



**SPECIAL MEETING OF THE
CITY OF EL SEGUNDO
Diversity, Equity, and Inclusion (DEI) Committee
AGENDA**

MEETING DATE: Thursday, January 6, 2022
MEETING TIME: 6:00 p.m.

DUE TO THE COVID-19 EMERGENCY, THIS MEETING WILL BE CONDUCTED
PURSUANT TO THE GOVERNOR'S EXECUTIVE ORDER N-29-20.
TELECONFERENCE VIA ZOOM MEETING
MEETING ID: 816 5756 2278
PASSCODE: 060161

How Can Members of the Public Observe and Provide Public Comments?

Join via Zoom from a PC, Mac, iPad, iPhone, or Android device, or by phone.

Join via Zoom: Please use this URL

<https://us06web.zoom.us/j/81657562278?pwd=dEpJR1YrVWtUbmhncFFQRzBOc3I3Zz09>

Join by phone: +1 669 900 9128 Enter Meeting ID: 816 5756 2278 Passcode: 060161

If you do not wish for your name to appear on the screen, then use the drop down menu and click on "rename" to rename yourself to be anonymous.

Your phone number is captured by the zoom software and is subject to the Public Records Act unless you first dial "67" before dialing the number as shown above to remain anonymous.

The time limit for comments is five (5) minutes per person. Before speaking to the Committee, please state your name and residence or the organization you represent. Please respect the time limits.

Members of the Public may also provide comments electronically by sending an email to the following address, with a limit of 150 words and accepted up until 30 minutes prior to the meeting: mpalacios@elsegundo.org **in the subject line please state the meeting date and item number.** Depending on the volume of communications, the emails will be read to the Committee during public communications.

NOTE: Emails and documents submitted will be considered public documents and are subject to disclosure under the Public Records Act. and possibly posted to the City's website.

NOTE: Public Meetings can be recorded and are subject to disclosure under the Public Records Act and possibly posted to the City's website.

Additional Information:

The Diversity, Equity, and Inclusion Committee, with certain statutory exceptions, can only take action upon properly posted and listed agenda items. Unless otherwise noted in the Agenda, the public can only comment on City-related business that is within the subject matter jurisdiction of the Diversity, Equity, and Inclusion Committee.

PLEASE NOTE: Public Meetings are recorded.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Monse Palacios, 310-524-2882. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

A. CALL TO ORDER

B. ROLL CALL

Avery Smith - Chairperson
Kenneth Chancey - Co-Chairperson
Lauren Abercrombie - Member
Vacant- Member
Vacant - Member

Shad McFadden - Member
Christina Vasquez-Fajardo - Member
Christibelle Villena - Member
Steven Wood - Member

C. PUBLIC COMMUNICATION

Related to city business only and for which the DEI Committee is responsible. At this time, members of the public may speak to any item on the agenda only. Before speaking, you are requested, but not required, to state your name and address for the record. If you represent an organization or a third party, please so state. 5 minutes per person; 30 minutes total

D. APPROVAL OF MEETING MINUTES

- 1. Minutes from the Wednesday, December 8, 2021 DEI Committee Meeting**
Recommendation: Approve meeting minutes.

E. UNFINISHED BUSINESS

- 1. Extension of the Teleconferencing Method of Public Meetings in Accordance with Government Code § 54953(e)(3).**
(Commission Action Required)

Recommendation: (1) Declaration that local officials continue to impose or recommend measures to promote social distancing and (2) Approval

- 1. Citywide Organization Subcommittee Report to City Council**
Recommendation: Approve report to be presented to City Council at the regular City Council meeting on January 18, 2021

F. NEW BUSINESS

None

G. ADJOURNMENT



City of El Segundo
Diversity, Equity, and Inclusion
Meeting Minutes
December 18, 2021 4:00 p.m.
Zoom

A. CALL TO ORDER

The meeting was called to order at 4:03 p.m. and roll call was conducted by Chairperson Avery Smith

B. ROLL CALL

Committee Members Present: Lauren Abercrombie, Shad McFadden, Avery Smith, Christibelle Villena, Steven Wood, Kenneth Chancey, Christina Vazquez-Fajardo

City Staff Present:

Joaquin, Assistant City Attorney
Jimmy Pete, City of El Segundo DEI Consultant
Monse Palacios, Senior Administrative Analyst
Portland Bates, Management Analyst
Lance Giroux, City Council Member

C. PRESENTATION

Festival of Holidays- Christina Vasquez-Fajardo and Avery Smith shared great positive feedback regarding the outcome of the event. It was a great partnership with the Arts and Cultural Advisory Committee.

D. PUBLIC COMMUNICATIONS

Member Steven Wood addressed the committee regarding social media posts.

E. APPROVAL OF MEETING MINUTES

Motion: to approve the Wednesday, November 10, 2021 meeting was made by Member Wood and Seconded by Member Chancey. Motion carried 7-0

F. UNFINISHED BUSINESS

1. Citywide Organization Subcommittee Report to City Council

The subcommittee presented their report to the committee.

Motion: to approve the Citywide Organization Subcommittee presentation to City Council was made by Member Wood and Seconded by Member Chancey. Motion carried 7-0

Motion reconsideration to have the committee approve the Citywide Organization Subcommittee one more time before it is presented to City Council on January 18, 2021.
Motion carried 7-0

2. Public Safety Subcommittee Report to City Council

The subcommittee presented their report to the committee.

