



Meeting of the Recreation & Parks Commission

AGENDA

Wednesday, September 21, 2022 at
City Hall- Chambers 6:00pm
350 Main St. El Segundo, CA 90245

COMMISSIONERS

Bob Motta
Lee Davis
Dave Lubs
Julie Stolnack
Kelly Watson

Chairperson
Vice-Chairperson
Commissioner
Commissioner
Commissioner

Aly Mancini
Arecia Hester
Christopher Hentzen
Brandee Thornton
Monse Palacios

Community Services Director
Recreation Superintendent
Parks Superintendent
Senior Administrative Specialist
Senior Administrative Analyst

The Recreation and Parks Commission can only take action upon items that have been properly posted and listed on the Agenda. Any writings or documents given to a majority of the Commission regarding any matter on this agenda that the City received after issuing the agenda packet are available for public inspection in the Recreation and Parks Department office during normal business hours. Additional copies will be available at the Commission meeting.

Members of the public may place items on the Agenda by submitting a Written Request to the Community Services Director at least ten (10) days before the meeting of the Recreation and Parks Commission (by 2:00 p.m. Monday, the week prior to the meeting). The request must include a brief general description of the business to be transacted or discussed at the meeting.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Monse Palacios, 310-524-2882. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

PUBLIC COPIES & POSTINGS

Agenda Only

Posted at City Hall

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE – Chairperson Motta

C. ROLL CALL

D. PRESENTATION

1. Introduction of Keith House and Brandee Thornton
2. ESLL Live Stream
3. End of Summer Program Report
4. Library Park Project

E. PUBLIC COMMUNICATIONS - *(Related to Commission business only and that is within the subject matter under the jurisdiction of the Commission – 5 minutes per person; 30 minutes total. The Brown Act does not allow the Commission to take action on any item not on the agenda.)*

F. CONSENT CALENDAR

1. Approval of the Minutes of the Recreation and Parks Commission meeting of July 20, 2022. (Commission Action Required)

Recommendation: Approval

G. UNFINISHED BUSINESS

H. NEW BUSINESS

1. Brett Field Restroom

Recommendation: Receive and File

2. Pool Heater Update

Recommendation: Receive and File

3. Checkout Restroom Update

Recommendation: Receive and File

I. REPORTS

1. REPORTS OF SUBCOMMITTEES

- a. Aquatics Subcommittee
- b. Transportation Subcommittee
- c. Youth Sports Council

2. STAFF REPORTS

- a. Arecia Hester, Recreation Superintendent

b. Christopher Hentzen, Parks Maintenance Superintendent

3. DIRECTOR REPORTS

a. Aly Mancini, Community Services Director

J. COMMISSIONERS COMMENTS

Commissioner Watson
Commissioner Stalnack
Commissioner Lubs
Vice Chairperson Davis
Chairperson Motta

K. ADJOURNMENT

Adjourn to the next Regular Meeting on Wednesday, October 19, 2022 at 6:00 p.m



RECREATION AND PARKS COMMISSION
Meeting Minutes
Wednesday, July 20, 2022, 6:00 p.m.

A. CALL TO ORDER – The meeting of the Recreation and Parks Commission was called to order by Chairperson Motta at 6:00 p.m.

B. PLEDGE OF ALLEGIANCE – Led by Chairperson Davis

C. ROLL CALL –

Commissioner Kelly Watson	Present
Commissioner Julie Stolnack	Present
Commissioner Dave Lubs	Absent
Vice Chairperson Lee Davis	Present
Chairperson Bob Motta	Present

ALSO PRESENT –

Aly Mancini, Community Services Director
Ryan Delgado, Recreation Supervisor
Christopher Hentzen, Parks Superintendent
Monse Palacios, Senior Administrative Analyst

D. PRESENTATION-

E. PUBLIC COMMUNICATIONS – None

F. CONSENT CALENDAR –

1. APPROVAL OF THE MINUTES of the Recreation and Parks Commission Meeting of June 15, 2022. (Commission Action Required)

Motioned by Vice- Chairperson Davis and second by Commissioner Stolnack to approve the minutes of the June 15, 2022 meeting with discussed changes. Motion carried 4-0.

