



# AGENDA

EL SEGUNDO CITY COUNCIL  
REGULAR MEETING  
TUESDAY, OCTOBER 5, 2021

4:00 PM CLOSED SESSION  
6:00 PM OPEN SESSION

CITY COUNCIL CHAMBER  
350 MAIN STREET, EL SEGUNDO, CA 90245

MEETING ID: 964 5963 7962  
PIN: 730770

***PUBLIC ADVISORY:  
THE CITY COUNCIL CHAMBER AND/OR LOBBY WILL ONLY BE OPEN TO THE  
PUBLIC FOR PUBLIC COMMUNICATIONS.  
(Face masks/coverings are required to be worn inside City facilities)***

**Drew Boyles, Mayor  
Chris Pimentel, Mayor Pro Tem  
Carol Pirsztuk, Councilmember  
Scot Nicol, Councilmember  
Lance Giroux, Councilmember**

Tracy Weaver, City Clerk  
Matthew Robinson, City Treasurer

## Executive Team

Scott Mitnick, City Manager  
Barbara Voss, Deputy City Manager  
Jaime Bermudez, Interim Police Chief  
Michael Allen, Dev. Services Director  
Elias Sassoon, Public Works Director  
Melissa McCollum, Comm. Services Director

Mark Hensley, City Attorney  
Joe Lillio, Chief Financial Officer  
Deena Lee, Acting Fire Chief  
Rebecca Redyk, HR Director  
Charles Mallory, Info. Tech. Director

### MISSION STATEMENT:

“Provide a great place to live, work, and visit.”

### VISION STATEMENT:

“A hub for innovation where big ideas take off.”

## How Can Members of the Public Observe and Provide Public Comments?

- Residents can watch the meeting live via Spectrum Channel 3, AT&T U-Verse Channel 99 and/or El Segundo TV at YouTube.com. Access remotely via Zoom from a PC, Mac, iPad, iPhone, or Android device or by phone. Use URL <https://zoom.us/j/96459637962> and enter PIN: 730770 or visit [www.zoom.us](http://www.zoom.us) on device of choice, click on “Join a Meeting” and enter meeting ID and PIN.
- Join by phone at 1-669-900-9128 and enter meeting ID and PIN. **Your phone number is captured by the Zoom software and is subject to the Public Records Act. Dial \*67 BEFORE dialing in to remain anonymous.**
- For Public Communications, members of the public may provide comments in the Lobby and/or Council Chamber or via Zoom. For in person comments, please fill out a Speaker Card located in the Chamber Lobby and for Zoom comments, notify meeting host by raising your virtual hand (see hand icon at bottom of screen) and you will be invited to speak. (If you do not wish for your name to appear on the screen, then use the drop-down menu and click on “rename” to rename yourself “anonymous”) Please note that you will be placed in a “listen only” mode and your video feed will not be shared with City Council or members of the public.
- For written communication, submit to [ALLELECTEDOFFICIALS@elsegundo.org](mailto:ALLELECTEDOFFICIALS@elsegundo.org) by 3:00 PM to be uploaded to the Website. Emails received after 3:00 PM will be posted the next day.
- For Public Hearings, public communication will be via zoom only.
- Speaker cards and attendee’s information captured by Zoom software will be considered public documents subject to possible posting on the City’s Website and are subject to disclosure under the Public Records Act.

### Additional Information:

The City Council, with certain statutory exceptions, can only take action upon properly posted and listed agenda items. Any writings or documents given to a majority of City Council regarding any matter on this agenda that the City received after issuing the agenda packet are available for public inspection in the City Clerk’s Office during normal business hours. Such documents may also be posted on the City’s website at [www.elsegundo.org](http://www.elsegundo.org) and additional copies will be available at the City Council meeting.

Unless otherwise noted in the agenda, the public can only comment on City-related business that is within the jurisdiction of the City Council and/or items listed on the agenda during the Public Communications portions of the Meeting. Additionally, members of the public can comment on any Public Hearing item on the agenda during the Public Hearing portion of such item. The time limit for comments is five (5) minutes per person. Before speaking to the City Council, please state: your name, residence, and organization/group you represent, if desired. Please respect the time limits.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at 310-524-2305. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

**4:00 PM CLOSED SESSION – CALL TO ORDER / ROLL CALL**

**PUBLIC COMMUNICATION – (RELATED TO CITY BUSINESS ONLY – 5-MINUTE LIMIT PER PERSON, 30-MINUTE LIMIT TOTAL)** *Individuals who have received value of \$50 or more to communicate to the City Council on behalf of another, and employees speaking on behalf of their employer, must so identify themselves prior to addressing City Council. Failure to do so shall be a misdemeanor and punishable by a fine of \$250. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda. City Council and/or City Manager will respond to comments after Public Communications is closed.*

**SPECIAL ORDERS OF BUSINESS**

**RECESS INTO CLOSED SESSION:** City Council may move into a closed session pursuant to applicable law, including the Brown Act (Government Code Section §54960, et seq.) for purposes of conferring with City's Real Property Negotiator; and/or conferring with City Attorney on potential and/or existing litigation; and/or discussing matters covered under Government Code Section §54957 (Personnel); and/or conferring with City's Labor Negotiators.

**CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (GOV'T CODE §54956.9(D)(1): -0- MATTERS**

James Stephens v. City of El Segundo, Workers Compensation Appeals Board, Case No. ADJ11934528

**CONFERENCE WITH CITY'S LABOR NEGOTIATOR (Gov't Code §54957.6): -1-matters**

City's Representative: Mark Hensley, City Attorney  
Unrepresented Employee: Scott Mitnick, City Manager

**6:00 PM – CONVENE OPEN SESSION – CALL TO ORDER / ROLL CALL**

**INVOCATION** – Pastor Seth McKenna, The Bridge

**PLEDGE OF ALLEGIANCE** – Councilmember Pirsztuk

**SPECIAL PRESENTATIONS**

1. Supervisor Hahn Recognition

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**CITY MANAGER FOLLOW-UP COMMENTS – (Related to Public Communications)**

**A. PROCEDURAL MOTIONS**

**Read all ordinances and resolutions on the Agenda by title only.**

Recommendation - Approval

**B. CONSENT**

**2. City Council Meeting Minutes**

Recommendation –

Approve Regular City Council Meeting Minutes of September 21, 2021.

**3. Warrant Demand Register for September 12, 2021 through September 23, 2021**

Recommendation -

1. Ratify payroll and employee benefit checks; checks released early due to contracts or agreements; emergency disbursements and/or adjustments; and, wire transfers.
2. Approve Warrant Demand Register numbers 6A and 6B: warrant numbers 3037306 through 3037537, and 9002197 through 9002199.

**4. Agreement with National Utility Locators, LLC for Utility Locating and Marking Services Project**

Recommendation –

Authorize the City Manager to execute a Standard Public Works Contract with National Utility Locators, LLC in the amount of \$76,800 for the Utility Locating and Marking Services Project, Project No. PW 20-09.

**5. Extension of License Agreement with El Segundo Nursery School Group**

Recommendation –

Authorize the City Manager to extend the License Agreement with El Segundo Nursery School Group for nine months.

6. **Amendment to Memorandum of Understanding between the City of El Segundo and El Segundo Unified School District for Library Services**

Recommendation –

Approve Amendment to Memorandum of Understanding between the City of El Segundo and El Segundo Unified School District for Library Services

7. **Resolution to Conduct Public Meetings via Teleconferencing Pursuant to Assembly Bill No. 361**

Recommendation –

Adopt a Resolution allowing public meetings to continue to be conducted via teleconferencing pursuant to Assembly Bill No. 361 and directing City Committees, Commissions, and Boards to take certain associated actions.

**C. PUBLIC HEARINGS**

**D. STAFF PRESENTATIONS**

8. **Affordable Housing Services Provider Professional Services Agreement**

Recommendation –

Approve a Professional Services Agreement with Many Mansions, a California non-profit, to provide affordable housing services.

9. **El Segundo Dial-A-Ride Program Update**

Recommendation –

Receive and file.

10. **Covid-19 Update and Ratify City Manager's Amendment to Administrative Order No. 1 Dated September 29, 2021**

Recommendation -

1. Receive and file COVID-19 Update.
2. Ratify Amendment to Administrative Order No. 1 addressing extended temporary encroachment permits for restaurants and retail food facilities conducting outdoor dining service within the public right-of-way.

11. **FY 2020-2021 Year-End Financial Report**

Recommendation –

Receive and file the unaudited FY 2020-2021 Year-End Financial Report

**E. COMMITTEES, COMMISSIONS AND BOARDS PRESENTATIONS**

**F. REPORTS - CITY CLERK**

**G. REPORTS - CITY TREASURER**

**H. REPORTS - COUNCIL MEMBERS**

**12. League of California Cities Annual Conference Report - September 22-24, 2021**

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Recommendation –

Receive and file report.

COUNCILMEMBER GIROUX

COUNCILMEMBER NICOL

COUNCILMEMBER PRISZTUK

MAYOR PRO TEM PIMENTEL

MAYOR BOYLES

**I. REPORTS - CITY ATTORNEY**

**J. REPORTS/FOLLOW-UP - CITY MANAGER**

**CLOSED SESSION**

*The City Council may move into a closed session pursuant to applicable law, including the Brown Act (Government Code Section §54960, et seq.) for the purposes of conferring with the City's Real Property Negotiator; and/or conferring with the City Attorney on potential and/or existing litigation; and/or discussing matters covered under Government Code Section §54957 (Personnel); and/or conferring with the City's Labor Negotiators.*

**REPORT OF ACTION TAKEN IN CLOSED SESSION** (if required)

**MEMORIALS**

**ADJOURNMENT**

POSTED:

DATE: September 30, 2021

TIME: 1:15 PM

BY: Tracy Weaver, City Clerk