MEETING MINUTES OF THE CAPITAL IMPROVEMENT PROGRAM ADVISORY COMMITTEE (CIPAC)

HELD WEDNESDAY, JANUARY 25, 2023

HUMAN RESOURCES CONFERENCE ROOM OF EL SEGUNDO CITY HALL

350 MAIN STREET

EL SEGUNDO, CA 90245

CLOSED SESSION - Lifan Xu called to order at 6:08 PM. **ROLL CALL:**

PRESENT ABSENT:

Lifan Xu Elias Sassoon

Eric Kari (Chair)

Mike Rotolo

Jerome Scott (Vice Chair)

Conni Pallini-Tipton

Leif Johnson

**PUBLIC COMMUNICATION:** None

**NEW BUSINESS:**

1. Due to the absences of a Chair and Vice Chair, the committee members, which constituted a quorum, nominated Eric Kari as Chair and Jerome Scott as Vice Chair. Eric Kari and Jerome Scott appointed as Chair and Vice Chair.
2. Discussions of future Meetings. Members agreed to meeting (4) times within the next several months. No meeting held in February, (2) meetings in March (22nd and 23rd), (1) meeting in April (12th), and (1) meeting in May (10th). All meetings to be held at 6:00PM in HR Conference room.
3. CIPAC Rating Criteria consideration and possible action to evaluate and prioritize candidate capital improvement projects. All members discussed the importance of Health and Safety when scoring each project in addition to the priority of projects related to ROIs.
4. Approval of amended CIPAC bylaws. Eric Kari and committee members approve the amended bylaws.

**REPORTS**

1. **REPORTS – PUBLIC WORKS DIRECTOR, CITY ENGINEER -** None
2. **REPORTS – CIPAC MEMBERS –** None

**ADJOURN:** 7:16 P.M.