G. UNFINISHED BUSINESS – None

H. NEW BUSINESS –

1. Cancellation of the regular meeting of the Recreation and Parks Commission on August 17, 2022 and December 21, 2022

Motioned by Chairperson Motta and second by Vice- Chairperson Davis to cancel the August 17th and December 21st Recreation & Parks Commission meeting. Motion carried 4-0.

I. REPORTS

1. REPORTS OF SUBCOMMITTEES

- a. Aquatics Subcommittee- Parts of the Aquatics heater have arrived. Heaters are on schedule to be installed.
- b. Transportation Subcommittee-None
- c. Youth Sports Council- None

2. STAFF REPORTS

- a. Arecia Hester, Recreation Superintendent

Ryan Delgado, Recreation Supervisor reported for Arecia Hester.

- Fourth of July was a success. Day event was reinstated this year.
- Concerts in the Park were well attended.

Commissioner Watson would like to know what the plan is to attract more vendors at Farmers Market.

Commissioner Stolnack would like a Pickleball update.

Vice- Chairperson Davis shared that the community enjoyed the concert series and the bands chosen.

- b. Christopher Hentzen, Parks Maintenance Superintendent

- Parks is back with the Recreation and Library.
- Prepping for field renovations
- Parks is busy assisting all departments with special events.

3. DIRECTOR REPORTS

- a. Aly Mancini, Community Services Director

- Joint meeting with City Council and Commission will be held on Wednesday, August 31st.

