Award by the Government Finance Officers Association (GFOA) for the 2019-2020 budget book.
- The City was awarded the Operating Budget Excellence Award by the California Society of Municipal Finance Officers for the 2019-2020 budget book.
- Updated the City's master fee schedule with a cost of living factor (CPI).
- Process is under way to create a long-term financial strategic plan.
- In FY 2018-19 hired a financial advisor to conduct a thorough analysis of the City employees' 457(b) plan fees and investment options, resulting in a 60% reduction in fees to employees and added value by improving the quality of the investment options – saved of over \$800,000 to employees in the first year.
- Successfully navigated through the financial challenges brought on by the COVID-19 Pandemic.
- Conducted a water and wastewater rate study to ensure the adequacy of rates to support the water and wastewater systems.
- Lead the Prop. 218 process for water and wastewater: set policy objectives, develop new rate structure, and conduct educational outreach with stakeholders.
- Adopted an Unfunded Actuarial Liability (UAL) Policy that provides policy guidance on how to program savings resulting from the issuance of a Pension Obligation Bond.
- Obtained a rating for the City of AA+.
- Issued Pension Obligation Bonds (POBs) to pay off the City's UAL with CalPERS.
- Managed the municipal golf course transitioning to Topgolf for the construction phase.
- Council approved a Topgolf Revenue Allocation Policy that provides policy guidance on how to allocate the new revenues associated with Topgolf.

**CITY OF EL SEGUNDO
FINANCE DEPARTMENT PROFILE**

GOALS & OBJECTIVES FOR FISCAL YEAR 2021-2022:

- Continue on a sustainable financial path, solve future structural deficits, and maintain reserves.
- Continue to monitor unfunded pension liabilities.
- Continue to provide for an annual adjustment of the master fee schedule to consider CPI.
- Lead the development impact fee study that was last updated in 2009: set policy objectives, develop new rate structure, and conduct educational outreach with stakeholders.
- Enhance existing revenues and look for new revenue sources (grants, economic development, tax measures).
- Restore the department's staffing at full strength with new members fully functioning in their respective divisions.
- Continue to enhance the budget presentation.
- Close the books for the fiscal year in a more timely and effective manner.
- Process accounts payable/payroll/cash receipts with close to 100% accuracy.
- Provide departments more accurate monthly budget performance reports.
- Reconcile bank statements within a month following the month-end close.
- Cross-train staff members to provide back-up in case of unanticipated absences and to prepare them for upward mobility.
- Provide staff opportunities to gain more knowledge and understanding of municipal finance through attendance at various training and educational sessions.
- Begin the research for a new City-wide ERP system.
- Research possible local revenue measures to bring to the voters for the November 2022 general election.

**CITY OF EL SEGUNDO
FINANCE DEPARTMENT
ADOPTED BUDGET SUMMARY
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	ADOPTED FY 2021-2022
<u>GENERAL FUND (001)</u>					
ADMINISTRATION (2501)					
Salaries & Benefits	\$ 289,973	\$ 410,523	\$ 254,041	\$ 141,395	\$ 274,599
Maintenance & Operations	87,116	62,473	92,607	23,794	97,005
Sub-total Administration	\$ 377,089	\$ 472,996	\$ 346,648	\$ 165,189	\$ 371,604
ACCOUNTING (2502)					
Salaries & Benefits	\$ 874,968	\$ 888,659	\$ 871,134	\$ 527,865	\$ 1,023,640
Maintenance & Operations	205,216	173,479	74,400	33,357	87,950
Sub-total Accounting	\$ 1,080,184	\$ 1,062,138	\$ 945,534	\$ 561,222	\$ 1,111,590
BUSINESS SERVICES (2504)					
Salaries & Benefits	\$ 382,285	\$ 442,460	\$ 446,523	\$ 250,897	\$ 556,659
Maintenance & Operations	144,458	129,198	145,150	39,631	185,650
Sub-total Business Services	\$ 526,743	\$ 571,658	\$ 591,673	\$ 290,528	\$ 742,309
CITY TREASURER (1201)					
Salaries & Benefits	\$ 283,251	\$ 309,576	\$ 136,296	\$ 85,083	\$ 163,927
Maintenance & Operations	20,013	15,578	18,405	5,768	23,390
TOTAL CITY TREASURER	\$ 303,264	\$ 325,154	\$ 154,701	\$ 90,851	\$ 187,317
TOTAL FINANCE DEPARTMENT	\$ 2,287,280	\$ 2,431,946	\$ 2,038,556	\$ 1,107,790	\$ 2,412,820
<u>GENERAL FUND SUMMARY:</u>					
Salaries & Benefits	\$ 1,830,477	\$ 2,051,218	\$ 1,707,994	\$ 1,005,240	\$ 2,018,825
Maintenance & Operations	456,803	380,728	330,562	102,550	393,995
Total	\$ 2,287,280	\$ 2,431,946	\$ 2,038,556	\$ 1,107,790	\$ 2,412,820

Salaries & Benefits	\$ 310,831	18.20%
Maintenance & Operations	63,433	19.19%
Total	\$ 374,264	18.36%

**CITY OF EL SEGUNDO
FINANCE DEPARTMENT
ADOPTED BUDGET SUMMARY
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	PROPOSED FY 2021-2022
<u>GOLF COURSE (503)</u>					
CITY ADMINISTRATION (5301)					
Maintenance & Operations	\$ 88,913	\$ 163,497	\$ 103,300	\$ 44,527	\$ 10,000
Capital Outlay	-	-	3,750	-	-
Sub-total City Administration	\$ 88,913	\$ 163,497	\$ 107,050	\$ 44,527	\$ 10,000
FOOD AND BEVERAGE (5302)					
Salaries & Benefits	\$ 180,804	\$ 97,427	\$ -	\$ 573	\$ -
Maintenance & Operations	114,648	65,075	-	1,711	-
Sub-total Food and Beverage	\$ 295,452	\$ 162,502	\$ -	\$ 2,284	\$ -
PRO SHOP (5304)					
Salaries & Benefits	\$ 130,795	\$ 123,658	\$ -	\$ 35,740	\$ -
Maintenance & Operations	57,021	33,229	-	35,079	-
Sub-total Pro Shop	\$ 187,816	\$ 156,887	\$ -	\$ 70,819	\$ -
GOLF COURSE (5305)					
Salaries & Benefits	\$ 141,035	\$ 158,097	\$ 155,725	\$ 101,828	\$ -
Maintenance & Operations	87,119	81,504	72,000	29,049	-
Sub-total Golf Course	\$ 228,154	\$ 239,601	\$ 227,725	\$ 130,877	\$ -
DRIVING RANGE (5306)					
Salaries & Benefits	\$ 40,323	\$ 48,034	\$ 52,125	\$ 23,463	\$ -
Maintenance & Operations	39,681	35,812	22,500	26,212	-
Sub-total Driving Range	\$ 80,004	\$ 83,846	\$ 74,625	\$ 49,675	\$ -
GENERAL ADMINISTRATION (5307)					
Salaries & Benefits	\$ 178,975	\$ 196,982	\$ 143,250	\$ 78,255	\$ -
Maintenance & Operations	304,031	306,993	174,350	121,588	-
Sub-total General Administration	\$ 483,006	\$ 503,975	\$ 317,600	\$ 199,843	\$ -
GOLF COURSE LESSONS (5308)					
Maintenance & Operations	\$ 75,237	\$ 2,804	\$ -	\$ -	\$ -
Sub-total Golf Course Lessons	\$ 75,237	\$ 2,804	\$ -	\$ -	\$ -
TOTAL GOLF COURSE FUND	\$ 1,438,582	\$ 1,313,112	\$ 727,000	\$ 498,025	\$ 10,000

**CITY OF EL SEGUNDO
FINANCE DEPARTMENT
ADOPTED BUDGET SUMMARY BY ACCOUNT
GENERAL FUND
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	ADOPTED FY 2021-2022
4101 Salaries Full-Time	\$ 1,190,215	\$ 1,335,127	\$ 1,068,101	\$ 662,384	\$ 1,529,722
4102 Salaries Part-Time	2,249	10,882	-	5,867	15,000
4103 Overtime	4,121	1,942	5,000	842	5,000
4117 Opt - Out Payments	9,087	-	7,250	-	-
4201 Retirement CalPERS	362,810	409,349	312,384	194,781	126,124
4202 FICA	88,978	99,949	79,651	49,237	115,015
4203 Workers' Compensation	10,911	11,878	7,477	5,888	11,326
4204 Group Insurance	133,555	157,702	228,131	85,591	216,638
4207 CalPERS UAL	-	-	-	-	-
4210 OPEB liability	28,551	24,389	-	650	-
Total Salaries & Benefits	\$ 1,830,477	\$ 2,051,218	\$ 1,707,994	\$ 1,005,240	\$ 2,018,825
4999 Cash Over/Short	\$ -	\$ 75	\$ -	\$ -	\$ -
5201 Office Supplies	168	-	-	2,969	-
5204 Operating Supplies	12,503	9,334	11,550	-	11,300
5214 Housing Supplies	(9,696)	-	-	-	-
5220 Computer Refresh Charges	9,600	-	-	-	-
6201 Advertising/Publishing	336	240	-	-	240
6205 Other Printing & Binding	1,914	2,368	1,500	1,558	1,800
6206 Contractual Services	4,333	6,600	-	3,347	-
6207 Equip Replacement Charges	-	1,720	-	645	985
6208 Dues & Subscriptions	3,980	3,075	4,510	1,490	5,260
6213 Meetings & Travel	27,634	14,644	8,992	1,916	19,640
6214 Professional & Technical	330,037	284,027	253,000	66,188	283,620
6217 Software Maintenance	-	-	4,500	-	4,000
6219 Network Operating Charge	37,900	37,900	23,775	15,850	37,900
6223 Training & Education	16,974	5,529	4,585	1,760	7,950
6253 Postage	7,226	4,363	4,425	1,877	5,200
6254 Telephone	10,172	9,950	7,725	4,950	10,100
6260 Equipment Leasing Costs	3,722	903	6,000	-	6,000
Total Maintenance & Operations	\$ 456,803	\$ 380,728	\$ 330,562	\$ 102,550	\$ 393,995
TOTAL FINANCE - GENERAL FUND	\$ 2,287,280	\$ 2,431,946	\$ 2,038,556	\$ 1,107,790	\$ 2,412,820

**CITY OF EL SEGUNDO
FINANCE DEPARTMENT
ADOPTED BUDGET DETAILS
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	ADOPTED FY 2021-2022
GENERAL FUND					
FINANCE ADMINISTRATION					
4101 Salaries Full-Time	\$ 193,495	\$ 270,025	\$ 159,199	\$ 92,085	\$ 203,954
4102 Salaries Part-Time	-	-	-	-	5,000
4103 Overtime	-	182	-	105	-
4201 Retirement CalPERS	53,244	73,833	56,783	32,321	21,913
4202 FICA	12,334	17,877	10,418	4,969	13,665
4203 Workers' Compensation	1,755	2,378	1,115	811	1,634
4204 Group Insurance	24,290	40,971	26,526	11,021	28,433
4207 CalPERS UAL	-	-	-	-	-
4210 OPEB liability	4,855	5,257	-	83	-
Total Salaries & Benefits	\$ 289,973	\$ 410,523	\$ 254,041	\$ 141,395	\$ 274,599
5201 Office Supplies	\$ 168	\$ -	\$ -	\$ 2,969	\$ -
5204 Operating Supplies	11,859	8,065	10,800	-	10,800
5220 Computer Refresh Charges	8,100	-	-	-	-
6201 Advertising/Publishing	336	240	-	-	240
6205 Other Printing & Binding	1,914	2,368	1,500	1,558	1,800
6207 Equip Replacement Charges	-	1,720	-	645	985
6208 Dues & Subscriptions	440	595	560	525	560
6213 Meetings & Travel	4,885	1,545	3,822	1,166	4,000
6214 Professional/Technical	10,436	7,635	43,000	-	31,620
6219 Network Operating Charge	31,000	31,000	18,600	12,400	31,000
6223 Training & Education	1,415	-	-	-	-
6253 Postage	4,758	1,108	2,700	920	2,700
6254 Telephone	8,083	7,294	5,625	3,611	7,300
6260 Equipment Leasing Costs	3,722	903	6,000	-	6,000
Total Maintenance & Operations	\$ 87,116	\$ 62,473	\$ 92,607	\$ 23,794	\$ 97,005
SUB-TOTAL FINANCE ADMIN	\$ 377,089	\$ 472,996	\$ 346,648	\$ 165,189	\$ 371,604
ACCOUNTING					
4101 Salaries Full-Time	\$ 567,322	\$ 582,759	\$ 539,044	\$ 357,297	\$ 789,147
4102 Salaries Part-Time	2,249	-	-	-	-
4103 Overtime	4,121	1,477	5,000	-	5,000
4117 Opt - Out Payments	4,537	-	4,500	-	-
4201 Retirement CalPERS	166,752	178,483	162,172	95,535	67,130
4202 FICA	44,024	44,490	40,939	27,700	59,534
4203 Workers' Compensation	5,225	5,143	3,773	3,144	5,524
4204 Group Insurance	66,923	65,538	115,706	43,837	97,305
4207 CalPERS UAL	-	-	-	-	-
4210 OPEB liability	13,815	10,769	-	352	-
Total Salaries & Benefits	\$ 874,968	\$ 888,659	\$ 871,134	\$ 527,865	\$ 1,023,640
6208 Dues & Subscriptions	\$ 1,580	\$ 925	\$ 2,400	\$ 600	\$ 2,450
6213 Meetings & Travel	15,460	5,575	-	150	7,500

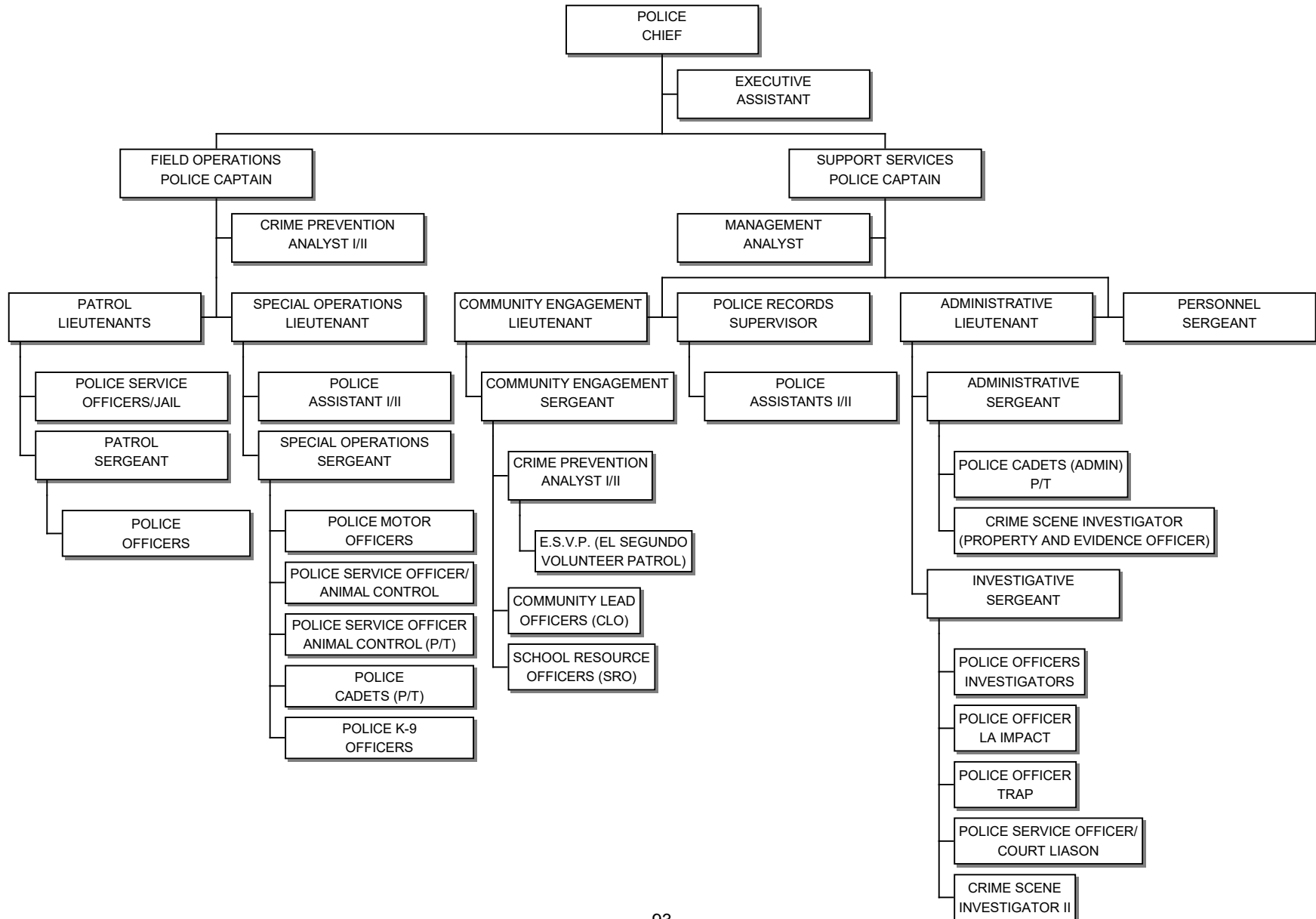
**CITY OF EL SEGUNDO
FINANCE DEPARTMENT
ADOPTED BUDGET DETAILS
FISCAL YEAR 2021-2022**

DESCRIPTION		ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	ADOPTED FY 2021-2022
6214	Professional/Technical	186,591	163,820	70,000	30,947	75,000
6223	Training & Education	1,585	3,159	2,000	1,660	3,000
Total Maintenance & Operations		\$ 205,216	\$ 173,479	\$ 74,400	\$ 33,357	\$ 87,950
SUB-TOTAL ACCOUNTING		\$ 1,080,184	\$ 1,062,138	\$ 945,534	\$ 561,222	\$ 1,111,590
BUSINESS SERVICES						
4101	Salaries Full-Time	\$ 241,950	\$ 268,477	\$ 283,755	\$ 161,814	\$ 413,201
4102	Salaries Part-Time	-	10,882	-	5,867	10,000
4103	Overtime	-	283	-	737	-
4117	Opt - Out Payments	1,800	-	-	-	-
4201	Retirement CalPERS	89,352	105,897	70,312	45,901	27,979
4202	FICA	18,598	21,464	21,707	12,608	32,375
4203	Workers' Compensation	2,221	2,475	1,986	1,482	3,304
4204	Group Insurance	22,381	28,017	68,763	22,312	69,800
4207	CalPERS UAL	-	-	-	-	-
4210	OPEB liability	5,983	4,965	-	176	-
Total Salaries & Benefits		\$ 382,285	\$ 442,460	\$ 446,523	\$ 250,897	\$ 556,659
5204	Operating Supplies	\$ 148	\$ -	\$ -	\$ -	\$ -
5214	Housing Supplies	(9,696)	-	-	-	-
6206	Contractual Services	4,333	6,600	-	3,347	-
6208	Dues & Subscriptions	755	380	1,150	365	1,150
6213	Meetings & Travel	5,115	6,934	4,000	600	6,500
6214	Professional/Technical	133,010	112,572	140,000	35,241	177,000
6223	Training & Education	10,793	1,950	-	-	1,000
6253	Postage	-	762	-	78	-
Total Maintenance & Operations		\$ 144,458	\$ 129,198	\$ 145,150	\$ 39,631	\$ 185,650
SUB-TOTAL BUSINESS SERVICES		\$ 526,743	\$ 571,658	\$ 591,673	\$ 290,528	\$ 742,309
CITY TREASURER						
4101	Salaries Full-Time	\$ 187,448	\$ 213,866	\$ 86,103	\$ 51,188	\$ 123,420
4117	Opt-Out Payments	2,750	-	2,750	-	-
4201	Retirement CalPERS	53,462	51,136	23,117	21,024	9,102
4202	FICA	14,022	16,118	6,587	3,960	9,441
4203	Workers' Compensation	1,710	1,882	603	451	864
4204	Group Insurance	19,961	23,176	17,136	8,421	21,100
4207	CalPERS UAL	-	-	-	-	-
4210	OPEB liability	3,898	3,398	-	39	-
Total Salaries & Benefits		\$ 283,251	\$ 309,576	\$ 136,296	\$ 85,083	\$ 163,927
4999	Cash Over/Short	\$ -	\$ 75	\$ -	\$ -	\$ -
5204	Operating Supplies	496	1,269	750	-	500
5220	Computer Refresh Charges	1,500	-	-	-	-
6208	Dues & Subscriptions	1,205	1,175	400	-	1,100
6213	Meetings & Travel	2,174	590	1,170	-	1,640

**CITY OF EL SEGUNDO
FINANCE DEPARTMENT
ADOPTED BUDGET DETAILS
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	ADOPTED FY 2021-2022
6217 Software Maintenance	-	-	4,500	-	4,000
6219 Network Operating Charge	6,900	6,900	5,175	3,450	6,900
6223 Training & Education	3,181	420	2,585	100	3,950
6253 Postage	2,468	2,493	1,725	879	2,500
6254 Telephone	2,089	2,656	2,100	1,339	2,800
Total Maintenance & Operations	\$ 20,013	\$ 15,578	\$ 18,405	\$ 5,768	\$ 23,390
SUBTOTAL CITY TREASURER	\$ 303,264	\$ 325,154	\$ 154,701	\$ 90,851	\$ 187,317
TOTAL FINANCE - GENERAL FUND	\$ 2,287,280	\$ 2,431,946	\$ 2,038,556	\$ 1,107,790	\$ 2,412,820

**CITY OF EL SEGUNDO
POLICE DEPARTMENT
ORGANIZATIONAL CHART
FISCAL YEAR 2021 - 2022**



CITY OF EL SEGUNDO
POLICE DEPARTMENT
FOUR-YEAR PERSONNEL SUMMARY
FISCAL YEARS 2018-2019 TO 2021-2022

DEPARTMENT/POSITION TITLE	ADOPTED FY 2018-19	ADOPTED FY 2019-20	ADOPTED FY 2020-21	ADOPTED FY 2021-22	BUDGETED FY 2021-22
<u>Police Department</u>					
Chief of Police	1.00	1.00	1.00	1.00	1.00
Police Captain	2.00	2.00	2.00	2.00	2.00
Police Lieutenant	5.00	5.00	5.00	5.00	5.00
Police Sergeant	10.00	11.00	11.00	11.00	10.00
Crime Prevention Analyst II	1.00	2.00	2.00	2.00	2.00
Crime Scene Investigator II	1.00	1.00	1.00	1.00	1.00
Crime Scene Investigator/Property Officer	-	1.00	1.00	1.00	1.00
Executive Assistant	1.00	1.00	1.00	1.00	1.00
Management Analyst	-	-	1.00	1.00	1.00
Police Assistant I/II	8.00	8.00	7.00	6.00	6.00
Police Officer	43.00	42.00	42.00	42.00	39.00
Police Records Supervisor	1.00	1.00	1.00	1.00	1.00
Police Services Officer I/II	7.00	5.00	5.00	6.00	6.00
Police Trainee	2.00	2.00	2.00	2.00	2.00
Technical Services Analyst	1.00	-	-	-	-
Sub-total Full-Time	83.00	82.00	82.00	82.00	78.00
<u>Part-Time FTEs</u>					
Police Cadet	7.00	7.50	9.00	3.20	3.20
Police Services Officer I/II	2.00	1.00	1.00	-	-
Sub-total Part-Time	9.00	8.50	10.00	3.20	3.20
Total Police Department	92.00	90.50	92.00	85.20	81.20

CITY OF EL SEGUNDO POLICE DEPARTMENT PROFILE

MISSION STATEMENT: Our Mission is to provide a safe and secure community while treating all people with dignity and respect.

The Police Department is budgeted for 82 full-time positions: 62 sworn and 20 non-sworn personnel. The Department consists of two bureaus: Support Services Bureau and Field Operations Bureau.

SUPPORT SERVICES BUREAU: Has jurisdiction over the following:

Investigative Division: Follow-up investigation of and assist in the prosecution of all crimes. Utilization of resources to identify and combat crime trends.

Administrative Division: Coordinates the maintenance of department vehicles and equipment; inventory and distribution of supplies and equipment; preparation of the department budget, and custody of official police records. Investigation of personnel complaints.

Community Engagement Division: Strengthens relationships with the community, disseminates relevant information, develops crime prevention and awareness programs, and coordinates volunteer programs as well as Community Lead Officers and School Resource Officers.

FIELD OPERATIONS BUREAU: Has jurisdiction over the following:

Patrol Division: Patrols the City; enforces penal codes and municipal codes; maintains public order; enforces traffic law; provides assistance as circumstances require.

Special Operations Division: Ensures safe and efficient movement of traffic in the City through high-visibility enforcement and public education; and enforces parking control. Coordinates special events.

ACCOMPLISHMENTS IN FISCAL YEAR 2020-2021:

- Hosted events such as Etch and Catch and National Night Out for the purpose of strengthening the relationship with the community and promoting crime prevention awareness
- Two safety presentations were conducted at local schools to promote community outreach and educate students on the dangers of distracted driving
- Conducted special enforcement details targeting catalytic converter thefts, vehicle burglaries, vehicle thefts and hotel crimes
- Redesigned the department's firearms training range to enhance training capabilities while upgrading safety equipment
- Hired five police officers all while adhering to the State of CA and CA POST COVID-19 guidelines
- Conducted over 100 transient contacts and five transients were taken to shelters
- Implemented patrol vehicle decoy program

GOALS & OBJECTIVES FOR FISCAL YEAR 2021-2022:

- Implementation of RIPA (Racial and Identity Profiling Act) reporting in all systems for the department that meet the criteria of Stop Summary Reporting
- Provide a CIBRS/NIBRS (CA National Incident Based Reporting System) data report as mandated by CA Department of Justice for calendar year 2021
- Continue to focus on crime reduction efforts by utilizing crime analysis, new and current technology and by conducting special enforcement details
- Continue to monitor the homeless population through daily contacts and quarterly counts
- Purchase and implement automated citation tablets for patrol to enhance effectiveness
- Acquire Accident Reconstruction Equipment (Leica machine)
- Continue hiring to account for expected retirements

**CITY OF EL SEGUNDO
POLICE DEPARTMENT
ADOPTED BUDGET SUMMARY
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	ADOPTED FY 2021-2022
<u>GENERAL FUND (001)</u>					
ADMINISTRATION (3101)					
Salaries & Benefits	\$ 3,353,091	\$ 3,651,278	\$ 2,761,456	\$ 1,726,223	\$ 3,252,457
Maintenance & Operations	1,838,588	1,766,107	829,061	566,775	1,658,282
Capital Outlay	-	-	-	-	-
Sub-total Administration	\$ 5,191,679	\$ 5,417,385	\$ 3,590,517	\$ 2,292,998	\$ 4,910,739
PATROL & SAFETY (3102)					
Salaries & Benefits	\$ 9,885,723	\$ 10,682,195	\$ 8,563,949	\$ 5,306,335	\$ 8,440,724
Sub-total Patrol & Safety	\$ 9,885,723	\$ 10,682,195	\$ 8,563,949	\$ 5,306,335	\$ 8,440,724
CRIME INVESTIGATION (3103)					
Salaries & Benefits	\$ 2,855,798	\$ 3,113,231	\$ 2,532,806	\$ 1,539,838	\$ 2,405,849
Sub-total Crime Investigation	\$ 2,855,798	\$ 3,113,231	\$ 2,532,806	\$ 1,539,838	\$ 2,405,849
TRAFFIC SAFETY (3104)					
Salaries & Benefits	\$ 2,264,557	\$ 1,770,460	\$ 1,101,111	\$ 635,762	\$ 1,128,281
Sub-total Traffic Safety	\$ 2,264,557	\$ 1,770,460	\$ 1,101,111	\$ 635,762	\$ 1,128,281
COMMUNITY RELATIONS (3106)					
Salaries & Benefits	\$ 81,046	\$ 292,494	\$ 444,231	\$ 288,659	\$ 513,253
Sub-total Traffic Safety	\$ 81,046	\$ 292,494	\$ 444,231	\$ 288,659	\$ 513,253
COMMUNICATIONS CENTER (3107)					
Maintenance & Operations	\$ 1,490,144	\$ 1,549,266	\$ 1,555,870	\$ 798,167	\$ 2,007,079
Sub-total Communications Center	\$ 1,490,144	\$ 1,549,266	\$ 1,555,870	\$ 798,167	\$ 2,007,079
ANIMAL CONTROL (3108)					
Salaries & Benefits	\$ 196,002	\$ 15,225	\$ 61,041	\$ 7,742	\$ 250
Maintenance & Operations	19,255	33,028	30,000	12,000	30,000
Sub-total Animal Control	\$ 215,257	\$ 48,253	\$ 91,041	\$ 19,742	\$ 30,250
TOTAL POLICE - GENERAL FUND	\$ 21,984,204	\$ 22,873,284	\$ 17,879,525	\$ 10,881,501	\$ 19,436,175
<u>GENERAL FUND SUMMARY</u>					
Salaries & Benefits	\$ 18,636,217	\$ 19,524,883	\$ 15,464,594	\$ 9,504,559	\$ 15,740,814
Maintenance & Operations	3,347,987	3,348,401	2,414,931	1,376,942	3,695,361
Capital Outlay	-	-	-	-	-
TOTAL GENERAL FUND	\$ 21,984,204	\$ 22,873,284	\$ 17,879,525	\$ 10,881,501	\$ 19,436,175

Salaries & Benefits	\$ 276,220	1.79%
Maintenance & Operations	1,280,430	53.02%
Capital Outlay	-	0.00%
Total	\$ 1,556,650	8.71%

**CITY OF EL SEGUNDO
POLICE DEPARTMENT
ADOPTED BUDGET SUMMARY
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	ADOPTED FY 2021-2022
<u>ASSET FORFEITURE FUND (109)</u>					
POLICE ASSET FORFEITURE (3105)					
Salaries & Benefits	\$ -	\$ -	\$ -	\$ 13,253	\$ -
Maintenance & Operations	242,270	166,081	316,000	21,026	225,000
Capital Outlay	304,213	343,172	650,000	249	500,000
TOTAL ASSET FORFEITURE FUND	\$ 546,483	\$ 509,253	\$ 966,000	\$ 34,528	\$ 725,000
<u>COPS FUND (120)</u>					
ADMINISTRATION (3101)					
Maintenance & Operations	-	-	100,000	-	175,000
Capital Outlay	34,149	43,471	175,000	37,135	175,000
TOTAL COPS FUND	\$ 34,149	\$ 43,471	\$ 275,000	\$ 37,135	\$ 350,000
GRAND TOTAL - POLICE - ALL FUNDS	\$ 22,564,836	\$ 23,426,008	\$ 19,120,525	\$ 10,953,164	\$ 20,511,175
<u>ALL FUNDS SUMMARY</u>					
Salaries & Benefits	\$ 18,636,217	\$ 19,524,883	\$ 15,464,594	\$ 9,517,812	\$ 15,740,814
Maintenance & Operations	3,590,257	3,514,482	2,830,931	1,397,968	4,095,361
Capital Outlay	338,362	386,643	825,000	37,384	675,000
TOTAL ALL FUNDS	\$ 22,564,836	\$ 23,426,008	\$ 19,120,525	\$ 10,953,164	\$ 20,511,175

Salaries & Benefits	\$ 276,220	1.79%
Maintenance & Operations	1,264,430	44.66%
Capital Outlay	(150,000)	-18.18%
Total	\$ 1,390,650	7.27%

**CITY OF EL SEGUNDO
POLICE DEPARTMENT
ADOPTED BUDGET SUMMARY BY ACCOUNT
GENERAL FUND
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	ADOPTED FY 2021-2022
4101 Salaries Full-Time	\$ 8,940,832	\$ 9,185,136	\$ 7,129,636	\$ 4,209,013	\$ 9,523,963
4102 Salaries Part-Time	229,747	185,545	193,875	75,865	176,230
4103 Overtime	1,329,757	811,433	867,518	285,389	695,000
4105 Holiday Pay	419,624	478,998	547,538	470,908	506,292
4113 Reimbursable Overtime	(37,717)	65,350	-	14,415	-
4117 Opt - Out Payments	12,500	11,750	-	1,750	-
4118 Replacement Benefit Contribution	-	-	-	42,703	-
4201 Retirement CalPERS	5,062,486	5,919,720	4,394,437	3,170,188	1,822,259
4202 FICA	282,465	277,430	195,387	135,967	255,271
4203 Workers' Compensation	1,045,517	1,261,334	881,445	566,761	1,168,216
4204 Group Insurance	1,035,808	1,063,139	1,190,933	495,755	1,283,414
4205 Uniform Allowance	6,969	7,889	15,075	3,391	10,075
4207 CalPERS UAL	-	-	-	-	228,094
4210 OPEB Liability	243,161	186,670	-	4,699	-
4215 Uniform Replacement	65,068	70,489	48,750	27,755	72,000
Total Salaries & Benefits	\$ 18,636,217	\$ 19,524,883	\$ 15,464,594	\$ 9,504,559	\$ 15,740,814
5204 Operating Supplies	\$ 76,692	\$ 59,392	\$ 45,000	\$ 21,655	\$ 65,000
5206 Computer Supplies	45	3,278	2,625	1,742	3,500
5211 Photo Supplies	1,775	6,220	8,017	4,313	6,500
5212 Prisoner Meals	1,583	2,650	2,625	-	-
5215 Vehicle Gasoline Charge	55	821	-	-	-
5218 Police Training Materials and Supplies	28,300	32,647	27,750	18,849	33,000
5220 Computer Refresh Charges	22,700	-	-	-	-
6205 Other Printing & Binding	15,364	14,106	9,000	1,674	14,000
6206 Contractual Services	1,814,547	1,852,331	1,743,645	909,995	2,185,079
6207 Equip Replacement Charges	653,304	674,578	230,844	153,896	267,222
6208 Dues & Subscriptions	16,918	15,555	8,303	6,425	17,210
6211 Insurance & Bonds	-	-	-	-	375,000
6212 Laundry & Cleaning	7,589	9,637	4,725	2,352	6,000
6213 Meetings & Travel	63,983	47,392	7,725	8,410	50,000
6214 Professional/Technical	174,203	181,519	30,375	74,879	234,050
6215 Repair & Maintenance	17,943	4,054	3,750	4,730	6,000
6216 Rental Charges	15,000	13,750	15,000	8,750	15,000
6219 Network Operating Charge	129,300	129,300	87,278	58,186	129,300
6223 Training & Education	40,074	26,368	9,000	7,885	26,000
6225 PD Admin/POST Training & Educ	(19,405)	2,374	-	3,672	-
6251 Communication/Mobile Radio	375	-	-	-	-
6253 Postage	5,313	3,753	2,625	1,912	3,500
6254 Telephone	113,529	123,121	92,500	60,285	127,000
6260 Equipment Leasing Costs	10,472	-	7,853	4,404	8,500
6273 In-Custody Medical Charges	33,995	74,174	37,500	5,995	52,000
6274 Investigations Expense	9,776	10,472	4,500	1,404	10,000
6275 K-9 Dog Care Services	10,236	8,847	7,950	2,025	9,000

CITY OF EL SEGUNDO
POLICE DEPARTMENT
ADOPTED BUDGET SUMMARY BY ACCOUNT
GENERAL FUND
FISCAL YEAR 2021-2022

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	ADOPTED FY 2021-2022
6288 S.W.A.T. Program	19,800	12,455	3,750	1,349	12,500
6289 Educational Reimbursement	84,521	39,607	22,591	12,155	40,000
Total Maintenance & Operations	\$ 3,347,987	\$ 3,348,401	\$ 2,414,931	\$ 1,376,942	\$ 3,695,361
TOTAL POLICE - GENERAL FUND	\$ 21,984,204	\$ 22,873,284	\$ 17,879,525	\$ 10,881,501	\$ 19,436,175

**CITY OF EL SEGUNDO
POLICE DEPARTMENT
ADOPTED BUDGET DETAILS
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	ADOPTED FY 2021-2022
GENERAL FUND					
POLICE ADMINISTRATION					
4101 Salaries Full-Time	\$ 1,780,411	\$ 1,788,933	\$ 1,361,416	\$ 828,992	\$ 1,815,976
4102 Salaries Part-Time	72,754	100,358	60,000	43,014	176,230
4103 Overtime	124,205	93,020	92,700	23,180	70,000
4105 Holiday Pay	70,269	59,540	95,993	71,670	70,139
4117 Opt - Out Payments	7,000	10,750	-	1,750	-
4118 Replacement Benefit Contribution	-	-	-	42,703	-
4201 Retirement CalPERS	675,150	969,223	602,252	442,687	246,033
4202 FICA	113,606	120,788	81,237	59,554	112,397
4203 Workers' Compensation	136,961	169,098	118,440	76,237	170,559
4204 Group Insurance	241,728	227,743	295,168	105,367	285,529
4205 Uniform Allowance	4,187	5,262	5,500	2,366	5,500
4207 CalPERS UAL	-	-	-	-	228,094
4210 OPEB liability	61,752	36,074	-	948	-
4215 Uniform Replacement	65,068	70,489	48,750	27,755	72,000
Total Salaries & Benefits	\$ 3,353,091	\$ 3,651,278	\$ 2,761,456	\$ 1,726,223	\$ 3,252,457
5204 Operating Supplies	\$ 76,637	\$ 59,214	\$ 45,000	\$ 21,655	\$ 65,000
5206 Computer Supplies	45	3,278	2,625	1,742	3,500
5211 Photo & Evidence Supplies	1,775	6,220	8,017	4,313	6,500
5212 Prisoner Meals	1,583	2,650	2,625	-	-
5215 Vehicle Gasoline Charge	55	821	-	-	-
5218 Training Materials and Supplies	28,300	32,647	27,750	18,849	33,000
5220 Computer Refresh Charges	22,700	-	-	-	-
6205 Other Printing & Binding	15,364	14,106	9,000	1,674	14,000
6206 Contractual Services	343,261	305,923	197,775	119,979	188,000
6207 Equipment Replacement Charges	653,304	674,578	230,844	153,896	267,222
6208 Dues & Subscriptions	16,918	15,555	8,303	6,425	17,210
6211 Insurance & Bonds	-	-	-	-	375,000
6212 Laundry & Cleaning	7,589	9,637	4,725	2,352	6,000
6213 Meetings & Travel	63,983	47,392	7,725	8,410	50,000
6214 Professional/Technical	174,203	181,519	30,375	74,879	234,050
6215 Repair & Maintenance	17,943	4,054	3,750	4,730	6,000
6219 Network Operating Charge	129,300	129,300	87,278	58,186	129,300
6223 Training & Education	40,074	26,368	9,000	7,885	26,000
6225 Admin/POST Training & Education	(19,405)	2,374	-	3,672	-
6251 Communication/Mobile Radio	375	-	-	-	-
6253 Postage	5,313	3,753	2,625	1,912	3,500
6254 Telephone	90,471	101,163	67,500	48,884	102,000
6260 Equipment Leasing Costs	10,472	-	7,853	4,404	8,500
6273 In-Custody Medical Charges	33,995	74,174	37,500	5,995	52,000

**CITY OF EL SEGUNDO
POLICE DEPARTMENT
ADOPTED BUDGET DETAILS
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	ADOPTED FY 2021-2022
6274 Investigations Expense	9,776	10,472	4,500	1,404	10,000
6275 K-9 Dog Care Services	10,236	8,847	7,950	2,025	9,000
6288 S.W.A.T. Program	19,800	12,455	3,750	1,349	12,500
6289 Educational Reimbursement	84,521	39,607	22,591	12,155	40,000
Total Maintenance & Operations	\$ 1,838,588	\$ 1,766,107	\$ 829,061	\$ 566,775	\$ 1,658,282
SUB-TOTAL POLICE ADMINISTRATION	\$ 5,191,679	\$ 5,417,385	\$ 3,590,517	\$ 2,292,998	\$ 4,910,739
PATROL & SAFETY					
4101 Salaries Full-Time	\$ 4,677,925	\$ 5,058,848	\$ 3,973,681	\$ 2,360,821	\$ 5,251,872
4102 Salaries Part-Time	2,326	-	-	-	-
4103 Overtime	828,563	474,129	463,500	172,309	380,000
4105 Holiday Pay	224,337	255,490	311,601	276,016	294,342
4113 Reimbursable Overtime	(26,431)	74,319	-	14,415	-
4117 Opt - Out Payments	2,500	1,000	-	-	-
4201 Retirement CalPERS	2,851,826	3,324,058	2,607,356	1,820,587	1,073,682
4202 FICA	93,892	95,111	67,837	49,991	94,309
4203 Workers' Compensation	594,607	736,722	514,229	337,297	679,411
4204 Group Insurance	516,712	559,766	618,245	271,658	664,608
4205 Uniform Allowance	1,374	1,471	7,500	567	2,500
4207 CalPERS UAL	-	-	-	-	-
4210 OPEB liability	118,092	101,281	-	2,674	-
Total Salaries & Benefits	\$ 9,885,723	\$ 10,682,195	\$ 8,563,949	\$ 5,306,335	\$ 8,440,724
SUB-TOTAL PATROL & SAFETY	\$ 9,885,723	\$ 10,682,195	\$ 8,563,949	\$ 5,306,335	\$ 8,440,724
CRIME INVESTIGATION					
4101 Salaries Full-Time	\$ 1,348,940	\$ 1,473,672	\$ 1,164,767	\$ 673,123	\$ 1,469,139
4103 Overtime	197,904	162,075	156,818	55,916	130,000
4105 Holiday Pay	67,328	96,733	91,729	83,051	85,951
4113 Reimbursable Overtime	(7,315)	(16,382)	-	-	-
4201 Retirement CalPERS	857,274	928,045	759,868	525,993	298,740
4202 FICA	32,396	37,718	26,294	17,688	33,444
4203 Workers' Compensation	165,900	222,698	150,496	100,099	190,499
4204 Group Insurance	158,611	176,745	181,934	82,787	197,176
4205 Uniform Allowance	618	877	900	458	900
4207 CalPERS UAL	-	-	-	-	-
4210 OPEB liability	34,142	31,050	-	723	-
Total Salaries & Benefits	\$ 2,855,798	\$ 3,113,231	\$ 2,532,806	\$ 1,539,838	\$ 2,405,849
SUB-TOTAL CRIME INVESTIGATION	\$ 2,855,798	\$ 3,113,231	\$ 2,532,806	\$ 1,539,838	\$ 2,405,849

**CITY OF EL SEGUNDO
POLICE DEPARTMENT
ADOPTED BUDGET DETAILS
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	ADOPTED FY 2021-2022
TRAFFIC SAFETY					
4101 Salaries Full-Time	\$ 1,011,384	\$ 682,224	\$ 407,191	\$ 216,421	\$ 693,529
4102 Salaries Part-Time	113,373	85,187	96,750	32,851	-
4103 Overtime	151,435	62,741	139,050	14,938	45,000
4105 Holiday Pay	53,769	67,235	31,053	24,362	39,146
4113 Reimbursable Overtime	(4,733)	5,675	-	-	-
4201 Retirement CalPERS	642,300	646,326	284,824	285,035	144,624
4202 FICA	26,540	20,875	13,716	6,338	10,624
4203 Workers' Compensation	130,668	106,832	64,128	32,803	89,752
4204 Group Insurance	113,398	78,381	63,724	22,794	104,931
4205 Uniform Allowance	438	279	675	-	675
4207 CalPERS UAL	-	-	-	-	-
4210 OPEB liability	25,985	14,705	-	220	-
Total Salaries & Benefits	\$ 2,264,557	\$ 1,770,460	\$ 1,101,111	\$ 635,762	\$ 1,128,281
SUB-TOTAL TRAFFIC SAFETY	\$ 2,264,557	\$ 1,770,460	\$ 1,101,111	\$ 635,762	\$ 1,128,281
COMMUNITY RELATIONS					
4101 Salaries Full-Time	\$ 44,200	\$ 181,337	\$ 222,581	\$ 129,312	\$ 293,447
4103 Overtime	7,629	19,468	-	19,046	70,000
4105 Holiday Pay	-	-	17,162	15,809	16,714
4113 Reimbursable Overtime	762	1,738	-	-	-
4201 Retirement CalPERS	15,454	36,965	140,137	88,488	59,180
4202 FICA	4,649	2,938	3,463	2,396	4,497
4203 Workers' Compensation	2,376	25,984	28,776	20,325	37,995
4204 Group Insurance	4,634	20,504	31,862	13,149	31,170
4205 Uniform Allowance	172	-	250	-	250
4207 CalPERS UAL	-	-	-	-	-
4210 OPEB liability	1,170	3,560	-	134	-
Total Salaries & Benefits	\$ 81,046	\$ 292,494	\$ 444,231	\$ 288,659	\$ 513,253
SUB-TOTAL COMMUNITY RELATIONS	\$ 81,046	\$ 292,494	\$ 444,231	\$ 288,659	\$ 513,253
POLICE COMMUNICATION CENTER					
6206 Contractual Services	\$ 1,452,086	\$ 1,513,558	\$ 1,515,870	\$ 778,016	\$ 1,967,079
6216 Rental Charges	15,000	13,750	15,000	8,750	15,000
6254 Telephone	23,058	21,958	25,000	11,401	25,000
Total Maintenance & Operations	\$ 1,490,144	\$ 1,549,266	\$ 1,555,870	\$ 798,167	\$ 2,007,079
SUB-TOTAL POLICE COMM. CENTER	\$ 1,490,144	\$ 1,549,266	\$ 1,555,870	\$ 798,167	\$ 2,007,079

