

MEETING MINUTES OF THE EL SEGUNDO CITY COUNCIL
TUESDAY, JUNE 15, 2021

CALL TO ORDER CLOSED SESSION – Due to lack of quorum, meeting adjourned to 5:02 PM.

ROLL CALL

Mayor Boyles	-	Present
Mayor Pro Tem Pimentel	-	Present
Council Member Pirsztuk	-	Present
Council Member Nicol	-	Present
Council Member Giroux	-	Present

PUBLIC COMMUNICATION – (Related to City Business Only – 5-minute limit per person, 30-minute limit total) None.

SPECIAL ORDER OF BUSINESS:

Mayor Boyles announced that Council would be meeting in closed session pursuant to the items listed on the Agenda.

CLOSED SESSION:

City Council may move into a closed session pursuant to applicable law, including the Brown Act (Government Code Section §54960, et seq.) for purposes of conferring with City's Real Property Negotiator; and/or conferring with City Attorney on potential and/or existing litigation; and/or discussing matters covered under Government Code Section §54957 (Personnel); and/or conferring with City's Labor Negotiators as follows:

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (GOV'T CODE §54956.9(D)(1): -1- MATTERS

1. Scott O'Connor (City Police Officer) v. City of El Segundo, United States District Court (Central District of California), Civil Case No. 2:20-CV-0311 DMG (PLAx)

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Initiation of litigation pursuant to Government Code §54956.9(c): -1- matter.

Mayor Boyles recessed Closed Session at 5:32 PM

6:00 PM – CONVENE REGULAR SESSION

CALL TO ORDER – Mayor Boyles at 6:01 PM (Council on dais, public virtual)

INVOCATION – Rabbi Dovid Libson, Jewish Community Center

PLEDGE OF ALLEGIANCE – Council Member Pirsztuk

ROLL CALL

Mayor Boyles - Present
Mayor Pro Tem Pimentel - Present
Council Member Pirsztuk - Present
Council Member Nicol - Present
Council Member Giroux - Present

PUBLIC COMMUNICATIONS – (Related to City Business Only – 5-minute limit per person, 30-minute limit total)

In Chamber

Coach Steve Woods, resident, recognized Coach Skip Jones and the ESHS Girls Soccer team on their Championship.

Via Zoom

Anya Goldstein, resident, thanked the City and Council for recognizing Pride Month and lighting up the Water Tower on June 28, 2021.

Read into the record the following emails.

John Pickhaver, Kate Alavez and Lindsay Pinkham regarding several items.

CITY MANAGER FOLLOW-UP COMMENTS:

SPECIAL PRESENTATIONS:

2. Recognition of the ESHS Girls' Soccer Team - CIF Champions. Coach Skip Jones and team were honored by City Council.
 3. Da Vinci School COVID-19 Response Appreciation presented by Dr. Matt Wunder to City Council and the All-Hazard Incident Management Team (AHIMT).
 4. Recognition of South Bay Fiber Ring Completion, Charles Mallory, Information Technology Services Director presented a "shovel" to Council.
 5. Proclamation read by Mayor Boyles, proclaiming June 19, 2021 as Juneteenth Celebration Day. Shad McFadden, DEI Chairperson accepted the proclamation.
 6. COVID-19 Update presented by Randall Collins Emergency Management Coordinator.
 7. Recognition of Police Chief Bill Whalen's Retirement presented by Scott Mitnick, City Manager.
- A. Read all Ordinances and Resolutions on the Agenda by Title Only.