G. NEW BUSINESS-

1. Evolve into the workplace- Robin Shipley

Presented to the committee in hopes of establishing a partnership.

Evolve into the workplace is an intensive and comprehensive employment training program designed to prepare young adults relevant skills to meet the needs of the current job market and secure and sustain employment in a field of their choice.

2. Extension of the Teleconferencing Method of Public Meeting

Committee discussed items G 2 and G 3

Motion: to approve the Teleconferencing Method of Public Meeting and table the Committee Meeting time change was made by Member Chancey and Seconded by Member Abercrombie. Motion carried 7-0

H. REPORT OF SUBCOMMITTEE

a. Local Economy

Working on a scorecard highlighting what top employers are working on. Most companies are sharing DEI initiatives and providing information for employees.

b. Community at Large

Christibelle shared the United Against Hate Week initiatives with the committee.

Motion: to add a project plan calendar to the regular meeting in January was made by Member Vasquez- Fajardo and Seconded by Member Abercrombie. Motion carried 6-0

I. ADJOURNMENT

Meeting was adjourned at 6:37pm to the special meeting Thursday, January 6, 2022 at 6:00pm.

RESOLUTION NO. _____ -

A RESOLUTION OF THE DIVERSITY, EQUITY, AND INCLUSION COMMITTEE FINDING THAT CERTAIN CONDITIONS EXIST TO CONTINUE CONDUCTING PUBLIC MEETINGS VIA TELECONFERENCING PURUSANT TO GOVERNMENT CODE SECTION 54953(e).

The Diversity, Equity, and Inclusion Committee does resolve as follows:

SECTION 1: The Diversity, Equity, and Inclusion Committee finds and declares as follows:

- A. On March 4, 2020, Governor Gavin Newsom proclaimed a State of Emergency in California due to the threat of the COVID-19 pandemic. This gubernatorial proclamation, among other things, suspended local government emergency declaration, reporting, and extension requirements of Government Code § 8630 for the duration of the COVID-19 pandemic.
- B. On September 16, 2021, Assembly Bill No. 361 (“AB 361”) took effect. Among other things, AB 361 amended certain provisions of the Ralph M. Brown Act governing open meetings to allow teleconferencing, including internet-based video conferencing, in a manner similar to previously-issued gubernatorial executive orders.
- C. Effective September 16, 2021, Assembly Bill No. 361 (“AB 361”) took effect which, among other things, amends certain provisions of the Ralph M. Brown Act (“Brown Act”) governing open meetings to allow teleconferencing, including internet-based video conferencing, in a manner similar to previously issued gubernatorial executive orders.
- D. After an initial meeting in which certain findings are made, to continue meeting pursuant to AB 361, the legislative body must, every 30 days thereafter, declare that it has reconsidered the circumstances of the state of emergency and either: (1) the state of emergency continues to directly impact the ability of the members to meet safely in person; or (2) state or local officials continue to impose or recommend measures to promote social distancing.
- E. On October 5, 2021, the El Segundo City Council adopted Resolution No. [REDACTED] prohibiting other City legislative bodies from meeting exclusively in person, except as determined by the City Manager or until the City Council provides further direction. The City Council Resolution directed all legislative bodies of the City to

consider the adoption of a resolution authorizing the use of teleconferenced meetings pursuant to Government Code § 54953(e).

SECTION 2: *Teleconferencing.* Pursuant to Government Code § 54953(e), the Diversity, Equity, and Inclusion Committee finds as follows:

- A. The state of California continues to be in a declared state of emergency pursuant to Government Code § 8625 (the California Emergency Services Act; see Government Code § 54953(e)(3); see also Governor's Proclamation dated March 4, 2020);
- B. Based upon the most recent Order of the Health Officer for the County of Los Angeles Department of Public Health (dated September 17, 2021 and effective October 7, 2021), masks and social distancing continue to be recommended as necessary to curb the spread of COVID-19 (Government Code § 54953(e)(3)(B)(ii));
- C. The circumstances continue to directly impact the ability of the members of the Diversity, Equity, and Inclusion Committee to meet safely in person;
- D. Accordingly, to protect public health, the Diversity, Equity, and Inclusion Committee finds that it is in the public interest to conduct its public meetings via teleconference as defined by Government Code § 54953;
- E. The Diversity, Equity, and Inclusion Committee will adhere to all requirements of Government Code § 54953(e) governing teleconferencing during the emergency.

SECTION 3: *Reporting.* Every 30 days following adoption of this Resolution, the Diversity, Equity and Inclusion Committee will reconsider the extension of the teleconferencing method of public meetings in accordance with Government Code § 54953(e)(3). Such determinations may be placed on the consent calendar.

SECTION 4: *Electronic Signatures.* This Resolution may be executed with electronic signatures in accordance with Government Code §16.5. Such electronic signatures will be treated in all respects as having the same effect as an original signature.

SECTION 5: *Recordation.* The presiding officer of the Diversity, Equity, and Inclusion Committee is authorized to sign this Resolution signifying its adoption by the Diversity, Equity, and Inclusion Committee.

SECTION 6: Effective Date. This Resolution will become effective immediately upon adoption.

PASSED AND ADOPTED this ____ day of _____, 2022.

Chair Avery Smith
Diversity, Equity, and Inclusion
Committee