J. COMMISSIONERS COMMENTS

Commissioner Watson-None

Commissioner Stolnack- None

Commissioner Lubs- Absent

Vice Chairperson Davis- None

Chairperson Motta- None

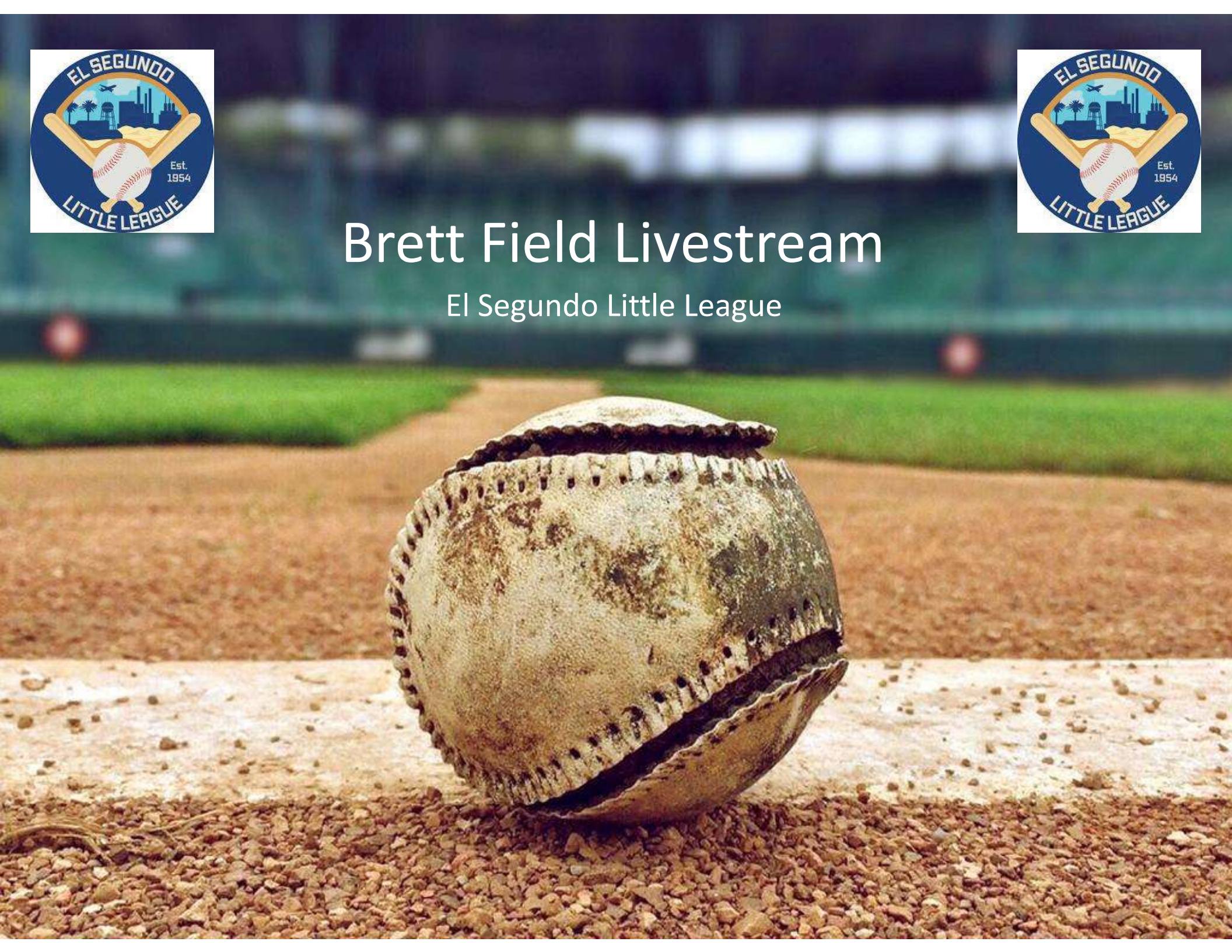
K. ADJOURNMENT

Adjourn to the next special meeting on Wednesday, August 31, 2022 at 6:00pm.



Brett Field Livestream

El Segundo Little League



Watch games from anywhere

- El Segundo Little League is working with Sports Channel Media to livestream games at Brett Field
- Sportschannel Media has installed their Gamecams at over 350 youth sports facilities (Locally: Torrance, West LA, Westchester little leagues, etc.,)
- Parents, family, friends will be able to watch the action on the field on any internet connected device.
- More information about the gamecam can be found at info.yourgamecam.com





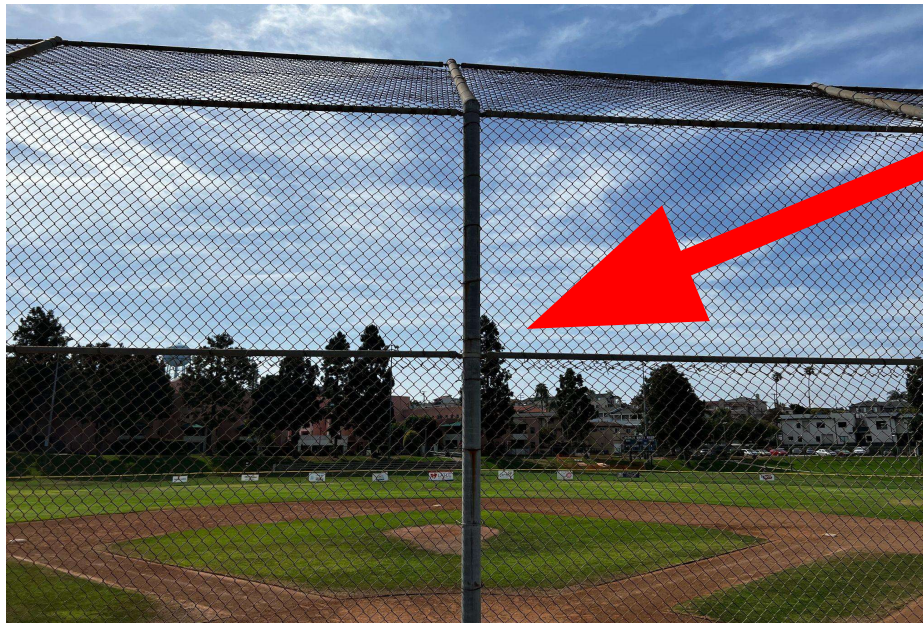
Proposal

- El Segundo Little League will pay 100% of installation, streaming costs, and any future costs to maintain the livestream equipment.
- ESLL will provide a sign to be mounted on the backstop or in vicinity of the field to alert the public that games are being livestreamed.
- ESLL will only broadcast when games are scheduled, otherwise cameras will be turned off.
- Only ESLL, El segundo Recreation and Parks as well as the City's IT Department will be granted monitoring access and the ability to turn cameras on/off

