



**MEETING OF THE  
CITY OF EL SEGUNDO  
Diversity, Equity, and Inclusion (DEI) Committee  
AGENDA**

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MEETING DATE: Wednesday, December 8, 2021  
MEETING TIME: 4:00 p.m.

DUE TO THE COVID-19 EMERGENCY, THIS MEETING WILL BE CONDUCTED  
PURSUANT TO THE GOVERNOR'S EXECUTIVE ORDER N-29-20.  
TELECONFERENCE VIA ZOOM MEETING  
MEETING ID: 953 3813 4741  
PASSCODE: 519415

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***How Can Members of the Public Observe and Provide Public Comments?***

Join via Zoom from a PC, Mac, iPad, iPhone, or Android device, or by phone.

Join via Zoom: Please use this URL

<https://zoom.us/j/95338134741?pwd=aXdwUUxMZm5lc3Z1WFV0eXgxaUw5QT09>

Join by phone: +1 669 900 9128 Enter Meeting ID: 953 3813 4741 Passcode: 519415

If you do not wish for your name to appear on the screen, then use the drop down menu and click on "rename" to rename yourself to be anonymous.

Your phone number is captured by the zoom software and is subject to the Public Records Act unless you first dial "67" before dialing the number as shown above to remain anonymous.

*The time limit for comments is five (5) minutes per person. Before speaking to the Committee, please state your name and residence or the organization you represent. Please respect the time limits.*

Members of the Public may also provide comments electronically by sending an email to the following address, with a limit of 150 words and accepted up until 30 minutes prior to the meeting: [mpalacios@elsegundo.org](mailto:mpalacios@elsegundo.org) **in the subject line please state the meeting date and item number.** Depending on the volume of communications, the emails will be read to the Committee during public communications.

**NOTE:** Emails and documents submitted will be considered public documents and are subject to disclosure under the Public Records Act. and possibly posted to the City's website.

**NOTE:** Public Meetings can be recorded and are subject to disclosure under the Public Records Act and possibly posted to the City's website.

***Additional Information:***

The Diversity, Equity, and Inclusion Committee, with certain statutory exceptions, can only take action upon properly posted and listed agenda items. Unless otherwise noted in the Agenda, the public can only comment on City-related business that is within the subject matter jurisdiction of the Diversity, Equity, and Inclusion Committee.

*PLEASE NOTE: Public Meetings are recorded.*

**In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Monse Palacios, 310-524-2882. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.**

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## A. CALL TO ORDER

## B. ROLL CALL

Shad McFadden - Chairperson

Kenneth Chancey - Co-Chairperson

Lauren Abercrombie - Member

Vacant- Member

Vacant - Member

Avery Smith - Member

Christina Vasquez-Fajardo - Member

Christibelle Villena - Member

Steven Wood - Member

## C. PRESENTATION

Festival of Holidays Recap

## D. PUBLIC COMMUNICATION

Related to city business only and for which the DEI Committee is responsible. At this time, members of the public may speak to any item on the agenda only. Before speaking, you are requested, but not required, to state your name and address for the record. If you represent an organization or a third party, please so state. 5 minutes per person; 30 minutes total

## E. APPROVAL OF MEETING MINUTES

1. **Minutes from the Wednesday, November 10, 2021 DEI Committee Meeting**  
*Recommendation:* Approve meeting minutes.

## F. UNFINISHED BUSINESS

1. **Public Safety Subcommittee Report to City Council**  
*Recommendation:* Approve report to be presented to City Council at the regular City Council meeting on January 18, 2021
2. **Citywide Organization Subcommittee Report to City Council**  
*Recommendation:* Approve report to be presented to City Council at the regular City Council meeting on January 18, 2021

## G. NEW BUSINESS

1. **Evolve into the workplace- Robin Shipley**  
*Recommendation:* Presentation and Discussion
2. **EXTENSION OF THE TELECONFERENCING METHOD OF PUBLIC MEETINGS in Accordance with Government Code § 54953(e)(3). (Commission Action Required)**