MOTION by Council Member Giroux, SECONDED by Council Member Pirsztuk to read all ordinances and resolutions on the agenda by title only. MOTION PASSED BY UNANIMOUS VOICE VOTE. 5/0

B. CONSENT

8. Approve Special Meeting Minutes of May 27, 2021 and May 28, 2021 and Regular Meeting Minutes of June 1, 2021.
9. Ratify payroll and employee benefit checks; checks released early due to contracts or agreement; emergency disbursements and/or adjustments; and wire transfers and approve the following warrant demand register from May 23, 2021 – June 4, 2021; numbers 17A, and 17B: Warrant numbers 3035915 through 3035996, and 9002025 through 9002068. (Fiscal Impact: \$2,391,655.19 (\$1,557,183.89 in check warrants and \$834,471.30 in wire warrants)).
10. Professional Service Agreements and Blanket Purchase Orders for Fiscal Year 2021-2022 in Excess of \$50,000.
Recommendation -
 1. Authorize the City Manager to amend contract #5346 with Prosum, Inc, amendment no. 5346E,. to provide project management and technical services for the Information Technology Services Department for an amount not to exceed \$750,000 in FY 2021/2022 (General Fund – Information Technology Services).
 2. PULLED BY COUNCIL MEMBER GIROUX
 3. Authorize the issuance of a blanket purchase order to Metron Farnier for an amount not to exceed \$300,000 in total for the purchase of single jet AMR water meters for the City's water system in FY 2021/2022 (Water/Wastewater Enterprise Fund).
 4. Authorize staff to continue to purchase gasoline and diesel fuel for City vehicles and equipment through the use of spot market purchasing for an amount not to exceed \$254,500 in FY 2021/2022 (General Fund = \$190,000; Asset Forfeiture Fund = \$13,000; Prop "A" Fund = \$30,000; Water Enterprise Fund = \$12,500; Wastewater Enterprise Fund = \$9,000).
 5. Authorize the City Manager to amend contract 6062 with Vincent Benjamin Group LLC, AMENDMENT NO. 6062A to provide on-call temporary staffing services for use by all City departments for an amount not to exceed \$250,000 in FY 2021/2022. (General Fund- Various City Departments)
 6. Authorize the City Manager to waive and award a professional service Agreement to Aerotek Professional Services, agreement no.6126 to provide temporary staffing services for the Public Works Department for an amount not to exceed \$200,000 in FY 2021/2022 (General Fund – Public Works/Contractual Services).
 7. Authorize the City Manager to execute an amendment to Agreement 5907 and issue a blanket purchase order to Marc Cohen, amendment no. 5907B for Medical Director consulting services for COVID incident not to exceed \$160,000 in FY 2021-2022 (General Fund – 001-400-2902-6214).
 8. PULLED BY COUNCIL MEMBER GIROUX

9. Authorize the issuance of a blanket purchase order to Hinderliter De Llamas & Associates (Agreement #3313) to provide professional services related to sales and use tax for an amount not to exceed \$100,000 in FY 2021/2022 (General Fund – Finance Department - Business Services Division).
10. Authorize the City Manager to amend contract #4223A with Professional Account Mgmt., LLC (Duncan Solutions Company), amendment no. 4223B for providing professional parking citation processing and collection services, via citation management for the Police Department for an amount not to exceed \$84,000 in FY 2021/2022 ending June 30, 2022 (General Fund – Police Department).
11. Authorize the City Manager to execute an amendment to Agreement No. 4095 with High Point Strategies, LLC, amendment no. 4095K for professional services related to LAWA, LAX, FAA, MTA and other Los Angeles agencies to (1) extend the term of the agreement to June 30, 2022; and (2) authorize payment for services up to \$81,000 (General Fund – City Manager)
12. Authorize the City Manager to execute an amendment to Agreement No. 6016 with KNB Consulting, LLC., amendment no. 6016A for ongoing services to provide communications support for the City's hospitality/tourism public relations and communications initiatives for an amount not to exceed a combined total of \$76,000 in FY 2021/2022 ending June 30, 2022 (General Fund – City Manager – Communications & Economic Development Divisions)
13. Authorize the City Manager to amend contract #6010 and authorize payment to CrowdStrike, Inc, amendment no. 6010A. to provide cybersecurity services and software for an amount not to exceed \$65,000 in FY 2021/2022 (General Fund – Information Technology Services).
14. Authorize the issuance of a blanket purchase order to Tyler Technologies/Eden Financial Management Systems for annual software licensing, maintenance, and support for an amount not to exceed \$65,000 in FY 2021/2022 (General Fund – Information Technology Services).
15. Authorize the issuance of a blanket purchase order to Westchester Medical, Inc. for professional medical services not to exceed \$60,000 in FY 2021-2022 (General Fund – 001-400-3201-6214 \$20,000; 001-400-2506-6214 \$40,000).
16. Authorize the City Manager to amend contract #3957B with Galls LLC for purchasing uniforms and equipment for the Police Department for an amount not to exceed \$60,000 in FY 2021/2022 (General Fund – Police Department). Galls, LLC is one of two only physical locations that provides in-house, appointment tailoring, embroidery, and distribution of equipment within a 10-mile radius from the Police Department.
17. Authorize the City Manager to execute an amendment to Agreement 5348 in the amount of \$59,515 and issue a blanket purchase order to Counter Risk, Inc, amendment no. 5348G. for regional intelligence consulting