**CITY OF EL SEGUNDO
POLICE DEPARTMENT
ADOPTED BUDGET DETAILS
FISCAL YEAR 2021-2022**

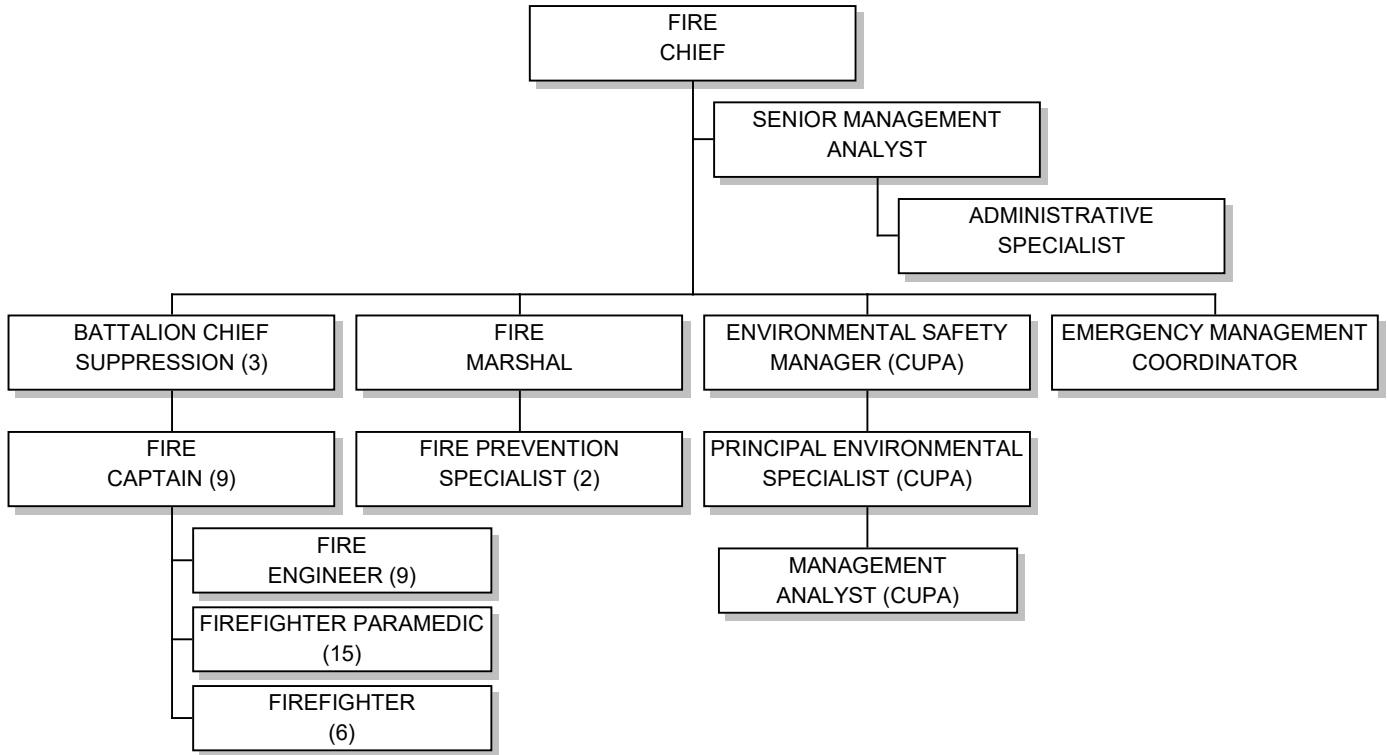
DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	ADOPTED FY 2021-2022
ANIMAL CONTROL					
4101 Salaries Full-Time	\$ 77,972	\$ 122	\$ -	\$ 344	\$ -
4102 Salaries Part-Time	41,294	-	37,125	-	-
4103 Overtime	20,021	-	15,450	-	-
4105 Holiday Pay	3,921	-	-	-	-
4117 Opt - Out Payments	3,000	-	-	-	-
4201 Retirement CalPERS	20,482	15,103	-	7,398	-
4202 FICA	11,382	-	2,840	-	-
4203 Workers' Compensation	15,005	-	5,376	-	-
4204 Group Insurance	725	-	-	-	-
4205 Uniform Allowance	180	-	250	-	250
4210 OPEB liability	2,020	-	-	-	-
Total Salaries & Benefits	\$ 196,002	\$ 15,225	\$ 61,041	\$ 7,742	\$ 250
5204 Operating Supplies	\$ 55	\$ 178	\$ -	\$ -	\$ -
6206 Contractual Services	19,200	32,850	30,000	12,000	30,000
Total Maintenance & Operations	\$ 19,255	\$ 33,028	\$ 30,000	\$ 12,000	\$ 30,000
SUB-TOTAL ANIMAL CONTROL	\$ 215,257	\$ 48,253	\$ 91,041	\$ 19,742	\$ 30,250
TOTAL POLICE - GENERAL FUND	\$ 21,984,204	\$ 22,873,284	\$ 17,879,525	\$ 10,881,501	\$ 19,436,175
ASSET FORFEITURE FUND					
4103 Overtime	\$ -	\$ -	\$ -	\$ 11,615	\$ -
4202 FICA	-	-	-	167	-
4203 Workers' Compensation	-	-	-	1,471	-
Total Salaries & Benefits	\$ -	\$ -	\$ -	\$ 13,253	\$ -
5204 Operating Supplies	\$ 11,728	\$ 31,543	\$ 10,000	\$ -	\$ 10,000
5215 Vehicle Gasoline Charge	44	48	-	-	-
6205 Other Printing & Binding	-	497	-	-	-
6208 Dues & Subscriptions	-	-	1,500	-	1,500
6213 Meetings & Travel	35,924	7,401	40,000	6,011	40,000
6214 Professional/Technical	85,507	92,412	200,000	8,544	100,000
6223 Training & Education	18,666	14,215	-	-	-
6224 Vehicle Operating Charges	3,079	815	4,500	-	13,500
6241 Contingencies	51,024	-	-	-	-
6296 R.S.V.P. Program	1,775	2,202	10,000	162	10,000
6401 Community Promotion	34,523	16,948	50,000	6,309	50,000
Total Maintenance & Operations	\$ 242,270	\$ 166,081	\$ 316,000	\$ 21,026	\$ 225,000
8104 Capital/Equipment	\$ 65,024	\$ 83,642	\$ 300,000	\$ 249	\$ 200,000
8105 Capital/Automotive	239,189	259,530	350,000	-	300,000
Total Capital Outlay	\$ 304,213	\$ 343,172	\$ 650,000	\$ 249	\$ 500,000

**CITY OF EL SEGUNDO
POLICE DEPARTMENT
ADOPTED BUDGET DETAILS
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	ADOPTED FY 2021-2022
TOTAL ASSET FORFEITURE FUND	\$ 546,483	\$ 509,253	\$ 966,000	\$ 34,528	\$ 725,000
<u>COPS FUND</u>					
6206 Contractual Services	-	-	100,000	-	175,000
6214 Professional & Technical	-	-	-	-	-
6217 Software Maintenance	-	-	-	-	-
Total Maintenance & Operations	\$ -	\$ -	\$ 100,000	\$ -	\$ 175,000
8104 Capital/Equipment	\$ 34,149	\$ 43,471	\$ 175,000	\$ 37,135	\$ 175,000
Total Capital Outlay	\$ 34,149	\$ 43,471	\$ 175,000	\$ 37,135	\$ 175,000
TOTAL COPS FUND	\$ 34,149	\$ 43,471	\$ 275,000	\$ 37,135	\$ 350,000
GRAND TOTAL POLICE - ALL FUNDS	\$ 22,564,836	\$ 23,426,008	\$ 19,120,525	\$ 10,953,164	\$ 20,511,175

Grants received by the Police Department are not reflected in the above presentation. They are included in the Summary of All Funds section of the budget document.

**CITY OF EL SEGUNDO
FIRE DEPARTMENT
ORGANIZATION CHART
FISCAL YEAR 2021 - 2022**



**CITY OF EL SEGUNDO
FIRE DEPARTMENT
FOUR-YEAR PERSONNEL SUMMARY
FISCAL YEARS 2018-2019 TO 2021-2022**

DEPARTMENT/POSITION TITLE	ADOPTED FY 2018-19	ADOPTED FY 2019-20	ADOPTED FY 2020-21	ADOPTED FY 2021-22	BUDGETED FY 2021-22
Fire Department					
Fire Chief	1.00	1.00	1.00	1.00	1.00
Battalion Chief	3.00	3.00	3.00	3.00	3.00
Fire Captain	9.00	9.00	9.00	9.00	9.00
Fire Engineer	9.00	9.00	9.00	9.00	9.00
Firefighter/Paramedic	15.00	15.00	15.00	15.00	15.00
Firefighter	6.00	6.00	6.00	6.00	6.00
Fire Marshal	1.00	1.00	1.00	1.00	-
Emergency Management Coordinator	-	1.00	1.00	1.00	1.00
Environmental Safety Manager	1.00	1.00	1.00	1.00	1.00
Principal Environmental Specialist	1.00	1.00	1.00	1.00	1.00
Fire Prevention Specialist	2.00	2.00	2.00	2.00	2.00
Administrative Specialist	1.00	1.00	1.00	1.00	1.00
Management Analyst (CUPA)	-	1.00	1.00	1.00	1.00
Senior Management Analyst	1.00	1.00	1.00	1.00	1.00
Total Fire Department	50.00	52.00	52.00	52.00	51.00

**CITY OF EL SEGUNDO
FIRE DEPARTMENT PROFILE**

MISSION & PURPOSE STATEMENT

Through Courtesy & Service, the El Segundo Fire Department is Committed to Protecting Our Community From All Risks with Integrity, Compassion, Dedication, Teamwork and Professionalism.

The Fire Department has six divisions, each representing a critical fire and life safety service delivery component with distinct functions as follows:

Administration:

Fire Administration is tasked with the overall effectiveness and efficiency of the fire department. Consisting of the Fire Chief, a Senior Management Analyst and Administrative Specialist, the fire administration division is responsible for the leadership, management and coordination of all activities within the department. Responsibilities include budget coordination and management, personnel and payroll administration, grant administration, contract management, billing, cashiering, revenue recovery, procurement, planning and organizational development. Administration supports each division within the department to provide the most effective and efficient service level given available resources. **3 FTE's.**

Fire Suppression:

Fire Suppression personnel respond to all hazards the community may encounter including: fires, floods, medical aid calls, hazardous material incidents and specialized technical rescue calls, while also providing non-emergency public assistance. When requested, our personnel respond and provide fire and life safety service to other communities throughout the State of California, through the California Master Mutual Aid System. This division also conducts fire prevention inspections, pre-fire planning, training, apparatus maintenance and communication. **27 FTE's.**

Emergency Medical Services Division:

The Emergency Medical Services (EMS) Division provides pre-hospital basic and advanced life support and patient stabilization, including ground ambulance transportation to medical facilities as necessary. Quickly becoming the most utilized service within the fire department, the EMS Division is positioned to provide efficient, effective life support to the injured and ill, while meeting mandated continuing education requirements to ensure quality assurance for patient care by all EMS personnel. **15 FTE's.**

Fire Prevention:

The Fire Prevention Division is tasked with one of the most important aspects in the fire service – reducing the likelihood of fires and fire related injuries while mitigating the potential severity of these events when they occur. Fire Prevention activities include: Inspections of buildings and premises for code compliance; Consultation with developers and businesses on fire protection requirements; Plan reviews for all proposed construction and tenant improvements including technical fire suppression equipment, above ground tanks and exiting systems; Fire investigation; Preparing and revising laws and codes; Safety and fire prevention public education; And enforcement of fire regulations. **3 FTE's.**

**CITY OF EL SEGUNDO
FIRE DEPARTMENT PROFILE**

Environmental Safety Division:

The Environmental Safety Division is one of only 83 Certified Unified Program Agencies (CUPA) designated and approved by the State of California to protect public health and the environment, and to implement environmental programs. The Division operates by guidance of State legislation to be self-sufficient and derives revenues through the requirements of business compliance. The division, as a CUPA, regulates the following programs: Hazardous Materials Business Plan; California Accidental Release Prevention; Risk Management Plan; Hazardous Waste Generation; Treatment of Hazardous Waste; Underground Storage Tank; and Aboveground Petroleum Storage Act facilities. The division works in conjunction with the Fire Suppression Division, as a technical reference, on hazardous material release incidents. It also serves as the liaison to the local health officer for hazardous materials clean-up. The Division is also responsible for inspection and enforcement, public outreach, administration of the CUPA, annual billing of the regulated facilities, issuing annual operating permits and providing environmental data for public inquiries. **3 FTE's.**

Emergency Management Division:

The Emergency Management Division is tasked with making the city resilient. The division works with all city departments, city businesses, residents, neighboring jurisdictions and other stakeholders to mitigate hazards; prepare the city through planning, training, exercising, and equipping; coordinating and supporting response operations; and facilitating recovery to recoup costs and rebuild damage. The division maintains crisis communication systems including a mass notification system and an emergency radio system. The division focuses efforts in two programs - The All-Hazards Incident Management Team which is used to unify the efforts of the city in response to hazards when incidents occur and the Disaster Service Worker program which prepares city employees to serve the city during disasters. The division maintains all disaster and emergency related plans including the emergency operations plan. The division regularly works with residents and businesses to encourage best practices of personal, family, and business preparedness thereby improving overall city readiness. **1 FTE**

ACCOMPLISHMENTS IN FISCAL YEAR 2020-2021:

Fire Administration

- All Division within department provided support to the Cities COVID-19 response
- Initiated second phase of Fire Accreditation (Community Risk Assessment & Standard of Cover) with expected completion Summer 2021
- Hired Two (2) new Firefighters
- Initiated discussion with surrounding jurisdictions related to shared service opportunities

Fire Suppression/EMS Division

- Completed 8-hour specialized Haz Mat IQ training for all suppression personnel (sponsored by the Environmental Safety Division)
- Participated in regional training as part of the Urban Search And Rescue Task Force 2
- Hosted multi-jurisdictional training on a property scheduled for demolition:
 - Roof Top Ventilation
 - Urban Search & Rescue
 - Firefighter Survival
- Completed 2020 EMS Agency Audit with zero deficiencies
- Administered COVID-19 vaccines to residents, city employees & businesses

**CITY OF EL SEGUNDO
FIRE DEPARTMENT PROFILE**

Fire Prevention Division

- Complied new State regulations related to performing and reporting on state mandated inspections surpassing the 90% compliance requirement with the following statistics:
 - High Rise - 21 of 21 high rise buildings inspected
 - Schools - 7 of 7 inspected
 - R-1 Hotels/Motels - 15 of 15 inspected
- Completed all High-Rise inspections with 100% Compliance
- Continued use and improvements to the paperless fire inspection program
- Collaborated with Planning & Building Safety on a new paperless permit and inspection system

Environmental Safety Division

- Provided Hazardous Waste Management & Business Plan training for local businesses.
- Participated with outside agency groups such as the Task Force Group for refinery safety; the Underground Storage Tank (UST) Technical Advisory Group (TAG); and Beach Cities Community Awareness and Emergency Response (CAER)
- Completed all mandatory environmental inspections in all the programs, exceeding the minimum State mandated inspections, with more than 300 inspections performed.
- Responded to two (2) Emergency incidents involving unauthorized release and illegal disposal of Hazardous Materials and Hazardous Waste; obtained cost recovery from responsible parties.
- Acquired State of the Art Emergency Response Software to be used during Haz Mat incidents to better protect the community
- Hosted a Household Hazardous Waste round up event at the Raytheon facility

Emergency Management Division

- Managed the COVID-19 response through the All-Hazard Incident Management Team (AHIMT)
- Successfully participated in the development and launch of Alert South Bay - An integrated mass notification system (a partial requirement for AB1646 legislation)
- Upgraded the El Segundo Emergency AM Radio Station
- Implemented a Crisis Communication Plan in cooperation with the City Manager's Office
- Conducted four (4) AHIMT training classes to certify & qualify members in specific training

**CITY OF EL SEGUNDO
FIRE DEPARTMENT PROFILE**

GOALS & OBJECTIVES FOR FISCAL YEAR 2021-2022:

- Finalize the second phase of fire accreditation (Community Risk Assessment & Standard of Cover)
- Develop a Battalion Chief Task Book for succession planning purposes
- Complete the fire suppression operational procedures manual
- Develop training standards to benchmark performance of operational procedures
- Study an administrative shared services agreement with neighboring fire departments
- Study organizational efficiencies within the Fire Prevention & Environmental Safety Divisions
- Complete State Mandated Fire Inspections with 100% compliance
- Complete a thorough Risk Assessment study for all regulated sites holding hazardous materials and hazardous waste
- Revive the community hours program for El Segundo High School Students and offer outreach opportunities to ESUSD Students
- Finalize the voluntary clean up oversight program to manage the cleanup of properties contaminated by hazardous materials not exclusively associated with petroleum Underground Storage Tanks
- The 2022 Super Bowl will be in Inglewood. El Segundo Emergency Management will seek to be prepared to effectively coordinate resources and information for the event
- The AHIMT will seek more training, certification and qualifications for up to 12 team members
- Continue to maximize COVID-19 cost recovery efforts through FEMA.
- Complete a comprehensive After Action Report (AAR) once the COVID-19 Emergency declaration is terminated.

**CITY OF EL SEGUNDO
FIRE DEPARTMENT
ADOPTED BUDGET SUMMARY
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	ADOPTED FY 2021-2022
<u>GENERAL FUND (001)</u>					
ADMINISTRATION (3201)					
Salaries & Benefits	\$ 766,010	\$ 706,348	\$ 585,572	\$ 484,281	\$ 899,267
Maintenance & Operations	211,518	203,513	208,457	112,169	650,814
Capital Outlay	-	-	-	-	-
Sub-total Administration	\$ 977,528	\$ 909,861	\$ 794,029	\$ 596,450	\$ 1,550,081
FIRE SUPPRESSION (3202)					
Salaries & Benefits	\$ 9,150,083	\$ 10,797,470	\$ 7,844,400	\$ 5,330,876	\$ 8,087,893
Maintenance & Operations	666,807	638,545	383,204	136,742	304,759
Capital Outlay	64,980	-	-	-	-
Sub-total Fire Suppression	\$ 9,881,870	\$ 11,436,015	\$ 8,227,604	\$ 5,467,618	\$ 8,392,652
PARAMEDIC (3203)					
Salaries & Benefits	\$ 4,100,633	\$ 3,900,540	\$ 3,119,870	\$ 1,877,297	\$ 2,791,515
Maintenance & Operations	316,880	273,960	243,519	86,742	313,655
Sub-total Paramedic	\$ 4,417,513	\$ 4,174,500	\$ 3,363,389	\$ 1,964,039	\$ 3,105,170
FIRE PREVENTION (3204)					
Salaries & Benefits	\$ 551,172	\$ 552,292	\$ 285,863	\$ 169,417	\$ 284,815
Maintenance & Operations	28,771	30,454	71,388	7,136	83,335
Sub-total Fire Prevention	\$ 579,943	\$ 582,746	\$ 357,251	\$ 176,553	\$ 368,150
EMERGENCY MANAGEMENT (3255)					
Salaries & Benefits	\$ 180,623	\$ 211,316	\$ 156,212	\$ 100,241	\$ 176,587
Maintenance & Operations	238,062	91,864	169,908	26,671	190,027
Sub-total Fire Prevention	\$ 418,685	\$ 303,180	\$ 326,120	\$ 126,912	\$ 366,614
TOTAL FIRE - GENERAL FUND	\$ 16,275,539	\$ 17,406,302	\$ 13,068,393	\$ 8,331,572	\$ 13,782,667
<u>GENERAL FUND SUMMARY:</u>					
Salaries & Benefits	\$ 14,748,521	\$ 16,167,966	\$ 11,991,917	\$ 7,962,112	\$ 12,240,077
Maintenance & Operations	1,462,038	1,238,336	1,076,476	369,460	1,542,590
Capital Outlay	64,980	-	-	-	-
TOTAL GENERAL FUND	\$ 16,275,539	\$ 17,406,302	\$ 13,068,393	\$ 8,331,572	\$ 13,782,667

Salaries & Benefits	\$ 248,160	2.07%
Maintenance & Operations	466,114	43.30%
Capital Outlay	-	0.00%
Total	\$ 714,274	5.47%

**CITY OF EL SEGUNDO
FIRE DEPARTMENT
ADOPTED BUDGET SUMMARY
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	PROPOSED FY 2021-2022
<u>CUPA FUND (126)</u>					
FIRE CUPA (3205)					
Salaries & Benefits	\$ 251,233	\$ 575,162	\$ 479,969	\$ 267,744	\$ 513,437
Maintenance & Operations	64,077	33,494	41,438	21,151	64,511
Capital Outlay	-	-	-	-	-
TOTAL CUPA FUND	\$ 315,310	\$ 608,656	\$ 521,407	\$ 288,895	\$ 577,948
GRAND TOTAL - FIRE - ALL FUNDS	\$ 16,590,849	\$ 18,014,958	\$ 13,589,800	\$ 8,620,467	\$ 14,360,615
<u>ALL FUNDS SUMMARY</u>					
Salaries & Benefits	\$ 14,999,754	\$ 16,743,128	\$ 12,471,886	\$ 8,229,856	\$ 12,753,514
Maintenance & Operations	1,526,115	1,271,830	1,117,914	390,611	1,607,101
Capital Outlay	64,980	-	-	-	-
TOTAL ALL FUNDS	\$ 16,590,849	\$ 18,014,958	\$ 13,589,800	\$ 8,620,467	\$ 14,360,615

Salaries & Benefits	\$ 281,628	2.26%
Maintenance & Operations	489,187	43.76%
Capital Outlay	-	0.00%
Total	\$ 770,815	5.67%

**CITY OF EL SEGUNDO
FIRE DEPARTMENT
ADOPTED BUDGET SUMMARY BY ACCOUNT
GENERAL FUND
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	ADOPTED FY 2021-2022
4101 Salaries Full-Time	\$ 6,179,433	\$ 6,417,616	\$ 4,825,292	\$ 2,824,408	\$ 6,395,556
4102 Salaries Part-Time	9,977	39,926	24,000	29,689	108,200
4103 Overtime	224,463	570,989	213,750	225,644	241,250
4105 Holiday Pay	258,813	276,161	257,281	277,582	283,220
4107 FLSA Overtime	459,050	523,022	375,000	221,315	440,000
4110 Leave Replacement	1,429,106	1,435,301	1,143,750	719,079	1,395,000
4113 Reimbursable Overtime	37,192	60,782	33,750	5,363	33,750
4117 Opt - Out Payments	2,750	-	-	-	-
4118 Replacement Benefit Contribution	-	-	-	39,137	40,000
4201 Retirement CalPERS	3,853,733	4,341,413	3,481,591	2,520,957	1,140,078
4202 FICA	162,918	173,940	98,334	79,339	127,682
4203 Workers' Compensation	1,148,419	1,378,424	758,756	646,124	913,764
4204 Group Insurance	794,560	797,567	748,458	366,449	879,692
4205 Uniform Allowance	3,152	3,799	2,855	958	4,350
4207 CalPERS UAL	-	-	-	-	205,535
4210 OPEB liability	161,736	129,574	-	3,082	-
4215 Uniform Replacement	23,219	19,452	29,100	2,986	32,000
Total Salaries & Benefits	\$ 14,748,521	\$ 16,167,966	\$ 11,991,917	\$ 7,962,112	\$ 12,240,077
5201 Office Supplies	\$ 5,471	\$ 5,982	\$ 3,375	\$ 1,577	\$ 5,000
5203 Repairs & Maintenance Supplies	8,290	2,752	7,088	4,577	10,500
5204 Operating Supplies	221,454	146,896	155,251	32,363	210,300
5207 Small Tools & Equipment	7,378	11,670	8,438	1,150	12,500
5214 Housing Supplies	14,815	11,532	10,125	3,375	13,500
5218 Training Materials and Supplies	7,523	2,313	7,500	2,008	11,252
5220 Computer Refresh Charges	14,300	-	-	-	-
5255 CPR Class Operating Supplies	2,338	-	1,875	-	2,500
6101 Gas	4,848	7,136	3,750	2,589	7,136
6102 Electricity	24,985	28,318	17,250	13,212	29,000
6103 Water	10,032	9,983	7,875	4,677	10,500
6201 Advertising/Publishing	3,687	1,705	5,060	2,157	6,750
6205 Other Printing & Binding	3,339	2,809	2,363	-	3,150
6207 Equipment Replacement Charges	525,244	561,186	212,201	141,468	42,473
6208 Dues & Subscriptions	12,722	7,215	14,218	2,211	20,755
6211 Insurance & Bonds	-	-	-	-	375,000
6213 Meetings & Travel	24,226	38,513	39,863	5,651	52,550
6214 Professional/Technical	251,557	162,014	309,450	90,889	316,399
6215 Repairs & Maintenance	39,752	45,263	51,675	8,262	70,360
6217 Software Maintenance	50,243	53,156	70,204	18,074	74,039

**CITY OF EL SEGUNDO
FIRE DEPARTMENT
ADOPTED BUDGET SUMMARY BY ACCOUNT
GENERAL FUND
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	ADOPTED FY 2021-2022
6219 Network Operating Charge	55,360	55,100	-	-	55,100
6221 Educational Incentive	3,005	-	-	-	-
6223 Training & Education	69,062	25,133	74,250	7,553	81,675
6251 Communication/Mobile Radio	35,569	7,209	7,231	2,479	34,998
6253 Postage	3,450	1,617	2,963	538	4,000
6254 Telephone	39,638	47,027	29,596	22,984	56,278
6257 Public Education	17,890	230	25,275	-	21,875
6259 Breathing Apparatus	4,382	3,577	5,625	1,666	15,000
6260 Equipment Leasing Costs	1,478	-	3,975	-	-
Total Maintenance & Operations	\$ 1,462,038	\$ 1,238,336	\$ 1,076,476	\$ 369,460	\$ 1,542,590
8104 Capital - Equipment	\$ 64,980	\$ -	\$ -	\$ -	\$ -
Total Capital Outlay	\$ 64,980	\$ -	\$ -	\$ -	\$ -
TOTAL FIRE DEPARTMENT	\$ 16,275,539	\$ 17,406,302	\$ 13,068,393	\$ 8,331,572	\$ 13,782,667

**CITY OF EL SEGUNDO
FIRE DEPARTMENT
ADOPTED BUDGET DETAILS
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	ADOPTED FY 2021-2022
GENERAL FUND					
FIRE ADMINISTRATION					
4101 Salaries Full-Time	\$ 458,774	\$ 414,316	\$ 309,492	\$ 201,742	\$ 429,132
4102 Salaries Part-Time	-	-	-	15,993	58,200
4103 Overtime	189	-	-	388	-
4118 Replacement Benefit Contribution	-	-	-	39,137	40,000
4201 Retirement CalPERS	191,054	189,677	186,239	177,490	64,501
4202 FICA	20,833	17,210	12,434	10,220	17,412
4203 Workers' Compensation	37,083	39,373	29,563	20,746	40,575
4204 Group Insurance	45,974	37,550	47,044	18,268	43,112
4205 Uniform Allowance	796	495	800	99	800
4207 CalPERS UAL	-	-	-	-	205,535
4210 OPEB liability	11,307	7,727	-	198	-
Total Salaries & Benefits	\$ 766,010	\$ 706,348	\$ 585,572	\$ 484,281	\$ 899,267
5201 Office Supplies	\$ 5,471	\$ 5,982	\$ 3,375	\$ 1,577	\$ 5,000
5204 Operating Supplies	10,805	9,182	8,138	4,983	13,400
5220 Computer Refresh Charges	1,200	-	-	-	-
6101 Gas	4,848	7,136	3,750	2,589	7,136
6102 Electricity	24,985	28,318	17,250	13,212	29,000
6103 Water	10,032	9,983	7,875	4,677	10,500
6205 Other Printing & Binding	3,339	2,809	2,363	-	3,150
6207 Equip Replacement Charges	8,772	8,770	-	-	2,650
6208 Dues & Subscriptions	2,281	2,508	8,123	510	11,280
6211 Insurance & Bonds	-	-	-	-	375,000
6213 Meetings & Travel	2,754	11,660	11,138	25	12,850
6214 Professional/Technical	82,030	24,905	88,275	51,906	79,740
6215 Repair & Maintenance	1,762	6,254	2,700	647	3,060
6217 Software Maintenance	-	22,514	16,725	8,500	22,300
6219 Network Operating Charge	10,300	10,300	-	-	10,300
6223 Training & Education	5,571	7,767	6,225	1,464	9,800
6253 Postage	3,450	1,617	2,963	538	4,000
6254 Telephone	32,529	43,808	25,582	21,541	51,648
6260 Equipment Leasing Costs	1,389	-	3,975	-	-
Total Maintenance & Operations	\$ 211,518	\$ 203,513	\$ 208,457	\$ 112,169	\$ 650,814
SUB-TOTAL FIRE ADMINISTRATION	\$ 977,528	\$ 909,861	\$ 794,029	\$ 596,450	\$ 1,550,081
FIRE SUPPRESSION					
4101 Salaries Full-Time	\$ 3,731,900	\$ 4,223,291	\$ 3,141,618	\$ 1,847,855	\$ 4,332,829
4103 Overtime	139,830	388,385	131,250	141,578	150,000
4105 Holiday Pay	181,539	204,622	179,739	203,041	215,058
4107 FLSA Overtime	295,008	367,845	243,750	175,947	275,000

**CITY OF EL SEGUNDO
FIRE DEPARTMENT
ADOPTED BUDGET DETAILS
FISCAL YEAR 2021-2022**

DESCRIPTION		ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	ADOPTED FY 2021-2022
4110	Leave Replacement	987,942	1,044,242	731,250	542,696	975,000
4117	Opt - Out Payments	2,750	-	-	-	-
4201	Retirement CalPERS	2,391,278	2,889,539	2,356,994	1,678,825	806,679
4202	FICA	73,971	87,209	48,160	42,639	65,946
4203	Workers' Compensation	761,998	977,402	525,105	459,558	657,641
4204	Group Insurance	467,839	511,845	463,284	233,172	582,740
4205	Uniform Allowance	976	1,884	1,125	600	2,000
4207	CalPERS UAL	-	-	-	-	-
4210	OPEB liability	98,422	85,644	-	1,979	-
4215	Uniform Replacement	16,630	15,562	22,125	2,986	25,000
Total Salaries & Benefits		\$ 9,150,083	\$ 10,797,470	\$ 7,844,400	\$ 5,330,876	\$ 8,087,893
5203	Repairs & Maintenance Supplies	\$ 8,290	\$ 2,752	\$ 7,088	\$ 4,577	\$ 10,500
5204	Operating Supplies	58,027	40,531	52,088	3,269	67,000
5207	Small Tools & Equipment	7,378	11,670	8,438	1,150	12,500
5214	Housing Supplies	14,815	11,532	10,125	3,375	13,500
5218	Training Materials and Supplies	7,523	2,313	7,500	2,008	11,252
5220	Computer Refresh Charges	3,800	-	-	-	-
5255	CPR Class Operating Supplies	2,338	-	1,875	-	2,500
6207	Equip Replacement Charges	416,460	465,381	161,532	98,194	-
6208	Dues & Subscriptions	-	-	225	-	300
6213	Meetings & Travel	4,382	12,576	8,625	3,055	8,000
6214	Professional/Technical	4,429	2,034	3,750	6,727	2,520
6215	Repairs & Maintenance	25,041	36,799	40,725	7,615	56,300
6217	Software Maintenance	29,957	21,324	28,965	2,492	22,489
6219	Network Operating Charge	10,300	10,300	-	-	10,300
6221	Educational Incentive	2,298	-	-	-	-
6223	Training & Education	51,182	13,291	41,250	1,649	50,000
6251	Communication/Mobile Radio	16,205	4,465	5,393	965	22,598
6259	Breathing Apparatus	4,382	3,577	5,625	1,666	15,000
6260	Equipment Leasing Costs	-	-	-	-	-
Total Maintenance & Operations		\$ 666,807	\$ 638,545	\$ 383,204	\$ 136,742	\$ 304,759
8104	Capital/Equipment	\$ 64,980	\$ -	\$ -	\$ -	\$ -
Total Capital Outlay		\$ 64,980	\$ -	\$ -	\$ -	\$ -
SUB-TOTAL FIRE SUPPRESSION		\$ 9,881,870	\$ 11,436,015	\$ 8,227,604	\$ 5,467,618	\$ 8,392,652
FIRE PARAMEDIC						
4101	Salaries Full-Time	\$ 1,572,056	\$ 1,415,439	\$ 1,156,651	\$ 644,340	\$ 1,378,354
4103	Overtime	57,593	139,815	56,250	64,048	65,000
4105	Holiday Pay	77,274	71,539	77,542	74,541	68,162
4107	FLSA Overtime	164,042	155,177	131,250	45,368	165,000
4110	Leave Replacement	441,164	391,059	412,500	176,383	420,000

**CITY OF EL SEGUNDO
FIRE DEPARTMENT
ADOPTED BUDGET DETAILS
FISCAL YEAR 2021-2022**

DESCRIPTION		ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	ADOPTED FY 2021-2022
4201	Retirement CalPERS	1,157,569	1,122,676	874,509	601,536	251,381
4202	FICA	33,384	31,124	17,896	14,959	20,973
4203	Workers' Compensation	329,077	341,237	195,126	158,840	204,681
4204	Group Insurance	220,390	199,615	191,171	96,550	210,964
4207	CalPERS UAL	-	-	-	-	-
4210	OPEB liability	41,495	28,969	-	732	-
4215	Uniform Replacement	6,589	3,890	6,975	-	7,000
Total Salaries & Benefits		\$ 4,100,633	\$ 3,900,540	\$ 3,119,870	\$ 1,877,297	\$ 2,791,515
5204	Operating Supplies	\$ 73,042	\$ 82,219	\$ 77,250	\$ 20,565	\$ 103,000
6207	Equip Replacement Charges	84,960	60,092	38,019	34,840	30,130
6208	Dues & Subscription	1,800	2,250	2,550	375	3,750
6213	Meetings & Travel	-	146	-	-	1,500
6214	Professional/Technical	120,080	117,642	99,825	24,114	133,500
6215	Repairs & Maintenance	12,949	2,210	8,250	-	11,000
6217	Software Maintenance	8,181	9,010	9,750	6,445	13,000
6221	Educational Incentive	707	-	-	-	-
6223	Training & Education	3,001	391	7,875	-	7,875
6251	Communication/Mobile Radio	12,160	-	-	403	9,900
Total Maintenance & Operations		\$ 316,880	\$ 273,960	\$ 243,519	\$ 86,742	\$ 313,655
SUB-TOTAL FIRE PARAMEDIC		\$ 4,417,513	\$ 4,174,500	\$ 3,363,389	\$ 1,964,039	\$ 3,105,170
FIRE PREVENTION						
4101	Salaries Full-Time	\$ 308,288	\$ 251,895	\$ 124,486	\$ 77,772	\$ 137,073
4102	Salaries Part-Time	-	39,926	24,000	13,696	50,000
4103	Overtime	26,407	10,387	11,250	2,596	11,250
4113	Reimbursable Overtime	37,192	60,782	33,750	5,363	33,750
4201	Retirement CalPERS	85,313	112,611	42,941	48,928	10,108
4202	FICA	26,261	27,330	12,726	7,293	14,312
4203	Workers' Compensation	15,530	14,319	5,129	4,103	5,998
4204	Group Insurance	43,534	29,156	30,921	9,392	21,374
4205	Uniform Allowance	880	920	660	159	950
4207	CalPERS UAL	-	-	-	-	-
4210	OPEB liability	7,767	4,966	-	115	-
Total Salaries & Benefits		\$ 551,172	\$ 552,292	\$ 285,863	\$ 169,417	\$ 284,815
5204	Operating Supplies	\$ 5,718	\$ 7,524	\$ 5,625	\$ 1,929	\$ 8,200
5220	Computer Refresh Charges	1,200	-	-	-	-
6207	Equip Replacement Charges	7,428	8,957	7,458	4,972	5,591
6208	Dues & Subscriptions	2,775	1,566	2,250	235	3,400
6213	Meetings & Travel	1,082	2,095	2,100	-	3,800
6214	Professional/Technical	1,895	3,791	48,750	-	50,639
6219	Network Operating Charge	5,200	5,200	-	-	5,200

**CITY OF EL SEGUNDO
FIRE DEPARTMENT
ADOPTED BUDGET DETAILS
FISCAL YEAR 2021-2022**

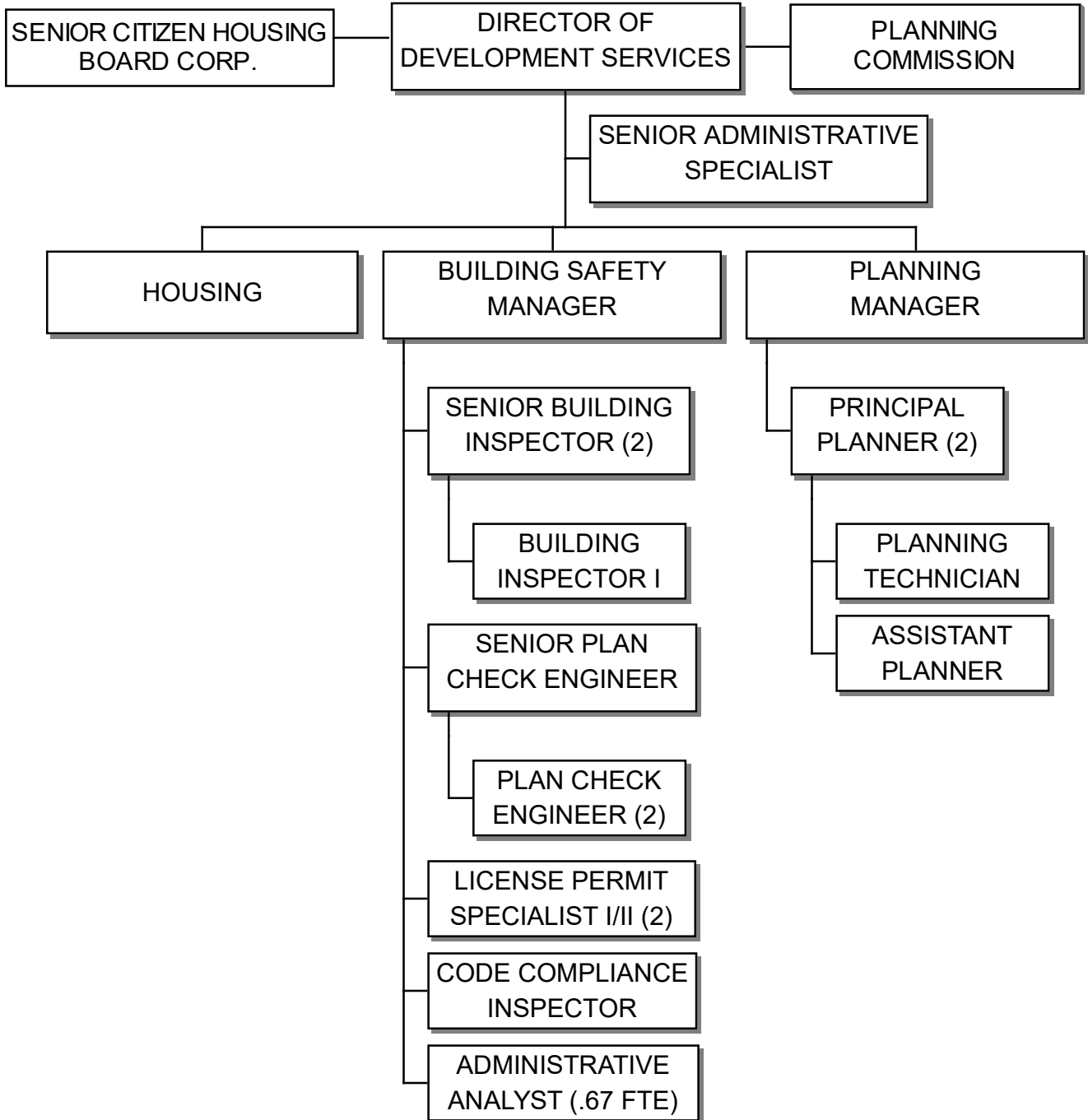
DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	ADOPTED FY 2021-2022
6223 Training & Education	2,331	1,204	2,700	-	4,000
6254 Telephone	-	-	630	-	630
6257 Public Education	1,142	117	1,875	-	1,875
Total Maintenance & Operations	\$ 28,771	\$ 30,454	\$ 71,388	\$ 7,136	\$ 83,335
 SUB-TOTAL FIRE PREVENTION	 \$ 579,943	 \$ 582,746	 \$ 357,251	 \$ 176,553	 \$ 368,150
 EMERGENCY MANAGEMENT					
4101 Salaries Full-Time	\$ 108,415	\$ 112,675	\$ 93,045	\$ 52,699	\$ 118,168
4102 Salaries Part-Time	9,977	-	-	-	-
4103 Overtime	444	32,402	15,000	17,034	15,000
4201 Retirement CalPERS	28,519	26,910	20,908	14,178	7,409
4202 FICA	8,469	11,067	7,118	4,228	9,039
4203 Workers' Compensation	4,731	6,093	3,833	2,877	4,869
4204 Group Insurance	16,823	19,401	16,038	9,067	21,502
4205 Uniform Allowance	500	500	270	100	600
4207 CalPERS UAL	-	-	-	-	-
4210 OPEB liability	2,745	2,268	-	58	-
Total Salaries & Benefits	\$ 180,623	\$ 211,316	\$ 156,212	\$ 100,241	\$ 176,587
 5204 Operating Supplies	 \$ 73,862	 \$ 7,440	 \$ 12,150	 \$ 1,617	 \$ 18,700
5220 Computer Refresh Charges	8,100	-	-	-	-
6201 Advertising/Publishing	3,687	1,705	5,060	2,157	6,750
6207 Equip Replacement Charges	7,624	17,986	5,192	3,462	4,102
6208 Dues & Subscriptions	5,866	891	1,070	1,091	2,025
6213 Meetings & Travel	16,008	12,036	18,000	2,571	26,400
6214 Professional/Technical	43,123	13,642	68,850	8,142	50,000
6217 Software Maintenance	12,105	308	14,764	637	16,250
6219 Network Operating Charge	29,560	29,300	-	-	29,300
6223 Training & Education	6,977	2,480	16,200	4,440	10,000
6251 Communication/Mobile Radio	7,204	2,744	1,838	1,111	2,500
6254 Telephone	7,109	3,219	3,384	1,443	4,000
6257 Public Education	16,748	113	23,400	-	20,000
6260 Equipment Leasing Costs	89	-	-	-	-
Total Maintenance & Operations	\$ 238,062	\$ 91,864	\$ 169,908	\$ 26,671	\$ 190,027
 SUB-TOTAL EMERGENCY MGMT	 \$ 418,685	 \$ 303,180	 \$ 326,120	 \$ 126,912	 \$ 366,614
 TOTAL FIRE - GENERAL FUND	 \$ 16,275,539	 \$ 17,406,302	 \$ 13,068,393	 \$ 8,331,572	 \$ 13,782,667
 CUPA FUND					
4101 Salaries Full-Time	\$ 154,923	\$ 365,547	\$ 283,959	\$ 170,334	\$ 382,140
4103 Overtime	393	6,533	-	-	-

**CITY OF EL SEGUNDO
FIRE DEPARTMENT
ADOPTED BUDGET DETAILS
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	ADOPTED FY 2021-2022
4113 Reimbursable Overtime	-	(281)	5,250	-	7,000
4117 Opt - Out Payments	2,750	-	-	-	-
4201 Retirement CalPERS	61,229	126,800	101,077	64,886	33,005
4202 FICA	14,148	28,518	21,271	12,546	28,952
4203 Workers' Compensation	6,834	12,039	20,279	5,487	26,877
4204 Group Insurance	6,008	28,079	47,333	14,112	34,463
4205 Uniform Allowance	600	1,000	800	200	1,000
4207 CalPERS UAL	-	-	-	-	-
4210 OPEB liability	4,348	6,927	-	179	-
Total Salaries & Benefits	\$ 251,233	\$ 575,162	\$ 479,969	\$ 267,744	\$ 513,437
5204 Operating Supplies	\$ 22,179	\$ 9,742	\$ 5,625	\$ 310	\$ 6,000
5220 Computer Refresh Charges	1,900	-	-	-	-
6207 Equipment Replacement Charges	1,292	3,875	2,674	1,782	4,115
6208 Dues & Subscriptions	-	-	-	-	1,000
6213 Meetings & Travel	1,155	1,314	750	-	4,586
6214 Professional/Technical	21,250	-	16,500	-	22,000
6215 Repairs & Maintenance	-	-	1,688	-	2,850
6217 Software Maintenance	6,825	10,116	7,856	-	10,475
6219 Network Operating Charge	6,900	6,900	-	-	6,900
6223 Training & Education	1,174	489	4,500	18,579	4,500
6254 Telephone	960	960	720	480	960
6257 Public Education	442	98	1,125	-	1,125
Total Maintenance & Operations	\$ 64,077	\$ 33,494	\$ 41,438	\$ 21,151	\$ 64,511
TOTAL CUPA FUND	\$ 315,310	\$ 608,656	\$ 521,407	\$ 288,895	\$ 577,948
GRAND TOTAL FIRE - ALL FUNDS	\$ 16,590,849	\$ 18,014,958	\$ 13,589,800	\$ 8,620,467	\$ 14,360,615

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**CITY OF EL SEGUNDO
 DEVELOPMENT SERVICES DEPARTMENT
 ORGANIZATIONAL CHART
 FISCAL YEAR 2021 - 2022**



**CITY OF EL SEGUNDO
DEVELOPMENT SERVICES DEPARTMENT
FOUR-YEAR PERSONNEL SUMMARY
FISCAL YEARS 2018-2019 TO 2021-2022**

DEPARTMENT/POSITION TITLE	ADOPTED FY 2018-19	ADOPTED FY 2019-20	ADOPTED FY 2020-21	ADOPTED FY 2021-22	BUDGETED FY 2021-22
<u>Development Services Department</u>					
Director of Development Services	1.00	1.00	1.00	1.00	1.00
Planning Manager	1.00	1.00	1.00	1.00	1.00
Building Safety Manager	1.00	1.00	1.00	1.00	1.00
Assistant Planner	2.00	2.00	2.00	1.00	1.00
Building Inspector I / II	1.00	1.00	1.00	1.00	1.00
Code Compliance Inspector	1.00	1.00	1.00	1.00	1.00
License Permit Specialist I/II	2.00	2.00	2.00	2.00	2.00
Office Specialist II	1.00	-	-	-	-
Plan Check Engineer	1.00	1.00	1.00	2.00	2.00
Plan Examiner (MEP)	1.00	-	-	-	-
Planning Technician	1.00	1.00	1.00	1.00	1.00
Principal Planner	2.00	2.00	2.00	2.00	2.00
Senior Administrative Specialist	-	1.00	1.00	1.00	1.00
Senior Building Inspector	1.00	2.00	2.00	2.00	2.00
Senior Plan Check Engineer	1.00	1.00	1.00	1.00	1.00
Sub-total Full-Time	17.00	17.00	17.00	17.00	17.00
<u>Part-Time FTEs</u>					
Administrative Analyst	-	-	-	0.67	0.67
Sub-total Part-Time	-	-	-	0.67	0.67
Total Development Services Department	17.00	17.00	17.00	17.67	17.67

CITY OF EL SEGUNDO DEVELOPMENT SERVICES DEPARTMENT PROFILE

MISSION STATEMENT: Meet the needs of the community through responsible planning while maintaining a safe built environment for El Segundo's residents, businesses and visitors.