*Recommendation:* (1) Declaration that local officials continue to impose or recommend measures to promote social distancing and (2) Approval

**Supporting Document:** Resolution of the Diversity, Equity, and Inclusion Committee Finding that Certain Conditions Exist to Continue Conducting Public Meetings Via Teleconferencing Pursuant to Government Code Section 54953(e)

**3. Committee Meeting Time Change**

**Recommendation:** Discussion and possible action to approve new meeting time.

**H. REPORTS OF SUBCOMMITTEES**

- a. Local Economy
- b. Community at Large

**I. ADJOURNMENT**



**City of El Segundo**  
**Diversity, Equity, and Inclusion**  
**Meeting Minutes**  
November 10, 2021 4:00 p.m.  
350 Main Street  
Library

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**A. CALL TO ORDER**

The meeting was called to order at 4:12 p.m. and roll call was conducted by Chairperson Kenneth Chancey.

**B. ROLL CALL**

**Committee Members Present:** Lauren Abercrombie, Shad McFadden, Avery Smith, Christibelle Villena, Steven Wood, Kenneth Chancey, Christina Vazquez-Fajardo

**Absent:**

**City Staff Present:**

Joaquin, Assistant City Attorney -Virtual  
Jimmy Pete, City of El Segundo DEI Consultant  
Monse Palacios, Senior Administrative Analyst  
Portland Bates, Management Analyst  
Lance Drew, City Council Member

**C. PUBLIC COMMUNICATIONS**

Monse Palacios, Senior Administrative Analyst read public comments.

Lance Drew, Council member addressed the committee.

**D. APPROVAL OF MEETING MINUTES**

Motion: to approve the Wednesday, October 13, 2021 meeting was made by Member Chancey and Seconded by Member Smith. Motion carried 6-0

**E. UNFINISHED BUSINESS**

None

**F. NEW BUSINESS-**

**1. Community-at-Large Subcommittee Report to City Council**

Motion to consider combining items F1 and G a. made by member Chancey second by member Avery. 7-0

The Public Safety report includes License plate reader, Stats on stops, Use of Force training, Community Academy training and survey.

Motion to approve final report by the Public Safety subcommittee was made by Vice-Chair person Chancey and Second by member Villena. 7-0

## **2. United Against Hate Week Activities**

1. Confirmed the city is part of the United Against Hate Week.
2. A poster has been created and will be printed and distributed around town.
3. ESUSD will also have events around town.
4. Libraries will have an anti-hate display.
5. ESMOA will have a button making workshop
6. Candle light vigil- pending city approval.
7. Donation drive

The panel webinar has been formed. It will be held on Wednesday, November 17<sup>th</sup> at 6:00pm. El Segundo City History—Robin Misloske and Holly Lipscomb as panelists. The history section will cover El Segundo's birth (oil influence), the impacts of covenants and redlining in impacting diversity, and prominent historical events (good and bad) that have shaped the city.

Black in Mayberry—Tanya Taylor who created the documentary has offered to be a panelist to discuss why the documentary was made, the events around the premiere and what has happened since.

Motion to approve the United Against Hate Week Activities mentioned by Christibelle was made by Vice-Chairperson Chancey and second by Member Cristina. 7-0

## **3. Chairperson and Vice Chairperson Vote**

Christibelle nominated Avery Smith to be the next Chairperson. Voice vote 7-0

Christibelle nominated Kenneth Chancey was nominated as Vice-Chairperson. Voice vote 7-0

## **G. REPORT OF SUBCOMMITTEE**

- a. Public Safety
- b. Citywide Organization- Working on the power point presentation which will include a year to date action items, what other cities are doing well and what the city is doing well.
- c. Local Economy- In contact with Evolve in the Workplace.  
Add to the agenda and have her attend the next meeting made by Avery second Christina  
7-0
- d. Community At Large

## **H. ADJOURNMENT**

Meeting was adjourned at 6:01pm .

