



AGENDA

EL SEGUNDO CITY COUNCIL
REGULAR MEETING
TUESDAY, JUNE 21, 2022

4:00 PM CLOSED SESSION - *CANCELLED*
6:00 PM OPEN SESSION

CITY COUNCIL CHAMBER
350 MAIN STREET, EL SEGUNDO, CA 90245

THE CITY COUNCIL CHAMBER IS NOW OPEN TO THE PUBLIC

Drew Boyles, Mayor
Chris Pimentel, Mayor Pro Tem
Carol Pirsztuk, Councilmember
Scot Nicol, Councilmember
Lance Giroux, Councilmember

Tracy Weaver, City Clerk
Matthew Robinson, City Treasurer

Executive Team

Darrell George, Interim City Manager
Barbara Voss, Deputy City Manager
Jaime Bermudez, Police Chief
Michael Allen, Dev. Services Director
Elias Sassoon, Public Works Director

Mark Hensley, City Attorney
Joe Lillio, Chief Financial Officer
Deena Lee, Fire Chief
Rebecca Redyk, HR Director
John Jones, Interim Com. Svcs. Dir.

MISSION STATEMENT:

“Provide a great place to live, work, and visit.”

VISION STATEMENT:

“Be a global innovation leader where big ideas take off while maintaining our unique small-town character.”

The City Council, with certain statutory exceptions, can only take action upon properly posted and listed agenda items. Any writings or documents given to a majority of City Council regarding any matter on this agenda that the City received after issuing the agenda packet are available for public inspection in the City Clerk's Office during normal business hours. Such documents may also be posted on the City's website at www.elsegundo.org and additional copies will be available at the City Council meeting.

Unless otherwise noted in the agenda, the public can only comment on City-related business that is within the jurisdiction of the City Council and/or items listed on the agenda during the Public Communications portions of the Meeting. Additionally, members of the public can comment on any Public Hearing item on the agenda during the Public Hearing portion of such item. The time limit for comments is five (5) minutes per person.

Those wishing to address the City Council are requested to complete and submit to the City Clerk a "Speaker Card" located at the Council Chamber entrance. You are not required to provide personal information in order to speak, except to the extent necessary for the City Clerk to call upon you, properly record your name in meeting minutes and to provide contact information for later staff follow-up, if appropriate.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at 310-524-2305. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

4:00 PM CLOSED SESSION – CANCELLED

6:00 PM – CONVENE OPEN SESSION – CALL TO ORDER / ROLL CALL

INVOCATION – Father Alexi Smith, St. Andrew Russian Greek Catholic Church

PLEDGE OF ALLEGIANCE – Mayor Pro Tem Pimentel

SPECIAL PRESENTATIONS - NONE

PUBLIC COMMUNICATIONS – (RELATED TO CITY BUSINESS ONLY – 5 MINUTE LIMIT PER PERSON, 30 MINUTE LIMIT TOTAL) *Individuals who have received value of \$50 or more to communicate to the City Council on behalf of another, and employees speaking on behalf of their employer, must so identify themselves prior to addressing the City Council. Failure to do so shall be a misdemeanor and punishable by a fine of \$250. While all comments are welcome, the Brown Act does not allow Council to take action on any item not on the agenda. The Council will respond to comments after Public Communications is closed.*

CITY MANAGER FOLLOW-UP COMMENTS – (Related to Public Communications)

A. PROCEDURAL MOTIONS

Read All Ordinances and Resolutions on the Agenda by Title OnlyA

Recommendation -

Approval

B. CONSENT

1. City Council Meeting Minutes

Recommendation -

1. Approve regular City Council Meeting minutes of June 7, 2022.

2. Warrant Demand Register for May 23, 2022 through May 29, 2022

Recommendation -

1. Ratify payroll and employee benefit checks; checks released early due to contracts or agreements; emergency disbursements and/or adjustments; and, wire transfers.

