



Meeting of the Recreation & Parks Commission

AGENDA

Wednesday, July 20, 2022 at 6:00pm
City Hall- Chambers
350 Main St. El Segundo, CA 90245

COMMISSIONERS

Bob Motta	Chairperson
Lee Davis	Vice-Chairperson
Dave Lubs	Commissioner
Julie Stolnack	Commissioner
Kelly Watson	Commissioner

Aly Mancini	Community Services Director
Arcia Hester	Recreation Superintendent
Christopher Hentzen	Parks Superintendent
Monse Palacios	Senior Administrative Analyst

The Recreation and Parks Commission can only take action upon items that have been properly posted and listed on the Agenda. Any writings or documents given to a majority of the Commission regarding any matter on this agenda that the City received after issuing the agenda packet are available for public inspection in the Recreation and Parks Department office during normal business hours. Additional copies will be available at the Commission meeting.

Members of the public may place items on the Agenda by submitting a Written Request to the Community Services Director at least ten (10) days before the meeting of the Recreation and Parks Commission (by 2:00 p.m. Monday, the week prior to the meeting). The request must include a brief general description of the business to be transacted or discussed at the meeting.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Monse Palacios, 310-524-2882. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

PUBLIC COPIES & POSTINGS

Agenda Only

Posted at City Hall

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE – Chairperson Motta

C. ROLL CALL

D. PRESENTATION

1. Introduction of new Community Services Director

E. PUBLIC COMMUNICATIONS - *(Related to Commission business only and that is within the subject matter under the jurisdiction of the Commission – 5 minutes per person; 30 minutes total. The Brown Act does not allow the Commission to take action on any item not on the agenda.)*

F. CONSENT CALENDAR

1. Approval of the Minutes of the Recreation and Parks Commission meeting of June 15, 2022. (Commission Action Required)

Recommendation: Approval

G. UNFINISHED BUSINESS

None

H. NEW BUSINESS

1. Discussion and possible action regarding cancellation of the Regular Meeting of the Recreation and Parks Commission on August 17, 2022 and December 21, 2022.

Recommendation: Approval

I. REPORTS

1. REPORTS OF SUBCOMMITTEES

- a. Aquatics Subcommittee
- b. Transportation Subcommittee
- c. Youth Sports Council

2. STAFF REPORTS

- a. Arecia Hester, Recreation Superintendent
- b. Christopher Hentzen, Parks Maintenance Superintendent

3. DIRECTOR REPORTS

- a. Aly Mancini, Community Services Director

J. COMMISSIONERS COMMENTS

Commissioner Watson
Commissioner Stolnack
Commissioner Lubs
Vice Chairperson Davis
Chairperson Motta

K. ADJOURNMENT

Adjourn to the next Regular Meeting on Wednesday, August 17, 2022 at 6:00 p.m.

*If Commission decides to cancel the August 17th meeting, the next regular meeting will be September 21, 2022.



RECREATION AND PARKS COMMISSION MEETING MINUTES

Wednesday, June 15, 2022, 6:00 p.m.

A. CALL TO ORDER – The meeting of the Recreation and Parks Commission was called to order by Chairperson Motta at 6:00 p.m.

B. PLEDGE OF ALLEGIANCE – Led by Chairperson Davis

C. ROLL CALL –

Commissioner Kelly Watson	Absent
Commissioner Julie Stolnack	Present
Commissioner Dave Lubs	Present
Vice Chairperson Lee Davis	Present
Chairperson Bob Motta	Present

ALSO PRESENT –

John Jones, Interim Community Services Director
Arecia Hester, Recreation Superintendent
Valeria Rendon, Administrative Specialist
Shawn Green, Recreation Supervisor
Ryan Delgado, Recreation Supervisor
Christopher Hentzen, Parks Superintendent

D. PUBLIC COMMUNICATIONS –

Chris Hall: Discussed the growing interest of pickleball and the leagues. Chris raised the question that is Community was one of the core values of Recreation and Parks, then why are leagues more important than the existing community of residents that play pickleball? The leagues keep changing schedules each season and it is forcing resident groups to reschedule their lives to fit in pickleball on another day. It seems as if it is a money grab from non-residents of neighboring cities that are signing up for these leagues.

E. CONSENT CALENDAR –

1. APPROVAL OF THE MINUTES of the Recreation and Parks Commission
Special Meeting of June 1, 2022. (Commission Action Required)

Motioned by Commissioner Stolnack and second by Chairperson Motta to approve the minutes of the June 1, 2022 meeting with discussed changes. Motion carried 4-0.

F. UNFINISHED BUSINESS – None

G. NEW BUSINESS –

1. AYSO Plaque

Shawn Green presented the AYSO plaque to be displayed at Campus El Segundo. Commissioners requested that before printing to update the format and fonts to match the plaque already displayed at Campus ES.