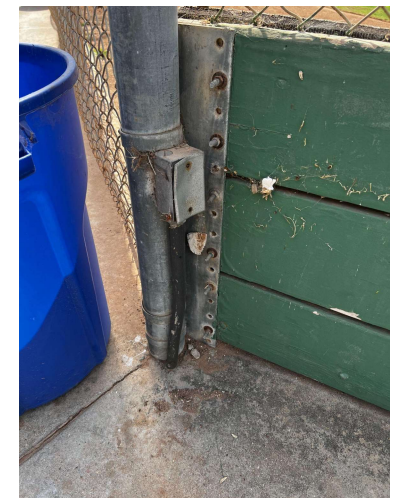


How It Works

- A gamecam is installed in the middle of the backstop about 12 feet off the ground and focuses on the field of play



- All cables or wires are attached to existing fencing and run to post and down to an outlet where the gamecam controller is located.





How It Works

- Streaming will be provided by ESLL through a local hotspot
- Video is broadcast through the yourgamecam.com site via a portal dedicated to El Segundo Little League.
- Access to the site can be password protected and changed by the Administration at any time



RECREATION, PARKS & LIBRARY DEPARTMENT

INTER-DEPARTMENT CORRESPONDENCE

DATE: September 21, 2022
TO: Recreation and Parks Commission
FROM : Arcia Hester, Recreation Superintendent
SUBJECT: Recreation Division Report

Another summer camp season has passed. As we watch our beloved Hilltop pool close after Labor Day weekend, we say farewell to the Farmer's Market- Summer of Fun, Camp Cowabunga and many other exciting summer season activities! What a wonderful time we had – being able to connect and converse with our friends again in more normalized, intimate settings. As I pause to reflect on these last two years, I am very proud of our wonderful staff and the hard work they put in every day.

The wonderful thing about the summer is that Recreation Park, our fields, parks, facilities and the aquatics center become more than just places to spend summer days. They become desirable spaces for the making of lifetime memories for young people, adults and families. When a child is taking their first swim lesson, they are not only learning to swim but learning to survive. When a young person attends Teen Advisory Committee, they are not only learning about government but also learning how to support community. The Recreation Division creates experiences that remain a part of a person for a lifetime. We celebrate our participants and staff for their successes as well as their learning opportunities.

We also thank the El Segundo community for trusting us with your family's summer experiences. As the old African proverb states, "It takes a village to raise a child". We care about our camp families and we see ourselves as the village. As the fall and winter holidays approach, we hope that each member of our community enjoys the great events we have planned for all to enjoy. "The Recreation, Parks and Library Department strives to be a heart of community wellness by offering people of all ages the opportunity to enjoy engaging experiences within our parks and facilities." That is our mission statement and we stand by it.

Yes, we enjoyed a wonderful summer! We thank the community for being a part of it and look forward to creating so many more great memories with you.

Aquatics- August

**Please see attached report to review aquatic center activity.

Joslyn Center- August

Outreach volunteers helped deliver a total of 515 meals in May.

Teen Center

The Teen Center continues to be staffed and open for drop-in use 6 days per week. Throughout August, an overall of 3,016 teens visited the Teen Center and Teen Center Basketball Court based on the hourly attendance added up for each day of month.

August 8th -12th was the third week of Teen Center Camp. There was a total of 19 participants who participated in leadership activities, sports games, and a field trip to Golf N' Stuff.

The Teen Advisory Committee (TAC) hosted a Back to School Bonfire on August 27th. There were 45 teens that attended the event, and enjoyed s'mores, pizza, beverages, a bonfire, and lawn games in Recreation park.

Summer GABIT took place August 8th -13th. GABIT is a basketball tournament for teens that takes place twice per year, once in the summer and once during spring break. During summer GABIT there was a total of 10 teams and 42 participants.

Clubhouse

The Clubhouse and its various rooms were reserved/activated a total of 131 times in August for recreation activities, youth drama program, camps, Co-op, meetings, and rentals.

August:

Co-Op = 4

Recreation Classes & Drama = 67

Summer Camps = 49

Internal Meetings = 10

Rentals = 1

The El Segundo Youth Drama program performed their summer musical, “The Spongebob Musical” on August 12th , 13th , and 14th . 284 tickets were sold for these performances.