2. Approve Warrant Demand Register numbers 22C: warrant numbers 3040874 through 3040966, and 9002525 through 9002527.

3. Pre-payment of the City's Unfunded Accrued Liability to CalPERS for CalPERS FY 2022-23 and Withdrawal of Funds from the City's Section 115 Pension Trust for Reimbursement

Recommendation -

1. Authorize the City Manager to pre-pay the City's unfunded accrued liability to CalPERS for CalPERS FY 2022-23.
 2. Authorize the Chief Financial Officer to withdraw \$1,020,657 from the City's Section 115 Pension Trust with PARS to reimburse the City for the FY 2022-23 UAL prepayment to CalPERS.
4. **Agreement with Innovative Interfaces, Inc. for \$77,318 to Implement the Polaris Integrated Library System at the El Segundo Public Library**
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Recommendation -

1. Authorize the City Manager to execute an agreement with Innovative Interfaces, Inc. for \$77,318 for implementation of the Polaris Integrated Library System at the El Segundo Public Library.
5. **Approval of Ongoing Professional Service Agreements and Blanket Purchase Orders for FY 2022-2023 in Excess of \$50,000 for Various Departments**
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Recommendation -

1. Authorize the City Manager to execute contract #5346 with Prosum, Inc. to provide project management and technical services for the Information Technology Services Department for an amount not to exceed \$750,000 in FY 2022/2023 (General Fund – Information Technology Services).
2. Authorize the City Manager to execute an amendment to contract #5847 with Robert Half International Inc. to provide technical consulting, business analysis, project management and administrative services for the Information Technology Services Department for a not to exceed amount of \$750,000. This contract will be funded in FY 2022/2023 from savings from full-time salary and benefits as well as professional services accounts in various departments. Account number: Various.
3. Authorize the City Manager to execute an amendment to Agreement No. 5861 with Riester Pacific, Inc. for the City's economic development and hospitality and tourism marketing services to (1) extend the term of the agreement to June 30, 2023; and (2) authorize payment for services up to \$350,000 (General Fund – City Manager and Chevron Grant Fund).
4. Authorize the issuance of a blanket purchase order to Metron Farnier for an amount not to exceed \$200,000 in total for the purchase of single jet AMR water meters for the City's water system in FY 2022/2023 (Water/Wastewater Enterprise Fund).

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5. Authorize staff to continue to purchase gasoline and diesel fuel for City vehicles and equipment through the use of spot market purchasing for an amount not to exceed \$254,500 in FY 2022/2023 (General Fund = \$190,000; Asset Forfeiture Fund = \$13,000; Prop "A" Fund = \$30,000; Water Enterprise Fund = \$12,500; Wastewater Enterprise Fund = \$9,000).
 6. Authorize the City Manager to amend contract 6062 with Vincent Benjamin Group LLC to provide on-call temporary staffing services for use by all City departments for an amount not to exceed \$250,000 in FY 2022/2023. (General Fund- Various City Departments).
 7. Authorize the City Manager to extend an ongoing service agreement with J. Lee Engineering, JAS Pacific, and CSG Consultants to provide plan check, counter staffing, inspections services in the amount not to exceed a combined total of \$247,000 in FY 2022/2023 (General Fund – Building Safety).
 8. Authorize the City Manager to award a professional service Agreement to Charles Abbot Associates Inc. to provide solid waste and recycling compliance support services for the Public Works Department for an amount not to exceed \$75,000 in FY 2022/2023 (General Fund – Public Works/Contractual Services).
 9. Authorize the City Manager to execute an agreement and issue a blanket purchase order to Marc Cohen for Medical Director consulting services for the El Segundo Fire Department for an amount not to exceed \$72,000 in FY 2022/2023 (General Fund – Fire Department).
 10. Authorize the City Manager to amend the contract with All Cities Management Services, Inc. for ongoing services to provide crossing guard services for the El Segundo School District for an amount not to exceed \$152,913 in FY 2022/2023 (General Fund – Finance Administration/ non-departmental).
 11. Authorize the issuance of a blanket purchase order to Hinderliter De Llamas & Associates (Agreement #3313) to provide professional services related to sales and use tax for an amount not to exceed \$100,000 in FY 2022/2023 (General Fund – Finance Department - Business Services Division).
 12. Authorize the City Manager to amend contract #4223A with Professional Account Mgmt., LLC (Duncan Solutions Company) for providing professional parking citation processing and collection services, via citation management for the Police Department for an amount not to exceed \$90,000 in FY 2022/2023 ending June 30, 2023 (General Fund – Police Department).