The Development Services Department has 17 full-time positions spread among two divisions.

Administration: Provides the overall administrative direction for the department; provides management and technical oversight of the divisions.

Planning Division: Develops and implements the General Plan; administers land uses through the zoning, subdivision, and environmental codes; provides staff support to the Planning Commission; and administers the CDBG program.

Building & Safety Division: Provides development and building services by educating, administering, and enforcing State and local construction regulations to maintain property and protect life, safety, and health of all occupants; conducts plan reviews; issues permits; and provides inspection and code enforcement services in a professional, flexible, and equitable manner.

ACCOMPLISHMENTS IN FISCAL YEAR 2020-21:

Completed:

- RFQ Civic Center
- RFQ Affordable Housing Service Provider
- RFP Downtown Specific Plan
- Amend city zoning code – Plaza El Segundo
- Streamline Planning Process Ordinance
- Reviewed plans; issued permits; or inspected the following substantial projects:
 - Saatchi & Saatchi
 - Belkin
 - Topgolf
 - 888 Douglas
 - Beyond Meat
 - Kite Pharma (phase 2)
- Successfully filled vacant position – Senior Building Inspector
- Implemented Virtual Inspection pilot program
- Implemented Electronic Plan Review
- Implemented Online Payment for Plan Check, Permit & Impact Fees
- Reduced dependency on the outside consultants for plan review

GOALS & OBJECTIVES FOR FISCAL YEAR 2021-22:

- Amend city zoning code – 4 to 6 code sections
- Continue document imaging and scanning of microfilms into Laserfiche
- Complete implementation of new Permitting System
- Recruit to fill vacant Director, Planning Manager, Senior Plan Check Engineer, and Associate Planner
- Implement 2-hour window inspection
- Reduce use of paper by implementing digital technology
- Interactive Online Q&A program by which applicants can find out the list of the City requirements for their specific proposed projects
- Implement complete Online Plan Submittal services
- Implement electronic Sign in sheet for the Development Services Center
- Develop Information Bulletins on General, Building and Zoning Codes/Regulations to educate applicants and have them available Online
- Implement Inter-Department Training to the Development Services Center staff
- Implement Express Permit Program which expands the list of the permits which can be issued online which do not need plan reviews to save applicants time and cost

CITY OF EL SEGUNDO
DEVELOPMENT SERVICES DEPARTMENT PROFILE

- Remodel the Development Services Center to provide a more welcoming environment and to provide a true One Stop Service
- Develop KPI for each division
- Implement Monthly Meetings with all the departments involved in Development Services Center
- Streamline each the processes for each division and provide better tools to staff to do their job
- Develop Standard Office Procedure (SOP) for each division
- Implement an online Fee Calculator for the applicants to find out the estimated fees for their proposed projects
- Implement QR Code in every aspect of the Development Services Center
- Implement Electronic approval for different departments involved in plan review and permitting process to reduce the time it takes to issue permits
- Develop a Development Services Center Guide by which inform the visitors to the Center about the function for each department as relates to their proposed projects

**CITY OF EL SEGUNDO
DEVELOPMENT SERVICES DEPARTMENT
ADOPTED BUDGET SUMMARY
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	ADOPTED FY 2021-2022
<u>GENERAL FUND (001)</u>					
ADMINISTRATION (2404)					
Salaries & Benefits	\$ 247,953	\$ 263,925	\$ 214,489	\$ 143,658	\$ 211,586
Maintenance & Operations	78,455	78,989	70,945	31,750	91,200
Sub-total Administration	\$ 326,408	\$ 342,914	\$ 285,434	\$ 175,408	\$ 302,786
PLANNING (2402)					
Salaries & Benefits	\$ 965,401	\$ 1,036,656	\$ 836,519	\$ 352,821	\$ 985,602
Maintenance & Operations	24,225	53,262	57,896	54,916	152,937
Sub-total Planning	\$ 989,626	\$ 1,089,918	\$ 894,415	\$ 407,737	\$ 1,138,539
BUILDING & SAFETY (2403)					
Salaries & Benefits	\$ 856,368	\$ 1,158,693	\$ 1,093,876	\$ 561,393	\$ 1,265,022
Maintenance & Operations	476,454	294,837	260,143	12,430	305,353
Sub-total Building & Safety	\$ 1,332,822	\$ 1,453,530	\$ 1,354,019	\$ 573,823	\$ 1,570,375
SENIOR IN-HOME CARE (2743)					
Salaries & Benefits	\$ 5,158	\$ 2,373	\$ 4,958	-	\$ 4,442
Maintenance & Operations	13,680	15,604	17,500	-	20,000
Sub-total Senior In-Home Care	\$ 18,838	\$ 17,977	\$ 22,458	\$ -	\$ 24,442
JUVENILE DIVERSION (2747)					
Maintenance & Operations	\$ 10,922	\$ 9,804	\$ 9,000	\$ 6,020	\$ 12,000
Sub-total Juvenile Diversion	\$ 10,922	\$ 9,804	\$ 9,000	\$ 6,020	\$ 12,000
DELIVERED MEALS (2778)					
Salaries & Benefits	\$ 10,920	\$ 14,991	\$ 10,698	-	\$ 9,643
Maintenance & Operations	21,434	23,000	19,000	-	25,000
Sub-total Delivered Meals	\$ 32,354	\$ 37,991	\$ 29,698	\$ -	\$ 34,643
COMMUNITY OUTREACH ADMINISTRATION (2779)					
Maintenance & Operations	\$ 12,300	\$ 9,375	\$ 14,000	\$ 3,962	\$ 16,000
Sub-total Comm. Outreach Admin.	\$ 12,300	\$ 9,375	\$ 14,000	\$ 3,962	\$ 16,000
TOTAL DSD - GENERAL FUND	\$ 2,723,270	\$ 2,961,509	\$ 2,609,024	\$ 1,166,950	\$ 3,098,785

**CITY OF EL SEGUNDO
DEVELOPMENT SERVICES DEPARTMENT
ADOPTED BUDGET SUMMARY
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	ADOPTED FY 2021-2022
<u>GENERAL FUND SUMMARY</u>					
Salaries & Benefits	\$ 2,085,800	\$ 2,476,638	\$ 2,160,540	\$ 1,057,872	\$ 2,476,295
Maintenance & Operations	637,470	484,871	448,484	109,078	622,490
TOTAL GENERAL FUND	\$ 2,723,270	\$ 2,961,509	\$ 2,609,024	\$ 1,166,950	\$ 3,098,785

Salaries & Benefits	\$ 315,755	14.61%
Maintenance & Operations	174,006	38.80%
Total	\$ 489,761	18.77%

EL SEGUNDO HOUSING DIVISION

RSI PROGRAM FUND SUMMARY (116)

Salaries & Benefits	\$ -	\$ (50)	\$ -	\$ -	\$ -
Maintenance & Operations	607	515	800	511	800
TOTAL RSI PROGRAM FUND	\$ 607	\$ 465	\$ 800	\$ 511	\$ 800

AFFORDABLE HOUSING (130)

Maintenance & Operations	-	2,250	200,000	4,450	200,000
TOTAL AFFORDABLE HOUSING FUND	\$ -	\$ 2,250	\$ 200,000	\$ 4,450	\$ 200,000

SENIOR HOUSING FUND (504)

Salaries & Benefits	\$ -	\$ 62,183	\$ -	\$ 58,586	\$ -
Maintenance & Operations	21,272	16,261	15,500	7,497	45,313
Capital Improvements	-	-	60,000	-	60,000
TOTAL SENIOR HOUSING FUND	\$ 21,272	\$ 78,444	\$ 75,500	\$ 66,083	\$ 105,313

GRAND TOTAL - DSD - ALL FUNDS

\$ 2,745,149	\$ 3,042,668	\$ 2,885,324	\$ 1,237,994	\$ 3,404,898
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ALL FUNDS SUMMARY

Salaries & Benefits	\$ 2,085,800	\$ 2,538,771	\$ 2,160,540	\$ 1,116,458	\$ 2,476,295
Maintenance & Operations	659,349	503,897	664,784	121,536	868,603
Capital Outlay	-	-	60,000	-	60,000
TOTAL ALL FUNDS	\$ 2,745,149	\$ 3,042,668	\$ 2,885,324	\$ 1,237,994	\$ 3,404,898

Salaries & Benefits	\$ 315,755	14.61%
Maintenance & Operations	203,819	30.66%
Capital Outlay	\$ -	0.00%
Total	\$ 519,574	18.01%

**CITY OF EL SEGUNDO
DEVELOPMENT SERVICES BUDGET SUMMARY BY ACCOUNT
GENERAL FUND
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	ADOPTED FY 2021-2022
4101 Salaries Full-Time	\$ 1,331,200	\$ 1,601,941	\$ 1,345,470	\$ 641,447	\$ 1,783,015
4102 Salaries Part-Time	14,363	15,536	13,000	-	28,000
4103 Overtime	1,962	3,811	8,438	3,853	11,100
4113 Reimbursable Overtime	25,572	62,054	27,000	41,778	70,000
4117 Opt - Out Payments	14,500	3,250	8,750	-	4,000
4201 Retirement CalPERS	413,445	441,612	364,104	202,172	134,355
4202 FICA	102,562	121,955	98,858	48,478	137,362
4203 Workers' Compensation	43,753	48,182	44,997	20,394	61,349
4204 Group Insurance	105,395	146,568	249,523	73,681	246,114
4205 Uniform Allowance	97	1,000	400	304	1,000
4207 CalPERS UAL	-	-	-	-	-
4210 OPEB Liability	32,951	30,729	-	765	-
4217 Early Retirement Incentive	-	-	-	25,000	-
Total Salaries & Benefits	\$ 2,085,800	\$ 2,476,638	\$ 2,160,540	\$ 1,057,872	\$ 2,476,295
5204 Operating Supplies	\$ 15,520	\$ 14,179	\$ 12,150	\$ 3,346	\$ 14,000
5206 Computer Supplies	581	3,355	6,413	2,513	6,500
5220 Computer Refresh Program Equipn	7,700	-	-	-	-
6102 Electric Utility	78	62	-	82	-
6201 Advertising/Publishing	6,458	4,908	7,425	576	7,200
6206 Contractual Services	12,300	9,375	14,000	3,962	16,000
6207 Equip Replacement Charges	14,664	17,852	6,526	4,351	4,040
6208 Dues & Subscriptions	2,170	2,449	4,725	1,904	5,300
6213 Meetings & Travel	4,878	2,436	7,088	114	7,250
6214 Professional & Technical	502,457	358,514	322,250	65,971	478,000
6215 Repairs & Maintenance	-	-	1,890	-	1,900
6219 Network Operating Charge	50,000	50,000	33,750	22,500	50,000
6223 Training & Education	6,173	12,833	13,973	406	14,400
6253 Postage	1,694	1,076	2,903	179	2,900
6254 Telephone	7,249	6,071	4,725	3,174	6,000
6260 Equipment Leasing Costs	2,493	-	5,738	-	6,000
6263 Commissioners Expense	3,055	1,761	4,928	-	3,000
Total Maintenance & Operations	\$ 637,470	\$ 484,871	\$ 448,484	\$ 109,078	\$ 622,490
TOTAL DSD - GENERAL FUND	\$ 2,723,270	\$ 2,961,509	\$ 2,609,024	\$ 1,166,950	\$ 3,098,785

**CITY OF EL SEGUNDO
DEVELOPMENT SERVICES DEPARTMENT
ADOPTED BUDGET DETAILS
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	ADOPTED FY 2021-2022
GENERAL FUND					
DEVELOPMENT SERVICES ADMINISTRATION					
4101 Salaries Full-Time	\$ 177,037	\$ 192,847	\$ 144,882	\$ 87,207	\$ 164,892
4102 Salaries Part-Time	-	-	-	-	15,000
4103 Overtime	-	-	-	-	1,500
4117 Opt - Out Payments	2,750	-	2,750	-	-
4201 Retirement CalPERS	47,682	50,303	40,993	24,440	12,944
4202 FICA	11,202	11,833	8,568	4,571	12,481
4203 Workers' Compensation	1,636	1,697	1,014	772	1,259
4204 Group Insurance	3,328	3,653	16,282	1,576	3,510
4207 CalPERS UAL	-	-	-	-	-
4210 OPEB Liability	4,318	3,592	-	92	-
4217 Early Retirement Incentive	-	-	-	25,000	-
Total Salaries & Benefits	\$ 247,953	\$ 263,925	\$ 214,489	\$ 143,658	\$ 211,586
5204 Operating Supplies	\$ 13,811	\$ 13,696	\$ 12,150	\$ 3,221	\$ 14,000
5206 Computer Supplies	581	3,355	6,413	2,513	6,500
6102 Electric Utility	78	62	-	82	-
6208 Dues & Subscriptions	870	198	675	-	1,000
6213 Meetings & Travel	2,376	775	2,363	114	2,500
6214 Professional & Technical	-	3,316	-	-	-
6215 Repair & Maintenance	-	-	1,890	-	1,900
6219 Network Operating Charge	50,000	50,000	33,750	22,500	50,000
6223 Training & Education	(191)	1,613	2,363	146	2,400
6253 Postage	1,188	-	878	-	900
6254 Telephone	7,249	5,974	4,725	3,174	6,000
6260 Equipment Leasing Costs	2,493	-	5,738	-	6,000
Total Maintenance & Operations	\$ 78,455	\$ 78,989	\$ 70,945	\$ 31,750	\$ 91,200
SUB-TOTAL DSD ADMINISTRATION	\$ 326,408	\$ 342,914	\$ 285,434	\$ 175,408	\$ 302,786
PLANNING					
4101 Salaries Full-Time	\$ 607,546	\$ 672,063	\$ 520,687	\$ 204,890	\$ 715,141
4103 Overtime	1,067	1,368	1,013	1,579	1,600
4113 Reimbursable Overtime	24,414	34,161	13,500	17,265	30,000
4117 Opt - Out Payments	8,500	2,750	2,750	-	3,000
4201 Retirement CalPERS	204,170	190,156	151,475	80,866	57,104
4202 FICA	46,547	51,203	38,338	17,224	56,126
4203 Workers' Compensation	20,340	21,789	15,437	8,008	22,797
4204 Group Insurance	37,755	50,263	93,319	22,713	99,834
4207 CalPERS UAL	-	-	-	-	-
4210 OPEB Liability	15,062	12,903	-	276	-
Total Salaries & Benefits	\$ 965,401	\$ 1,036,656	\$ 836,519	\$ 352,821	\$ 985,602

Planning Continued

**CITY OF EL SEGUNDO
DEVELOPMENT SERVICES DEPARTMENT
ADOPTED BUDGET DETAILS
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	ADOPTED FY 2021-2022
5204 Operating Supplies	\$ 1,110	\$ -	\$ -	\$ -	\$ -
5220 Computer Refresh	3,100	-	-	-	-
6201 Advertising/Publishing	6,458	4,848	6,750	576	6,500
6207 Equip Replacement Charges	2,496	2,725	1,533	1,022	1,437
6208 Dues & Subscriptions	1,040	1,724	2,025	1,474	2,000
6213 Meetings & Travel	1,027	894	2,025	-	2,000
6214 Professional/Technical	4,101	40,468	33,750	51,665	131,000
6223 Training & Education	1,332	(255)	4,860	-	5,000
6253 Postage	506	1,076	2,025	179	2,000
6254 Telephone	-	21	-	-	-
6263 Commissioners Expense	3,055	1,761	4,928	-	3,000
Total Maintenance & Operations	\$ 24,225	\$ 53,262	\$ 57,896	\$ 54,916	\$ 152,937
SUB-TOTAL PLANNING	\$ 989,626	\$ 1,089,918	\$ 894,415	\$ 407,737	\$ 1,138,539
BUILDING SAFETY					
4101 Salaries Full-Time	\$ 546,617	\$ 737,031	\$ 679,901	\$ 349,350	\$ 902,982
4103 Overtime	895	2,443	7,425	2,274	8,000
4113 Reimbursable Overtime	1,158	27,893	13,500	24,513	40,000
4117 Opt - Out Payments	3,250	500	3,250	-	1,000
4201 Retirement CalPERS	161,587	201,153	170,511	96,866	64,307
4202 FICA	43,715	57,731	50,957	26,683	67,761
4203 Workers' Compensation	21,166	24,056	28,010	11,614	37,202
4204 Group Insurance	64,312	92,652	139,922	49,392	142,770
4205 Uniform Allowance	97	1,000	400	304	1,000
4207 CalPERS UAL	-	-	-	-	-
4210 OPEB Liability	13,571	14,234	-	397	-
Total Salaries & Benefits	\$ 856,368	\$ 1,158,693	\$ 1,093,876	\$ 561,393	\$ 1,265,022
5204 Operating Supplies	\$ 599	\$ 483	\$ -	\$ 125	\$ -
5220 Computer Refresh Program Equipmen	4,600	-	-	-	-
6201 Advertising/Publishing	-	60	675	-	700
6207 Equip Replacement Charges	12,168	15,127	4,993	3,329	2,603
6208 Dues & Subscriptions	260	527	2,025	430	2,300
6213 Meetings & Travel	1,475	767	2,700	-	2,750
6214 Professional/Technical	452,320	266,322	243,000	8,286	290,000
6223 Training & Education	5,032	11,475	6,750	260	7,000
6254 Telephone	-	76	-	-	-
Total Maintenance & Operations	\$ 476,454	\$ 294,837	\$ 260,143	\$ 12,430	\$ 305,353
SUB-TOTAL BUILDING SAFETY	\$ 1,332,822	\$ 1,453,530	\$ 1,354,019	\$ 573,823	\$ 1,570,375
SENIOR IN-HOME CARE					
4102 Salaries Part-Time	\$ 4,608	\$ 2,124	\$ 4,100	\$ -	\$ 4,100

**CITY OF EL SEGUNDO
DEVELOPMENT SERVICES DEPARTMENT
ADOPTED BUDGET DETAILS
FISCAL YEAR 2021-2022**

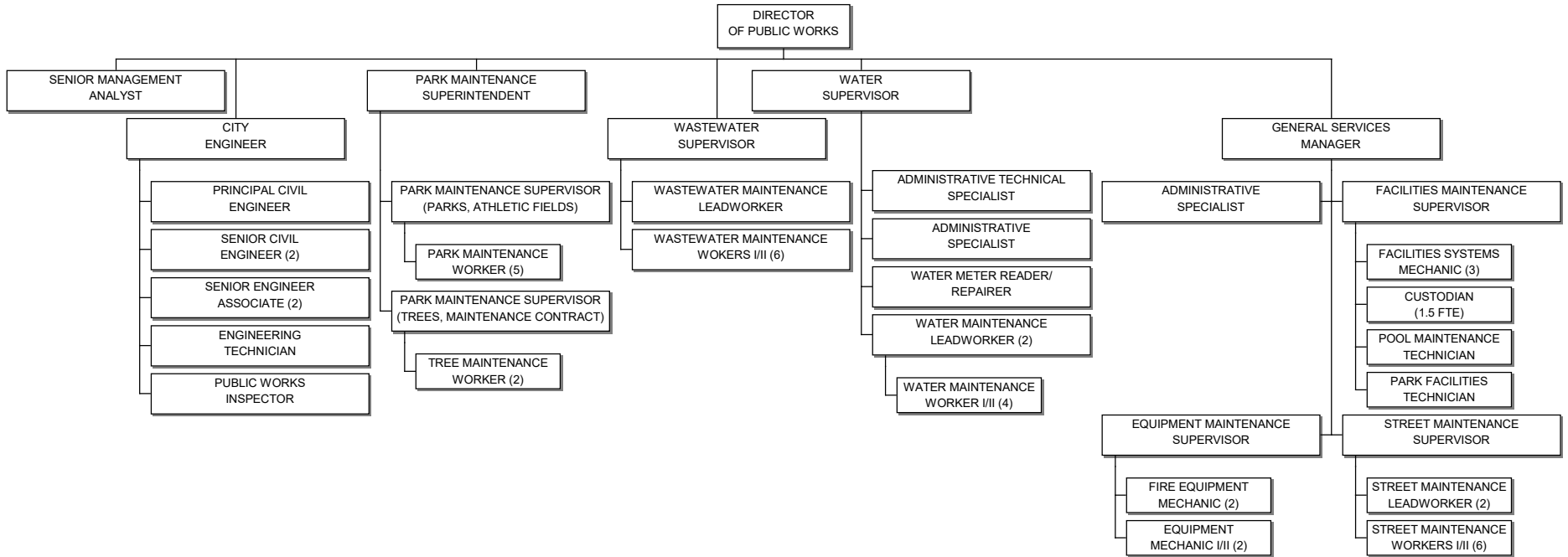
DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	ADOPTED FY 2021-2022
4201 Retirement CalPERS	2	-	375	-	-
4202 FICA	352	162	314	-	313
4203 Workers' Compensation	196	87	169	-	29
Total Salaries & Benefits	\$ 5,158	\$ 2,373	\$ 4,958	\$ -	\$ 4,442
6214 Professional & Technical	13,680	15,604	17,500	-	20,000
Total Maintenance & Operations	\$ 13,680	\$ 15,604	\$ 17,500	\$ -	\$ 20,000
SUB-TOTAL SENIOR IN-HOME CARE	\$ 18,838	\$ 17,977	\$ 22,458	\$ -	\$ 24,442
JUVENILE DIVERSION					
6214 Professional & Technical	\$ 10,922	\$ 9,804	\$ 9,000	\$ 6,020	\$ 12,000
Total Maintenance & Operations	\$ 10,922	\$ 9,804	\$ 9,000	\$ 6,020	\$ 12,000
SUB-TOTAL JUVENILE DIVERSION	\$ 10,922	\$ 9,804	\$ 9,000	\$ 6,020	\$ 12,000
DELIVERED MEALS					
4102 Salaries Part-Time	\$ 9,755	\$ 13,412	\$ 8,900	\$ -	\$ 8,900
4201 Retirement CalPERS	4	-	750	-	-
4202 FICA	746	1,026	681	-	681
4203 Workers' Compensation	415	553	367	-	62
Total Salaries & Benefits	\$ 10,920	\$ 14,991	\$ 10,698	\$ -	\$ 9,643
6214 Professional & Technical	21,434	23,000	19,000	-	25,000
Total Maintenance & Operations	\$ 21,434	\$ 23,000	\$ 19,000	\$ -	\$ 25,000
SUB-TOTAL DELIVERED MEALS	\$ 32,354	\$ 37,991	\$ 29,698	\$ -	\$ 34,643
COMMUNITY OUTREACH ADMIN					
6206 Contractual Services	\$ 12,300	\$ 9,375	\$ 14,000	\$ 3,962	\$ 16,000
Total Maintenance & Operations	\$ 12,300	\$ 9,375	\$ 14,000	\$ 3,962	\$ 16,000
SUB-TOTAL COMM. OUTREACH ADMIN	\$ 12,300	\$ 9,375	\$ 14,000	\$ 3,962	\$ 16,000
TOTAL DSD - GENERAL FUND	\$ 2,723,270	\$ 2,961,509	\$ 2,609,024	\$ 1,166,950	\$ 3,098,785
<u>RSI PROGRAM FUND (116)</u>					
4101 Salaries Full-Time	\$ -	\$ (46)	\$ -	\$ -	\$ -
4202 FICA	-	(3)	-	-	-
4203 Workers' Compensation	-	(1)	-	-	-
Total Salaries & Benefits	\$ -	\$ (50)	\$ -	\$ -	\$ -
6102 Electricity	\$ 16	\$ -	\$ 200	\$ -	\$ 200
6103 Water	428	515	600	511	600
6260 Equipment Leasing Costs	163	-	-	-	-
Total Maintenance & Operations	\$ 607	\$ 515	\$ 800	\$ 511	\$ 800

**CITY OF EL SEGUNDO
DEVELOPMENT SERVICES DEPARTMENT
ADOPTED BUDGET DETAILS
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	ADOPTED FY 2021-2022
TOTAL RSI PROGRAM FUND	\$ 607	\$ 465	\$ 800	\$ 511	\$ 800
<u>AFFORDABLE HOUSING FUND (130)</u>					
5204 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
6214 Professional & Technical	-	2,250	200,000	4,450	200,000
Total Maintenance & Operations	\$ -	\$ 2,250	\$ 200,000	\$ 4,450	\$ 200,000
TOTAL AFFORDABLE HOUSING FUND	\$ -	\$ 2,250	\$ 200,000	\$ 4,450	\$ 200,000
<u>SENIOR HOUSING FUND</u>					
4102 Salaries Part-Time	\$ -	\$ 54,211	\$ -	\$ 51,079	\$ -
4201 Retirement CalPERS	-	1,591	-	1,494	-
4202 FICA	-	4,147	-	3,908	-
4203 Workers' Compensation	-	2,234	-	2,105	-
Total Salaries & Benefits	\$ -	\$ 62,183	\$ -	\$ 58,586	\$ -
6211 General Liability/Bonds Insurance	-	-	-	-	30,000
6286 General Administrative Charges	20,004	7,113	7,500	5,099	7,313
6301 Legal Counsel	1,268	9,148	8,000	2,398	8,000
Total Maintenance & Operations	21,272	16,261	15,500	7,497	45,313
8103 Capital Improvements	-	-	60,000	-	60,000
Total Capital Improvements	\$ -	\$ -	\$ 60,000	\$ -	\$ 60,000
TOTAL SENIOR HOUSING FUND	\$ 21,272	\$ 78,444	\$ 75,500	\$ 66,083	\$ 105,313
GRAND TOTAL DSD - ALL FUNDS	\$ 2,745,149	\$ 3,042,668	\$ 2,885,324	\$ 1,237,994	\$ 3,404,898

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**CITY OF EL SEGUNDO
PUBLIC WORKS DEPARTMENT
ORGANIZATION CHART
FISCAL YEAR 2021 - 2022**



**CITY OF EL SEGUNDO
PUBLIC WORKS DEPARTMENT
FOUR-YEAR PERSONNEL SUMMARY
FISCAL YEARS 2018-2019 TO 2021-2022**

DEPARTMENT/POSITION TITLE	ADOPTED FY 2018-19	ADOPTED FY 2019-20	ADOPTED FY 2020-21	ADOPTED FY 2021-22	BUDGETED FY 2021-22
Public Works Department					
Director of Public Works	1.00	1.00	1.00	1.00	1.00
General Services Manager	1.00	1.00	1.00	1.00	1.00
Administrative Specialist (Water Fund)	0.50	1.00	1.00	1.00	1.00
Administrative Technical Specialist	1.00	1.00	1.50	2.00	1.00
City Engineer	1.00	1.00	1.00	1.00	1.00
Custodian	1.00	1.00	1.00	1.00	0.50
Engineering Technician	1.00	1.00	1.00	1.00	1.00
Equipment Maintenance Supervisor	1.00	1.00	1.00	1.00	-
Equipment Mechanic I/II	2.00	2.00	2.00	2.00	2.00
Facilities Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00
Facilities Systems Mechanic	2.00	2.00	3.00	3.00	3.00
Fire Equipment Mechanic	2.00	2.00	2.00	2.00	2.00
Maintenance Craftworker	-	-	1.00	-	-
Park Facilities Technician	-	-	-	1.00	1.00
Park Maintenance Superintendent	-	-	1.00	1.00	1.00
Park Maintenance Supervisor	-	-	2.00	2.00	2.00
Park Maintenance Worker II	-	-	5.00	5.00	4.00
Pool Maintenance Technician	1.00	1.00	1.00	1.00	1.00
Principal Civil Engineer	1.00	1.00	1.00	1.00	1.00
Public Works Inspector	1.00	1.00	1.00	1.00	1.00
Senior Civil Engineer	2.00	2.00	2.00	2.00	1.00
Senior Engineer Associate	2.00	2.00	2.00	2.00	2.00
Senior Management Analyst	1.00	1.00	1.00	1.00	1.00
Street Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00
Street Maintenance Leadworker	2.00	2.00	2.00	2.00	2.00
Street Maintenance Worker I/II	5.00	6.00	6.00	6.00	6.00
Tree Maintenance Worker	-	-	2.00	2.00	2.00
Wastewater Supervisor	1.00	1.00	1.00	1.00	1.00
Wastewater Maintenance Leadworker	1.00	1.00	1.00	1.00	1.00
Wastewater Maintenance Worker I/II	4.00	4.00	4.00	6.00	6.00
Water Maintenance Leadworker	1.00	2.00	1.00	2.00	2.00
Water Maintenance Worker I/II	6.00	6.00	7.00	4.00	4.00
Water Meter Reader/Repairer	1.00	1.00	1.00	1.00	1.00
Water Supervisor	1.00	1.00	1.00	1.00	1.00
Sub-total Full-Time	45.50	48.00	60.50	61.00	56.50
Part-Time FTEs					
Administrative Specialist	0.75	0.50	0.50	-	-
Custodian	1.00	1.00	1.00	-	-
Park Maintenance Workers	-	-	-	3.40	3.40
Facilities Maintenance Worker	1.00	-	-	-	-
Street Maintenance Worker	1.00	-	-	-	-
Water Maintenance Worker I/II	1.00	-	-	0.50	0.50
Sub-total Part-Time	4.75	1.50	1.50	3.90	3.90
Total Public Works Department	50.25	49.50	62.00	64.90	60.40

For fiscal year 20-21, the park maintenance staff was transferred to the Public Works Department from the Recreation and Parks Department.

CITY OF EL SEGUNDO PUBLIC WORKS DEPARTMENT PROFILE

MISSION STATEMENT: To deliver the highest quality public works services to residents and businesses in the City of El Segundo by providing outstanding public service; diligently maintaining City facilities and public infrastructure; and delivering the projects in the City's Capital Improvement Program (CIP) in a safe, logical, expedient, and cost-effective manner.

The Public Works Department has 50 FTE's spread among four distinct divisions. While a portion of the Department's operating costs are funded by the General Fund, the majority of the Department's operating budget is comprised of the City's Water Enterprise Fund and Wastewater Enterprise Fund.

PUBLIC WORKS ADMINISTRATION:

Provides overall administrative direction; ensures the Department provides the best service to the residents and the businesses in the City; represents the City with regard to regional, inter-agency and outside organization issues; manages the delivery of high profile projects; provides technical support to other City Departments, the City Manager, and City Council.

Solid Waste Recycling: Administers the City's Solid Waste Collection Contract for single-family and duplex properties and City-owned facilities; administers the City's Source Reduction and Recycling (SRRE) Program; supports the Environmental Committee, and provides technical assistance and outreach to increase awareness of waste reduction and recycling. Manages City's Commercial and Multi-Family Solid Waste Collection Permit Program to meet current State-mandated requirements, including AB 341 (Commercial Recycling) and AB 1826 (Organics Recycling).

GENERAL SERVICES DIVISION:

Government Buildings: Operates and maintains 46 distinct City facilities comprised of over 260,000 square feet of space, including: City Hall; Fire Stations 1 & 2; the Police Station; Library; Maintenance Facility (the "Yard"); Water Plant; Recreation Parks, Parks buildings, the Aquatics Center, and the Plunge.

Wastewater: Operates and maintains the City's wastewater system, which consists of nine lift stations, 18 pumps, and approximately 57 miles of sewer mains. The lift stations run in an automatic mode 24 hours per day, 365 days a year to convey flow of over a half-billion gallons of sewage effluent to treatment plants operated by LA City and LA County.

Storm Drains: Operates and maintains the City's storm drain system that consists of approximately 18 miles of storm drain pipes, nearly 400 catch basins; several drainage basins; three lift stations; and several force mains.

Equipment Maintenance: Maintains both motorized and portable equipment for 21 separate Divisions within the Fire, Police, Parks, Planning, Public Works and Library Departments; readies for service new Police and Fire equipment; administers the equipment replacement and vehicle operating budgets; evaluates equipment for replacement; prepares specifications necessary for the acquisition of the equipment; and, determines the disposal of vehicles and equipment to be sold at auction. Equipment Maintenance also coordinates the annual Department of Transportation Smog Program audits, the annual California Highway Patrol inspections, the annual CAL-OSHA crane inspection, and the operation of the fuel storage and monitoring systems.

ENGINEERING DIVISION:

The City Engineer leads the Engineering Division in the review, approval, and construction of public and private improvements in the public right-of-way; develops and implements the Capital Improvement Program; reviews and provides approval conditions for land private development applications and projects in support of Development Services Department; the Hyperion Citizen's Advisory Committee, and the Capital Improvement Program Advisory Committee; and ensures compliance with and participation in various regional programs such as the NPDES Permit and South Bay Cities COG initiatives and projects.

CITY OF EL SEGUNDO PUBLIC WORKS DEPARTMENT PROFILE

Engineering also provides grant oversight and administration; keeps and maintains record drawings of City-owned infrastructure; and provides engineering support to other City Departments and other Divisions within the Public Works Department.

PARKS/TREES DIVISION:

The Parks Division oversees the landscape maintenance operations of all city parks, Rec Park open space – Imperial Strip, city owned facilities including City Hall Campus, 2 fire stations, the Downtown District, Camp Eucalyptus and Campus El Segundo.

The Tree Division oversees tree maintenance operations for nearly 6,000 city owned trees including tree trimming, tree removals, new tree plantings and tree staking.

STREETS DIVISION:

Street Services: Administers the street sweeping contract and provides personnel and equipment to transport debris generated by City Departments to a transfer station.

Street Maintenance: Maintains approximately 57 miles of City streets and six (6) miles of alleyways; performs weed abatement and graffiti abatement in public property and public Right-Of-Way; repairs and/or replaces concrete curb, gutter and sidewalk and roadway surfaces; cleans spills of various non-hazardous materials in the public right-of-way; installs community banners; and provides First Responder services to emergencies in coordination with Police and Fire.

Traffic Safety: Manages the street lighting contract with Southern California Edison and coordinates contractual traffic signal maintenance services with the LA County Department of Public Works; maintains all roadway striping, marking and signage, crosswalks, parking stalls, street name signs; and posts temporary signs for community events.

WATER DIVISION: Operates, maintains, and repairs the City's water distribution system consisting of approximately 65 miles of pipe; 5,000 meters; 3 million gallon (MG) and 6 MG reservoirs; and the 200,000-gallon elevated tank and numerous other water related assets. The Water Division also assures accuracy within its water meter reading through it's smart meter reading software in order to provide the upmost in customer service through its billing system. The Water Division also works closely with the City's Finance Department given their partnership in assuring all water related financial responsibilities are met.

ACCOMPLISHMENTS IN FISCAL YEAR 2020-2021:

- Significant efforts in regards to City's response to Coronavirus pandemic. This included both the closing and partial re-opening of all City buildings to the public, additional custodial cleaning and wipe down of high touch areas, installation of plexiglass and protective barriers throughout City buildings, and implementation of monthly replacement of all HVAC air filters. Also included working with other departments in the use of the public right of way for dining and other uses.
- Continuous delivery of an aggressive \$10M Capital Improvement Program including Citywide Roadway Resurfacing, Acacia Park Improvement, Indiana Street Water Main Replacement, El Segundo Blvd. Street Improvement Design, Hockey Rink Rehabilitation, Softball Bleachers Replacement, Library Park Project, completion of Washington Park Playground, Walnut Avenue Drainage Improvement, McCarthy Court Street Improvement, Fiber Vault Lids Replacement, Police Firing Range remodel, and others.
- Completed the transition process to Automated Collection for Residential Solid Waste and Recycling Services with a new vendor (EDCO) to provide residential and municipal solid waste hauling services; and assisted in the Proposition 218 process that will enable the City to establish a maximum \$20 monthly fee upon eligible residential dwellings for the solid waste collection services. Amended new ordinance to Title 5, Chapter 2 of the ESMC to establish comprehensive

CITY OF EL SEGUNDO PUBLIC WORKS DEPARTMENT PROFILE

regulations regarding solid waste management and establishing a permit process for and regulations governing, providers of solid waste collection and transportation services to commercial premises and multi-family dwellings.

- Tracked tonnage and diversion rate for recyclables, green waste, bulky-items, and various roll-offs for City Facilities through Residential Solid Waste and Recycling Services provider (EDCO).
- Cooperatively improved the City's disposal and recycling programs with CalRecycle to ensure compliance with State laws and maintain compliance with external agency requirements and regulations by enforcing the new commercial and multi-family permit regulations.
- Implemented Ordinance No.1584 amending Title 5, Chapter 2 of the El Segundo Municipal Code (ESMC) to establish comprehensive regulations regarding solid waste management and establishing a permit process for, and regulations governing, providers of solid waste collection and transportation services to commercial premises and multi-family residential dwellings (three or more units).
- Extended contract amendment for street sweeping services for five years.
- Executed a new custodial contract for City's buildings and facilities for three years with two one-year optional renewal terms.
- Completed Citywide School District Traffic and Pedestrian Study.
- Maintained and repaired streets, sidewalks, sewer mains, water mains, valves and meters, pump stations, generators, signage, vehicles and other motorized equipment.
- Managed a compliant stormwater program; cleaned catch basins; and ensured public health and safety during storm events.
- Responded to emergencies in an expeditious manner without any issue.
- Provided support to other departments for City events such as the Farmer's Market and Candy Cane Lane, including traffic control; signage; banners, holiday decorations, and clean-up.
- Administered more than 100 contracts, including large contracts for street sweeping, trash collection, signal maintenance, and custodial services.
- Conducted and continue to conduct extensive cross training within Water Division staff due to the addition of new staff members
- Continued converting the City's analog water meters to the AMR (automatic meter reading) / "Smart" water meter platform utilizing City staff
- Water Division staff has been immersed in numerous process improvement projects including the "Report It" program, an Online bill pay program for our residents and businesses, and providing valuable information for the City's rate study.
- The Tree Division has planted 87 news trees and trimmed nearly 800 trees this fiscal year.

GOALS & OBJECTIVES FOR FISCAL YEAR 2021-2022:

- Continued response to Coronavirus pandemic, prepare for additional use of public right of way, transition to long term solutions
- Continue providing great level of service to the residents and business of El Segundo, maintain the roads and sidewalks in a safe condition for pedestrians, bicyclists, and motorists.
- Commence the recommended improvements from the Citywide Facilities Condition Assessment and develop a multi-year CIP Programs in cooperation with the Finance Department.
- Maintain and repair the City's equipment and infrastructure as needed, including sewer mains, water mains, streets, sidewalks, curbs, gutters, pump stations, potable water reservoirs, vehicles other motorized equipment, and buildings.
- Deliver the annual Capital Improvement Program as approved by City Council.
- Ensure consistent, effective, efficient maintenance services are provided at the new Aquatics Center, in cooperation with Recreation & Parks staff.
- Provide staff support as needed for City events and emergencies, including: traffic accidents; sewer overflows; main breaks; and abandoned items in the right-of-way.

**CITY OF EL SEGUNDO
PUBLIC WORKS DEPARTMENT PROFILE**

- Provide outstanding customer service for all customers – internal and external; continue to represent the City’s interests in regional programs and issues; coordinate with and outreach to the general public, residents, developers, contractors, utility companies and other public agencies.
- Effectively administer and oversee City contracts for services and support.
- Continue to cooperatively improve the City’s disposal and recycling programs with CalRecycle to ensure compliance with State laws and maintain compliance with external agency requirements and regulations by enforcing the new commercial and multi-family permit regulations.
- Enforce Commercial and Multi-Family Permit Program.
- Improve training and educational opportunities for all Public Works staff.
- Continue to seek and secure grants for a variety of Public Works activities and projects; and to investigate more cost-effective ways to maintain and improve the City’s infrastructure.