services not to exceed \$1,100,785 in FY 2021-2022 (Federal Grants – 124-400-3785-6214).

18. Authorize the City Manager to issue a blanket purchase order to Baker & Taylor Information Services for supplying books and other library materials for an amount not to exceed \$50,195 in FY 2021/2022 (General Fund – Community Services - Library).

11. Adopt Resolution No. 5264 approving plans and specifications for the Water Main Improvements on Grand Avenue and authorize staff to advertise the project for construction bids. Project No. PW 21-05.
(Fiscal Impact:)

12. Accept the Acacia Park Playground and Site Improvements Project by Landforms Landscape Construction, Inc. as complete and authorize the City Clerk to file a Notice of Completion in the County Recorder's office.
(Fiscal Impact:)

(The proposed ordinance (zone text amendment) is exempt from further review under the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines § 15061(b)(3)), because it consists only of minor revisions to existing zoning regulations and related procedures and does not have the potential for causing a significant effect on the environment.)

13. Adopt Resolution No. 5265 identifying Pavement Rehabilitation project on El Segundo Blvd. from Main Street to Illinois Street to be funded with FY 2021-22 SB-1, "Road Repair and Accountability Act" funds.
(Fiscal Impact:)

14. Accept Softball Field Bleacher Areas Improvement Project, by Nata Construction, Inc. as complete and authorize the City Clerk to file a Notice of Completion with the County Recorder's Office. Project No. PW 20-03.
(Fiscal Impact:)

15. Authorize the City Manager to execute a Standard Public Works Contract No. 6105 with T2 UES, Inc. in the amount of \$92,700 for the Utility Verification and Investigation Services Project and authorize an additional \$7,300 as contingency funds for potential unforeseen conditions. Project No. PW 20-16
(Fiscal Impact:)

16. Adopt Resolution No. 5266 authorizing the City Manager to provide written notice of intent to withdraw membership from the Independent Cities Risk Management Authority (ICRMA).
(Fiscal Impact:)

17. Waive second reading and adopt Ordinance No. 1625 amending El Segundo Municipal Code (ESMC) to Consolidate Municipal Elections with Statewide November Even Year General Elections.

MOTION by Council Member Giroux, SECONDED by Council Member Pirsztuk, approving Consent Agenda items 8, 9, 10 (with exception of items #2 & #8), 11, 12, 13, 14, 15, 16, and 17. MOTION PASSED BY UNANIMOUS VOICE VOTE. 5/0

PULLED ITEM:

10 - 2 Authorize the City Manager to execute an amendment to Agreement No. 5861 with Riester Pacific, Inc, amendment no. 5861C. for the City's economic development and hospitality and tourism marketing services, in a form approved by the City Attorney to (1) extend the term of the agreement to June 30, 2022; and (2) authorize payment for services up to \$350,000 (General Fund – City Manager (\$206,000) and Chevron Grant Fund (\$144,000) held in the Fiduciary Fund)

Barbara Voss, Deputy City Manager answered Council's questions.