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13. Authorize the City Manager to execute an amendment to Agreement No. 4095 with High Point Strategies, LLC for professional services related to LAWA, LAX, FAA, MTA and other Los Angeles agencies to (1) extend the term of the agreement to June 30, 2023; and (2) authorize payment for services up to \$81,000 in FY 2022/2023 (General Fund – City Manager).
 14. Authorize the City Manager to execute an amendment to Agreement No. 6016 with KNB Consulting, LLC. for strategic public relations services and support to the Communications and Economic Development Divisions to (1) extend the term of the agreement to June 30, 2023; and, (2) authorize payment for services up to \$86,000 in FY 2022/2023 (General Fund – City Manager – Communications & Economic Development Divisions).
 15. Authorize the City Manager to amend contract #6010 and authorize payment to CrowdStrike, Inc. to provide cybersecurity services and software for an amount not to exceed \$65,000 in FY 2022/2023 (General Fund – Information Technology Services).
 16. Authorize the issuance of a blanket purchase order to Tyler Technologies/Eden Financial Management Systems for annual software licensing, maintenance, and support for an amount not to exceed \$65,000 in FY 2022/2023 (General Fund – Information Technology Services).
 17. Authorize the issuance of a blanket purchase order to Westchester Medical, Inc. for professional medical services not to exceed \$60,000 in FY 2022/2023 (General Fund- Fire Department; Police Department & Human Resources).
 18. Authorize the City Manager to issue a blanket purchase order to Baker & Taylor Information Services for supplying books and other library materials for an amount not to exceed \$64,195 in FY 2022/2023 (General Fund – Community Services - Library).

6. **Agreement to Renew Beach Cities Transit Line 109 for FY 2022-2023**

Recommendation -

1. Approve a one-year renewal of the Transit Service Operation Agreement with Beach Cities Transit for operation of Line 109 FY 2022-2023.
2. Authorize the Mayor to execute the Transit Service Operation Agreement.

7. **Resolution Allowing Continued Teleconferenced Public Meetings**

Recommendation -

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1. Approve the proposed resolution to continue the City's utilization of relaxed teleconferencing requirements under the Brown Act.

8. Investment Portfolio Report for March, 2022

Recommendation -

1. Receive and file Investment Portfolio Report dated March 2022.

9. Update on Emergency Repair of the Pool Heaters at the El Segundo Wiseburn Aquatics Center

Recommendation -

1. Receive and file staff's report regarding the status of the emergency repairs needed to address the failure of pool heaters at the El Segundo Wiseburn Aquatics Center.
2. Adopt a motion by four-fifths vote, to determine the need to continue the emergency actions approved under Resolution No. 5343.

C. PUBLIC HEARINGS

10. Public Hearing for Adoption of FY 2022-2023 Master Fee Schedule

Recommendation -

1. Conduct a public hearing on the proposed fee adjustments and adoption of new fees for the City's Master Fee Schedule.
2. Adopt a resolution approving the updated City's Master Fee Schedule.

11. Public Hearing for Approval of Proposed FY 2022-2023 Citywide Operating Budget, Capital Improvement Program Budget, and Gann Appropriations Limit and Associated Financial Policies

Recommendation -

1. Conduct a public hearing;
2. Adopt resolution approving the proposed FY 2022-2023 Citywide operating budget, capital improvement program budget, and Gann appropriations limit; and
3. Approve various financial policies for FY 2022-2023 (general fund reserve policy, economic uncertainty reserve policy, Topgolf revenue allocation policy, unfunded actuarial liability policy, and inter-fund loan policy) as reflected in report exhibits 4 through 8.

12. Public Hearing for Adoption of Development Impact Fees for New Development

Recommendation -

1. Conduct a public hearing.
2. Discuss and consider adoption of the full schedule of development impact fees as determined in the development impact fee study to be effective on September 1, 2022, or phase-in the full schedule of development impact fees over a period of three years: year one - 50% subsidy, year 2 - 25% subsidy, and year 3 - no further subsidy).
3. Adopt a resolution to approve the development fee impact nexus study, modify existing development fees, establish new development impact fees, and find that the actions contemplated in the resolution are exempt from the California Environmental Quality Act as they do not constitute a project per California Code of Regulations title 14, section 15378(b)(4).