**CITY OF EL SEGUNDO
PUBLIC WORKS DEPARTMENT
ADOPTED BUDGET SUMMARY
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	ADOPTED FY 2021-2022
<u>GENERAL FUND (001)</u>					
ADMINISTRATION (4801)					
Salaries & Benefits	\$ 126,409	\$ 122,183	\$ 184,255	\$ 52,463	\$ 104,498
Maintenance & Operations	15,286	9,992	10,425	3,767	11,750
Sub-total Administration	\$ 141,695	\$ 132,175	\$ 194,680	\$ 56,230	\$ 116,248
GOVERNMENT BUILDINGS (2601)					
Salaries & Benefits	\$ 779,693	\$ 882,097	\$ 652,509	\$ 403,650	\$ 797,625
Maintenance & Operations	1,168,689	1,140,939	937,542	463,958	1,024,624
Capital Outlay	-	-	-	-	-
Sub-total Government Buildings	\$ 1,948,382	\$ 2,023,036	\$ 1,590,051	\$ 867,608	\$ 1,822,249
ENGINEERING (4101)					
Salaries & Benefits	\$ 579,233	\$ 578,376	\$ 370,801	\$ 249,336	\$ 494,839
Maintenance & Operations	355,271	348,248	147,609	133,491	275,635
Sub-total Engineering	\$ 934,504	\$ 926,624	\$ 518,410	\$ 382,827	\$ 770,474
STREET SERVICES (4201)					
Salaries & Benefits	\$ 232,098	\$ 265,408	\$ 189,786	\$ 123,669	\$ 217,345
Maintenance & Operations	204,307	208,406	172,732	104,396	229,240
Sub-total Street Services	\$ 436,405	\$ 473,814	\$ 362,518	\$ 228,065	\$ 446,585
STREET MAINTENANCE (4202)					
Salaries & Benefits	\$ 445,445	\$ 429,163	\$ 327,503	\$ 189,088	\$ 383,650
Maintenance & Operations	164,440	153,044	125,973	61,966	143,828
Capital Outlay	-	-	-	-	-
Sub-total Street Maintenance	\$ 609,885	\$ 582,207	\$ 453,476	\$ 251,054	\$ 527,478
PARKS MAINTENANCE (4203)					
Salaries & Benefits	\$ 1,360,010	\$ 1,405,260	\$ 1,175,770	\$ 661,942	\$ 1,292,145
Maintenance & Operations	1,181,529	1,154,086	847,734	538,937	1,013,831
Sub-total Parks	\$ 2,541,539	\$ 2,559,346	\$ 2,023,504	\$ 1,200,879	\$ 2,305,976
TRAFFIC SAFETY (4205)					
Salaries & Benefits	\$ 259,274	\$ 283,566	\$ 225,318	\$ 128,609	\$ 353,907
Maintenance & Operations	357,788	740,134	366,660	204,901	476,089
Sub-total Traffic Safety	\$ 617,062	\$ 1,023,700	\$ 591,978	\$ 333,510	\$ 829,996
SOLID WASTE RECYCLING (4206)					
Salaries & Benefits	\$ 156,325	\$ 188,092	\$ 143,769	\$ 92,079	\$ 156,411
Maintenance & Operations	668,018	277,264	248,625	137,205	296,000
Sub-total Solid Waste Recycling	\$ 824,343	\$ 465,356	\$ 392,394	\$ 229,284	\$ 452,411
STORM DRAINS (4302)					
Salaries & Benefits	\$ 158,019	\$ 150,714	\$ 112,728	\$ 69,154	\$ 142,288

**CITY OF EL SEGUNDO
PUBLIC WORKS DEPARTMENT
ADOPTED BUDGET SUMMARY
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	ADOPTED FY 2021-2022												
Maintenance & Operations	216,392	247,832	134,250	37,577	94,500												
Sub-total Storm Drains	\$ 374,411	\$ 398,546	\$ 246,978	\$ 106,731	\$ 236,788												
EQUIPMENT MAINTENANCE (4601)																	
Salaries & Benefits	\$ 748,511	\$ 749,233	\$ 436,900	\$ 318,752	\$ 677,990												
Maintenance & Operations	525,281	451,830	442,598	213,863	509,209												
Sub-total Equipment Maintenance	\$ 1,273,792	\$ 1,201,063	\$ 879,498	\$ 532,615	\$ 1,187,199												
TOTAL PUB WORKS - GEN FUND	\$ 9,702,018	\$ 9,785,867	\$ 7,253,488	\$ 4,188,803	\$ 8,695,404												
GENERAL FUND SUMMARY																	
Salaries & Benefits	\$ 4,845,017	\$ 5,054,092	\$ 3,819,339	\$ 2,288,742	\$ 4,620,698												
Maintenance & Operations	4,857,001	4,731,775	3,434,149	1,900,061	4,074,706												
Capital Outlay	-	-	-	-	-												
TOTAL GENERAL FUND	\$ 9,702,018	\$ 9,785,867	\$ 7,253,488	\$ 4,188,803	\$ 8,695,404												
<table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <td style="padding: 2px;">Salaries & Benefits</td> <td style="text-align: right; padding: 2px;">\$ 801,359</td> <td style="text-align: right; padding: 2px;">20.98%</td> </tr> <tr> <td style="padding: 2px;">Maintenance & Operations</td> <td style="text-align: right; padding: 2px;">640,557</td> <td style="text-align: right; padding: 2px;">18.65%</td> </tr> <tr> <td style="padding: 2px;">Capital Outlay</td> <td style="text-align: right; padding: 2px;">-</td> <td style="text-align: right; padding: 2px;">0.00%</td> </tr> <tr> <td style="padding: 2px;">Total</td> <td style="text-align: right; padding: 2px;">\$ 1,441,916</td> <td style="text-align: right; padding: 2px;">19.88%</td> </tr> </table>						Salaries & Benefits	\$ 801,359	20.98%	Maintenance & Operations	640,557	18.65%	Capital Outlay	-	0.00%	Total	\$ 1,441,916	19.88%
Salaries & Benefits	\$ 801,359	20.98%															
Maintenance & Operations	640,557	18.65%															
Capital Outlay	-	0.00%															
Total	\$ 1,441,916	19.88%															
WATER UTILITY FUND (501)																	
WATER UTILITY (7102)																	
Salaries & Benefits	\$ 8,648	\$ 2,293,388	\$ 1,490,530	\$ 836,031	\$ 1,653,105												
Maintenance & Operations	26,153,281	22,501,348	18,692,743	14,667,807	26,188,934												
Capital Outlay	79,348	32,258	1,900,000	272,712	3,472,000												
TOTAL WATER UTILITY FUND	\$ 26,241,277	\$ 24,826,994	\$ 22,083,273	\$ 15,776,550	\$ 31,314,039												
WASTEWATER FUND (502)																	
WASTEWATER (4301)																	
Salaries & Benefits	\$ 118,821	\$ 1,418,299	\$ 855,088	\$ 477,522	\$ 918,386												
Maintenance & Operations	2,536,202	2,881,480	3,010,077	1,429,113	4,154,470												
Capital Outlay	2,184	33,927	795,000	265,257	1,447,500												
TOTAL WASTERWATER FUND	\$ 2,657,207	\$ 4,333,706	\$ 4,660,165	\$ 2,171,892	\$ 6,520,356												

**CITY OF EL SEGUNDO
PUBLIC WORKS DEPARTMENT
ADOPTED BUDGET SUMMARY
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	ADOPTED FY 2021-2022
<u>SOLID WASTE FUND (505)</u>					
SOLID WASTE					
Maintenance & Operations	-	248,012	230,000	125,962	270,000
TOTAL SOLID WASTE FUND	\$ -	\$ 248,012	\$ 230,000	\$ 125,962	\$ 270,000
<u>STATE GAS TAX FUND (106)</u>					
STATE GAS TAX (4202)					
Salaries & Benefits	\$ 165,012	\$ 149,287	\$ 153,221	\$ 80,362	\$ 152,966
Maintenance & Operations	-	-	100,000	7,906	350,000
Capital Outlay	750,168	-	450,000	-	250,000
TOTAL STATE GAS TAX FUND	\$ 915,180	\$ 149,287	\$ 703,221	\$ 88,268	\$ 752,966
<u>HYPERION FUND SUMMARY (117)</u>					
Maintenance & Operations	\$ 5,789	\$ 6,681	\$ 9,050	\$ 3,147	\$ 100,000
TOTAL HYPERION FUND	\$ 5,789	\$ 6,681	\$ 9,050	\$ 3,147	\$ 100,000
 GRAND TOTAL - PW - ALL FUNDS					
	\$ 39,521,471	\$ 39,350,547	\$ 34,939,197	\$ 22,354,622	\$ 47,652,765
 <u>ALL FUNDS SUMMARY</u>					
Salaries & Benefits	\$ 5,137,498	\$ 8,915,066	\$ 6,318,178	\$ 3,682,657	\$ 7,345,155
Maintenance & Operations	33,552,273	30,369,296	25,476,019	18,133,996	35,138,110
Capital Outlay	831,700	66,185	3,145,000	537,969	5,169,500
TOTAL ALL FUNDS	\$ 39,521,471	\$ 39,350,547	\$ 34,939,197	\$ 22,354,622	\$ 47,652,765

Salaries & Benefits	\$ 1,026,977	16.25%
Maintenance & Operations	9,662,091	37.93%
Capital Outlay	2,024,500	64.37%
Total	\$ 12,713,568	36.39%

**CITY OF EL SEGUNDO
PUBLIC WORKS DEPARTMENT
ADOPTED BUDGET SUMMARY BY ACCOUNT
GENERAL FUND
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	ADOPTED FY 2021-2022
4101 Salaries Full-Time	\$ 2,768,795	\$ 2,902,943	\$ 2,114,959	\$ 1,327,047	\$ 3,027,026
4102 Salaries Part-Time	196,956	230,605	192,713	73,412	218,713
4103 Overtime	74,522	74,537	48,829	21,206	57,729
4113 Reimbursable Overtime	664	-	-	-	-
4116 Standby Pay	30,875	29,792	17,906	10,085	26,100
4117 Opt - Out Payments	14,085	4,626	9,600	1,650	6,350
4201 Retirement CalPERS	735,825	767,707	534,824	392,845	211,310
4202 FICA	235,655	250,935	174,488	111,961	245,751
4203 Workers' Compensation	335,394	343,268	232,760	152,145	306,690
4204 Group Insurance	382,157	395,275	489,660	196,126	517,429
4207 CalPERS UAL	-	-	-	-	-
4210 OPEB Liability	66,499	53,225	-	1,378	-
4215 Uniform Replacement	3,590	1,179	3,600	887	3,600
Total Salaries & Benefits	\$ 4,845,017	\$ 5,054,092	\$ 3,819,339	\$ 2,288,742	\$ 4,620,698
5201 Office Supplies	\$ 201	\$ 110	\$ -	\$ -	\$ -
5203 Repair & Maintenance	79,845	54,854	64,961	15,044	86,615
5204 Operating Supplies	307,244	286,264	240,519	124,338	290,700
5206 Computer Supplies	-	1,514	750	-	1,500
5207 Small Tools & Equipment	11,264	16,524	11,000	867	14,700
5215 Vehicle Gasoline Charge	180,716	228,582	142,500	53,960	190,000
5220 Computer Refresh Charges	7,800	-	-	-	-
6101 Gas	56,979	53,526	70,025	22,766	54,100
6102 Electricity	497,642	868,493	426,475	291,072	558,300
6103 Water	323,353	249,189	216,850	113,591	275,800
6104 Aquatics Electricity Charges	-	44,060	37,500	28,865	50,000
6105 Aquatics Gas Charges	84,168	58,474	63,750	42,665	85,000
6201 Advertising/Publishing	4,536	9,145	11,250	744	5,000
6205 Other Printing & Binding	-	-	450	-	-
6206 Contractual Services	2,265,795	1,934,016	1,360,150	772,643	1,819,349
6207 Equip Replacement Charges	403,061	441,325	236,755	210,982	226,276
6208 Dues & Subscriptions	2,775	4,722	5,925	2,121	9,550
6209 Dump Fees	-	1,626	-	-	-
6210 Hazardous Materials Disposal Fees	195	172	2,250	-	3,000
6212 Laundry & Cleaning	15,285	19,120	15,800	8,647	20,900
6213 Meetings & Travel	5,496	1,589	5,625	171	3,250
6214 Professional/Technical	899	1,059	6,140	5,948	7,911
6215 Repair & Maintenance	75,835	152,757	102,000	17,918	53,000
6216 Rental Charges	-	-	500	-	700
6217 Software Maintenance	-	-	-	-	2,000
6219 Network Operating Charge	32,200	32,205	24,150	16,100	32,200

**CITY OF EL SEGUNDO
PUBLIC WORKS DEPARTMENT
ADOPTED BUDGET SUMMARY BY ACCOUNT
GENERAL FUND
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	ADOPTED FY 2021-2022
6223 Training & Education	17,590	11,171	24,938	925	16,500
6224 Vehicle Operating Charges	243,833	132,115	198,750	121,370	200,000
6253 Postage	1,835	420	1,125	1,007	1,125
6254 Telephone	27,321	24,615	33,698	14,680	41,680
6260 Equipment Leasing Costs	3,086	-	1,875	-	2,300
6281 Emergency Facilities Maintenance	119,994	87,378	112,500	32,051	2,000
6282 Emergency Repair	14,215	-	15,938	1,586	21,250
6304 Smoky Hollow Parking in Lieu	73,838	16,750	-	-	-
Total Maintenance & Operations	\$ 4,857,001	\$ 4,731,775	\$ 3,434,149	\$ 1,900,061	\$ 4,074,706
TOTAL PUBLIC WORKS - GENERAL FUND	\$ 9,702,018	\$ 9,785,867	\$ 7,253,488	\$ 4,188,803	\$ 8,695,404

**CITY OF EL SEGUNDO
PUBLIC WORKS DEPARTMENT
ADOPTED BUDGET DETAILS
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	ADOPTED FY 2021-2022
GENERAL FUND					
PW ADMINISTRATION					
4101 Salaries Full-Time	\$ 87,531	\$ 84,602	\$ 126,729	\$ 38,261	\$ 85,210
4102 Salaries Part-Time	-	2,779	-	-	-
4117 Opt - Out Payments	125	-	-	-	-
4201 Retirement CalPERS	21,210	20,264	28,478	7,847	5,343
4202 FICA	5,607	6,411	8,917	2,841	5,259
4203 Workers' Compensation	2,861	2,987	2,621	1,361	3,012
4204 Group Insurance	6,947	3,983	17,510	2,113	5,674
4207 CalPERS UAL	-	-	-	-	-
4210 OPEB Liability	2,128	1,157	-	40	-
Total Salaries & Benefits	\$ 126,409	\$ 122,183	\$ 184,255	\$ 52,463	\$ 104,498
5204 Operating Supplies	\$ 4,242	\$ 3,606	\$ 1,875	\$ 176	\$ 2,500
6208 Dues & Subscriptions	-	-	750	181	2,750
6213 Meetings & Travel	5,072	1,328	2,850	-	1,550
6214 Professional and Technical	-	116	225	320	225
6223 Training & Education	25	-	750	-	750
6253 Postage	-	-	375	-	375
6254 Telephone	5,947	4,942	3,600	3,090	3,600
Total Maintenance & Operations	\$ 15,286	\$ 9,992	\$ 10,425	\$ 3,767	\$ 11,750
SUB-TOTAL PW ADMINISTRATION	\$ 141,695	\$ 132,175	\$ 194,680	\$ 56,230	\$ 116,248
GOVERNMENT BUILDINGS					
4101 Salaries Full-Time	\$ 378,728	\$ 469,382	\$ 318,417	\$ 230,633	\$ 480,478
4102 Salaries Part-Time	81,055	62,614	86,713	16,106	86,713
4103 Overtime	12,346	22,555	6,375	3,638	6,375
4113 Reimbursable Overtime	10	-	-	-	-
4116 Standby Pay	12,515	11,201	5,100	2,662	5,100
4117 Opt - Out Payments	4,600	3,250	4,600	1,250	4,600
4201 Retirement CalPERS	124,696	122,729	86,102	59,438	35,029
4202 FICA	37,336	43,621	30,703	20,237	42,972
4203 Workers' Compensation	67,349	74,166	42,200	33,193	62,793
4204 Group Insurance	50,944	62,880	72,299	36,231	73,565
4207 CalPERS UAL	-	-	-	-	-
4210 OPEB Liability	10,114	9,699	-	262	-
Total Salaries & Benefits	\$ 779,693	\$ 882,097	\$ 652,509	\$ 403,650	\$ 797,625
5203 Repair & Maintenance	\$ 79,845	\$ 54,854	\$ 64,961	\$ 15,044	\$ 86,615
5204 Operating Supplies	72,900	103,788	72,994	49,305	104,000
5207 Small Tools & Equipment	55	789	1,125	-	1,500
5220 Computer Refresh Charges	800	-	-	-	-
6101 Gas	43,128	45,014	59,475	14,202	40,000
6102 Electricity	209,336	220,148	111,750	105,963	149,000
6103 Water	112,862	41,540	52,500	20,700	70,000
6104 Aquatics Electricity Charges	-	44,060	37,500	28,865	50,000
6105 Aquatics Gas Charges	84,168	58,474	63,750	42,665	85,000

**CITY OF EL SEGUNDO
PUBLIC WORKS DEPARTMENT
ADOPTED BUDGET DETAILS
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	ADOPTED FY 2021-2022
6206 Contractual Services	403,983	440,493	333,000	138,548	404,149
6207 Equip Replacement Charges	29,364	33,675	13,376	8,918	12,880
6212 Laundry & Cleaning	1,982	2,178	2,550	1,502	3,400
6213 Meetings & Travel	-	-	1,275	-	1,700
6219 Network Operating Charge	5,200	5,200	3,900	2,600	5,200
6223 Training & Education	1,772	922	3,188	-	4,250
6253 Postage	1	6	-	-	-
6254 Telephone	2,532	2,420	3,698	3,595	4,930
6260 Equipment Leasing Costs	767	-	-	-	-
6281 Emergency Facilities Maintenance	119,994	87,378	112,500	32,051	2,000
Total Maintenance & Operations	\$ 1,168,689	\$ 1,140,939	\$ 937,542	\$ 463,958	\$ 1,024,624
SUB-TOTAL GOVERNMENT BUILDINGS	\$ 1,948,382	\$ 2,023,036	\$ 1,590,051	\$ 867,608	\$ 1,822,249
ENGINEERING					
4101 Salaries Full-Time	\$ 396,897	\$ 391,366	\$ 241,959	\$ 170,404	\$ 385,696
4102 Salaries Part-Time	-	1,429	-	-	-
4117 Opt - Out Payments	1,150	-	-	-	-
4201 Retirement CalPERS	101,243	111,558	62,779	48,018	27,210
4202 FICA	28,527	28,863	17,807	12,258	28,652
4203 Workers' Compensation	8,176	8,620	6,038	4,038	8,562
4204 Group Insurance	33,682	29,575	42,218	14,445	44,719
4207 CalPERS UAL	-	-	-	-	-
4210 OPEB Liability	9,558	6,965	-	173	-
Total Salaries & Benefits	\$ 579,233	\$ 578,376	\$ 370,801	\$ 249,336	\$ 494,839
5204 Operating Supplies	\$ 5,891	\$ 3,868	\$ 6,000	\$ 1,287	\$ 6,000
5206 Computer Supplies	-	1,514	750	-	1,500
5207 Small Tools & Equipment	477	-	-	-	-
5220 Computer Refresh	2,700	-	-	-	-
6201 Advertising/Publishing	2,448	-	3,750	384	3,000
6205 Other Printing & Binding	-	-	450	-	-
6206 Contractual Services	240,423	300,828	112,500	113,645	240,000
6207 Equip Replacement Charges	5,220	5,060	2,334	1,556	2,235
6208 Dues & Subscriptions	1,650	1,700	1,350	1,350	1,700
6213 Meetings & Travel	289	123	1,500	171	-
6214 Professional/Technical	116	-	600	5,628	600
6219 Network Operating Charge	13,800	13,800	10,350	6,900	13,800
6223 Training & Education	450	423	2,250	-	-
6253 Postage	1,834	414	750	1,007	750
6254 Telephone	3,816	3,768	3,150	1,563	3,750
6260 Equipment Leasing Costs	2,319	-	1,875	-	2,300
6304 Smoky Hollow Parking in Lieu	73,838	16,750	-	-	-
Total Maintenance & Operations	\$ 355,271	\$ 348,248	\$ 147,609	\$ 133,491	\$ 275,635
SUB-TOTAL ENGINEERING	\$ 934,504	\$ 926,624	\$ 518,410	\$ 382,827	\$ 770,474

**CITY OF EL SEGUNDO
PUBLIC WORKS DEPARTMENT
ADOPTED BUDGET DETAILS
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	ADOPTED FY 2021-2022
STREET SERVICES					
4101 Salaries Full-Time	\$ 152,662	\$ 173,131	\$ 119,985	\$ 80,327	\$ 163,334
4102 Salaries Part Time	-	318	-	-	-
4103 Overtime	3,280	3,633	1,950	1,166	2,600
4113 Reimbursable Overtime	163	-	-	-	-
4116 Standby Pay	1,154	910	-	185	-
4117 Opt - Out Payments	700	188	-	-	-
4201 Retirement CalPERS	37,563	46,176	31,400	23,210	11,837
4202 FICA	11,695	13,385	9,050	6,117	12,354
4203 Workers' Compensation	6,978	7,872	5,550	3,673	7,315
4204 Group Insurance	14,170	16,594	21,851	8,907	19,905
4207 CalPERS UAL	-	-	-	-	-
4210 OPEB Liability	3,733	3,201	-	84	-
Total Salaries & Benefits	\$ 232,098	\$ 265,408	\$ 189,786	\$ 123,669	\$ 217,345
5204 Operating Supplies	\$ 3,493	\$ -	\$ 9,150	\$ 1,456	\$ 12,200
6206 Contractual Services	198,942	206,393	161,250	102,185	215,000
6207 Equip Replacement Charges	1,872	2,013	1,132	755	440
6254 Telephone	-	-	1,200	-	1,600
Total Maintenance & Operations	\$ 204,307	\$ 208,406	\$ 172,732	\$ 104,396	\$ 229,240
SUB-TOTAL STREET SERVICES	\$ 436,405	\$ 473,814	\$ 362,518	\$ 228,065	\$ 446,585
STREET MAINTENANCE					
4101 Salaries Full-Time	\$ 251,411	\$ 229,636	\$ 169,556	\$ 102,181	\$ 224,803
4103 Overtime	19,107	12,451	22,875	6,006	30,500
4113 Reimbursable Overtime	311	-	-	-	-
4116 Standby Pay	3,698	4,893	4,125	2,278	5,500
4201 Retirement CalPERS	48,658	68,629	40,510	28,921	14,966
4202 FICA	21,086	19,164	12,971	8,572	17,197
4203 Workers' Compensation	40,252	36,363	24,551	16,316	31,427
4204 Group Insurance	54,698	53,677	52,915	24,705	59,257
4207 CalPERS UAL	-	-	-	-	-
4210 OPEB Liability	6,224	4,350	-	109	-
Total Salaries & Benefits	\$ 445,445	\$ 429,163	\$ 327,503	\$ 189,088	\$ 383,650
5204 Operating Supplies	\$ 76,297	\$ 55,012	\$ 52,500	\$ 20,519	\$ 60,000
5207 Small Tools & Equipment	-	-	375	-	500
5220 Computer Refresh Charges	800	-	-	-	-
6101 Gas	1,808	1,604	1,800	1,203	2,400
6102 Electricity	9,503	10,040	8,250	4,913	11,000
6207 Equip Replacement Charges	58,488	67,536	46,333	30,889	45,642
6209 Dump Fees	-	1,626	-	-	-
6212 Laundry & Cleaning	3,850	3,491	5,625	1,598	7,500
6214 Professional & Technical	-	-	3,440	-	4,586
6217 Software Maintenance	-	-	-	-	2,000
6219 Network Operating Charge	5,200	5,200	3,900	2,600	5,200

**CITY OF EL SEGUNDO
PUBLIC WORKS DEPARTMENT
ADOPTED BUDGET DETAILS
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	ADOPTED FY 2021-2022
6223 Training & Education	7,612	7,961	3,750	-	5,000
6254 Telephone	882	574	-	244	-
Total Maintenance & Operations	\$ 164,440	\$ 153,044	\$ 125,973	\$ 61,966	\$ 143,828
STREET MAINTENANCE	\$ 609,885	\$ 582,207	\$ 453,476	\$ 251,054	\$ 527,478
TRAFFIC SAFETY					
4101 Salaries Full-Time	\$ 156,865	\$ 170,800	\$ 130,186	\$ 76,906	\$ 244,367
4103 Overtime	6,535	5,834	1,875	2,672	2,500
4113 Reimbursable Overtime	155	-	-	-	-
4116 Standby Pay	2,623	2,990	-	1,560	4,000
4201 Retirement CalPERS	40,845	46,444	36,833	21,685	18,038
4202 FICA	13,018	14,156	9,959	6,662	18,694
4203 Workers' Compensation	16,475	17,847	12,415	8,068	18,912
4204 Group Insurance	18,836	22,160	34,050	10,972	47,396
4207 CalPERS UAL	-	-	-	-	-
4210 OPEB Liability	3,922	3,335	-	84	-
Total Salaries & Benefits	\$ 259,274	\$ 283,566	\$ 225,318	\$ 128,609	\$ 353,907
5204 Operating Supplies	\$ 35,352	\$ 26,763	\$ 28,500	\$ 6,147	\$ 28,000
6102 Electricity	184,529	556,048	232,500	142,779	310,000
6206 Contractual Services	124,479	136,124	97,500	50,535	130,000
6207 Equip Replacement Charges	13,428	21,199	8,160	5,440	8,089
Total Maintenance & Operations	\$ 357,788	\$ 740,134	\$ 366,660	\$ 204,901	\$ 476,089
SUB-TOTAL TRAFFIC SAFETY	\$ 617,062	\$ 1,023,700	\$ 591,978	\$ 333,510	\$ 829,996
SOLID WASTE RECYCLING					
4101 Salaries Full-Time	\$ 109,853	\$ 148,145	\$ 94,202	\$ 66,436	\$ 123,187
4102 Salaries Part Time	-	318	-	-	-
4103 Overtime	65	127	-	41	-
4113 Reimbursable Overtime	3	-	-	-	-
4117 Opt - Out Payments	650	63	-	-	-
4201 Retirement CalPERS	26,780	13,956	21,413	13,948	7,787
4202 FICA	8,292	11,112	7,106	5,118	9,282
4203 Workers' Compensation	1,212	1,566	3,737	702	4,940
4204 Group Insurance	9,165	12,200	17,311	5,817	11,215
4207 CalPERS UAL	-	-	-	-	-
4210 OPEB Liability	305	605	-	17	-
Total Salaries & Benefits	\$ 156,325	\$ 188,092	\$ 143,769	\$ 92,079	\$ 156,411
5204 Operating Supplies	\$ 962	\$ 3,037	\$ 5,250	\$ 217	\$ 2,000
6201 Advertising/Publishing	1,188	9,145	5,250	360	2,000
6205 Other Printing & Binding	-	-	-	-	-

**CITY OF EL SEGUNDO
PUBLIC WORKS DEPARTMENT
ADOPTED BUDGET DETAILS
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	ADOPTED FY 2021-2022
6206 Contractual Services	665,753	264,944	238,125	136,628	292,000
6213 Meetings & Travel	115	138	-	-	-
Total Maintenance & Operations	\$ 668,018	\$ 277,264	\$ 248,625	\$ 137,205	\$ 296,000
SUB-TOTAL SOLID WASTE RECYCLING	\$ 824,343	\$ 465,356	\$ 392,394	\$ 229,284	\$ 452,411

STORM DRAINS

4101 Salaries Full-Time	\$ 84,705	\$ 84,256	\$ 60,747	\$ 39,208	\$ 91,904
4103 Overtime	6,965	6,128	6,000	3,273	6,000
4116 Standby Pay	4,485	4,230	2,625	2,028	5,000
4117 Opt - Out Payments	600	600	-	400	750
4201 Retirement CalPERS	24,710	22,433	15,976	9,953	6,605
4202 FICA	7,480	7,378	4,647	3,540	7,030
4203 Workers' Compensation	12,440	12,091	7,519	5,709	11,228
4204 Group Insurance	14,520	11,953	15,214	5,003	13,771
4207 CalPERS UAL	-	-	-	-	-
4210 OPEB Liability	2,114	1,645	-	40	-
Total Salaries & Benefits	\$ 158,019	\$ 150,714	\$ 112,728	\$ 69,154	\$ 142,288

5204 Operating Supplies	\$ 3,893	\$ 1,824	\$ 3,000	\$ 2,990	\$ 4,000
6101 Gas	5,388	1,077	3,750	402	5,000
6102 Electricity	13,431	10,627	11,250	4,655	15,000
6103 Water	2,767	2,474	1,875	1,047	2,500
6201 Advertising/Publishing	900	-	2,250	-	-
6206 Contractual Services	151,109	146,456	55,500	25,531	55,500
6215 Repair & Maintenance	36,150	81,770	52,500	1,800	7,000
6223 Training & Education	-	855	1,875	-	2,500
6254 Telephone	2,754	2,749	2,250	1,152	3,000
Total Maintenance & Operations	\$ 216,392	\$ 247,832	\$ 134,250	\$ 37,577	\$ 94,500

SUB-TOTAL STORM DRAINS	\$ 374,411	\$ 398,546	\$ 246,978	\$ 106,731	\$ 236,788
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EQUIPMENT MAINTENANCE

4101 Salaries Full-Time	\$ 439,118	\$ 396,563	\$ 248,308	\$ 175,336	\$ 442,919
4102 Salaries Part Time	1,736	42,028	-	12,572	-
4103 Overtime	7,670	14,088	9,754	3,722	9,754
4113 Reimbursable Overtime	21	-	-	-	-
4116 Standby Pay	6,400	5,568	6,056	1,372	6,500
4117 Opt - Out Payments	1,200	500	-	-	500
4201 Retirement CalPERS	111,502	116,450	64,951	53,052	32,610
4202 FICA	34,602	36,886	18,799	14,478	33,561
4203 Workers' Compensation	54,107	51,551	25,194	21,173	48,026
4204 Group Insurance	81,171	77,830	63,838	36,856	104,120
4207 CalPERS UAL	-	-	-	-	-
4210 OPEB Liability	10,984	7,769	-	191	-
Total Salaries & Benefits	\$ 748,511	\$ 749,233	\$ 436,900	\$ 318,752	\$ 677,990

**CITY OF EL SEGUNDO
PUBLIC WORKS DEPARTMENT
ADOPTED BUDGET DETAILS
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	ADOPTED FY 2021-2022
5201 Office Supplies	\$ 201	\$ 110	\$ -	\$ -	\$ -
5204 Operating Supplies	32,761	16,473	11,250	11,335	15,000
5207 Small Tools & Equipment	8,627	15,085	7,500	601	10,000
5215 Vehicle Gasoline Charge	180,716	228,582	142,500	53,960	190,000
5220 Computer Refresh Charges	2,300	-	-	-	-
6101 Gas	1,292	1,146	1,500	860	2,000
6102 Electricity	5,432	5,858	4,725	2,973	6,300
6103 Water	4,741	5,372	2,475	2,663	3,300
6206 Contractual Services	-	-	7,275	4,912	9,700
6207 Equip Replacement Charges	7,368	21,315	5,985	3,990	5,559
6208 Dues & Subscriptions	150	1,776	3,075	275	4,100
6210 Haz Materials Disposal Fees	195	172	2,250	-	3,000
6212 Laundry & Cleaning	3,219	6,836	2,625	2,662	3,500
6213 Meetings & Travel	20	-	-	-	-
6214 Professional/Technical	300	-	1,125	-	1,500
6215 Repair & Maintenance	2,641	4,662	4,500	471	6,000
6219 Network Operating Charge	8,000	8,000	6,000	4,000	8,000
6223 Training & Education	4,296	-	10,125	-	-
6224 Vehicle Operating Charges	243,833	132,115	198,750	121,370	200,000
6254 Telephone	4,974	4,328	15,000	2,205	20,000
6260 Equipment Leasing Costs	-	-	-	-	-
6282 Emergency Repair	14,215	-	15,938	1,586	21,250
Total Maintenance & Operations	\$ 525,281	\$ 451,830	\$ 442,598	\$ 213,863	\$ 509,209
SUB-TOTAL EQUIPMENT MAINTENANCE	\$ 1,273,792	\$ 1,201,063	\$ 879,498	\$ 532,615	\$ 1,187,199
PARKS MAINTENANCE					
4101 Salaries Full-Time	\$ 711,025	\$ 755,062	\$ 604,870	\$ 347,355	\$ 785,128
4102 Salaries Part-Time	114,165	121,119	106,000	44,734	132,000
4103 Overtime	18,554	9,721	-	688	-
4113 Reimbursable Overtime	1	-	-	-	-
4117 Opt - Out Payments	5,060	25	5,000	-	500
4201 Retirement CalPERS	198,618	199,068	146,382	126,773	51,885
4202 FICA	68,012	69,959	54,529	32,138	70,750
4203 Workers' Compensation	125,544	130,205	102,935	57,912	110,475
4204 Group Insurance	98,024	104,423	152,454	51,077	137,807
4207 CalPERS UAL	-	-	-	-	-
4210 OPEB Liability	17,417	14,499	-	378	-
4215 Uniform Replacement	3,590	1,179	3,600	887	3,600
Total Salaries & Benefits	\$ 1,360,010	\$ 1,405,260	\$ 1,175,770	\$ 661,942	\$ 1,292,145
5204 Operating Supplies	\$ 71,453	\$ 71,893	\$ 50,000	\$ 30,906	\$ 57,000
5207 Small Tools & Equipment	2,105	650	2,000	266	2,700
5220 Computer Refresh	1,200	-	-	-	-
6101 Gas	5,363	4,685	3,500	6,099	4,700
6102 Electricity	75,411	65,772	58,000	29,789	67,000
6103 Water	202,983	199,803	160,000	89,181	200,000

**CITY OF EL SEGUNDO
PUBLIC WORKS DEPARTMENT
ADOPTED BUDGET DETAILS
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	ADOPTED FY 2021-2022
6206 Contractual Services	481,106	438,778	355,000	200,659	473,000
6207 Equip Replacement Charges	287,321	290,527	159,434	159,434	151,431
6208 Dues & Subscriptions	975	1,246	750	315	1,000
6212 Laundry & Cleaning	6,234	6,615	5,000	2,885	6,500
6214 Professional/Technical	483	943	750	-	1,000
6215 Repair & Maintenance	37,044	66,325	45,000	15,647	40,000
6216 Rental Charges	-	-	500	-	700
6219 Network Operating Charge	-	5	-	-	-
6223 Training & Education	3,435	1,010	3,000	925	4,000
6254 Telephone	6,416	5,834	4,800	2,831	4,800
Total Maintenance & Operations	\$ 1,181,529	\$ 1,154,086	\$ 847,734	\$ 538,937	\$ 1,013,831
 SUB-TOTAL PARKS OPERATION	 \$ 2,541,539	 \$ 2,559,346	 \$ 2,023,504	 \$ 1,200,879	 \$ 2,305,976
 TOTAL PUBLIC WORKS - GENERAL FUND	 \$ 9,702,018	 \$ 9,785,867	 \$ 7,253,488	 \$ 4,188,803	 \$ 8,695,404
 <u>WATER UTILITY FUND - FUND 501</u>					
4101 Salaries Full-Time	\$ 746,214	\$ 803,785	\$ 755,069	\$ 478,444	\$ 1,012,802
4102 Salaries Part-Time	72,205	80,285	138,450	19,243	138,450
4103 Overtime	21,964	17,353	15,000	8,380	15,000
4113 Reimbursable Overtime	791	137	-	-	-
4116 Standby Pay	29,265	25,615	16,500	10,891	30,000
4117 Opt - Out Payments	9,678	3,038	10,000	2,350	5,000
4201 Retirement CalPERS	(724,822)	1,074,944	207,949	118,077	78,417
4202 FICA	69,290	70,385	66,994	41,792	85,902
4203 Workers' Compensation	84,817	90,163	70,559	41,574	86,787
4204 Group Insurance	182,189	205,365	193,509	114,830	199,047
4207 CalPERS UAL	-	-	-	-	-
4209 PARS Expense	(79,205)	7,900	15,000	-	-
4210 OPEB Liability	(405,314)	(87,159)	-	450	-
4215 Uniform Allowance	1,576	1,577	1,500	-	1,700
Total Salaries & Benefits	\$ 8,648	\$ 2,293,388	\$ 1,490,530	\$ 836,031	\$ 1,653,105
5204 Operating Supplies	\$ 38,480	\$ 38,225	\$ 32,100	\$ 8,183	\$ 40,000
5207 Small Tools & Equipment	36,476	47,736	144,000	10,300	144,000
5215 Vehicle Gasoline Charge	8,156	12,490	10,500	2,584	12,500
5220 Computer Refresh Charges	1,900	-	-	-	-
6101 Gas	1,138	1,227	900	855	1,250
6102 Electricity	20,571	21,032	22,950	6,802	30,000
6201 Advertising/Publishing	4,906	1,684	6,000	130	5,000
6205 Other Printing & Binding	1,416	-	1,875	-	1,875
6206 Contractual Services	113,051	113,457	266,096	72,769	265,000
6207 Equip Replacement Charges	34,188	40,593	21,533	14,355	40,840
6208 Dues & Subscriptions	3,811	4,677	10,920	1,898	10,920
6211 General Liability/Bonds Insurance	1,146,300	996,300	747,225	498,150	1,000,000

**CITY OF EL SEGUNDO
PUBLIC WORKS DEPARTMENT
ADOPTED BUDGET DETAILS
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	ADOPTED FY 2021-2022
6212 Laundry & Cleaning	4,308	4,195	7,500	3,042	10,000
6213 Meetings & Travel	-	-	1,200	-	1,200
6214 Professional/Technical	46,921	25,742	51,330	4,708	51,330
6215 Repair & Maintenance	3,370	6,632	32,250	-	32,250
6217 Software Maintenance	2,000	2,000	3,000	-	3,000
6219 Network Operating Charge	10,300	10,300	7,725	5,150	10,300
6223 Training & Education	5,400	1,075	5,625	-	8,000
6224 Vehicle Operating Charges	16,379	98,774	7,500	15,218	24,000
6235 Accrued Vac/Sick Pay	2,680	4,659	-	-	-
6253 Postage	8,244	8,124	24,000	3,330	24,000
6254 Telephone	21,841	21,727	24,000	10,324	24,000
6256 Pavement Rehabilitation	-	-	13,500	-	13,500
6260 Equipment Leasing Costs	589	-	3,450	-	3,450
6283 Water Purchases - Potable	10,117,280	8,833,480	7,566,250	5,263,401	10,000,000
6285 Water Purchases - Reclaimed Water	13,896,976	11,493,031	9,141,250	8,382,472	13,500,000
6286 General Administrative Charges	606,600	714,085	535,564	364,136	734,219
6301 Legal Council	-	103	-	-	-
6354 Lifeline Expense	-	-	4,500	-	4,500
Total Maintenance & Operations	\$ 26,153,281	\$ 22,501,348	\$ 18,692,743	\$ 14,667,807	\$ 25,995,134
8108 Computer Hardware	\$ -	\$ -	\$ 3,750	\$ -	\$ 6,000
8109 Computer Software	1,166	5,833	3,750	-	6,000
8206 Water Infrastructure Replacement	78,182	16,580	1,125,000	212,867	2,000,000
8207 Water Main Replacement	-	-	617,500	-	1,200,000
8655 Water Meter Conversion	-	9,845	150,000	59,845	260,000
Total Capital Outlay	\$ 79,348	\$ 32,258	\$ 1,900,000	\$ 272,712	\$ 3,472,000
9499 Transfers Out	-	-	-	-	193,800
SUB-TOTAL WATER OPERATION*	\$ 26,241,277	\$ 24,826,994	\$ 22,083,273	\$ 15,776,550	\$ 31,314,039

* Excludes Depreciation Expense, approximately \$284k/yr; and accrual of leave/pension benefits/non-cash items.

WASTEWATER FUND - FUND 502

4101 Salaries Full-Time	\$ 529,391	\$ 609,207	\$ 485,637	\$ 282,174	\$ 645,847
4102 Salaries Part-Time	(24,001)	11,611	9,360	4,447	15,000
4103 Overtime	11,165	18,767	15,000	8,845	15,000
4113 Reimbursable Overtime	8	-	-	-	-
4116 Standby Pay	14,535	17,552	15,000	8,270	15,000
4117 Opt - Out Payments	4,387	2,588	5,000	1,750	5,000
4201 Retirement CalPERS	(471,761)	475,277	127,243	75,660	47,138
4202 FICA	42,328	49,993	36,857	22,356	49,163
4203 Workers' Compensation	52,526	61,526	46,126	28,264	59,086
4204 Group Insurance	91,271	94,248	109,865	45,460	67,152
4207 CalPERS UAL	-	-	-	-	-
4209 PARS Expense	-	7,900	5,000	-	-
4210 OPEB Liability	(131,028)	69,630	-	296	-
Total Salaries & Benefits	\$ 118,821	\$ 1,418,299	\$ 855,088	\$ 477,522	\$ 918,386

**CITY OF EL SEGUNDO
PUBLIC WORKS DEPARTMENT
ADOPTED BUDGET DETAILS
FISCAL YEAR 2021-2022**

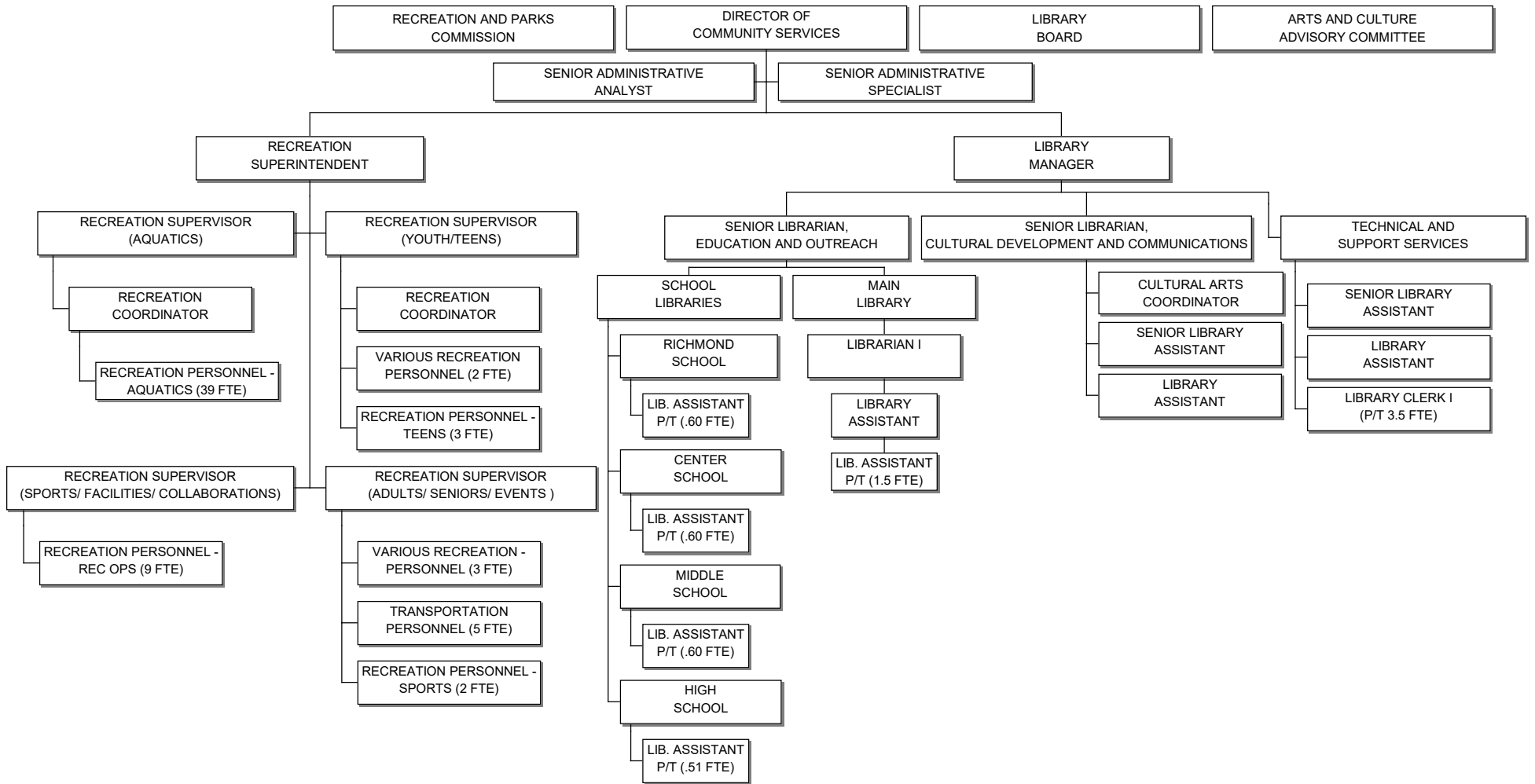
DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	ADOPTED FY 2021-2022
5201 Office Supplies	\$ 26	\$ -	\$ -	\$ -	\$ -
5203 Repairs & Maintenance	11,383	24,167	37,500	-	50,000
5204 Operating Supplies	9,335	13,201	28,350	7,624	37,800
5207 Small Tools & Equipment	-	-	750	-	1,000
5215 Vehicle Gasoline Charge	8,240	11,952	6,750	2,025	9,000
6101 Gas	1,877	1,778	750	949	1,000
6102 Electricity	42,618	39,533	45,825	19,049	61,100
6103 Water	1,157	1,061	2,175	494	2,900
6201 Advertising/Publishing	450	-	-	-	-
6206 Contractual Services	1,767,567	1,884,461	2,089,495	938,902	2,600,000
6207 Equip Replacement Charges	80,232	80,237	33,351	22,234	66,827
6208 Dues & Subscriptions	188	-	750	-	1,000
6211 General Liability/Bonds Insurance	308,100	308,100	231,075	154,050	500,000
6212 Laundry & Cleaning	3,322	3,788	4,500	1,424	4,500
6214 Professional/Technical	-	-	15,000	-	20,000
6215 Repair & Maintenance	53,184	62,166	172,500	66,456	230,000
6217 Software Maintenance	-	-	2,250	-	2,250
6219 Network Operating Charge	3,400	3,400	2,550	1,700	3,400
6223 Training & Education	1,460	1,829	2,100	1,187	2,100
6224 Vehicle Operating Charges	21,241	22,151	12,000	2,202	12,000
6235 Accrued Vac/Sick Pay	2,565	7,081	-	-	-
6253 Postage	6,202	7,196	15,000	2,989	15,000
6254 Telephone	11,455	11,504	9,000	4,939	9,000
6286 General Administrative Charges	202,200	397,875	298,406	202,889	409,093
Total Maintenance & Operations	\$ 2,536,202	\$ 2,881,480	\$ 3,010,077	\$ 1,429,113	\$ 4,037,970
8108 Computer Hardware	\$ -	\$ -	\$ 3,750	\$ -	\$ 5,000
8109 Computer Software	1,167	5,833	3,750	-	5,000
8212	-	-	-	200,000	-
8635 Sanitary Sewer	-	-	487,500	-	-
8647 Annual Sewer Main Repair	1,017	18,249	187,500	20,111	675,000
8650 Sewer Pump Station #1	-	-	-	-	650,000
8655 Water Meter Conversion	-	9,845	112,500	45,146	112,500
Total Capital Outlay	\$ 2,184	\$ 33,927	\$ 795,000	\$ 265,257	\$ 1,447,500

**CITY OF EL SEGUNDO
PUBLIC WORKS DEPARTMENT
ADOPTED BUDGET DETAILS
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	ADOPTED FY 2021-2022
9499 Transfers Out	-	-	-	-	116,500
SUB-TOTAL WASTEWATER FUND*	\$ 2,657,207	\$ 4,333,706	\$ 4,660,165	\$ 2,171,892	\$ 6,520,356
<i>* Excludes Depreciation Expense, approximately \$679k/yr and accrual of leave benefits, non cash items.</i>					
SOLID WASTE FUND - FUND 505					
6206 Contractual Services	\$ -	\$ 248,012	\$ 230,000	\$ 125,962	\$ 270,000
Total Maintenance & Operations	\$ -	\$ 248,012	\$ 230,000	\$ 125,962	\$ 270,000
SUB-TOTAL SOLID WASTE FUND	\$ -	\$ 248,012	\$ 230,000	\$ 125,962	\$ 270,000
STATE GAS TAX FUND					
4101 Salaries Full-Time	\$ 97,954	\$ 96,397	\$ 83,529	\$ 48,428	\$ 108,234
4103 Overtime	4,341	3,184	-	1,228	-
4116 Standby Pay	-	1,001	-	1,815	-
4117 Opt - Out Payments	2,550	3,000	2,000	1,250	3,500
4201 Retirement CalPERS	32,673	17,621	18,768	11,872	6,786
4202 FICA	6,399	7,918	6,390	4,178	8,279
4203 Workers' Compensation	10,231	13,962	11,111	7,196	13,867
4204 Group Insurance	9,131	4,345	31,423	4,343	12,300
4207 CalPERS UAL	-	-	-	-	-
4210 OPEB Liability	1,733	1,859	-	52	-
Total Salaries & Benefits	\$ 165,012	\$ 149,287	\$ 153,221	\$ 80,362	\$ 152,966
5202 Furniture & Equipment	-	-	100,000	7,906	100,000
6214 Professional/Technical	-	-	-	-	250,000
Total Maintenance & Operations	\$ -	\$ -	\$ 100,000	\$ 7,906	\$ 350,000
8606 New Sidewalk and Repair	\$ -	\$ -	\$ 225,000	\$ -	\$ 250,000
8943 Local Streets Rehab Program	750,168	-	225,000	-	-
Total Capital Outlay	\$ 750,168	\$ -	\$ 450,000	\$ -	\$ 250,000
SUB-TOTAL STATE GAS TAX FUND	\$ 915,180	\$ 149,287	\$ 703,221	\$ 88,268	\$ 752,966
HYPERION MITIGATION FUND (117)					
6206 Contractual Services	\$ 5,122	\$ 6,014	\$ 6,000	\$ 2,813	\$ 96,892
6254 Telephone	667	667	1,000	334	1,000
6286 General Administrative Charge	-	-	2,050	-	2,108
Total Maintenance & Operations	\$ 5,789	\$ 6,681	\$ 9,050	\$ 3,147	\$ 100,000
TOTAL HYPERION MITIGATION FUND	\$ 5,789	\$ 6,681	\$ 9,050	\$ 3,147	\$ 100,000
GRAND TOTAL PW - ALL FUNDS	\$ 39,521,471	\$ 39,350,547	\$ 34,939,197	\$ 22,354,622	\$ 47,652,765

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**CITY OF EL SEGUNDO
COMMUNITY SERVICES DEPARTMENT
ORGANIZATIONAL CHART
FISCAL YEAR 2021 - 2022**



**CITY OF EL SEGUNDO
COMMUNITY SERVICES DEPARTMENT
FOUR-YEAR PERSONNEL SUMMARY
FISCAL YEARS 2018-2019 TO 2021-2022**

DEPARTMENT/POSITION TITLE	ADOPTED FY 2018-19	ADOPTED FY 2019-20	ADOPTED FY 2020-21	ADOPTED FY 2021-22	BUDGETED FY 2021-22
<u>Community Services Department</u>					
Director of Community Services	-	-	-	1.00	1.00
Director of Recreation & Parks	1.00	1.00	0.50	-	-
Director of Library Services	1.00	1.00	1.00	-	-
Library Manager	-	-	-	1.00	1.00
Recreation Superintendent	1.00	1.00	1.00	1.00	1.00
Community Cable Program Manager	1.00	-	-	-	-
Community Cable Program Specialist	1.00	-	-	-	-
Computer Graphics Designer	1.00	-	-	-	-
Cultural Arts Coordinator	-	-	-	1.00	1.00
Executive Assistant	1.00	1.00	1.00	1.00	-
Librarian I	2.00	2.00	2.00	1.00	1.00
Librarian II	1.00	1.00	-	-	-
Library Assistant	3.00	3.00	3.00	3.00	3.00
Park Facilities Technician	1.00	1.00	-	-	-
Park Maintenance Superintendent	1.00	1.00	-	-	-
Park Maintenance Supervisor	2.00	2.00	-	-	-
Park Maintenance Worker II	5.00	5.00	-	-	-
Recreation Coordinator	2.00	2.00	2.00	2.00	2.00
Recreation Supervisor	4.00	4.00	4.00	4.00	4.00
Senior Administrative Analyst	1.00	1.00	1.00	1.00	1.00
Senior Administrative Specialist	1.00	1.00	1.00	1.00	1.00
Senior Librarian	2.00	2.00	3.00	2.00	2.00
Senior Library Assistant	2.00	2.00	2.00	2.00	2.00
Tree Maintenance Worker	2.00	2.00	-	-	-
Sub-total Full-Time	36.00	33.00	21.50	21.00	20.00
<u>Part-Time FTEs</u>					
Park Maintenance Worker I	3.00	3.00	3.00	-	-
Library Assistant	3.91	3.91	2.49	3.80	3.80
Library Clerk I	3.50	3.50	3.50	3.50	3.50
Lifeguard	28.50	37.00	37.00	38.00	39.00
Recreation Leader	26.00	26.00	26.00	25.00	24.00
Video Technician	2.85	-	-	-	-
Sub-total Part-Time	67.76	73.41	71.99	70.30	70.30
Total Community Services Department	103.76	106.41	93.49	91.30	90.30

**CITY OF EL SEGUNDO
COMMUNITY SERVICES DEPARTMENT PROFILE**

MISSION STATEMENT: The El Segundo Community Services Department strives to be the heart of community wellbeing by connecting people of all ages to engaging experiences, information, and new ideas within our libraries, parks, and recreation facilities.