Camps

The 2022 summer camp season concluded on August 19th . Recreation Staff led camps in August included Camp Cowabunga and Camp Cowabunga with Extended Care for children ages 6-11 years old, Tiny Tot camp for children ages 3-5 years old, and Teen Camp for teens ages 12-15.

After registrations were complete and enrollment minimums were evaluated, a total of 16 camps ran in August which served a total of 258 participants.

Farmer’s Market

Two new craft vendor and three new food vendors have joined the Farmers Market. We are so happy to have them and hope for their success!

Pickleball

We have two open play programs with 60 to 80 participants each week. Participants have the opportunity to meet new players and play numerous games. There are six leagues with 42 teams and over 350 participants competing on a weekly basis. The summer season is halfway done and the participants are looking forward to the playoffs round.

ACTIVITY (June)	# RESERVATIONS
Pickleball	2143
Tennis	1531

Adult Sports- August 2022

Coed Softball

- Regular season concluded as of Tuesday, August 23rd (10-week regular season)
 - o Monday and Tuesday leagues were a week behind due to the 4th of July
- Playoffs took place August 24th - 26th for the Wednesday, Thursday, and Friday night leagues
 - o August 29th and 30th for Monday and Tuesday nights
- City Championship took place on Thursday, September 1st

- “Beer is Plz” (a group originating out of Raytheon) is our 2022 City Champion this year

Season Recap

- 29 teams
- Approximately 464 participants
 - 5 teams participated on Monday evenings
 - 6 teams on each of the other weeknights

Coed 7v7 Soccer League

- A League
 - 6 teams, 80 participants
 - Regular season ended July 29th
 - A total of 5 teams advanced to the playoffs which began on August 12th
 - A League championship took place on August 26th
 - El Segundo Brewing Co. is our Spring 2022 A League Champions
- B League
 - 7 teams, 84 participants
 - Regular season ended August 12th
 - A total of 4 teams advanced to the playoffs which began on August 26th
 - B League championship took place on September 2nd
 - Atletico is our Spring 2022 B League Champions

Season Recap

- 13 total teams across the two leagues (up 2 total teams since our previous season)
- 164 total participants (highest number since Summer 2019)
- Fall season will begin Friday, September 16th

Adult Basketball League

- A League: 6 teams, 64 participants
- B League: 6 teams, 70 participants
 - 134 total participants
 - Largest participation numbers since Spring 2019
- Regular season will end September 8th
- Playoffs will take place September 22nd with the league finals being held on September 29th

Social Media Stats

Facebook – August 2022 – 25 New Followers, 2670 Followers

Instagram – August 2022 –189 New Followers, 2457 Followers

Lyft

August Lyft Pass – 123 Rides

August Lyft Concierge –236 Rides



AQUATICS July Report

Aquatics Center Instructional Programming		\$	Number of Participants
Contract Classes			
	Naomi's Hiit Water Aerobics	\$6,606.00	756
	Swim with Me (Adaptive)	\$3,943.50	13
	Carol's Aqua Fitness	\$68.00	8
Staff Guided Lessons			
	Group Lessons	\$5,848.50	135
	Guard in Training	\$360.00	7
Totals		\$16,826.00	919

Hilltop Pool Programming		\$	Number of Customer Lane Reservations
Staff Guided Lessons			
	Group Lessons	\$4,347.00	92
Totals		\$4,347.00	92

Aquatics Center Public Drop In Programming		\$	Number of Customer Lane Reservations
July Public Swim			
	Reservations	\$5,784.00	3285
	Drop in	\$3,096.00	715
	Parent & Me Drop In	\$72.00	19
	Recreation Swim	\$4,710.00	1406
Totals		\$13,662.00	5425

Hilltop Pool Drop In Programming		\$	Number of Individual Participants
July Public Swim			
	Public Recreation Swim	\$1,628.00	1711
	Camps Recreation Swim	\$660.00	242
	Hilltop Rec Group Reservations	\$720.09	120
Totals		\$3,008.09	2073