**RESOLUTION NO. \_\_\_\_\_ -**

**A RESOLUTION OF THE DIVERSITY, EQUITY, AND INCLUSION COMMITTEE FINDING THAT CERTAIN CONDITIONS EXIST TO CONTINUE CONDUCTING PUBLIC MEETINGS VIA TELECONFERENCING PURUSANT TO GOVERNMENT CODE SECTION 54953(e).**

The Diversity, Equity, and Inclusion Committee does resolve as follows:

**SECTION 1:** The Diversity, Equity, and Inclusion Committee finds and declares as follows:

- A. On March 4, 2020, Governor Gavin Newsom proclaimed a State of Emergency in California due to the threat of the COVID-19 pandemic. This gubernatorial proclamation, among other things, suspended local government emergency declaration, reporting, and extension requirements of Government Code § 8630 for the duration of the COVID-19 pandemic.
- B. On September 16, 2021, Assembly Bill No. 361 (“AB 361”) took effect. Among other things, AB 361 amended certain provisions of the Ralph M. Brown Act governing open meetings to allow teleconferencing, including internet-based video conferencing, in a manner similar to previously-issued gubernatorial executive orders.
- C. Effective September 16, 2021, Assembly Bill No. 361 (“AB 361”) took effect which, among other things, amends certain provisions of the Ralph M. Brown Act (“Brown Act”) governing open meetings to allow teleconferencing, including internet-based video conferencing, in a manner similar to previously issued gubernatorial executive orders.
- D. After an initial meeting in which certain findings are made, to continue meeting pursuant to AB 361, the legislative body must, every 30 days thereafter, declare that it has reconsidered the circumstances of the state of emergency and either: (1) the state of emergency continues to directly impact the ability of the members to meet safely in person; or (2) state or local officials continue to impose or recommend measures to promote social distancing.
- E. On October 5, 2021, the El Segundo City Council adopted Resolution No. [REDACTED] prohibiting other City legislative bodies from meeting exclusively in person, except as determined by the City Manager or until the City Council provides further direction. The City Council Resolution directed all legislative bodies of the City to

consider the adoption of a resolution authorizing the use of teleconferenced meetings pursuant to Government Code § 54953(e).

**SECTION 2:** *Teleconferencing.* Pursuant to Government Code § 54953(e), the Diversity, Equity, and Inclusion Committee finds as follows:

- A. The state of California continues to be in a declared state of emergency pursuant to Government Code § 8625 (the California Emergency Services Act; see Government Code § 54953(e)(3); see also Governor's Proclamation dated March 4, 2020);
- B. Based upon the most recent Order of the Health Officer for the County of Los Angeles Department of Public Health (dated September 17, 2021 and effective October 7, 2021), masks and social distancing continue to be recommended as necessary to curb the spread of COVID-19 (Government Code § 54953(e)(3)(B)(ii));
- C. The circumstances continue to directly impact the ability of the members of the Diversity, Equity, and Inclusion Committee to meet safely in person;
- D. Accordingly, to protect public health, the Diversity, Equity, and Inclusion Committee finds that it is in the public interest to conduct its public meetings via teleconference as defined by Government Code § 54953;
- E. The Diversity, Equity, and Inclusion Committee will adhere to all requirements of Government Code § 54953(e) governing teleconferencing during the emergency.

**SECTION 3:** *Reporting.* Every 30 days following adoption of this Resolution, the Diversity, Equity and Inclusion Committee will reconsider the extension of the teleconferencing method of public meetings in accordance with Government Code § 54953(e)(3). Such determinations may be placed on the consent calendar.

**SECTION 4:** *Electronic Signatures.* This Resolution may be executed with electronic signatures in accordance with Government Code §16.5. Such electronic signatures will be treated in all respects as having the same effect as an original signature.

**SECTION 5:** *Recordation.* The presiding officer of the Diversity, Equity, and Inclusion Committee is authorized to sign this Resolution signifying its adoption by the Diversity, Equity, and Inclusion Committee.

SECTION 6: Effective Date. This Resolution will become effective immediately upon adoption.

PASSED AND ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2021.

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Chair Avery Smith  
Diversity, Equity, and Inclusion  
Committee