VISION: We Engage...We Inspire...We Play

CORE VALUES: Community • Diversity • Fun • Lifelong Learning • Innovation • Integrity • Quality • Teamwork • Tradition

The Community Services Department has 21 full-time positions and 70.41 part-time FTE positions within the Library and Recreation Divisions.

ADMINISTRATION: Provides overall direction and resources for continual improvements in services, programs, and facilities based on community input and in collaboration with the Library Board of Trustees, Recreation and Parks Commission, Arts and Culture Advisory Committee, Friends of the Library, El Segundo Unified School District (ESUSD), developers, and other partners.

LIBRARY AND CULTURAL ARTS: Cultivates the library and community as environments for learning, connections, and vitality by conducting enriching literary and cultural programs for all ages and supporting public art and experiences via the Cultural Development Program. Supports educational development by providing a wide-ranging collection of books and other materials to meet varying needs and interests as well as staff assistance in locating and using print and electronic resources. In coordination with the Friends of the Library, provides access to the History Room Archives and Photograph Collection.

RECREATION: Provides opportunities for people of all ages to participate in a multitude of classes, programs, events and transportation services throughout El Segundo's parks, fields and facilities. Works in cooperation with residents, community groups and other City departments to be collaborative in service delivery. Facilitates and liaisons with community stakeholders, including the Youth Sports Council, Youth Drama Boosters, and El Segundo Co-Op Nursery School to provide well-balanced community resource distribution.

ACCOMPLISHMENTS IN FISCAL YEAR 2020-2021:

- Created new Community Services Department by merging the Library and Recreation Divisions
- Swiftly implemented changes in facility operations and service delivery due to the pandemic, including managing the Skate Park in a new way, adjusting school library service based on shifting models of remote and in-person learning, and responding to frequent changes in youth sports protocols and public health guidance
- Helped lead the City's response to COVID-19, including supporting the All-Hazards Incident Management Team's Park Vista and Vaccination Efforts

CITY OF EL SEGUNDO COMMUNITY SERVICES DEPARTMENT PROFILE

- Strategically developed virtual programming and reimagined City special events, such as the Star Party, Egg Hunt, Book to Action Program, Living Library, Storytimes, and more
- Extended “Library to Go” curbside services, including book checkout and crafts to go
- Expanded digital library resources, including streaming movies, language learning, and other resources. Upgraded other library technology for better customer service, including public computers, website, and online catalog
- Established a Teen Advisory Committee to identify teen needs, suggest creative solutions, work with City officials, and assist with special events
- Updated and streamlined the Children’s Library book collection and collection development policies. Implemented a Racial Equity Library Action Plan.
- Recommended an administrative order to allow gyms and independent contractors to teach fitness classes in City parks during the pandemic
- Renovated and opened Acacia Park and installed new bleachers for the Softball Field in partnership with the Public Works Department
- Worked with consultants to conduct community engagement and develop a conceptual design for future renovation of the Plunge

GOALS AND OBJECTIVES FOR FISCAL YEAR 2021-2022:

- Reopen all recreational facilities and restore in-person programming for all ages, including small and large scale events
- Make progress towards an Age Friendly City certification, including completing a community needs assessment and developing an Action Plan for City Council approval
- Recommend alternate options for transportation services in partnership with the Public Works Department
- Update the Athletic Field and Facility Use Allocation Policy in partnership with the Youth Sports Council and Recreation and Parks Commission
- Implement Cultural Development initiatives recommended by the Arts and Culture Advisory Committee, including enhanced outdoor dining, development of a TEDx Conference, selection of an El Segundo poet laureate, and a new Festival of Holidays
- Evaluate and update El Segundo’s Integrated Library System using an RFP process
- Review all recreation programming and operations for long-term viability, especially with respect to the Aquatics Center and Plunge
- Create and implement a part-time training program to develop new Recreation professionals
- Redesign the City’s Community Services website and social media
- Complete Library Park Learning Garden, Checkout Building Restroom Renovation, and Hockey Rink Improvements
- Expand employee wellness program in partnership with the Human Resources Department
- Work with selected consultant to conduct a Recreation Parks Needs Assessment to better plan for future improvements to the Teen Center Complex, Joslyn Center, Checkout Building, and Clubhouse in order to meet the needs of our evolving community

**CITY OF EL SEGUNDO
COMMUNITY SERVICES DEPARTMENT
ADOPTED BUDGET SUMMARY
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	ADOPTED FY 2021-2022
<u>GENERAL FUND (001)</u>					
COMMUNITY SERVICES - ADMINISTRATION (6101)					
Salaries & Benefits	\$ 875,928	\$ 943,527	\$ 704,801	\$ 183,321	\$ 362,896
Maintenance & Operations	145,099	105,609	157,856	61,296	55,000
Capital Outlay	18,262	-	-	-	-
Sub-total Administration	\$ 1,039,289	\$ 1,049,136	\$ 862,657	\$ 244,617	\$ 417,896
TECHNICAL AND SUPPORT SERVICES (6102)					
Salaries & Benefits	\$ 487,045	\$ 514,462	\$ 560,149	\$ 240,529	\$ 661,756
Maintenance & Operations	242,813	257,670	125,300	51,127	260,912
Sub-total Support Services	\$ 729,858	\$ 772,132	\$ 685,449	\$ 291,656	\$ 922,668
EDUCATION AND OUTREACH SERVICES (6103)					
Salaries & Benefits	\$ 447,253	\$ 450,913	\$ 337,143	\$ 245,071	\$ 319,481
Maintenance & Operations	36,019	34,784	103,356	56,968	126,600
Sub-total Youth Services	\$ 483,272	\$ 485,697	\$ 440,499	\$ 302,039	\$ 446,081
CULTURAL DEVELOPMENT AND COMMUNICATIONS (6104)					
Salaries & Benefits	\$ 427,377	\$ 437,617	\$ 211,710	\$ 168,126	\$ 316,336
Maintenance & Operations	107,337	99,587	10,913	166	15,400
Sub-total Public/Information Services	\$ 534,714	\$ 537,204	\$ 222,623	\$ 168,292	\$ 331,736
ESUSD SCHOOL SUPPORT (6105)					
Salaries & Benefits	\$ 124,551	\$ 61,416	\$ 60,000	\$ 132	\$ 126,970
Sub-total ESUSD School Support	\$ 124,551	\$ 61,416	\$ 60,000	\$ 132	\$ 126,970
RECREATION OPERATIONS (5201)					
Salaries & Benefits	\$ 544,586	\$ 450,323	\$ 242,849	\$ 191,525	\$ 520,679
Maintenance & Operations	91,690	73,649	66,900	3,838	104,958
Capital Outlay	-	-	-	-	-
Sub-total Recreation Operations	\$ 636,276	\$ 523,972	\$ 309,749	\$ 195,363	\$ 625,637
AQUATICS (5202)					
Salaries & Benefits	\$ 403,780	\$ 232,552	\$ 346,487	\$ 32,900	\$ 612,092
Maintenance & Operations	28,476	9,329	24,550	818	31,950
Sub-total Aquatics	\$ 432,256	\$ 241,881	\$ 371,037	\$ 33,718	\$ 644,042
CULTURAL ARTS (5203)					
Salaries & Benefits	\$ 309,037	\$ 224,596	\$ 249,077	\$ 128,045	\$ 335,703
Maintenance & Operations	132,254	48,384	61,700	2,885	112,200
Sub-total Cultural Arts	\$ 441,291	\$ 272,980	\$ 310,777	\$ 130,930	\$ 447,903
SPORTS (5204)					
Salaries & Benefits	\$ 184,608	\$ 210,654	\$ 179,655	\$ 109,001	\$ 216,194
Maintenance & Operations	64,969	32,513	43,700	-	57,500
Sub-total Sports	\$ 249,577	\$ 243,167	\$ 223,355	\$ 109,001	\$ 273,694

**CITY OF EL SEGUNDO
COMMUNITY SERVICES DEPARTMENT
ADOPTED BUDGET SUMMARY
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	ADOPTED FY 2021-2022
TEEN CENTER (5205)					
Salaries & Benefits	\$ 77,187	\$ 68,129	\$ 89,749	\$ 18,833	\$ 94,828
Maintenance & Operations	12,404	10,405	11,600	1,962	12,950
Sub-total Teen Center	\$ 89,591	\$ 78,534	\$ 101,349	\$ 20,795	\$ 107,778
JOSLYN SENIOR CENTER (5206)					
Salaries & Benefits	\$ 194,564	\$ 197,589	\$ 156,369	\$ 68,018	\$ 212,125
Maintenance & Operations	57,688	26,594	63,000	2,278	69,500
Sub-total Joslyn Senior Center	\$ 252,252	\$ 224,183	\$ 219,369	\$ 70,296	\$ 281,625
FARMERS MARKET (5208)					
Salaries & Benefits	\$ 22,564	\$ 19,735	\$ 28,325	\$ 10,010	\$ 30,969
Maintenance & Operations	12,739	8,985	10,400	923	10,400
Sub-total Farmers Market	\$ 35,303	\$ 28,720	\$ 38,725	\$ 10,933	\$ 41,369
SPECIAL EVENTS (5210)					
Salaries & Benefits	\$ 15,997	\$ 5,591	\$ 17,148	\$ 826	\$ 70,246
Maintenance & Operations	70,298	40,283	38,500	2,873	67,700
Sub-total Special Events	\$ 86,295	\$ 45,874	\$ 55,648	\$ 3,699	\$ 137,946
WISEBURN AQUATIC CENTER (5213)					
Salaries & Benefits	\$ 474,539	\$ 498,753	\$ 699,523	\$ 326,521	\$ 995,036
Maintenance & Operations	27,312	21,165	60,700	11,084	77,850
Sub-total Recreation Trips	\$ 501,851	\$ 519,918	\$ 760,223	\$ 337,605	\$ 1,072,886
CENTENNIAL CELEBRATION (5418)					
Maintenance & Operations	2,508	483	-	161	-
Sub-total Centennial Celebration	\$ 2,508	\$ 483	\$ -	\$ 161	\$ -
TOTAL COMMUNITY SERVICES - GENERAL FUND					
	\$ 5,638,884	\$ 5,085,297	\$ 4,661,460	\$ 1,919,237	\$ 5,878,231
GENERAL FUND SUMMARY					
Salaries & Benefits	\$ 4,589,016	\$ 4,315,857	\$ 3,882,985	\$ 1,722,858	\$ 4,875,311
Maintenance & Operations	1,031,606	769,440	778,475	196,379	1,002,920
Capital Outlay	18,262	-	-	-	-
TOTAL GENERAL FUND	\$ 5,638,884	\$ 5,085,297	\$ 4,661,460	\$ 1,919,237	\$ 5,878,231

Salaries & Benefits	\$ 992,326	25.56%
Maintenance & Operations	224,445	28.83%
Capital Outlay	-	0.00%
Total	\$ 1,216,771	26.10%

**CITY OF EL SEGUNDO
COMMUNITY SERVICES DEPARTMENT
ADOPTED BUDGET SUMMARY
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	ADOPTED FY 2021-2022
<u>PROPOSITION "A" FUND (112)</u>					
ADMINISTRATION (5295)					
Salaries & Benefits	\$ 16,313	\$ 9,075	\$ 21,785	\$ -	\$ -
Sub-total Administration	\$ 16,313	\$ 9,075	\$ 21,785	\$ -	\$ -
DIAL-A-RIDE (5292)					
Salaries & Benefits	\$ 75,970	\$ 42,537	\$ 89,696	\$ 3,508	\$ 136,896
Maintenance & Operations	138,848	175,604	105,255	39,354	162,932
Sub-total Dial-A-Ride	\$ 214,818	\$ 218,141	\$ 194,951	\$ 42,862	\$ 299,828
SHUTTLE (5293)					
Salaries & Benefits	\$ 2,580	\$ -	\$ 2,921	\$ -	\$ 96,127
Maintenance & Operations	-	-	3,500	-	4,500
Sub-total Shuttle	\$ 2,580	\$ -	\$ 6,421	\$ -	\$ 100,627
RECREATION TRIPS (5294)					
Salaries & Benefits	\$ 7,603	\$ 651	\$ 10,611	\$ -	\$ 15,588
Maintenance & Operations	6,225	2,779	6,500	-	13,000
Sub-total Recreation Trips	\$ 13,828	\$ 3,430	\$ 17,111	\$ -	\$ 28,588
MTA BUY-DOWN (5297)					
Maintenance & Operations	\$ 3,783	\$ 1,194	\$ 3,800	\$ -	\$ 5,000
Sub-total MTA Buy-Down	\$ 3,783	\$ 1,194	\$ 3,800	\$ -	\$ 5,000
TOTAL PROPOSITION "A" FUND	\$ 251,322	\$ 231,840	\$ 244,068	\$ 42,862	\$ 434,043
<u>PROPOSITION "C" (114)</u>					
PROPOSITION "C" - DIAL - A - RIDE (5292)					
Maintenance & Operations	\$ 2,196	\$ -	\$ -	\$ -	\$ -
Sub-total Dial-A-Ride	\$ 2,196	\$ -	\$ -	\$ -	\$ -
SHUTTLE (5293)					
Salaries & Benefits	\$ 39,242	\$ 16,537	\$ 42,502	\$ -	\$ 96,127
Maintenance & Operations	18,422	6,096	28,000	-	34,000
Capital Outlay	73,748	159,053	420,000	68,371	1,420,000
Sub-total Shuttle	\$ 131,412	\$ 181,686	\$ 490,502	\$ 68,371	\$ 1,550,127
TOTAL PROPOSITION "C" FUND	\$ 133,608	\$ 181,686	\$ 490,502	\$ 68,371	\$ 1,550,127

**CITY OF EL SEGUNDO
COMMUNITY SERVICES DEPARTMENT
ADOPTED BUDGET SUMMARY
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	ADOPTED FY 2021-2022
<u>ARTS & CULTURAL FUND (704)</u>					
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ 98,496
Maintenance & Operations	-	-	486,850	400,000	506,850
TOTAL ARTS & CULTURAL FUND	\$ -	\$ -	\$ 486,850	\$ 400,000	\$ 605,346

**GRAND TOTAL - COMMUNITY
SERVICES - ALL FUNDS**

\$ 6,023,814	\$ 5,498,823	\$ 5,882,880	\$ 2,430,470	\$ 8,467,747
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ALL FUNDS SUMMARY

Salaries & Benefits	\$ 4,730,724	\$ 4,384,657	\$ 4,050,500	\$ 1,726,366	\$ 5,318,545
Maintenance & Operations	1,201,080	955,113	1,412,380	635,733	1,729,202
Capital Outlay	92,010	159,053	420,000	68,371	1,420,000
TOTAL ALL FUNDS	\$ 6,023,814	\$ 5,498,823	\$ 5,882,880	\$ 2,430,470	\$ 8,467,747

Salaries & Benefits	\$ 1,268,045	31.31%
Maintenance & Operations	316,822	22.43%
Capital Outlay	1,000,000	238.10%
Total	\$ 2,584,867	43.94%

**CITY OF EL SEGUNDO
COMMUNITY SERVICES DEPARTMENT
ADOPTED BUDGET SUMMARY BY ACCOUNT
GENERAL FUND
FISCAL YEAR 2022-2023**

DESCRIPTION		ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	ADOPTED FY 2021-2022
4101	Salaries Full-Time	\$ 1,892,318	\$ 1,895,305	\$ 1,355,114	\$ 731,961	\$ 1,767,077
4102	Salaries Part-Time	1,522,702	1,203,497	1,445,019	523,295	2,025,224
4103	Overtime	2,160	24,036	-	17,124	-
4117	Opt - Out Payments	16,750	8,000	-	2,750	6,000
4201	Retirement CalPERS	526,780	592,875	444,987	224,093	414,179
4202	FICA	266,618	241,643	208,044	98,719	288,596
4203	Workers' Compensation	138,495	122,095	128,038	50,974	161,707
4204	Group Insurance	169,359	183,046	294,783	73,183	202,528
4210	OPEB Liability	47,181	35,984	-	759	-
4215	Uniform Replacement	6,653	9,376	7,000	-	10,000
Total Salaries & Benefits		\$ 4,589,016	\$ 4,315,857	\$ 3,882,985	\$ 1,722,858	\$ 4,875,311
4999	Cash Over/Short	\$ 70	\$ 15	\$ -	\$ -	\$ -
5204	Operating Supplies	179,105	112,398	149,525	17,782	165,978
5206	Computer Supplies	1,620	977	-	-	-
5220	Computer Refresh Charges	30,700	-	-	-	-
5501	Books/Other Printed Materials	81,473	51,030	40,930	25,770	45,000
5503	Book Fair	189	492	-	-	-
5505	Young Peoples Books	17,970	19,442	16,500	8,301	20,000
5507	School Library Materials	1,821	1,595	2,400	1,197	3,200
6082	Broadband Fiber	13,297	14,520	-	-	-
6101	Gas	8,144	9,642	6,450	3,986	9,950
6102	Electricity	47,257	51,493	36,750	21,113	52,000
6103	Water	3,325	2,820	3,750	972	4,000
6201	Advertising/Publishing	49,395	25,363	40,189	755	45,000
6205	Other Printing & Binding	2,498	1,230	2,725	1,088	2,500
6206	Contractual Services	78,277	40,825	30,500	161	87,700
6207	Equip Replacement Charges	9,036	23,977	7,975	1,500	12,192
6208	Dues & Subscriptions	5,367	4,198	3,668	239	6,750
6211	Gen Liab Insurance & Bonds	-	-	16,600	-	16,600
6213	Meetings & Travel	4,318	7,869	10,325	(40)	14,550
6214	Professional/Technical	199,991	98,300	155,725	18,516	208,000
6215	Repair & Maintenance	17,128	19,912	30,500	4,201	31,500
6216	Rental Charges	360	-	500	-	500
6217	Software Maintenance	49,911	52,094	-	-	-
6219	Network Operating Charge	137,900	137,900	103,400	58,600	137,900
6223	Training & Education	12,810	4,265	14,000	139	21,250
6249	Fees & Licenses	10,176	4,757	7,600	133	12,250
6253	Postage	619	271	2,500	-	2,500
6254	Telephone	36,941	38,279	39,300	12,742	46,100
6260	Equipment Leasing Costs	8,296	1,644	17,500	788	7,000
6263	Commissioners Expense	1,725	1,900	2,500	-	2,500

**CITY OF EL SEGUNDO
COMMUNITY SERVICES DEPARTMENT
ADOPTED BUDGET SUMMARY BY ACCOUNT
GENERAL FUND
FISCAL YEAR 2022-2023**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	ADOPTED FY 2021-2022
6277 Resource Databases	21,887	23,577	19,225	14,212	25,000
6409 Audiovisual Materials	-	957	1,500	-	2,000
6410 E-Books	-	17,698	15,938	4,224	21,000
Total Maintenance & Operations	1,031,606	769,440	778,475	196,379	1,002,920
8108 Computer Hardware	18,262	-	-	-	-
Total Capital Outlay	18,262	-	-	-	-
TOTAL COMMUNITY SERVICES - GENERAL FUND	\$ 5,638,884	\$ 5,085,297	\$ 4,661,460	\$ 1,919,237	\$ 5,878,231

**CITY OF EL SEGUNDO
COMMUNITY SERVICES DEPARTMENT
ADOPTED BUDGET DETAILS
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	ADOPTED FY 2021-2022
GENERAL FUND					
COMMUNITY SERVICES - ADMINISTRATION					
4101 Salaries Full-Time	\$ 594,089	\$ 623,784	\$ 338,453	\$ 124,262	\$ 285,746
4102 Salaries Part-Time	143	7,854	126,000	-	-
4117 Opt - Out Payments	500	-	-	-	-
4201 Retirement CalPERS	151,150	182,642	121,895	38,104	35,290
4202 FICA	43,701	46,567	34,083	9,143	20,286
4203 Workers' Compensation	18,420	19,082	21,946	3,557	2,000
4204 Group Insurance	53,481	51,974	62,424	8,134	19,574
4207 CalPERS UAL	-	-	-	-	-
4210 OPEB Liability	14,444	11,624	-	121	-
Total Salaries & Benefits	\$ 875,928	\$ 943,527	\$ 704,801	\$ 183,321	\$ 362,896
4999 Cash Over/Short	\$ 14	\$ -	\$ -	\$ -	\$ -
5204 Operating Supplies	32,596	22,948	24,200	1,196	16,500
5206 Computer Supplies	528	130	-	-	-
5220 Computer Refresh Charges	30,700	-	-	-	-
6082 Broadband Fiber	13,297	14,520	-	-	-
6201 Advertising/Publishing	432	1,033	563	-	-
6206 Contractual Services	4,194	-	-	-	10,000
6207 Equip Replacement Charges	-	-	-	1,500	-
6208 Dues & Subscriptions	3,395	3,071	868	-	500
6213 Meetings & Travel	2,523	2,811	2,875	-	2,500
6214 Professional/Technical	1,528	889	1,200	-	4,500
6215 Repair & Maintenance	2,307	4,977	18,750	-	16,500
6217 Software Maintenance	49,911	52,094	-	-	-
6219 Network Operating Charge	-	-	103,400	58,600	-
6223 Training & Education	1,330	965	2,500	-	2,000
6253 Postage	619	271	1,000	-	-
6263 Commissioners Expense	1,725	1,900	2,500	-	2,500
Total Maintenance & Operations	\$ 145,099	\$ 105,609	\$ 157,856	\$ 61,296	\$ 55,000
8104 Computer Hardware	\$ 18,262	\$ -	\$ -	\$ -	\$ -
Total Capital Outlay	\$ 18,262	\$ -	\$ -	\$ -	\$ -
SUB-TOTAL LIBRARY - ADMINISTRATION	\$ 1,039,289	\$ 1,049,136	\$ 862,657	\$ 244,617	\$ 417,896
TECHNICAL SUPPORT SERVICES					
4101 Salaries Full-Time	\$ 232,946	\$ 253,238	\$ 274,466	\$ 116,179	\$ 389,354
4102 Salaries Part-Time	119,903	121,504	99,386	51,954	132,600
4103 Overtime	-	398	-	-	-
4117 Opt - Out Payments	2,750	-	-	-	-
4201 Retirement CalPERS	61,261	70,722	81,263	42,349	45,887
4202 FICA	28,606	28,690	28,600	13,740	39,930
4203 Workers' Compensation	15,049	15,456	15,404	6,927	21,506
4204 Group Insurance	20,865	19,731	61,030	9,259	32,479

**CITY OF EL SEGUNDO
COMMUNITY SERVICES DEPARTMENT
ADOPTED BUDGET DETAILS
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	ADOPTED FY 2021-2022
4207 CalPERS UAL	-	-	-	-	-
4210 OPEB Liability	5,665	4,723	-	121	-
Total Salaries & Benefits	\$ 487,045	\$ 514,462	\$ 560,149	\$ 240,529	\$ 661,756
5204 Operating Supplies	\$ 6,000	\$ 3,398	\$ 3,750	\$ 1,503	\$ 5,000
5206 Computer Supplies	154	-	-	-	-
6101 Gas	7,694	9,457	6,000	3,906	9,500
6102 Electricity	47,257	51,493	36,750	21,113	52,000
6103 Water	3,325	2,820	3,750	972	4,000
6205 Other Printing & Binding	41	37	225	37	-
6207 Equip Replacement Charges	9,036	23,977	7,975	-	5,912
6208 Dues & Subscriptions	-	-	-	-	3,000
6213 Meetings & Travel	29	-	150	-	1,000
6214 Professional/Technical	13,190	16,322	18,900	13,237	19,000
6219 Network Operating Charge	117,200	117,200	-	-	117,200
6223 Training & Education	437	-	-	-	1,800
6253 Postage	-	-	1,500	-	2,500
6254 Telephone	30,154	31,322	28,800	9,571	33,000
6260 Equipment Leasing Costs	8,296	1,644	17,500	788	7,000
Total Maintenance & Operations	\$ 242,813	\$ 257,670	\$ 125,300	\$ 51,127	\$ 260,912
SUB-TOTAL TECH SUPPORT SERVICES	\$ 729,858	\$ 772,132	\$ 685,449	\$ 291,656	\$ 922,668
EDUCATION AND OUTREACH SERVICES					
4101 Salaries Full-Time	\$ 277,540	\$ 265,982	\$ 171,425	\$ 115,472	\$ 220,056
4102 Salaries Part-Time	15,862	30,891	54,633	60,258	12,000
4103 Overtime	346	243	-	-	-
4117 Opt - Out Payments	3,000	3,000	-	1,250	3,000
4201 Retirement CalPERS	78,042	71,442	38,519	32,642	14,998
4202 FICA	23,686	26,133	17,293	13,539	17,752
4203 Workers' Compensation	12,603	12,372	9,314	7,292	9,561
4204 Group Insurance	29,348	35,793	45,959	14,497	42,114
4207 CalPERS UAL	-	-	-	-	-
4210 OPEB Liability	6,826	5,057	-	121	-
Total Salaries & Benefits	\$ 447,253	\$ 450,913	\$ 337,143	\$ 245,071	\$ 319,481
5204 Operating Supplies	\$ 2,483	\$ 1,809	\$ 2,700	\$ 1,491	\$ 3,000
5206 Computer Supplies	443	448	-	-	-
5501 Books/Other Printed Materials	-	-	40,930	25,770	45,000
5505 Young Peoples Books	17,970	19,442	16,500	8,301	20,000
5507 School Library Materials	1,821	1,595	2,400	1,197	3,200
6201 Advertising/Publishing	964	-	563	-	1,000
6205 Other Printing & Binding	-	41	-	-	-
6213 Meetings & Travel	-	297	150	-	1,000
6214 Professional/Technical	5,592	6,100	-	-	-
6215 Repair & Maintenance	4,301	3,049	3,450	1,773	4,500

**CITY OF EL SEGUNDO
COMMUNITY SERVICES DEPARTMENT
ADOPTED BUDGET DETAILS
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	ADOPTED FY 2021-2022
6223 Training & Education	500	-	-	-	900
6277 Resource Databases	1,945	2,003	19,225	14,212	25,000
6409 Audiovisual Materials	-	-	1,500	-	2,000
6410 E-Books	-	-	15,938	4,224	21,000
Total Maintenance & Operations	\$ 36,019	\$ 34,784	\$ 103,356	\$ 56,968	\$ 126,600
SUB-TOTAL EDUCATION & OUTREACH	\$ 483,272	\$ 485,697	\$ 440,499	\$ 302,039	\$ 446,081

CULTURAL DEVELOPMENT AND COMMUNICATIONS

4101 Salaries Full-Time	\$ 254,750	\$ 258,346	\$ 132,521	\$ 114,476	\$ 195,468
4102 Salaries Part-Time	38,230	44,558	-	650	50,000
4103 Overtime	22	-	-	-	-
4117 Opt - Out Payments	2,250	-	-	-	-
4201 Retirement CalPERS	65,883	66,781	32,594	22,611	19,773
4202 FICA	23,987	23,108	10,138	9,024	18,778
4203 Workers' Compensation	12,532	12,481	5,460	4,743	10,113
4204 Group Insurance	23,481	27,600	30,997	16,504	22,204
4207 CalPERS UAL	-	-	-	-	-
4210 OPEB Liability	6,242	4,743	-	118	-
Total Salaries & Benefits	\$ 427,377	\$ 437,617	\$ 211,710	\$ 168,126	\$ 316,336

5204 Operating Supplies	\$ 3,058	\$ 1,669	\$ 3,075	\$ 166	\$ 3,500
5206 Computer Supplies	495	399	-	-	-
5501 Books/Other Printed Materials	81,473	51,030	-	-	-
5503 Book Fair	189	492	-	-	-
6201 Advertising/Publishing	-	-	563	-	3,000
6205 Other Printing & Binding	396	166	-	-	-
6213 Meetings & Travel	(444)	1,917	150	-	1,000
6214 Professional/Technical	1,203	3,685	7,125	-	7,000
6223 Training & Education	1,025	-	-	-	900
6277 Resource Databases	19,942	21,574	-	-	-
6409 Audiovisual Materials	-	957	-	-	-
6410 E-Books	-	17,698	-	-	-
Total Maintenance & Operations	\$ 107,337	\$ 99,587	\$ 10,913	\$ 166	\$ 15,400

SUB-TOTAL CULTURAL DEVELOPMENT **\$ 534,714** **\$ 537,204** **\$ 222,623** **\$ 168,292** **\$ 331,736**

ESUSD LIBRARY SUPPORT

4101 Salaries Full-Time	\$ 51	\$ 114	\$ -	\$ -	\$ -
4102 Salaries Part-Time	110,884	54,834	60,000	118	113,600
4202 FICA	8,869	4,204	-	9	8,690
4203 Workers' Compensation	4,747	2,264	-	5	4,680
Total Salaries & Benefits	\$ 124,551	\$ 61,416	\$ 60,000	\$ 132	\$ 126,970

SUB-TOTAL ESUSD LIBRARY SUPPORT **\$ 124,551** **\$ 61,416** **\$ 60,000** **\$ 132** **\$ 126,970**

**CITY OF EL SEGUNDO
COMMUNITY SERVICES DEPARTMENT
ADOPTED BUDGET DETAILS
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	ADOPTED FY 2021-2022
RECREATION OPERATION					
4101 Salaries Full-Time	\$ 127,790	\$ 140,516	\$ 106,434	\$ 64,187	\$ 143,316
4102 Salaries Part-Time	302,477	193,307	50,000	80,066	262,000
4103 Overtime	-	-	-	9	-
4201 Retirement CalPERS	36,648	48,478	45,434	22,435	47,700
4202 FICA	33,738	25,438	11,836	10,863	31,063
4203 Workers' Compensation	18,203	13,753	6,446	5,944	16,699
4204 Group Insurance	15,914	16,922	15,699	7,956	9,901
4207 CalPERS UAL	-	-	-	-	-
4210 OPEB Liability	3,163	2,533	-	65	-
4215 Uniform Replacement	6,653	9,376	7,000	-	10,000
Total Salaries & Benefits	\$ 544,586	\$ 450,323	\$ 242,849	\$ 191,525	\$ 520,679
4999 Cash Over/Short	\$ 56	\$ 15	\$ -	\$ -	\$ -
5204 Operating Supplies	29,578	16,452	26,000	2,429	29,578
6201 Advertising/Publishing	31,229	15,182	22,500	-	30,000
6205 Other Printing & Binding	2,061	986	2,500	1,051	2,500
6207 Equipment Replacement	-	-	-	-	6,280
6208 Dues & Subscriptions	385	185	400	64	400
6213 Meetings & Travel	1,525	1,483	3,000	(40)	3,000
6214 Professional & Technical	720	6,000	7,500	260	7,500
6215 Repair & Maintenance	1,271	11,200	1,500	-	1,500
6219 Network Operating Charge	20,700	20,700	-	-	20,700
6223 Training & Education	4,165	1,446	3,500	74	3,500
Total Maintenance & Operations	\$ 91,690	\$ 73,649	\$ 66,900	\$ 3,838	\$ 104,958
8105 Automotive	\$ -	\$ -	\$ -	\$ -	\$ -
Total Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
SUB-TOTAL RECREATION OPERATION	\$ 636,276	\$ 523,972	\$ 309,749	\$ 195,363	\$ 625,637
AQUATICS					
4101 Salaries Full-Time	\$ (23,442)	\$ 51,453	\$ -	\$ 2,378	\$ 66,012
4102 Salaries Part-Time	373,143	135,182	310,000	21,606	405,806
4103 Overtime	391	2,038	-	-	-
4117 Opt - Out Payments	3,000	2,250	-	-	-
4201 Retirement CalPERS	18,493	17,364	-	6,058	64,139
4202 FICA	27,797	14,606	23,715	1,858	36,094
4203 Workers' Compensation	15,145	7,872	12,772	1,000	19,439
4204 Group Insurance	(7,241)	844	-	-	20,602
4207 CalPERS UAL	-	-	-	-	-
4210 OPEB Liability	(3,506)	943	-	-	-
Total Salaries & Benefits	\$ 403,780	\$ 232,552	\$ 346,487	\$ 32,900	\$ 612,092

**CITY OF EL SEGUNDO
COMMUNITY SERVICES DEPARTMENT
ADOPTED BUDGET DETAILS
FISCAL YEAR 2021-2022**

DESCRIPTION		ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	ADOPTED FY 2021-2022
5204	Operating Supplies	\$ 11,510	\$ 4,308	\$ 12,000	\$ 187	\$ 16,000
6101	Gas Utility	450	185	450	80	450
6208	Dues and Subscription	150	100	500	-	500
6214	Professional & Technical	5,967	2,576	2,000	-	3,000
6215	Repair & Maintenance	5,562	686	1,600	-	2,000
6223	Training & Education	3,610	410	4,000	-	6,000
6254	Telephone	1,227	1,064	4,000	551	4,000
Total Maintenance & Operations		\$ 28,476	\$ 9,329	\$ 24,550	\$ 818	\$ 31,950
SUB-TOTAL AQUATICS		\$ 432,256	\$ 241,881	\$ 371,037	\$ 33,718	\$ 644,042
CULTURAL ARTS						
4101	Salaries Full-Time	\$ 132,500	\$ 85,563	\$ 119,016	\$ 69,152	\$ 154,524
4102	Salaries Part-Time	89,382	77,710	41,200	19,669	99,100
4103	Overtime	985	-	-	-	-
4117	Opt - Out Payments	2,500	2,750	-	1,250	3,000
4201	Retirement CalPERS	42,139	34,743	26,744	22,779	20,689
4202	FICA	17,372	13,042	12,257	6,890	19,403
4203	Workers' Compensation	9,458	6,930	18,931	3,711	25,685
4204	Group Insurance	11,351	2,249	30,929	4,518	13,302
4207	CalPERS UAL	-	-	-	-	-
4210	OPEB Liability	3,350	1,609	-	76	-
Total Salaries & Benefits		\$ 309,037	\$ 224,596	\$ 249,077	\$ 128,045	\$ 335,703
5204	Operating Supplies	\$ 13,842	\$ 4,315	\$ 10,000	\$ 1,697	\$ 10,000
6206	Contractual Services	31,063	20,010	12,500	-	28,000
6208	Dues & Subscriptions	170	100	200	-	200
6214	Professional & Technical	80,132	22,454	36,000	1,953	70,000
6249	Fees & Licenses	7,047	1,505	3,000	(765)	4,000
Total Maintenance & Operations		\$ 132,254	\$ 48,384	\$ 61,700	\$ 2,885	\$ 112,200
SUB-TOTAL CULTURAL ARTS		\$ 441,291	\$ 272,980	\$ 310,777	\$ 130,930	\$ 447,903
SPORTS						
4101	Salaries Full-Time	\$ 91,350	\$ 98,014	\$ 75,081	\$ 44,795	\$ 100,105
4102	Salaries Part-Time	43,627	28,092	52,400	17,621	60,000
4103	Overtime	-	15,657	-	14,118	-
4117	Opt - Out Payments	2,750	-	-	-	-
4201	Retirement CalPERS	26,495	33,736	21,242	14,190	15,858
4202	FICA	10,758	10,956	9,753	6,056	12,249
4203	Workers' Compensation	5,858	5,856	5,252	3,153	6,596
4204	Group Insurance	1,466	16,414	15,927	9,019	21,386
4207	CalPERS UAL	-	-	-	-	-
4210	OPEB Liability	2,304	1,929	-	49	-
Total Salaries & Benefits		\$ 184,608	\$ 210,654	\$ 179,655	\$ 109,001	\$ 216,194

**CITY OF EL SEGUNDO
COMMUNITY SERVICES DEPARTMENT
ADOPTED BUDGET DETAILS
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	ADOPTED FY 2021-2022
5204 Operating Supplies	\$ 15,684	\$ 16,012	\$ 14,000	\$ -	\$ 18,600
6208 Dues & Subscriptions	827	90	600	-	800
6211 Insurance & Bonds	-	-	600	-	600
6214 Professional & Technical	48,458	16,411	28,000	-	37,000
6249 Fees & Licenses	-	-	500	-	500
Total Maintenance & Operations	\$ 64,969	\$ 32,513	\$ 43,700	\$ -	\$ 57,500
SUB-TOTAL SPORTS	\$ 249,577	\$ 243,167	\$ 223,355	\$ 109,001	\$ 273,694
TEEN CENTER					
4101 Salaries Full-Time	\$ -	\$ 53	\$ -	\$ -	\$ -
4102 Salaries Part-Time	68,131	50,872	75,600	16,765	75,000
4201 Retirement CalPERS	880	11,210	5,250	95	11,000
4202 FICA	5,300	3,896	5,784	1,282	5,738
4203 Workers' Compensation	2,876	2,098	3,115	691	3,090
Total Salaries & Benefits	\$ 77,187	\$ 68,129	\$ 89,749	\$ 18,833	\$ 94,828
5204 Operating Supplies	\$ 10,377	\$ 8,006	\$ 10,000	\$ 1,063	\$ 10,000
6208 Dues & Subscriptions	-	165	200	-	350
6249 Fees & Licenses	-	-	500	-	500
6254 Telephone	2,027	2,234	900	899	2,100
Total Maintenance & Operations	\$ 12,404	\$ 10,405	\$ 11,600	\$ 1,962	\$ 12,950
SUB-TOTAL TEEN CENTER	\$ 89,591	\$ 78,534	\$ 101,349	\$ 20,795	\$ 107,778
JOSLYN SENIOR CENTER					
4101 Salaries Full-Time	\$ 75,383	\$ 85,425	\$ 72,216	\$ 43,086	\$ 96,288
4102 Salaries Part-Time	68,370	53,592	31,800	1,302	53,000
4103 Overtime	-	5,700	-	2,847	-
4201 Retirement CalPERS	24,560	27,483	24,182	12,180	37,559
4202 FICA	11,086	11,236	7,958	3,614	11,421
4203 Workers' Compensation	6,103	5,962	4,286	1,946	6,151
4204 Group Insurance	7,010	6,413	15,927	2,996	7,706
4207 CalPERS UAL	-	-	-	-	-
4210 OPEB Liability	2,052	1,778	-	47	-
Total Salaries & Benefits	\$ 194,564	\$ 197,589	\$ 156,369	\$ 68,018	\$ 212,125
5204 Operating Supplies	\$ 14,387	\$ 5,598	\$ 10,500	\$ 681	\$ 15,500
6208 Dues & Subscriptions	440	387	400	-	500
6214 Professional & Technical	39,038	17,248	49,000	-	49,000
6216 Rental Charges	360	-	500	-	500
6254 Telephone	3,463	3,361	2,600	1,597	4,000
Total Maintenance & Operations	\$ 57,688	\$ 26,594	\$ 63,000	\$ 2,278	\$ 69,500
SUB-TOTAL JOSLYN SENIOR CENTER	\$ 252,252	\$ 224,183	\$ 219,369	\$ 70,296	\$ 281,625