Annual Membership Sales at the Aquatics Center		\$	Memberships sold
Wiseburn Rec IDs	Adult ID	\$540.00	36
Wiseburn Rec IDs	Infant ID	\$25.00	5
Wiseburn Rec IDs	Youth ID	\$210.00	21
Wiseburn Rec IDs	Senior ID	\$40.00	8
El Segundo Rec IDs	Adult ID	\$255.00	19
El Segundo Rec IDs	Infant ID	-\$5.00	0
El Segundo Rec IDs	Senior ID	\$5.00	1
El Segundo Rec IDs	Youth ID	\$70.00	70
Totals		\$1,140.00	160

Annual Membership Sales at Hilltop Pool		\$	Memberships sold
El Segundo Rec IDs	Adult ID	\$165.00	11
El Segundo Rec IDs	Infant ID	\$25.00	5
El Segundo Rec IDs	Senior ID	\$5.00	1
El Segundo Rec IDs	Youth ID	\$160.00	19
Totals		\$1,565.00	266

Membership Sales		Passes Purchased to use towards Lane Rentals	
Punch Passes			
	10 Punch Pass	\$2,144.00	53
	20 Punch Pass	\$1,781.00	28
	30 Punch Pass	\$3,150.00	36
Membership Passes			
	30 Day	\$560.00	13
	90 Day	\$280.00	3
	Annual	\$800.00	2
Totals		\$8,715.00	135

Aquatics Center Permit Groups	Short Lane Hours	\$	Estimated Participants (4 to 5 per lane)
Alpha	260.00	\$3,935.00	1040
Beach Cities	0.00	\$0.00	0
SCAQ	448.50	\$4,709.25	1794
South Bay United	440.00	\$2,904.00	880
Tower 26	327.75	\$3,441.38	983.25
Trojan	272.00	\$2,339.20	544
Coastal	160.00	\$1,376.00	320
Totals		1908.25	\$18,704.83
			5561.25

Wiseburn Facility Reservations		\$	Estimated Participants
Camp Del Corazon		\$1,048.75	20.00
Totals			8308.50
		Total Revenue	Estimated Amount of Visitors in July
Hilltop Pool		\$8,920.09	2431.00
Aquatics Center		\$60,096.58	12200.25
TOTAL		\$69,016.67	14631.25



AQUATICS August Report

Aquatics Center Instructional Programming		\$	Number of Participants
Contract Classes			
	Naomi's Hiit Water Aerobics	\$8,010.00	902
	Carol's Aqua Fitness	\$98.00	12
Staff Guided Lessons			
	Group Lessons	\$6,348.00	95
	Guard in Training	\$420.00	8
Totals		\$14,876.00	1017

Hilltop Pool Programming		\$	Number of Customer Lane Reservations
Staff Guided Lessons			
	Group Lessons	\$3,204.00	52
Totals		\$3,204.00	52

Aquatics Center Public Drop In Programming		\$	Number of Customer Lane Reservations
August Public Swim			
	Reservations	\$5,158.00	2898
	Drop in	\$1,234.00	578
	Parent & Me Drop In	\$18.00	6
	Recreation Swim	\$3,712.00	1157
Totals		\$10,122.00	4639

Hilltop Pool Drop In Programming		\$	Number of Individual Participants
August Public Swim			
	Public Recreation Swim	\$1,238.00	1650
	Camps Recreation Swim	\$340.00	583
	Hilltop Rec Group Reservations	\$519.69	60
Totals		\$2,097.69	2293

Annual Membership Sales at the Aquatics Center		\$	Memberships sold
Wiseburn Rec IDs	Adult ID	\$225.00	15
Wiseburn Rec IDs	Infant ID	\$5.00	2
Wiseburn Rec IDs	Youth ID	\$200.00	21
Wiseburn Rec IDs	Senior ID	\$5.00	1
El Segundo Rec IDs	Adult ID	\$135.00	9
El Segundo Rec IDs	Infant ID	\$0.00	0
El Segundo Rec IDs	Senior ID	\$40.00	8
El Segundo Rec IDs	Youth ID	\$30.00	3
Totals		\$640.00	59

Annual Membership Sales at Hilltop Pool		\$	Memberships sold
El Segundo Rec IDs	Adult ID	\$105.00	8
El Segundo Rec IDs	Infant ID	\$0.00	0
El Segundo Rec IDs	Senior ID	\$5.00	1
El Segundo Rec IDs	Youth ID	\$70.00	11
Totals		\$180.00	20

