



**SPECIAL MEETING OF THE
Board of Directors of the
El Segundo Senior Citizens Housing Corporation
AGENDA
Virtual Meeting via Zoom Teleconferencing**

MEETING DATE: Wednesday, March 23, 2022
MEETING TIME: 3:30 p.m.

**DUE TO THE COVID-19 EMERGENCY, THIS MEETING WILL BE CONDUCTED
PURSUANT TO THE GOVERNOR'S EXECUTIVE ORDER N-29-20, N-21-21, N-1-22 AND
AB 361**

TELECONFERENCE VIA ZOOM MEETING

Meeting ID: [820 1217 6146](#)

Passcode: [899849](#)

How Can Members of the Public Observe and Provide Public Comments?

Join via Zoom from a PC, Mac, iPad, iPhone, or Android device, or by phone.

Please use this URL

<https://us06web.zoom.us/j/82012176146?pwd=ejZpd081NFUreUxiRXljbm90eUw3QT09>

If you do not wish for your name to appear on the screen, then use the drop down menu and click on "rename" to rename yourself to be anonymous.

OR

Join by phone: [1-253-215-8782 US](#)

Enter Meeting ID: [820 1217 6146](#)

Passcode: [899849](#)

Your phone number is captured by the zoom software and is subject to the Public Records Act unless you first dial "*67" before dialing the number as shown above to remain anonymous.

The time limit for comments is five (5) minutes per person. Before speaking to the Board, please state: your name and residence or the organization you represent. Please respect the time limits.

Members of the public may also provide comments electronically by sending an email to the following address prior to the start of the meeting: eschonborn@elsegundo.org. ***Please include the meeting date and item number in the subject line.*** If you would like to request that your emailed comment be read into the record, please include the request at the top of your email, limit your comments to 150 words or less, and email your comments at least 30 minutes prior to the start of the meeting. Depending on the volume of communications, the emails will be read to the Board at the appropriate time.

NOTE: Emails and documents submitted will be considered public documents and are subject to disclosure under the Public Records Act and possibly posted to the City's website.

NOTE: Public Meetings can be recorded and are subject to disclosure under the Public Records Act and possibly posted to the City's website.

Additional Information:

The Board of the Senior Citizen Housing Corporation, with certain statutory exceptions, can only take action upon properly posted and listed agenda items. Unless otherwise noted in the agenda, the public can only comment on City-related business that is within the subject matter jurisdiction of the Board.

PLEASE NOTE: Public Meetings are recorded.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Venus Wesson, 310-524-2344. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

CALL TO ORDER:

ROLL CALL

A. PUBLIC COMMUNICATION

At this time, members of the public may speak to any item on the agenda only. Before speaking, you are requested, but not required, to state your name and address for the record. If you represent an organization or a third party, please so state.

B. APPROVAL OF MEETING MINUTES

1. Special Meeting Wednesday, February 24, 2022

Recommendation: Approve

C. CITY STAFF REPORT

D. NEW BUSINESS

1. Continue Authorization of Teleconferencing Meetings Pursuant to Assembly Bill 361. (Eduardo) Adopt Resolution No. 22-03, making specified findings and authorizing the continued use of teleconferenced meetings pursuant to Government Code section 54953(e).

2. Change the Start Time of the Senior Citizen Housing Corporation Board's Regular Meetings. (Eduardo)

Since the beginning of the pandemic in 2020, the Board has conducted its meetings by teleconference and started its meetings at 3:30pm instead of 7:00pm. As restrictions have eased and in-person meetings will resume, the Board can consider changing the start time of regular meetings from 7:00 p.m. to an earlier time.

Recommendation: Discuss and if there is agreement to start regular Board meetings earlier than 7:00 p.m., then adopt a resolution changing the start time to the Senior Citizen Housing Corporation Board regular meetings.

3. President's Report. (Paul Lanyi)

Reports regarding correspondence, meetings, and business related to Park Vista.

Recommendation: Receive and File

4. Financial Statements and LAIF (Local Agency Investment Fund). (Neil Cadman)

a. Discuss, review and status report including, but not limited to, statements, invoices, and finances.

b. LAIF investment fund and transfers between accounts.

Recommendation: Receive and File

5. Update from the Plan of Operations Ad Hoc Subcommittee. (Denise Fessenbecker and Julia Newman)

The subcommittee has been tasked with reviewing the current Plan of Operations document and identifying whether there is a need to amend the Plan of Operations. If ready, the subcommittee may provide a report regarding potential amendments to the Plan of Operations.

Recommendation: Discussion and possible action on any amendments recommended by the subcommittee.

6. Subcommittee Presentation of the Draft Annual Update to City Council (Paul Lanyi and Paula Rotolo))

It has been the Board's practice to annually provide City Council a presentation on the status of Park Vista, including major decisions made in the previous year; make Council aware of any foreseeable challenges arising in the future; and seek general direction if necessary. At the February 23rd Board meeting, the Board designated a subcommittee comprised of Paul and Paula to prepare a Draft Annual Update, and return to the Board at the next meeting for the Board's consideration

Recommendation: Discuss and provide Paul Lanyi and Paula Rotolo with feedback and direction on the update, and finalize the topics for which the Board seeks Council direction.

E. UNFINISHED BUSINESS

None.

F. MANAGEMENT REPORT

Report from the Cadman Group regarding Park Vista operations and management. Unless otherwise listed on the agenda, the Board may not discuss or take action on matters raised in the management report but may vote to place an item on a future agenda for discussion and possible action.

G. BOARD MEMBERS REPORT

A general report from individual Board members.

ADJOURNMENT

NEXT REGULAR MEETINGS:

Wednesday, April 27, 2022

Wednesday, May 25, 2022

Wednesday, June 22, 2022