D. STAFF PRESENTATIONS

13. Resolution Approving the City's Participation in the "Imperial Highway Green Infrastructure Project" Initiated by the City of Los Angeles and Approving up to \$500,000 from Measure W Funds toward this Project

Recommendation -

1. Adopt a resolution approving the City's participation in the "Imperial Highway Green Infrastructure Project," in collaboration with the City of Los Angeles and Los Angeles World Airport and Approving up to \$500,000 from the City's future Measure W funds for this project.

14. Approval of Modification of City Manager Annual Salary Classification and Employment Agreement to Appoint Darrell George as City Manager with a \$270,000 Base Salary, Potential Performance Bonus of 15% of Base Salary, and Various Fringe Benefits, Including Retiree Medical Benefits

Recommendation -

1. Adopt a resolution modifying the annual salary for the City Manager job classification.
2. Approve the attached employment agreement between the City and Darrell George setting forth the terms and conditions of employment for the appointment to the position of City Manager as of July 1, 2022.

15. Resolution Submitting a City Cannabis Tax Initiative to the Voters per Elections Code § 9222

Recommendation -

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1. Adopt a resolution, by at least two-thirds vote, submitting a City cannabis business tax initiative ballot measure to the voters at the November 8, 2022 election per Elections Code § 9215 and finding such tax initiative to not constitute a project per CEQA Guidelines § 15378(b)(4) and, therefore, exempt from CEQA pursuant to CEQA Guidelines § 15060.
 2. If desired, authorize one or more members of the City Council to file a written argument for the City tax initiative on behalf of the City Council or authorize one or more members of the Council to file one or more arguments regarding the measure as individuals.
 3. If desired, direct the City Attorney to prepare an impartial analysis of the City tax initiative.

16. Resolution to Amend the City’s Administrative Code for Management Confidential Series Benefits

Recommendation -

1. Adopt a resolution modifying benefits for Management-Confidential employees and to Chapter 1A2 (Management-Confidential Series) of the El Segundo Administrative Code.

17. Consideration and Direction Regarding the Draft El Segundo Affordable Housing Strategic Plan

Recommendation -

1. Receive and file the draft Affordable Housing Strategic Plan.
2. Provide feedback and direction to staff and consultants regarding affordable housing program recommendations and next steps.

18. Presentation, Consideration of Support of Legislation, and Direction Regarding South Bay Regional Housing Trust Fund

Recommendation -

1. Receive and file a report on the creation of a South Bay Regional Housing Trust that would facilitate the construction of affordable housing in participating cities.
2. Authorize the Mayor to sign a letter of support for SB 1444.
3. Provide direction as to whether the City Council is interested, with no commitment at this time, in becoming a charter member of the South Bay Regional Housing Trust if it is created.

19. Discussion and Direction on Potential City Sales Tax or Business License Tax Ballot Measures

Recommendation -

1. Receive presentation from staff regarding potential City sales tax or business license tax ballot measures.
2. Provide feedback and direction regarding presentation of a City sales tax ballot measure to voters at the November 8, 2022 election or subsequent election.
3. Provide feedback and direction regarding presentation of a City business license tax ballot measure to voters at the November 8, 2022 election or subsequent election.

E. COMMITTEES, COMMISSIONS AND BOARDS PRESENTATIONS

20. Appointments to the Library Board of Trustees and Senior Citizen Housing Corporation Board

Recommendation -

1. Announce appointees to the Library Board of Trustees and Senior Citizen Housing Corporation Board.

F. REPORTS - CITY CLERK

G. REPORTS - CITY TREASURER

H. REPORTS - COUNCILMEMBERS

COUNCILMEMBER GIROUX

COUNCILMEMBER NICOL

COUNCILMEMBER PIRSZTUK

MAYOR PRO TEM PIMENTEL

MAYOR BOYLES

I. REPORTS - CITY ATTORNEY

J. REPORTS/FOLLOW-UP - CITY MANAGER

CLOSED SESSION

The City Council may move into a closed session pursuant to applicable law, including the Brown Act (Government Code Section §54960, et seq.) for the purposes of

conferring with the City's Real Property Negotiator; and/or conferring with the City Attorney on potential and/or existing litigation; and/or discussing matters covered under Government Code Section §54957 (Personnel); and/or conferring with the City's Labor Negotiators.

REPORT OF ACTION TAKEN IN CLOSED SESSION (if required)

MEMORIALS

ADJOURNMENT

POSTED:

DATE: June 17, 2022

TIME: 2:00 PM

BY: Tracy Weaver