



**MEETING OF THE
CITY OF EL SEGUNDO
Diversity, Equity, and Inclusion (DEI) Committee
AGENDA
Virtual Meeting via Zoom Teleconferencing**

MEETING DATE: Wednesday, August 11, 2021
MEETING TIME: 4:00 p.m.

DUE TO THE COVID-19 EMERGENCY, THIS MEETING WILL BE CONDUCTED
PURSUANT TO THE GOVERNOR'S EXECUTIVE ORDER N-29-20.
TELECONFERENCE VIA ZOOM MEETING
MEETING ID: 953 3813 4741
PASSCODE: 519415

How Can Members of the Public Observe and Provide Public Comments?

Join via Zoom from a PC, Mac, iPad, iPhone, or Android device, or by phone.

Join via Zoom: Please use this URL

If you do not wish for your name to appear on the screen, then use the drop down menu and click on "rename" to rename yourself to be anonymous.

<https://zoom.us/j/95338134741?pwd=aXdwUUxMZm5lc3ZlWFV0eXgxaUw5QT09>

Join by phone: +1 669 900 9128 Enter Meeting ID: 953 3813 4741 Passcode: 519415

Your phone number is captured by the zoom software and is subject to the Public Records Act unless you first dial "67" before dialing the number as shown above to remain anonymous.

The time limit for comments is five (5) minutes per person. Before speaking to the Committee, please state your name and residence or the organization you represent. Please respect the time limits.

Members of the Public may also provide comments electronically by sending an email to the following address, with a limit of 150 words and accepted up until 30 minutes prior to the meeting: mpalacios@elsegundo.org **in the subject line please state the meeting date and item number.** Depending on the volume of communications, the emails will be read to the Committee during public communications.

NOTE: Emails and documents submitted will be considered public documents and are subject to disclosure under the Public Records Act. and possibly posted to the City's website.

NOTE: Public Meetings can be recorded and are subject to disclosure under the Public Records Act and possibly posted to the City's website.

Additional Information:

The Diversity, Equity, and Inclusion Committee, with certain statutory exceptions, can only take action upon properly posted and listed agenda items. Unless otherwise noted in the Agenda, the public can only comment on City-related business that is within the subject matter jurisdiction of the Diversity, Equity, and Inclusion Committee.

PLEASE NOTE: Public Meetings are recorded.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Monse Palacios, 310-524-2882. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

A. CALL TO ORDER

B. ROLL CALL

Shad McFadden - Chairperson
Kenneth Chancey - Co-Chairperson
Lauren Abercrombie - Member
Kelsey Chittick - Member
Natacha Lee - Member

Avery Smith - Member
Christina Vasquez-Fajardo - Member
Christibelle Villena - Member
Steven Wood - Member

C. PUBLIC COMMUNICATION

Related to city business only and for which the DEI Committee is responsible. At this time, members of the public may speak to any item on the agenda only. Before speaking, you are requested, but not required, to state your name and address for the record. If you represent an organization or a third party, please so state. 5 minutes per person; 30 minutes total

D. APPROVAL OF MEETING MINUTES

1. Special Meeting Wednesday, July 14, 2021

Recommendation: Approval

E. UNFINISHED BUSINESS

1. DEI Webpage Content – Community at Large Subcommittee/B. Voss

Recommendation: Review and approve DEI webpage.

2. DEI Committee Retreat August 27, 2021 9:00am-1:30pm

Recommendation: Discussion of agenda and format.

F. REPORTS OF SUBCOMMITTEES

See attached committee recommendations

- a. Public Safety
- b. Citywide Organization
- c. Local Economy
- d. Community at Large

G. PRESENTATION

1. Report on Information Learned at DEI Conference – Jimmy Pete, Consultant

H. ADJOURNMENT



City of El Segundo

Diversity, Equity, and Inclusion

Special Meeting Minutes

July 14, 2021 4:00 p.m.

350 Main Street

El Segundo, CA 90245

This meeting was conducted virtually via Zoom conferencing

A. CALL TO ORDER

The meeting was called to order at 4:04 p.m. and roll call was conducted by Shad McFadden.

B. ROLL CALL

Committee Members Present: Lauren Abercrombie, Shad McFadden, Avery Smith, Christina Vazquez-Fajardo, Christibelle Villena, Kenneth Chancey, Kelsey Chittick, Steven Wood

Absent: Natacha Lee

City Staff Present:

Scott Mitnick, City Manager

David King, Assistant City Attorney

Jimmy Pete, City of El Segundo DEI Consultant

Barbara Voss, Deputy City Manager

Monse Palacios, Senior Administrative Analyst

Cristina Reveles, Economic Development Coordinator

Portland Bates, Management Analyst

C. PUBLIC COMMUNICATIONS

None

D. PRESENTATION

Consultant Jimmy Pete conducted a presentation on How Unconscious Bias Impacts Gender Equity. Committee discussed the topic.

E. APPROVAL OF MEETING MINUTES

Motion: to approve the Wednesday, June 9, 2021 meeting minutes with the corrected name of Aerospace Corporation and Space and Missile Systems given by Member Abercrombie was made by Member Villena and Seconded by Member Abercrombie. Motion carried 8-0

F. UNFINISHED BUSINESS

1. Community Garden

Motion: to support the Community Garden Committee was made by Member Wood and Seconded by Member Smith. Motion carried 7-0

2. DEI Committee: Role in Responding to Community Feedback

David King, Assistant City Attorney is currently working on language for the survey waiver and website. Barbara will receive a draft by the end of the week.

G. NEW BUSINESS

- 1. Discussion of LA Times Articles Dated July 6, 2021 on Diversity in EL Segundo**
Committee discussed both articles.

- 2. DEI Webpage Content**
Item was tabled to the next regular scheduled meeting.

- 3. DEI Committee Retreat August 27, 2021**
Item was tabled to the next regular scheduled meeting.

H. REPORT OF SUBCOMMITTEE

- 1. Public Safety**
PD has completed a contract with Veritone. A system that collects data regarding all stops. Chief is expecting to begin training and testing the system in the next 2-3 months.

- 2. Citywide Organization**
GARE application membership approved as of June 24th. Diversity and Inclusion Policy updated and forwarded for finalization. Rebecca Redyk, R Director will join upcoming subcommittee meeting on July 20th.

- 3. Local Economy**
First Panel with Aerospace Corporation and Space and Missile Systems Center on July 15th. 150 people have registered across 45 different corporations.

- 4. Community At Large**
Moving forward the subcommittee would like to look into the city's history.

I. ADJOURNMENT

Meeting was adjourned at 6:21 pm

RECOMMENDATION: BEGIN PHASE I

➤ Data

1. Surveys (community, ESPD, City, businesses) and data analysis.
2. DEI email address and *Let Us Know!* contact form.

➤ Policy

3. Review ESPD policies.
4. Review City of ES policies.
5. Research and secure a GARE membership.

➤ Community

6. Online hub with diversity calendar, event info and other community resources.
7. Regular communications including a newsletter.
8. Dialogue opportunities with the City, ESPD, schools, local businesses and others such as focus groups, Q&A sessions and panel discussions.