Council Discussion

MOTION by Council Member Giroux, SECONDED by Council Member Nicol, approving Consent Agenda #10 -2. MOTION PASSED BY UNANIMOUS VOICE VOTE. 5/0

10 – 8 Authorize the City Manager to amend the contract with All Cities Management Services, Inc., amendment no. 3881G for ongoing services to provide crossing guard services for the El Segundo School District for an amount not to exceed \$130,950 in FY 2021/2022 (General Fund – Finance Administration/non-departmental).

Scott Mitnick, City Manager answered Council's questions.

Council Discussion

MOTION by Mayor Boyles, SECONDED by Council Member Pirsztuk, approving Consent Agenda #10 -8. MOTION PASSED BY UNANIMOUS VOICE VOTE. 5/0

Items E.21 and G.22 were moved up on the agenda.

E. COMMITTEES, COMMISSIONS AND BOARDS PRESENTATIONS

21. Appointments to the Recreation and Parks Commission.

Mayor Boyles appointed Kelly Watson to a partial term ending May 30, 2024 and, Robert Motta and Dave Lubs to full terms ending May 30, 2025.

G. REPORTS - CITY TREASURER

22. Investment Portfolio Report

Matthew Robinson, City Treasurer gave a presentation.

Council consensus to receive and file.

Recessed at 7:31 PM

Reconvened at 7:42 PM

C. PUBLIC HEARING:

18. Proposed Fiscal Year 2021-2022 Operating Budget, Capital Improvement Program Budget, Gann Appropriations Limit, and City Strategic Plan Revisions.
(Fiscal Impact: None)

Mayor Boyles stated this was the time and place for a public hearing regarding proposed Fiscal Year 2021-2022 Operating Budget, Capital Improvement Program Budget, Gann Appropriations Limit, and City Strategic Plan Revisions.

Clerk Weaver stated that proper notice had been given in a timely manner and that no written communication had been received in the City Clerk's office.

Scott Mitnick, City Manager and Joe Lillio, Chief Financial Officer gave a presentation and answered Council's questions.

Public Input: None

MOTION by Council Member Nicol, SECONDED by Council Member Giroux to close the hearing. MOTION PASSED BY UNANIMOUS VOICE VOTE. 5/0

Council discussion

Mark Hensley, City Attorney, read the Resolution by title only.

RESOLUTION NO.5267

A RESOLUTION ADOPTING THE 2021-2022 FINAL OPERATING AND CAPITAL IMPROVEMENT BUDGET AND THE 2021-2022 APPROPRIATIONS LIMIT FOR THE CITY OF EL SEGUNDO

MOTION by Mayor Pro Tem Pimentel, SECONDED by Council Member Pirsztuk to adopting Resolution No. 5267. MOTION PASSED BY UNANIMOUS VOICE VOTE. 5/0

Mark Hensley, City Attorney, read the Resolution by title only.

RESOLUTION NO. 5268

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL SEGUNDO
AUTHORIZING THE CHANGE OF THE CITY OF EL SEGUNDO'S FISCAL
YEAR MEASUREMENT PERIOD

MOTION by Council Member Giroux, SECONDED by Mayor Pro Tem Pimentel adopting Resolution No. 5268. MOTION PASSED BY UNANIMOUS VOICE VOTE. 5/0
MOTION by Council Member Pirsztuk, SECONDED by Council Member Giroux approving the General Fund Reserve Policy, Economic Uncertainty Reserve Policy, Unfunded Actuarial Liability (UAL) Policy, and Topgolf Revenue Allocation Policy for FY 2021-2022. MOTION PASSED BY UNANIMOUS VOICE VOTE. 5/0

MOTION by Council Member Pirsztuk, SECONDED by Council Member Nicol approving the revisions to Year-Three (FY 2021-2022) of the three-year 2020-2022 City Strategic Plan. MOTION PASSED BY UNANIMOUS VOICE VOTE. 5/0

Council consensus directing staff to reduce the General Fund Budget by \$1,000,000,000 (1 Million) with an emphasis on Fire Department reductions and report back to Council within 90 days.