**CITY OF EL SEGUNDO
COMMUNITY SERVICES DEPARTMENT
ADOPTED BUDGET DETAILS
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	ADOPTED FY 2021-2022
FARMERS MARKET					
4101 Salaries Full-Time	\$ -	\$ 6	\$ -	\$ -	\$ -
4102 Salaries Part-Time	\$ 19,937	\$ 17,275	\$ 24,000	\$ 8,894	\$ 25,918
4201 Retirement CalPERS	1,756	420	1,500	69	2,000
4202 FICA	-	1,322	1,836	680	1,983
4203 Workers' Compensation	871	712	989	367	1,068
Total Salaries & Benefits	\$ 22,564	\$ 19,735	\$ 28,325	\$ 10,010	\$ 30,969
5204 Operating Supplies	\$ 3,937	\$ 2,099	\$ 3,800	\$ 25	\$ 3,800
6201 Advertising/Publishing	2,888	1,669	2,000	-	2,000
6214 Professional/Technical	2,785	1,965	1,000	-	1,000
6249 Fees & Licenses	3,129	3,252	3,600	898	3,600
Total Maintenance & Operations	\$ 12,739	\$ 8,985	\$ 10,400	\$ 923	\$ 10,400
SUB-TOTAL FARMERS MARKET	\$ 35,303	\$ 28,720	\$ 38,725	\$ 10,933	\$ 41,369
SPECIAL EVENTS					
4101 Salaries Full-Time	\$ -	\$ -	\$ -	\$ -	\$ 33,036
4102 Salaries Part-Time	14,241	4,998	14,000	727	16,200
4201 Retirement CalPERS	81	5	1,500	13	4,071
4202 FICA	1,090	382	1,071	56	3,766
4203 Workers' Compensation	585	206	577	30	2,028
4204 Group Insurance	-	-	-	-	11,145
4207 CalPERS UAL	-	-	-	-	-
Total Salaries & Benefits	\$ 15,997	\$ 5,591	\$ 17,148	\$ 826	\$ 70,246
5204 Operating Supplies	\$ 16,565	\$ 13,719	\$ 11,500	\$ 2,373	\$ 16,500
6201 Advertising/Publishing	13,221	6,232	9,000	500	1,500
6206 Contractual Services	40,512	20,332	18,000	-	49,700
Total Maintenance & Operations	\$ 70,298	\$ 40,283	\$ 38,500	\$ 2,873	\$ 67,700
SUB-TOTAL SPECIAL EVENTS	\$ 86,295	\$ 45,874	\$ 55,648	\$ 3,699	\$ 137,946
WISEBURN AQUATICS CENTER					
4101 Salaries Full-Time	\$ 129,361	\$ 32,811	\$ 65,502	\$ 37,974	\$ 83,172
4102 Salaries Part-Time	258,372	382,828	506,000	243,665	720,000
4103 Overtime	416	-	-	150	-
4117 Opt - Out Payments	-	-	-	250	-
4201 Retirement CalPERS	19,392	27,849	44,864	10,568	95,215
4202 FICA	30,628	32,063	43,720	21,965	61,443
4203 Workers' Compensation	16,045	17,051	23,546	11,608	33,091
4204 Group Insurance	13,684	5,106	15,891	300	2,115
4207 CalPERS UAL	-	-	-	-	-
4210 OPEB Liability	6,641	1,045	-	41	-
Total Salaries & Benefits	\$ 474,539	\$ 498,753	\$ 699,523	\$ 326,521	\$ 995,036

**CITY OF EL SEGUNDO
COMMUNITY SERVICES DEPARTMENT
ADOPTED BUDGET DETAILS
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	ADOPTED FY 2021-2022
5204 Operating Supplies	\$ 19,088	\$ 12,065	\$ 18,000	\$ 4,971	\$ 18,000
6201 Advertising/Publishing	661	1,247	5,000	255	7,500
6208 Dues & Subscriptions	-	100	500	175	500
6211 Insurance & Bonds	-	-	16,000	-	16,000
6213 Meetings & Travel	685	1,361	4,000	-	6,050
6214 Professional & Technical	1,378	4,650	5,000	3,066	10,000
6215 Repair & Maintenance	3,687	-	5,200	2,428	7,000
6223 Training & Education	1,743	1,444	4,000	65	6,150
6249 Fees & License	-	-	-	-	3,650
6254 Telephone	70	298	3,000	124	3,000
Total Maintenance & Operations	\$ 27,312	\$ 21,165	\$ 60,700	\$ 11,084	\$ 77,850
SUB-TOTAL WISEBURN AQUATIC CTR	\$ 501,851	\$ 519,918	\$ 760,223	\$ 337,605	\$ 1,072,886
CENTENNIAL CELEBRATION					
6206 Contractual Services	\$ 2,508	\$ 483	\$ -	\$ 161	\$ -
Total Maintenance & Operations	\$ 2,508	\$ 483	\$ -	\$ 161	\$ -
SUB-TOTAL CENTENNIAL CELEBRATION	\$ 2,508	\$ 483	\$ -	\$ 161	\$ -
TOTAL COMMUNITY SERVICES - GF	\$ 5,638,884	\$ 5,085,297	\$ 4,661,460	\$ 1,919,237	\$ 5,878,231
<u>PROPOSITION "A" FUND (112)</u>					
PROPOSITION "A" - ADMINISTRATION					
4101 Salaries Full-time	\$ 14,604	\$ 8,125	\$ -	\$ -	\$ -
4102 Salaries Part-Time	-	-	16,500	-	-
4201 Retirement CalPERS	-	-	2,035	-	-
4202 FICA	1,115	614	1,262	-	-
4203 Workers' Compensation	594	335	1,988	-	-
4204 Group Insurance	-	1	-	-	-
Total Salaries & Benefits	\$ 16,313	\$ 9,075	\$ 21,785	\$ -	\$ -
SUB-TOTAL PROP "A" - ADMIN	\$ 16,313	\$ 9,075	\$ 21,785	\$ -	\$ -
PROPOSITION "A" - DIAL-A-RIDE					
4102 Salaries Part-Time	\$ 67,915	\$ 37,892	\$ 71,801	\$ 3,139	\$ 105,000
4201 Retirement CalPERS	75	185	3,750	-	11,000
4202 FICA	5,196	2,899	5,493	240	8,033
4203 Workers' Compensation	2,784	1,561	8,652	129	12,863
Total Salaries & Benefits	\$ 75,970	\$ 42,537	\$ 89,696	\$ 3,508	\$ 136,896
5204 Operating Supplies	\$ -	\$ -	\$ 500	\$ -	\$ 500
5215 Vehicle Gasoline Charge	10,744	23,655	24,000	404	31,000
6207 Equip Replacement Charges	34,680	51,558	10,355	6,903	19,632

**CITY OF EL SEGUNDO
COMMUNITY SERVICES DEPARTMENT
ADOPTED BUDGET DETAILS
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	ADOPTED FY 2021-2022
6211 General Liability/Bonds Insurance	54,396	54,400	40,000	26,667	54,400
6214 Professional & Technical	4,403	1,335	12,000	-	10,000
6223 Training & Education	-	-	2,000	-	2,000
6224 Vehicle Operating Charges	34,544	44,652	16,000	5,380	45,000
6254 Telephone	81	4	400	-	400
Total Maintenance & Operations	\$ 138,848	\$ 175,604	\$ 105,255	\$ 39,354	\$ 162,932
SUB-TOTAL PROP "A" - DIAL-A-RIDE	\$ 214,818	\$ 218,141	\$ 194,951	\$ 42,862	\$ 299,828
PROPOSITION "A" - SHUTTLE					
4102 Salaries Part-Time	\$ 2,309	\$ -	\$ 1,500	\$ -	\$ 73,500
4201 Retirement CalPERS	-	-	1,125	-	8,000
4202 FICA	177	-	115	-	5,623
4203 Workers' Compensation	94	-	181	-	9,004
Total Salaries & Benefits	\$ 2,580	\$ -	\$ 2,921	\$ -	\$ 96,127
5204 Operating Supplies	-	-	500	-	500
6201 Advertising/Publishing	-	-	500	-	500
6214 Professional & Technical	-	-	2,500	-	3,500
Total Maintenance & Operations	\$ -	\$ -	\$ 3,500	\$ -	\$ 4,500
SUB-TOTAL PROP "A" - SHUTTLE	\$ 2,580	\$ -	\$ 6,421	\$ -	\$ 100,627
PROPOSITION "A" - RECREATION TRIPS					
4102 Salaries Part-Time	\$ 6,795	\$ 576	\$ 8,300	\$ -	\$ 12,000
4201 Retirement CalPERS	9	8	675	-	1,200
4202 FICA	520	44	635	-	918
4203 Workers' Compensation	279	23	1,001	-	1,470
Total Salaries & Benefits	\$ 7,603	\$ 651	\$ 10,611	\$ -	\$ 15,588
5204 Operating Supplies	-	80	-	-	-
6216 Rental Charges	\$ 6,225	\$ 2,699	\$ 6,500	\$ -	\$ 13,000
Total Maintenance & Operations	\$ 6,225	\$ 2,779	\$ 6,500	\$ -	\$ 13,000
SUB-TOTAL PROP "A"- REC. TRIPS	\$ 13,828	\$ 3,430	\$ 17,111	\$ -	\$ 28,588
PROPOSITION "A" - MTA BUY-DOWN					
5204 Operating Supplies	\$ 3,783	\$ 1,194	\$ 3,800	\$ -	\$ 5,000
Total Maintenance & Operations	\$ 3,783	\$ 1,194	\$ 3,800	\$ -	\$ 5,000
SUB-TOTAL PROP "A" - MTA BUY-DOWN	\$ 3,783	\$ 1,194	\$ 3,800	\$ -	\$ 5,000
<u>TOTAL PROPOSITION "A" FUND</u>	<u>\$ 251,322</u>	<u>\$ 231,840</u>	<u>\$ 244,068</u>	<u>\$ 42,862</u>	<u>\$ 434,043</u>

**CITY OF EL SEGUNDO
COMMUNITY SERVICES DEPARTMENT
ADOPTED BUDGET DETAILS
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	ADOPTED FY 2021-2022
<u>PROPOSITION "C" FUND (114)</u>					
PROPOSITION "C" - DIAL - A - RIDE					
6207 Equipment Replacement Charge	\$ 2,196	\$ -	\$ -	\$ -	\$ -
SUB-TOTAL PROP "C"- DIAL-A-RIDE	\$ 2,196	\$ -	\$ -	\$ -	\$ -
PROPOSITION "C" - SHUTTLE					
4102 Salaries Part-Time	\$ 35,115	\$ 14,795	\$ 33,000	\$ -	\$ 73,500
4201 Retirement CalPERS	-	-	3,000	-	8,000
4202 FICA	2,687	1,132	2,525	-	5,623
4203 Workers' Compensation	1,440	610	3,977	-	9,004
Total Salaries & Benefits	\$ 39,242	\$ 16,537	\$ 42,502	\$ -	\$ 96,127
6206 Contractual Services	18,422	6,096	24,000	-	30,000
6214 Professional & Technical	-	-	4,000	-	4,000
Total Maintenance & Operations	\$ 18,422	\$ 6,096	\$ 28,000	\$ -	\$ 34,000
8943 Capital Improvements	73,748	159,053	420,000	68,371	1,420,000
SUB-TOTAL PROP "C" - SHUTTLE	\$ 131,412	\$ 181,686	\$ 490,502	\$ 68,371	\$ 1,550,127
<u>TOTAL PROPOSITION "C" FUND</u>	\$ 133,608	\$ 181,686	\$ 490,502	\$ 68,371	\$ 1,550,127
<u>ARTS & CULTURAL FUND 704</u>					
4101 Salaries Full-Time	\$ -	\$ -	\$ -	\$ -	\$ 65,466
4201 Retirement CalPERS	-	-	-	-	4,105
4202 FICA	-	-	-	-	5,008
4203 Workers' Compensation	-	-	-	-	2,697
4204 Group Insurance	-	-	-	-	21,220
4207 CalPERS UAL	-	-	-	-	-
Total Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ 98,496
6206 Contractual Services	-	-	243,425	-	263,425
6214 Professional/Technical	-	-	243,425	-	243,425
9301 Transfer - Capital Improvements	-	-	-	400,000	-
Total Maintenance & Operations	\$ -	\$ -	\$ 486,850	\$ 400,000	\$ 506,850
<u>TOTAL ARTS & CULTURAL FUND</u>	\$ -	\$ -	\$ 486,850	\$ 400,000	\$ 605,346
GRAND TOTAL - ALL FUNDS	\$ 6,023,814	\$ 5,498,823	\$ 5,882,880	\$ 2,430,470	\$ 8,467,747

Grants are not reflected in the presentation above because grants are recorded either under the State or Federal grant funds. The various grants are presented under the Summary of All Funds.

**CITY OF EL SEGUNDO
NON-DEPARTMENTAL PROFILE**

The Non-Departmental budget is used to “house” expenditures that are not specifically attributed or allocated to a particular department in the City. Non-Departmental merely serves as a cost-center.

Examples of budgeted expenditures that are housed in the Non-Departmental cost-center are:

Vacation and Sick leave payouts – Since it is unknown which employees may leave the City during the fiscal year, the estimated amount for payouts is temporarily included in Non-Departmental.

Retirement/CalPERS – Previously, this applied to the Retirement Benefit Plan (RBP) which allows for replacement of the annual allowance that exceeds the Internal Revenue Code (IRC) Section 415 dollar limit. CalPERS retirees who became CalPERS members prior to January 1, 2013 and whose combined reportable compensation, benefit factor, retirement contributions, and service credit cause their annual retirement allowance to exceed the Section 415 dollar limits are eligible to participate in the RBP. This expenditure is now captured in the department the former employees retired from.

Group Insurance – Applies to the medical premium paid on behalf of retirees. The current amount approved by the City Council ranges from \$585 to \$1,650 per month per retiree, depending on the employee group that the employee retired from.

PARS (Public Agency Retirement Services) Expense – Applies to plan funding for certain active employees and retirees.

Contractual Service – Accounts for the Pitney Bowes contract for postage meter used Citywide.

Equipment Replacement Charge – Accounts for replacement of other equipment not specifically assigned to a department and used Citywide.

General Liability Insurance – Accounts for the insurance premium paid to the Independent Cities Risk Management Authority (ICRMA) for coverage above the City’s self-insured retention (SIR).

Professional/Technical – Accounts for the administrative cost for PARS.

Networking Operating Charge – Under review for all departments for charges from the Information Systems Division.

Unemployment Compensation – Accounts for the reimbursements to the Employment Development Department (EDD) for unemployment benefits claims for employees who did not voluntarily leave the City.

Telephone – Accounts for the general telephone number for City Hall, Police, and Fire.

Credit Card Fees – Accounts for charges for use of credit cards as payments for City services; the City accepts credit card payments for any services provided by the departments.

Community Promotion – Accounts for the annual employee recognition program.

ESUSD Funding Agreement – Accounts for the agreement with El Segundo Unified School District for the City to pay for crossing guards.

Capital Outlay – Accounts for various technology equipment temporarily housed (as listed below) in Non-Departmental until the Technology Committee makes its’ recommendations.

**CITY OF EL SEGUNDO
NON-DEPARTMENTAL
ADOPTED BUDGET SUMMARY
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	ADOPTED FY 2021-2022
<u>GENERAL FUND (001)</u>					
NON-DEPARTMENTAL (2901)					
Salaries & Benefits	\$ 5,676,959	\$ 4,731,772	\$ 2,975,000	\$ 2,897,150	\$ 4,430,553
Maintenance & Operations	1,282,645	1,237,863	805,218	621,122	1,099,818
Capital / Computer	-	-	-	-	-
TOTAL NON-DEPARTMENTAL	\$ 6,959,604	\$ 5,969,635	\$ 3,780,218	\$ 3,518,272	\$ 5,530,371
COVID - 19 (2902)					
Salaries & Benefits	\$ -	\$ 307,837	\$ -	\$ 226,892	\$ 374,622
Maintenance & Operations	-	346,431	-	226,279	-
TOTAL NON-DEPARTMENTAL	\$ -	\$ 654,268	\$ -	\$ 453,171	\$ 374,622
CIVIL UNREST (2903)					
Salaries & Benefits	\$ -	\$ 192,492	\$ -	\$ 1,882	\$ -
Maintenance & Operations	-	20,359	-	-	-
TOTAL NON-DEPARTMENTAL	\$ -	\$ 212,851	\$ -	\$ 1,882	\$ -
<u>GENERAL FUND SUMMARY</u>					
Salaries & Benefits	\$ 5,676,959	\$ 5,232,101	\$ 2,975,000	\$ 3,125,924	\$ 4,805,175
Maintenance & Operations	1,282,645	1,604,653	805,218	847,401	1,099,818
Capital Outlay	-	-	-	-	-
TOTAL GENERAL FUND	\$ 6,959,604	\$ 6,836,754	\$ 3,780,218	\$ 3,973,325	\$ 5,904,993

Salaries & Benefits	\$ 1,830,175	61.52%
Maintenance & Operations	294,601	36.59%
Capital Outlay	-	0.00%
Total	\$ 2,124,776	56.21%

**CITY OF EL SEGUNDO
NON-DEPARTMENTAL
ADOPTED BUDGET DETAILS
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	ADOPTED FY 2021-2022
GENERAL FUND					
NON-DEPARTMENT					
4108 Vacation Leave Payout	\$ 318,808	\$ 325,274	\$ -	\$ 754,637	\$ 350,000
4109 Vac/Sick Pay - Termination	478,332	631,553	500,000	-	575,000
4112 Sick Leave Payout	171,522	381,566	-	507,282	250,000
4201 Retirement CalPERS	1,555,147	(71,875)	-	(32,322)	176,553
4202 FICA	2,706	2,000	-	-	-
4204 Group Insurance	2,989,112	3,296,516	2,475,000	1,603,565	3,000,000
4209 PARS Expense	158,000	142,200	-	1,305	79,000
4251 CalPERS Payments	3,332	24,538	-	62,683	-
Total Salaries & Benefits	\$ 5,676,959	\$ 4,731,772	\$ 2,975,000	\$ 2,897,150	\$ 4,430,553
4907 Interest Expense	\$ -	\$ 20	\$ -	\$ -	\$ -
4999 Cash Over / Short	111	9	-	-	-
5204 Operating Supplies	1,737	11	-	-	-
6139 Bank Service Charges	49,818	73,159	38,000	32,297	38,000
6205 Other Printing & Binding	1,247	-	-	-	-
6206 Contractual Services	18,316	21,534	-	15,428	26,268
6207 Equip Replacement Charges	4,428	2,357	968	-	-
6208 Dues & Subscriptions	1,841	2,700	-	-	-
6211 General Liability/Bonds Insurance	449,196	526,000	400,000	266,667	500,000
6213 Meetings & Travel	299	-	-	-	-
6214 Professional/Technical	242,885	68,461	-	5,147	16,000
6219 Network Operating Charge	8,600	8,600	-	-	8,600
6222 Lease Payment Parking Garage	295,111	294,175	236,250	172,177	300,000
6244 Other Unclassified Expense	3,916	19,697	5,000	854	5,000
6245 Employee Recognition	8,168	-	-	-	-
6247 Unemployment Compensation	22,069	115,429	25,000	84,173	50,000
6250 Volunteer Recognition	1,597	-	-	-	-
6253 Postage	3,671	2,750	-	-	-
6254 Telephone	19,080	8,180	15,000	3,213	10,000
6260 Equipment Leasing Cost	7,754	1,642	-	222	-
6297 Credit Card Fees	16,437	18,243	15,000	25,922	15,000
6401 Community Promotion	15,321	15,000	-	-	-
6405 ESUSD Funding Agreement	111,043	59,896	70,000	15,022	130,950
Total Maintenance & Operations	\$ 1,282,645	\$ 1,237,863	\$ 805,218	\$ 621,122	\$ 1,099,818
8108 Capital / Computer	-	-	-	-	-
Total Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL NON-DEPARTMENTAL	\$ 6,959,604	\$ 5,969,635	\$ 3,780,218	\$ 3,518,272	\$ 5,530,371

NON-DEPARTMENT - EMERGENCY PLANNING

4101 Salaries Full-Time	\$ -	\$ 6,930	\$ -	\$ 36,109	\$ -
4102 Salaries Part-Time	-	240,539	-	150,195	348,000
4103 Overtime	-	29,198	-	16,695	-
4202 FICA	-	20,764	-	15,529	26,622

**CITY OF EL SEGUNDO
NON-DEPARTMENTAL
ADOPTED BUDGET DETAILS
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	ADOPTED FY 2021-2022
4203 Workers' Compensation	-	10,156	-	8,364	-
4204 Group Insurance	-	250	-	-	-
Total Salaries & Benefits	\$ -	\$ 307,837	\$ -	\$ 226,892	\$ 374,622
5204 Operating Supplies	\$ -	\$ 181,591	\$ -	\$ 77,300	\$ -
5206 Computer Supplies	-	194,349	-	1,989	-
5420 Reimbursable Expenditures	-	(513,482)	-	(5,181)	-
6106 Covid Vaccinations	-	-	-	3,716	-
6206 Contractual Services	-	-	-	1,264	-
6213 Meetings & Travel	-	42,879	-	11,697	-
6214 Professional/Technical	-	329,858	-	113,431	-
6260 Equipment Leasing Costs	-	4,012	-	600	-
6301 Legal Counsel	-	107,224	-	21,463	-
Total Maintenance & Operations	\$ -	\$ 346,431	\$ -	\$ 226,279	\$ -
TOTAL EMERGENCY PLANNING	\$ -	\$ 654,268	\$ -	\$ 453,171	\$ 374,622
NON-DEPARTMENT - CIVIL DISTURBANCE					
4101 Salaries Full-Time	\$ -	\$ 126,032	\$ -	\$ 347	\$ -
4103 Overtime	-	66,460	-	1,535	-
Total Salaries & Benefits	\$ -	\$ 192,492	\$ -	\$ 1,882	\$ -
5204 Operating Supplies	\$ -	\$ 20,359	\$ -	\$ -	\$ -
Total Maintenance & Operations	\$ -	\$ 20,359	\$ -	\$ -	\$ -
TOTAL CIVIL DISTURBANCE	\$ -	\$ 212,851	\$ -	\$ 1,882	\$ -
TOTAL NON-DEPARTMENTAL	\$ 6,959,604	\$ 6,836,754	\$ 3,780,218	\$ 3,973,325	\$ 5,904,993

CITY OF EL SEGUNDO EQUIPMENT REPLACEMENT FUND PROFILE

As an internal service fund, the Equipment Replacement Fund accounts for in-house charges to City departments to accumulate funding for future replacement of equipment used by the departments. The Fund also accounts for the proceeds from sale of surplus equipment.

The Finance Department maintains the Equipment Replacement schedule and works closely with all impacted Departments to ensure accuracy of the schedule. The charges are based on the estimated replacement cost of the equipment using the projected life and an inflationary factors (percentages) depending on the type of equipment. During fiscal year 2017-2018, the threshold of equipment to be added to the schedule was raised to \$5,000, which is consistent to the City's capitalization policy.

The adopted budget for fiscal year 2021-2022 includes appropriations for those equipment that are scheduled to be replaced based on the current methodology, regardless of whether the equipment will actually be replaced or not in the fiscal year. In addition, if the equipment is being replaced, but has not accumulated full funding, the department has to make a request for additional funding to make up the difference from the General Fund.

For future budgeting, staff will be recommending some procedural changes to more efficiently manage the Fund. These changes include:

- Consider adjusting the estimated replacement cost every year, based on inflationary factors, e.g., CPI, as compared to what have been originally used; note actual cost when the equipment is replaced.

Also, there is an outstanding loan balance from the Equipment Replacement Fund to the enterprise Golf Fund in the amount of \$5,577,910. This outstanding inter-fund loan will need to be addressed during FY 2021-22 through a formal loan adoption and repayment scheduled approved by the City Council in compliance with the City's formal inter-fund loan policy. A portion of the revenues generated by the new Topgolf facility will be dedicated towards repayment of the inter-fund loan, in accordance with the Topgolf Revenue Allocation Policy adopted by City Council in May 2021.

**CITY OF EL SEGUNDO
EQUIPMENT REPLACEMENT FUND
ADOPTED BUDGET SUMMARY BY ACCOUNT
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	ADOPTED FY 2021-2022
<u>EQUIPMENT REPLACEMENT FUND</u>					
8104 Capital/Equipment	\$ 249,173	\$ 16,024	\$ 437,932	\$ 9,863	\$ 431,802
8105 Capital/Automotive	356,622	4,454	474,077	-	530,065
8106 Capital / Communications	22,945	63,463	14,303	-	15,354
8108 Capital / Computer Hardware	798,067	47,843	68,067	-	59,706
Total Capital Outlay	\$ 1,426,807	\$ 131,784	\$ 994,379	\$ 9,863	\$ 1,036,927
TOTAL EQUIP REPLACEMENT FUND*	\$ 1,426,807	\$ 131,784	\$ 994,379	\$ 9,863	\$ 1,036,927

Capital Outlay	\$ 42,548	4.28%
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* Excludes Depreciation Expense (non-cash item) of approximately \$800k/yr.

**CITY OF EL SEGUNDO
SCHEDULE OF EQUIPMENT ELIGIBLE FOR REPLACEMENT
FISCAL YEAR 2021-2022**

CLASSIFICATION	ANNUAL REPLACEMENT CHARGE FY 2021-2022	CAPITAL OUTLAY ELIGIBLE TO BE REPLACED CHARGE FY 2021-2022
<u>CITY COUNCIL</u>		
1101 8104 Equipment	\$ -	\$ -
1101 8108 Computer Hardware	-	-
TOTAL CITY COUNCIL	-	-
<u>CITY TREASURER</u>		
1201 8104 Equipment	-	-
1201 8108 Computer Hardware	-	-
TOTAL CITY TREASURER	-	-
<u>CITY CLERK</u>		
Administration		
1301 8104 Equipment	-	14,438
1301 8108 Computer Hardware	-	-
Sub-total Administration	-	14,438
Elections		
1302 8104 Equipment	-	-
TOTAL CITY CLERK	-	14,438
<u>CITY MANAGER</u>		
Administration		
2101 8108 Computer Hardware	-	-
Media		
2103 8104 Equipment	13,171	193,359
2103 8105 Automotive	-	25,000
Sub-total Community Cable	13,171	218,359
TOTAL CITY MANAGER	13,171	218,359
<u>INFORMATION SYSTEMS</u>		
2505 8104 Equipment	151,661	683,102
2505 8105 Automotive	1,085	14,576
2505 8106 Communications	5,502	46,695
2505 8108 Computer Hardware	46,416	1,041,938
TOTAL INFORMATION SYSTEMS	204,664	1,786,311
<u>HUMAN RESOURCES</u>		
2506 8108 Computer Hardware	-	-

**CITY OF EL SEGUNDO
SCHEDULE OF EQUIPMENT ELIGIBLE FOR REPLACEMENT
FISCAL YEAR 2021-2022**

CLASSIFICATION	ANNUAL REPLACEMENT CHARGE FY 2021-2022	CAPITAL OUTLAY ELIGIBLE TO BE REPLACED CHARGE FY 2021-2022
<u>FINANCE</u>		
2501 8104 Equipment	985	3,673
2501 8108 Computer Hardware	-	-
TOTAL FINANCE DEPARTMENT	985	3,673
<u>POLICE</u>		
Police		
3101 8104 Equipment	58,449	952,104
3101 8105 Automotive	208,773	1,716,948
3101 8106 Communications	-	755,600
3101 8108 Computer Hardware	-	-
Sub-total Administration	267,222	3,424,652
Communication Center		
3107 8106 Communications	-	191,885
TOTAL POLICE	267,222	3,616,537
<u>FIRE</u>		
Administration		
3201 8104 Equipment	-	17,350
3201 8105 Automotive	2,650	18,550
3201 8108 Computer Hardware	-	-
Sub-total Administration	2,650	35,900
Suppression		
3202 8104 Equipment	22,740	603,644
3202 8105 Automotive	95,325	2,847,425
3202 8106 Communications	8,709	305,417
3202 8108 Computer Hardware	7,715	145,165
Sub-total Fire Suppression	134,489	3,901,651
Paramedic		
3203 8104 Equipment	16,320	173,121
3203 8105 Automotive	13,810	185,514
3203 8106 Communications	-	11,000
Sub-total Paramedic	30,130	369,635
Prevention		
3204 8104 Equipment	-	-
3204 8105 Automotive	5,591	48,049
Sub-total Fire Prevention	5,591	48,049

**CITY OF EL SEGUNDO
SCHEDULE OF EQUIPMENT ELIGIBLE FOR REPLACEMENT
FISCAL YEAR 2021-2022**

CLASSIFICATION	ANNUAL REPLACEMENT CHARGE FY 2021-2022	CAPITAL OUTLAY ELIGIBLE TO BE REPLACED CHARGE FY 2021-2022
Environmental Safety (CUPA)		
3205 8104 Equipment	-	24,300
3205 8105 Automotive	4,115	41,853
3205 8108 Computer Hardware	-	-
Sub-total Environmental Safety	4,115	66,153
Emergency Management		
3255 8104 Equipment	2,959	116,020
3255 8106 Communications	1,143	16,667
3255 8108 Computer Hardware	-	-
Sub-total Emergency Management	4,102	132,687
TOTAL FIRE	181,077	4,554,075
<u>PLANNING & BUILDING SAFETY</u>		
Planning		
2402 8104 Equipment	1,437	28,445
2402 8108 Computer Hardware	-	-
Sub-total Planning	1,437	28,445
Building Safety		
2403 8105 Automotive	2,603	124,119
2403 8108 Computer Hardware	-	-
Sub-total Building & Safety	2,603	124,119
TOTAL PLANNING & BLDG SAFETY	4,040	152,564
<u>PUBLIC WORKS</u>		
Government Buildings		
2601 8104 Equipment	902	66,258
2601 8105 Automotive	11,977	530,170
2601 8108 Computer Hardware	-	-
Sub-total Government Buildings	12,879	596,428
Engineering		
4101 8104 Equipment	405	16,570
4101 8105 Automotive	1,830	20,329
4101 8108 Computer Hardware	-	-
Sub-total Engineering	2,235	36,899
Street Service		
4201 8108 Computer Hardware	440	14,560

**CITY OF EL SEGUNDO
SCHEDULE OF EQUIPMENT ELIGIBLE FOR REPLACEMENT
FISCAL YEAR 2021-2022**

CLASSIFICATION	ANNUAL REPLACEMENT CHARGE FY 2021-2022	CAPITAL OUTLAY ELIGIBLE TO BE REPLACED CHARGE FY 2021-2022
Street Maintenance		
4202 8104 Equipment	2,431	17,145
4202 8105 Automotive	43,211	621,980
Sub-total Street Maintenance	45,642	639,125
Parks Maintenance		
4203 8104 Equipment	131,345	938,794
4203 8105 Automotive	20,087	418,984
Sub-total Parks Maintenance	151,432	1,357,778
Traffic Safety		
4205 8104 Equipment	-	6,000
4205 8105 Automotive	8,089	137,559
Sub-total Traffic Safety	8,089	143,559
Equipment Maintenance		
4601 8104 Equipment	-	-
4601 8105 Automotive	5,559	76,892
4601 8106 Communications	-	40,000
4601 8108 Computer Hardware	-	-
Sub-total Equipment Maintenance	5,559	116,892
Wastewater		
4301 8104 Equipment	22,029	167,255
4301 8105 Automotive	41,763	656,308
4301 8108 Computer Hardware	3,035	19,000
Sub-total Wastewater	66,827	842,563
Water Operations		
7102 8104 Equipment	540	39,410
7102 8105 Automotive	38,201	569,713
7102 8108 Computer Hardware	2,100	25,600
Sub-total Water Utility	40,841	634,723
TOTAL PUBLIC WORKS	333,944	4,382,527
<u>RECREATIONAL & PARKS</u>		
Recreation Operation		
5201 8104 Equipment	516	14,984
5201 8105 Automotive	5,764	112,707
Sub-total Administration	6,280	127,691
Proposition "A" Dial-A-Ride		
5292 8105 Automotive	19,632	305,827
TOTAL RECREATION AND PARKS	25,912	433,518

**CITY OF EL SEGUNDO
SCHEDULE OF EQUIPMENT ELIGIBLE FOR REPLACEMENT
FISCAL YEAR 2021-2022**

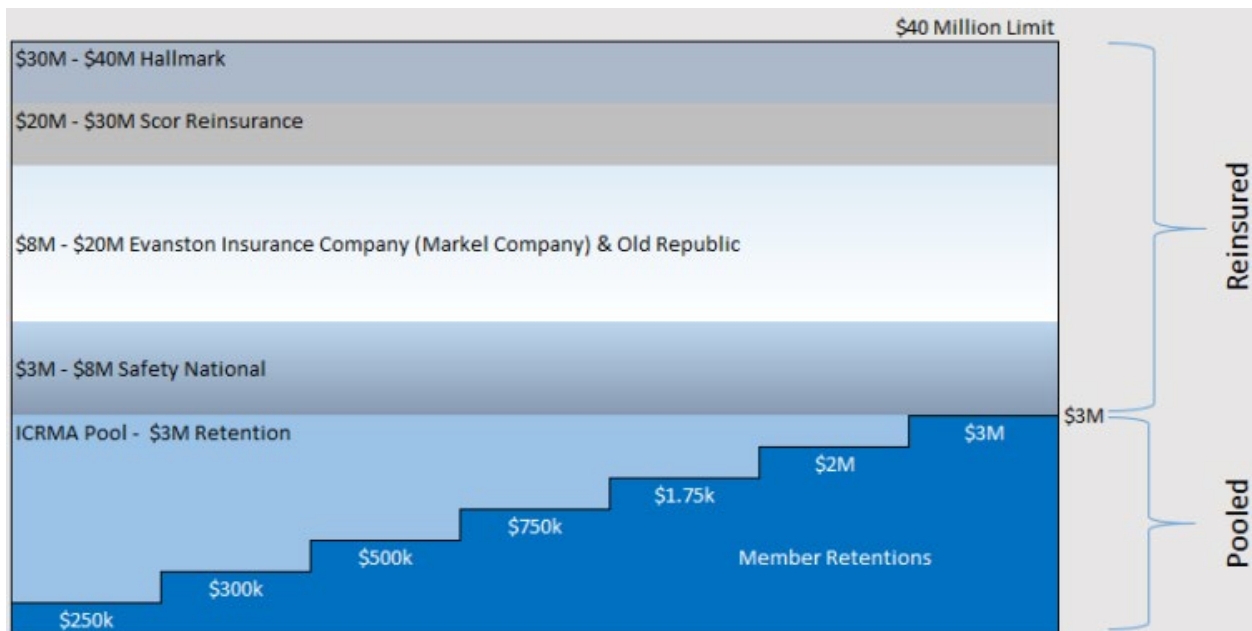
CLASSIFICATION	ANNUAL REPLACEMENT CHARGE FY 2021-2022	CAPITAL OUTLAY ELIGIBLE TO BE REPLACED CHARGE FY 2021-2022
<u>LIBRARY SERVICES</u>		
Technical and Support Services		
6102 8104 Equipment	5,912	46,514
6102 8108 Computer Hardware	-	-
TOTAL LIBRARY SERVICES	5,912	46,514
<u>NON-DEPARTMENTAL</u>		
2901 8104 Equipment	-	114,517
2901 8105 Automotive	-	467,973
2901 8108 Computer Hardware	-	-
TOTAL NON-DEPARTMENTAL	-	582,490
GRAND TOTAL - ALL FUNDS	\$ 1,036,927	\$ 15,791,006
<u>ALL FUNCTIONS</u>		
8104 Equipment	431,802	4,237,003
8105 Automotive	530,065	8,940,476
8106 Communications	15,354	1,367,264
8108 Computer Hardware	59,706	1,246,263
TOTAL ALL FUNCTIONS	\$ 1,036,927	\$ 15,791,006

CITY OF EL SEGUNDO GENERAL LIABILITY INSURANCE FUND PROFILE

As an internal service fund, the General Liability Insurance Fund accounts for charges to departments for their share of general liability claims and the administration cost of the self-insurance program. The City belongs to the Independent Cities Risk Management Authority (ICRMA), a joint-powers authority of 18 participating members for the purpose of pooling the City's risk for general liability claims and losses with those member cities. ICRMA covers up to \$40,000,000 for general liability claims, of which the first \$3 million is covered by the pool with member cities responsible for their self-insured retention (SIR). The City of El Segundo has a SIR of \$750,000. The pooled layer is funded at a confidence level of 70%.

ICRMA provides actuarial assumptions for the City to use in assessing the departmental charges, typically, using a 10-year rolling claims experience including administrative costs and other factors, as applicable.

A third-party administrator (TPA) manages the program by using a revolving bank account. The third-party administrator issues the payments to the claimants and submits the list of payments to the City Treasurer's Office, who in turn, replenishes the bank account.



**CITY OF EL SEGUNDO
GENERAL LIABILITY INSURANCE FUND
ADOPTED BUDGET SUMMARY
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	ADOPTED FY 2021-2022
<u>GENERAL LIABILITY FUND (602)</u>					
GENERAL LIABILITY (0000)					
Salaries & Benefits	\$ 127,586	\$ 227,014	\$ 122,276	\$ 29,100	\$ 99,306
Maintenance & Operations	1,352,303	2,515,877	1,147,123	1,078,463	2,995,000
TOTAL GENERAL LIABILITY FUND	\$ 1,479,889	\$ 2,742,891	\$ 1,269,399	\$ 1,107,563	\$ 3,094,306

Salaries & Benefits	\$ (22,970)	-18.79%
Maintenance & Operations	1,847,877	161.09%
Total Increase	\$ 1,824,907	143.76%

**CITY OF EL SEGUNDO
GENERAL LIABILITY INSURANCE FUND
ADOPTED BUDGET DETAILS
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	ADOPTED FY 2021-2022
<u>LIABILITY INSURANCE FUND</u>					
4101 Salaries Full-Time	\$ 96,071	\$ 88,592	\$ 78,399	\$ 17,620	\$ 79,751
4103 Overtime	6,465	6,712	-	-	-
4117 Opt - Out Payments	825	-	-	-	-
4200 GASB 68 Pension Expense	-	103,696	-	-	-
4201 Retirement CalPERS	17,284	21,975	24,971	9,060	6,712
4202 FICA	8,034	6,199	5,639	945	5,696
4203 Workers' Compensation	5,990	1,218	549	155	558
4204 Group Insurance	4,036	5,788	12,718	1,311	6,589
4207 CalPERS UAL	-	-	-	-	-
4210 OPEB liability	(11,119)	(7,166)	-	9	-
Total Salaries & Benefits	\$ 127,586	\$ 227,014	\$ 122,276	\$ 29,100	\$ 99,306
6211 Insurance & Bonds	\$ 1,301,125	\$ 1,220,827	\$ 872,123	\$ 584,004	\$ 1,150,000
6214 Professional & Technical	49,190	32,731	25,000	16,272	95,000
6246 Claims Expense (SIR)	1,988	1,257,154	250,000	478,308	1,750,000
6301 Legal Council	-	5,165	-	(121)	-
Total Maintenance & Operations	\$ 1,352,303	\$ 2,515,877	\$ 1,147,123	\$ 1,078,463	\$ 2,995,000
TOTAL GENERAL LIABILITY FUND	\$ 1,479,889	\$ 2,742,891	\$ 1,269,399	\$ 1,107,563	\$ 3,094,306

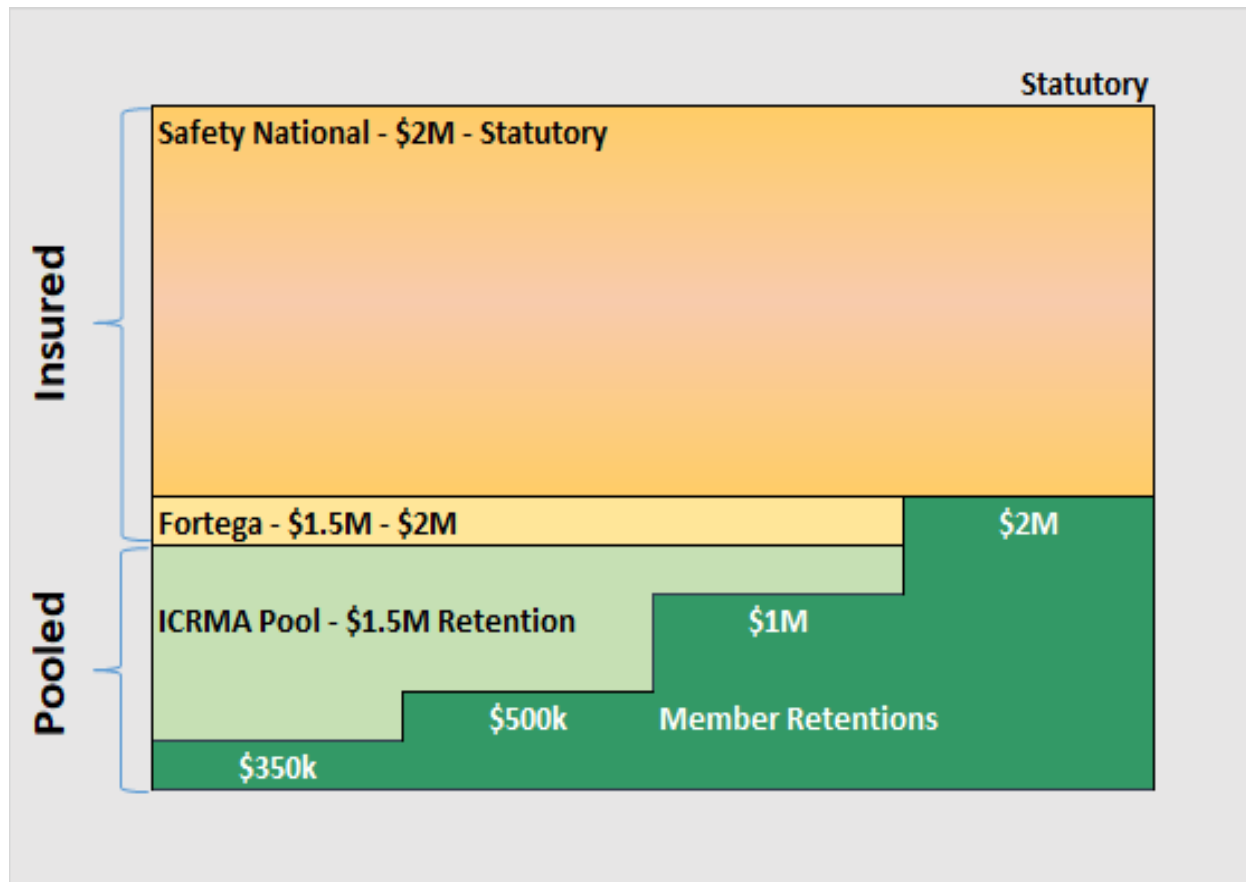
CITY OF EL SEGUNDO WORKERS' COMPENSATION INSURANCE FUND PROFILE

As an internal service fund, the Workers' Compensation Insurance Fund accounts for charges to the departments for their share of workers' compensation claims and administrative costs of the self-insurance program. The City belongs to the Independent Cities Risk Management Authority (ICRMA), a joint-powers authority of 16 participating members, for the purpose of pooling the City's risk for workers' compensation claims and losses with those member cities. ICRMA pool covers up to the first \$1.5 million in workers' compensation claims, of which the City is liable for its self-insured retention (SIR) of \$500,000 for FY 2020-21. The member cities fund the pooled layer at a 75% confidence level. Claims above \$1.5 million up to the statutory limit are covered by the insurance carriers: Fortega covers claims from \$1.5 million up to \$2 million; and Safety National covers claims above \$2 million and up to the statutory limit.

ICRMA provides actuarial assumptions for the City to use in calculating the charges to the operating departments, using a rolling 10-year claims experience. Departments are charged through the payroll system in which employees are assigned a payroll code similar to what's used by the insurance industry in determining the employee's degree of risk. For example, clerical employees would have a lower rate than a safety – i.e., police or fire personnel - or those employees that work outside City Hall such as tree trimmers or street maintenance staff.

A third-party administrator (TPA) administers the program by using a revolving bank account. The administrator processes and issues payments to claimants and routinely, submits the list of payments to the City Treasurer's Office, who in turn, replenishes the bank account.

Included in the Fund's adopted budget for fiscal year 2020-2021 is personnel cost which covers a portion of the following positions: Director of Finance and the staff in the Human Resources Department. The above positions are actually assigned to the Finance and the Human Resources departments, respectively.