Motioned by Commissioner Lubs and second by Vice Chairperson Davis to approve the plaque. Motion carried 4-0.

2. Sponsorship Program

Ryan Delgado presented the updated Sponsorship Program to introduce the tiers and benefits sponsors will receive to sponsor programs and events.

H. REPORTS

1. REPORTS OF SUBCOMMITTEES

- a. Aquatics Subcommittee- None
- b. Transportation Subcommittee- None
- c. Youth Sports Council- None

2. STAFF REPORTS

- a. Arecia Hester, Recreation Superintendent
Reminder of 1st Concert in the Park to be held on June 19 and the start of the Beach Shuttle on June 20. Summer camps began this week.
- b. Christopher Hentzen, Parks Maintenance Superintendent
Brett Field Scoreboard has been delayed a week or so. It will not be changed in time for the All-Star game, but the old one is still connected.

3. DIRECTOR REPORTS

- a. John Jones, Interim Community Services Director
Joint Meeting Needs Assessment target date is August 31.

Chairperson Motta requested the cancellation of the August meeting. This will be brought back for a vote at the next meeting.

I. COMMISSIONERS COMMENTS

Commissioner Watson- Absent

Commissioner Stalnack-

Requested that the 6 dead trees on Washington between Walnut and Mariposa be replaced and to trim the suckers on the other trees. Requested that the lights shining upwards on Main St. be checked because they are running 24/7. Recommended to increasing the size of the Community Garden. Requested that the weeds on PCH between Holly and Grand be trimmed. Discussed the Lawn Bowling area and concerns of it becoming a dirt patch because its being used as a 2nd dog park.

Commissioner Lubs- None

Vice Chairperson Davis- Commends effort of staff on Aquatics/Pool heaters.

Chairperson Motta- None

J. ADJOURNMENT

Adjourn to the next Regular Meeting on Wednesday, July 20, 2022 at 6:00 p.m.



**CITY OF EL SEGUNDO
COMMUNITY SERVICES DEPARTMENT**

INTER-DEPARTMENT CORRESPONDENCE

DATE: July 20, 2022
TO: Recreation and Parks Commission
FROM: Arcia Hester, Recreation Superintendent
SUBJECT: Recreation Division Report

Aquatics- June

**Please see attached report to review aquatic center activity.

Joslyn Center- June

Outreach volunteers helped deliver a total of 568 meals in June.

Teen Center

The Teen Center continues to be staffed and open for drop-in use 6 days per week. Throughout June, an overall of 2,616 teens visited the Teen Center and Teen Center Basketball Court based on the hourly attendance added up for each day of month.

From June 3 to June 8 the Teen Center was staffed and used as a Voting Center in the California Statewide Direct Primary Election. Due to hosting the Voting Center, the Teen Center was closed May 31 to June 9 from regular use. On June 9, the Teen Center reopened for regular use.

Clubhouse

The Clubhouse and its various rooms were reserved/activated a total of 113 times in June for recreation activities, youth drama program, camps, Co-op, meetings, and rentals.

June:

Co-Op = 14

Recreation Classes & Drama = 32

Summer Camps = 60

Internal Meetings = 5

Rentals = 2

On June 13, the El Segundo Youth Drama Program returned with auditions for their summer production, "The Spongebob Musical". There are 20 participants aged 5 to 17 years old for the program's first show since shutting down due to COVID-19 closures. They rehearse Monday, Wednesday, and Friday at the Clubhouse from 3 to 6pm. Performances will take place in August.

On June 20, the summer session of recreation classes began. Classes offered at the Clubhouse this summer include youth classes such as tap, hip hop, ballet, art, mommy & me crafting, Spanish, music, and more.

Camps

Summer Camps and the Youth Volunteer Program began on Monday, June 13. Camp offerings this year include a combination of Recreation Staff led camps and contracted sports and enrichment camps. All camps run Monday through Friday at various times.

The Youth Volunteer Program is for El Segundo residents or ESUSD students grades 7-12. In June, a total of 21 volunteers were used at Recreation Staff led summer camps.

Contract Camps that ran in June included: BEST Sports Camp, Champ Camp Beach Camp, Champ Camp Skateboard Camp, Sportball Ultimate Sport Camp, Basketball Camp, Spanish Camp, Brick 4 Kidz Sport STEM Camp, Summer Art Lab, and Filmmaking Bootcamp.

A total of 37 summer camps were offered to the community in June 2022. After registrations were complete and enrollment minimums were evaluated, a total of 29 camps ran just in the month of June in three weeks, which served a total of 432 participants.

Farmer's Market

Summer of Fun will started on June 16th with crafts, bounce houses, face painting and activities occurring throughout the ten weeks planned.

Pickleball

Pickleball Leagues summer season has started as on June 28th. Saturday's - Pickleball Drop-In program will continue in the month of July. Friday's - Pickleball Drop-In program was a success for the mornings and will continue in July.

