



**SPECIAL MEETING OF THE
Board of Directors of the
El Segundo Senior Citizens Housing Corporation
AGENDA
Virtual Meeting via Zoom Teleconferencing**

MEETING DATE: Wednesday, August 25, 2021
MEETING TIME: 3:30 p.m.

DUE TO THE COVID-19 EMERGENCY, THIS MEETING WILL BE CONDUCTED
PURSUANT TO THE GOVERNOR'S EXECUTIVE ORDER N-29-20.

TELECONFERENCE VIA ZOOM MEETING

Meeting ID: [820 7381 1614](#)

Passcode: [786226](#)

How Can Members of the Public Observe and Provide Public Comments?

Join via Zoom from a PC, Mac, iPad, iPhone, or Android device, or by phone.

Please use this URL

<https://us06web.zoom.us/j/82073811614?pwd=QVhFOFINTmRPdWFvWjM5N0dvRU1vdz09>

If you do not wish for your name to appear on the screen, then use the drop down menu and click on "rename" to rename yourself to be anonymous.

OR

Join by phone: [1-253-215-8782 US](#)

Enter Meeting ID: [820 7381 1614](#)

Passcode: [786226](#)

Your phone number is captured by the zoom software and is subject to the Public Records Act unless you first dial "*67" before dialing the number as shown above to remain anonymous.

The time limit for comments is five (5) minutes per person. Before speaking to the Board, please state: your name and residence or the organization you represent. Please respect the time limits.

Members of the public may also provide comments electronically by sending an email to the following address prior to the start of the meeting: vwesson@elsegundo.org. ***Please include the meeting date and item number in the subject line.*** If you would like to request that your emailed comment be read into the record, please include the request at the top of your email, limit your comments to 150 words or less, and email your comments at least 30 minutes prior to the start of the meeting. Depending on the volume of communications, the emails will be read to the Board at the appropriate time.

NOTE: Emails and documents submitted will be considered public documents and are subject to disclosure under the Public Records Act and possibly posted to the City's website.

NOTE: Public Meetings can be recorded and are subject to disclosure under the Public Records Act and possibly posted to the City's website.

Additional Information:

The Board of the Senior Citizen Housing Corporation, with certain statutory exceptions, can only take action upon properly posted and listed agenda items. Unless otherwise noted in the agenda, the public can only comment on City-related business that is within the subject matter jurisdiction of the Board.

PLEASE NOTE: Public Meetings are recorded.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Venus Wesson, 310-524-2344. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

CALL TO ORDER:

ROLL CALL

A. PUBLIC COMMUNICATION

At this time, members of the public may speak to any item on the agenda only. Before speaking, you are requested, but not required, to state your name and address for the record. If you represent an organization or a third party, please so state.

B. APPROVAL OF MEETING MINUTES

1. Special Meeting Wednesday, June 23,2021

Recommendation: Approval

C. CITY STAFF REPORT

1. Brown Act Presentation/Primmer (City Attorney's Office)

2. Financial Presentation (Finance Department)

D. NEW BUSINESS

1. President's Report. (Paul Lanyi)

Reports regarding correspondence, meetings, and business related to Park Vista.

Recommendation: Receive and File

2. Financial Statements and LAIF (Local Agency Investment Fund). (Neil Cadman)

a. Discuss, review and status report including, but not limited to, statements, invoices, and finances.

b. LAIF investment fund and transfers between accounts.

Recommendation: Receive and File

3. Tax Return Filings.

a. Authorize Board president or secretary to sign state and federal tax returns.

Recommendation: Discussion and Possible Action.

4. Cost for Spectrum Cable Services. (Paul Lanyi)

a. The Board will consider whether to pass along the monthly costs of cable service to existing and/or new tenants of Park Vista; and, whether to pass along the entire cost or a pro-rated cost.

Recommendation: Discussion and Possible Action.

5. Parking Rate Increases. (Paul Lanyi and Neil Cadman)

- a. The Board will consider whether to increase the monthly parking rate.

Recommendation: Discussion and Possible Action.

E. UNFINISHED BUSINESS

1. Amend Policy Regarding Rental Rates for Interunit (Unit-to-Unit) Transfers (Paul Lanyi)

- a. At the June 23, 2021 meeting, the Board voted to amend the policy regarding rental rates applicable to interunit transfers. Staff was directed to put the agreed-upon policy in written form and present it at the next meeting. At the July 28, 2021 meeting, the Board continued the item to obtain additional information from Cadman Group.

Recommendation: Review and discuss any additional information from the Cadman Group; review the written policy regarding rental rates for interunit transfers; and, if the written policy is consistent with the Board's action at the June 23, 2021 meeting, then receive and file the policy. Alternatively, the Board may make any desired changes to the policy.

F. MANAGEMENT REPORT

Report from the Cadman Group regarding Park Vista operations and management. Unless otherwise listed on the agenda, the Board may not discuss or take action on matters raised in the management report but may vote to place an item on a future agenda for discussion and possible action.

G. BOARD MEMBERS REPORT

A general report from individual Board members.

NEXT REGULAR MEETINGS:

Wednesday, September 22, 2021

Wednesday, October 27, 2021

Wednesday, November 24, 2021

ADJOURNMENT