



## **Capital Improvement Projects Advisory Committee (CIPAC) February 24, 2021 Meeting Minutes**

### **CALL TO ORDER**

CIPAC Chair, Mike Rotolo, called the 2021 CIPAC meeting to order at 6:40 PM on February 24, 2021 in the City of El Segundo via zoom call.

### **ROLL CALL**

The following CIPAC Committee members were present:

- Mike Rotolo
- Jerome Scott
- Eric Kari

The following CIPAC Committee members were absent:

- Mike Van Kleeck
- William Whalen

The following staff members were present:

- Lifan Xu, City Engineer
- Elias Sassoon, Public Works Director

### **PUBLIC COMMUNICATIONS**

None.

### **NEW BUSINESS**

#### **Evaluation of Capital Projects under Consideration for infrastructure Funding.**

The committee members continued to discuss and evaluate the remaining projects, Lifan documented the scores and results can be seen in the attached table. The followings are additional discussions in regards to the projects.

- CIPAC committee finalizing discussion to skip HVAC, Plumbing, electrical, misc. equipment, exterior lighting, fire sprinkler and other similar items as these are maintenance in nature and suggest the city set up equipment/facility replacement fund for these items instead of scoring them as they would be always scored low with the criteria but these projects become necessary at some point as conditions worsen.
- The interior lighting upgrades are for LED lights replacing currently florescent lights, it is a big item upgrade and not just maintenance.
- The Committee asked for more information in regards to the fire alarm before scoring.

- The ADA estimates are to achieve compliance in all public accessible areas and path of travel for the main city buildings and these requirements are triggered by any capital improvement projects.
- The City Hall Restroom ADA project would be funded by Community Development Block Grant fund and would be removed from the list.
- The cost for Fire gym building seems high. The project might have a chance to score higher if the cost is lower with reducing scope.
- The Fire dept. considered the Fire station carpet replacement with other type of flooring material a top priority for them as carpet is not a durable material for regular use of fire personnel. CIPAC members concurred that hard flooring would be more suitable.
- CIPAC asked for lower cost solutions for the police and library elevators as alternatives.
- The water yard was skipped because it will be used water enterprise fund.
- Park Vista housing fund should be used first for all Park Vista projects before any general fund is used.
- Rec. Park related projects were skipped due to the upcoming Rec. Park master plan.