Membership Sales		Passes Purchased to use towards Lane Rentals	
Punch Passes			
	10 Punch Pass	\$1,536.00	36
	20 Punch Pass	\$956.00	12
	30 Punch Pass	\$4,365.00	46
Membership Passes			
	30 Day	\$580.00	11
	90 Day	\$585.00	4
	Annual	\$2,000.00	5
Totals		\$10,022.00	114

Aquatics Center Permit Groups	Short Lane Hours	\$	Estimated Participants (4 to 5 per lane)
Alpha	314.50	\$4,824.75	1258
Beach Cities	108.00	\$1,674.00	432
SCAQ	489.50	\$5,139.75	1958
South Bay United	884.00	\$5,834.40	1768
Tower 26	322.50	\$3,386.25	967.5
Trojan	0.00	\$0.00	0
Coastal	190.00	\$1,634.00	380
Totals	2308.50	\$22,493.15	6763.50

	Total Revenue	Estimated Amount of Visitors in August
Hilltop Pool	\$5,481.69	2365.00
Aquatics Center	\$58,153.15	12592.50
TOTAL	\$63,634.84	14957.50



RECREATION, PARKS & LIBRARY DEPARTMENT

INTER-DEPARTMENT CORRESPONDENCE

DATE: September 21, 2022
TO: Recreation and Parks Commission
FROM : Christopher Hentzen, Parks Superintendent
SUBJECT: Parks Division Report

Parks, Projects, Improvements

- Routine maintenance continues throughout the parks.
- Outdoor watering with potable water prohibited for several city areas including: Acacia Park, Holly Valley Park, Candy Cane Park, Holly Kansas Park, Downtown District, City Hall Campus from September 6-20 per West Basin restriction.
- Camphor Trees on Arena Street - West Coast Arborist is in the process of preparing an Arborist Report due to some suspicious issues that recently appeared on the southern section of trees.
- Vandalism at Hilltop Park electrical meter enclosure destroyed.
- Vandalism at lower Clubhouse playground, gate removed and one swing damaged.

Tree Report

- The city tree crew performed tree trimming / removals per requests and picked up several fallen limbs the last few weeks.



RECREATION, PARKS & LIBRARY DEPARTMENT

INTER-DEPARTMENT CORRESPONDENCE

DATE: September 21, 2022
TO: Recreation and Parks Commission
FROM : Aly Mancini, Director of Recreation, Parks and Library
SUBJECT: Department Report

Joint Meeting of City Council and Recreation and Parks Commission

The City hosted a joint meeting of the City Council and Recreation and Parks Commission on August 31, 2022 at the Joslyn Center to discuss the future of Recreation Park. At the meeting, the Council directed staff to prepare a Phase One plan to complete several renovations and upgrades to the park including: Teen Center, Skatepark, Teen Basketball Court, Tennis, Pickleball and Raquet courts, irrigation, lighting and ballfields. The Council also directed staff to work with the Recreation and Park Commission to review and update the Field Allocation Policy and the Inclement Weather Policy.

Department Teambuilding

The Director hosted a teambuilding and staff development meeting for fulltime staff at the Community Room on September 13th. The team participated in a personality sorter activity which identified four groups of leaders: Lions, Otters, Golden Retrievers and Beavers. Staff then discussed the components of a strong team and what staff can do to ensure the Department operates as a successful team.

Department Policies

The Department has begun a process of developing written policies and procedures for the Department to ensure effectiveness and efficiency. Policies will address rules and expectations and also clarify roles and responsibilities. Some policies will relate to department services and activities and will be presented to the Recreation and Park Commission for input and feedback.

Joint Use Agreement with El Segundo Unified School District

The City is working with ESUSD administration to renew the expiring Joint Use Agreements. The item will be presented at the September 20, 2022 City Council meeting.

Holiday Dinner

The Rotary has offered to assist the Kiwani's with the annual Holiday Dinner. Staff will be working with both organizations to ensure the event is a festive and joyous occasion for those in need.

Joy Around The World Event

The City will be combining the Festival of Holidays and Tree Lighting events into one spectacular celebration to be held on Saturday, December 3rd on Main Street. Arts and Culture staff will be working closely with Recreation staff to plan an event that celebrates many of the diverse holidays that take place in the Winter season.