



**SPECIAL MEETING OF THE
Board of Directors of the
El Segundo Senior Citizens Housing Corporation
AGENDA
Virtual Meeting via Zoom Teleconferencing**

MEETING DATE: Wednesday, December 1, 2021
MEETING TIME: 3:30 p.m.

**DUE TO THE COVID-19 EMERGENCY, THIS MEETING WILL BE CONDUCTED
PURSUANT TO THE GOVERNOR'S EXECUTIVE ORDER N-29-20 AND AB 361**

TELECONFERENCE VIA ZOOM MEETING
Meeting ID: 835 4801 6339
Passcode: 766049

How Can Members of the Public Observe and Provide Public Comments?

Join via Zoom from a PC, Mac, iPad, iPhone, or Android device, or by phone.

Please use this URL

<https://us06web.zoom.us/j/83548016339?pwd=YjYxUIMxY3BLRGp2OE44czJNNzB3UT09>

If you do not wish for your name to appear on the screen, then use the drop down menu and click on "rename" to rename yourself to be anonymous.

OR

Join by phone: [1-253-215-8782 US](tel:1-253-215-8782)

Enter Meeting ID: 835 4801 6339

Passcode: 766049

Your phone number is captured by the zoom software and is subject to the Public Records Act unless you first dial "*67" before dialing the number as shown above to remain anonymous.

The time limit for comments is five (5) minutes per person. Before speaking to the Board, please state: your name and residence or the organization you represent. Please respect the time limits.

Members of the public may also provide comments electronically by sending an email to the following address prior to the start of the meeting: eschonborn@elsegundo.org. ***Please include the meeting date and item number in the subject line.*** If you would like to request that your emailed comment be read into the record, please include the request at the top of your email, limit your comments to 150 words or less, and email your comments at least 30 minutes prior to the start of the meeting. Depending on the volume of communications, the emails will be read to the Board at the appropriate time.

NOTE: Emails and documents submitted will be considered public documents and are subject to disclosure under the Public Records Act and possibly posted to the City's website.

NOTE: Public Meetings can be recorded and are subject to disclosure under the Public Records Act and possibly posted to the City's website.

Additional Information:

The Board of the Senior Citizen Housing Corporation, with certain statutory exceptions, can only take action upon properly posted and listed agenda items. Unless otherwise noted in the agenda, the public can only comment on City-related business that is within the subject matter jurisdiction of the Board.

PLEASE NOTE: Public Meetings are recorded.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Venus Wesson, 310-524-2344. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

CALL TO ORDER:

ROLL CALL

A. PUBLIC COMMUNICATION

At this time, members of the public may speak to any item on the agenda only. Before speaking, you are requested, but not required, to state your name and address for the record. If you represent an organization or a third party, please so state.

B. APPROVAL OF MEETING MINUTES

1. Special Meeting Wednesday, October 27, 2021

Recommendation: Approval

C. CITY STAFF REPORT

D. NEW BUSINESS

1. President's Report. (Paul Lanyi)

Reports regarding correspondence, meetings, and business related to Park Vista.

Recommendation: Receive and File

2. Financial Statements and LAIF (Local Agency Investment Fund). (Neil Cadman)

a. Discuss, review and status report including, but not limited to, statements, invoices, and finances.

b. LAIF investment fund and transfers between accounts.

Recommendation: Receive and File

3. 2022 Park Vista Operating Budget (Neil Cadman)

Recommendation: Review and approve the draft 2022 Operating Budget.

E. UNFINISHED BUSINESS

4. Report from Ad Hoc Subcommittee; Consider Establishing a New Wait List and Corresponding Policy for Existing Tenants Seeking to Transfer Between Unit Types Due to a Life Changing Circumstance. (Paul Lanyi and Tim Whelan)

At its September 22, 2021 meeting, the Board amended the previous inter-unit transfer waiting list such that no additional residents could be added to the list, and appointed an ad hoc subcommittee to make recommendations to the Board regarding an inter-unit transfer policy for those wishing to change unit types due to life changing circumstances. At its October 27, 2021 meeting, the Board considered establishing a new inter-unit transfer waiting list and corresponding policy for existing residents that wish to transfer between unit types due to a "life changing circumstance"; however, the Board suggested changes to the draft proposed policy, which will be reviewed and considered by the Board.

Recommendation: Discussion and possible action regarding establishment of a new inter-unit transfer waiting list and corresponding policy for tenants seeking to transfer between unit types due to a “life changing circumstance.”

5. Consider Imposing a Monthly Fee Upon New Incoming Tenants for Basic Cable Service. (Paul Lanyi)

The Senior Housing Corporation provides basic cable television service to all units at no additional cost to tenants. The Board will review the past and present costs associated with providing basic cable service and decide whether to impose additional fees for basic cable on all new incoming tenants.

Recommendation: Discussion and possible action regarding changes to cable television service.

F. MANAGEMENT REPORT

Report from the Cadman Group regarding Park Vista operations and management. Unless otherwise listed on the agenda, the Board may not discuss or take action on matters raised in the management report but may vote to place an item on a future agenda for discussion and possible action.

G. BOARD MEMBERS REPORT

A general report from individual Board members.

ADJOURNMENT

NEXT REGULAR MEETINGS:

Wednesday, January 26, 2022

Wednesday, February 23, 2022

Wednesday, March 23, 2022