Recessed at 10:48 PM

Reconvened at 10:55 PM

19. FY 2021-2022 Master Fee Schedule

Mayor Boyles stated this was the time and place for a public hearing regarding FY 2021-2022 Master Fee Schedule.

Clerk Weaver stated that proper notice had been given in a timely manner and that no written communication had been received in the City Clerk's office.

Dino Marsocci, Customer Service and Treasury Manager reported on the item and answered Council's questions.

Public Input: None

MOTION by Council Member Pirsztuk, SECONDED by Council Member Giroux to close the hearing. MOTION PASSED BY UNANIMOUS VOICE VOTE. 5/0

Council discussion

Mark Hensley, City Attorney, read the Resolution by title only.

RESOLUTION NO. 5269

A RESOLUTION OF THE CITY OF EL SEGUNDO ESTABLISHING A SCHEDULE OF FEES AND CHARGES FOR RECOVERING COSTS INCURRED FROM PROVIDING VARIOUS CITY SERVICES

MOTION by Council Member Nicol, SECONDED by Council Member Giroux adopting Resolution No. 5269. MOTION PASSED BY UNANIMOUS VOICE VOTE. 5/0

D. STAFF PRESENTATIONS:

20. Class Specification for Special Projects Administrator (Part-time) and Resolution to Establish and Modify Basic Salary Ranges for Job Classifications of Special Projects Administrator (Part-time), Chief Financial Officer and Director of Public Works
(Fiscal Impact:)

Rebecca Redyk, Human Resource Director reported on the item.

Council discussion

MOTION by Council Member Giroux, SECONDED by Mayor Pro Tem Pimentel adopting the classification specification for the Special Projects Administrator (Part-time) position. MOTION PASSED BY UNANIMOUS VOICE VOTE. 5/0

Per Rebecca Redyk, Chief Financial Officer and Director of Public Works was removed from the Resolution.

Mark Hensley, City Attorney, read the Resolution by title only.

RESOLUTION NO. 5270

A RESOLUTION ESTABLISHING BASIC HOURLY SALARY RANGE FOR A PART TIME JOB CLASSIFICATION

MOTION by Council Member Nicol, SECONDED by Council Member Giroux adopting Resolution No. 5270. MOTION PASSED BY UNANIMOUS VOICE VOTE. 5/0

F. REPORTS – CITY CLERK – Passed

G. REPORTS – CITY TREASURER – Moved forward on the agenda

H. REPORTS – COUNCIL MEMBERS

Council Member Giroux – Passed

Council Member Nicol – Passed

Council Member Pirsztuk – Gave a shout out to Chevron, USA for keeping El Segundo Beach clean and to those community members who pick up trash on their walks.

Mayor Pro Tem Pimentel – Reported Contract Cities and Transportation Committee are in recess, Sanitation meeting, tomorrow, June 16th, and assembly bills will hit the floor next Tuesday, therefore, if you have concerns, call your representatives soon.

Mayor Boyles – Passed

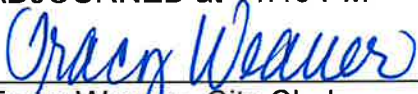
I. REPORTS – CITY ATTORNEY –

23. Ordinance Repealing Local Campaign Contribution Limits in Favor of State Law Campaign Contribution Limits to be Enforced by the Fair Political Practices Commission.

- J. REPORTS/FOLLOW-UP – CITY MANAGER – Mentioned upcoming items for the August 17, 2021 City Council meeting and that Council may hold a Special Closed Session meeting on June 29, 2021.

MEMORIALS – None

ADJOURNED at 11:19 PM



Tracy Weaver, City Clerk