**CITY OF EL SEGUNDO
 WORKERS' COMPENSATION INSURANCE FUND
 ADOPTED BUDGET SUMMARY
 FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	ADOPTED FY 2021-2022
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WORKERS' COMPENSATION FUND (603)

ADMINISTRATION (2321)

Salaries & Benefits	\$ 19,847	\$ 262,805	\$ 198,175	\$ 43,409	\$ 240,975
Maintenance & Operations	2,699,337	4,316,538	2,366,246	1,248,410	3,250,000
Sub-total W/Comp Reserve / Ins	\$ 2,719,184	\$ 4,579,343	\$ 2,564,421	\$ 1,291,819	\$ 3,490,975

TOTAL WORKERS' COMP FUND

	\$ 2,719,184	\$ 4,579,343	\$ 2,564,421	\$ 1,291,819	\$ 3,490,975
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Salaries & Benefits	\$ 42,800	21.60%
Maintenance & Operations	883,754	37.35%
Total	\$ 926,554	36.13%

**CITY OF EL SEGUNDO
WORKERS' COMPENSATION INSURANCE FUND
ADOPTED BUDGET DETAILS
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	ADOPTED FY 2021-2022
<u>WORKERS' COMP INSURANCE FUND</u>					
ADMINISTRATION					
4101 Salaries Full-Time	\$ 62,934	\$ 66,746	\$ 130,554	\$ 28,407	\$ 196,119
4117 Opt - Out Payments	213	-	-	-	-
4200 GASB 68 Pension Expense	-	164,162	-	-	-
4201 Retirement CalPERS	(56,285)	23,226	36,933	10,773	15,801
4202 FICA	4,554	4,493	9,483	2,089	14,269
4203 Workers' Compensation	574	588	914	228	1,373
4204 Group Insurance	5,062	4,886	20,291	1,886	13,413
4207 CalPERS UAL	-	-	-	-	-
4210 OPEB liability	2,795	(1,296)	-	26	-
Total Salaries & Benefits	\$ 19,847	\$ 262,805	\$ 198,175	\$ 43,409	\$ 240,975
6211 Insurance & Bonds	\$ 980,796	\$ 1,141,231	\$ 841,246	\$ 685,720	\$ 1,250,000
6214 Professional & Technical	27,140	975	25,000	-	-
6246 Claims Expense (SIR)	1,691,401	3,174,064	1,500,000	562,690	2,000,000
6301 Legal Council	-	268	-	-	-
Total Maintenance & Operations	\$ 2,699,337	\$ 4,316,538	\$ 2,366,246	\$ 1,248,410	\$ 3,250,000
SUB-TOTAL ADMINISTRATION	\$ 2,719,184	\$ 4,579,343	\$ 2,564,421	\$ 1,291,819	\$ 3,490,975
TOTAL WORKERS' COMPENSATION FD	\$ 2,719,184	\$ 4,579,343	\$ 2,564,421	\$ 1,291,819	\$ 3,490,975

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CITY OF EL SEGUNDO
Adopted Five-Year Capital Improvement Program

#	PROJECTS (BY FUND & PROJECT)	Carryover	FY 2021/22	FY 2022/23	FY 2023/24	FY2024/25	FY 2025/26
Water Enterprise Fund							
1	Annual Water Main Maintenance	\$0	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000
2	Water Division Office and Yard Maintenance	0	110,000	0	225,000	105,000	110,000
3	Water Facilities Maintenance	0	0	0	1,500,000	550,000	0
4	Grand Ave. Water Main Replacement	1,200,000	0	0	0	0	0
5	Water Valve Replacements	0	0	300,000	300,000	300,000	300,000
	Total Water Fund	1,200,000	2,110,000	2,300,000	4,025,000	2,955,000	2,410,000
Wastewater (Sewer) Enterprise Fund							
6	Wastewater Infrastructure Replacement (Annual Program)	0	675,000	500,000	750,000	750,000	750,000
7	Lifeguard Pump Station Construction	650,000	0	0	0	0	0
	Total Wastewater Fund	650,000	675,000	500,000	750,000	750,000	0
Transportation Funds: Gas Tax/Prop C/SB 1/Measure R/Measure M							
8	Park Place Extension Transportation Project--Design	0	3,200,000	1,200,000	600,000	0	0
9	Roadway Rehabilitation (Annual Program)	0	1,200,000	1,150,000	1,140,000	1,300,000	1,060,000
10	El Segundo Blvd. Improvements	0	1,000,000	6,000,000	0	0	0
11	Sidewalk Maintenance Program (Annual Program)	0	200,000	200,000	200,000	200,000	200,000
12	Arena Street Improvements Study	0	30,000	0	0	0	0
	Total Transportation Funds	0	5,630,000	8,550,000	1,940,000	1,500,000	1,260,000
Measure W Stormwater Fund							
13	Alondra Park (Regional project)	0	200,000	200,000	200,000	200,000	200,000
14	Infiltration projects	0	200,000	200,000	200,000	200,000	200,000
15	California Street Storm Drain Improvement	150,000	0	0	0	0	0
	Total Measure W Stormwater Fund	150,000	400,000	400,000	400,000	400,000	400,000
Special Revenue Funds/Other							
16	Civic Center Maintenance & Repairs (CIP Fund Carryover & Fund 708)	350,000	450,000	200,000	200,000	200,000	200,000
17	PD Women Locker Room Remodel (Dev. Impact Fees & Asset Forfeiture)	0	250,000	0	0	0	0
18	ADA Ramp Improvements - CDBG Funds	0	122,000	50,000	50,000	50,000	50,000
19	Fire Stations #1 & #2 Carpet (Development Fees)	0	85,000	0	0	0	0
20	Entryway Projects (1% for the Arts Fee)	300,000	0	0	0	0	0
21	FCA - Park Vista Senior Housing Plumbing (Senior Housing Fund)	60,000	0	820,000	820,000	40,000	0
22	Fire Station #1 Gym Remodel (Development Fees)	0	0	0	0	80,000	0
23	Fire Station #1 HVAC Control (Development Fees)	0	0	0	0	160,000	0
24	Fire Station #1 Interior Paint (Development Fees)	0	0	0	0	0	30,000
25	Fire Station #2 Concrete Floor + Painting (Development Fees)	0	0	0	0	103,000	0
26	Park Vista Senior Housing ADA Compliance (Senior Housing Fund)	0	0	0	142,000	0	0
27	Park Vista Senior Housing Roof Reflective Coating (Senior Housing Fund)	0	0	0	0	0	220,000
28	PD Elevator (Development Fees)	0	0	0	210,000	0	0
	Total Other Grants or Special Revenue Funds	710,000	907,000	1,070,000	1,422,000	633,000	500,000
General Fund							
29	Main Facilities ADA Compliance Projects	0	75,000	750,000	0	0	0
30	HVAC (Citywide)	0	60,000	437,260	207,640	145,880	69,180
31	Safe Routes to School Projects	0	50,000	60,000	0	0	0
32	Miscellaneous Electrical (Citywide)	0	19,000	6,300	101,000	130,000	1,047,000
33	Exterior Lighting + Miscellaneous Façade	0	17,000	29,120	0	0	16,500
34	Plumbing (Citywide)	0	4,500	135,000	47,600	22,740	18,800
35	City Hall Windows Replacement (work to be completed by Dec. 2021)	500,000	0	0	0	0	0
36	City Maintenance Yard Electrical	0	0	0	0	38,000	40,000
37	City Maintenance Yard Interior Maintenance	0	0	0	0	50,000	0
38	City Maintenance Yard Plumbing	0	0	30,000	0	17,000	0
39	Fire Alarm Panel	0	0	0	0	60,000	150,000
40	Fire Sprinklers	0	0	0	35,000	0	691,500
41	Joslyn Center ADA Compliance Projects	0	0	0	400,000	0	0
42	Library Elevator	0	0	185,000	0	0	0
43	Library Interior Maintenance	0	0	0	0	0	350,000
44	Library Park Activation Project	220,000	0	0	0	0	0
45	Main & Imperial Entryway	150,000	0	0	0	0	0
46	Miscellaneous Equipment (Citywide)	0	0	0	35,300	115,000	0
47	Police & Fire Access Control System-Facility Security	110,000	0	0	0	0	0
48	Recreation Park Checkout Building Restroom Rehabilitation	200,000	0	0	0	0	0
49	Recreation Park Projects (to be determined)	800,000	0	1,000,000	1,000,000	1,000,000	1,000,000
50	Roofing	0	0	0	0	130,000	0
51	The Plunge Rehabilitation (Funding Reserve)	1,500,000	0	1,500,000	1,500,000	1,500,000	1,500,000
	Total General Fund	3,480,000	225,500	4,132,680	3,326,540	3,208,620	4,882,980
	TOTAL CIP (51 Projects)	\$ 6,190,000	\$ 9,947,500	\$ 16,952,680	\$ 11,863,540	\$ 9,446,620	\$ 9,452,980

CIPAC general fund Projects Score Sheet												
project#	Rank	Facilities Projects	Budget	Dept.	Max. 10 HS*	Max. 5 SC*	Max. 5 RI*	Max. 3 JL*	Max. 3 CO*	Max. 10 CI*	Max. 38 Total Score	Comments
1	1	Park Vista Senior Housing ADA Compliance	\$ 145,000		1	5	1	3	3	7	20	Use Fund 504 (Senior Housing Fund) - PV housing fund should be used first
2	2	Main Facilities ADA Compliance Projects	\$ 800,000		1	5	1	3	3	6	19	Phase 1 for design and construction
3	2	Fire Stations #1 & #2 Carpet	\$ 85,000		3	5	1	0	3	7	19	Use Dev. Impact Fees desginted for Fire (001-252-0000-1252: \$276k available)
4	2	Park Vista Senior Housing Plumbing	\$ 1,700,000		5	5	1	0	1	7	19	Use \$1.2M in Senior Citizens Corp Funds (held by them) and \$.5M from Fund 504. No GF subsidy should be used.
5	4	PD Women Locker Room Remodel	\$ 250,000	PD	1	5	1	3	1	7	18	Use Dev. Impact Fees desginted for PD (001-254-0000-1254: \$105k available) plus asset forfeiture funds.
6	5	Safe Routes to School Projects	\$ 350,000	PW	3	1	1	3	1	8	17	to be funded by Safe Route to school
7	6	Arena Street Improvements Study	\$ 30,000		3	5	1	0	1	6	16	CIPAC suggest to do study (\$20 k to \$30 k) first. Score is for study only
8	6	Civic Center Maintenance & Repairs	\$ 800,000		3	3	3	0	1	6	16	(CIP Fund Carryover & Fund 708)
9	6	Library wall water proofing	\$120,000		3	5	1	0	1	6	16	Use Dev. Impact Fees desginted for Library (001-253-0000-1253: \$60k available).
10	9	Library Elevator	\$ 185,000		3	3	1	0	1	7	15	look for value engineering to reduce cost. Evaluate most efficient approach.
11	10	PD Elevator	\$ 210,000		3	3	1	0	1	6	14	Use Asset Forfeiture Funds - look for value engineering to reduce cost. Evaluate most efficient approach.
12	11	Fire station #1 Gym Remodel	\$ 80,000		1	3	1	0	1	6	12	Use Dev. Impact Fees desginted for Fire (001-252-0000-1252: \$276k available) - Evaluate most efficient approach.
13	12	Interior lighting upgrade, City hall, PD Fire, Library	\$ 1,700,000		1	3	1	0	1	1	7	
14	12	Roofing, Mainence Yard	\$ 100,000		1	3	1	0	1	1	7	
15	N/A	Security Camera, City Hall, Fire, PD	TBD	IT/PD								postpone to next year
16	N/A	Joslyn center restroom Improvement	\$ 300,000									remove from list due master plan RFP
17	N/A	Concrete Gutter	\$ 390,000									removed. Part of road project
18	N/A	HVAC	\$ 950,000									CIPAC chose not to rate facility project, suggested City to handle it via reserve/equipment replacement fund.
19	N/A	Fire Alarm panel	\$ 210,000									postponed to next year. more information is needed.
20	N/A	Plumbing (Citywide)	\$ 230,000									Skipped, Equipment Replacement Fund recommended.
21	N/A	Misc. Electrical (Citywide)	\$ 325,000									Skipped, Equipment Replacement Fund recommended.
22	N/A	Misc. Equipment (Citywide)	\$ 150,000									Skipped, Equipment Replacement Fund recommended.
23	N/A	Exterior lighting+misc. façade	\$ 63,000									Skipped, Equipment Replacement Fund recommended.
24	N/A	Fire sprinkler (Citywide)	\$ 725,000									Skipped, Equipment Replacement Fund recommended.
25	N/A	ADA Ramp Improvement/Cityhall restroom-CDBG funds	\$ 122,000									removed from list, utilize CDBG fund
26	N/A	Fire #2 Concrete Floor+ Painting	\$ 105,000									this is a maintenance item CIPAC chose to skip
27	N/A	Fire #1 Interior Paint	\$ 30,000									this is a maintenance item CIPAC chose to skip. Investigate contracting out maintenance.
28	N/A	Fire Station#1 HAVC BAS control	\$ 160,000									same as HVAV, skipped
29	N/A	Water Division Office and Maintenance Yard Im	\$ 550,000									skipped, use water enterprise fund
30	N/A	Joslyn Center ADA	\$ 400,000									skipped, due to master plan RFP
31	N/A	Camp Eucalyptus	\$200,000									skipped, due to master plan RFP
32	N/A	Rec. parks clubhouse	\$ 350,000									skipped, due to master plan RFP
33	N/A	Park Vista Senior Housing Roof Reflective Coating	\$220,000									skipped, PV
34	N/A	Park Vista Senior Electrical, Lighting Upgrade	\$460,000									skipped, PV
35	N/A	Hilltop Restroom	\$200,000									skipped due to master plan RFP
36	N/A	City M. Yard Electrical	\$ 80,000									skipped, maintenance item
37	N/A	Library Interior	\$ 350,000									skipped, maintenance item
38	N/A	City M. Yard Interior	\$ 50,000									skipped, maintenance item
39	N/A	City M. Yard Plumbing	\$ 50,000									skipped, maintenance item
*Notes:	HS	Health and Safety										
	SC	System Condition										
	RI	Return on Investment										
	JL	Joint Agreement/Legal Requirement										
	CO	Coordination Opportunity										
	CI	Community Interest										

CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2021/22

PROJECT TITLE	Annual Water Main Maintenance
REQUESTING DEPARTMENT	Public Works
DESCRIPTION	Repair or replacement of water infrastructure according to greatest need.
GENERAL PLAN REFERENCE	LU7

JUSTIFICATION

The water system is composed of water mains, booster pumps and reservoirs. The City Maintains approximately 57 miles of pipes, many of which date back to the 1930s and later. Potable water pipes typically have a 50-year life. The plan consists of water main replacements annually and ensure the operation and maintenance of pumps and reservoirs. Staff has laid out a plan for replacing the mains based on priority as well as maintaining and/or upgrading the facilities that support the water system infrastructure.



CIPAC COMMENTS

N/A

ESTIMATED COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26
Varies, Ave. \$2,000,000 Annually			\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000

CIPAC SCORE

Score	HS	SC	RI	JL	CO	CI	TOT
							N/A

FUNDING SOURCES	COST - BREAKDOWN	
	DESCRIPTION	ESTIMATED COST
Water Enterprise Fund	1. DESIGN	
	2. CONSTRUCTION	
	3. MANAGEMENT/INSPECTION	
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep. Survey	
	TOTAL	Varies, Ave. \$2,000,000 Annually

All costs shown in current dollars

CIPAC FORM

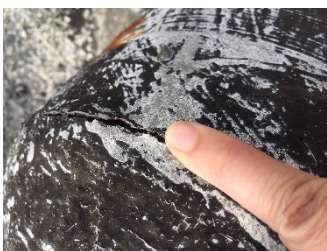
CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2021/22

PROJECT TITLE	Water Division Office and Maintenance Yard Improvements
REQUESTING DEPARTMENT	Public Works Department
DESCRIPTION	Replace Built-up Roof, Replace Toilet Partitions, Replace HVAC at various locations, Install Fire Alarm System, Replace Tub/Shower Enclosure, Replace Electrical Switchboard and Exterior flood lights, Replace Interior flooring (vinyl/carpet) , Replace Ceiling Tiles, Install Fire Suppression, Replace Gate Operator, Upgrade Lighting System
GENERAL PLAN REFERENCE	LU7

JUSTIFICATION

The Water Yard Building is located at 400 Lomita St. It was originally constructed in the late 1960's and did not have any major renovations since then. Heating in the building is provided by one rooftop package unit. Air distribution is provided to supply air registers by ducts concealed above the ceilings. Return air grilles are located adjacent to the furnaces. Cooling for the upper level offices is provided by 4 window mounted air conditioning units. The lower level is heated by one gas unit heater located in the staff break room/kitchenette. There are no fire sprinklers and fire protection in the building consists of fire extinguishers. The existing roof together with the heater and duct systems on it are in poor condition and in need of immediate replacement. From the previous rainfall events, the wear and tear of the existing roof is increasingly noticeable as leaks are intruding into the building. The switchboard and panels are mostly original 1966 components. Due to the age of the panel it is quite difficult to obtain replacement parts. The light fixtures throughout most of the facility utilize older, inefficient T-8 lights.

The El Segundo City Water Division Storage Building was built in 1984. It was rebuilt around 8-10 years ago and replaced with a smaller storage building. It is a concrete block structure with a plywood roof. No heating, cooling or fire systems are provided at this storage building. An electric meter is location the north exterior wall of the building. Electrical equipment serving the Water Division is located inside the storage building. This electrical equipment includes control panels for chemical treatment needed by the Water Division. The exterior door, concrete blocks, interior wall finish, chemical treatment equipment, and control panels need replacement.







CIPAC COMMENTS

Skipped, use water enterprise fund.

ESTIMATE D COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26
\$550,000			\$110,000		\$225,000	\$105,000	\$110,000

CIPAC SCORE

Score	HS	SC	RI	JL	CO	CI	TOT

FUNDING SOURCES	COST - BREAKDOWN	
	DESCRIPTION	ESTIMATED COST
Water Fund	1. DESIGN	
	2. CONSTRUCTION	
	3. MANAGEMENT/INSPECTION	
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep. Survey	
	TOTAL	

All costs shown in current dollars

CIPAC FORM

CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2021/22

PROJECT TITLE	Wastewater Infrastructure Replacement (Annual Program)
REQUESTING DEPARTMENT	Public Works
DESCRIPTION	Repair or replacement of sewer mains according to the greatest need.
GENERAL PLAN REFERENCE	LU7

JUSTIFICATION

The City's wastewater system consists of approximately 50 miles of pipe and 1,050 manholes. The majority of these pipes are constructed of vitrified clay and range in size from 6-inch to 24-inch in diameter. The system was constructed over the years based on the development needs of the City and approximately 60% of the lines are now over 50 years old.



The entire collection system has been CCTV inspected in 2011. Staff selects sewer line segments to be repairs based on the actual, documented condition of the pipe using the CCTV results and ratings. Pipes scoring 5 (worst) and 4 (significantly impacted) are prioritized for repair or replacement. This will also provide for the operation and maintenance of manholes, pumps, lift stations, flow meters and other components of the system.

CIPAC COMMENTS

ESTIMATE D COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26
\$3,425,000			\$675,000	\$500,000	\$750,000	\$750,000	\$750,000

CIPAC SCORE

Score	HS	SC	RI	JL	CO	CI	TOT

FUNDING SOURCES	COST - BREAKDOWN	
Wastewater Fund	DESCRIPTION	ESTIMATED COST
	1. DESIGN	
	2. CONSTRUCTION	
	3. MANAGEMENT/INSPECTION	
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep.	
	Survey	
	TOTAL	

All costs shown in current dollars

CIPAC FORM 2021 – 2022

CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2021/22

PROJECT TITLE	Park Place Extension Transportation Project-Design
REQUESTING DEPARTMENT	Public Works
DESCRIPTION	This project consists of design, right-of-way acquisition, and construction of a new four-lane roadway via an underpass beneath two active railroad lines, the Union Pacific Railroad (UPRR) and Burlington Northern Santa Fe (BNSF), both of which serve the Chevron refinery. Other elements of the project include bridge construction, retaining structures, utilities, installation of storm drains, petroleum pipeline relocation, traffic signals, curbs, gutters, sidewalk, landscaping, and possibly realignment of the existing BNSF switching yard to accommodate continuous rail operations during construction.
GENERAL PLAN REFERENCE	LU 7

JUSTIFICATION The purpose of the Park Place Extension and Railroad Grade Separation Project is to provide an alternate route to the Rosecrans Corridor, a heavily congested major arterial in the South Bay region of Los Angeles and to improve access to and from the I-105 freeway (Douglas and Nash on and off ramps, respectively). Specifically, the project will connect existing segments of Park Place between Allied Way and Nash Street to provide a continuous roadway from Douglas Street to Pacific Coast Highway (PCH). This connection will provide traffic relief to Rosecrans, as well as direct access from Pacific Coast Highway (PCH) to Douglas and thereby to the 105 Freeway.



CIPAC COMMENTS

ESTIMATED COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26
\$5,000,000			\$3,200,000	\$1,200,000	\$600,000		

CIPAC SCORE

Score	HS	SC	RI	JL	CO	CI	TOT
							N/A

FUNDING SOURCES	COST - BREAKDOWN	
	DESCRIPTION	ESTIMATED COST
Transportation Funds (Gas Tax/Prop C/SB 1/Measure R/Measure M)	1. DESIGN	
	2. CONSTRUCTION	
	3. MANAGEMENT/INSPECTION	
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep.	
	Survey	
	TOTAL	

All costs shown in current dollars

CIPAC FORM 2021 – 2022

CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2021/22

PROJECT TITLE	Roadway Rehabilitation (Annual Program)
REQUESTING DEPARTMENT	Public Works
DESCRIPTION	Resurfacing Local and Arterial Streets
GENERAL PLAN REFERENCE	LU 7

JUSTIFICATION

Arterial and local streets area evaluated every three years and rated using a Pavement Condition Index (PCI) rating system ranging from 0-100, with 100 being best. Those streets ranking below 60 require some form of rehabilitation, ranging from pavement grind/cap to full depth reclamation to bring the City's streets overall average rating up to a minimum of 74, which is considered "good". Virtually all the City's local streets are much older than 30 years and most have never been overlaid. Cracking and alligating are evident on most streets.

Staff has identified and selected Pine Avenue from the Pavement Management Program (PMP) as the next applicable roadways to rehabilitate as part of the Annual Pavement Rehabilitation Program. The following roadway segments will receive a removal and replacement treatment of the top 2" of asphalt concrete, along with more extensive localized repairs of the most deteriorated pavement areas:

- Pine Ave. between Arena St. and Hillcrest St. (PCI of 55)

CIPAC COMMENTS

ESTIMATE D COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26
\$5,850,000			\$1,200,000	\$1,150,000	\$1,140,000	1,300,000	\$1,060,000

CIPAC SCORE

Score	HS	SC	RI	JL	CO	CI	TOT

FUNDING SOURCES	COST - BREAKDOWN	
Transportation Funds (Gas Tax/Prop C/SB 1/Measure R/Measure M)	DESCRIPTION	ESTIMATED COST
	1. DESIGN	
	2. CONSTRUCTION	
	3. MANAGEMENT/INSPECTION	
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep.	
	Survey	
	TOTAL	

All costs shown in current dollars

CIPAC FORM 2021 – 2022

CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2021/22

PROJECT TITLE	El Segundo Blvd Improvements
REQUESTING DEPARTMENT	Public Works
DESCRIPTION	Improvements to El Segundo Blvd., from Isis Ave. to Pacific Coast Hwy., include but not limited to pavement rehabilitation, bikeway installation, landscaping improvements, traffic signal improvements, ADA curb ramp and pedestrian crosswalk improvements.
GENERAL PLAN REFERENCE	LU7

JUSTIFICATION

El Segundo Boulevard is a major arterial east/ west six-lane divided arterial from Isis Avenue to Pacific Coast Highway and a four-lane divided arterial from Pacific Coast Highway to Illinois Street. The corridor is mixed with commercial developments and aerospace campuses. The roadway has a varying width from 52-foot curb to curb on the westerly end of the project to 106-feet at the easterly end of the project limits. The existing pavement shows widespread signs of deterioration throughout the corridor with an average Pavement Condition Index (PCI) between 0-40 which constitutes a need for rehabilitation and/ or reconstruction. Existing conditions on El Segundo Boulevard are missing ADA compliant curb ramps, dedicated bicycle facilities including bicycle detection, and adequate pedestrian crossings. These deficiencies and the high volume of vehicles during peak hours create adverse conditions for cyclists and pedestrians crossing the street.

Public works have applied for Measure M grant funding from Metro and anticipate being awarded funding for this project. Public Works received \$241,500 in grant funds from Caltrans through the Highway Safety Improvement Program (HSIP).

ESTIMATE D COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2021/22	FY 2022/2023	FY 2023/24	FY 2024/25	FY 2025/26
\$7,000,000			\$1,000,000	\$6,000,000			

CIPAC SCORE

	HS	SC	RI	JL	CO	CI	TOT
Score	N/A	N/A	N/A	N/A	N/A	N/A	N/A

FUNDING SOURCES	COST - BREAKDOWN	
	DESCRIPTION	ESTIMATED COST
Transportation Funds (Gas Tax/Prop C/SB 1/Measure R/Measure M)	1. DESIGN	
	2. CONSTRUCTION	
	3. MANAGEMENT/INSPECTION	
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep.	
	Survey	
	TOTAL	

All costs shown in current dollars

CIPAC FORM 2021 – 2022

CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2021/22

PROJECT TITLE	Sidewalk Maintenance Program (Annual Program)
REQUESTING DEPARTMENT	Public Works
DESCRIPTION	Repair of City sidewalks and curbs according to the greatest need.
GENERAL PLAN REFERENCE	LU7

JUSTIFICATION

Sidewalks sometimes are displaced by tree roots and other reasons which could potentially create trip hazards. Locations for sidewalks requiring repair are generated throughout the year by field surveys from the Street Maintenance Division and requests from residents.



CIPAC COMMENTS

ESTIMATE D COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26
\$1,000,000			\$200,000	\$200,000	\$200,000	\$200,000	\$200,000

CIPAC SCORE

Score	HS	SC	RI	JL	CO	CI	TOT

FUNDING SOURCES	COST - BREAKDOWN	
Transportation Funds (Gas Tax/Prop C/SB 1/Measure R/Measure M)	DESCRIPTION	ESTIMATED COST
	1. DESIGN	
	2. CONSTRUCTION	
	3. MANAGEMENT/INSPECTION	
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep.	
	Survey	
TOTAL		

All costs shown in current dollars

CIPAC FORM 2021 – 2022

CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2021/22

PROJECT TITLE	Arena Street Improvements Study
REQUESTING DEPARTMENT	Public Works
DESCRIPTION	Street improvements which also should protect existing large trees in place
GENERAL PLAN REFERENCE	LU7

JUSTIFICATION

The parkways of the 500 and 600 block of Arena Street contain large camphor trees which not only beautify the neighborhoods but have also damaged sidewalks, curbs, and street pavement such that they are urgently in need of repair. Figures 1 through 5 below show the typical damage caused.



Figure 1 – 506 Arena Street uneven sidewalk and ponding due to tree root uplift

This project consists of a study to recommend how to proceed with needed repairs to the damaged sidewalks, curbs, and street improvements and keep the integrity of existing trees at the same time.

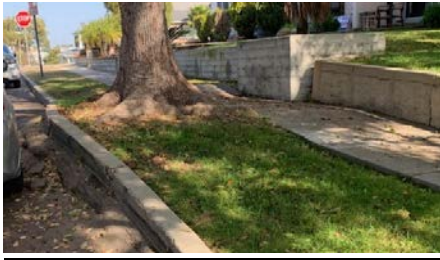


Figure 2 – 536/540 Arena Street damaged asphalt, curb, and sidewalk due to tree roots.

Figures 3, 4, and 5 – 613 Arena Street damaged sidewalk, curb, and asphalt due to tree trunk and roots



Figures 6, 7, and 8 – raised sidewalk using Silva cells, sidewalk on private property, pervious pavement



Additional extreme measures could include:

- Creating a curb extension or bulbout around a tree
- Narrowing the 500 block of Arena Street and replacing parking areas with sidewalk or pervious walking paths
- Closing the 500 block of Arena Street to through traffic altogether and providing pervious walking paths

Figures 9, 10 and 11 – curb extensions containing trees, narrow street that allows tree growth, closed street



Funding is not currently set aside for this type of neighborhood development project.

CIPAC COMMENTS

CIPAC suggest doing study (\$20 k to \$30 k) first. Score is for study only

ESTIMATE D COST	FUNDS ALLOCATED TO DATE	EXPENSES TO Date	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26
\$630,221 - \$2,318,337			30,000				\$630,221 - \$2,318,337

CIPAC SCORE

Score	HS	SC	RI	JL	CO	CI	TOT
	3	5	1	0	1	6	16

FUNDING SOURCES	COST - BREAKDOWN	
	DESCRIPTION	ESTIMATED COST
Transportation Funds (Gas Tax/Prop C/SB 1/Measure R/Measure M)	1. DESIGN including potential landscape architecture, survey, geotechnical, urban planning, and traffic engineering services	\$85,000
	2. CONSTRUCTION	\$437,928 - \$1,972,579
	3. MANAGEMENT/INSPECTION	\$50,000
	4. CONTINGENCIES	\$57,293 - \$210,758
	5. OTHER (LIST)	
	TOTAL	\$630,221 - \$2,318,337

All costs shown in current dollars

CIPAC FORM

CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2021/22

PROJECT TITLE	Alondra Park (Regional Project)
REQUESTING DEPARTMENT	Public Works
DESCRIPTION	The Alondra Park project was identified in the Dominguez Channel Enhanced Watershed Management Program (EWMP) as one of the regional stormwater projects to meet water quality objectives. The project will be designed to capture and treat dry-weather and stormwater runoff in an underground infiltration basin with a total capture volume of approximately 44 ac-feet.
GENERAL PLAN REFERENCE	LU7

JUSTIFICATION

As part of the Dominguez Channel Watershed, the Alondra Park Regional project is designed to capture and treat dry-weather and stormwater runoff from a 4,495-acre drainage area (El Segundo is approximately 22% of this tributary area). Although the project mainly consists of providing underground stormwater infrastructure, it also includes nature-based solutions with planting of native and drought-tolerant vegetation and trees, bio-swales, and permeable pavement. The project will also rehabilitate the park facilities at project completion. The County of Los Angeles is managing and constructing the project, in partnership with several neighboring and tributary cities including the City of El Segundo



Alondra Park Community Regional Park

Stormwater Capture Project Above Ground Improvements

*Photo from the Alondra Park Regional Stormwater Capture Project website: <https://dpw.lacounty.gov/wmd/stwg/AlondraPark.aspx>

The design and construction costs are estimated to be \$60 million. The project has received funding from the Regional Safe, Clean Water Program (\$30 million), from Caltrans (\$15 million), and from the Storm Water Grant Program (SWGP) Proposition 1 (\$2.1 million), with the remaining costs being funded by municipalities tributary to the project. El Segundo's portion of the cost is estimated to be \$1 million.

CIPAC COMMENTS

ESTIMATE D COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26
\$1,000,000	\$0	\$0	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000

CIPAC SCORE

Score	HS	SC	RI	JL	CO	CI	TOT
							N/A

FUNDING SOURCES	COST - BREAKDOWN	
	DESCRIPTION	ESTIMATED COST
Stormwater Fund - Measure W	1. DESIGN	
	2. CONSTRUCTION	\$1,000,000
	3. MANAGEMENT/INSPECTION	
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep.	
	Survey	
	TOTAL	

CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2021/22

PROJECT TITLE	Infiltration Projects
REQUESTING DEPARTMENT	Public Works
DESCRIPTION	Infiltration projects, including drywells and underground vaults, will be identified, designed, and constructed to attain regional water-quality requirements and recharge groundwater basins.
GENERAL PLAN REFERENCE	LU7

JUSTIFICATION

To meet the waste discharge requirements in the LA RWQCB MS4 Permit, and as outlined in the Dominguez Channel and Santa Monica Bay J2/J3 EWMPs, the City of El Segundo is required to implement control measures to achieve wasteload allocations established in the Regional Board and USEPA TMDLs. The City will be evaluating drywells and underground vaults for use throughout the City to meet these requirements and ultimately reduce pollutants from reaching the Santa Monica Bay and Dominguez Channel receiving waters.



Sycamore Park and Recreation Park have been identified as potential project locations, but the City will be evaluating other cost-effective alternatives that minimize disturbance to public spaces.

CIPAC COMMENTS

ESTIMATE D COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26
\$1,000,000	\$0	\$0	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000

CIPAC SCORE

Score	HS	SC	RI	JL	CO	CI	TOT
							N/A

FUNDING SOURCES	COST - BREAKDOWN	
	DESCRIPTION	ESTIMATED COST
Stormwater Fund - Measure W	1. DESIGN	
	2. CONSTRUCTION	\$1,000,000
	3. MANAGEMENT/INSPECTION	
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep. Survey	
	TOTAL	

All costs shown in current dollars

CIPAC FORM

CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2021/22

PROJECT TITLE	Civic Center Maintenance & Repairs (CIP Fund Carryover & Fund 708)
REQUESTING DEPARTMENT	
DESCRIPTION	Interior Improvements to City Hall
GENERAL PLAN REFERENCE	LU7

JUSTIFICATION

The El Segundo City Hall building was built in 1955 and renovated in 1977. The building contains the Mayor's office, Council Chamber, the Public Works Department, the Development Services Department, Human Resources, Finance and other related offices, conference rooms and support staff offices.

Improvements to the interior are needed to enhance the services that the City provides. These improvements will occur in two phases. The first phase consists of improvements to the lobby area to provide a better service to the Public, upgrading the West Conference for employee meetings, relocating Human Resources to the basement to provide for a more secure and secluded location for their work, and replacing the floor in the main corridor from the lobby area to the Council Chambers to improve the aesthetics.

The second phase will consist of improvements to the other offices and spaces not included in phase one. These improvements in this phase will include the layout changes to the Finances offices to provide consolidated workstations, and a more secure entry and the improvements to the City Clerk's office to provide more secure file storage.

The City is currently in the design phase to finalize the project. Subsequently, this project will be advertised for construction.





CIPAC COMMENTS

ESTIMATE D COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26
\$1,600,000	\$350,000		\$450,000	200,000	\$200,000	\$200,000	\$200,000

CIPAC SCORE

Score	HS	SC	RI	JL	CO	CI	TOT
	3	3	3	0	1	6	16

FUNDING SOURCES**COST - BREAKDOWN**

	DESCRIPTION	ESTIMATED COST
	1. DESIGN	
	2. CONSTRUCTION	
	3. MANAGEMENT/INSPECTION	
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep.	
	Survey	
	TOTAL	

All costs shown in current dollars

CIPAC FORM

CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2021/22

PROJECT TITLE	ADA Ramp Improvements - CDBG Funds
REQUESTING DEPARTMENT	Public Works
DESCRIPTION	Accessibility upgrades to City Hall public restrooms
GENERAL PLAN REFERENCE	LU7

JUSTIFICATION

Each year, the City of El Segundo applies for Community Development Block Grant (CDBG) fund (federal fund) from the Community Development Commission of the County of Los Angeles (CDC). This funding is available for community development projects that meet national objectives that benefit low and moderate-income areas, taking measurements to meet the ADA requirements and/or meet a particular urgent community need. The City's City Hall Restroom Upgrade Project which consists of removing accessibility barriers within the City Hall public restrooms meet this funding criteria.

The public restrooms in City Hall are the men's and women's restrooms in the east City Hall lobby near the Development Services Division, as well as the men's and women's restrooms in the Council Chambers lobby. Their entrances are shown below.

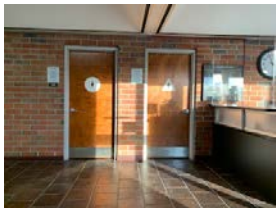


Figure 1 –
City Hall east
lobby restrooms



Figure 2 –
Council Chambers
lobby restrooms

Current accessibility requirements defined by the Building Code and ADA standards would at minimum include the following upgrades:

- Ensuring that entryways to the restrooms and stalls are wide enough and doors can be opened easily
- Enlarging stall capacity for standard wheelchair turning radius
- Positioning all restroom fixtures and items at accessible heights
- Ensuring enough turning and clear space between objects in the restrooms

Construction will also take into consideration and remove any lead or asbestos that may be found in the existing restroom materials upon their demolition.

CIPAC COMMENTS

ESTIMATE D COST	FUNDS ALLOCATED TO DATE	EXPENSES TO Date	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26
Varies			\$122,000	\$50,000	\$50,000	\$50,000	\$50,000

CIPAC SCORE

Score	HS	SC	RI	JL	CO	CI	TOT
							N/A

FUNDING SOURCES	COST - BREAKDOWN	
	DESCRIPTION	ESTIMATED COST
General Fund C. C.D.B.G.	1. DESIGN	
	2. CONSTRUCTION	\$122,000
	3. MANAGEMENT/INSPECTION	
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep. Survey	
	TOTAL	\$122,000

All costs shown in current dollars

CIPAC FORM

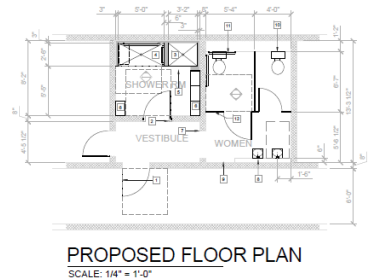
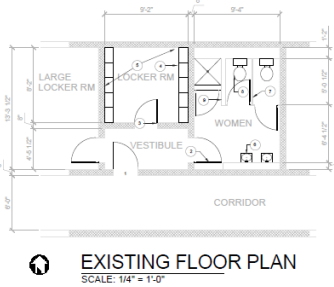
CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2021/22

PROJECT TITLE	PD Women Locker Room Remodel (Dev. Impact Fees & Asset Forfeiture)
REQUESTING DEPARTMENT	
DESCRIPTION	Adding 1 shower room and upgrading the women's restroom to accommodate current ADA standards.
GENERAL PLAN REFERENCE	LU7

JUSTIFICATION

Women account for growing percentage of police officers (11.6% nationally, up from just 3% in the 1970s). The encouraging momentum toward creating a more balanced public safety force is encouraged in part by a growing appreciation of certain unique and valuable professional qualities that women often bring to law enforcement. Those qualities are believed to enhance the ability of law enforcement agencies to make a positive impact on the communities they serve.

The City's women police force has seen growth over the years, but the aged facility still lacks sufficient shower and changing rooms. Currently, the facility only has one shower room to accommodate female officers. It is essential to upgrade the PD's women's restroom and shower room to add additional shower and upgrade the restroom facility to current ADA standards.



CIPAC COMMENTS

Use Dev. Impact Fees designated for PD (001-254-0000-1254: \$105k available) plus asset forfeiture funds.

ESTIMATE D COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26
\$250,000			\$250,000				

CIPAC SCORE

Score	HS	SC	RI	JL	CO	CI	TOT
	1	5	1	3	1	7	18

FUNDING SOURCES	COST - BREAKDOWN	
	DESCRIPTION	ESTIMATED COST
Dev. Impact Fees & Asset Forfeiture Funds	1. DESIGN	
	2. CONSTRUCTION	
	3. MANAGEMENT/INSPECTION	
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep. Survey	
	TOTAL	

All costs shown in current dollars

CIPAC FORM

CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2021/22

PROJECT TITLE	Fire Station #1 & #2 Carpet (Development Fees)
REQUESTING DEPARTMENT	Fire Department
DESCRIPTION	Replacement of existing carpet in Fire Station #1 and Fire Station #2 with tile type flooring to maintain a sanitary work environment and protect fire suppression personnel
GENERAL PLAN REFERENCE	LU7

JUSTIFICATION

The carpets of Fire Station #1 and Fire Station #2 need removal and replacement. Since we have been in the pandemic, the replacement of the carpet for infectious control purposes has become a top priority in order to maintain the health and safety of the fire suppression personnel. The station is occupied year-round and is faced with a tremendous amount of foot traffic. In addition, the training room is an area utilized by the department for conducting training classes and serves as a meeting room for other City departments to conduct City related classes and business activities. Both fire stations are cleaned daily and the areas within each station are cleaned more thoroughly on Saturdays. In addition, the stations are fogged using a hospital-grade disinfectant/cleaner on a regular basis, however, the dirt and contaminants are deep seated into the carpet fibers.





CIPAC COMMENTS

Use Dev. Impact Fees designated for Fire (001-252-0000-1252: 276k available)

ESTIMATE D COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26
\$85,000			\$85,000				

CIPAC SCORE

Score	HS	SC	RI	JL	CO	CI	TOT
	3	5	1	0	3	7	19

FUNDING SOURCES	COST - BREAKDOWN	
	DESCRIPTION	ESTIMATED COST
	1. DESIGN	
	2. CONSTRUCTION	
	3. MANAGEMENT/INSPECTION	
	4. CONTINGENCIES	
	5. OTHER (LIST)	
	Survey	
	TOTAL	

All costs shown in current dollars

CIPAC FORM

CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2021/22

PROJECT TITLE	Safe Routes to School Projects
REQUESTING DEPARTMENT	Public Works
DESCRIPTION	develop solutions and mitigation techniques to improve circulation, access, and safety in the vicinity for four schools in the El Segundo Unified School District: El Segundo High School (including Eagle's Nest Preschool), Richmond Street Elementary School, Center Street Elementary School, and El Segundo Middle School.
GENERAL PLAN REFERENCE	LU7

JUSTIFICATION

Safety and circulation Improvement.

CIPAC COMMENTS

Score is based on 80% construction cost to be funded by Safe Route to school grant.

ESTIMATE D COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26
\$110,000			\$50,000	\$60,000			

CIPAC SCORE

Score	HS	SC	RI	JL	CO	CI	TOT
	3	1	1	3	1	8	17

FUNDING SOURCES	COST - BREAKDOWN	
	DESCRIPTION	ESTIMATED COST
20% general fund Apply for 80% safe route to school grant	1. DESIGN	\$50,000
	2. CONSTRUCTION	\$60,000
	3. MANAGEMENT/INSPECTION	
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep.	
	Survey	
	TOTAL	\$110,000

All costs shown in current dollars

CIPAC FORM

CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2021/22

PROJECT TITLE	HVAC (Citywide)
REQUESTING DEPARTMENT	
DESCRIPTION	Mechanical HVAC improvements at the City Hall, Police Station, Fire Station #1, Fire Station #2, Library and City Maintenance Yard
GENERAL PLAN REFERENCE	LU7

JUSTIFICATION

The HVAC at all building facilities needs replacement. The refrigerant is not in compliance with current regulations, the ductwork requires cleaning, the rooftop mechanical units have reached the end of their life cycles and the performance is not what provides a comfortable controllable work environment.

The HVAC improvements needed for the Police Station involve replacing more substantial portions of the HVAC system than in the other facilities. The Police Station will need all its interior air handlers replaced as they are failing and sometimes there are no repair parts readily available due to the age of the components. Additionally, the boiler, chiller, distribution pumps, rooftop exhaust fans, and rooftop packaged HVAC units are all in need of replacement. It is vital that these items are replaced as soon as possible to continue providing clean and circulated air. Due to the extensive replacement of rooftop HVAC equipment, roof patching and repair will be factored into the budget for the Police Station. The majority of HVAC work for the Police Station is scheduled for FY 2022/23 due to high priority.

In 2018, a consultant (EMG) was hired to conduct a comprehensive building assessment to identify immediate maintenance and capital needs. In that report, it was recommended to address the above issues to meet current building and safety standards and that maintenance requirements are not deferred, thereby jeopardizing the value of these assets.



CIPAC COMMENTS

CIPAC chose not to rate facility project, suggested City to handle it via reserve/equipment replacement fund.

ESTIMATE D COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26
\$919,960			\$ 60,000	\$ 437,260	\$ 207,640	\$145,880	\$ 69,180

CIPAC SCORE

Score	HS	SC	RI	JL	CO	CI	TOT

FUNDING SOURCES		COST - BREAKDOWN	
		DESCRIPTION	ESTIMATED COST
General Fund		1. DESIGN	
		2. CONSTRUCTION	
		3. MANAGEMENT/INSPECTION	
		4. CONTINGENCIES	
		5. OTHER (LIST) Soils Engineer Rep.	
		Survey	
		TOTAL	

All costs shown in current dollars

CIPAC FORM

CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2021/22

PROJECT TITLE	Plumbing (Citywide)
REQUESTING DEPARTMENT	
DESCRIPTION	Replacement of the water heater, copper piping, fixtures, and faucet at the City Hall, Police Station, Fire Station #1, Fire Station #2, Library and City Maintenance Yard
GENERAL PLAN REFERENCE	LU 7

JUSTIFICATION

A majority of the City facilities plumbing infrastructure is original to the construction of the facilities. The plumbing components have reached the end of their life cycle period. The concern is that the fixtures, faucets, equipment, sump pumps, drinking fountains and piping have aged to the point where the piping will begin to fail, and that replacement should be planned rather than a reaction to a problem that will continue to surface throughout the building.

In 2018, a consultant (EMG) was hired to conduct a comprehensive building assessment to identify immediate maintenance and capital needs. In that report, it was recommended to address the above issues to meet current building and safety standards and that maintenance requirements should not be deferred.



CIPAC COMMENTS

Skipped, Equipment Replacement Fund.

ESTIMATE D COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26
\$228,640			\$4,500	\$135,000	\$47,600	\$22,740	\$18,800

CIPAC SCORE

Score	HS	SC	RI	JL	CO	CI	TOT
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FUNDING SOURCES	COST - BREAKDOWN	
	DESCRIPTION	ESTIMATED COST
General Fund	1. DESIGN	
	2. CONSTRUCTION	
	3. MANAGEMENT/INSPECTION	

	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep.	
	Survey	
	TOTAL	
All costs shown in current dollars		CIPAC FORM

CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2021/22

PROJECT TITLE	Miscellaneous Electrical (Citywide)
REQUESTING DEPARTMENT	
DESCRIPTION	Selective replacements for panels, switchboards, transformers and other major electrical components at City Hall, Police Station, Fire Station #1, Fire Station #2, Library, City Maintenance Yard, and Water Division Office
GENERAL PLAN REFERENCE	LU7

JUSTIFICATION

Electrical equipment, such as panels, switchboards, and transformers, at all building facilities need replacement. The electrical equipment at the City building facilities is outdated and are all reaching the end of their life cycles. The age of the older equipment is making it difficult for the maintenance staff since some of the replacement parts are no longer readily available. The efficiency of new equipment is significant and will result in reduced energy and maintenance costs.