ACTIVITY (June)	# RESERVATIONS
Pickleball	1165
Tennis	833

Social Media Stats

Facebook – June 2022 – 25 New Followers, 2670 Followers

Instagram – June 2022 –28 New Followers, 2296 Followers



AQUATICS June Report

Aquatics Center Instructional Programming		\$	Number of Participants
Contract Classes			
	Naomi's Hiit Water Aerobics	\$6,902.00	789
	Swim with Me (Adaptive)	\$2,949.25	11
	Carol's Aqua Fitness	\$98.00	11
Staff Guided Lessons			
	Group Lessons	\$7,940.00	172
	Private Lesson	\$2,440.00	28
	Lifeguard Certification Class	\$1,200.00	6
	Aquatics Camp	\$3,055.00	51
Totals		\$24,584.25	1068

Hilltop Pool Programming		\$	Number of Customer Lane Reservations
Staff Guided Lessons			
	Group Lessons	\$3,576.00	65
Totals		\$3,576.00	65

Aquatics Center Public Drop In Programming		\$	Number of Customer Lane Reservations
The Competition Pool at the Aquatics Center opened back up without an operable heater on June 27,2022. The competition pool was open for four days of June, and is currently bringing back our previous users of the facility. Swimmers must agree to swim at their own risk.			
June Public Swim			
	Reservations	\$2,580.00	1606
	Drop in	\$138.00	55
	Parent & Me Drop In	\$12.00	3
	Recreation Swim	\$3,413.00	998
Totals		\$6,143.00	2662

Hilltop Pool Drop In Programming		\$	Number of Individual Participants
This summer, Hilltop is operating everyday 12-5pm. Since we have removed hours the public would reserve for their private parties, we are allowing parties up to 20 people to reserve space for their guests during public swim hours.			
June Public Swim			
	Public Recreation Swim	\$1,496.00	1626
	Camps Recreation Swim	\$533.50	244
	Hilltop Rec Group Reservations	\$360.00	60
Totals		\$2,389.50	1930

Annual Membership Sales at the Aquatics Center		\$	Memberships sold
Wiseburn Rec IDs	Adult ID	\$765.00	51
Wiseburn Rec IDs	Infant ID	\$25.00	5
Wiseburn Rec IDs	Youth ID	\$680.00	68
Wiseburn Rec IDs	Senior ID	\$15.00	3
El Segundo Rec IDs	Adult ID	\$255.00	17
El Segundo Rec IDs	Senior ID	\$25.00	5
El Segundo Rec IDs	Youth ID	\$150.00	15
Totals		\$1,915.00	164

Annual Membership Sales at Hilltop Pool		\$	Memberships sold
El Segundo Rec IDs	Adult ID	\$930.00	62
El Segundo Rec IDs	Infant ID	\$40.00	8
El Segundo Rec IDs	Senior ID	\$25.00	5
El Segundo Rec IDs	Youth ID	\$770.00	77
Totals		\$3,830.00	331

Membership Sales		Passes Purchased to use towards Lane Rentals	
Punch Passes			
	10 Punch Pass	\$1,208.00	35
	20 Punch Pass	\$721.00	12
	30 Punch Pass	\$1,620.00	19
Membership Passes			
	30 Day	\$180.00	5
	90 Day	\$706.20	6
	Annual	\$600.00	1
Totals		\$5,035.20	78

Aquatics Center Permit Groups	Short Lane Hours	\$	Estimated Participants (4 to 5 per lane)
With the Competition Pool re-opening, the permit groups were given the option to utilize the pool prior to the heaters being fixed. Most of our other teams will start back in the pool in July.			
Alpha	120.00	\$1,660.00	480
Beach Cities	0.00	\$0.00	0
SCAQ	0.00	\$0.00	0
South Bay United	80.00	\$528.00	320
Tower 26	55.50	\$582.75	222
Trojan	80.00	\$688.00	320
Coastal	0.00	\$0.00	0
Totals		\$3,458.75	1342.00

	Total Revenue	Estimated Amount of Visitors in June
Hilltop Pool	\$9,795.50	2326.00
Aquatics Center	\$41,136.20	5314.00
TOTAL	\$50,931.70	7640.00



CITY OF EL SEGUNDO
RECREATION, PARKS & LIBRARY
DEPARTMENT
"El Segundo's Backyard"

INTER-DEPARTMENT CORRESPONDENCE

DATE **July 20, 2022**

TO **Recreation and Parks Commission**

FROM **Christopher Hentzen, Park Maintenance Superintendent**

SUBJECT **Parks Division Report**

Parks, Projects, Improvements

- Routine maintenance continues throughout the parks.
- Brett Field scoreboard installation completed. Old scoreboard removed.
- The Parks Division officially transferred from Public Works Department to the Recreation, Parks and Library Department July 1st.
- Initiating field prep for soccer season.

Tree Report

- The city tree crew performed tree trimming / removals per requests.