



**SPECIAL MEETING OF THE  
CITY OF EL SEGUNDO  
Diversity, Equity, and Inclusion (DEI) Committee  
AGENDA  
Virtual Meeting via Zoom Teleconferencing**

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MEETING DATE: Wednesday, April 28, 2021  
MEETING TIME: 2:30 p.m.

DUE TO THE COVID-19 EMERGENCY, THIS MEETING WILL BE CONDUCTED  
PURSUANT TO THE GOVERNOR'S EXECUTIVE ORDER N-29-20.  
TELECONFERENCE VIA ZOOM MEETING  
MEETING ID: 970 0752 6636  
PASSCODE: 097641

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***How Can Members of the Public Observe and Provide Public Comments?***

Join via Zoom from a PC, Mac, iPad, iPhone, or Android device, or by phone.

Join via Zoom: Please use this URL

If you do not wish for your name to appear on the screen, then use the drop down menu and click on "rename" to rename yourself to be anonymous.

<https://zoom.us/j/97007526636?pwd=SVRhWDBEaW01WTlnaVhmMGpVdVRuUT09>

Join by phone: +1 669 900 9128 Enter Meeting ID: 970 0752 6636 Passcode: 097641

Your phone number is captured by the zoom software and is subject to the Public Records Act unless you first dial "67" before dialing the number as shown above to remain anonymous.

*The time limit for comments is five (5) minutes per person. Before speaking to the Committee, please state your name and residence or the organization you represent. Please respect the time limits.*

Members of the Public may also provide comments electronically by sending an email to the following address, with a limit of 150 words and accepted up until 30 minutes prior to the meeting: [mpalacios@elsegundo.org](mailto:mpalacios@elsegundo.org) **in the subject line please state the meeting date and item number.** Depending on the volume of communications, the emails will be read to the Committee during public communications.

**NOTE:** Emails and documents submitted will be considered public documents and are subject to disclosure under the Public Records Act. and possibly posted to the City's website.

**NOTE:** Public Meetings can be recorded and are subject to disclosure under the Public Records Act and possibly posted to the City's website.

***Additional Information:***

The Diversity, Equity, and Inclusion Committee, with certain statutory exceptions, can only take action upon properly posted and listed agenda items. Unless otherwise noted in the Agenda, the public can only comment on City-related business that is within the subject matter jurisdiction of the Diversity, Equity, and Inclusion Committee.

*PLEASE NOTE: Public Meetings are recorded.*

**In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Monse Palacios, 310-524-2882. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.**

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## **A. CALL TO ORDER**

## **B. ROLL CALL**

Shad McFadden - Chairperson  
Kenneth Chancey - Co-Chairperson  
Lauren Abercrombie - Member  
Kelsey Chittick - Member  
Natacha Lee - Member

Avery Smith - Member  
Christina Vasquez-Fajardo - Member  
Christibelle Villena - Member  
Steven Wood - Member

## **C. PUBLIC COMMUNICATION**

Related to city business only and for which the DEI Committee is responsible. At this time, members of the public may speak to any item on the agenda only. Before speaking, you are requested, but not required, to state your name and address for the record. If you represent an organization or a third party, please so state. 5 minutes per person; 30 minutes total

## **D. APPROVAL OF MEETING MINUTES**

### **1. Regular Meeting Wednesday, April 14, 2021**

*Recommendation:* Approval

## **E. NEW BUSINESS**

### **1. Discussion of the Committee's Mission and Vision Statement**

### **2. Review Draft City Council Staff Report**

*Recommendation:* Approve draft staff report or recommend changes.

## **F. PARKING LOT**

### **1. DEI Calendar**

Build a calendar that documents and informs upcoming events, engagements and special days/campaigns calling for DEI review or involvement.

## **G. ADJOURNMENT**



# City of El Segundo

## Diversity, Equity, and Inclusion

### Meeting Minutes

April 14, 2021 4:00 p.m.

350 Main Street

El Segundo, CA 90245

*This meeting was conducted virtually via Zoom conferencing*

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#### A. CALL TO ORDER

The meeting was called to order at 4:02 p.m. and roll call was conducted by Monse Palacios.

#### B. ROLL CALL

**Committee Members Present:** Lauren Abercrombie, Shad McFadden, Avery Smith, Christina Vazquez-Fajardo, Kelsey Chittick, Christibelle Villena, Kenneth Chance, Steven Wood.

**Absent:** Natacha Lee

#### **City Staff Present:**

Jimmy Pete, City of El Segundo DEI Consultant  
Barbara Voss, Deputy City Manager  
David King, Assistant City Attorney  
Lauren Daniels, Human Resources Manager  
Monse Palacios, Senior Administrative Analyst

#### C. PUBLIC COMMUNICATIONS

None

#### D. PRESENTATION

##### 1. DEI Concept Review: "Othering"- Jimmy Pete

Consultant Jimmy Pete conducted an informative session focused on the topic of "Othering"  
The committee provided their thoughts and comments.

#### E. APPROVAL OF MEETING MINUTES

Motion: to approve the Wednesday, March 10, 2021 meeting minutes was made by Member Villena and Seconded by Member Chittick. Motion carried 8-0

#### F. NEW BUSINESS

##### 2. Special DEI Meeting to Discuss the Committee's Mission and Vision Statement

Motion: to establish a special meeting date to be determined to review Mission and Vision Statement and determine research rolls was made by member Vasquez-Fajardo. Motion was second by member Abercrombie. Motion carried. 8-0

##### 3. DEI Business Panel- Sabrina Steele, The Aerospace Corporation

Partner with L.A. Air Force Base and The Aerospace Corporation to host a DEI business panel discussion.

Sabrina Steele presented to the committee.

Motion: to move forward and partner with LA Airforce and Aerospace Corporation was made by member Chittick. Motion was second by member Vasquez-Fajardo. Motion carried. 8-0

**4. Joint DEI Initiative with the Arts and Culture Committee**

Partner with the ACC on “IDEA” an after-school arts program, and a multi-cultural holiday event.

Arts and Culture member Neil Von Flue presented to the committee.

Motion: to partner with ACC on “IDEA” and a multi-cultural holiday event was made by member Abercrombie. Motion was second by member Chittick. Motion carried. 8-0

**5. Review Draft City Council Report**

Barbara Voss, Deputy City Manager suggested each subcommittee meet and send the information to be added to the report and come prepared to discuss the content during the special committee meeting.

**6. System for Community Feedback**

Item was tabled to next committee meeting.

**G. ADJOURNMENT**

Meeting was adjourned at 6:04pm