In 2018, a consultant (EMG) was hired to conduct a comprehensive building assessment to identify immediate maintenance and capital needs. In that report, it was recommended to address the above issues to meet current building and safety standards and that maintenance requirements should not be deferred.



CIPAC COMMENTS

Skipped, Equipment Replacement Fund

ESTIMATE D COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26
\$1,303,300			\$19,000	\$6,300	\$101,000	\$130,000	\$1,047,000

CIPAC SCORE

Score	HS	SC	RI	JL	CO	CI	TOT

FUNDING SOURCES		COST - BREAKDOWN	
		DESCRIPTION	ESTIMATED COST
General Fund		1. DESIGN	
		2. CONSTRUCTION	
		3. MANAGEMENT/INSPECTION	
		4. CONTINGENCIES	
		5. OTHER (LIST) Soils Engineer Rep.	
		Survey	
		TOTAL	

All costs shown in current dollars CIPAC FORM

CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2021/22

PROJECT TITLE	Exterior Lighting and Miscellaneous Facade Project
REQUESTING DEPARTMENT	
DESCRIPTION	Facade improvements and the replacement of existing exterior lighting with LED and current technology lighting controls at the City Hall, Police Station, Fire Station #1, Fire Station #2 and the Library.
GENERAL PLAN REFERENCE	LU7

JUSTIFICATION

The existing exterior lightings at all City facilities are nearing the end of their lifecycles and are due for replacement. Replacing the existing lighting fixtures with LED lighting fixtures will result in cost savings associated with the utility bills and in maintenance labor costs. Additionally, with the changing to LED fixtures there should be the corresponding use of more current lighting control technology. When planning this replacement work, the utility company will be contacted so that they can identify rebates and 3rd party programs that can be used to offset the costs for removal & replacement with the LED products.

The facades of these City facilities need to be retouched with new paint and resealing of windows where necessary. This will ensure the City facilities remain aesthetically pleasing and not have a “run-down” look.

In 2018, a consultant (EMG) was hired to conduct a comprehensive building assessment to identify immediate maintenance and capital needs. In that report, it was recommended to address the above issues to meet current building and safety standards and that maintenance requirements should not be deferred.



CIPAC COMMENTS
Skipped, Equipment Replacement Fund.

ESTIMATED COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26
\$62,620			\$17,000	\$29,120			\$16,500

CIPAC SCORE

Score	HS	SC	RI	JL	CO	CI	TOT

FUNDING SOURCES	COST - BREAKDOWN	
	DESCRIPTION	ESTIMATED COST
General Fund	1. DESIGN	
	2. CONSTRUCTION	
	3. MANAGEMENT/INSPECTION	
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep.	
	Survey	
	TOTAL	

All costs shown in current dollars CIPAC FORM

CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2021/22

PROJECT TITLE	Main Facilities ADA Compliance Projects
REQUESTING DEPARTMENT	
DESCRIPTION	ADA Improvements to City Hall, Police Department, Fire Station #1/#2, Library and the City Maintenance Yard
GENERAL PLAN REFERENCE	LU7

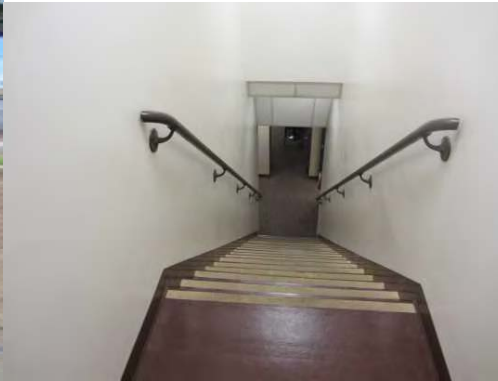
JUSTIFICATION

The Americans with Disabilities Act (ADA) requires state and local governments, businesses, and non-profit organizations to provide goods, services, and programs to people with disabilities on an equal basis with the rest of the public. Older facilities often require improvements to ensure accessibility to people with disabilities to provide an equal opportunity to participate.

The main facilities in the City, such as City Hall, the Police Department, Fire Station #1, Fire Station #2, the Library, and the City Maintenance Yard, are not in compliance with the current requirements of the ADA. These needed ADA improvements at the City's facilities include, but are not limited to, the following:

- Providing service counters with adequate counter heights, stairs with compliant handrails, doors with adequate wheelchair maneuvering clearances, exterior walkways with required widths and accessible slopes, signage at adequate heights with tactile characters or braille, a complaint number of accessible parking stalls and restrooms with compliant maneuvering clearances, toilet stall widths, dispenser reach ranges, mirror heights and grab bars.

Being non-ADA compliant can result in fines and lawsuits. Organizations and businesses can be fined for up to \$75,000 for a single ADA violation, raising that fine to \$150,000 for multiple violations. It is prudent for the City to accumulate funds needed to upgrade all City owned facilities to follow the current ADA requirements.





CIPAC COMMENTS

Phase 1 for design and construction

ESTIMATE D COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26
\$825,000			\$75,000	\$750,000			

CIPAC SCORE

Score	HS	SC	RI	JL	CO	CI	TOT
	1	5	1	3	3	6	19

FUNDING SOURCES	COST - BREAKDOWN	
	DESCRIPTION	ESTIMATED COST
	1. DESIGN	
	2. CONSTRUCTION	
	3. MANAGEMENT/INSPECTION	
	4. CONTINGENCIES	
	5. OTHER (LIST)	
	Survey	
	TOTAL	

All costs shown in current dollars

CIPAC FORM

CITY OF EL SEGUNDO HISTORY OF EL SEGUNDO

El Segundo, now home to a population of more than 17,000 people and a number of Fortune 500 corporate offices, was mostly uninhabited land used for dry farming. The land was once part of the Sausal Redondo Rancho controlled by Daniel Freeman, the founder of Inglewood. In 1885, most of the rancho was sold in square mile sections to wealthy investors. While the beach areas of the south attracted some residents, the El Segundo and airport land in late 1910 was vacant. Standard Oil Company, recognizing the need for a refinery in Southern California, sent a large party of executives from the East as well as California to scout for a site in November 1910.

The El Segundo area was an easy choice, being mostly vacant, with ocean access providing a water source for cooling and close to oil fields. William Rheem, having constructed and managed Standard Oil's refinery at Point Richmond, was instrumental in bringing Richard Hanna, Superintendent of a Franklin, Pennsylvania refinery to build this second refinery at El Segundo. Richard Hanna's wife, Virginia, named this expanse El Segundo, Spanish for "the second", and with Rheem's approval, it was done. In late May 1911, construction had begun on the refinery after a two-mile long rail spur serving the site was completed. One of the first major tasks was dealing with the sand dunes. About 400 mules, mule-skinners, and Fresno scrapers were brought in to level sites for the refinery structures and storage tanks. In September 1911, Hanna invited Rheem down from San Francisco to "fire" the No. 1 battery of stills starting the production of end products. Raw crude had been accumulating in storage tanks having arrived by pipeline from the Whittier-Fullerton oil fields. By the end of the year, reportedly Standard Oil had spent over \$1 million of the \$3 million allotted to complete the refinery.

By the end of 1912, El Segundo had grown from a "tent city" to include 180 homes and 20 businesses, a school, a bank, churches, and five hotels. The El Segundo Land and Improvement Company offered Standard Oilers inducements to those wanting to build a home. This company managed the growth of El Segundo until the City was incorporated on January 18, 1917.

An early highlight in El Segundo occurred in 1914 when a Pacific Electric Rail line commenced operation into the heart of the town providing service without scaling the dunes to catch the service along the beach.

The city grew along with the growth of the refinery. There were other short-lived smaller ventures such as a tractor assembly plant that later became a tile manufacturing plant.

Next door to the north Mines Field, a landing strip used by early aviators was chosen for the site for the Los Angeles Municipal Airport. Expansion with the official opening of the airport in 1930 ushered in numerous aviation companies. The likes of Douglas Aircraft, Hughes Aircraft, Northrop Corporation, Interstate, and North American Aviation (Northrop) all located in El Segundo.

After a high point of activity during WWII many of these companies eventually transitioned into the aerospace/defense industry. In the 1960's, the addition of The Aerospace Corporation and Los Angeles Air Force Base gave El Segundo claim to the title of "The Aerospace Capital of the World." Today the city's population has leveled off around 17,500, which has enabled the community to preserve its small town intimacy and charm.

El Segundo has twice been named the "Most Business-Friendly City in Los Angeles County" and is proud to be the home of the Los Angeles Lakers and the L.A. Kings.

CITY OF EL SEGUNDO HISTORY OF EL SEGUNDO

CITY OF EL SEGUNDO TIMELINE

- 1917 January 18, the City incorporates
- 1919 March 10, there is a major fire on Richmond Street. The Library moves to City Hall.
- 1920 General Chemical Company (followed by Allied, Honeywell, and now El Segundo Plaza) builds a plant on Sepulveda Blvd. in El Segundo.
- 1923 Standard Oil Company spends \$10-15 million on equipment program, making plant one of the largest of its kind in the world; Police and Water Departments established.
- 1928 January 3, Converse Drugstore opens. El Segundo High School opens with an enrollment of 124.
- 1929 August 28, Graf Zeppelin lands a Mines Field. Moreland Aircraft Plant opens. El Segundo High School graduates first class of 37 students.
- 1930 Pickwick Nitecoach opens. El Segundo Library opens with 1400 books.
- 1933 Earthquake damages plunge, City Hall, and school buildings; the Converse Building becomes second home for Library.
- 1935 General Tile Company begins operations.
- 1936 Elementary and High School Districts combine to form El Segundo Unified School District.
- 1938 City builds water treatment plant.
- 1939 Patmar's Drive-in opens Memorial Day.
- 1946 Nash-Kelvinator builds factory in El Segundo; West Basin Water District formed; Library construction resumes.
- 1947 Fire Department established November 24 with 6 members.
- 1948 West Basin Water District joins Metropolitan District; Library completed at a cost \$76,000; two-way radios installed in Fire and Police departments; City buys Maxim fire truck.
- 1949 State of California celebrates Centennial; Center Street Elementary School opens.
- 1956 City adopts Council-Manager form of government; Recreation Department formed; El Segundo becomes Aerospace Capital of the World.
- 1957 Contract awarded to Marion Varner & Associates for \$80,000 to build Fire Station No. 2 at El Segundo Boulevard & Nash Street.
- 1958 Recreation Park dedicated.
- 1963 Library is expanded for additional shelving and a children's room.
- 1966 Joslyn Center dedicated in Recreation Park.
- 1967 City joins in week-long 50th anniversary celebration; dedication of City Hall at 350 Main Street.
- 1969 Airplane crash at Holly and Eucalyptus.
- 1983 The Oakland Raiders (NFL) moves to Los Angeles and establish a training facility in town. El Segundo Education Foundation founded.

CITY OF EL SEGUNDO HISTORY OF EL SEGUNDO

- 1986 Park Vista home for seniors opens its doors.
- 1991 Library expands again to accommodate more seating, a large meeting room, and converts the card index to online catalog.
- 1996 City mural program begins with 5 murals completed; Heritage Walk begins on Main Street.
- 1999 Hometown baseball hero George Brett, ESHS Class of 1971, inducted into the Baseball Hall of Fame after a 20-year career with the Kansas City Royals. Brett returns to El Segundo to attend April 24 dedication of George Brett Field at Recreation Park.
- 2000 Dog Park opens. Balls and pucks fly as Lakers (NBA), Kings (NHL), and Sparks (WNBA) establish HealthSouth Sports facility; 911 center opens for 24-hour emergency assistance; Center Street, Richmond Street, Middle School, and the High School are renovated, including the libraries.
- 2003 The Downtown Improvement Project completed.
- 2005 Groundbreaking for Douglas Street Gap Closure Project and for Plaza El Segundo lifestyle retail center. Library converts storage space to new meeting rooms and renames the large meeting room the "Friends of the Library Room". Office spaces are refurbished and modernized.
- 2006 Schriever Space Complex dedicated at new Los Angeles Air Force Base headquarters facility; Landmark Los Angeles International Airport Settlement Agreement ratified that scraps massive airport expansion plan and approves aggressive aircraft noise mitigation and residential sound insulation program. Plaza El Segundo opened in fall/winter of this year.
- 2007 July, Athletic Fields of Campus El Segundo (of which the soccer fields were part) opens.
- 2009 December 16, Fire Station No. 2's opening –day ceremony.
- 2010 The Edge, Plaza El Segundo is the second phase of the Plaza El Segundo development, invites outdoor strolling and shopping experience.
- 2013 El Segundo Lifeguard Tower dedication funded from the \$1.7 million set aside by the LA County Board of Supervisors for a lifeguard station and restrooms at El Segundo beach.
- 2014 Hyatt Place, one of the newest hotels catering to business clientele opens.
- 2015 The Point, the final phase of the Rosecrans Avenue and Sepulveda Boulevard development opens; Elevon at Campus El Segundo, a 210,000 square foot office development complemented by 13,500 square feet of restaurants and retail is complete, and; Chevron Products Company celebrates its 100th year in the City.
- Cosmetics giant L'Oreal is the parent company of NYX which selects El Segundo as the location for their company headquarters.
- DaVita Healthcare Partners, a Fortune 500 company that provides a variety of health care services throughout the world, moved its headquarters to El Segundo.
- 2016 Two new hotels opened at the former site of the Hacienda Hotel. The 246-room Aloft and the 350-room Fairfield Inn and Suites are both conveniently located just minutes from LAX with free shuttle service and new, modern guest facilities.
- The state-of-the-art, 200,000 square foot Kite Pharma facility is complete. This bioscience company is innovating cancer treatment.
- 2017 El Segundo marks its centennial anniversary with a year-long celebration.
- The Lakers' new practice facility and headquarters – the UCLA Health Training Center opens.

CITY OF EL SEGUNDO HISTORY OF EL SEGUNDO

This two-story 122,000 square foot facility includes two basketball courts, state-of-the-art training rooms, cryogenic chambers, whirlpools and team lounge and locker room areas.

The Chan Soon-Shiong Institute for Medicine grand opening. This highly-anticipated new institute combines personalized care and next-generation research to deliver cancer treatments unique to each patient.

A beautiful new six-story Cambria hotel opens and has 152-rooms, a restaurant, bar, pool and a meeting room.

Hampton Inn & Suites opens and features an aviation themed lounge, indoor pool and 190 guest rooms.

Continental Development constructs "Apollo Landing," comprised of three new buildings to accommodate several restaurants with 3,700 square feet of outdoor dining.

2018 Changed the name of Sepulveda Blvd to Pacific Coast Highway

The Los Angeles Times moved its headquarters to El Segundo

Completed Frank Gehry designed office building at Utah and Douglas that will be the new headquarters of Radiology Partners.

Boeing expanded its footprint in El Segundo by constructing a new 3-story, 100,000 sq. ft. building.

2019 El Segundo hosted the inaugural LA Street Festival featuring e-sports competitions and FIBA 3x3 World Tour Masters basketball tournament.

LA Kings and the Toyota Sports Performance Center partnered with Keck Medicine of USC and Meyer Institute of Sport to open a world-class sports medicine and athletic rehabilitation facility for professional athletes and the public.

New 180-room AC Hotel opened including a rooftop garden, bar and restaurant.

Phase one of the 142-acre Raytheon project continued and includes the development of 92,000 square feet of office and restaurant. Phase two began with the announcement of nearly 30 acres listed for sale for commercial office use.

Hosted Champions of Business Celebration honoring community leaders and local businesses with over 400 people in attendance from El Segundo and beyond.

2020 From the onset of the COVID-19 pandemic in March 2020, the City activated the All-Hazards Incident Management Team (AHIMT) to provide administrative, logistical and informational support to City departments to help residents, businesses and employees weather and start recovery from the impact of the pandemic.

Launched a successful street-closure and outdoor dining pilot program in advance of other cities to provide locals and visitors outdoor dining options throughout the City, including on Main Street and Richmond Street in the Downtown area.

Completed Alta Oficina, new 150,000 SF office condominium-like campus. The site houses new U.S. headquarters of EVA Airways.

Beyond Meat announced expansion into 888 N. Douglas and L'Oreal USA announces second U.S. headquarters at the new state-of-the-art facility.

**CITY OF EL SEGUNDO
HISTORY OF EL SEGUNDO**

2021 U.S. Space Force Space Systems Command established at LAAFB in El Segundo.

Topgolf venue breaks ground on its first Southern California golf and recreational facility with a three-level driving range in El Segundo.

Electronics giant, Belkin International moves its headquarters to El Segundo.

Haus Laboratories, cosmetics brand by pop star Lady Gaga, and Ideation Beauty, multinational cosmetics supplier, announce new headquarters at The Collection complex.

NantStudios unveils new seven-acre virtual productions campus in El Segundo.

CITY OF EL SEGUNDO FINANCIAL POLICIES & PROCEDURES

General Fund Reserve: Set General Fund Reserve at 17% of the adopted expenditures with a target of 20% when funds are available.

Economic Uncertainty Fund Reserve: Maintain the Economic Uncertainty Fund at \$2.0 million up to a maximum of \$2 million to mitigate current and future risks due to fluctuations in the City's core tax revenues.

Capitalization of Fixed Assets: Capitalize fixed asset with a value of \$5,000 or more and with an estimated life of **over one year**.

Balanced Budget: Is defined as a budget in which estimated revenues equal or exceed expenditures; in some instances, the City considers the budget is balanced when using available reserves to make up the gap between revenues and expenditures. Council policy is to adopt a balanced budget each year.

Revenue Estimates: Maintain a conservative approach in projecting revenues.

Budgetary Control: The budgetary level of control is held at the department level.

Budget Transfers: Budget transfer requests between accounts or object codes shall be limited; meaning, departments may overspend on one account without processing a budget request transfer form as long as that overage is covered by savings from another account within the department. Budget transfers within a division required the Director of Finance's approval. Budget transfers between divisions require City Manager's approval. Budget transfers between funds require Council approval. Additional appropriations requests after the budget is adopted require Council approval.

Basis of Budgeting: The City uses the modified accrual basis in budgeting government funds. This means that obligations of the City, including outstanding purchase orders, are budgeted as expenses and revenues are recognized when they are both measurable and available to fund current expenditures. Included in the budget for governmental funds are estimated payouts during the budget year for compensation absences in excess of maximum accrued leave allowable. For the enterprise funds, the City uses the full accrual method. This means expenses are recognized when incurred and revenues are recognized when due the City.

Basis of Accounting: The basis of accounting is the same as the basis of budgeting.

Budgetary Data: Annual budgets are legally adopted for all funds on a basis consistent with generally accepted accounting principles.

Debt Limit: The City does not have general bonded debt.

Purchasing: Purchase orders ranging from \$25,000 - \$50,000 require City Manager's approval; above \$50,000 require formal bids to be approved by City Council.

Encumbrance Carryovers: Encumbered purchase orders with remaining balances at year-end may be carried over to the next fiscal year after review by the Purchasing Agent and approval by the Director of Finance. All carryover appropriations require Council approval.

Contracts Review: The Risk Manager should review contracts when procured through a negotiated/award procedure at any given time during the fiscal year.

**CITY OF EL SEGUNDO
TOP 10 PROPERTY TAXPAYERS/TOP 10 EMPLOYERS
FY 2021-2022**

TOP 10 PROPERTY TAXPAYERS

Chevron Usa Inc.
Sof Xi Pct Two Towers Owner LLC
Raytheon Co
Aerospace Corp
Boeing Company
Northrop Grumman Systems Corp
Boeing Company
Pes Partners LLC
2121 Park Place Fee Owner Ca L
Gateway El Segundo Fee Owner

TOP 10 EMPLOYERS

Boeing Satellite Systems Inc.
Raytheon Space & Airborne Syst
The Aerospace Corporation
Northrop Grumman Corporation
Mattel Inc.
Chevron Products Company/USA inc
Internet Brands Inc
Karl Storz Endoscopy America Inc.
Infineon Technologies Americas Corp.
Big 5 Sporting Goods

Top 10 Sales Taxpayers

Aerospace Corp
Best Buy
Calportland Company
Chevron Usa Inc.
Circle K Food Stores
Dicks Sporting Goods
En Point Technologies Sales
Flemings Prime Steakhouse
Home Goods
Impex Technologies

**CITY OF EL SEGUNDO
GLOSSARY OF BUDGET TERMS**

APPROPRIATION: A legal authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes. An appropriation is limited in amount and limited as to the time period in which it may be expended.

ASSESSED VALUATION: A dollar value placed upon real estate or other property, by Los Angeles County, as a basis for levying property taxes.

BOND: A security whereby an issuer borrows money from an investor and agrees or promises, by written contract, to pay a fixed principal sum on a specified date (maturity date) and at a specified rate of interest.

BUDGET MESSAGE: A written discussion of the budget presented by the City Manager to the City Council.

CAPITAL IMPROVEMENT PLAN (CIP): A financial plan of proposed capital improvement projects and the means of financing them, usually prepared for a five year period.

CAPITAL OUTLAY: An operating budget category which accounts for all furniture and equipment with a unit cost of more than \$1000 and an estimated useful life of more than one year.

DEBT SERVICE FUNDS: Account for the accumulation of resources set aside for the repayment of City issued debt.

DEPARTMENT: An organizational unit comprised of one or more divisions.

DIVISION: A program or activity, within a department, that furthers the objectives of the City Council by providing services or products.

ENCUMBRANCES: Financial commitments related to unperformed contracts for goods or services for which part of an appropriation is reserved. They cease to be encumbrances when the obligations are paid or otherwise terminated.

ENTERPRISE FUND: A type of fund established to account for the total costs of those governmental facilities and services that are operated in a manner similar to private enterprise. These programs are entirely, or predominately, self-supporting.

FISCAL YEAR: The twelve-month period of time to which the operating budget applies. El Segundo's fiscal year is October 1 through September 30.

FUND: An independent fiscal and accounting entity used to record all financial transactions related to the specific purpose for which the fund was created. There are four major types of funds: General, Proprietary, Special Revenue, and Trust and Agency.

FUND BALANCE: The amount of financial resources immediately available for use. This generally represents the excess of current assets over current liabilities.

GANN APPROPRIATIONS LIMIT: Article XIII B of the California Constitution was amended by Proposition 4, "The Gann Initiative," in 1979. This Article limits the growth of governmental spending by multiplying the limit for the prior year tax proceeds by a growth factor. The growth factor is the percentage change in the cost of living (or per capital personal income, whichever is lower) multiplied by the percentage change in population. The 1979 base year limit amount consists of all tax proceeds appropriated in that year.

GENERAL FUND: The primary fund of the City which is used to account for those revenues and expenditures of the City that are not legally restricted as to use.

GRANT: Contributions of cash or other assets from another governmental entity to be used for a specific purpose.

INTERFUND TRANSFERS: Monies transferred from one fund to another in order to reimburse that fund for

**CITY OF EL SEGUNDO
GLOSSARY OF BUDGET TERMS**

expenditures or to finance the operation of that fund.

INTERNAL SERVICE FUNDS: A fund type that accounts for revenues received and expenses incurred for services or commodities provided by that fund to user departments.

MUNICIPAL CODE: A book containing the City Council approved Ordinances currently in effect. The Code defines City policies related to building codes, planning and zoning regulations, sanitation and health standards, traffic violations, etc.

OBJECTIVES: Departmental statements describing significant activities to be accomplished during the fiscal year.

OPERATING BUDGET: A financial and organizational plan for furthering the goals of the City Council through the City departments. The operating budget does not include capital improvement projects.

ORDINANCE: A formal legislative enactment by the City Council. An Ordinance has the full force and effect of law within City boundaries, unless it is in conflict with a higher form of law, such as a State Statute or Constitutional provision. An Ordinance has a higher legal standing than a Resolution.

PROPOSITION 111 LIMIT: On June 5, 1990, California voters approved Proposition 111, to amend Article XIII B of the California Constitution, relating to the Gann Appropriations Limit Initiative.

REIMBURSEMENTS: Payments remitted by another agency, department, or fund to help defray the costs of a particular service or activity for which some benefit was obtained by the reimbursing party. These amounts are recorded as expenditures, or expenses, in the reimbursing fund and as a reduction of expenditures, or expenses, in the fund that is reimbursed.

RESERVE: An account used to earmark a portion of the fund balance as legally segregated for a specific use.

RESOLUTION: A special order of the City Council that requires less legal formality than an Ordinance in terms of public notice and the number of public readings prior to approval. A Resolution has lower legal standing than an Ordinance. The City's budget is approved by Resolution and requires a majority vote of the Council members present at the time of adoption.

SALARIES AND BENEFITS: An operating budget category which generally accounts for full-time, part-time and temporary salaries, overtime costs and fringe benefits.

SPECIAL REVENUE FUNDS: These are funds that separately account for monies that are restricted as to use by the City Council, the State of California or the Federal Government.

SUBVENTIONS: Revenue collected by the State (or other level of government) which is allocated to the City on a formula basis. The major subventions received from the State of California include Motor Vehicle License Fees and Gasoline Taxes.

SUPPLIES AND SERVICES: An operating budget category accounting for expenditures not related to personnel or capital outlay (e.g. buildings and grounds maintenance, contractual services, equipment maintenance, office and computer supplies, small tool purchases, utility costs, postage, copier costs, etc.).

TRUST AND AGENCY FUND: A type of fund which temporarily holds monies for other agencies or legal entities

**CITY OF EL SEGUNDO
ACCOUNT CODE DESCRIPTION**

- 4101 Salaries/Full-Time:** Compensation to full-time benefited employees
- 4102 Salaries/Part-Time:** Compensation for part-time non-benefited or partially-benefited employees
- 4103 Overtime:** Compensation to employees for hours worked in excess of regularly- scheduled worked week
- 4104 Permanent Contract:** Compensation to Golf Course employees under contract with the City of El Segundo
- 4105 Holiday Pay:** Compensation to safety employees in-lieu of holiday leave taken
- 4107 FLSA Overtime:** Overtime pay as defined under the Federal Labor Standards Act (FLSA)
- 4108 Vacation/Sick Leave Buyback:** Buyback of a portion of an employee's vacation and sick leave balance as allowed under each bargaining unit's memorandum of understanding (MOU)
- 4109 Vacation/Sick Leave-Termination:** Payout of an employee's vacation and sick leave balance at termination, as allowed under each bargaining unit's MOU
- 4110 Leave Replacement:** Compensation to Fire employees for hours worked to replace open positions due to leave time (vacation/sick)
- 4112 Compensated Sick Time:** Payouts for accrued sick leave which may be optional at end of the year or required if sick leave balance is over the prescribed maximum accumulation.
- 4113 Reimbursable Overtime:** Overtime compensation reimbursed by outside agencies/vendors for specific work performed on behalf of another agency or vendor.
- 4116 Standby Pay:** Compensation to employees who have been released from work but are specifically required by their supervisor to be available to return to work as needed by the City.
- 4117 Opt-Out Payments:** Payments to employees who opt-out of certain benefits.
- 4118 Replacement Benefit Contributions:** Additional Payments to CalPERS to cover the retirement benefits of high earning employees.
- 4201 PERS Retirement:** Employee and employer contributions to the Public Employees Retirement System (PERS)
- 4202 FICA:** Employee and employer contributions to the Federal social security system including Medicare
- 4203 Workers' Compensation:** Contributions to the City of El Segundo's Internal Service Workers' Compensation Fund
- 4204 Group Insurance:** Payment for insurance premiums for health, dental, and vision
- 4205 Uniform Allowance:** Quarterly payments, through payroll, to employees who are required to purchase and maintain prescribed uniform clothing and personal equipment.
- 4207 CalPERS Unfunded Liability:** Payment to CalPERS for the unfunded retirement liability.
- 4209 PARS (Public Agency Retirement Services):** Supplementary retirement system to the California Public Employees Retirement System
- 4210 OPEB (Other Post-Employment Benefits):** GASB 45 liability to fund annual required contribution
- 4211 401(a) Employer's Contribution:** Employers contribution to employees 401(a).

**CITY OF EL SEGUNDO
ACCOUNT CODE DESCRIPTION**

- 4215 Uniform Replacement:** Annual uniform maintenance allowance for employees required to wear a specific work attire including boots
- 4217 Early Retirement Incentive:** Costs associated with the employees who took the early retirement incentive.
- 4221 Car Allowance:** Costs for employees who receive a car allowance.
- 4251 CalPERS Payments:** Payments to CalPERS not associated with employees.
- 4907 Interest Expense:** Interest payments on debt.
- 4999 Cash Over / Short:** Unidentified cash variances in the bank accounts.
- 5201 Office Supplies:** Supplies used in the office such as paper, pens, staples.
- 5203 Repairs & Maintenance Supplies:** Supplies used for repairs and maintenance
- 5204 Operating Supplies:** Business cards, law library books, blueprint paper, pre-printed forms, book covers, and other supplies necessary to support the ongoing operations
- 5205 Cleaning & Sanitation:** Pool maintenance and custodial supplies
- 5206 Computer Supplies:** Computer paper, diskettes, magnetic tapes, printer ribbons, software, and other computer related items
- 5207 Small Tools & Equipment:** Hammers, wrenches, screwdrivers, small hand and power tools
- 5210 Paper Goods:** Napkins, paper towels, cups, and other paper goods used at the Golf Course restaurant
- 5211 Photo Supplies:** Film, flashbulbs, photo processing costs, and other miscellaneous photo supplies
- 5212 Prisoner Meals:** Meals for in-custody prisoners and court commitment program participants
- 5213 Replacement of Damaged Goods:** Replacement of damaged or broken dishes, glasses, utensils, and other items used at the Golf Course restaurant
- 5214 Housing Supplies:** General supplies for Fire Station.
- 5215 Vehicle Gasoline Charge:** Fuel charges for operating City vehicles
- 5216 Range Balls & Mats:** Range balls and mats for the Golf Course
- 5218 Police Training Materials & Supplies:** Training materials and supplies for Police Department
- 5501 Books & Other Printed Materials:** Books, pamphlets, periodicals, etc.
- 5502 Audio & Video:** Books on tape, cassettes, compact discs, and periodical microfiche
- 5505 Young People's Books:** Children's books, pamphlets, magazines, and kits.
- 5507 School Library Materials:** Books and other printed materials for the El Segundo Unified School District's libraries.
- 5220 Computer Refresh Charges:** Annual charge to departments for core workstation hardware and software
- 5255 CPR Class Operating Supplies:** Supplies used in CPR training courses

**CITY OF EL SEGUNDO
ACCOUNT CODE DESCRIPTION**

- 6093 Junior Camp Expenses:** Junior golf camp operating expenses
- 6101 Gas:** Cost of natural gas used at City buildings, parks, and other public facilities
- 6102 Electricity:** Cost of electricity for City buildings, parks, and other public facilities
- 6103 Water:** Cost of water used in City buildings, parks, and other public facilities
- 6116 Building Lease Charge:** RSI office lease charges
- 6135 Credit Card Expense:** Merchant's fees for accepting credit payments throughout the City, including the Golf Course
- 6139 Bank Service Charges:** Bank service charges exceeding earnings allowance on City's checking accounts.
- 6153 Personal Property Damage:** Golf Course personal property damage expenses
- 6172 NSF Charges:** The expense of non-sufficient funds checks deemed uncollectible
- 6201 Advertising & Publishing:** Public notices and job announcements, newsletters, flyers, and other informational or promotional materials distributed by the City
- 6203 Copy Machine Charges:** Charges for copy machine usage, maintenance, and supplies
- 6205 Other Printing & Binding:** Use of outside printers for forms, pamphlets, brochures, and other printing needs
- 6206 Contractual Services:** Contracts with vendors for engineering services, traffic studies, signal maintenance, refuse collection, street sweeping, janitorial services, pump maintenance, and other miscellaneous services.
- 6207 Equipment Replacement Charges:** Charges to departments to accumulate funds necessary to replace old, outdated, and unusable furniture, computers, office equipment, vehicles, and other capital items
- 6208 Dues & Subscriptions:** Dues for memberships in various professional organizations and subscriptions to trade journals, magazines, newspapers, etc.
- 6209 Dump Fees:** Costs to dump debris at local transfer stations
- 6210 Hazardous Materials Disposal Fees:** Costs associated with the disposal of hazardous materials dropped on City streets.
- 6211 Insurance & Bonds:** Property, liability, workers' compensation, and employee bond policies
- 6212 Laundry Cleaning:** Cleaning of uniforms, floor mats, jail linens, beddings, and towels
- 6213 Meetings & Travel:** Attendance at professional meetings and luncheons, and travel costs to attend training seminars and conferences
- 6214 Professional/Technical:** Costs of professional services such as independent auditors, consultants, pre-employment physicals, and recreation class instructors
- 6215 Repairs & Maintenance:** Repairs of buildings and facilities, and maintenance contracts for office equipment, computers, library circulation system, and print shop equipment
- 6216 Rental Charges:** Rental of investigative equipment and miscellaneous equipment for emergency repairs

**CITY OF EL SEGUNDO
ACCOUNT CODE DESCRIPTION**

- 6217 Software Maintenance:** Costs of maintaining the City's financial systems
- 6218 Hardware Maintenance:** Costs associated with maintaining the City's computer network system
- 6219 Network Operating Charge:** A "per computer charge" to each department for costs associated with computer systems network operations
- 6221 Educational Incentive:** Compensation to firefighters who complete approved academic courses
- 6222 Lease Payment/Parking Garage:** 612 Twin Holdings payments for parking garage
- 6223 Training & Education:** Registration at educational seminars and conferences, and also for purchases of training materials
- 6224 Vehicle Operating Charge:** Costs related to the operation, repair, and maintenance of the City's fleet of vehicles
- 6228 POST TRAINING EDUCATION:** Reimbursement to Police Officers for approved training and educational programs under the Police Officers' Standards and Training (POST) program
- 6237 Water Conservation:** Water conservation bulletins and pamphlets, water-saving shower heads, etc.
- 6245 Employee Recognition:** Annual employee service awards luncheon.
- 6246 Claims Expense:** Liability and workers' compensation claims, settlements, and expenses
- 6247 Unemployment Compensation:** Quarterly payments to EDD for unemployment claims reimbursements
- 6249 Fees & Licenses:** Fees and licenses necessary for the operation of "The Lakes at El Segundo" golf course
- 6250 Volunteer Recognition:** Annual picnic for recognition of City volunteers
- 6251 Communications/Mobile Radios:** Maintenance and supplies for the Police and Fire Department mobile radios and pagers
- 6253 Postage:** Costs of mailing City correspondence, notices, water bills, etc.
- 6254 Telephone:** Telephone and cellular communications
- 6255 ESMC Reproduction:** Updating and reproduction of the City's Municipal Code
- 6256 Pavement Rehabilitation:** Expenditures related to pavement repairs
- 6257 Public Education:** Community service programs
- 6259 Breathing Apparatus:** Service, maintenance, and repair of the Fire Department's self-contained breathing apparatus (SCBA)
- 6260 Equipment Leasing:** Leases of copiers and fax machines.
- 6262 Testing/Recruitment:** Employment testing, oral board raters, brochures, and flyers
- 6263 Commissioners' Expense:** Compensation for attendance at Planning Commission meetings and reimbursement of commissioners' expenses
- 6266 Training Allowance:** Special training materials for the golf course pros

**CITY OF EL SEGUNDO
ACCOUNT CODE DESCRIPTION**

- 6267 Zoning Text Amendments:** Costs related to amendments to the zoning codes
- 6268 General Plan Update:** Costs of updating or amending the General Plan
- 6270 Commissions:** Commissions earned by the golf course pros
- 6271 Animal Regulation:** Contract with the SPCA and dog license tags
- 6272 Court Costs:** Meals and auto expenses for off-duty officers attending court proceedings
- 6273 In-Custody Medical Charges:** Medical care and treatment of prisoners
- 6274 Investigation Expenses:** Sheriff custodial charges, fingerprinting costs, blood alcohol and drug testing, and Municipal Code prosecutions
- 6275 K-9 Dog Care Services:** Dog food, veterinary care, and training
- 6276 Police Reserve Program:** Plaques, certificates, and training for Police Reserves
- 6278 Computer Charges:** County upgrades of in-house JDIC system and hardware and software maintenance
- 6279 Explorer Program:** Field trips and monthly meetings for Police Explorers
- 6280 CAL I.D.:** State/County computerized fingerprint system
- 6281 Emergency Facilities Maintenance:** Emergency repairs to city buildings
- 6282 Emergency Repairs:** Charges for repairs to vehicles damaged in accidents
- 6283 Water Purchases - Potable:** Potable water purchases
- 6284 Security Costs:** Golf Course security expenses
- 6285 Water Purchases - Reclaimed:** Cost of purchasing water from the West Basin Municipal Water District
- 6286 General Administrative Charges:** Administrative charges to the Water Fund for services provided by City departments
- 6288 S.W.A.T. Program:** Training equipment, ammunition, and hostage negotiations costs
- 6289 Education Reimbursement:** Police educational reimbursements for eligible classes
- 6292 Hyperion Issues:** City's share of mitigation monitoring costs per contract with the City of Los Angeles
- 6294 Special Projects:** Funds set aside for special projects initiated by the City Council or City Manager
- 6296 R.S.V.P. PROGRAM:** Costs of the Retired Senior Volunteer Program
- 6301 Legal Counsel:** Monthly retainer of City Attorney.
- 6302 Special Plaintiff & Defense Litigation & Experts:** Costs associated with special plaintiff and defense litigation, and expert witnesses
- 6303 Commercial & Space Marketing:** Marketing of vacant commercial space
- 6310 Labor Negotiation:** Attorney fees related to labor negotiations

**CITY OF EL SEGUNDO
ACCOUNT CODE DESCRIPTION**

- 6311 Code Enforcement Litigation:** Attorney fees related to Municipal Code enforcement
- 6354 Lifeline Expense:** Operating expense for qualified customers for a subsidized water rate
- 6401 Community Promotion:** Miscellaneous expenditures to promote community activities
- 6402 Noise Abatement:** Agenda and minute preparation for the Noise Abatement Committee and membership dues in the national organization
- 6403 Sister City:** Program support and travel to Guaymas
- 6405 ESUSD Funding Agreement:** Costs funding agreement with the El Segundo Unified School District for crossing guards
- 6406 LAX Master Plan Intervention:** Attorney fees related to LAX Masterplan Intervention
- 6407 Washington Lobbyist:** Federal advocacy professional services related to LAX Masterplan
- 6409 Audiovisual Materials** audiovisual materials purchase by the Library department
- 6410 E-Books** Electronic books purchased by the Library
- 6501 Right of Way Lease:** Right of Way lease agreement with Southern California Edison
- 6502 Contribution Expense:** Golf Course contribution expense
- 7550 Cost of Sales:** Golf Course cost of food and beverages sales
- 7600 Hard goods:** Golf Course cost of hard goods sales, e.g., golf equipment
- 7601 Purchase Discount:** Golf Course discounts on inventory purchases
- 7602 Soft Goods:** Golf Course cost of soft goods sales, e.g., golf apparel
- 7604 Freight:** Golf Course freight charges on inventory purchases
- 7606 Teaching Supplies:** Golf Course lesson supplies
- 8103 Capital & Other Improvements:** Capital improvements to City buildings and facilities
- 8104 Capital/Equipment:** Capital equipment and furniture
- 8105 Capital/Automotive:** Vehicles and motorized equipment
- 8106 Capital/Communications:** Communications equipment
- 8108 Capital/Computer Hardware:** Computer hardware and related equipment
- 8109 Capital/Computer Software:** Computer software programs

**CITY OF ELSEGUNDO
ACRONYMS USED
ADOPTED BUDGET
FISCAL YEAR 2021-2022**

ACRONYM	TITLE
AB	Assembly Bill
ABC	Alcoholic Beverage Control
ADA	Americans with Disabilities Act
APSA	Aboveground Petroleum Storage Act
BOD	Board of Directors
CAD	Computer-Aided Dispatch
CalARP	California Accidental Release Prevention
CalPERS	California Public Employees' Retirement System
CASP	California Association of School Psychologists
CDBG	Community Development Block Grant
CDIAC	California Debt & Investment Advisory Commission
CD's	Certificate of Deposit
CERS	California Environmental Reporting System
CERS	California Environmental Reporting System
CERT	Community Emergency Response Team
CES	Campus El Segundo
CIEDB	Californian Infrastructure & Economic Development Bank
CIP	Capital Improvement Project
CMTA	California Municipal Treasurers' Association
COPS	Citizens' Option for Public Safety
CPI	Consumer Price Index
CPR	Cardio Pulmonary Resuscitation
CSI	Crime Scene Investigation
CTIP	Coordinated Technology Implementation Program
CUPA	California Unified Program Agencies
DOJ	Department of Justice
DVD	Digital Video Disc
EDAC	Economic Development Advisory Committee
EEO	Equal Employment Opportunity
EIR	Environmental Impact Report
EIS	Environmental Impact Statement
EKG	Electrocardiogram
EKPTO	Exceptional Kids Parent Teacher Organization
EMS	Emergency Medical Services
EOC	Emergency Operations Center
ERF	Equipment Replacement Fund
ES	El Segundo
ESMC	El Segundo Municipal Code
ESMoA	El Segundo Museum of Art
ESARG	El Segundo Amateur Radio Group
ESUSD	El Segundo Unified School District
FAA	Federal Aviation Administration

**CITY OF ELSEGUNDO
ACRONYMS USED
ADOPTED BUDGET
FISCAL YEAR 2021-2022**

ACRONYM	TITLE
FEMA	Federal Emergency Management Agency
FICA	Federal Insurance Contributions Act
FLSA	Federal Labor Standards Act
FPPC	Fair Political Practices Commission
FRO	First Responder Operations
FT	Full Time
FTE	Full Time Equivalent
GASB	Governmental Accounting Standards Board
GIOA	Government Investment Officers' Association
GIS	Geographic Information System
HIPAA	Health Insurance Portability & Accountability Act
HMBP	Hazardous Materials Business Plan
HOX	Home Owners Exemption
HSI	Homeland Security Investigation
HUD	Housing Urban Developmet
HVAC	Heating, Ventilation, Air Conditioning
ICE	Immigration & Customs Enforcement
ICRMA	Independent Cities Risk Management Authority
ICS	Incident Command Center
IRC	Internal Revenue Code
IRS	Internal Revenue Service
ISO	Insurance Services Office or International Standardization Organization
JAC	Joint Apprentice Committee
JDIC	Justice Data Interface Controller
LA	Los Angeles
LACMTA	Los Angeles County Metropolitan Transportation Commission
LADOA	Los Angeles Department of World Airports
LAEDC	Los Angeles Economic Development Corporation
LAWA	Los Angeles World Airport
LAX	Los Angeles Airport
MAX	Municipal Area Express
MEP	Mechanical, Electrical, Plumbing
MOU	Memorandum of Understanding
NFPA	National Fire Protection Administration
NIMS	National Incident Management System
NSF	No Sufficient Funds
OES	Office of Emergency Services
OPEB	Other Post Employment Benefits
P&BS	Planning & Building Safety
PAC	Political Action Committee
PARS	Public Agency Retirement Services
PD	Police Department
PEG	Public Education & Government

**CITY OF ELSEGUNDO
ACRONYMS USED
ADOPTED BUDGET
FISCAL YEAR 2021-2022**

ACRONYM	TITLE
PERS	Public Employees' Retirement System
POST	Peace Officers' Standard Training
PSAF	Public Safety Augmentation Fund
PSO	Public Services Officer
PT	Part Time
PW	Public Works
RBP	Retirement Benefit Plan
RFP	Request for Proposal
RMP	Risk Management Plan
RMS	Records Management System
RPOSD	Regional Park & Open Space District
RSI	Residential Sound Insulation
RSVP	Retired Senior Volunteer Program
SB	Senate Bill
SCAQMD	South Coast Air Quality Management District
SCE	Southern California Edison
SEMS	Standardized Emergency Management System
SIR	Self-Insured Retention
SLESF	Supplemental Law Enforcement Services Fund
SLOT	State Local Overtime
SMIP	Strong Motion Instrumentation Program
SPCA	Society for the Prevention of Cruelty to Animals
SPEA	Supervisory & Professional Employee Association
SRRE	Source Reduction & Recycling
STAR	State (of California & Nevada) Television Access Recognition
STC	Standard Training Corrections
SWAT	Special Weapons and Tactics
TDA	Transportation Development Act
TEMS	Tactical Emergency Medical Support
TOT	Transient Occupancy Tax
TRA	Tax Resolution Agreement
TRAP	Taskforce for Regional Autotheft Prevention
TV	Television
UASI	Urban Areas Security Initiative
UPA	Unified Program Agency
US	United States
UST	Underground Storage Tank
UUT	Utility Users' Tax
VIP	Very Important Person
VLF	Vehicle License Fee